



**Tuesday, October 21, 2025
5:00 PM**

**City Council
Tuesday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Call to Prayer and Pledge of Allegiance

Presentation Agenda

Approval of Minutes

1. **2025-919** Approve the minutes for the October 6 & 7, 2025 meetings of the City Council.

POLICY AGENDA

1. **2025-663** Take from the Table: Accept the Planning Commission's recommendation to deny a conditional use request for an electronic reader board located at 748 W 4th Street (Forrest County, Ward 4).
2. **2025-665** Take from the Table: Accept the Board of Adjustment's recommendation to approve variances requested for a sign located at 748 W 4th Street (Forrest County, Ward 4). The variances requested are:
 - A variance from the requirement of the minimum 200ft separation from the nearest lot line of any residential use to allow for 94 ft separation.
 - A variance from the requirement of a maximum of 40% of the sign as an electronic reader board to allow for 58%.
3. **2025-866** Adopt an Ordinance to approve the request for a zoning change from R-1C to R-2 for a property located at 209 Unetta Street (PPIN 21167, Forrest County, Ward 2). The Planning Commission recommended approval on October 1st, 2025.
4. **2025-867** Adopt an Ordinance to approve the closure and vacation of a portion of a street and a portion of an alley located north of River Avenue and east of Morgan Street, also a part of the Magruder and Company Addition Subdivision (Forrest County, Ward 2). The Planning Commission recommended approval on October 1st, 2025.

5. **2025-868** Accept the recommendation from the Planning Commission to approve a major subdivision and a plat alteration for a B-5 zoned property. More specifically, this will add lot six to the Hattiesburg Market Place Subdivision. (PPINs 12113, 37027, 24497, 40059, & 40103, Lamar County, Ward 3).

6. **2025-869** Accept the recommendation from the Planning Commission to approve a conditional use request for “dwelling, multi-family” for a B-1 zoned property located at 117 College Street (PPIN 14586, 14587, 14588, & 14589, Forrest County, Ward 2).

7. **2025-926** Consider the following requested variances for property located at 1516 Florida Avenue:
 1. Consider a variance request from the minimum requirement of 10 ft of green space to allow for 3ft for a property located at 1516 Florida Avenue (PPIN 21775, Forrest County, Ward 4). Due to a tied vote, the Board of Adjustment did not offer a recommendation on October 1st, 2025.

 2. Accept the Board of Adjustment’s recommendation to approve a variance from the requirement of the maximum fence height in a front yard of 4ft to allow for 6ft for a property located at 1516 Florida Avenue (PPIN 21775, Forrest County, Ward 4).

 3. Accept the Board of Adjustment’s recommendation to deny a variance from the requirement of sidewalks along public streets to instead allow for 0ft of sidewalk for a property located at 1516 Florida Avenue (PPIN 21775, Forrest County, Ward 4).

8. **2025-871** Accept the Board of Adjustment’s recommendation to deny variance requests for an R-1B zoned property located at 1300 N Main Street (PPIN 14508, Forrest County, Ward 2). The requested variances are:
 - a variance requests from the minimum requirement of 5 stacking spaces in a restaurant with a drive-through to instead allow for 0 ft.
 - a variance from the residential buffer minimum of 200ft to instead allow for 0 ft.

9. **2025-872** Accept the Board of Adjustment’s recommendation to approve the variance request from the requirement of accessory structures for residential use to be a maximum of 33% of the primary structure to instead allow for 36% for a property located at 116 S 23rd Avenue (PPIN 16471, Forrest County, Ward 4).

- 10. 2025-877** Adopt a Resolution renewing and extending an Interlocal Cooperation Agreement between the City of Hattiesburg and Forrest County for cooperative construction, maintenance, improvements and operation of public park facilities and authorizing the Mayor to execute the same.
- 11. 2025-876** Adopt a Resolution of the Mayor and City Council of Hattiesburg, Mississippi approving a Memorandum of Understanding with Forrest County related to Friendship Park and authorizing the Mayor to execute the same.
- 12. 2025-931** Adopt a Resolution establishing petty cash funds effective October 1, 2025, and approve the issuance of a manual check to the petty cash custodian as of October 1, 2025.
- 13. 2025-930** Adopt a Resolution declaring surplus (per attached list) and authorizing the disposal of said equipment and removal from the city's inventory.
- 14. 2025-923** Adopt a Resolution declaring property located at 622 Corinne Street, better identified by PPIN 19339 (parcel number 2-029O-10-049.00 and PPIN 19340 (parcel number 2-029O-050.00); and the parcel at 510 W. Pine Street, better identified by PPIN 19333 (parcel number 2-092O-10-066.00; and the parcel at 220 2nd Avenue better identified by PPIN 19344 (parcel number 2-029O-10-051.00) as surplus and authorize the sale of said property to 28th Office LLC., in the amount of \$161,000.00, and authorize the Mayor to execute any and all necessary documents to the same.
- 15. 2025-924** Adopt a Resolution declaring that timber on Forrest County parcel number 2-048-06-009.00 (PPIN 27783), and parcel number 2-042P-36-001.00 (PPIN 27777), and parcel number 2-048-06-006.00 (PPIN 1488), and parcel number 2-048-06-005.00 (PPIN1489), and parcel number 2-048-06-008.00 (PPIN 27782) located at the Bobby Chain Municipal Airport as surplus and authorize advertisement for sale by competitive bid upon preparation of plan documents.
- 16. 2025-928** Approve a Professional Services Agreement between the City of Hattiesburg and Allen Engineering Services for preparation of Risk Management Plans, Emergency Response Plans and Risk Resilience Assessments and authorize the Mayor to execute the same.
- 17. 2025-921** Approve Encroachment Agreement for Overhead Facilities with Mississippi Power Company for an access road for the construction of improvements at Tatum Park and authorize the Mayor to execute in duplicate.
- 18. 2025-916** Approve Agreement with Shows, Dearman and Waits, Inc to provide engineering services for the Cross Creek Capacity Analysis and authorize the Mayor to execute in duplicate.

- 19. 2025-917** Approve Agreement with Shows, Dearman and Waits, Inc. for the McInnis Loop Water Connector Project and authorize the Mayor to execute in duplicate.
- 20. 2025-920** Approve Agreement for Preliminary Engineering Services with Norfolk Southern Railway Company in the amount of \$30,000.00 related to the Gordon Creek Trail Project and authorize the Mayor to execute in triplicate.
- 21. 2025-913** Approve Proposal from Commercial Appraisals, LLC to amend Agreement approved on August 20, 2024 to increase the number of parcels to be appraised for the Edwards Street Pedestrian Improvements Project, Federal Aid Project No. STP-7191-00(002) LPA/109560-701000 and authorize the Mayor to execute the same.
- 22. 2025-912** Acknowledge receipt of closing documents for the Concrete Paved Ditch Repairs Along Gordon Creek Project; Approve Supplemental Agreement No. 1 with TM Productions, LLC to record project underrun of \$3,636.43 and authorize final pay application, notice of final settlement and the Mayor or designee to execute any and all documents related to the same.
- 23. 2025-911** Ratify grant application to the America in Bloom/CN Railway EcoConnexions from the Ground Up Grants Program to fund landscaping improvements along Hall Avenue, not to exceed \$25,000; grant requires 50% in matching funds.

ROUTINE AGENDA

- 1. 2025-925** Acknowledge receipt of Privilege Tax License Report for September 2025.
- 2. 2025-918** Acknowledge receipt of the monthly budget report for the month ending September 30, 2025.
- 3. 2025-927** Acknowledge Solid Waste Revenues and Expenditures for the fiscal year ending September 30, 2025, and authorize publication of the same.
- 4. 2025-803** Approve plans and specifications for the Grace Avenue Sidewalk Project and Authorize advertisement for bids.
- 5. 2025-922** Approve plans and specifications for the Hattiesburg - Bobby L. Chain Municipal Airport Hangar Taxiway Project and Authorize advertisement for bids.
- 6. 2025-929** Approve claims docket for the period ending October 17, 2025.

In Memoriam:

- Mr. Edward O'Brien Warren
- Mr. Danny Dossett, Sr.
- Ms. Allison Lockett
- Pastor Perry Smith

Meeting Adjourn