



Tuesday, May 21, 2024
5:00 PM

City Council
Tuesday Meeting Agenda

Council Chambers
200 Forrest Street

Call to Order

Call to Prayer and Pledge of Allegiance

Presentation Agenda

POLICY AGENDA

- | | | |
|----|-----------|---|
| 1. | 2024-184 | Approve the minutes for the May 6 & 7, 2024 meetings of the City Council. |
| 2. | 2024-160 | Adopt an Ordinance amending the Land Development Code, Ord. No. 3209 as amended, to make changes to Section 5, Use Regulations and Conditions as requested by William Carey University. The request is to add additional use regulations for the use category of "School, University, or College", specifically for accessory uses and building heights. Planning Commission recommended approval on May 1st, 2024. |
| 3. | 2024-1130 | Approve a variance request made by William Carey University from the minimum required front setback of 20 ft for an R-3 zoned property to instead allow for a 1 ft setback for a proposed structure on a property located at the intersection of Tuscan Avenue and Cherry Street in Forrest County, Ward 2. |
| 4. | 2024-169 | Adopt a Resolution designating the City of Hattiesburg voting delegates for voting in the 2024 Mississippi Municipal League election. |
| 5. | 2024-186 | Approve Agreement between the City of Hattiesburg, Region XII Commission on Mental Health and Retardation (DBA, Pine Belt Mental Health Resources), and the Hattiesburg Convention Commission for parking as described herein; and authorize the Mayor to execute the same. |
| 6. | 2024-187 | Approve purchase of property located at PPIN 18609, Parcel #2-029P-10-281.00 in an amount not to exceed \$90,000.00 and authorize Mayor to execute any and all necessary documents at closing. Authorize issuance of manual check for the same. |

ROUTINE AGENDA

- | | | |
|-----|----------|--|
| 1. | 2024-170 | Ratify grant agreement with the Mississippi Outdoor Stewardship Trust Fund for the Gordon's Creek Linear Trail Project for improvements along Gordon's Creek. |
| 2. | 2024-189 | Acknowledge the monthly budget report for the month ending April 30, 2024. |
| 3. | 2024-190 | Acknowledge receipt of the Privilege Tax License Report for the month of April, 2024. |
| 4. | 2024-159 | Authorize acceptance of an extension for the Substance Abuse and Mental Health Services Administration (SAMHSA) to fund a sixth year of the program Hattiesburg Behavioral Court Treatment Expansion, in partnership with Pine Belt Mental Healthcare Resources, in the amount of \$96,307 to be used with additional carryover funds for a total of \$267,541.27. |
| 5. | 2024-191 | Acknowledge receipt of proposals received March 7, 2024, for RFP 4295 Disaster Recovery Consulting Services for the City of Hattiesburg; accept the proposal of Broadus & Associates as the best proposal. |
| 6. | 2024-183 | Acknowledge bids received for 4 SUVs for the Urban Development department on May 9th, 2024 and award bid to Mac Haik Chrysler Dodge Jeep Ram and Chevrolet; accept the bid for (4) four 2025 Chevrolet Trailblazers as recommended below. |
| 7. | 2024-158 | Approve the City's purchase of (4) four grave spaces located in Section 39, Lot # 36, West Half (W 1/2) at Highland Cemetery, Minute Book# 2022, Page 400, in the amount of \$700.00, from Barbara Jean Jones; authorize manual check for the same. |
| 8. | 2024-168 | Approve the City's purchase of (3) Three grave spaces located in Section 21, Lot 104, Northeast Quarter (NE 1/4) , and East Half (E 1/2) of the Northwest Quarter (NW 1/4), at Highland Cemetery, Minute Book# 2006-1, Page 392-409, from Margaret Hamilton; authorize manual check for the same. |
| 9. | 2024-193 | Approve plans and specifications for the Hattiesburg Fire station # 1 HVAC upgrades; authorize publication of same. |
| 10. | 2024-157 | Approve the purchase of grave spaces per attached, Memo's, Receipts, and Deeds. |
| 11. | 2024-185 | Approve claims docket for the period ending May 17, 2024. |

In Memoriam:

- Ms. Gail Leverette

Meeting Adjourn

Call to Order

BE IT REMEMBERED that the **regular meeting of the Hattiesburg City Council was held at 5:00 p.m. Tuesday, May 21, 2024**, in Council Chambers at City Hall; same being from a recessed meeting held on May 20, 2024.

Those present included members of the City Council Jeffrey George, Ward 1 (via teleconference); Deborah Delgado, Ward 2 (via teleconference); Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Kennedy; Deputy Clerk of Council, Lisa Luu Jolly; City staff members; media; and the public. Absent: Mayor Toby Barker.

Council Vice President Ware Called the meeting to order.

Call to Prayer and Pledge of Allegiance

The prayer was given by Randy Pope.

The Pledge of Allegiance was led by Kermas Eaton.

Presentation Agenda

The PRESENTATION AGENDA came before the Council.

There were no presentations at this time.

POLICY AGENDA

THE MATTER OF THE AGENDA ORDER came before the Council.

The POLICY AGENDA came before the Council.

1. **2024-184** Approve the minutes for the May 6 & 7, 2024 meetings of the City Council.

 Attachments: 05-06- 2024 AR Mins.
 05-07-2024 Mins.

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Approve the minutes for the May 6 & 7, 2024 meetings of the City Council.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

2. **2024-160** Adopt an Ordinance amending the Land Development Code, Ord. No. 3209 as amended, to make changes to Section 5, Use Regulations and Conditions as requested by William Carey University. The request is to add additional use regulations for the use category of "School, University, or College", specifically for accessory uses and building heights. Planning Commission recommended approval on May 1st, 2024.

 Attachments: Staff Summary - WCU Text Amendment
 Public Hearing Application
 Ordinance - LDC Amendments - William Carey University

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Adopt an Ordinance (#3351) amending the Land Development Code, Ord. No. 3209 as amended, to make changes to Section 5, Use Regulations and Conditions as requested by William Carey University. The request is to add additional use regulations for the use category of "School, University, or College", specifically for accessory uses and building heights.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

3. **2024-1130** Approve a variance request made by William Carey University from the minimum required front setback of 20 ft for an R-3 zoned property to instead allow for a 1 ft setback for a proposed structure on a property located at the intersection of Tuscan Avenue and Cherry Street in Forrest County, Ward 2.

Attachments: [Staff Summary - William Carey](#)
[Image Sheet - William Carey Variance](#)
[Public Hearing Application](#)
[Drawings](#)
[Legal Descriptions](#)
[MINUTES BOA APRIL](#)

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Approve a variance request made by William Carey University from the minimum required front setback of 20 ft for an R-3 zoned property to instead allow for a 1 ft setback for a proposed structure on a property located at the intersection of Tuscan Avenue and Cherry Street in Forrest County, Ward 2.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

4. **2024-169** Adopt a Resolution designating the City of Hattiesburg voting delegates for voting in the 2024 Mississippi Municipal League election.

Attachments: [Resolution designating MML voting delegates template](#)

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Adopt a Resolution (#2024-42) designating the City of Hattiesburg voting delegates for voting in the 2024 Mississippi Municipal League election.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

5. **2024-186** Approve Agreement between the City of Hattiesburg, Region XII Commission on Mental Health and Retardation (DBA, Pine Belt Mental Health Resources), and the Hattiesburg Convention Commission for parking as described herein; and authorize the Mayor to execute the same.

Attachments: [Parking Use Agreement-COH-Pinebelt Mental Health 5.14.24](#)
[PBMH PARKING LOT AGREEMENT-PLAT - LEASE AREA - 115 S 19TH AVE](#)
[PBMH PARKING LOT AGREEMENT-LEGAL DESCRIPTION - 115 S 19TH AVE](#)

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Approve Agreement between the City of Hattiesburg, Region XII Commission on Mental Health and Retardation (DBA, Pine

Belt Mental Health Resources), and the Hattiesburg Convention Commission for parking as described herein; and authorize the Mayor to execute the same.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

6. **2024-187** Approve purchase of property located at PPIN 18609, Parcel #2-029P-10-281.00 in an amount not to exceed \$90,000.00 and authorize Mayor to execute any and all necessary documents at closing. Authorize issuance of manual check for the same.

Attachments: 314 Bay Street - Appraisal Report
1169_001
C-store. 314 Bay Street.
18609 title opinion 050724

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Approve purchase of property located at PPIN 18609, Parcel #2-029P-10-281.00 in an amount not to exceed \$90,000.00 and authorize Mayor to execute any and all necessary documents at closing. Authorize issuance of manual check for the same.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

ROUTINE AGENDA

THE ROUTINE AGENDA came before the Council.

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to approve the Routine Agenda.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George (via teleconference), Delgado (via teleconference), Carroll, Ware and Brown

Nays: 0

1. **2024-170** Ratify grant agreement with the Mississippi Outdoor Stewardship Trust Fund for the Gordon's Creek Linear Trail Project for improvements along Gordon's Creek.
Attachments: Signed MOU City of Hattiesburg Gordons Creek Linear Trail
2. **2024-189** Acknowledge the monthly budget report for the month ending April 30, 2024.
Attachments: EXP 0424
REV 0424
3. **2024-190** Acknowledge receipt of the Privilege Tax License Report for the month of April, 2024.
Attachments: PTL April 2024
4. **2024-159** Authorize acceptance of an extension for the Substance Abuse and Mental Health Services Administration (SAMHSA) to fund a sixth year of the program Hattiesburg Behavioral Court Treatment Expansion, in partnership with Pine Belt Mental Healthcare Resources, in the amount of \$96,307 to be used with additional carryover funds for a total of \$267,541.27.
Attachments: Edited SF424

SF424A-Edited

5. **2024-191** Acknowledge receipt of proposals received March 7, 2024, for RFP 4295 Disaster Recovery Consulting Services for the City of Hattiesburg; accept the proposal of Broaddus & Associates as the best proposal.
- Attachments: TF Rankin & Associates Inc Proposal
IEM Response to MS Hattiesburg Disaster Recovery Consulting Services_Redacted
RFP DISASTER RECOVERY CONSULTING SERVICES_GMC FINAL
Acurance, LLC
Broaddus 1 of 3
Broaddus 2 of 3
Broaddus 3 of 3
Rostan 1 of 4
Rostan 2 of 4
Rostan 3 of 4
Rostan 4 of 4
Scoring Sheets
6. **2024-183** Acknowledge bids received for 4 SUVs for the Urban Development department on May 9th, 2024 and award bid to Mac Haik Chrysler Dodge Jeep Ram and Chevrolet; accept the bid for (4) four 2025 Chevrolet Trailblazers as recommended below.
- Attachments: Reverse Auction
Mac Haik Response-City of Hattiesburg-Mid Size SUVs
American Vet Works Inc. Response-Hattiesburg-4 SUVs
Petro Nissan Response-City of Hattiesburg-4 SUVs
Pinebelt CDJR Response-City of Hattiesburg- 4 SUVs
7. **2024-158** Approve the City's purchase of (4) four grave spaces located in Section 39, Lot # 36, West Half (W 1/2) at Highland Cemetery, Minute Book# 2022, Page 400, in the amount of \$700.00, from Barbara Jean Jones; authorize manual check for the same.
- Attachments: Buy Back (Barbara Jean Jones) 05-21-2024
8. **2024-168** Approve the City's purchase of (3) Three grave spaces located in Section 21, Lot 104, Northeast Quarter (NE 1/4) , and East Half (E 1/2) of the Northwest Quarter (NW 1/4), at Highland Cemetery, Minute Book# 2006-1, Page 392-409, in the amount of \$525.00 from Margaret Hamilton; authorize manual check for the same.
- Attachments: Buy Back (Margaret Hamilton) 05-21-2024
9. **2024-193** Approve plans and specifications for the Hattiesburg Fire station # 1 HVAC upgrades; authorize publication of same.
- Attachments: 1 - 4064 Combined Specifications
4064 BidDwgs Sealed 24-0515
10. **2024-157** Approve the purchase of grave spaces per attached, Memo's, Receipts, and Deeds.
- Attachments: Memo's (05-21-2024)
Receipts (05-21-2024)
Deeds (05-21-2024)
11. **2024-185** Approve claims docket for the period ending May 17, 2024.
- Attachments: Docket Total
DOCKET 24.05.17

In Memoriam:

A MOTION was made by Council Vice President Ware to Adjourn the meeting in memory of:

- Ms. Gail Leverette

Meeting Adjourn

Council Vice President Ware declared the meeting adjourned at 5:08 p.m., this 21st day of May, 2024, by unanimous consent, until the 3rd day of May, 2024.

ATTEST:

APPROVE:

Ronda S. Kennedy
Clerk of Council

Jeffrey George
Council President

ATTEST AND CERTIFY:

APPROVE:

[Signature]
City Clerk

[Signature]
Mayor