

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda - Draft

Monday, December 21, 2015

4:00 PM

Council Chambers

City Council - Agenda Review

Agenda Review.

Citizens' Forum.

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda - Final

Monday, December 21, 2015

4:00 PM

Council Chambers

City Council - Amendments to the Agenda

Add Policy Agenda Item V.- 19 at the request of the Administration as follows:

- V.-19** [2015-2344](#) Approve Amended Subrecipient Agreement with Breakthrough Community Services for Emergency Housing Services, extending the deadline from September 30, 2015, to April 30, 2016, and Authorize the Mayor to execute in triplicate. {Entitlement CDBG}

Attachments: [Breakthrough Community Services Request for Emergency Repair Extension](#)
[Breakthrough Community Services Amended Subrecipient Agreement](#)
[executed Breakthrough Community Services Amended Subrecipient Agreement](#)

Add Routine Agenda Item VI.-11 at the request of the Administration as follows:

- VI.-11** [2015-2364](#) Approve and authorize issuance of manual check for HOME Program Claims per the attached memorandum. {Entitlement HOME}

Attachments: [Request for Payment for 222 J.D. Randolph Street](#)



City of Hattiesburg, MS

200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401

Master

File Number: 2015-2344

File ID: 2015-2344

Type: Regular Agenda Item

Status: Passed

Version: 1

Reference:

In Control: City Council

File Created: 12/14/2015

Brief Title: Approve amended Subrecipient Agreement with Breakthrough Community Services.

Final Action: 12/22/2015

Minute Book Number: MB2015-378-379

Title:

Approve Amended Subrecipient Agreement with Breakthrough Community Services for Emergency Housing Services, extending the deadline from September 30, 2015, to April 30, 2016, and Authorize the Mayor to execute in triplicate. {Entitlement CDBG}

Notes:

Sponsors:

Enactment Date:

Attachments: Breakthrough Community Services Request for Emergency Repair Extension, Breakthrough Community Services Amended Subrecipient Agreement, executed Breakthrough Community Services Amended Subrecipient Agreement

Enactment Number:

Contact:

Meeting Date: 12/22/2015

Drafter: Clarence P. Williams

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	12/21/2015					
1	City Council	12/22/2015	Approve				Pass
Action Text: A MOTION was made by Council Member Naylor and seconded by Council Member Delgado to Approve Amended Subrecipient Agreement with Breakthrough Community Services for Emergency Housing Services and Authorize the Mayor to execute in triplicate. The amendment was requested by Breakthrough because it needed additional time to find and secure qualified contractors.{Entitlement CDBG}							
There being no discussion, the Motion received the affirmative vote of the Council as follows:							
Yeas: 5 - Bradley, Delgado, Carroll, Dryden and Naylor							
Nays: 0							

Yea: 5 Council Member Bradley
Council Member Delgado
Council Member Carroll
Council Member Dryden
Council Member Naylor

TEL-No Vote: 0

Text of Legislative File 2015-2344

Title

Approve Amended Subrecipient Agreement with Breakthrough Community Services for Emergency Housing Services, extending the deadline from September 30, 2015, to April 30, 2016, and Authorize the Mayor to execute in triplicate. {Entitlement CDBG}

Summary

Approve amended Subrecipient Agreement with Breakthrough Community Services.

Budget Information

Expenditure Type

Purchasing Item

Publication Information



Breakthrough Community Services, Inc.

"Breaking the Shackles of Poverty through Services"

December 4, 2015

City of Hattiesburg
Department of State & Federal Programs
Attention: Mr. Clarence Williams
200 Forrest Street
Hattiesburg, MS 39401

Re: Emergency Repair Grant Extension

Dear Mr. Williams,

In an effort to address emergency housing repairs, our organization has identified five (5) homes that are in need of repair. We have completed the eligibility paperwork for each applicant, as well as identified the home repairs that are needed, with completed work write ups, and bid proposals. Therefore I am requesting an extension to complete all five homes.

Thank you, if you have any questions or need more information from me, please feel free to contact me at (601) 582-3475.

Sincerely,

Arthur L. Siggers
Chairman

CITY OF HATTIESBURG

COMMUNITY DEVELOPEMNT BLOCK GRANT
EMERGENCY REPAIR PROGRAM (HOUSING)
BREAKTHROUGH COMMUNITY SERVICES
SUBRECIPIENT AGREEMENT AMENDMENT

THIS contract (hereinafter the “AGREEMENT”), is made and entered into this 7th day of October, 2014 by and between the CITY OF HATTIESBURG, MISSISSIPPI, (hereinafter called the “Grantee”), located at 200 Forrest Street, Hattiesburg, Mississippi 39401 and Breakthrough Community Services (hereinafter called the “Subrecipient”), located in the City of Hattiesburg (1313 Country Club Road) for an amount not to exceed **\$10,000.00 per project for a minimum of five (5) projects, and not to exceed a total amount of \$50,000 for the period covered in this agreement. For the purposes of this agreement, project is defined as an emergency repair as defined by the City of Hattiesburg’s CDBG/HOME Housing Rehabilitation/Reconstruction and Repair Program Manual (Section III, (C)), and performed on a single-family owner-occupied dwelling.** This agreement shall terminate on or before the 30th day of April 2016, unless amended by written instrument as provided for herein.

WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing such funds for: The City’s Emergency Repair Program {Entitlement}

A. Implementation Schedule

Unless amended by mutual written agreement by the Subrecipient and the Grantee, the Subrecipient will perform the described tasks in conformance with the schedule below.

TASK/ PROGRAM GOAL	DATE
Emergency repairs to single-family owner-occupied homes within the city limits	October 7, 2014 –April 30, 2016
Completion of 1 st Emergency Repair	January 31, 2016
Completion of 2 nd Emergency Repair	February 15, 2016
Completion of 3 rd Emergency Repair	March 15, 2016
Completion of 4 th Emergency Repair	March 31, 2016
Completion of 5 th Emergency Repair	April 15, 2016
Completion & Submission of Final Report	April 30, 2016

TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 7th day of October, 2014, and end on the 30th day, April, 2016. The term of this Agreement Amendment and the provisions shall be terminated, unless amended by written instrument.

IN WITNESS THEREOF,

The City of Hattiesburg and the AWARDEE have caused their signatures to be hereunto affixed and duly attested

City of Hattiesburg, Mississippi

**Breakthrough Community
Services**

By: _____
Johnny L. DuPree, Mayor

By: _____
Warren Carter

Date: _____

Date: _____

Attest: _____
Kermas Eaton, City Clerk

Attest: _____

Date: _____

Date: _____

CITY OF HATTIESBURG

COMMUNITY DEVELOPEMNT BLOCK GRANT
EMERGENCY REPAIR PROGRAM (HOUSING)
BREAKTHROUGH COMMUNITY SERVICES
SUBRECIPIENT AGREEMENT AMENDMENT

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WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing such funds for: The City's Emergency Repair Program {Entitlement}

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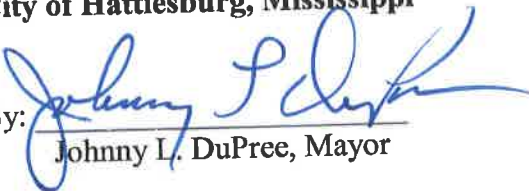
TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 7th day of October, 2014, and end on the 30th day, April, 2016. The term of this Agreement Amendment and the provisions shall be terminated, unless amended by written instrument.

IN WITNESS THEREOF,

The City of Hattiesburg and the AWARDEE have caused their signatures to be hereunto affixed and duly attested

City of Hattiesburg, Mississippi

By: 
Johnny L. DuPree, Mayor

Date: 12-22-15

Attest: 
Kermas Eaton, City Clerk

Date: 12-22-15

**Breakthrough Community
Services**

By: _____
Warren Carter

Date: _____

Attest: _____

Date: _____



City of Hattiesburg, MS

200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401

Master

File Number: 2015-2364

File ID: 2015-2364

Type: Regular Agenda Item

Status: Agenda Ready

Version: 1

Reference:

In Control: City Council

File Created: 12/21/2015

Brief Title: HOME Program Payment Request

Final Action:

Minute Book Number: MB2015-380

Title:

Approve and authorize issuance of manual check for HOME Program Claims per the attached memorandum. {Entitlement HOME}

Notes:

Sponsors:

Enactment Date:

Attachments: Request for Payment for 222 J.D. Randolph Street

Enactment Number:

Contact:

Meeting Date: 12/22/2015

Drafter: Clarence P. Williams

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	12/21/2015					
1	City Council	12/22/2015					

Text of Legislative File 2015-2364

Title

Approve and authorize issuance of manual check for HOME Program Claims per the attached memorandum. {Entitlement HOME}

Summary

HOME Program Payments

Budget Information

Expenditure Type

Purchasing Item

Publication Information

MEMORANDUM

TO: City of Hattiesburg Council Members

FROM: La'Keylah White
Department of Federal & State Programs

SUBJECT: Authorize issuance of manual checks for HOME Program Claims

DATE: December 22, 2015

Recipient:	Lockhart Construction
Activity:	Residential Rehabilitation
Program:	HOME
Project Site:	222 J.D. Randolph Street
Amount Requested:	\$27,947.25
Purpose of Request:	Payment Request Final
Work Provided by:	Lockhart Construction



Lockhart Construction

Michael Lockhart, Contractor

128 Pine Hills Drive * Hattiesburg, MS 39402* 601-329-9922

INVOICE

To: City of Hattiesburg, MS CDBG-PROJECT--HRRP

Customer Name: CDBG Rehabilitation Project

Property Address: 222 J.D. Randolph Street Hattiesburg, MS 39401	Date: December 7, 2015
CONTACT NAME: Director of CDBG- City of Hattiesburg	Phone: (601) 554-1006
Final Draw for Completed Work \$29,126.25	TOTAL \$ 27,947.25

“BUILDING DREAMS ONE HOME AT A TIME”

12-08-15A10:47 RCVD

12-08-15P03:58

Lockhart Construction

12-08-15P

Michael Lockhart, Contractor

128 Pine Hills Drive * Hattiesburg, MS 39402* 601-329-9922

INVOICE

To: City of Hattiesburg, MS CDBG-PROJECT--HRRP

Customer Name: CDBG Rehabilitation Project

Final totals based on write-ups and change orders

Property Address: 222 J.D. Randolph Street Hattiesburg, MS 39401	Date: December 7, 2015
CONTACT NAME: Director of CDBG- City of Hattiesburg	Phone: (601) 554-1006
Project Summary of Itemized list of Completed Work	
Interior & Exterior	Completed
Plumbing	Completed
Mechanical	Completed
Electrical	Completed
Final Draw request for Completed Work	FINAL TOTAL
\$29,126.25 – (\$1,179.00)-310 Bowling	\$ 27,947.25

“BUILDING DREAMS ONE HOME AT A TIME”

 12/09/15