



**Tuesday, December 16, 2025
5:00 PM**

**City Council
Tuesday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Prayer and Pledge of Allegiance

Presentation Agenda

Confirmation or Adjustment of the Agenda

Approval of Minutes for the December 1 & 2, 2025 meetings of the City Council.

POLICY AGENDA

- 1. 2025-484** Take from the Table: Adopt a Resolution condemning the following property as unclean and a menace to the health and safety of the community:
 - 1101 Main Street, PPIN 22156
- 2. 2025-999** Appeal of the Planning Commission's November 12, 2025 decision, filed by Michael Bethley, Representative, to adopt an Ordinance to rezone a property located at 110 Martin Luther King Avenue (PPIN 32303, Forrest County, Ward 5) from B-2 to B-3. The Hattiesburg Planning Commission voted to deny the petition.
- 3. 2025-1031** Appeal of the Board of Adjustment's November 5, 2025 decision, filed by Michael Haddox, Property Owner/Applicant, regarding a variance request from the requirement of a 5-foot-wide sidewalk along street frontages for the property located at 135 Thornhill Drive (PPIN 21511, Lamar County, Ward 3). The Board of Adjustment voted to deny the petition.
- 4. 2025-1069** Adopt an Ordinance approving a text amendment to the Hattiesburg Land Development Code (Ord. 3902, as amended) to allow Mixed-Use as a conditional use in R-3 zoning (LDC 5.1) and to include "cafes/coffee shops" as an accessory use to "Place of Assembly" (LDC 5.4.30.2). The Planning Commission recommended approval with the added condition of establishing a definition for "cafe/coffee shop" at its meeting on December 3, 2025.

5. **2025-1061** Accept the Planning Commission’s recommendation to approve a conditional use for “Place of Assembly” and “Mixed-Use” for an R-3 zoned property located at 3200 Montague Blvd. (PPIN 22975 & 22976, Forrest County, Ward 1).

6. **2025-1064** Adopt an Ordinance to approve the request for a partial alley closure for an unimproved alley located east of the DD McInnis 3rd Survey Subdivision and west of the Hicks Subdivision of the DD McInnis 3rd Survey Subdivision. The Planning Commission recommended approval at its meeting on December 3, 2025.

7. **2025-1065** Accept the Planning Commission’s recommendation to approve a minor subdivision and an alteration of an existing subdivision in both the DD McInnis 3rd Survey Subdivision and the Hicks Subdivision of the DD McInnis 3rd Survey Subdivision for the B-3 (BCO) zoned property located at 802 Broadway Drive (PPIN 17605, 17606, and 26875, Forrest County, Ward 4).

8. **2025-1066** Accept the Planning Commission’s recommendation to approve a conditional use for “Automotive Rental and Sales” for the B-3 (BCO) zoned property located at 710 Broadway Drive (PPIN 17605, 17606, and 26875, Forrest County, Ward 4).

9. **2025-1067** Adopt an Ordinance to approve a text amendment to the Hattiesburg Land Development Code (Ordinance 3209, as amended) to allow Accessory Dwelling Units as a conditional use (LDC Table 5.1). The Planning Commission recommended approval at its meeting on December 3, 2025.

10. **2025-1068** Accept the Planning Commission's recommendation to approve the request for conditional use approval for an Accessory Dwelling Unit in a R-1B zoned property at 217 N 23rd Avenue (PPIN 16123, Forrest County, Ward 4).

11. **2025-1062** Accept the Planning Commission’s recommendation to approve the preliminary plat for a major subdivision to be known as the “Zainey’s Corner Subdivision” for the property located at 610 Dabbs Street (PPIN 18772, Forrest County, Ward 4).

12. **2025-1063** Accept the Planning Commission’s recommendation to approve a conditional use for a “Restaurant” for the B-2 zoned property located at 1000 N Main Street (PPIN 25113 and 18816, Forrest County, Ward 2).

13. **2025-1070** Accept the Board of Adjustment’s recommendation to approve variances for the property located at 3320 Hardy Street (PPIN 22656, Forrest County, Ward 3).
The variances requested are as follows:
 - Front setback: from the required 30 ft to 35 ft
 - West side setback: from the required 30 ft to 53 ft
 - East side setback: from the required 30 ft to 47 ft
 - Landscaping buffer: from the required 30 ft to 5 ft

- Curb cut: from the required 10 ft from a parcel line to 5 ft
- Perimeter landscaping: from the required 10 ft to an average of 2 ft
- Drive-through buffer: from the required 300 ft to 0 ft

14. **2025-1072** Accept the Board of Adjustment's recommendation to approve a variance from the maximum impervious surface lot coverage requirement of 50% (LDC 6.1) to allow 80% impervious surface lot coverage for the property located at 3200 Montague Blvd. (PPIN 22975 & 22976, Forrest County, Ward 1).
15. **2025-1071** Accept the Board of Adjustment's recommendation to deny the request for a variance from the maximum front yard fence height of 4ft to allow for 8ft for an R-2 zoned property at 220 Martin Luther King, Jr. Avenue (PPIN 21672, Forrest County, Ward 5).
16. **2025-1073** Adopt Resolutions adjudicating and directing the placement as an assessment for the cleanup costs and applicable penalties, not to exceed the values prescribed by State law, against the following properties.
17. **2025-1082** Adopt a Resolution approving the request for tax exemption filed by The KOMP, LLC for ad valorem tax exemption, except school district ad valorem taxes, for property located in the Downtown Central Business District at 319 East Pine Street, in the amount of \$222,940.00, for a period of seven (7) years, beginning January 1, 2025, and ending December 31, 2031; as authorized by Section 17-21-5 of the MS Code.
18. **2025-1054** Adopt a Resolution declaring surplus (per attached list) and authorizing the disposal or sale of said equipment and removal from the Department of Urban Development's inventory.
19. **2025-1098** Adopt a Resolution determining waiver valuations and just compensation for certain real property with low fair market values to be acquired in connection with the Hutchinson Avenue Crosswalk Project.
20. **2025-1074** Approve Professional Services Agreement between the City of Hattiesburg and Shows, Dearman and Waits, Inc. for engineering services related to the Tatum Park Water and Sewer Project and authorize the Mayor to execute the same.
21. **2025-1091** Rescind Resolution #2025-257, adopted December 2, 2025, related to Edwards Street Pedestrian Improvement Project; adopt Revised Resolution governing PPIN's 13736, 15151 & 15152; and authorize issuance of a manual check.

- 22. 2025-1092** Adopt a Resolution determining waiver valuations and just compensation for certain real properties with low fair market values to be acquired in connection with the Edwards Street Pedestrian Improvement project.
- 23. 2025-1086** Acknowledge receipt of closing documents for the Hall Avenue West Overpass project, Authorize publication of Notice of Final Settlement, payment of final pay application and final acceptance of the project.
- 24. 2025-1095** Approve Engagement Letter with Mills, Scanlon, Dye & Pittman Law Firm for professional legal services related to incremental annexation and authorize the Mayor to execute the same.
- 25. 2025-1096** Adopt an Ordinance enlarging, extending and defining the corporate limits and boundaries of the City of Hattiesburg.
- 26. 2025-1077** Approve Supplemental Agreement No. 1 with Clarion Associates, LLC, for the Hattiesburg Comprehensive Plan (Hattiesburg 150) to increase the cost by \$5,564 (bringing the total to \$227,877), and to add two months to the contract, and authorize the Mayor to execute the same.
- 27. 2025-1059** Approve amendment to the Agreement between the City of Hattiesburg and Marlow, LLC., adopted September 6, 2022, at minute book # 2021-544, amending Paragraph 2 to reflect an annual payment schedule rather than monthly and revise rental adjustment method to inflationary for years 4 and 5 and authorize the Mayor to execute the same.
- 28. 2025-1097** Acknowledge conveyance of Warranty Deed from F. Douglas Montague III for property Parcel No. 2-029J-10-323.00 (PPIN 14623) and authorize the recording of the same.
- 29. 2025-1083** Acknowledge receipt of term bids for Demolition Services on December 4, 2025 and award bid to MSP Enterprises LLC as the contractor for the term of January 1, 2026 through December 31, 2026.
- 30. 2025-1084** Acknowledge receipt of term bids for Lot Clearing/Grass Cutting Services on December 4, 2025 and award bid to Sunshine Construction as the primary contractor and Terry's Backhoe and Tree Service as the alternate contractor for the term of January 1, 2026 through December 31, 2026.
- 31. 2025-1089** Adopt a Resolution appointing Arman Miri as Municipal Public Defender, effective December 16, 2025.

32. **2025-1090** Adopt a Resolution appointing Benjamin Thornton as Part-time Municipal Public Defender, effective December 16, 2025.
33. **2025-1125** Approve Supplemental Agreement No. 5 with Walters Construction Company, Inc., for the State Aide-EDH Highway 49 (Project No. DECD-0018(35)BO) to add 12 days to the contract; and authorize the Mayor to execute the same.
34. **2025-1126** Approve and Authorize the transfer of additional funds to complete the State Aid-Economic Development Highway 49 (Project No. DECD-0018(35)BO) in the amount of \$82,500.00 and authorize issuance of a manual check for the same.
35. **2025-1127** Authorize the Mayor to execute a Release of Maintenance to Walters Construction Company, Inc., in connection with State Aid -Hwy 49 Project No. DECD-0018(35)BO. The Release of Maintenance is conditioned upon the receipt of an executed Release from Walters Construction Company, Inc., in substantially the form attached.
36. **2025-1124** Approve a Sponsorship Agreement between the City of Hattiesburg and Hattiesburg High School for Choral Arts advertisement sponsorship, in accordance with Mississippi 17-3-1, for an amount not to exceed \$8,000.00, in conjunction with Forrest County and the Hattiesburg Public School District Foundation.

ROUTINE AGENDA

1. **2025-1076** Acknowledge receipt of the monthly budget report for the month ending November 25, 2025.
2. **2025-1060** Acknowledge receipt of \$11,974.54 reimbursement to the City of Hattiesburg from the Perry County Sheriff's Department for training expenses and supplies in accordance with *Miss. Code Ann. § 45-6-13 (4)* related to the transfer of Officer William Craft, including (1) Safariland Teflon vest, munitions, Kevlar carrier and soft plate; acknowledge removal of inventoried items related to this transfer and reimbursement.
3. **2025-1081** Approve Revised Homebuyer Assistance Program Guidelines Manual (HOME) {Entitlement}.
4. **2025-1080** Approve Revised Emergency Roof Repair Initiative Program Manual (CDBG) {Entitlement}.
5. **2025-1088** Approve the Revised Minor Housing Repair Program Guidelines Manual {CDBG Entitlement}.

- 6. 2025-1058** Approve and authorize issuance of manual checks for CDBG/HOME Claims per attached.
- 7. 2025-1087** Approve and authorize the publication of Request for Proposals for the 2025 Consolidated Annual Performance and Evaluation Report (CAPER) and the 2026/27 Annual Action Plan.
- 8. 2025-1093** Approve and Authorize advertising for Request for Proposals for Engineering Services.
- 9. 2025-1099** Approve claims docket for the period ending December 12, 2025.

In Memoriam:

- Miss Ella Cook
- Mr. Mukhammad Aziz Umurzokov
- Mr. Jerry Smith

Meeting Adjourn