

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda - Draft

Monday, April 2, 2018

4:00 PM

Council Chambers

City Council - Agenda Review

1. Agenda Review.

2. Citizens' Forum.

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda - Final

Monday, April 2, 2018

4:00 PM

for the April 3, 2018, Agenda

Council Chambers

City Council - Amendments to the Agenda

Add the meeting of March 29, 2018, to the minutes to be approved,

And,

Add Policy Agenda Items VI. - 6 -VI. - 9 at the request of the Administration as follows:

- VI. - 6 [2018-353](#) Approve or deny to create a position of Deputy Director-Solid Waste in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Attachments: [Copy of Council Wage Change Request-Public Works Deputy Director-Solid Waste](#)
[Public Works Alignment Approval Request](#)

- VI. - 7 [2018-354](#) Approve or deny to create a position of Deputy Director-Streets in the Public Works Department in amount of \$50,000-\$60,000 per year.

Attachments: [Copy of Council Wage Change Request-Public Works-Deputy Director-Streets](#)
[Public Works Alignment Approval Request](#)

- VI. - 8 [2018-355](#) Approve or deny to create a position of Deputy Director-Maintenance in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Attachments: [Copy of Council Wage Change Request-Public Works-Deputy Director-Maintenance](#)
[Public Works Alignment Approval Request](#)

- VI. - 9 [2018-356](#) Approve or deny to create position of Electrician-Construction Division in the Public Works Department in the amount of \$30,000-\$35,000 per year.

Attachments: [Copy of Council Wage Change Request-Public Works-Electrician](#)
[Public Works Alignment Approval Request](#)



City of Hattiesburg, MS

200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401

Master

File Number: 2018-353

File ID: 2018-353

Type: Regular Agenda Item

Status: Passed

Version: 1

Reference:

In Control: City Council

Requester: Ann Jones

File Created: 04/01/2018

Brief Title: New Position-Deputy Director-Solid Waste-Public Works

Final Action: 04/03/2018

Minute Book Number: MB2018-85

Title:

Approve or deny to create a position of Deputy Director-Solid Waste in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Notes:

Agenda Date: 04/03/2018

Indexes:

Agenda Number: VI.-6

Sponsors:

Enactment Date:

Attachments: Copy of Council Wage Change Request-Public Works
Deputy Director-Solid Waste, Public Works Alignment
Approval Request

Enactment Number:

Contact:

Meeting Date: 04/03/2018

Drafter: Ann Jones

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	04/02/2018					
1	City Council	04/03/2018	Approve				Pass
Action Text: A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Approve to create a position of Deputy Director-Solid Waste in the Public Works Department in the amount of \$50,000-\$60,000 per year.							
There being no discussion, the Motion received the affirmative vote of the Council as follows:							
Yeas: 5 - George, Delgado, Carroll, Dryden and Brown							
Nays: 0							

Yea: 5 Council Member George
Council Member Delgado
Council President Carroll
Council Vice President Dryden
Council Member Brown

Text of Legislative File 2018-353

Title

Approve or deny to create a position of Deputy Director-Solid Waste in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Summary

Budget Information

Expenditure Type

Purchasing Item

Publication Information

CITY OF HATTIESBURG

COUNCIL WAGE CHANGE REQUEST FORM

<i>Request Number</i>	
<i>Date of Request</i>	4/2/2018
<i>Employee Name</i>	

CURRENT

<i>Department</i>	
<i>Position Title</i>	
<i>Position Number</i>	
<i>Annual Rate of Pay</i>	

CHANGE

<i>Department</i>	Public Works
<i>Position Title</i>	Deputy Director-Solid Waste
<i>Position Number</i>	TBD
<i>Annual Rate of Pay</i>	\$50,000-\$60,000/Year
<i>This Position became Vacant on:</i>	
<i>Reason for Requested Change</i>	Create position of Deputy Director of Solid Waste in the department of Public Works

BUDGET

<i>Request Currently Budgeted?</i>	Yes
<i>Is a Budget Amendment Required?</i>	Yes to create the position; funding currently available

Public Works Department				
Proposed Realignment				
Position	Manpower #	Fund #	Existing Budget	Proposed Alignment
Create Deputy Director-Solid Waste		1220		\$50-\$60,000
Create Deputy Director-Streets		1201		\$50-\$60,000
Create Deputy Director-Maintenance		1204		\$50-\$60,000
Create Electrician Position in Construction Division		1207		\$ 35,000.00
Delete Position of General Manager	GENLMGR201	1201	\$ 53,280.00	\$ -
Delete Position of Director	DIRECTOR201	1201	\$ 65,260.00	\$ -
Delete position of Crew Supervisor-Traffic	DCRWSPVR191	1191	\$ 33,540.00	\$ -
Delete position of Crew Worker-Streets	CRWWRK201-3	1201	\$ 20,800.00	\$ -
Delete position of Shop Foreman-Shop	SHOPFRMN204	1204	\$ 32,760.00	\$ -



City of Hattiesburg, MS

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Master

File Number: 2018-354

File ID: 2018-354

Type: Regular Agenda Item

Status: Passed

Version: 1

Reference:

In Control: City Council

Requester: Ann Jones

File Created: 04/01/2018

Brief Title: New Position-Deputy Director-Streets-Public Works

Final Action: 04/03/2018

Minute Book Number: MB2018-85

Title:

Approve or deny to create a position of Deputy Director-Streets in the Public Works Department in amount of \$50,000-\$60,000 per year.

Notes:

Agenda Date: 04/03/2018

Indexes:

Agenda Number: VI.-7

Sponsors:

Enactment Date:

Attachments: Copy of Council Wage Change Request-Public Works-Deputy Director-Streets, Public Works Alignment Approval Request

Enactment Number:

Contact:

Meeting Date: 04/03/2018

Drafter: Ann Jones

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	04/02/2018					
1	City Council	04/03/2018	Approve				Pass
Action Text: A MOTION was made by Council Member George and seconded by Council Vice President Dryden to Approve to create a position of Deputy Director-Streets in the Public Works Department in amount of \$50,000-\$60,000 per year.							
There being no discussion, the Motion received the affirmative vote of the Council as follows:							
Yeas: 5 - George, Delgado, Carroll, Dryden and Brown							
Nays: 0							
Yea: 5 Council Member George Council Member Delgado Council President Carroll Council Vice President Dryden Council Member Brown							

Text of Legislative File 2018-354

Title

Approve or deny to create a position of Deputy Director-Streets in the Public Works Department in amount of \$50,000-\$60,000 per year.

Summary

Budget Information

Expenditure Type

Purchasing Item

Publication Information

CITY OF HATTIESBURG

COUNCIL WAGE CHANGE REQUEST FORM

<i>Request Number</i>	
<i>Date of Request</i>	4/2/2018
<i>Employee Name</i>	

CURRENT

<i>Department</i>	
<i>Position Title</i>	
<i>Position Number</i>	
<i>Annual Rate of Pay</i>	

CHANGE

<i>Department</i>	Public Works
<i>Position Title</i>	Deputy Director-Streets
<i>Position Number</i>	TBD
<i>Annual Rate of Pay</i>	\$50,000-\$60,000/Year
<i>This Position became Vacant on:</i>	
<i>Reason for Requested Change</i>	Create position of Deputy Director-Streets in the public Works Department

BUDGET

<i>Request Currently Budgeted?</i>	Yes
<i>Is a Budget Amendment Required?</i>	Yes to create position; funding currently available

Public Works Department				
Proposed Realignment				
Position	Manpower #	Fund #	Existing Budget	Proposed Alignment
Create Deputy Director-Solid Waste		1220		\$50-\$60,000
Create Deputy Director-Streets		1201		\$50-\$60,000
Create Deputy Director-Maintenance		1204		\$50-\$60,000
Create Electrician Position in Construction Division		1207		\$ 35,000.00
Delete Position of General Manager	GENLMGR201	1201	\$ 53,280.00	\$ -
Delete Position of Director	DIRECTOR201	1201	\$ 65,260.00	\$ -
Delete position of Crew Supervisor-Traffic	DCRWSPVR191	1191	\$ 33,540.00	\$ -
Delete position of Crew Worker-Streets	CRWWRK201-3	1201	\$ 20,800.00	\$ -
Delete position of Shop Foreman-Shop	SHOPFRMN204	1204	\$ 32,760.00	\$ -



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Master

File Number: 2018-355

File ID: 2018-355

Type: Regular Agenda Item

Status: Passed

Version: 1

Reference:

In Control: City Council

Requester: Ann Jones

File Created: 04/01/2018

Brief Title: New Position-Deputy Director-Maintenance-Public Works

Final Action: 04/03/2018

Minute Book Number: MB2018-85-86

Title:

Approve or deny to create a position of Deputy Director-Maintenance in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Notes:

Agenda Date: 04/03/2018

Indexes:

Agenda Number: VI.-8

Sponsors:

Enactment Date:

Attachments: Copy of Council Wage Change Request-Public Works-Deputy Director-Maintenance, Public Works Alignment Approval Request

Enactment Number:

Contact:

Meeting Date: 04/03/2018

Drafter: Ann Jones

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	04/02/2018					
1	City Council	04/03/2018	Approve				Pass
Action Text: A MOTION was made by Council Member Delgado and seconded by Council Member Brown to Approve to create a position of Deputy Director-Maintenance in the Public Works Department in the amount of \$50,000-\$60,000 per year.							
There being no discussion, the Motion received the affirmative vote of the Council as follows:							
Yeas: 5 - George, Delgado, Carroll, Dryden and Brown							
Nays: 0							

Yea: 5 Council Member George
Council Member Delgado
Council President Carroll
Council Vice President Dryden
Council Member Brown

Text of Legislative File 2018-355

Title

Approve or deny to create a position of Deputy Director-Maintenance in the Public Works Department in the amount of \$50,000-\$60,000 per year.

Summary

Budget Information

Expenditure Type

Purchasing Item

Publication Information

CITY OF HATTIESBURG

COUNCIL WAGE CHANGE REQUEST FORM

<i>Request Number</i>	
<i>Date of Request</i>	4/2/2018
<i>Employee Name</i>	

CURRENT

<i>Department</i>	
<i>Position Title</i>	
<i>Position Number</i>	
<i>Annual Rate of Pay</i>	

CHANGE

<i>Department</i>	Public Works
<i>Position Title</i>	Deputy Director-Maintenance
<i>Position Number</i>	
<i>Annual Rate of Pay</i>	\$50,000-\$60,000/Year
<i>This Position became Vacant on:</i>	
<i>Reason for Requested Change</i>	Create position of Deputy Director in the department of Public Works

BUDGET

<i>Request Currently Budgeted?</i>	Yes
<i>Is a Budget Amendment Required?</i>	Yes to create position, funding currently available

Public Works Department				
Proposed Realignment				
Position	Manpower #	Fund #	Existing Budget	Proposed Alignment
Create Deputy Director-Solid Waste		1220		\$50-\$60,000
Create Deputy Director-Streets		1201		\$50-\$60,000
Create Deputy Director-Maintenance		1204		\$50-\$60,000
Create Electrician Position in Construction Division		1207		\$ 35,000.00
Delete Position of General Manager	GENLMGR201	1201	\$ 53,280.00	\$ -
Delete Position of Director	DIRECTOR201	1201	\$ 65,260.00	\$ -
Delete position of Crew Supervisor-Traffic	DCRWSPVR191	1191	\$ 33,540.00	\$ -
Delete position of Crew Worker-Streets	CRWWRK201-3	1201	\$ 20,800.00	\$ -
Delete position of Shop Foreman-Shop	SHOPFRMN204	1204	\$ 32,760.00	\$ -



City of Hattiesburg, MS

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Master

File Number: 2018-356

File ID: 2018-356

Type: Regular Agenda Item

Status: Passed

Version: 1

Reference:

In Control: City Council

Requester: Ann Jones

File Created: 04/01/2018

Brief Title: New Position-Electrician-Construction Division

Final Action: 04/03/2018

Minute Book Number: MB2018-86

Title:

Approve or deny to create position of Electrician-Construction Division in the Public Works Department in the amount of \$30,000-\$35,000 per year.

Notes:

Agenda Date: 04/03/2018

Indexes:

Agenda Number: VI.-9

Sponsors:

Enactment Date:

Attachments: Copy of Council Wage Change Request-Public Works-Electrician, Public Works Alignment Approval Request

Enactment Number:

Contact:

Meeting Date: 04/03/2018

Drafter: Ann Jones

Effective Date:

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	City Council - Amendments to the Agenda	04/02/2018					
1	City Council	04/03/2018	Approve				Pass
Action Text: A MOTION was made by Council Vice President Dryden and seconded by Council Member George to Approve to create position of Electrician-Construction Division in the Public Works Department in the amount of \$30,000-\$35,000 per year.							
There being no discussion, the Motion received the affirmative vote of the Council as follows:							
Yeas: 5 - George, Delgado, Carroll, Dryden and Brown							
Nays: 0							
Yea: 5 Council Member George Council Member Delgado Council President Carroll Council Vice President Dryden Council Member Brown							

Text of Legislative File 2018-356

Title

Approve or deny to create position of Electrician-Construction Division in the Public Works Department in the amount of \$30,000-\$35,000 per year.

Summary

Budget Information

Expenditure Type

Purchasing Item

Publication Information

CITY OF HATTIESBURG

COUNCIL WAGE CHANGE REQUEST FORM

<i>Request Number</i>	
<i>Date of Request</i>	4/2/2018
<i>Employee Name</i>	

CURRENT

<i>Department</i>	
<i>Position Title</i>	
<i>Position Number</i>	
<i>Annual Rate of Pay</i>	

CHANGE

<i>Department</i>	Public Works
<i>Position Title</i>	Electrician
<i>Position Number</i>	TBD
<i>Annual Rate of Pay</i>	\$35,000/Year
<i>This Position became Vacant on:</i>	
<i>Reason for Requested Change</i>	Create position of Electrician in 001207-Construction Division

BUDGET

<i>Request Currently Budgeted?</i>	Yes
<i>Is a Budget Amendment Required?</i>	Yes to create position of Electrician; funding available

Public Works Department				
Proposed Realignment				
Position	Manpower #	Fund #	Existing Budget	Proposed Alignment
Create Deputy Director-Solid Waste		1220		\$50-\$60,000
Create Deputy Director-Streets		1201		\$50-\$60,000
Create Deputy Director-Maintenance		1204		\$50-\$60,000
Create Electrician Position in Construction Division		1207		\$ 35,000.00
Delete Position of General Manager	GENLMGR201	1201	\$ 53,280.00	\$ -
Delete Position of Director	DIRECTOR201	1201	\$ 65,260.00	\$ -
Delete position of Crew Supervisor-Traffic	DCRWSPVR191	1191	\$ 33,540.00	\$ -
Delete position of Crew Worker-Streets	CRWWRK201-3	1201	\$ 20,800.00	\$ -
Delete position of Shop Foreman-Shop	SHOPFRMN204	1204	\$ 32,760.00	\$ -

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Meeting Agenda - Final

Monday, April 2, 2018

4:00 PM

Council Chambers

City Council - Work Session

1. Rental Properties Draft Ordinance - Mayor
2. Legal Update - Mayor
3. Request from A. Sandoval for Inclusion into City Limits - Mayor
4. Train Ordinance Update - Mayor
5. Code Enforcement Update by Wards - Delgado