



**Tuesday, March 19, 2024
5:00 PM**

**City Council
Tuesday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Call to Prayer and Pledge of Allegiance

Presentation Agenda

- **Agenda Adjustments - Add Policy Items #18 and #19 at the request of the Administration as follows:**

- 18. 2024-1115** Approve an agreement between the City of Hattiesburg and Wis-Pak of Hattiesburg, LLC, for treatment of Wis-Pak industrial effluent and authorize the Mayor to execute the same.
- 19. 2024-1116** Approve agreement between City of Hattiesburg and Great River Utility Operating Company, LLC. for domestic wastewater treatment from the Le Papillion development and authorize the Mayor to execute the same.

POLICY AGENDA

- 1. 2024-1078** Approve the minutes for the March 4 & 5, 2024 meetings of the City Council.
- 2. 2024-57** Approve a variance request made by James Smith, applicant, and Jasmine Washington, owner, to allow for a side setback of 3.4 feet instead of the required minimum of 10 feet for a residential structure at 87 Everglades, zoned R-1A (PPIN 32905, Lamar County, Ward 1). The Board of Adjustment recommended to deny on February 7th, 2024.
- 3. 2024-17** Take from the table; Adopt an Ordinance request to rezone properties made by Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner. The request is to rezone property located between North 28th Avenue and Northwood Drive (US 49) from B-5 to R-3 in Ward 2, Forrest County. The Planning Commission recommended approval on December 20th, 2023.
- 4. 2024-1052** Approve a variance request to allow for a 16 ft fence instead of the maximum allowed 8 ft fence for a proposed new development located at the intersection of

Lamar Boulevard and Graham Properties Drive. The request is made by HSC Oak Grove, LLC, applicant, JADE Consulting, LLC, engineer, and Jason Graham, owner (Lamar County, Ward 3). The Board of Adjustment recommended denial on March 6, 2024.

5. **2024-1051** Approve a variance request by Daniel Cervantes, applicant, and owner, for the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business located at 1520 River Avenue (Forrest County, Ward 2.) The Board of Adjustment recommended approving on March 6th, 2024.
6. **2024-1093** Adopt an Ordinance establishing an active and continuing program for management of municipal records for the City of Hattiesburg.
7. **2024-1097** Approve an Agreement between the City of Hattiesburg and Intellisafe for traffic diversion programs and authorize the Mayor to execute the same.
8. **2024-1098** Adopt a Resolution requesting the legislature of the State of Mississippi to enact a Local and Private Bill enabling the City of Hattiesburg to use traffic fine money for community development initiatives, including, but not limited to, housing programs, violence prevention programs and traffic safety programs.
9. **2024-1096** Adopt a Resolution requesting the Legislature of the State of Mississippi to enact a Local and Private Bill enabling the Hattiesburg Convention Commission to use the "design-build method" of construction contracting.
10. **2024-1082** Adopt a Resolution authorizing application to the Mississippi Department of Wildlife Recreational Trails (RTP) Grant program for a feasibility study and business plan for development of pedestrian and bicycle access over Leaf River via the vacated bridge (Old East Hardy Bridge) and authorize the Mayor to execute the same.
11. **2024-1089** Approve a Master Service Agreement between the City of Hattiesburg and Clearwater Consultants, Inc. for professional engineering services, and authorize the Mayor to execute in duplicate.
12. **2024-1088** Approve Contract between City of Hattiesburg & L & A Contracting Company for Lagoon Maintenance, and authorize the Mayor to execute the same.
13. **2024-1091** Approve Agreement between City of Hattiesburg and Landry Lewis Germany for professional architectural services for replacement HVAC systems at Fire Station #1, and authorize the Mayor to execute the same.

14. **2024-1086** Approve a Lease Agreement between the City of Hattiesburg and Richoh USA Inc for a copier located in the Hattiesburg Fire Department Administrative Office for a period of 48 months, at a cost of \$205.35 per month and authorize the Mayor to execute the same.
15. **2024-1081** Approve Memorandum of Agreement between the City of Hattiesburg and the Mississippi Department of Archives and History for the preservation and renovation of City Hall and authorize the Mayor to execute the same.
16. **2024-1099** Approve an Agreement between the City of Hattiesburg and Tyler for Tyler Electronic Payments Software and authorize the Mayor to execute the same.
17. **2024-1085** Approve Engagement of Local Impact Analytics in the submission of the 2024 RAISE grant, as per attached scope.

ROUTINE AGENDA

1. **2024-1094** Acknowledge receipt of a request by George Pace, to appeal the Hattiesburg Planning Commission recommendation to approve with conditions a preliminary plat and to set a public hearing and authorize publication of public notice setting an appeal hearing.
2. **2024-1079** Acknowledge receipt of the monthly budget report for the month ending February 29, 2024.
3. **2024-1084** Authorize submission of a grant application to the Mississippi Office of Homeland Security Grant Program.
4. **2024-1087** Authorize submission of a grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) for the Hattiesburg Behavioral Court Treatment Expansion program, in partnership with Pine Belt Mental Healthcare Resources for \$400,000.
5. **2024-1090** Approve and authorize publication of a Request for Qualifications for licensed plumbers/contractors to perform sewer service line replacement work for the Clean Start Sewer Program.
6. **2024-1080** Approve claims docket for the period ending March15, 2024.

In Memoriam:

- Mr. Dwight Thomas
- Mrs. Catherine Jackson

- Alderman Michael A. Mayfield, Sr.
- Mr. Frank James, Jr.
- Mr. Gregory Paul Langford
- Mr. John Bartley Boykin
- Ms. Beverly Ann Dilmore
- Mrs. Jennifer Lowrey
- Mr. Robert Allen

Meeting Adjourn



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ann Jones, Chief Administrative Officer
cc:
Date: Tuesday, March 19, 2024
Re: Approve an agreement between the City of Hattiesburg and Wis-Pak of Hattiesburg, LLC, for treatment of Wis-Pak industrial effluent and authorize the Mayor to execute the same.
File Number: 2024-1115
Minute Book #

Summary

Approve an agreement between the City of Hattiesburg and Wis-Pak of Hattiesburg, LLC, for treatment of Wis-Pak industrial effluent and authorize the Mayor to execute the same.

Recommendation Statement

I recommend that this item be added to the Council's agenda and that it be approved.

Please place this on the March 19, 2024 City Council meeting for consideration.

AGREEMENT

This Agreement ("Agreement") is made and entered into by and between the CITY OF HATTIESBURG, MISSISSIPPI, a municipal corporation whose address is 200 Forrest Street, Post Office Box 1898 (39403), Hattiesburg Mississippi 39401 (the "City"), and WIS-PAK OF HATTIESBURG, LLC, a Mississippi limited liability company whose address is 2 W L Runnels Industrial Drive, Hattiesburg, Mississippi ("Wis-Pak").

ARTICLE I TREATMENT OF WIS-PAK INDUSTRIAL EFFLUENT

1.1 Treatment of Wis-Pak Wastewater. The City agrees to accept and treat the industrial effluent discharged by Wis-Pak into the City's sanitary sewer system in accordance with the provisions of this Agreement. At Wis-Pak's discretion, this Agreement shall become null and void if Wis-Pak voluntarily ceases its industrial wastewater discharge to the City's Publicly Owned Treatment Works ("POTW").

1.2 Quantity. The City agrees to accept into its sanitary sewer system and to treat in its wastewater treatment system up to 250,000 gallons per day based upon the monthly average, with a daily maximum of 400,000 gallons of Wis-Pak's wastewater effluent per day.

1.3 pH of Effluent. Wis-Pak agrees that the pH of its effluent shall be maintained within a range of 5.5 and 9.5.

1.4 Loading of and Concentration of Effluent – Phase 1 Interim Limits and Interim Phase 2 Limits.

- (a) Wis-Pak agrees to the Phase 1 Interim Limits that follow which shall become effective upon execution of this Agreement by both parties and issuance of renewal permit No. MSP092288 by the Mississippi Department of Environmental Quality. However, if renewal permit No. MSP092288 is not issued within 60 days of the Effective Date of this Agreement, the Interim Limits shall become effective no later than the date sixty days from the Effective Date of the Agreement:

BOD ₅		TSS	
Avg (monthly)	Max (daily)	Avg (monthly)	Max (daily)
8,000 lbs/day	10,000 lbs/day	626/lbs/day	1,200 lbs/day

Compliance with these limits shall be determined by the results of effluent samples pursuant to Section 1.15 with consideration given to any Upset Event and/or a Force Majeure Event in accordance with Section 1.9.

Phase 1 Interim Limits for BOD₅ and TSS shall be the limits for the 5 year term of the new pretreatment permit.

- (b) Wis-Pak agrees to Interim Phase 2 Limits that follow:

BOD ₅		TSS	
Avg (monthly)	Max (daily)	Avg	Max
6000 lbs/day	8000 lbs/day	626 lbs/day (monthly)	938 lbs/day (daily)

Compliance with these limits shall be determined by the results of effluent samples pursuant to Section 1.15 with consideration given to any Upset Event and/or a Force Majeure Event in accordance with Section 1.9.

- (c) For years 1 through 3 of the new pretreatment permit term, any exceedance of any limit in 1.4(a) and for years 4 through 5 of the new pretreatment permit term any exceedance of any limit in 1.4(b) shall be subject to the surcharges and risk premium provisions in Exhibit A which shall be payable monthly with the Wastewater Treatment Rate. Should Wis-Pak fail to pay any Wastewater Treatment Rate, surcharge and/or risk premium within thirty (30) days of notice of delinquent payment, the City may, at its sole discretion, exercise any remedy provided by this Agreement and/or applicable laws and/or regulations, including, but not limited to, those remedies set forth in Section 3.4 "Breach" herein.

1.5 Point of Entry. Wis-Pak shall discharge its industrial waste through a municipally maintained point of entry designated by the City. The City hereby designates the City's pumping station into which Wis-Pak's effluent is discharged as the Point of Entry.

1.6 Title to Wastewater and Responsibility Therefore. Title to wastewater discharged hereunder shall remain in Wis-Pak until Point of Entry and, upon passing through Point of Entry, title thereto and all effluent therefrom shall pass to the City.

Wis-Pak agrees to save and hold harmless the City from all claims, demands and causes of action which may be asserted by any person on account of the reception, transportation, delivery and disposal of wastewater while title thereto remains in Wis-Pak.

Notwithstanding any provision herein to the contrary, Wis-Pak shall defend and indemnify the City and shall be liable for all direct and consequential damages, expenses, charges, costs, fines, attorney fees, litigation costs, and liabilities that the City may incur as a result of any discharge of wastewater by Wis-Pak to the City pumping station, pipeline, collection system, wastewater treatment plant, or upon City property.

1.7 Unit of Measurement. The unit of measurement for wastewater delivery hereunder shall be one thousand (1,000) gallons, U.S. Standard Liquid Measure.

1.8 BOD and TSS Reduction Level Commitments and Final Limits. Wis-Pak agrees to design, fabricate, install, and operate pretreatment systems and establish and demonstrate compliance with Final Phase 2 Limits in accordance with the schedule that follows. Wis-Pak shall pay a noncompliance fee of \$25,000 per item for failure to meet any action item of

this schedule and \$1,000 for each additional day late per item for items in 1.8(a) through (c) and \$1,500 for each additional day late per item for items in 1.8(d).

- (a) By the end of year 3 of the new pretreatment permit term, Wis-Pak shall design, fabricate, and install recycle pretreatment improvements and begin operation of such improvements.
- (b) By the end of September of year 3 of the new pretreatment permit term, Wis-Pak shall have completed the necessary work for the design of the new pretreatment system at which time Wis-Pak and the City shall begin negotiating Final Phase 2 Limits to be included in any renewal application of the pretreatment permit.
- (c) By the end of year 4 of the new pretreatment term, Final Phase 2 Limits shall be established and the design of the new pretreatment system shall be completed.
- (d) By the end of year 5 of the new pretreatment permit term, Wis-Pak shall have completed installation of pretreatment systems and begin demonstrating compliance with Final Phase 2 Limits.

Notwithstanding the foregoing, the time periods set forth in 1.8 (a), (b), (c) and/or (d) may be extended if the extension is caused solely by events documented by Wis-Pak that are beyond the control of Wis-Pak such as supply chain delays and/or a Force Majeure event as set forth in Section 3.2.

If by end of year 3 of the new pretreatment permit term, Wis-Pak provides written notice to the City pursuant to 3.7 that it will permanently cease discharge of its industrial wastewater to the City by the end of year 5 of the new pretreatment permit term and will not file an application for renewal of the pretreatment permit, then the requirements set forth in 1.8 (b), (c) and (d) shall be inapplicable.

The Parties acknowledge and agree that if Wis-Pak fails to comply with the provisions of this Agreement, and/or the then existing MDEQ permit, City sewage treatment and disposal ordinances, as may be applicable, shall continue to be enforceable against Wis-Pak. As to all non-conforming wastewater accepted and treated by the City, Wis-Pak shall continue to be liable for all charges, surcharges, and risk premiums owed to the City pursuant to applicable sewage treatment and disposal ordinances or this Agreement.

Wis-Pak shall pay any noncompliance fee within thirty (30) days of notice by the City that such fees are due. If Wis-Pak fails to pay any noncompliance fee within thirty (30) days of notice of delinquent payment, the City may, at its sole discretion, exercise any remedy provided by this Agreement and/or applicable laws and/or regulations, including, but not limited to, those remedies set forth in Section 3.4 "Breach" herein.

1.9 Grace Period for Upset and/or Force Majeure Events. Notwithstanding any provision herein to the contrary, should an Upset or Force Majeure event cause the pretreatment equipment to fail or go offline which results in an exceedance of any applicable limit, Wis-Pak shall immediately take action from the onset of the event to reduce or modify production and/or

cease discharge as necessary to achieve compliance with applicable pretreatment limits. The parties agree that surcharges and risk premiums will not be assessed during the 36 hour period immediately following the onset of a Force Majeure event in accordance with Section 3.2 or an Upset in accordance with Section 3.3 if Wis-Pak provides immediate notice to the City of such event with documentation satisfactory to the City to demonstrate either event in accordance with the relevant section (Section 3.2 – Force Majeure or Section 3.3 – Upset). Notwithstanding the foregoing, Wis-Pak shall take all reasonable actions to avoid noncompliance with any applicable limits and/or requirements.

The City, in its sole discretion, may consider the circumstances of any Upset and/or Force Majeure events and the actions taken by Wis-Pak in response thereto in the determination of any surcharges and/or risk premium rates for noncompliance immediately following the 36 hour period referenced herein.

1.10 Service Interruptions. In the event of a temporary interruption or curtailment in the City's ability to transport or treat Wis-Pak's effluent in the quantity referenced above, and the interruption or curtailment is attributable to a breakdown in the pumping station, or a break or leak in the City's effluent pipeline, or a breakdown in the City's treatment system or Force Majeure in accordance with Section 3.2, the City shall have a reasonable period of time within which to make necessary repairs and/or to take such other actions as may be reasonably required in order to enable it to restore full service. Upon the occurrence of any such event, the City shall ensure that Wis-Pak is notified within twenty-four (24) hours of such event, by telephone and/or email, and, upon inquiry by Wis-Pak, shall provide Wis-Pak such information as is available to the City's Director of Water and Sewer concerning the status of the City's efforts to restore service and the City's estimate as to when the problem will likely be resolved.

1.11 Ownership and Maintenance of Effluent Pipeline. The City, at its own cost and expense, agrees to maintain and keep in good working order and condition the existing pumping station. The City agrees that if the pumping station is replaced, the replacement shall be sufficient to handle the maximum quantity of effluent that the City agrees to accept from Wis-Pak under the provisions of this Agreement.

The City shall provide Wis-Pak with notice of any alleged damages caused by Wis-Pak's effluent to the City's pumping station and/or pipeline as such information becomes available to the City.

1.12 Sampling, Rates, Surcharges and Risk Premium Rates. Wis-Pak understands and acknowledges that the rates, surcharges and risk premium rates set forth herein are calculated in part on the actual costs and risks of operation incurred by the City to treat Wis-Pak's exceptionally concentrated effluent, and includes, but is not limited to, the estimated cost to the City to remove sludge contributed by Wis-Pak's effluent.

With respect to Wis-Pak wastewater effluent which the City accepts for treatment, the City hereby agrees to treat Wis-Pak's effluent discharged into the City's sanitary sewer system based on the sampling and reporting requirements, rates, charges and risk premium rates set forth in Exhibit "A" hereto ("Sampling, Rates, Surcharges and Risk Premium Rates").

Risk premium rates are necessary since the City operates an optimized lagoon system to treat its wastewater. This requires strict operational compliance to maintain the City's NPDES

permit limits with close management of discharges into the system, particularly with respect to BOD and TSS loadings. To address these risks to the wastewater treatment system, including the lagoons and associated equipment, for exceedances above the agreed loading limits, Wis-Pak shall pay a Risk Premium Rate (RPR) in addition to applicable Surcharge Rates. The RPR shall apply to all TSS and BOD loadings over the then current applicable limit. It shall be calculated and due monthly with the Wastewater Treatment Rates and Wastewater Surcharge Rates.

1.13 Installation of Effluent Flow Meter and Assessment of Lift Station. Within 12 months from the Effective Date of this Agreement, the City and Wis-Pak agree, at Wis-Pak's sole cost and expense, to purchase, install and maintain a properly-calibrated flow meter for metering process effluent discharged by Wis-Pak into the City's sanitary sewer system. The measured and reported volume of all process effluent delivered from Wis-Pak shall be based on the meter measurements. Wis-Pak shall pay for the installation, operation, and maintenance of the meter to ensure an acceptable readout at the City's lift station and/or appropriate signal compatible with the City's SCADA system.

The City agrees to have the meter calibrated on an annual basis and provide the calibration report to Wis-Pak upon request. Should either party require additional calibration of the meter, then the party requiring calibration shall pay the cost thereof.

If, for any reason, the meter is out of service or out for repair, or if, upon any test, accuracy of any meter is found to be inaccurate by ten percent (10%) or more, plus or minus, of the flow, registration thereof shall be corrected for a period of time extending back to the time when such inaccuracy began, if such a time is ascertainable, and if such a time is not ascertainable, then for a period extending back one-half (1/2) of the time elapsed since the date of the last calibration, but in no event further back than a period of six (6) months.

The City and Wis-Pak agree to work together to assess the City's lift station to determine if any modifications should be made to ensure protection from unintended solids until the pretreatment systems are constructed in accordance with the terms of this Agreement.

1.14 City Sewage Disposal Ordinance. The City shall provide sewage treatment service to Wis-Pak in accordance with the provisions of this Agreement and/or applicable City ordinances, as the ordinances may be amended from time to time. If, during the term of this Agreement, any conflict of terms should arise between the City ordinances as applicable to industrial users and this Agreement, the terms of the applicable City ordinances shall control. Wis-Pak agrees to comply with all future rate changes, ordinance revisions, modifications or additions to Chapter 21 or other ordinances that may relate to Wis-Pak's operations.

1.15 Sampling of Effluent. For the purposes of calculating rates and surcharges pursuant to the applicable City ordinances Wis-Pak shall sample effluent parameters and report results in accordance with MSP 092288.

Wis-Pak shall direct the laboratory to send reports of the sampling data directly to the City at the same time any report is sent to Wis-Pak and to report the data in a spreadsheet showing all sampling data collected.

1.16 Odor. Wis-Pak's operations shall not result in odorous substances in the ambient air in concentrations sufficient to adversely and unreasonably: (i) affect human health and well-being; (ii) interfere with the use or enjoyment of property; or (iii) affect plant or animal life. In determining that concentrations of such substances in the ambient air are adversely and unreasonably affecting human well-being or the use or enjoyment of property or plant or animal life, the factors to be considered by the City will include, without limiting the generality of the foregoing, the number of complaints alleging that such a condition exists, the frequency of the occurrence of such substances in the ambient air, and the land use of the affected area. Wis-Pak shall have thirty-six (36) hours after receipt of notice of Odor from the City to demonstrate it is not the source of the Odor or repair and/or modify its operations so that the Odor is abated. If Wis-Pak fails to demonstrate it is not the source and/or repair and/or modify its operations so that the Odor is abated within the thirty-six (36) hour period, the City will cease accepting wastewater from Wis-Pak until such time as the Odor is abated.

ARTICLE II

TERM OF AGREEMENT

2.1 Term This Agreement shall become legally binding on the Parties on the date it has been fully executed by all parties ("Effective Date"). Unless otherwise agreed, in writing, as per the terms of this Agreement, it shall terminate at 11:59 CST, on the date eight (8) years from the Effective Date.

ARTICLE III

MISCELLANEOUS

3.1 Representations and Warranties.

3.1.1 Organization of the City. The City represents and warrants that (i) it is a governmental body, a municipal corporation, duly constituted and validly existing under the laws of the State of Mississippi, with full right, power and authority under its charter documents and under the laws of the State of Mississippi to enter into this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby, and (ii) it has the power to carry on its business as now being conducted and as proposed to be conducted.

3.1.2 Authorization and Enforceability Against the City. The City represents and warrants that it has taken all necessary actions to authorize the execution and delivery of this Agreement. This Agreement has been duly executed and delivered by the City, and constitutes the legal, valid, and binding obligation of the City that became enforceable upon execution.

3.1.3 Organization and Qualification of Wis-Pak. Wis-Pak represents and warrants that (i) it is a limited liability company, duly organized and existing under the laws of the State of Mississippi, and is qualified to do business in Mississippi, with all right, power and authority under its organizational documents and under the laws of the state of its organization to enter into this Agreement, to perform its obligations hereunder

and to consummate the transactions contemplated hereby, and (ii) it has the power to carry on its business as now being conducted and as proposed to be conducted.

3.1.4 Authorization and Enforceability Against Wis-Pak. Wis-Pak represents and warrants that it has taken all necessary actions to authorize the execution and delivery of this Agreement, and that the person executing this Agreement on behalf of Wis-Pak has been duly authorized to do so. This Agreement has been duly executed and delivered by Wis-Pak, and constitutes the legal, valid, and binding obligation of Wis-Pak that became enforceable upon execution.

3.2 Force Majeure. If either Party shall be unable to carry out any obligation under this Agreement due to Force Majeure, this Agreement shall remain in effect, but such obligation shall be suspended for the period necessary as a result of the Force Majeure. Force Majeure means an event that will be or has been caused by circumstances beyond the control of either party, its contractors, or any entity controlled by either party that prevents compliance with either party's permit and/or applicable laws and/or regulations despite its best efforts to comply. Examples of such events are acts of nature, acts of war or terrorism, or equipment failure or safety hazard beyond the control of either party.

3.3 Upset. Upset means an exceptional incident in which there is unintentional and temporary noncompliance with any applicable limit because of factors beyond the reasonable control of Wis-Pak. An Upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventative maintenance, or careless or improper operation.

An Upset shall constitute an affirmative defense to an action brought for noncompliance with any applicable limit if the following requirements are met as demonstrated by Wis-Pak through properly signed, contemporaneous operating logs, or other relevant evidence that:

- (1) An Upset occurred and Wis-Pak can identify the cause(s) of the Upset;
- (2) Wis-Pak was at the time being operated in a prudent and workmanlike manner and in compliance with applicable operation and maintenance procedures;
- (3) Wis-Pak has submitted the following information to the City and the MDEQ within 24 hours of becoming aware of the Upset (if this information is provided orally, a written submission must be provided within five days):
 - (i) A description of the indirect discharge and cause of the noncompliance;
 - (ii) The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue;
 - (iii) Steps being taken and/or planned to reduce, eliminate and prevent recurrence of the noncompliance.

Wis-Pak has the burden of proof in establishing the occurrence of an Upset.

This provision is in addition to any Upset provision contained in any applicable requirement. These Upset provisions apply only to actions by the City and are not intended to prohibit third party actions.

3.4 Breach. This Agreement may be terminated by either party for a Material Breach of the Agreement by the other party. Material Breach is a breach which is so substantial that it excuses the non-breaching party from performing their duties under the Agreement or a breach which is so substantial that it impairs the entire Agreement as a whole and renders the purpose of the Agreement defeated.

In the event of termination under this provision, the party terminating shall give written notice as provided in 3.7 to the other party and termination shall be effective following a transition to accomplish the disconnection not to exceed twelve months from the notice of termination, unless agreed in writing by both parties.

3.5 Amendments, etc. No amendment or waiver of any provision of this Agreement shall be effective unless the same is in writing and signed by all Parties to this Agreement. Further, this Agreement supersedes any and all prior agreements, either written or oral, between the Parties with respect to the subject matter of this Agreement.

3.6 Assignment. No Party to this Agreement may assign, delegate, pledge, or otherwise transfer any of its rights or obligations under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

3.7 Notice. Except as otherwise provided herein (ex. Interruption of Service), all notices and other communications required or permitted to be given under the provisions of this Agreement shall be in writing [including by electronic mail ("e-mail")] and shall be mailed or e-mailed, as follows:

Wis-Pak, Inc.
ATTN: President
Matt Miklosy
860 West Street
Watertown, WI 53094
matthew.miklosy@wis-pak.com

Wis-Pak, Inc.
ATTN: Director of EHS&S
Chris Osgood
860 West Street
Watertown, WI 53094
chris.osgood@wis-pak.com

City of Hattiesburg
ATTN: City's Director of Water and Sewer
Post Office Box 1898
Hattiesburg, MS 39403-1898

If Notice is to City in person:

City of Hattiesburg
ATTN: City's Director of Water and Sewer
200 Forrest Street
Hattiesburg, MS 39401

If Notice is to City by electronic mail:

City of Hattiesburg
ATTN: City's Director of Water and Sewer
Email Address: ahowe@hattiesburgms.com

Notice to any Party may also be provided to the attention of such other person and to such other address or e-mail address as may be designated by such Party in a written notice to the other Party to this Agreement.

3.8 Severability. Any provision of this Agreement that is prohibited, unenforceable or not authorized in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such prohibition, unenforceability, or non-authorization without invalidating the remaining provisions of this Agreement, or affecting the validity, enforceability, or authorization of such provision in any other jurisdiction.

3.9 Binding Effect. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns.

3.10 Governing Law and Interpretation. THIS AGREEMENT SHALL BE GOVERNED BY, AND CONSTRUED IN ACCORDANCE WITH, THE LAWS OF THE STATE OF MISSISSIPPI, WITHOUT REFERENCE TO THE CONFLICT OF LAW PRINCIPLES THEREOF. Additionally, should any provision of this Agreement require interpretation or construction, this Agreement shall be interpreted and construed without any presumption that the provisions of this Agreement are to be construed against the Party which itself, or through its agents or attorneys, prepared this Agreement. The Parties and their respective attorneys have fully and equally participated in the preparation, negotiation, review, and approval of this Agreement.

3.11 Waiver. No waiver or failure to insist on performance of a term or condition of this Agreement shall be construed as a waiver of the term or condition absent a writing clearly stating that the condition is being waived. A written waiver shall be applicable only for the period of time stated and shall not be construed as a waiver of indefinite duration.

3.12 Headings. The Article, Section and any Subsection headings used herein have been inserted for convenience of reference only and do not constitute matters to be considered in interpreting this Agreement.

3.13 Execution in Counterparts. This Agreement may be executed in any number of counterparts and by different Parties hereto in separate counterparts, each of which when so

executed shall be deemed to be an original and all of which then together shall constitute one and the same agreement.

3.14 Further Assurances. The Parties agree that each shall and will upon reasonable request of the other, make, do, execute, or cause to be made, done, or executed, all such further and other lawful acts, deeds, things, devices and assurances whatsoever for the better or more perfect and absolute performance of the terms and conditions of this Agreement.

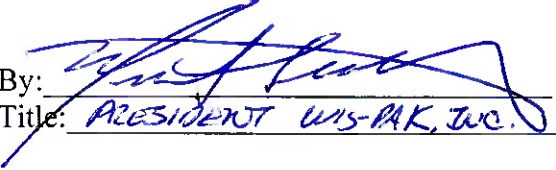
3.15 Enforcement, Recovery of Costs and Expenses. Should it become necessary for any Party to this Agreement to engage an attorney (or attorneys) to take any action (through litigation or otherwise) to enforce any provision of this Agreement, then the prevailing party shall be entitled to recover its actual costs and expenses, including reasonable attorneys' fees, in addition to any other or further relief to which it may be entitled.

IN WITNESS WHEREOF, the Parties hereto have each caused this Agreement to be executed by their duly authorized officers on this the 6 day of March, 2024.

WITNESS:

WIS-PAK OF HATTIESBURG, LLC

By: _____

By: 
Title: PRESIDENT WIS-PAK, INC.

CITY OF HATTIESBURG, MISSISSIPPI

By: _____
Mayor

ATTEST:

City Clerk

By: _____
86336670.v1

EXHIBIT A

SAMPLING, RATES, SURCHARGES AND RISK PREMIUM RATES

WASTEWATER SAMPLING REQUIREMENTS

For the purposes of calculating rates and surcharges pursuant to the applicable City ordinances, sampling of wastewater effluent shall be performed as required by State of Mississippi Water Pollution Control Permit No. MSP092288.

Wis-Pak shall direct the laboratory to send reports of the sampling data directly to the City at the same time any report is sent to Wis-Pak and to report the data in a spreadsheet showing all sampling data collected.

WASTEWATER TREATMENT RATE

1. The monthly rate for effluent within permit limits shall be based on the City ordinance.
2. A surcharge, as calculated below, will be charged for BOD and TSS exceedances.

CALCULATION OF WASTEWATER SURCHARGE FEES

1. The industrial wastewater surcharge shall be based on the following formula, with the total applied to the monthly bill:

$$\{A(C-240) + B(D-300)\}8.34 \times E \times F = \text{Surcharge payment (\$/Month)}$$

Where:

- A Surcharge Rate for BOD, in \$/Pound. [\$0.281/lb BOD5*]
- B Surcharge Rate for TSS, in \$/Pound. [\$0.040/lb TSS*]
- C Industrial User's BOD Concentration, in mg/1. [The reported concentration shall be based on the average for all values collected in the reporting month pursuant to the Permit No. MSP092288.]
- D Industrial User's TSS Concentration, in mg/1 . [Same as above.]
- E Industrial User's Average Daily Flow, in million gallons per day.
- F Number of Days in Month

No reduction in sewage service charges, fees, or taxes shall be permitted because of the fact that certain industrial wastes discharged to the sewage works contain less than 240 mg/1 of BOD, 300 mg/1 of TSS.

*** The Surcharge Rate will be based upon the actual and/or estimated costs to the City to handle and process wastewater delivered for processing, and includes energy costs, solids disposal costs and equipment, maintenance, repair and replacement costs. The City reserves the right to modify the rate depending upon the City's costs and expenses.**

CALCULATION OF RISK PREMIUM RATES

Hattiesburg operates an optimized lagoon system to treat its wastewater. Because this system requires strict operational compliance to maintain Hattiesburg's NPDES permit limits, discharges into the system must be closely managed. This is particularly important for BOD and TSS loadings. To address these risks to the wastewater treatment system, including the lagoons and associated equipment, for exceedances above the agreed loading limits, Wis-Pak shall pay a Risk Premium Rate (RPR) in addition to applicable Surcharge Rates. The RPR shall apply to all TSS and BOD loadings over the then current applicable limit. The RPR shall be \$5.00 for each pound for the first 1000 pounds over the limit based upon the wastewater analysis required by Permit No. MSP092288, thereafter, the RPR shall be \$10.00 for each pound over 1000 pounds over the limit based upon the wastewater analysis required by Permit No. MSP092288. It shall be calculated and due monthly with the Wastewater Treatment Rates and Wastewater Surcharge Rates.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ann Jones, Chief Administrative Officer
cc:
Date: Tuesday, March 19, 2024
Re: Approve agreement between City of Hattiesburg and Great River Utility Operating Company, LLC. for domestic wastewater treatment from the Le Papillion development and authorize the Mayor to execute the same.
File Number: 2024-1116
Minute Book #

Summary

Approve agreement between City of Hattiesburg and Great River Utility Operating Company, LLC. for domestic wastewater treatment from the Le Papillion development and authorize the Mayor to execute the same.

Recommendation Statement

I recommend that this item be added to the Council's agenda and approved.

Please place this on the March 19, 2024 City Council meeting for consideration.

AGREEMENT for SEWER TREATMENT for DOMESTIC
LE PAPILLON RESIDENTIAL DEVELOPMENT

THIS AGREEMENT, entered into on the day and date hereinafter provided, by and between the CITY OF HATTIESBURG, MISSISSIPPI, a municipal corporation hereinafter referred to as “Hattiesburg” or “City,” and GREAT RIVER UTILITY OPERATING COMPANY, LLC, a Mississippi limited liability company in good standing, hereinafter referred to as “Utility Company” (individually referred to as a “Party” and collectively referred to as the “Parties”), for the purpose of setting forth the terms, conditions and covenants pursuant to which City will receive only Domestic Wastewater flow from Utility Company from the Le Papillon development, into City’s Wastewater Collection System and treatment facility at its North Lagoon, and to provide for payment for City’s conveyance and treatment charges.

ARTICLE I

Definitions

Section 1.01. DEFINITIONS OF TERMS. Terms and expressions used in this Agreement, including the preamble hereof, shall have the meaning set forth in this Article:

- (a) “*Calendar year*” means the twelve (12) month period beginning January 1 of each year.
- (b) “*Connection*” means one unit or one single occupied dwelling per building (e.g., duplex with two dwellings has two connections, and an apartment building with ten individual units has ten connections, although the duplex and apartment building each would have only one physical connection to the Wastewater Collection System).
- (c) “*Commercial wastewater*” means non-toxic, non-hazardous wastewater discharged from premises predominantly of a commercial nature which is usually similar in composition to Domestic wastewater, but which may occasionally have one or more of its constituents exceed typical domestic ranges. Included in this definition are wastewaters from shops, offices, showrooms, service stations, commercial and institutional food service operations, commercial laundry facilities with no more than four washing machines, animal holding facilities (such as kennels, veterinary hospitals, and animal grooming facilities), and beauty salons, provided that toxic, hazardous, or Industrial wastes are not introduced into the system.

- (d) “*Domestic wastewater*” means liquid and water-carried waste discharge from sanitary conveniences of dwellings, business buildings, institutions and the like, as distinct from wastes in Commercial or Industrial wastewater.
- (e) “*Exceedance*” means excess flow based on allowable capacity as set forth in Sections 2.01, 2.04 and/or any substances prohibited from discharge into any Wastewater Collection System in accordance with Chapter 21, Section 24 of City’s Code of Ordinances (Ordinance No. 3167, as adopted by the City Council, including all subsequent amendments).
- (f) “*City*” or “*Hattiesburg*” means the City of Hattiesburg, Mississippi, a municipal corporation.
- (g) “*Industrial Wastewater*” means the liquid and water born wastes from industrial processes as distinct from wastes in Domestic wastewater or Commercial wastewater.
- (h) “*Month*” means calendar month.
- (i) “*Operation and Maintenance Expense*” means the current expense paid or accrued in the operation, maintenance, and ordinary repair of the Wastewater Treatment Facility and Wastewater Collection System of City (including, but not limited to the North and South lagoons) and shall include, without limitation on the generality of the foregoing, capital expenditures, indebtedness, insurance premiums and administrative expenses of City and such other reasonable and necessary current expenses relating to the Wastewater Treatment Facility and Wastewater Collection System, as set forth in paragraph B of Chapter 21, Section 30, of City’s Code of Ordinances (Ordinance No. 3167, as adopted by the City Council, including all subsequent amendments.), a copy of which is attached hereto and made a part hereof, and as shall be in accordance with sound accounting practices.
- (j) “*Person*” means and includes the state of Mississippi, a public agency as defined herein, or any municipal entity, town, or political subdivision of any governmental agency of the State of Mississippi or the United States of America, or any individual, co-partnership, association, firm, trust, State, or any other entity whatsoever.
- (k) “*Point of Entry*” means the point at which wastewater enters City’s Wastewater Collection System as determined by the City in Section 3.02.
- (l) “*Transfer*” shall mean any sale, conveyance, or assignment of the rights and/or permits and/or approvals and/or real and/or personal property in connection with the Utility

Company's certificated sewer service area, as described in Exhibit "A" which results in any change of more than 50 percent of the equity ownership of the Utility Company.

- (m) "*Wastewater*" means Domestic, Commercial and Industrial Wastewater, together with such infiltration that may be present.
- (n) "*Wastewater Collection System*" means the array of wastewater pipes, manholes, and pump stations which function to transport wastewater from service sources to a Wastewater Treatment Facility.
- (o) "*Wastewater Treatment Facility*" means the facility of City for treatment and disposal of wastewater, situated in Lamar or Forrest County, Mississippi, as such facility now exists and as it may be hereinafter improved, enlarged, and/or expanded by City.

ARTICLE II

Scope of the Agreement

Section 2.01. RESPONSIBILITIES OF THE PARTIES.

- 1) City agrees to accept and treat all volumes of Wastewater delivered by and from the Utility Company from Utility Company's certificated sewer service area, as described in Exhibit "A", as long as Utility Company does not exceed the 225 Connections limit referenced in Section 2.04 herein, provided, however, in no event shall the volume of Wastewater delivered by the Utility Company exceed sixty-one thousand eight hundred seventy-five (61,875) gallons per day. If at any point the volume of Wastewater delivered by the Utility Company exceeds 61,875 gallons per day, the City will proceed in accordance with Section 7.02.
- 2) Upon final completion of the construction of any needed improvements, Utility Company would own, operate, and maintain that portion of the sewer system which lies upstream of the Point of Entry to the City's Wastewater Collection System.
- 3) Upon final completion of the construction of any needed improvements, City would own, operate, and maintain that portion of the sewer system from and including the Point of Entry to the City's Wastewater Collection System and the downstream lines connecting thereto, including the City's meter in the metering station, which will be installed, owned, operated, and maintained by City, as provided in Section 3.05, below.

Section 2.02. EXISTING FACILITIES. Utility Company will provide to the City the total number of existing individual Connections which are connected to Utility Company's system and facilities as of the date this Agreement is entered into and executed by the Parties. The Utility Company's total number of existing Connections shall be provided to the City in the form of a written report signed by a licensed, professional engineer.

Section 2.03. ADDITIONAL CONNECTIONS AND / OR CAPACITY EXPANSION; INFLOW AND INFILTRATION

The Utility Company may request in writing to the City to increase Connections to its Wastewater Collection System provided, however, that the City must approve of the increased number of Connections. In addition, the City's Wastewater Collection System and the City's Wastewater Treatment Facility must have sufficient capacity, in the sole discretion of the City, to accommodate the increased number of Connections. In the event the City determines that its Wastewater Collection System and/or Wastewater Treatment Facility do not have sufficient capacity to accommodate the increased number of Connections requested by the Utility Company, the City may, in its sole discretion, approve the increased Connections requested by Utility Company as long as the Utility Company bears all of the costs associated with the necessary improvements to the Wastewater Collection System and/or Wastewater Treatment System to accommodate the increased Connections and/or capacity expansion.

In the event the City desires an expansion in capacity in addition to any capacity expansion required as a result of the increased Connections requested by the Utility Company, the costs associated with the capacity expansion shall be borne proportionately by the Utility Company and the City, each being responsible for the costs associated with the capacity expansion attributable to each.

Notwithstanding anything herein to the contrary, the City has the sole discretion to approve or not approve any request for new Connections and/or for capacity expansion and the Utility Company shall bear all costs associated with the necessary improvements to the Wastewater Collection System and/or Wastewater Treatment Facility to accommodate the increased Connections and any associated capacity expansion attributable to it.

The Utility Company shall operate and maintain its Wastewater Collection System of the Utility Company to ensure that Infiltration and Inflow are minimized. The Utility Company shall pursue reductions in Inflow and Infiltration within the wastewater collection and transmission system operated and maintained by the Utility Company, as well as any parties contributing wastewater to the Utility Company's system. The Utility Company shall comply with all sanitary sewer overflow rules set forth by the Mississippi Department of Environmental Quality, the United States Environmental Protection Agency, and any other governmental body having legal authority to set standards for sewer collection and transmission systems of similar size and character.

Section 2.04. EXCEEDANCES. In the event Utility Company is in exceedance of the number of connections and/or volume of Wastewater delivered per day set forth in Section 2.01 or experiences any other Exceedances, City will issue a notice of violation for all violations. The City shall require the Utility Company to provide a proposed corrective action plan to be approved by City which may include an infiltration and inflow study in accordance with standards specified by the City. The corrective action plan shall include a compliance schedule with a detailed plan of corrective action the Utility Company will take, including the manner of corrective action, the timeframe for major milestones, the deadline by which the corrective action will be completed, and the cost of the corrective action. Utility Company may be required to reduce the number of Connections below 225, if necessary to avoid an Exceedance of capacity. If Utility Company does not provide a proposed, detailed, corrective action plan addressing the Exceedances which is satisfactory to the City, the City may then, within its discretion, terminate this Agreement for noncompliance and material breach under Article VII.

ARTICLE III

Discharge of Wastewater, Title, and Metering

Section 3.01. DISCHARGE. Utility Company shall have permission to discharge Domestic Wastewater into City's Wastewater Collection System from Utility Company's certificated sewer service area, as described by legal description and aerial plot in attached Exhibit "A", up to the gallons per day discharge limit set forth in Section 2.01. The number of service Connections shall be limited to the proposed number of lots and/or units set forth in Section 2.01 so long as the gallons per day discharge limit is not exceeded.

Section 3.02. POINT OF ENTRY. Utility Company shall discharge its Domestic Wastewater through a municipally maintained Point or Points of Entry designated by City. City hereby designates the following as the Point of Entry to which Utility Company agrees:

Utility Company Point of Entry:

Existing municipally maintained wastewater collection point or facility located at Southwest corner of intersection of Hegwood Road and Highway 98 West, Hattiesburg, Lamar County, Mississippi, or, if not practical or feasible, existing municipally maintained wastewater collection point or facility at Lamar Blvd. near fire station.

Section 3.03. CONVEYANCE TO POINT OF ENTRY. It shall be the sole responsibility of Utility Company, including any liability incurred in connection therewith, to convey such Wastewater to the Point of Entry, as specifically defined and agreed to in Section 3.02, through

Utility Company's collection system to City's Wastewater Collection System. Utility Company shall have sole ownership and construction and maintenance responsibility for the sewer pipe and facilities running and existing between Utility Company's certificated sewer service area, as defined in attached Exhibit "A", and the Point of Entry, as specifically defined and agreed to in Section 3.02. City reserves the right to inspect Utility Company's collection system for irregularities that could result in noncompliant discharges into City's system including, but not limited to, inflow/infiltration, grease, Commercial and Industrial Wastewater. City shall have no maintenance responsibilities for Utility Company's sewer pipes and facilities. City shall be responsible for maintenance only at and from the Point of Entry, as defined in Section 3.02.

Section 3.04. TITLE TO WASTEWATER AND RESPONSIBILITY THEREFORE. Title to Wastewater discharged hereunder shall remain in Utility Company until Point of Entry and, upon passing through Point of Entry, title thereto and all effluent therefrom shall pass to City. Utility Company agrees to save and hold harmless the City from all claims, demands, and causes of action which may be asserted by any person on account of the reception, transportation, delivery, and disposal of Domestic Wastewater while title thereto remains in or passes to Utility Company. Provided, however, that any administrative, non-routine, emergency, or other specific charge or assessment against City resulting from the operation of Utility Company's collection system shall be deemed an expense of and charged to Utility Company regardless of whether title to the Domestic Wastewater giving rise to any such charge against City has vested in City; such charge shall be payable by Utility Company upon presentation of adequate documentation of cost and responsibility. Utility Company shall be advised of and have the right to contest any charge or assessment made by any charging agency. Nothing herein is intended or should be construed to indemnify or hold harmless either party for such party's own negligence. This covenant is not made for the benefit of any third party. City takes responsibility as between the Parties hereto for the proper reception and ultimate treatment and disposal of such wastewater received by it at Point of Entry; provided, however, that the Wastewater meets applicable federal and state standards and restrictions and/or regulations.

Section 3.05. METERING. At Point of Entry into City's Wastewater Collection System, the City, at Utility Company's expense, shall install, own, operate and maintain the necessary equipment and device of standard type for measuring properly all of Utility Company's Domestic Wastewater. Such meter shall be an automatic meter reading (AMR) meter specified by the City to be compatible with the City's automated system and capable of being read remotely. Utility Company may request from the City access to such metering equipment at reasonable times for inspection and examination.

Utility Company may, at its expense, install, own, operate and maintain its own meter for measuring its wastewater discharged into the City Wastewater Collection System. Any meter

installed by Utility Company shall be of the type specified by the City and, upon request, shall be accessible by the City at reasonable times for inspection and examination.

Meters shall be calibrated every year unless there is sufficient reason to calibrate at an earlier time. Any request by the Utility Company or the City for either meter to be calibrated should be made in writing to the appropriate Party. If, for any reason, a meter is out of service or out for repair, or if, upon any test, accuracy of any meter is found to be inaccurate by ten percent (10%) or more, plus or minus, of the flow, registration thereof shall be corrected for a period of time extending back to the time when such inaccuracy began, if such a time is ascertainable, and if such a time is not ascertainable, then for a period extending back one-half (1/2) of the time elapsed since the date of the last calibration, but in no event further back than a period of six (6) months.

Section 3.06. UNIT OF MEASUREMENT. The unit of measurement for wastewater delivery hereunder shall be one thousand (1,000) gallons, U.S. Standard Liquid Measure.

ARTICLE IV

Comprehensive Sewer Use Provisions

Section 4.01. ADMISSIBLE DISCHARGES. Utility Company agrees that wastewater discharge from its system into City's Wastewater Collection System shall be of such quality that:

- (a) Effluent thereof shall not be in violation of and shall fully comply with Chapter 21, Section 24, of City's Code of Ordinances (Ordinance No. 3167, as adopted by the City Council including all subsequent amendments), a copy of which is attached hereto as Exhibit "C" and made a part hereof; and
- (b) Effluent thereof meets the then current standards of the Mississippi Department of Environmental Quality and the United States Environmental Protection Agency and any other governmental body having legal authority to set standards for such effluent, including those within any Order, Judgment, or Decree of any United States District Court or Mississippi Commission on Environmental Quality; and
- (c) City's Wastewater Treatment Facility or Wastewater Collection System lines are not damaged to the extent to cause any repairs or replacement or increased Operation and Maintenance expenses; and,
- (d) Stormwater inflow or infiltration in any appreciable amount is not introduced into the effluent stream.

Section 4.02. COMPREHENSIVE SEWER USE PROVISIONS. Utility Company shall include in any contract with its customers the requirement to comply with Section 4.01 to the same extent as would be imposed by Chapter 21 of City's Code of Ordinances (Ordinance No. 3167, as adopted by the City Council, including all subsequent amendments), a copy of which is attached hereto Exhibit "C" and made a part hereof, if such a user were located within the jurisdiction of City.

Section 4.03. INDUSTRIAL and COMMERCIAL WASTEWATER. Utility Company shall prohibit the discharge of any Industrial Wastewater into its sewer system. In addition, the Utility Company shall not allow the discharge of any Commercial Wastewater into its sewer system without prior written consent of City. Before any such consent may be given, the commercial facility shall file with the City, with a copy to the Utility Company, a statement showing a representative analysis of the Commercial Wastewater it wishes to discharge. No consent for the discharge of Commercial Wastewater will be given by City if such Commercial Wastewater does not pass through an inspection manhole located so as to be accessible at all times to inspectors of City and Utility Company. If, after consent is given for the discharge of such Commercial Wastewater, inspection indicates that damage may be resulting from the discharge of the Commercial Wastewater, Utility Company shall be responsible to City for any such damages, payable immediately upon determination of the amount of such damages.

Section 4.04. TESTING. Utility Company shall allow City, upon request, access to its system at any accessible point for purposes of taking samples of Utility Company's Wastewater for analysis to ensure compliance with ARTICLE IV of this Agreement. The results of such analysis will be made available to Utility Company at its request.

Section 4.05. ILLICIT THIRD-PARTY DISCHARGES. Utility Company shall ensure that its collection system is protected from illicit third-party discharges, including, but not limited to, industrial or septic tank discharges or unauthorized commercial discharges.

ARTICLE V

Fees, Payments, Structure Limitations, and Annual Adjustments

Section 5.01 INITIATION AND CONNECTION FEES. The Utility Company shall pay to the City for the proposed expansion and the new connection to the City's Wastewater Collection System an initiation fee in the sum of \$5,000.00 upon execution of this Agreement.

Within 30 days of Utility Company's acceptance of the application for service of any new connection to Utility Company's system, beyond those previously existing and disclosed in

accordance with Section 2.02, where the discharge from such connection will be discharged into the City's Wastewater Collection System, Utility Company shall collect and tender to the City the fee per new connection as follows:

Sewer connection..... \$300.00

Section 5.02 RATE. Utility Company shall pay to City for conveyance and treatment of its wastewater a rate per thousand gallons equal to double the current sewer rate set by Ordinance of the Mayor and Council of the City for those ratepayers within the corporate limits of the City. The City shall invoice Utility Company for conveyance and treatment of wastewater on a monthly basis. The fees due to the City will be based on the City's flow meter reading, as provided in Section 3.05 as stated above.

The volume of Utility Company's flow shall be based on actual metered volume pursuant to the City's meter in Section 3.05. The Utility Company shall make payment to the City within (30) days of receipt of any invoice. The Parties agree that in no event shall the total amount of Wastewater discharged exceed the gallons per day discharge limit set forth in Section 2.01(1).

Section 5.03. Rates may be adjusted annually in accordance with any rate increases that City may impose on its entire customer base. City shall provide Utility Company thirty (30) days notice of any rate increases that the City may impose on its entire customer base.

Section 5.04. Utility Company shall provide a monthly residential Connection count to the City not later than the tenth of each month.

Section 5.05 CASH DEPOSIT, PAYMENT BONDS, OR IRREVOCABLE LETTER OF CREDIT. It is hereby agreed that upon entry into and signature of this Agreement, Utility Company shall, at its own option, submit to the City either a cash deposit, a payment bond posted through an approved surety company, or an irrevocable letter of credit issued to the City, any of which shall at a minimum be in an amount equal to one year's worth of estimated payments to be made to the City by the Utility Company or as otherwise determined by the City. The amount of the cash deposit, bond, or irrevocable letter of credit shall be based on the total number of Connections and the average flow and at the rate as agreed to in this Agreement, unless the City provides notice in writing of another specific deposit, bond or letter of credit amount. The purpose of such deposits, payment bonds, or irrevocable letters of credit is in the event of triggering Section 5.06, below.

Any irrevocable standby letter of credit shall be payable to the City in an amount as specified above, guarantee payment under the terms of this Agreement, and be issued by a commercial bank in accordance with Miss. Code Ann. §§ 75-5-101, et seq. (Rev. 2019), naming the City as beneficiary. The language of the Irrevocable Letter of Credit shall clearly identify the Irrevocable

Letter of Credit as “irrevocable,” and the Irrevocable Letter of Credit shall not be perpetual. The Irrevocable Letter of Credit shall also provide that, regarding expiration, the duration of the Irrevocable Letter of Credit shall be “extended from year-to-year until such time” as the Utility Company has satisfied any debt owed under this Agreement to the City or until the City makes a demand on the Irrevocable Letter of Credit. Said extensions shall be for one-year periods of time beginning one year from the date of this Agreement, and each year thereafter until the conditions for satisfying any debt owed under this Agreement to the City have been satisfied.

Section 5.06 LATE PAYMENTS. Utility Company agrees that any invoice, issued under Section 5.02, is due to be paid in full, within thirty (30) days of receipt. If full payment is not made within forty-five (45) days of receipt of invoice, City will provide Utility Company written notice providing Utility Company fifteen (15) days within which Utility Company may come into compliance, or that otherwise, City may choose to seek all legal remedies available under the law to recover the outstanding debt to the City. Failure to make payment within sixty (60) days will result in the City’s exercise of discretion to pursue any and all legal remedies available under the law against the Utility Company, including utilizing any cash deposit, payment bond and/or letter of credit posted by the Utility Company pursuant to Section 5.05, above to satisfy any outstanding debts. In addition, City may seek judicial intervention to disconnect Utility Company from the City’s Wastewater Collection System, which may require Utility Company to construct its own treatment facilities within a reasonable time, during which time Utility Company shall continue to pay the City for sewer treatment until disconnected, such payments to be made within seven (7) days of receipt of any invoice. If continued payment is not made by Utility Company, City may further utilize the cash deposit, payment bond, or irrevocable letter of credit provided for in Section 5.05 above for the purposes of satisfying the Utility Company’s continuing payments for ongoing sewer treatment. Utility Company’s failure to make a timely payment shall entitle the City, either by this Agreement or through judicial action, to require any cash deposit, payment bond, and/or irrevocable letter of credit be increased to a sufficient amount to make estimated payments for the length of time needed or required for the Utility Company to provide an alternative method of sewer treatment and to be disconnected from the City’s collection and treatment facilities, unless the City provides notice in writing of another specific time period. The City retains the option to terminate this Agreement for noncompliance and material breach under Article VII.

ARTICLE VI

Effective Date, Term of Agreement, Miss. Public Service Commission Approval, and Transfer

Section 6.01. EFFECTIVE DATE. This Agreement shall become effective as of the date the Agreement is executed by both Parties (“Effective Date”) and as of that date this Agreement shall constitute the sole and only Agreement between City and Utility Company as to matters contained herein.

Section 6.02. TERM OF AGREEMENT. This Agreement shall be in force and effect from the Effective Date and shall continue in effect from year to year unless either party hereto, with or without cause, shall give not less than six (6) months' notice in writing to the other that this Agreement shall no longer be in force and effect. However, in no instance shall this Agreement terminate earlier than the end of any Calendar Year or before the end of a transition period to accomplish the disconnection of Utility Company not to exceed twelve months from the notice of termination, unless otherwise agreed in writing by both Parties, whichever period of time is longer. Under no circumstances will any violation of this Agreement be allowed if doing so will cause a violation or further violations of the Clean Water Act or any other applicable federal and/or state laws and/or regulations.

Section 6.03. CERTIFICATION. Utility Company will be certificated with the State of Mississippi Public Service Commission (MPSC) as a sewer utility for Le Papillon Subdivision/Development in Lamar County (MPSC I.D. No. MS 2022-UA-55). Subject to the approval of the MPSC, Utility Company will further have the authority to affect the application and collection of rates and other charges for sewer service to its customers located within its certificated area, consistent with an Application to Approve this Agreement and Related Tariff to be filed with the MPSC after execution of this Agreement by both Parties with proper authority. Utility Company will maintain its Certificate (attached as an Exhibit "B" hereto), Tariffs, and will continue to collect all approved customer service fees.

Section 6.04. TRANSFER. Any Transfer in connection with the Utility Company's certificated sewer service area, as described in Exhibit "A" shall be submitted to City for approval as a discharger into the City system. In deciding whether to approve a transferee as a discharger into the City system, the City may consider the factors it deems appropriate including, but not limited to, the transferee's financial resources, operational expertise, and environmental compliance history over the last five years. Any transferee must post or maintain financial assurance mechanisms pursuant to Section 5.05 at least equivalent to those posted by the Utility Company. Provided, however, that the City may require any additional financial assurance it deems appropriate.

ARTICLE VII

Miscellaneous Provisions

Section 7.01. INTERRUPTION OF SERVICE.

7.01.1 Force Majeure.

7.01.1.1 Should City be forced to suspend, reduce, or interrupt service to Utility Company because of any emergency condition reasonably beyond the control of the City, including, without limitation, floods, fires, ice, windstorms, lightning, equipment failure, strikes, lockouts, Acts of God, or of the public enemy, or acts, orders, or directives of the federal or state government or court ("Force Majeure"), then the City need not deliver any services that it is unable to deliver by reason of such conditions; nor shall Utility Company be required to pay any charges for services not delivered. In the event a suspension of service is necessary as a consequence of a Force Majeure event, City will notify Utility Company within 24 hours of such event. Utility Company shall provide notice to its customers of any interruption in service under this paragraph within 24 hours of initial notice by the City. City will use best efforts to resume service following any such Force Majeure event.

7.01.1.2 In case by reason of "Force Majeure," if Utility Company shall be rendered unable wholly or in part to carry out its obligations under this Agreement, then if it shall give notice to the City within 24 hours of such event and follow up with full particulars of such "Force Majeure" in writing to the City within three (3) days after occurrence of the event or cause relied on, the obligation of the Utility Company, so far as it is affected by "Force Majeure," shall be suspended during the continuance of the inability then claimed, but for no longer period. The Utility Company shall endeavor to remove or overcome such inability with all reasonable dispatch. In the event of any interruption in service to Utility Company's customers under this paragraph, Utility Company shall provide notice to its customers within 24 hours of initial notice to the City.

7.01.2 Other Suspensions of Service.

7.01.2.1 Should City be forced to suspend, reduce, or interrupt service to Utility Company because of any emergency condition reasonably beyond the control of City, other than a Force Majeure event, then City need not deliver any services that it is unable to deliver by reason of such conditions; nor shall Utility Company be required to pay any charges for services not delivered. In the event a suspension of service is necessary as a consequence of an emergency condition other than a Force Majeure event, City will notify Utility Company within 24 hours of such event. Utility Company shall provide notice to its customers of any interruption in service under this

paragraph within 24 hours of initial notice by the City. City will use best efforts to resume service following any such emergency event.

7.01.2.2 In case of an emergency event described in 7.01.2.1, if Utility Company shall be rendered unable wholly or in part to carry out its obligations under this Agreement, then if Utility Company shall give notice to the City within 24 hours of such event and follow up with full particulars of such emergency event in writing to the City within three (3) days after occurrence of the event or cause relied on, the obligation of Utility Company, so far as it is affected by the emergency event, shall be suspended during the continuance of the inability then claimed, but for no longer period. Utility Company shall endeavor to remove or overcome such inability with all reasonable dispatch. In the event of any interruption in service to Utility Company's customers under this paragraph, Utility Company shall provide notice to its customers within 24 hours of its initial notice to the City.

Section 7.02.

7.02.1 BREACH. This Agreement may be terminated by either party for a material breach of the Agreement by the other party. In the event of termination under this provision, the party terminating shall give written notice by mail to the other party and termination shall be effective on the date specified, but no earlier than (a) ninety (90) days from the date such written notice is received by the other party or (b) a date following a transition period to accomplish the disconnection not to exceed twelve months from the notice of termination, unless otherwise agreed in writing by both Parties, whichever period of time (a) or (b) is longer.

In the event this Agreement is breached because Utility Company is in Exceedance of capacity, under Section 2.04 of this Agreement, City will issue a notice of violation for any and all violations of capacity, and the City shall require the Utility Company to provide a proposed, corrective action plan to be approved by the City which may include an infiltration and inflow study (NASSCO standards). Within thirty (30) days from notice of violation, the corrective action plan shall include a compliance schedule with a detailed plan of corrective action the Utility Company will take, including the manner of corrective action, the timeframe for major milestones, the deadline by which the corrective action will be completed, and the cost of the corrective action. Utility Company may be required to reduce the number of Connections below 225, if necessary to avoid an Exceedance of capacity. If Utility Company does not provide a proposed, detailed, corrective action plan addressing the Exceedance which is satisfactory to the City, the City may then within its discretion terminate this Agreement for noncompliance and material breach under this Article. In case of termination, all obligations that are still executory on both sides are discharged as of the effective date of the termination. However, rights based on prior breach or prior performance, the indemnification provisions, and the records retention provisions shall survive. Utility Company shall provide its customers with notice of termination within five (5) days from the date it receives notice of termination.

7.02.2 In the event that either party is required to pursue any action in any court to enforce the obligations, conditions, and terms of this Agreement against the other party, the prevailing party shall be entitled to recover all its costs and expenses, including, but not limited to, reasonable attorneys' fees and expert witnesses' fees. A party is a prevailing party if it obtains all or part of the relief that it seeks in the lawsuit.

Section 7.03. GOVERNING LAW AND VENUE. This Agreement shall be construed under and in accordance with the laws of the State of Mississippi, and venue for any action at law or in equity shall be a court of competent jurisdiction in Forrest County or Lamar County, Mississippi.

Section 7.04. WAIVER. No waiver or failure to insist on performance of a term or condition of this Agreement shall be construed as a waiver of the term or condition absent a writing clearly stating that the condition is being waived. A written waiver shall be applicable only for the period or time stated and shall not be construed as a waiver of indefinite duration.

Section 7.05. SEVERABILITY. If any provision of this Agreement is held to be invalid, unenforceable, or unlawful by a court or tribunal of competent jurisdiction, then said provision will not operate to invalidate any other remaining portion of this Agreement, which shall continue in force and effect but for said provision and shall be construed accordingly.

Section 7.06. HEADINGS. The headings used in this Agreement have been included solely for ease of reference and shall not be considered in the interpretation or construction of this Agreement.

Section 7.07. AUTHORITY TO CONTRACT AND EXECUTE. Each individual executing and signing this Agreement warrants and represents that he/she has been authorized to execute the Agreement on behalf of the Parties to this Agreement.

Section 7.08. AMENDMENTS AND MODIFICATION. This Agreement may not be modified or amended absent the execution of a written instrument, signed by duly authorized officials and/or representatives of Utility Company and the City. Amendments and modifications to the Agreement shall be effective as of the date set forth in the amendment or modification and shall not be retroactive.

Section 7.09. NOTICE. Notices required or provided pursuant to the provisions of this Agreement shall be in writing and served either by personal delivery, mail, electronic mail or fax to the Parties as follows (with the exception that notice of any "Force Majeure" or emergency event shall be provided by telephone and email to the emergency contact number and email provided below):

For City:

Notice in person:

City of Hattiesburg
ATTN: City's Director of Water and Sewer
200 Forrest Drive
Hattiesburg, MS 39041

Notice by electronic mail:

City of Hattiesburg
ATTN: City's Director of Water and Sewer
Email address: ahowe@hattiesburgms.com

Notice in the Event of EMERGENCY should be made by telephone and electronic mail:

Emergency Contact: Alan Howe, City's Director of Water and Sewer
Emergency Number: 601-408-0586
Email address: ahowe@hattiesburgms.com

For Utility Company:

Notice in person:

Great River Utility Operating Company
1630 Des Peres Road, Suite 140
Des Peres, MO 63131

Notice by electronic mail:

Great River Utility Operating Company, LLC
ATTN: Josiah Cox, President
Email address: jcox@cswrgroup.com

Notice in the event of EMERGENCY should be made by telephone and electronic mail:

Emergency Contact: Jon Brown Regional Manager
Emergency Number: 601-262-8846
Email address: jbrown@cswrgroup.com

Section 7.10. FURTHER ASSURANCES. The Parties agree that each shall and will, upon reasonable request of the other, make, do, execute, or cause to be made, done, or executed, all such further and other lawful acts, deeds, things, devices, and assurances whatsoever for the better or more perfect and absolute performance of the terms and conditions of the Agreement for the treatment of Utility Company's wastewater.

WITNESS THE SIGNATURES of the Parties on duplicate originals, on this the ____ day of _____, A.D. _____

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

City Clerk

By: _____
MAYOR: Toby Barker

ATTEST:

GREAT RIVER UTILITY OPERATING
COMPANY, LLC

Witness:

By: _____
President: Josiah Cox

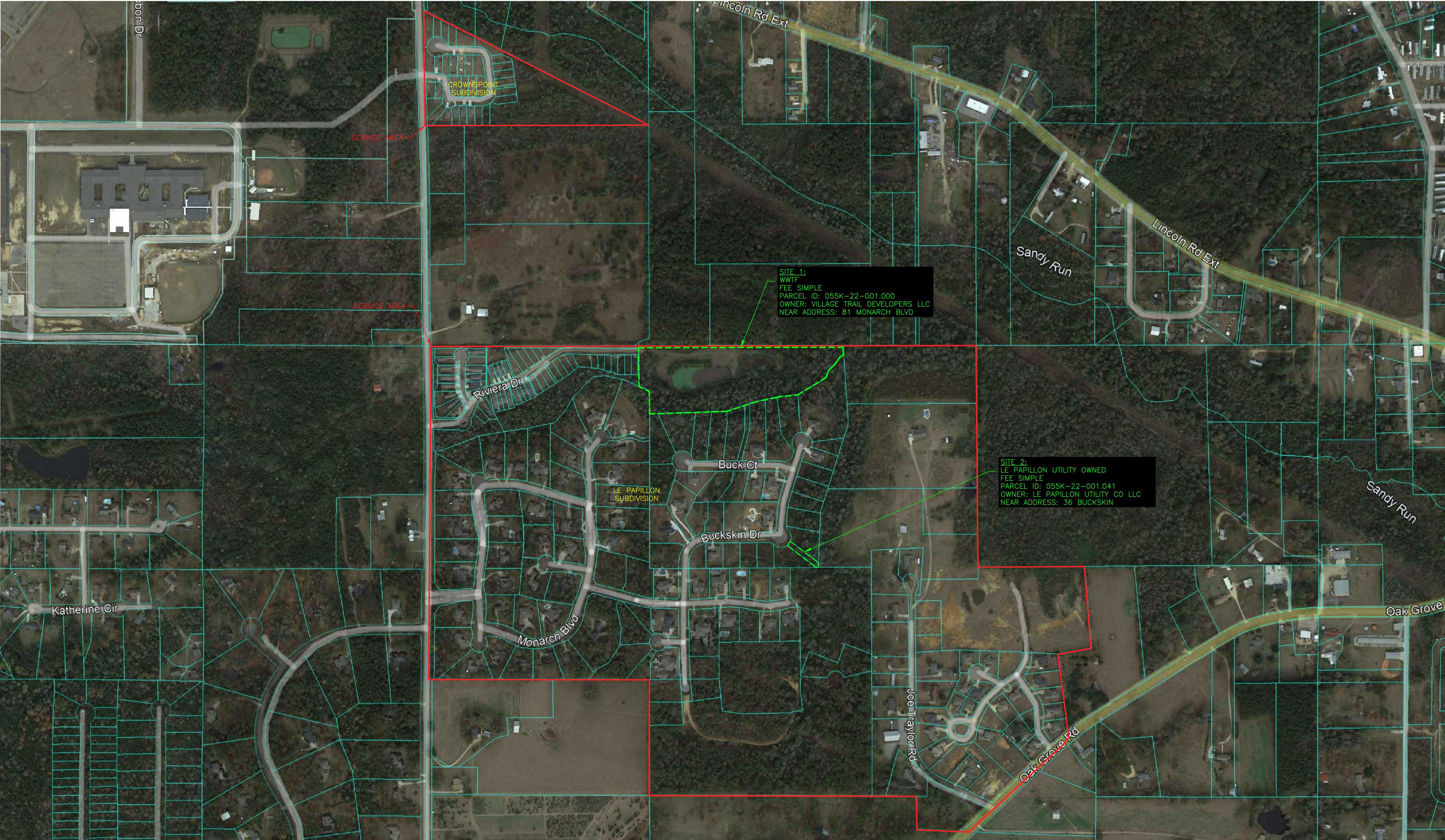
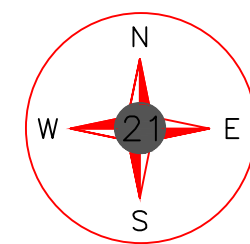
EXHIBITS:

EXHIBIT “A”: Aerial plot of certificated service area, including number of lots, units, or proposed flow and Legal description of service area;

EXHIBIT “B”: Order granting certificate of public convenience and necessity from Public Service Commission;

EXHIBIT “C”: Ordinance No. 3167 – Chapter 21, Sections 1 through 49, of City’s Code of Ordinances – as adopted by the City Council, including all subsequent amendments.

SERVICE AREA MAP
LE PAPILLON
(WASTEWATER)
LAMAR, MS



Utility Note Disclaimer:

The service area shown hereon are depicted based on a service area map provided by the system manager. 21 Design Group, Inc performed no field verification of the layout and are unable to determine the exact location at this time. The location represents approximate location only and should not be construed as being 100% accurate. It is shown to provide general service area of the system to assist with ordering title work and preparation of scope for a License Land Surveyor. This sketch should not be used to interpret encroachments.

DATE:	2/15/2022
PROJECT NO:	0613-19
DRAWN BY:	KAR
SCALE:	
SHEET NAME:	
SERVICE AREA MAP	

21
DESIGN
GROUP INC.

1351 Jefferson, Suite 301
Washington, MO 63090
mail@21designgroup.net
P: 636-432-5029

BEFORE THE MISSISSIPPI PUBLIC SERVICE COMMISSION

GREAT RIVER UTILITY
OPERATING COMPANY, LLC
SC-123-2515-00

DOCKET NO. 2022-UA-55

IN RE: PETITION OF GREAT RIVER UTILITY OPERATING COMPANY, LLC FOR APPROVAL OF THE SALE AND TRANSFER OF CERTAIN ASSETS, FACILITIES, PROPERTY, AND CERTIFICATES OF PUBLIC CONVENIENCE AND NECESSITY FOR THE PROVISION OF WASTEWATER DISPOSAL SERVICE IN LAMAR COUNTY, MISSISSIPPI

REPORT AND RECOMMENDATION ON ORDER
OF THE HEARING EXAMINER

THIS CAUSE came on for consideration by the Mississippi Public Service Commission (“Commission”) on the Petition for Approval of the Sale and Transfer of Certain Assets, Facilities, Property, and Certificates of Public Convenience and Necessity for the Provision of Wastewater Disposal Service in Lamar County, Mississippi (“Petition”), filed by Great River Utility Operating Company, LLC (“Great River”) in the above referenced docket. On June 7, 2022, this matter was referred to Chairman Dane Maxwell as hearing examiner, pursuant to Section 77-3-40 of the *Mississippi Code of 1972, as amended*.

The Commission, acting through its hearing examiner, being fully apprised in the premises, having considered the documents and record before it, renders a final decision as follows:

PETITIONER

1. Great River is a public utility as defined in Section 77-3-3(d)(iv) of the Mississippi Code of 1972, as amended, and is a Mississippi limited liability company engaged in the business of providing water and wastewater utility service to and for the public for compensation in sixteen (16) counties of Mississippi.

2. Great River holds a Certificate of Public Convenience and Necessity issued in Docket Nos. 2020-UA-143 and 2020-UA-144, authorizing its operations in certain areas in the

sixteen (16) counties of Mississippi and is rendering service in accordance with its Commission-approved tariff of rates and charges and its approved service rules and regulations for the various systems operated. The orders in Docket Nos. 2020-UA-143 and 2020-UA-144 also approved the sale and transfer to Great River of a total of forty-four (44) water and wastewater systems throughout the State of Mississippi to permit Great River to operate the systems and provide utility service to and for the public for compensation. The orders in Docket Nos. 2021-UA-158 and 2021-UA-157 approved the sale and transfer of an additional twenty-seven (27) water and wastewater systems throughout the State of Mississippi to Great River.

PETITIONER'S REQUESTS

3. Great River has entered into an asset purchase agreement with Le Papillon Utility Co., LLC, the owner of a wastewater system currently providing service in Lamar County, Mississippi. Great River's Petition in this Docket specifically requests that the Commission:

(a) Approve the sale and transfer of the sewer system to be acquired and all assets of such systems, including, but not limited to, all real property, lines, towers, tanks, pumps, meters, fixtures, easements, rights-of-way, certificates and related facilities and equipment to Great River so as to permit Great River to operate the systems and provide utility service to and for the public for compensation.

(b) Authorize Great River to provide service to the system being acquired in accordance with the existing service rules and regulations and the schedule of rates and charges for each system, all of which are a part of the Commission-approved tariff applicable to the system.

(c) Allow Great River to be afforded an acquisition adjustment in the state-wide rate case to be initiated post-acquisition.

(d) Authorize Great River to evaluate the immediate compliance and operational needs for the system and make the necessary investment and improvements to stabilize

the system and bring its operation into compliance with applicable federal and state regulations, subject to a subsequent prudence review to be conducted in the subsequent rate proceeding to be filed.

PROCEDURAL HISTORY

4. On or about May 23, 2022, Great River filed its Petition, pre-filed testimony, exhibits and schedules in this Docket. Pursuant to the Commission's Public Utilities Rules of Practice and Procedure ("Rules"), Great River served notice of the Petition on all "interested persons" as identified in Exhibit "E" to the Petition.

5. On June 7, 2022, this matter was referred to Commissioner Dane Maxwell as hearing examiner, pursuant to Section 77-3-40 of the *Mississippi Code of 1972, as amended*.

6. In addition, although not required by Commission Rule, on June 14, 2022, Great River filed a Verification of Notice to Customers verifying Great River made a good faith effort to provide existing customers notice of the Petition via mail on or before June 13, 2022. A copy of the notice sent to customers as well as the customer lists used in this effort are on file with the Commission in this Docket.

7. No parties have requested or been granted intervention in this docket or objected to or contested the Petition in this matter.

APPLICABLE LAW

8. The Commission has jurisdiction over the parties and subject matter pursuant to Miss. Code Ann. § 77-3-5. Great River's Petitions and the requests therein were made pursuant to Miss. Code Ann. § 77-3-23 and Rule 8 of the Commission's Rules. These statutes and rules govern the sale and transfer of certificates of public convenience and necessity and public utility property and facilities.

9. Specifically, Miss. Code Ann. § 77-3-23 provides in pertinent part with respect to sale and transfer petitions:

Whenever a purchase, lease, assignment or transfer is proposed, the utility or utilities or the person seeking authority therefor shall present an application to the commission in such form as may prescribed by the commission. . . . If, [after any required hearing], the commission finds that the transaction proposed is in good faith, that the proposed assignee, lessee, purchaser, or transferee, is fit and able properly to perform the public utility services authorized by such certificate and to comply with the lawful rules, regulations and requirements of the commission, and that the transaction is otherwise consistent with the public interest, it may enter an order approving and authorizing such sale, lease, assignment or transfer upon such terms and conditions as it shall find to be just and reasonable and with such modification as it may prescribe.

10. While not specifically addressed by statute, Commission Rule 8.102 governs rate adjustments related to the approval of a sale and transfer of public utility property:

Unless specifically requested in the petition and clearly allowed by the Commission's order, the approval of any sale or transfer by the Commission shall not, in and of itself, provide a basis or justification for any subsequent adjustment to rate base or operating expenses. An acquisition adjustment shall not be implied or allowed except upon written request for same in the Petition for Sale and Transfer and only where expressly allowed by order of the Commission when it grants approval for the sale and transfer. If an acquisition adjustment is sought, all supporting documentation and legal authority must be attached to the Petition presented pursuant to this rule. Adjustments, if allowed, shall be by Order of the Commission.

11. The Commission has granted acquisition adjustments in the past that have been upheld by the Mississippi Supreme Court.¹ Most recently, acquisition adjustments were granted to Great River in Docket Nos. 2020-UA-143, 2020-UA-144, 2021-UA-157, and 2021-UA-158.

12. In establishing rates for public utilities, the Commission is primarily guided by Miss. Code Ann. § 77-3-33, which provides: “Rates prescribed by the commission shall be such as to yield a fair rate of return to the utility furnishing service, upon the reasonable value of the

¹ See *State ex rel. Allain, et al. v. Miss. Pub. Serv. Comm'n*, 435 So. 2d 608 (Miss. 1983); *United Gas Corp. v. Miss. Pub. Serv. Comm'n*, 127 So. 2d 404 (Miss. 1961).

property of the utility used or useful in furnishing service.” With respect to determining the “reasonable value of the property of the utility used or useful in furnishing service,” the Commission is granted great discretion under Miss. Code Ann. § 77-3-43:

In regulating the rates of any public utility subject to the provisions of this chapter, the commission shall, on hearing after reasonable notice, ascertain and fix the rate base of the property of the public utility in such manner as to be fair both to the public utility and to the consumer when the same is relevant or material to the exercise of the jurisdiction of the commission. The commission shall make readjustments from time to time, and ascertain the cost of all new construction, extensions and additions to the property of every public utility. In arriving at such rate base, the commission shall give due consideration to: (a) the reasonable original costs of the property used and useful, or to be used and useful within a reasonable time after the test period; (b) the portion of the cost which has been consumed by previous use recovered by depreciation expense; (c) the allowance for funds used during construction, not to exceed on borrowed funds the true net interest cost of such funds, computed according to the actuarial method, and, on the equity component thereof, a rate of return granted on common equity in the last rate proceedings before the commission, or if such rate has not been established with the preceding three (3) years, then the average rate of return actually earned on equity during the preceding three (3) years; (d) any other elements deemed by, the commission to be material in determining the rate base for rate-making purposes.

13. The Mississippi Supreme Court has specifically held the Commission is not bound by statute to use any specific formula for establishing just and reasonable rates:

Our statute does not bind the Commission to the use of any particular formula in determining the reasonable value of the property of a public utility for rate-making purposes. Our statute merely provides that the rates prescribed shall be such as to yield a fair rate of return upon the reasonable value of the property used and useful in furnishing service, and that, the Commission in arriving at such rate base “shall give due consideration to all elements that are generally considered in determining the rate base for rate making purposes.” There are a number of formulas which are useful in the determination of the reasonable value of a utility's property for rate-making purposes. No public utility has a vested right to any particular method of valuation.

14. With respect to evidentiary hearings, neither Miss. Code Ann. §§ 77-3-11 nor 77-3-23 require hearings in an uncontested case like this one. For example, Miss. Code Ann. § 77-3-23 states: “Notwithstanding any provision of this section to the contrary, the application may be granted as applied for without a hearing in uncontested cases . . .” Miss. Code Ann. § 77-3-47,

which governs Commission hearings generally, also does not impose any hearing requirements for uncontested, non-rate cases.

SUMMARY OF EVIDENCE

15. Great River's original Petition generally provided the following documentation concerning its proposed acquisition:

- (a) Pre-filed direct testimony of Mr. Josiah Cox, President of Great River.
- (b) Confidential and redacted/public version of the asset purchase agreement.
- (c) Corporate organizational documents for Great River and its relevant affiliates and parent companies, which included the required information concerning the owners, directors and executive management of each.
- (d) Maps applicable to the system being acquired.
- (e) A general description of the system, including a list of customer addresses and any available environmental permitting documentation.
- (f) Consolidated and audited financial statements of the Petitioner evidencing Great River's financial ability to provide public utility services in Mississippi.

16. The Commission finds that the pleadings, testimony, exhibits, data, and documentation submitted by Great River in this Docket reasonably comply with all applicable statutes and Commission rules. Therefore, for good cause shown, the Commission waives any other filing requirements which may be prescribed by its rules.

17. No parties contest—through pleadings or otherwise—any facts presented by Great River. Additionally, good faith efforts were made to notify all the current customers of the acquired systems, and neither the Commission nor the Staff has received a written or verbal communication contesting or otherwise questioning Great River's proposed acquisition of the

systems subject to this proceeding. This case is uncontested and the facts in evidence are undisputed.

18. A summary of the relevant, substantial, and uncontested evidence presented by Great River in support of its Petition is warranted.

19. Great River is an affiliate company of the CSWR affiliate group founded in 2014 and headquartered in St. Louis, Missouri.² CSWR and Central States are owned and funded by U.S. Water Systems, LLC, which provides equity capital necessary to acquire and operate water and wastewater systems and make any identified upgrades and improvements to those systems. At the time the original Petition was filed the CSWR affiliate group combined served nearly 200,000 customers across Arkansas, Kentucky, Louisiana, Texas, Mississippi, North Carolina, Arizona, Tennessee and Missouri.³ Since 2015, the CSWR group has designed, permitted and constructed over \$93 million in new water and wastewater infrastructure investment across its operations.⁴

20. Great River seeks to acquire the Le Papillon wastewater systems in Lamar County, Mississippi. This wastewater system is estimated to serve 140 customer connections.⁵ A public records request made to the Mississippi Department of Environmental Quality did not find any reported outstanding environmental compliance issues for this system.⁶

21. Great River has requested to adopt the current rates, charges and tariffs approved for the system to govern operations and service to customers post-acquisition as referenced in

² Direct Testimony of Josiah Cox, p. 5.

³ Direct Testimony of Josiah Cox, pp. 5-6.

⁴ *Id.* at 6.

⁵ See Schedule D of Great River Petition Docket No. 2022-UA-55.

⁶ See Schedule M of Great River Petition Docket No. 2022-UA-55.

Schedule “K” to Great River’s Petition and incorporated herein. The docket number wherein the current rates were approved for this system is 2020-UN-0180.

SALE AND TRANSFER

22. The Petition and accompanying testimony and exhibits demonstrate that the transaction proposed is in good faith and in the public interest, and that Great River is fit and able to properly perform the public utility services authorized by such certificate and to comply with the lawful rules, regulations, and requirements of this Commission. Therefore, the Commission hereby approves the sale and transfer of the Le Papillon wastewater system, the certificate of public convenience of necessity held by Le Papillon issued in Docket No. 2004-UA-720 as supplemented in Docket No. 2011-UA-66 and any and all assets of this system, including, but not limited to, all real property, lines, towers, tanks, pumps, meters, fixtures, easements, rights-of-way, certificates and related facilities and equipment to Great River so as to permit Great River to operate the system and provide utility service to and for the public for compensation.

23. The Commission hereby authorizes Great River to provide service to the system being acquired in accordance with the existing service rules and regulations and the schedule of rates and charges for each system, all of which are a part of the Commission-approved tariffs applicable to each system.

ACQUISITION ADJUSTMENT

24. Great River has requested that certain assets associated with the acquisition (i.e. land and land rights) be placed in rate base in its post-acquisition rate case at a value equal to the purchase price. Great River estimates the rate impact associated with this request could result in a

monthly per-customer impact of approximately \$11.81 for wastewater customers, depending upon the final ratemaking assumptions adopted by this Commission.⁷

25. Mississippians are provided water and wastewater services by hundreds of different governmental and private entities across the state. The majority of these entities and systems are stand-alone operators with a relatively small customer base over which to spread fixed cost investment. As Great River has testified, customers could benefit from economies of scale when consolidations are done correctly.

26. The Commission finds that the general circumstances concerning the State's infrastructure and the specific facts of this case, namely the scalability and centralized operations of various systems under consolidated ownership, justify the adoption of the same policy as outlined by the Commission in Docket No. 2020-UA-144. Therefore, the Commission grants Great River's request for an acquisition adjustment consistent with the policy and conditions outlined by the Commission in Docket No. 2020-UA-144.

27. The Commission's grant of an acquisition adjustment herein does not constitute and should not be construed as a general change in rate policy for all public utilities. Rather, the Commission's analysis and decision in this case is very narrow in focus and fact-specific. The grant or denial of acquisition adjustments remain a case-by-case analysis when circumstances warrant.

POST-ACQUISITION IMPROVEMENTS

28. Great River intends to operate the facilities while evaluating the immediate compliance need for each system and making the necessary and prudent investment and improvements to stabilize the systems and bring their operation into compliance with applicable federal and state regulations. This Final Order should in no way be interpreted as pre-judging the

⁷ Direct Testimony of Josiah Cox, p. 13.

prudence or reasonableness of these post-acquisition improvements. Any and all actions and costs incurred by Great River post-acquisition will be subject to a prudence review in the next rate case filed. Furthermore, Great River is hereby directed to comply with all notice and facility certificate requirements, as applicable, prescribed by statute and the Commission's Rules with respect to any and all of the capital work contemplated post-acquisition. As it relates to and for purposes of Commission Rule 7.102 and 7.103, the entire acquisition cost shall constitute the utility's existing jurisdictional net plant investment.

29. To keep the Commission informed of its progress, Great River shall abide by the following reporting requirements that shall remain in effect until Great River files its first state-wide rate case. No more than six months following the closing of Great River's purchase of the acquired systems, and every six months thereafter, Great River shall submit a report to the Commission providing the following information for each system acquired:

- (a) Discharge quality information;
- (b) Number of service interruptions and employee/contractor response times;
- (c) Any violations or citations in the reporting period;
- (d) List of capital improvement projects underway or completed including the estimated cost to complete, actual cost incurred to date and estimated/actual completion date.

CONDITIONS

30. The authorizations and approvals contained herein is subject to the following conditions being satisfied within a reasonable time following the issuance of this Final Order:

- (a) Approval by the Mississippi Department of Environmental Quality of the transfer of the relevant environmental permits pertaining to the wastewater system that is the subject of this docket;

(b) Great River shall file with the Commission in this Docket evidence of closing of the transaction contemplated herein within fourteen (14) days of closing;

(c) Should the asset purchase agreement be modified prior to closing, the newly revised agreement shall be filed in this Docket no later than five (5) business days before closing;

(d) If the transfer of any transaction contemplated herein does not take place within sixty (60) days of the issuance of this Order, Great River shall file a letter in this Docket explaining why;

(e) The transfer shall not cause the interruption of wastewater service to the affected customers, and those customers will continue to be billed under the current tariff, with no adjustments in rates without approval of the Commission;

(f) Within fourteen (14) days of the issuance of this Order, Great River shall file a Form Notice to be sent to customers regarding new ownership of the system. This Form Notice shall be included as an insert during the first billing cycle after closing;

(g) Great River shall be required to maintain a hypothetical capital structure of 50% equity and 50% debt for ratemaking purposes. If equity falls below 50%, an actual capital structure will be enforced;

(h) Great River shall, in good faith, seek the lowest cost market rate for debt financing associated with making Capital Improvements to the acquired systems; and

(i) Great River shall, in good faith, seek and obtain multiple bids for the performance of work in making Capital Improvements to the acquired systems, for the purpose of evaluating costs comparatively.

31. Should any of the above conditions not be met to the satisfaction of the Commission within a reasonable period of time following the issuance of this Final Order, the Commission

reserves the right to order Great River to show cause as to why this Final Order should not be revoked and rendered null and void with respect to any affected system.

32. Given the number of systems at issue and the fact that the Commission is granting an acquisition adjustment to Great River, additional expertise is warranted.¹ Great River's acceptance of this Final Order is conditioned upon its agreement to pay for an expert to be hired by and advise the Commission during the first state-wide rate case to be filed by Great River after the contemplated Stabilization Period. Great River is hereby authorized to include any such costs as cost of service and recover same from customers.

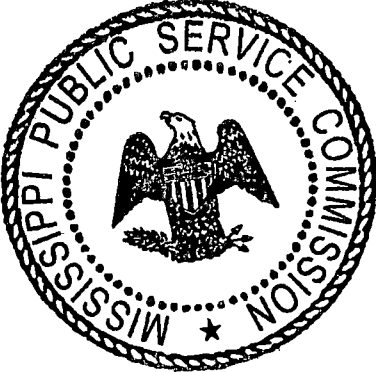
33. Exceptions to this Recommended Order may be filed with the Commission within a period of fifteen (15) days from the date of issuance of this Recommended Order, in accordance with the provisions of Section 77-3-40(5) of the *Mississippi Code of 1972, as amended*. If exceptions are not timely filed, this Recommended Order shall become the Final Order of the Commission.

REMAINDER OF PAGE LEFT BLANK INTENTIONALLY

This Final Order shall be deemed issued on the day it is served upon the parties herein by the Executive Secretary of this Commission who shall note the service date in the file of this Docket.

SO ORDERED by this Commission on this the 7th day of July 2022.

MISSISSIPPI PUBLIC SERVICE COMMISSION



Dane Maxwell, Chairman, Hearing Examiner

ATTEST: A True Copy

Katherine Collier,
Executive Secretary

Effective this the 7th day of July 2022.

ORDINANCE NO. 3167

OF THE

CITY OF HATTIESBURG, MISSISSIPPI

AN ORDINANCE REPEALING CHAPTER 21, ORDINANCE NUMBER 997 OF THE CODE OF ORDINANCES, AND ALL SUBSEQUENT AMENDMENTS THERETO, AND REPLACE WITH ORDINANCE NUMBER _____, ESTABLISHING UNIFORM RATES FOR SEWER COLLECTION AND DISPOSAL

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI:

SECTION 1. That Section 21, being Ordinance Number 997 of the Code of Ordinances adopted August 10, 1944, and all subsequent amendments thereto, be repealed, and replaced to read as follows, to-wit:

Chapter 21

SEWAGE DISPOSAL

Art. I. Sewage Disposal, secs. 21-1 --- 21-19

Art. II. Use of Public and Private Sewers and Drains, secs. 21-20 --- 21-29

Article III. User Charges and Industrial Waste Surcharges, secs. 21-30 --- 21-33

Article IV. Flow of Municipal Solid Waste, secs. 21-34 --- 21-39

Article V. Discharge Waste to City Facilities by Portable Haulers, secs. 21-40 --- 21-49

Article I. Sewage Disposal*

Sec. 21-1. Occupied premises required to have method for sewage disposal.

Each residence, place of business or place of congregation in the city where people reside, are employed or congregate shall be provided with a sanitary method for the disposal of human excreta. It shall be the duty of the property owner to provide said sanitary method. It shall be the duty of the builder or construction agent in the building of any construction to provide for the adequate sanitary method provided herein along with the corresponding duties placed on other parties by this article. (Ord. 1419, sec. 2, 2-6-62; Ord. 1356, sec. 1, 3-4-59; Ord. 997, sec. 1, 8-10-44)

**Cross reference--Use of public and private sewers and drains, Ch. 21, Art. II.*

Sec. 21-2. Connection with sewerage system required; charges therefore and service rate established.

A. Property along line of sewerage system. All property owners owning property as designated in sec. 21-1, and which is located on streets, avenues or alleys where a line of the sanitary sewerage system is located, shall have installed one or more sanitary water closets connected with said sewerage system; provided there is sufficient fall to provide gravity flow from said property to said sewerage system.

B. Property within three hundred feet of sewerage line. All property owners owning property as designated in sec. 21-1, and which is located on streets, avenues or alleys where a line of the sanitary sewerage system is not located, but which is within a distance of three hundred (300) feet from a street, avenue or alley where a line of the sanitary sewerage system is located, shall have installed one or more sanitary water closets connected with the said sewerage system; provided there is sufficient fall from said property to said sewerage system, and right-of-way can be secured.

C. Charge for tap or connection. A charge or fee shall be paid to the collection office of the water department of the City of Hattiesburg for each connection or tap to any municipal sanitary sewer main before such connection or tap is made as follows:

Exhibit "C"

1. Sewer tap \$1500.00
2. Clean-out of existing connection \$ 300.00

D. Monthly rate for service. The following schedule of rates is hereby ascertained, found and declared to be reasonable and the same are established as the rates to be charged for sanitary sewer service per month:

1. Effective October 1, 2013, all residential customers shall be charged for sanitary sewer service at a monthly rate, excluding any surcharge, of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be eleven dollars and three cents (\$11.03) per month.

Effective September 1, 2014, all residential customers shall be charged for sanitary sewer service at a monthly rate, excluding any surcharge, of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twelve dollars and thirteen cents (\$12.13) per month.

Effective September 1, 2015, all residential customers shall be charged for sanitary sewer service at a monthly rate, excluding any surcharge, of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be thirteen dollars and thirty four cents (\$13.34) per month.

Effective September 1, 2016, all residential customers shall be charged for sanitary sewer service at a monthly rate, excluding any surcharge, of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be fourteen dollars and one cent (\$14.01) per month.

2. Effective October 1, 2013, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be eleven dollars and three cents (\$11.03) per month.

Effective September 1, 2014, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twelve dollars and thirteen cents (\$12.13) per month.

Effective September 1, 2015, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be thirteen dollars and thirty four cents (\$13.34) per month.

Effective September 1, 2016, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be fourteen dollars and one cent (\$14.01) per month.

2. Any individual, corporation, partnership, sole proprietorship or other legal entity owning water wells or other contractual customers and customers outside the corporate limits, shall be charged for sanitary sewer service at a monthly rate to be set by the Mayor and Council of the City of Hattiesburg.
3. Any individual, corporation, partnership, sole proprietorship or other legal entity with a meter size 2 inches or larger that can provide documented evidence that the amount of sanitary sewer flow delivered to the City is substantially less than the metered water flow upon which the billing amount is based can make a formal request to the Engineering Department to have its monthly charge for sewer service be based upon metered or measured sanitary sewer flow. The Engineering Department will then set up a time period, for no less than one month, to flow monitor the customers effluent sanitary sewer flow. The flow monitoring will be set up at the cost of the customer making the request. If sufficient data is provided to determine, in fact, the customer flows 90 percent of its water or less to the sewer effluent the entity will be charged a percentage of its water flow for sewer based on the data gathered.

The City reserves the right to verify the customer's effluent flow on a yearly basis and make adjustments accordingly.

Sec. 21-3. Privies, etc. ---When permitted; as specified by health department.

All property owners owning property as designated in sec. 21-1, but which does not come within the provision of sec. 21-2, shall have installed a properly constructed pit privy, or other private sewerage disposal system constructed according to the plans and specifications of the Mississippi State Board of Health. (Ord. 1419, sec. 5, 2-6-62; Ord. 1356, sec. 4, 3-4-59; Ord. 997, sec. 4, 8-10-44)

Sec. 21-4. Same--Construction.

The devices described in sec. 21-3 shall have the following specifications:

A. Pit Privy:

Is not allowed within the City Limits

B. Septic Tanks:

1. A watertight receptacle for the reception of liquid household waste and the retention of solids contained therein, which shall be provided with both an inlet and an outlet pipe.
2. Septic tanks shall be of a type and size approved by the state board of health, and the overflow from a septic tank shall be disposed of according to the rules and regulations of the state board of health relating thereto.

C. Other Toilet Devices:

1. Other sanitary toilet devices hereinbefore referred to shall mean chemical toilets, dry earth closets, or such other toilet devices as shall be approved by the county health department. (Ord. 997, sec. 5, 8-10-44)

Sec. 21-6. Clogging sewers with debris.

It shall be unlawful for any person to place or cause to be placed in any sewer or in any accessory or connection to a sewer any swill, garbage, sweepings, ashes, sand, clay, cotton, wool, rags, cloth, rubbish or any other solid matter or substance that may not be promptly dissolved by the sewerage, or that may form deposits or obstructions in the sewers, or in any of their accessories, fixtures or connections. (Ord. 923, sec. 11, 7-13-39)

Sec. 21-7. Rain and waste water from business premises to be discharged into storm sewers.

It shall be the duty of the owners of all businesses, houses, hotels, restaurants and other buildings now or hereafter erected in the business district of the city to turn the rain water from the roofs, and all other waste water of such buildings, into the city storm sewers, wherever possible, by connecting the roofs, and other waste water pipes, with such sewers by down pipes and other pipes of sufficient size and number to carry all rain water falling on such roofs and waste water into the storm sewers. (Ord. 1234, secs. 1--2, 8-13-53)

Sec. 21-8. Toilet devices to be maintained in sanitary condition.

A. Occupancy of premises prohibited. It shall be unlawful for any person to live in, rent or occupy any building or residence that is not provided with sanitary facilities and a sanitary method of excreta disposal as described in this article.

B. Duty of occupant. It shall be the duty of the occupants of each premises to see that the water closet, privy or other toilet device shall be kept in a sanitary condition at all times, and it shall be unlawful for anyone to abuse or misuse said property. (Ord. 1419, secs. 6--7, 2-6-62; Ord. 997, sec. 7, 8-10-44)

Sec. 21-9. Alteration of existing excreta disposal device require approval of health department.

Any property owner intending to alter or install a method of excreta disposal on any property shall apply to the county health department for a permit for such alteration or installation, and the county health department shall cause an inspection to be made of the property to determine which one of the methods of excreta disposal as hereinbefore described, shall be employed and shall issue to the property owner a permit for the alteration

or installation, stating therein the method of excreta disposal to be employed, and it shall be the duty of the owner to comply with the provisions of the permit. (Ord. 997, sec. 8, 8-10-44)

Sec. 21-10. Premises to be connected to extension of sewer lines.

Whenever new lines or extensions of the sewerage system are installed all property owners owning property as designated in sec. 21-1, and which property is so located as to become subject to the provisions of sec. 21-2, shall comply with the provisions of sec. 21-2 of this article. (Ord. 1419, sec. 8, 2-6-62; Ord. 1356, sec. 5, 3-4-59; Ord. 997, sec. 9, 8-10-44)

Sec. 21-11. Lessee prohibited from leasing premise without sanitary closets.

It shall be unlawful for any owner, landlord or agent to rent to any tenant any dwelling house or any other building without closets in good condition where closets are used. (Ord. 569, sec. 5, 2-11-18)

Sec. 21-12. Approved sanitary devices required for disposal.

It shall be unlawful for any person within the city to throw out, deposit or any other way dispose of human excreta other than into a sanitary water closet, , a properly constructed septic tank, or other sanitary toilet device approved by the State Board of Health. (Ord. 1419, sec. 1, 2-6-62)

Sec. 21-13. Penalty for violation of certain sections.

Any person, firm or corporation, their agents or assigns violating any of the terms of this article shall, upon conviction, be fined in a sum not to exceed five hundred dollars (\$500.00), or imprisoned for not more than ninety (90) days or both fine and imprisonment, and each day's continuance of any violation shall be a separate offense and be punishable as such. (Ord. 1419, sec. 9, 2-6-62)

Secs. 21-14 — 21-19. Reserved.

Article II. Use of Public and Private Sewer and Drains*

Sec. 21-20. Purpose.

This article regulates the use of public and private sewers and drains, private sewage disposal, the installation and connection of building sewers, and the discharge of waters and wastes into the public sewer system: and providing penalties for violations thereof; in the City of Hattiesburg, Mississippi (Ord. 1837, intro, 1-8-75)

Sec. 21-21. Definitions.

Unless the context specifically indicates otherwise, the meaning of terms used in this chapter shall be as follows:

Approving authority shall mean the Director of Water and Sewer of the City of Hattiesburg or his duly authorized deputy, agent or representative.

BOD (denoting biochemical oxygen demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at twenty (20) degrees, expressed in milligrams per liter.

Building sewer shall mean the extension from the building drain to the public sewer or other place of disposal.

City shall mean the City of Hattiesburg, Mississippi.

COD (chemical oxygen demand) shall mean the quantity of oxygen utilized in the chemical oxidation of oxidizable material in a sample, under standard laboratory procedure, expressed in milligrams per liter (mg/l).

Combined sewer shall mean a sewer receiving both surface runoff and sewage.

Garbage shall mean solid wastes from the domestic and commercial preparation, cooking, and dispensing of food, and from the handling, storage, and sale of produce.

Hearing board shall mean the governing authorities.

Industrial wastes shall mean the liquid wastes from industrial manufacturing processes, trade, or business as distinct from sanitary sewage.

Natural outlet shall mean any outlet into a watercourse, pond, ditch, lake, or other body or surface of ground water.

Person shall mean any individual, firm, company, association, society, corporation, or group.

pH shall mean the common logarithm of the reciprocal of the hydrogen ion concentration in grams per liter of solution.

Properly Shredded Garbage shall mean the wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch in dimension.

Public sewer shall mean a sewer in which all owners of abutting properties have equal rights and is controlled by public authority.

Regulatory agency shall mean the Mississippi Air and Water Pollution Control Commission.

Sanitary sewer shall mean the sewer which carries sewage and to which storm, surface, and ground waters are not intentionally admitted.

Service charge shall mean the basic assessment levied on all users of the public sewer system whose wastes do not exceed in strength the concentration values established as

**Cross reference--Sewage disposal, sec. 21-1 et seq.*

representative of normal sewage.

Sewage shall mean a combination of the water-carried wastes from residences, business buildings, institutions, and industrial establishments, together with such ground, surface and storm waters as may be present.

Sewage treatment facility shall mean any arrangement of devices and structures used for treating sewage.

Sewage works shall mean all facilities for collecting, pumping, treating, and disposing of sewage.

Sewer shall mean a pipe or conduit for carrying sewage.

Shall is mandatory; **may** is permissive.

Slug shall mean any discharge of water, sewage, or industrial waste which, in concentration of any given constituent or in quantity of flow, exceeds for any period of duration longer than fifteen (15) minutes more than five (5) times the average twenty-four-hour concentration or flows during normal operation.

Standard methods shall mean the examination and analytical procedures set forth in the most recent addition of "Standard Methods for the Examination of Water, Sewage, and Industrial Wastes," published jointly by the American Public Health Association, the American Waterworks Association and the Water Pollution Control Federation.

Storm drain (sometimes termed storm sewer) shall mean a sewer which carries storm and surface waters and drainage, but excludes sewage and industrial wastes, other than unpolluted cooling water.

Surcharge shall mean the assessment in addition to the service charge which is levied on those persons whose wastes are greater in strength than the concentration values established as a representative of normal sewage.

Suspended solids shall mean solids that either float on the surface of, or in suspension in water, sewage, or other liquids and which are removable by laboratory filtering.

Watercourse shall mean a channel in which a flow of water occurs, either continuously or intermittently. (Ord. 2546, sec. 1, 2-20-96; Ord. 1837, sec. 1, 1-8-75)

Sec. 21-22. Use of public sewers required.

A. It shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the City of Hattiesburg, or in any area under the jurisdiction of said city, any human or animal excrement, garbage or other objectionable waste.

B. It shall be unlawful to discharge to any natural outlet within the City of Hattiesburg, or in any area under the jurisdiction of said city, any sewage or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this ordinance.

C. Except as hereinafter provided, it shall be unlawful to construct or maintain any privy, privy vault septic tank, cesspool, or other facility intended or used for the disposal of sewage.

D. The owner of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the City of Hattiesburg and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary or combined sewer of the City of Hattiesburg, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this ordinance, within ninety (90) days after date of official notice to do so, provided that said public sewer is within one hundred (100) feet of the property line. (Ord. 1837, sec. 2, 1-8-75)

Sec. 21-23. Private sewage disposal.

A. Where a public sanitary or combined sewer is not available under the provisions of sec. 21-22 (D) the building sewer shall be connected to a private sewage disposal system complying with the provisions of this section.

B. Before commencement of construction of a private sewage disposal system the owner shall first obtain a written permit signed by the approving authority. The application for such permit shall be made on a form furnished by the City of Hattiesburg, which the applicant shall supplement by any plans, specifications, and other information as is deemed necessary by the approving authority. A permit and inspection fee of six dollars (\$6.00) shall be paid to the City of Hattiesburg at the time the application is filed.

C. A permit for a private sewage disposal system shall not become effective until the installation is completed to the satisfaction of the approving authority. He shall be allowed to inspect the work at any stage of construction and, in any event, the applicant for the permit shall notify the approving authority when the work is ready for final inspection, and before any underground portions are covered. The inspection shall be made within twenty-four (24) hours of the receipt of notice by the approving authority.

D. The type, capacities, location, and layout of a private sewage disposal system shall comply with all recommendations of the Mississippi Air and Water Pollution Control Commission or the Mississippi State Board of Health, whichever applies. No septic tank or cesspool shall be permitted to discharge to any natural outlet.

E. At such time as a public sewer becomes available to a property served by a private sewage disposal system, as provided in sec. 21-23 (D) a direct connection shall be made to the public sewer in compliance with this ordinance, and any septic tanks, cesspools, and similar private sewage disposal facilities shall be abandoned and filled with suitable material.

F. The owner shall operate and maintain the private sewage disposal facilities in a

Cross reference--Privies, septic tanks, etc. secs. 21-3 and 21-4.

sanitary manner at all times, at no expense to the City of Hattiesburg.

G. No statement contained in this section shall be construed to interfere with any additional requirements that may be imposed by the health officer.

H. When a public sewer becomes available, the building sewer shall be connected to said sewer within ninety (90) days and the private sewage disposal system shall be cleaned of sludge and filled with clean bank-run gravel or dirt. (Ord. 1837, sec. 3, 1-8-75)

Sec. 21-24. Use of the public sewers.

A. No person shall discharge or cause to be discharged any stormwater, surface water,

groundwater, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters to any sanitary sewer.

B. Stormwater and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as combined sewers or storm sewers, or to a natural outlet approved by the approving authority. Industrial cooling water or unpolluted waters may be discharged, on approval of the approving authority, to a storm sewer, combined sewer, or natural outlet.

C. No person shall discharge or cause to be discharged the following described substances, materials, waters, or wastes if it appears likely in the opinion of the approving authority that such wastes can harm either the sewers, sewage treatment process, or equipment, have an adverse effect on the receiving stream, or can otherwise endanger life, public property, or constitute a nuisance. In forming his opinion as to the acceptability of these wastes, the approving authority will give consideration to such factors as the quantities of subject wastes in relation to flows and velocities in the sewers, materials of construction of the sewers, nature of the sewage treatment process, capacity of the sewage treatment system, degree of treat ability of wastes in the sewage treatment facility, and other pertinent factors. The substances prohibited are:

1. Any gasoline, benzene, naphtha, fuel oil, or other flammable or explosive liquid, solid, or gas;
2. Any waters or wastes containing toxic and/or poisonous solids, liquids, or gases that inhibit or interfere with the biological treatment process;
3. Any liquid or vapor having a temperature higher than one-hundred and fifty (150) degrees Fahrenheit;
4. Any liquid wastes containing solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works such as, but not limited to ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshing, entrails, paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders;
5. Any waters or wastes having a pH lower than 5.5 or higher than 9.5, or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works;
6. Any waters or wastes containing fats, wax, grease, or oils, whether emulsified or not, in excess of one hundred (100) mg/l or containing substances which may solidify or become viscous at temperatures between thirty-two (32) and ninety (90) degrees Fahrenheit;
7. Any waters or wastes containing free or emulsified oil and grease when, in the opinion of the approving authority, it appears probable that such wastes:
 - (a) Can deposit oil or grease in the sewer lines in such manner as to clog the sewers or impede the flow.
 - (b) Are not amenable to biological oxidation and will, therefore, pass to the receiving stream without being affected by normal sewage treatment processes,
 - (c) Can overload the sewage treatment facility's grease handling equipment.
 - (d) Can have deleterious effects on the sewage treatment process due to excessive quantities or concentrations;
8. Any waters or wastes exerting biochemical oxygen demand (BOD) greater than two hundred forty (240) mg/l;
9. Any waters or wastes exerting a chemical oxygen demand (COD) greater than four hundred (400) mg/l;
10. Any waters or wastes having a suspended solids concentration in excess of three hundred (300) mg/l;
11. Any radioactive wastes or isotopes of long half-life (over one hundred (100) days) without special permit. The radioactive isotopes Iodine-131 and

Phosphorus-32 used at hospitals are not prohibited if properly diluted at the source;

12. Any waters or wastes exerting an excessive chlorine requirement;
13. Any garbage that has not been properly shredded. The installation and operation of any garbage grinder shall be subject to the review and approval of the approving authority;
14. Any waters or wastes exerting or causing excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions);
15. Any waters or wastes containing phenol or other taste or odor-producing substances in such concentrations as to affect the taste and odor of the receiving stream after passage through the sewage treatment process;
16. Any water or wastes containing metals or salts of the metals, in solution or suspension, in concentrations exceeding the following, the analytical results being expressed in terms of the indicated elements:

Element	Concentration (mg/l)
Antimony	0.1
Arsenic	0.05
Barium	3.0
Beryllium	1.0
Bismuth	1.0
Boron	0.5
Cadmium	0.2
Calcium	8,000.0
Chromium (Hexavalent)	1.0
Chromium (Trivalent)	1.0
Total chromium	2.0
Cobalt	0.2
Iron	5.0
Lead	0.1
Magnesium	2,000.0
Manganese	1.0
Mercury	0.1
Molybdenum	0.2
Nickel	0.5
Potassium	12,000.0
Rhenium	0.5
Selenium	0.1
Silver	1.0
Sodium	8,000.0
Strontium	0.5
Tellurium	0.5
Tin	1.0
Zinc	1.0

17. Any water or wastes containing cyanides or cyano-genic compounds capable of liberating hydrocyanic acid gas or acidification in excess of one mg/l as CN in the discharged waters or wastes;
18. Any water or wastes which attack or corrode sewers and sewage disposal equipment;
19. Any waters or wastes which are not amenable to treatment or reduction by the waste water treatment process employed, or are amenable to treatment only to such degree that the sewage treatment plant effluent cannot meet the requirements of other agencies having jurisdiction over discharge to the receiving stream.

D. If any waters or wastes are discharged, or are proposed to be discharged to the public sewers, which waters contain the substances or possess the characteristics enumerated in sec. 21-24 (C), and which in the judgment of the approving authority may have a deleterious effect upon the sewage works, processes, equipment, or receiving waters or which otherwise create a hazard to life or constitute a public nuisance, the approving authority may:

1. Reject the wastes,
2. Require pretreatment to an acceptable condition for discharge to the public sewers,
3. Require control over the quantities and rates of discharge, and/or
4. Require payment to cover the added cost of handling and treating the wastes not covered by existing taxes or sewer charges under the provisions of sec. 21-24 (I).

If the approving authority permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the approving authority, and subject to the requirements of all applicable codes, ordinances, and laws.

E. Grease, oil, sand interceptors, flow equalization and pretreatment facilities shall be maintained continuously and satisfactorily at the owner's expense and shall be subject to periodic inspection by the approving authority. The owner shall maintain suitable monthly operating records and shall submit to the approving authority each monthly summary report of the character of the influent and effluent as the latter may prescribe.

F. When required by the approving authority, the owner of any property serviced by a city sewer carrying industrial wastes shall install a suitable control manhole together with such necessary meters and other appurtenances in the city sewer to facilitate observation, sampling, and measurement of the wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the approving authority. The manhole shall be installed by the owner at his expense, and shall be maintained by him so as to be safe and accessible at all times. Plans for such manholes for the installation of control and related equipment must be approved by the approving authority before construction is begun.

G. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this ordinance shall be determined in accordance with the latest edition of "Standard Methods for the Examination of Water and Wastewater," published by the American Public Health Association, and shall be determined at the control manhole provided, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, samples shall be taken at a final discharge point inside the industry or the nearest downstream manhole in the public sewer. Sampling shall be carried out by customarily accepted methods to reflect the effect of constituents upon the sewage works and to determine the existence of hazards to life, limb, and property. The particular analysis involved will determine whether a twenty-four-hour composite of all outfalls of a premises is appropriate or whether a grab sample or samples should be taken. Normally, but not always, BOD and suspended solids analyses are obtained from twenty-four-hour composite of all outfalls, whereas pH's are determined from periodic grab samples.

H. Until an adequate analysis of a representative sample of the customer's waste has been obtained, the approving authority may, for the purposes of this ordinance, make a determination of the character and concentration of the waste by using data based on analysis of similar processes or data for this type of business that is available from the water pollution control commission or the United States Department of the Interior, or from industry-recognized authoritative sources.

I. No statement contained in this section shall be construed as preventing any special agreement or arrangement between the city and any user or group of users. (Ord. 1837, sec. 4, 1-8-75)

Sec. 21-25. Protection from damage.

No unauthorized person shall maliciously willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance, or equipment which is a part of the sewage works. Any person violating this provision shall be subject to immediate arrest under charge of disorderly conduct. (Ord. 1837, sec. 5, 1-8-75)

Sec. 21-26. Powers and authority of inspectors.

A. The approving authority and other duly authorized employees of the City of Hattiesburg bearing proper credentials and identifications shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing in accordance with the provisions of this ordinance. The approving authority or his representative shall have no authority to inquire into any processes including metallurgical, chemical, oil,

refining, ceramic, paper, or other industries beyond that point having a direct bearing on the kind and source of discharge to the sewers or waterways or facilities for waste treatment.

B. While performing the necessary work on private properties referred to in sec. 21-26 (A), above, the approving authority or duly authorized employees of the city shall observe all safety rules applicable to the premises established by the company and the company shall be held harmless for injury or death to the City of Hattiesburg's employees, and the city shall indemnify the company against loss or damage to its property by city employees and against liability claims and demands for personal injury or property damage asserted against the company and growing out of the gauging and sampling operation, except as such may be caused by negligence or failure of the company to maintain safe conditions as required in sec. 21-24 (F).

C. The approving authority and other duly authorized employees of the city bearing proper credentials and identification shall be permitted to enter all private properties through which the City of Hattiesburg holds a duly negotiated easement for the purposes of, but not limited to, inspection, observation, measurement, sampling, repair, and maintenance of any portion of the sewage works lying within said easement. All entry and subsequent work, if any, on said easement, shall be done in full accordance with the terms of the duly negotiated easement pertaining to the private property involved. (Ord. 1837, sec. 6, 1-8-75)

Sec. 21-27. Penalties.

A. Any person found to be violating any provision of this article shall be served by the City of Hattiesburg with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.

B. Any person who shall continue any violation beyond the time limit provided for in sec. 21-27 (A), shall be guilty of misdemeanor, and on conviction thereof shall be fined in the amount not exceeding three hundred dollars (\$300.00) for each violation. Each day in which any such violation shall continue shall be deemed a separate offense.

C. Any person violating any of the provisions of this article shall become liable to the City of Hattiesburg for any expense, loss, or damage occasioned the city by reason of such violation. (Ord. 1837, sec. 7, 1-8-75)

Sec. 21-28. Sewer ordinance amendment.

A. This article (the sewer ordinance) shall be amended by the City of Hattiesburg as necessary to accord with local conditions and technical progress.

B. This article (the sewer ordinance) shall be reviewed at least every five (5) years or at any time that the approving authority feels changes of any part of this article are needed. (Ord. 1837, sec. 8, 1-8-75)

Sec. 21-29. Hearing board.

The hearing board shall consist of the governing authorities of the City of Hattiesburg, Mississippi, and shall arbitrate differences between the approving authority and sewer users on matters concerning interpretation and execution of the provisions of this article by the approving authority. (Ord. No. 1837, sec. 9, 1-8-75)

Article III. User Charges and Industrial Waste Surcharges*

Sec. 21-30. User Charge

A. User charge shall be the charge levied on all users, including, but not limited to, persons, firms, corporations of governmental entities that discharge, cause or permit the discharge of sewage into the public sewage system.

B. The user charge shall reflect the costs of operation and maintenance (including replacement) of the public sewage works, including but not limited to the following costs:

- 1) The cost of operation of the system, including depreciation;
- 2) Maintenance of the system facilities as it presently exist;

- 3) The cost of upgrading the system's facilities as may be required or desirable;
- 4) All planning and engineering costs associated with the system;
- 5) Retirement of all indebtedness now existing or as may be incurred in the future;
- 6) The cost of provision of such reserve capacity as may be determined to be necessary or desirable for the proper operation of the system;
- 7) The cost of establishing and/or maintenance of such reserves as may be necessary or desirable for the continued operation of the system;
- 8) The cost of collection of fees and charges necessary or desirable for the operation of the system;
- 9) All overhead associated with the operation of the system;
- 10) All costs of any action required by the State of Mississippi or United States Government for the continued operation of the system;
- 11) All depreciation related to operation and maintenance of the system;
- 12) Any other direct or indirect cost may become necessary or desirable for the continued operation and maintenance of the system

C. Each user shall pay its proportionate share of operation and maintenance (including replacement) costs based on volume of flow.

D. The Chief Financial Officer, of Water and Sewer Director or the Director of Engineering shall review not less often than every two years the sewage contribution of users, the total costs of operation and maintenance (including replacement) of the sewage system, and the user charge system. Recommendations revising the user charge, if necessary shall be made to accomplish the following:

- (1) Maintain the proportionate distribution of operation and maintenance costs among users as provided herein.
- (2) Generate sufficient revenue to pay retirement of existing debt included herein, repayment of any State Revolving Fund Loans, and the total operation and maintenance costs necessary for the proper operation and maintenance (including replacement) of the sewage system,

E. Cost of transportation and treatment of all flow to the sewage system not directly attributable to users (i.e., infiltration/inflow) shall be distributed to all users of the sewage system based upon the volume of flow of the users.

F. Each user shall be notified, at least annually, in conjunction with a regular bill, of the rate and that portion of the user charge which is attributable to operation and maintenance of the sewage system. This information is to be placed on water and sewer bill annually. (Ord.2546, sec. 2, 2-20-96)

Sec. 21-31. SEWER RATE SCHEDULE

The following sewer rate schedule shall apply to each user of the sewage system.

Effective October 1, 2013, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.10/1000 gal	\$2.22/1000 gal	\$3.32/1000 gal
Second Increment \$.91/1000 gal	\$1.84/1000 gal	\$2.75/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 33% and 67%, respectively, based upon actual revenues collected.

Effective September 1, 2014, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of

flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.20/1000 gal	\$2.45/1000 gal	\$3.65/1000 gal
Second Increment \$1.00/1000 gal	\$2.03/1000 gal	\$3.03/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 33% and 67%, respectively, based upon actual revenues collected.

Effective September 1, 2015, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.33/1000 gal	\$2.69/1000 gal	\$4.02/1000 gal
Second Increment \$1.00/1000 gal	\$2.23/1000 gal	\$3.33/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 33% and 67%, respectively, based upon actual revenues collected.

Any individual, corporation, partnership, sole proprietorship or other legal entity owning water wells or other contractual customers shall be charged for sanitary sewer service at a monthly rate to be set by the Mayor and Council of the City of Hattiesburg. Customers outside the corporate limits shall have a separate contract and shall be charged two times the monthly rate charged for sanitary sewer customers inside the corporate limits except for existing agreements prior to the date of this ordinance (Ord. 3077, sec. 1 10-4-11)

Effective September 1, 2016, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.39/1000 gal	\$2.83/1000 gal	\$4.22/1000 gal
Second Increment \$1.15/1000 gal	\$2.35/1000 gal	\$3.50/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 33% and 67%, respectively, based upon actual revenues collected. (Ord. 3109, sec.1 8-6-13; Ord. 3077, sec.1, 10-4-11; Ord. 3012, sec. 1, 9-02-08; Ord. 2892, sec.1, 12-6-05; Ord. 2683, sec. 1, 3-16-99)

Sec. 21-32. INDUSTRIAL WASTE SURCHARGE

A. In the event that a user discharges industrial waste to the sewage works having an average Biochemical Oxygen Demand (BOD) content in excess of 240 mg/l, and/or an average Suspended Solids (SS) content in excess of 300 mg/l, and/or an average Total Kjeldahl Nitrogen (TKN) content in excess of 30 mg/l, and/or an average grease content in excess of 100 mg/l, said industrial user shall pay a surcharge based upon the excess strength of their discharges. BOD, SS, and TKN may be increased by written approval of Director of Water and Sewer for limited periods of time if not in conflict with any pretreatment permits or other state or federal requirements.

B. Industrial user shall be defined as any non-governmental/ nonresidential user of the public sewage works which discharges more than the equivalent of 25,000 gallons per day (GPD) of sewage and which is identified in the Standard Industrial Classification Manual, 1972, Office of Management and Budget, as amended and supplemented under one of the following divisions:

Division A - Agriculture, Forestry, and Fishing
Division B - Mining
Division D - Manufacturing

Division E - Transportation, Communication, Electric, Gas, and Sanitary Service
Division I - Services

C. Any non-governmental user of the sewage works shall also be considered an industrial user if such user discharges to the Public Sewage system sewage which contains toxic pollutants, which, either singly or by interaction with other wastes, contaminates the sludge of any municipal systems; causes injuries; interfaces with any sewage treatment process; constitutes a hazard to humans or animals; creates a public nuisance; or creates any hazard in or adversely affects the waters receiving any discharge from the sewage works.

D. The costs of treatment of each pound of BOD, SS, TKN and grease removed by the sewage system shall be reviewed at the end of each fiscal year and appropriate surcharge rates applied to the sewage billing. These rates shall be in effect until the next annual rate review. These charges will be calculated by the Water and Sewer Director or the Director of Engineering, and said charges forwarded to the Water and Sewer Billing Office for appropriate billing.(Ord. 2817, sec. 1, 5-30-2003; Ord., 2546, sec.4, 2-20-96)

Sec. 21-33. METHOD OF BILLING SURCHARGE

1. The industrial waste surcharge shall be based on the following formula, with the total applied to the monthly bill of affected users:

$$\frac{\{A(E-240) + B(F-300) + C(G-30) + D(H-150)\}8.34}{1000} \times I \times J = \text{Surcharge payment (\$Mo)}$$

Where:

1. Surcharge Rate for BOD, in \$/Pound.
2. Surcharge Rate for SS, in \$/Pound.
3. Surcharge Rate for TKN, in \$/Pound.
4. Surcharge Rate for Grease, in \$/Pound.
5. Industrial User's BOD Concentration, in mg/l.
6. Industrial User's SS Concentration, in mg/l.
7. Industrial User's TKN Concentration, in mg/l.
8. Industrial User's Grease Concentration, in mg/l.
9. Industrial User's Flow to Sewage Works, in 1000 gallons/day.
10. Number of Days in Month

2. No reduction in sewage service charges, fees, or taxes shall be permitted because of the fact that certain industrial wastes discharged to the sewage works contain less than 240 mg/l of BOD, 300 mg/l of SS, 30 mg/l of TKN or less than 150 mg/l of grease.(Ord.2546, sec.5,2-20-96)

Article IV. Flow of Municipal Solid Waste

Sec. 21-34. Definitions – Solid Waste.

Municipal Solid Waste shall mean any non- hazardous solid waste resulting from the operation of residential, commercial, governmental, industrial or institutional establishments, except oil field exploration and production waste and sewage sludge.

Person shall mean a person as defined in sec17-17-3 of the Mississippi Code of 1972. (Ord. 2802, sec.2, 11-7-02; Ord. 2794, sec. 2, 7-16-02)

Sec. 21-35. Solid Waste.

All municipal solid waste generated within the geographic boundaries of the City of Hattiesburg, Mississippi, that is placed in the waste stream shall be transported to, stored and managed at the Pine Belt Regional Solid Waste Management Authority's landfill in Perry County, Mississippi, or at a transfer station owned by the Pine Belt Regional Solid Waste Management Authority. (Ord. 2802, sec. 2, 11-7-02; Ord. 2794, sec. 2, 7-16-02)

Sec. 21-36. Penalties – Solid Waste.

It shall be unlawful for any person to violate any provision of this ordinance. Such violation shall be a misdemeanor and shall be punishable by a fine or not more than one thousand dollars (\$1,000.00), or imprisonment for a term not exceeding ninety (90) days or both such fine and imprisonment at the direction of the municipal judge. If a violation is continuing, each day's violation be deemed a separate offense. (Ord. 2802, sec. 2, 11-7-02; Ord. 2794, sec. 7-16-02)

Sec. 21-37 –39 Reserved.

Article V. Discharge Waste to City Facilities by Portable Haulers

Sec. 21-40. Discharge Waste to City Facilities by Portable Haulers

A. Discharge Limits and Conditions

Portable waste haulers shall not discharge waste to the City facilities without written permission from the Director of Water and Sewer. No discharge to any City facility or any facility that discharges to the City is permitted except at the City's designated area. All wastewater pumpers shall have a valid City of Hattiesburg Domestic Wastewater Discharge Permit renewed annually. All discharges are subject to random testing to determine the chemical and/or bacteriological content of the discharge. Only domestic wastewater discharge is allowed. The discharge of fats, oils, or grease (F.O.G.), industrial wastewater, unusually high strength wastewater, hazardous waste or commercial wastewater into any City facility, collection system or any other system that is treated by the City is prohibited. (Ord. 3094, 10/2/12)

B. Insurance

All portable waste haulers shall provide the City's Water and Sewer Department with current valid certification, licensing, or permit as issued by the Mississippi State Board of Health, Mississippi Department Environmental Quality, and/or other federal, state, or county agency authorizing the pumping or hauling of domestic wastewater. Each hauler shall be insured for at least \$1,000,000 of combined single limit vehicle liability insurance. The insurance coverage shall cover all work performed by the wastewater hauler while transporting and discharging wastewater and shall include, but not be limited, to liability arising out of disposal of any hazardous waste, spilled material on public property, and fines, penalties, assessments, and/or damages, or any other costs incurred or imposed by the City as a result of the hauler's activities. (Ord. 3094, 10/2/12)

C. Discharge Area

The designated portable haulers' discharge area shall be secured at all times. No discharge is allowed without designated City personnel present during discharge. A minimum of 30 minutes notice to the Water and Sewer Department Office is required prior to arrival at the discharge area. Portable waste discharge is allowed only from 9:00 a.m. to 2:00 p.m., Monday through Friday. Portable waste discharge is prohibited on Official Holidays of the City of Hattiesburg. (Ord 3094, 10/2/12)

D. Certification of Contents

All haulers shall provide as a minimum for each load prior to discharging the following:

- Name of Company performing service;
- Date and time service performed;
- Unique vehicle/tank identifying information performing service;
- Name of driver delivering waste;
- Address of person or site for services performed; (Ord. 3094, 10/2/12)
- Type facility pumped (Septic Tank, Pump Chamber, ATS, Lift Station, Holding Tank, Portable Toilet, Grease Trap, Grease Interceptor, Sand Separator, Oil Separator, etc.) at each site;
- Volume in gallons pumped at each site;

- Certification that each load is fully compliant with the City's Sewage Disposal Ordinance and contains no prohibited or hazardous materials as defined in 40 CFR 261 or other;
- Signature of driver

E. Right of Refusal

The City shall have the right to refuse to accept the discharge of any hauled waste if in the opinion of the observing City personnel the waste does not meet the conditions under which the permit was granted. Discharge may be refused if in opinion of the observing City personnel that the waste could cause operational or maintenance problems to City's facility, are detrimental to the health of City employees or cause violations to the City's NPDES Permit or other City, State or Federal laws and regulations.

F. Payment for Discharging

Wastewater haulers shall pay an annual licensing fee of \$100, and in addition, thereto, such wastewater hauler shall pay a dumping fee for each load discharged. The fee for wastewater dumping shall be \$30 for each load less than 1000 gallons, \$40 for each load of 1000 gallons and \$10 per additional 1,000 gallons. All haulers shall provide certification for each tank's volume capacity. Fees shall be based on the tank's available capacity regardless of how full the tank is at time of discharge. Each hauler shall provide the City with valid road privilege information for each truck. Each hauler shall provide the City with unique identification numbers permanently applied for each tank.

G. Penalties/Fines/Damages

Any unauthorized discharge at the City's treatment facilities, the City's collection system or any other system that is treated by the City shall be result in the hauler prohibited from all future discharging into the City's system. The violation shall also be a misdemeanor punishable by a \$1000 fine and/or up to 60 days in jail per violation. The violator shall also be liable for all costs associated with the unauthorized discharge. Any discharge of waste in excess of the limits as described in other sections of the City's Chapter 21 Sewage Disposal Ordinance shall be a misdemeanor punishable by a \$1000 fine per violation. The violator shall also be liable for all costs associated with the unauthorized discharge.

H. Liability

The wastewater hauler shall assume all liability for any injuries or damages caused and/or incurred while on the City's property and hold the City harmless for such.(Ord. 3094)

Sec. 21-41. Grease Control

Purpose

The purpose of this ordinance is to control discharges of fats, oils or grease (F.O.G.), waste food and sand into the public sewerage collection or treatment system. FOG, waste food and sand interfere with the operation of the sewerage system and cause blockages in the system lines, NPDES violations and penalties and environmental damages. The discharge of fats, oils or grease (F.O.G.) into any City facility is prohibited. This ordinance establishes regulations for the sizing, installation, maintenance and operation of FOG, waste food and sand interceptors.

Definitions

- Black Water** - Waste water from sanitary fixtures such as toilets and urinals.
- Gray Water** - All wastewater other than "Black Water" as defined in this section of the Ordinance.
- Grease** - A waste material composed primarily from fats and oil of animal and vegetable origins. The terms fats, oil and grease as used in the ordinance shall be deemed as Grease by definition. Grease does not include petroleum-based products.
- Bulk Service Kitchen** - A facility that prepares bulk quantities of food, such as hospitals, schools or caterers.

- E. **Common Grease Interceptor** - A device that receives grease waste from more than one facility having different operators or types of operators.
- F. **Food Courts** - Areas in which multiple food preparation establishments having different owners may be sharing seating space and/or plumbing facilities.
- G. **Food Service Facility (FSF)** - Any facility whose operations include cutting, cooking, baking, preparing or serving food or which disposes of food related waste.
- H. **Garbage Grinder** - A device that chops, shreds or grinds up solid or semisolid waste materials into smaller portions for discharge into the sanitary sewer collection system.
- I. **Grease Interceptor** - A large tank or device designed and constructed to separate, trap and hold grease substances from the sewage discharge from a facility and to prevent them from entering the sanitary sewer collection system. Grease interceptors shall be located outside of food service facilities.
- J. **Grease Trap** - A small Grease Interceptor located inside a facility and typically mounted under sink. A container designed and constructed to separate, trap and hold fats, oil and grease that is placed under or near sinks or other facilities to prevent the discharge of these waste substances into the sanitary sewer collection system.
- K. **Hauler** - An individual or company who transfers waste from the site of a customer/waste producer/waste generator to an approved disposal or treatment facility.
- L. **Single Service Restaurant** - A restaurant or food service facility that serves meals only on throwaway plates, dishes and utensils.
- M. **Standard Restaurant** - A restaurant or food service facility that serves meals on plates, dishes and utensils that are washed and reused.
- N. **Multi-family Dwelling** - A classification of housing where multiple separate housing units for inhabitants are contained within one building or several buildings within one complex (apartments, duplexes, townhouses, condominiums, dorms, etc.).(Ord. 3094, 10/2/12)

Sec. 21-42. General Criteria

- A. **Installation Requirements for New Facilities.** All proposed or newly remodeled food service facilities or multi-family dwellings shall be required to install an approved, properly operated and maintained grease interceptor. No indoor grease traps will be acceptable.
- B. **Phased Implementation for Existing Facilities.** All existing food service facilities or multi-family dwellings shall conduct their operations in such a manner that grease originating at the facility is captured on the user's premises and then disposed of properly.
 - 1. The City will inspect each facility periodically or as necessary to assure that each facility is complying with the City's Sewage Disposal Ordinance.
 - 2. The City will identify and target "grease problem areas" in the wastewater collection system through maintenance records and emergency call outs for grease related sewer problems. All food service facilities and multi-family dwellings upstream of the identified areas will be subject to inspection.
 - 3. Following inspections, notifications will be sent to the inspected facilities contributing to the grease problem. The facility shall then submit to the City a plan to the City outlining measures to be implemented by the facility to become compliant. A follow-up inspection will be conducted to verify compliance with the Ordinance.
- C. **Prohibited Discharges.** Black water from food service facilities shall not be discharged into the grease interceptor unless specifically approved, in writing by the City. Multi-family dwelling black water discharge into grease interceptors is acceptable.
- D. **Floor Drains.** Only floor drains which discharge or have the potential to discharge grease shall be connected to the grease interceptor.

- E. **Garbage Grinders and Dishwashers.** It is recommended that solid food waste be disposed of through normal solid waste/garbage disposal procedures. The use of garbage grinders that discharge into the sanitary sewer is discouraged and shall be connected to the interceptors used.
- F. **Location.** A grease interceptor shall be installed and connected so that it is easily accessible for inspection, cleaning and removal of the intercepted grease at any time. Grease interceptors shall be installed outside of the building it serves. Location of grease interceptors shall be approved by the City. The preferred location is on the outside of an outside wall and upstream from the black water drain line.(Ord.3094)

Sec. 21-43. Design Criteria

- A. **Construction of Grease Interceptor.** Grease interceptors shall be constructed in accordance with City standards. A minimum of two compartments with a separation baffle and inlet and outlet fittings designed for grease retention are components. All interceptors are subject to written approval of the City.
- B. **Access.** All interceptors shall be constructed in a location outside the building they serve in such a manner that they are accessible for maintenance and inspection at all times. Two manholes shall be provided on each interceptor for access. The access shall be a minimum of one inch above the surrounding grade and shall consist of a cast iron frame and cover.
- C. **Load Bearing Capacity.** If the interceptor is located in an area subject to traffic or other loads, it shall be designed to have adequate load bearing capacity.
- D. **Inlet and Outlet Piping.** One inlet and outlet tee shall be provided for each grease interceptor. Wastewater shall enter the grease interceptor only through the inlet tee.
- E. **Grease Interceptor Sizing.** The required minimum size of an interceptor shall be determined by the City with no interceptor being less than 500 gallons. If the calculated required capacity is in excess of 1500 gallons, multiple units may be used in series.
- F. **Upgrades or Changes.** Changes or upgrades proposed to be made to any existing or new facility that affects grease discharge shall be reported to the City.(Ord. 3094, 10/2/12)

Sec. 21-44. Grease Interceptor Maintenance.

- A. **Cleaning and Pumping.** The user shall bear all expenses to maintain the grease interceptor. Grease interceptor maintenance shall include the removal of all contents including floating matter, wastewater and sludge. No waste shall be disposed of back into the interceptor it was removed from or any other interceptor. The interceptor shall be pumped out completely at each cleaning. A depth of solids measurement equal to or greater than one fourth of the interceptor's depth shall be considered to be in non-compliance.
- B. **Cleaning and Pumping Frequency.** The minimum frequency for pumping out of grease interceptors shall be monthly. Request to extend the cleaning schedule must be supported by maintenance records.
- C. **Disposal of Interceptor Waste.** Waste removed from interceptors shall be disposed of at a facility licensed to receive and process such waste. No waste removed from an interceptor shall be returned to any portion of the sanitary collection system.
- D. **Additives.** Any additive such as enzymes and bacteria introduced into the grease interceptor or buildings discharge line for the purpose of treating grease and/or sludge shall be reported on the user's maintenance record. The use of additives does not relieve the user from performing the maintenance requirements set forth herein.
- E. **Records.** A written record shall be maintained by each facility required to have a grease interceptor which confirms and tracks the pumping, hauling and disposal of waste collected from each interceptor. The user is required to utilize licensed disposal service providers. The user shall keep a copy of the service manifest from the hauler. The Log shall contain the date, time, disposal service provider, volume pumped, signature of user authorizing pumping, signature of service provider and disposal site. The Log shall be maintained for the previous two-year period. The Log shall be readily available for inspection by the City.(Ord. 3094, 10/2/12)

Sec. 21-45. Enforcement.

The enforcement of this Ordinance shall be by the administrative authority of the City of

Hattiesburg. Any user found to be in violation of the requirements of this Ordinance is subject to corrective action by the City which may include but not be limited to the following:

- A. **Notice of Violation.** Any user found to be in violation shall be issued a written notice detailing the infraction. The user shall submit a plan for the satisfactory correction of the deficiency within 14 days of the date of the notice.
- B. **Suspension of Service.** Water and wastewater services may be suspended to a user when deemed necessary by the City to prevent an actual or imminent discharge which:
 - 1. may present in the opinion of the City an endangerment to the public or environment;
 - 2. causes sanitary sewer overflows as a result of stoppages or requires excessive maintenance to be performed on the sanitary sewer system to prevent stoppages;
 - 3. causes a violation to any condition of the City's NPDES permits.

Any user notified of a suspension of water and sewer service shall immediately cease or eliminate discharge. If the user fails to voluntarily comply, the City may immediately terminate water and sewer service. Water and sewer services may be reinstated to the user when all conditions causing the suspension have been eliminated corrected and the reconnection fee has been paid. The user shall submit a statement to the City detailing the cause of the incident and state the action taken to prevent future occurrences. The statement shall be submitted within 14 days of the violation.

- C. **Administrative Penalty.** Any user determined to have violated any provision of this Ordinance may be assessed an administrative penalty not to exceed \$1000 per violation per day. Assessments may be added to the user's water and sewer account.
- D. **Request for Hearing and Appeal.** Any user subjected to a penalty, order or directive of the City of Hattiesburg issued under the provisions of this program is entitled to a hearing before the City Council. Such appeal or hearing shall be requested in writing within ten days of the issuance of the penalty, order or directive. The requested hearing shall be held in a timely manner and the affected user shall have the opportunity to be heard. The City shall issue a written response to the user requesting the hearing. (Ord. 3094, 10/2/12)

Sec. 21-46 – 21-49. Reserved.

The foregoing ordinance having been reduced to writing was introduced by Council member Carroll, seconded by Council member Naylor and was adopted by the following vote, to wit:

Yeas: Bradley
Carroll
Dryden
Naylor

Nays: None

Absent: Delgado

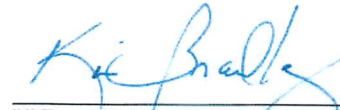
The president hereby declared the motion carried and the Ordinance adopted and approved on this the 14th day of September A.D., 2015.

(SEAL)

ATTEST:

ADOPTED:


CLERK OF COUNCIL


PRESIDENT

The above and foregoing Ordinance having been submitted to and approved by the Mayor this the 14th day of September, A.D., 2015.

ATTEST:

APPROVED:


CITY CLERK


MAYOR

ORDINANCE NO. 3206
OF THE
CITY OF HATTIESBURG, MISSISSIPPI

AN ORDINANCE AMENDING CHAPTER 21-2(D) AND SECTION 21-31 OF
THE CODE OF ORDINANCES FOR THE CITY OF HATTIESBURG, BEING
ORDINANCE NUMBER 3167, AS AMENDED BY ORDINANCE NUMBER
3197, SO AS TO ESTABLISH RATES AND CHARGES FOR SANITARY
SEWER SERVICE

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF
HATTIESBURG, MISSISSIPPI:

SECTION 1. That Section 21-2 (D) and Section 21-31 of the Code of
Ordinances for the City of Hattiesburg, Mississippi, being Ordinance Number 3167 adopted
September 14, 2015, as amended by Ordinance Number 3197 adopted April 28, 2016, be and the
same is hereby amended to read as follows, to-wit:

"Section 21-2 (D):

D. Monthly rate for service.

The following schedule of rates is hereby ascertained, found and declared to
be reasonable and the same are established as the rates to be charged for sanitary
sewer service per month:

1. Effective September 1, 2016, all residential water users including motels,
apartments and house trailers, shall be charged for sanitary sewer service at a monthly
rate of one hundred percent (100%) of their monthly water charge, with the minimum
sanitary sewer charge to be sixteen dollars and no cents (\$16.00) per month.

Effective September 1, 2017, all residential water users including motels,
apartments and house trailers, shall be charged for sanitary sewer service at a monthly
rate of one hundred percent (100%) of their monthly water charge, with the minimum
sanitary sewer charge to be sixteen dollars and eighty cents (\$16.80) per month.

Effective September 1, 2018, all residential water users including motels,
apartments and house trailers, shall be charged for sanitary sewer service at a monthly
rate of one hundred percent (100%) of their monthly water charge, with the minimum
sanitary sewer charge to be seventeen dollars and sixty-four cents (\$17.64) per month.

Effective September 1, 2019, all residential water users including motels,
apartment and house trailers, shall be charged for sanitary sewer service at a monthly rate
of one hundred percent (100%) of their monthly water charge, with the minimum sanitary
sewer charge to be eighteen dollars and fifty-two cents (\$18.52) per month.

2. Effective September 1, 2016, all nonresidential water users including
motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly
rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary
sewer charge to be sixteen dollars and no cents (\$16.00) per month.

Effective September 1, 2017, all nonresidential water users including motels,
apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one
hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge
to be sixteen dollars and eighty cents (\$16.80) per month.

Effective September 1, 2018, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be seventeen dollars and sixty-four cents (\$17.64) per month.

Effective September 1, 2019, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be eighteen dollars and fifty-two cents (\$18.52) per month.

Section 21-31:

The following sewer rate schedule shall apply to each user of the sewage system. Effective September 1, 2016, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.69/1000 gal	\$3.13/1000 gal	\$4.82/1000 gal
Second Increment \$1.40/1000 gal	\$2.60/1000 gal	\$4.00/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 35% and 65%, respectively, based upon actual revenues collected.

Effective September 1, 2017, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.77/1000 gal	\$3.29/1000 gal	\$5.06/1000 gal
Second Increment \$1.47/1000 gal	\$2.73/1000 gal	\$4.20/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 35% and 65%, respectively, based upon actual revenues collected.

Effective September 1, 2018, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.86/1000 gal	\$3.45/1000 gal	\$5.31/1000 gal
Second Increment \$1.54/1000 gal	\$2.87/1000 gal	\$4.41/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 35% and 65%, respectively, based upon actual revenues collected.

Effective September 1, 2019, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O & M</u>	<u>Total</u>
Initial Increment \$1.95/1000 gal	\$3.63/1000 gal	\$5.58/1000 gal
Second Increment \$1.62/1000 gal	\$3.01/1000 gal	\$4.63/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 35% and 65%, respectively, based upon actual revenues collected.

SECTION 2. That except as hereby expressly changed and amended, Ordinance Number 3167 adopted September 14, 2015, as amended by Ordinance Number 3197 adopted April 28, 2016, shall be and does remain in full force and effect as adopted.

SECTION 3. This Ordinance shall take effect and be in force immediately, from and after September 6, 2016, to allow citizens to benefit from the adjusted rate as quickly as possible.

The foregoing Ordinance having been reduced to writing, the same was introduced by Council member Delgado, seconded by Council member Naylor and was adopted by the following vote, to-wit:

YEAS:

Bradley
Delgado
Carroll
Dryden
Naylor

NAYS:

None

The President thereby declared the motion carried and the Ordinance adopted, this the 6th day of September, A.D., 2016.

(SEAL)

ATTEST:


CLERK OF COUNCIL

ADOPTED:


PRESIDENT

The above and foregoing Ordinance, having been submitted to and approved by the Mayor, this the 6th day of September, A.D., 2016.

ATTEST:


CITY CLERK

APPROVED:

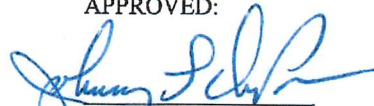

MAYOR

Exhibit "C"

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Hattiesburg, Mississippi, held on the 14th day of September, 2021, the following Ordinance:

ORDINANCE NO. 3296

AN ORDINANCE AMENDING CHAPTER 21-2(D) AND SECTION 21-31 OF THE CODE OF ORDINANCES FOR THE CITY OF HATTIESBURG, BEING ORDINANCE NUMBER 3167, AS AMENDED BY ORDINANCE NUMBER 3206, SO AS TO ESTABLISH RATES AND CHARGES FOR SANITARY SEWER SERVICE

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI:

SECTION 1. That Section 21-2 (D) and Section 21-31 of the Code of Ordinances for the City of Hattiesburg, Mississippi, being Ordinance Number 3167 adopted September 14, 2015, as amended by Ordinance Number 3197 adopted April 28, 2016, and as amended by Ordinance Number 3206 adopted September 6, 2016, be and the same is hereby amended to read as follows, to-wit:

"Section 21-2 (D):

D. Monthly rate for service.

The following schedule of rates is hereby ascertained, found and declared to be reasonable and the same are established as the rates to be charged for sanitary sewer service per month:

1. Effective November 1, 2021, all residential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty dollars and no cents (\$20.00) per month.

Effective September 1, 2022, all residential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty-one dollars and sixty cents (\$21.60) per month.

Effective September 1, 2023, all residential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty-three dollars and thirty-three cents (\$23.33) per month.

2. Effective November 1, 2021, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty dollars and no cents (\$20.00) per month.

Effective September 1, 2022, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty-one dollars and sixty cents (\$21.60) per month.

Effective September 1, 2023, all nonresidential water users including motels, apartments and house trailers, shall be charged for sanitary sewer service at a monthly rate of one hundred percent (100%) of their monthly water charge, with the minimum sanitary sewer charge to be twenty-three dollars and thirty-three cents (\$23.33) per month.

Section 21-31:

The following sewer rate schedule shall apply to each user of the sewage system.

Effective November 1, 2021, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O&M</u>	<u>Total</u>
Initial Increment \$1.93/1000 gal	\$4.10/1000 gal	\$6.03/1000 gal
Second Increment \$1.60/1000 gal	\$3.40/1000 gal	\$5.00/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 32% and 68%, respectively, based upon actual revenues collected.

Effective September 1, 2022, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O&M</u>	<u>Total</u>
Initial Increment \$1.95/1000 gal	\$4.56/1000 gal	\$6.51/1000 gal
Second Increment \$1.73/1000 gal	\$3.67/1000 gal	\$5.40/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 32% and 68%, respectively, based upon actual revenues collected.

Effective September 1, 2023, this schedule includes the user charge as established herein and the charge for debt service and recovery of other costs, each based on volume of flow.

<u>Debt Service</u>	<u>Total O&M</u>	<u>Total</u>
Initial Increment \$2.25/1000 gal	\$4.78/1000 gal	\$7.03/1000 gal
Second Increment \$1.87/1000 gal	\$3.96/1000 gal	\$5.83/1000 gal

Note: Contractual sewer revenues (not based directly upon water volume) are attributed to debt service and O&M at 32% and 68%, respectively, based upon actual revenues collected.

SECTION 2. That except as hereby expressly changed and amended, Ordinance Number 3167 adopted September 14, 2015, as amended by Ordinance Number 3197 adopted April 28, 2016, as amended by Ordinance Number 3206 adopted September 6, 2016, shall be and does remain in full force and effect as adopted.

SECTION 3. This Ordinance shall take effect and be in force, from and after November 1, 2021.

The foregoing Ordinance having been reduced to writing, the same was introduced by Council Member Ware, seconded by Council Vice President George and was adopted by the following vote to-wit:

YEAS:
George
Delgado (via teleconference)
Carroll
Ware
Brown

NAYS:
None

ABSENT:
None

The President thereby declared the motion carried and the Ordinance adopted this the 14th day of September, 2021.

(S E A L)



ATTEST:

Ronda S. Cole
CLERK OF COUNCIL

ADOPTED:

[Signature]
COUNCIL PRESIDENT

The above and foregoing Ordinance, having been submitted to and approved by the Mayor, this the 14th day of September, 2021.

ATTEST:

[Signature]
CITY CLERK

APPROVED:

[Signature]
MAYOR



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Lisa Luu Jolly
cc: Ronda Kennedy, Clerk of Council
Date: Tuesday, March 19, 2024
Re: Approve the minutes for the March 4 & 5, 2024 meetings of the City Council.
File Number: 2024-1078
Minute Book #

Summary

According to Miss. Code Ann. § 21-15-33, "the minutes of every municipality must be adopted and approved by a majority of all the members of the governing body of the municipality at the next regular meeting or within thirty (30) days of the meeting thereof, whichever occurs first....."

Recommendation Statement

I recommend approval of the minutes.

Please place this on the March 19, 2024 City Council meeting for consideration.

Published Agenda



Monday, March 4, 2024 4:00 PM	City Council Monday Meeting Agenda	Council Chambers 200 Forrest Street
--	---	--

- Call to Order
- Agenda Review
- Citizens' Forum
- Work Session

- 1. 2024-140 Citywide water meter update - presented by Administration.

Meeting Recess

Call to Order

BE IT REMEMBERED that the **Agenda Review meeting of the Hattiesburg City Council** was held at **4:00 p.m. Monday, March 4, 2024**, in Council Chambers at City Hall; same being from a recessed meeting held on February 16, 2024.

Those present included Mayor Toby Barker (in at 4:10 p.m.) and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Kennedy; Deputy Clerk of Council, Lisa Luu Jolly; City staff members; media; and the public.

Council President George Called the meeting to order.

Agenda Review

Council President George proceeded with the Agenda Review.

Following discussion of agenda items, Council President George closed the Agenda Review.

Citizens' Forum

Council Vice President Ware proceeded with the Citizens' Forum.

He stated the procedures and invited members of the public to speak.

The following citizens addressed the Council:

- Rhonda Torres, 1085 S. King Road

There were no other citizens present who wished to address the Council.

Council Vice President Ware closed the Citizen Forum.

Work Session

Council President George proceeded with the Work Session, which included:

- 1. **2024-140** Citywide water meter update - presented by Alan Howe, Director of Water & Sewer Department.

Meeting Recess

Council President George declared the **meeting recessed at 4:33 p.m., this 4th day of March, 2024**, by unanimous consent, until the 5th day of March, 2024.

ATTEST:

APPROVE:

Clerk of Council

Council President

ATTEST AND CERTIFY:

APPROVE:

City Clerk

Mayor



Call to Order
Call to Prayer and Pledge of Allegiance
Presentation Agenda

- **Agenda Adjustments - add Policy Item #21 at the request of the Administration as follows:**
- | | | |
|-----|----------|---|
| 21. | 2024-141 | Acknowledge Bids received November 16, 2023, for Timberton Park Complex Project and accept the bid from Culpepper Construction & Masonry, LLC., in the base bid amount of \$2,718,423.68, alternate #3 in the amount of \$64,900.00, alternate # 4 in the amount of \$15,340.00, and alternate #5 in the amount of \$109,740.00 for a total of \$2,908,403.68; authorize the Mayor to execute contracts upon preparation. |
|-----|----------|---|

POLICY AGENDA

- | | | |
|-----|----------|--|
| 1. | 2024-115 | Approve the minutes for the February 20, 2024 meeting of the City Council. |
| 2. | 2024-16 | Take from the Table; Approve a preliminary plat for a major subdivision filed by Hunter Andrews, representative, and Jason Graham, owner. The property is known as “Hattiesburg Market Place”, located along US Highway 98 in Lamar County, Ward 3. |
| 3. | 2024-68 | Take from the Table; Approve a variance request made by Stacey and Doug Thompson, owners, to deviate from the minimum 5ft width sidewalk requirement to instead allow for a 0ft sidewalk for a proposed expansion located at 5165 Old Hwy 42 in Forrest County, Ward 2. The Board of Adjustments recommenced to deny on January 3rd, 2024. |
| 4. | 2024-124 | Adopt a Resolution declaring the intention of the Mayor and City Council of the City of Hattiesburg, Mississippi (The "City"), to issue General Obligation Bonds of the City and/or issue a General Obligation Bond of the City for sale to the Mississippi Development Bank (The "Bank"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000) for various Capital Improvements Projects within the City as provided herein; directing the publication of a notice of such intention; and for related purposes. |
| 5. | 2024-125 | Adopt a Resolution of the Mayor and the City Council of the City of Hattiesburg, Mississippi (the City") authorizing the employment of Professionals in connection with the sale and issuance by the City of General Obligation Bonds of the City and/or a General Obligation Bond of the City for sale to the Mississippi Development Bank (the "City Bond"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not to exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000); and for related purposes. |
| 6. | 2024-126 | Approve a Contract between City of Hattiesburg and Shows Dearman & Waits Engineering to provide professional engineering services related to the citywide water meter replacement project and authorize the Mayor to execute any and all documents necessary. |
| 7. | 2024-116 | Adopt a Resolution setting Public Hearing on Monday, April 1 st , 2024 at 4:00 p.m. in the City Council Chambers located at City Hall to determine if certain properties are in such a state of uncleanliness so as to be a menace to the health and safety of the community, according to the provision of MS Code 1972, Section 21-19-11. |
| 8. | 2024-127 | Adopt a Resolution declaring computer equipment surplus (per attached list) and authorize disposal of said equipment; authorize removal of equipment from city inventory. |
| 9. | 2024-128 | Adopt a Resolution declaring one (1) 1999 Dodge Caravan Passenger as surplus and authorize disposal of said vehicle and removal of the vehicle from city inventory. |
| 10. | 2024-117 | Approve Agreement renewal (Agreement # SDA0169) between the City of Hattiesburg, MS and the National Museum of the United States Air Force for the Community Static Display Loan Program and authorize the Mayor to execute in duplicate. |
| 11. | 2024-129 | Approve Agreement between the City of Hattiesburg and Southern Pines Animal Shelter for the operation and administration of the Animal Shelter for animal intake by Hattiesburg Animal Control and citizens of the City of Hattiesburg as outlined herein, and authorize the Mayor to execute. |
| 12. | 2024-118 | Approve Sponsorship Agreement between the City of Hattiesburg and Downtown Hattiesburg Association, for advertisement sponsorship for their Annual Meeting, March 28, 2024, in accordance with Mississippi 17-3-1, in the amount of 2,500.00; authorize issuance of manual check and the Mayor to execute the same. |
| 13. | 2024-120 | Approve the Hub City Transit Public Transportation Agency Safety Plan (HCT-PTASP). |

14.

2024-130

Approve the Supplemental Environmental Project Clean Start Hattiesburg; a sewer service line replacement/repair program.
15.

2024-131

Approve Change Order No. 3 with Phoenix Construction, LLC for the Jaycee Park Improvements project to add installation of temporary and permanent panel boxes for a contract increase of \$2,012.50; authorize the Mayor to execute the same.
16.

2024-132

Acknowledge bids received February 15, 2024 for the Highway 11 Lighting project and accept the bid from R & W Electric in the amount of \$798,107.50 as the lowest and best bid received; authorize the Mayor to execute contracts upon preparation.
17.

2024-133

Acknowledge bids received February 22, 2024, for Tatum Park Restroom & Pavilion Improvements Project and accept the base bid and additive alternate # 1 from JW Chain Contractors, LLC., in the amount of \$285,000.00 and \$174,400.00 respectively for a total of \$459,400.00; authorize the Mayor to execute contracts upon preparation.
18.

2024-134

Acknowledge receipt of a Temporary Easement from H.T.R. Development, LLC for 127 Buschman Street for the purposes of constructing public improvements.
19.

2024-135

Ratify and confirm the Mayor's appointment of Andie Szabo to the Southeast Mississippi Community Investment Corporation Board of Directors for a 3-year term beginning March 5, 2024, and ending March 4, 2027.
20.

2024-136

Ratify and confirm the Mayor's appointment of Mike Carpenter to the Police Citizens Review Board for a term beginning March 5, 2024, and ending March 4, 2028.

ROUTINE AGENDA

1.

2024-119

Acknowledge receipt of the monthly budget report for the month ending February 29, 2024.
2.

2024-123

Acknowledge receipt of the two-quote docket.
3.

2024-137

Approve Specifications and Authorize publication of Advertisement for one (1) or more Chasis Mounted 24 Yard Automated Side Loading Refuse Collection Garbage Truck(s).
4.

2024-138

Approve Specifications for one (1) or more 28 cubic yard grapple truck and authorize advertisement for the same.
5.

2024-139

Approve Specifications and Authorize publication of Citywide Water Meter Replacement Project.
6.

2024-121

Approve the sale of grave spaces per attached Memo's, Receipts, and Deeds.
7.

2024-122

Approve claims docket for the period ending February 29, 2024.

- In Memoriam:**
- Mr. Marcus Walker

Meeting Adjourn

Call to Order

BE IT REMEMBERED that the **regular meeting of the Hattiesburg City Council was held at 5:00 p.m. Tuesday, March 5, 2024**, in Council Chambers at City Hall; same being from a recessed meeting held on March 4, 2024.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Kennedy; Deputy Clerk of Council, Lisa Luu Jolly; City staff members; media; and the public.

Council President George Called the meeting to order.

Call to Prayer and Pledge of Allegiance

The prayer was given by Police Chief Hardy Julius Sim.

The Pledge of Allegiance was led by Kermas Eaton.

Presentation Agenda

The PRESENTATION AGENDA came before the Council.

There were no presentations at this time.

Agenda Adjustments

A MOTION was made by Council Member Brown and seconded by Council Member Ware to add Policy Item #21 at the request of the Administration as follows:

21. **2024-141** Acknowledge Bids received November 16, 2023, for Timberton Park Complex Project and accept the bid from Culpepper Construction & Masonry, LLC., in the base bid amount of \$2,718,423.68, alternate #3 in the amount of \$64,900.00, alternate # 4 in the amount of \$15,340.00, and alternate #5 in the amount of \$109,740.00 for a total of \$2,908,403.68; and authorize the Mayor to execute contracts upon preparation.

Attachments: Bid Tab Letter_Updated (Timberton Softball)
 CertBidTab_Timberton-Softball

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

THE MATTER OF THE AGENDA ORDER came before the Council.

POLICY AGENDA

The POLICY AGENDA came before the Council.

1. **2024-115** Approve the minutes for the February 20, 2024 meeting of the City Council.

Attachments: 02-20-2024 XS Mins.

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Approve the minutes for the February 20, 2024 meeting of the City Council.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

2. **2024-16** Take from the Table; Approve a preliminary plat for a major subdivision filed by Hunter Andrews, representative, and Jason Graham, owner. The property is known as “Hattiesburg Market Place”, located along US Highway 98 in Lamar County, Ward 3.

Attachments: Staff Summary - Hattiesburg Marketplace Major Subdivision
 Marketplace Image Sheet
 6214 HWY 98 - Hattiesburg MarketPlace - Lots 3 , 4, 5 - Commercial Development
 Public Hearing App
 Hattiesburg_Marketplace_Development-Traffic Impact Study
 Traffic Study_Appendices_combined
 Hattiesburg_Marketplace_Development-TIS Report_App E_v1.0
 MINUTES DECEMBER SCM
 Letter from MDOT to Jason Graham dated February 28 2024
 Order Approving Preliminary Plat for major subdivision with conditions

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Take from the Table; a preliminary plat for a major subdivision known as “Hattiesburg Market Place”, located along US Highway 98.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

THERE CAME ON for hearing before the City Council (“the Council”) the request of Hunter Andrews, representative, Jason Graham, owner (“the Developer”), for approval of a preliminary plat for a major subdivision for property known as “Hattiesburg Market Place,” located along US Highway 98 in Lamar County, Ward 3. This matter was taken under advisement by the Council at its meetings on January 16, 2024; February 6, 2024; and February 20, 2024, in order for the Council to secure additional information concerning issues related to traffic flow along Highway 98 and Lamar Boulevard. Having now reviewed the evidence and testimony presented to it, the Council FINDS as follows:

1. On June 20, 2023, the City Council approved criteria for Hattiesburg Market Place. Among those criteria was that “At the point this property is subdivided in excess of what is shown, the developer shall provide the City of Hattiesburg with a Traffic Study completed by a Professional Engineer to project the future impact on traffic along Hwy 98 and Lamar Blvd. when the development is completely built out. If the traffic study identifies necessary improvements, these shall be completed at the cost of the Developer or included in or added to the Performance Bond as required under condition No. 6.”

2. A Traffic Impact Study was completed by Gresham Smith, a Jackson-based company that includes engineering services, in late November, 2023. The Study concluded that (1) a traffic signal be considered for the intersection of U.S. Highway 98 and Lamar Boulevard whether the [Hattiesburg Marketplace] project is constructed or not, and (2) that the area within the “sight triangle in the northeast quadrant of the intersection of Lamar Boulevard with Graham Property Drive be cleared of vegetation before the development is open to the public. Subsequently, on February 28, 2024, the Mississippi Department of Transportation (MDOT), in a letter to Mr. Graham, stated that “a new signal will be warranted at US 98 and Lamar Boulevard,” and directed that Mr. Graham secure a revised traffic impact study. A copy of said letter is attached hereto and made a part hereof as Exhibit “A”.

3. The City of Hattiesburg Planning Commission met on December 20, 2023, to consider the request by Mr. Andrews and Mr. Graham for approval of a preliminary plat for Hattiesburg Market Place. The Planning Commission recommended approval of the Hattiesburg Market Place plat with two conditions: (1) Any modifications to the east shared access street will require a permit from the Mississippi Department of Transportation; and (2) A traffic signal will be installed at the intersection of Lamar Blvd and Highway 98.

4. The City Council welcomes and encourages the development of property within the City limits of Hattiesburg, but the governing authorities of the City recognize that they also have the fundamental responsibility of providing safe streets and transportation corridors within the City. The Gresham Smith Traffic Impact Study recommended a traffic signal at the intersection of Lamar Boulevard and Highway 98 be considered “whether the [Hattiesburg Marketplace] project is constructed or not.” The Planning Commission recommended that the approval for the preliminary plat be conditioned on a traffic signal being installed at the intersection of Lamar Boulevard and Highway 98. Now, MDOT has agreed that a new traffic signal at U. S. Highway 98 and Lamar Boulevard is warranted. The Council concurs with the Planning Commission and MDOT insofar as the traffic signal is concerned.

5. The City recognizes that although in its June 20, 2023, Order the cost of necessary improvements will be borne by the Developer, the City will consider assisting the Developer through Tax Increment Financing (TIF) should that possibility be pursued by the Developer; nevertheless, the financial responsibility of making the necessary improvements to protect the safety of motorists and passengers along Highway 98 and Lamar Boulevard, by MDOT and the City, respectively, rests with the Developer.

IT IS, THEREFORE, ORDERED that the request by Hunter Andrews, representative, and Jason Graham, owner, for approval of a preliminary plat for a major subdivision located at 6214 US Hwy 98, with the property being known as “Hattiesburg Market Place,” located in Lamar County, Mississippi, Ward 3 (PPIN 24497, 37027, and 121132) be and the same is approved by Councilmember Carroll and seconded by Councilmember Brown with the following conditions, as set in the order attached hereto as Exhibit “A” and made a part thereof:

A traffic signal at the intersection of U. S. Highway 98 and Lamar Boulevard designed and approved by the Mississippi Department of Transportation in consultation with the City shall be installed and be operational at the intersection of Highway 98 and Lamar Boulevard not later than two (2) years from the date hereof, and no Certificates of Occupancy, temporary or otherwise, shall be issued on any other parcels within the Hattiesburg Marketplace Phase II and beyond until said traffic signal is installed and operational. The cost of said traffic signal shall be borne by the Developer.

1. Turn lanes to the west entrance of Hattiesburg Marketplace along Lamar Boulevard shall be constructed by the Developer. Said turn lanes shall be constructed in conformity with the directions of the City Engineer.
2. Within thirty (30) days from the date hereof the Developer shall provide to the City Engineer, the City Attorney, and the City’s Chief Administrative Officer, in a form acceptable to them, a Performance Bond or Letter of Credit, in an amount to be determined by the City Engineer assuring the satisfactory completion of the improvements as set forth herein.
3. The Developer shall immediately undertake the revised traffic impact study with as directed by MDOT in its letter of February 28, 2024, to Mr. Graham and shall comply with all MDOT directives growing out of that study.
4. The conditions set forth herein shall be binding upon the heirs and assigns of the Developer.

A certified copy of this Order shall be filed in the land deed records of Lamar County.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

3.

2024-68

Take from the Table; Approve a variance request made by Stacey and Doug Thompson, owners, to deviate from the minimum 5ft width sidewalk requirement to instead allow for a 0ft sidewalk for a proposed expansion located at 5165 Old Hwy 42 in Forrest County, Ward 2. The Board of Adjustments recommenced to deny on January 3rd, 2024.

Attachments: [Staff Summary - Nice Guys Auto Variance](#)
[Image Sheet - Nice Guys Auto](#)
[Application - Nice Guys 0 ft sidewalk](#)
[MINUTES BOA JAN](#)

A MOTION was made by Council Member Delgado and seconded by Council Member Brown to Take from the Table; a variance request to deviate from the minimum 5ft width sidewalk requirement to instead allow for a 0ft sidewalk for a proposed expansion located at 5165 Old Hwy 42 in Forrest County.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

A MOTION was made by Council Member Delgado and seconded by Council Member Brown to Deny a variance to deviate from the minimum 5ft width sidewalk requirement to instead allow for a 0ft sidewalk for a proposed expansion located at 5165 Old Hwy 42.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

4. **2024-124** Adopt a Resolution declaring the intention of the Mayor and City Council of the City of Hattiesburg, Mississippi (The "City"), to issue General Obligation Bonds of the City and/or issue a General Obligation Bond of the City for sale to the Mississippi Development Bank (The "Bank"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000) for various Capital Improvements Projects within the City as provided herein; directing the publication of a notice of such intention; and for related purposes.

Attachments: MDB City of Hattiesburg, MS - General Obligation Bonds (GO) (2024) (247530) - City Intent Resolution (3_5_24 mtg.) (v.2)

A MOTION was made by Council Member Carroll and seconded by Council Vice President Ware to Adopt a Resolution (#2024-10) declaring the intention of the Mayor and City Council of the City of Hattiesburg, Mississippi (The "City"), to issue General Obligation Bonds of the City and/or issue a General Obligation Bond of the City for sale to the Mississippi Development Bank (The "Bank"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000) for various Capital Improvements Projects within the City as provided herein; directing the publication of a notice of such intention; and for related purposes.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

5. **2024-125** Adopt a Resolution of the Mayor and the City Council of the City of Hattiesburg, Mississippi (the City") authorizing the employment of Professionals in connection with the sale and issuance by the City of General Obligation Bonds of the City and/or a General Obligation Bond of the City for sale to the Mississippi Development Bank (the "City Bond"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not to exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000); and for related purposes.

Attachments: MDB Hattiesburg General Obligation Bonds 2024 (247530) (MDB, GO, UW) – Engagement Resolution (3_5_24) (v.3)
MDB City of Hattiesburg GO Bonds 2024 (247530)- Engagement Letter (3_5_24) (v.2)
MAofMS Engagement Ltr Disclosure - City of Hattiesburg GO Series 2024 (water meter project) - EXECUTED
Hattiesburg Letter of Engagement_IRMA Exemption (RJ) 3.5.2024

A MOTION was made by Council Member Carroll and seconded by Council Vice President Ware to Adopt a Resolution (#2024-11) of the Mayor and the City Council of the City of Hattiesburg, Mississippi (the City") authorizing the employment of Professionals in connection with the sale and issuance by the City of General Obligation Bonds of the City and/or a General Obligation Bond of the City for sale to the Mississippi Development Bank (the "City Bond"), in one or more taxable or tax-exempt series, all in an aggregate principal amount not to exceed Seven Million Five Hundred Thousand Dollars (\$7,500,000); and for related purposes..

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

6. **2024-126** Approve a Contract between City of Hattiesburg and Shows Dearman & Waits Engineering to provide professional engineering services related to the citywide water meter replacement project and authorize

the Mayor to execute any and all documents necessary.

Attachments: 12249_Short Form Agreement Between Owner and Engineer for Professional Services
- City of Hattiesburg

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Approve a Contract between City of Hattiesburg and Shows Dearman & Waits Engineering to provide professional engineering services related to the citywide water meter replacement project and authorize the Mayor to execute any and all documents necessary.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

7. **2024-116** Adopt a Resolution setting Public Hearing on Monday, April 1st , 2024 at 4:00 p.m. in the City Council Chambers located at City Hall to determine if certain properties are in such a state of uncleanness so as to be a menace to the health and safety of the community, according to the provision of MS Code 1972, Section 21-19-11.

Attachments: MEMO GROUP 04 01 2024 - Updated
Group 04 01 2024 Resolution - Updated

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Adopt a Resolution (#2024-12) setting Public Hearing on Monday, April 1st , 2024 at 4:00 p.m. in the City Council Chambers located at City Hall to determine if certain properties are in such a state of uncleanness so as to be a menace to the health and safety of the community, according to the provision of MS Code 1972, Section 21-19-11.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

8. **2024-127** Adopt a Resolution declaring computer equipment surplus (per attached list) and authorize disposal of said equipment; authorize removal of equipment from city inventory.

Attachments: Resol.surplus equipment
SURPLUS IT DEPT FEB 2024

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Adopt a Resolution (#2024-13) declaring computer equipment surplus (per attached list) and authorize disposal of said equipment; authorize removal of equipment from city inventory.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

9. **2024-128** Adopt a Resolution declaring one (1) 1999 Dodge Caravan Passenger as surplus and authorize disposal of said vehicle and removal of the vehicle from city inventory.

Attachments: Resol.surplus equipment
Memo

A MOTION was made by Council Member Brown and seconded by Council Vice President Ware to Adopt a Resolution (#2024-14) declaring one (1) 1999 Dodge Caravan Passenger as surplus and authorize disposal of said

vehicle and removal of the vehicle from city inventory.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 10. 2024-117** Approve Agreement renewal (Agreement # SDA0169) between the City of Hattiesburg, MS and the National Museum of the United States Air Force for the Community Static Display Loan Program and authorize the Mayor to execute in duplicate.

Attachments: 2024 - 2029 Air Force Static Display Agreement

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Approve Agreement renewal (Agreement # SDA0169) between the City of Hattiesburg, MS and the National Museum of the United States Air Force for the Community Static Display Loan Program and authorize the Mayor to execute in duplicate.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 11. 2024-129** Approve Agreement between the City of Hattiesburg and Southern Pines Animal Shelter for the operation and administration of the Animal Shelter for animal intake by Hattiesburg Animal Control and citizens of the City of Hattiesburg as outlined herein, and authorize the Mayor to execute.

Attachments: 2024 City of Hattiesburg Contract Draft

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Approve Agreement between the City of Hattiesburg and Southern Pines Animal Shelter for the operation and administration of the Animal Shelter for animal intake by Hattiesburg Animal Control and citizens of the City of Hattiesburg as outlined herein, and authorize the Mayor to execute.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 12. 2024-118** Approve Sponsorship Agreement between the City of Hattiesburg and Downtown Hattiesburg Association, for advertisement sponsorship for their Annual Meeting, March 28, 2024, in accordance with Mississippi 17-3-1, in the amount of 2,500.00; authorize issuance of manual check and the Mayor to execute the same.

Attachments: Downtown Association Annual Meeting Sponsorship

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Approve Sponsorship Agreement between the City of Hattiesburg and Downtown Hattiesburg Association, for advertisement sponsorship for their Annual Meeting, March 28, 2024, in accordance with Mississippi 17-3-1, in the amount of 2,500.00; authorize issuance of manual check and the Mayor to execute the same.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 13. 2024-120** Approve the Hub City Transit Public Transportation Agency Safety Plan (HCT-PTASP).

Attachments: HCT-PTASP 2 22 24

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Approve the Hub City Transit Public Transportation Agency Safety Plan (HCT-PTASP).

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 14. 2024-130** Approve the Supplemental Environmental Project Clean Start Hattiesburg; a sewer service line replacement/repair program.

Attachments: SEP Program - Sewer Service Line Replacement - Application
SEP Program - Sewer Service Line Replacement - Guidelines
SEP Program - Sewer Service Line Replacement – RFQ

A MOTION was made by Council Member Carroll and seconded by Council Member Delgado to Approve the Supplemental Environmental Project Clean Start Hattiesburg; a sewer service line replacement/repair program.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 15. 2024-131** Approve Change Order No. 3 with Phoenix Construction, LLC for the Jaycee Park Improvements project to add installation of temporary and permanent panel boxes for a contract increase of \$2,012.50; authorize the Mayor to execute the same.

Attachments: 3922 Change Order 3 for Owner Signature

A MOTION was made by Council Vice President Ware and seconded by Council Member Brown to Approve Change Order No. 3 with Phoenix Construction, LLC for the Jaycee Park Improvements project to add installation of temporary and permanent panel boxes for a contract increase of \$2,012.50; authorize the Mayor to execute the same.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

- 16. 2024-132** Acknowledge bids received February 15, 2024 for the Highway 11 Lighting project and accept the bid from R & W Electric in the amount of \$798,107.50 as the lowest and best bid received; authorize the Mayor to execute contracts upon preparation.

Attachments: Hwy 11 Roadway Lighting-Cert Bid Tab
Hwy 11 Roadway Lighting-Cert Bid Tab Recommendation Letter
Bid Hwy 11 Roadway Lighting-Diamond Electric Bid
Bid Hwy 11 Roadway Lighting-MS Power Bid
Bid Hwy 11 Roadway Lighting-One 3 Electric Bid
Bid Hwy 11 Roadway Lighting-R & W Bid

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Acknowledge bids received February 15, 2024 for the Highway 11 Lighting project and accept the bid from R & W Electric in the amount of \$798,107.50 as the lowest and best bid received; authorize the Mayor to execute contracts upon preparation.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

17. **2024-133** Acknowledge bids received February 22, 2024, for Tatum Park Restroom & Pavilion Improvements Project and accept the base bid and additive alternate # 1 from JW Chain Contractors, LLC., in the amount of \$285,000.00 and \$174,400.00 respectively for a total of \$459,400.00; authorize the Mayor to execute contracts upon preparation.

Attachments: 4030 Low Bidder Opinion Letter
4030 Bid Tabulation
JW Chain Proposal Form
MSP Enterprises Proposal Form
Codaray Construction Proposal Form

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Acknowledge bids received February 22, 2024, for Tatum Park Restroom & Pavilion Improvements Project and accept the base bid and additive alternate # 1 from JW Chain Contractors, LLC., in the amount of \$285,000.00 and \$174,400.00 respectively for a total of \$459,400.00; authorize the Mayor to execute contracts upon preparation.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

18. **2024-134** Acknowledge receipt of a Temporary Easement from H.T.R. Development, LLC for 127 Buschman Street for the purposes of constructing public improvements.

Attachments: HTR Development Temporary Access Easement

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Acknowledge receipt of a Temporary Easement from H.T.R. Development, LLC for 127 Buschman Street for the purposes of constructing public improvements.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

19. **2024-135** Ratify and confirm the Mayor's appointment of Andie Szabo to the Southeast Mississippi Community Investment Corporation Board of Directors for a 3-year term beginning March 5, 2024, and ending March 4, 2027.

Attachments: Spring 2024 Resume

A MOTION was made by Council Member Carroll and seconded by Council Vice President Ware to Ratify and confirm the Mayor's appointment of Andie Szabo to the Southeast Mississippi Community Investment Corporation Board of Directors for a 3-year term beginning March 5, 2024, and ending March 4, 2027.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

20. **2024-136** Ratify and confirm the Mayor's appointment of Mike Carpenter to the Police Citizens Review Board for a term beginning March 5, 2024, and ending March 4, 2028.

Attachments: mike carpenter

A MOTION was made by Council Member Carroll and seconded by Council Member Brown to Ratify and

confirm the Mayor's appointment of Mike Carpenter to the Police Citizens Review Board for a term beginning March 5, 2024, and ending March 4, 2028.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

21.

2024-141

Acknowledge Bids received November 16, 2023, for Timberton Park Complex Project and accept the bid from Culpepper Construction & Masonry, LLC., in the base bid amount of \$2,718,423.68, alternate #3 in the amount of \$64,900.00, alternate # 4 in the amount of \$15,340.00, and alternate #5 in the amount of \$109,740.00 for a total of \$2,908,403.68; and authorize the Mayor to execute contracts upon preparation.
- Attachments:

Bid Tab Letter Updated (Timberton Softball)

CertBidTab_Timberton-Softball

A MOTION was made by Council Member Brown and seconded by Council Member Carroll to Acknowledge Bids received November 16, 2023, for Timberton Park Complex Project and accept the bid from Culpepper Construction & Masonry, LLC., in the base bid amount of \$2,718,423.68, alternate #3 in the amount of \$64,900.00, alternate # 4 in the amount of \$15,340.00, and alternate #5 in the amount of \$109,740.00 for a total of \$2,908,403.68; and authorize the Mayor to execute contracts upon preparation.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

ROUTINE AGENDA

THE ROUTINE AGENDA came before the Council.

A MOTION was made by Council Member Carroll and seconded by Council Vice President Ware to approve the Routine Agenda.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

1.

2024-119

Acknowledge receipt of the monthly budget report for the month ending February 29, 2024.
- Attachments:

Expenditure Report Ending 02.29.2024
2.

2024-123

Acknowledge receipt of the two-quote docket.
- Attachments:

Two-Quote Docket, 03-05-2024
3.

2024-137

Approve Specifications and Authorize publication of Advertisement for one (1) or more Chasis Mounted 24 Yard Automated Side Loading Refuse Collection Garbage Truck(s).
- Attachments:

Notice to Bidders - 24 Yd side loading refuse

24 yd refuse collection truck
4.

2024-138

Approve Specifications for one (1) or more 28 cubic yard grapple truck and authorize advertisement for the same.
- Attachments:

NTB- 28 yd Grapple Truck

28 Yd Grapple Truck

5.

2024-139

Approve Specifications and Authorize publication of Citywide Water Meter Replacement Project.

Attachments: 12249_Specs_Street Ready_2024-02-29
12249_Request Permission to Advertise_trans
6.

2024-121

Approve the sale of grave spaces per attached Memo's, Receipts, and Deeds.

Attachments: Receipts (03-05-2024)
Deeds (03-05-2024)
Memo
7.

2024-122

Approve claims docket for the period ending February 29, 2024.

Attachments: DOCKET 24.02.29
DT 24.02.29

In Memoriam:

A MOTION was made by Council President George to Adjourn the meeting in memory of:

- Mr. Marcus Walker
- Mr. Anthony Witherspoon II

Meeting Adjourn

Council President George declared the **meeting adjourned at 5:17 p.m., this 5th day of March, 2024**, by unanimous consent, until the 18th day of March, 2024.

ATTEST:

APPROVE:

Clerk of Council

Council President

ATTEST AND CERTIFY:

APPROVE:

City Clerk

Mayor



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Nathan Satcher, Planner II, Cory Long, Planning Administrator

cc: Ann Jones, Chief Administrative Officer

Date: Tuesday, March 19, 2024

Re: Approve a variance request made by James Smith, applicant, and Jasmine Washington, owner, to allow for a side setback of 3.4 feet instead of the required minimum of 10 feet for a residential structure at 87 Everglades, zoned R-1A (PPIN 32905, Lamar County, Ward 1). The Board of Adjustment recommended to deny on February 7th, 2024.
File Number: 2024-57
Minute Book #

Summary

Approve a variance request made by James Smith, applicant, and Jasmine Washington, owner, to allow for a side setback of 3.4 feet instead of the required minimum of 10 feet for a residential structure at 87 Everglades, zoned R-1A (PPIN 32905, Lamar County, Ward 1).

Recommendation Statement

The Board of Adjustment recommended to deny on February 7th, 2024.

Please place this on the March 19, 2024 City Council meeting for consideration.

February 2024 BOA Item: A
James Smith (Applicant) and Jasmine Washington (Owner)
Request for: **Side Setback Variance**



**Board of Adjustment
Case Fact Sheet**

Name of Petitioners: James Smith (Applicant) and Jasmine Washington (Owner)

Address of Property:	Tax Parcel	PPIN:	Ward:
87 Everglades	051C-02-001.083	32905	1

Request: **Side Setback Variance**

Purpose of Request: To consider a variance from the minimum 10 feet width side setback requirement for an R-1A zoned property to instead allow for a side setback of 3.4 feet (Section 6, Table 6.1) for a residential structure located at 87 Everglades (PPIN 32905, Lamar County, Ward 1).

Applicant Summary: See Attached

Applicable Regulations:

SECTION 4 **Zoning Districts**

4.5.3 R-1A Residential District. The purpose of the R-1A District is to permit single-family residential uses with related recreational, religious and educational facilities. This district is consistent with the Neighborhood Conservation 1 and 2 districts in the Comprehensive Plan. This zoning district encourages protected lower-density residential neighborhoods with only compatible supporting institutional uses and open space.

SECTION 6 **Table 6.1 Dimensional Standards**

February 2024 BOA Item: A
 James Smith (Applicant) and Jasmine Washington (Owner)
 Request for: **Side Setback Variance**

Table 6.1 Dimensional Standards										
District	Minimum Lot Size in SF/ Width at Setback	Max. Dwelling Units	Max. Floor Area Ratio	Setbacks in feet				Max. Height*	Max. Impervious Surface Lot Coverage	Buffer in Feet
				Min. Front	Max. Front	Min. Side	Min. Rear			
R-1A	10,000/ 50	1 per lot	-	30	-	10	25	35 feet or 3 stories	50%	-

Present Zoning: R-1A Single Family Residential District

Present Use: Single Family House

Future Land Use: Industrial/Corporate Office District and Neighborhood Conservation District 2

Surrounding Zoning: and Land Use:
 North: R-1A Single Family Residential
 South: R-1A Single Family Residential
 East: R-1A Single Family Residential
 West: R-1A Single Family Residential

Letters or Concerns stated: The Planning Division Office has not received any letters or other written communications relative to this case as of January 22nd, 2024.

History / Background: The Building Division notified the Staff that the applicant did not meet the minimum side setback requirements for a new single-family house built at 87 Everglades. The applicant met with Staff to discuss a variance application for the property. The applicant is the contractor for the home and indicated there was an error in where they believed the property line was during construction, and based their plans off of an incorrectly placed property stake. The home is currently occupied by the property owner.

Another project being done on the site prompted a survey, where it was then made known that the constructed home did not meet the required 10ft setback as originally believed to have been constructed. The contractor disclosed that a property stake was relocated after site grading was done for construction. The relocated stake was incorrectly placed several feet to the south, which created an inconsistency between the drawn plans and the actual property line.

Staff have communicated with the applicant to discuss this variance with the affected neighboring property.

February 2024 BOA Item: A
James Smith (Applicant) and Jasmine Washington (Owner)
Request for: **Side Setback Variance**

Basis for Approval (12.4.1.1):

Approval Criteria. A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria:

I. Hardship.

- The hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant.
- There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

II. Special Privilege. A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

III. Literal Interpretation. The literal interpretation of the provisions of the regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

IV. Reasonable Use. The applicant cannot make reasonable use of the property without the requested variance.

V. Minimum Required. The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

VI. Conformance with the Purposes of this Code. The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

SUBJECT PARCEL

87 Everglades — Side Setback Variance

James Smith, Representative and Jasmine Washington, Owner

Petitioners request a variance from the minimum 10 feet width side setback requirement for an R-1A zoned property to instead allow for a side setback of 3.4 feet (Section 6, Table 6.1) for a residential structure located at 87 Everglades (PPIN 32905, Lamar County, Ward 1).





Zoning

Site Information

Property is located at at 87 Everglades (PPIN 32905, Lamar County, Ward 1)



**URBAN
DEVELOPMENT**
PLANNING DIVISION





Future Land Use

- Industrial/Corporate Office District
- Neighborhood Conservation District 2
- Planned Mixed-Use District

Site Information

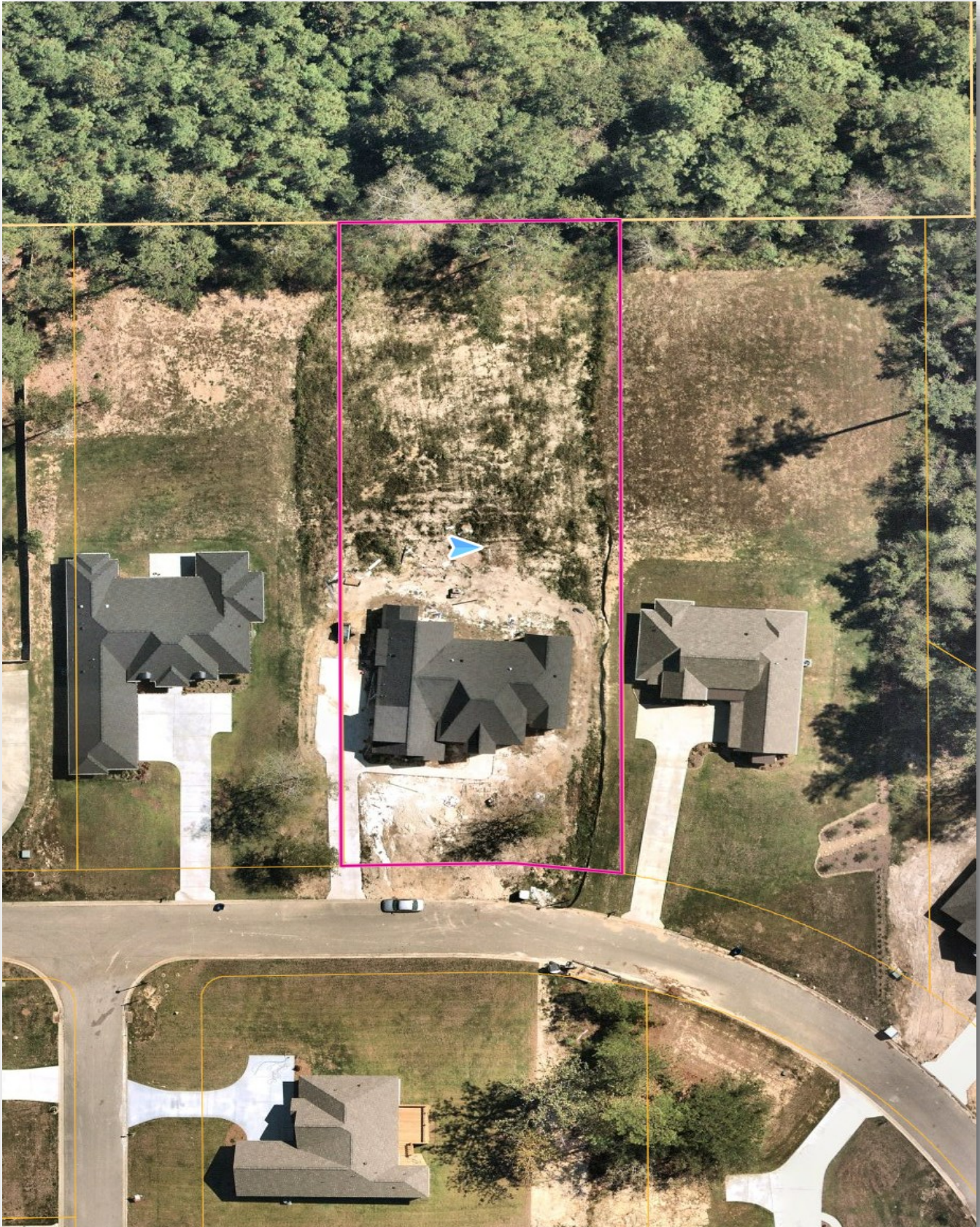
Future Land Use map for 87 Everglades, and surrounding area. Requested area for this case is denoted in blue.



URBAN DEVELOPMENT
PLANNING DIVISION



Site Aerial



Surrounding Area

Northern and Southern Directions: R-1A Single Family Residential



“The Preserve” neighborhood and surrounding houses

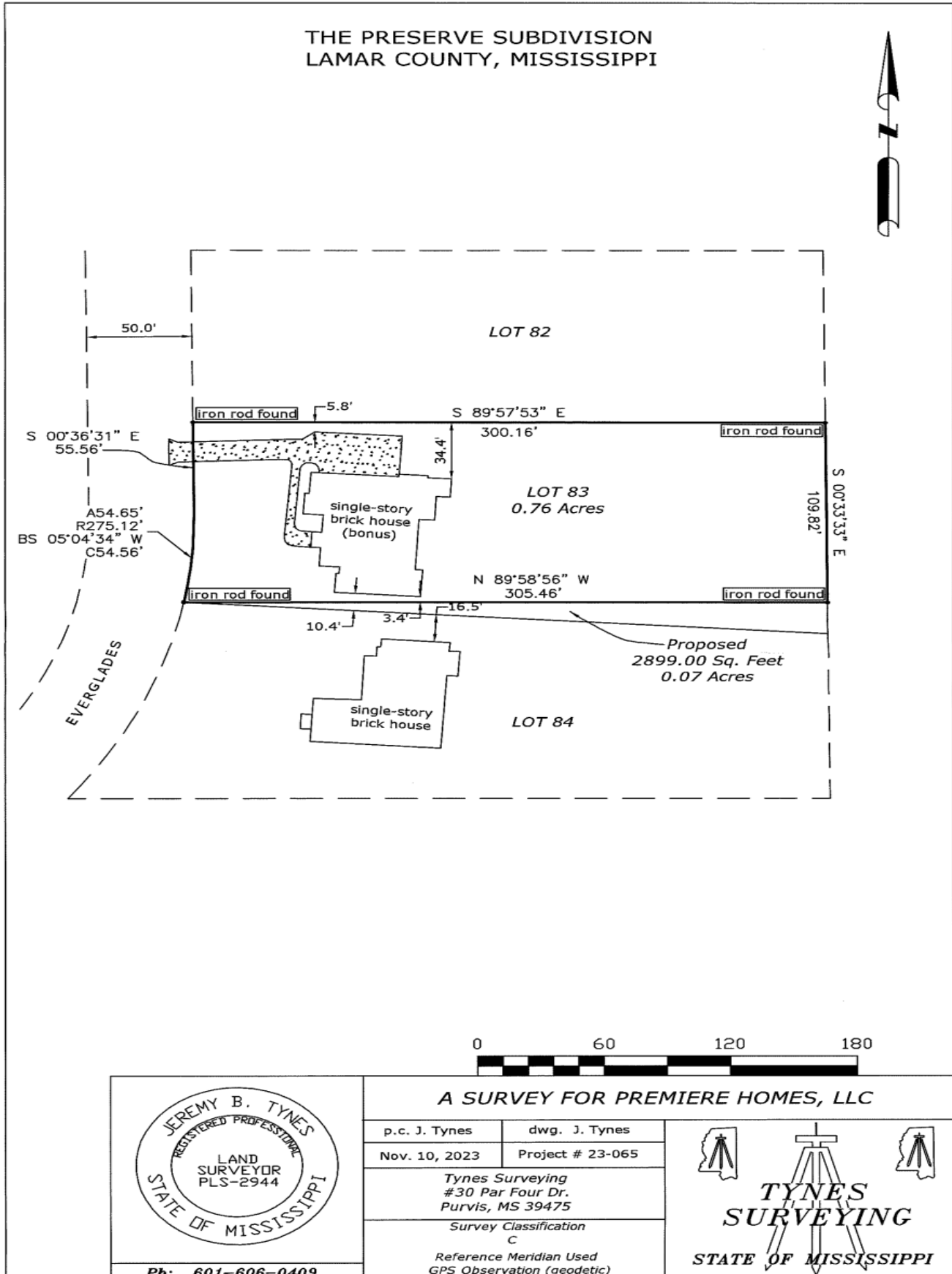
Surrounding Area

East and Western Directions: R-1A Single Family Residential and A-1 Agricultural



USM Accelerator on Shelby Thames Drive and street view from Classic Dr

Site Plan





URBAN DEVELOPMENT PLANNING DIVISION

RECEIVED
DEC 28 2023

Public Hearing Application

P.O. BOX 1898 (200 Forrest Street/39401)

Hattiesburg, MS 39403-1898

Department of Urban Development

(601) 545-4599 or FAX (601) 545-1962

APPLICANT:

Applicant Name: James Smith

Project Name: Preserve Lot 83

Proposed Use(s): Residential

Project Street Address: 87 Every Lakes

PPIN Number(s) (if unknown, can be found on tax receipt): _____

Application for (check all appropriate types):

- | | |
|---|--|
| ☒ Variance (see below) | ☐ Conditional Use (see below) |
| ☐ Subdividing of Lot, Parcel, or Tract (see p. 12) | ☐ Re-Zoning (see below) |
| ☐ Street or Alley Renaming (see pp. 13-14) | ☐ Overlay District |
| ☐ Vacating Street or Alley (see pp. 13-14) | ☐ Planned Mixed-Use District |

For Variance Only (check all appropriate variance types), see pp. 7 & 8:

- | | | |
|---------------------------------------|--|---|
| ☐ Sign | ☒ Setback (front, side, or rear _____) | ☐ Off-Site Parking |
| ☐ Lot Width | ☐ Lot Coverage Area | ☐ Buffer |
| ☐ Other: _____ | ☐ Open Space | |

For Conditional Use Permit Only (check applicable type), see pp. 9 & 10:

- | | |
|---|---|
| ☐ Automotive Filling Station | ☐ Telecommunications |
| ☐ Digital Billboard, New | ☐ Digital Billboard, Replacement |
| ☐ Restaurant | ☐ Solar Farm |
| ☐ Other: _____ | |

For Re-Zoning Only, see p. 11:

Existing Zoning: _____

Proposed Zoning: _____

PLEASE BE SURE TO FILL OUT PP. 1-5 AND SEE FEES ON P. 6

STAFF USE ONLY – Do Not Complete:

Pre-Application Date: 11/20/23 Planner: Nathan Sathle

Parcel Number(s): 39406 Historic District(s): N/A

Flood Zone(s): X Zoning District(s): R-1A

Project No.: VARI-000751-2023

Code Sections:

LDC Section No. Table 6.1 - Dimensional Standards

Section No. R-1A Side Setback - min 10 ft

Section No. Required

Section No. _____

Section No. _____

RECEIVED DATE & INITIALS:

NS 12/28/23

X

PROJECT REPRESENTATIVE INFORMATION:

Primary:

Name:	James T. Smith		
☐ Applicant	☐ Property Owner	☒ Representative	☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify):			
Phone:	432-894-1927	Fax:	Email: JamesT.Smith@pmd.com
Mailing Address:	2050 Ann Dr. Sumner MS 39482		

Secondary:

Name:			
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify):			
Phone:		Fax:	Email:
Mailing Address:			

Other(s):

Name:			
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify):			
Phone:		Fax:	Email:
Mailing Address:			

Name:			
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify):			
Phone:		Fax:	Email:
Mailing Address:			

X

OWNER AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE OWNER(S) OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the OWNER(s) of the subject property located at

87 Everglades Hattiesburg MS
Street Address City State

on this the 21 day of December, 2023

In the matter of this request, the property owner further authorizes the following named person(s) to represent them at the public hearing on this petition.

James F. Smith
on this the 21 day of December, 2023

JASMINE WASHINGTON

Property Owner (print)

Jas Washington

Property Owner (signature)

Jasmine Washington

STATE OF MS

COUNTY OF Lamar

Personally came and appeared before me, the within named

Jasmine Washington

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 29th day of December, 2023.

Robyn R Smith
NOTARY PUBLIC

My Commission Expires:

March 27, 2027



APPLICANT AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **APPLICANT** OF THIS PETITION, ONLY IF DIFFERENT FROM THE OWNER(S) OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **APPLICANT(s)** of the subject property located

at

87 Everglades Hattiesburg MS
Street Address City State

on this the 21 day of December, 2023.

James T. Smith
Applicant (print)

[Signature]
Applicant (signature)

STATE OF MS

COUNTY OF Lamar

Personally came and appeared before me, the within named

James T. Smith

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 29th day of December 2023

Robyn R Smith
NOTARY PUBLIC

My Commission Expires:

March 27, 2027



PLANNING COMMISSION & BOARD OF ADJUSTMENT – PETITIONER

REQUIRED SUBMITTAL INFORMATION

Deadline for applicant to file petition: 1/1/24 5:00pm (End of business day)

Hattiesburg Planning Commission Meeting Date: _____ Time: 1:00pm

Hattiesburg Board of Adjustment Meeting Date: 2/1/24 Time: 3:30pm

There is a 10-day appeal period, required by State Law, between the Planning Commission Meeting and/or Board of Adjustment Meeting and the City Council Meeting – appeals must be filed within this 10-day period.

City Council Agenda Review Date – (you or your representative should attend): 2/1/24 Time: 4:00pm

City Council Meeting (Vote) Date – (you or your representative may attend): 2/1/24 Time: 5:00pm

There is an additional 10-day appeal period, required by State Law, after City Council Meeting, for all Variances and Conditional Use Permit which ends _____ and a 30-day wait period for Zoning or Street closing/re-naming, PMUs, PRDs, PUDs which ends _____. So, if approved by the City, no final site plan review approvals or building permits could be issued prior to these dates.

Dates and times are subject to change

If an appeal is filed or the petition is tabled for any reason at any stage, the above listed dates would need to be revised.

The following paperwork MUST be attached to this application:

☒ Site Diagram (11" x 17" preferred size): Drawing to scale prepared by professional engineer/surveyor showing lot dimensions, existing/proposed building, signs, parking areas, etc. (Different standard may be accepted only per approval from staff)

____ Site & Design Review Committee, if needed.

☒ Copy of entire Warranty Deed (filed and recorded at courthouse) with legal description granting title to current owner. (If the Warranty Deed covers a larger piece of property than the current project, a legal description for this project site only may also be required)

☒ Electronic/Digital copy of legal description REQUIRED for all public notices, saved as Word or text document OR emailed to planning@hattiesburgms.com

☒ An affidavit (pages 3 & 4) attesting that the applicant or representing party (if other than the owner) is acting on behalf of the owner(s) of record. The affidavit must be sworn to before a notary public or other appropriate official. (Included in owners signature page, or may be a separate document)

☒ Variance application only: A letter of approval/denial from all adjoining property owners must be obtained and submitted with application.

____ Other documents needed (per Planning Division):

____ Maps of digital billboard removal sites

____ Maps of digital billboard replacement sites

____ Documentation on measurements

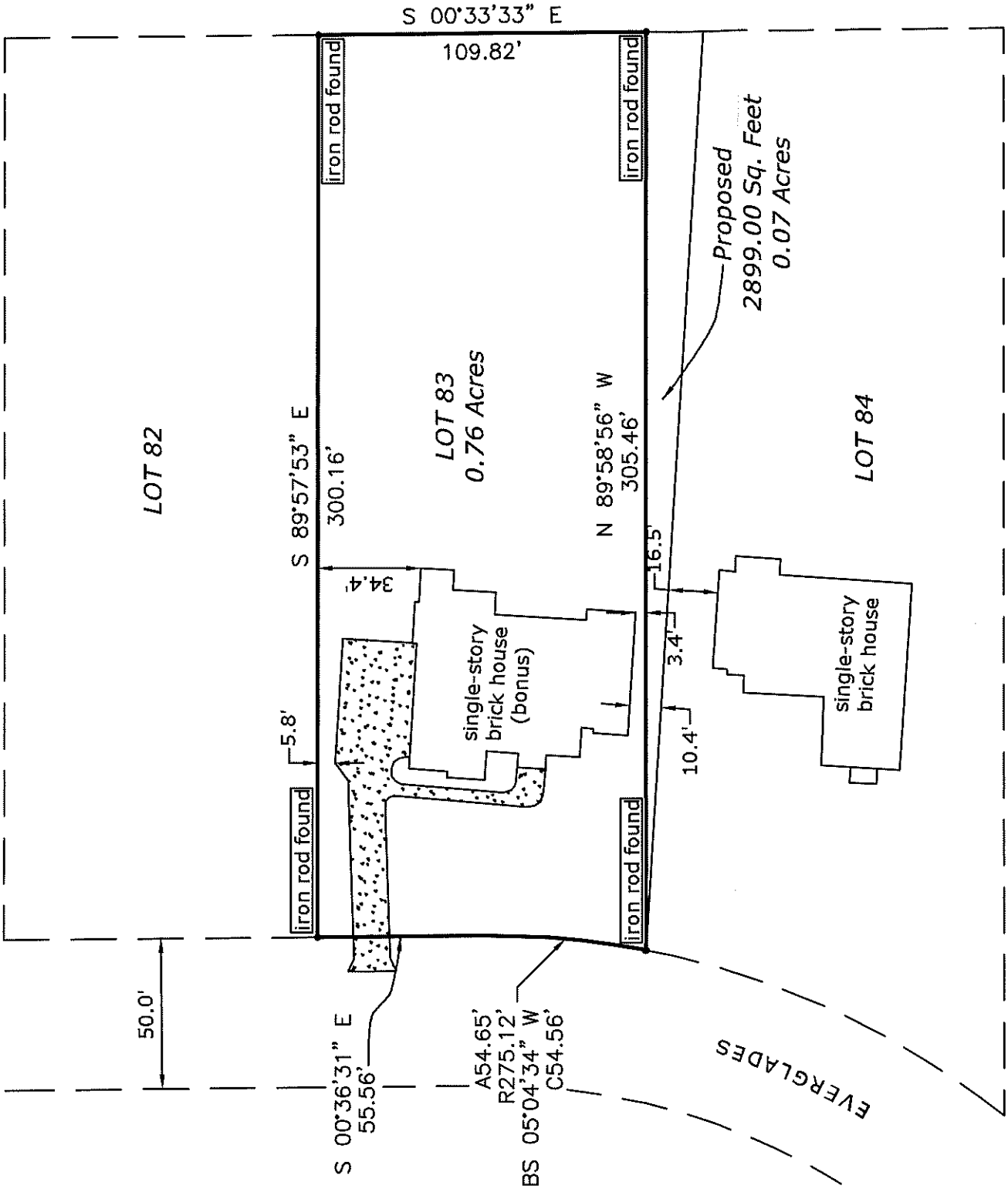
____ Other: _____

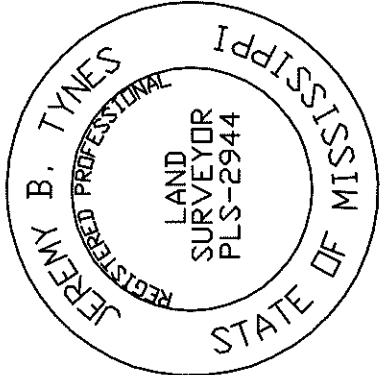
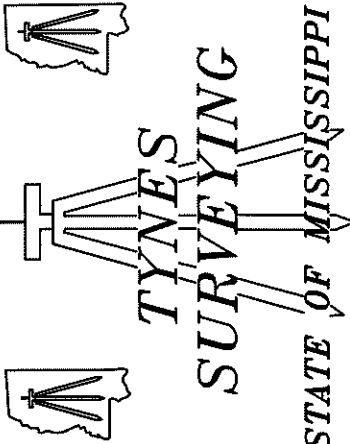
☒ Payment to the City of Hattiesburg for filing application in the amount of \$ 175.

**You may be responsible for posting a sign (prepared by Planning Division staff)
a minimum of fifteen (15) days prior to the hearing date.**

You will be responsible for maintaining the sign for the duration of the public hearing process.

THE PRESERVE SUBDIVISION
LAMAR COUNTY, MISSISSIPPI



		A SURVEY FOR PREMIERE HOMES, LLC	
p.c. J. Tynes	dwg. J. Tynes		
Nov. 10, 2023	Project # 23-065		
Tynes Surveying #30 Par Four Dr. Purvis, MS 39475			
Survey Classification C		Reference Meridian Used GPS Observation (geodetic)	
Ph: 601-606-0409			

BOUNDARY LINE TABLE

LINE	LENGTH	BEARING
L1	89.24'	S15°56'44"W
L2	73.84'	S39°00'42"W
L3	84.57'	S88°59'49"W
L4	164.89'	S60°23'24"W
L5	99.99'	S81°18'08"W
L6	63.86'	N13°10'15"E
L7	29.72'	N18°57'39"E
L8	66.24'	S29°33'17"W
L9	35.31'	S10°44'14"W
L10	178.28'	S89°00'14"W
L11	241.21'	N00°50'48"W
L12	70.00'	S89°00'14"W
L13	138.88'	S00°58'46"E
L14	150.49'	S89°00'14"W
L15	131.26'	SOUTH
L16	210.52'	N89°28'24"W
L17	48.13'	S85°13'10"W
L18	52.78'	N88°28'45"W
L19	93.27'	N33°34'02"W
L20	94.75'	N50°38'13"W
L21	21.07'	N83°38'02"W
L22	50.40'	N61°02'43"W
L23	42.32'	S47°55'42"W
L24	41.00'	S37°25'30"W
L25	55.06'	N88°36'23"W
L26	44.77'	S84°45'25"W
L27	61.10'	S87°41'01"W
L28	37.55'	S22°28'54"W
L29	30.08'	S78°42'16"W
L30	36.65'	N46°18'15"W
L31	111.41'	N01°12'30"W
L32	40.41'	N85°26'02"E
L33	35.24'	N27°00'22"E
L34	31.47'	N44°37'34"E
L35	15.57'	N01°05'39"W
L36	31.29'	N50°52'54"W
L37	26.40'	N33°00'49"W
L38	43.78'	N30°10'44"E
L39	185.34'	S69°01'43"W
L40	25.49'	S44°01'43"W
L41	36.88'	N76°56'23"W
L42	130.70'	N87°43'29"W

ROW LINE TABLE

LINE	LENGTH	BEARING
L43	66.82'	S84°27'50"E
L44	88.92'	N84°27'50"W
L45	50.98'	S13°11'28"E
L46	50.98'	N13°11'28"W
L47	50.74'	S00°37'56"W
L48	51.17'	S23°46'17"W
L49	51.17'	N23°46'17"E

PARCEL LINE TABLE

LINE	LENGTH	BEARING
L50	36.61'	N78°10'59"W
L51	66.00'	S79°06'20"W
L52	50.92'	S74°07'12"W
L53	47.15'	S74°27'59"W
L54	50.20'	S82°25'42"W
L55	52.49'	S53°14'21"W
L56	48.57'	S49°40'58"W
L57	38.19'	S43°05'27"W
L58	52.18'	S32°17'32"W
L59	63.54'	S12°16'29"W
L60	58.21'	S02°02'04"W
L61	11.74'	S30°14'04"E
L62	36.73'	N30°14'04"E
L63	52.77'	N09°34'50"W
L64	13.85'	N28°35'50"W
L65	50.09'	N71°32'34"W
L66	30.05'	S89°03'13"E
L67	33.47'	N23°35'43"W
L68	61.69'	N85°23'22"W
L69	54.89'	S58°22'29"E
L70	71.92'	S28°43'48"E
L71	37.48'	S48°02'58"E
L72	99.26'	S58°20'28"E
L73	8.74'	S07°40'30"W
L74	110.84'	S07°40'30"W
L75	28.00'	S63°08'20"E
L76	17.95'	S25°28'16"E
L77	13.50'	S02°52'19"E
L78	29.89'	S16°59'20"W
L79	39.45'	S04°32'08"W
L80	20.05'	S04°32'08"W
L81	67.79'	S04°32'08"W
L82	64.73'	S28°14'10"W
L83	6.28'	S28°14'10"W
L84	90.08'	S13°38'18"E
L85	49.18'	S51°13'28"E
L86	46.38'	S51°13'28"E
L87	26.94'	S36°54'50"E

LOT AREA SCHEDULE

LOT No.	ACREAGE	SQ. FT.	LOT No.	ACREAGE	SQ. FT.	LOT No.	ACREAGE	SQ. FT.
1	0.42	18,375	35	0.46	20,125	69	0.44	19,250
2	0.50	21,875	36	0.40	17,500	70	0.40	17,500
3	0.86	37,511	37	0.87	29,355	71	0.42	18,375
4	0.59	25,809	38	0.73	31,680	72	0.46	20,125
5	0.67	28,131	39	0.40	17,500	73	0.48	21,000
6	0.57	24,620	40	0.48	21,000	74	0.42	18,375
7	0.83	35,254	41	0.48	20,933	75	0.48	20,125
8	0.61	26,377	42	0.40	17,375	76	0.40	17,500
9	0.43	18,935	43	0.48	20,831	77	0.78	34,086
10	0.44	19,156	44	0.48	21,000	78	0.92	39,980
11	0.46	20,004	45	0.48	21,000	79	0.75	32,471
12	0.87	37,770	46	0.40	17,800	80	0.72	31,502
13	0.80	34,672	47	0.46	20,125	81	0.72	31,502
14	0.82	35,795	48	0.50	21,875	82	0.72	31,502
15	0.60	26,147	49	0.40	17,500	83	0.76	33,090
16	0.61	26,379	50	0.44	19,228	84	0.90	39,325
17	0.53	23,163	51	0.46	20,041	85	0.50	21,895
18	0.86	28,640	52	0.44	19,250	86	0.77	33,629
19	0.51	22,333	53	0.40	17,500	87	0.72	31,526
20	0.60	26,049	54	0.46	20,125	88	0.64	23,740
21	0.62	27,003	55	0.42	18,375	89	0.67	29,115
22	0.78	34,056	56	0.50	21,875	90	0.51	22,354
23	0.46	19,896	57	0.42	18,375	91	0.74	32,167
24	0.63	27,472	58	0.44	19,250	92	0.76	33,231
25	0.49	21,346	59	0.49	21,292	93	0.69	28,908
26	0.44	19,250	60	0.40	17,550	94	0.48	20,977
27	0.40	17,500	61	0.46	20,125	95	0.62	26,919
28	0.44	19,250	62	0.40	17,500	96	0.76	33,078
29	0.48	21,000	63	0.59	25,508	GREEN SPACES		
30	0.80	26,250	64	0.48	21,000	61	0.14	6,187
31	0.48	21,000	65	0.46	20,125	62	0.08	3,292
32	0.40	17,328	66	0.40	17,500	63	0.18	7,997
33	0.48	20,630	67	0.42	18,175	64	5.89	256,727
34	0.40	17,500	68	0.48	20,850			

PARCEL CURVE TABLE

CURVE	LENGTH	RADIUS	CHD DIST	CHD BRG
C37	128.26'	10200.00'	128.26'	S89°43'33"E
C38	133.29'	10800.00'	133.29'	S89°43'33"E

BOUNDARY CURVE TABLE

CURVE	LENGTH	RADIUS	CHD DIST	CHD BRG
C1	15.71'	10.00'	14.14'	N44°00'14"E
C2	15.71'	10.00'	14.14'	S45°59'46"E
C3	172.23'	275.00'	169.43'	N38°54'18"W
C4	15.71'	10.00'	14.14'	S24°01'58"W
C5	118.99'	275.00'	119.04'	S56°31'43"W

ROW CURVE TABLE

CURVE	LENGTH	RADIUS	CHD DIST	CHD BRG
C6	167.97'	419.38'	166.85'	S05°13'45"E
C7	165.69'	479.38'	164.86'	N04°34'34"W
C8	14.73'	10.00'	13.43'	S48°26'23"W
C9	16.53'	10.00'	14.71'	N42°01'12"W
C10	18.40'	10.00'	15.91'	S36°40'01"E
C11	13.42'	10.00'	12.43'	N52°11'56"E
C12	67.32'	424.38'	57.28'	S18°54'06"W
C13	82.86'	474.38'	82.76'	N18°46'02"E
C14	212.02'	525.00'	210.59'	S12°12'06"W
C15	183.99'	475.00'	182.84'	N12°40'29"E
C16	15.81'	10.00'	14.21'	N43°42'50"W
C17	15.96'	10.00'	14.32'	N44°58'21"E
C18	127.10'	526.88'	126.80'	S08°18'45"E
C19	103.21'	476.88'	103.01'	N08°09'23"W
C20	342.09'	275.00'	320.45'	S48°49'38"E
C21	279.89'	225.00'	262.18'	N48°49'38"W
C22	344.87'	3025.00'	344.89'	S87°43'48"E
C23	339.17'	2975.00'	338.69'	S48°49'38"E
C24	430.28'	275.00'	387.71'	N44°10'48"E
C25	352.05'	225.00'	317.22'	S44°10'48"W
C26	18.61'	10.00'	14.07'	S45°21'54"E
C27	15.81'	10.00'	14.21'	S44°38'06"W
C28	15.67'	10.00'	14.11'	N44°14'08"E
C29	175.20'	50.00'	98.36'	N11°18'05"W
C30	31.22'	20.00'	28.15'	S45°21'54"E
C31	125.43'	9975.00'	125.43'	N89°43'33"W

LEGAL DESCRIPTION:

STATE OF MISSISSIPPI, COUNTY OF LAMAR

A part of the North 1/2 of the Northeast 1/4 of Section 2, Township 4 North, Range 14 West in the County of Lamar, State of Mississippi and being more particularly described as Beginning at a Concrete Monument at the Northeast Corner of said Section 2; thence run S00°38'37"E along the East Line of the Northeast 1/4 of the said Northeast 1/4 for 911.94 feet, thence run West for 200.39 feet, thence run S35°24'55"W for 139.76 feet, thence run S15°56'44"W for 89.24', thence run S39°00'42"W for 73.94 feet, thence run S88°59'49"W for 84.57 feet, thence run S60°23'24"W for 164.89 feet, thence run S81°18'08"W for 99.99 feet, thence run N13°10'15"E for 29.72 feet, thence run N18°57'39"E for 66.24 feet, thence run S29°33'17"W for 35.31 feet, thence run S89°00'14"W for 178.28 feet, thence run N00°50'48"W for 241.21 feet, thence run Northwesterly along an Arc to the Right for 15.71 feet, said Arc having a Radius of 10.00 feet, a Chord Bearing of N44°00'14"E and a Chord Distance of 14.14 feet, thence run S89°00'14"W for 70.00 feet, thence run Southeasterly along an Arc to the Right for 15.71 feet, said Arc having a Radius of 10.00 feet, a Chord Bearing of S45°59'46"E and a Chord Distance of 14.14 feet, thence run S89°00'14"W for 150.49 feet, thence run South for 131.25 feet, thence run N88°28'45"W for 210.52 feet, thence run S85°13'10"W for 48.13 feet, thence run N88°28'45"W for 62.78 feet, thence run N33°34'02"W for 93.27 feet, thence run N60°36'13"W for 94.75 feet, thence run N83°38'02"W for 21.07 feet, thence run N61°02'43"W for 50.40 feet, thence run S47°55'42"W for 42.32 feet, thence run S37°25'30"W for 41.00 feet, thence run N88°36'23"W for 55.06 feet, thence run S84°45'25"W for 44.77 feet, thence run S87°41'01"W for 37.55 feet, thence run S22°28'54"W for 30.08 feet, thence run S78°42'16"W for 36.65 feet, thence run N01°12'30"W for 11.41 feet, thence run N65°26'02"E for 40.41 feet, thence run N27°00'22"E for 35.24 feet, thence run N44°37'34"E for 31.47 feet, thence run N01°05'39"W for 15.57 feet, thence run N50°52'54"W for 31.29 feet, thence run N30°10'44"E for 43.78 feet, thence run Northwesterly along an Arc to the Right for 15.71 feet, said Arc having a Radius of 275.00 feet, a Chord Bearing of S24°01'58"W and a Chord Distance of 14.14 feet, thence run S69°01'43"W for 195.34 feet, thence run Southwesterly along an Arc to the Left for 119.99 feet, said Arc having a Radius of 275.00 feet, a Chord Bearing of S56°31'43"W and a Chord Distance of 119.04 feet, thence run S44°01'43"W for 25.49 feet, thence run N76°56'23"W for 36.88 feet, thence run N87°43'29"W for 130.70 feet, thence run N71°27'42"W for 292.54 feet to a Point on the East Line of the said Northeast 1/4 of the said Northeast 1/4, thence run N00°10'27"W along the said East Line for 902.94 feet to a Concrete Monument at the Northwest Corner of the said Northeast 1/4 of the said Northeast 1/4, thence run N89°43'33"W along the North Line of the said Northeast 1/4 of the said Northeast 1/4 for 1,321.19 feet to the Point of Beginning, comprising 67.21 Acres, more or less.

SET BACK NOTES:

- FROM: THE LOT FRONT FOR CORNER LOTS SHALL BE CONSIDERED ALONG THE SIDE STREET. ALL SET BACK DISTANCES ARE AS FOLLOWS:
30' LOTS 4 THRU 11, 15 THRU 24 & LOTS 65 THRU 95
35' LOTS 1 THRU 3 & LOTS 25 THRU 77
50' LOTS 12 THRU 15 & LOTS 78 THRU 84
- REAR: ALL REAR SET BACK DISTANCES ARE AS FOLLOWS (SEE EXCEPTIONS):
20' LOTS 6 THRU 7 (WEST LINE)
25' LOTS 16 THRU 63
30' LOTS 1 THRU 5 (NORTH LINE)
35' LOTS 64 THRU 77
50' LOTS 78 THRU 84
- SIDE: THE LOT FRONT FOR CORNER LOTS SHALL BE CONSIDERED ALONG THE SIDE STREET. ALL SET BACK DISTANCES ARE AS FOLLOWS (SEE EXCEPTIONS):
5' LOTS GREATER THAN 55 FEET IN WIDTH AT THE FRONT SET BACK LINE BUT LESS THAN 100 FEET IN WIDTH AT THE RIGHT OF WAY LINE
10' LOTS 100 FEET IN WIDTH AT THE RIGHT OF WAY LINE
15' LOTS GREATER THAN 100 FEET IN WIDTH AT THE RIGHT OF WAY LINE
20' LOTS GREATER THAN 150 FEET IN WIDTH AT THE RIGHT OF WAY LINE
CORNER LOT SIDE SET BACKS ARE AS FOLLOWS:
15' LOTS 25, 50 & 51
30' LOTS 11, 37, 38, 63, 80 & 90
- EXCEPTIONS: ANY LOT LINE WHICH IS ADJACENT TO A DEFINED GREEN SPACE, LAKE AND/OR WETLAND SHALL HAVE NO SETBACK REQUIREMENT ON SAID LOT LINE.

PARCEL CURVE TABLE

CURVE	LENGTH	RADIUS	CHD DIST	CHD BRG
C37	128.26'	10200.00'	128.26'	S89°43'33"E
C38	133.29'	10800.00'	133.29'	S89°43'33"E

STATE OF MISSISSIPPI, COUNTY OF LAMAR
This is to certify that we, the undersigned owners of the property shown hereon and/or on behalf of the corporation after first having been duly authorized by said corporation to do so, hereby adopt this plat as a plan for subdivision and dedicate the street right of way, utilities and easements as shown to public use forever.

Witness our signatures on this, the 16th day of April, 2008.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
Personally appeared before me, the undersigned authority in and for said County and State, on this 15th day of April, 2008, within my jurisdiction, the within named Brad Bryon and Roger Hebert, who acknowledged that they are the Owners of this property, and that for and on behalf of the said corporation, and it is not and does not execute the above and foregoing instrument, after first having reviewed and approved it.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
This is to certify that I, the undersigned County Planner, have received and reviewed this plat and find that it complies with the requirements of the rules and regulations of the subdivision laws of Lamar County and the State of Mississippi.

Witness my signature on this, the 3rd day of April, 2008.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
This is to certify that I, a Mississippi Registered Professional Engineer and/or Land Surveyor, and as maker of this map of the premises, have compared this plat with the original plat, and find the same to be exact copies of each other.

Witness my signature on this, the 3rd day of April, 2008.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
This is to certify that I, the undersigned County Planner, have received and reviewed this plat, in accordance with the Lamar County Subdivision Regulations.

Witness our signatures on this, the 8th day of April, 2008.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
I certify that this instrument was filed for record in my office on this, the 15th day of April, 2008, in Plot Book 3, Page 365, Sub 429.

STATE OF MISSISSIPPI, COUNTY OF LAMAR
Final approval of street for public maintenance:

Witness my signature on this, the _____ day of _____, 20____.

THE PRESERVE

Brad Bryon
Brad Bryon Pine Valley, LLC
3012 Jefferson Hwy STE C4
Baton Rouge, LA 70809

Roger Hebert
Roger Hebert Pine Valley, LLC
3012 Jefferson Hwy STE C4
Baton Rouge, LA 70809

Wayne Smith, C.C.
Wayne Smith, C.C.
Chancery Clerk

Michael H. Hannon, ACP
Michael H. Hannon, ACP
County Planner

Wayne Smith, C.C.
Wayne Smith, C.C

X

FOR VARIANCE APPLICANTS:

The Board of Adjustment has the responsibility to hear and make recommendation on requests for variances to the requirements of this Code (per Section 11.4). Section 12.4.1 Variances are departures from the standards of the Land Development Code, except land use, which will not be contrary to the public interest and where, owing to conditions peculiar to the property and not as a result of the action of the applicant, a literal enforcement of this Code would result in unnecessary and undue hardship.

The following conditions must be met before a variance can be recommended. Not all criteria must be met. However, a strong application will meet multiple criteria.

Approval Criteria.

A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria. Use this worksheet or format your own to demonstrate the following criteria.

1. **Hardship.** (a) the hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant. (b) There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

This property has an undue hardship created by an unknown person moving the SE "T" post commonly used to mark property corners. The movement of said "T" post gave a false property line on the south, that lead to construction of the new home outside the city's desired set backs.

2. **Special Privilege.** A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

This variance would not affect any other residences. The north & south adjoining lots have existing homes on them and the present construction on lot 83 does not affect either of these structures.

X

3. **Literal Interpretation.** The literal interpretation of the provision of the regulation would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

The set back guidelines for lot 83 are met on 3 of the 4 corners of the new home. The variance request if granted would only be for the SE portion of the home and would not affect any adjoining properties. The literal interpretation of the setback requirements would be met as no structures are effected

4. **Reasonable Use.** The applicant cannot make reasonable use of the property without the requested variance.

The granted variance would allow the applicant reasonable use to her property on the SE corner without concern from the Preserve HOA or future adjoining land owners.

5. **Minimum Required.** The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

The requested minimum variance is 3.2' located @ the SE corner of the new home this is the smallest amount of the requested variance as shown in the survey attached. The 3.2' will be in lieu of the normal 10' setback.

6. **Conformance with Purpose of this Code.** The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

This variance will in no way affect adjoining landowners in the present or future.

12.4.1.2 Conditions of Approval. In recommending the granting of a variance, the Board of Adjustment may require appropriate conditions and safeguards in conformity with this Code. Violation of such conditions and safeguards, when made a part of the terms under which a variance is granted, shall be deemed a violation of the Code. The recommendation of the Board Adjustment shall be presented to the City Council for final action.



DEED

Bk:30-O Pg:707-709

RCD: 03/07/2023 @ 4:17:19:PM

LAMAR COUNTY, MS

JAMES AULTMAN CHANCERY CLERK

Prepared by Return to:
Lisa M Brown, Esq.
8 Woodstone Plaza, Suite 102
Hattiesburg, MS 39402
(601) 336-2539

STATE OF MISSISSIPPI
COUNTY OF LAMAR

INDEXING INSTRUCTIONS: Lot 83, The Preserve Phase I, Lamar County Mississippi

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten and No/100 Dollars (\$10.00), and other good and valuable considerations, not herein mentioned, the receipt and sufficiency of all of which is hereby acknowledged:

Geneva McDonald, Grantor
3000 Mississippi 589
Hattiesburg, MS 39402
(601) 606-2190

does hereby grant, bargain, sell, convey and warrant unto:

Jasmine Teshae Washington, Grantee
3002 Hardy Street, Unit 208
Hattiesburg, MS 39401
(601) 918-1644

fee simple title in the following described lands, together with any and all improvements thereon and appurtenances thereunto belonging, said lands in Lamar County, Mississippi, being more particularly described as follows, to-wit:

Lot 83, The Preserve Phase I, Lamar County, Mississippi as per the map or plat thereof on file and of record in the office of the Chancery Clerk of Lamar County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

The above warranty and this conveyance are subject to prior reservations of oil, gas and other minerals by former owners.

The above warranty and this conveyance are subject to any and all easements for public roads and public utilities as presently laid out, constructed or in use.

Subject to any covenants, restrictions, or easements affecting the subject property which may be of record in the office of the Chancery Clerk of Lamar County, Mississippi.

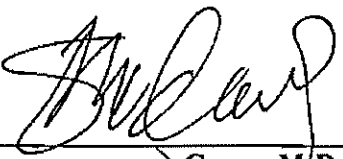
Subject to all exceptions, reservations, and conveyances to any existing easements, grants, or rights-of-way for public roads, streets, and alleys, and for electric, telephone, telegraph, gas, water, drainage, sewerage, or similar utility purposes which affect or relate to the above described real property.

Subject to any and all leases, exceptions, reservations and/or conveyances, together with release of damages, of or related to minerals of every kind and character, including, but not limited to, oil and gas, and/or of related to any geothermal energy resources, in, on or under the real property hereby conveyed or which affect the real property hereby conveyed;

Subject to any environmental condition existing upon the subject property which would cause said property to be in violation of any State and/or Federal Environmental Protection Act and subject to any such condition which may be in violation of such laws and is subject to any such condition which may affect the title to said property or lien placed against said property by any lender, individual Corporation or otherwise.

Taxes for the current year shall be pro-rated as of the date of this instrument and assumed by the Grantees herein. It is specifically agreed and understood that taxes for the current year are pro-rated based upon the previous year's taxes.

WITNESS MY SIGNATURE on this the 24 day of February, 2023.

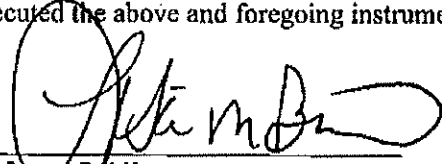


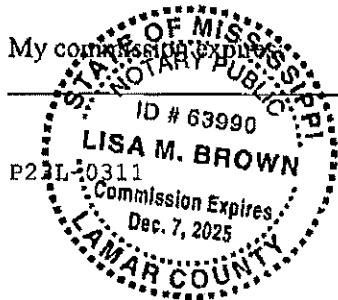
Geneva McDonald

STATE OF MISSISSIPPI
COUNTY OF LAMAR

Personally, appeared before me, the undersigned authority in and for the said county and state, on this 24 day of July, 2023, within my jurisdiction, the within named **Geneva McDonald**, who acknowledged that they/he/she executed the above and foregoing instrument.

(Seal)


Notary Public



LAMAR COUNTY, MS JAMES AULTMAN
I CERTIFY THIS INSTRUMENT WAS FILED ON 3/7/2023 4:17:19 PM AND RECORDED IN DEED BOOK:30-O PAGE:707

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF ADJUSTMENT**

February 7th, 2024

The Hattiesburg Board of Adjustment did meet in regular session on February 7th, at 3:30 PM at the Jackie Dole Community Center, 220 West Front Street, Hattiesburg, Mississippi. Shawn Harris, Chair, presided over the meeting. A quorum was indicated and the attendance was as follows:

Board Members Roll Call:

Members Present:

1. Shawn Harris, Chair
2. Richard Conville
3. Hernan Dungan
4. John Eye
5. Eric Boney
6. Brandon E. Williams
7. Jessica Cathey
8. Bernard Green, Vice Chair

Members Absent:

1. Stacey Ready
2. James Trussell

Staff Present:

1. Cory Long, Planning Manager
2. Andrea Garcia, Planner I
3. Esq. Jim Gladen

Chair Harris declared the Board of Adjustment meeting open and in session at 3:31 p.m.

AGENDA REVIEW

There came the matter of the February 2024 Agenda. A motion was made by Mr. Williams to approve the agenda and was seconded by Mr. Dungan. All members presented voted in favor of the motion.

Motion:

Made by Brandon E. Williams

Second:

Made by Hernan Dungan

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
Richard Conville	X		
Hernan Dungan	X		
John Eye	X		
Eric Boney	X		
Brandon E. Williams	X		
Jessica Cathey			ABSENT
Bernard Green			ABSENT

MINUTES REVIEW

Chair Harris made a motion to approve the January 3rd minutes after corrections had been made. All members present voted in favor of the motion.

Motion:

Made by Hernan Dungan

Second:

Made by Brandon E. Williams

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
Richard Conville	X		
Hernan Dungan	X		
John Eye	X		
Eric Boney	X		
Brandon E. Williams	X		
Jessica Cathey			ABSENT
Bernard Green			ABSENT

PLANNING REPORT

There came the matter of the Planning Report by Cory Long, Planning Manager. He announced that the City Council tabled the January 3rd variance case, and informed the Board Members of the latest updates concerning the Broadway corridor. Additionally, he announced that an updated comprehensive plan proposal is in the process of being prepared.

CHAIR'S REPORT

The Chair did not have a report for the meeting.

INTRODUCTIONS

Board of Adjustment members and Staff introduced themselves.

PUBLIC HEARING – Board of Adjustment

Item A:

James Smith, Representative, and Jasmine Washington, Owner request a variance from the minimum 10 feet width side setback requirement for an R-1A zoned property to instead allow for a side setback of 3.4 feet (Section 6, Table 6.1) for a residential structure located at 87 Everglades (PPIN 32905, Lamar County, Ward 1).

Discussion and Vote:

Staff introduced the case. Chair Harris opened the public portion of the meeting. Mr. James Smith came to speak on behalf of the proposal. Board members raised questions to the applicant regarding the layout of the structure and the possibility of negotiation. Ms. Veronica Scott and Attorney Shronda Carter came to speak in opposition to the proposal. The public hearing portion of the meeting was closed by Chair Harris. Vice Chair Green expressed his opposition to the variance and suggested a negotiation. Chair Harris stated that the request did not meet any of the Basis for Approval (12.4.1.1).

Presented by:

1. James Smith

Proponents:

1. None

Opponents:

1. Veronica Scott
2. Attorney Shronda Carter

Motion:

Made by Bernard Green to deny the variance

Second:

Made by Jessica Cathey

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
Richard Conville		X	

Hernan Dungan		X	
John Eye	X		
Eric Boney	X		
Brandon E. Williams	X		
Jessica Cathey	X		
Bernard Green	X		

OTHER BUSINESS

For the year 2024, the nominating committee recommended Mr. Shawn Harris as Chair, Mr. Bernard Green as Vice Chair and Ms. Stacey Ready as secretary. All board members voted in favor. Additionally, the Board of Adjustment members and Planning Staff discussed the proposed changes to the By-laws. Chair Harris, presented the amendments made to the document.

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
Richard Conville	X		
Hernan Dungan	X		
John Eye	X		
Eric Boney	X		
Brandon E. Williams	X		
Jessica Cathey	X		
Bernard Green	X		

Adjournment:

The meeting was adjourned at 4:39 p.m.

Motion:

Made by Brandon E. Williams

Second:

Made by Richard Conville

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		

Richard Conville	X		
Hernan Dungan	X		
John Eye	X		
Eric Boney	X		
Brandon E. Williams	X		
Jessica Cathey	X		
Bernard Green	X		

Shawn Harris, Chair

Cory Long, AICP, Planning Division Manager



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Cory Long, Planning Administrator, Nathan Satcher, Planner II

cc: Ann Jones

Date: Tuesday, March 19, 2024

Re: Take from the table; Adopt an Ordinance request to rezone properties made by Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner. The request is to rezone property located between North 28th Avenue and Northwood Drive (US 49) from B-5 to R-3 in Ward 2, Forrest County. The Planning Commission recommended approval on December 20th, 2023.
File Number: 2024-17
Minute Book #

Summary

Adopt an ordinance request made by Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner, for approval for rezoning from B-5 (Regional Business) to R-3 (Multi-Family Residential) for a property located between North 28th Avenue and US 49, Ward 2, Forrest County. (PPIN 26041, 26046).

Recommendation Statement

Please place this on the March 19, 2024 City Council meeting for consideration.

Item: B
Creed Group Communities, LLC, Owner and Donald Pulliam, Owner
Request for: **Zoning Change B-5 to R-3**



**Planning Commission
Case Fact Sheet**

Name of Petitioners: Creed Group Communities, LLC, Owner and Donald Pulliam, Owner

Address of Property:	Tax Parcel	PPIN:	Ward:
Near 6385 Highway 49	2-028B-05-093.00	26041	1
	2-028B-05-094.00	26046	1

Request: **Zoning Change B-5 to R-3**

Purpose of Request: Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner, requests approval for rezoning from B-5 (Regional Business) to R-3 (Multi-Family Residential) for a property located adjacent to 6385 Highway 49, Ward 2, Forrest County. (PPIN 26041, 26046).

Applicant Summary: See Attached

Applicable Regulations:

SECTION 4

Zoning Districts Established

4.5.7 R-3 Multi-Family Residential District: The purpose of the R-3 District is to permit medium and high-density residential uses including multi-family, two-family, and single-family structures with related recreational, religious and educational facilities. This district is consistent with the Neighborhood Conservation 1 and 2 districts in the Comprehensive Plan. This zoning district encourages protected residential neighborhoods with only compatible supporting institutional uses and open space.

4.5.12 B-5 Regional Business District: The purpose of the B-5 District is to provide for retail, personal and business services, offices, and financial services in locations with convenient access to the region's population consistent with comprehensive planning policies. This district is consistent with the Regional Business District in the Comprehensive Plan.

Item: B

Creed Group Communities, LLC, Owner and Donald Pulliam, Owner

Request for: **Zoning Change B-5 to R-3**

5.4.18 Dwelling, Two Family and Multi-Family.

5.4.18.1 On infill development sites in residential districts, multi-family buildings shall be designed to blend in with surrounding single-family residential buildings to the maximum extent practicable with regards to building design, setbacks, driveway and garage design and location, porches, and sidewalks.

5.4.18.2 Site designs shall create a sense of “neighborhood” and shall meet the following requirements:

i. Buildings shall be sited with front entrances and porches oriented toward streets, drives, and plazas, rather than clustered around parking lots.

ii. An internal vehicular circulation system for private streets, when included, shall be reflective of a single-family residential street system.

iii. Parking lots shall be located behind buildings, except where it is deemed appropriate to use a parking lot as a buffer from an arterial street, or where such parking area will directly abut a property line exterior to the development site when located in or adjacent to a residential district.

iv. Walkways shall connect all buildings with parking areas, play areas, clubhouses, and existing public sidewalks adjacent to the development site.

v. Plazas, clubhouses, pools, and recreational facilities shall be centrally located, when provided.

5.4.18.3 Building designs that create variety and do not look monotonous if replicated throughout the development shall be required. Such designs shall include the following:

i. Side and rear building elevations, garages, carports, and all accessory structures shall have the same level of design, aesthetic quality, and architectural detailing.

ii. Porches, varied rooflines, and varied façade depths shall be provided to create variety and individuality of each building.

iii. Windows and projecting wall surfaces shall be used to break up larger wall surfaces, establish visual interest and provide visibility of the street and other public spaces encouraging social interaction.

iv. Protective entry courts, common vestibules, covered breeze ways, or enclosed stair halls shall be used to reduce the number of visible doors, unless designed in a row house or townhouse manner oriented toward the street.

v. Garages shall be designed to be integrated with the building design or sited so as to avoid long monotonous rows of garage doors and building walls. Garages shall be oriented so that they do not visually dominate the building façade or the streetscape.

Present Zoning:

These parcels are currently zoned B-5 Regional Business District

Item: B
Creed Group Communities, LLC, Owner and Donald Pulliam, Owner
Request for: **Zoning Change B-5 to R-3**

Present Use: Undeveloped

Future Land Use: Community Business Corridor District and
Neighborhood Conservation District 2

**Surrounding Zoning
and Land Use:** North: B-5 Regional Business District/Commercial
South: R-3 Multifamily/Residential
East: B-5 Regional Business District/Commercial
West: R-1A Single Family Residential/Residential

**Letters or
Concerns stated:** The Planning Division Office has not received any letters or other
written communications relative to this case as of December 12,
2023.

History / Background: The applicants previously petitioned for a rezoning request for the
property where the Ivy Row student housing complex is currently
located at on US Hwy 49 in December of 2021 to the Planning
Commission. The parcels at that time were zoned B-3 and were
approved for rezoning to R-3 by the City Council on December 21st,
2021.

Since approval, the developer of the Ivy Row student housing has
worked through the site plan review process and received approval
for the development of their existing multi-family housing complex,
where R-3 allows this type of development by right with conditions.

The applicants are now proposing an expansion to their current
housing complex to the north and a conceptual site plan has been
included in the image sheet report for review.

Site plans presented for this type of zoning change are not bound to
the zoning of a parcel and are often different from the initially
presented plan and should not be used as a determination for the
approval of the zoning change. Commissioners should consider
whether the applicants have demonstrated that the request can
meet the basis of approval for a zoning change.

Option: **Basis for approval (Zoning Change):**

- I. There was a mistake in the original zoning
- II. The character of the neighborhood has changed
substantially so that rezoning is clearly justified **and** there
is a public need for the rezoning
- III. Annexation

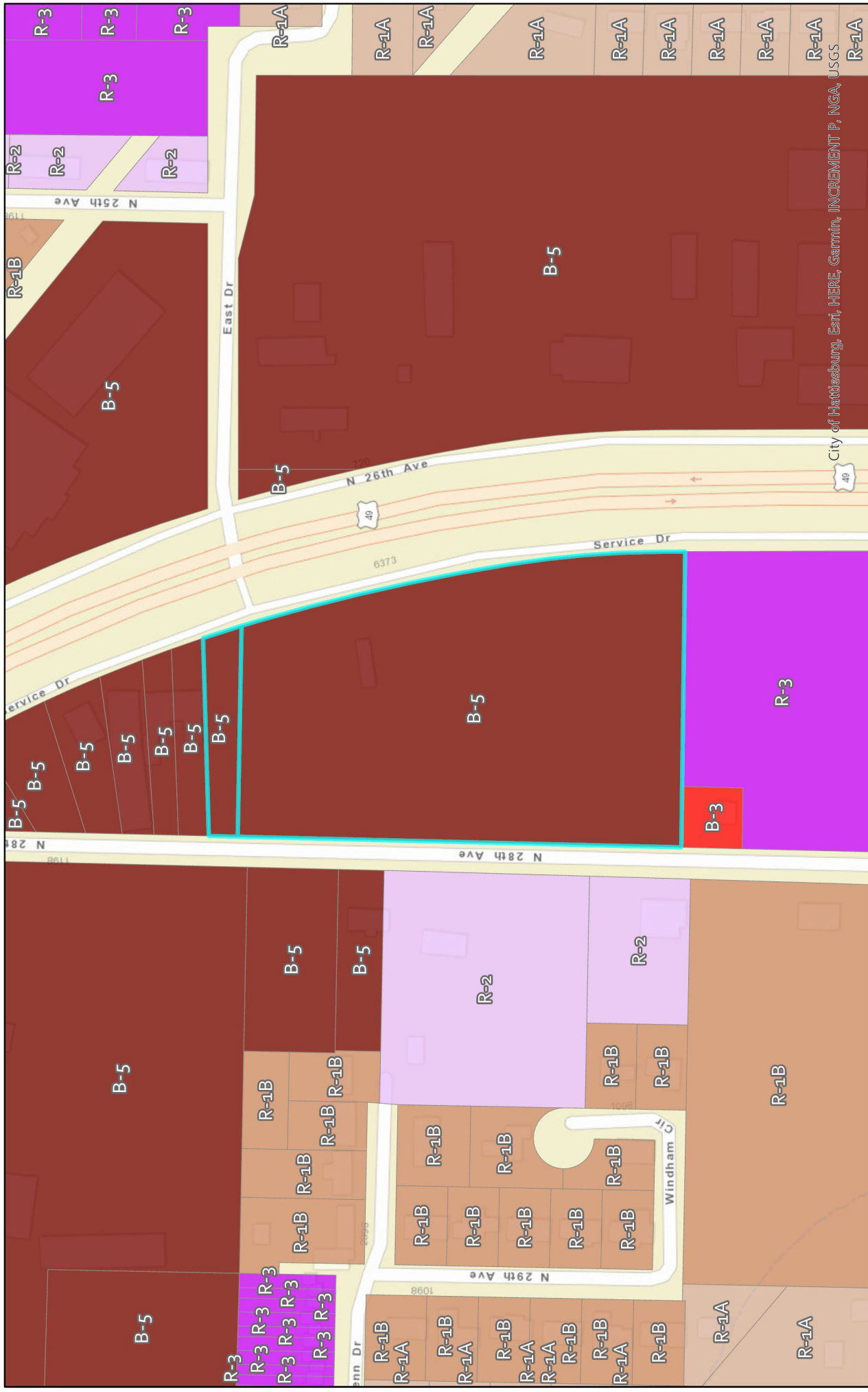
SUBJECT PARCEL

6385 Hwy 49 — Ivy Row at Hattiesburg Phase 2

Creed Group Communities LLC, and Donald Pulliam, Owners

Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner, requests approval for rezoning from B-5 (Regional Business) to R-3 (Multi-Family Residential) for a property located adjacent to 6385 Highway 49, Ward 2, Forrest County. (PPIN 26041, 26046).





Zones

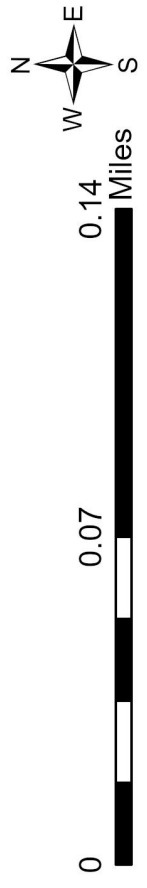
- R-1A
- R-1B
- R-2
- R-3
- B-3
- B-5

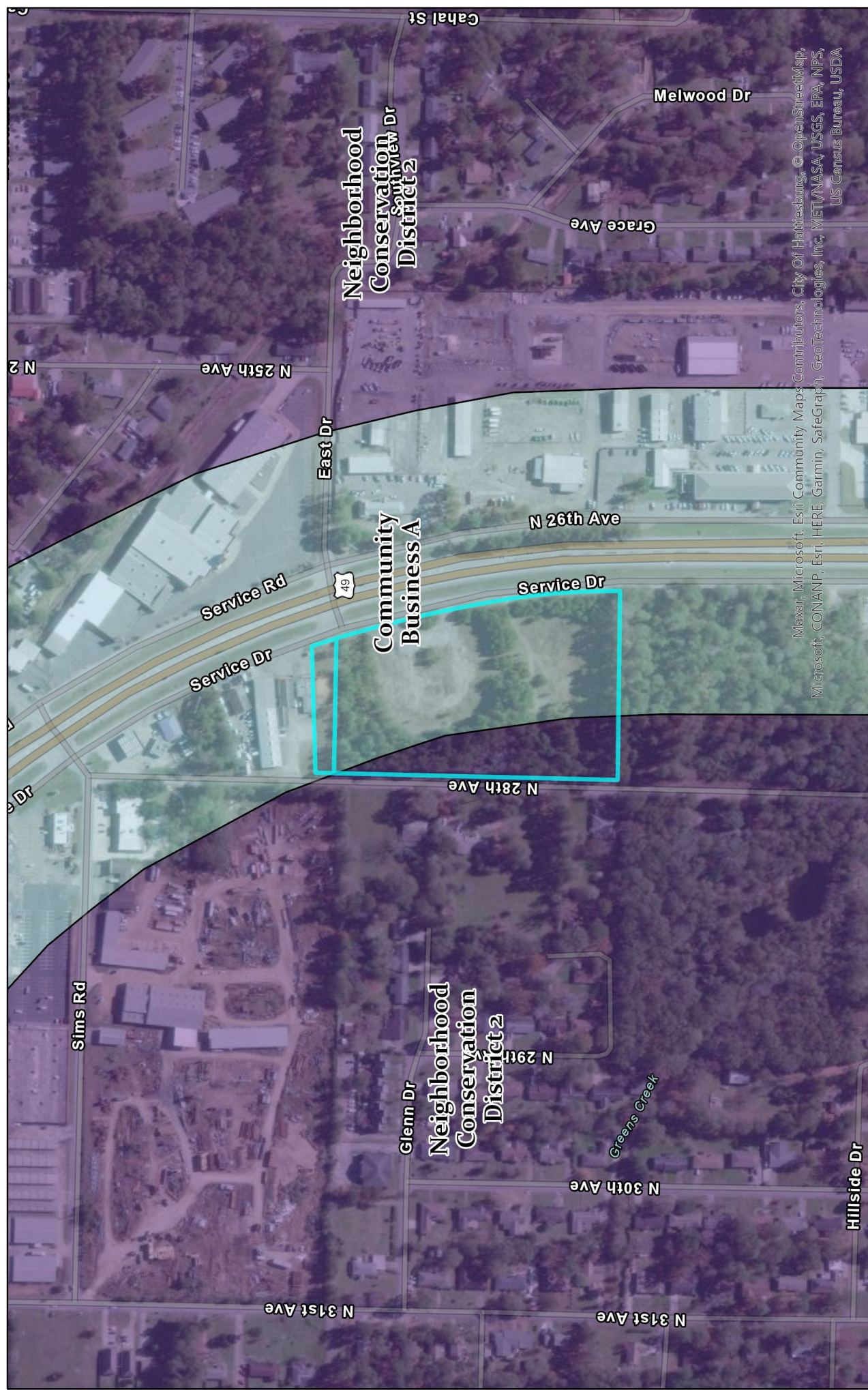
Site Information

Property is located next to 6385 Highway 49, PPINS: 26041 and 26046 (Forrest, County, Ward 1).



URBAN
DEVELOPMENT
PLANNING DIVISION





Maxar, Microsoft, Esri Community Maps Contributors, City Of Hattiesburg, © OpenStreetMap, Microsoft, CONANP, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, MET/NASA, USGS, EPA, NPS, US Census Bureau, USDA

Future Land Use

-  Community Business A
-  Neighborhood Conservation District 2

Site Information

Future Land Use map for U.S 49
surrounding area. Requested area for
this case is denoted in blue.



**URBAN
DEVELOPMENT**
PLANNING DIVISION



Site Aerial



Surrounding Area

Northern Direction: B-5 Regional Business



Southern: R-3 Multi-Family Residential (Proposed to be expanded on with rezoning)



Surrounding Area

Eastern and Western Directions: B-5 Regional Business



North 28th Avenue: R-2 Two-Family Residential



Surrounding Area

North 28th Avenue: R-1B Single-Family Residential

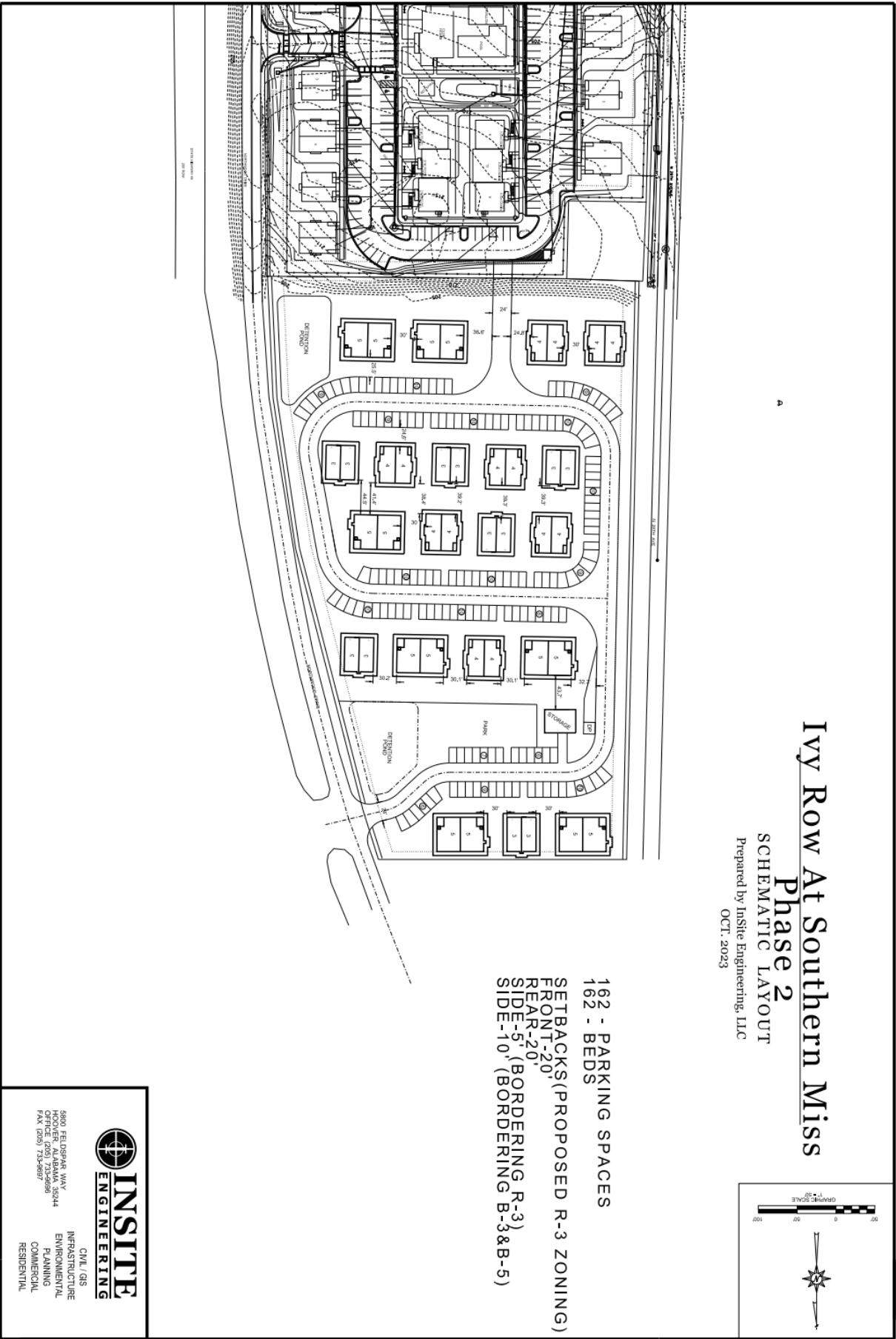


Surrounding Area

North 28th Avenue: R-2 Two-Family Residential and R-3 Multi-Family



Conceptual Site Plan (Not bound to rezoning request to an R-3)



Applicant Summary Page For Rezoning

FOR RE-ZONING APPLICANTS:

As stated in Section 12.3 in the Land Development Code, one of the following conditions must be met before a rezoning can be recommended. Check the condition(s) most applicable to your request and explain in writing.

☐ There was a mistake in the original zoning.

☒ The character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning.

☐ Annexation.

Detailed explanation of condition(s) most applicable to your request:

The reason for the zoning change request covers a vast array of items. The most important item is the need for safe new student housing. This development needs to be in a location exactly like the one in question. It offers closeness to a major highway, closeness to the businesses in a functioning part of the town as well as proximity to the university. The important items that the project covers is the need for amenities within the development. A dedicated connection for access to the existing phase 1 amenities and new park for outdoors activities. This development is managed and overseen by a professional company. This property does not have topographic or utility challenges as all the other sites reviewed for this development. The project follows the intent of the comprehensive plan for this type of development.



URBAN DEVELOPMENT PLANNING DIVISION

Public Hearing Application

P.O. BOX 1898 (200 Forrest Street/39401)

Hattiesburg, MS 39403-1898

Department of Urban Development

(601) 545-4599 or FAX (601) 545-1962

APPLICANT:

Applicant Name: Creed Group Communities, LLC

Project Name: Ivy Row at Hattiesburg Phase 2

Proposed Use(s): Multifamily Residential

Project Street Address: 6385 Hwy 49

PPIN Number(s) (if unknown, can be found on tax receipt): 26041, 26046

Application for (check all appropriate types):

- | | |
|---|---|
| ☐ Variance (see below) | ☐ Conditional Use (see below) |
| ☐ Subdividing of Lot, Parcel, or Tract (see p. 12) | ☒ Re-Zoning (see below) |
| ☐ Street or Alley Renaming (see pp. 13-14) | ☐ Overlay District |
| ☐ Vacating Street or Alley (see pp. 13-14) | ☐ Planned Mixed-Use District |

For Variance Only (check all appropriate variance types), see pp. 7 & 8:

- | | | |
|---------------------------------------|---|---|
| ☐ Sign | ☐ Setback (front, side, or rear _____) | ☐ Off-Site Parking |
| ☐ Lot Width | ☐ Lot Coverage Area | ☐ Buffer |
| ☐ Other: _____ | ☐ Open Space | |

For Conditional Use Permit Only (check applicable type), see pp. 9 & 10:

- | | |
|---|---|
| ☐ Automotive Filling Station | ☐ Telecommunications |
| ☐ Digital Billboard, New | ☐ Digital Billboard, Replacement |
| ☐ Restaurant | ☐ Solar Farm |
| ☐ Other: _____ | |

For Re-Zoning Only, see p. 11:

Existing Zoning: B-3

Proposed Zoning: R-3

PLEASE BE SURE TO FILL OUT PP. 1-5 AND SEE FEES ON P. 6

STAFF USE ONLY – Do Not Complete:

Pre-Application Date: _____ Planner: _____

Parcel Number(s): _____ Historic District(s): _____

Flood Zone(s): _____ Zoning District(s): _____

Project No.: _____

Code Sections:

LDC Section No. _____

Section No. _____

Section No. _____

Section No. _____

Section No. _____

RECIVED DATE & INITIALS:

PROJECT REPRESENTATIVE INFORMATION:

Primary:

Name: <u>RSCO REALTY CORPORATION (parcel 1) & Donald Pulliam (parcel 2)</u>
☐ Applicant ☒ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify): _____
Phone: _____ Fax: _____ Email: _____
Mailing Address: _____

Secondary:

Name: <u>Creed Group Communities, LLC</u>
☒ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify): _____
Phone: <u>205-422-0837</u> Fax: _____ Email: <u>ggriffith@creedgroup.com</u>
Mailing Address: <u>100 Applegate Court Pelham, Alabama 35124</u>

Other(s):

Name: <u>Insite Engineering, LLC</u>
☐ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☒ Engineer
☐ Other (please specify): _____
Phone: <u>205-733-9696</u> Fax: _____ Email: <u>james@insiteengineering.org</u>
Mailing Address: <u>5800 Feldspar Way Hoover, Alabama 35244</u>

Name: _____
☐ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer
☐ Other (please specify): _____
Phone: _____ Fax: _____ Email: _____
Mailing Address: _____

APPLICANT AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **APPLICANT** OF THIS PETITION, ONLY IF DIFFERENT FROM THE OWNER(S) OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **APPLICANT(s)** of the subject property located at 6399 US HWY 49 (parcel #: 2-028B-05-093.00) Hattiesburg MS

Street Address _____ City _____ State _____
on this the 30TH day of OCT, 2023.

CREED GROUP COMMUNITIES, LLC
Applicant (print)

W. J. Griffin MEMBER
Applicant (signature)

STATE OF Alabama

COUNTY OF Shelby

Personally came and appeared before me, the within named

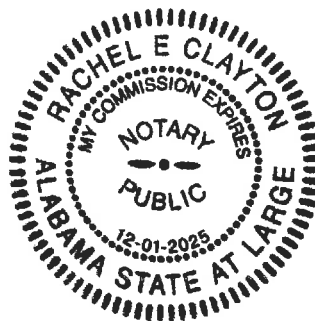
William Gregory Griffin,
who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 30 day of October, 2023.

Rachel E. Clayton
NOTARY PUBLIC

My Commission Expires:

12/01/2025



OWNER AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **OWNER(S)** OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **OWNER(s)** of the subject property located at

6399 US Hwy 49 Hattiesburg MS 39401
Street Address City State

on this the 25 day of Oct, 2023

In the matter of this request, the property owner further authorizes the following named person(s) to represent them at the public hearing on this petition.

Creed Group Communities (Gregory Griffith) and/or Insite Engineering (James Cassidy/Justin Jones)

on this the 25 day of Oct, 2023

Don Pulliam
Property Owner (print)
Don Pulliam
Property Owner (signature)

STATE OF MS

COUNTY OF Jones

Personally came and appeared before me, the within named

Don Pulliam

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 25 day of Oct, 2023.



Dora Reynolds
NOTARY PUBLIC

My Commission Expires:

10/29/25

WARRANTY DEED

For and in consideration of the sum of Ten Dollars (\$10.00), cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of all of which is hereby acknowledged, I, Jerome B. Ryan, as Trustee for Judith C. Ryan (Judith Ryan Woodruff), Mary Anne Ryan, and Thomas R. Ryan, do hereby sell, convey and warrant unto the RSCO Realty Corporation, a Mississippi Corporation of Hattiesburg, Mississippi, the following described land, lying, being and situated in the City of Hattiesburg, Forrest County, State of Mississippi, to-wit:

Beginning sixty feet east and 617.17 feet north of the Southwest corner of the Southwest Quarter of the Northwest Quarter of Section 5, Township 4 North, Range 13 West, thence run North 728.8 feet more or less to the north line of the Southwest Quarter of the Northwest Quarter, or the Southwest Corner of the Douglas N. Brown property, thence east to the right-of-way of the US Highway 49 By-Pass (now called Paul B. Johnson Memorial Drive) thence in a southeasterly direction along said By-Pass Highway right-of-way to a point due east of the point of beginning which is on the northeastern boundary of the W. R. Fairchild property, thence West along the northern boundary of the W. R. Fairchild property 482.2 feet, more or less, to the point of beginning, all being in the Southwest Quarter of the Northwest Quarter of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi: said property being further described as that property conveyed to Grantor by Warranty Deed from John T. Brent, Sr. and wife Allie Bang Brent, dated June 19th, 1957, and recorded in Book 188 at Page 60 of the records in the office of the Chancery Clerk of Forrest County, at Hattiesburg, Mississippi.

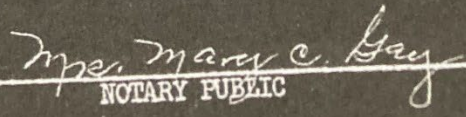
WITNESS MY SIGNATURE, this the 28th day of April, 1960.

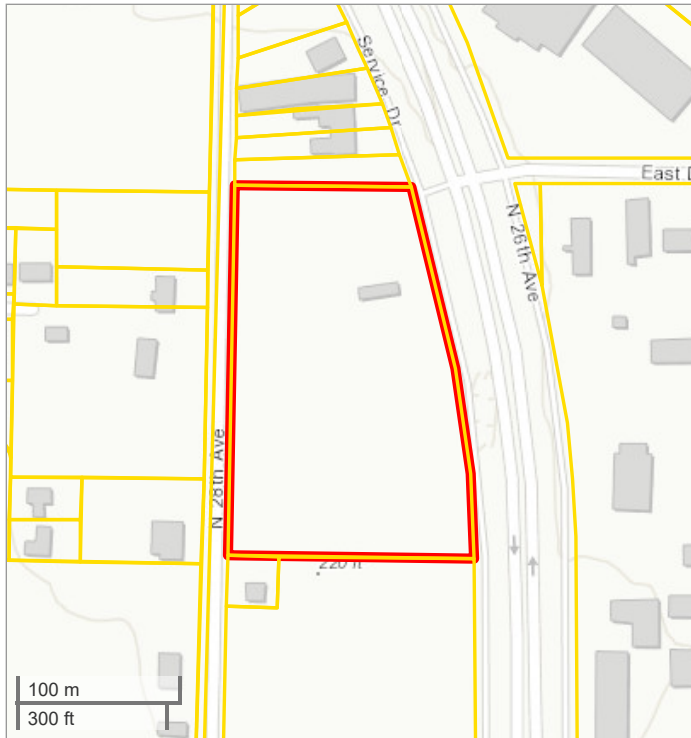

Jerome B. Ryan, as Trustee for
Judith C. Ryan (Judith Ryan Woodruff),
Mary Anne Ryan, and Thomas R. Ryan.

STATE OF MISSISSIPPI.....
COUNTY OF HINDS

Personally appeared before me, the undersigned authority in and for the said County and State, the within named Jerome B. Ryan, as Trustee for Judith C. Ryan (Judith Ryan Woodruff), Mary Anne Ryan, and Thomas R. Ryan, who acknowledged that he signed and delivered the foregoing instrument on the day and year therein mentioned as his free and voluntary act and deed and for the purposes and in the capacity therein expressed.

Given under my hand and official seal, this the 28th day of April 1960.


NOTARY PUBLIC



Forrest County, MS

Forrest County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only, and is not intended to constitute a legal record nor should it be substituted for the advice or services of a licensed professional. Parcel map information is prepared for the inventory of real property found within County jurisdiction and is compiled from recorded deeds, plats, and other public documents in accordance with Land Records Technical Specifications for Base, Cadastral and Digital Mapping Systems. Users are hereby notified that the aforementioned public record sources should be consulted for verification of information. With limited exception, data available on this website originates from Forrest County Land Records GIS and is maintained for the internal use of the County. The County of Forrest and the Website Provider disclaim all responsibility and legal liability for the content published on this website. The user agrees that Forrest County and its Assigns shall be held harmless from all actions, claims, damages or judgments arising out of the use of County data.



Forrest County Tax Assessor/Collector
601 Main St
Hattiesburg, MS 39401
(601) 582-8228

PPIN:	26046
PARCEL_ID:	2-028B-05-094.00
OWNERNAME:	RSCO REALTY CORPORATION
ADDRESS1:	PO BOX 1586
ADDRESS2:	
CITY:	HATTIESBURG
STATE:	MS
ZIP:	394031586
SECTION:	05
TOWNSHIP:	04N
RANGE:	13W
LEGAL1:	BEG 60FT E & 617.7FT N SW COR SW 1/4 NW 1/4 N TO N LN SD 40 E 352FT SLY ALG W LN OF
LEGAL2:	BI-PASS TO A PT E OF BEG W 494.6FT TO BEGPREV #H1007-00-019
LEGAL3:	
TAX_DIST:	1110
CULT_AC1:	0
CULT_AC2:	0
UNCULT_AC1:	0
UNCULT_AC2:	0
TOTAL_AC:	0
CULT_VAL1:	426890
CULT_VAL2:	0
UNCUL_VAL1:	0
UNCUL_VAL2:	0
LAND_VAL:	426890
IMP_VAL1:	0
IMP_VAL2:	0
TOTALVALUE:	426890
EXEMPT_COD:	0
HOMESTEAD:	
DEED_BOOK:	
DEED_PAGE:	
DEED_DATE:	
SITUS_ADDR:	0 HWY 49

APPLICANT AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **APPLICANT** OF THIS PETITION, ONLY IF DIFFERENT FROM THE OWNER(S) OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **APPLICANT(s)** of the subject property located at US HWY 49 By Pass (parcel #: 2-028B-05-094.00) Hattiesburg MS

Street Address _____ City _____ State _____
on this the 30TH day of OCT, 2023.

CREED GROUP COMMUNITIES, LLC
Applicant (print)

[Signature] MEMBER
Applicant (signature)

STATE OF Alabama

COUNTY OF Shelby

Personally came and appeared before me, the within named

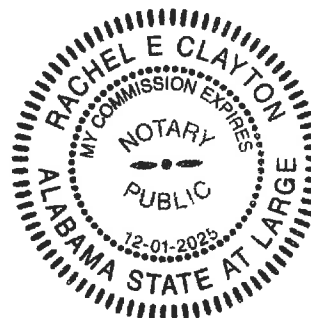
William Gregory Griffith
who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 30 day of October, 2023.

Rachel E Clayton
NOTARY PUBLIC

My Commission Expires:

12/01/2025



OWNER AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **OWNER(S)** OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **OWNER(s)** of the subject property located at

US Highway 49 By-Pass , Hattiesburg, MS, Tax Parcel ID # 2-028B-05-094.00

Street Address

City

State

on this the 26th day of October, 2023.

In the matter of this request, the property owner further authorizes the following named person(s) to represent them at the public hearing on this petition.

Creed Group Communities (Gregory Griffith) and/or Insite Engineering (James Cassidy/Justin Jones)

on this the 26th day of October, 2023.

RSCO Realty Corporation

Property Owner (print)

By: [Signature]

President

Property Owner (signature)

STATE OF MISSISSIPPI

COUNTY OF LAMAR

Personally came and appeared before me, the within named Michael E. Ryan, who acknowledged that he is President of RSCO Realty Corporation, a Mississippi corporation, and that for and on behalf of said corporation, and as its act and deed ~~he~~ ^{after first having been duly authorized by said corporation so to do} ~~who~~ signed and delivered the above and foregoing instrument ~~as and for their free act and deed on the day~~ ^{said corporation is} and year therein mentioned, and who acknowledge to me ~~that they are the owner(s) of the subject property~~ as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 26th day of October, 2023.



My Commission Expires 4-27-24

Barbara W. Wilson
NOTARY PUBLIC



DEED

Bk:1287 Page:729-730

RCD: 08/13/2018 @ 4:21:16PM

FORREST COUNTY, MS

JIMMY C. HAVARD CHANCERY CLERK

Prepared by:
James Kearney Travis, III
Travis and Travis, PLLC
P. O. Box 590
Hattiesburg, MS 39403-0590
(601) 582-5591
MSB #8779

Return to:
James Kearney Travis, III
Travis and Travis, PLLC
P. O. Box 590
Hattiesburg, MS 39403-0590

INDEXING INSTRUCTIONS: Index under the NW ¼ of the NW ¼ of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi

STATE OF MISSISSIPPI
COUNTY OF FORREST

WARRANTY DEED

For and in consideration of the sum of Ten and No/100 (\$10.00) Dollars cash in hand paid and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged and confessed,

S.M.B.M. Properties, LLC, a Mississippi Limited Liability Company, Grantor
Post Office Box 15188
Hattiesburg, MS 39404
218-232-5129

does hereby grant, bargain, sell, convey, and warrant, subject to the exceptions and reservations hereinafter set forth, unto

Donald M. Pulliam, Grantee
Post Office Box 306
Ellisville, MS 39437
601-319-2861

the real property lying and being situated in the City of Hattiesburg, County of Forrest, State of Mississippi, described as follows, to-wit:

A portion of the NW ¼ of the NW ¼ of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi, lying West of the Right-of-Way of U.S. Highway 49, and being more particularly described as follows, to wit:

Commence at the Southwest Corner of the NW ¼ of the NW ¼ of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi, and run East along the South line of the said NW ¼ of the NW ¼ for 60 feet to the East line of North 28th Avenue to and for the Point of Beginning; thence run North along the East line of said North 28th Avenue for 47.5 feet, more or less, to the Southerly boundary line of Parcel 1 of the real property conveyed by S.M.B.M. Properties, LLC to Luxeterra, LLC pursuant to Special Warranty Deed filed January 10, 2017, of record in Land Deed Book 1246 at Page 345; thence run Northeasterly along the Southerly boundary line of said Parcel 1 for 319.3 feet, more or less, to the West Right-of-Way line of U.S. Highway 49; thence run Southeasterly along said West Right-of-Way line for 66.50 feet, more or less, to the South line of the said NW ¼ of the NW ¼;

thence run West along the South line of the said NW ¼ of the NW ¼ for 340.24 feet, more or less, to the Point of Beginning; together with any improvements thereon and appurtenances thereunto belonging.

LESS AND EXCEPT all of the oil, gas, and other minerals of like kind and character in, on, and under the above-described property which have been heretofore excepted, reserved, or conveyed by former owners in the chain of title.

This conveyance and the warranty hereof are subject to all valid and existing mineral leases, exceptions, reservations, and conveyances, and to all existing easements, grants, or rights-of-way for public roads, streets, and highways, and for electric, telephone, gas, water, drainage, sewage, or other utility purposes which affect or relate to the above described property.

Taxes on the above described property are being prorated as of this date.

10 IN TESTIMONY WHEREOF, Witness the Signature of the Grantor on this the day of August, A.D., 2018.

S.M.B.M. Properties, LLC, a Mississippi
Limited Liability Company, Grantor

By:

Leonard Hill
Leonard Hill, Member/Manager

By:

Bobby Wilson
Bobby Wilson, Member/Manager

STATE OF MISSISSIPPI
COUNTY OF FORREST

PERSONALLY appeared before me, the undersigned authority in and for said County and State, the within named Leonard Hill and Bobby Wilson, the Members/Managers of S.M.B.M. Properties, LLC, a Mississippi Limited Liability Company, who acknowledged that they signed, executed, and delivered the above and foregoing Warranty Deed on the day and year therein mentioned for and on behalf of and as the act and deed of said limited liability company, they being duly authorized so to do.

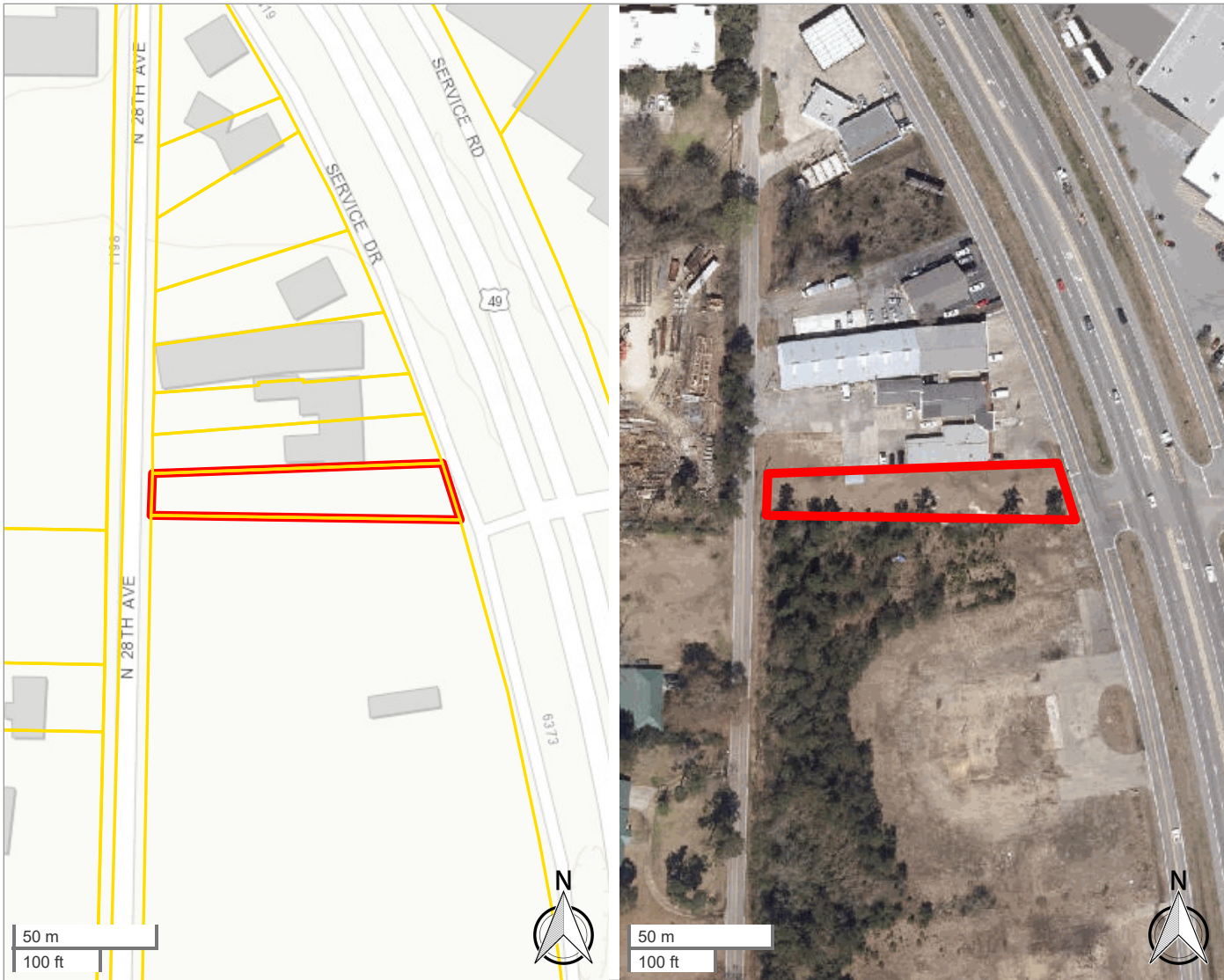
GIVEN under my hand and official seal of office on this the 10th day of August, A.D., 2018.

My Commission Expires:

9-8-21



[Signature]
Notary Public



Forrest County, MS

Forrest County online map access is provided as a public service, as is, as available and without warranties, expressed or implied. Content published on this website is for informational purposes only, and is not intended to constitute a legal record nor should it be substituted for the advice or services of a licensed professional. Parcel map information is prepared for the inventory of real property found within County jurisdiction and is compiled from recorded deeds, plats, and other public documents in accordance with Land Records Technical Specifications for Base, Cadastral and Digital Mapping Systems. Users are hereby notified that the aforementioned public record sources should be consulted for verification of information. With limited exception, data available on this website originates from Forrest County Land Records GIS and is maintained for the internal use of the County. The County of Forrest and the Website Provider disclaim all responsibility and legal liability for the content published on this website. The user agrees that Forrest County and its Assigns shall be held harmless from all actions, claims, damages or judgments arising out of the use of County data.



Forrest County Tax Assessor/Collector
601 Main St
Hattiesburg, MS 39401
(601) 582-8228

Date Printed: 6/1/2023

PPIN:	26041
PARCEL_ID:	2-028B-05-093.00
OWNERNAME:	PULLIAM DONALD M
ADDRESS1:	P O BOX 306
ADDRESS2:	
CITY:	ELLISVILLE
STATE:	MS
ZIP:	39437
SECTION:	05
TOWNSHIP:	04N
RANGE:	13W
LEGAL1:	BEG 60FT E SW/CR NW 1/4 NW 1/4 E 340.5FT NW 66.5FT W 319.3FT S
LEGAL2:	47.5FT TO BEG
LEGAL3:	PREV #H1007-00-018
TAX_DIST:	1110
CULT_AC1:	0
CULT_AC2:	0
UNCULT_AC1:	0
UNCULT_AC2:	0
TOTAL_AC:	0
CULT_VAL1:	49770
CULT_VAL2:	0
UNCUL_VAL1:	0
UNCUL_VAL2:	0
LAND_VAL:	49770
IMP_VAL1:	0
IMP_VAL2:	0
TOTALVALUE:	49770
EXEMPT_COD:	0
HOMESTEAD:	
DEED_BOOK:	1287
DEED_PAGE:	0729
DEED_DATE:	8/12/2018
SITUS_ADDR:	0 HWY 49

PLANNING COMMISSION & BOARD OF ADJUSTMENT – PETITIONER
REQUIRED SUBMITTAL INFORMATION

Deadline for applicant to file petition: _____ 5:00pm (End of business day)
Hattiesburg Planning Commission Meeting Date: _____ Time: 1:00pm
Hattiesburg Board of Adjustment Meeting Date: _____ Time: 3:30pm

There is a 10-day appeal period, required by State Law, between the Planning Commission Meeting and/or Board of Adjustment Meeting and the City Council Meeting – appeals must be filed within this 10-day period.

City Council Agenda Review Date – (you or your representative should attend): _____ Time: 4:00pm
City Council Meeting (Vote) Date – (you or your representative may attend): _____ Time: 5:00pm

There is an additional 10-day appeal period, required by State Law, after City Council Meeting, for all Variances and Conditional Use Permit which ends _____ and a 30-day wait period for Zoning or Street closing/re-naming, PMUs, PRDs, PUDs which ends _____. So, if approved by the City, no final site plan review approvals or building permits could be issued prior to these dates.

****Dates and times are subject to change****

If an appeal is filed or the petition is tabled for any reason at any stage, the above listed dates would need to be revised.

The following paperwork **MUST** be attached to this application:

- ___ Site Diagram (11” x 17” preferred size): Drawing to scale prepared by professional engineer/surveyor showing lot dimensions, existing/proposed building, signs, parking areas, etc. (Different standard may be accepted only per approval from staff)
- ___ Site & Design Review Committee, if needed.
- ___ Copy of entire Warranty Deed (filed and recorded at courthouse) with legal description granting title to current owner. (If the Warranty Deed covers a larger piece of property than the current project, a legal description for this project site only may also be required)
- ___ Electronic/Digital copy of legal description **REQUIRED** for all public notices, saved as Word or text document OR emailed to planning@hattiesburgms.com
- ___ An affidavit (pages 3 & 4) attesting that the applicant or representing party (if other than the owner) is acting on behalf of the owner(s) of record. The affidavit must be sworn to before a notary public or other appropriate official. (Included in owners signature page, or may be a separate document)
- ___ Variance application only: A letter of approval/denial from all adjoining property owners must be obtained and submitted with application.
- ___ Other documents needed (per Planning Division):
 - ___ Maps of digital billboard removal sites ___ Maps of digital billboard replacement sites
 - ___ Documentation on measurements ___ Other: _____
- ___ Payment to the City of Hattiesburg for filing application in the amount of \$_____.

**You may be responsible for posting a sign (prepared by Planning Division staff)
a minimum of fifteen (15) days prior to the hearing date.**

You will be responsible for maintaining the sign for the duration of the public hearing process.

Required Fees

All fees adopted by Ordinance No. 2977, adopted January 22, 2008, as amended. This is an excerpt from that ordinance:

Public Hearing Fees:

Variance (includes Concept Site Plan Review) -----	\$175.00 per application and one Variance request; plus \$50.00 for each additional variance request within same application
Street/Alley Naming or Re-Naming-----	\$300.00 per application, plus \$100.00 per required street name sign if approved* (*Fees for replacement street signs shall be paid after City Council approval, but prior to effective date.)
Street/Alley Closing -----	\$300.00 per application
(Conditional) Use Permit -----	\$200.00 per application
Zoning Change -----	\$400.00 per application* (*see PUD or PRD & zoning package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD), & (Planned Mixed-Use District PMU) -----	\$400.00 per application (*see PUD or PRD zoning package rate) or (**see PUD or PRD & Subdivision of Land package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD) with zoning change package -----	\$600.00 per package application
Subdivision of Land (Preliminary Plats) -----	\$225.00 per application, plus \$10.00 for each created lot (** see PUD or PRD & Subdivision of Land package rate) Note: Final Plats should be submitted to the governing body for approval within 12 months of approval of preliminary plats.
Planned Unit Development (PUD) or Planned Residential Development with Subdivision of Land Package** -----	\$500.00 per application, plus \$10.00 for each created lot (**see PUD or PRD & Subdivision of Land package rate)
Change in Land Development Code Text -----	\$200.00 per application
Appeal Fees for Proponent or Opponent appeals to City Council -----	\$50.00 per appeal Exempt from fees – Established Neighborhood Associations
Cancellation/Re-notification fee on any public hearing process (Planning Commission or City Council) that is tabled or cancelled at the owner/developer's Request -----	\$50.00 (per each 100 mailing labels)

OTHER PROCESSES MAY HAVE ADDITIONAL FEES

Make all checks payable to the City of Hattiesburg

3. **Literal Interpretation.** The literal interpretation of the provision of the regulation would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

4. **Reasonable Use.** The applicant cannot make reasonable use of the property without the requested variance.

5. **Minimum Required.** The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

6. **Conformance with Purpose of this Code.** The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

12.4.1.2 Conditions of Approval. In recommending the granting of a variance, the Board of Adjustment may require appropriate conditions and safeguards in conformity with this Code. Violation of such conditions and safeguards, when made a part of the terms under which a variance is granted, shall be deemed a violation of the Code. The recommendation of the Board Adjustment shall be presented to the City Council for final action.

FOR RE-ZONING APPLICANTS:

As stated in Section 12.3 in the Land Development Code, one of the following conditions must be met before a rezoning can be recommended. Check the condition(s) most applicable to your request and explain in writing.

☐ There was a mistake in the original zoning.

☒ The character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning.

☐ Annexation.

Detailed explanation of condition(s) most applicable to your request:

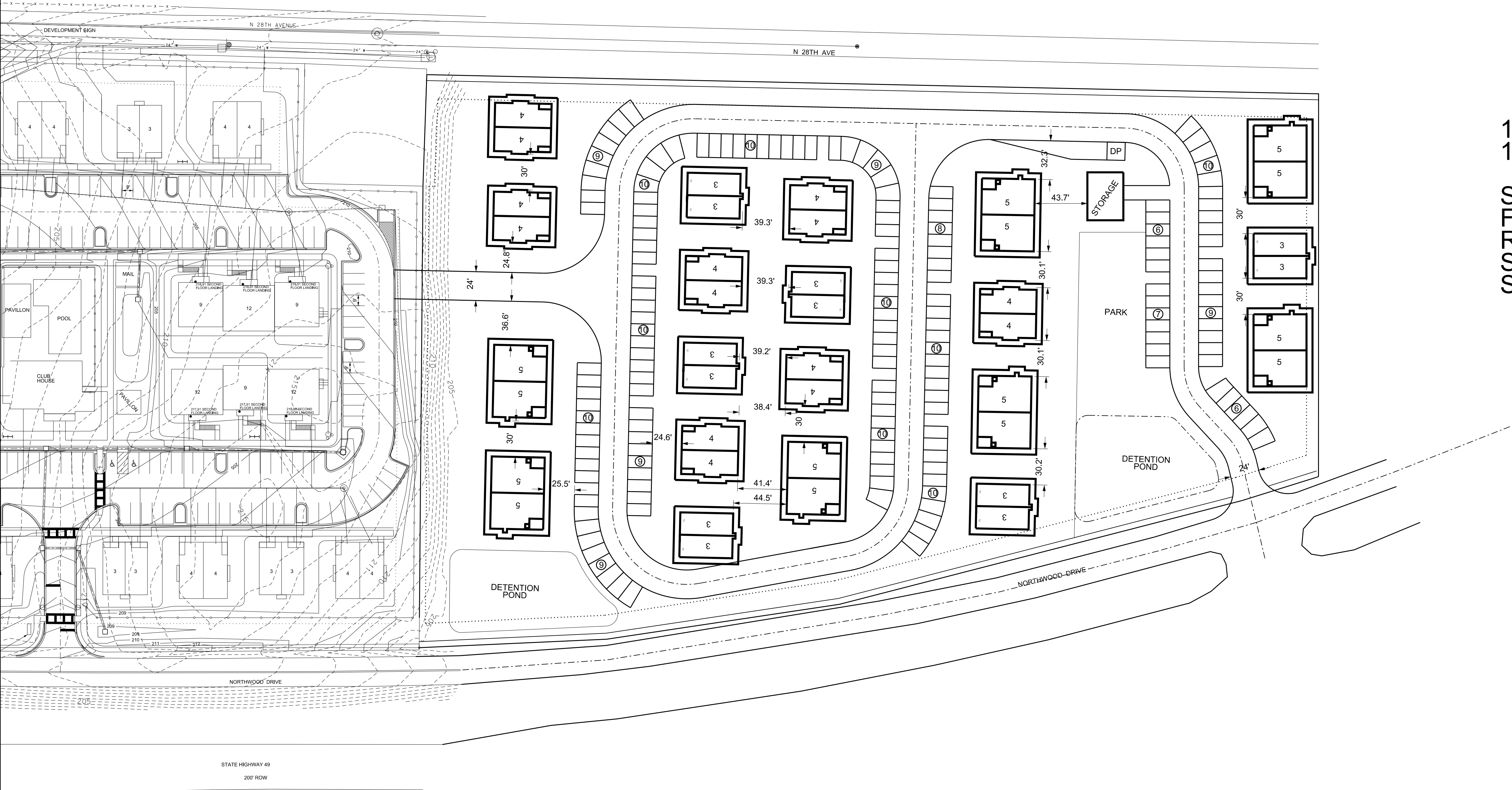
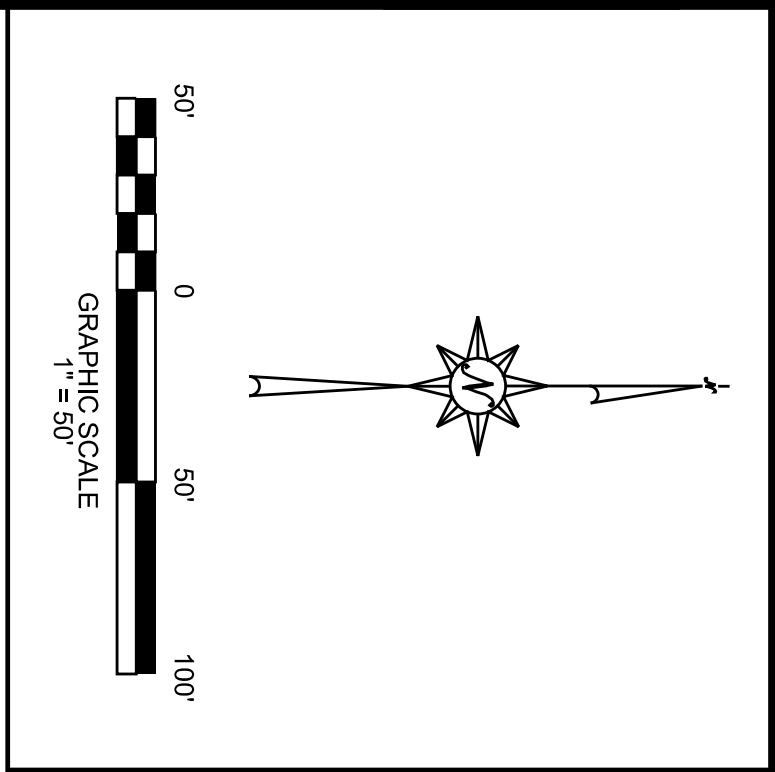
The reason for the zoning change request covers a vast array of items. The most important item is the need for safe new student housing. This development needs to be in a location exactly like the one in question. It offers closeness to a major highway, closeness to the businesses in a functioning part of the town as well as proximity to the university. The important items that the project covers is the need for amenities within the development. A dedicated connection for access to the existing phase 1 amenities and new park for outdoors activities. This development is managed and overseen by a professional company. This property does not have topographic or utility challenges as all the other sites reviewed for this development. The project follows the intent of the comprehensive plan for this type of development.

Ivy Row At Southern Miss

Phase 2

SCHEMATIC LAYOUT

Prepared by InSite Engineering, LLC
OCT. 2023



162 - PARKING SPACES
162 - BEDS

SETBACKS(PROPOSED R-3 ZONING)
FRONT-20'
REAR-20'
SIDE-5' (BORDERING R-3)
SIDE-10' (BORDERING B-3&B-5)



5800 FELDSPAR WAY
HOOVER, ALABAMA 35244
OFFICE (205) 733-9696
FAX (205) 733-9697

CIVIL / GIS
INFRASTRUCTURE
ENVIRONMENTAL
PLANNING
COMMERCIAL
RESIDENTIAL

Prepared by: City of Hattiesburg
City Clerk's Office
P.O. Box 1898
Hattiesburg, MS 39403-1898
(601)545-4550

Return to: City of Hattiesburg
City Clerk's Office
P.O. Box 1898
Hattiesburg, MS 39403
(601)545-4550

INDEXING INSTRUCTIONS:

ORDINANCE NUMBER _____

OF THE CITY OF HATTIESBURG, MISSISSIPPI AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING DISTRICT MAP, ADOPTED AS PART OF THE LAND DEVELOPMENT CODE ORDINANCE NO. 3209, AS AMENDED, OF THE CITY OF HATTIESBURG, MISSISSIPPI FOR PROPERTIES LOCATED BETWEEN NORTH 28TH AVENUE AND NORTHWOOD DRIVE (US 49) (PARCEL NO; 2-028B-05-093.00, 2-028B-05-094.00; PPIN: 26041, AND 26046) OF FORREST CO., WARD 2 FROM SECTION 4.5.12, B-5 (REGIONAL BUSINESS DISTRICT) DISTRICT TO SECTION 4.5.7 R-3 (MULTI-FAMILY RESIDENTIAL DISTRICT).

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance No. 3209, as amended, of the City of Hattiesburg, Mississippi, be and the same is hereby changed and amended. The Hattiesburg Planning Commission recommended to Approve said change in zoning for the following reasons:

The character of the neighborhood has changed substantially so that rezoning is clearly justified, and there is a public need for the rezoning.

SECTION 2.: Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning District Map and the Land Development Code Ordinance No. 3209, as amended, of said City of Hattiesburg, Mississippi, shall be and remain in full force and form as adopted.

SECTION 3.: Legal Description of Properties

PPIN: 26041

A portion of the NW ¼ of the NW ¼ of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi, lying West of the Right-of-Way of U.S. Highway 49, and being more

particularly described as follows, to wit:

Commence at the Southwest Corner of the NW ¼ of the NW ¼ of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi, and run East along the South line of the said NW ¼ of the NW ¼ for 60 feet to the East line of North 28th Avenue to and for the Point of Beginning; thence run North along the East line of said North 28th Avenue for 47.5 feet, more or less, to the Southerly boundary line of Parcel 1 of the real property conveyed by S.M.B.M. Properties, LLC to Luxeterra, LLC pursuant to Special Warranty Deed filed January 10, 2017, of record in Land Deed Book 1246 at page 345; thence run Northeasterly along the Southerly boundary line of said Parcel 1 for 319.3 feet, more or less, to the West Right-of-Way line of U.S. Highway 49; thence run Southeasterly along said West Right-of-Way line for 66.50 feet, more or less, to the South line of the said NW ¼ of the NW ¼; thence run West along the South line of the said NW ¼ of the NW ¼ for 340.24 feet, more or less, to the Point of Beginning; together with any improvements thereon and appurtenances thereunto belonging.

LESS AND EXCEPT all of the oil, gas, and other minerals of like kind and character in, on, and under the above-described property which have been heretofore excepted, reserved, or conveyed by former owners in the chain of title.

PPIN: 26046

Beginning sixty feet east and 617.17 feet north of the Southwest corner of the Southwest Quarter of the Northwest Quarter of Section 5, Township 4 North, Range 13 West, thence run North 728.8 feet more or less to the north line of the Southwest Quarter of the Northwest Quarter, or the Southwest Corner of the Douglas N. Brown property, thence east to the right-of-way of the US Highway 49 By-Pass (now called Paul B. Johnson Memorial Drive) thence in a southeasterly direction along said By-Pass Highway right-of-way to a point due east of the point of beginning which is on the northeastern boundary of the W.R. Fairchild property, thence West along the northern boundary of the W.R. Fairchild property 482.2 feet, more or less, to the point of beginning, all being in the Southwest Quarter of the Northwest Quarter of Section 5, Township 4 North, Range 13 West, Forrest County, Mississippi: said property being further described as that property conveyed to Grantor by Warranty Deed from John T. Brent, Sr. and wife Allie Bang Brent, dated June 19th, 1957, and recorded in Book 188 at page 60 of the records in the office of the Chancery Clerk of Forrest County, at Hattiesburg, Mississippi.

SECTION 4.: Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning District Map and the Land Development Code Ordinance No. 3209, as amended, of said City of Hattiesburg, Mississippi, shall be and remain in full force and form as adopted.

SECTION 5.: That this Ordinance take effect and be in force thirty (30) days from and after passage as provided by law.

The foregoing Ordinance having been reduced to writing, the same was introduced by Council member _____ seconded by Council member _____ and was adopted by the following vote to-wit:

YEAS:

NAYS:

THE President thereby declared the motion carried and the foregoing Ordinance adopted and approved, this the _____ day of _____ A.D., 2023.

(S E A L)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

THE above and foregoing Ordinance having been submitted to and approved by the Mayor,
this the _____ day of _____ A.D., 2023.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

**MINUTES OF THE
REGULAR MEETING OF THE
HATTIESBURG PLANNING COMMISSION
December 20th, 2023**

The Hattiesburg Planning Commission did meet in a special session on December 20th, at 2:00 PM at the Jackie Dole Community Center, 220 West Front Street, Hattiesburg, Mississippi. Chair Hinton presided over the meeting. A quorum was indicated and the attendance was as follows:

Board Members Roll Call:

Members Present:

1. Amy Hinton, Chair
2. Rhoda Pickett, Vice Chair
3. Elayne Lockett
4. Dick Conville
5. Charles Dawe (Online)
6. Carlos Wilson

Members Absent:

1. Rebekah Ray, Secretary
2. Lee Anne Venable
3. Jeff Keysear
4. Michael Dickerson (Online)
5. Michael Pruitt

Staff Present:

1. Cory Long, Planning Manager
2. Nathan Satcher, Planner II
3. Jim Gladden, Esq.
4. Wiley Quinn, Director of Urban Development
5. Andrea Garcia, Planner I
6. Sabrina Wells, Planning Intern

Chair Hinton declared the Hattiesburg Planning Commission meeting open and in session at 2:04 p.m.

AGENDA REVIEW

There came the matter of the December 2023 Agenda. Chair Hinton made a motion to accept the amended agenda, seconded by Commissioner Conville. All members present were in favor.

Motion:

Made by Chair Hinton to approve

Second:

Made by Commissioner Conville

Vote:

Board Member	Yea	Nay	Other
Amy Hinton, Chair	X		
Rhoda Pickett, Vice Chair	X		
Elayne Lockett	X		
Dick Conville	X		
Carlos Wilson	X		
Charles Dawe (Online)	X		

MINUTES REVIEW

For December 6th, 2023 minutes Commissioner Wilson moved for approval, and Commissioner Lockett seconded this motion.

Motion:

Made by Commissioner Wilson to approve

Second:

Made by Commissioner Lockett

Vote:

Board Member	Yea	Nay	Other
Amy Hinton, Chair	X		
Rhoda Pickett, Vice Chair	X		
Elayne Lockett	X		
Dick Conville	X		
Carlos Wilson	X		
Charles Dawe (Online)	X		

PLANNING REPORT

There came the matter of the Planning Report by Nathan Satcher, Senior Planner. He informed the Commissioners that the University of Southern Mississippi (USM) case and the Land Development Code amendments (parking regulations) were approved by the City Council on December 19th, 2020. He also announced that the BDBO case will be presented to City Council on January 16th.

CHAIR'S REPORT

The Chair did not have a report for the meeting.

INTRODUCTIONS

Commissioners and staff introduced themselves.

PUBLIC HEARING – Planning Commission

Item A:

Hunter Andrews, representative, and Jason Graham, owner, request approval for a preliminary plat for a major subdivision for a property located at 6214 US Hwy 98. The property is known as “Hattiesburg Market Place”, located in Lamar County, Ward 3 (PPIN 24497, 37027, and 12113).

Discussion and Vote:

The planning staff introduced the case. Commissioner Conville questioned the staff about the location of the multi-tenant sign and the common areas. Chair Hinton opened the public hearing portion of the meeting. Mr. Hunter Andrews came to speak on behalf of this project. The applicant was questioned by Commissioner Conville and Vice Chair Pickett regarding the absence of turn lanes. The applicant did not have an answer to their questions. Chair Hinton closed the public portion of the meeting. Commissioner Conville asked the staff about the landscape regulations. It was explained by Mr. Satcher, Senior Planner, that the applicants had coordinated with the City Arborist in order to determine the types of trees to be planted. Cory Long, Planning Manager, announced that the City Engineer requested a condition for approval. Chair Hinton made a recommendation of adding the traffic signal and made a motion to approve the proposal with two conditions:

- Incorporating the language from the City Engineer's request (northeast access road). Any modifications to the east shared access street will require a permit from the Mississippi Department of Transportation.
- A traffic signal will be installed at the intersection of Lamar Blvd and Highway 98.

Commissioner Dawe seconded this motion.

Presented by:

Hunter Andrews

Proponents:

1. None

Opponents:

1. None

Motion:

Made by Chair Hinton to approve with conditions

Second:

Made by Commissioner Dawe

Vote:

Board Member	Yea	Nay	Other
Amy Hinton, Chair	X		
Rhoda Pickett, Vice Chair		X	
Elayne Lockett	X		
Dick Conville			ABSTAINED
Carlos Wilson	X		
Charles Dawe (Online)	X		

Item B:

Creed Group Communities, LLC, agent for RSCO Corporation, owner, and Donald Pulliam, owner, requests approval for rezoning from B-5 (Regional Business) to R-3 (Multi-Family Residential) for a property located adjacent to 6385 Highway 49, Ward 2, Forrest County. (PPIN 26041, 26046).

Discussion and Vote:

The planning staff introduced the case. Commissioner Conville questioned whether this development is targeted towards students. Vice Chair Hinton opened the public hearing portion of the meeting. Mr. Gregory Griffith, the applicant, came to speak on behalf of this project. During his response to Commissioner Conville's question regarding the development's market, he also stated that anyone who is accepted into the application would be welcome. Commissioner Conville commented on the arrangement of the parking lot and buildings. Commissioner Dawe questioned the applicant about security measurements in the existing development. James Cassidy, Engineer, joined the public portion of the meeting and in response to Commissioner Conville's question about the parking lot location, he stated that the parking area arrangement is designed to ensure safety. Then Chair Hinton closed the public portion of the meeting. Mr. Satcher, Senior Planner explained to the Commissioners the conditions for approval and parking lot standards of design according to the Land Development Code. Commissioner Conville made a motion to accept the proposal under Basis II: The character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning. This was seconded by Commissioner Lockett.

Presented by:

Gregory Griffith and James Cassidy

Proponents:

1. None

Opponents:

1. None

Motion:

Made by Commissioner Conville to approve under Basis II

Second:

Made by Commissioner Lockett

Vote:

Board Member	Yea	Nay	Other
Amy Hinton, Chair	X		
Rhoda Pickett, Vice Chair	X		
Elayne Lockett	X		
Dick Conville	X		
Carlos Wilson	X		
Charles Dawe (Online)	X		

OTHER BUSINESS

No items were presented as other business.

Adjournment:

The meeting was adjourned at 4:06 p.m.

Motion:

Made by Commissioner Lockett

Second:

Made by Chair Hinton

Vote:

Board Member	Yea	Nay	Other
Amy Hinton, Chair	X		
Rhoda Pickett, Vice Chair	X		
Elayne Lockett	X		
Dick Conville	X		
Carlos Wilson	X		
Charles Dawe (Online)	X		

Amy Hinton, Chair

Cory Long, AICP, Planning Division Manager



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Nathan Satcher, Planner II, Cory Long, Planning Administrator

cc: Ann Jones, Chief Administrative Officer

Date: Tuesday, March 19, 2024

Re: Approve a variance request to allow for a 16 ft fence instead of the maximum allowed 8 ft fence for a proposed new development located at the intersection of Lamar Boulevard and Graham Properties Drive. The request is made by HSC Oak Grove, LLC, applicant, JADE Consulting, LLC, engineer, and Jason Graham, owner (Lamar County, Ward 3). The Board of Adjustment recommended denial on March 6, 2024.
File Number: 2024-1052
Minute Book #

Summary

HSC Oak Grove, LLC, applicant, and JADE Consulting, LLC, engineer, and Jason Graham, owner, requests a variance from the maximum allowed height for a fence to allow for a fence height of 16 feet instead of the allowed maximum of 8 feet for a new development located at the intersection of Lamar Boulevard and Graham Properties Drive (PPIN 12113, Lamar County, Ward 3).

The Board of Adjustment recommended denial on March 6, 2024.

Recommendation Statement

The Board of Adjustment recommended denial on March 6, 2024.

Please place this on the March 19, 2024 City Council meeting for consideration.

March 2024 BOA Item: B
HSC Oak Grove, LLC, (Applicant), JADE Consulting, LLC (Engineer) and Jason Graham (Owner).
Request for: **Fence Height Variance**



**Board of Adjustment
Case Fact Sheet**

Name of Petitioners: HSC Oak Grove, LLC, (Applicant), JADE Consulting, LLC (Engineer) and Jason Graham (Owner).

Address of Property:	Tax Parcel	PPIN:	Ward:
TBD Lamar Blvd	055B-15-001.000	12113	3

Request: **Fence Height Variance**

Purpose of Request: To consider a variance from the maximum allowed height for a fence to allow for a fence height of 16 feet instead of the allowed maximum of 8 feet for a new development located at the intersection of Lamar Boulevard and Graham Properties Drive (PPIN 12113, Lamar County, Ward 3).

Applicant Summary: See Attached

Applicable Regulations:

SECTION 4 **Zoning Districts**

B-5 Regional Business District. The purpose of the B-5 District is to provide for retail, personal and business services, offices, and financial services in locations with convenient access to the region's population consistent with comprehensive planning policies. This district is consistent with the Regional Business District in the Comprehensive Plan.

SECTION 6 **Table 7.1 – Design Standards**

March 2024 BOA Item: B
HSC Oak Grove, LLC, (Applicant), JADE Consulting, LLC (Engineer) and Jason Graham (Owner).
Request for: **Fence Height Variance**

Table 7.1 Design Standards													
STANDARD	DISTRICT												
	A-1	A-2	R-1A	R-1B	R-1C	R-2	R-3	B-1	B-2	B-3	B-4	B-5	PMU
■ = Required ✖ = Not required													
7.9.8.6 The maximum height of fences and walls shall be four feet above grade when located in a front yard. Otherwise the maximum height of a fence is eight feet.	■	■	■	■	■	■	■	■	■	■	■	■	■

Additional Standards

7.9.8.2 Fences and walls shall be constructed such that the “finished” part of the fence or wall is located toward and facing the exterior of the property (required in B-5).

7.9.8.3 Barbed wire, woven wire or electrical fencing may be used in agricultural applications only (not permitted in a B-5 zoning).

7.9.8.4 Uncoated chain link and other wire material fences shall not be permitted in a front setback except in the case of athletic or play surfaces (required in B-5).

7.9.8.5 Chain link fencing shall be green or black vinyl coated (required in B-5)

Present Zoning: B-5 Regional Business District

Present Use: Commercial

Future Land Use: Regional Business B

**Surrounding Zoning:
and Land Use:**

North: B-5 Regional Business District
South: B-5 Regional Business District
East: B-5 Regional Business District
West: B-5 Regional Business District

**Letters or
Concerns stated:** The Planning Division Office has not received any letters or other written communications relative to this case as of February 26th, 2024.

History / Background: Applicant met with Planning Staff in pre-application meeting to discuss a new garden and farm supply company (retail use) within the Hattiesburg Market Place Subdivision. The retailer would be

March 2024 BOA Item: B

HSC Oak Grove, LLC, (Applicant), JADE Consulting, LLC (Engineer) and Jason Graham (Owner).

Request for: **Fence Height Variance**

located in lot 5 of the current preliminary plat expansion of the Hattiesburg Market Place, which has not been approved by City Council as of the writing of this report. An approved site plan for the development of the proposed retailer is contingent upon the acceptance of the 2nd phase of the Hattiesburg Market Place Plat.

The applicant is proposing to build a ~22,000ft² retail building with an additional 20,000ft² outdoor display area. The applicant is proposing fencing in the outdoor display area for security purposes, which is located in the side yard of the property with a 16ft fencing. All fencing standards of design apply for this type of fencing and outdoor display areas (LDC 7.9).

Basis for Approval (12.4.1.1):

Approval Criteria. A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria:

I. Hardship.

- The hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant.
- There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

II. Special Privilege. A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

III. Literal Interpretation. The literal interpretation of the provisions of the regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

IV. Reasonable Use. The applicant cannot make reasonable use of the property without the requested variance.

V. Minimum Required. The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

VI. Conformance with the Purposes of this Code. The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

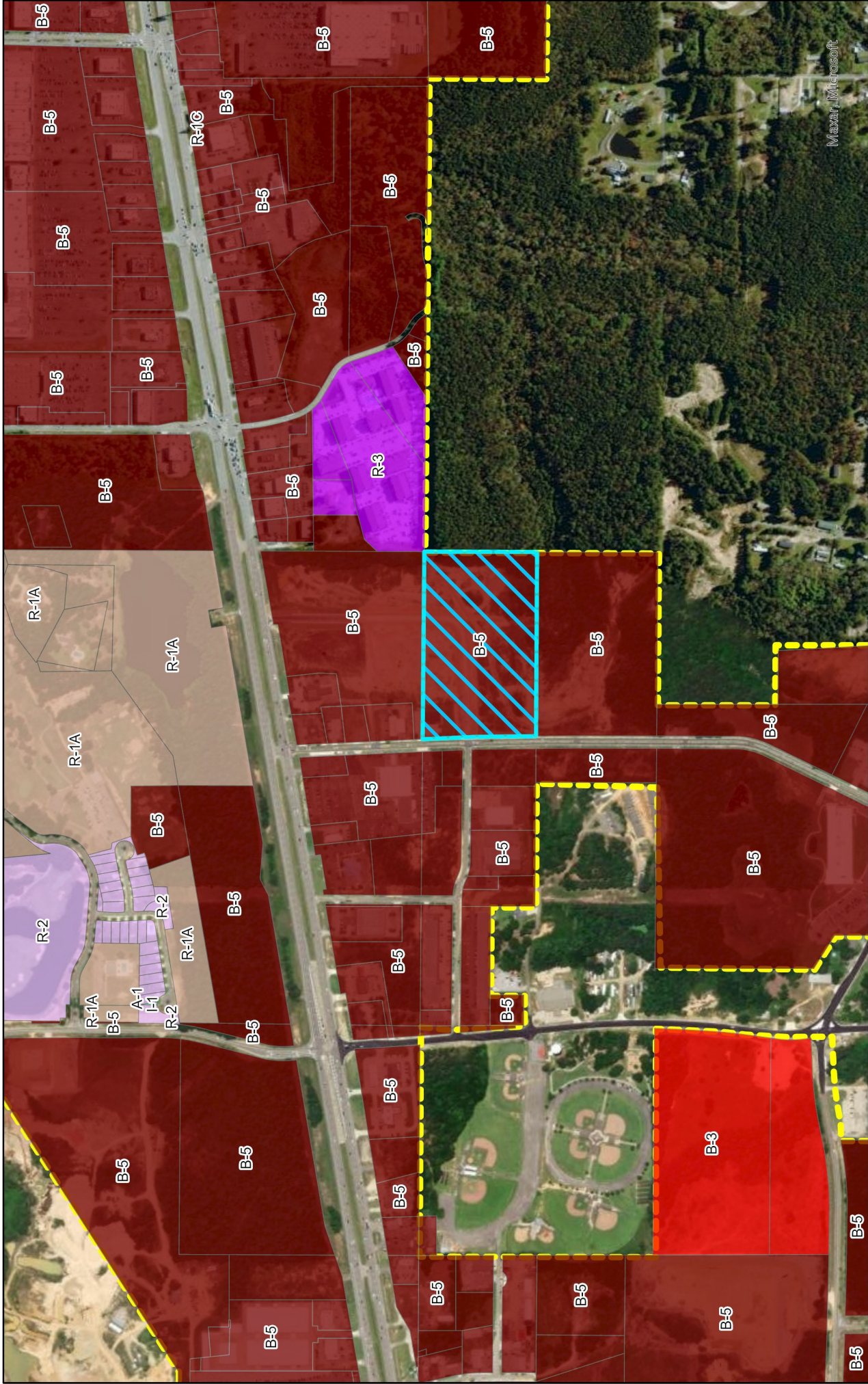
SUBJECT PARCEL

Lamar Blvd — Fence Height Variance

HSC Oak Grove, LLC, (Applicant), JADE Consulting, LLC (Engineer) and
Jason Graham (Owner)

Petitioners request a variance from the maximum allowed height for a fence to allow for a fence height of 16 feet instead of the allowed maximum of 8 feet for a new development located at the intersection of Lamar Boulevard and Graham Properties Drive (PPIN 12113, Lamar County, Ward 3).





Legend

 City Boundaries

 Location of Variance Request



Subject Property Location and Surrounding Zoning

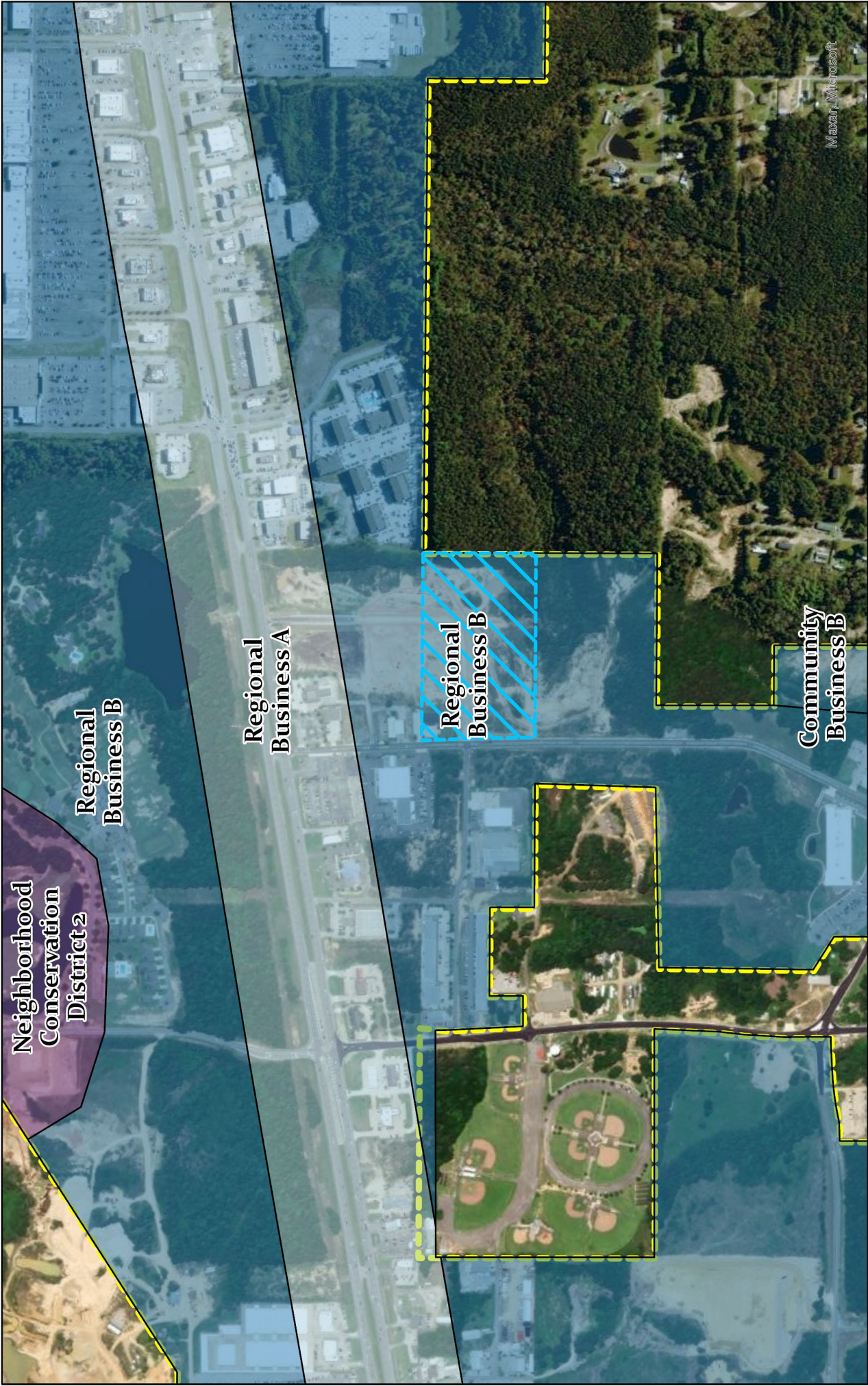
Fence Height Variance Request for proposed retail development in the Hattiesburg Market Place Subdivision located at intersection of Lamar Boulevard and Graham Property Drive
 PPIN: 12113
 Zone: B-5



URBAN DEVELOPMENT
PLANNING DIVISION

DISCLAIMER: This map is ONLY FOR REFERENCE. There is NO WARRANTY of the accuracy of data. This information CANNOT be used as a substitute for legal, business, tax or other professional advice.
 MAP DATE: November 7th, 2023





Legend

 City Boundaries

 Location of Variance Request



Subject Parcel and Future Land Use Map

Fence Height Variance Request for proposed retail development in the Hattiesburg Market Place Subdivision Located at intersection of Lamar Boulevard and Graham Property Drive
PPIN: 12113
Zone: B-5



URBAN DEVELOPMENT
PLANNING DIVISION

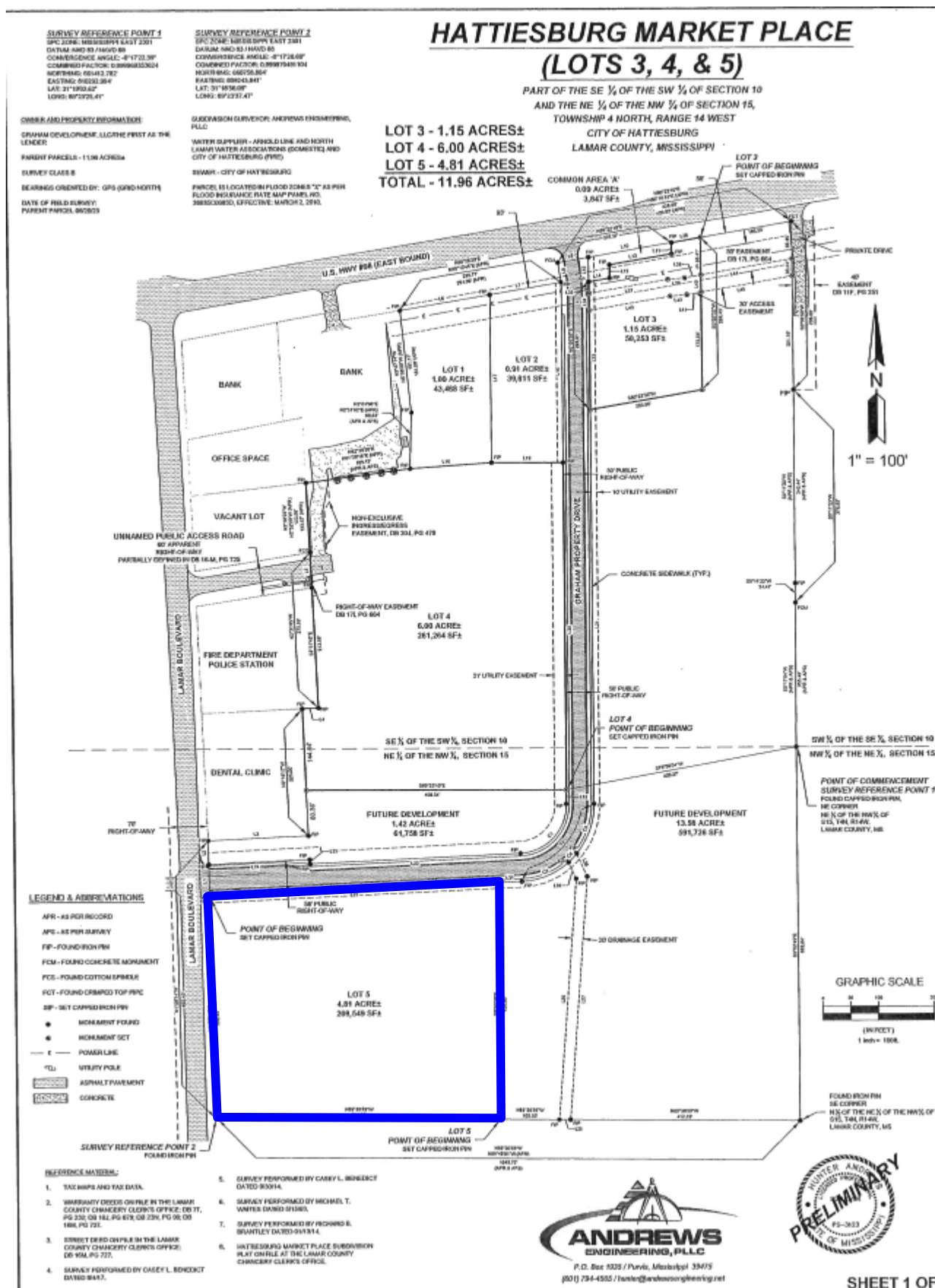
DISCLAIMER: This map is ONLY FOR REFERENCE. There is NO WARRANTY of the accuracy of data. This information CANNOT be used as a substitute for legal, business, tax or other professional advice.
MAP DATE: November 7th, 2023



Site Aerial



Proposed Location in Preliminary Plat in Blue



Surrounding Area

Northern and Southern Directions: B-5 Regional Business District



Lamar Blvd facing North and South. Southern portion remains vacant



Surrounding Area

East and Western Directions: B-5 Regional Business District





URBAN DEVELOPMENT PLANNING DIVISION

Public Hearing Application

P.O. BOX 1898 (200 Forrest Street/39401)

Hattiesburg, MS 39403-1898

Department of Urban Development

(601) 545-4599 or FAX (601) 545-1962

RECEIVED
JAN 29 2024

APPLICANT:

Applicant Name: HSC Oak Grove, LLC

Project Name: HSC Oak Grove, LLC

Proposed Use(s): Single Commercial Building

BY: [Signature]

Project Street Address: TBD Lamar Blvd.

PPIN Number(s) (if unknown, can be found on tax receipt): 12113

Application for (check all appropriate types):

- | | |
|---|--|
| ☒ Variance (see below) | ☐ Conditional Use (see below) |
| ☐ Subdividing of Lot, Parcel, or Tract (see p. 12) | ☐ Re-Zoning (see below) |
| ☐ Street or Alley Renaming (see pp. 13-14) | ☐ Overlay District |
| ☐ Vacating Street or Alley (see pp. 13-14) | ☐ Planned Mixed-Use District |

For Variance Only (check all appropriate variance types), see pp. 7 & 8:

- | | | |
|---|---|---|
| ☐ Sign | ☐ Setback (front, side, or rear _____) | ☐ Off-Site Parking |
| ☐ Lot Width | ☐ Lot Coverage Area | ☐ Buffer |
| ☐ Other: <u>16' security fence</u> | ☐ Open Space | |

For Conditional Use Permit Only (check applicable type), see pp. 9 & 10:

- | | |
|---|---|
| ☐ Automotive Filling Station | ☐ Telecommunications |
| ☐ Digital Billboard, New | ☐ Digital Billboard, Replacement |
| ☐ Restaurant | ☐ Solar Farm |
| ☐ Other: _____ | |

For Re-Zoning Only, see p. 11:

Existing Zoning: _____

Proposed Zoning: _____

PLEASE BE SURE TO FILL OUT PP. 1-5 AND SEE FEES ON P. 6

STAFF USE ONLY – Do Not Complete:

Pre-Application Date: _____ Planner: _____

Parcel Number(s): _____ Historic District(s): _____

Flood Zone(s): _____ Zoning District(s): _____

Project No.: _____

Code Sections:

LDC Section No. _____

Section No. _____

Section No. _____

Section No. _____

Section No. _____

RECEIVED DATE & INITIALS:

PROJECT REPRESENTATIVE INFORMATION:

Primary:

Name:	HSC Oak Grove, LLC					
☒ Applicant	☐ Property Owner	☐ Representative	☐ Agent	☐ Contractor	☐ Architect	☐ Engineer
☐ Other (please specify):	Developer					
Phone:	251-243-0708	Fax:		Email:	jennifer@hixsnedeker.com	
Mailing Address:	805 Trione Ave, Daphne, AL 36526					

Secondary:

Name:	JADE Consulting, LLC					
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent	☐ Contractor	☐ Architect	☒ Engineer
☐ Other (please specify):						
Phone:	251-928-3443	Fax:		Email:	sruth@jadengineers.com	
Mailing Address:	208 N. Greeno Rd., Ste. C, Fairhope, AL 36532					

Other(s):

Name:						
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent	☐ Contractor	☐ Architect	☐ Engineer
☐ Other (please specify):						
Phone:		Fax:		Email:		
Mailing Address:						

Name:						
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent	☐ Contractor	☐ Architect	☐ Engineer
☐ Other (please specify):						
Phone:		Fax:		Email:		
Mailing Address:						

OWNER AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE OWNER(S) OF
THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **OWNER(s)** of the subject property located at

Parcel #: 12113 - Lamar Blvd, Oak Grove, MS

Street Address

City

State

on this the 24 day of JAN, 2024

In the matter of this request, the property owner further authorizes the following named person(s)
to represent them at the public hearing on this petition.

on this the _____ day of _____, 2024.

JASON GRAHAM
Property Owner (print)

[Signature]
Property Owner (signature)

STATE OF Mississippi
COUNTY OF Lamar

Personally came and appeared before me, the within named

Jason Graham,
who signed and delivered the above and foregoing instrument as and for their free act and deed on
the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the
subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 24th day of
January, 2024.

[Signature]
NOTARY PUBLIC

My Commission Expires:

4-20-2026

Last updated 7/31/2023



APPLICANT AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **APPLICANT** OF THIS PETITION, ONLY IF DIFFERENT FROM THE OWNER(S) OF THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **APPLICANT(s)** of the subject property located

at

Parcel #: 12113 - Lamar Blvd, Oak Grove, MS

Street Address

City

State

on this the _____ day of _____, 20____.

H. Ray Hix, Jr.

Applicant (print)

Applicant (signature)

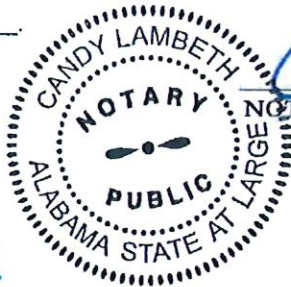
STATE OF Alabama

COUNTY OF Baldwin

Personally came and appeared before me, the within named

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 24 day of Jan., 2024.



My Commission Expires:

7/8/24



URBAN DEVELOPMENT PLANNING DIVISION

Public Hearing Application

P.O. BOX 1898 (200 Forrest Street/39401)

Hattiesburg, MS 39403-1898

Department of Urban Development

(601) 545-4599 or FAX (601) 545-1962

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Project Street Address: TBD Lamar Blvd.

PPIN Number(s) (if unknown, can be found on tax receipt): 12113

BY: [Signature]

Application for (check all appropriate types):

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|---|--|
| ☒ Variance (see below) | ☐ Conditional Use (see below) |
| ☐ Subdividing of Lot, Parcel, or Tract (see p. 12) | ☐ Re-Zoning (see below) |
| ☐ Street or Alley Renaming (see pp. 13-14) | ☐ Overlay District |
| ☐ Vacating Street or Alley (see pp. 13-14) | ☐ Planned Mixed-Use District |

For Variance Only (check all appropriate variance types), see pp. 7 & 8:

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|--|---|---|
| ☐ Sign | ☐ Setback (front, side, or rear _____) | ☐ Off-Site Parking |
| ☐ Lot Width | ☐ Lot Coverage Area | ☐ Buffer |
| ☐ Open Space | | |
| ☒ Other: <u>16' security fence</u> | | |

For Conditional Use Permit Only (check applicable type), see pp. 9 & 10:

- | | |
|---|---|
| ☐ Automotive Filling Station | ☐ Telecommunications |
| ☐ Digital Billboard, New | ☐ Digital Billboard, Replacement |
| ☐ Restaurant | ☐ Solar Farm |
| ☐ Other: _____ | |

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Existing Zoning: _____

Proposed Zoning: _____

PLEASE BE SURE TO FILL OUT PP. 1-5 AND SEE FEES ON P. 6

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Pre-Application Date: _____ Planner: _____

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Flood Zone(s): _____ Zoning District(s): _____

Project No.: _____

Code Sections:

LDC Section No. _____

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Section No. _____

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Section No. _____

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☒ Applicant	☐ Property Owner	☐ Representative	☐ Agent
☐ Other (please specify):	<u>Developer</u>		
Phone:	<u>251-243-0708</u>	Fax:	
Email:	<u>jennifer@hixsnedeker.com</u>		
Mailing Address:	<u>805 Trione Ave, Daphne, AL 36526</u>		

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Name:	<u>JADE Consulting, LLC</u>		
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent
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Phone:	<u>251-928-3443</u>	Fax:	
Email:	<u>sruth@jadengineers.com</u>		
Mailing Address:	<u>208 N. Greeno Rd., Ste. C, Fairhope, AL 36532</u>		

Other(s):

Name:	<u></u>		
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent
☐ Other (please specify):	<u></u>		
Phone:	<u></u>	Fax:	<u></u>
Email:	<u></u>		
Mailing Address:	<u></u>		

Name:	<u></u>		
☐ Applicant	☐ Property Owner	☐ Representative	☐ Agent
☐ Other (please specify):	<u></u>		
Phone:	<u></u>	Fax:	<u></u>
Email:	<u></u>		
Mailing Address:	<u></u>		

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Street Address

City

State

on this the 24 day of JAN, 2024

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on this the _____ day of _____, 2024.

JASON GRAHAM

Property Owner (print)

[Signature]
Property Owner (signature)

STATE OF Mississippi

COUNTY OF Lamar

Personally came and appeared before me, the within named

Jason Graham

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 24th day of January, 2024.

[Signature]
NOTARY PUBLIC

My Commission Expires:

4-20-2024



APPLICANT AFFIDAVIT PAGE

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H. Ray Hix, Jr.

Applicant (print)

Applicant (signature)

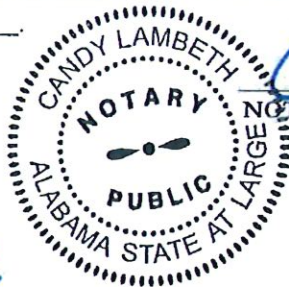
STATE OF Alabama

COUNTY OF Baldwin

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_____,
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GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 24 day of Jan., 2024.



My Commission Expires:

7/8/24

PLANNING COMMISSION & BOARD OF ADJUSTMENT – PETITIONER
REQUIRED SUBMITTAL INFORMATION

Deadline for applicant to file petition: _____ 5:00pm (End of business day)

Hattiesburg Planning Commission Meeting Date: _____ Time: 1:00pm

Hattiesburg Board of Adjustment Meeting Date: _____ Time: 3:30pm

There is a 10-day appeal period, required by State Law, between the Planning Commission Meeting and/or Board of Adjustment Meeting and the City Council Meeting – appeals must be filed within this 10-day period.

City Council Agenda Review Date – (you or your representative should attend): _____ Time: 4:00pm

City Council Meeting (Vote) Date – (you or your representative may attend): _____ Time: 5:00pm

There is an additional 10-day appeal period, required by State Law, after City Council Meeting, for all Variances and Conditional Use Permit which ends _____ and a 30-day wait period for Zoning or Street closing/re-naming, PMUs, PRDs, PUDs which ends _____. So, if approved by the City, no final site plan review approvals or building permits could be issued prior to these dates.

****Dates and times are subject to change****

If an appeal is filed or the petition is tabled for any reason at any stage, the above listed dates would need to be revised.

The following paperwork **MUST** be attached to this application:

Y Site Diagram (11" x 17" preferred size): Drawing to scale prepared by professional engineer/surveyor showing lot dimensions, existing/proposed building, signs, parking areas, etc. (Different standard may be accepted only per approval from staff)

NA Site & Design Review Committee, if needed.

Y Copy of entire Warranty Deed (filed and recorded at courthouse) with legal description granting title to current owner. (If the Warranty Deed covers a larger piece of property than the current project, a legal description for this project site only may also be required)

Y Electronic/Digital copy of legal description **REQUIRED** for all public notices, saved as Word or text document OR emailed to planning@hattiesburgms.com

Y An affidavit (pages 3 & 4) attesting that the applicant or representing party (if other than the owner) is acting on behalf of the owner(s) of record. The affidavit must be sworn to before a notary public or other appropriate official. (Included in owners signature page, or may be a separate document)

Pending Variance application only: A letter of approval/denial from all adjoining property owners must be obtained and submitted with application.

NA Other documents needed (per Planning Division):

____ Maps of digital billboard removal sites ____ Maps of digital billboard replacement sites
____ Documentation on measurements ____ Other: _____

Y Payment to the City of Hattiesburg for filing application in the amount of \$ 175.00.

You may be responsible for posting a sign (prepared by Planning Division staff)
a minimum of fifteen (15) days prior to the hearing date.

You will be responsible for maintaining the sign for the duration of the public hearing process.

Required Fees

All fees adopted by Ordinance No. 2977, adopted January 22, 2008, as amended. This is an excerpt from that ordinance:

Public Hearing Fees:

Variance (includes Concept Site Plan Review) -----	\$175.00 per application and one Variance request; plus \$50.00 for each additional variance request within same application
Street/Alley Naming or Re-Naming-----	\$300.00 per application, plus \$100.00 per required street name sign if approved* (*Fees for replacement street signs shall be paid after City Council approval, but prior to effective date.)
Street/Alley Closing -----	\$300.00 per application
(Conditional) Use Permit -----	\$200.00 per application
Zoning Change -----	\$400.00 per application* (*see PUD or PRD & zoning package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD), & (Planned Mixed- Use District PMU) -----	\$400.00 per application (*see PUD or PRD zoning package rate) or (**see PUD or PRD & Subdivision of Land package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD) with zoning change package -----	\$600.00 per package application
Subdivision of Land (Preliminary Plats) -----	\$225.00 per application, plus \$10.00 for each created lot (** see PUD or PRD & Subdivision of Land package rate) Note: Final Plats should be submitted to the governing body for approval within 12 months of approval of preliminary plats.
Planned Unit Development (PUD) or Planned Residential Development with Subdivision of Land Package** -----	\$500.00 per application, plus \$10.00 for each created lot (**see PUD or PRD & Subdivision of Land package rate)
Change in Land Development Code Text -----	\$200.00 per application
Appeal Fees for Proponent or Opponent appeals to City Council -----	\$50.00 per appeal Exempt from fees – Established Neighborhood Associations
Cancellation/Re-notification fee on any public hearing process (Planning Commission or City Council) that is tabled or cancelled at the owner/developer's Request -----	\$50.00 (per each 100 mailing labels)

OTHER PROCESSES MAY HAVE ADDITIONAL FEES

Make all checks payable to the City of Hattiesburg

FOR VARIANCE APPLICANTS:

The Board of Adjustment has the responsibility to hear and make recommendation on requests for variances to the requirements of this Code (per Section 11.4). **Section 12.4.1** Variances are departures from the standards of the Land Development Code, except land use, which will not be contrary to the public interest and where, owing to conditions peculiar to the property and not as a result of the action of the applicant, a literal enforcement of this Code would result in unnecessary and undue hardship.

The following conditions must be met before a variance can be recommended. Not all criteria must be met. However, a strong application will meet multiple criteria.

Approval Criteria.

A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria. Use this worksheet or format your own to demonstrate the following criteria.

1. **Hardship.** (a) the hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant. (b) There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

2. **Special Privilege.** A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

This request would not grant us ability to put a 16' high fence on our property line.

This request is strictly localized to fencing our outdoor display yard for security reasons.

3. **Literal Interpretation.** The literal interpretation of the provision of the regulation would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

This fence can be interpreted as part of the building. It is adjacent to the building, conducive to setback requirements, and achieving the same security objective walls would. Therefore, the maximum fence height could correspond to max building height.

4. **Reasonable Use.** The applicant cannot make reasonable use of the property without the requested variance.

The applicant can not make reasonable use of this property without the requested variance; Since this fence achieves security for inventory items that are paramount to Tractor Supply Company's (TSC) business model.

5. **Minimum Required.** The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

TSC, our tenant, requires a 16' high chain link fence for security reasons. This security fence would protect a large portion of inventory. TSC requires this outdoor display yard in their standard criteria.

6. **Conformance with Purpose of this Code.** The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

We perceive the intent of this requirement corresponds to perimeter fencing.

However, our request corresponds to only providing security for inventory in a centralized location of our site.

12.4.1.2 Conditions of Approval. In recommending the granting of a variance, the Board of Adjustment may require appropriate conditions and safeguards in conformity with this Code. Violation of such conditions and safeguards, when made a part of the terms under which a variance is granted, shall be deemed a violation of the Code. The recommendation of the Board Adjustment shall be presented to the City Council for final action.

RICHARD & THOMAS
ATTORNEYS AT LAW

Stephen K. Thomas

132 Westover Drive
Hattiesburg, MS 39402
(601)264-2257 phone
(601)602-2458 fax

Ray J. Richard, of counsel

November 2, 2016

Dear Sir/Madam,

Enclosed you will find your original warranty deed that has been recorded in the land records of the county where your property is located. This is an important document that should be treated accordingly; however, if you should lose or misplace this document, a certified copy may be obtained from the Chancery Clerk's office in the county for a nominal fee.

In January of 2017, the ad valorem real property taxes for the 2016 tax year will be due. At that time the property may still be listed in the name of the prior owner for tax purposes. In the event that the prior owner does not forward the tax bill to you, please contact the tax office to pay the ad valorem property taxes. If your taxes are in escrow with your mortgage company, they should be paid directly from the mortgage company.

If this property is to be your homestead, it is very important that you file for homestead exemption in the county tax office between January 1 and April 1 to receive the lower tax assessment.

It has been a pleasure assisting you in this matter. If Richard & Thomas, PLLC may be of any further assistance, please do not hesitate to contact us.

Sincerely,

RICHARD & THOMAS, PLLC

570

FILED

2016 OCT 4 AM 8 51

WAYNE SMITH
CHANCERY CLERKTHIS INSTRUMENT PREPARED BY:Richard & Thomas, PLLC
132 Westover Drive
Hattiesburg, MS 39402
(601) 602-2457

Indexing Instructions: The property described in this instrument is situated in the SE¼ of SW¼, Section 10 and NE¼ of NW¼, Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi. Please index accordingly in the sectional index.

RETURN TO:Richard & Thomas, PLLC
132 Westover Drive
Hattiesburg, MS 39402
(601) 602-2457STATE OF MISSISSIPPI
COUNTY OF LAMARWARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned
GRANTORS

WILMER J. MORRIS, IIIAddress: 38 Rollingwood
Hattiesburg, MS 39402
Phone: 601-268-0235and MARTHA JO MORRIS HOWELL1206 Poplar Road
Corinth, MS 38824
Phone: 662-286-5653 Cell 662-2849327THE WILMER JOSEPH MORRIS, III and
and BETTYE P. MORRIS JOINT REVOCABLE
TRUST U/A 10/14/2014Address: 38 Rollingwood
Hattiesburg, MS 39402
Phone: 601-268-0235MARTHA JO HOWELL LAND COMPANY
LLC, a Mississippi limited liability company1206 Poplar Road
Corinth, MS 38824
Phone: 662-286-5653 Cell 662-2849327

do hereby grant, bargain, sell, convey and warrant unto GRANTEE

GRAHAM DEVELOPMENT, LLC,

a Mississippi limited liability company

Address: Po Box 1207
PURVIS, MS 39475
Phone: 601-794-2253

the following described real property, lying and being situate in Lamar County, Mississippi, described as follows, to-wit:

A parcel of land being part of the SE¼ of the SW¼, Section 10, and the NE¼ of the NW¼, Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi, and being more particularly described as follows (BEARINGS ARE BASED ON GRID NORTH): Commencing at a capped iron pin at the NE corner of the NE¼ of the NW¼ of Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi, said point also being the Point of Beginning; thence run South 00°02'45" East along the East line of the said forty for 662.84 feet to an iron pin at the SE corner of the N½ of the NE¼ of the NW¼ of Section 15; thence run North 89°30'59" West along the South line of the N½ of the NE¼ of the NW¼ for 1049.72 feet to a capped iron pin on the Eastern right of way line of Lamar Boulevard; thence run North 01°09'14" West along the said right of way line for 503.62 feet to an iron pin; thence run North 02°16'17" West along the said right of way line for 213.84 feet to a capped iron pin; thence run North 87°25'44" East for 209.37 feet to an iron pin; thence run North 02°31'45" West for 213.09 feet to a capped iron pin; thence run North 89°42'38" East for 869.41 feet to a capped iron pin on the East line of the SE¼ of the SW¼ of Section 10; thence run South 00°11'23" West along the said East line for 34.41 feet to a concrete monument; thence run South 00°17'04" West along the said East line for 255.46 feet back to the Point of Beginning; said parcel contains 21.99 acres, more or less; all together with all improvements thereon and appurtenances thereunto belonging.

Grantors and Grantees shall pro-rate county and state ad valorem taxes for 2016.

The above warranty and this conveyance is made subject to prior reservations of oil, gas and other minerals by former owners.

The above warranty and this conveyance is made subject to any and all valid and outstanding oil, gas and mineral leases, exceptions, reservations and conveyances.

The above warranty and this conveyance is made subject to any and all covenants, restrictions or conditions of record or in use of the subject property, and any and all rights of way and easements for public roads and public utilities as presently laid out, constructed or in use.

The above warranty and this conveyance are subject to those certain subdivision regulations of record in Minute Book 59 at Page 202, Minute Book 82 at Page 282, Minute Book 112 at Pages 144 and 290, and Minute Book 148 at Page 706 and recorded in Ordinances Book 1 at Page 507 and to those site plan regulations of record in Minute Book 142 at Page 173, Minute Book 148 at Page 727 and recorded in Ordinances Book 1 at Page 528.

The above warranty and this conveyance are subject to that easement to Pearl River Valley Electric Power Association dated September 28, 2004, and recorded in Land Deed Book 17-I at Page 664 in the office of the Chancery Clerk of Lamar County, Mississippi.

Grantors herein warrant that the above described real property does not constitute a part of their respective homesteads, nor is it adjacent thereto.

572

WITNESS OUR SIGNATURES on this 30th day of September, A.D., 2016.

Wilmer J. Morris III
WILMER J. MORRIS, III

Martha Jo Morris Howell
MARTHA JO MORRIS HOWELL

Wilmer Joseph Morris III
WILMER JOSEPH MORRIS, III, Trustee of the
Wilmer Joseph Morris, III and Bettye P. Morris Joint
Revocable Trust U/A 10/14/2014

Bettye P. Morris
BETTYE P. MORRIS, Trustee of the Wilmer Joseph
Morris, III and Bettye P. Morris Joint Revocable
Trust U/A 10/14/2014

Martha Jo Howell
MARTHA JO HOWELL, Manager, Martha Jo
Howell Land Company, LLC, a Mississippi limited
liability company

STATE OF MISSISSIPPI

COUNTY OF LAMAR

Personally appeared before me, the undersigned authority in and for the said county and state, on this 30th
day of September, A.D., 2016, within my jurisdiction, the within named WILMER J. MORRIS, III, who
acknowledged that he executed the above and foregoing instrument.

My Commission Expires:



[Signature]
NOTARY PUBLIC

STATE OF MISSISSIPPI

COUNTY OF Lamar

Personally appeared before me, the undersigned authority in and for the said county and state, on this 30th
day of September, A.D., 2016, within my jurisdiction, the within named MARTHA JO MORRIS
HOWELL, who acknowledged that she executed the above and foregoing instrument.

My Commission Expires:

File No. 16-09-1044

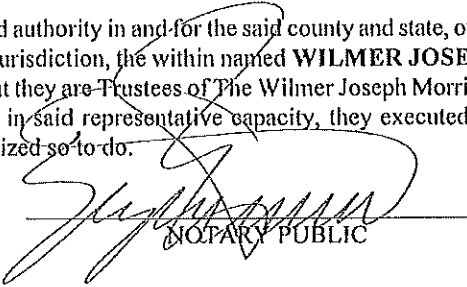


[Signature]
NOTARY PUBLIC

STATE OF MISSISSIPPI

COUNTY OF LAMAR

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NOTARY PUBLIC

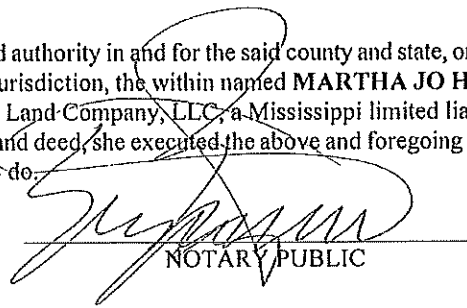
My Commission Expires:



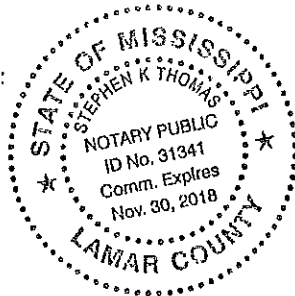
STATE OF MISSISSIPPI

COUNTY OF Lamar

Personally appeared before me, the undersigned authority in and for the said county and state, on this 30th day of September, A.D., 2016, within my jurisdiction, the within named **MARTHA JO HOWELL**, who acknowledged that she is Manager of Martha Jo Howell Land Company, LLC, a Mississippi limited liability company and that for and on behalf of said company and as its act and deed, she executed the above and foregoing instrument after first having been duly authorized by said company so to do.


NOTARY PUBLIC

My Commission Expires:



CERTIFICATE OF FILING AND RECORDING
STATE OF MISSISSIPPI
LAMAR COUNTY

Wayne Smith, Chancery Clerk

LD Book 25-m Page 570
Indexed ☒ Recorded ☒ Abstracted ☒
Shirley Blome D.C.

NOTARIZED AUTHORIZATION OF OWNER

I/We, JASON GRAHAM / GRAHAM DEVELOPMENT LLC as the sole or joint fee simple title holder(s) of the property described as parcels 055B-15-001.000 in the City of Hattiesburg, County of Lamar, State of Mississippi, authorize Commerce Street Partners, HSC Oak Grove, LLC (Hix Snedeker Companies) and JADE Consulting, LLC and/or their consultants to act as our agent to seek City, County or state PUD, Rezone, subdivision, Site Plan/Development, Variance, DOT & DEP approvals, and/or all regulatory approvals in connection therewith, on the above referenced property.

Company: GRAHAM DEVELOPMENT LLC

By: 

As Its: Owner/ Seller

Address: PO Box 1207
PURVIS, MS 39475

Phone: 601 794 2253 Fax: 601 794 5468

Email: JASON@thegrahambuilding.com

STATE OF Mississippi

COUNTY OF Lamar

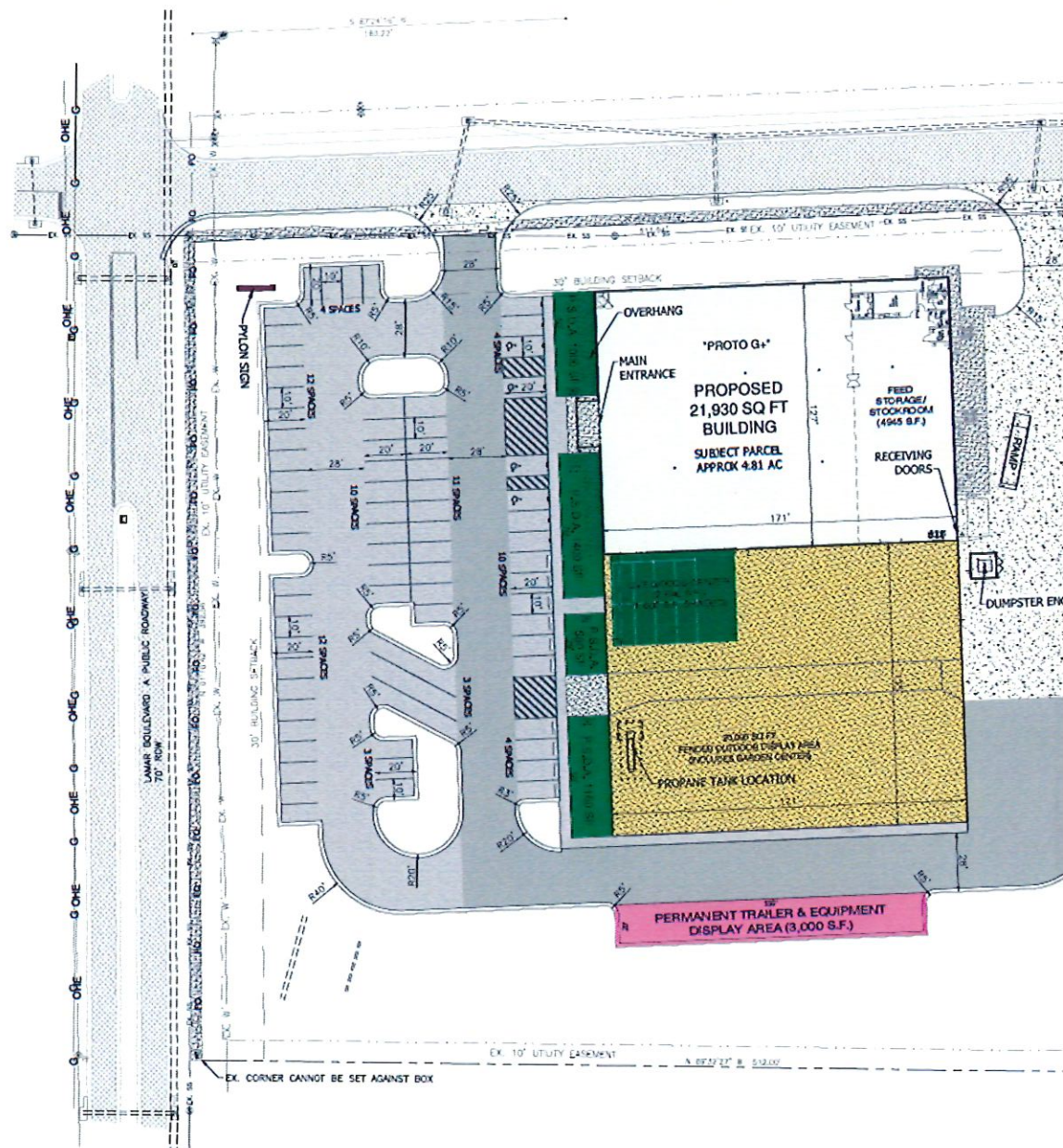
The forgoing instrument was acknowledged before me this 23rd day of January, 2024 by Jason Graham as its Owner/Seller, who is personally known to me or who has produced personally known (type of ID) as identification and who did not take an oath.

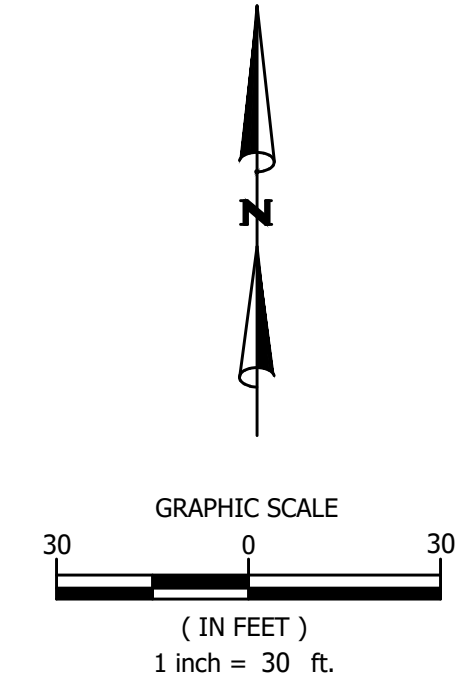


Vickie Smith Williamson
NOTARY PUBLIC – STATE OF Mississippi
Vickie Smith Williamson
NAME OF NOTARY – TYPED OR PRINTED

COMMISSION NO: 10466





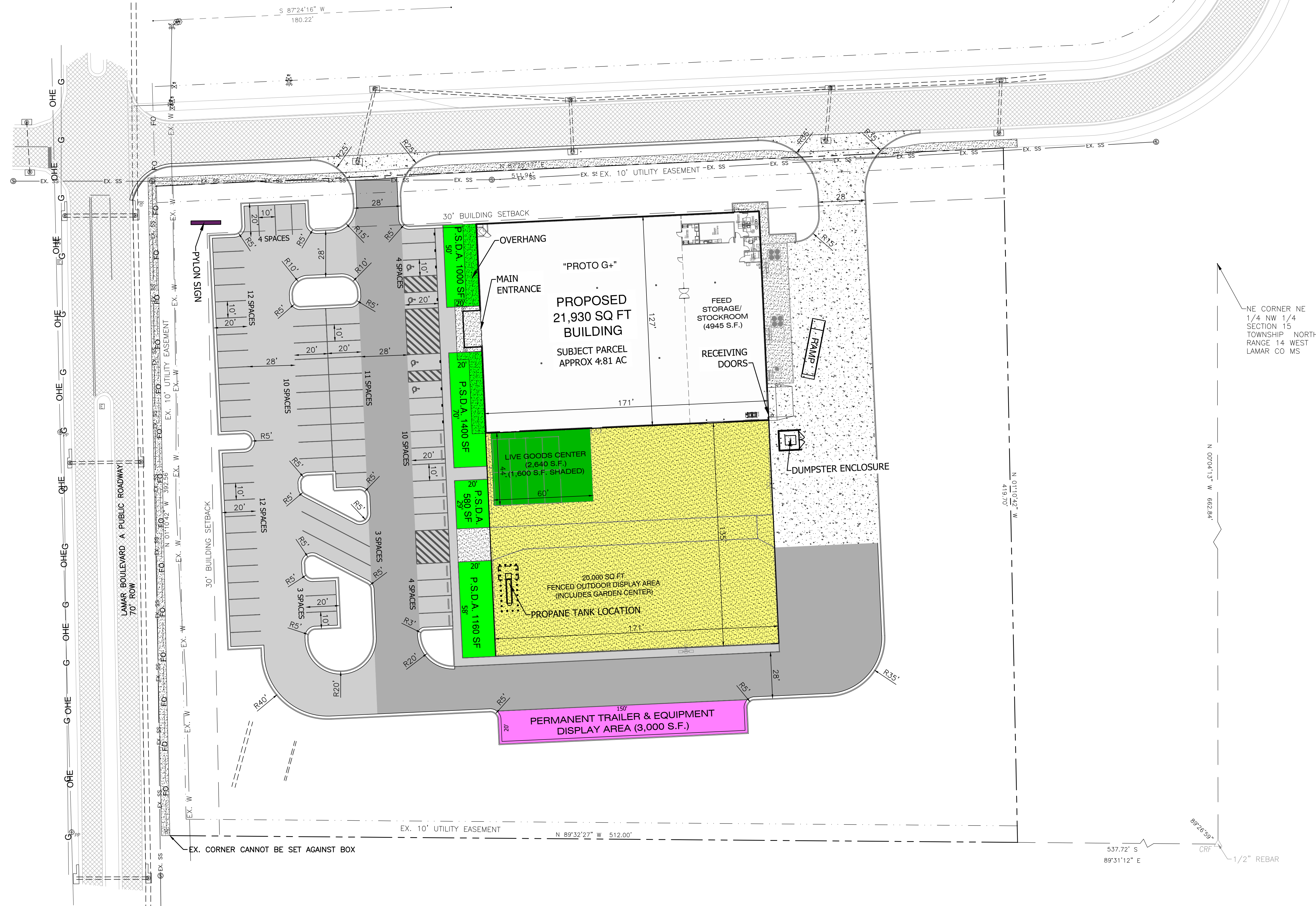


SITE DATA TABLE		
STATE OF MISSISSIPPI COUNTY OF LAMAR CITY OF HATTIESBURG		
TAX PARCEL ID:	055B-15-001.000	
PARCEL SIZE:	APPROX. 4.81 ACRES	
EXISTING ZONING:	REGIONAL BUSINESS (B-5)	
BUILDING SETBACKS:		
FRONT:	30'	
SIDE:	30'	
REAR:	30'	
LANDSCAPE BUFFERS:		
FRONT:	0'	
SIDE:	0'	
REAR:	0'	
PARKING STANDARDS:		
	REQUIRED:	PROVIDED:
VEHICLE PARKING:	1 SPACE / 300 SF 21,930 SF / 300 SF = 73 SPACES	73 SPACES (INC. 4 H/C)
LEASE PLAN REVISION TRACKING:		
INITIAL LEASE PLAN DATE:	__/__/22	

LEGEND

(APPROX. 34,285 S.F.)		EXIST. ASPHALT PAVING
		EXIST. CONCRETE
(APPROX. 20,203 S.F.)		PROPOSED LIGHT DUTY ASPHALT
(APPROX. 41,590 S.F.)		PROPOSED HEAVY DUTY ASPHALT
(APPROX. 13,616 S.F.)		PROPOSED LIGHT DUTY CONCRETE (BROOM FINISH)
		PROPOSED HEAVY DUTY CONCRETE (BROOM FINISH)
		FENCED OUTDOOR DISPLAY AREA
		PERMANENT SIDEWALK DISPLAY AREA
		PERMANENT TRAILER & EQUIPMENT DISPLAY AREA
		EASEMENTS/SHARED/OTHER PROTECTED AREAS
		PYLON SIGN

OPTION 1 PRELIMINARY SITE PLAN APPROX. 4.81 ACRES PROPOSED COMMERCIAL DEVELOPMENT LAMAR BOULEVARD HATTIESBURG, MS



NOTARIZED AUTHORIZATION OF OWNER

I/We, JASON GRAHAM / GRAHAM DEVELOPMENT LLC as the sole or joint fee simple title holder(s) of the property described as parcels 055B-15-001.000 in the City of Hattiesburg, County of Lamar, State of Mississippi, authorize Commerce Street Partners, HSC Oak Grove, LLC (Hix Snedeker Companies) and JADE Consulting, LLC and/or their consultants to act as our agent to seek City, County or state PUD, Rezone, subdivision, Site Plan/Development, Variance, DOT & DEP approvals, and/or all regulatory approvals in connection therewith, on the above referenced property.

Company: GRAHAM DEVELOPMENT LLC

By: 

As Its: Owner/ Seller

Address: PO Box 1207
PURVIS, MS 39475

Phone: 601 794 2253 Fax: 601 794 5468

Email: JASON@thegrahambuilding.com

STATE OF Mississippi

COUNTY OF Lamar

The forgoing instrument was acknowledged before me this 23rd day of January, 2024 by Jason Graham as its Owner/Seller, who is personally known to me or who has produced personally known (type of ID) as identification and who did not take an oath.



Vickie Smith Williamson

NOTARY PUBLIC – STATE OF Mississippi

Vickie Smith Williamson

NAME OF NOTARY – TYPED OR PRINTED

COMMISSION NO: 10466

RICHARD & THOMAS
ATTORNEYS AT LAW

Stephen K. Thomas

132 Westover Drive
Hattiesburg, MS 39402
(601)264-2257 phone
(601)602-2458 fax

Ray J. Richard, of counsel

November 2, 2016

Dear Sir/Madam,

Enclosed you will find your original warranty deed that has been recorded in the land records of the county where your property is located. This is an important document that should be treated accordingly; however, if you should lose or misplace this document, a certified copy may be obtained from the Chancery Clerk's office in the county for a nominal fee.

In January of 2017, the ad valorem real property taxes for the 2016 tax year will be due. At that time the property may still be listed in the name of the prior owner for tax purposes. In the event that the prior owner does not forward the tax bill to you, please contact the tax office to pay the ad valorem property taxes. If your taxes are in escrow with your mortgage company, they should be paid directly from the mortgage company.

If this property is to be your homestead, it is very important that you file for homestead exemption in the county tax office between January 1 and April 1 to receive the lower tax assessment.

It has been a pleasure assisting you in this matter. If Richard & Thomas, PLLC may be of any further assistance, please do not hesitate to contact us.

Sincerely,

RICHARD & THOMAS, PLLC

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FILED

2016 OCT 4 AM 8 51

WAYNE SMITH
CHANCERY CLERK

THIS INSTRUMENT PREPARED BY:

Richard & Thomas, PLLC
132 Westover Drive
Hattiesburg, MS 39402
(601) 602-2457

Indexing Instructions: The property described in this instrument is situated in the SE¼ of SW¼, Section 10 and NE¼ of NW¼, Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi. Please index accordingly in the sectional index.

RETURN TO:

✓ Richard & Thomas, PLLC
132 Westover Drive
Hattiesburg, MS 39402
(601) 602-2457

STATE OF MISSISSIPPI
COUNTY OF LAMAR

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned GRANTORS

WILMER J. MORRIS, III

Address: 38 Rollingwood
Hattiesburg, MS 39402
Phone: 601-268-0235

and

MARTHA JO MORRIS HOWELL

1206 Poplar Road
Corinth, MS 38824
Phone: 662-286-5653 Cell 662-2849327

THE WILMER JOSEPH MORRIS, III and
and BETTYE P. MORRIS JOINT REVOCABLE
TRUST U/A 10/14/2014

Address: 38 Rollingwood
Hattiesburg, MS 39402
Phone: 601-268-0235

MARTHA JO HOWELL LAND COMPANY
LLC, a Mississippi limited liability company

1206 Poplar Road
Corinth, MS 38824
Phone: 662-286-5653 Cell 662-2849327

do hereby grant, bargain, sell, convey and warrant unto GRANTEE

GRAHAM DEVELOPMENT, LLC,

a Mississippi limited liability company

Address: Po Box 1207
PURVIS, MS 39475
Phone: 601-794-2253

the following described real property, lying and being situate in Lamar County, Mississippi, described as follows, to-wit:

A parcel of land being part of the SE¼ of the SW¼, Section 10, and the NE¼ of the NW¼, Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi, and being more particularly described as follows (BEARINGS ARE BASED ON GRID NORTH): Commencing at a capped iron pin at the NE corner of the NE¼ of the NW¼ of Section 15, Township 4 North, Range 14 West, Lamar County, Mississippi, said point also being the Point of Beginning; thence run South 00°02'45" East along the East line of the said forty for 662.84 feet to an iron pin at the SE corner of the N½ of the NE¼ of the NW¼ of Section 15; thence run North 89°30'59" West along the South line of the N½ of the NE¼ of the NW¼ for 1049.72 feet to a capped iron pin on the Eastern right of way line of Lamar Boulevard; thence run North 01°09'14" West along the said right of way line for 503.62 feet to an iron pin; thence run North 02°16'17" West along the said right of way line for 213.84 feet to a capped iron pin; thence run North 87°25'44" East for 209.37 feet to an iron pin; thence run North 02°31'45" West for 213.09 feet to a capped iron pin; thence run North 89°42'38" East for 869.41 feet to a capped iron pin on the East line of the SE¼ of the SW¼ of Section 10; thence run South 00°11'23" West along the said East line for 34.41 feet to a concrete monument; thence run South 00°17'04" West along the said East line for 255.46 feet back to the Point of Beginning; said parcel contains 21.99 acres, more or less; all together with all improvements thereon and appurtenances thereunto belonging.

Grantors and Grantees shall pro-rate county and state ad valorem taxes for 2016.

The above warranty and this conveyance is made subject to prior reservations of oil, gas and other minerals by former owners.

The above warranty and this conveyance is made subject to any and all valid and outstanding oil, gas and mineral leases, exceptions, reservations and conveyances.

The above warranty and this conveyance is made subject to any and all covenants, restrictions or conditions of record or in use of the subject property, and any and all rights of way and easements for public roads and public utilities as presently laid out, constructed or in use.

The above warranty and this conveyance are subject to those certain subdivision regulations of record in Minute Book 59 at Page 202, Minute Book 82 at Page 282, Minute Book 112 at Pages 144 and 290, and Minute Book 148 at Page 706 and recorded in Ordinances Book 1 at Page 507 and to those site plan regulations of record in Minute Book 142 at Page 173, Minute Book 148 at Page 727 and recorded in Ordinances Book 1 at Page 528.

The above warranty and this conveyance are subject to that easement to Pearl River Valley Electric Power Association dated September 28, 2004, and recorded in Land Deed Book 17-I at Page 664 in the office of the Chancery Clerk of Lamar County, Mississippi.

Grantors herein warrant that the above described real property does not constitute a part of their respective homesteads, nor is it adjacent thereto.

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WITNESS OUR SIGNATURES on this 30th day of September, A.D., 2016.

Wilmer J. Morris III
WILMER J. MORRIS, III

Martha Jo Morris Howell
MARTHA JO MORRIS HOWELL

Wilmer Joseph Morris III
WILMER JOSEPH MORRIS, III, Trustee of the
Wilmer Joseph Morris, III and Bettye P. Morris Joint
Revocable Trust U/A 10/14/2014

Bettye P. Morris
BETTYE P. MORRIS, Trustee of the Wilmer Joseph
Morris, III and Bettye P. Morris Joint Revocable
Trust U/A 10/14/2014

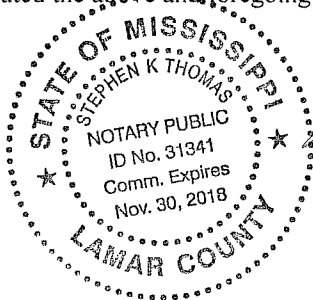
Martha Jo Howell
MARTHA JO HOWELL, Manager, Martha Jo
Howell Land Company, LLC, a Mississippi limited
liability company

STATE OF MISSISSIPPI

COUNTY OF LAMAR

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acknowledged that he executed the above and foregoing instrument.

My Commission Expires:



[Signature]
NOTARY PUBLIC

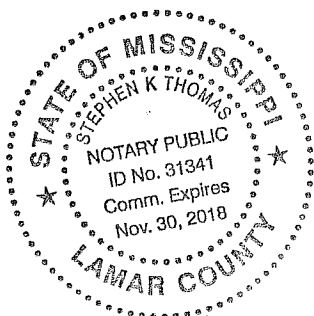
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HOWELL**, who acknowledged that she executed the above and foregoing instrument.

My Commission Expires:

File No. 16-09-1044



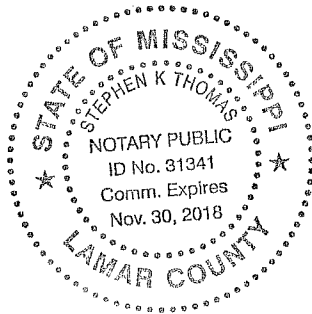
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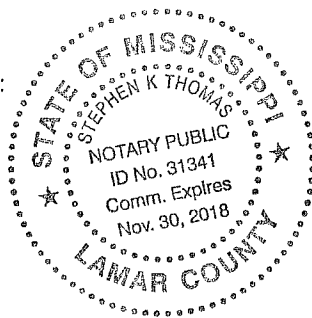


STATE OF MISSISSIPPI

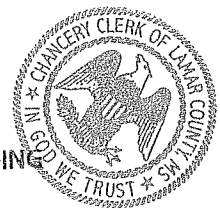
COUNTY OF Lamar

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My Commission Expires:



[Signature]
NOTARY PUBLIC



CERTIFICATE OF FILING AND RECORDING

STATE OF MISSISSIPPI
LAMAR COUNTY

Wayne Smith, Chancery Clerk

LD Book 25-m Page 570Indexed ☒ Recorded ☒ Abstracted ☒*Shirley Blome* D.C.

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF ADJUSTMENT**

March 6th, 2024

The Hattiesburg Board of Adjustment did meet in regular session on March 6th, at 3:30 PM at the Jackie Dole Community Center, 220 West Front Street, Hattiesburg, Mississippi. Shawn Harris, Chair, presided over the meeting. A quorum was indicated and the attendance was as follows:

Board Members Roll Call:

Members Present:

1. Shawn Harris, Chair
2. John Eye
3. James Trussell
4. Brandon E. Williams
5. Eric Boney
6. Richard Conville
7. Stacey Ready (Online)
8. Herman Dungan

Members Absent:

1. Jessica Cathey
2. Bernard Green

Staff Present:

1. Cory Long, Planning Manager
2. Nathan Satcher, Planner II
3. Andrea Garcia, Planner I
4. Esq. Jim Gladen
5. Christina Highsmith, Special Guest, City of Gulfport

Chair Harris declared the Board of Adjustment meeting open and in session at 3:32 p.m.

AGENDA REVIEW

There came the matter of the March 2024 Agenda. A motion was made by Mr. Conville to approve the agenda and was seconded by Mr. Trussell. All members presented voted in favor of the motion.

Motion:

Made by Richard Conville

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams			ABSENT
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

MINUTES REVIEW

Mr. Eye made a motion to approve the February 6th public hearing minutes. All members present voted in favor of the motion.

Motion:

Made by John Eye

Second:

Made by Eric Boney

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams			ABSENT
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

PLANNING REPORT

There came the matter of the Planning Report by Cory Long, Planning Manager. He announced that the City Council denied the variance request for the Nice Guys Auto case on March 5th.

Everglades case is currently under appeal by the applicant, a decision will be made Monday 18th

at the Council Chambers. Planning Manager Long also provided an update regarding the Broadway project and introduced the special guest present.

CHAIR'S REPORT

Chair Harris discussed the variance approval criteria and noted it will be discussed in the business meeting portion.

INTRODUCTIONS

Board of Adjustment members and Staff introduced themselves.

PUBLIC HEARING – Board of Adjustment

Item A:

Daniel Cervantes, applicant and owner, requests a variance from the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business (LDC Table 7.12 – Table of Parking requirements) to allow for 8 parking spaces instead of the required 12 parking spaces (PPIN 20220, Forrest County, Ward 2.)

Discussion and Vote:

Staff introduced the case. Board members asked questions regarding the future development of the area surrounding the applicant's site. Then Chair Harris opened the public hearing portion of the meeting. Mr. Fredy Cervantes (son of the applicant) came to speak on behalf of the case. He noted the River Avenue bridge closure has significantly slowed down traffic and affected the current business. Board members asked questions to the applicant for clarification on the request and the reasoning behind it. Board Member Brandon Williams joined the meeting. Chair Harris closed down the public hearing portion of the meeting. Board members discussed the case and asked additional questions to staff for clarification.

A motion by Board Member Ready was made to approve under Basis I and IV, seconded by James Trussell. After discussion, Ms. Ready added item V, which was seconded by Mr. Boney. The basis for approval was the following:

I. Hardship. The hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant.

- There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

IV. Reasonable Use. The applicant cannot make reasonable use of the property without the requested variance.

V. Minimum Required. The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

Presented by:

1. Mr. Fredy Cervantes (son of the applicant)

Proponents:

1. None

Opponents:

1. None

Motion:

Made by Stacey Ready to approve the variance

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)		X	
John Eye		X	
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

Item B:

HSC Oak Grove, LLC, applicant, and JADE Consulting, LLC, engineer, and Jason Graham, owner, request a variance from the maximum allowed height for a fence to allow for a fence height of 16 feet instead of the allowed maximum of 8 feet for a new development located at the intersection of Lamar Boulevard and Graham Properties Drive (PPIN 12113, Lamar County, Ward 3).

Discussion and Vote:

Staff introduced the case. Chair Harris opened the public hearing portion of the meeting. Mr. Thomas Luce came to speak on behalf of the project. Board members raised questions regarding the necessity of a 16-foot fence. The applicant responded that it is a part of the company's standards of design (STP). Board member Herman Dungan joined the meeting. The motion was made by Mr. Eye to deny the variance on the grounds that the criteria for approval had not been met. This was seconded by Mr. Trussell.

Presented by:

1. Thomas Luce

Proponents:

1. None

Opponents:

1. None

Motion:

Made by John Eye to deny

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

OTHER BUSINESS

Chair Harris announced that By-Laws adjustments will be sent to review by other Board Members. Motion to create a By-Law subcommittee by Hernan Dungan seconded by Brandon E. Williams. Subcommittee members would include Herman Dungan, Shawn Harris, Brandon Williams, and John Eye.

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

Chair Harris also brought up a discussion on how the Board members should treat the approval criteria for a variance, noting that all variances approved by the Board of Adjustment may need to meet all six approval criteria as outlined in Section 12.4.1.1 of the Land Development Code. Mr. Gladden provided his insight, commenting on a discussion with Board Member Eye. Board members considered how to treat future cases with this in mind, but no action was taken.

Adjournment:

The meeting was adjourned at 5:39 p.m.

Motion:

Made by Herman Dungan

Second:

Made by John Eye

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

Shawn Harris, Chair

Cory Long, AICP, Planning Division Manager



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Cory Long, Planning Administrator, Nathan Satcher, Planner II

cc: Ann Jones, Chief Administrative Officer

Date: Tuesday, March 19, 2024

Re: Approve a variance request by Daniel Cervantes, applicant, and owner, for the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business located at 1520 River Avenue (Forrest County, Ward 2.) The Board of Adjustment recommended approving on March 6th, 2024.
File Number: 2024-1051
Minute Book #

Summary

Daniel Cervantes, applicant and owner, requests a variance from the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business (LDC Table 7.12 – Table of Parking requirements) to allow for 8 parking spaces instead of the required 12 parking spaces (PPIN 20220, Forrest County, Ward 2.).

The Board of Adjustment recommended approving on March 6th, 2024.

Recommendation Statement

The Board of Adjustment recommended approving on March 6th, 2024.

Please place this on the March 19, 2024 City Council meeting for consideration.

March 2024 BOA Item: A
Daniel Cervantes (Owner)
Request for: **Minimum required parking spaces variance**



**Board of Adjustment
Case Fact Sheet**

Name of Petitioners: Daniel Cervantes (Owner)

Address of Property:	Tax Parcel	PPIN:	Ward:
1520 River Avenue	2-030L-11-187.00	20220	2

Request: **Side Setback Variance**

Purpose of Request: To consider a variance from the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business (LDC Table 7.12 – Table of Parking requirements) to allow for 8 parking spaces instead of the required 12 parking spaces (PPIN 20220, Forrest County, Ward 2).

Applicant Summary: See Attached

Applicable Regulations:

SECTION 4 **Zoning Districts**

4.5.10 B-3 Community Business District. The purpose of the B-3 District is to provide for retail, personal service, and offices in locations with convenient access to the community consistent with comprehensive planning policies. This district is consistent with the Community Business District in the Comprehensive Plan.

SECTION 6 **Table 7.12 - Table of Parking Requirements.**

Automotive/truck repair and maintenance	1 per 375 sf GFA, including service bays, wash tunnels, and retail areas
---	--

March 2024 BOA Item: A
Daniel Cervantes (Owner)
Request for: **Minimum required parking spaces variance**

Present Zoning: B-3 Community Business District

Present Use: Commercial

Future Land Use: Neighborhood Conservation District 2

**Surrounding Zoning:
and Land Use:**

North: R-1C Single Family Residential
South: B-3 Community Business District
East: B-3 Community Business District
West: B-3 Community Business District

**Letters or
Concerns stated:**

The Planning Division Office has not received any letters or other written communications relative to this case as of February 22nd, 2024.

History / Background:

Applicant met with Planning Staff to discuss opening a new tire shop adjacent to his current business. Staff informed the applicant that the minimum parking spaces requirement was not met (1 per 375 sf GFA). According to section 7.12 Table of Parking Requirements in the Land Development Code, the applicant's property must have at least 12 parking spaces instead of 8 with both uses of a convenience store and automotive maintenance. Planning staff reviewed layout options where parking could be added on site that would meet the current standards of design for parking. An administrative waiver could also not be granted as the number of parking spaces required with the added use exceeds the 10% allowable by staff (LDC 12.5.4, 12.5.4.3).

Basis for Approval (12.4.1.1):

Approval Criteria. A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria:

I. Hardship.

- The hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant.
- There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

II. Special Privilege. A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

March 2024 BOA Item: A
Daniel Cervantes (Owner)

Request for: **Minimum required parking spaces variance**

III. Literal Interpretation. The literal interpretation of the provisions of the regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

IV. Reasonable Use. The applicant cannot make reasonable use of the property without the requested variance.

V. Minimum Required. The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

VI. Conformance with the Purposes of this Code. The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

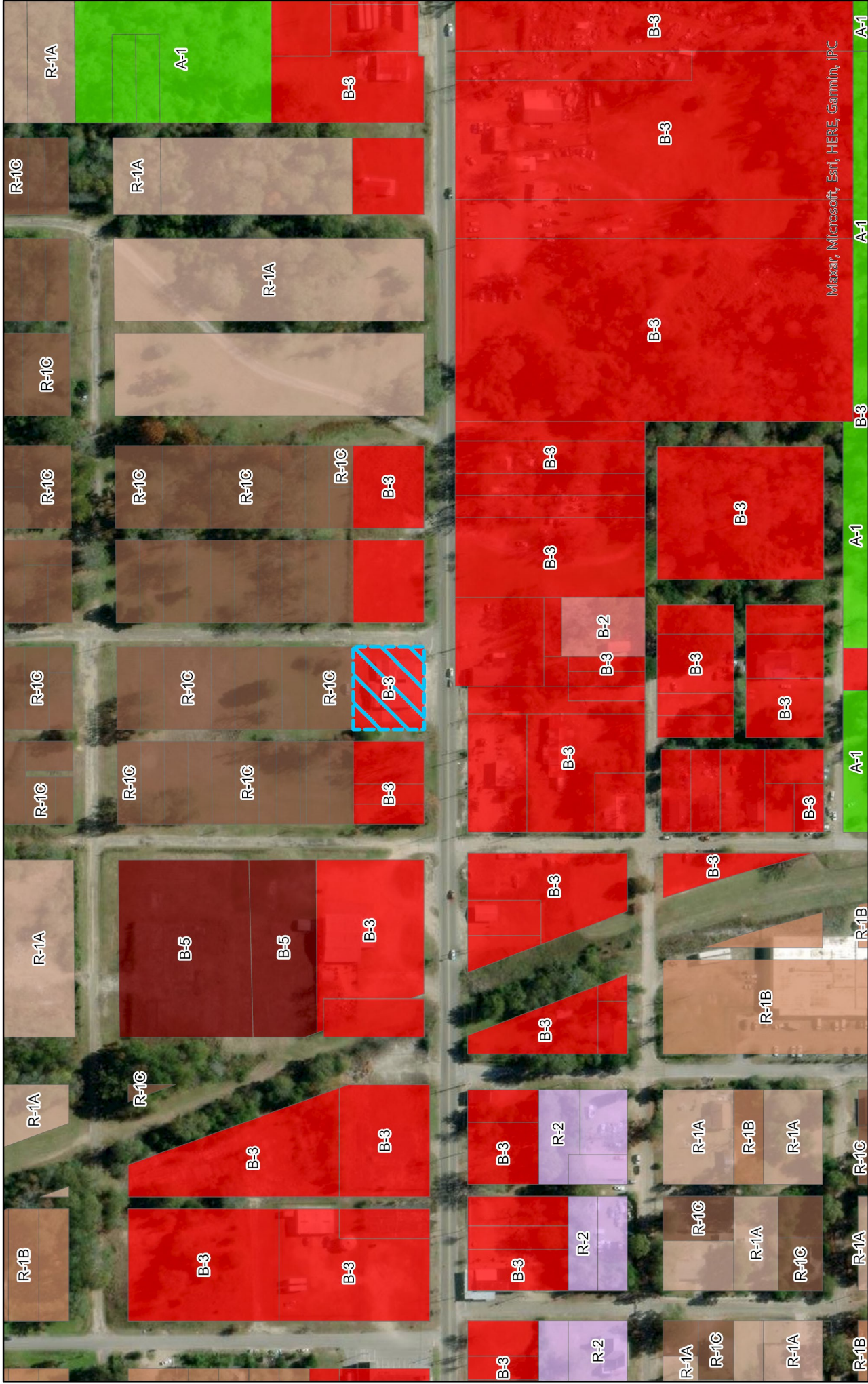
SUBJECT PARCEL

1520 River Ave — Minimum Parking Requirement Variance

Daniel Cervantes, Owner

Petitioner requests a variance from the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business (LDC Table 7.12 – Table of Parking requirements) to allow for 8 parking spaces instead of the required 12 parking spaces (PPIN 20220, Forrest County, Ward 2).





Legend

 Subject Property



Subject Parcel and Surrounding Zoning

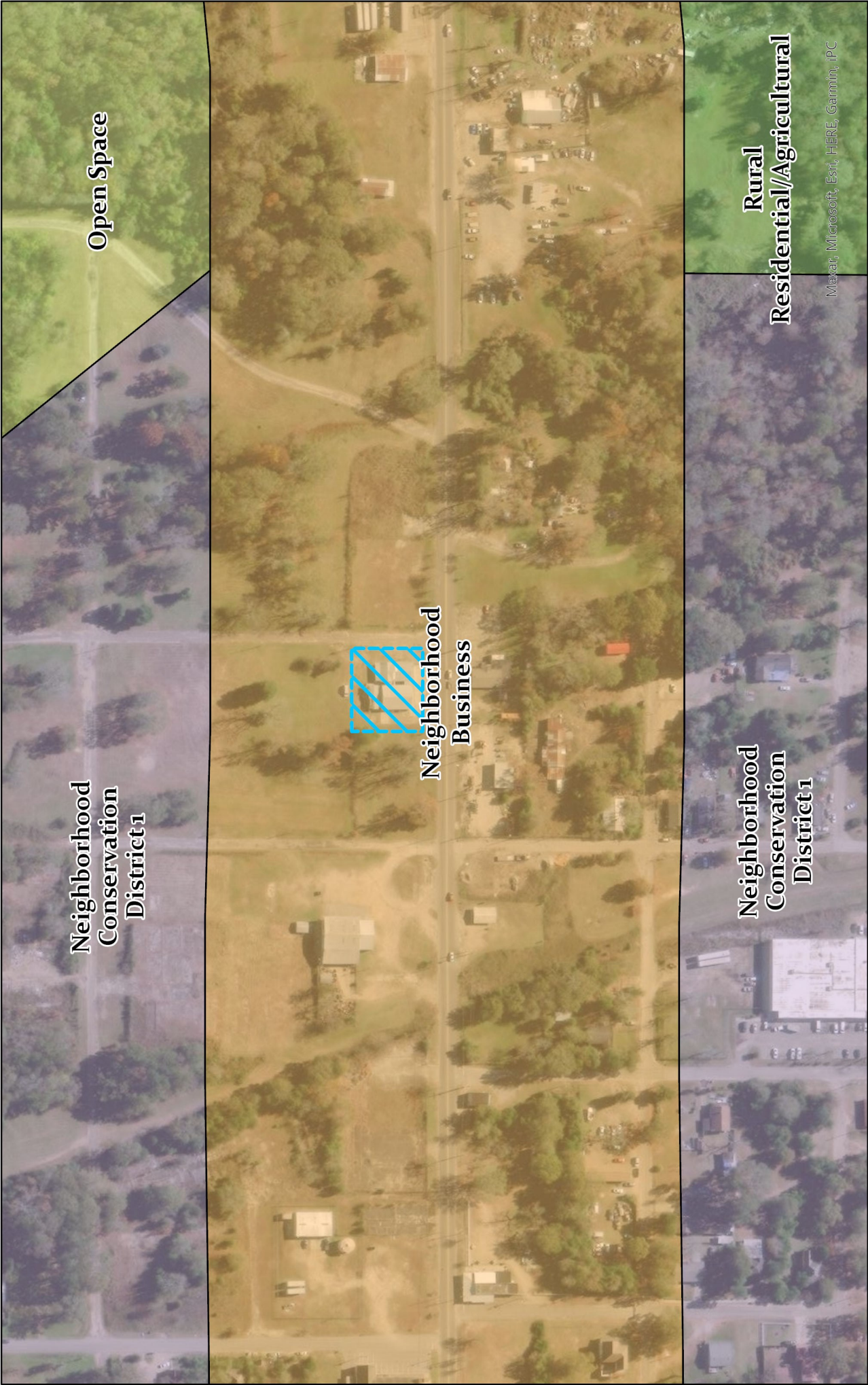
Parking Reduction Variance Request
1522 River Avenue (formally East Hardy Street)
PPIN: 20220
Zone: B-3



**URBAN
DEVELOPMENT**
PLANNING DIVISION

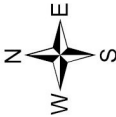
DISCLAIMER: This map is ONLY FOR REFERENCE. There is NO WARRANTY of the accuracy of data.
This information CANNOT be used as a substitute for legal, business, tax or other professional advice.
MAP DATE: November 7th, 2023





Legend

 Subject Property



Subject Parcel and Future Land Use Map

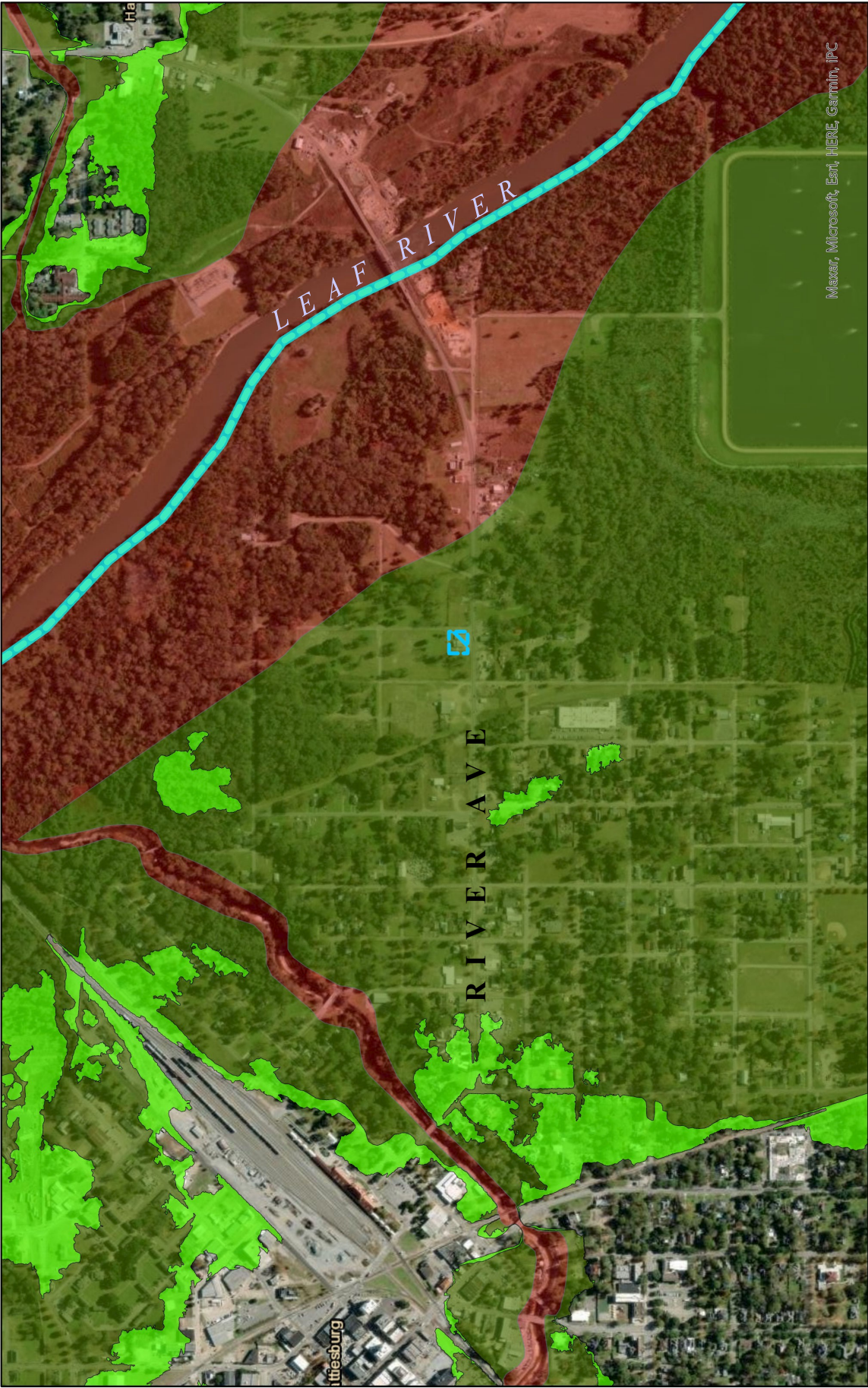
Parking Reduction Variance Request
1522 River Avenue (formerly East Hardy Street)
PPIN: 20220
Zone: B-3
Ward 2



**URBAN
DEVELOPMENT
PLANNING DIVISION**

DISCLAIMER: This map is ONLY FOR REFERENCE. There is NO WARRANTY of the accuracy of data. This information CANNOT be used as a substitute for legal, business, tax or other professional advice. MAP DATE: November 7th, 2023





Subject Parcel and Flood Zones

Parking Reduction Variance Request
1522 River Avenue (formally East Hardy Street)
PPIN: 20220
Zone: B-3
Ward 2



Legend

- Subject Property
- FLOODWAY AREA IN ZONE AE
- ZONE AE (100 yr flood w / elevation)
- ZONE SX (500 yr flood)

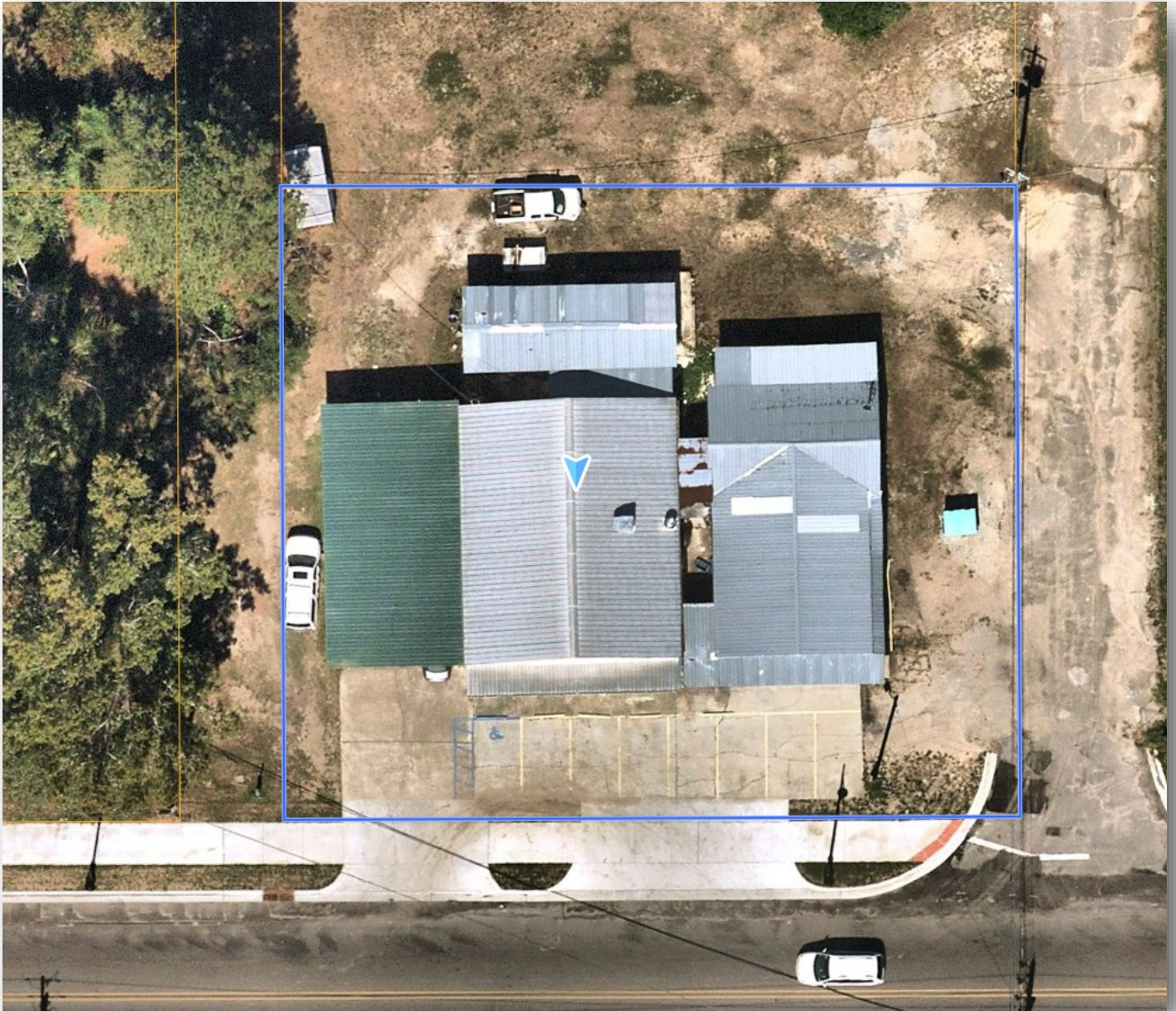


**URBAN
DEVELOPMENT
PLANNING DIVISION**

DISCLAIMER: This map is ONLY FOR REFERENCE. There is NO WARRANTY of the accuracy of data. This information CANNOT be used as a substitute for legal, business, tax or other professional advice.
MAP DATE: November 7th, 2023



Site Aerial



Surrounding Area

**Northern and Southern Directions: R-1C Single Family Residential
(vacant) and B-3 Community Business**



Surrounding Area

East and Western Directions: B-3 Community Business District



*River Avenue facing
west, bridge construc-
tion*



Proposed layout



Newly created parking spaces cannot back directly out into a public street (LDC 7.5.4.3).

The variance requested would allow the applicant to use the parking lot without making any changes to the current layout of the property.



URBAN DEVELOPMENT PLANNING DIVISION

Public Hearing Application

P.O. BOX 1898 (200 Forrest Street/39401)

Hattiesburg, MS 39403-1898

Department of Urban Development

(601) 545-4599 or FAX (601) 545-1962

APPLICANT:

Applicant Name: Daniel Cervantes

Project Name: USAMEX TIRE SHOP

Proposed Use(s): Tireshop

Project Street Address: 1522 E. Hardy Street Hattiesburg MS 39401

PPIN Number(s) (if unknown, can be found on tax receipt): _____

Application for (check all appropriate types):

☐ Variance (see below)

☐ Subdividing of Lot, Parcel, or Tract (see p. 12)

☐ Street or Alley Renaming (see pp. 13-14)

☐ Vacating Street or Alley (see pp. 13-14)

☐ Conditional Use (see below)

☐ Re-Zoning (see below)

☐ Overlay District

☐ Planned Mixed-Use District

For Variance Only (check all appropriate variance types), see pp. 7 & 8:

☐ Sign

☐ Setback (front, side, or rear _____)

☐ Off-Site Parking

☐ Lot Width

☐ Lot Coverage Area

☐ Buffer

☐ Open Space

☒ Other: Parking spaces

For Conditional Use Permit Only (check applicable type), see pp. 9 & 10:

☐ Automotive Filling Station

☐ Digital Billboard, New

☐ Restaurant

☐ Other: _____

☐ Telecommunications

☐ Digital Billboard, Replacement

☐ Solar Farm

For Re-Zoning Only, see p. 11:

Existing Zoning: _____

Proposed Zoning: _____

PLEASE BE SURE TO FILL OUT PP. 1-5 AND SEE FEES ON P. 6

STAFF USE ONLY – Do Not Complete:

Pre-Application Date: _____ Planner: _____

Parcel Number(s): _____ Historic District(s): _____

Flood Zone(s): _____ Zoning District(s): _____

Project No.: _____

Code Sections:

LDC Section No. _____

Section No. _____

Section No. _____

Section No. _____

Section No. _____

RECIVED DATE & INITIALS:

PROJECT REPRESENTATIVE INFORMATION:

Primary:

Name: <u>Daniel Cervantes</u>		
☐ Applicant ☒ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer		
☐ Other (please specify): _____		
Phone: <u>(601) 349-8379</u>	Fax: _____	Email: <u>dc2397555@gmail.com</u>
Mailing Address: <u>1522 E. Hardy Street Hattiesburg MS. 39401</u>		

Secondary:

Name: _____		
☐ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer		
☐ Other (please specify): _____		
Phone: _____	Fax: _____	Email: _____
Mailing Address: _____		

Other(s):

Name: _____		
☐ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer		
☐ Other (please specify): _____		
Phone: _____	Fax: _____	Email: _____
Mailing Address: _____		

Name: _____		
☐ Applicant ☐ Property Owner ☐ Representative ☐ Agent ☐ Contractor ☐ Architect ☐ Engineer		
☐ Other (please specify): _____		
Phone: _____	Fax: _____	Email: _____
Mailing Address: _____		

OWNER AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE OWNER(S) OF
THE SUBJECT PROPERTY

WITNESS THE SIGNATURES of the **OWNER(s)** of the subject property located at
1522 E. Hardy Street Hattiesburg MS 39401,
Street Address City State

on this the 27 day of October, 2023.

In the matter of this request, the property owner further authorizes the following named person(s)
to represent them at the public hearing on this petition.

Daniel Cervantes
on this the 27 day of October, 2023.

Daniel Cervantes
Property Owner (print)

[Signature]
Property Owner (signature)

STATE OF Mississippi
COUNTY OF Pearl River

Personally came and appeared before me, the within named
Daniel Cervantes,
who signed and delivered the above and foregoing instrument as and for their free act and deed on
the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the
subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 27 day of
October, 2023.

[Signature]
NOTARY PUBLIC

My Commission Expires:
August 02, 2025



APPLICANT AFFIDAVIT PAGE

THIS PAGE MUST BE SIGNED IN FRONT OF A NOTARY, BY THE **APPLICANT** OF
THIS PETITION, ONLY IF DIFFERENT FROM THE OWNER(S) OF THE SUBJECT
PROPERTY

WITNESS THE SIGNATURES of the **APPLICANT(s)** of the subject property located
at

Street Address _____ City _____ State _____

on this the _____ day of _____, 20____.

Applicant (print)

Applicant (signature)

STATE OF _____

COUNTY OF _____

Personally came and appeared before me, the within named

who signed and delivered the above and foregoing instrument as and for their free act and deed on the day and year therein mentioned, and who acknowledge to me that they are the owner(s) of the subject property as described in this Public Hearing Application.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the _____ day of _____, 20____.

NOTARY PUBLIC

My Commission Expires:

**PLANNING COMMISSION & BOARD OF ADJUSTMENT – PETITIONER
REQUIRED SUBMITTAL INFORMATION**

Deadline for applicant to file petition: _____ 5:00pm (End of business day)
Hattiesburg Planning Commission Meeting Date: _____ Time: 1:00pm
Hattiesburg Board of Adjustment Meeting Date: _____ Time: 3:30pm

There is a 10-day appeal period, required by State Law, between the Planning Commission Meeting and/or Board of Adjustment Meeting and the City Council Meeting – appeals must be filed within this 10-day period.

City Council Agenda Review Date – (you or your representative should attend): _____ Time: 4:00pm
City Council Meeting (Vote) Date – (you or your representative may attend): _____ Time: 5:00pm

There is an additional 10-day appeal period, required by State Law, after City Council Meeting, for all Variances and Conditional Use Permit which ends _____ and a 30-day wait period for Zoning or Street closing/re-naming, PMUs, PRDs, PUDs which ends _____. So, if approved by the City, no final site plan review approvals or building permits could be issued prior to these dates.

****Dates and times are subject to change****

If an appeal is filed or the petition is tabled for any reason at any stage, the above listed dates would need to be revised.

The following paperwork MUST be attached to this application:

- ___ Site Diagram (11" x 17" preferred size): Drawing to scale prepared by professional engineer/surveyor showing lot dimensions, existing/proposed building, signs, parking areas, etc. (Different standard may be accepted only per approval from staff)
- ___ Site & Design Review Committee, if needed.
- ___ Copy of entire Warranty Deed (filed and recorded at courthouse) with legal description granting title to current owner. (If the Warranty Deed covers a larger piece of property than the current project, a legal description for this project site only may also be required)
- ___ Electronic/Digital copy of legal description REQUIRED for all public notices, saved as Word or text document OR emailed to planning@hattiesburgms.com
- ✓ ___ An affidavit (pages 3 & 4) attesting that the applicant or representing party (if other than the owner) is acting on behalf of the owner(s) of record. The affidavit must be sworn to before a notary public or other appropriate official. (Included in owners signature page, or may be a separate document)
- ___ Variance application only: A letter of approval/denial from all adjoining property owners must be obtained and submitted with application.
- ___ Other documents needed (per Planning Division):
 - ___ Maps of digital billboard removal sites ___ Maps of digital billboard replacement sites
 - ___ Documentation on measurements ___ Other: _____
- ___ Payment to the City of Hattiesburg for filing application in the amount of \$_____.

**You may be responsible for posting a sign (prepared by Planning Division staff)
a minimum of fifteen (15) days prior to the hearing date.**

You will be responsible for maintaining the sign for the duration of the public hearing process.

Required Fees

All fees adopted by Ordinance No. 2977, adopted January 22, 2008, as amended. This is an excerpt from that ordinance:

Public Hearing Fees:

Variance (includes Concept Site Plan Review) -----	\$175.00 per application and one Variance request; plus \$50.00 for each additional variance request within same application
Street/Alley Naming or Re-Naming-----	\$300.00 per application, plus \$100.00 per required street name sign if approved* (*Fees for replacement street signs shall be paid after City Council approval, but prior to effective date.)
Street/Alley Closing -----	\$300.00 per application
(Conditional) Use Permit -----	\$200.00 per application
Zoning Change -----	\$400.00 per application* (*see PUD or PRD & zoning package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD), & (Planned Mixed-Use District PMU) -----	\$400.00 per application (*see PUD or PRD zoning package rate) or (**see PUD or PRD & Subdivision of Land package rate)
Planned Unit Development (PUD) or Planned Residential Development (PRD) with zoning change package -----	\$600.00 per package application
Subdivision of Land (Preliminary Plats) -----	\$225.00 per application, plus \$10.00 for each created lot (** see PUD or PRD & Subdivision of Land package rate) Note: Final Plats should be submitted to the governing body for approval within 12 months of approval of preliminary plats.
Planned Unit Development (PUD) or Planned Residential Development with Subdivision of Land Package** -----	\$500.00 per application, plus \$10.00 for each created lot (**see PUD or PRD & Subdivision of Land package rate)
Change in Land Development Code Text -----	\$200.00 per application
Appeal Fees for Proponent or Opponent appeals to City Council -----	\$50.00 per appeal Exempt from fees – Established Neighborhood Associations
Cancellation/Re-notification fee on any public hearing process (Planning Commission or City Council) that is tabled or cancelled at the owner/developer's Request -----	\$50.00 (per each 100 mailing labels)

OTHER PROCESSES MAY HAVE ADDITIONAL FEES

Make all checks payable to the City of Hattiesburg

FOR VARIANCE APPLICANTS:

The Board of Adjustment has the responsibility to hear and make recommendation on requests for variances to the requirements of this Code (per Section 11.4). **Section 12.4.1** Variances are departures from the standards of the Land Development Code, except land use, which will not be contrary to the public interest and where, owing to conditions peculiar to the property and not as a result of the action of the applicant, a literal enforcement of this Code would result in unnecessary and undue hardship.

The following conditions must be met before a variance can be recommended. Not all criteria must be met. However, a strong application will meet multiple criteria.

Approval Criteria.

A variance is not a right, but a privilege that property owners meeting the following criteria may request. These criteria are to be used to consider all variance requests. It shall be the burden of the applicant to prove that the request meets these criteria. Use this worksheet or format your own to demonstrate the following criteria.

1. **Hardship.** (a) the hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant. (b) There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

2. **Special Privilege.** A variance shall not confer any special privilege that is denied to other lands or structures in the same zoning district.

3. **Literal Interpretation.** The literal interpretation of the provision of the regulation would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district and would cause unnecessary and undue hardship on the applicant.

4. **Reasonable Use.** The applicant cannot make reasonable use of the property without the requested variance.

5. **Minimum Required.** The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

6. **Conformance with Purpose of this Code.** The granting of a variance will not conflict with the purposes and intent expressed or implied in the Land Development Code.

12.4.1.2 Conditions of Approval. In recommending the granting of a variance, the Board of Adjustment may require appropriate conditions and safeguards in conformity with this Code. Violation of such conditions and safeguards, when made a part of the terms under which a variance is granted, shall be deemed a violation of the Code. The recommendation of the Board Adjustment shall be presented to the City Council for final action.

FOR CONDITIONAL USE APPLICANTS:

Section 12.3.3.1 Compliance Required. Uses requiring Planning Commission approval as noted in the Tables of Uses in Section 5 of this Code, shall be approved subject to this Section. Any application for such use must comply with: all applicable standards that apply to similar uses and properties in the zoning district in general, the specific conditions listed for that use in Section 5, and the following criteria. Where conflicts exist, the Planning Commission shall determine which criteria apply on a case-by-case basis.

1. Does this application meet the conditions set forth in Section 5 of the LDC for the requested use? If yes, please explain:

2. Describe the effects the proposed use of utilities and facilities will have on the community.

3. Describe how the size of the site is appropriate for the proposed use.

4. Will there be any additional pedestrian or vehicular traffic generated by the proposed use? If yes, please explain:

5. Will there be any elevation in the noise level resulting from this proposed use? If yes, please explain:

6. What is the expected number of customers/employees per day?

7. Is proposed use compatible with surrounding uses and design? If yes, please explain:

8. Parking requirements:

Commercial/Industrial: Paved parking will be provided for _____ vehicles, and _____ ADA vehicles; with _____ loading spaces.

For more information, please reference the Land Development Code Section 12.3.3.2.

FOR RE-ZONING APPLICANTS:

As stated in Section 12.3 in the Land Development Code, one of the following conditions must be met before a rezoning can be recommended. Check the condition(s) most applicable to your request and explain in writing.

- ☐ There was a mistake in the original zoning.
- ☐ The character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning.
- ☐ Annexation.

Detailed explanation of condition(s) most applicable to your request:

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Subdividing of Lot, Parcel or Tract Information

1. Property data:

Parent Parcel / Existing lot/parcel/tract contains _____ Square Footage/Acres

Lot Area Requirement: _____

Lot Frontage Requirement: _____

Existing use of lot/parcel/tract _____

To be subdivided into _____ lots/parcels (including parent parcel) – outlined below.

Use extra copies of this form if needed for additional lots.

Newly subdivided Parcels	New lot size in square footage (sf) or acres (A)	New lot has public road frontage (yes / no)	New lot has private road frontage (yes / no)	Indicate name of public or private road(s)	Staff - Lot area & frontage requirements comply?	
					Yes	No
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
Be sure to include information on the remainder of "existing" lot after splits made – identified as "Parent Parcel"						
Parent Parcel						
		Total square footage of new lots (verify total matches existing parcel prior to splits)				

2. Infrastructure required:

Water/Sewer _____ Gas _____ Electric _____ Telephone _____ Cable _____ Streets _____

Street/Alley Renaming, Closing, or Vacating Information

1. Please indicate specific request(s): ☐ Street ☐ Alley
☐ Closing ☐ Vacating ☐ Naming ☐ Re-Naming
2. Current name of street/alley to be named/re-named, vacated, or closed:

3. Proposed name of street/alley to be named or re-named (If applicable):

4. Describe the portion of the street/alley to be renamed, closed, or vacated (use all bounding or intersecting streets/alleys, from and to):

5. Tax Block(s) and Lot(s) involved in closing request

6. Describe existing land use of properties and number of residents affected by renaming the street/alley within 400 feet.

Type of Land Use of adjacent development	Number of properties adjacent to the existing street	Number of property owners adjacent to the existing street	Number of residents affected by the change of address	
Businesses				
Residences				
Apartments				
Churches/Schools				
Other				

Any additional Information: _____

5. Describe the effect the proposed change will have on existing development and the transportation system within the affected area.

6. Have applications for zoning, variance, building permit, or other applications been filed?

_____ Yes _____ No

If yes, provide reference numbers and dates: _____

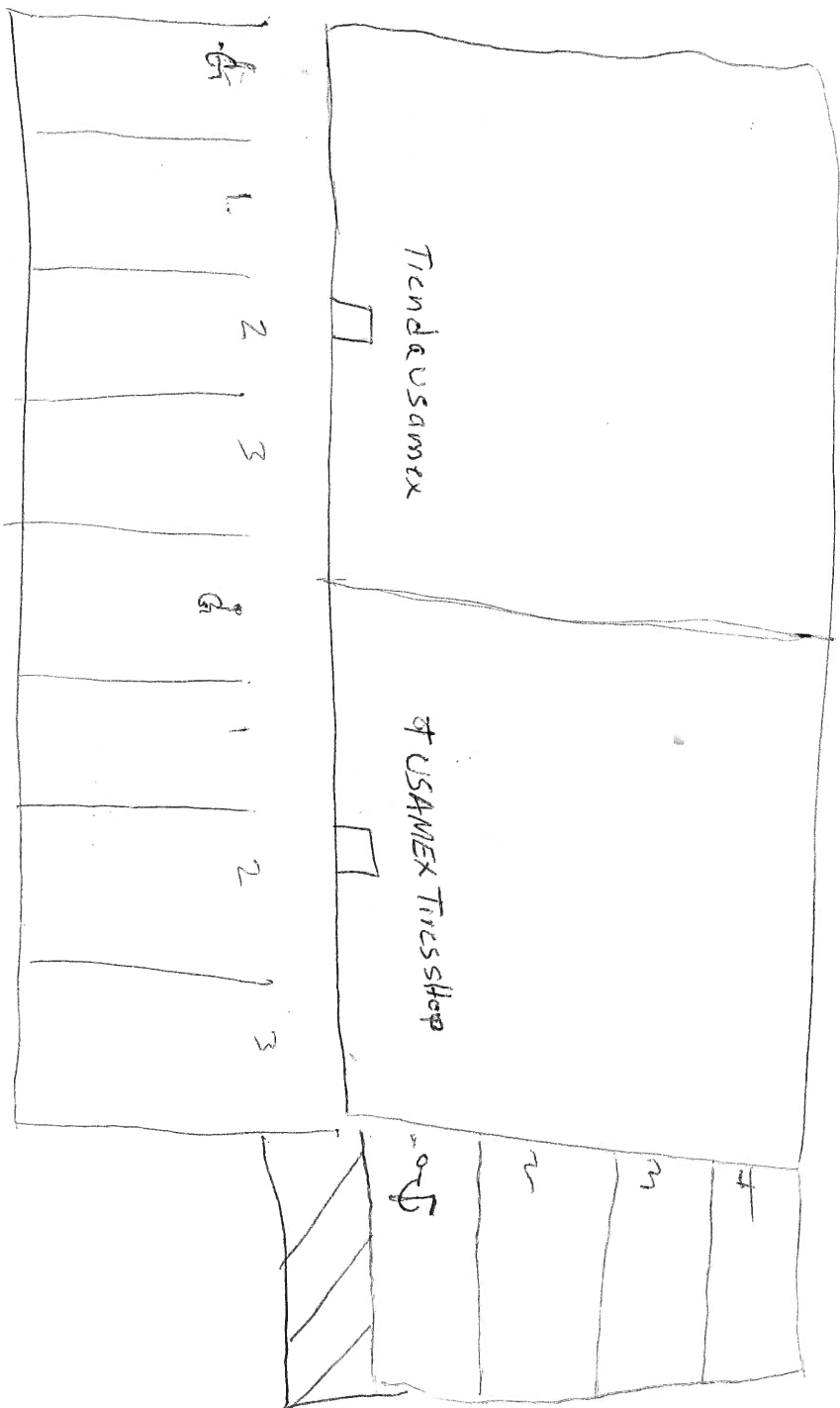
7. Acknowledgment of property owners affected by the street/alley renaming. Include all names and addresses.

8. Obtain from the City's Engineering Department the legal description of the street/alley or portion thereof to be closed, vacated, named or re-named (need electronic copy)

Attach Acknowledgement of Affected residents/business

As Additional Page(s)

27 x 14





DEED
Bk:1367 Page:245-247
RCD: 05/20/2021 @ 9:55:07:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Document Prepared by and Return to:

Greer Law Firm, PLLC
14 Orleans Drive, Suite A
Hattiesburg, MS 39402
Ph.: (601)583-2133
Facsimile (601)583-2449

File No. P21F-279

INDEXING INSTRUCTIONS: Lot 9, 10, 11, 12, and 13 of Block 7 in the Magruder and Company Survey or Addition to the City of Hattiesburg, Forrest County, Mississippi

STATE OF MISSISSIPPI
COUNTY OF FORREST

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), cash in hand paid and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned,

Hao Nguyen and Thanh Nguyen, Grantor(s)
69 Woodville Trace
Hattiesburg, MS 39402
Phone: (601) 307-2332

do(es) hereby sell, convey, bargain and warrant to:

Daniel Cervantes and Felipa Lopez Bautista, Grantee(s)
107 Cassil Street
Petal, MS 39465
Phone: (601) 543-7323

free simple title as joint tenants with right of survivorship and not as tenants in common, but subject to the exceptions, reservations, restrictions, covenants and conditions, if any, hereafter stated the following described property and all appurtenances thereunto belonging situated in Forrest County, Mississippi, more particularly and certainly described as follows:

Lots 9, 10, 11, 12, and 13 of Block 7 in the Magruder and Company Survey or Addition to the City of Hattiesburg, Forrest County, Mississippi, by and according to the official map or plat thereof on record in the Office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements and appurtenances thereunto belonging.

The above warranty and this conveyance are made subject to any and all valid and outstanding oil, gas and mineral leases, exceptions, reservations, and conveyances.

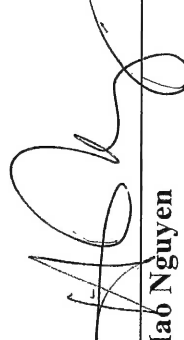
The above warranty and this conveyance are made subject to any and all easements for public roads and public utilities as presently laid out, constructed or in use, and also to all private easements, covenants and restrictions.

The above warranty and this conveyance are subject to those certain protective covenants and building restrictions recorded in the office of the Chancery Clerk of Forrest County, Mississippi.

The above warranty and this conveyance are subject to the zoning, site plan or subdivision regulations of the city or county that the subject property is located within and any air, water, pollution and flood control regulations imposed by any governmental authority having jurisdiction over the same.

It is agreed and understood that taxes for the current year have been prorated as of this date on an estimated basis, and when said taxes are actually determined, if the proration as of this date is incorrect, then the Grantors agree to pay to said Grantee or his/her assigns any deficit on an actual proration. In the event that the proration based on the estimated tax is determined to be greater than the actual proration necessary, the Grantee agrees to refund to said Grantor the difference between the estimated proration and the actual proration.

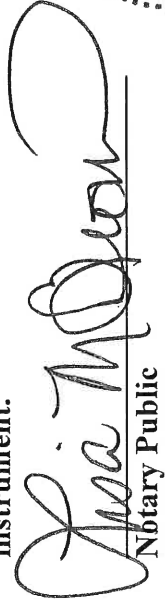
WITNESS THE SIGNATURE(S) OF THE UNDERSIGNED on this the
18th day of May, 2021.

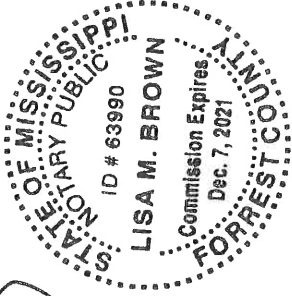

Hao Nguyen


Thanh Nguyen

STATE OF MISSISSIPPI
COUNTY OF LAMAR

Personally appeared before me, the undersigned authority in and for the said county and state, on this 18th day of May, 2021, within my jurisdiction, the within named Hao Nguyen and Thanh Nguyen, who acknowledged that they executed the above and foregoing instrument.


Notary Public



**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF ADJUSTMENT**

March 6th, 2024

The Hattiesburg Board of Adjustment did meet in regular session on March 6th, at 3:30 PM at the Jackie Dole Community Center, 220 West Front Street, Hattiesburg, Mississippi. Shawn Harris, Chair, presided over the meeting. A quorum was indicated and the attendance was as follows:

Board Members Roll Call:

Members Present:

1. Shawn Harris, Chair
2. John Eye
3. James Trussell
4. Brandon E. Williams
5. Eric Boney
6. Richard Conville
7. Stacey Ready (Online)
8. Herman Dungan

Members Absent:

1. Jessica Cathey
2. Bernard Green

Staff Present:

1. Cory Long, Planning Manager
2. Nathan Satcher, Planner II
3. Andrea Garcia, Planner I
4. Esq. Jim Gladen
5. Christina Highsmith, Special Guest, City of Gulfport

Chair Harris declared the Board of Adjustment meeting open and in session at 3:32 p.m.

AGENDA REVIEW

There came the matter of the March 2024 Agenda. A motion was made by Mr. Conville to approve the agenda and was seconded by Mr. Trussell. All members presented voted in favor of the motion.

Motion:

Made by Richard Conville

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams			ABSENT
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

MINUTES REVIEW

Mr. Eye made a motion to approve the February 6th public hearing minutes. All members present voted in favor of the motion.

Motion:

Made by John Eye

Second:

Made by Eric Boney

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams			ABSENT
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

PLANNING REPORT

There came the matter of the Planning Report by Cory Long, Planning Manager. He announced that the City Council denied the variance request for the Nice Guys Auto case on March 5th.

Everglades case is currently under appeal by the applicant, a decision will be made Monday 18th

at the Council Chambers. Planning Manager Long also provided an update regarding the Broadway project and introduced the special guest present.

CHAIR'S REPORT

Chair Harris discussed the variance approval criteria and noted it will be discussed in the business meeting portion.

INTRODUCTIONS

Board of Adjustment members and Staff introduced themselves.

PUBLIC HEARING – Board of Adjustment

Item A:

Daniel Cervantes, applicant and owner, requests a variance from the minimum parking requirements for the addition of a tire shop (automotive, truck and small engine maintenance) to an existing business (LDC Table 7.12 – Table of Parking requirements) to allow for 8 parking spaces instead of the required 12 parking spaces (PPIN 20220, Forrest County, Ward 2.)

Discussion and Vote:

Staff introduced the case. Board members asked questions regarding the future development of the area surrounding the applicant's site. Then Chair Harris opened the public hearing portion of the meeting. Mr. Fredy Cervantes (son of the applicant) came to speak on behalf of the case. He noted the River Avenue bridge closure has significantly slowed down traffic and affected the current business. Board members asked questions to the applicant for clarification on the request and the reasoning behind it. Board Member Brandon Williams joined the meeting. Chair Harris closed down the public hearing portion of the meeting. Board members discussed the case and asked additional questions to staff for clarification.

A motion by Board Member Ready was made to approve under Basis I and IV, seconded by James Trussell. After discussion, Ms. Ready added item V, which was seconded by Mr. Boney. The basis for approval was the following:

I. Hardship. The hardship is unique to the property and is not or will not be caused by the actions or inactions of the applicant.

- There are exceptional conditions creating an undue hardship applicable only to the property involved or the intended use which do not apply generally to the other land areas or uses within the same zoning district.

IV. Reasonable Use. The applicant cannot make reasonable use of the property without the requested variance.

V. Minimum Required. The granting of a variance is the minimum variance that will make possible the reasonable use of the land or structure.

Presented by:

1. Mr. Fredy Cervantes (son of the applicant)

Proponents:

1. None

Opponents:

1. None

Motion:

Made by Stacey Ready to approve the variance

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)		X	
John Eye		X	
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		

Item B:

HSC Oak Grove, LLC, applicant, and JADE Consulting, LLC, engineer, and Jason Graham, owner, request a variance from the maximum allowed height for a fence to allow for a fence height of 16 feet instead of the allowed maximum of 8 feet for a new development located at the intersection of Lamar Boulevard and Graham Properties Drive (PPIN 12113, Lamar County, Ward 3).

Discussion and Vote:

Staff introduced the case. Chair Harris opened the public hearing portion of the meeting. Mr. Thomas Luce came to speak on behalf of the project. Board members raised questions regarding the necessity of a 16-foot fence. The applicant responded that it is a part of the company's standards of design (STP). Board member Herman Dungan joined the meeting. The motion was made by Mr. Eye to deny the variance on the grounds that the criteria for approval had not been met. This was seconded by Mr. Trussell.

Presented by:

1. Thomas Luce

Proponents:

1. None

Opponents:

1. None

Motion:

Made by John Eye to deny

Second:

Made by James Trussell

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

OTHER BUSINESS

Chair Harris announced that By-Laws adjustments will be sent to review by other Board Members. Motion to create a By-Law subcommittee by Hernan Dungan seconded by Brandon E. Williams. Subcommittee members would include Herman Dungan, Shawn Harris, Brandon Williams, and John Eye.

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

Chair Harris also brought up a discussion on how the Board members should treat the approval criteria for a variance, noting that all variances approved by the Board of Adjustment may need to meet all six approval criteria as outlined in Section 12.4.1.1 of the Land Development Code. Mr. Gladden provided his insight, commenting on a discussion with Board Member Eye. Board members considered how to treat future cases with this in mind, but no action was taken.

Adjournment:

The meeting was adjourned at 5:39 p.m.

Motion:

Made by Herman Dungan

Second:

Made by John Eye

Vote:

Board Member	Yea	Nay	Other
Shawn Harris (Chair)	X		
John Eye	X		
James Trussell	X		
Brandon E. Williams	X		
Eric Boney	X		
Richard Conville	X		
Stacey Ready (virtual)	X		
Herman Dungan	X		

Shawn Harris, Chair

Cory Long, AICP, Planning Division Manager



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Adopt an Ordinance establishing an active and continuing program for management of municipal records for the City of Hattiesburg.
File Number: 2024-1093
Minute Book #

Summary

Adopt an ordinance establishing an active and continuing program for management of municipal records for the City of Hattiesburg.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

There came on for consideration at a duly constituted meeting of the Mayor and Members of the City Council of the City of Hattiesburg, Mississippi, held on the 19th day of **March, 2024**, the following Ordinance:

ORDINANCE NUMBER _____

ORDINANCE ESTABLISHING AND MAINTAINING AN ACTIVE AND CONTINUING PROGRAM FOR MANAGEMENT OF MUNICIPAL RECORDS FOR THE CITY OF HATTIESBURG, MISSISSIPPI

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE OF THE CITY OF HATTIESBURG, MISSISSIPPI:

SECTION 1. As public servants, we are governed by Mississippi state law to maintain and manage the City’s official records for records management by forming a program for the disposition of records based on administrative, legal, fiscal or historical value.

SECTION 2. MS Code Ann. §25-60-5 states that municipalities are required to collect a \$1 management fee added to any document filed for which a fee is already filed; with .50 to be sent to Mississippi Department of Archives and History and the other .50 retained by the municipality for operation of a Records Management Program.

SECTION 3. Potential Sources for the \$1 fee include but are not limited to; building permits, inspections, demolition permits, planning/zoning applications, tree/fence permits, cemetery deeds, garnishment of employee wages, tax deeds, garage sale permits, parade permits, temporary vendor applications, fire inspection. Potential uses for the fee by the municipality include the purchase of storage boxes, shelving, file cabinets, file folders, scanning of paper records and records disposal related to the operation of a Records Management Program.

SECTION 4. The Governing Authority of the City of Hattiesburg does hereby agree to participate with §25-60-1 MS Code Ann *et. seq.* for Records Management and adopt the Mississippi Department of Archives and History “*State of Mississippi Records Retention Schedules for Municipalities*” for the schedule of retention and disposition of public records, as hereby attached as “**Exhibit A**”.

SECTION 5. The Governing Authority of the City of Hattiesburg does further desire to assess a fee to be charged by any municipal official who accepts documents for filing as public records in the amount of \$1.00 for each document so filed and to direct that any official or employee collecting this fee shall follow the requirements of §25-60-5 Mississippi Code Annotated (1972) in the disposition of said funds.

SECTION 6. The Governing Authority of the City of Hattiesburg does hereby establish and implement the maintenance of an active and continuing program for the management of municipal records for the City of Hattiesburg as guided by §25-60-1 *et. seq.*, by implementing a schedule for the disposition of records based on administrative, legal, fiscal or historical value in conjunction with the Mississippi Department of Archives and History, and to further assess a fee of \$1.00 for each document filed with any municipal official or employee who accepts documents for filing as public records as provided for by §25-60-5 Mississippi Code Annotated (1972).

SECTION 7. That this Ordinance take effect and be in force thirty (30) days from and after passage as provided by law.

The foregoing Ordinance having been reduced to writing, the same was introduced by Council Member _____, seconded by Council Member _____ and was adopted by the following vote to-wit:

YEAS:

NAYS:

ABSENT:

The President thereby declared the motion carried and the Ordinance adopted this the **19th** day of **March, 2024**.

(S E A L)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

COUNCIL PRESIDENT

The above and foregoing Ordinance, having been submitted to and approved by the mayor, this the **19th** day of **March, 2024**.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

**STATE OF MISSISSIPPI
RECORDS RETENTION SCHEDULES FOR MUNICIPALITIES
GENERAL SCHEDULES**

Implementation of the General Schedules

These general records retention schedules are issued by the Department of Archives and History, Local Government Records Office, as found in Section 39-5-9, *Mississippi Code of 1972, Annotated (MCA)*, as amended. The Local Government Records Committee approved these schedules on the dates indicated. Additions and revisions to the schedules may be issued in the future by the Local Government Records Office and will be distributed accordingly.

The retention period listed in the general schedules for each records series is the **minimum** time necessary to retain the records. *There may be conditions or factors in a local government that require retention of a particular record series for a longer period than is required by the general records schedule, and, in such cases, the local governments are urged to continue retention of the records series as needed.* In no case, however, may records be destroyed sooner than the scheduled retention period.

Records involved in investigations or litigation must be maintained until at least twelve (12) months after the settlement of the case and subsequent appeals regardless of disposition instructions found in a records retention schedule (see Section 9-5-171(2), MCA).

No local government records dating prior to 1920 shall be destroyed without special schedule directions issued by the Committee. Records dating prior to 1940, but after 1919, may be destroyed only with the written approval of the Director of the Department of Archives and History. The Committee may modify these dates according to the historical value of a particular record series by placing a special statement in the retention period of such series with an approved records control schedule.

Upon expiration of the minimum retention period, local officials are authorized to dispose of the records if there are no extenuating circumstances. Disposition should be done in a manner consistent with the nature of the records (e.g. records containing confidential information should be disposed in a manner that will insure confidentiality). There may be instances when a municipality, upon the expiration of the retention period, may choose to transfer a records series to a public library or a local historical organization as an alternative to destruction. Prior to such a transfer, the municipality must contact the Local Government Records Office.

According to Mississippi law, records may not be destroyed except in accordance with an approved retention schedule. Therefore, records series not listed in these schedules are not eligible for disposal until the Local Government Records Committee has approved an appropriate records retention schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Administrative Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 06 01	Executive Correspondence	See Schedule GSL 01-08.	
GSM 06 02	Department Director Correspondence	See Schedule GSL 01-08.	
GSM 06 03	Activity Reports	See Schedule GSL 01-04.	
GSM 06 04	Annual Reports	See Schedule GSL 01-05.	
GSM 06 05	Policies, Procedures, and Plans	See Schedule GSL 01-07.	
GSM 06 09	Records Disposal Documentation	See Schedule GSL 01-15.	
GSM 06 10	Grant Files, Program Records	Documentation including application, proposal, narrative, evaluations and interim and final reports regarding grants from federal or state programs.	Three (3) years after release of audit, or five (5) years after the grant's last funding cycle year, whichever is later. Retain final reports permanently. Approved: 4/21/2009
GSM 06 11	Grant Files, Rejected or Withdrawn	Documentation of the rejection or withdrawal of grant applications. May include memoranda, correspondence, and other records relating to the decision regarding the grant application/proposal.	One year from date of rejection or withdrawal of grant. Approved: 7/15/2008

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Administrative Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 01 01	Minutes	Official minutes of meetings of the governing board of any local government entity or subdivision thereof. <i>Replaces Schedules GSM 01-04, 01-07, 01-08, and 12-01.</i>	Bound Copies: Permanent Originals once copied: retain three (3) months for verification purposes. Approved: 7/17/2018
GSL 01 02	Agenda Files	Agenda of meetings of the governing board of any local government entity or subdivision thereof. This series may include supporting documentation for agenda items. Reference copies of minutes may be included. <i>Replaces Schedule GSM 01-01.</i>	Four (4) years. Municipal Docket (<i>MCA</i> §21-15-19): Permanent. Approved: 7/17/2018
GSL 01 03	Tape Recordings of Meetings	Audio or video recordings of official meetings of the governing board of any local government entity or subdivision thereof, for which written minutes are prepared. This series covers only those recordings which are used solely in the assistance in the preparation of minutes. <i>Replaces Schedules GSM 01-15 and 12-02.</i>	Three (3) years. Approved: 4/16/2019
GSL 01 04	Activity Reports	Daily, weekly, or monthly reports providing a summary of all activities of an office, department, agency, or other functional area of a local government entity during the reporting period. <i>Replaces Schedules GSM 06-03 and 17-08.</i>	Three (3) years. Permanent if annual report is not maintained. Approved: 7/17/2018

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Administrative Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 01 05	Annual Reports	Reports, published or unpublished, of summary activities of an office, department, agency, or other functional area of a local government entity. <i>Replaces Schedules GSM 06-04 and 17-23.</i>	Permanent. Approved: 7/17/2018
GSL 01 06	Proof of Publication	Proof of publication provided by newspapers regarding publication of a local government entity's ordinances, public hearings, bid solicitations, payment of bills, public sales, etc. <i>Replaces Schedule GSM 01-13.</i>	Publications relating to Ordinances: Until superseded or amended. All others: Three (3) years after release of audit. Approved: 4/16/2019
GSL 01 07	Policies, Procedures, and Plans	Policy statements, organizational charts, procedure materials, planning documents, and other documentation regarding policies, procedures, and plans of any local government entity or subdivision thereof. <i>Replaces Schedules GSM 06-05 and 22-04.</i>	Permanent. If recorded in governing body's minutes, retain seven (7) years after superseded. Approved: 7/17/2018
GSL 01 08	Correspondence, Executive: Elected and Appointed Officials	Correspondence and memoranda relating to policy decisions of various executives of a local government entity. <i>Replaces Schedules GSM 06-01 and 06-02.</i>	Permanent. Approved: 7/17/2018

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Administrative Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 01 09	Correspondence, Routine	Documentation, correspondence, or internal memoranda created or received in any form in the normal course of business that pertains to routine matters, handled in accordance with existing policies and procedures, but do not create policy or procedures, document the business of a particular program, or act as a receipt.	Two (2) years. Approved: 7/17/2018
GSL 01 10	Correspondence, Transitory	Documentation or correspondence not directly related to office policies, such as cover letters, fax transmission reports, announcements and non-business related emails. Transitory communications are casual and routine messages that do not fall under the umbrella of public records as defined in <i>MCA</i> §25-59-3.	As long as administratively necessary. Approved: 7/17/2018
GSL 01 11	Requests for Information and/or Copies	Written requests for copies of documents or information from those records normally accessible to citizens, and replies to such requests. Does not include Open Records requests covered under GSL 01-12.	As long as administratively necessary. Approved: 7/17/2018
GSL 01 12	Open Records Requests	Correspondence and other documents containing or relating to a request for access to or for copies of public records. Includes copies of response to the request. <i>Replaces Schedule GSM 01-09.</i>	Three (3) years. Approved: 7/17/2018

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Administrative Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 01 13	Litigation Files	Documentation of all litigation brought by or against the Local Government Entity.	Ten (10) years following final disposition of the matter, including any settlement. Review cases involving annexation, civil rights, and other landmark or historical issues for potential permanent retention. Approved: 4/10/2018
GSL 01 14	Records Inventories	Lists or inventories of the active and inactive records created or received by a local government.	Until Superseded. Approved: 7/17/2018
GSL 01 15	Records Disposal Documentation	Records documenting the destruction or other disposition of records under records control schedules, including requests submitted to the Department of Archives and History or the Local Government Records Committee for authorization to dispose of unscheduled records or records dated prior to 1940. <i>Replaces Schedule GSM 06-09.</i>	Permanent. If complete listing is recorded in the official minutes of the governing board, retain five (5) years. Approved: 7/17/2018

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities All Offices

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 00 01	Duplicate Copies	Duplicate copies of records made for convenience. Authorization for disposal does not include copies containing marginalia, notes, or other information added in any manner.	Dispose when no longer needed. Approved: 1/16/2001

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Animal Shelter

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 21 01	Shelter Operation Records	Includes animal intake forms, lists of animals, relinquishment and stray turn-in documents, dates in/out, transportation records, and feeding and care in the facility.	Three (3) years after release of audit. Approved: 4/19/2016
GSM 21 02	Individual Animal Health Records	Includes vaccination, immunization, spay/neuter information, medical history, x-rays, charts, and other records related to the medical care of the animal.	Three (3) years after animal is no longer in the facility. Approved: 4/19/2016
GSM 21 03	Annual and Other Summary Facility Reports	Includes annual or quarterly reports created by the shelter for public interest, fund raising, and promotion or to County/City governing body.	Permanent. Approved: 4/19/2016
GSM 21 04	Foster and Adoption Records	Includes forms completed by potential owners, and documentation used to determine selection of the family to foster or adopt a pet.	Three (3) years after release of audit following adoption. Approved: 4/19/2016
GSM 21 05	Volunteer Records	Includes sign in/out forms, injury waivers, work schedules, etc.	Three (3) years after release of audit, or one (1) year beyond age of majority, whichever is later. Approved: 4/19/2016
GSM 21 06	Operations and Procedures	Written procedures followed by employees and volunteers.	Two (2) years after procedures have been superseded. Approved: 4/19/2016

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Building Code & Permits

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 10 01	Building Plans	Plans for residential or commercial building projects submitted during building permit process.	Until certificate of occupancy issued or expiration of permit. Plans for governmental building projects must be retained for the life of the structure (see GSM-10-02). Approved: 7/21/1998
GSM 10 02	Building Plans, Public Projects	Building plans for governmental building projects.	Permanent. Approved: 7/17/2001
GSM 10 03	Permit Files, Construction	Files documenting building permit application, inspections, and issuance of certificate of occupancy.	Permanent. Approved: 7/21/1998
GSM 10 04	Permit Files, Single Use	Permit files documenting permit application and approval of single use permits such as electrical, roofing, gas, mechanical, or similar activity.	Three (3) years. Approved: 7/21/1998
GSM 10 05	Code Enforcement Files, No Fine	Records relating to the enforcement of the local government agency's official code (e.g., overgrown property, dilapidated buildings, abandoned vehicles, debris, or noise abatement) that are resolved without further action. Includes complaints, investigations, inspections, warnings, notices, statements of required corrective action, resolution, and all related communications.	One (1) year. Approved: 4/21/2015

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Building Code & Permits

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 10 06	Code Enforcement Files, Fine Levied	Records relating to the enforcement of the local government agency's official code (e.g., overgrown property, dilapidated buildings, abandoned vehicles, debris, or noise abatement) in which a fine is levied, but no further action, such as public hearings, court action, or special property assessment, is taken. Includes complaints, investigations, inspections and assessments, warnings, notices, statements of required corrective action, citations, resolution, and all related communications.	Three (3) years after release of audit. If further action is taken, follow retention schedules for those records. Approved: 4/21/2015

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities City Clerk Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 01 01	Agenda Files	See Schedule GSL 01-02.	
GSM 01 02	Annual Reports	See Schedule GSL 01-05.	
GSM 01 03	Claims Docket	See Schedule GSL 02-21.	
GSM 01 04	Committee Minutes	See Schedule GSL 01-01.	
GSM 01 05	Contracts	Contracts executed between a municipality or any municipal entity and business(es) or individual(s).	Five (5) years following expiration of contract. Approved: 10/18/2016
GSM 01 06	Deeds	Deeds to city owned property.	Permanent. Approved: 11/21/1996
GSM 01 07	Minute Books	See Schedule GSL 01-01.	
GSM 01 08	Municipal Bond Minute Books	See Schedule GSL 01-01.	
GSM 01 09	Open Records Requests	See Schedule GSL 01-12.	
GSM 01 10	Ordinances	Bound original, signed ordinances approved by the municipal governing board.	Permanent. Approved: 11/21/1996

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities City Clerk Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 01 11	Petitions	Petitions submitted to the municipal governing board for zoning exceptions and other matters.	Permanent. Approved: 11/21/1996
GSM 01 12	Projects	Original contract, copy of council resolution, and successful bid on sewer, water, paving, and other construction projects.	Permanent. Approved: 11/21/1996
<i>GSM 01 13</i>	<i>Proof of Publication</i>	<i>See Schedule GSL 01-06.</i>	
GSM 01 14	Streets and Releases	Deeds, easements, and releases associated with city streets.	Permanent. Approved: 11/21/1996
<i>GSM 01 15</i>	<i>Tape Recordings of Meetings</i>	<i>See Schedule GSL 01-03.</i>	
GSM 01 16	Reports to Clerk of Taxes Collected	Reports from Department of Revenue on sales taxes collected, per MCA § 27-65-75, and on other sources of revenue.	Three (3) years after release of audit. Approved: 10/18/2016
GSM 01 17	Certificates of Insurance	Certificate of coverage provided to municipality by insurance carrier for the specified policy period.	Three (3) years after release of audit following expiration of policy period. Approved: 10/18/2016

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Elections

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 11 01	Voter Registration Applications	Form used for application to be registered as a voter.	Two (2) years following re- registration, removal as a registered voter, or after application is scanned and the scanned image is verified to be accurate. Rejected applications must be maintained permanently. Approved: 4/15/2008
GSM 11 02	Voter Registration Books	List of all registered voters. Inactive, replaced by the Statewide Election Management System database.	Permanent. Approved: 4/15/2008
GSM 11 03	Voter Registration Working File	Supporting documentation used in the maintenance of the automated voter registration system (SEMS). Includes information gathered to make changes in addresses, name corrections, and other changes in the system.	Two (2) years. Approved: 4/15/2008
GSM 11 04	Application for Absentee Ballot	Application from a registered voter requesting an absentee ballot.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 05	Precinct Poll Books	Poll books containing names of each registered voter in the precinct, printed for each election. Contains a space for poll workers to indicate "voted" by the name of each individual casting a vote in the election.	Two (2) years after certification of election results. Approved: 4/15/2008

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Elections

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 11 06	Voters' Receipt Books	Register containing signature of each voter casting a vote in the election.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 07	Ballots	Ballots used in elections, including paper, absentee, affidavit, spoiled, curbside, or any type used by machine-readable equipment. This series includes envelopes used for absentee and affidavit ballots.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 08	Unused Ballots	Paper ballots that were not used.	Ninety (90) days after certification of election results. Approved: 7/21/2020
GSM 11 09	Affidavit Register	Register containing signature of each voter casting a vote by affidavit.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 10	Precinct Paperwork	Paperwork generated by poll workers in each precinct, including forms for receipt and return of precinct materials and equipment, and residual and recapitulation reports.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 11	Vote Certification Form	Form completed by poll manager certifying vote in each precinct.	Two (2) years after certification of election results. Approved: 4/15/2008

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Elections

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 11 12	Certified Election Results	Results of each election (by precinct) as submitted by municipal election commission or political party's municipal executive committee to Secretary of State. Permanent copy maintained by Secretary of State.	Five (5) years after submission to Secretary of State. Approved: 4/15/2008
GSM 11 13	GEMS Election Database	Database containing information related to precincts, elections, and balloting. Pre-election and post-election backups must be sent to Secretary of State.	Permanent; update as required. Approved: 4/15/2008
GSM 11 14	GEMS Reports	Reports summarizing election results, including election summary, statement of votes cast, cards cast, precinct by precinct, and electoral vote.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 15	GEMS AccuVote Server Logs	Communication log between server and touch screen and optical scan voting units.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 16	GEMS Audit Log	Record of all transactions performed by a particular voting system component.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 17	Optical Scan Test Decks	Optical scan ballots used during logic and accuracy testing to verify the operational accuracy of the optical scan units.	Two (2) years after certification of election results. Approved: 4/15/2008

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Elections

SERIES #			TITLE	DESCRIPTION	RETENTION
GSM	11	18	Reports from Logic & Accuracy (L&A) Testing	Reports created and printed from each electronic voting unit to verify zero vote count prior to testing and to reflect total test votes on each unit.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM	11	19	Memory Cards	Data storage devices used in each electronic voting unit to store precinct and ballot style information and to record ballot results for transfer to the GEMS database at the close of the polls.	Until certification of election results. Approved: 4/15/2008
GSM	11	20	AccuVote TSX Ballot Images	Electronically produced record of all votes cast by a single voter.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM	11	21	Printer Canister Tapes (TSX)	Canister tapes contain three reports created and printed from each TSX (touch screen x-model) voting unit: before the polls are opened (verifies and documents that no votes have been cast on the voting unit); after the polls close (totals the votes on touch screen voting unit); and voter verified ballot (image of the actual ballot cast).	Two (2) years after certification of election results. Approved: 4/15/2008
GSM	11	22	Accumulator Unit Totals Report (TSX)	Report created and printed after polls close that totals election results for each precinct.	Two (2) years after certification of election results. Approved: 4/15/2008

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Elections

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 11 23	Reports (OS) from Election Day	Reports created and printed to verify zero vote count prior to opening of polls and to total votes on OS (optical scan) voting unit after polls close.	Two (2) years after certification of election results. Approved: 4/15/2008
GSM 11 24	Candidate Reports	Reports submitted by candidates for local office to municipal clerk. Clerk submits copies to Secretary of State. Includes qualifying papers and financial and expenditure reports.	Five (5) years. Approved: 4/15/2008

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
<i>GSM 02 01</i>	<i>Accounts Payable Files</i>	<i>See Schedule GSL 02-01.</i>	
<i>GSM 02 02</i>	<i>Adjusting Journal Entries</i>	<i>See Schedule GSL 02-03.</i>	
<i>GSM 02 03</i>	<i>Bank Reconciliation</i>	<i>See Schedule GSL 02-05.</i>	
<i>GSM 02 04</i>	<i>Bank Statements</i>	<i>See Schedule GSL 02-06.</i>	
<i>GSM 02 05</i>	<i>Bond Catalog</i>	<i>See Schedule GSL 02-07.</i>	
<i>GSM 02 06</i>	<i>Bond File</i>	<i>See Schedule GSL 02-08.</i>	
<i>GSM 02 07</i>	<i>Bond Transaction Ledger</i>	<i>See Schedule GSL 02-09.</i>	
<i>GSM 02 08</i>	<i>Bonds and Coupons, Canceled</i>	<i>See Schedule GSL 02-10.</i>	
<i>GSM 02 09</i>	<i>Budget Preparation File</i>	<i>See Schedule GSL 02-11.</i>	
<i>GSM 02 10</i>	<i>CAFR or Annual Financial Reports</i>	<i>See Schedule GSL 02-13.</i>	
<i>GSM 02 11</i>	<i>CAFR or Annual Financial Report Workpapers</i>	<i>See Schedule GSL 02-14.</i>	

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 02 12	Canceled Checks	See Schedule GSL 02-15.	
GSM 02 13	Chart of Accounts	See Schedule GSL 02-17.	
GSM 02 14	Daily Revenue Reports	See Schedule GSL 02-22.	
GSM 02 15	Depository Authorizations	See Schedule GSL 02-23.	
GSM 02 16	Form 1099	See Schedule GSL 03-08.	
GSM 02 17	General Ledger	See Schedule GSL 02-28.	
GSM 02 18	General Ledger Reconciliation	See Schedule GSL 02-29.	
GSM 02 19	Inventory Count and Reports	See Schedule GSL 02-31.	
GSM 02 20	Lost Check Affidavits	See Schedule GSL 02-32.	
GSM 02 21	Monthly Budget Report	See Schedule GSL 02-33.	
GSM 02 22	Signature Authorization	See Schedule GSL 02-37.	
GSM 02 23	Working Trial Balance	See Schedule GSL 02-40.	

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 02 24	Receiving Reports	See Schedule GSL 02-36.	
GSM 02 25	Accounts Receivable Files	See Schedule GSL 02-02.	
GSM 02 26	Grant Files, Fiscal Records	See Schedule GSL 02-30.	
GSM 02 27	Audit Reports	See Schedule GSL 02-04.	
GSM 02 28	Budget, Approved	See Schedule GSL 02-12.	
GSM 02 29	Cash Book	See Schedule GSL 02-16.	
GSM 02 30	Check Copies	See Schedule GSL 02-18.	
GSM 02 31	Check Stubs	See Schedule GSL 02-20.	
GSM 02 32	Disbursements Journal	See Schedule GSL 02-24.	
GSM 02 33	Receipt Warrants	See Schedule GSL 02-35.	
GSM 02 34	Voided Checks	See Schedule GSL 02-39.	
GSM 02 35	Public Depositor Annual Report	See Schedule GSL 02-34.	

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 02 36	Vendor files and W-9s	see Schedule GSL 02-38.	
GSM 02 37	Check Pick-up Lists	See Schedule GSL 02-19.	

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 01	Accounts Payable Files	Documentation for payment of each claim. May include the request for payment, copy of check issued, original invoice, copy of purchase order, copies of bids and contracts, requisitions, backup material, related correspondence in any format, and various reports generated as a part of the accounts payable process. Some records may be filed separately from the main accounts payable file. <i>Replaces Schedule GSM 02-01.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 02	Accounts Receivable Files	Billing statements, including invoices and other related materials, indicating monies owed to the local government entity or individual department or agency for services rendered. May also include receipts, copy of vendor checks, and other related documentation. <i>Replaces Schedule GSM 02-25.</i>	Three (3) years after release of audit. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 03	Adjusting Journal Entries	Supporting documentation for year-end adjusting journal entries that appear in the General Ledger. <i>Replaces Schedule GSM 02-02.</i>	Permanent. Approved: 7/16/2019
GSL 02 04	Audit Reports	Annual and special reports from state and independent auditing agencies, including departmental audits. <i>Replaces Schedule GSM 02-27.</i>	Permanent. Approved: 7/16/2019
GSL 02 05	Bank Reconciliation	Documentation including spreadsheets, book balance reports, and associated working papers used for reconciliation of all bank accounts held by a local government entity. <i>Replaces Schedule GSM 02-03.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 06	Bank Statements	Bank statements received from banks maintaining funds of a local government entity. <i>Replaces Schedule GSM 02-04.</i>	Five (5) years. Approved: 7/16/2019
GSL 02 07	Bond Catalog	Annual publication of all outstanding bonds and schedule of bonds. <i>Replaces Schedule GSM 02-05.</i>	Permanent. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 08	Bond File	Working papers and final documentation related to the issuance of bonds for which a local government entity is obligated. May include project schedule and budget, financing timetable, comparison of alternative funding methods, copies of bids received, bond agreement, official statement and closing documents. <i>Replaces Schedule GSM 02-06.</i>	Five (5) years after bonds are redeemed. Retain closing documents permanently. Approved: 7/16/2019
GSL 02 09	Bond Transaction Ledger	Cumulative report detailing all transactions associated with bond projects. <i>Replaces Schedule GSM 02-07.</i>	Five (5) years following bond redemption. Approved: 7/16/2019
GSL 02 10	Bonds and Coupons, canceled	Redeemed coupons and canceled bonds returned from the bank administering the bonds. May contain destruction certificate for bonds destroyed by the bank. <i>Replaces Schedule GSM 02-08.</i>	Three (3) years after audit following redemption. Approved: 7/16/2019
GSL 02 11	Budget Preparation File	Documentation associated with the preparation and submission of budget. Includes requests submitted by departments, personnel cost analysis, worksheets, budget as presented to the board. <i>Replaces Schedule GSM 02-09.</i>	Until the close of the subsequent budget process. Retain one (1) copy of final budget permanently (see GSL 02-12). Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 12	Budget, Approved	Final approved budget. <i>Replaces Schedule GSM 02-28.</i>	Retain one (1) copy permanently. If copied verbatim into governing body's official minutes, that copy may satisfy retention requirement. Approved: 7/16/2019
GSL 02 13	CAFR or Annual Financial Reports	Comprehensive Annual Financial Report published by a local government entity. <i>Replaces Schedule GSM 02-10.</i>	Permanent. Approved: 7/16/2019
GSL 02 14	CAFR or Annual Financial Report Workpapers	Workpapers associated with the preparation of the end-of-year financial report. Includes a variety of year-end computer generated reports. <i>Replaces Schedule GSM 02-11.</i>	Five (5) years after the close of the fiscal year. Approved: 7/16/2019
GSL 02 15	Canceled Checks	Original canceled checks or scanned images of canceled checks maintained in either paper or electronic format. <i>Replaces Schedule GSM 02-12.</i>	Five (5) years after the close of the fiscal year. Approved: 7/16/2019
GSL 02 16	Cash Book	Ledgers reflecting cash balances. <i>Replaces Schedule GSM 02-29.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 17	Chart of Accounts	Master list of revenue and expenditure accounts. <i>Replaces Schedule GSM 02-13.</i>	Permanent. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 18	Check Copies	Duplicate copies of checks issued. <i>Replaces Schedule GSM 02-30.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 19	Check Pick-up Lists	Lists signed by payees or their representatives that identify who picked up check(s) from the issuing office. <i>Replaces Schedule GSM 02-37.</i>	One (1) year. Approved: 7/16/2019
GSL 02 20	Check Stubs	Remaining stubs used in checkbooks. <i>Replaces Schedule GSM 02-31.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 21	Claims Docket	Docket of claims for expenditures by a local government entity. <i>Replaces Schedule GSM 01-03.</i>	Permanent. Approved: 7/16/2019
GSL 02 22	Daily Revenue Reports	Documentation for all deposits of revenue. Each file (daily) generally contain supporting documentation of finds received, such as revenue transmittal, copy of receipt, cashier's daily report, recap report, transfer report to deposit money, deposit slip, detail recap and cash balance report. <i>Replaces Schedule GSM 02-14.</i>	Three (3) years after release of audit. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 23	Depository Authorizations	Depository authorizations for revenue. File includes depository authorization form and may include other depository documentation. <i>Replaces Schedule GSM 02-15.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 24	Disbursement Record or Journal	Record of disbursements. <i>Replaces Schedule GSM 02-32.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 25	Equipment Change Order File	Original copy of equipment change orders for equipment additions, transfers, disposal, or deadline for auction. <i>Replaces Schedules GSC 02-29, GSM 19-03, and GSS 04-05.</i>	Five (5) years, or three (3) years after release of audit, whichever is later. Approved: 7/16/2019
GSL 02 26	Fixed Asset Inventory	Record of all fixed assets. Contains type of asset, acquisition information, and disposal documentation. This series is frequently maintained in electronic format and contains the following information: description of item, inventory number, manufacturer, model, serial number, date acquired, total cost unit cost, salvage, value, estimated life, depreciation method, source of funds, grant information, federal stock number, purchase order number, warrant number, location and condition. Disposal information might include date of disposal, method of disposal, amount received, receipt number, and authorization information. <i>Replaces Schedule GSM 19-01.</i>	Five (5) years after disposal of fixed asset. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 27	Fixed Asset Reports	Various reports on equipment and other assets. This series may reflect additions, changes, and deletions for a specific time period. <i>Replaces Schedule GSM 19-02.</i>	Until superseded. Approved: 7/16/2019
GSL 02 28	General Ledger	Year-end General Ledger in which summaries of all financial transactions during a fiscal year are recorded. Transactions are culled from subsidiary ledgers, including receipts and expenditures from all revenue sources. <i>Replaces Schedule GSM 02-17.</i>	Permanent. Approved: 7/16/2019
GSL 02 29	General Ledger Reconciliation	Monthly reconciliation workpapers, containing supporting documentation relating to the monthly reconciliation, including daily cash transactions worksheet, monthly control report, computer-generated inventory report, and other reports and working papers. <i>Replaces Schedule GSM 02-18.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 30	Grant Files, Fiscal Records	Documentation for the receipt and expenditure of money for projects funded by state or federal grant programs. May include such items and expenditure reports, billing statements, and accounts payable/receivable files related to the grant. <i>Replaces Schedule GSM 02-26.</i>	Three (3) years after release of audit following termination of the grant. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 31	Inventory Count and Reports	Report detailing inventory of supplies on hand and value. Includes manual inventory counts completed by various departments of a local government entity. <i>Replaces Schedule GSM 02-19.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 32	Lost Check Affidavits	Copy of the original check, signed affidavit of lost check, stop payment order, and worksheets. <i>Replaces Schedule GSM 02-20.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 33	Monthly Budget Report	Reports generated on a monthly basis reflecting budget allocation, expenditures, and budgeted funds remaining by category. <i>Replaces Schedule GSM 02-21.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 34	Public Depositor Annual Report	Copy of the local government entity's annual report to the State Treasurer listing all public accounts held by qualified public depository or depositories, as required by §27-105-5 (6) (b), <i>Mississippi Code, 1972, Annotated.</i> <i>Replaces Schedule GSM 02-35.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 35	Receive Warrants	Documentation of receipt of money. A copy may be provided to the payer. <i>Replaces Schedule GSM 02-33.</i>	Three (3) years after release of audit. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Financial Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 02 36	Receiving Reports	Documentation of receipt of goods or services ordered. <i>Replaces Schedule GSM 02-24.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 37	Signature Authorization	Authorization for the issuance of manual checks. <i>Replaces Schedule GSM 02-22.</i>	Three (3) years after release of audit. Approved: 7/16/2019
GSL 02 38	Vendor Files and W-9s	W-9s and other information specific to vendors and suppliers of goods and services. May include correspondence, catalogs, and other sales literature, and various financial records related to vendor. <i>Replaces Schedule GSM 02-36.</i>	Once inactive, four (4) calendar years or three (3) years after audit, whichever is later. Approved: 7/16/2019
GSL 02 39	Voided Checks	Unusable checks due to printing and other errors. <i>Replaces Schedule GSM 02-34.</i>	Three (3) years after release of audit, if pre-numbered. Otherwise, dispose securely at discretion. Approved: 7/16/2019
GSL 02 40	Working Trial Balance	Year-end trial balance report used for closing the general ledger. <i>Replaces Schedule GSM 02-23.</i>	Three (3) years after release of audit. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Fire

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 17 01	Fire Reports	Report completed on all incidents involving responses of the fire department personnel. Includes detailed information regarding circumstances of the incident— including location, information on damages or injuries, and possible cause of incident.	Five (5) years when cause of fire is determined to be accidental and no loss of life occurs. Ten (10) years after close of case when arson is involved. Seventy-five (75) years when loss of life occurs. Approved: 1/18/2000
GSM 17 02	Run Report Summaries	Report which summarizes information contained on the Fire Reports (GSM-17-01). These may be generated for informational purposes to fire administrative personnel.	Five (5) years. Approved: 1/18/2000
GSM 17 03	Equipment Run Logs	Log maintained containing summary information regarding each dispatch of equipment within a fire station. The log is generally maintained at the station level.	Five (5) years. Approved: 1/18/2000
GSM 17 04	Dispatch Logs	Printouts or manual logs maintained by the dispatch unit which contain information regarding time, location, units dispatched in an incident, and other general information.	Three (3) years. Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Fire

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 17 05	Dispatch Tape Recordings	Tape recordings of calls received by dispatchers and radio communications between emergency personnel.	Ninety (90) days. Serious incidents may warrant longer retention at the discretion of the local agency. Approved: 1/18/2000
GSM 17 06	Investigative Records	Records compiled during investigation of fires. May include copies of fire reports, run reports, correspondence, photographs, newspaper clippings, notes, and other information pertinent to the investigation.	Ten (10) years. Seventy-five (75) years when loss of life occurs. Approved: 1/18/2000
GSM 17 07	Evidence Log	Log used to track evidence used in fire investigations.	Five (5) years following disposition of evidence. Approved: 1/18/2000
GSM 17 08	Activity Reports	See Schedule GSL 01-04.	
GSM 17 09	Equipment Maintenance Records	Documentation of work performed in routine maintenance or for repair of fire equipment (excluding hydrants and hoses).	Routine maintenance: Three (3) years following subsequent maintenance. Major repair: Life of the equipment. Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Fire

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 17 10	Equipment Inspection Records	Assorted reports related to the inspection and/or inventory of fire equipment. May include monthly or weekly supply inventory, daily maintenance reports, truck inspection reports, driver's daily checklist, repair requests, and other forms completed on a routine basis to insure proper functioning or availability of all supplies and equipment.	Three (3) years. Approved: 1/18/2000
GSM 17 11	Hydrant Records	Records documenting the maintenance and inspection of each fire hydrant.	Inspection records: Two (2) years. Maintenance records: Until the hydrant is replaced. Approved: 1/18/2000
GSM 17 12	Hose Tests	Routine tests to determine if hoses are in proper working order.	Two (2) years. Approved: 1/18/2000
GSM 17 13	Fire Safety Inspections	Inspections of buildings/systems for proper fire protection measures and procedures.	Five (5) years following subsequent inspection or for the life of the facility, whichever is earlier. Approved: 1/18/2000
GSM 17 14	Permits and Applications	Applications and copies of issued permits for activities which require permits (e.g., burning, fireworks).	Three (3) years after release of audit. Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Fire

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 17 15	Building Plans	Building plans for commercial buildings.	Until superseded. Approved: 1/18/2000
GSM 17 16	State Fire Marshall Quarterly Reports	Reports submitted to the State Fire Marshall. Provides statistical information regarding fires.	Five (5) years. Approved: 1/18/2000
GSM 17 17	Dive Team Reports	Report completed on all incidents involving responses of the fire department dive team personnel. Includes detail information regarding circumstances of the incident, such as location, information on injuries, or fatalities.	Seventy-five (75) years if loss of life occurs. Five (5) years if no loss of life occurs. Approved: 1/18/2000
GSM 17 18	Training Records, Individual	This series documents all training received by individuals employed by the fire department.	Three (3) years following termination. Approved: 1/18/2000
GSM 17 19	Training Records, General	This series documents training activity provided to fire personnel. Information in this series include description of training activities, sign-in sheet, and general information regarding the training provided. See Training Records, Individual (GSM 17-18) for records regarding individuals attending training.	Ten (10) years. Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Fire

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 17 22	EMS Run Reports	Report which summarizes information contained on the EMS Encounter Form (GSM-17-20). These may be generated for informational purposes to fire administrative personnel.	Five (5) years. Approved: 1/18/2000
<i>GSM 17 23</i>	<i>Annual Reports</i>	<i>See Schedule GSL 01-05.</i>	
<i>GSM 17 24</i>	<i>Monthly Reports</i>	<i>See Schedule GSL 01-04.</i>	
GSM 17 25	General Orders	General orders issued by a fire chief.	Until superseded, then transfer to General Orders Expired (GSM 17-26). Approved: 1/18/2000
GSM 17 26	General Orders, Expired	General orders that have been superseded.	Permanent. Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities

Fixed Assets

SERIES #	TITLE	DESCRIPTION	RETENTION
<i>GSM 19 01</i>	<i>Fixed Asset Inventory</i>	<i>See Schedule GSL 02-25.</i>	
<i>GSM 19 02</i>	<i>Fixed Asset Reports</i>	<i>see Schedule GSL 19-02.</i>	
<i>GSM 19 03</i>	<i>Equipment Change Order File</i>	<i>See Schedule GSL 02-25.</i>	

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Health Insurance

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 06 01	Enrollment Forms	Enrollment forms of participants in insurance programs offered to the employees of a local government entity. <i>Replaces Schedule GSM 20-01.</i>	One (1) year after superseded. Approved: 1/21/2020
GSL 06 02	Change of Enrollment	Adjustments made by participants to insurance coverage. <i>Replaces Schedule GSM 20-02.</i>	One (1) year after superseded. Approved: 1/21/2020
GSL 06 03	HIPAA Privacy Notice	Signed acknowledgements of receipt of HIPAA privacy notice. <i>Replaces Schedule GSM 20-03.</i>	Two (2) years after termination of employee. Approved: 1/21/2020
GSL 06 04	Contract with Third Party Administrator	Contract between the local government entity and the third party administrator of the health insurance plan. <i>Replaces Schedule GSM 20-04.</i>	Three (3) years after expiration of contract. Approved: 1/21/2020
GSL 06 05	Business Associates Agreement	Agreements between the health insurance plan of a local government entity and other parties that use or disclose health information of covered participants. <i>Replaces Schedule GSM 20-05.</i>	Six (6) years. Approved: 1/21/2020
GSL 06 06	Third Party Administrator Report, Not Containing PHI	Reports that do not contain protected health information submitted by the third party administrator of the health insurance plan. <i>Replaces Schedule GSM 20-06.</i>	Three (3) years after release of audit. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Health Insurance

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 06 07	Protected Health Information (PHI)	All documents received by the local government entity that contain protected health information. <i>Replaces Schedule GSM 20-07.</i>	Six (6) years. Secure disposal required. Approved: 1/21/2020
GSL 06 08	Disclosure Requests	Requests from plan participants for information on all entities receiving protected health information on the participant. <i>Replaces Schedule GSM 20-08.</i>	Six (6) years. Secure disposal required. Approved: 1/21/2020
GSL 06 09	Disclosure Information	Responses by the local government entity to participants submitting disclosure requests. <i>Replaces Schedule GSM 20-09.</i>	Six (6) years. Secure disposal required. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Housing Authority

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 22 01	Commissioner Appointments	Appointments to the Board of Commissioners of the Housing Authority.	Permanent. Approved: 7/18/2017
GSM 22 02	Bylaws	Bylaws of the Housing Authority.	Permanent. Approved: 7/18/2017
GSM 22 03	Minutes of Board Meetings	Minutes of the governing board of the Housing Authority.	Permanent. Approved: 7/18/2017
GSM 22 04	Policies, Procedures, and Plans	Policy statements, organizational charts, procedure manuals, planning documents, and other documentation regarding policies, procedures, and plans of the Housing Authority.	Seven (7) years after superseded or otherwise no longer in effect. Approved: 7/18/2017
GSM 22 05	Internal Investigation and Audit Files	Records of all internal investigations and audits of Housing Authority activities.	Ten (10) years following closure of investigation or audit. Approved: 7/18/2017
GSM 22 06	Written Claims and Accident Reports	All written claims against the Housing Authority (including any accident and related reports) which do not lead to litigation.	Three and a half (3-1/2) years after settlement or other conclusion. Approved: 7/18/2017
GSM 22 07	Litigation Records	Documentation of all litigation involving the Housing Authority.	Ten (10) years following final disposition of the matter. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Housing Authority

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 22 08	General Correspondence	Correspondence, interoffice memoranda and other communications to or from Housing Authority officials and staff not covered by any other retention requirement.	Three and a half (3-1/2) years from the date of the communication. Approved: 7/18/2017
GSM 22 11	Annual Contributions Contract	Each Annual Contributions Contract entered into with the United States Department of Housing and Urban Development, together with any amendments or supplements and all related correspondence.	Permanent. Approved: 7/18/2017
GSM 22 12	Petty Cash Vouchers	Vouchers for all disbursements from any petty cash or related account of the Housing Authority.	Three (3) years after release of audit. Approved: 7/18/2017
GSM 22 13	Depreciation Schedules	Depreciation schedules for all depreciable assets of the Housing Authority.	Three (3) years after release of audit. Approved: 7/18/2017
GSM 22 14	Contractor Payroll and Compliance Reports	Reports submitted to the Housing Authority by its contractors demonstrating compliance with Davis-Bacon Act and other contractual obligations.	Five (5) years after expiration/termination. Approved: 7/18/2017
GSM 22 15	Subsidiary Ledgers	Ledger and other statements and reports for subsidiaries of the Housing Authority.	Three (3) years after release of audit. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Housing Authority

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 22 16	Tax Returns	All tax returns of the Housing Authority and its subsidiaries not otherwise covered.	Seven (7) years after filing with appropriate taxing authority. Approved: 7/18/2017
GSM 22 21	Plans and Specifications	Plans and specifications for all improvements owned or operated by the Housing Authority.	Five (5) years after disposition/demolition. Retain those involving historic property permanently. Approved: 7/18/2017
GSM 22 22	Asbestos, Lead-based Paint, and Other Environmental Studies	All asbestos, lead-based paint, and other environmental studies performed on any properties owned, leased or operated by the Housing Authority.	Permanent. Approved: 7/18/2017
GSM 22 31	Tenant Lease File	All information relating to leasing of residential units including rental application, income verification, and notices to tenant.	Three and a half (3-1/2) years after termination of residency. Approved: 7/18/2017
GSM 22 32	Tenant Applications	Applications for potential tenants who were deemed not eligible, who voluntarily withdrew an application, or who for other reasons did not sign a lease (includes any correspondence to or from potential tenant).	Three and a half (3-1/2) years after application denied or withdrawn. Approved: 7/18/2017
GSM 22 33	Rent Reports and Rent Rolls	All reports showing rents charged to and received from tenants of each unit.	Three (3) years after release of audit. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Impounded Vehicles

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 15 01	Vehicle Impound Inventory	File maintained for each vehicle placed in the impound lot. May include a copy of the impound information for Police Department, letter or notification to owner, copy of impound slip containing authorization to release the vehicle to the owner, or the documentation for disposition of the vehicle through an auction.	Until released or sold at auction, then three (3) years after release of audit. Approved: 7/20/1999
GSM 15 02	Vehicle Impound Release Log	Record maintained which documents vehicles released to owner. This record, regardless of format, contains signature of owner indicating transfer of possession back to the owner.	Three (3) years after release of audit. Approved: 7/20/1999
GSM 15 03	Vehicle Impound Reports	Any reports containing information generated from the impound lot inventory or release database.	Three (3) years after release of audit. Approved: 7/20/1999

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Law Enforcement

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 08 01	Arrest Reports	Form documenting the arrest of an individual by the law enforcement agency. It may be filed within a case file containing other information related to an incident or it may be filed separately.	Felony arrests for crimes for which there is no statute of limitations or which result in a death: seventy-five (75) years. Other arrests: twenty-five (25) years. <i>[Authorization to destroy records in this series dated prior to 1970 must be obtained in writing from the Department of Archives and History.]</i> Approved: 1/18/2000
GSM 08 02	Offense Reports	Offense Reports (variant title "Incident Reports") contain all information gathered by the investigating law enforcement officer at an incident. The series consists of forms that detail the "who, what, when, where and why" of occurrence. Additional information is often contained in a "supplemental report," which is a part of this series.	Felony cases for which there is no statute of limitations or which result in a death: seventy-five (75) years. Other felony cases: twenty-five (25) years. All other offense reports: five (5) years. <i>[Authorization to destroy records in this series dated prior to 1970 must be obtained in writing from the Department of Archives and History.]</i> Approved: 1/18/2000

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Law Enforcement

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 08 03	Expungements	This series is composed of various law enforcement records (offense reports, arrest reports, and all other records stipulated in a court order).	Destroy in accordance with the guidelines of the court order. Approved: 1/18/2000
GSM 08 04	Accident Reports	This series contains offense reports related to traffic accidents.	Three (3) years. (If, as a result of the accident, an individual is charged with a felony, the Accident Report shall be retained as an Offense Report [GSM-08-02] in accordance with the retention guidelines for that series.) Approved: 1/18/2000
GSM 08 05	Dispatch Tape Recordings	Tape recordings of calls received by dispatchers and radio communications between law enforcement personnel.	Ninety (90) days. Serious incidents may warrant longer retention at the discretion of the local agency. Approved: 1/18/2000
GSM 08 06	Dispatch Logs	Printouts or manual logs maintained by the dispatch unit which contain information regarding time, location, units dispatched in an incident, and other general information.	Three (3) years. Approved: 1/18/2000
GSM 08 07	Ticket Books	Traffic ticket books containing copy of all tickets issued.	Three (3) years after release of audit. Approved: 1/16/2001

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Law Enforcement

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 08 08	Training Records, Individual	Records of training received by individual employees.	Three (3) years following termination of employee. Approved: 10/20/2009
GSM 08 09	Training Records, General	This series documents training activity provided to law enforcement personnel. Information includes description of training activities, sign-in sheets, and general information regarding the training provided.	Ten (10) years. Approved: 10/20/2009
GSM 08 10	Video/Audio Recordings from Mobile Units, Non-evidentiary	Non-evidentiary recordings created by mobile units, including both in-car and body-worn cameras.	Thirty (30) days. Approved: 1/19/2016
GSM 08 11	Video/Audio Recordings from Mobile Units, Evidentiary	Evidentiary recordings created by mobile units, including both in-car and body-worn cameras.	One (1) year after final disposition of case and completion of sentence. Approved: 1/19/2016
GSM 08 12	Video/Audio Recordings from Stationary Cameras, Non-evidentiary	Non-evidentiary recordings created by fixed, stationary cameras used for surveillance purposes in public buildings.	Thirty (30) days. Approved: 1/19/2016
GSM 08 13	Video/Audio Recordings from Stationary Cameras, Evidentiary	Evidentiary recordings created by fixed, stationary cameras used for surveillance purposes in public buildings.	One (1) year after final disposition of case and completion of sentence. Approved: 1/19/2016

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Municipal Court

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 09 01	Docket	The docket contains a summary of all cases appearing before the municipal court in accordance with §21-23-11, <i>Mississippi Code, 1972, Annotated</i> .	Permanent. Approved: 4/21/1998
GSM 09 02	Minutes	The minutes contain all orders and judgments of the municipal court. It is maintained in accordance with §21-23-11, <i>Mississippi Code, 1972, Annotated</i> . This series may be maintained as a part of the docket.	Permanent. Approved: 4/21/1998
GSM 09 03	Case File	Contains supporting documentation for felony and misdemeanor cases (non-traffic). This series may include copies of affidavit (complaint), arrest warrant, bond, documentation of completion/payment of the sentence/fine and documentation relating to each case.	Seven (7) years following disposition of case or satisfaction of sentence. <i>Before disposal of records dated prior to 1970, authorization must be obtained from the Department of Archives and History.</i> Approved: 7/21/1998
GSM 09 04	Traffic Cases	Case files (tickets) involving moving or parking violations.	Three (3) years after release of audit following disposition of case or payment of fine. Approved: 4/21/1998

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Municipal Court

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 09 05	Daily Collection Record	Documentation of payments received. May include bank deposit receipts, daily and/or transaction records, cash register tapes, receipts for money received, or other receivable documentation.	Three (3) years after release of audit. Approved: 4/21/1998
GSM 09 06	Work/Community Service Program	Time sheets for individuals who are assigned to community service in order to pay fines.	Three (3) years after release of audit following fulfillment of service. Approved: 4/21/1998
GSM 09 07	Time Payment Program	Records reflecting payments of fines for individuals authorized by the court to make time payments.	Three (3) years after release of audit following satisfaction of fine. Approved: 4/21/1998
GSM 09 08	Ticket Book Issuance	Record of each traffic ticket book issued to law enforcement personnel.	Three (3) years after release of audit. Approved: 1/16/2001

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Parks & Recreation

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 18 01	Boat Slip Leases	Contracts between harbor authority and boat owners to lease boat slips either for specified time or ongoing. Often include specific fees charged for size of vessel and various services.	Three (3) years after release of audit following termination of lease. Approved: 4/16/2019
GSL 18 02	Park and Facility Maps	Records documenting park boundaries, facilities and other improvements, landscaping, topography, drainage, and enhancements for properties owned and maintained by the parks and recreation department of a local government entity. May include master plans, construction plans, as-built drawings, various maps and specifications, etc.	Until superseded. Official copy shall be maintained by entity's clerk or administration office for life of facility. See also GSL 18-28 for maps with potential historic value. Approved: 1/21/2020
GSL 18 03	Planning and Development Records - Improvement Projects	Records documenting the planning and construction of improvement projects of parks and recreation facilities owned by a local government entity. May include master plans, construction plans, as-built drawings, various maps and specifications, etc.	Life of facility or of specific improvements. Approved: 1/21/2020
GSL 18 04	Facility and Maintenance Files - Master Files	Records documenting certification or compliance with laws or standards for facilities owned by the parks and recreation department of a local government entity.	Permanent. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Parks & Recreation

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 18 05	Facility and Maintenance Files - Inspection Records	Records documenting the inspections of equipment, lighting, sidewalks, restrooms, picnic tables, and other property or equipment within facilities owned by the parks and recreation department of a local government entity.	Six (6) years. Approved: 1/21/2020
GSL 18 06	Facility and Maintenance Files - Work Orders	Work orders for performance of routine maintenance or special projects related to facilities owned by the parks and recreation department of a local government entity.	Three (3) years after release of audit. Approved: 1/21/2020
GSL 18 07	Horticulture Files	Records relating to landscaping, tree, and flower work on property maintained by the parks and recreation department. May include requests, design plans, and other descriptive information.	Until superseded. Approved: 1/21/2020
GSL 18 08	Pesticide/Herbicide Application Records	Records documenting the application of pesticide/herbicide chemicals in government owned parks and recreation facilities. Information may include a schedule of spraying, date of application, weather conditions, application area, chemical applied, mix ratio, and coverage rate.	Two (2) years. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Parks & Recreation

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 18 09	Swimming Pool Maintenance Records	Records documenting the operation, maintenance, and monitoring of swimming pools owned and/or operated by a local government. Information may include chemicals used, water clarity, cleanliness, chlorine and pH levels, incidents and response, and other information related to the safety and health of the general public.	Three (3) years. Approved: 1/21/2020
GSL 18 10	Cemetery Records	Records documenting individuals buried in cemeteries owned and/or operated by a local government. May include maps, indexes, burial information, copies of deeds, purchaser information, internment books, and plot diagrams.	Permanent. Approved: 1/21/2020
GSL 18 11	Cemetery Maintenance Records	Records documenting routine maintenance of cemeteries owned and/or operated by a local government. Includes work orders, service requests, receipts, invoices, etc.	Three (3) years after release of audit. Approved: 1/21/2020
GSL 18 21	Program Records	Records relating to the programs and activities sponsored by the parks and recreation department of a local government entity. Documents include, but are not limited to, player rosters, sponsor forms, practice notices, schedules, permission slips, brochures, flyers, and related correspondence.	Six (6) years. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Parks & Recreation

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 18 22	Program Planning Records	Records documenting the planning, development, publication and execution of various programs offered by the parks and recreation department of a local government entity. May include lesson plans, course/program descriptions and instruction materials.	Six (6) years. Approved: 1/21/2020
GSL 18 23	Recreation and Registration Records	Records documenting the registration and attendance of participants in events, activities, and classes sponsored by the parks and recreation department of a local government entity. Files may include, but are not limited to, registration forms, parent/guardian consent, worksheets, reports, emergency contact information, etc.	Six (6) years. Approved: 1/21/2020
GSL 18 24	Release Forms and Waivers	Forms completed by individuals participating in recreational activities sponsored by a parks and recreation department of a local government entity. These forms are completed to verify parental consent for minors, and to verify that participants have released all rights and claims for possible injuries in recreational activities. May include: release, dates of activity, name of participant, name/signature of parent/guardian, and insurance documentation.	Six (6) years. Approved: 1/21/2020
GSL 18 25	Visitor Admission Records	Records of admissions to museums, historical sites, and other parks and recreation facilities owned or operated by a local government. Includes guest books, registers, logs, and similar records that document visitation.	Six (6) years. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Parks & Recreation

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 18 26	Facility and Equipment Rental and Loan Records	Records and other documentation used to track the rental or loan of facilities and/or equipment owned by the parks and recreation department of a local government entity. Information may include name of person or group renting the facility or equipment, contact information, date rented and returned, compensation information, and other related data. Records may include applications, calendars, lists, receipts and related documentation.	Three (3) years after release of audit. Approved: 1/21/2020
GSL 18 27	Special Event Files	Records concerning special events promoted by a local government entity. This series documents the legal responsibilities for those events held on government property, including parades, fireworks, picnics, festivals, races, weddings, parties, etc. They may include permits, contracts, licensing, legal agreements (including, but not limited to, hold harmless agreements, releases and waivers), meeting minutes, correspondence, insurance, event-specific marketing, etc.	Six (6) years. Approved: 1/21/2020
GSL 18 28	Recreation Program Records - Historical	Records retained for historical and informational purposes, including park histories, architectural drawings, photographs, brochures, maps, significant news stories, etc.	Permanent. Approved: 1/21/2020

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Payroll Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 03 01	Cafeteria Plan Administrative Fees	Listing of employees enrolled in cafeteria plan supplemental program (e.g. uninsured medical, day care, etc.) and the administrative fee charged to the entity. Used for determining amount due carrier. <i>Replaces Schedule GSM 03-01.</i>	Three (3) years after release of audit. Approved: 7/18/2017
GSL 03 02	Cafeteria Plan Enrollment	Form used to enroll employees in Cafeteria Plan on a yearly basis. Indicates coverage selected and amounts selected. <i>Replaces Schedule GSM 03-02.</i>	Four (4) years after close of calendar year. Approved: 7/18/2017
GSL 03 03	Deduction Cards	Payroll deduction cards enrolling employees in various payroll deduction programs including credit union, direct deposit, insurance (except health), and disability and rehabilitation. <i>Replaces Schedule GSM 03-03.</i>	Until superseded, then three (3) years after release of audit. Approved: 7/18/2017
GSL 03 04	Employee Earnings Record	Report detailing all payroll checks issued to employees. Includes employee's name, Social Security number, and types and amounts of individual deductions. <i>Replaces Schedule GSM 03-04.</i>	Fifty-five (55) years. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Payroll Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 03 05	Garnishment Files	Garnishment case files of employees. May contain wage earner's plan with posted payments, court order, notification of garnishment or tax levy, and release of wages notification. <i>Replaces Schedule GSM 03-05.</i>	Four (4) years after final release of wages. Approved: 7/18/2017
GSL 03 06	Payroll Register	Contains payroll information for all employees for each pay period. Includes check number, name, social security number, earnings amounts, withholding amounts, net pay. This series may also include information on hours worked and rate of pay. <i>Replaces Schedule GSM 03-06.</i>	Fifty-five (55) years. Approved: 7/18/2017
GSL 03 07	Retirement Reports	Public Employees' Retirement System reporting form, which provides total amount submitted to the retirement fund, lists each employee, retirement wages and retirement contribution. <i>Replaces Schedule GSM 03-07.</i>	Three (3) years after release of audit. Retain fifty-five (55) years if Payroll Register or Earnings Record for the same reporting period is not available. Approved: 7/18/2017
GSL 03 08	Tax Reports	Documentation for reports to Internal Revenue Service regarding Social Security and withholding taxes paid. Includes weekly and monthly payroll deposit and quarterly reports. Also includes IRS Forms 941 and 1099 and variants. <i>Replaces Schedules GSM 02-16 and 03-08.</i>	Five (5) years after tax is due or paid, whichever is later. Approved: 7/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Payroll Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 03 09	Time Sheets	Reports for all employees listing time(s) worked or exceptions to normal salary for the pay period. <i>Replaces Schedule GSM 03-09.</i>	Three (3) years after release of audit. Approved: 7/18/2017
GSL 03 10	Unemployment Compensation Report	Monthly and quarterly reports containing information on each employee (name and Social Security number), month-to-date wages, month-to-date unemployment compensation charge, year-to-date wages, and year-to-date unemployment compensation charges. Quarterly report submitted to Unemployment Compensation Commission. <i>Replaces Schedule GSM 03-10.</i>	Quarterly reports: three (3) years after release of audit or close of calendar year, whichever is later. Monthly reports: following preparation of quarterly report. Approved: 7/18/2017
GSL 03 11	W-2s	Copy of Internal Revenue Service W-2 Form issued to each employee. <i>Replaces Schedule GSM 03-11.</i>	Four (4) years after tax is due or tax is paid, whichever is later. Approved: 7/18/2017
GSL 03 12	W-2s, Undelivered	Employee's copy of W-2 which was undeliverable. <i>Replaces Schedule GSM 03-12.</i>	Three (3) years after close of calendar year. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Personnel Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 05 01	Personnel File, Official Record	The master personnel record maintained for each employee. May include job application, personnel transaction record reflecting position classification and salary level, payroll withholding information, leave summary record, performance documentation, and other documents related to the individual's employment. <i>Replaces Schedule GSM 05-02.</i>	Fifty-five (55) years after earliest date of hire, OR seven (7) years after termination, whichever is later. Approved: 7/18/2017
GSL 05 02	Personnel File, Reference Copy	DUPLICATE copy of personnel file which is often maintained at the department or division level. See GSL 05-01 Personnel File, Official Record. <i>Replaces Schedule GSM 05-03.</i>	One (1) year following termination, then transfer to Personnel/Human Resources Office for review and disposal. Approved: 7/18/2017
GSL 05 03	Leave Records	Requests for use of vacation, sick, compensatory, or other leave. This series is often filed within the official Personnel File. <i>Replaces Schedule GSM 05-04.</i>	Three (3) years after audit if leave summary information is maintained. Fifty-five (55) years if leave summary information is not otherwise maintained. Approved: 7/18/2017
GSL 05 04	Employee Accident Reports	Reports and documentation related to accidents incurred by employees. Does not include documentation maintained in Personnel File. <i>Replaces Schedule GSM 05-01.</i>	Seven (7) years if workers compensation claim is filed (see GSL 05-05); otherwise three (3) years. Approved: 7/18/2017

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Personnel Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 05 05	Workers Compensation Files	Files related to workers compensation claims. Includes case files and reports to Workers Compensation Commission. <i>Replaces Schedule GSM 05-06.</i>	Seven (7) years following the close of the case. Approved: 7/18/2017
GSL 05 06	Job Applications, Not Hired	Applications submitted for employment from individuals not hired for the position. <i>Replaces Schedule GSM 05-05.</i>	Two (2) years. Approved: 7/18/2017
GSL 05 07	Drug Test Records	Results of drug tests administered to current and prospective employees, and associated records.	One (1) year from receipt of test results. For DOT-regulated positions in aviation, trucking, railroads, mass transit and pipelines: five (5) years from receipt of test results. If test resulted in adverse action against an employee: five (5) years after conclusion of final action. Approved: 4/16/2019
GSL 05 08	I-9 Forms and Related Documentation	Form I-9 is used for verifying the identity and employment authorization of individuals hired for employment in the United States. The form must be available for inspection by authorized U.S. Government officials from the Department of Homeland Security, Department of Labor, or Department of Justice. If copies of documents presented by employees were made or a report was generated through E-Verify, they should be kept with the corresponding Form I-9.	Three (3) years after date of hire or one (1) year after termination, whichever is later. Approved: 10/15/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Personnel Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 05 09	Background Investigation for Employees, Volunteers, or Applicants	Information related to background investigations of employees, volunteers, or job applicants, including copies of employment applications, release forms, credit reports, driver's licenses, transcripts, social security numbers, professional licenses or certifications, verification of education and licensure, sex offenders registry, personal and professional references, fingerprint applications, lie-detector results, blood or urine test results, correspondence, criminal, driving, education, court, and military records.	One (1) year from conclusion of investigation. If investigation resulted in the applicant not being hired or adverse action against an employee, five (5) years after conclusion of final action. Drug test records are held according to schedule GSL 05-07. Approved: 10/15/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Privilege License

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 13 01	Privilege License Copies	Copies of issued license.	Three (3) years after release of audit. Approved: 7/20/1999
GSM 13 02	Privilege License Applications	Applications for privilege license.	Three (3) years after release of audit. Approved: 7/20/1999
GSM 13 03	Privilege Register	Register of all privilege licenses issued.	Permanent. Approved: 7/20/1999
GSM 13 04	Privilege License Reports	Various reports generated by the privilege license operation (does not include Privilege License Register or report of unpaid licenses).	Three (3) years after release of audit. Approved: 7/20/1999
GSM 13 05	Unpaid Privilege Licenses	Reports or other record of unpaid licenses.	Seven (7) years. Approved: 7/20/1999

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Public Works

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 14 01	Work Orders	Copies of work orders placed for use of public work crews. <i>Replaces Schedule GSM 14-01.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 14 02	Road/Street Dockets	Docket listing all road maintenance performed. This series provides historical summary of maintenance performed from initial construction. <i>Replaces Schedule GSM 14-02.</i>	Permanent. Approved: 4/16/2019
GSL 14 03	Road/Street Maintenance Records	Detailed records of all maintenance performed. <i>Replaces Schedule GSM 14-03.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 14 04	Road/Street Maintenance Work Reports	Reports summarizing activities of maintenance crews. <i>Replaces Schedule GSM 14-04.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 14 05	Repair/Street Repair Costs	Estimates, copies of invoices, supply tickets, and other financial records relating to maintenance activities. <i>Replaces Schedule GSM 14-05.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 14 06	Road/Street Resurfacing Reports	Summary reports (generally annual) containing lists of roads/streets resurfaced, including types of materials used and costs of roads. <i>Replaces Schedule GSM 14-06.</i>	Permanent. Approved: 4/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Public Works

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 14 07	Road/Street Plats	Plats of subdivisions and incorporated areas. <i>Replaces Schedule GSM 14-07.</i>	Permanent. Approved: 4/16/2019
GSL 14 08	Traffic Control Signs and Signals Inventory	Inventory of all traffic signs and signals. <i>Replaces Schedule GSM 14-08.</i>	Until superseded. Approved: 4/16/2019
GSL 14 09	Traffic Control Maintenance Records	Records relating to the maintenance of traffic signs and signals. <i>Replaces Schedule GSM 14-09.</i>	Three (3) years. Approved: 4/16/2019
GSL 14 10	Traffic Control Intersection File	Includes a variety of records relating to intersections: studies related to traffic planning, drawings of signal controllers, and intersections. <i>Replaces Schedule GSM 14-10.</i>	Ten (10) years. Approved: 4/16/2019

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State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Purchasing Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 04 01	Bids	Successful and unsuccessful bids received for purchases of goods or services. Associated documentation may include correspondence, preliminary work papers, requests for proposals or information, published notices, proofs of publication, plans, specifications, and other related materials.	Until goods or services provided, then hold five (5) years after release of audit, then destroy. Approved: 7/15/2008
GSM 04 02	Purchase Orders	Copy of purchase order.	Three (3) years after release of audit, then destroy. Approved: 11/21/1996
GSM 04 03	State Contracts	Reference copy of purchase contracts issued by State of Mississippi.	Until superseded, then destroy. Approved: 11/21/1996

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Tax Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 18 01	Tax Receipts	Receipts for payment of taxes on real estate.	Five (5) years. Approved: 1/18/2000
GSM 18 02	Assessment Roll, Real or Personal Property	Annual assessment rolls listing appraised value of real estate and/or personal property.	Permanent. Approved: 4/10/2018
GSM 18 03	Release from Delinquent Taxes	Listing of payment of realty taxes that were overdue.	Five (5) years. Approved: 1/18/2000
GSM 18 04	Land Sold for Taxes	Listing of all property sold for taxes.	Permanent. Approved: 1/18/2000
GSM 18 05	Land Redemption Certificate	Also known as "Tax Sale Release," this form is created when a tax sale is redeemed. It lists all fees the clerk charges, date and total amount of redemption, property being redeemed, and who is redeeming it.	Permanent. Approved: 7/21/2009
GSM 18 06	Tax Sale Supporting Documentation, Redeemed Property	This series contains copies of mailed notices, returned/undelivered notices, and return receipts from mailed notices regarding tax sales of real property in which the taxes are paid within the redemption period.	One (1) year following year of redemption. Approved: 4/21/2015

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Tax Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 18 07	Tax Sale Supporting Documentation, Matured Sales	This series contains copies of mailed notices, returned/undelivered notices, and return receipts from mailed notices regarding tax sales of real property in which the taxes are not paid before expiration of the redemption period.	Ten (10) years following maturity. Approved: 4/21/2015

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Utility Billing Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 07 01	Utility Deposit Records	This series contains information on customers containing utility services from a local government entity and generally contains the customer's name, address, date of deposit, account number, and occasionally additional information, such as date service commenced. <i>Replaces Schedule GSM 07-01.</i>	Four (4) years after refund or termination of service. <i>[Authorization to dispose of records in this series dated prior to 1945 must be obtained in writing from the Department of Archives and History.]</i> Approved: 4/16/2019
GSL 07 02	Meter Reading Records	This series contains the information which is generated in the meter reading process. It often contains, in addition to meter reading sheets or printouts (according to the process used), various out of tolerance reports, editing sheets, etc. <i>Replaces Schedule GSM 07-02.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 07 03	Utility Billing Records	This series contains the periodic billing information for each customer. Basic information in this series includes customer name, meter reading, date, and amount of bill. <i>Replaces Schedule GSM 07-03.</i>	Seven (7) years. Approved: 4/16/2019
GSL 07 04	Utility Billing Support Records	This series contains a variety of reports used in generating the billing of utility customers. It includes those accounting reports generated to verify the accuracy of the actual bill, such as trial balances run prior to being posted to the general ledger. <i>Replaces Schedule GSM 07-04.</i>	Three (3) years after release of audit. Approved: 4/16/2019

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Utility Billing Records

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 07 05	Utility Payment Records	This series includes reports reflecting payments of utility bills by customers. This series provides documentation of all payments made on bills. This report may be often combined with the Utility Billing Record (GSL 07-03). <i>Replaces Schedule GSM 07-05.</i>	Seven (7) years. Approved: 4/16/2019
GSL 07 06	Utility Payment Support Records	Backup material associated with the payment of utility bills. It may include payment stubs, receipt books, cashier's reports, bank draft reports, and other documentation which is summarized in the Utility Payment Records (GSL 07-05). <i>Replaces Schedule GSM 07-06.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 07 07	Utility Deposit Refund Records	This series contains documentation of the final utility bill and the refund of the deposit to the customer. <i>Replaces Schedule GSM 07-07.</i>	Four (4) years. Approved: 4/16/2019
GSL 07 08	Utility Service Termination Records	Records relating to termination of utility service, whether by customer request or due to non-payment for services. Includes applications to terminate service, termination notices by local government entity, cut-off lists, payment agreements, related correspondence, and other similar records.	Three (3) years after release of audit following termination of service. Approved: 4/16/2019
GSL 07 09	Utility Work Orders	Work Orders for services such as to connect service, disconnect service, or other maintenance functions associated with utility services. <i>Replaces Schedule GSM 07-08.</i>	Three (3) years after release of audit. Approved: 4/16/2019

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

All Local Governments Vehicle Maintenance

SERIES #	TITLE	DESCRIPTION	RETENTION
GSL 16 01	Fuel Card File	Record of requests, record of issuance, and other documentation relating to fuel card for local government entity employees and vehicles. <i>Replaces Schedule GSM 16-03.</i>	One (1) year following the cancellation of card. Approved: 4/16/2019
GSL 16 02	Fuel Usage Reports	Reports detailing fuel purchased for vehicles belonging to a local government entity. <i>Replaces Schedule GSM 16-02.</i>	Three (3) years after release of audit. Approved: 4/16/2019
GSL 16 03	Vehicle Master File	Work orders on all work done on vehicles belonging to a local government entity. May include purchase information, vehicle description information, vehicle title, tag information, and billing information for maintenance. <i>Replaces Schedule GSM 16-01.</i>	Three (3) years after disposition of equipment. Approved: 4/16/2019
GSL 16 04	Parts Inventory Records	Records of parts received and used by vehicle maintenance operation. <i>Replaces Schedule GSM 16-04.</i>	Three (3) years after release of audit. Approved: 4/16/2019

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Zoning

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 12 01	Zoning Board Minutes	See Schedule GSL 01-01.	
GSM 12 02	Meeting Tapes	See Schedule GSL 01-03.	
GSM 12 03	Zoning Ordinances	Published compilations of all zoning ordinances.	Permanent. Approved: 7/20/1999
GSM 12 04	Map Files	Various maps of the municipality. Includes aerial photographs.	Retain original maps permanently. Copies may be disposed as necessary. Approved: 7/20/1999
GSM 12 05	Zoning Plats	Plats reflecting zoning classification of all parcels in the municipality.	Permanent. Approved: 7/20/1999
GSM 12 06	Case File	Case file for each request for rezoning, special exemption, use permit, variance, rear/side yard variance. These files generally include application, letter of intent, photographs, maps, staff report, recommendations from other departments, certified mail receipt, correspondence, petition, and final action information.	Permanent. Approved: 7/20/1999

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.

State of Mississippi Local Government Records

RECORDS RETENTION SCHEDULE

Municipalities Zoning

SERIES #	TITLE	DESCRIPTION	RETENTION
GSM 12 07	Mobile Home Permits	Case file for request to place mobile home on property (see GSM 12-06 for general description of contents).	One (1) year following expiration or cancellation of permit. Approved: 7/20/1999
GSM 12 08	Mobile Home Permit Renewals	Renews for placement of mobile home on property.	One (1) year following expiration or cancellation of permit. Approved: 7/20/1999

This retention schedule has been approved for use only by the jurisdiction indicated above in accordance with instructions that appear on the cover of this schedule.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Approve an Agreement between the City of Hattiesburg and Intellisafe for traffic diversion programs and authorize the Mayor to execute the same.
File Number: 2024-1097
Minute Book #

Summary

Authorize the mayor to execute an agreement between the City of Hattiesburg and Intellisafe for traffic diversion programs.

Recommendation Statement

I recommed approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

**SERVICE AGREEMENT FOR
TRAFFIC-VIOLATION DIVERSION PROGRAM(S)**

THIS MUNICIPALITY SERVICE AGREEMENT FOR TRAFFIC-VIOLATION DIVERSION PROGRAM(S) (“Agreement”) is made effective as of the ____ day of _____, 2024 (**“Effective Date”**), by and between INTELLISAFE, LLC, a Mississippi Limited Liability Company (**“Provider”**), and THE CITY OF HATTIESBURG, MISSISSIPPI (**“Municipality”**). Provider and Municipality may be referred to individually as **“Party”** or collectively as **“Parties”**.

WITNESSETH:

WHEREAS, Provider is engaged in the business of developing and implementing traffic violation diversion programs and services to assist municipalities (hereinafter, the **“Program”** and the **“Services”**);

WHEREAS, Municipality seeks to enhance traffic safety within its jurisdiction through the implementation of a traffic-violation diversion program;

WHEREAS, Parties desire to establish a collaborative arrangement under which Provider will offer its Program and Services to Municipality;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

1. Definitions.

(a) **“Program Equipment”** refers to the hardware, software, and electronic systems provided by Provider for use in the Program.

(b) **“Services”** means all activities necessary to implement and maintain the Program, including but not limited to installation, maintenance, data processing, citation processing, and customer support.

(c) **“Diversion Fees”** are fees collected from traffic violation citations (**“Citation(s)”**) processed through the diversion program.

2. Scope of Services. Provider shall offer to Municipality a Program and Services, as discussed in **Exhibit A**, attached hereto and incorporated by reference.

3. Term. This Agreement shall commence on the Effective Date and shall renew automatically every twelve (12) months following the date of the first issued Citation under this Agreement unless earlier terminated under the Termination provision of this Agreement.

4. Fees; Payment Structure.

(a) Municipality shall receive a portion of the Diversion Fees collected from each Citation processed under this Agreement, as detailed in **Exhibit B**.

(b) Provider shall retain a portion of the Diversion Fees as compensation for the Services provided, as detailed in **Exhibit B**.

(c) Payments to Municipality shall be made once per calendar month, accompanied by a detailed report of Citations processed and fees collected in each calendar month. Payment of Diversion Fees due Municipality shall be made by the 15th day of the following month.

(d) Municipality agrees to pay for certain associated costs as set forth in **Exhibit B**, attached hereto and incorporated by reference.

5. Municipality Obligations.

(a) Municipality shall provide necessary support and cooperation to Provider for the implementation and ongoing operation of the Program and Services.

(b) Municipality agrees to designate an official liaison to coordinate with Provider on matters related to the Program and Services.

6. Confidential Information. All information given by Provider to Municipality will be considered of a confidential nature, unless specifically designated in writing as non-proprietary and non-confidential by the Provider. Provided however, nothing in this paragraph shall be construed as contrary to the terms and provisions of any "Open Records Act" or similar laws insofar as they may be applicable. Provider shall not use any data acquired during the course of the Program, with respect to any violations or the Municipality's law enforcement activities, for any purpose other than this Program.

7. Insurance. Provider agrees to maintain, at its own expense, the following minimum insurance coverages:

(a) **Commercial General Liability Insurance.** Covering bodily injury, property damage, personal and advertising injury, and contractual liability with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

(b) **Professional Liability Insurance.** Covering errors and omissions related to the Program and/or Services provided under this Agreement, with a minimum limit of \$1,000,000 per occurrence.

(c) **Cyber Security Insurance.** Covering technology and data related issues to the Program and/or Services provided under this Agreement.

8. Indemnification.

(a) **Provider Indemnification.** Provider agrees to indemnify, defend, and hold harmless Municipality, its officers, agents, and employees (collectively, the “**Municipality Indemnitees**”) from and against any and all claims, damages, liabilities, costs, and expenses (including reasonable attorneys’ fees) arising out of or in any way connected with the Program and/or Services provided under this Agreement, including, but not limited to, any claim related to the Program Equipment, the violation of any applicable law or regulation by Provider, or any act or omission of Provider or its employees, agents, or subcontractors. This indemnification obligation shall not apply to any liability resulting from the negligence or willful misconduct of the Municipality Indemnitees.

9. **Force Majeure.** Neither Party shall be liable for any failure to perform its obligations hereunder where such failure results from any cause beyond the Party's reasonable control, including, without limitation, mechanical, electronic or communications failure or degradation (including “line-noise” interference). These causes shall include, but not be limited to, acts of God, natural disasters, terrorism, war, civil disturbance, action by governmental entity, strike, and non-performance by a third party. In the event of such force majeure, the affected Party shall notify the other Party within a reasonable timeframe. The performance of this Agreement shall then be suspended for as long as the force majeure event continues, and any timeframes or deadlines shall be extended accordingly. If the force majeure event persists for a period exceeding sixty (60) days, either Party may terminate the Agreement upon written notice to the other Party, without any liability.

10. Term/Termination.

(a) **Term.** This Agreement shall be effective as of the Effective Date, the date first above written, and shall remain in full force and effect and automatically renew every twelve (12) months, unless earlier terminated as provided in this Section.

(b) **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the Parties.

(c) **Without Cause.** Either Party may terminate this Agreement without cause upon providing one hundred twenty (120) days' written notice to the other Party.

(d) **For Material Breach.** Either Party may terminate this Agreement if the other Party commits a material breach of any term of this Agreement and fails to remedy such breach within sixty (60) days after receiving written notice from the non-breaching Party. The notice must describe the alleged breach in reasonable detail.

(e) **Upon Termination.** Upon termination of this Agreement for any reason, the Provider shall be paid for the services rendered up to the date of termination, in accordance with the terms of the Wind-Down Services and Wind-Down Period provisions and as specified in Section 12. Within seven (7) days of termination of this Agreement, Municipality shall return to Provider any and all Program Equipment.

11. Wind-Down Services Upon Termination.

(a) **Wind-Down Services.** In the event of termination of this Agreement for any reason, Provider agrees to continue to provide support for all Services related to applicable data received through the Program up until the termination date (“**Wind-Down Services**”). The Wind-Down Services shall continue until the final Citation processed relating to data received up until the termination date is fully resolved and completed to the reasonable satisfaction of Municipality.

(b) **Wind-Down Period.** The Wind-Down Services described shall be provided for a period not to exceed six (6) months from the date of termination (“**Wind-Down Period**”). During the Wind-Down Period, all terms and conditions of this Agreement shall remain in effect with respect to the Wind-Down Services, and Provider shall be entitled to the Revenue Share as defined in this Agreement for any Diversion Fees collected during this period.

(c) **Coordination and Reporting.** During the Wind-Down Period, Provider shall coordinate closely with Municipality and provide regular updates, at least monthly, regarding the progress of the Wind-Down Services.

(d) **Final Reconciliation.** Upon completion of the Wind-Down Period, Provider shall provide a final reconciliation report to Municipality, detailing Diversion Fees collected, and any other relevant information pertaining to the Wind-Down Services.

12. Compliance with Laws. The Parties will comply with all federal, state, and local laws, ordinances, regulations and orders (collectively, “**Laws**”), including without limitation Criminal Justice Information Services (CJIS) requirements, Mississippi Department of Law Enforcement requirements, and any Laws relating to data privacy or the use of Program Equipment with respect to its access to and use of the Program, and data captured and produced by the Program.

13. Miscellaneous.

(a) **Relationship of the Parties.** Each of the Parties shall act solely as independent contractors, and nothing herein shall be so construed as to create the relationship of employer and employee, partners, principal and agent, or co-venturers as between the parties.

(b) **Assignment.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective parents, subsidiaries, affiliates, successors and assigns. This Agreement may not be assigned by Provider without the expressed written permission of Provider.

(c) **Notice.** In the event any notice is given under or required by this Agreement, it will be in writing and (i) delivered by a commercially recognized overnight messenger service or (ii) delivered by electronic mail or (iii) delivered by certified mail, postage prepaid and return receipt requested, to the following addresses:

INTELLISAFE, LLC, a Mississippi Limited Liability Company

Attn: _____

Email: _____

Address: _____

Phone: _____

THE CITY OF HATTIESBURG, MISSISSIPPI

Attn: _____

Email: _____

Address: _____

Phone: _____

(d) **Waiver.** The failure of any Party to enforce any provision of the Agreement will not be construed to be a waiver of such provision or of its right after that to enforce same and no waiver of any breach will be construed as an agreement to waive any subsequent breach of the same or other provisions.

(e) **Governing Law and Venue.** The construction, interpretation, validity, and performance of this Agreement will be governed by the laws of the State of Mississippi, without regard to conflict of laws principles. Any legal suit, action, or proceeding arising out of, or related to, this Agreement or the transactions contemplated hereby shall be instituted exclusively in a court of competent jurisdiction in the court that the Municipality is located.

(f) **Entire Agreement.** This Agreement contains the entire agreement among the parties with respect to the subject matter hereof, and no prior or collateral representations, promises or conditions, oral or written, relating to the subject matter hereof will be binding upon the parties. This Agreement supersedes and replaces any prior agreement between the parties relating to the subject matter hereof.

(g) **Amendment.** No modification, extension, renewal, rescission, termination or waiver of any of the provisions contained herein, or any future representation, promise or condition concerning the subject matter hereof, will be binding upon a party, unless made in writing and signed on its behalf by one of its duly authorized officers.

(h) **Approval by Municipal Authority.** This Agreement is subject to the approval of the appropriate governing body of the Municipality. This Agreement shall not be binding or effective until approved by the governing body in accordance with applicable laws and regulations of the State of Mississippi. The Municipality represents and warrants that it has taken all necessary actions, and obtained all necessary approvals, for it to legally enter into and perform its obligations under this Agreement.

[Signatures on following page.]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date first above written.

PROVIDER:

INTELLISAFE, LLC, a Mississippi Limited Liability Company

By: _____

Name: _____

Title: _____

MUNICIPALITY:

Hattiesburg, Mississippi

By: _____

Name: _____

Title: _____

EXHIBIT A

SCOPE OF SERVICES

- **Installation and Technical Support:** Assist with installation of Program Equipment at locations determined by the Municipality and ensure communications hardware and services are sufficient.
- **Training and Support:** Provide necessary training for Municipality-designated individuals and offer post-installation support.
- **Maintenance and Updates:** Conduct routine maintenance and timely repairs or replacements of Program Equipment, including necessary software and firmware updates.
- **Data Processing:** Upload data collected by law enforcement officers, program data for license plate recognition, and submit processed information to law enforcement officers for execution of Citations.
- **Citations and Customer Service:** Ensure timely processing of data and mailing of Citations, provide customer service for payment processing, and court-related services.
- **Reporting and Accounting:** Compile and deliver monthly reports within fifteen days at the end of each calendar month detailing Citations. Collect all payments due to the Municipality, ensuring proper payment by the 15th day of the following month, and process any direct payments from violators received by the Municipality. Reporting should include:
 - Total number of violation events.
 - Total number of Citations issued.
 - Total number of Citations paid.
 - Such other information mutual agreed upon by the Parties.
- **Expert Witness Provision:** Provide an expert witness as necessary to affirm the accuracy and operational integrity of the Program Equipment, through sworn statement or certification as permitted by law.

EXHIBIT B

FEES; PAYMENT STRUCTURE

Diversion Fee Distribution: Pursuant to the terms outlined in the Agreement, the total Diversion Fee collected from each Citation processed under the Agreement shall be:

\$230 Total Diversion Fee

The distribution of the Diversion Fee shall be as follows:

\$130	Provider (IntelliSafe, LLC)
\$25	Department of Public Safety
\$75	Municipality (The City of Hattiesburg, Mississippi)

Additional Costs/Expenses of Municipality: The Municipality shall be responsible for covering certain associated costs related to the implementation and operation of the Program. These costs include, but are not limited to:

- **Officer Overtime:** The Municipality agrees to cover the costs associated with paying officers' overtime for activities directly related to the Program.
- **Program Equipment:** The Municipality shall bear the costs related to the purchase, installation, and maintenance of any Program Equipment necessary for the operation of the Program. Specific needs and associated costs for Program Equipment will be assessed and agreed upon by the Parties as required.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Adopt a Resolution requesting the legislature of the State of Mississippi to enact a Local and Private Bill enabling the City of Hattiesburg to use traffic fine money for community development initiatives, including, but not limited to, housing programs, violence prevention programs and traffic safety programs.
File Number: 2024-1098
Minute Book #

Summary

Resolution requesting the legislature of the State of Mississippi to enact a Local and Private Bill enabling the City of Hattiesburg to use traffic fine money for community development initiatives, including, but not limited to, housing programs, violence prevention programs and traffic safety programs.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

RESOLUTION _____

Resolution of the Mayor and City Council of the City of Hattiesburg, Mississippi, requesting the Legislature of the State of Mississippi to enact a Local and Private Bill enabling the City of Hattiesburg to use traffic fine money for community development initiatives, including, but not limited to, housing programs, violence prevention programs and traffic safety programs.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI:

WHEREAS, there is a need within the City of Hattiesburg (“the City”) for community development initiatives, including, but not limited to, housing programs, violence prevention programs, and traffic safety programs; and

WHEREAS, the City administers Federal housing programs that provides direct housing assistance to citizens of Hattiesburg, but the need for such assistance is much greater than the Federal dollars available, and the City may wish to supplement such Federal housing programs; and

WHEREAS, the City has programs that deal violence prevention through its Municipal Court and otherwise, but the need for such programs continues to increase; and

WHEREAS, traffic safety is of paramount concern to the City, and programs designed to encourage traffic safety are a key to providing such traffic safety; and

WHEREAS, there may be other community development initiatives that the City should undertake.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Hattiesburg as follows:

1. The Legislature of the State of Mississippi is hereby requested to introduce, adopt and enact special or local and private legislation authorizing the City of Hattiesburg to use part of its traffic fine money for community development initiatives, including, but not limited to, housing programs by supplementing money provided to the City by the Federal government for housing assistance, violence prevention programs and traffic safety programs.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Council Member _____, seconded by Council Member _____, and was adopted by the following to-wit:

YEAS:

NAYS:

ABSENT

The President thereby declared the motion carried and the Resolution adopted, on this the 19th day of March 2024.

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT OF COUNCIL

The foregoing Resolution having been submitted to and approved by the Mayor, on this the 19th day of March 2024.

ATTEST:

ADOPTED:

CITY CLERK

MAYOR



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Adopt a Resolution requesting the Legislature of the State of Mississippi to enact a Local and Private Bill enabling the Hattiesburg Convention Commission to use the "design-build method" of construction contracting.
File Number: 2024-1096
Minute Book #

Summary

Resolution requesting the Legislature of the State of Mississippi to enact a Local and Private Bill enabling the Hattiesburg Convention Commission to use the "design-build method" of construction contracting.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

RESOLUTION _____

Resolution of the Mayor and City Council of the City of Hattiesburg, Mississippi, and the Board of Commissioners of the Hattiesburg Convention Commission, requesting the Legislature of the State of Mississippi to enact a Local and Private Bill enabling the Hattiesburg Convention Commission to use the “design-build method” of construction contracting.

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF
HATTIESBURG, MISSISSIPPI, AND THE BOARD OF COMMISSIONERS
OF THE HATTIESBURG CONVENTION COMMISSION:**

WHEREAS, the Hattiesburg Convention Commission (“the Commission”) was created pursuant to Chapter 952, Local and Private Laws of 1991, as amended by Chapter 854, Local and Private Laws of 1992, and further amended by Chapter 976, Local and Private Laws of 1994; and

WHEREAS, the Commission was created for the purpose of promoting conventions and tourism jointly with the Hattiesburg Tourism Commission in the City of Hattiesburg, Mississippi; and

WHEREAS, the Commission is composed of five (5) members who are known as commissioners; appointments of said commissioners are made by the Mayor of the City of Hattiesburg and ratified by the Council of the City of Hattiesburg; and

WHEREAS, the Commission currently constructs and operates museums, zoos, waterparks, performing arts theaters, convention centers and visitor centers, and has identified future projects including expansion of zoo holdings, an amphitheater development, and an interactive science museum; and

WHEREAS, authorizing the Commission to have design-build authority as defined in *Miss. Code Ann.* § 31-7-13.1 for construction contracting would increase the speed and efficiency of engineering and construction of these and other unique structures while also increasing the likelihood of cost savings to the public.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Hattiesburg and the Board of Commissioners of the Hattiesburg Convention Commission, as follows:

1. The Legislature of the State of Mississippi is hereby requested to introduce, adopt and enact special or local and private legislation authorizing the Hattiesburg Convention Commission to have design-build authority as defined in *Miss. Code Ann.* § 31-7-13.1.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Council Member _____, seconded by Council member _____, and was adopted by the following, to wit:

YEAS:

NAYS:

ABSENT

The president thereby declared the motion carried and the Resolution adopted, on this the 19th day of March 2024.

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT OF COUNCIL

The above and foregoing Resolution having been submitted to approved by the mayor, on this the 24th day of March 2024.

ATTEST:

ADOPTED:

CITY CLERK

MAYOR



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Emily Gallaspy
cc:
Date: Tuesday, March 19, 2024
Re: Adopt a Resolution authorizing application to the Mississippi Department of Wildlife Recreational Trails (RTP) Grant program for a feasibility study and business plan for development of pedestrian and bicycle access over Leaf River via the vacated bridge (Old East Hardy Bridge) and authorize the Mayor to execute the same.
File Number: 2024-1082
Minute Book #

Summary

Mississippi Department of Wildlife RTP Grant Application

Recommendation Statement

I recommend adopting a resolution for application to the Mississippi Department of Wildlife Recreational Trails (RTP) Grant program for a feasibility study and business plan for development of pedestrian and bicycle access over Leaf River via the vacated bridge (Old East Hardy Bridge) and authorize the mayor to execute the same.

Please place this on the March 19, 2024 City Council meeting for consideration.

RESOLUTION

WHEREAS, the City of Hattiesburg, Mississippi, recognizes that community development is a priority; and

WHEREAS, the City of Hattiesburg desires to submit an application for the Mississippi Department of Wildlife Recreation Trails Program (RTP) for development of pedestrian and bicycle access over Leaf River via the vacated bridge (Old East Hardy Bridge); and

WHEREAS, the City of Hattiesburg desires collaborate with the Forrest County Board of Supervisors and the City of Petal in partnership to accomplish this purpose; and

WHEREAS, the Local Matching Funds will be committed for design support, development, and construction of the River District improvement; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor of the City of Hattiesburg be authorized to apply for and accept grant funding, and that he be authorized to act as a representative of the City in this matter and to execute all necessary forms and documents on behalf of the City.

The above and foregoing resolution, after having been first reduced to writing, was introduced by Council Member_____, seconded by Council Member _____, and was adopted by the following roll call vote, to wit:

YEAS:

NAYS:

The President thereby declared the motion carried and the resolution adopted, this the 19th day of March, 2024.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the 20th day of February, 2024.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

2024 Recreational Trails Program (RTP) Application

Applicants should read Mississippi Recreational Trail Guidelines before completing this application

Part A: Applicant/Sponsor Information

Applicant/Sponsoring Entity Name: Leaf and Bouie River Development District

Applicant's Federal Employer ID# (FEI): 64.6000432

Classification of Applicant: City/Town

Applicant (Sponsor) Contact Info (Mayor, President, etc....)

Name: Toby Barker	Title: Mayor	
Sponsor		
Mailing Address:	P.O. Box 1898	
City:	Hattiesburg, MS	Zip Code: 39403-1898
Phone:	601.545.4501	Email: mayor@hattiesburgm.com

Application Contact Info: (if different from applicant)

Name: Emily Adcock Gallaspy	Title: Division Manager/ Grant Writer	
Sponsor		
Mailing Address:	300 N. 12 th Ave	
City:	Hattiesburg, MS	Zip Code: 39401
Phone:	601.620.6422	Email: egallaspy@hattiesburgms.com

Has Applicant Received Prior RTP Funding: ☒ **Yes** ☐ **No**

List all prior RTP project numbers and all park names associated with assisted site(s) and indicate condition of trail:

Has Applicant Received Prior Land & Water Conservation Funding (LWCF): ☐ **Yes** ☐ **No**

List all prior LWCF project numbers and all park names associated with assisted site(s) and indicate condition of park:

Project #: 19-RTD-322.1 Title: Duncan Lake Trail Extension

Part B - Project Information

Name of RTP Proposal: Leaf River Nature Lookout and Pedestrian Bridge

Has this project been submitted for RTP funding before and not funded? No
If yes, when was it previously submitted? [Click here to enter text.](#)

Classification of Land (Select one): Public

(If trail project involves private land, easement(s) must be finalized within 30 days of awarded grant approval)

Location of Project (if located in more than 1 county, district, etc., please list all)

	Provide information below
Name of Park or Recreation Area:	East Hardy Pedestrian Bridge
Street Address /County Road:	East Hardy/Main Street
Town /City:	City of Hattiesburg/Petal
County:	Forrest
Nearest Major Interstate	59
Population of Applicant:	48,401
GPS Coordinates of Proposed Trail Site (Trail head) in Degrees, minutes, seconds, direction	
Latitude	31°19'35.7"N
Longitude	89°16'02.5"W
State Senator and District:	<u>Chris Johnson- 45</u>
House of Representative and District:	<u>Missy McGee- 102</u>
Federal Congressman and District:	<u>Mike Ezell- 4</u>

:

Refer to Trail Categories and Trail Use in manual prior to selection of below items

Project Category (Select one): Non-Motorized Diverse Use

Select Trail Use: indicate trail priority of use by selecting priority number for applicable type of trail use (1 - primary, 2 – secondary, 3 - rarely, 0 – not used or not allowed)

Non-Motorized	Priority of Use
Walking / Jogging trail	1
Exercise (must include exercise stations along trail)	1
Day Hiking (hiking time of 2 hours or more, scenic, adventurous, etc.)	0
Backpacking (extended trail / overnight stay)	0
In-line skating	3
Skateboarding	3
Bicycling – <u>Child</u> (paved trail)	1
Bicycling – Adult (paved trail)	1
Mountain Biking (non-paved trail)	0
Equestrian	0
Interpretive / Environmental Education (explain in project narrative)	1
Other, please specify	0
Click here to enter text.	

Motorized	Priority of Use
4-Wheel (ATV) All terrain vehicle	0
Motorcycle (Dirt Bike)	0
Off Highway Vehicles (OHV)	0
Other, please specify	0
Click here to enter text.	

RTP Funds will be used for: Extension of Existing Trail

Length of Trail: 350 feet

Width of Trail: 8 feet

Select the Type of Trail Surface (check all that apply):

- ☐ Asphalt ☒ Concrete ☐ Native Rock ☐ Native Soil
☐ Mulch ☐ Gravel ☐ Other

Click here to enter text.

Does proposed trail connect to or is an integral part of another trail?

Are any overhead utility lines present at proposed Site: ☐ Yes ☒ No
Indicate overhead utility lines on the site plan.

Existing Trail Information

Is there an existing trail at this location? ☐ Yes ☒ No (if yes complete below)

Length of Existing Trail:	
Width of Existing Trail:	
Existing Trail Surface:	
Condition of Existing Trail:	

Is RTP funding proposed for use on existing trail?

Was Existing Trail Funded with RTP Funds?

Proposed Trail Project Elements

List Elements to be constructed / purchased with RTP Funds to be used by the public.

Example: Asphalt trail 1 mile long x 10 feet wide, 6 benches, 1 shelter

1. <u>Stamped asphalt trail 350 feet long x 8 feet wide</u>
2. <u>Cable railing</u>
3. <u>Two Tower viewer</u>
4. <u>LED lighting</u>
5.
6.
7.
8.
9.
10.

Provide any additional information regarding trail project:

Part C – Project Narrative

Project Summary – Narrative concerning your proposed project and include a description of the nature of the organization requesting funds, the project and location, trail length and width (if less than recommended explain why), existing and proposed facilities, how the funds will be used, what is intended to be accomplished, history, planning, need for project, support, target audience, expected uses.

If trail use is interpretive or environmental education, explain how that use will be provided.

Part D – Project Cost Information / Project Timeline Schedule

RTP Funds Requested (RTP share): \$120,000

Total Estimated RTP Project Cost (RTP and Sponsor Share): [Click here to enter text.](#)

Funding Sources

List funding sources for the proposed trail project. Do not include RTP funds. Show how project will be 100% funded prior to reimbursement of expenses by the Recreational Trails Program.

Example: City of Beautiful, Park and Rec, \$150,000, Budgeted, NA for Agency

Name	Type	Amount	Fund Status	Agency
City of Hattiesburg	Parks and Rec	\$65,000	Budgeted	City of Hattiesburg
Petal	Board of Supervisors	\$15,000	Budgeted	Petal Board of Supervisors
Forrest County	Board of Supervisors	\$65,000	Budgeted	Forrest County Board of Supervisors

Project Cost Estimate

In the following Proposed Budget and Breakdown, list items separately and in order of priority. Enter an estimated cost of each item to be purchased or donated.

- Cost of design and engineering services performed by an outside consultant (design and engineering services cannot exceed 8% of total construction cost.)
- Cost for construction contracts (List each contract separately and include a description of work and items covered under each)
- Cost of special tradesmen secured under a service contract (Describe each required)
- Cost of materials purchased for this project (List items and quantity separately)
- Cost of rental equipment (Specify type of equipment/cost per day/# days)
- Direct labor cost (Grant funds may not be used to pay the salaries or wages of active employees.)

Professional Fee for Design or Engineering

Design or engineering fees for plans, specifications, construction administration and inspection are eligible for reimbursement. The amount of the fee eligible for reimbursement cannot exceed 8% of the RTP Total Agreement Cost or the associated RTP construction cost if it is less than the Total Agreement Cost. The eligible fee can be reimbursed 80% through the RTP program with 20% percent being matched by the applicant.

Although applicants may negotiate a higher professional fee than 8%, only 8% is eligible for reimbursement. In addition, design or engineering costs associated with portions of the project that are not completed or constructed are not eligible for reimbursement. Fees incurred prior to project award are not eligible for reimbursement.

Professional Fee Example:

Total RTP project estimated construction cost is 110,000

Eligible professional fee would be \$8,800

Applicants 20% share of professional fee is \$1,760

RTP 80% share of professional fee is \$7,040

Proposed Budget

Applicant:				
Name of Project:				
Person Who Prepared Budget:				
Date Prepared:				
<i>INCLUDE ONLY RTP ELIGIBLE ITEMS IN BUDGET</i>				
Item Description	Recreational Trails Program Project			Any costs above RTP Project
	RTP Project 100% (80%+20%)	RTP 80% Share	Sponsor 20% Share	
A. Engineering Fee (Eligible amount limited to 8% of construction cost)	0	0	0	0
B. Construction Contract	0	0	0	0
C. Special Service Contract (tradesmen secured under a service contract)	0	0	0	0
D. Purchase of Materials	0	0	0	0
E. Cost of Rental Equipment	0	0	0	0
F. In-Kind Labor Cost	0		0	0
G. In-Kind Equipment Cost	0		0	0
H. Other (List Items)	0	0	0	0
Click here to enter text.	0	0	0	0
Click here to enter text.	0	0	0	0
Click here to enter text.	0	0	0	0
TOTAL	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
To TOTAL place cursor on amount in each total cell RIGHT CLICK MOUSE and select Update Field in pop up window				

For project's that exceed the RTP project funding cap, also provide a separate cost estimate identifying all costs, such as an engineer's opinion of costs. The RTP Budget and Budget Breakdown are still required showing the 80/20 share.

Note: If project is awarded, award amount will be rounded down to nearest dollar.

ITEMIZED BUDGET ITEMS A-G
(From Proposed Budget)

INDIVIDUAL ELEMENTS OF COSTS – BE SPECIFIC WITH ITEM QUANTITIES, SIZE, DESCRIPTION		RTP 80% Share	Sponsor 20% Share
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
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		0	0
		0	0
		0	0
Subtotal		\$ 0.00	\$ 0.00
		Right click above sub totals and select update field	
	Manually Enter Subtotals ►	0	0
	Total RTP Project	\$ 0.00	Right click and select update field

Project Timeline

Provide a detailed project schedule/plan of action with a corresponding timeline. Detail the complete sequence of the project include planning and list construction activities, indicate number of days, weeks, or months for beginning and complete for each stage of construction

<u>Activity</u>	<u>Amount of Time</u>
Total time required.	

Part E – Project Selection Criteria

If a criterion does not apply, enter N/A (Not Applicable) and briefly indicate why it does not apply.

1. **Planning/Budgeting/Design Process** - Describe the planning, budgeting, and design process for this project. Document the use of professionals such as landscape architects, engineers, and/or planners. Describe any assistance from public agencies, private industries, or special interests groups.

Describe below

2. **Environmental Mitigation** - Describe how the project will mitigate and minimize impact to the natural environment. Degree to which project aids in the restoration, enhancement, and conservation of natural resource in the area in which the project is located.

Describe below

- 3. Connections/Linkages** - Describe how the proposed project provides viable connections or linkages to other trails, greenways, scenic corridors, natural, cultural and recreational resources, or community activities. If the project is connected to a larger trail system, describe the size, extent, and predominant uses of that system.

Describe below

According to the City of Hattiesburg's 2008-2028 Comprehensive Plan, one goal of the city is to ensure opportunities for local cultural interaction by addressing a variety of planning elements that bring people together in public spaces and venues. This can be accomplished by addressing walkability as a major aspect of the renewal plan. Connections, both within and between the districts, should be clarified and enhanced for ease and affordable mobility.

4. **Trail Corridor Sharing** - Describe how the trail project can accommodate a variety of motorized and/or non-motorized trail activities (equestrian, hiking, mountain biking, ATV, motorcycle, etc.)

Describe below

Due to the location and size of the trail, it will be too small to accommodate any motorized or non-motorized trail activities.

5. Trail Commitment – Describe the long-term commitment (ex. 20, 30, 50 year recreational easement or limitation of use) that the trail sponsor **will** implement / use, if selected for funding. Degree of commitment for continued project maintenance and operation to insure that the trail will remain open and operable for the intent for which funds are being asked.

Describe below

The City of Hattiesburg's Parks and Recreation Department will be responsible for the care and upkeep of the pedestrian bridge.

Bonus Points - Will trail project be of national, statewide or regional significance or unique?
Explain below.

Part F – Environmental Survey

This survey is a requirement for federally funded programs. For those projects selected for funding and submitted to FHWA, MDWFP may verify compliance with these items.

Note: Other documentation may be requested and required during the evaluation process and of finalists who enter the Environmental Assessment and Intergovernmental Review Process.

1. Project Name: Leaf River Nature Lookout-Pedestrian Bridge

2. Land Use

a. Briefly describe the current land use of the project area and the lands surrounding the project property. Note any changes in recent years or planned land use changes. Attach additional pages and a land use map, if needed. Provide a description in the box.

b. Is the project consistent with comprehensive land use or development plans for the area?

☒ **Yes** ☐ **No**

Name of Plan: 2008-2028 City of Hattiesburg Comprehensive Plan

Date Plan Prepared: 2008

3. Natural Resources

Will the proposed project negatively impact any of the following?

Soil Erosion or Sedimentation	☐ Yes	☒ No
Vegetation	☐ Yes	☒ No
Streams, Rivers, or Lakes	☐ Yes	☒ No
Wetlands	☐ Yes	☒ No
Floodplains	☐ Yes	☒ No
Coastal Zones	☐ Yes	☒ No
Wild and Scenic Rivers	☐ Yes	☒ No
Wildlife and Wildlife Habitat	☐ Yes	☒ No
Farmlands	☐ Yes	☒ No
National Natural Landmarks	☐ Yes	☒ No
Endangered Plants and Animals	☐ Yes	☒ No

4. Historic and Archaeological Resources - Will the project have an effect on historic or archaeological resources? ☐ Yes ☒ No

5. Hazardous Wastes - Is there any potential for involvement with hazardous wastes or underground storage tanks? ☐ Yes ☒ No

6. Noise - Is there potential for the project to have a noise impact or the surrounding land uses? ☐ Yes ☒ No

7. Air Quality - Will the project have an adverse impact on air quality? ☐ Yes ☒ No

8. Section 4(f) - Is the project located on a publicly owned park, recreation area, historic site or wildlife management area? ☐ Yes ☒ No

If yes, please mark the appropriate box and name the facility.

- ☐ Recreation Area
- ☐ Historic Area
- ☐ Wildlife Management Area
- ☐ Other

Part G – Certification Signature

Certification:

I hereby certify the information contained in this application and supporting documentation are true and correct to the best of my knowledge. I understand this application will be rated on the basis of the information provided and that incomplete or incorrect documentation will result in withdrawal of the application. I further certify that all required documentation is included herein and that funds are available to complete this project, including funds for long-term management and maintenance. The Recreational Trails Program administrator will be notified immediately of any changes in signature authority.

[Click here to enter text.](#)

Type Name and Title of Authorized Official

Signature

[Click here to enter a date.](#)

Date

Additional Information

Provide legible driving directions to the location of site using 1505 Eastover Drive, Jackson, MS 39211-6374 as the starting point. (Minimum font size of 12)

1. Head west on Eastover Dr. toward Northeast Dr. (0.6 mi)
2. Use any lane to turn left onto Interstate 55 North Frontage Rd. (0.8 mi)
3. Use the 2nd from the left lane to turn left onto Lakeland Dr. (299 ft)
4. Turn right to merge onto I-55 S. (3.7 mi)
5. Use the right 2 lanes to take exit 94 to merge onto US 49 S toward Hattiesburg.
6. Continue straight onto US 49 S (84.9 mi)
7. Turn left onto HWY 42/Old HWY 42 (1.8 mi)
8. Turn right onto Main St. (1.5 mi)
9. Turn left onto Buschman St. (0.2 mi)
10. Turn right onto River Ave (0.1 mi)
11. River Ave. turns left and becomes E. Hardy Street. (1.0 mi)

Part H – Application Checklist

This PAGE IS THE COVER SHEET for APPLICATION BEING SUBMITTED FOR RTP FUNDING. Please review the checklist below and initial each item to ensure that all the required information is provided. See Section II (B) of the application manual for a detailed description of the required support documentation. Attach Items in Order Listed Below.

- ☐ This page Part H – Application Checklist
- ☐ Recap of Elements to be Constructed
- ☐ Transmittal Letter
- ☐ Resolution Letter

- ☐ Location Maps: Regional/County and Street Level Map with route graphically shown on 11"x17" or 8.5"x11" paper
- ☐ With Written Directions from 1505 Eastover Drive – Jackson, MS

- ☐ Site Plan (11"x17" or 8.5"x11") Must be legible and indicate all facilities, utilities, easements
- ☐ Proposed Trail Route Delineated on Plan
- ☐ Proposed Facilities and Utilities Identified on Plan
- ☐ Existing Facilities and Utilities Identified on Plan
- ☐ Street or Road Right of Way Delineated on Plan
- ☐ Name and Date Prepared

- ☐ Pictures of proposed trail route and location reference map
- ☐ Property Deed

Project Application

- ☐ Part A – Applicant / Sponsor Information
- ☐ Part B – Project Information
- ☐ Part C – Project Narrative
- ☐ Part D – Project Timeline Schedule / Cost Estimate Information
- ☐ Part E – Project Selection Criteria
- ☐ Part F – Environmental Survey
- ☐ Part G – Certification Signature
- ☐ Part H – Application Checklist

- ☐ **3 UNBOUND** (1 original/ 2 copies) of the application and required documentation.

Project Category (Check one):

- ☐ Non-Motorized, single use ☐ Motorized, single use
- ☒ Non-Motorized, diversified use ☐ Motorized, diversified use
- ☐ Diversified Motorized and Non-Motorized Use

Amount of RTP Funds Requested: \$120,000

Name of Applicant: Leaf and Bouie River Delevopment District

FY2024 Recreational Trails Program

RECAP OF ALL ELEMENTS that will actually be on site – that will be purchased or constructed with RTP Funds. (example 5,280 ft asphalt trail – 12 feet wide or 5 lights or 2 trash cans or 1 Required RTP Signage – elements do not include site prep / engineering / just the Elements that the public will use at the site that are funded by RTP Funds.

DETAIL -----

1.	
2.	
3.	
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10.	

Amount of RTP Funds Requested:

Name of Applicant:

**Application must be
received before
4:00 pm (CST) on
Thursday, March 21, 2024**

**MDWFP- 1505 Eastover Drive
Jackson, MS
*(No Exceptions)***

**MDWFP - RTP Application
Terry McDill, Administrator
Outdoor Recreation Grants
1505 Eastover Drive
Jackson, MS 39211-6374**



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Marybeth Bergin, Director of Engineering and Traffic
cc: Hunter White, Deputy Director
Date: Tuesday, March 19, 2024
Re: Approve a Master Service Agreement between the City of Hattiesburg and Clearwater Consultants, Inc. for professional engineering services, and authorize the Mayor to execute in duplicate.
File Number: 2024-1089
Minute Book #

Summary

Approve a master service agreement between the City of Hattiesburg and Clearwater Consultants, Inc. for professional engineering services, and authorize the Mayor to execute in duplicate.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

**AGREEMENT
FOR PROFESSIONAL SERVICES**

DATE: _____

OWNER: City of Hattiesburg

MAILING ADDRESS: Post Office Box 1898

Hattiesburg, Mississippi 39403-1898

PHYSICAL ADDRESS: 200 Forrest Street

Hattiesburg, Mississippi 39401

DESIGNATED REPRESENTATIVE: Ann Jones, Chief Administrative Officer

E-MAIL: annjones@hattiesburgms.com

TELEPHONE- OFFICE: (601) 545-4503

CELL: (601) 297-8903

This AGREEMENT is made the day and date entered below by and between the Owner referenced above (hereinafter "OWNER") and Clearwater Consultants, Inc., (hereinafter called "ENGINEER") with an office located at 316 University Drive, Starkville, Mississippi 39759.

WHEREAS, the OWNER has selected the ENGINEER to furnish engineering and/or other professional services for projects to be designated by the OWNER.

WHEREAS, the ENGINEER has represented that it is qualified to provide such services and is willing to do so.

NOW THEREFORE, the OWNER and the ENGINEER, agree that the OWNER, when it so desires, may engage the ENGINEER to provide Professional Engineering Services and that each assignment shall be authorized by a supplement to this Agreement, written in the form of "WORK AUTHORIZATION NUMBER ____". The OWNER and the ENGINEER each recognize that approval of each work authorization shall be subject to negotiation of the Scope of Work, Schedule and Fees.

SECTION I - SCOPE OF SERVICES

For the purpose of this AGREEMENT, the individual designated above as the "OWNER's Designated Representative" shall act for and on behalf of the OWNER in giving approvals and authorizations for the OWNER as hereinafter set forth. When mutually agreed by the OWNER

through his designated representative and the ENGINEER, and after having received from the OWNER through its designated representative written approval of the ENGINEER's work authorization, including an estimated cost for specified services, the ENGINEER shall provide professional services to OWNER in accordance with each "Work Authorization".

SECTION II - PAYMENT OF SERVICES

The OWNER agrees to compensate the ENGINEER for services performed in accordance with one of the methods hereinafter set forth. It is further agreed that such compensation includes both direct and indirect costs chargeable to the Project under generally accepted accounting principles.

The method of payment and the amount of payment for specified services shall be as detailed in the Work Authorization. The ENGINEER is not to undertake any work prior to the receipt of an approved work authorization executed by the OWNER nor is any budget stipulated in a work authorization to be exceeded without prior written approval from the OWNER.

Methods of Payment: The following method of payment shall be used:

- A. Fee Schedule: Under this method of payment, the ENGINEER'S compensation will be based on actual hours worked, by discipline, times the Fee Schedule rate, plus allowable direct expenses including a markup to equal fifteen percent (15%) of the actual direct expense. The hourly fee schedule plus expense method will be utilized for work assignments where the exact scope of work is not able to be defined. For the initial two years of this agreement, fees will be as set forth in Exhibit A. Thereafter, Engineer annually may request reasonable hourly fee increase at the discretion of the Owner. When specified, the ENGINEER'S compensation will be limited to a maximum not-to-exceed amount and so indicated in the work authorization.
- B. Lump Sum: For work that can be defined in advance, payment to the ENGINEER may be made on the basis of a lump sum. The agreed lump sum shall represent full payment for all payrolls, overhead, profit, and other direct non-salary expenses. The lump sum will not increase nor decrease unless there is a change in the scope, complexity, or duration of the work. In that event, the lump sum would be subject to re-negotiation, and ENGINEER will prepare and submit a written request for OWNER's approval.

Payments to the ENGINEER on account of the above fees shall be made within thirty (30) days after the receipt of invoices and approval for payment by the City Council. Invoices shall be submitted monthly, bimonthly or quarterly, as may be appropriate, for the amount of work carried out in that period.

SECTION III OWNER'S RESPONSIBILITIES

OWNER shall:

- A. Assist ENGINEER by placing at his disposal all available information pertinent to each Project including previous reports, record drawings and any other relevant data Project.
- B. Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform his services.
- C. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER's services.

SECTION IV ENGINEER'S RESPONSIBILITIES

ENGINEER shall:

- A. ENGINEER shall keep OWNER informed of progress made during all phases of the Project and prompt OWNER when ENGINEER or the Project requires action by OWNER.
- B. ENGINEER will perform the Services under this Agreement in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions.

SECTION V MISCELLANEOUS PROVISIONS

- A. Estimates: Since the ENGINEER has no control over the cost of labor and materials, or over competitive bidding market conditions, the ENGINEER's opinion of probable construction cost are to be made on the basis of experience and qualifications, but the ENGINEER does not guarantee the accuracy of such opinions as compared to a contractor's bid for the Project construction.
- B. Period of Services: This agreement shall apply to all Projects initiated subsequent to the date of execution of this agreement. It is understood and agreed that the ENGINEER customarily reviews and revises its fee schedule annually, and that only such revisions approved by the OWNER shall apply to payments by OWNER pursuant to this Agreement.
- C. Documents: All Documents are instruments of service in respect to this Agreement, and OWNER and ENGINEER shall retain a joint ownership and property interest therein (including the copyright and the right of reuse at the discretion of the ENGINEER).

D. Termination:

1. This Agreement may be terminated in whole or in part in writing by either party provided that the other party is given:
 - a. Not less than seven (7) calendar days written notice of intent to terminate; and
 - b. An opportunity for consultation with the terminating party prior to termination.
2. Upon receipt of a termination notice, the ENGINEER shall promptly discontinue all services affected (unless the notice directs otherwise) and deliver or otherwise make available to the OWNER copies of all information and materials as may be accumulated by the ENGINEER in his performing this Agreement, whether completed or in process at the cost of reproduction.
3. If this Agreement is terminated by either party, the ENGINEER shall be paid for services rendered and any expenses incurred prior to termination in addition to termination settlement costs reasonably incurred by the ENGINEER relating to commitments which have become firm prior to termination. If the termination of the Agreement occurs at the conclusion of one phase, payment by the OWNER of the completed phase shall be considered full compensation due the ENGINEER.

E. Insurance: The ENGINEER shall make arrangements for, acquire and maintain during the life of this Agreement, Comprehensive General Liability Insurance as shall protect it performing the work covered by this Agreement from claims for injury to persons, including wrongful death, and for damage to property which may arise from the operations under this Agreement, whether such operations be by the ENGINEER or by anyone directly or indirectly employed by the ENGINEER. The Comprehensive General Liability Policy shall include, but not be limited to the following:

1. Comprehensive General Liability coverage shall be in an aggregate amount of not less than a combined single limit of Five Hundred Thousand Dollars (\$500,000) per occurrence for injury to persons and damage to property.
2. Automobile Liability coverage shall be in an aggregate amount of not less than a combined single limit of Five Hundred Thousand Dollars (\$500,000) per occurrence for injury to persons and damage to property.

3. Business liability coverage shall be in an amount of Two Million Dollars (\$2,000,000) with a general aggregate amount of Four Million Dollars (\$4,000,000) excluding products/completed
4. Profession Liability coverage shall be in an aggregate amount of not less than a combined single limit of One Million Dollars (\$1,000,000) per occurrence for injury to persons and damage to property.
5. Workers Compensation coverage as required by law.
6. ADDITIONAL INSURANCE AGREEMENTS:
 - a. The ENGINEER shall require its subcontractors to comply with the above insurance requirements or be covered under the coverage available to ENGINEER.
 - b. When requested ENGINEER shall provide Certificates of Insurance evidencing the insurance coverage identified above.
 - c. The OWNER, in its discretion, may modify or waive any of the foregoing requirements, and may approve such deductibles as it deems appropriate.
7. At any time, OWNER may request that ENGINEER or its Consultants, at OWNER's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those above. If so requested by OWNER, and if commercially available, ENGINEER shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by OWNER.

F. Civil Rights Assurance

1. During the performance of this Agreement, the ENGINEER, for itself, its assignees and successors agree that it will not directly or indirectly discriminate against any person on the grounds race, color or national origin.

G. Controlling Law

1. This Agreement is to be governed by the law of the state of Mississippi.

H. Mailing Addresses:

1. All notices and communications under this Agreement to be mailed or delivered to OWNER shall be sent to the address of OWNER's designated representative at the address identified on page one of this agreement:

2. Notices and communications to be mailed or delivered to the ENGINEER shall be sent to the address of the ENGINEER as follows, unless and until OWNER is otherwise notified:

MAILING ADDRESS: Clearwater Consultants, Inc.
Post Office Box 1328
Starkville, Mississippi 39760

PHYSICAL ADDRESS: Clearwater Consultants, Inc.
316 University Drive
Starkville, Mississippi 39759

DESIGNATED REPRESENTATIVE: Carey Hardin, P.E.

EMAIL: cfh@clearwaterconsultants.com

TELEPHONE- OFFICE: (662) 323-8000

FAX: (662) 323-2200

The OWNER and the ENGINEER for themselves, their successors and assigns hereby agree to the full performance of the covenants contained herein.

Neither the OWNER nor the ENGINEER shall assign, sublet or transfer their interest in this Agreement without the written consent of the other.

IN WITNESS WHEREOF the parties hereto have executed this Agreement on the day and year first above written.

EXECUTED in one or more counterparts effective the day and date entered on page one of this Agreement.

OWNER: City of Hattiesburg

By: _____
Designated Authorized Representative for OWNER

WITNESS: _____

ENGINEER: Clearwater Consultants, Inc.

By: _____
Carey Hardin, President

WITNESS: _____

Clearwater Consultants, Inc. Fee Schedule - 2024

Principal/Project Manager	\$ 175.00/Hour
Project Engineer III	\$ 155.00/Hour
Project Engineer I	\$ 135.00/Hour
CAD Designer/Draftsman	\$ 105.00/Hour
RPR/Field Technician III	\$ 95.00/Hour
RPR/Field Technician II	\$ 85.00/Hour
Clerical/Admin/Data Processing	\$ 55.00/Hour
Process Design Consultant	\$ 275.00/Hour

Survey Crew w/Robotic Total Station

One-Man	\$150.00/Hour
Two-Man	\$175.00/Hour

Travel

Auto	\$ 0.65/Mile (Auto)
Aircraft	Lower of actual cost or equivalent cost of common carrier.

Lodging & Meals	Actual Cost
Aerial Mapping	Actual Cost + 15%
<i>Other Direct Expenses</i>	Actual Cost + 15%



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ann Jones, Chief Administrative Officer
cc: Ann Jones, Chief Administrative Officer
Date: Tuesday, March 19, 2024
Re: Approve Contract between City of Hattiesburg & L & A Contracting Company for Lagoon Maintenance, and authorize the Mayor to execute the same.
File Number: 2024-1088
Minute Book #

Summary

Approve contract between City of Hattiesburg & L & A Contracting Company for Lagoon Maintenance, and authorize the Mayor to execute.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

L & A CONTRACTING COMPANY

ENGINEER • DESIGN • CONSTRUCT

O.L. Sims, II, President
C.T. Sutherland, Vice President

O.L. Sims (1908-1981)
Harley L. Sims Sr. (1928-1997)
Ray A. Sims Sr. (1930-2010)
Since 1947

March 11, 2024

Mr. Alan Howe
Water and Sewer Department
PO Box 1898
Hattiesburg, MS 39403-1898

Re: City of Hattiesburg
North & South Sewage Lagoon Maintenance

Mr. Howe:

The following are proposed rates to be used on the above referenced project:

Labor:

Project Manager w/ truck	\$65/hr
Technician w/ truck	\$59/hr
Skilled Labor	\$41/hr
Labor	\$33/hr
Equipment Operator	\$41/hr
Shop Mechanic w/ tools	\$68/hr
Shop Welder w/ supplies	\$68/hr

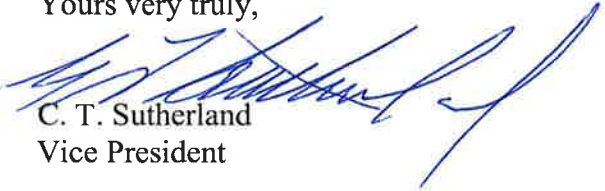
Equipment:

Power Tender Barge w/ lift	\$75/hr
Hydraulic Crane w/ rigging	\$70/hr
Skiff w/ outboard motor	\$10/hr
Small Tool Package	\$35/hr
Tractor w/ side mount mower	\$50/hr
Tractor w/ bush hog	\$50/hr
Tractor w/ bionic blade	\$50/hr
Motor grader	\$65/hr
Tractor/Trailer	\$75/hr

Any specialty equipment, materials, or outside vendors will be billed at invoice cost plus 15%.

If you have any questions or comments, please advise.

Yours very truly,


C. T. Sutherland
Vice President



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ann Jones, Chief Administrative Officer

cc: Ann Jones, Chief Administrative Officer

Date: Tuesday, March 19, 2024

Re: Approve Agreement between City of Hattiesburg and Landry Lewis Germany for professional architectural services for replacement HVAC systems at Fire Station #1, and authorize the Mayor to execute the same.
File Number: 2024-1091
Minute Book #

Summary

Approve agreement between City of Hattiesburg and Landry Lewis Germany for professional architectural services for replacement HVAC systems at Fire Station #1, and authorize the Mayor to execute.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.



AIA® Document B101® – 2017

Standard Form of Agreement Between Owner and Architect

AGREEMENT made as of the Eleventh day of March in the year Two Thousand Twenty-Four
(In words, indicate day, month and year.)

BETWEEN the Architect's client identified as the Owner:
(Name, legal status, address and other information)

City of Hattiesburg
200 Forrest Street
Hattiesburg, Mississippi 39401
Telephone Number: 601-545-4501

and the Architect:
(Name, legal status, address and other information)

Landry Lewis Germany Architects, P.A.
5211 Old Highway 11
Hattiesburg, Mississippi 39402
Telephone Number: 601-271-7711

for the following Project:
(Name, location and detailed description)

Hattiesburg Fire Station One – HVAC Upgrades

Hattiesburg, Mississippi 39401
CN 24-4064

The Owner and Architect agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

1	INITIAL INFORMATION
2	ARCHITECT'S RESPONSIBILITIES
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7	COPYRIGHTS AND LICENSES
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11	COMPENSATION
12	SPECIAL TERMS AND CONDITIONS
13	SCOPE OF THE AGREEMENT

ARTICLE 1 INITIAL INFORMATION

§ 1.1 This Agreement is based on the Initial Information set forth in this Section 1.1.

(For each item in this section, insert the information or a statement such as "not applicable" or "unknown at time of execution.")

§ 1.1.1 The Owner's program for the Project:

(Insert the Owner's program, identify documentation that establishes the Owner's program, or state the manner in which the program will be developed.)

| The be determined

§ 1.1.2 The Project's physical characteristics:

(Identify or describe pertinent information about the Project's physical characteristics, such as size; location; dimensions; geotechnical reports; site boundaries; topographic surveys; traffic and utility studies; availability of public and private utilities and services; legal description of the site, etc.)

| To be determined

§ 1.1.3 The Owner's budget for the Cost of the Work, as defined in Section 6.1:

(Provide total and, if known, a line item breakdown.)

| To be determined

§ 1.1.4 The Owner's anticipated design and construction milestone dates:

.1 Design phase milestone dates, if any:

- To be determined
- .2** Construction commencement date:
- To be determined
- .3** Substantial Completion date or dates:
- To be determined
- .4** Other milestone dates:
- To be determined

§ 1.1.5 The Owner intends the following procurement and delivery method for the Project:
(Identify method such as competitive bid or negotiated contract, as well as any requirements for accelerated or fast-track design and construction, multiple bid packages, or phased construction.)

Competitive bid

§ 1.1.6 The Owner’s anticipated Sustainable Objective for the Project:
(Identify and describe the Owner’s Sustainable Objective for the Project, if any.)

N/A

§ 1.1.6.1 If the Owner identifies a Sustainable Objective, the Owner and Architect shall complete and incorporate AIA Document E204™–2017, Sustainable Projects Exhibit, into this Agreement to define the terms, conditions and services related to the Owner’s Sustainable Objective. If E204–2017 is incorporated into this agreement, the Owner and Architect shall incorporate the completed E204–2017 into the agreements with the consultants and contractors performing services or Work in any way associated with the Sustainable Objective.

§ 1.1.7 The Owner identifies the following representative in accordance with Section 5.3:
(List name, address, and other contact information.)

Toby Barker, Mayor or such other person as may be identified.

§ 1.1.8 The persons or entities, in addition to the Owner’s representative, who are required to review the Architect’s submittals to the Owner are as follows:
(List name, address, and other contact information.)

N/A

§ 1.1.9 The Owner shall retain the following consultants and contractors:
(List name, legal status, address, and other contact information.)

- .1** Geotechnical Engineer:

N/A

.2 Civil Engineer:

N/A

.3 Other, if any:

(List any other consultants and contractors retained by the Owner.)

To be determined

§ 1.1.10 The Architect identifies the following representative in accordance with Section 2.3:
(List name, address, and other contact information.)

Shane Germany, AIA, or such other person as may be identified.

§ 1.1.11 The Architect shall retain the consultants identified in Sections 1.1.11.1 and 1.1.11.2:
(List name, legal status, address, and other contact information.)

§ 1.1.11.1 Consultants retained under Basic Services:

.1 Structural Engineer:

N/A

.2 Mechanical Engineer:

I.C. Thomasson Associates
104 East Cherokee Street
Brookhaven, Mississippi 39601

.3 Electrical Engineer:

I.C. Thomasson Associates
104 East Cherokee Street
Brookhaven, Mississippi 39601

§ 1.1.11.2 Consultants retained under Supplemental Services:

N/A

§ 1.1.12 Other Initial Information on which the Agreement is based:

N/A

§ 1.2 The Owner and Architect may rely on the Initial Information. Both parties, however, recognize that the Initial Information may materially change and, in that event, the Owner and the Architect shall appropriately adjust the Architect's services, schedule for the Architect's services, and the Architect's compensation. The Owner shall adjust the Owner's budget for the Cost of the Work and the Owner's anticipated design and construction milestones, as necessary, to accommodate material changes in the Initial Information.

Init.

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User Notes:

(1399874357)

§ 1.3 The parties shall agree upon protocols governing the transmission and use of Instruments of Service or any other information or documentation in digital form.

(Paragraph deleted)

ARTICLE 2 ARCHITECT'S RESPONSIBILITIES

§ 2.1 The Architect shall provide professional services as set forth in this Agreement. The Architect represents that it is properly licensed in the jurisdiction where the Project is located to provide the services required by this Agreement, or shall cause such services to be performed by appropriately licensed design professionals.

§ 2.2 The Architect shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

§ 2.3 The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Project.

§ 2.4 Except with the Owner's knowledge and consent, the Architect shall not engage in any activity, or accept any employment, interest or contribution that would reasonably appear to compromise the Architect's professional judgment with respect to this Project.

§ 2.5 The Architect shall maintain the following insurance until termination of this Agreement. If any of the requirements set forth below are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect as set forth in Section 11.9.

§ 2.5.1 Commercial General Liability with policy limits of not less than One Million Dollars - Two Million Dollars (\$ One Million Dollars - Two Million Dollars) for each occurrence and One Million Dollars - Two Million Dollars (\$ One Million Dollars - Two Million Dollars) in the aggregate for bodily injury and property damage.

§ 2.5.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Architect with policy limits of not less than One Million Dollars (\$ One Million Dollars) per accident for bodily injury, death of any person, and property damage arising out of the ownership, maintenance and use of those motor vehicles, along with any other statutorily required automobile coverage.

§ 2.5.3 The Architect may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided such primary and excess or umbrella liability insurance policies result in the same or greater coverage as the coverages required under Sections 2.5.1 and 2.5.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require the exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 2.5.4 Workers' Compensation at statutory limits.

§ 2.5.5 Employers' Liability with policy limits not less than One Million Dollars (\$ One Million Dollars) each accident, One Million Dollars (\$ One Million Dollars) each employee, and One Million (\$ One Million) policy limit.

§ 2.5.6 Professional Liability covering negligent acts, errors and omissions in the performance of professional services with policy limits of not less than One Million Dollars and Zero Cents (\$ 1,000,000.00) per claim and One Million Dollars (\$ 1,000,000.00) in the aggregate.

§ 2.5.7 N/A

§ 2.5.8 The Architect shall provide certificates of insurance to the Owner that evidence compliance with the requirements in this Section 2.5 upon request

ARTICLE 3 SCOPE OF ARCHITECT'S BASIC SERVICES

§ 3.1 The Architect's Basic Services consist of those described in this Article 3 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 3 are Supplemental or Additional Services.

§ 3.1.1 The Architect shall manage the Architect's services, research applicable design criteria, attend Project meetings, communicate with members of the Project team, and report progress to the Owner.

§ 3.1.2 The Architect shall coordinate its services with those services provided by the Owner and the Owner's consultants. The Architect shall be entitled to rely on, and shall not be responsible for, the accuracy, completeness, and timeliness of, services and information furnished by the Owner and the Owner's consultants. The Architect shall provide prompt written notice to the Owner if the Architect becomes aware of any error, omission, or inconsistency in such services or information.

§ 3.1.3 As soon as practicable after the date of this Agreement, the Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services. The schedule initially shall include anticipated dates for the commencement of construction and for Substantial Completion of the Work as set forth in the Initial Information. The schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submissions by authorities having jurisdiction over the Project. Once approved by the Owner, time limits established by the schedule shall not, except for reasonable cause, be exceeded by the Architect or Owner. With the Owner's approval, the Architect shall adjust the schedule, if necessary, as the Project proceeds until the commencement of construction.

§ 3.1.4 The Architect shall not be responsible for an Owner's directive or substitution, or for the Owner's acceptance of non-conforming Work, made or given without the Architect's written approval.

§ 3.1.5 The Architect shall contact governmental authorities required to approve the Construction Documents and entities providing utility services to the Project. The Architect shall respond to applicable design requirements imposed by those authorities and entities.

§ 3.1.6 The Architect shall assist the Owner in connection with the Owner's responsibility for filing documents required for the approval of governmental authorities having jurisdiction over the Project.

§ 3.2 Schematic Design Phase Services

§ 3.2.1 The Architect shall review the program and other information furnished by the Owner, and shall review laws, codes, and regulations applicable to the Architect's services.

§ 3.2.2 The Architect shall prepare a preliminary evaluation of the Owner's program, schedule, budget for the Cost of the Work, Project site, the proposed procurement and delivery method, and other Initial Information, each in terms of the other, to ascertain the requirements of the Project. The Architect shall notify the Owner of (1) any inconsistencies discovered in the information, and (2) other information or consulting services that may be reasonably needed for the Project.

§ 3.2.3 The Architect shall present its preliminary evaluation to the Owner and shall discuss with the Owner alternative approaches to design and construction of the Project. The Architect shall reach an understanding with the Owner regarding the requirements of the Project.

§ 3.2.4 Based on the Project requirements agreed upon with the Owner, the Architect shall prepare and present, for the Owner's approval, a preliminary design illustrating the scale and relationship of the Project components.

§ 3.2.5 Based on the Owner's approval of the preliminary design, the Architect shall prepare Schematic Design Documents for the Owner's approval. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

§ 3.2.5.1 The Architect shall consider sustainable design alternatives, such as material choices and building orientation, together with other considerations based on program and aesthetics, in developing a design that is consistent with the Owner's program, schedule and budget for the Cost of the Work. The Owner may obtain more advanced sustainable design services as a Supplemental Service under Section 4.1.1.

§ 3.2.5.2 The Architect shall consider the value of alternative materials, building systems and equipment, together with other considerations based on program and aesthetics, in developing a design for the Project that is consistent with the Owner's program, schedule, and budget for the Cost of the Work.

§ 3.2.6 The Architect shall submit to the Owner an estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.2.7 The Architect shall submit the Schematic Design Documents to the Owner, and request the Owner's approval.

§ 3.3 Design Development Phase Services

§ 3.3.1 Based on the Owner's approval of the Schematic Design Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Design Development Documents for the Owner's approval. The Design Development Documents shall illustrate and describe the development of the approved Schematic Design Documents and shall consist of drawings and other documents including plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the Project as to architectural, structural, mechanical and electrical systems, and other appropriate elements. The Design Development Documents shall also include outline specifications that identify major materials and systems and establish, in general, their quality levels.

§ 3.3.2 The Architect shall update the estimate of the Cost of the Work prepared in accordance with Section 6.3.

§ 3.3.3 The Architect shall submit the Design Development Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, and request the Owner's approval.

§ 3.4 Construction Documents Phase Services

§ 3.4.1 Based on the Owner's approval of the Design Development Documents, and on the Owner's authorization of any adjustments in the Project requirements and the budget for the Cost of the Work, the Architect shall prepare Construction Documents for the Owner's approval. The Construction Documents shall illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels and performance criteria of materials and systems and other requirements for the construction of the Work. The Owner and Architect acknowledge that, in order to perform the Work, the Contractor will provide additional information, including Shop Drawings, Product Data, Samples and other similar submittals, which the Architect shall review in accordance with Section 3.6.4.

§ 3.4.2 The Architect shall incorporate the design requirements of governmental authorities having jurisdiction over the Project into the Construction Documents.

§ 3.4.3 During the development of the Construction Documents, the Architect shall assist the Owner in the development and preparation of (1) procurement information that describes the time, place, and conditions of bidding, including bidding or proposal forms; (2) the form of agreement between the Owner and Contractor; and (3) the Conditions of the Contract for Construction (General, Supplementary and other Conditions). The Architect shall also compile a project manual that includes the Conditions of the Contract for Construction and Specifications, and may include bidding requirements and sample forms.

§ 3.4.4 The Architect shall update the estimate for the Cost of the Work prepared in accordance with Section 6.3.

§ 3.4.5 The Architect shall submit the Construction Documents to the Owner, advise the Owner of any adjustments to the estimate of the Cost of the Work, take any action required under Section 6.5, and request the Owner's approval.

§ 3.5 Procurement Phase Services

§ 3.5.1 General

The Architect shall assist the Owner in establishing a list of prospective contractors. Following the Owner's approval of the Construction Documents, the Architect shall assist the Owner in (1) obtaining either competitive bids or negotiated proposals; (2) confirming responsiveness of bids or proposals; (3) determining the successful bid or proposal, if any; and, (4) awarding and preparing contracts for construction.

§ 3.5.2 Competitive Bidding

§ 3.5.2.1 Bidding Documents shall consist of bidding requirements and proposed Contract Documents.

§ 3.5.2.2 The Architect shall assist the Owner in bidding the Project by:

- .1 facilitating the distribution of Bidding Documents to prospective bidders;
- .2 organizing and conducting a pre-bid conference for prospective bidders;
- .3 preparing responses to questions from prospective bidders and providing clarifications and interpretations of the Bidding Documents to the prospective bidders in the form of addenda; and,
- .4 organizing and conducting the opening of the bids, and subsequently documenting and distributing the bidding results, as directed by the Owner.

§ 3.5.2.3 If the Bidding Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective bidders.

§ 3.5.3 Negotiated Proposals

§ 3.5.3.1 Proposal Documents shall consist of proposal requirements and proposed Contract Documents.

§ 3.5.3.2 The Architect shall assist the Owner in obtaining proposals by:

- .1 facilitating the distribution of Proposal Documents for distribution to prospective contractors and requesting their return upon completion of the negotiation process;
- .2 organizing and participating in selection interviews with prospective contractors;
- .3 preparing responses to questions from prospective contractors and providing clarifications and interpretations of the Proposal Documents to the prospective contractors in the form of addenda; and,
- .4 participating in negotiations with prospective contractors, and subsequently preparing a summary report of the negotiation results, as directed by the Owner.

§ 3.5.3.3 If the Proposal Documents permit substitutions, upon the Owner's written authorization, the Architect shall, as an Additional Service, consider requests for substitutions and prepare and distribute addenda identifying approved substitutions to all prospective contractors.

§ 3.6 Construction Phase Services

§ 3.6.1 General

§ 3.6.1.1 The Architect shall provide administration of the Contract between the Owner and the Contractor as set forth below and in AIA Document A201™–2017, General Conditions of the Contract for Construction. If the Owner and Contractor modify AIA Document A201–2017, those modifications shall not affect the Architect's services under this Agreement unless the Owner and the Architect amend this Agreement.

§ 3.6.1.2 The Architect shall advise and consult with the Owner during the Construction Phase Services. The Architect shall have authority to act on behalf of the Owner only to the extent provided in this Agreement. The Architect shall not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, nor shall the Architect be responsible for the Contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. The Architect shall be responsible for the Architect's negligent acts or omissions, but shall not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor or of any other persons or entities performing portions of the Work.

§ 3.6.1.3 Subject to Section 4.2 and except as provided in Section 3.6.6.5, the Architect's responsibility to provide Construction Phase Services commences with the award of the Contract for Construction and terminates on the date the Architect issues the final Certificate for Payment.

§ 3.6.2 Evaluations of the Work

§ 3.6.2.1 The Architect shall visit the site at intervals appropriate to the stage of construction, or as otherwise required in Section 4.2.3, to become generally familiar with the progress and quality of the portion of the Work completed, and to determine, in general, if the Work observed is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. On the basis of the site visits, the Architect shall keep the Owner reasonably informed about the progress and quality of the portion of the Work completed, and promptly report to the Owner (1) known deviations from the Contract Documents, (2) known deviations from the most recent construction schedule submitted by the Contractor, and (3) defects and deficiencies observed in the Work.

§ 3.6.2.2 The Architect has the authority to reject Work that does not conform to the Contract Documents. Whenever the Architect considers it necessary or advisable, the Architect shall have the authority to require inspection or testing of the Work in accordance with the provisions of the Contract Documents, whether or not the Work is fabricated, installed or completed. However, neither this authority of the Architect nor a decision made in good faith either to exercise or not to exercise such authority shall give rise to a duty or responsibility of the Architect to the Contractor, Subcontractors, suppliers, their agents or employees, or other persons or entities performing portions of the Work.

§ 3.6.2.3 The Architect shall interpret and decide matters concerning performance under, and requirements of, the Contract Documents on written request of either the Owner or Contractor. The Architect's response to such requests shall be made in writing within any time limits agreed upon or otherwise with reasonable promptness.

§ 3.6.2.4 Interpretations and decisions of the Architect shall be consistent with the intent of, and reasonably inferable from, the Contract Documents and shall be in writing or in the form of drawings. When making such interpretations and decisions, the Architect shall endeavor to secure faithful performance by both Owner and Contractor, shall not show partiality to either, and shall not be liable for results of interpretations or decisions rendered in good faith. The Architect's decisions on matters relating to aesthetic effect shall be final if consistent with the intent expressed in the Contract Documents.

§ 3.6.2.5 Unless the Owner and Contractor designate another person to serve as an Initial Decision Maker, as that term is defined in AIA Document A201–2017, the Architect shall render initial decisions on Claims between the Owner and Contractor as provided in the Contract Documents.

§ 3.6.3 Certificates for Payment to Contractor

§ 3.6.3.1 The Architect shall review and certify the amounts due the Contractor and shall issue certificates in such amounts. The Architect's certification for payment shall constitute a representation to the Owner, based on the Architect's evaluation of the Work as provided in Section 3.6.2 and on the data comprising the Contractor's Application for Payment, that, to the best of the Architect's knowledge, information and belief, the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and that the Contractor is entitled to payment in the amount certified. The foregoing representations are subject to (1) an evaluation of the Work for conformance with the Contract Documents upon Substantial Completion, (2) results of subsequent tests and inspections, (3) correction of minor deviations from the Contract Documents prior to completion, and (4) specific qualifications expressed by the Architect.

§ 3.6.3.2 The issuance of a Certificate for Payment shall not be a representation that the Architect has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the Work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from Subcontractors and suppliers and other data requested by the Owner to substantiate the Contractor's right to payment, or (4) ascertained how or for what purpose the Contractor has used money previously paid on account of the Contract Sum.

§ 3.6.3.3 The Architect shall maintain a record of the Applications and Certificates for Payment.

§ 3.6.4 Submittals

§ 3.6.4.1 The Architect shall review the Contractor's submittal schedule and shall not unreasonably delay or withhold approval of the schedule. The Architect's action in reviewing submittals shall be taken in accordance with the approved submittal schedule or, in the absence of an approved submittal schedule, with reasonable promptness while allowing sufficient time, in the Architect's professional judgment, to permit adequate review.

§ 3.6.4.2 The Architect shall review and approve, or take other appropriate action upon, the Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. The Architect's review shall not constitute approval of safety precautions or construction means, methods, techniques, sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component.

§ 3.6.4.3 If the Contract Documents specifically require the Contractor to provide professional design services or certifications by a design professional related to systems, materials, or equipment, the Architect shall specify the appropriate performance and design criteria that such services must satisfy. The Architect shall review and take appropriate action on Shop Drawings and other submittals related to the Work designed or certified by the Contractor's design professional, provided the submittals bear such professional's seal and signature when submitted to the Architect. The Architect's review shall be for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents. The Architect shall be entitled to rely upon, and shall not be responsible for, the adequacy and accuracy of the services, certifications, and approvals performed or provided by such design professionals.

§ 3.6.4.4 Subject to Section 4.2, the Architect shall review and respond to requests for information about the Contract Documents. The Architect shall set forth, in the Contract Documents, the requirements for requests for information. Requests for information shall include, at a minimum, a detailed written statement that indicates the specific Drawings or Specifications in need of clarification and the nature of the clarification requested. The Architect's response to such requests shall be made in writing within any time limits agreed upon, or otherwise with reasonable promptness. If appropriate, the Architect shall prepare and issue supplemental Drawings and Specifications in response to the requests for information.

§ 3.6.4.5 The Architect shall maintain a record of submittals and copies of submittals supplied by the Contractor in accordance with the requirements of the Contract Documents.

§ 3.6.5 Changes in the Work

§ 3.6.5.1 The Architect may order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Subject to Section 4.2, the Architect shall prepare Change Orders and Construction Change Directives for the Owner's approval and execution in accordance with the Contract Documents.

§ 3.6.5.2 The Architect shall maintain records relative to changes in the Work.

§ 3.6.6 Project Completion

§ 3.6.6.1 The Architect shall:

- .1 conduct inspections to determine the date or dates of Substantial Completion and the date of final completion;
- .2 issue Certificates of Substantial Completion;
- .3 forward to the Owner, for the Owner's review and records, written warranties and related documents required by the Contract Documents and received from the Contractor; and,
- .4 issue a final Certificate for Payment based upon a final inspection indicating that, to the best of the Architect's knowledge, information, and belief, the Work complies with the requirements of the Contract Documents.

§ 3.6.6.2 The Architect's inspections shall be conducted with the Owner to check conformance of the Work with the requirements of the Contract Documents and to verify the accuracy and completeness of the list submitted by the Contractor of Work to be completed or corrected.

§ 3.6.6.3 When Substantial Completion has been achieved, the Architect shall inform the Owner about the balance of the Contract Sum remaining to be paid the Contractor, including the amount to be retained from the Contract Sum, if any, for final completion or correction of the Work.

§ 3.6.6.4 The Architect shall forward to the Owner the following information received from the Contractor: (1) consent of surety or sureties, if any, to reduction in or partial release of retainage or the making of final payment; (2) affidavits, receipts, releases and waivers of liens, or bonds indemnifying the Owner against liens; and (3) any other documentation required of the Contractor under the Contract Documents.

§ 3.6.6.5 Upon request of the Owner, and prior to the expiration of one year from the date of Substantial Completion, the Architect shall, without additional compensation, conduct a meeting with the Owner to review the facility operations and performance.

ARTICLE 4 SUPPLEMENTAL AND ADDITIONAL SERVICES

§ 4.1 Supplemental Services

§ 4.1.1 The services listed below are not included in Basic Services but may be required for the Project. The Architect shall provide the listed Supplemental Services only if specifically designated in the table below as the Architect's responsibility, and the Owner shall compensate the Architect as provided in Section 11.2. Unless otherwise specifically addressed in this Agreement, if neither the Owner nor the Architect is designated, the parties agree that the listed Supplemental Service is not being provided for the Project.

(Designate the Architect's Supplemental Services and the Owner's Supplemental Services required for the Project by indicating whether the Architect or Owner shall be responsible for providing the identified Supplemental Service. Insert a description of the Supplemental Services in Section 4.1.2 below or attach the description of services as an exhibit to this Agreement.)

Supplemental Services	Responsibility <i>(Architect, Owner, or not provided)</i>
§ 4.1.1.1 Programming	N/A
§ 4.1.1.2 Multiple preliminary designs	N/A
§ 4.1.1.3 Measured drawings	N/A
§ 4.1.1.4 Existing facilities surveys	N/A
§ 4.1.1.5 Site evaluation and planning	N/A
§ 4.1.1.6 Building Information Model management responsibilities	N/A
§ 4.1.1.7 Development of Building Information Models for post construction use	N/A
§ 4.1.1.8 Civil engineering	N/A
§ 4.1.1.9 Landscape design	N/A
§ 4.1.1.10 Architectural interior design	N/A
§ 4.1.1.11 Value analysis	N/A
§ 4.1.1.12 Detailed cost estimating beyond that required in Section 6.3	N/A
§ 4.1.1.13 On-site project representation	N/A
§ 4.1.1.14 Conformed documents for construction	N/A
§ 4.1.1.15 As-designed record drawings	N/A
§ 4.1.1.16 As-constructed record drawings	N/A
§ 4.1.1.17 Post-occupancy evaluation	N/A

Supplemental Services	Responsibility (Architect, Owner, or not provided)
§ 4.1.1.18 Facility support services	N/A
§ 4.1.1.19 Tenant-related services	N/A
§ 4.1.1.20 Architect's coordination of the Owner's consultants	N/A
§ 4.1.1.21 Telecommunications/data design	N/A
§ 4.1.1.22 Security evaluation and planning	N/A
§ 4.1.1.23 Commissioning	N/A
§ 4.1.1.24 Sustainable Project Services pursuant to Section 4.1.3	N/A
§ 4.1.1.25 Fast-track design services	N/A
§ 4.1.1.26 Multiple bid packages	N/A
§ 4.1.1.27 Historic preservation	N/A
§ 4.1.1.28 Furniture, furnishings, and equipment design	N/A
§ 4.1.1.29 Other services provided by specialty Consultants	N/A
§ 4.1.1.30 Other Supplemental Services	N/A

§ 4.1.2 Description of Supplemental Services

§ 4.1.2.1 A description of each Supplemental Service identified in Section 4.1.1 as the Architect's responsibility is provided below.

(Describe in detail the Architect's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit. The AIA publishes a number of Standard Form of Architect's Services documents that can be included as an exhibit to describe the Architect's Supplemental Services.)

§ 4.1.2.2 A description of each Supplemental Service identified in Section 4.1.1 as the Owner's responsibility is provided below.

(Describe in detail the Owner's Supplemental Services identified in Section 4.1.1 or, if set forth in an exhibit, identify the exhibit.)

§ 4.1.3 If the Owner identified a Sustainable Objective in Article 1, the Architect shall provide, as a Supplemental Service, the Sustainability Services required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement. The Owner shall compensate the Architect as provided in Section 11.2.

§ 4.2 Architect's Additional Services

The Architect may provide Additional Services after execution of this Agreement without invalidating the Agreement. Except for services required due to the fault of the Architect, any Additional Services provided in accordance with this Section 4.2 shall entitle the Architect to compensation pursuant to Section 11.3 and an appropriate adjustment in the Architect's schedule.

§ 4.2.1 Upon recognizing the need to perform the following Additional Services, the Architect shall notify the Owner with reasonable promptness and explain the facts and circumstances giving rise to the need. The Architect shall not proceed to provide the following Additional Services until the Architect receives the Owner's written authorization:

- 1 Services necessitated by a change in the Initial Information, previous instructions or approvals given by the Owner, or a material change in the Project including size, quality, complexity, the Owner's schedule or budget for Cost of the Work, or procurement or delivery method;

- .2 Services necessitated by the enactment or revision of codes, laws, or regulations, including changing or editing previously prepared Instruments of Service;
- .3 Changing or editing previously prepared Instruments of Service necessitated by official interpretations of applicable codes, laws or regulations that are either (a) contrary to specific interpretations by the applicable authorities having jurisdiction made prior to the issuance of the building permit, or (b) contrary to requirements of the Instruments of Service when those Instruments of Service were prepared in accordance with the applicable standard of care;
- .4 Services necessitated by decisions of the Owner not rendered in a timely manner or any other failure of performance on the part of the Owner or the Owner's consultants or contractors;
- .5 Preparing digital models or other design documentation for transmission to the Owner's consultants and contractors, or to other Owner-authorized recipients;
- .6 Preparation of design and documentation for alternate bid or proposal requests proposed by the Owner;
- .7 Preparation for, and attendance at, a public presentation, meeting or hearing;
- .8 Preparation for, and attendance at, a dispute resolution proceeding or legal proceeding, except where the Architect is party thereto;
- .9 Evaluation of the qualifications of entities providing bids or proposals;
- .10 Consultation concerning replacement of Work resulting from fire or other cause during construction; or,
- .11 Assistance to the Initial Decision Maker, if other than the Architect.

§ 4.2.2 To avoid delay in the Construction Phase, the Architect shall provide the following Additional Services, notify the Owner with reasonable promptness, and explain the facts and circumstances giving rise to the need. If, upon receipt of the Architect's notice, the Owner determines that all or parts of the services are not required, the Owner shall give prompt written notice to the Architect of the Owner's determination. The Owner shall compensate the Architect for the services provided prior to the Architect's receipt of the Owner's notice.

- .1 Reviewing a Contractor's submittal out of sequence from the submittal schedule approved by the Architect;
- .2 Responding to the Contractor's requests for information that are not prepared in accordance with the Contract Documents or where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, other Owner-provided information, Contractor-prepared coordination drawings, or prior Project correspondence or documentation;
- .3 Preparing Change Orders and Construction Change Directives that require evaluation of Contractor's proposals and supporting data, or the preparation or revision of Instruments of Service;
- .4 Evaluating an extensive number of Claims as the Initial Decision Maker; or,
- .5 Evaluating substitutions proposed by the Owner or Contractor and making subsequent revisions to Instruments of Service resulting therefrom.

§ 4.2.3 The Architect shall provide Construction Phase Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 Two (2) reviews of each Shop Drawing, Product Data item, sample and similar submittals of the Contractor
- .2 Twenty-four (24) visits to the site by the Architect during construction
- .3 Two (2) inspections for any portion of the Work to determine whether such portion of the Work is substantially complete in accordance with the requirements of the Contract Documents
- .4 Two (2) inspections for any portion of the Work to determine final completion.

§ 4.2.4 Except for services required under Section 3.6.6.5 and those services that do not exceed the limits set forth in Section 4.2.3, Construction Phase Services provided more than 60 days after (1) the date of Substantial Completion of the Work or (2) the initial date of Substantial Completion identified in the agreement between the Owner and Contractor, whichever is earlier, shall be compensated as Additional Services to the extent the Architect incurs additional cost in providing those Construction Phase Services.

§ 4.2.5 If the services covered by this Agreement have not been completed within Twenty-four (24) months of the date of this Agreement, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as Additional Services.

ARTICLE 5 OWNER'S RESPONSIBILITIES

§ 5.1 Unless otherwise provided for under this Agreement, the Owner shall provide information in a timely manner regarding requirements for and limitations on the Project, including a written program, which shall set forth the Owner's objectives; schedule; constraints and criteria, including space requirements and relationships; flexibility; expandability; special equipment; systems; and site requirements.

§ 5.2 The Owner shall establish the Owner's budget for the Project, including (1) the budget for the Cost of the Work as defined in Section 6.1; (2) the Owner's other costs; and, (3) reasonable contingencies related to all of these costs. The Owner shall update the Owner's budget for the Project as necessary throughout the duration of the Project until final completion. If the Owner significantly increases or decreases the Owner's budget for the Cost of the Work, the Owner shall notify the Architect. The Owner and the Architect shall thereafter agree to a corresponding change in the Project's scope and quality.

§ 5.3 The Owner shall identify a representative authorized to act on the Owner's behalf with respect to the Project. The Owner shall render decisions and approve the Architect's submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect's services.

§ 5.4 The Owner shall furnish surveys to describe physical characteristics, legal limitations and utility locations for the site of the Project, and a written legal description of the site. The surveys and legal information shall include, as applicable, grades and lines of streets, alleys, pavements and adjoining property and structures; designated wetlands; adjacent drainage; rights-of-way, restrictions, easements, encroachments, zoning, deed restrictions, boundaries and contours of the site; locations, dimensions, and other necessary data with respect to existing buildings, other improvements and trees; and information concerning available utility services and lines, both public and private, above and below grade, including inverts and depths. All the information on the survey shall be referenced to a Project benchmark.

§ 5.5 The Owner shall furnish services of geotechnical engineers, which may include test borings, test pits, determinations of soil bearing values, percolation tests, evaluations of hazardous materials, seismic evaluation, ground corrosion tests and resistivity tests, including necessary operations for anticipating subsoil conditions, with written reports and appropriate recommendations.

§ 5.6 The Owner shall provide the Supplemental Services designated as the Owner's responsibility in Section 4.1.1.

§ 5.7 If the Owner identified a Sustainable Objective in Article 1, the Owner shall fulfill its responsibilities as required in AIA Document E204™–2017, Sustainable Projects Exhibit, attached to this Agreement.

§ 5.8 The Owner shall coordinate the services of its own consultants with those services provided by the Architect. Upon the Architect's request, the Owner shall furnish copies of the scope of services in the contracts between the Owner and the Owner's consultants. The Owner shall furnish the services of consultants other than those designated as the responsibility of the Architect in this Agreement, or authorize the Architect to furnish them as an Additional Service, when the Architect requests such services and demonstrates that they are reasonably required by the scope of the Project. The Owner shall require that its consultants and contractors maintain insurance, including professional liability insurance, as appropriate to the services or work provided.

§ 5.9 The Owner shall furnish tests, inspections and reports required by law or the Contract Documents, such as structural, mechanical, and chemical tests, tests for air and water pollution, and tests for hazardous materials.

§ 5.10 The Owner shall furnish all legal, insurance and accounting services, including auditing services, that may be reasonably necessary at any time for the Project to meet the Owner's needs and interests.

§ 5.11 The Owner shall provide prompt written notice to the Architect if the Owner becomes aware of any fault or defect in the Project, including errors, omissions or inconsistencies in the Architect's Instruments of Service.

§ 5.12 The Owner shall include the Architect in all communications with the Contractor that relate to or affect the Architect's services or professional responsibilities. The Owner shall promptly notify the Architect of the substance of

any direct communications between the Owner and the Contractor otherwise relating to the Project. Communications by and with the Architect's consultants shall be through the Architect.

§ 5.13 Before executing the Contract for Construction, the Owner shall coordinate the Architect's duties and responsibilities set forth in the Contract for Construction with the Architect's services set forth in this Agreement. The Owner shall provide the Architect a copy of the executed agreement between the Owner and Contractor, including the General Conditions of the Contract for Construction.

§ 5.14 The Owner shall provide the Architect access to the Project site prior to commencement of the Work and shall obligate the Contractor to provide the Architect access to the Work wherever it is in preparation or progress.

§ 5.15 Within 15 days after receipt of a written request from the Architect, the Owner shall furnish the requested information as necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

ARTICLE 6 COST OF THE WORK

§ 6.1 For purposes of this Agreement, the Cost of the Work shall be the total cost to the Owner to construct all elements of the Project designed or specified by the Architect and shall include contractors' general conditions costs, overhead and profit. The Cost of the Work also includes the reasonable value of labor, materials, and equipment, donated to, or otherwise furnished by, the Owner. The Cost of the Work does not include the compensation of the Architect; the costs of the land, rights-of-way, financing, or contingencies for changes in the Work; or other costs that are the responsibility of the Owner.

§ 6.2 The Owner's budget for the Cost of the Work is provided in Initial Information, and shall be adjusted throughout the Project as required under Sections 5.2, 6.4 and 6.5. Evaluations of the Owner's budget for the Cost of the Work, and the preliminary estimate of the Cost of the Work and updated estimates of the Cost of the Work, prepared by the Architect, represent the Architect's judgment as a design professional. It is recognized, however, that neither the Architect nor the Owner has control over the cost of labor, materials, or equipment; the Contractor's methods of determining bid prices; or competitive bidding, market, or negotiating conditions. Accordingly, the Architect cannot and does not warrant or represent that bids or negotiated prices will not vary from the Owner's budget for the Cost of the Work, or from any estimate of the Cost of the Work, or evaluation, prepared or agreed to by the Architect.

§ 6.3 In preparing estimates of the Cost of Work, the Architect shall be permitted to include contingencies for design, bidding, and price escalation; to determine what materials, equipment, component systems, and types of construction are to be included in the Contract Documents; to recommend reasonable adjustments in the program and scope of the Project; and to include design alternates as may be necessary to adjust the estimated Cost of the Work to meet the Owner's budget. The Architect's estimate of the Cost of the Work shall be based on current area, volume or similar conceptual estimating techniques. If the Owner requires a detailed estimate of the Cost of the Work, the Architect shall provide such an estimate, if identified as the Architect's responsibility in Section 4.1.1, as a Supplemental Service.

§ 6.4 If, through no fault of the Architect, the Procurement Phase has not commenced within 90 days after the Architect submits the Construction Documents to the Owner, the Owner's budget for the Cost of the Work shall be adjusted to reflect changes in the general level of prices in the applicable construction market.

§ 6.5 If at any time the Architect's estimate of the Cost of the Work exceeds the Owner's budget for the Cost of the Work, the Architect shall make appropriate recommendations to the Owner to adjust the Project's size, quality, or budget for the Cost of the Work, and the Owner shall cooperate with the Architect in making such adjustments.

§ 6.6 If the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall

- .1 give written approval of an increase in the budget for the Cost of the Work;
- .2 authorize rebidding or renegotiating of the Project within a reasonable time;
- .3 terminate in accordance with Section 9.5;
- .4 in consultation with the Architect, revise the Project program, scope, or quality as required to reduce the Cost of the Work; or,
- .5 implement any other mutually acceptable alternative.

§ 6.7 If the Owner chooses to proceed under Section 6.6.4, the Architect shall modify the Construction Documents as necessary to comply with the Owner's budget for the Cost of the Work at the conclusion of the Construction Documents Phase Services, or the budget as adjusted under Section 6.6.1. If the Owner requires the Architect to modify the Construction Documents because the lowest bona fide bid or negotiated proposal exceeds the Owner's budget for the Cost of the Work due to market conditions the Architect could not reasonably anticipate, the Owner shall compensate the Architect for the modifications as an Additional Service pursuant to Section 11.3; otherwise the Architect's services for modifying the Construction Documents shall be without additional compensation. In any event, the Architect's modification of the Construction Documents shall be the limit of the Architect's responsibility under this Article 6.

ARTICLE 7 COPYRIGHTS AND LICENSES

§ 7.1 The Architect and the Owner warrant that in transmitting Instruments of Service, or any other information, the transmitting party is the copyright owner of such information or has permission from the copyright owner to transmit such information for its use on the Project.

§ 7.2 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

§ 7.3 The Architect grants to the Owner a nonexclusive license to use the Architect's Instruments of Service solely and exclusively for purposes of constructing, using, maintaining, altering and adding to the Project, provided that the Owner substantially performs its obligations under this Agreement, including prompt payment of all sums due pursuant to Article 9 and Article 11. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this Agreement. The license granted under this section permits the Owner to authorize the Contractor, Subcontractors, Sub-subcontractors, and suppliers, as well as the Owner's consultants and separate contractors, to reproduce applicable portions of the Instruments of Service, subject to any protocols established pursuant to Section 1.3, solely and exclusively for use in performing services or construction for the Project. If the Architect rightfully terminates this Agreement for cause as provided in Section 9.4, the license granted in this Section 7.3 shall terminate.

§ 7.3.1 In the event the Owner uses the Instruments of Service without retaining the authors of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service under this Section 7.3.1. The terms of this Section 7.3.1 shall not apply if the Owner rightfully terminates this Agreement for cause under Section 9.4.

§ 7.4 Except for the licenses granted in this Article 7, no other license or right shall be deemed granted or implied under this Agreement. The Owner shall not assign, delegate, sublicense, pledge or otherwise transfer any license granted herein to another party without the prior written agreement of the Architect. Any unauthorized use of the Instruments of Service shall be at the Owner's sole risk and without liability to the Architect and the Architect's consultants.

§ 7.5 Except as otherwise stated in Section 7.3, the provisions of this Article 7 shall survive the termination of this Agreement.

ARTICLE 8 CLAIMS AND DISPUTES

§ 8.1 General

§ 8.1.1 The Owner and Architect shall commence all claims and causes of action against the other and arising out of or related to this Agreement, whether in contract, tort, or otherwise, in accordance with the requirements of the binding dispute resolution method selected in this Agreement and within the period specified by applicable law, but in any case not more than 10 years after the date of Substantial Completion of the Work. The Owner and Architect waive all claims and causes of action not commenced in accordance with this Section 8.1.1.

§ 8.1.2 To the extent damages are covered by property insurance, the Owner and Architect waive all rights against each other and against the contractors, consultants, agents, and employees of the other for damages, except such rights as they may have to the proceeds of such insurance as set forth in AIA Document A201–2017, General Conditions of the Contract for Construction. The Owner or the Architect, as appropriate, shall require of the contractors, consultants, agents, and employees of any of them, similar waivers in favor of the other parties enumerated herein.

§ 8.1.3 The Architect and Owner waive consequential damages for claims, disputes, or other matters in question, arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either party's termination of this Agreement, except as specifically provided in Section 9.7.

§ 8.2 Mediation

§ 8.2.1 Any claim, dispute or other matter in question arising out of or related to this Agreement shall be subject to mediation as a condition precedent to binding dispute resolution. If such matter relates to or is the subject of a lien arising out of the Architect's services, the Architect may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by binding dispute resolution.

§ 8.2.2 The Owner and Architect shall endeavor to resolve claims, disputes and other matters in question between them by mediation, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Mediation Procedures in effect on the date of this Agreement. A request for mediation shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation shall proceed in advance of binding dispute resolution proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order. If an arbitration proceeding is stayed pursuant to this section, the parties may nonetheless proceed to the selection of the arbitrator(s) and agree upon a schedule for later proceedings.

§ 8.2.3 The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

§ 8.2.4 If the parties do not resolve a dispute through mediation pursuant to this Section 8.2, the method of binding dispute resolution shall be the following:

(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 8.3 of this Agreement
- ☒ Litigation in a court of competent jurisdiction
- ☐ Other: *(Specify)*

If the Owner and Architect do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, the dispute will be resolved in a court of competent jurisdiction.

§ 8.3 Arbitration

§ 8.3.1 If the parties have selected arbitration as the method for binding dispute resolution in this Agreement, any claim, dispute or other matter in question arising out of or related to this Agreement subject to, but not resolved by, mediation shall be subject to arbitration, which, unless the parties mutually agree otherwise, shall be administered by the American Arbitration Association in accordance with its Construction Industry Arbitration Rules in effect on the date of this Agreement. A demand for arbitration shall be made in writing, delivered to the other party to this Agreement, and filed with the person or entity administering the arbitration.

§ 8.3.1.1 A demand for arbitration shall be made no earlier than concurrently with the filing of a request for mediation, but in no event shall it be made after the date when the institution of legal or equitable proceedings based on the claim, dispute or other matter in question would be barred by the applicable statute of limitations. For statute of limitations purposes, receipt of a written demand for arbitration by the person or entity administering the arbitration shall constitute the institution of legal or equitable proceedings based on the claim, dispute or other matter in question.

§ 8.3.2 The foregoing agreement to arbitrate, and other agreements to arbitrate with an additional person or entity duly consented to by parties to this Agreement, shall be specifically enforceable in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.3 The award rendered by the arbitrator(s) shall be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction thereof.

§ 8.3.4 Consolidation or Joinder

§ 8.3.4.1 Either party, at its sole discretion, may consolidate an arbitration conducted under this Agreement with any other arbitration to which it is a party provided that (1) the arbitration agreement governing the other arbitration permits consolidation; (2) the arbitrations to be consolidated substantially involve common questions of law or fact; and (3) the arbitrations employ materially similar procedural rules and methods for selecting arbitrator(s).

§ 8.3.4.2 Either party, at its sole discretion, may include by joinder persons or entities substantially involved in a common question of law or fact whose presence is required if complete relief is to be accorded in arbitration, provided that the party sought to be joined consents in writing to such joinder. Consent to arbitration involving an additional person or entity shall not constitute consent to arbitration of any claim, dispute or other matter in question not described in the written consent.

§ 8.3.4.3 The Owner and Architect grant to any person or entity made a party to an arbitration conducted under this Section 8.3, whether by joinder or consolidation, the same rights of joinder and consolidation as the Owner and Architect under this Agreement.

§ 8.4 The provisions of this Article 8 shall survive the termination of this Agreement.

ARTICLE 9 TERMINATION OR SUSPENSION

§ 9.1 If the Owner fails to make payments to the Architect in accordance with this Agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, the Architect shall give seven days' written notice to the Owner before suspending services. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Owner shall pay the Architect all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.2 If the Owner suspends the Project, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

§ 9.3 If the Owner suspends the Project for more than 90 cumulative days for reasons other than the fault of the Architect, the Architect may terminate this Agreement by giving not less than seven days' written notice.

§ 9.4 Either party may terminate this Agreement upon not less than seven days' written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination.

§ 9.5 The Owner may terminate this Agreement upon not less than seven days' written notice to the Architect for the Owner's convenience and without cause.

§ 9.6 If the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall compensate the Architect for services performed prior to termination, Reimbursable Expenses incurred, and costs attributable to termination, including the costs attributable to the Architect's termination of consultant agreements.

§ 9.7 In addition to any amounts paid under Section 9.6, if the Owner terminates this Agreement for its convenience pursuant to Section 9.5, or the Architect terminates this Agreement pursuant to Section 9.3, the Owner shall pay to the Architect the following fees:

(Set forth below the amount of any termination or licensing fee, or the method for determining any termination or licensing fee.)

.1 Termination Fee:

.2 Licensing Fee if the Owner intends to continue using the Architect's Instruments of Service:

Ten Percent (10%) of fee for work not completed based on the compensation percentages.

§ 9.8 Except as otherwise expressly provided herein, this Agreement shall terminate one year from the date of Substantial Completion.

§ 9.9 The Owner's rights to use the Architect's Instruments of Service in the event of a termination of this Agreement are set forth in Article 7 and Section 9.7.

ARTICLE 10 MISCELLANEOUS PROVISIONS

§ 10.1 This Agreement shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules. If the parties have selected arbitration as the method of binding dispute resolution, the Federal Arbitration Act shall govern Section 8.3.

§ 10.2 Terms in this Agreement shall have the same meaning as those in AIA Document A201–2017, General Conditions of the Contract for Construction.

§ 10.3 The Owner and Architect, respectively, bind themselves, their agents, successors, assigns, and legal representatives to this Agreement. Neither the Owner nor the Architect shall assign this Agreement without the written consent of the other, except that the Owner may assign this Agreement to a lender providing financing for the Project if the lender agrees to assume the Owner's rights and obligations under this Agreement, including any payments due to the Architect by the Owner prior to the assignment.

§ 10.4 If the Owner requests the Architect to execute certificates, the proposed language of such certificates shall be submitted to the Architect for review at least 14 days prior to the requested dates of execution. If the Owner requests the Architect to execute consents reasonably required to facilitate assignment to a lender, the Architect shall execute all such consents that are consistent with this Agreement, provided the proposed consent is submitted to the Architect for review at least 14 days prior to execution. The Architect shall not be required to execute certificates or consents that would require knowledge, services, or responsibilities beyond the scope of this Agreement.

§ 10.5 Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either the Owner or Architect.

§ 10.6 Unless otherwise required in this Agreement, the Architect shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site.

§ 10.7 The Architect shall have the right to include photographic or artistic representations of the design of the Project among the Architect's promotional and professional materials. The Architect shall be given reasonable access to the completed Project to make such representations. However, the Architect's materials shall not include the Owner's

confidential or proprietary information if the Owner has previously advised the Architect in writing of the specific information considered by the Owner to be confidential or proprietary. The Owner shall provide professional credit for the Architect in the Owner's promotional materials for the Project. This Section 10.7 shall survive the termination of this Agreement unless the Owner terminates this Agreement for cause pursuant to Section 9.4.

§ 10.8 If the Architect or Owner receives information specifically designated as "confidential" or "business proprietary," the receiving party shall keep such information strictly confidential and shall not disclose it to any other person except as set forth in Section 10.8.1. This Section 10.8 shall survive the termination of this Agreement.

§ 10.8.1 The receiving party may disclose "confidential" or "business proprietary" information after 7 days' notice to the other party, when required by law, arbitrator's order, or court order, including a subpoena or other form of compulsory legal process issued by a court or governmental entity, or to the extent such information is reasonably necessary for the receiving party to defend itself in any dispute. The receiving party may also disclose such information to its employees, consultants, or contractors in order to perform services or work solely and exclusively for the Project, provided those employees, consultants and contractors are subject to the restrictions on the disclosure and use of such information as set forth in this Section 10.8.

§ 10.9 The invalidity of any provision of the Agreement shall not invalidate the Agreement or its remaining provisions. If it is determined that any provision of the Agreement violates any law, or is otherwise invalid or unenforceable, then that provision shall be revised to the extent necessary to make that provision legal and enforceable. In such case the Agreement shall be construed, to the fullest extent permitted by law, to give effect to the parties' intentions and purposes in executing the Agreement.

ARTICLE 11 COMPENSATION

§ 11.1 For the Architect's Basic Services described under Article 3, the Owner shall compensate the Architect as follows:

- | | |
|--|---|
| | <p>.1 Stipulated Sum
<i>(Insert amount)</i></p> <p>N/A</p> |
| | <p>.2 Percentage Basis
<i>(Insert percentage value)</i></p> <p>Eight (8) % of the Cost of the Work, as calculated in accordance with Section 11.6.</p> |
| | <p>.3 Other
<i>(Describe the method of compensation)</i></p> <p>N/A</p> |

§ 11.2 For the Architect's Supplemental Services designated in Section 4.1.1 and for any Sustainability Services required pursuant to Section 4.1.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

§ 11.3 For Additional Services that may arise during the course of the Project, including those under Section 4.2, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

§ 11.4 Compensation for Supplemental and Additional Services of the Architect's consultants when not included in Section 11.2 or 11.3, shall be the amount invoiced to the Architect plus Zero percent (00.00%), or as follows:
(Insert amount of, or basis for computing, Architect's consultants' compensation for Supplemental or Additional Services.)

§ 11.5 When compensation for Basic Services is based on a stipulated sum or a percentage basis, the proportion of compensation for each phase of services shall be as follows:

Schematic Design Phase	Fifteen	percent (	15	%)
Design Development Phase	Twenty	percent (	20	%)
Construction Documents Phase	Forty	percent (	40	%)
Procurement Phase	Five	percent (	5	%)
Construction Phase	Twenty	percent (	20	%)
Total Basic Compensation	one hundred	percent (	100	%)

§ 11.6 When compensation identified in Section 11.1 is on a percentage basis, progress payments for each phase of Basic Services shall be calculated by multiplying the percentages identified in this Article by the Owner's most recent budget for the Cost of the Work.

§ 11.6.1 When compensation is on a percentage basis and any portions of the Project are deleted or otherwise not constructed, compensation for those portions of the Project shall be payable to the extent services are performed on those portions. The Architect shall be entitled to compensation in accordance with this Agreement for all services performed whether or not the Construction Phase is commenced.

§ 11.7 The hourly billing rates for services of the Architect and the Architect's consultants are set forth below. The rates shall be adjusted in accordance with the Architect's and Architect's consultants' normal review practices.
(If applicable, attach an exhibit of hourly billing rates or insert them below.)

Senior Principal/Architect at a fixed rate of \$250.00 per hour
Principal/Architect at a fixed rate of \$225.00 per hour.
Project Manager at a fixed rate of \$200.00 per hour
Construction Administration at a fixed rate of \$200.00 per hour
Senior Drafting at a fixed rate of \$160.00 per hour
Drafting at a fixed rate of \$130.00 per hour
Clerical at a fixed rate of \$100.00 per hour
Consultants at cost.
Travel expenses at cost plus mileage at IRS current rates (62.5 cents per mile current).

Employee or Category

Rate (\$0.00)

§ 11.8 Compensation for Reimbursable Expenses

§ 11.8.1 Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's consultants directly related to the Project, as follows:

- .1 Transportation and authorized out-of-town travel and subsistence;
- .2 Long distance services, dedicated data and communication services, teleconferences, Project web sites, and extranets;
- .3 Permitting and other fees required by authorities having jurisdiction over the Project;
- .4 Printing, reproductions, plots, and standard form documents;
- .5 Postage, handling, and delivery;

- .6 Expense of overtime work requiring higher than regular rates, if authorized in advance by the Owner;
- .7 Renderings, physical models, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project;
- .8 If required by the Owner, and with the Owner's prior written approval, the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect's consultants;
- .9 All taxes levied on professional services and on reimbursable expenses;
- .10 Site office expenses;
- .11 Registration fees and any other fees charged by the Certifying Authority or by other entities as necessary to achieve the Sustainable Objective; and,
- .12 Other similar Project-related expenditures.

§ 11.8.2 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus Zero percent (00.00 %) of the expenses incurred.

§ 11.9 **Architect's Insurance.** If the types and limits of coverage required in Section 2.5 are in addition to the types and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages as set forth below:

(Insert the additional coverages the Architect is required to obtain in order to satisfy the requirements set forth in Section 2.5, and for which the Owner shall reimburse the Architect.)

N/A

§ 11.10 Payments to the Architect

§ 11.10.1 Initial Payments

§ 11.10.1.1 An initial payment of Zero Dollars and Zero Cents (\$ 0.00) shall be made upon execution of this Agreement and is the minimum payment under this Agreement. It shall be credited to the Owner's account in the final invoice.

§ 11.10.1.2 If a Sustainability Certification is part of the Sustainable Objective, an initial payment to the Architect of Zero Dollars and Zero Cents (\$ 0.00) shall be made upon execution of this Agreement for registration fees and other fees payable to the Certifying Authority and necessary to achieve the Sustainability Certification. The Architect's payments to the Certifying Authority shall be credited to the Owner's account at the time the expense is incurred.

§ 11.10.2 Progress Payments

§ 11.10.2.1 Unless otherwise agreed, payments for services shall be made monthly in proportion to services performed. Payments are due and payable upon presentation of the Architect's invoice. Amounts unpaid Forty-five (45) days after the invoice date shall bear interest at the rate entered below, or in the absence thereof at the legal rate prevailing from time to time at the principal place of business of the Architect.

(Insert rate of monthly or annual interest agreed upon.)

1.50 % monthly

§ 11.10.2.2 The Owner shall not withhold amounts from the Architect's compensation to impose a penalty or liquidated damages on the Architect, or to offset sums requested by or paid to contractors for the cost of changes in the Work, unless the Architect agrees or has been found liable for the amounts in a binding dispute resolution proceeding.

§ 11.10.2.3 Records of Reimbursable Expenses, expenses pertaining to Supplemental and Additional Services, and services performed on the basis of hourly rates shall be available to the Owner at mutually convenient times.

ARTICLE 12 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Agreement are as follows:

(Include other terms and conditions applicable to this Agreement.)

N/A

Init.

ARTICLE 13 SCOPE OF THE AGREEMENT

§ 13.1 This Agreement represents the entire and integrated agreement between the Owner and the Architect and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Owner and Architect.

§ 13.2 This Agreement is comprised of the following documents identified below:

- .1 AIA Document B101™–2017, Standard Form Agreement Between Owner and Architect
- .2 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:
(Insert the date of the E203-2013 incorporated into this agreement.)

N/A
- .3 Exhibits:
(Check the appropriate box for any exhibits incorporated into this Agreement.)

☐ AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this agreement.)

N/A

☐ Other Exhibits incorporated into this Agreement:
(Clearly identify any other exhibits incorporated into this Agreement, including any exhibits and scopes of services identified as exhibits in Section 4.1.2.)

N/A
- .4 Other documents:
(List other documents, if any, forming part of the Agreement.)

N/A

This Agreement entered into as of the day and year first written above.

OWNER *(Signature)*

Toby Barker, Mayor
(Printed name and title)

ARCHITECT *(Signature)*

Shane Germany, AIA, Partner
(Printed name, title, and license number, if required)



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Kermas Eaton, City Clerk

cc: Sherrocko Stewart, Fire Chief, Jonalyn Wallace, Administrative Assistant

Date: Tuesday, March 19, 2024

Re: Approve a Lease Agreement between the City of Hattiesburg and Richoh USA Inc for a copier located in the Hattiesburg Fire Department Administrative Office for a period of 48 months, at a cost of \$205.35 per month and authorize the Mayor to execute the same.
File Number: 2024-1086
Minute Book #

Summary

Lease agreement for a copier located in the Fire Department Admin Office.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES
AND VENDORS
(applicable to equipment rental transactions)

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between City of Hattiesburg_____ (hereinafter referred to as Customer), and Ricoh USA, Inc. _____ (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. CUSTOMER ACCOUNT ESTABLISHMENT:

- A. A separate Vendor Customer Number will be required for each specific customer/installation location.
- B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.
- C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.
- D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. EQUIPMENT SELECTION, PRICES, AND AGREEMENT: The Customer has selected, and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. SHIPPING AND TRANSPORTATION: Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by the Customer.

4. RISK OF LOSS OR DAMAGE TO EQUIPMENT: While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in the Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:

A. DELIVERY: Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, the Vendor is unable to deliver the equipment or software, the prices, terms, and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost, or expense to Customer of any kind whatsoever.

B. INSTALLATION SITE: At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the equipment and to a telephone for local or toll-free calls.

C. INSTALLATION DATE: The installation date of the equipment shall be that date as is agreed upon by the parties if Vendor is responsible for installing the equipment.

D. ACCEPTANCE: Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.

E. RELOCATION: Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.

6. RENTAL TERM: The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.

7. OWNERSHIP: Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title, or interest therein, unless purchased by Customer. Nameplates, stencils, or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.

8. PAYMENTS:

A. INVOICING AND PAYMENTS: The charges for the equipment, software or services covered by this The agreements are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.

1. E-PAYMENT: The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq.* of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.

2. PAYMODE: Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made, and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.

B. METER READINGS: If applicable, the Customer shall provide accurate and timely meter readings at the end

of each applicable billing period on the forms or other alternative means specified by Vendor. The vendor shall have the right, upon reasonable prior notice to the Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.

C. COPY CREDITS: If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which was produced during servicing of the equipment. Copy credits will be issued only if the Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. USE OF EQUIPMENT: Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.

10. MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:

A. SERVICES: If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory, or which are designed to ensure accuracy of meters.

B. EXCLUSIONS: The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments, or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with non-compatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.

C. REMEDIES: If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.

11. HOLD HARMLESS: To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence,

which the Customer shall not unreasonably withhold.

12. ALTERATIONS, ATTACHMENTS, AND SUPPLIES:

A. If Customer makes an alteration, attaches a device, or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment, or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless the Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. ASSIGNMENT: The Vendor shall not assign, subcontract, or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.

14. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws, provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.

15. NOTICE: Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor:

Robert Griffin
Regional VP, Director of Sales
3600 Arco Corporation Drive
Charlotte, NC 28273

For the Customer:

Toby Barker
Mayor
200 Forrest Street
Hattiesburg, MS 39401

16. WAIVER: Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.

17. CAPTIONS: The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.

18. SEVERABILITY: If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

19. THIRD PARTY ACTION NOTIFICATION: Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against the Vendor by any entity that may result in litigation related in any way to this Agreement.

20. AUTHORITY TO CONTRACT: Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan,

security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.

21. RECORD RETENTION AND ACCESS TO RECORDS: The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit, or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.

22. EXTRAORDINARY CIRCUMSTANCES: If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. TERMINATION: This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.

24. AVAILABILITY OF FUNDS: It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

25. MODIFICATION OR RENEGOTIATION: This Agreement may be modified, altered, or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.

26. WARRANTIES: Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.

27. E-VERIFY COMPLIANCE: If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008) and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and

approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both --in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.

28. HARD DRIVE SECURITY: Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.

29. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain, or supplement this Agreement.

30. TRANSPARENCY: This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration's independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi's accountability website at: <http://www.transparency.mississippi.gov>.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

Revised Date: February 2017

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the _____ day of _____, 20____.

Vendor: Ricoh USA, Inc.

By: _____

Authorized Signature

Printed Name: Chuck Graham

Title: District Manager

Witness my signature this the _____ day of _____, 20_____.

Customer: City of Hattiesburg

By: _____

Authorized Signature

Printed Name: Toby Barker

Title: Mayor

Revised Date: February 2017

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor, shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 8200068399

Vendor Company Name: Ricoh USA Inc.

Customer Agency Name: City of Hattiesburg

Bill to Address: P.O. Box 1898

Hattiesburg, MS 39403

Ship to Address: 622 Corinne Street

Hattiesburg, MS 39401

Contact: Jonalyn Wallace, Phone: 601-582-3311

<u>Description of Equipment, Software, or Services</u>	<u>Price</u>
<u>Ricoh IMC3510</u>	<u>\$205.35/month</u>
<u>All black and white images billed at \$.0090.</u>	<u></u>
<u>All color images billed at \$.0350.</u>	<u></u>
<u>Includes parts, labor, toner, and staples. (Excludes Paper)</u>	<u></u>

Delivery Schedule and Installation Date:

Rental Term: (Number of Months) 48 Start Date: 4/1/2024 End Date: 3/31/2028

Modifications: Solicitation # is for billing purposes only.

Vendor Signature

Customer Signature



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Adam Moore, Grants Coordinator
cc: Ann Jones, Chief Administrative Officer
Date: Tuesday, March 19, 2024
Re: Approve Memorandum of Agreement between the City of Hattiesburg and the Mississippi Department of Archives and History for the preservation and renovation of City Hall and authorize the Mayor to execute the same.
File Number: 2024-1081
Minute Book #

Summary

2023 Community Heritage Preservation Grant MOA (MDAH)

Recommendation Statement

I recommend authorization and execution of MOA between the City of Hattiesburg and the Mississippi Department of Archives and History for the Community Heritage Preservation Grant in the amount of \$99,200. The City of Hattiesburg will provide a local match of \$24,800 for a total project cost of \$124,00 to be used for preservation and renovation of City Hall.

Please place this on the March 19, 2024 City Council meeting for consideration.

Mississippi Community Heritage Preservation Grant Program – Round 17
House Bill 603, *Laws of Mississippi, 2023*

Grantee Name: City of Hattiesburg
Project Number: 2023-009
Project Name: Hattiesburg City Hall

MEMORANDUM OF AGREEMENT

THIS AGREEMENT is made this the _____ day of _____, 2024, by the City of Hattiesburg, hereinafter referred to as the Grantee, and the State of Mississippi, acting through the Department of Archives and History, hereinafter referred to as MDAH.

This agreement relates to the Hattiesburg City Hall project, which has a \$99,200 grant from the Mississippi Community Heritage Preservation Grant Program established under House Bill 603, *Laws of Mississippi, 2023*, and administered through MDAH.

In consideration of the aforementioned grant, the Grantee hereby agrees to the following:

1. AWARD AMOUNT

The award amount for this project shall not exceed \$99,200.

2. SCOPE OF WORK

The scope involves SEE ATTACHED ADDENDUM.

3. PROJECT PERIOD

The project period began January 19, 2024, and all work shall be completed prior to December 1, 2026.
Extensions will not be given to late or incomplete projects.

4. MATCHING FUNDS

The Grantee agrees to provide at least \$24,800 (20% of allowable project costs) in cash matching funds.

5. CONTRACTS

Paid work conducted in relation to this project shall require a contract between the Grantee and the contracting firm or individual, **which shall be submitted to MDAH for approval prior to execution.** In executing contracts, the Grantee shall comply with state law pertaining to bidding and purchasing and purchasing procedures, Miss. Code Ann. § 31-7-13.

Contracts shall include elements providing for a sound and complete procurement document. In addition, the Grantee shall insure that contracts awarded contain suitable provisions for termination by the Grantee, including the manner by which termination will be effected and the basis for settlement. In addition, such contracts shall describe conditions under which it may be terminated for default as well as conditions where the contract may be terminated because of circumstances beyond the control of the contractor.

The Grantee shall retain the possibility of reprinting any publication produced with this grant program by including in all contracts a requirement that the contractor waive any claim to a copyright. This waiver includes all work products regardless of physical format – including but not limited to photographs, software, source code, research, draft and finished written works, published materials, and drawings – produced by the individual or company within the scope of their contract with the Grantee.

Plans and specifications for this grant project shall be approved by the Mississippi Landmark Review Committee of the MDAH Board of Trustees prior to the Grantee advertising for bids for the work.

6. GRANT PAYMENTS

The Grantee must be prepared to cover all project costs prior to receiving reimbursement. Payments will be made to the Grantee on a reimbursable basis upon the successful completion of the project, or at the successful completion of pre-established phases. If the Grantee plans to submit reimbursement requests before the project is completed, approval must be secured from MDAH before work begins.

Requests for payment shall be submitted on forms provided by MDAH and must be accompanied by copies of invoices documenting the project costs that have been incurred. Requests for grant payments, as well as the accompanying invoices and supporting documentation (e.g., cancelled checks, certificates of payment) shall be reviewed and forwarded by MDAH to the Department of Finance and Administration for the issuance of a state warrant to cover the grant payment. MDAH will mail the warrant to the Grantee.

7. ALLOWABLE COSTS

Allowable costs are those costs documented to the satisfaction of MDAH that conform to the approved project budget and that:

- a. meet requirements for the program;
- b. are necessary and reasonable to the completion of project work;
- c. have been incurred for project work during the grant period.

8. PERSONNEL SELECTION

Project personnel shall have qualifications appropriate to major work elements of the project. Consultants, pre-planners, architects, engineers, exhibit contracting firms, historic preservation specialists, or other professionals employed by the Grantee must be approved by MDAH. Project personnel shall be expected to work closely with the Grantee and MDAH in developing plans and specifications. For projects that total \$75,000 or more, a project professional will be required.

9. PROFESSIONAL SUPERVISION

The staff of MDAH will maintain contact with the project director and project personnel as needed and will provide technical assistance as required for the successful completion of project work.

10. PHOTOGRAPHIC DOCUMENTATION

The Grantee shall take **color digital images** sufficient to document the “before” and “after” condition of the project and submit to MDAH copies of the images in jpeg format on flash drive, digitally via email or with one set of prints for permanent preservation. Photographic guidelines will be provided by MDAH.

11. REPORTS

Progress reports are to be submitted to MDAH quarterly, according to the following schedule:

- | | |
|--|---|
| • Progress Report due April 5, 2024 | for the period January 19, 2024 to March 31, 2024 |
| • Progress Report due July 5, 2024 | for the period April 1, 2024 to June 30, 2024 |
| • Progress Report due October 4, 2024 | for the period July 1, 2024 to September 30, 2024 |
| • Progress Report due January 3, 2025 | for the period October 1, 2024 to December 31, 2024 |
| • Progress Report due April 4, 2025 | for the period January 1, 2025 to March 31, 2025 |
| • Progress Report due July 7, 2025 | for the period April 1, 2025 to June 30, 2025 |
| • Progress Report due October 3, 2025 | for the period July 1, 2025 to September 30, 2025 |
| • Progress Report due January 2, 2026 | for the period October 1, 2025 to December 31, 2025 |
| • Progress Report due April 3, 2026 | for the period January 1, 2026 to March 31, 2026 |
| • Progress Report due July 3, 2026 | for the period April 1, 2026 to June 30, 2026 |
| • Progress Report due October 2, 2026 | for the period July 1, 2026 to September 30, 2026 |
| • Completion Report due December 1, 2026 or 60 days after completion , whichever comes first. | |

The Grantee shall contact MDAH immediately if any situation should arise that will affect the timely or successful completion of this project and/or the submission of the required reports.

12. BENCHMARKS

The Grantee shall follow the benchmarks set by MDAH in Procedures Manual. These are pre-established dates of goals to be accomplished by the Grantee in order to keep the project on schedule and not risk in having the grant canceled prematurely. If the Grantee suspects a benchmark will not be met, then it is their responsibility to contact MDAH to assess the problem. If it is determined that the project will not finish on or before the deadline, then MDAH may choose to cancel it.

13. ACKNOWLEDGEMENT OF STATE ASSISTANCE

State grant assistance shall be acknowledged by an on-site project sign and in any public announcements, news releases, articles, publications, audio-visual materials, and pertinent presentations the Grantee produces or initiates. The acknowledgement shall state that the project has been funded with the assistance of a grant from the State of Mississippi, through the Mississippi Department of Archives and History, under provisions of the Mississippi Community Heritage Preservation Grant Program, House Bill 603, *Laws of Mississippi, 2023*. **A photograph of the installed sign shall be provided to MDAH.**

14. GENERAL PROVISIONS

The property receiving grant assistance must be designated a Mississippi Landmark under provisions of the Antiquities Law of Mississippi, Miss. Code Ann. § 39-7-1 et seq. Plans and specifications for any work on this project shall be developed in accordance with the Secretary of the Interior's *Standards for the Treatment of Historic Properties*. **The approved work may not be altered without prior approval from MDAH.**

The Grantee agrees that MDAH, its agents and designees, shall have the right to inspect the property at all reasonable times in order to ascertain whether or not the conditions of this agreement are being observed.

The State of Mississippi shall not disburse funds for any project or activity related to this project unless planned work has been accomplished within the scope of the grant or contractual agreement summarized above and work was done in accordance with the terms and conditions of the applicable House Bill 603, Community Heritage Preservation Grant. In circumstances where funds are disbursed for ineligible activities, the State of Mississippi shall take steps to recover these funds.

15. RECORD ACCESS AND RETENTION

Maintenance of Records: The Grantee shall establish and maintain financial records, supporting documentation, and any other such records that may be necessary to reflect the performance of obligations under this agreement.

Fiscal Requirements and Audit: The Grantee shall establish such fiscal control and accounting procedures, including internal control procedures, as may be necessary to assure the proper disbursement of and accounting for funds paid under this agreement. The Grantee shall keep, maintain, and present to MDAH, as required, necessary and proper invoices, vouchers, receipts, quotes, bids, etc. to support expenditures of funds. Records shall be sufficient to allow MDAH to audit and monitor the Grantee's operations.

Record Retention/Access to Records: Representatives of MDAH or any State agency authorized to audit MDAH shall have the right of access to any books, documents, papers, or other records of the Grantee that pertain to the performance of the obligations under this agreement in order to audit or examine said records. These records shall be retained for at least seven (7) years from the date of the completion of the terms of this agreement.

If the Grantee is audited in accordance with generally accepted auditing standards, the Grantee shall only be required to maintain said records for three (3) years after the completion and release of the audit.

However, if any litigation or other legal proceeding, by or on behalf of the State or any other party has begun and is not complete at the end of the aforementioned retention period, or if audit findings, exceptions, litigation, or other legal proceedings have not been resolved at the end of the aforementioned retention period, all records shall be retained until such time as such proceedings are resolved.

16. PRESERVATION AND MAINTENANCE COVENANT

The Grantee agrees to submit to MDAH a notarized covenant agreeing to continued preservation and maintenance of the building for a period of twenty-five (25) years from the grant award date. If the building is abandoned or not maintained to the expiration of the twenty-five (25) year period, MDAH may take steps to recover the grant award in part or in full. The Grantee will be responsible for having the covenant recorded in the county land records.

17. CYCLICAL MAINTENANCE

The Grantee agrees to develop and implement an annual building inspection, a cyclical maintenance task list, and a continuously updated maintenance log. The Grantee shall submit the maintenance log to MDAH with each progress report for the duration of the project. After the project is complete, the Grantee shall submit the maintenance log to MDAH by December 31 of each year for twenty-five (25) years. If the building is abandoned or not maintained prior to the expiration of the twenty-five (25) year period, MDAH may take steps to recover the grant award in part or in full.

18. PROJECT COMPLETION MATERIALS

The Grantee agrees to submit final completion materials, which include color digital images per MDAH guidelines as well as a summary narrative of the completed project, within sixty days of project completion.

19. TERMINATION OF AGREEMENT

This agreement may be terminated short of conclusion due to one of the following situations:

- a. Termination for Cause – MDAH may terminate the aforementioned grant, in whole or in part, at any time before the date of completion, whenever it is determined that the Grantee has failed to comply with the terms and conditions of the grant. MDAH will promptly notify the Grantee in writing of the termination and the reasons for the termination, together with the effective date. Payments made to Grantees or recoveries by MDAH under grants terminated for cause will be in accordance with the legal rights and liabilities of the parties.
- b. Termination for Convenience – MDAH or the Grantee may terminate grant projects in whole or in part when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties will agree upon the termination conditions, including the effective date, and in the case of partial terminations, the portion to be terminated.
- c. Termination by Grantee – The Grantee may unilaterally cancel the grant at any time prior to the first payment on the grant, although MDAH must be notified in writing. After initiation, the project may be terminated, modified, or amended by the Grantee only by mutual agreement of the Grantee and MDAH. Requests for termination prior to completion must fully explain the reasons for the action.

THIS AGREEMENT becomes effective upon signature of the parties below.

BY

Katie Blount
Director
Department of Archives and History

Date

BY

Toby Barker
Mayor
City of Hattiesburg

Date

ADDENDUM – Scope of Work

Project Number: **CHPG#2023-009**
Project Name: **Hattiesburg City Hall**

Distribution of Grant Awarded	
\$ 15,000.00	1st Floor interior paint
\$ 35,000.00	1st Floor replacing carpet
\$ 35,000.00	1st Floor security upgrades
\$ 10,500.00	2nd Floor interior repairs
\$ 7,500.00	2nd Floor HVAC repairs
\$ 8,500.00	3rd Floor rooftop access ladder
\$ 12,500.00	Environmental testing of proposed renovation
\$ 124,000.00	Total



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Approve an Agreement between the City of Hattiesburg and Tyler for Tyler Electronic Payments Software and authorize the Mayor to execute the same.
File Number: 2024-1099
Minute Book #

Summary

Authorize the mayor to execute an agreement between the City of Hattiesburg and Tyler for Tyler Electronic Payments Software.

Recommendation Statement

Please place this on the March 19, 2024 City Council meeting for consideration.



Quoted By: Brad Reed
 Quote Expiration: 04/30/24
 Quote Name: City of Hattiesburg - ERP - Tyler Payments
 Quote Description: Tyler Payments

Sales Quotation For:

Shipping Address:

City of Hattiesburg
 200 Forrest St

Hattiesburg MS 39403-1898

Payments

	Use Case	List Price	Service %	Min	Basis Points	Rate	Cap	POS	Online	IVR
Payments - Payer Card Cost - Service Fees										
Enterprise ERP										
Enterprise ERP Payments	TPAR		3.95%	\$ 2.50						
Enterprise Permitting & Licensing Payments	Planning		3.95%	\$ 2.50						
Enterprise Permitting & Licensing Payments	Permits		3.95%	\$ 2.50						
Enterprise Permitting & Licensing Payments	Miscellaneous		3.95%	\$ 2.50						
Enterprise Permitting & Licensing Payments	Licenses		3.95%	\$ 2.50						
Payments - Other Fees										
Enterprise ERP										

Payer eCheck Cost	\$ 1.95
eCheck Rejects	\$ 5.00
Credit Card Chargebacks	\$ 15.00

Payer Card Cost	Per card transaction with Visa, MasterCard, Discover, and American Express.
Payer eCheck Cost	Per electronic check transaction.
eCheck Rejects	When an eCheck transaction comes back as declined (e.g bounced check)
Credit Card Chargebacks	If a card payer disputes a transaction at the card issuing bank (e.g. stolen card)

3rd Party Hardware, Software and Services

Description	Qty	Unit Price	Unit Discount	Total Price	Unit Maint/SaaS	Unit	Total
						Maint/SaaS Discount	
Payments Lane 3000 Terminal Purchase	10	\$ 419.00	\$ 0.00	\$ 4,190.00	\$ 0.00	\$ 0.00	\$ 0.00
Payments PCI Service Fee (Per Device)	10	\$ 0.00	\$ 0.00	\$ 0.00	\$ 180.00	\$ 0.00	\$ 1,800.00
TOTAL				\$ 4,190.00			\$ 1,800.00

Summary	One Time Fees	Recurring Fees
Total Tyler License Fees	\$ 0.00	\$ 0.00
Total SaaS	\$ 0.00	\$ 0.00
Total Tyler Services	\$ 0.00	\$ 0.00
Total Third-Party Hardware, Software, Services	\$ 4,190.00	\$ 1,800.00
Summary Total	\$ 4,190.00	\$ 1,800.00
Contract Total	\$ 5,990.00	

Unless otherwise indicated in the contract or amendment thereto, pricing for optional items will be held For six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

All Primary values quoted in US Dollars

Comments

Client agrees that items in this sales quotation are, upon Client's signature or approval of same, hereby added to the existing agreement ("Agreement") between the parties and subject to its terms. Additionally, payment for said items, as applicable but subject to any listed assumptions herein, shall conform to the following terms:

- License fees for Tyler and third party software are invoiced upon the earlier of (i) deliver of the license key or (ii) when Tyler makes such software available for download by the Client;
- Fees for hardware are invoiced upon delivery;
- Fees for year one of hardware maintenance are invoiced upon delivery of the hardware;
- Annual Maintenance and Support fees, SaaS fees, Hosting fees, and Subscription fees are first payable when Tyler makes the software available for download by the Client (for Maintenance) or on the first day of the month following the date this quotation was signed (for SaaS, Hosting, and Subscription), and any such fees are prorated to align with the applicable term under the Agreement, with renewals invoiced annually thereafter in accord with the Agreement.
- Fees for services included in this sales quotation shall be invoiced as indicated below.
 - Implementation and other professional services fees shall be invoiced as delivered.
 - Fixed-fee Business Process Consulting services shall be invoiced 50% upon delivery of the Best Practice Recommendations, by module, and 50% upon delivery of custom desktop procedures, by module.
 - Fixed-fee conversions are invoiced 50% upon initial delivery of the converted data, by conversion module, and 50% upon Client acceptance to load the converted data into Live/Production environment, by conversion module.
 - Except as otherwise provided, other fixed price services are invoiced upon complete delivery of the service. For the avoidance of doubt, where "Project Planning Services" are provided, payment shall be invoiced upon delivery of the Implementation Planning document. Dedicated Project Management services, if any, will be invoiced monthly in arrears, beginning on the first day of the month immediately following initiation of project planning.
 - If Client has purchased any change management services, those services will be invoiced in accordance with the Agreement.
 - Notwithstanding anything to the contrary stated above, the following payment terms shall apply to services fees specifically for migrations: Tyler will invoice Client 50% of any Migration Fees listed above upon Client approval of the product suite migration

schedule. The remaining 50%, by line item, will be billed upon the go-live of the applicable product suite. Tyler will invoice Client for any Project Management Fees listed above upon the go-live of the first product suite. Unless otherwise indicated on this Sales quotation, annual services will be invoiced in advance, for annual terms commencing on the date this sales quotation is signed by the Client. If listed annual service(s) is an addition to the same service presently existing under the Agreement, the first term of the added annual service will be prorated to expire coterminous with the existing annual term for the service, with renewals to occur as indicated in the Agreement.

- Expenses associated with onsite services are invoiced as incurred.

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the scope, level of engagement, and timeline as defined in the Statement of Work (SOW) for your project. The actual amount of services required may vary, based on these factors.

Tyler's pricing is based on the scope of proposed products and services contracted from Tyler. Should portions of the scope of products or services be altered by the Client, Tyler reserves the right to adjust prices for the remaining scope accordingly.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting. Installations are completed remotely but can be done onsite upon request at an additional cost.

In the event Client cancels services less than four (4) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

The Implementation Hours included in this quote assume a work split effort of 70% Client and 30% Tyler.

Implementation Hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Fees for year one of hardware maintenance are invoiced upon delivery of the hardware, with subsequent years' fees billed annually, in advance.

Your use of Payments and any related items included on this order is subject to the terms found at: <https://www.tylertech.com/terms/payment-card-processing-agreement>. By signing this order or the agreement in which it is included, you agree you have read, understand, and agree to

such terms. Please see attached Payments fee schedule.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ann Jones, Chief Administrative Officer
cc: Ann Jones, Chief Administrative Officer
Date: Tuesday, March 19, 2024
Re: Approve Engagement of Local Impact Analytics in the submission of the 2024 RAISE grant, as per attached scope.
File Number: 2024-1085
Minute Book #

Summary

Approve Engagement of Local Impact Analytics in the submission of the 2024 RAISE grant, as per attached scope.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

Exhibit A:

Grant Writing Scope of Work for the City of Hattiesburg- Western Beltway Planning Project - RAISE FY24

SPECIFIC SCOPE OF WORK FOR THIS WORK ASSIGNMENT OR PHASE

Local Impact Analytics shall update and prepare the necessary application to the U.S. Department of Transportation for project funding assistance pursuant to criteria established in the Notices of Funding Opportunity (NOFO) for Rebuilding American Infrastructure with Sustainability and Equity (RAISE) FY24 grant program.

Local Impact Analytics shall complete the following tasks as part of these Grant Applications:

TASK 1. PROJECT MANAGEMENT AND COORDINATION

This task includes project management, administrative, and coordination activities for the Project. Local Impact Analytics shall facilitate meetings and/or interviews with project stakeholders as required to complete the analysis and prepare the proposed grant applications. Local Impact Analytics shall prepare and distribute notes from any formal meetings by request.

TASK 2. DEVELOP PROJECT NARRATIVE

This task shall include research, project definition, coordination with key project stakeholders, finalization of project narratives, and benefit-cost analysis for the proposed project. The deliverables prepared under this task shall meet the format and content criteria established for the FY24 RAISE grant program as appropriate.

TASK 2.1 – Conduct Research and Gather Supporting Data.

Local Impact Analytics shall review available and pertinent information related to the proposed project – e.g., grant application criteria, project reports, feasibility studies, engineering plans. Potential discussions with U.S. DOT officials, US and MS Legislative officials and local stakeholders to determine emphasis areas for the FY24 RAISE grant program shall be included in the task.

TASK 2.2 – Coordinate Project Partners to Define Project Scope of Work, Budget, and Schedule.

Local Impact Analytics shall collaborate with the Client and Project Team to confirm the scope, goals, budget, and schedule of the project. Information for the project shall be agreed upon by all relevant parties before the submission of a grant application.

TASK 2.3 – Confirm Project's Adherence to Grant Program Criteria.

Local Impact Analytics shall screen the proposed project against the individual Grant Program's criteria, considering such factors as project readiness, funding sources, and long-term outcomes. Based on this review, Local Impact Analytics shall develop a descriptive narrative to demonstrate the project's alignment with the criteria.

TASK 4.2 – Coordinate Final Application Review and Submittal via GRANTS.GOV.

Local Impact Analytics shall submit the draft final application package for review by all relevant project partners. After addressing all comments, Local Impact Analytics shall submit the final application package through the GRANTS.GOV website in accordance with the deadline for the FY24 RAISE grant program.



ESTIMATE

Local Impact Analytics, LLC
3414 West Adeline Street
Hattiesburg, Mississippi 39402
United States

BILL TO
City of Hattiesburg
Ann Jones

annjones@hattiesburgms.com

Estimate Number: 03062024-1

Estimate Date: March 6, 2024

Valid Until: December 31, 2024

Estimate Total (USD): **\$7,500.00**

Items	Quantity	Price	Amount
Western Beltway RAISE FY24 Resubmission of the Western Beltway planning application for RAISE FY24, including updating the Narrative, No Build Analysis, Public Digital Surveying, and all other related project documents as needed.	1	\$7,500.00	\$7,500.00
Subtotal:			\$7,500.00
Total:			\$7,500.00
Estimate Total (USD):			\$7,500.00

SERVICE AGREEMENT FOR TRAFFIC-VIOLATION DIVERSION PROGRAM(S)

THIS MUNICIPALITY SERVICE AGREEMENT FOR TRAFFIC-VIOLATION DIVERSION PROGRAM(S) (“Agreement”) is made effective as of the ____ day of _____, 2024 (“**Effective Date**”), by and between INTELLISAFE, LLC, a Mississippi Limited Liability Company (“**Provider**”), and Hattiesburg, Mississippi, (“**Municipality**”). Provider and Municipality may be referred to individually as “**Party**” or collectively as “**Parties**”.

WITNESSETH:

WHEREAS, Provider is engaged in the business of developing and implementing traffic violation diversion programs and services to assist municipalities (hereinafter, the “**Program**” and the “**Services**”);

WHEREAS, Municipality seeks to enhance traffic safety within its jurisdiction through the implementation of a traffic-violation diversion program;

WHEREAS, Parties desire to establish a collaborative arrangement under which Provider will offer its Program and Services to Municipality;

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

1. Definitions.

(a) “**Program Equipment**” refers to the hardware, software, and electronic systems provided by Provider for use in the Program.

(b) “**Services**” means all activities necessary to implement and maintain the Program, including but not limited to installation, maintenance, data processing, citation processing, and customer support.

(c) “**Diversion Fees**” are fees collected from traffic violation citations processed through the diversion program.

2. Scope of Services. Provider shall offer to Municipality a Program and Services, as discussed in Exhibit A, attached hereto and incorporated by reference.

3. Term. This Agreement shall commence on the Effective Date and shall renew automatically every one (1) year following the date of the first issued citation under this Agreement unless earlier terminated under the Termination provision of this Agreement.

(including reasonable attorneys' fees) arising out of or in any way connected with the Municipality's use of the Program and/or Services, failure to comply with any applicable law or regulation, or any act or omission of the Municipality or its employees, agents, or subcontractors. This indemnification obligation shall not apply to any liability resulting from the negligence or willful misconduct of the Provider Indemnitees.

(c) **Procedure.** In claiming any indemnification hereunder, the indemnified party shall promptly provide the indemnifying party with written notice of any claim which the indemnified party believes falls within the scope of the indemnification provisions of this Agreement. The indemnifying party shall have the right to control the defense and any settlement of any such claim, provided that the indemnifying party shall not enter into any settlement that affects the indemnified party's rights or interests without the indemnified party's prior written consent, which shall not be unreasonably withheld. The indemnified party shall cooperate with the indemnifying party, at the indemnifying party's expense, in defending or settling such claim.

9. **Insurance.** Provider agrees to maintain, at its own expense, the following minimum insurance coverages:

(a) **Commercial General Liability Insurance.** Covering bodily injury, property damage, personal and advertising injury, and contractual liability with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

(b) **Professional Liability Insurance.** Covering errors and omissions related to the Program and/or Services provided under this Agreement, with a minimum limit of \$1,000,000 per occurrence.

(c) **Cyber Security Insurance.** Covering technology and data related issues to the Program and/or Services provided under this Agreement.

10. **Force Majeure.** Neither Party shall be liable for any failure to perform its obligations hereunder where such failure results from any cause beyond the Party's reasonable control, including, without limitation, mechanical, electronic or communications failure or degradation (including "line-noise" interference). These causes shall include, but not be limited to, acts of God, natural disasters, terrorism, war, civil disturbance, action by governmental entity, strike, and non-performance by a third party. In the event of such force majeure, the affected Party shall notify the other Party within a reasonable timeframe. The performance of this Agreement shall then be suspended for as long as the force majeure event continues, and any timeframes or deadlines shall be extended accordingly. If the force majeure event persists for a period exceeding sixty (60) days, either Party may terminate the Agreement upon written notice to the other Party, without any liability.

12. **Compliance with Laws.** The Parties will comply with all federal, state, and local laws, ordinances, regulations and orders (collectively, "**Laws**"), including without limitation Criminal Justice Information Services (CJIS) requirements, Mississippi Department of Law Enforcement requirements, and any Laws relating to data privacy or the use of Program Equipment with respect to its access to and use of the Program, and data captured and produced by the Program.

13. **Miscellaneous.**

(a) **Relationship of the Parties.** Each of the Parties shall act solely as independent contractors, and nothing herein shall be so construed as to create the relationship of employer and employee, partners, principal and agent, or co-venturers as between the parties.

(b) **Assignment.** This Agreement will be binding upon and inure to the benefit of the Parties and their respective parents, subsidiaries, affiliates, successors and assigns. This Agreement may not be assigned by Provider without the expressed written permission of Provider.

(c) **Notice.** In the event any notice is given under or required by this Agreement, it will be in writing and (i) delivered by a commercially recognized overnight messenger service or (ii) delivered by electronic mail or (iii) delivered by certified mail, postage prepaid and return receipt requested, to the following addresses:

INTELLISAFE, LLC, a Mississippi Limited Liability Company

Attn:

Email:

Address:

Phone:

Hattiesburg, Mississippi

Attn:

Email:

Address:

Phone:

(d) **Waiver.** The failure of any Party to enforce any provision of the Agreement will not be construed to be a waiver of such provision or of its right after that to enforce same and no waiver of any breach will be construed as an agreement to waive any subsequent breach of the same or other provisions.

(e) **Governing Law and Venue.** The construction, interpretation, validity, and performance of this Agreement will be governed by the laws of the State of Mississippi, without



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc: Cory Long, Planning Administrator
Date: Tuesday, March 19, 2024
Re: Acknowledge receipt of a request by George Pace, to appeal the Hattiesburg Planning Commission recommendation to approve with conditions a preliminary plat and to set a public hearing and authorize publication of public notice setting an appeal hearing.
File Number: 2024-1094
Minute Book #

Summary

Appeal request filed by

Recommendation Statement

Appeal request filed by George Pace to appeal a decision made by the Hattiesburg Planning Commission.

Please place this on the March 19, 2024 City Council meeting for consideration.



Send to:

Dept. of Urban Development
P.O. Box 1898
Hattiesburg, MS 39403
601.545.4599 or fax 601.545.1962

RECEIVED
MAR 11 2024

BY: *[Signature]*

REQUEST TO APPEAL PLANNING COMMISSION OR BOARD OF ADJUSTMENTS
RECOMMENDATION

Today's Date:	MARCH 11, 2024
Planning Commission or Board of Adjustment Date:	MARCH 6, 2024
(Appeals must be made within ten consecutive days of the recommendation)	
Name of Property Owner/Petitioner:	HOME OWNERS ASSOCIATION Cottages of Turtle Creek
Name of Person Requesting Appeal Hearing:	George W Pace - President
Mailing Address of Person Requesting Appeal Hearing:	140 Cottage Drive
Address of Petitioned Property:	101 Cottage Drive
Petitioner's Request of the Planning Commission or Board of Adjustments:	APPROVE OR ORIGINATE PLAT OF THE Cottages of Turtle Creek Phase IV
Planning Commission or Board of Adjustment's Recommendation:	Approve ☒ or Deny ☐

I/We hereby APPEAL the Planning Commission or Board of Adjustment's Recommendation for the above reference petition and request to hold a Public Hearing before the Hattiesburg City Council.

George W Pace
Appellant (print)

George W Pace
Appellant (signature)

PUBLIC HEARING FOR THE HATTIESBURG PLANNING COMMISSION

NOTICE is hereby given that an application has been filed by Dennis Pierce, owner, request approval for a preliminary plat for a major subdivision as an extension of The Cottages of Turtle Creek, located on Methodist Boulevard in Lamar County, Ward 3. (PPIN 7898, 7899, and 13368).

George Pace, president of the Home Owners Association of the Cottages of Turtle Creek, being aggrieved with the decision, filed a request for hearing before the Mayor and City Council of the City of Hattiesburg, as provided by law.

NOW, THEREFORE, NOTICE IS GIVEN that a public hearing in relation to the petition as hereinabove set forth will be held at 4:00 p.m., Monday, April 15th, 2024, in the City Council Chambers of City Hall, 200 Forrest St., Hattiesburg, Mississippi, at which time and at which said hearing all parties of interest and citizens shall have an opportunity to be heard.

WITNESS my signature and the official seal of said City on this, the 14th day of March, 2024.

CITY OF HATTIESBURG, MISSISSIPPI

BY: Kermas Eaton /s/
CITY CLERK

(SEAL)

Publish (1) Thursday, March 21, 2024
City of Hattiesburg
Return PROOF to City Clerk's Office
P.O. Box 1898
Hattiesburg, MS 39403-1898



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Acknowledge receipt of the monthly budget report for the month ending February 29, 2024.
File Number: 2024-1079
Minute Book #

Summary

Monthly budget report for February 2024.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 General Fund							
001003 CITY COUNCIL							
40 PERSONAL SERVICES							
001003 400000 REGULAR WAGES	270,000	0	270,000	113,967.69	.00	156,032.31	42.2%
001003 460000 STATE RETIREMENT	49,500	0	49,500	19,830.23	.00	29,669.77	40.1%
001003 470000 F.I.C.A. TAXES	21,200	0	21,200	8,257.79	.00	12,942.21	39.0%
001003 480000 HOSPITALIZATION I	58,800	0	58,800	18,065.04	.00	40,734.96	30.7%
001003 491000 WORKMAN'S COMPENS	490	0	490	.00	.00	490.00	.0%
TOTAL PERSONAL SERVICES	399,990	0	399,990	160,120.75	.00	239,869.25	40.0%
50 SUPPLIES & EXPENSES							
001003 501000 OTHER EXPENDABLE	1,300	0	1,300	47.99	643.31	608.70	53.2%
001003 507000 BOOKS	400	0	400	.00	.00	400.00	.0%
001003 508000 COMPUTER SUPPLIES	600	0	600	.00	.00	600.00	.0%
001003 511500 FOOD	100	0	100	8.00	.00	92.00	8.0%
001003 535500 WEARING APPAREL	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	3,400	0	3,400	55.99	643.31	2,700.70	20.6%
60 PROFESSIONAL SERVICE							
001003 601000 AUDITING AND ACCO	200,000	0	200,000	76,900.00	.00	123,100.00	38.5%
001003 604900 OTHER PROFESSIONA	4,000	0	4,000	.00	.00	4,000.00	.0%
001003 606000 TELEPHONE AND TEL	4,000	0	4,000	563.35	.00	3,436.65	14.1%
001003 611001 TRAVEL EXP-WARD 1	3,000	0	3,000	674.26	.00	2,325.74	22.5%
001003 611002 TRAVEL EXP-WARD 2	3,000	0	3,000	2,019.92	.00	980.08	67.3%
001003 611003 TRAVEL EXP-WARD 3	3,000	0	3,000	.00	.00	3,000.00	.0%
001003 611004 TRAVEL EXP-WARD 4	3,000	0	3,000	.00	.00	3,000.00	.0%
001003 611005 TRAVEL EXP-WARD 5	3,000	0	3,000	493.25	.00	2,506.75	16.4%
001003 6110CL TRAVEL EXP-CLERK	4,500	0	4,500	.00	.00	4,500.00	.0%
001003 6110DC TRAVEL EXP-DEPCLE	4,500	0	4,500	.00	.00	4,500.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001003 641000 OFFICE EQUIPMENT	1,800	0	1,800	123.50	.00	1,676.50	6.9%
001003 650000 EXHIBITIONS & PRO	1,000	0	1,000	.00	.00	1,000.00	.0%
001003 684000 DUES AND MEMBERSH	700	0	700	.00	.00	700.00	.0%
001003 684501 REG FEE/TUITION-W	1,000	0	1,000	150.00	.00	850.00	15.0%
001003 684502 REG FEE/TUITION-W	1,000	0	1,000	1,065.00	.00	-65.00	106.5%
001003 684503 REG FEE/TUITION-W	1,000	0	1,000	.00	.00	1,000.00	.0%
001003 684504 REG FEE/TUITION-W	1,000	0	1,000	.00	.00	1,000.00	.0%
001003 684505 REG FEE/TUITION-W	1,000	0	1,000	150.00	.00	850.00	15.0%
001003 6845CL REG FEE/TUITION-C	2,000	0	2,000	.00	180.00	1,820.00	9.0%
001003 6845DC REG FEE/TUITION-D	2,000	0	2,000	.00	180.00	1,820.00	9.0%
TOTAL PROFESSIONAL SERVICE	244,500	0	244,500	82,139.28	360.00	162,000.72	33.7%
70 CAPITAL OUTLAY							
001003 732700 DATA PROCESSING E	6,000	0	6,000	.00	.00	6,000.00	.0%
TOTAL CAPITAL OUTLAY	6,000	0	6,000	.00	.00	6,000.00	.0%
TOTAL CITY COUNCIL	653,890	0	653,890	242,316.02	1,003.31	410,570.67	37.2%
001015 CITY COURT							
40 PERSONAL SERVICES							
001015 400000 REGULAR WAGES	892,850	0	892,850	355,404.49	.00	537,445.51	39.8%
001015 430000 OVERTIME	18,000	0	18,000	8,212.25	.00	9,787.75	45.6%
001015 460000 STATE RETIREMENT	163,100	0	163,100	62,676.51	.00	100,423.49	38.4%
001015 470000 F.I.C.A. TAXES	69,700	0	69,700	26,944.01	.00	42,755.99	38.7%
001015 480000 HOSPITALIZATION I	168,000	0	168,000	56,070.59	.00	111,929.41	33.4%
001015 490000 UNEMPLOYMENT BENE	5,000	0	5,000	.00	.00	5,000.00	.0%
001015 491000 WORKMAN'S COMPENS	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL PERSONAL SERVICES	1,319,650	0	1,319,650	509,307.85	.00	810,342.15	38.6%
50 SUPPLIES & EXPENSES							
001015 500300 PAPER	1,500	0	1,500	.00	.00	1,500.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001015 500500 PRINTED FORMS	6,000	0	6,000	.00	917.00	5,083.00	15.3%
001015 501000 OTHER EXPENDABLE	6,000	0	6,000	2,742.27	69.91	3,187.82	46.9%
001015 502000 MINOR OFFICE EQUI	3,000	0	3,000	715.21	.00	2,284.79	23.8%
001015 508000 COMPUTER SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%
001015 510000 CLEANING/JANITORI	5,000	0	5,000	1,519.80	6.36	3,473.84	30.5%
001015 535500 WEARING APPAREL	605	0	605	.00	.00	605.00	.0%
001015 546000 MINOR EQUIPMENT	500	0	500	.00	.00	500.00	.0%
001015 559100 OTHER OPER.MATLS-	3,075	0	3,075	.00	.00	3,075.00	.0%
001015 5594MC OTHER OPER - VICT	42,094	0	42,094	645.05	2,135.18	39,313.77	6.6%
001015 560000 BUILDING MATERIAL	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL SUPPLIES & EXPENSES	70,274	0	70,274	5,622.33	3,128.45	61,523.22	12.5%
60 PROFESSIONAL SERVICE							
001015 604800 OTHER PROF.-VICTI	319,518	0	319,518	51,718.03	52.73	267,747.24	16.2%
001015 604900 OTHER PROFESSIONA	80,000	0	80,000	50,843.00	11,475.00	17,682.00	77.9%
001015 604901 OTHER PROF-TECHNO	95,000	0	95,000	81,785.23	.00	13,214.77	86.1%
001015 604902 PROF SERV-JUDGE P	20,000	0	20,000	.00	.00	20,000.00	.0%
001015 606000 TELEPHONE AND TEL	6,000	0	6,000	2,256.08	.00	3,743.92	37.6%
001015 611000 TRAVEL EXPENSE	7,000	0	7,000	1,612.40	.00	5,387.60	23.0%
001015 6112MC TRVL EXP - VICTIM	9,271	0	9,271	4,631.00	4,640.00	.00	100.0%
001015 611800 TRVL-HHS SAMHSA G	7,217	0	7,217	3,101.89	3,828.61	286.50	96.0%
001015 620000 PRINTING	2,500	0	2,500	.00	.00	2,500.00	.0%
001015 630000 GAS	6,000	0	6,000	343.52	.00	5,656.48	5.7%
001015 630500 ELECTRICITY	5,000	0	5,000	2,280.86	.00	2,719.14	45.6%
001015 635000 BUILDING R&M	3,000	0	3,000	1,820.00	.00	1,180.00	60.7%
001015 684000 DUES AND MEMBERSH	1,000	0	1,000	.00	.00	1,000.00	.0%
001015 684500 REGISTRATION FEE/	500	0	500	.00	.00	500.00	.0%
001015 699900 SERVICES NOT SPEC	2,500	0	2,500	1,500.00	.00	1,000.00	60.0%
TOTAL PROFESSIONAL SERVICE	564,506	0	564,506	201,892.01	19,996.34	342,617.65	39.3%
TOTAL CITY COURT	1,954,430	0	1,954,430	716,822.19	23,124.79	1,214,483.02	37.9%

001020 MAYOR/ADMIN.

40 PERSONAL SERVICES

001020 400000 REGULAR WAGES	688,500	10,000	698,500	275,787.37	.00	422,712.63	39.5%
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EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001020 430000 OVERTIME	0	0	0	120.00	.00	-120.00	100.0%
001020 460000 STATE RETIREMENT	123,500	1,850	125,350	46,307.85	.00	79,042.15	36.9%
001020 470000 F.I.C.A. TAXES	52,700	850	53,550	20,487.88	.00	33,062.12	38.3%
001020 480000 HOSPITALIZATION I	75,600	0	75,600	27,082.20	.00	48,517.80	35.8%
001020 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001020 491000 WORKMAN'S COMPENS	5,500	0	5,500	.00	.00	5,500.00	.0%
TOTAL PERSONAL SERVICES	946,800	12,700	959,500	369,785.30	.00	589,714.70	38.5%

50 SUPPLIES & EXPENSES

001020 500300 PAPER	500	0	500	75.00	.00	425.00	15.0%
001020 501000 OTHER EXPENDABLE	4,000	0	4,000	818.36	.00	3,181.64	20.5%
001020 502000 MINOR OFFICE EQUI	1,000	0	1,000	.00	.00	1,000.00	.0%
001020 505000 SUBSCRIPTIONS,MAG	750	0	750	34.22	.00	715.78	4.6%
001020 507000 BOOKS	700	0	700	.00	.00	700.00	.0%
001020 508000 COMPUTER SUPPLIES	1,500	0	1,500	.00	.00	1,500.00	.0%
001020 511500 FOOD	1,900	0	1,900	277.50	.00	1,622.50	14.6%
001020 525000 GAS AND OIL	3,000	0	3,000	1,879.49	.00	1,120.51	62.6%
001020 535500 WEARING APPAREL	400	0	400	.00	.00	400.00	.0%
001020 5460PR MINOR EQUIPMENT P	7,000	0	7,000	506.86	.00	6,493.14	7.2%
001020 570000 MTR VEHICLE REP.	2,000	0	2,000	236.00	.00	1,764.00	11.8%
001020 599500 DISASTER REPAIR S	300	0	300	.00	.00	300.00	.0%
TOTAL SUPPLIES & EXPENSES	23,050	0	23,050	3,827.43	.00	19,222.57	16.6%

60 PROFESSIONAL SERVICE

001020 604900 OTHER PROFESSIONA	17,200	-9,000	8,200	1,732.06	.00	6,467.94	21.1%
001020 606000 TELEPHONE AND TEL	5,000	0	5,000	1,519.39	.00	3,480.61	30.4%
001020 611000 TRAVEL EXPENSE	30,000	0	30,000	4,779.60	1,131.79	24,088.61	19.7%
001020 612000 FREIGHT	150	0	150	.00	.00	150.00	.0%
001020 613000 MESSENGER/EXPRESS	300	0	300	.00	.00	300.00	.0%
001020 615000 ADVERTISING	73,300	0	73,300	8,518.63	.00	64,781.37	11.6%
001020 6150PR ADVERTISING-PUBLI	3,000	0	3,000	.00	.00	3,000.00	.0%
001020 615200 ADVERTISING-SPEC.	4,000	0	4,000	.00	.00	4,000.00	.0%
001020 615300 ADVERTISING-MAYOR	10,000	-4,400	5,600	1,712.92	24.98	3,862.10	31.0%
001020 615600 ADVERTISING-USM-I	35,000	4,400	39,400	39,397.00	.00	3.00	100.0%
001020 615700 ADVERTISING-WILLI	7,000	0	7,000	.00	.00	7,000.00	.0%
001020 615800 ADVERTISING-MS AS	31,000	0	31,000	25,000.00	.00	6,000.00	80.6%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001020 620000 PRINTING	1,500	0	1,500	.00	.00	1,500.00	.0%
001020 635100 DISASTER REPAIRS	1,500	0	1,500	.00	.00	1,500.00	.0%
001020 638200 MINOR EQUIPMENT R	1,500	0	1,500	.00	.00	1,500.00	.0%
001020 638400 MOTOR VEHICLE EQ.	2,250	0	2,250	130.00	1,845.00	275.00	87.8%
001020 641000 OFFICE EQUIPMENT	5,000	0	5,000	732.62	.00	4,267.38	14.7%
001020 684000 DUES AND MEMBERSH	15,000	9,000	24,000	23,381.00	.00	619.00	97.4%
001020 684500 REGISTRATION FEE/	4,900	0	4,900	1,105.11	.00	3,794.89	22.6%
001020 699900 SERVICES NOT SPEC	800	0	800	.00	.00	800.00	.0%
TOTAL PROFESSIONAL SERVICE	248,400	0	248,400	108,008.33	3,001.77	137,389.90	44.7%
70 CAPITAL OUTLAY							
001020 732000 HOUSEHOLD FURN/EQ	2,000	0	2,000	.00	.00	2,000.00	.0%
001020 739900 OTHER EQUIPMENT	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL CAPITAL OUTLAY	4,500	0	4,500	.00	.00	4,500.00	.0%
TOTAL MAYOR/ADMIN.	1,222,750	12,700	1,235,450	481,621.06	3,001.77	750,827.17	39.2%
001040 MUNICIPAL CLERK							
40 PERSONAL SERVICES							
001040 400000 REGULAR WAGES	137,500	0	137,500	58,660.32	.00	78,839.68	42.7%
001040 430000 OVERTIME	1,000	0	1,000	7.13	.00	992.87	.7%
001040 460000 STATE RETIREMENT	25,000	0	25,000	10,208.10	.00	14,791.90	40.8%
001040 470000 F.I.C.A. TAXES	10,600	0	10,600	4,380.50	.00	6,219.50	41.3%
001040 480000 HOSPITALIZATION I	33,600	0	33,600	12,022.88	.00	21,577.12	35.8%
001040 490000 UNEMPLOYMENT BENE	1,060	0	1,060	.00	.00	1,060.00	.0%
001040 491000 WORKMAN'S COMPENS	390	0	390	.00	.00	390.00	.0%
TOTAL PERSONAL SERVICES	209,150	0	209,150	85,278.93	.00	123,871.07	40.8%
50 SUPPLIES & EXPENSES							
001040 501000 OTHER EXPENDABLE	2,000	0	2,000	723.31	.00	1,276.69	36.2%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001040 502000 MINOR OFFICE EQUI	2,000	0	2,000	.00	.00	2,000.00	.0%
001040 508000 COMPUTER SUPPLIES	150	0	150	.00	.00	150.00	.0%
TOTAL SUPPLIES & EXPENSES	4,150	0	4,150	723.31	.00	3,426.69	17.4%
60 PROFESSIONAL SERVICE							
001040 602000 CONSULTANT SERV/S	15,000	0	15,000	.00	.00	15,000.00	.0%
001040 611000 TRAVEL EXPENSE	0	300	300	25.55	.00	274.45	8.5%
001040 615000 ADVERTISING	22,000	0	22,000	12,994.66	.00	9,005.34	59.1%
001040 616000 ORDINANCE EXPENSE	3,000	0	3,000	.00	.00	3,000.00	.0%
001040 620000 PRINTING	1,200	0	1,200	.00	.00	1,200.00	.0%
001040 636500 OFFICE EQUIPMENT	2,300	-300	2,000	.00	.00	2,000.00	.0%
001040 641000 OFFICE EQUIPMENT	4,500	0	4,500	.00	.00	4,500.00	.0%
001040 684000 DUES AND MEMBERSH	300	0	300	.00	.00	300.00	.0%
001040 684500 REGISTRATION FEE/	1,500	0	1,500	725.00	248.00	527.00	64.9%
TOTAL PROFESSIONAL SERVICE	49,800	0	49,800	13,745.21	248.00	35,806.79	28.1%
TOTAL MUNICIPAL CLERK	263,100	0	263,100	99,747.45	248.00	163,104.55	38.0%
001042 ACCOUNTING DIV.							
40 PERSONAL SERVICES							
001042 400000 REGULAR WAGES	255,000	72,700	327,700	78,144.86	.00	249,555.14	23.8%
001042 460000 STATE RETIREMENT	45,700	13,100	58,800	13,597.17	.00	45,202.83	23.1%
001042 470000 F.I.C.A. TAXES	19,600	5,700	25,300	5,929.83	.00	19,370.17	23.4%
001042 480000 HOSPITALIZATION I	42,000	0	42,000	9,540.89	.00	32,459.11	22.7%
001042 490000 UNEMPLOYMENT BENE	3,200	0	3,200	.00	.00	3,200.00	.0%
001042 491000 WORKMAN'S COMPENS	700	0	700	.00	.00	700.00	.0%
TOTAL PERSONAL SERVICES	366,200	91,500	457,700	107,212.75	.00	350,487.25	23.4%
50 SUPPLIES & EXPENSES							
001042 500300 PAPER	800	-800	0	.00	.00	.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001042 500500 PRINTED FORMS	1,000	0	1,000	545.00	.00	455.00	54.5%
001042 501000 OTHER EXPENDABLE	2,500	-300	2,200	402.30	200.00	1,597.70	27.4%
001042 502000 MINOR OFFICE EQUI	500	2,800	3,300	2,943.62	.00	356.38	89.2%
001042 510000 CLEANING/JANITORI	700	-700	0	.00	.00	.00	.0%
001042 580000 MINOR COMPUTER EQ	1,000	-1,000	0	.00	.00	.00	.0%
TOTAL SUPPLIES & EXPENSES	6,500	0	6,500	3,890.92	200.00	2,409.08	62.9%
60 PROFESSIONAL SERVICE							
001042 604900 OTHER PROFESSIONA	500	0	500	.00	429.00	71.00	85.8%
001042 611000 TRAVEL EXPENSE	3,000	0	3,000	1,498.12	849.28	652.60	78.2%
001042 613000 MESSENGER/EXPRESS	100	0	100	.00	.00	100.00	.0%
001042 620000 PRINTING	200	0	200	.00	.00	200.00	.0%
001042 639900 OTHER REPAIRS AND	200	0	200	.00	.00	200.00	.0%
001042 684500 REGISTRATION FEE/	1,500	0	1,500	.00	.00	1,500.00	.0%
001042 699900 SERVICES NOT SPEC	200	0	200	.00	.00	200.00	.0%
TOTAL PROFESSIONAL SERVICE	5,700	0	5,700	1,498.12	1,278.28	2,923.60	48.7%
TOTAL ACCOUNTING DIV.	378,400	91,500	469,900	112,601.79	1,478.28	355,819.93	24.3%
001045 PURCHASING DIV.							
40 PERSONAL SERVICES							
001045 400000 REGULAR WAGES	107,100	0	107,100	44,849.18	.00	62,250.82	41.9%
001045 460000 STATE RETIREMENT	19,200	0	19,200	7,803.80	.00	11,396.20	40.6%
001045 470000 F.I.C.A. TAXES	8,200	0	8,200	3,154.26	.00	5,045.74	38.5%
001045 480000 HOSPITALIZATION I	16,800	0	16,800	6,011.44	.00	10,788.56	35.8%
001045 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001045 491000 WORKMAN'S COMPENS	330	0	330	.00	.00	330.00	.0%
TOTAL PERSONAL SERVICES	152,630	0	152,630	61,818.68	.00	90,811.32	40.5%
50 SUPPLIES & EXPENSES							
001045 500300 PAPER	1,100	0	1,100	275.00	10.00	815.00	25.9%

EXPENDITURE REPORT

FOR 2024 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001045 501000 OTHER EXPENDABLE	1,650	0	1,650	88.93	40.00	1,521.07	7.8%
TOTAL SUPPLIES & EXPENSES	2,750	0	2,750	363.93	50.00	2,336.07	15.1%
60 PROFESSIONAL SERVICE							
001045 611000 TRAVEL EXPENSE	1,679	0	1,679	.00	.00	1,679.00	.0%
001045 636500 OFFICE EQUIPMENT	1,105	0	1,105	1,059.38	.00	45.62	95.9%
001045 684000 DUES AND MEMBERSH	500	0	500	.00	.00	500.00	.0%
TOTAL PROFESSIONAL SERVICE	3,284	0	3,284	1,059.38	.00	2,224.62	32.3%
TOTAL PURCHASING DIV.	158,664	0	158,664	63,241.99	50.00	95,372.01	39.9%
001060 CITY ATTORNEY							
40 PERSONAL SERVICES							
001060 400000 REGULAR WAGES	70,000	0	70,000	29,615.41	.00	40,384.59	42.3%
001060 460000 STATE RETIREMENT	12,600	0	12,600	5,153.06	.00	7,446.94	40.9%
001060 470000 F.I.C.A. TAXES	5,360	0	5,360	2,265.57	.00	3,094.43	42.3%
001060 480000 HOSPITALIZATION I	8,400	0	8,400	30.72	.00	8,369.28	.4%
001060 491000 WORKMAN'S COMPENS	300	0	300	.00	.00	300.00	.0%
TOTAL PERSONAL SERVICES	96,660	0	96,660	37,064.76	.00	59,595.24	38.3%
50 SUPPLIES & EXPENSES							
001060 559000 OTHER OPERATING M	100	0	100	.00	.00	100.00	.0%
TOTAL SUPPLIES & EXPENSES	100	0	100	.00	.00	100.00	.0%
60 PROFESSIONAL SERVICE							
001060 607000 POSTAGE	100	0	100	.00	.00	100.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001060 611000 TRAVEL EXPENSE	500	0	500	.00	.00	500.00	.0%
TOTAL PROFESSIONAL SERVICE	600	0	600	.00	.00	600.00	.0%
TOTAL CITY ATTORNEY	97,360	0	97,360	37,064.76	.00	60,295.24	38.1%
001080 HUMAN RESOURCES							
40 PERSONAL SERVICES							
001080 400000 REGULAR WAGES	189,800	21,000	210,800	80,149.88	.00	130,650.12	38.0%
001080 460000 STATE RETIREMENT	34,000	3,800	37,800	12,974.05	.00	24,825.95	34.3%
001080 470000 F.I.C.A. TAXES	14,600	1,650	16,250	5,748.03	.00	10,501.97	35.4%
001080 480000 HOSPITALIZATION I	25,200	0	25,200	9,047.88	.00	16,152.12	35.9%
001080 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001080 491000 WORKMAN'S COMPENS	600	0	600	.00	.00	600.00	.0%
TOTAL PERSONAL SERVICES	265,200	26,450	291,650	107,919.84	.00	183,730.16	37.0%
50 SUPPLIES & EXPENSES							
001080 500300 PAPER	2,500	0	2,500	.00	299.34	2,200.66	12.0%
001080 500500 PRINTED FORMS	1,000	0	1,000	.00	.00	1,000.00	.0%
001080 501000 OTHER EXPENDABLE	1,500	0	1,500	317.69	905.10	277.21	81.5%
001080 505000 SUBSCRIPTIONS,MAG	300	0	300	.00	.00	300.00	.0%
001080 508000 COMPUTER SUPPLIES	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL SUPPLIES & EXPENSES	7,800	0	7,800	317.69	1,204.44	6,277.87	19.5%
60 PROFESSIONAL SERVICE							
001080 607000 POSTAGE	50	0	50	.00	.00	50.00	.0%
001080 611000 TRAVEL EXPENSE	500	2,350	2,850	.00	849.28	2,000.72	29.8%
001080 612000 FREIGHT	100	0	100	.00	.00	100.00	.0%
001080 636500 OFFICE EQUIPMENT	4,700	3,135	7,835	2,885.82	.00	4,949.18	36.8%
001080 684000 DUES AND MEMBERSH	250	15	265	.00	264.00	1.00	99.6%
TOTAL PROFESSIONAL SERVICE	5,600	5,500	11,100	2,885.82	1,113.28	7,100.90	36.0%
TOTAL HUMAN RESOURCES	278,600	31,950	310,550	111,123.35	2,317.72	197,108.93	36.5%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001081 LOSS CONTROL							
40 PERSONAL SERVICES							
001081 400000 REGULAR WAGES	85,500	-21,000	64,500	24,489.22	.00	40,010.78	38.0%
001081 460000 STATE RETIREMENT	15,400	-3,800	11,600	4,261.16	.00	7,338.84	36.7%
001081 470000 F.I.C.A. TAXES	6,600	-1,650	4,950	1,873.43	.00	3,076.57	37.8%
001081 480000 HOSPITALIZATION I	16,800	0	16,800	3,005.72	.00	13,794.28	17.9%
001081 490000 UNEMPLOYMENT BENE	1,730	0	1,730	.00	.00	1,730.00	.0%
001081 491000 WORKMAN'S COMPENS	880	0	880	.00	.00	880.00	.0%
TOTAL PERSONAL SERVICES	126,910	-26,450	100,460	33,629.53	.00	66,830.47	33.5%
50 SUPPLIES & EXPENSES							
001081 500500 PRINTED FORMS	250	0	250	.00	.00	250.00	.0%
001081 501000 OTHER EXPENDABLE	750	0	750	.00	.00	750.00	.0%
001081 502000 MINOR OFFICE EQUI	300	0	300	.00	.00	300.00	.0%
001081 505000 SUBSCRIPTIONS,MAG	350	0	350	.00	.00	350.00	.0%
001081 512000 MEDICAL SUPPLIES	150	0	150	.00	.00	150.00	.0%
001081 525000 GAS AND OIL	2,000	0	2,000	.00	.00	2,000.00	.0%
001081 535500 WEARING APPAREL	300	0	300	.00	.00	300.00	.0%
001081 546000 MINOR EQUIPMENT	800	0	800	.00	.00	800.00	.0%
001081 570000 MTR VEHICLE REP.	1,000	0	1,000	.00	.00	1,000.00	.0%
001081 575000 COMMUNICATION REP	100	0	100	.00	.00	100.00	.0%
TOTAL SUPPLIES & EXPENSES	6,000	0	6,000	.00	.00	6,000.00	.0%
60 PROFESSIONAL SERVICE							
001081 606000 TELEPHONE AND TEL	1,300	-200	1,100	.00	.00	1,100.00	.0%
001081 638400 MOTOR VEHICLE EQ.	600	0	600	.00	.00	600.00	.0%
001081 639900 OTHER REPAIRS AND	1,800	200	2,000	1,984.50	.00	15.50	99.2%
TOTAL PROFESSIONAL SERVICE	3,700	0	3,700	1,984.50	.00	1,715.50	53.6%
TOTAL LOSS CONTROL	136,610	-26,450	110,160	35,614.03	.00	74,545.97	32.3%

001090 URBAN DEVELOPMT

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40 PERSONAL SERVICES							
001090 400000 REGULAR WAGES	438,500	4,250	442,750	165,046.19	.00	277,703.81	37.3%
001090 430000 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
001090 460000 STATE RETIREMENT	78,700	770	79,470	28,717.94	.00	50,752.06	36.1%
001090 470000 F.I.C.A. TAXES	33,700	330	34,030	12,111.09	.00	21,918.91	35.6%
001090 480000 HOSPITALIZATION I	75,600	0	75,600	24,045.76	.00	51,554.24	31.8%
001090 490000 UNEMPLOYMENT BENE	2,000	0	2,000	.00	.00	2,000.00	.0%
001090 491000 WORKMAN'S COMPENS	5,440	0	5,440	.00	.00	5,440.00	.0%
TOTAL PERSONAL SERVICES	634,940	5,350	640,290	229,920.98	.00	410,369.02	35.9%
50 SUPPLIES & EXPENSES							
001090 500300 PAPER	945	0	945	133.47	.00	811.53	14.1%
001090 501000 OTHER EXPENDABLE	2,770	0	2,770	1,351.27	130.00	1,288.73	53.5%
001090 501100 N.I.P. SUPPLIES	11,080	0	11,080	8,135.25	.00	2,944.75	73.4%
001090 501700 DISABILITY AWAREN	500	0	500	.00	.00	500.00	.0%
001090 501800 COMMUNITY DEVELOP	1,000	0	1,000	350.00	.00	650.00	35.0%
001090 501801 COMMNUITY OUTREAC	0	1,000	1,000	187.50	.00	812.50	18.8%
001090 502000 MINOR OFFICE EQUI	1,335	0	1,335	213.98	.00	1,121.02	16.0%
001090 505000 SUBSCRIPTIONS,MAG	360	0	360	161.40	155.88	42.72	88.1%
001090 507000 BOOKS	135	0	135	.00	.00	135.00	.0%
001090 508000 COMPUTER SUPPLIES	2,000	0	2,000	.00	.00	2,000.00	.0%
001090 511500 FOOD	130	0	130	9.63	.00	120.37	7.4%
001090 525000 GAS AND OIL	1,500	0	1,500	417.31	.00	1,082.69	27.8%
001090 535500 WEARING APPAREL	270	0	270	104.30	.00	165.70	38.6%
001090 546000 MINOR EQUIPMENT	100	0	100	.00	.00	100.00	.0%
001090 559000 OTHER OPERATING M	300	0	300	.00	.00	300.00	.0%
001090 560000 BUILDING MATERIAL	135	0	135	74.43	.00	60.57	55.1%
001090 565000 PAINT AND PAINTIN	135	0	135	.00	.00	135.00	.0%
001090 570000 MTR VEHICLE REP.	2,250	0	2,250	1,354.18	.00	895.82	60.2%
TOTAL SUPPLIES & EXPENSES	24,945	1,000	25,945	12,492.72	285.88	13,166.40	49.3%
60 PROFESSIONAL SERVICE							
001090 601600 TITLE OPINIONS	500	0	500	.00	.00	500.00	.0%
001090 602000 CONSULTANT SERV/S	4,000	0	4,000	.00	.00	4,000.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001090 602300 ABSTRACTING & REC	180	0	180	.00	.00	180.00	.0%
001090 604900 OTHER PROFESSIONA	102,600	24,000	126,600	4,862.03	23,454.69	98,283.28	22.4%
001090 606000 TELEPHONE AND TEL	3,200	0	3,200	4,259.93	.00	-1,059.93	133.1%
001090 607000 POSTAGE	600	0	600	.00	.00	600.00	.0%
001090 611000 TRAVEL EXPENSE	6,000	120	6,120	4,904.70	1,214.82	.48	100.0%
001090 613000 MESSENGER/EXPRESS	100	0	100	.00	.00	100.00	.0%
001090 615000 ADVERTISING	350	0	350	.00	.00	350.00	.0%
001090 620000 PRINTING	2,750	-120	2,630	470.00	.00	2,160.00	17.9%
001090 638400 MOTOR VEHICLE EQ.	2,000	0	2,000	.00	.00	2,000.00	.0%
001090 639900 OTHER REPAIRS AND	200	0	200	.00	.00	200.00	.0%
001090 641000 OFFICE EQUIPMENT	5,100	0	5,100	2,358.07	.00	2,741.93	46.2%
001090 684000 DUES AND MEMBERSH	2,400	0	2,400	1,375.73	.00	1,024.27	57.3%
001090 684500 REGISTRATION FEE/	4,200	0	4,200	1,500.50	.00	2,699.50	35.7%
TOTAL PROFESSIONAL SERVICE	134,180	24,000	158,180	19,730.96	24,669.51	113,779.53	28.1%
TOTAL URBAN DEVELOPMT	794,065	30,350	824,415	262,144.66	24,955.39	537,314.95	34.8%
001091 INFO TECHNOLOGY							
40 PERSONAL SERVICES							
001091 400000 REGULAR WAGES	246,500	0	246,500	91,098.28	.00	155,401.72	37.0%
001091 430000 OVERTIME	16,000	0	16,000	5,508.00	.00	10,492.00	34.4%
001091 460000 STATE RETIREMENT	37,500	0	37,500	16,642.51	.00	20,857.49	44.4%
001091 470000 F.I.C.A. TAXES	20,100	0	20,100	7,197.36	.00	12,902.64	35.8%
001091 480000 HOSPITALIZATION I	25,200	0	25,200	9,017.16	.00	16,182.84	35.8%
001091 491000 WORKMAN'S COMPENS	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PERSONAL SERVICES	346,300	0	346,300	129,463.31	.00	216,836.69	37.4%
50 SUPPLIES & EXPENSES							
001091 500300 PAPER	1,200	0	1,200	413.78	.00	786.22	34.5%
001091 501000 OTHER EXPENDABLE	500	0	500	331.39	.00	168.61	66.3%
001091 508000 COMPUTER SUPPLIES	35,000	0	35,000	15,684.95	4,476.95	14,838.10	57.6%
001091 525000 GAS AND OIL	500	0	500	34.62	.00	465.38	6.9%
001091 546000 MINOR EQUIPMENT	500	0	500	.00	.00	500.00	.0%
001091 570000 MTR VEHICLE REP.	200	0	200	.00	.00	200.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001091 580000 MINOR COMPUTER EQ	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL SUPPLIES & EXPENSES	39,100	0	39,100	16,464.74	4,476.95	18,158.31	53.6%
60 PROFESSIONAL SERVICE							
001091 603500 DATA PROCESSING	30,000	-115	29,885	12,652.63	.00	17,232.37	42.3%
001091 604900 OTHER PROFESSIONA	347,500	-2,400	345,100	283,166.56	.00	61,933.44	82.1%
001091 606000 TELEPHONE AND TEL	2,500	0	2,500	263.03	.00	2,236.97	10.5%
001091 606800 NETWORK	205,000	0	205,000	54,573.54	.00	150,426.46	26.6%
001091 606900 NETWORK WIRELESS	6,000	0	6,000	.00	.00	6,000.00	.0%
001091 611000 TRAVEL EXPENSE	0	2,515	2,515	115.00	849.28	1,550.72	38.3%
001091 635500 ELECTRICAL R&M	0	0	0	3,000.00	.00	-3,000.00	100.0%
001091 636500 OFFICE EQUIPMENT	230,000	0	230,000	96,167.01	30,370.60	103,462.39	55.0%
TOTAL PROFESSIONAL SERVICE	821,000	0	821,000	449,937.77	31,219.88	339,842.35	58.6%
70 CAPITAL OUTLAY							
001091 732700 DATA PROCESSING E	40,000	0	40,000	9,990.00	.00	30,010.00	25.0%
TOTAL CAPITAL OUTLAY	40,000	0	40,000	9,990.00	.00	30,010.00	25.0%
TOTAL INFO TECHNOLOGY	1,246,400	0	1,246,400	605,855.82	35,696.83	604,847.35	51.5%
001092 GEN.GOV'T.BLDG							
50 SUPPLIES & EXPENSES							
001092 510000 CLEANING/JANITORI	2,500	0	2,500	.00	.00	2,500.00	.0%
001092 513000 CHEMICALS	10,000	0	10,000	3,125.00	.00	6,875.00	31.3%
001092 544000 HORT./LANDSCAPING	2,500	0	2,500	.00	.00	2,500.00	.0%
001092 546000 MINOR EQUIPMENT	2,500	0	2,500	948.55	.00	1,551.45	37.9%
001092 560000 BUILDING MATERIAL	2,000	0	2,000	315.33	.00	1,684.67	15.8%
001092 560500 ELECTRICAL SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
001092 561000 PLUMBING SUPPLIES	500	1,000	1,500	1,385.74	.00	114.26	92.4%
001092 565000 PAINT AND PAINTIN	2,000	-1,000	1,000	.00	.00	1,000.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL SUPPLIES & EXPENSES	24,000	0	24,000	5,774.62	.00	18,225.38	24.1%
60 PROFESSIONAL SERVICE							
001092 600100 PROF SERVICES - C	2,000	0	2,000	.00	.00	2,000.00	.0%
001092 602100 BUILDING SECURITY	2,000	0	2,000	540.00	.00	1,460.00	27.0%
001092 604900 OTHER PROFESSIONA	9,400	0	9,400	1,110.90	197.95	8,091.15	13.9%
001092 630000 GAS	15,000	0	15,000	8,389.54	.00	6,610.46	55.9%
001092 630500 ELECTRICITY	74,000	0	74,000	36,868.91	.00	37,131.09	49.8%
001092 635000 BUILDING R&M	50,000	0	50,000	5,320.28	380.00	44,299.72	11.4%
001092 635500 ELECTRICAL R&M	1,000	0	1,000	.00	.00	1,000.00	.0%
001092 637000 HOUSEHOLD EQUIPME	5,000	0	5,000	145.00	.00	4,855.00	2.9%
001092 638000 FIXED EQUIPMENT R	5,000	0	5,000	4,039.82	.00	960.18	80.8%
001092 639400 DISINFECT./EXTERM	1,200	0	1,200	158.78	.00	1,041.22	13.2%
001092 644900 OTHER RENT	13,000	0	13,000	5,500.00	.00	7,500.00	42.3%
TOTAL PROFESSIONAL SERVICE	177,600	0	177,600	62,073.23	577.95	114,948.82	35.3%
TOTAL GEN.GOV'T.BLDG	201,600	0	201,600	67,847.85	577.95	133,174.20	33.9%
001093 INTERMODAL FAC O&M							
50 SUPPLIES & EXPENSES							
001093 510000 CLEANING/JANITORI	3,200	0	3,200	891.55	.00	2,308.45	27.9%
001093 544000 HORT./LANDSCAPING	800	0	800	.00	.00	800.00	.0%
001093 546000 MINOR EQUIPMENT	1,500	0	1,500	150.90	.00	1,349.10	10.1%
001093 559000 OTHER OPERATING M	1,000	0	1,000	.00	.00	1,000.00	.0%
001093 560000 BUILDING MATERIAL	3,000	0	3,000	.00	.00	3,000.00	.0%
001093 560500 ELECTRICAL SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
001093 561000 PLUMBING SUPPLIES	800	0	800	.00	.00	800.00	.0%
001093 599000 OTHER REPAIR/MAIN	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	13,300	0	13,300	1,042.45	.00	12,257.55	7.8%
60 PROFESSIONAL SERVICE							
001093 630500 ELECTRICITY	37,000	0	37,000	18,043.43	.00	18,956.57	48.8%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001093 635000 BUILDING R&M	35,000	0	35,000	2,113.81	5,092.40	27,793.79	20.6%
001093 635500 ELECTRICAL R&M	1,000	0	1,000	325.25	.00	674.75	32.5%
001093 635700 PLUMBING EQUIPMEN	500	0	500	.00	.00	500.00	.0%
001093 639400 DISINFECT./EXTERM	1,200	0	1,200	85.00	.00	1,115.00	7.1%
001093 639900 OTHER REPAIRS AND	10,000	0	10,000	1,695.00	.00	8,305.00	17.0%
TOTAL PROFESSIONAL SERVICE	84,700	0	84,700	22,262.49	5,092.40	57,345.11	32.3%
TOTAL INTERMODAL FAC O&M	98,000	0	98,000	23,304.94	5,092.40	69,602.66	29.0%

001094 METRPLTN PLANG.

40 PERSONAL SERVICES

001094 400000 REGULAR WAGES	132,500	9,000	141,500	54,528.34	.00	86,971.66	38.5%
001094 460000 STATE RETIREMENT	23,800	1,650	25,450	9,487.94	.00	15,962.06	37.3%
001094 470000 F.I.C.A. TAXES	10,200	700	10,900	3,997.03	.00	6,902.97	36.7%
001094 480000 HOSPITALIZATION I	33,600	0	33,600	9,017.16	.00	24,582.84	26.8%
001094 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001094 491000 WORKMAN'S COMPENS	1,470	0	1,470	.00	.00	1,470.00	.0%
TOTAL PERSONAL SERVICES	202,570	11,350	213,920	77,030.47	.00	136,889.53	36.0%

50 SUPPLIES & EXPENSES

001094 500300 PAPER	500	0	500	.00	.00	500.00	.0%
001094 501000 OTHER EXPENDABLE	2,000	0	2,000	140.16	217.95	1,641.89	17.9%
001094 502000 MINOR OFFICE EQUI	1,500	0	1,500	106.72	.00	1,393.28	7.1%
001094 505000 SUBSCRIPTIONS,MAG	1,000	0	1,000	.00	.00	1,000.00	.0%
001094 507000 BOOKS	800	0	800	.00	.00	800.00	.0%
001094 508000 COMPUTER SUPPLIES	1,000	0	1,000	.00	.00	1,000.00	.0%
001094 511500 FOOD	2,000	0	2,000	66.83	.00	1,933.17	3.3%
001094 525000 GAS AND OIL	950	0	950	.00	.00	950.00	.0%
001094 535500 WEARING APPAREL	400	0	400	.00	.00	400.00	.0%
001094 546000 MINOR EQUIPMENT	500	0	500	.00	.00	500.00	.0%
001094 570000 MTR VEHICLE REP.	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL SUPPLIES & EXPENSES	13,150	0	13,150	313.71	217.95	12,618.34	4.0%

60 PROFESSIONAL SERVICE

001094 602000 CONSULTANT SERV/S	225,000	0	225,000	.00	.00	225,000.00	.0%
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EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001094 604900 OTHER PROFESSIONA	4,000	0	4,000	333.82	.00	3,666.18	8.3%
001094 611000 TRAVEL EXPENSE	3,000	0	3,000	.00	.00	3,000.00	.0%
001094 613000 MESSENGER/EXPRESS	100	0	100	.00	.00	100.00	.0%
001094 615000 ADVERTISING	1,000	0	1,000	.00	.00	1,000.00	.0%
001094 620000 PRINTING	750	0	750	.00	.00	750.00	.0%
001094 636500 OFFICE EQUIPMENT	5,000	0	5,000	881.59	.00	4,118.41	17.6%
001094 638400 MOTOR VEHICLE EQ.	1,700	0	1,700	.00	.00	1,700.00	.0%
001094 650001 TRAIN DAY EVENT	500	0	500	.00	.00	500.00	.0%
001094 650004 BICYCLE COMMITTEE	500	0	500	.00	.00	500.00	.0%
001094 684000 DUES AND MEMBERSH	1,700	0	1,700	.00	.00	1,700.00	.0%
001094 684500 REGISTRATION FEE/	1,500	0	1,500	318.00	.00	1,182.00	21.2%
001094 699900 SERVICES NOT SPEC	500	0	500	.00	.00	500.00	.0%
TOTAL PROFESSIONAL SERVICE	245,250	0	245,250	1,533.41	.00	243,716.59	.6%
TOTAL METRPLTN PLANG.	460,970	11,350	472,320	78,877.59	217.95	393,224.46	16.7%
001095 G/G INS.OTH SER							
50 SUPPLIES & EXPENSES							
001095 500300 PAPER	500	0	500	.00	.00	500.00	.0%
001095 559000 OTHER OPERATING M	500	0	500	182.78	.00	317.22	36.6%
TOTAL SUPPLIES & EXPENSES	1,000	0	1,000	182.78	.00	817.22	18.3%
60 PROFESSIONAL SERVICE							
001095 602500 LEGAL	500,000	0	500,000	165,567.72	.00	334,432.28	33.1%
001095 602700 MEDICAL	20,000	0	20,000	12,495.00	.00	7,505.00	62.5%
001095 602701 MEDICAL ANALYSIS-	386,000	0	386,000	156,667.39	3,728.00	225,604.61	41.6%
001095 604900 OTHER PROFESSIONA	350,000	0	350,000	80,877.33	30,682.04	238,440.63	31.9%
001095 606000 TELEPHONE AND TEL	130,000	0	130,000	70,162.82	.00	59,837.18	54.0%
001095 607000 POSTAGE	35,000	0	35,000	12,475.22	.00	22,524.78	35.6%
001095 611000 TRAVEL EXPENSE	6,800	0	6,800	.00	.00	6,800.00	.0%
001095 615500 UNALLOCATED ADVER	40,000	0	40,000	25,000.00	.00	15,000.00	62.5%
001095 620000 PRINTING	3,000	0	3,000	.00	.00	3,000.00	.0%
001095 625000 FIRE & EXTENDED C	1,040,000	0	1,040,000	.00	.00	1,040,000.00	.0%
001095 625500 PUBLIC LIAB/PROPE	520,000	0	520,000	481,089.79	.00	38,910.21	92.5%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001095 626000 BOILER MACHINERY	11,000	0	11,000	.00	.00	11,000.00	.0%
001095 627000 SURETY AND FORGER	15,000	0	15,000	8,579.00	.00	6,421.00	57.2%
001095 629900 OTHER INSURANCE	3,000	0	3,000	.00	.00	3,000.00	.0%
001095 636500 OFFICE EQUIPMENT	5,000	0	5,000	.00	.00	5,000.00	.0%
001095 683000 PROP.TAX COLL. FE	95,000	0	95,000	36,778.54	.00	58,221.46	38.7%
001095 683100 PROP.TAX COLL. FE	130,000	0	130,000	105,214.62	.00	24,785.38	80.9%
001095 683200 BANK SERV/TRF FEE	5,000	0	5,000	2,321.54	.00	2,678.46	46.4%
001095 684000 DUES AND MEMBERSH	4,300	0	4,300	.00	.00	4,300.00	.0%
001095 684500 REGISTRATION FEE/	2,000	0	2,000	1,200.00	.00	800.00	60.0%
001095 699900 SERVICES NOT SPEC	22,000	0	22,000	.00	.00	22,000.00	.0%
TOTAL PROFESSIONAL SERVICE	3,323,100	0	3,323,100	1,158,428.97	34,410.04	2,130,260.99	35.9%
TOTAL G/G INS.OTH SER	3,324,100	0	3,324,100	1,158,611.75	34,410.04	2,131,078.21	35.9%
001096 FED PROG ADMIN							
40 PERSONAL SERVICES							
001096 400000 REGULAR WAGES	54,400	0	54,400	15,660.92	.00	38,739.08	28.8%
001096 460000 STATE RETIREMENT	9,740	0	9,740	2,724.98	.00	7,015.02	28.0%
001096 470000 F.I.C.A. TAXES	4,200	0	4,200	1,154.43	.00	3,045.57	27.5%
001096 480000 HOSPITALIZATION I	16,800	0	16,800	2,479.39	.00	14,320.61	14.8%
TOTAL PERSONAL SERVICES	85,140	0	85,140	22,019.72	.00	63,120.28	25.9%
50 SUPPLIES & EXPENSES							
001096 501000 OTHER EXPENDABLE	500	0	500	.00	.00	500.00	.0%
001096 501001 HEALTHY HOMES SUP	2,000	0	2,000	.00	.00	2,000.00	.0%
001096 502000 MINOR OFFICE EQUI	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	3,500	0	3,500	.00	.00	3,500.00	.0%
60 PROFESSIONAL SERVICE							
001096 602007 HEALTHY HOMES ENV	26,250	0	26,250	.00	.00	26,250.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001096 602008 HEALTHY HOMES HOU	180,000	0	180,000	.00	.00	180,000.00	.0%
001096 602009 HEALTHY HOMES ASS	6,000	0	6,000	.00	.00	6,000.00	.0%
001096 6032LA CONTRC SERV LEAD	900,000	0	900,000	.00	.00	900,000.00	.0%
001096 6032LI CONTRC SERV-LEAD	112,112	0	112,112	.00	.00	112,112.00	.0%
001096 6032LT CONTRC SERV LEAD	45,000	0	45,000	.00	.00	45,000.00	.0%
001096 611000 TRAVEL EXPENSE	2,419	0	2,419	.00	.00	2,419.07	.0%
001096 684500 REGISTRATION FEE/	2,615	0	2,615	1,140.00	.00	1,475.00	43.6%
TOTAL PROFESSIONAL SERVICE	1,274,396	0	1,274,396	1,140.00	.00	1,273,256.07	.1%
TOTAL FED PROG ADMIN	1,363,036	0	1,363,036	23,159.72	.00	1,339,876.35	1.7%

001100 POLICE/PUB.SFTY

40 PERSONAL SERVICES

001100 400000 REGULAR WAGES	8,392,000	3,120	8,395,120	3,203,906.71	.00	5,191,213.29	38.2%
001100 430000 OVERTIME	740,000	0	740,000	615,835.05	.00	124,164.95	83.2%
001100 460000 STATE RETIREMENT	1,641,000	575	1,641,575	655,801.19	.00	985,773.81	39.9%
001100 470000 F.I.C.A. TAXES	701,500	250	701,750	285,614.88	.00	416,135.12	40.7%
001100 480000 HOSPITALIZATION I	1,318,800	0	1,318,800	375,132.54	.00	943,667.46	28.4%
001100 490000 UNEMPLOYMENT BENE	9,000	0	9,000	.00	.00	9,000.00	.0%
001100 491000 WORKMAN'S COMPENS	156,000	0	156,000	.00	.00	156,000.00	.0%
TOTAL PERSONAL SERVICES	12,958,300	3,945	12,962,245	5,136,290.37	.00	7,825,954.63	39.6%

50 SUPPLIES & EXPENSES

001100 500300 PAPER	3,700	0	3,700	1,333.38	659.27	1,707.35	53.9%
001100 501000 OTHER EXPENDABLE	11,820	0	11,820	4,243.13	2,454.86	5,122.01	56.7%
001100 501200 EXPENDABLE OFF.SP	1,200	0	1,200	46.88	.00	1,153.12	3.9%
001100 502000 MINOR OFFICE EQUI	2,700	0	2,700	.00	.00	2,700.00	.0%
001100 505000 SUBSCRIPTIONS,MAG	5,300	0	5,300	.00	.00	5,300.00	.0%
001100 507000 BOOKS	200	0	200	.00	.00	200.00	.0%
001100 508000 COMPUTER SUPPLIES	11,800	96,000	107,800	1,356.00	14,166.00	92,278.00	14.4%
001100 510000 CLEANING/JANITORI	8,500	0	8,500	5,285.93	310.00	2,904.07	65.8%
001100 511100 SUPPLIES - COVID	3,500	0	3,500	94.04	.00	3,405.96	2.7%
001100 511200 SUPPLIES-DOJ CORO	38,417	0	38,417	.00	.00	38,417.00	.0%
001100 511500 FOOD	500	0	500	.00	.00	500.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001100 515000 FEED FOR ANIMALS	4,500	0	4,500	.00	.00	4,500.00	.0%
001100 525000 GAS AND OIL	325,000	0	325,000	120,168.95	.00	204,831.05	37.0%
001100 525700 DIESEL FUEL	2,000	0	2,000	2,521.12	.00	-521.12	126.1%
001100 535000 UNIFORMS, BADGES,	42,000	5,000	47,000	13,732.29	9,831.42	23,436.29	50.1%
001100 535500 WEARING APPAREL	49,000	4,400	53,400	9,185.00	1,583.30	42,631.70	20.2%
001100 540500 CONCRETE, CEMENT,	500	0	500	.00	.00	500.00	.0%
001100 544000 HORT./LANDSCAPING	1,500	0	1,500	.00	.00	1,500.00	.0%
001100 546000 MINOR EQUIPMENT	50,000	0	50,000	28,878.57	7,227.89	13,893.54	72.2%
001100 546700 METER LOCKS	4,323	0	4,323	.00	.00	4,323.00	.0%
001100 559000 OTHER OPERATING M	28,650	0	28,650	51.66	5,953.99	22,644.35	21.0%
001100 559200 OTHER OPER.MATLS-	650	0	650	258.68	.00	391.32	39.8%
001100 559400 OTHER OPER-VICTIM	1,200	0	1,200	30.00	.00	1,170.00	2.5%
001100 5594MC OTHER OPER - VICT	0	5,000	5,000	.00	.00	5,000.00	.0%
001100 560500 ELECTRICAL SUPPLI	1,000	0	1,000	.00	.00	1,000.00	.0%
001100 570000 MTR VEHICLE REP.	170,000	0	170,000	84,233.37	35,788.03	49,978.60	70.6%
001100 575000 COMMUNICATION REP	1,500	0	1,500	.00	.00	1,500.00	.0%
001100 599000 OTHER REPAIR/MAIN	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL SUPPLIES & EXPENSES	772,460	110,400	882,860	271,419.00	77,974.76	533,466.24	39.6%

60 PROFESSIONAL SERVICE

001100 602700 MEDICAL	10,000	0	10,000	2,499.00	.00	7,501.00	25.0%
001100 603000 VETERINARIAN	5,000	0	5,000	4,338.52	.00	661.48	86.8%
001100 604900 OTHER PROFESSIONA	110,000	15,000	125,000	89,640.12	26,106.46	9,253.42	92.6%
001100 604921 NOLA EXPENSE	68,000	8,900	76,900	35,091.44	4,490.00	37,318.56	51.5%
001100 606000 TELEPHONE AND TEL	124,500	-5,000	119,500	46,978.73	.00	72,521.27	39.3%
001100 606900 NETWORK WIRELESS	3,000	0	3,000	.00	.00	3,000.00	.0%
001100 611000 TRAVEL EXPENSE	30,000	4,846	34,846	7,478.29	2,868.72	24,498.99	29.7%
001100 611200 TRVL EXP-VICTIM'S	5,691	0	5,691	1,287.00	3,816.10	587.90	89.7%
001100 6112MC TRVL EXP - VICTIM	4,518	0	4,518	.00	.00	4,518.00	.0%
001100 612000 FREIGHT	3,000	0	3,000	746.16	1,873.00	380.84	87.3%
001100 615000 ADVERTISING	1,500	0	1,500	.00	.00	1,500.00	.0%
001100 620000 PRINTING	450	0	450	.00	.00	450.00	.0%
001100 626500 AUTOMOBILE INSURA	19,700	0	19,700	.00	.00	19,700.00	.0%
001100 627000 SURETY AND FORGER	400	0	400	.00	.00	400.00	.0%
001100 630000 GAS	14,500	0	14,500	31,740.11	.00	-17,240.11	218.9%
001100 630500 ELECTRICITY	194,000	0	194,000	95,810.73	.00	98,189.27	49.4%
001100 635000 BUILDING R&M	100,000	-10,000	90,000	.00	2,190.00	87,810.00	2.4%
001100 635500 ELECTRICAL R&M	4,000	0	4,000	.00	.00	4,000.00	.0%
001100 636500 OFFICE EQUIPMENT	30,000	0	30,000	11,534.22	.00	18,465.78	38.4%
001100 638000 FIXED EQUIPMENT R	2,500	0	2,500	.00	.00	2,500.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001100 638400 MOTOR VEHICLE EQ.	146,000	0	146,000	90,652.72	46,458.23	8,889.05	93.9%
001100 639400 DISINFECT./EXTERM	2,500	0	2,500	125.00	.00	2,375.00	5.0%
001100 639800 TOW IN CHARGES	8,000	0	8,000	3,132.50	.00	4,867.50	39.2%
001100 641000 OFFICE EQUIPMENT	11,500	0	11,500	.00	.00	11,500.00	.0%
001100 641700 MOTORCYCLE RENT	260,000	0	260,000	170,084.77	.00	89,915.23	65.4%
001100 681700 EVIDENCE BUY MONE	10,000	0	10,000	.00	.00	10,000.00	.0%
001100 683600 NSF CHECKS	1,000	0	1,000	.00	.00	1,000.00	.0%
001100 684000 DUES AND MEMBERSH	2,000	0	2,000	365.00	100.00	1,535.00	23.3%
001100 684500 REGISTRATION FEE/	15,000	0	15,000	8,710.00	.00	6,290.00	58.1%
001100 684700 CONTINUING EDUCAT	0	3,000	3,000	2,571.00	.00	429.00	85.7%
001100 699900 SERVICES NOT SPEC	18,500	-3,000	15,500	3,246.05	6,328.00	5,925.95	61.8%
TOTAL PROFESSIONAL SERVICE	1,205,259	13,746	1,219,005	606,031.36	94,230.51	518,743.13	57.4%
70 CAPITAL OUTLAY							
001100 732300 EQUIP-BYRNE '23	14,095	0	14,095	.00	13,343.63	751.37	94.7%
001100 732700 DATA PROCESSING E	0	25,000	25,000	12,987.00	12.87	12,000.13	52.0%
001100 739900 OTHER EQUIPMENT	0	275,800	275,800	94,393.38	160,753.33	20,653.29	92.5%
001100 740000 AUTOMOBILES	0	513,720	513,720	303,424.00	76,020.00	134,276.00	73.9%
001100 742000 PICK UP TRUCKS	0	50,000	50,000	.00	45,600.00	4,400.00	91.2%
TOTAL CAPITAL OUTLAY	14,095	864,520	878,615	410,804.38	295,729.83	172,080.79	80.4%
TOTAL POLICE/PUB.SFTY	14,950,114	992,611	15,942,725	6,424,545.11	467,935.10	9,050,244.79	43.2%
001131 JOINT P&F TRNG.							
40 PERSONAL SERVICES							
001131 400000 REGULAR WAGES	31,200	2,500	33,700	14,002.50	.00	19,697.50	41.6%
001131 430000 OVERTIME	1,500	0	1,500	937.53	.00	562.47	62.5%
001131 460000 STATE RETIREMENT	5,900	450	6,350	2,599.58	.00	3,750.42	40.9%
001131 470000 F.I.C.A. TAXES	2,550	200	2,750	1,142.91	.00	1,607.09	41.6%
001131 480000 HOSPITALIZATION I	8,400	0	8,400	3,005.72	.00	5,394.28	35.8%
TOTAL PERSONAL SERVICES	49,550	3,150	52,700	21,688.24	.00	31,011.76	41.2%
50 SUPPLIES & EXPENSES							
001131 500300 PAPER	875	0	875	393.50	.00	481.50	45.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001131 501000 OTHER EXPENDABLE	5,000	0	5,000	2,853.52	172.03	1,974.45	60.5%
001131 502000 MINOR OFFICE EQUI	1,875	0	1,875	.00	.00	1,875.00	.0%
001131 504000 PHOTO SUPPLIES	475	0	475	.00	.00	475.00	.0%
001131 505000 SUBSCRIPTIONS,MAG	100	0	100	.00	.00	100.00	.0%
001131 507000 BOOKS	1,800	0	1,800	485.27	.00	1,314.73	27.0%
001131 507100 BOOKS-FIRE	2,000	0	2,000	1,826.31	.00	173.69	91.3%
001131 508000 COMPUTER SUPPLIES	7,800	0	7,800	4,048.72	.00	3,751.28	51.9%
001131 510000 CLEANING/JANITORI	2,800	0	2,800	1,885.61	617.46	296.93	89.4%
001131 511000 HOUSEHOLD SUPPLIE	50	0	50	.00	.00	50.00	.0%
001131 511500 FOOD	1,200	0	1,200	.00	.00	1,200.00	.0%
001131 511600 FOOD-CIT TRAINING	4,696	0	4,696	1,462.13	.00	3,233.87	31.1%
001131 512000 MEDICAL SUPPLIES	600	0	600	.00	.00	600.00	.0%
001131 525000 GAS AND OIL	200	0	200	.00	.00	200.00	.0%
001131 535500 WEARING APPAREL	3,000	0	3,000	2,946.29	.00	53.71	98.2%
001131 535600 WEARING APPAREL-F	3,000	0	3,000	2,831.74	60.00	108.26	96.4%
001131 544000 HORT./LANDSCAPING	500	0	500	.00	.00	500.00	.0%
001131 545000 HAND TOOLS	1,500	0	1,500	.00	.00	1,500.00	.0%
001131 5460HS MINOR EQUIP HOMEL	5,431	0	5,431	.00	.00	5,431.00	.0%
001131 5460PO MINOR EQUIPMENT-P	5,120	0	5,120	171.48	.00	4,948.52	3.3%
001131 5460RR MINOR EQUIP REGIO	7,500	0	7,500	5,600.04	.00	1,899.96	74.7%
001131 5462FR MINOR EQUIPMENT-F	5,000	0	5,000	398.91	.00	4,601.09	8.0%
001131 546500 SWIFT WATER RESCU	5,000	-134	4,866	.00	.00	4,866.08	.0%
001131 546600 HAZ.MAT SUPPLIES	8,000	12,956	20,956	8,133.92	.00	12,822.00	38.8%
001131 559000 OTHER OPERATING M	10,000	0	10,000	9,924.59	.00	75.41	99.2%
001131 559100 OTHER OPER.MATLS-	5,000	0	5,000	588.59	465.00	3,946.41	21.1%
001131 560000 BUILDING MATERIAL	6,000	0	6,000	493.95	39.83	5,466.22	8.9%
001131 560500 ELECTRICAL SUPPLI	800	0	800	.00	.00	800.00	.0%
001131 561000 PLUMBING SUPPLIES	2,000	0	2,000	.00	.00	2,000.00	.0%
001131 565000 PAINT AND PAINTIN	50	0	50	.00	.00	50.00	.0%
001131 570000 MTR VEHICLE REP.	1,200	0	1,200	.00	.00	1,200.00	.0%
001131 599000 OTHER REPAIR/MAIN	2,500	0	2,500	335.07	.00	2,164.93	13.4%
TOTAL SUPPLIES & EXPENSES	101,072	12,822	113,894	44,379.64	1,354.32	68,160.04	40.2%

60 PROFESSIONAL SERVICE

001131 607000 POSTAGE	100	0	100	.00	.00	100.00	.0%
001131 6110FR MINOR EQUIPMENT-F	7,500	0	7,500	3,311.08	.00	4,188.92	44.1%
001131 6110PO TRAVEL-POLICE	8,000	0	8,000	793.04	.00	7,206.96	9.9%
001131 612000 FREIGHT	700	0	700	86.98	.00	613.02	12.4%
001131 615000 ADVERTISING	5,000	0	5,000	.00	.00	5,000.00	.0%
001131 630000 GAS	3,700	0	3,700	3,630.61	.00	69.39	98.1%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001131 630500 ELECTRICITY	16,000	0	16,000	5,286.02	.00	10,713.98	33.0%
001131 635000 BUILDING R&M	5,000	0	5,000	.00	.00	5,000.00	.0%
001131 635100 DISASTER REPAIRS	45	0	45	.00	.00	45.00	.0%
001131 638200 MINOR EQUIPMENT R	1,500	0	1,500	238.08	.00	1,261.92	15.9%
001131 638400 MOTOR VEHICLE EQ.	500	0	500	36.50	.00	463.50	7.3%
001131 639400 DISINFECT./EXTERM	1,300	0	1,300	50.00	.00	1,250.00	3.8%
001131 639900 OTHER REPAIRS AND	1,500	0	1,500	89.00	.00	1,411.00	5.9%
001131 644900 OTHER RENT	4,000	0	4,000	.00	.00	4,000.00	.0%
001131 684000 DUES AND MEMBERSH	650	0	650	.00	.00	650.00	.0%
001131 6845FR REGISTRATION-FIRE	15,000	0	15,000	9,447.90	.00	5,552.10	63.0%
001131 6845PO REGISTRATION-POLI	15,000	0	15,000	3,124.00	3,380.00	8,496.00	43.4%
TOTAL PROFESSIONAL SERVICE	85,495	0	85,495	26,093.21	3,380.00	56,021.79	34.5%
TOTAL JOINT P&F TRNG.	236,117	15,972	252,089	92,161.09	4,734.32	155,193.59	38.4%

001160 FIRE DIVISION

40 PERSONAL SERVICES

001160 400000 REGULAR WAGES	6,945,800	10,940	6,956,740	2,580,664.90	.00	4,376,075.10	37.1%
001160 430000 OVERTIME	590,000	0	590,000	343,873.10	.00	246,126.90	58.3%
001160 460000 STATE RETIREMENT	1,349,000	1,980	1,350,980	508,869.76	.00	842,110.24	37.7%
001160 470000 F.I.C.A. TAXES	577,500	845	578,345	214,543.23	.00	363,801.77	37.1%
001160 480000 HOSPITALIZATION I	1,176,000	0	1,176,000	377,215.94	.00	798,784.06	32.1%
001160 490000 UNEMPLOYMENT BENE	6,000	0	6,000	.00	.00	6,000.00	.0%
001160 491000 WORKMAN'S COMPENS	199,400	0	199,400	.00	.00	199,400.00	.0%
TOTAL PERSONAL SERVICES	10,843,700	13,765	10,857,465	4,025,166.93	.00	6,832,298.07	37.1%

50 SUPPLIES & EXPENSES

001160 500300 PAPER	500	0	500	.00	.00	500.00	.0%
001160 500500 PRINTED FORMS	400	0	400	.00	.00	400.00	.0%
001160 501000 OTHER EXPENDABLE	4,400	0	4,400	2,208.88	472.21	1,718.91	60.9%
001160 502000 MINOR OFFICE EQUI	3,500	0	3,500	.00	.00	3,500.00	.0%
001160 507000 BOOKS	1,800	0	1,800	.00	.00	1,800.00	.0%
001160 508000 COMPUTER SUPPLIES	900	0	900	510.00	.00	390.00	56.7%
001160 510000 CLEANING/JANITORI	13,000	0	13,000	5,720.17	1,545.62	5,734.21	55.9%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001160 511000 HOUSEHOLD SUPPLIE	2,500	0	2,500	557.79	26.41	1,915.80	23.4%
001160 511100 SUPPLIES - COVID	5,650	0	5,650	.00	.00	5,650.00	.0%
001160 511500 FOOD	400	0	400	.00	.00	400.00	.0%
001160 512000 MEDICAL SUPPLIES	5,000	0	5,000	.00	2,598.36	2,401.64	52.0%
001160 525000 GAS AND OIL	30,000	0	30,000	10,309.15	.00	19,690.85	34.4%
001160 525500 LUBRICANTS	1,500	0	1,500	.00	.00	1,500.00	.0%
001160 525700 DIESEL FUEL	70,000	0	70,000	26,216.57	.00	43,783.43	37.5%
001160 526000 OTHER FUEL	900	0	900	.00	.00	900.00	.0%
001160 535000 UNIFORMS, BADGES,	43,200	0	43,200	11,321.42	5,156.60	26,721.98	38.1%
001160 535500 WEARING APPAREL	20,000	0	20,000	13,497.10	2,200.00	4,302.90	78.5%
001160 545000 HAND TOOLS	1,450	0	1,450	152.90	691.96	605.14	58.3%
001160 546000 MINOR EQUIPMENT	8,000	0	8,000	2,297.74	3,672.19	2,030.07	74.6%
001160 546200 MINOR FIRE FIGHTI	10,000	0	10,000	1,344.00	5,946.10	2,709.90	72.9%
001160 547000 FIRE HOSE	5,000	0	5,000	.00	.00	5,000.00	.0%
001160 553500 SFTY/FIRE P/MATL	5,110	0	5,110	5,535.00	.00	-425.00	108.3%
001160 559000 OTHER OPERATING M	1,690	0	1,690	587.38	76.95	1,025.67	39.3%
001160 560000 BUILDING MATERIAL	8,000	0	8,000	2,542.56	.00	5,457.44	31.8%
001160 560500 ELECTRICAL SUPPLI	2,500	0	2,500	1,037.80	.00	1,462.20	41.5%
001160 561000 PLUMBING SUPPLIES	500	0	500	.00	.00	500.00	.0%
001160 565000 PAINT AND PAINTIN	2,600	0	2,600	.00	.00	2,600.00	.0%
001160 570000 MTR VEHICLE REP.	64,000	0	64,000	19,831.27	11,524.77	32,643.96	49.0%
001160 575000 COMMUNICATION REP	2,200	0	2,200	.00	.00	2,200.00	.0%
001160 575600 SCBA REPAIR PTS/S	5,000	0	5,000	.00	.00	5,000.00	.0%
001160 599000 OTHER REPAIR/MAIN	4,500	0	4,500	190.00	.00	4,310.00	4.2%
TOTAL SUPPLIES & EXPENSES	324,200	0	324,200	103,859.73	33,911.17	186,429.10	42.5%

60 PROFESSIONAL SERVICE

001160 602700 MEDICAL	15,000	0	15,000	310.00	674.00	14,016.00	6.6%
001160 604900 OTHER PROFESSIONA	15,400	0	15,400	10,910.99	.00	4,489.01	70.9%
001160 606000 TELEPHONE AND TEL	14,000	0	14,000	7,370.33	.00	6,629.67	52.6%
001160 606800 NETWORK	4,400	0	4,400	.00	.00	4,400.00	.0%
001160 611000 TRAVEL EXPENSE	8,000	0	8,000	4,230.69	.00	3,769.31	52.9%
001160 612000 FREIGHT	4,300	0	4,300	1,049.60	685.91	2,564.49	40.4%
001160 615000 ADVERTISING	5,000	0	5,000	.00	.00	5,000.00	.0%
001160 620000 PRINTING	1,500	0	1,500	295.00	.00	1,205.00	19.7%
001160 627000 SURETY AND FORGER	125	0	125	.00	.00	125.00	.0%
001160 630000 GAS	25,000	0	25,000	16,410.13	.00	8,589.87	65.6%
001160 630500 ELECTRICITY	70,000	0	70,000	36,786.13	.00	33,213.87	52.6%
001160 631500 WATER	600	0	600	568.03	.00	31.97	94.7%
001160 635000 BUILDING R&M	48,000	0	48,000	15,384.67	8,071.29	24,544.04	48.9%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001160 635500 ELECTRICAL R&M	200	0	200	.00	.00	200.00	.0%
001160 635700 PLUMBING EQUIPMEN	5,000	0	5,000	820.00	.00	4,180.00	16.4%
001160 636500 OFFICE EQUIPMENT	3,000	0	3,000	.00	.00	3,000.00	.0%
001160 637000 HOUSEHOLD EQUIPME	3,500	0	3,500	228.80	.00	3,271.20	6.5%
001160 638000 FIXED EQUIPMENT R	6,025	0	6,025	5,032.33	.00	992.67	83.5%
001160 638200 MINOR EQUIPMENT R	3,000	0	3,000	1,269.03	.00	1,730.97	42.3%
001160 638400 MOTOR VEHICLE EQ.	50,000	0	50,000	31,926.19	10,065.00	8,008.81	84.0%
001160 638700 AGRICULTURAL EQ.	500	0	500	159.43	.00	340.57	31.9%
001160 638900 SCBA EQUIP. R&M	10,550	0	10,550	5,924.30	.00	4,625.70	56.2%
001160 639000 COMMUNICATION EQ.	10,000	0	10,000	5,657.82	320.00	4,022.18	59.8%
001160 639400 DISINFECT./EXTERM	2,000	0	2,000	355.00	.00	1,645.00	17.8%
001160 639800 TOW IN CHARGES	3,000	0	3,000	.00	.00	3,000.00	.0%
001160 639900 OTHER REPAIRS AND	1,000	0	1,000	240.00	.00	760.00	24.0%
001160 641000 OFFICE EQUIPMENT	5,000	0	5,000	1,138.87	.00	3,861.13	22.8%
001160 642000 MACHINERY RENT	100	0	100	.00	.00	100.00	.0%
001160 642500 CYLINDER RENT	4,000	0	4,000	560.35	.00	3,439.65	14.0%
001160 643500 MOP-MAT-RAG RENT	1,000	0	1,000	226.79	.00	773.21	22.7%
001160 684000 DUES AND MEMBERSH	1,330	0	1,330	215.00	.00	1,115.00	16.2%
001160 684500 REGISTRATION FEE/	2,590	0	2,590	1,230.70	.00	1,359.30	47.5%
001160 684700 CONTINUING EDUCAT	15,000	0	15,000	1,191.00	.00	13,809.00	7.9%
001160 685000 LAUNDRY	100	0	100	.00	.00	100.00	.0%
001160 699900 SERVICES NOT SPEC	500	0	500	.00	.00	500.00	.0%
TOTAL PROFESSIONAL SERVICE	338,720	0	338,720	149,491.18	19,816.20	169,412.62	50.0%
70 CAPITAL OUTLAY							
001160 729500 OTHER IMPROVEMENT	0	130,000	130,000	.00	1,323.57	128,676.43	1.0%
TOTAL CAPITAL OUTLAY	0	130,000	130,000	.00	1,323.57	128,676.43	1.0%
TOTAL FIRE DIVISION	11,506,620	143,765	11,650,385	4,278,517.84	55,050.94	7,316,816.22	37.2%
001180 LAND DEVEL.ADM.							
40 PERSONAL SERVICES							
001180 400000 REGULAR WAGES	495,800	0	495,800	183,216.08	.00	312,583.92	37.0%
001180 430000 OVERTIME	0	0	0	53.25	.00	-53.25	100.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001180 460000 STATE RETIREMENT	88,800	0	88,800	31,888.82	.00	56,911.18	35.9%
001180 470000 F.I.C.A. TAXES	38,000	0	38,000	13,386.54	.00	24,613.46	35.2%
001180 480000 HOSPITALIZATION I	109,200	0	109,200	33,062.92	.00	76,137.08	30.3%
001180 490000 UNEMPLOYMENT BENE	5,000	0	5,000	.00	.00	5,000.00	.0%
001180 491000 WORKMAN'S COMPENS	14,200	0	14,200	.00	.00	14,200.00	.0%
TOTAL PERSONAL SERVICES	751,000	0	751,000	261,607.61	.00	489,392.39	34.8%
50 SUPPLIES & EXPENSES							
001180 500300 PAPER	1,575	0	1,575	909.15	.00	665.85	57.7%
001180 500500 PRINTED FORMS	270	0	270	.00	.00	270.00	.0%
001180 501000 OTHER EXPENDABLE	2,300	0	2,300	599.18	.00	1,700.82	26.1%
001180 502000 MINOR OFFICE EQUI	2,000	0	2,000	.00	.00	2,000.00	.0%
001180 505000 SUBSCRIPTIONS,MAG	900	0	900	910.80	.00	-10.80	101.2%
001180 507000 BOOKS	900	0	900	.00	.00	900.00	.0%
001180 508000 COMPUTER SUPPLIES	450	0	450	.00	.00	450.00	.0%
001180 511100 SUPPLIES - COVID	200	0	200	137.98	.00	62.02	69.0%
001180 525000 GAS AND OIL	11,500	0	11,500	5,231.18	.00	6,268.82	45.5%
001180 535500 WEARING APPAREL	3,000	0	3,000	1,717.84	.00	1,282.16	57.3%
001180 546000 MINOR EQUIPMENT	660	0	660	.00	.00	660.00	.0%
001180 570000 MTR VEHICLE REP.	8,000	10,000	18,000	9,174.93	1,490.54	7,334.53	59.3%
TOTAL SUPPLIES & EXPENSES	31,755	10,000	41,755	18,681.06	1,490.54	21,583.40	48.3%
60 PROFESSIONAL SERVICE							
001180 601300 DEMOLITION	100,000	123,153	223,153	147,270.29	32,079.00	43,804.04	80.4%
001180 601400 ASBESTOS REMOVAL	3,000	-1,300	1,700	.00	.00	1,700.00	.0%
001180 601600 TITLE OPINIONS	9,600	-6,500	3,100	1,000.00	.00	2,100.00	32.3%
001180 601800 LOT CLEARING	70,000	23,347	93,347	43,156.90	.00	50,189.77	46.2%
001180 602300 ABSTRACTING & REC	4,000	0	4,000	468.00	.00	3,532.00	11.7%
001180 604900 OTHER PROFESSIONA	9,000	1,300	10,300	10,169.33	.00	130.67	98.7%
001180 606000 TELEPHONE AND TEL	10,000	0	10,000	3,595.09	.00	6,404.91	36.0%
001180 607000 POSTAGE	600	0	600	.00	.00	600.00	.0%
001180 611000 TRAVEL EXPENSE	5,000	1,160	6,160	4,116.50	2,038.86	4.64	99.9%
001180 615000 ADVERTISING	100	0	100	.00	.00	100.00	.0%
001180 620000 PRINTING	3,000	0	3,000	512.17	.00	2,487.83	17.1%
001180 636500 OFFICE EQUIPMENT	450	0	450	.00	.00	450.00	.0%
001180 638400 MOTOR VEHICLE EQ.	5,000	0	5,000	2,565.25	.00	2,434.75	51.3%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001180 639800 TOW IN CHARGES	1,000	0	1,000	415.00	.00	585.00	41.5%
001180 644900 OTHER RENT	3,600	-1,160	2,440	263.51	.00	2,176.49	10.8%
001180 684000 DUES AND MEMBERSH	3,100	0	3,100	739.93	.00	2,360.07	23.9%
001180 684500 REGISTRATION FEE/	3,000	0	3,000	1,950.00	.00	1,050.00	65.0%
TOTAL PROFESSIONAL SERVICE	230,450	140,000	370,450	216,221.97	34,117.86	120,110.17	67.6%
70 CAPITAL OUTLAY							
001180 740000 AUTOMOBILES	0	110,000	110,000	.00	.00	110,000.00	.0%
TOTAL CAPITAL OUTLAY	0	110,000	110,000	.00	.00	110,000.00	.0%
TOTAL LAND DEVEL.ADM.	1,013,205	260,000	1,273,205	496,510.64	35,608.40	741,085.96	41.8%
001190 P/S CONTRAC.SER							
40 PERSONAL SERVICES							
001190 430000 OVERTIME	175,000	0	175,000	104,567.45	.00	70,432.55	59.8%
001190 460000 STATE RETIREMENT	31,500	0	31,500	18,194.76	.00	13,305.24	57.8%
001190 470000 F.I.C.A. TAXES	13,390	0	13,390	7,789.27	.00	5,600.73	58.2%
001190 480000 HOSPITALIZATION I	14,000	0	14,000	7,361.18	.00	6,638.82	52.6%
TOTAL PERSONAL SERVICES	233,890	0	233,890	137,912.66	.00	95,977.34	59.0%
60 PROFESSIONAL SERVICE							
001190 602700 MEDICAL	40,000	0	40,000	10,335.34	.00	29,664.66	25.8%
001190 681500 JAIL EXPENSE	725,000	0	725,000	169,030.53	.00	555,969.47	23.3%
001190 686500 EMERGENCY MGMT.CO	155,000	0	155,000	77,500.00	.00	77,500.00	50.0%
001190 699900 SERVICES NOT SPEC	29,459	0	29,459	.00	.00	29,459.00	.0%
TOTAL PROFESSIONAL SERVICE	949,459	0	949,459	256,865.87	.00	692,593.13	27.1%
TOTAL P/S CONTRAC.SER	1,183,349	0	1,183,349	394,778.53	.00	788,570.47	33.4%

001191 TRAFFIC MAINT.**40 PERSONAL SERVICES**

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001191 400000 REGULAR WAGES	214,000	0	214,000	78,114.19	.00	135,885.81	36.5%
001191 430000 OVERTIME	8,500	0	8,500	20,044.63	.00	-11,544.63	235.8%
001191 460000 STATE RETIREMENT	40,000	0	40,000	17,079.58	.00	22,920.42	42.7%
001191 470000 F.I.C.A. TAXES	17,100	0	17,100	7,243.11	.00	9,856.89	42.4%
001191 480000 HOSPITALIZATION I	50,400	0	50,400	15,028.60	.00	35,371.40	29.8%
001191 490000 UNEMPLOYMENT BENE	8,300	0	8,300	.00	.00	8,300.00	.0%
001191 491000 WORKMAN'S COMPENS	12,500	0	12,500	.00	.00	12,500.00	.0%
TOTAL PERSONAL SERVICES	350,800	0	350,800	137,510.11	.00	213,289.89	39.2%
50 SUPPLIES & EXPENSES							
001191 500300 PAPER	300	0	300	.00	.00	300.00	.0%
001191 501000 OTHER EXPENDABLE	1,200	0	1,200	798.54	258.12	143.34	88.1%
001191 502000 MINOR OFFICE EQUI	0	1,000	1,000	.00	279.99	720.01	28.0%
001191 508000 COMPUTER SUPPLIES	600	0	600	.00	.00	600.00	.0%
001191 510000 CLEANING/JANITORI	200	0	200	.00	.00	200.00	.0%
001191 511000 HOUSEHOLD SUPPLIE	1,000	0	1,000	.00	.00	1,000.00	.0%
001191 525000 GAS AND OIL	12,000	0	12,000	7,685.97	.00	4,314.03	64.0%
001191 525500 LUBRICANTS	100	0	100	.00	.00	100.00	.0%
001191 525700 DIESEL FUEL	2,000	0	2,000	726.94	.00	1,273.06	36.3%
001191 535500 WEARING APPAREL	700	0	700	52.88	.00	647.12	7.6%
001191 545000 HAND TOOLS	1,500	0	1,500	943.53	.00	556.47	62.9%
001191 546000 MINOR EQUIPMENT	1,000	0	1,000	149.66	.00	850.34	15.0%
001191 554000 TRAFFIC CONTROL E	59,000	-5,000	54,000	12,526.49	22,273.60	19,199.91	64.4%
001191 554500 TRAFFIC SIGNS	35,000	-1,000	34,000	11,877.16	1,067.63	21,055.21	38.1%
001191 555000 STREET MARKING SU	6,000	0	6,000	.00	269.86	5,730.14	4.5%
001191 559000 OTHER OPERATING M	1,900	0	1,900	1,013.40	800.25	86.35	95.5%
001191 560000 BUILDING MATERIAL	2,000	0	2,000	696.76	.00	1,303.24	34.8%
001191 560500 ELECTRICAL SUPPLI	900	0	900	.00	.00	900.00	.0%
001191 562000 STRUCTURAL STEEL	950	0	950	.00	.00	950.00	.0%
001191 565000 PAINT AND PAINTIN	6,000	0	6,000	.00	.00	6,000.00	.0%
001191 570000 MTR VEHICLE REP.	11,000	5,000	16,000	11,848.92	3,233.54	917.54	94.3%
001191 575000 COMMUNICATION REP	1,700	0	1,700	.00	.00	1,700.00	.0%
001191 599000 OTHER REPAIR/MAIN	500	0	500	.00	.00	500.00	.0%
TOTAL SUPPLIES & EXPENSES	145,550	0	145,550	48,320.25	28,182.99	69,046.76	52.6%
60 PROFESSIONAL SERVICE							
001191 606000 TELEPHONE AND TEL	1,500	0	1,500	856.39	.00	643.61	57.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001191 611000 TRAVEL EXPENSE	700	0	700	.00	.00	700.00	.0%
001191 612000 FREIGHT	2,000	0	2,000	.00	.00	2,000.00	.0%
001191 630000 GAS	2,000	0	2,000	1,478.57	.00	521.43	73.9%
001191 630500 ELECTRICITY	16,500	0	16,500	7,534.90	.00	8,965.10	45.7%
001191 636500 OFFICE EQUIPMENT	800	0	800	.00	.00	800.00	.0%
001191 637500 TRAFFIC CONTROL E	57,000	0	57,000	.00	.00	57,000.00	.0%
001191 638200 MINOR EQUIPMENT R	500	0	500	.00	.00	500.00	.0%
001191 638400 MOTOR VEHICLE EQ.	10,000	0	10,000	12.00	.00	9,988.00	.1%
001191 639000 COMMUNICATION EQ.	600	0	600	.00	.00	600.00	.0%
001191 639400 DISINFECT./EXTERM	700	0	700	45.00	.00	655.00	6.4%
001191 639800 TOW IN CHARGES	600	0	600	.00	.00	600.00	.0%
001191 639900 OTHER REPAIRS AND	1,500	0	1,500	.00	.00	1,500.00	.0%
001191 642500 CYLINDER RENT	350	0	350	.00	.00	350.00	.0%
001191 643000 UNIFORM RENT	2,000	0	2,000	550.00	.00	1,450.00	27.5%
001191 643500 MOP-MAT-RAG RENT	800	0	800	182.60	.00	617.40	22.8%
001191 644900 OTHER RENT	200	0	200	.00	.00	200.00	.0%
001191 684000 DUES AND MEMBERSH	200	0	200	.00	.00	200.00	.0%
001191 684500 REGISTRATION FEE/	2,400	0	2,400	.00	.00	2,400.00	.0%
001191 687000 CUSTODIAL SERVICE	7,000	0	7,000	2,632.42	4,759.56	-391.98	105.6%
001191 699900 SERVICES NOT SPEC	900	0	900	.00	.00	900.00	.0%
TOTAL PROFESSIONAL SERVICE	108,250	0	108,250	13,291.88	4,759.56	90,198.56	16.7%
70 CAPITAL OUTLAY							
001191 739900 OTHER EQUIPMENT	0	200,000	200,000	.00	.00	200,000.00	.0%
001191 742000 PICK UP TRUCKS	0	36,600	36,600	36,522.00	.00	78.00	99.8%
TOTAL CAPITAL OUTLAY	0	236,600	236,600	36,522.00	.00	200,078.00	15.4%
TOTAL TRAFFIC MAINT.	604,600	236,600	841,200	235,644.24	32,942.55	572,613.21	31.9%
001201 STREET DIV.							
40 PERSONAL SERVICES							
001201 400000 REGULAR WAGES	672,250	3,750	676,000	203,873.85	.00	472,126.15	30.2%
001201 430000 OVERTIME	12,500	0	12,500	4,734.41	.00	7,765.59	37.9%
001201 460000 STATE RETIREMENT	122,600	675	123,275	36,350.77	.00	86,924.23	29.5%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001201 470000 F.I.C.A. TAXES	52,400	300	52,700	15,604.37	.00	37,095.63	29.6%
001201 480000 HOSPITALIZATION I	151,200	0	151,200	34,235.31	.00	116,964.69	22.6%
001201 490000 UNEMPLOYMENT BENE	9,000	0	9,000	.00	.00	9,000.00	.0%
001201 491000 WORKMAN'S COMPENS	66,000	0	66,000	.00	.00	66,000.00	.0%
TOTAL PERSONAL SERVICES	1,085,950	4,725	1,090,675	294,798.71	.00	795,876.29	27.0%

50 SUPPLIES & EXPENSES

001201 500300 PAPER	400	0	400	.00	.00	400.00	.0%
001201 501000 OTHER EXPENDABLE	600	0	600	254.97	.00	345.03	42.5%
001201 502000 MINOR OFFICE EQUI	2,500	0	2,500	.00	.00	2,500.00	.0%
001201 510000 CLEANING/JANITORI	3,000	0	3,000	336.27	.00	2,663.73	11.2%
001201 511000 HOUSEHOLD SUPPLIE	1,000	0	1,000	.00	.00	1,000.00	.0%
001201 513000 CHEMICALS	6,000	0	6,000	3,913.89	.00	2,086.11	65.2%
001201 525000 GAS AND OIL	35,000	0	35,000	9,867.51	.00	25,132.49	28.2%
001201 525500 LUBRICANTS	2,500	0	2,500	4,810.88	.00	-2,310.88	192.4%
001201 525700 DIESEL FUEL	40,000	0	40,000	14,294.38	.00	25,705.62	35.7%
001201 535500 WEARING APPAREL	3,800	0	3,800	.00	1,124.64	2,675.36	29.6%
001201 540000 ASPHALT & ASPHALT	45,000	0	45,000	21,448.75	4,513.33	19,037.92	57.7%
001201 540500 CONCRETE, CEMENT,	20,000	0	20,000	3,085.50	.00	16,914.50	15.4%
001201 541000 BRICK,STONE,MORTA	20,000	0	20,000	3,986.84	.00	16,013.16	19.9%
001201 541500 SAND,CLAY,GRVL,FI	9,000	0	9,000	.00	.00	9,000.00	.0%
001201 542000 DRAINAGE PIPE & C	8,000	0	8,000	6,849.40	.00	1,150.60	85.6%
001201 544000 HORT./LANDSCAPING	1,000	0	1,000	.00	.00	1,000.00	.0%
001201 545000 HAND TOOLS	3,500	0	3,500	1,319.91	.00	2,180.09	37.7%
001201 546000 MINOR EQUIPMENT	5,500	0	5,500	.00	.00	5,500.00	.0%
001201 555000 STREET MARKING SU	2,500	0	2,500	.00	.00	2,500.00	.0%
001201 559000 OTHER OPERATING M	20,000	0	20,000	5,996.47	5,052.61	8,950.92	55.2%
001201 560000 BUILDING MATERIAL	4,000	0	4,000	1,638.95	430.20	1,930.85	51.7%
001201 560500 ELECTRICAL SUPPLI	1,800	0	1,800	586.00	.00	1,214.00	32.6%
001201 561000 PLUMBING SUPPLIES	400	0	400	107.85	.00	292.15	27.0%
001201 562000 STRUCTURAL STEEL	3,000	0	3,000	.00	.00	3,000.00	.0%
001201 565000 PAINT AND PAINTIN	1,200	0	1,200	217.83	.00	982.17	18.2%
001201 570000 MTR VEHICLE REP.	85,000	0	85,000	37,996.55	1,360.88	45,642.57	46.3%
001201 575000 COMMUNICATION REP	1,000	0	1,000	.00	.00	1,000.00	.0%
001201 575500 AGRICLTRL REPAIR	15,000	0	15,000	5,949.84	.00	9,050.16	39.7%
TOTAL SUPPLIES & EXPENSES	340,700	0	340,700	122,661.79	12,481.66	205,556.55	39.7%

60 PROFESSIONAL SERVICE

001201 604900 OTHER PROFESSIONA	286,000	30,600	316,600	143,767.43	2,400.00	170,432.57	46.2%
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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001201 611000 TRAVEL EXPENSE	2,000	0	2,000	.00	.00	2,000.00	.0%
001201 612000 FREIGHT	3,000	0	3,000	903.71	280.00	1,816.29	39.5%
001201 636099 LONG RANGE PAVING	1,250,000	12,475	1,262,475	735,754.24	290,700.68	236,020.08	81.3%
001201 638200 MINOR EQUIPMENT R	1,500	0	1,500	.00	.00	1,500.00	.0%
001201 638400 MOTOR VEHICLE EQ.	30,000	0	30,000	14,107.96	7,747.14	8,144.90	72.9%
001201 638700 AGRICULTURAL EQ.	20,000	0	20,000	6,860.03	4,485.71	8,654.26	56.7%
001201 639800 TOW IN CHARGES	1,500	0	1,500	375.00	.00	1,125.00	25.0%
001201 639900 OTHER REPAIRS AND	8,000	0	8,000	.00	.00	8,000.00	.0%
001201 642000 MACHINERY RENT	5,000	0	5,000	.00	.00	5,000.00	.0%
001201 643000 UNIFORM RENT	15,000	0	15,000	7,354.51	.00	7,645.49	49.0%
001201 684000 DUES AND MEMBERSH	600	0	600	290.00	.00	310.00	48.3%
001201 684500 REGISTRATION FEE/	2,000	0	2,000	.00	.00	2,000.00	.0%
001201 699900 SERVICES NOT SPEC	6,000	0	6,000	2,488.00	.00	3,512.00	41.5%
TOTAL PROFESSIONAL SERVICE	1,630,600	43,075	1,673,675	911,900.88	305,613.53	456,160.59	72.7%
70 CAPITAL OUTLAY							
001201 739900 OTHER EQUIPMENT	0	209,000	209,000	71,395.99	.00	137,604.01	34.2%
001201 742000 PICK UP TRUCKS	0	49,000	49,000	.00	48,364.00	636.00	98.7%
001201 743000 HEAVY TRUCKS	0	175,000	175,000	.00	175,000.00	.00	100.0%
TOTAL CAPITAL OUTLAY	0	433,000	433,000	71,395.99	223,364.00	138,240.01	68.1%
TOTAL STREET DIV.	3,057,250	480,800	3,538,050	1,400,757.37	541,459.19	1,595,833.44	54.9%
001202 STREET LIGHTS							
60 PROFESSIONAL SERVICE							
001202 630500 ELECTRICITY	1,400,000	0	1,400,000	687,834.40	.00	712,165.60	49.1%
TOTAL PROFESSIONAL SERVICE	1,400,000	0	1,400,000	687,834.40	.00	712,165.60	49.1%
TOTAL STREET LIGHTS	1,400,000	0	1,400,000	687,834.40	.00	712,165.60	49.1%
001203 ENGR/PUBLIC SER							
40 PERSONAL SERVICES							
001203 400000 REGULAR WAGES	455,500	0	455,500	187,872.38	.00	267,627.62	41.2%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001203 430000 OVERTIME	1,000	0	1,000	338.27	.00	661.73	33.8%
001203 460000 STATE RETIREMENT	81,750	0	81,750	32,748.60	.00	49,001.40	40.1%
001203 470000 F.I.C.A. TAXES	35,000	0	35,000	13,782.45	.00	21,217.55	39.4%
001203 480000 HOSPITALIZATION I	67,200	0	67,200	21,040.04	.00	46,159.96	31.3%
001203 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001203 491000 WORKMAN'S COMPENS	8,370	0	8,370	.00	.00	8,370.00	.0%
TOTAL PERSONAL SERVICES	649,820	0	649,820	255,781.74	.00	394,038.26	39.4%
50 SUPPLIES & EXPENSES							
001203 500300 PAPER	1,000	0	1,000	624.07	164.64	211.29	78.9%
001203 501000 OTHER EXPENDABLE	2,700	0	2,700	1,523.98	.00	1,176.02	56.4%
001203 502000 MINOR OFFICE EQUI	3,000	0	3,000	2,552.64	.00	447.36	85.1%
001203 505000 SUBSCRIPTIONS,MAG	450	0	450	.00	.00	450.00	.0%
001203 508000 COMPUTER SUPPLIES	5,000	0	5,000	1,981.15	184.67	2,834.18	43.3%
001203 525000 GAS AND OIL	2,200	0	2,200	907.22	.00	1,292.78	41.2%
001203 546000 MINOR EQUIPMENT	250	0	250	.00	.00	250.00	.0%
001203 559000 OTHER OPERATING M	250	0	250	.00	.00	250.00	.0%
001203 560000 BUILDING MATERIAL	300	0	300	.00	23.50	276.50	7.8%
001203 570000 MTR VEHICLE REP.	1,000	0	1,000	415.95	.00	584.05	41.6%
001203 575000 COMMUNICATION REP	100	0	100	.00	.00	100.00	.0%
001203 599000 OTHER REPAIR/MAIN	100	0	100	.00	.00	100.00	.0%
TOTAL SUPPLIES & EXPENSES	16,350	0	16,350	8,005.01	372.81	7,972.18	51.2%
60 PROFESSIONAL SERVICE							
001203 601500 ENGINEERING	177,412	0	177,412	72,048.57	.00	105,363.43	40.6%
001203 602000 CONSULTANT SERV/S	10,000	0	10,000	.00	1,500.00	8,500.00	15.0%
001203 602300 ABSTRACTING & REC	500	0	500	106.00	.00	394.00	21.2%
001203 604900 OTHER PROFESSIONA	86,500	0	86,500	34,860.00	437.16	51,202.84	40.8%
001203 606000 TELEPHONE AND TEL	3,300	0	3,300	1,346.31	.00	1,953.69	40.8%
001203 607000 POSTAGE	1,250	0	1,250	707.99	.00	542.01	56.6%
001203 611000 TRAVEL EXPENSE	3,000	0	3,000	581.43	.00	2,418.57	19.4%
001203 612000 FREIGHT	0	0	0	170.00	.00	-170.00	100.0%
001203 613000 MESSENGER/EXPRESS	400	0	400	56.69	.00	343.31	14.2%
001203 615000 ADVERTISING	500	0	500	.00	.00	500.00	.0%
001203 620000 PRINTING	300	0	300	.00	.00	300.00	.0%
001203 630000 GAS	1,500	0	1,500	697.11	.00	802.89	46.5%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001203 630500 ELECTRICITY	6,000	0	6,000	3,564.60	.00	2,435.40	59.4%
001203 635000 BUILDING R&M	1,500	0	1,500	356.04	.00	1,143.96	23.7%
001203 638200 MINOR EQUIPMENT R	1,000	0	1,000	.00	.00	1,000.00	.0%
001203 638400 MOTOR VEHICLE EQ.	1,000	0	1,000	191.95	.00	808.05	19.2%
001203 639400 DISINFECT./EXTERM	750	0	750	55.00	.00	695.00	7.3%
001203 641000 OFFICE EQUIPMENT	4,000	0	4,000	2,216.87	.00	1,783.13	55.4%
001203 684000 DUES AND MEMBERSH	400	0	400	.00	.00	400.00	.0%
001203 684500 REGISTRATION FEE/	2,450	0	2,450	1,650.00	.00	800.00	67.3%
001203 687000 CUSTODIAL SERVICE	5,940	0	5,940	2,537.78	4,759.56	-1,357.34	122.9%
001203 699900 SERVICES NOT SPEC	50,000	0	50,000	11,262.35	.00	38,737.65	22.5%
TOTAL PROFESSIONAL SERVICE	357,702	0	357,702	132,408.69	6,696.72	218,596.59	38.9%
TOTAL ENGR/PUBLIC SER	1,023,872	0	1,023,872	396,195.44	7,069.53	620,607.03	39.4%
001204 SHOP DIVISION							
40 PERSONAL SERVICES							
001204 400000 REGULAR WAGES	315,000	0	315,000	89,932.50	.00	225,067.50	28.6%
001204 430000 OVERTIME	12,000	0	12,000	4,254.09	.00	7,745.91	35.5%
001204 460000 STATE RETIREMENT	58,600	0	58,600	16,441.47	.00	42,158.53	28.1%
001204 470000 F.I.C.A. TAXES	25,100	0	25,100	6,984.32	.00	18,115.68	27.8%
001204 480000 HOSPITALIZATION I	67,200	0	67,200	14,428.60	.00	52,771.40	21.5%
001204 490000 UNEMPLOYMENT BENE	3,000	0	3,000	.00	.00	3,000.00	.0%
001204 491000 WORKMAN'S COMPENS	9,500	0	9,500	.00	.00	9,500.00	.0%
TOTAL PERSONAL SERVICES	490,400	0	490,400	132,040.98	.00	358,359.02	26.9%
50 SUPPLIES & EXPENSES							
001204 502000 MINOR OFFICE EQUI	800	0	800	.00	.00	800.00	.0%
001204 512000 MEDICAL SUPPLIES	350	0	350	62.92	134.58	152.50	56.4%
001204 513000 CHEMICALS	5,000	0	5,000	2,550.35	225.60	2,224.05	55.5%
001204 525000 GAS AND OIL	2,000	0	2,000	144.19	.00	1,855.81	7.2%
001204 525500 LUBRICANTS	4,500	0	4,500	2,014.32	.00	2,485.68	44.8%
001204 525700 DIESEL FUEL	2,000	0	2,000	277.47	.00	1,722.53	13.9%
001204 545000 HAND TOOLS	1,000	0	1,000	.00	.00	1,000.00	.0%
001204 546000 MINOR EQUIPMENT	1,500	0	1,500	830.18	.00	669.82	55.3%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001204 559000 OTHER OPERATING M	4,300	0	4,300	3,562.55	23.12	714.33	83.4%
001204 560000 BUILDING MATERIAL	700	0	700	.00	.00	700.00	.0%
001204 560500 ELECTRICAL SUPPLI	1,000	0	1,000	.00	.00	1,000.00	.0%
001204 561000 PLUMBING SUPPLIES	300	0	300	13.90	.00	286.10	4.6%
001204 570000 MTR VEHICLE REP.	3,500	0	3,500	2,542.60	.00	957.40	72.6%
001204 575000 COMMUNICATION REP	500	0	500	.00	.00	500.00	.0%
001204 577000 EXPENDABLE WELDIN	1,500	0	1,500	410.02	647.97	442.01	70.5%
001204 599000 OTHER REPAIR/MAIN	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	29,950	0	29,950	12,408.50	1,031.27	16,510.23	44.9%
60 PROFESSIONAL SERVICE							
001204 612000 FREIGHT	100	0	100	.00	.00	100.00	.0%
001204 630000 GAS	12,000	0	12,000	9,188.01	.00	2,811.99	76.6%
001204 630500 ELECTRICITY	30,000	0	30,000	12,423.16	.00	17,576.84	41.4%
001204 635500 ELECTRICAL R&M	1,000	0	1,000	.00	.00	1,000.00	.0%
001204 638000 FIXED EQUIPMENT R	2,500	0	2,500	.00	.00	2,500.00	.0%
001204 638200 MINOR EQUIPMENT R	500	0	500	.00	.00	500.00	.0%
001204 638400 MOTOR VEHICLE EQ.	500	0	500	.00	.00	500.00	.0%
001204 639400 DISINFECT./EXTERM	0	0	0	2,354.00	.00	-2,354.00	100.0%
001204 642500 CYLINDER RENT	5,000	0	5,000	2,109.80	.00	2,890.20	42.2%
001204 643000 UNIFORM RENT	5,000	0	5,000	1,730.23	.00	3,269.77	34.6%
TOTAL PROFESSIONAL SERVICE	56,600	0	56,600	27,805.20	.00	28,794.80	49.1%
TOTAL SHOP DIVISION	576,950	0	576,950	172,254.68	1,031.27	403,664.05	30.0%
001205 G O & F S DIV.							
50 SUPPLIES & EXPENSES							
001205 501000 OTHER EXPENDABLE	800	0	800	.00	.00	800.00	.0%
001205 502000 MINOR OFFICE EQUI	600	0	600	.00	.00	600.00	.0%
001205 507000 BOOKS	220	0	220	.00	.00	220.00	.0%
001205 510000 CLEANING/JANITORI	600	0	600	.00	.00	600.00	.0%
001205 511000 HOUSEHOLD SUPPLIE	500	0	500	.00	.00	500.00	.0%
001205 512000 MEDICAL SUPPLIES	300	0	300	.00	.00	300.00	.0%
001205 525700 DIESEL FUEL	1,000	0	1,000	.00	.00	1,000.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001205 559000 OTHER OPERATING M	500	0	500	.00	.00	500.00	.0%
001205 560000 BUILDING MATERIAL	500	0	500	.00	.00	500.00	.0%
001205 561000 PLUMBING SUPPLIES	100	0	100	.00	.00	100.00	.0%
TOTAL SUPPLIES & EXPENSES	5,120	0	5,120	.00	.00	5,120.00	.0%
60 PROFESSIONAL SERVICE							
001205 604900 OTHER PROFESSIONA	8,000	0	8,000	4,251.80	.00	3,748.20	53.1%
001205 606000 TELEPHONE AND TEL	8,500	0	8,500	.00	.00	8,500.00	.0%
001205 630500 ELECTRICITY	900	0	900	446.64	.00	453.36	49.6%
001205 639400 DISINFECT./EXTERM	1,500	0	1,500	285.00	.00	1,215.00	19.0%
TOTAL PROFESSIONAL SERVICE	18,900	0	18,900	4,983.44	.00	13,916.56	26.4%
TOTAL G O & F S DIV.	24,020	0	24,020	4,983.44	.00	19,036.56	20.7%
001206 DRAINAGE DIV.							
50 SUPPLIES & EXPENSES							
001206 525000 GAS AND OIL	5,500	0	5,500	6,483.16	.00	-983.16	117.9%
001206 525700 DIESEL FUEL	1,000	0	1,000	31.06	.00	968.94	3.1%
001206 542000 DRAINAGE PIPE & C	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL SUPPLIES & EXPENSES	8,500	0	8,500	6,514.22	.00	1,985.78	76.6%
60 PROFESSIONAL SERVICE							
001206 604900 OTHER PROFESSIONA	15,000	0	15,000	4,999.00	.00	10,001.00	33.3%
001206 606000 TELEPHONE AND TEL	18,000	0	18,000	2,647.08	.00	15,352.92	14.7%
001206 636000 STREETS & STRUCTU	60,000	0	60,000	.00	.00	60,000.00	.0%
TOTAL PROFESSIONAL SERVICE	93,000	0	93,000	7,646.08	.00	85,353.92	8.2%
70 CAPITAL OUTLAY							
001206 700000 LAND	0	12,000	12,000	11,551.33	.00	448.67	96.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001206 721501 FACILITIES IMPROV	150,000	0	150,000	.00	.00	150,000.00	.0%
001206 721502 MIDTOWN DETENTION	0	10,000	10,000	5,333.10	.00	4,666.90	53.3%
001206 721503 INNSWOOD DRAINAGE	120,000	0	120,000	.00	.00	120,000.00	.0%
001206 729500 OTHER IMPROVEMENT	400,000	-22,000	378,000	215,068.76	.00	162,931.24	56.9%
TOTAL CAPITAL OUTLAY	670,000	0	670,000	231,953.19	.00	438,046.81	34.6%
TOTAL DRAINAGE DIV.	771,500	0	771,500	246,113.49	.00	525,386.51	31.9%

001207 CONSTRUCTION

40 PERSONAL SERVICES

001207 400000 REGULAR WAGES	423,000	0	423,000	153,549.62	.00	269,450.38	36.3%
001207 430000 OVERTIME	10,000	0	10,000	5,555.52	.00	4,444.48	55.6%
001207 460000 STATE RETIREMENT	77,600	0	77,600	27,684.31	.00	49,915.69	35.7%
001207 470000 F.I.C.A. TAXES	33,200	0	33,200	11,935.63	.00	21,264.37	36.0%
001207 480000 HOSPITALIZATION I	92,400	0	92,400	26,451.36	.00	65,948.64	28.6%
001207 490000 UNEMPLOYMENT BENE	4,000	0	4,000	.00	.00	4,000.00	.0%
001207 491000 WORKMAN'S COMPENS	42,000	0	42,000	.00	.00	42,000.00	.0%
TOTAL PERSONAL SERVICES	682,200	0	682,200	225,176.44	.00	457,023.56	33.0%

50 SUPPLIES & EXPENSES

001207 502000 MINOR OFFICE EQUI	1,000	0	1,000	.00	.00	1,000.00	.0%
001207 525000 GAS AND OIL	25,000	0	25,000	5,402.85	.00	19,597.15	21.6%
001207 525500 LUBRICANTS	400	0	400	.00	.00	400.00	.0%
001207 525700 DIESEL FUEL	1,300	0	1,300	1,096.98	.00	203.02	84.4%
001207 535500 WEARING APPAREL	1,500	0	1,500	.00	.00	1,500.00	.0%
001207 545000 HAND TOOLS	1,500	0	1,500	353.61	.00	1,146.39	23.6%
001207 546000 MINOR EQUIPMENT	4,000	0	4,000	.00	.00	4,000.00	.0%
001207 559000 OTHER OPERATING M	7,000	0	7,000	3,888.12	436.39	2,675.49	61.8%
001207 560000 BUILDING MATERIAL	6,000	0	6,000	966.21	.00	5,033.79	16.1%
001207 560500 ELECTRICAL SUPPLI	35,000	0	35,000	15,041.60	.00	19,958.40	43.0%
001207 561000 PLUMBING SUPPLIES	2,000	0	2,000	548.60	.00	1,451.40	27.4%
001207 562000 STRUCTURAL STEEL	750	0	750	.00	.00	750.00	.0%
001207 565000 PAINT AND PAINTIN	4,000	0	4,000	181.68	.00	3,818.32	4.5%
001207 570000 MTR VEHICLE REP.	8,000	0	8,000	3,261.67	457.44	4,280.89	46.5%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001207 575000 COMMUNICATION REP	2,000	0	2,000	.00	.00	2,000.00	.0%
001207 575500 AGRICLTRL REPAIR	500	0	500	.00	.00	500.00	.0%
001207 599000 OTHER REPAIR/MAIN	14,000	0	14,000	.00	8,249.99	5,750.01	58.9%
001207 599102 REPR/MAINT SPL-DO	8,000	0	8,000	.00	.00	8,000.00	.0%
TOTAL SUPPLIES & EXPENSES	121,950	0	121,950	30,741.32	9,143.82	82,064.86	32.7%
60 PROFESSIONAL SERVICE							
001207 604900 OTHER PROFESSIONA	1,000	3,000	4,000	2,050.28	.00	1,949.72	51.3%
001207 606000 TELEPHONE AND TEL	1,600	0	1,600	298.08	.00	1,301.92	18.6%
001207 612000 FREIGHT	500	0	500	150.00	23.19	326.81	34.6%
001207 630500 ELECTRICITY	5,200	0	5,200	.00	.00	5,200.00	.0%
001207 638300 GENERATOR R&M	70,000	-1,600	68,400	59,645.00	.00	8,755.00	87.2%
001207 638400 MOTOR VEHICLE EQ.	10,000	0	10,000	3,587.67	.00	6,412.33	35.9%
001207 639000 COMMUNICATION EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
001207 639100 DOWNTOWN LIGHTS R	50,000	-4,500	45,500	22,291.26	2,000.00	21,208.74	53.4%
001207 639400 DISINFECT./EXTERM	500	0	500	.00	.00	500.00	.0%
001207 639800 TOW IN CHARGES	300	0	300	100.00	.00	200.00	33.3%
001207 639900 OTHER REPAIRS AND	3,000	0	3,000	1,379.00	.00	1,621.00	46.0%
001207 642000 MACHINERY RENT	0	3,100	3,100	3,000.72	.00	99.28	96.8%
001207 642500 CYLINDER RENT	3,000	0	3,000	988.68	.00	2,011.32	33.0%
001207 643000 UNIFORM RENT	3,500	0	3,500	1,929.56	.00	1,570.44	55.1%
001207 644900 OTHER RENT	200	0	200	.00	.00	200.00	.0%
TOTAL PROFESSIONAL SERVICE	149,800	0	149,800	95,420.25	2,023.19	52,356.56	65.0%
70 CAPITAL OUTLAY							
001207 739900 OTHER EQUIPMENT	0	24,000	24,000	23,445.00	.00	555.00	97.7%
TOTAL CAPITAL OUTLAY	0	24,000	24,000	23,445.00	.00	555.00	97.7%
TOTAL CONSTRUCTION	953,950	24,000	977,950	374,783.01	11,167.01	591,999.98	39.5%
001220 SANITATION DIV.							
40 PERSONAL SERVICES							
001220 400000 REGULAR WAGES	1,270,650	10,400	1,281,050	439,908.57	.00	841,141.43	34.3%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001220 430000 OVERTIME	42,000	0	42,000	6,564.39	.00	35,435.61	15.6%
001220 460000 STATE RETIREMENT	234,970	1,900	236,870	77,686.21	.00	159,183.79	32.8%
001220 470000 F.I.C.A. TAXES	100,500	800	101,300	33,469.39	.00	67,830.61	33.0%
001220 480000 HOSPITALIZATION I	285,600	0	285,600	70,063.10	.00	215,536.90	24.5%
001220 490000 UNEMPLOYMENT BENE	4,000	0	4,000	.00	.00	4,000.00	.0%
001220 491000 WORKMAN'S COMPENS	82,850	0	82,850	.00	.00	82,850.00	.0%
TOTAL PERSONAL SERVICES	2,020,570	13,100	2,033,670	627,691.66	.00	1,405,978.34	30.9%

50 SUPPLIES & EXPENSES

001220 501000 OTHER EXPENDABLE	2,500	0	2,500	633.09	.00	1,866.91	25.3%
001220 502000 MINOR OFFICE EQUI	2,500	0	2,500	1,091.95	38.34	1,369.71	45.2%
001220 510000 CLEANING/JANITORI	1,700	0	1,700	1,042.24	.00	657.76	61.3%
001220 511000 HOUSEHOLD SUPPLIE	1,400	0	1,400	.00	.00	1,400.00	.0%
001220 513000 CHEMICALS	15,000	0	15,000	14,231.56	13.88	754.56	95.0%
001220 525000 GAS AND OIL	12,000	0	12,000	7,335.96	.00	4,664.04	61.1%
001220 525700 DIESEL FUEL	200,000	0	200,000	93,879.63	.00	106,120.37	46.9%
001220 535500 WEARING APPAREL	1,000	0	1,000	444.26	.00	555.74	44.4%
001220 545000 HAND TOOLS	1,000	0	1,000	.00	.00	1,000.00	.0%
001220 546000 MINOR EQUIPMENT	8,000	0	8,000	1,583.40	.00	6,416.60	19.8%
001220 559000 OTHER OPERATING M	50,000	-6,000	44,000	33,916.96	874.50	9,208.54	79.1%
001220 559001 OTHER OPERATING S	14,000	0	14,000	304.52	.00	13,695.48	2.2%
001220 559100 OTHER OPER.MATLS-	8,500	0	8,500	2,697.68	.00	5,802.32	31.7%
001220 560000 BUILDING MATERIAL	1,000	0	1,000	.00	.00	1,000.00	.0%
001220 560500 ELECTRICAL SUPPLI	1,000	0	1,000	.00	.00	1,000.00	.0%
001220 570000 MTR VEHICLE REP.	120,000	56,000	176,000	129,335.04	3,931.21	42,733.75	75.7%
001220 575000 COMMUNICATION REP	500	0	500	301.50	.00	198.50	60.3%
TOTAL SUPPLIES & EXPENSES	440,100	50,000	490,100	286,797.79	4,857.93	198,444.28	59.5%

60 PROFESSIONAL SERVICE

001220 604900 OTHER PROFESSIONA	8,000	0	8,000	1,360.88	.00	6,639.12	17.0%
001220 611000 TRAVEL EXPENSE	2,000	0	2,000	.00	.00	2,000.00	.0%
001220 612000 FREIGHT	3,700	0	3,700	1,142.35	50.00	2,507.65	32.2%
001220 615001 ADVERTISING-RECYC	4,000	0	4,000	.00	.00	4,000.00	.0%
001220 630500 ELECTRICITY	7,000	0	7,000	2,624.05	.00	4,375.95	37.5%
001220 638000 FIXED EQUIPMENT R	1,000	0	1,000	985.00	.00	15.00	98.5%
001220 638200 MINOR EQUIPMENT R	3,200	0	3,200	2,819.75	.00	380.25	88.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001220 638400 MOTOR VEHICLE EQ.	150,000	0	150,000	64,284.60	4,045.98	81,669.42	45.6%
001220 639400 DISINFECT./EXTERM	50	0	50	675.00	.00	-625.00	1350.0%
001220 639800 TOW IN CHARGES	5,000	0	5,000	3,325.00	.00	1,675.00	66.5%
001220 639900 OTHER REPAIRS AND	2,500	0	2,500	.00	.00	2,500.00	.0%
001220 643000 UNIFORM RENT	15,000	0	15,000	9,630.60	.00	5,369.40	64.2%
001220 643500 MOP-MAT-RAG RENT	1,500	0	1,500	779.26	.00	720.74	52.0%
001220 688000 TIPPING FEES	1,000,000	0	1,000,000	427,046.12	.00	572,953.88	42.7%
001220 688500 TIPPING/DISPOSAL	60,000	0	60,000	15,617.33	.00	44,382.67	26.0%
001220 688600 HAZARDOUS WASTE G	125,000	0	125,000	.00	.00	125,000.00	.0%
001220 689000 RECYCLING FEES	180,000	0	180,000	86,323.77	33,676.23	60,000.00	66.7%
001220 699900 SERVICES NOT SPEC	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PROFESSIONAL SERVICE	1,568,950	0	1,568,950	616,613.71	37,772.21	914,564.08	41.7%
70 CAPITAL OUTLAY							
001220 739900 OTHER EQUIPMENT	0	275,000	275,000	.00	.00	275,000.00	.0%
001220 746000 SANITATION TRUCKS	0	330,000	330,000	.00	.00	330,000.00	.0%
TOTAL CAPITAL OUTLAY	0	605,000	605,000	.00	.00	605,000.00	.0%
TOTAL SANITATION DIV.	4,029,620	668,100	4,697,720	1,531,103.16	42,630.14	3,123,986.70	33.5%
001250 HEALTH DIVISION							
40 PERSONAL SERVICES							
001250 400000 REGULAR WAGES	927,000	0	927,000	285,284.51	.00	641,715.49	30.8%
001250 430000 OVERTIME	28,000	0	28,000	12,372.40	.00	15,627.60	44.2%
001250 460000 STATE RETIREMENT	171,200	0	171,200	51,792.36	.00	119,407.64	30.3%
001250 470000 F.I.C.A. TAXES	73,060	0	73,060	22,354.58	.00	50,705.42	30.6%
001250 480000 HOSPITALIZATION I	252,000	0	252,000	56,592.73	.00	195,407.27	22.5%
001250 490000 UNEMPLOYMENT BENE	6,000	0	6,000	.00	.00	6,000.00	.0%
001250 491000 WORKMAN'S COMPENS	24,020	0	24,020	.00	.00	24,020.00	.0%
TOTAL PERSONAL SERVICES	1,481,280	0	1,481,280	428,396.58	.00	1,052,883.42	28.9%
50 SUPPLIES & EXPENSES							
001250 513000 CHEMICALS	40,000	0	40,000	6,906.25	2,406.25	30,687.50	23.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001250 525000 GAS AND OIL	32,000	0	32,000	10,986.00	.00	21,014.00	34.3%
001250 525700 DIESEL FUEL	12,000	0	12,000	2,910.36	.00	9,089.64	24.3%
001250 535500 WEARING APPAREL	500	0	500	.00	.00	500.00	.0%
001250 545000 HAND TOOLS	500	0	500	.00	.00	500.00	.0%
001250 546000 MINOR EQUIPMENT	1,000	0	1,000	.00	.00	1,000.00	.0%
001250 559000 OTHER OPERATING M	1,000	0	1,000	.00	.00	1,000.00	.0%
001250 570000 MTR VEHICLE REP.	9,000	0	9,000	2,108.78	46.36	6,844.86	23.9%
001250 575500 AGRICLTRL REPAIR	38,000	0	38,000	14,552.74	82.78	23,364.48	38.5%
TOTAL SUPPLIES & EXPENSES	134,000	0	134,000	37,464.13	2,535.39	94,000.48	29.9%
60 PROFESSIONAL SERVICE							
001250 612000 FREIGHT	200	0	200	75.00	.00	125.00	37.5%
001250 638200 MINOR EQUIPMENT R	1,000	0	1,000	.00	.00	1,000.00	.0%
001250 638400 MOTOR VEHICLE EQ.	1,500	0	1,500	.00	.00	1,500.00	.0%
001250 638700 AGRICULTURAL EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
001250 639000 COMMUNICATION EQ.	500	0	500	.00	.00	500.00	.0%
001250 639800 TOW IN CHARGES	200	0	200	70.00	.00	130.00	35.0%
001250 684500 REGISTRATION FEE/	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PROFESSIONAL SERVICE	5,400	0	5,400	145.00	.00	5,255.00	2.7%
TOTAL HEALTH DIVISION	1,620,680	0	1,620,680	466,005.71	2,535.39	1,152,138.90	28.9%
001260 ANIMAL CONTROL							
40 PERSONAL SERVICES							
001260 400000 REGULAR WAGES	101,500	0	101,500	40,096.12	.00	61,403.88	39.5%
001260 430000 OVERTIME	2,500	0	2,500	7,216.36	.00	-4,716.36	288.7%
001260 460000 STATE RETIREMENT	18,700	0	18,700	8,232.39	.00	10,467.61	44.0%
001260 470000 F.I.C.A. TAXES	8,000	0	8,000	3,440.89	.00	4,559.11	43.0%
001260 480000 HOSPITALIZATION I	25,200	0	25,200	7,815.64	.00	17,384.36	31.0%
001260 490000 UNEMPLOYMENT BENE	2,000	0	2,000	.00	.00	2,000.00	.0%
001260 491000 WORKMAN'S COMPENS	1,300	0	1,300	.00	.00	1,300.00	.0%
TOTAL PERSONAL SERVICES	159,200	0	159,200	66,801.40	.00	92,398.60	42.0%
50 SUPPLIES & EXPENSES							
001260 501000 OTHER EXPENDABLE	500	0	500	.00	.00	500.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001260 502000 MINOR OFFICE EQUI	150	0	150	.00	.00	150.00	.0%
001260 505000 SUBSCRIPTIONS,MAG	150	0	150	.00	.00	150.00	.0%
001260 525000 GAS AND OIL	6,000	0	6,000	3,545.48	.00	2,454.52	59.1%
001260 535500 WEARING APPAREL	1,500	0	1,500	.00	1,328.78	171.22	88.6%
001260 545000 HAND TOOLS	100	0	100	.00	.00	100.00	.0%
001260 546000 MINOR EQUIPMENT	1,000	0	1,000	.00	.00	1,000.00	.0%
001260 570000 MTR VEHICLE REP.	1,500	0	1,500	899.00	.00	601.00	59.9%
TOTAL SUPPLIES & EXPENSES	10,900	0	10,900	4,444.48	1,328.78	5,126.74	53.0%
60 PROFESSIONAL SERVICE							
001260 603000 VETERINARIAN	1,000	0	1,000	.00	.00	1,000.00	.0%
001260 606000 TELEPHONE AND TEL	250	0	250	.00	.00	250.00	.0%
001260 611000 TRAVEL EXPENSE	950	0	950	.00	.00	950.00	.0%
001260 620000 PRINTING	200	0	200	.00	.00	200.00	.0%
001260 638400 MOTOR VEHICLE EQ.	1,400	0	1,400	.00	.00	1,400.00	.0%
001260 639800 TOW IN CHARGES	100	0	100	.00	.00	100.00	.0%
001260 684000 DUES AND MEMBERSH	150	0	150	.00	.00	150.00	.0%
001260 684500 REGISTRATION FEE/	1,500	0	1,500	.00	.00	1,500.00	.0%
001260 699900 SERVICES NOT SPEC	180,000	70,000	250,000	123,253.99	.00	126,746.01	49.3%
TOTAL PROFESSIONAL SERVICE	185,550	70,000	255,550	123,253.99	.00	132,296.01	48.2%
70 CAPITAL OUTLAY							
001260 732700 DATA PROCESSING E	0	2,550	2,550	.00	.00	2,550.00	.0%
001260 735500 COMMUNICATION EQU	0	11,778	11,778	.00	.00	11,778.00	.0%
001260 742000 PICK UP TRUCKS	0	42,222	42,222	.00	42,222.00	.00	100.0%
TOTAL CAPITAL OUTLAY	0	56,550	56,550	.00	42,222.00	14,328.00	74.7%
TOTAL ANIMAL CONTROL	355,650	126,550	482,200	194,499.87	43,550.78	244,149.35	49.4%
001280 HUMAN/SOC.ASST							
60 PROFESSIONAL SERVICE							
001280 682007 DOMESTIC ABUSE FA	3,500	0	3,500	.00	.00	3,500.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001280 682022 RAILS TO TRAILS	120,000	0	120,000	.00	.00	120,000.00	.0%
001280 682023 CTR FOR CHILD ABU	5,000	0	5,000	.00	.00	5,000.00	.0%
001280 682037 H'BURG DOWNTOWN A	50,000	0	50,000	.00	.00	50,000.00	.0%
001280 682038 USM CONTRIBUTIONS	60,000	0	60,000	60,000.00	.00	.00	100.0%
001280 682047 R3SM	25,000	0	25,000	.00	.00	25,000.00	.0%
001280 682099 UNALLOCATED CONTR	50,000	0	50,000	5,000.00	.00	45,000.00	10.0%
TOTAL PROFESSIONAL SERVICE	313,500	0	313,500	65,000.00	.00	248,500.00	20.7%
TOTAL HUMAN/SOC.ASST	313,500	0	313,500	65,000.00	.00	248,500.00	20.7%

001402 ECONOMIC DEV.

60 PROFESSIONAL SERVICE

001402 604900 OTHER PROFESSIONA	0	5,192,496	5,192,496	1,040,340.77	181,174.80	3,970,980.43	23.5%
001402 682001 FCIPC/AREA DEV. P	0	325,000	325,000	162,500.00	.00	162,500.00	50.0%
001402 682037 H'BURG DOWNTOWN A	0	154,000	154,000	78,000.00	.00	76,000.00	50.6%
TOTAL PROFESSIONAL SERVICE	0	5,671,496	5,671,496	1,280,840.77	181,174.80	4,209,480.43	25.8%

70 CAPITAL OUTLAY

001402 7150LP LIGHTING PROTECTI	9,998	-9,998	0	.00	.00	.00	.0%
001402 7150MC MECHANICAL SYSTEM	18,400	-18,400	0	.00	.00	.00	.0%
001402 7150SS SMOKE EVACUATION	5,750	-5,750	0	.00	.00	.00	.0%
001402 729543 RIVER DISTRICT	50,000	0	50,000	.00	.00	50,000.00	.0%
001402 729551 HWY11 VETERANS BL	0	34,148	34,148	8,500.00	.00	25,648.00	24.9%
001402 790100 MISCELLANEOUS CAP	0	5,616,500	5,616,500	.00	.00	5,616,500.00	.0%
TOTAL CAPITAL OUTLAY	84,148	5,616,500	5,700,648	8,500.00	.00	5,692,148.00	.1%
TOTAL ECONOMIC DEV.	84,148	11,287,996	11,372,144	1,289,340.77	181,174.80	9,901,628.43	12.9%

001460 CAPITAL LEASES

80 DEBT SERVICE

001460 822306 MDB-CHURCH PROJ	22,000	0	22,000	8,984.65	.00	13,015.35	40.8%
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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001460 833306 MDB-CHURCH PROJ	3,000	0	3,000	1,664.11	.00	1,335.89	55.5%
001460 840100 LEASE ISSUES	3,000	0	3,000	3,000.00	.00	.00	100.0%
001460 851500 BUILDING LEASE	101,000	0	101,000	.00	.00	101,000.00	.0%
001460 851600 PUBLIC SAFETY COM	230,000	0	230,000	230,000.00	.00	.00	100.0%
001460 851900 ENERGY PERFORMANC	469,778	0	469,778	233,386.57	.00	236,391.43	49.7%
001460 861500 BUILDING LEASE	4,636	0	4,636	.00	.00	4,636.00	.0%
001460 861600 PUBLIC SAFETY COM	178,700	0	178,700	90,559.71	.00	88,140.29	50.7%
001460 861900 ENERGY PERFORMANC	133,089	0	133,089	68,046.43	.00	65,042.57	51.1%
TOTAL DEBT SERVICE	1,145,203	0	1,145,203	635,641.47	.00	509,561.53	55.5%
TOTAL CAPITAL LEASES	1,145,203	0	1,145,203	635,641.47	.00	509,561.53	55.5%

001500 TRANSFERS

90 TRANSFERS

001500 900002 T/T PARKS & RECRE	2,654,176	1,213,000	3,867,176	1,600,000.00	.00	2,267,176.00	41.4%
001500 900039 T/T AIRPORT IMPRO	250,000	0	250,000	250,000.00	.00	.00	100.0%
001500 900052 T/T 2019 TIF B&I-	68,840	0	68,840	.00	.00	68,840.00	.0%
001500 900073 T/T MASS TRANSIT	445,000	0	445,000	445,000.00	.00	.00	100.0%
001500 900077 T/T COMMUNITY CEN	850,000	196,000	1,046,000	850,000.00	.00	196,000.00	81.3%
001500 900082 T/T COMMUNITY DEV	36,000	0	36,000	36,000.00	.00	.00	100.0%
TOTAL TRANSFERS	4,304,016	1,409,000	5,713,016	3,181,000.00	.00	2,532,016.00	55.7%
TOTAL TRANSFERS	4,304,016	1,409,000	5,713,016	3,181,000.00	.00	2,532,016.00	55.7%

001551 AIRPORT DIV.

50 SUPPLIES & EXPENSES

001551 525000 GAS AND OIL	5,500	0	5,500	1,285.69	.00	4,214.31	23.4%
001551 525700 DIESEL FUEL	800	0	800	.00	.00	800.00	.0%
001551 559000 OTHER OPERATING M	2,400	0	2,400	.00	.00	2,400.00	.0%
001551 560000 BUILDING MATERIAL	2,250	0	2,250	1,141.43	.00	1,108.57	50.7%
001551 560500 ELECTRICAL SUPPLI	4,000	0	4,000	849.87	1,100.00	2,050.13	48.7%
001551 561000 PLUMBING SUPPLIES	700	0	700	.00	.00	700.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001551 565000 PAINT AND PAINTIN	1,000	0	1,000	.00	.00	1,000.00	.0%
001551 575500 AGRICLTR REPAIR	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	17,650	0	17,650	3,276.99	1,100.00	13,273.01	24.8%
60 PROFESSIONAL SERVICE							
001551 604900 OTHER PROFESSIONA	9,500	0	9,500	.00	.00	9,500.00	.0%
001551 630000 GAS	2,500	0	2,500	142.26	.00	2,357.74	5.7%
001551 630500 ELECTRICITY	17,000	0	17,000	6,996.51	.00	10,003.49	41.2%
001551 635000 BUILDING R&M	5,500	-500	5,000	.00	.00	5,000.00	.0%
001551 638000 FIXED EQUIPMENT R	2,000	0	2,000	.00	.00	2,000.00	.0%
001551 638700 AGRICULTURAL EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
001551 639400 DISINFECT./EXTERM	800	0	800	.00	.00	800.00	.0%
001551 639900 OTHER REPAIRS AND	1,500	0	1,500	.00	.00	1,500.00	.0%
001551 644900 OTHER RENT	750	0	750	.00	.00	750.00	.0%
001551 684000 DUES AND MEMBERSH	0	500	500	500.00	.00	.00	100.0%
TOTAL PROFESSIONAL SERVICE	40,550	0	40,550	7,638.77	.00	32,911.23	18.8%
TOTAL AIRPORT DIV.	58,200	0	58,200	10,915.76	1,100.00	46,184.24	20.6%
001553 CEMETERY DIV							
40 PERSONAL SERVICES							
001553 400000 REGULAR WAGES	578,500	-10,320	568,180	189,089.44	.00	379,090.56	33.3%
001553 430000 OVERTIME	31,000	0	31,000	18,040.33	.00	12,959.67	58.2%
001553 460000 STATE RETIREMENT	109,200	-1,850	107,350	36,040.62	.00	71,309.38	33.6%
001553 470000 F.I.C.A. TAXES	46,700	-790	45,910	15,616.29	.00	30,293.71	34.0%
001553 480000 HOSPITALIZATION I	134,400	0	134,400	24,651.00	.00	109,749.00	18.3%
001553 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
001553 491000 WORKMAN'S COMPENS	18,400	0	18,400	.00	.00	18,400.00	.0%
TOTAL PERSONAL SERVICES	919,200	-12,960	906,240	283,437.68	.00	622,802.32	31.3%
50 SUPPLIES & EXPENSES							
001553 500300 PAPER	200	0	200	.00	.00	200.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001553 500500 PRINTED FORMS	300	0	300	.00	.00	300.00	.0%
001553 501000 OTHER EXPENDABLE	1,600	0	1,600	880.82	201.99	517.19	67.7%
001553 502000 MINOR OFFICE EQUI	900	0	900	433.43	.00	466.57	48.2%
001553 510000 CLEANING/JANITORI	1,500	0	1,500	683.64	227.76	588.60	60.8%
001553 513000 CHEMICALS	1,500	0	1,500	.00	220.00	1,280.00	14.7%
001553 525000 GAS AND OIL	16,000	0	16,000	5,682.43	.00	10,317.57	35.5%
001553 525700 DIESEL FUEL	14,000	0	14,000	6,504.44	.00	7,495.56	46.5%
001553 535500 WEARING APPAREL	2,000	0	2,000	1,227.00	.00	773.00	61.4%
001553 540500 CONCRETE, CEMENT,	400	0	400	45.00	70.90	284.10	29.0%
001553 541500 SAND,CLAY,GRVL,FI	4,000	0	4,000	2,600.00	.00	1,400.00	65.0%
001553 544000 HORT./LANDSCAPING	5,000	0	5,000	1,325.84	.00	3,674.16	26.5%
001553 545000 HAND TOOLS	800	0	800	414.82	.00	385.18	51.9%
001553 546000 MINOR EQUIPMENT	4,300	0	4,300	1,511.93	66.00	2,722.07	36.7%
001553 559000 OTHER OPERATING M	500	0	500	36.12	.00	463.88	7.2%
001553 560000 BUILDING MATERIAL	800	-300	500	466.43	21.95	11.62	97.7%
001553 560500 ELECTRICAL SUPPLI	500	0	500	.00	.00	500.00	.0%
001553 561000 PLUMBING SUPPLIES	500	0	500	185.70	.00	314.30	37.1%
001553 565000 PAINT AND PAINTIN	0	300	300	222.42	.00	77.58	74.1%
001553 570000 MTR VEHICLE REP.	16,000	0	16,000	5,620.16	140.15	10,239.69	36.0%
001553 575000 COMMUNICATION REP	100	0	100	.00	.00	100.00	.0%
001553 575500 AGRICLTRL REPAIR	10,000	0	10,000	2,922.73	587.62	6,489.65	35.1%
001553 599000 OTHER REPAIR/MAIN	200	0	200	102.79	.00	97.21	51.4%
001553 599500 DISASTER REPAIR S	1,250	0	1,250	.00	.00	1,250.00	.0%
TOTAL SUPPLIES & EXPENSES	82,350	0	82,350	30,865.70	1,536.37	49,947.93	39.3%

60 PROFESSIONAL SERVICE

001553 604900 OTHER PROFESSIONA	3,800	2,000	5,800	5,011.64	.00	788.36	86.4%
001553 606000 TELEPHONE AND TEL	1,800	-53	1,747	1,491.32	.00	255.68	85.4%
001553 611000 TRAVEL EXPENSE	900	53	953	355.00	178.00	420.00	55.9%
001553 612000 FREIGHT	575	0	575	45.55	8.25	521.20	9.4%
001553 630000 GAS	1,000	0	1,000	1,065.52	.00	-65.52	106.6%
001553 630500 ELECTRICITY	7,126	0	7,126	4,257.69	.00	2,868.31	59.7%
001553 635000 BUILDING R&M	1,400	0	1,400	.00	.00	1,400.00	.0%
001553 636000 STREETS & STRUCTU	2,000	0	2,000	.00	.00	2,000.00	.0%
001553 636500 OFFICE EQUIPMENT	1,000	0	1,000	.00	.00	1,000.00	.0%
001553 638000 FIXED EQUIPMENT R	3,000	0	3,000	.00	.00	3,000.00	.0%
001553 638400 MOTOR VEHICLE EQ.	19,000	0	19,000	3,089.82	.00	15,910.18	16.3%
001553 638600 CONSTRUCTION EQUI	9,500	-2,000	7,500	.00	.00	7,500.00	.0%
001553 638700 AGRICULTURAL EQ.	700	0	700	53.00	324.70	322.30	54.0%
001553 639400 DISINFECT./EXTERM	1,000	0	1,000	40.00	.00	960.00	4.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001553 639800 TOW IN CHARGES	550	0	550	375.00	.00	175.00	68.2%
001553 639900 OTHER REPAIRS AND	1,500	0	1,500	.00	.00	1,500.00	.0%
001553 643000 UNIFORM RENT	3,500	0	3,500	2,931.49	.00	568.51	83.8%
001553 643500 MOP-MAT-RAG RENT	1,350	0	1,350	775.68	.00	574.32	57.5%
001553 681800 THEFT LOSS	10	0	10	.00	.00	10.00	.0%
001553 684000 DUES AND MEMBERSH	240	0	240	.00	.00	240.00	.0%
001553 684500 REGISTRATION FEE/	350	0	350	175.00	.00	175.00	50.0%
TOTAL PROFESSIONAL SERVICE	60,301	0	60,301	19,666.71	510.95	40,123.34	33.5%
70 CAPITAL OUTLAY							
001553 700000 LAND	5,000	0	5,000	1,575.00	.00	3,425.00	31.5%
001553 704500 SITE IMPROVEMENT	5,000	0	5,000	.00	.00	5,000.00	.0%
001553 721200 FENCES/RAILINGS	10,000	0	10,000	.00	.00	10,000.00	.0%
001553 723000 STREETS & ROADWAY	15,000	0	15,000	.00	.00	15,000.00	.0%
001553 725000 LANDSCAPING	4,000	0	4,000	.00	.00	4,000.00	.0%
001553 732800 SOFTWARE	0	18,200	18,200	.00	18,200.00	.00	100.0%
001553 733500 AGRICULTURAL EQUI	20,000	0	20,000	.00	7,399.00	12,601.00	37.0%
001553 735500 COMMUNICATION EQU	1,500	0	1,500	.00	.00	1,500.00	.0%
TOTAL CAPITAL OUTLAY	60,500	18,200	78,700	1,575.00	25,599.00	51,526.00	34.5%
TOTAL CEMETERY DIV	1,122,351	5,240	1,127,591	335,545.09	27,646.32	764,399.59	32.2%
001560 PARKING OPER.							
40 PERSONAL SERVICES							
001560 400000 REGULAR WAGES	43,700	0	43,700	11,691.00	.00	32,009.00	26.8%
001560 430000 OVERTIME	1,000	0	1,000	.00	.00	1,000.00	.0%
001560 470000 F.I.C.A. TAXES	3,500	0	3,500	894.37	.00	2,605.63	25.6%
001560 490000 UNEMPLOYMENT BENE	2,500	0	2,500	.00	.00	2,500.00	.0%
001560 491000 WORKMAN'S COMPENS	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL PERSONAL SERVICES	53,700	0	53,700	12,585.37	.00	41,114.63	23.4%
50 SUPPLIES & EXPENSES							
001560 501000 OTHER EXPENDABLE	400	0	400	.00	.00	400.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001560 502000 MINOR OFFICE EQUI	400	0	400	.00	.00	400.00	.0%
001560 525000 GAS AND OIL	250	0	250	.00	.00	250.00	.0%
001560 565000 PAINT AND PAINTIN	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	2,050	0	2,050	.00	.00	2,050.00	.0%
60 PROFESSIONAL SERVICE							
001560 630500 ELECTRICITY	15,000	0	15,000	6,584.44	.00	8,415.56	43.9%
001560 635700 PLUMBING EQUIPMEN	100	0	100	.00	.00	100.00	.0%
001560 636500 OFFICE EQUIPMENT	500	0	500	.00	.00	500.00	.0%
001560 638000 FIXED EQUIPMENT R	7,000	0	7,000	.00	.00	7,000.00	.0%
001560 638400 MOTOR VEHICLE EQ.	500	0	500	.00	.00	500.00	.0%
001560 639600 SIGN PAINTING	150	0	150	.00	.00	150.00	.0%
001560 639900 OTHER REPAIRS AND	6,000	20,000	26,000	.00	.00	26,000.00	.0%
001560 640200 PARKING GARAGE/LO	25,000	0	25,000	12,030.75	.00	12,969.25	48.1%
001560 644900 OTHER RENT	100	0	100	.00	.00	100.00	.0%
TOTAL PROFESSIONAL SERVICE	54,350	20,000	74,350	18,615.19	.00	55,734.81	25.0%
TOTAL PARKING OPER.	110,100	20,000	130,100	31,200.56	.00	98,899.44	24.0%
TOTAL General Fund	63,076,990	15,822,034	78,899,024	27,065,286.64	1,587,810.17	50,245,927.26	36.3%
TOTAL EXPENSES	63,076,990	15,822,034	78,899,024	27,065,286.64	1,587,810.17	50,245,927.26	

002 PARKS & RECREATION FUND**002300 PKS/REC-RECREATION MAINT. DIV.****40 PERSONAL SERVICES**

002300 400000 REGULAR WAGES	1,238,750	0	1,238,750	442,236.00	.00	796,514.00	35.7%
002300 430000 OVERTIME	40,000	0	40,000	23,486.48	.00	16,513.52	58.7%
002300 460000 STATE RETIREMENT	215,000	0	215,000	80,270.64	.00	134,729.36	37.3%
002300 470000 F.I.C.A. TAXES	96,447	0	96,447	34,981.63	.00	61,465.37	36.3%
002300 480000 HOSPITALIZATION I	277,200	0	277,200	77,912.12	.00	199,287.88	28.1%
002300 490000 UNEMPLOYMENT BENE	6,000	0	6,000	.00	.00	6,000.00	.0%
002300 491000 WORKMAN'S COMPENS	33,000	0	33,000	.00	.00	33,000.00	.0%

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FOR 2024 05

002	PARKS & RECREATION FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL PERSONAL SERVICES		1,906,397	0	1,906,397	658,886.87	.00	1,247,510.13	34.6%
50 SUPPLIES & EXPENSES									
002300	501000	OTHER EXPENDABLE	3,300	0	3,300	793.71	.00	2,506.29	24.1%
002300	502000	MINOR OFFICE EQUI	2,000	0	2,000	.00	.00	2,000.00	.0%
002300	510000	CLEANING/JANITORI	21,000	0	21,000	10,013.80	2,909.20	8,077.00	61.5%
002300	513000	CHEMICALS	21,000	10,000	31,000	19,331.34	4,318.21	7,350.45	76.3%
002300	525000	GAS AND OIL	56,000	0	56,000	46,848.81	.00	9,151.19	83.7%
002300	525500	LUBRICANTS	6,000	0	6,000	747.24	.00	5,252.76	12.5%
002300	525700	DIESEL FUEL	1,000	0	1,000	735.93	.00	264.07	73.6%
002300	535500	WEARING APPAREL	3,000	0	3,000	2,684.25	.00	315.75	89.5%
002300	540500	CONCRETE, CEMENT,	1,000	0	1,000	.00	.00	1,000.00	.0%
002300	541500	SAND,CLAY,GRVL,FI	10,000	0	10,000	1,621.67	340.00	8,038.33	19.6%
002300	544000	HORT./LANDSCAPING	42,000	0	42,000	31,712.81	3,517.00	6,770.19	83.9%
002300	546000	MINOR EQUIPMENT	5,300	0	5,300	2,531.69	.00	2,768.31	47.8%
002300	551000	RECREATIONAL SUPP	35,000	0	35,000	25,016.47	852.56	9,130.97	73.9%
002300	559000	OTHER OPERATING M	6,000	0	6,000	2,030.70	3,825.69	143.61	97.6%
002300	560000	BUILDING MATERIAL	19,500	0	19,500	203.31	5,000.00	14,296.69	26.7%
002300	560500	ELECTRICAL SUPPLI	17,000	0	17,000	3,136.15	103.26	13,760.59	19.1%
002300	561000	PLUMBING SUPPLIES	7,000	4,000	11,000	6,287.55	29.95	4,682.50	57.4%
002300	562000	STRUCTURAL STEEL	500	0	500	.00	.00	500.00	.0%
002300	565000	PAINT AND PAINTIN	24,000	0	24,000	6,744.97	4,657.73	12,597.30	47.5%
002300	570000	MTR VEHICLE REP.	30,000	0	30,000	16,541.46	1,807.75	11,650.79	61.2%
002300	575000	COMMUNICATION REP	1,700	0	1,700	90.00	.00	1,610.00	5.3%
002300	575500	AGRICLTR REPAIR	30,000	0	30,000	15,566.24	1,613.25	12,820.51	57.3%
002300	599000	OTHER REPAIR/MAIN	1,500	0	1,500	.00	.00	1,500.00	.0%
	TOTAL SUPPLIES & EXPENSES		343,800	14,000	357,800	192,638.10	28,974.60	136,187.30	61.9%
60 PROFESSIONAL SERVICE									
002300	602000	CONSULTANT SERV/S	21,904	31,000	52,904	.00	.00	52,904.00	.0%
002300	604900	OTHER PROFESSIONA	26,947	0	26,947	5,280.00	1,975.00	19,692.00	26.9%
002300	606000	TELEPHONE AND TEL	5,000	0	5,000	566.16	.00	4,433.84	11.3%
002300	611000	TRAVEL EXPENSE	450	0	450	.00	.00	450.00	.0%
002300	612000	FREIGHT	7,778	0	7,778	6,106.32	855.24	816.44	89.5%
002300	615000	ADVERTISING	750	0	750	.00	.00	750.00	.0%
002300	630500	ELECTRICITY	13,800	0	13,800	6,815.98	.00	6,984.02	49.4%

EXPENDITURE REPORT

FOR 2024 05

002	PARKS & RECREATION FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
002300	635000	BUILDING R&M	5,000	0	5,000	.00	.00	5,000.00	.0%
002300	635500	ELECTRICAL R&M	35,000	0	35,000	22,584.50	.00	12,415.50	64.5%
002300	635700	PLUMBING EQUIPMEN	12,000	0	12,000	1,978.87	.00	10,021.13	16.5%
002300	636000	STREETS & STRUCTU	120,000	0	120,000	39,710.97	.00	80,289.03	33.1%
002300	638000	FIXED EQUIPMENT R	21,000	0	21,000	2,897.19	5,307.50	12,795.31	39.1%
002300	638400	MOTOR VEHICLE EQ.	16,000	0	16,000	8,304.74	1,382.61	6,312.65	60.5%
002300	638700	AGRICULTURAL EQ.	18,500	0	18,500	9,586.90	2,007.75	6,905.35	62.7%
002300	639000	COMMUNICATION EQ.	1,500	0	1,500	.00	.00	1,500.00	.0%
002300	639400	DISINFECT./EXTERM	1,800	0	1,800	331.00	.00	1,469.00	18.4%
002300	639600	SIGN PAINTING	9,500	-5,000	4,500	1,582.63	397.99	2,519.38	44.0%
002300	639800	TOW IN CHARGES	1,250	0	1,250	.00	100.00	1,150.00	8.0%
002300	639900	OTHER REPAIRS AND	1,500	0	1,500	.00	.00	1,500.00	.0%
002300	642000	MACHINERY RENT	850	0	850	.00	.00	850.00	.0%
002300	643000	UNIFORM RENT	8,000	0	8,000	4,223.94	.00	3,776.06	52.8%
002300	644900	OTHER RENT	39,850	24,014	63,864	30,511.17	28,437.00	4,915.83	92.3%
002300	684500	REGISTRATION FEE/	1,800	0	1,800	985.00	.00	815.00	54.7%
002300	687000	CUSTODIAL SERVICE	4,560	0	4,560	2,387.48	3,728.00	-1,555.48	134.1%
002300	699900	SERVICES NOT SPEC	207,240	70,000	277,240	156,948.42	9,875.00	110,416.58	60.2%
TOTAL PROFESSIONAL SERVICE			581,979	120,014	701,993	300,801.27	54,066.09	347,125.64	50.6%

70 CAPITAL OUTLAY

002300	729515	PLAYGROUND IMPROV	0	40,000	40,000	.00	.00	40,000.00	.0%
002300	729518	DAHMER PARK	0	190,000	190,000	9,016.84	74,800.00	106,183.16	44.1%
002300	729549	TATUM PARK/DIXIE	0	15,000	15,000	.00	.00	15,000.00	.0%
002300	729599	MISC.OTHER IMPROV	0	281,000	281,000	4,888.49	46,225.94	229,885.57	18.2%
002300	733500	AGRICULTURAL EQUI	0	240,000	240,000	86,918.04	124,735.00	28,346.96	88.2%
002300	739900	OTHER EQUIPMENT	0	34,000	34,000	61,032.20	.00	-27,032.20	179.5%
002300	742000	PICK UP TRUCKS	0	100,000	100,000	71,500.00	.00	28,500.00	71.5%
002300	745000	SPECIAL TRUCKS	0	185,000	185,000	48,147.94	.00	136,852.06	26.0%
TOTAL CAPITAL OUTLAY			0	1,085,000	1,085,000	281,503.51	245,760.94	557,735.55	48.6%
TOTAL PKS/REC-RECREATION MAINT. DIV.			2,832,176	1,219,014	4,051,190	1,433,829.75	328,801.63	2,288,558.62	43.5%

002315 PKS/REC-REC.ADMIN/COM.REL.

40 PERSONAL SERVICES

002315	400000	REGULAR WAGES	484,300	15,600	499,900	77,142.49	.00	422,757.51	15.4%
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EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
002315 430000 OVERTIME	6,000	0	6,000	786.94	.00	5,213.06	13.1%
002315 460000 STATE RETIREMENT	53,000	2,800	55,800	13,559.65	.00	42,240.35	24.3%
002315 470000 F.I.C.A. TAXES	37,600	1,200	38,800	5,936.96	.00	32,863.04	15.3%
002315 480000 HOSPITALIZATION I	50,400	0	50,400	9,023.56	.00	41,376.44	17.9%
002315 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
002315 491000 WORKMAN'S COMPENS	16,000	0	16,000	.00	.00	16,000.00	.0%
TOTAL PERSONAL SERVICES	648,300	19,600	667,900	106,449.60	.00	561,450.40	15.9%
50 SUPPLIES & EXPENSES							
002315 500300 PAPER	500	0	500	102.36	.00	397.64	20.5%
002315 500500 PRINTED FORMS	300	0	300	.00	.00	300.00	.0%
002315 501000 OTHER EXPENDABLE	1,300	0	1,300	800.01	.00	499.99	61.5%
002315 508000 COMPUTER SUPPLIES	1,500	0	1,500	1,200.00	.00	300.00	80.0%
002315 511500 FOOD	500	0	500	.00	.00	500.00	.0%
002315 512000 MEDICAL SUPPLIES	200	0	200	149.79	.00	50.21	74.9%
002315 513000 CHEMICALS	14,000	0	14,000	1,050.00	.00	12,950.00	7.5%
002315 515500 SERVE-SAFE SUPPLI	100	0	100	.00	.00	100.00	.0%
002315 525000 GAS AND OIL	2,500	0	2,500	139.40	.00	2,360.60	5.6%
002315 535500 WEARING APPAREL	1,000	0	1,000	508.00	.00	492.00	50.8%
002315 540500 CONCRETE, CEMENT,	200	0	200	.00	.00	200.00	.0%
002315 546000 MINOR EQUIPMENT	500	0	500	.00	.00	500.00	.0%
002315 551000 RECREATIONAL SUPP	49,000	10,840	59,840	15,503.51	13,646.75	30,689.74	48.7%
002315 551001 RECREATIONAL SUPP	5,000	0	5,000	2,554.42	.00	2,445.58	51.1%
002315 560000 BUILDING MATERIAL	500	0	500	.00	.00	500.00	.0%
002315 560001 BLDG MATERIALS &	6,660	0	6,660	.00	.00	6,660.00	.0%
002315 565000 PAINT AND PAINTIN	200	0	200	.00	.00	200.00	.0%
002315 570000 MTR VEHICLE REP.	3,000	0	3,000	2,478.00	.00	522.00	82.6%
TOTAL SUPPLIES & EXPENSES	86,960	10,840	97,800	24,485.49	13,646.75	59,667.76	39.0%
60 PROFESSIONAL SERVICE							
002315 603200 CONTRACTUAL PROGR	1,000	0	1,000	.00	.00	1,000.00	.0%
002315 603400 OFFICIALS	44,000	0	44,000	8,455.00	.00	35,545.00	19.2%
002315 604900 OTHER PROFESSIONA	175,000	0	175,000	107,967.00	760.00	66,273.00	62.1%
002315 604919 OTH PROF SERV-ART	10,000	0	10,000	1,718.75	.00	8,281.25	17.2%
002315 604920 OTH PROF SERV-HHS	15,000	0	15,000	.00	.00	15,000.00	.0%
002315 606000 TELEPHONE AND TEL	2,000	0	2,000	334.59	.00	1,665.41	16.7%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
002315 611000 TRAVEL EXPENSE	4,600	0	4,600	.00	.00	4,600.00	.0%
002315 612000 FREIGHT	200	0	200	.00	.00	200.00	.0%
002315 613000 MESSENGER/EXPRESS	200	0	200	.00	.00	200.00	.0%
002315 615000 ADVERTISING	500	0	500	89.95	.00	410.05	18.0%
002315 615200 ADVERTISING-SPEC.	1,000	0	1,000	.00	.00	1,000.00	.0%
002315 615400 ADVERTISING-SENIOR	1,500	0	1,500	.00	.00	1,500.00	.0%
002315 620000 PRINTING	200	0	200	.00	.00	200.00	.0%
002315 630000 GAS	4,000	0	4,000	1,103.45	.00	2,896.55	27.6%
002315 630500 ELECTRICITY	190,000	0	190,000	109,022.03	.00	80,977.97	57.4%
002315 635000 BUILDING R&M	1,000	0	1,000	.00	.00	1,000.00	.0%
002315 638400 MOTOR VEHICLE EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
002315 638800 RECREATIONAL EQ.	1,000	0	1,000	60.00	.00	940.00	6.0%
002315 639400 DISINFECT./EXTERM	2,000	0	2,000	1,213.00	.00	787.00	60.7%
002315 639600 SIGN PAINTING	400	0	400	26.39	.00	373.61	6.6%
002315 639800 TOW IN CHARGES	500	0	500	.00	.00	500.00	.0%
002315 683000 PROP.TAX COLL. FE	7,000	0	7,000	1,775.82	.00	5,224.18	25.4%
002315 683100 PROP.TAX COLL. FE	8,000	0	8,000	5,094.67	.00	2,905.33	63.7%
002315 683200 BANK SERV/TRF FEE	200	0	200	.00	.00	200.00	.0%
002315 684000 DUES AND MEMBERSH	1,500	0	1,500	544.51	.00	955.49	36.3%
002315 684500 REGISTRATION FEE/	2,000	0	2,000	801.43	.00	1,198.57	40.1%
TOTAL PROFESSIONAL SERVICE	473,800	0	473,800	238,206.59	760.00	234,833.41	50.4%
TOTAL PKS/REC-REC.ADMIN/COM.REL.	1,209,060	30,440	1,239,500	369,141.68	14,406.75	855,951.57	30.9%

002500 PARKS & RECREATION TRANSFERS

90 TRANSFERS

002500 900086 T/T SPECIAL SALES	450,000	0	450,000	450,000.00	.00	.00	100.0%
TOTAL TRANSFERS	450,000	0	450,000	450,000.00	.00	.00	100.0%
TOTAL PARKS & RECREATION TRANSFERS	450,000	0	450,000	450,000.00	.00	.00	100.0%
TOTAL PARKS & RECREATION FUND	4,491,236	1,249,454	5,740,690	2,252,971.43	343,208.38	3,144,510.19	45.2%
TOTAL EXPENSES	4,491,236	1,249,454	5,740,690	2,252,971.43	343,208.38	3,144,510.19	

004 LIBRARY FUND

004369 LIBRARY FUND EXPENDITURES

60 PROFESSIONAL SERVICE

EXPENDITURE REPORT

FOR 2024 05									
004	LIBRARY FUND		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
004369	683000	PROP.TAX COLL. FE	0	0	0	1,670.25	.00	-1,670.25	100.0%
004369	683100	PROP.TAX COLL. FE	0	0	0	4,715.70	.00	-4,715.70	100.0%
TOTAL PROFESSIONAL SERVICE			0	0	0	6,385.95	.00	-6,385.95	100.0%
TOTAL LIBRARY FUND EXPENDITURES			0	0	0	6,385.95	.00	-6,385.95	100.0%
TOTAL LIBRARY FUND			0	0	0	6,385.95	.00	-6,385.95	100.0%
TOTAL EXPENSES			0	0	0	6,385.95	.00	-6,385.95	
005 HATT.MUNICIPAL FIRE PROTECTION									
005160 H.M.F.P.FUND-FIRE DIVISION									
50 SUPPLIES & EXPENSES									
005160	535500	WEARING APPAREL	55,000	0	55,000	.00	.00	55,000.00	.0%
005160	546200	MINOR FIRE FIGHTI	5,000	0	5,000	.00	.00	5,000.00	.0%
005160	570000	MTR VEHICLE REP.	6,000	0	6,000	.00	.00	6,000.00	.0%
005160	575000	COMMUNICATION REP	3,500	0	3,500	.00	.00	3,500.00	.0%
TOTAL SUPPLIES & EXPENSES			69,500	0	69,500	.00	.00	69,500.00	.0%
60 PROFESSIONAL SERVICE									
005160	638400	MOTOR VEHICLE EQ.	50,000	0	50,000	12.00	.00	49,988.00	.0%
005160	684500	REGISTRATION FEE/	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PROFESSIONAL SERVICE			55,000	0	55,000	12.00	.00	54,988.00	.0%
70 CAPITAL OUTLAY									
005160	710020	FIRE STATIONS	10,000	0	10,000	1,950.00	.00	8,050.00	19.5%
005160	729500	OTHER IMPROVEMENT	0	93,731	93,731	91,625.60	.00	2,105.40	97.8%

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005	HATT.MUNICIPAL FIRE PROTECTION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
005160 731500	FIRE FIGHTING	50,000	10,250	60,250	.00	18,772.65	41,477.35	31.2%
005160 735500	COMMUNICATION EQU	15,000	8,550	23,550	18,700.00	4,846.00	4.00	100.0%
005160 739900	OTHER EQUIPMENT	0	61,965	61,965	.00	61,965.00	.00	100.0%
005160 742000	PICK UP TRUCKS	0	99,856	99,856	51,762.95	48,093.00	.00	100.0%
005160 743500	FIRE TRUCKS	0	684,248	684,248	.00	684,159.55	88.50	100.0%
	TOTAL CAPITAL OUTLAY	75,000	958,600	1,033,600	164,038.55	817,836.20	51,725.25	95.0%
	TOTAL H.M.F.P.FUND-FIRE DIVISION	199,500	958,600	1,158,100	164,050.55	817,836.20	176,213.25	84.8%
005460 H.M.F.P.FUND-CAPITAL LEASES								
80 DEBT SERVICE								
005460 852800	FIRE TRUCKS LEASE	67,850	0	67,850	22,400.05	.00	45,449.95	33.0%
005460 862800	FIRE TRUCKS LEASE	2,190	0	2,190	946.23	.00	1,243.77	43.2%
	TOTAL DEBT SERVICE	70,040	0	70,040	23,346.28	.00	46,693.72	33.3%
	TOTAL H.M.F.P.FUND-CAPITAL LEASES	70,040	0	70,040	23,346.28	.00	46,693.72	33.3%
	TOTAL HATT.MUNICIPAL FIRE PROTECTION	269,540	958,600	1,228,140	187,396.83	817,836.20	222,906.97	81.9%
	TOTAL EXPENSES	269,540	958,600	1,228,140	187,396.83	817,836.20	222,906.97	
008 SPECIAL STREET IMPR.FUND								
008201 SPEC.ST.IMPR-STREET DIV.								
60 PROFESSIONAL SERVICE								
008201 636000	STREETS & STRUCTU	444,800	0	444,800	.00	.00	444,800.00	.0%
	TOTAL PROFESSIONAL SERVICE	444,800	0	444,800	.00	.00	444,800.00	.0%
	TOTAL SPEC.ST.IMPR-STREET DIV.	444,800	0	444,800	.00	.00	444,800.00	.0%
	TOTAL SPECIAL STREET IMPR.FUND	444,800	0	444,800	.00	.00	444,800.00	.0%
	TOTAL EXPENSES	444,800	0	444,800	.00	.00	444,800.00	

EXPENDITURE REPORT

FOR 2024 05

009	WATER & SEWER OPERATION/MAINT.	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009 WATER & SEWER OPERATION/MAINT.								
009660 W&S O&M-CUSTOMER ACCT. DIV.								
40 PERSONAL SERVICES								
009660 400000	REGULAR WAGES	629,200	36,200	665,400	239,464.86	.00	425,935.14	36.0%
009660 430000	OVERTIME	6,000	0	6,000	3,980.19	.00	2,019.81	66.3%
009660 460000	STATE RETIREMENT	108,200	6,500	114,700	42,359.47	.00	72,340.53	36.9%
009660 470000	F.I.C.A. TAXES	48,600	2,800	51,400	18,164.06	.00	33,235.94	35.3%
009660 480000	HOSPITALIZATION I	134,400	0	134,400	41,479.32	.00	92,920.68	30.9%
009660 490000	UNEMPLOYMENT BENE	1,200	0	1,200	.00	.00	1,200.00	.0%
009660 491000	WORKMAN'S COMPENS	4,120	0	4,120	.00	.00	4,120.00	.0%
TOTAL PERSONAL SERVICES		931,720	45,500	977,220	345,447.90	.00	631,772.10	35.4%
50 SUPPLIES & EXPENSES								
009660 500300	PAPER	3,000	0	3,000	159.21	.00	2,840.79	5.3%
009660 501000	OTHER EXPENDABLE	6,000	0	6,000	2,894.32	1,522.99	1,582.69	73.6%
009660 502000	MINOR OFFICE EQUI	26,000	0	26,000	5,551.38	5,663.00	14,785.62	43.1%
009660 510000	CLEANING/JANITORI	1,500	0	1,500	1,111.43	.00	388.57	74.1%
009660 525000	GAS AND OIL	18,000	0	18,000	6,742.61	.00	11,257.39	37.5%
009660 545000	HAND TOOLS	3,000	0	3,000	.00	327.00	2,673.00	10.9%
009660 546000	MINOR EQUIPMENT	4,000	0	4,000	234.87	200.00	3,565.13	10.9%
009660 546700	METER LOCKS	5,000	0	5,000	.00	.00	5,000.00	.0%
009660 559000	OTHER OPERATING M	1,500	0	1,500	.00	.00	1,500.00	.0%
009660 560500	ELECTRICAL SUPPLI	800	0	800	.00	.00	800.00	.0%
009660 570000	MTR VEHICLE REP.	5,000	0	5,000	1,906.50	.00	3,093.50	38.1%
009660 599000	OTHER REPAIR/MAIN	500	0	500	298.80	.00	201.20	59.8%
TOTAL SUPPLIES & EXPENSES		74,300	0	74,300	18,899.12	7,712.99	47,687.89	35.8%
60 PROFESSIONAL SERVICE								
009660 601000	AUDITING AND ACCO	25,000	0	25,000	.00	.00	25,000.00	.0%

EXPENDITURE REPORT

FOR 2024 05

009	WATER & SEWER OPERATION/MAINT.	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009660 604900	OTHER PROFESSIONA	294,300	0	294,300	114,354.56	.00	179,945.44	38.9%
009660 606000	TELEPHONE AND TEL	12,000	0	12,000	1,070.74	.00	10,929.26	8.9%
009660 607000	POSTAGE	94,000	0	94,000	30,888.05	.00	63,111.95	32.9%
009660 612000	FREIGHT	500	0	500	19.73	20.70	459.57	8.1%
009660 620000	PRINTING	30,000	0	30,000	10,711.51	.00	19,288.49	35.7%
009660 630000	GAS	1,200	0	1,200	817.71	.00	382.29	68.1%
009660 630500	ELECTRICITY	6,000	0	6,000	18,308.64	.00	-12,308.64	305.1%
009660 635000	BUILDING R&M	2,000	0	2,000	1,316.44	367.50	316.06	84.2%
009660 636500	OFFICE EQUIPMENT	2,500	0	2,500	.00	.00	2,500.00	.0%
009660 638000	FIXED EQUIPMENT R	800	0	800	.00	.00	800.00	.0%
009660 638400	MOTOR VEHICLE EQ.	11,000	0	11,000	4,568.45	1,942.50	4,489.05	59.2%
009660 639000	COMMUNICATION EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
009660 639400	DISINFECT./EXTERM	900	0	900	45.00	.00	855.00	5.0%
009660 639900	OTHER REPAIRS AND	300	0	300	.00	.00	300.00	.0%
009660 643000	UNIFORM RENT	3,000	0	3,000	1,024.30	.00	1,975.70	34.1%
009660 684500	REGISTRATION FEE/	1,100	0	1,100	.00	.00	1,100.00	.0%
009660 687000	CUSTODIAL SERVICE	7,300	0	7,300	2,419.48	4,759.56	120.96	98.3%
009660 699900	SERVICES NOT SPEC	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PROFESSIONAL SERVICE		497,900	0	497,900	185,544.61	7,090.26	305,265.13	38.7%
70 CAPITAL OUTLAY								
009660 742000	PICK UP TRUCKS	30,000	0	30,000	.00	.00	30,000.00	.0%
TOTAL CAPITAL OUTLAY		30,000	0	30,000	.00	.00	30,000.00	.0%
TOTAL W&S O&M-CUSTOMER ACCT. DIV.		1,533,920	45,500	1,579,420	549,891.63	14,803.25	1,014,725.12	35.8%
009672 W&S O&M-WATER TRANSMISSION DIV								
40 PERSONAL SERVICES								
009672 400000	REGULAR WAGES	707,520	0	707,520	287,105.50	.00	420,414.50	40.6%
009672 430000	OVERTIME	45,000	0	45,000	18,450.25	.00	26,549.75	41.0%
009672 460000	STATE RETIREMENT	134,750	0	134,750	53,166.68	.00	81,583.32	39.5%
009672 470000	F.I.C.A. TAXES	57,580	0	57,580	23,013.42	.00	34,566.58	40.0%
009672 480000	HOSPITALIZATION I	142,800	0	142,800	48,691.64	.00	94,108.36	34.1%
009672 490000	UNEMPLOYMENT BENE	4,000	0	4,000	.00	.00	4,000.00	.0%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009672 491000 WORKMAN'S COMPENS	16,170	0	16,170	.00	.00	16,170.00	.0%
TOTAL PERSONAL SERVICES	1,107,820	0	1,107,820	430,427.49	.00	677,392.51	38.9%
50 SUPPLIES & EXPENSES							
009672 525000 GAS AND OIL	45,000	0	45,000	26,735.40	.00	18,264.60	59.4%
009672 525700 DIESEL FUEL	4,000	0	4,000	718.21	.00	3,281.79	18.0%
009672 535500 WEARING APPAREL	5,000	0	5,000	1,756.36	175.00	3,068.64	38.6%
009672 540000 ASPHALT & ASPHALT	20,000	0	20,000	17,258.52	438.79	2,302.69	88.5%
009672 540500 CONCRETE, CEMENT,	2,000	0	2,000	.00	.00	2,000.00	.0%
009672 541000 BRICK,STONE,MORTA	1,000	0	1,000	.00	.00	1,000.00	.0%
009672 541500 SAND,CLAY,GRVL,FI	10,000	0	10,000	7,924.45	1,211.22	864.33	91.4%
009672 545000 HAND TOOLS	7,000	0	7,000	2,386.71	.00	4,613.29	34.1%
009672 546000 MINOR EQUIPMENT	3,000	0	3,000	1,777.74	.00	1,222.26	59.3%
009672 548500 METER PARTS	2,000	0	2,000	.00	.00	2,000.00	.0%
009672 559000 OTHER OPERATING M	2,000	0	2,000	240.00	1,641.25	118.75	94.1%
009672 561000 PLUMBING SUPPLIES	980,000	90,000	1,070,000	546,675.13	277,756.88	245,567.99	77.0%
009672 565000 PAINT AND PAINTIN	1,500	0	1,500	.00	.00	1,500.00	.0%
009672 570000 MTR VEHICLE REP.	30,000	0	30,000	22,174.73	5,160.50	2,664.77	91.1%
009672 599000 OTHER REPAIR/MAIN	8,000	0	8,000	2,725.00	542.45	4,732.55	40.8%
TOTAL SUPPLIES & EXPENSES	1,120,500	90,000	1,210,500	630,372.25	286,926.09	293,201.66	75.8%
60 PROFESSIONAL SERVICE							
009672 604900 OTHER PROFESSIONA	100,000	0	100,000	42,523.25	.00	57,476.75	42.5%
009672 636000 STREETS & STRUCTU	2,100,000	0	2,100,000	1,440,293.07	.00	659,706.93	68.6%
009672 638400 MOTOR VEHICLE EQ.	15,000	0	15,000	14,711.32	271.00	17.68	99.9%
009672 638600 CONSTRUCTION EQUI	10,000	0	10,000	4,204.93	5,716.28	78.79	99.2%
009672 639800 TOW IN CHARGES	1,000	0	1,000	935.00	.00	65.00	93.5%
009672 639900 OTHER REPAIRS AND	1,800	0	1,800	.00	.00	1,800.00	.0%
009672 642000 MACHINERY RENT	1,500	0	1,500	.00	.00	1,500.00	.0%
009672 643000 UNIFORM RENT	5,000	0	5,000	4,773.85	.00	226.15	95.5%
009672 644900 OTHER RENT	3,000	0	3,000	.00	.00	3,000.00	.0%
TOTAL PROFESSIONAL SERVICE	2,237,300	0	2,237,300	1,507,441.42	5,987.28	723,871.30	67.6%
70 CAPITAL OUTLAY							
009672 739900 OTHER EQUIPMENT	60,000	0	60,000	18,000.00	.00	42,000.00	30.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009672 742000 PICK UP TRUCKS	80,000	0	80,000	.00	46,165.00	33,835.00	57.7%
TOTAL CAPITAL OUTLAY	140,000	0	140,000	18,000.00	46,165.00	75,835.00	45.8%
TOTAL W&S O&M-WATER TRANSMISSION DIV	4,605,620	90,000	4,695,620	2,586,241.16	339,078.37	1,770,300.47	62.3%

009673 W&S O&M-WATER PLANT DIVISION

40 PERSONAL SERVICES

009673 400000 REGULAR WAGES	439,880	0	439,880	166,325.79	.00	273,554.21	37.8%
009673 430000 OVERTIME	35,000	0	35,000	27,810.30	.00	7,189.70	79.5%
009673 460000 STATE RETIREMENT	85,100	0	85,100	33,779.73	.00	51,320.27	39.7%
009673 470000 F.I.C.A. TAXES	36,400	0	36,400	14,604.47	.00	21,795.53	40.1%
009673 480000 HOSPITALIZATION I	100,800	0	100,800	33,062.92	.00	67,737.08	32.8%
009673 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
009673 491000 WORKMAN'S COMPENS	8,490	0	8,490	.00	.00	8,490.00	.0%
TOTAL PERSONAL SERVICES	706,670	0	706,670	275,583.21	.00	431,086.79	39.0%

50 SUPPLIES & EXPENSES

009673 500300 PAPER	300	0	300	233.16	.00	66.84	77.7%
009673 500500 PRINTED FORMS	2,500	0	2,500	.00	.00	2,500.00	.0%
009673 501000 OTHER EXPENDABLE	3,000	0	3,000	1,168.99	650.19	1,180.82	60.6%
009673 502000 MINOR OFFICE EQUI	100	0	100	.00	.00	100.00	.0%
009673 508000 COMPUTER SUPPLIES	500	0	500	.00	.00	500.00	.0%
009673 510000 CLEANING/JANITORI	2,500	0	2,500	.00	.00	2,500.00	.0%
009673 512000 MEDICAL SUPPLIES	2,000	0	2,000	.00	.00	2,000.00	.0%
009673 513000 CHEMICALS	450,000	12,100	462,100	96,043.00	42,461.00	323,596.00	30.0%
009673 525000 GAS AND OIL	7,000	0	7,000	7,136.53	.00	-136.53	102.0%
009673 525700 DIESEL FUEL	7,000	0	7,000	856.45	.00	6,143.55	12.2%
009673 526000 OTHER FUEL	500	0	500	.00	.00	500.00	.0%
009673 535500 WEARING APPAREL	100	0	100	.00	.00	100.00	.0%
009673 545000 HAND TOOLS	500	0	500	127.70	.00	372.30	25.5%
009673 546000 MINOR EQUIPMENT	2,000	0	2,000	.00	.00	2,000.00	.0%
009673 549500 PUMPING EQUIPMENT	15,000	0	15,000	.00	.00	15,000.00	.0%
009673 559000 OTHER OPERATING M	5,000	0	5,000	512.00	3,930.00	558.00	88.8%
009673 560000 BUILDING MATERIAL	5,000	0	5,000	.00	.00	5,000.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009673 560500 ELECTRICAL SUPPLI	7,000	0	7,000	.00	.00	7,000.00	.0%
009673 561000 PLUMBING SUPPLIES	2,000	0	2,000	.00	935.00	1,065.00	46.8%
009673 565000 PAINT AND PAINTIN	2,000	0	2,000	.00	.00	2,000.00	.0%
009673 570000 MTR VEHICLE REP.	10,000	0	10,000	5,473.20	389.43	4,137.37	58.6%
009673 570500 GENERATOR REP. PT	7,000	0	7,000	.00	.00	7,000.00	.0%
009673 575000 COMMUNICATION REP	3,000	0	3,000	.00	.00	3,000.00	.0%
009673 599000 OTHER REPAIR/MAIN	8,000	0	8,000	68.95	5,121.53	2,809.52	64.9%
TOTAL SUPPLIES & EXPENSES	542,000	12,100	554,100	111,619.98	53,487.15	388,992.87	29.8%
60 PROFESSIONAL SERVICE							
009673 604900 OTHER PROFESSIONA	483,940	0	483,940	254,077.10	38,250.14	191,612.76	60.4%
009673 606000 TELEPHONE AND TEL	3,000	0	3,000	4,650.39	.00	-1,650.39	155.0%
009673 607000 POSTAGE	2,500	0	2,500	.00	.00	2,500.00	.0%
009673 611000 TRAVEL EXPENSE	2,000	0	2,000	.00	.00	2,000.00	.0%
009673 612000 FREIGHT	1,000	0	1,000	134.99	65.75	799.26	20.1%
009673 630000 GAS	4,000	0	4,000	93.00	.00	3,907.00	2.3%
009673 630500 ELECTRICITY	710,000	0	710,000	347,702.48	.00	362,297.52	49.0%
009673 635000 BUILDING R&M	80,000	0	80,000	.00	.00	80,000.00	.0%
009673 635500 ELECTRICAL R&M	35,000	0	35,000	.00	.00	35,000.00	.0%
009673 635700 PLUMBING EQUIPMEN	1,000	0	1,000	.00	.00	1,000.00	.0%
009673 638200 MINOR EQUIPMENT R	4,000	0	4,000	.00	450.00	3,550.00	11.3%
009673 638300 GENERATOR R&M	75,000	9,100	84,100	11,170.00	9,100.00	63,830.00	24.1%
009673 638400 MOTOR VEHICLE EQ.	5,000	0	5,000	4,946.50	10.00	43.50	99.1%
009673 638700 AGRICULTURAL EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
009673 639000 COMMUNICATION EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
009673 639400 DISINFECT./EXTERM	1,000	0	1,000	300.00	.00	700.00	30.0%
009673 639900 OTHER REPAIRS AND	11,000	0	11,000	.00	333.19	10,666.81	3.0%
009673 643000 UNIFORM RENT	3,000	0	3,000	.00	.00	3,000.00	.0%
009673 643500 MOP-MAT-RAG RENT	1,000	0	1,000	900.89	.00	99.11	90.1%
009673 644900 OTHER RENT	6,000	0	6,000	.00	.00	6,000.00	.0%
009673 684000 DUES AND MEMBERSH	1,000	0	1,000	.00	.00	1,000.00	.0%
009673 684500 REGISTRATION FEE/	2,000	0	2,000	1,315.00	.00	685.00	65.8%
009673 687000 CUSTODIAL SERVICE	6,560	0	6,560	2,341.74	3,728.00	490.26	92.5%
009673 699900 SERVICES NOT SPEC	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL PROFESSIONAL SERVICE	1,442,000	9,100	1,451,100	627,632.09	51,937.08	771,530.83	46.8%
TOTAL W&S O&M-WATER PLANT DIVISION	2,690,670	21,200	2,711,870	1,014,835.28	105,424.23	1,591,610.49	41.3%

009676 W&S O&M-SEWER DIVISION

40 PERSONAL SERVICES

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009676 400000 REGULAR WAGES	271,400	0	271,400	99,116.52	.00	172,283.48	36.5%
009676 430000 OVERTIME	30,000	0	30,000	16,798.99	.00	13,201.01	56.0%
009676 460000 STATE RETIREMENT	54,000	0	54,000	20,169.29	.00	33,830.71	37.4%
009676 470000 F.I.C.A. TAXES	23,100	0	23,100	8,746.60	.00	14,353.40	37.9%
009676 480000 HOSPITALIZATION I	75,600	0	75,600	20,439.92	.00	55,160.08	27.0%
009676 490000 UNEMPLOYMENT BENE	2,000	0	2,000	.00	.00	2,000.00	.0%
009676 491000 WORKMAN'S COMPENS	15,900	0	15,900	.00	.00	15,900.00	.0%
TOTAL PERSONAL SERVICES	472,000	0	472,000	165,271.32	.00	306,728.68	35.0%
50 SUPPLIES & EXPENSES							
009676 513000 CHEMICALS	165,000	0	165,000	100,081.45	24,314.30	40,604.25	75.4%
009676 525000 GAS AND OIL	10,000	0	10,000	1,479.11	.00	8,520.89	14.8%
009676 525700 DIESEL FUEL	15,000	0	15,000	3,870.90	.00	11,129.10	25.8%
009676 535500 WEARING APPAREL	3,000	0	3,000	.00	.00	3,000.00	.0%
009676 540000 ASPHALT & ASPHALT	20,000	0	20,000	.00	.00	20,000.00	.0%
009676 540500 CONCRETE, CEMENT,	1,000	0	1,000	.00	.00	1,000.00	.0%
009676 541500 SAND,CLAY,GRVL,FI	20,000	0	20,000	.00	.00	20,000.00	.0%
009676 544000 HORT./LANDSCAPING	500	0	500	.00	.00	500.00	.0%
009676 545000 HAND TOOLS	6,500	0	6,500	1,039.10	.00	5,460.90	16.0%
009676 546000 MINOR EQUIPMENT	5,000	0	5,000	4,302.85	.00	697.15	86.1%
009676 549500 PUMPING EQUIPMENT	100	0	100	.00	.00	100.00	.0%
009676 559000 OTHER OPERATING M	7,000	0	7,000	454.76	350.00	6,195.24	11.5%
009676 560000 BUILDING MATERIAL	2,000	0	2,000	20.00	.00	1,980.00	1.0%
009676 560500 ELECTRICAL SUPPLI	2,500	0	2,500	.00	.00	2,500.00	.0%
009676 561000 PLUMBING SUPPLIES	30,000	32,100	62,100	7,179.02	2,020.75	52,900.23	14.8%
009676 565000 PAINT AND PAINTIN	500	0	500	.00	.00	500.00	.0%
009676 570000 MTR VEHICLE REP.	25,000	0	25,000	12,308.56	823.34	11,868.10	52.5%
009676 599000 OTHER REPAIR/MAIN	2,000	0	2,000	.00	.00	2,000.00	.0%
009676 599500 DISASTER REPAIR S	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL SUPPLIES & EXPENSES	330,100	32,100	362,200	130,735.75	27,508.39	203,955.86	43.7%
60 PROFESSIONAL SERVICE							
009676 604900 OTHER PROFESSIONA	32,000	-700	31,300	2,433.56	.00	28,866.44	7.8%
009676 606000 TELEPHONE AND TEL	0	700	700	235.72	.00	464.28	33.7%
009676 611000 TRAVEL EXPENSE	1,200	0	1,200	.00	.00	1,200.00	.0%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009676 612000 FREIGHT	600	0	600	.00	.00	600.00	.0%
009676 630000 GAS	200	0	200	1,581.99	.00	-1,381.99	791.0%
009676 630500 ELECTRICITY	100,000	0	100,000	38,332.89	.00	61,667.11	38.3%
009676 635500 ELECTRICAL R&M	5,000	0	5,000	.00	.00	5,000.00	.0%
009676 636000 STREETS & STRUCTU	2,345,000	0	2,345,000	1,581,194.60	.00	763,805.40	67.4%
009676 638000 FIXED EQUIPMENT R	2,000	63,600	65,600	.00	.00	65,600.00	.0%
009676 638200 MINOR EQUIPMENT R	2,500	0	2,500	.00	.00	2,500.00	.0%
009676 638400 MOTOR VEHICLE EQ.	35,000	0	35,000	24,683.06	303.00	10,013.94	71.4%
009676 638600 CONSTRUCTION EQUI	20,000	0	20,000	3,107.51	525.00	16,367.49	18.2%
009676 639000 COMMUNICATION EQ.	2,000	0	2,000	.00	.00	2,000.00	.0%
009676 639800 TOW IN CHARGES	2,000	0	2,000	920.00	.00	1,080.00	46.0%
009676 642000 MACHINERY RENT	7,500	0	7,500	.00	.00	7,500.00	.0%
009676 643000 UNIFORM RENT	3,500	0	3,500	.00	.00	3,500.00	.0%
009676 684500 REGISTRATION FEE/	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PROFESSIONAL SERVICE	2,559,500	63,600	2,623,100	1,652,489.33	828.00	969,782.67	63.0%
TOTAL W&S O&M-SEWER DIVISION	3,361,600	95,700	3,457,300	1,948,496.40	28,336.39	1,480,467.21	57.2%

009677 W&S O&M-SEWER LAGOON DIV.

40 PERSONAL SERVICES

009677 400000 REGULAR WAGES	250,400	0	250,400	103,214.26	.00	147,185.74	41.2%
009677 430000 OVERTIME	25,000	0	25,000	26,775.31	.00	-1,775.31	107.1%
009677 460000 STATE RETIREMENT	49,300	0	49,300	22,618.15	.00	26,681.85	45.9%
009677 470000 F.I.C.A. TAXES	21,100	0	21,100	9,733.93	.00	11,366.07	46.1%
009677 480000 HOSPITALIZATION I	50,400	0	50,400	18,034.32	.00	32,365.68	35.8%
009677 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
009677 491000 WORKMAN'S COMPENS	5,870	0	5,870	.00	.00	5,870.00	.0%
TOTAL PERSONAL SERVICES	403,070	0	403,070	180,375.97	.00	222,694.03	44.8%

50 SUPPLIES & EXPENSES

009677 513000 CHEMICALS	160,000	0	160,000	117,670.00	4,540.00	37,790.00	76.4%
009677 525000 GAS AND OIL	10,000	0	10,000	2,844.95	.00	7,155.05	28.4%
009677 525500 LUBRICANTS	4,000	0	4,000	.00	.00	4,000.00	.0%
009677 525700 DIESEL FUEL	5,000	0	5,000	1,507.13	.00	3,492.87	30.1%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009677 535500 WEARING APPAREL	500	0	500	.00	.00	500.00	.0%
009677 545000 HAND TOOLS	1,000	0	1,000	.00	.00	1,000.00	.0%
009677 546000 MINOR EQUIPMENT	65,000	0	65,000	3,640.25	.00	61,359.75	5.6%
009677 549500 PUMPING EQUIPMENT	80,000	0	80,000	.00	.00	80,000.00	.0%
009677 559000 OTHER OPERATING M	4,000	0	4,000	.00	.00	4,000.00	.0%
009677 560500 ELECTRICAL SUPPLI	25,000	0	25,000	.00	.00	25,000.00	.0%
009677 561000 PLUMBING SUPPLIES	16,720	0	16,720	.00	.00	16,720.00	.0%
009677 570000 MTR VEHICLE REP.	6,000	0	6,000	.00	.00	6,000.00	.0%
TOTAL SUPPLIES & EXPENSES	377,220	0	377,220	125,662.33	4,540.00	247,017.67	34.5%
60 PROFESSIONAL SERVICE							
009677 602000 CONSULTANT SERV/S	13,000	0	13,000	.00	.00	13,000.00	.0%
009677 602500 LEGAL	187,000	0	187,000	9,136.42	.00	177,863.58	4.9%
009677 604900 OTHER PROFESSIONA	85,000	0	85,000	7,850.02	.00	77,149.98	9.2%
009677 611000 TRAVEL EXPENSE	2,000	0	2,000	.00	.00	2,000.00	.0%
009677 612000 FREIGHT	500	0	500	.00	25.00	475.00	5.0%
009677 630500 ELECTRICITY	770,000	0	770,000	273,030.73	.00	496,969.27	35.5%
009677 635500 ELECTRICAL R&M	24,000	0	24,000	.00	.00	24,000.00	.0%
009677 638000 FIXED EQUIPMENT R	1,270,000	0	1,270,000	551,687.64	1,638.21	716,674.15	43.6%
009677 638400 MOTOR VEHICLE EQ.	4,000	0	4,000	.00	.00	4,000.00	.0%
009677 639400 DISINFECT./EXTERM	600	0	600	120.00	.00	480.00	20.0%
009677 639800 TOW IN CHARGES	300	0	300	.00	.00	300.00	.0%
009677 639900 OTHER REPAIRS AND	1,000	0	1,000	.00	.00	1,000.00	.0%
009677 643000 UNIFORM RENT	2,000	0	2,000	.00	.00	2,000.00	.0%
009677 684000 DUES AND MEMBERSH	1,000	0	1,000	.00	.00	1,000.00	.0%
009677 684500 REGISTRATION FEE/	1,000	0	1,000	.00	.00	1,000.00	.0%
009677 699900 SERVICES NOT SPEC	13,000	0	13,000	.00	.00	13,000.00	.0%
TOTAL PROFESSIONAL SERVICE	2,374,400	0	2,374,400	841,824.81	1,663.21	1,530,911.98	35.5%
TOTAL W&S O&M-SEWER LAGOON DIV.	3,154,690	0	3,154,690	1,147,863.11	6,203.21	2,000,623.68	36.6%
TOTAL WATER & SEWER OPERATION/MAINT.	15,346,500	252,400	15,598,900	7,247,327.58	493,845.45	7,857,726.97	49.6%
TOTAL EXPENSES	15,346,500	252,400	15,598,900	7,247,327.58	493,845.45	7,857,726.97	

010 WATER & SEWER B & I**010451 W&S B&I-REVENUE OBLIGATIONS****80 DEBT SERVICE**

EXPENDITURE REPORT

FOR 2024 05

010	WATER & SEWER B & I	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
010451	800000 GENERAL ISSUES-PR	585,000	0	585,000	380,000.00	.00	205,000.00	65.0%
010451	801000 REVENUE ISSUES-PR	4,950,000	0	4,950,000	3,202,000.00	.00	1,748,000.00	64.7%
010451	810000 GENERAL ISSUES-IN	58,850	0	58,850	30,901.88	.00	27,948.12	52.5%
010451	811000 REVENUE ISSUES-IN	860,000	0	860,000	322,724.78	.00	537,275.22	37.5%
010451	840000 GENERAL ISSUES	8,000	0	8,000	2,790.00	.00	5,210.00	34.9%
010451	841000 REVENUE ISSUES	7,000	0	7,000	1,000.00	.00	6,000.00	14.3%
	TOTAL DEBT SERVICE	6,468,850	0	6,468,850	3,939,416.66	.00	2,529,433.34	60.9%
	TOTAL W&S B&I-REVENUE OBLIGATIONS	6,468,850	0	6,468,850	3,939,416.66	.00	2,529,433.34	60.9%
	TOTAL WATER & SEWER B & I	6,468,850	0	6,468,850	3,939,416.66	.00	2,529,433.34	60.9%
	TOTAL EXPENSES	6,468,850	0	6,468,850	3,939,416.66	.00	2,529,433.34	
011 WATER & SEWER FUND								
011451 WATER & SEWER-REV.OBLIGATN								
80 DEBT SERVICE								
011451	841000 REVENUE ISSUES	11,500	0	11,500	8,800.00	.00	2,700.00	76.5%
	TOTAL DEBT SERVICE	11,500	0	11,500	8,800.00	.00	2,700.00	76.5%
	TOTAL WATER & SEWER-REV.OBLIGATN	11,500	0	11,500	8,800.00	.00	2,700.00	76.5%
011500 WATER & SEWER-TRANSFERS								
90 TRANSFERS								
011500	900001 T/T GENERAL FUND	824,000	0	824,000	.00	.00	824,000.00	.0%
011500	900009 T/T WATER & SEWER	15,000,000	0	15,000,000	6,250,000.00	.00	8,750,000.00	41.7%
011500	900017 T/T WATER & SEWER	50,000	0	50,000	.00	.00	50,000.00	.0%
011500	900018 T/T WATER & SEWER	660,000	0	660,000	.00	.00	660,000.00	.0%
011500	90001C T/T WATER & SEWER	1,350,000	0	1,350,000	.00	.00	1,350,000.00	.0%
011500	900021 T/T 21 REFUNDING	4,000,000	0	4,000,000	1,666,665.00	.00	2,333,335.00	41.7%

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FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
011500 900075 T/T W & S CONSTRU	5,600,000	0	5,600,000	2,266,504.38	.00	3,333,495.62	40.5%
011500 9000B T/T WATER & SEWER	0	0	0	275,000.00	.00	-275,000.00	100.0%
011500 9000C T/T WATER & SEWER	0	0	0	562,500.00	.00	-562,500.00	100.0%
011500 9000GO T/T 2010 W&S GO B	255,000	0	255,000	106,250.00	.00	148,750.00	41.7%
011500 9000M T/T W&SB&I (METER	390,000	0	390,000	162,500.00	.00	227,500.00	41.7%
TOTAL TRANSFERS	28,129,000	0	28,129,000	11,289,419.38	.00	16,839,580.62	40.1%
TOTAL WATER & SEWER-TRANSFERS	28,129,000	0	28,129,000	11,289,419.38	.00	16,839,580.62	40.1%
011660 WATER & SEWER-CUST.ACCT.DIV.							
60 PROFESSIONAL SERVICE							
011660 641000 OFFICE EQUIPMENT	1,000	0	1,000	.00	.00	1,000.00	.0%
011660 683200 BANK SERV/TRF FEE	3,500	0	3,500	2,129.41	.00	1,370.59	60.8%
011660 6835WT WATER RELATED REF	60,000	0	60,000	2,749.16	.00	57,250.84	4.6%
011660 683800 BANK NSF FEES	1,500	0	1,500	.00	.00	1,500.00	.0%
011660 683900 OTHER INCOME EXPE	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL PROFESSIONAL SERVICE	71,000	0	71,000	4,878.57	.00	66,121.43	6.9%
TOTAL WATER & SEWER-CUST.ACCT.DIV.	71,000	0	71,000	4,878.57	.00	66,121.43	6.9%
TOTAL WATER & SEWER FUND	28,211,500	0	28,211,500	11,303,097.95	.00	16,908,402.05	40.1%
TOTAL EXPENSES	28,211,500	0	28,211,500	11,303,097.95	.00	16,908,402.05	
012 2019 TIF B&I-PLANET FITNESS							
012452 TIF B&I-PLANET FIT-GEN OBLIGA							
80 DEBT SERVICE							
012452 802000 IND/ECON DEV ISSU	40,108	0	40,108	.00	.00	40,108.00	.0%
012452 812000 IND/ECON DEV ISSU	17,189	0	17,189	.00	.00	17,189.00	.0%
TOTAL DEBT SERVICE	57,297	0	57,297	.00	.00	57,297.00	.0%
TOTAL TIF B&I-PLANET FIT-GEN OBLIGA	57,297	0	57,297	.00	.00	57,297.00	.0%

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FOR 2024 05									
012	2019 TIF B&I-PLANET FITNESS	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
	TOTAL 2019 TIF B&I-PLANET FITNESS	57,297	0	57,297	.00	.00	57,297.00	.0%	
	TOTAL EXPENSES	57,297	0	57,297	.00	.00	57,297.00		
013 CITY B & I									
013450 CITY B&I-GENERAL OBLIGATIONS									
60 PROFESSIONAL SERVICE									
013450 683000	PROP.TAX COLL. FE	12,000	0	12,000	4,444.23	.00	7,555.77	37.0%	
013450 683100	PROP.TAX COLL. FE	18,000	0	18,000	12,750.22	.00	5,249.78	70.8%	
	TOTAL PROFESSIONAL SERVICE	30,000	0	30,000	17,194.45	.00	12,805.55	57.3%	
80 DEBT SERVICE									
013450 800000	GENERAL ISSUES-PR	605,000	0	605,000	605,000.00	.00	.00	100.0%	
013450 802100	5 YEAR NOTE PRINC	843,863	0	843,863	843,863.00	.00	.00	100.0%	
013450 810000	GENERAL ISSUES-IN	1,965,260	0	1,965,260	990,184.00	.00	975,076.00	50.4%	
013450 812100	5 YEAR NOTE INTER	23,499	0	23,499	15,631.38	.00	7,867.62	66.5%	
013450 840000	GENERAL ISSUES	20,000	0	20,000	4,550.00	.00	15,450.00	22.8%	
	TOTAL DEBT SERVICE	3,457,622	0	3,457,622	2,459,228.38	.00	998,393.62	71.1%	
	TOTAL CITY B&I-GENERAL OBLIGATIONS	3,487,622	0	3,487,622	2,476,422.83	.00	1,011,199.17	71.0%	
	TOTAL CITY B & I	3,487,622	0	3,487,622	2,476,422.83	.00	1,011,199.17	71.0%	
	TOTAL EXPENSES	3,487,622	0	3,487,622	2,476,422.83	.00	1,011,199.17		
014 SCHOOL FUND									
014599 SCHOOL FUND-MISC.CHARGES									
60 PROFESSIONAL SERVICE									
014599 683000	PROP.TAX COLL. FE	0	0	0	40,062.08	.00	-40,062.08	100.0%	

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014	SCHOOL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014599	683100 PROP.TAX COLL. FE	0	0	0	80,243.73	.00	-80,243.73	100.0%
	TOTAL PROFESSIONAL SERVICE	0	0	0	120,305.81	.00	-120,305.81	100.0%
	TOTAL SCHOOL FUND-MISC.CHARGES	0	0	0	120,305.81	.00	-120,305.81	100.0%
	TOTAL SCHOOL FUND	0	0	0	120,305.81	.00	-120,305.81	100.0%
	TOTAL EXPENSES	0	0	0	120,305.81	.00	-120,305.81	
017 SUPP. ENVIRONMENTAL PROJECT								
017695 SUPP. ENVIRONMENTAL PROJECT								
60 PROFESSIONAL SERVICE								
017695	699900 SERVICES NOT SPEC	170,800	0	170,800	.00	.00	170,800.00	.0%
	TOTAL PROFESSIONAL SERVICE	170,800	0	170,800	.00	.00	170,800.00	.0%
	TOTAL SUPP. ENVIRONMENTAL PROJECT	170,800	0	170,800	.00	.00	170,800.00	.0%
	TOTAL SUPP. ENVIRONMENTAL PROJECT	170,800	0	170,800	.00	.00	170,800.00	.0%
	TOTAL EXPENSES	170,800	0	170,800	.00	.00	170,800.00	
018 POLICE & FIREMAN DIS. & RELIEF								
018701 P&FD&R-TRUST AND AGENCY								
60 PROFESSIONAL SERVICE								
018701	682500 PENSION EXPENSE	0	0	0	320,908.17	.00	-320,908.17	100.0%
018701	683000 PROP.TAX COLL. FE	0	0	0	2,111.42	.00	-2,111.42	100.0%
018701	683100 PROP.TAX COLL. FE	0	0	0	6,433.95	.00	-6,433.95	100.0%
	TOTAL PROFESSIONAL SERVICE	0	0	0	329,453.54	.00	-329,453.54	100.0%
	TOTAL P&FD&R-TRUST AND AGENCY	0	0	0	329,453.54	.00	-329,453.54	100.0%

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018	POLICE & FIREMAN DIS. & RELIEF	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL POLICE & FIREMAN DIS. & RELIEF	0	0	0	329,453.54	.00	-329,453.54	100.0%
	TOTAL EXPENSES	0	0	0	329,453.54	.00	-329,453.54	
019 POLICE FORFEITURES FUND								
019100 POL.FORFEITURES-POLICE DIV.								
50 SUPPLIES & EXPENSES								
019100 559000	OTHER OPERATING M	0	62,066	62,066	710.40	3,297.24	58,058.36	6.5%
	TOTAL SUPPLIES & EXPENSES	0	62,066	62,066	710.40	3,297.24	58,058.36	6.5%
60 PROFESSIONAL SERVICE								
019100 604900	OTHER PROFESSIONA	0	30,000	30,000	217.64	3,600.00	26,182.36	12.7%
	TOTAL PROFESSIONAL SERVICE	0	30,000	30,000	217.64	3,600.00	26,182.36	12.7%
70 CAPITAL OUTLAY								
019100 739900	OTHER EQUIPMENT	0	4,000	4,000	.00	.00	4,000.00	.0%
019100 740000	AUTOMOBILES	0	96,000	96,000	.00	.00	96,000.00	.0%
	TOTAL CAPITAL OUTLAY	0	100,000	100,000	.00	.00	100,000.00	.0%
	TOTAL POL.FORFEITURES-POLICE DIV.	0	192,066	192,066	928.04	6,897.24	184,240.72	4.1%
	TOTAL POLICE FORFEITURES FUND	0	192,066	192,066	928.04	6,897.24	184,240.72	4.1%
	TOTAL EXPENSES	0	192,066	192,066	928.04	6,897.24	184,240.72	
020 2002 TIF B&I-SOUTHERN POINTE								
020452 2002 TIF B&I-S/P GEN OBLIGA								
80 DEBT SERVICE								

EXPENDITURE REPORT

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020	2002 TIF B&I-SOUTHERN POINTE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
020452	802000 IND/ECON DEV ISSU	185,000	0	185,000	185,000.00	.00	.00	100.0%
020452	812000 IND/ECON DEV ISSU	56,625	0	56,625	30,555.00	.00	26,070.00	54.0%
020452	842000 IND/ECON DEV ISSU	2,000	0	2,000	1,250.00	.00	750.00	62.5%
	TOTAL DEBT SERVICE	243,625	0	243,625	216,805.00	.00	26,820.00	89.0%
	TOTAL 2002 TIF B&I-S/P GEN OBLIGA	243,625	0	243,625	216,805.00	.00	26,820.00	89.0%
	TOTAL 2002 TIF B&I-SOUTHERN POINTE	243,625	0	243,625	216,805.00	.00	26,820.00	89.0%
	TOTAL EXPENSES	243,625	0	243,625	216,805.00	.00	26,820.00	
022 2003 TIF B&I-CHAUVET SQUARE								
022452 2003 TIF B&I-C/S GEN OBLIGA								
80 DEBT SERVICE								
022452	802000 IND/ECON DEV ISSU	160,000	0	160,000	.00	.00	160,000.00	.0%
022452	812000 IND/ECON DEV ISSU	31,050	0	31,050	.00	.00	31,050.00	.0%
022452	842000 IND/ECON DEV ISSU	2,500	0	2,500	.00	.00	2,500.00	.0%
	TOTAL DEBT SERVICE	193,550	0	193,550	.00	.00	193,550.00	.0%
	TOTAL 2003 TIF B&I-C/S GEN OBLIGA	193,550	0	193,550	.00	.00	193,550.00	.0%
	TOTAL 2003 TIF B&I-CHAUVET SQUARE	193,550	0	193,550	.00	.00	193,550.00	.0%
	TOTAL EXPENSES	193,550	0	193,550	.00	.00	193,550.00	
023 2006 TIF B&I-TURTLE CROSSING								
023452 2007 TIF B&I-T/C GEN OBLIGA								
80 DEBT SERVICE								
023452	802000 IND/ECON DEV ISSU	110,000	0	110,000	110,000.00	.00	.00	100.0%

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023	2006 TIF B&I-TURTLE CROSSING	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
023452 812000	IND/ECON DEV ISSU	27,865	0	27,865	27,865.00	.00	.00	100.0%	
023452 842000	IND/ECON DEV ISSU	2,500	0	2,500	2,250.00	.00	250.00	90.0%	
	TOTAL DEBT SERVICE	140,365	0	140,365	140,115.00	.00	250.00	99.8%	
	TOTAL 2007 TIF B&I-T/C GEN OBLIGA	140,365	0	140,365	140,115.00	.00	250.00	99.8%	
	TOTAL 2006 TIF B&I-TURTLE CROSSING	140,365	0	140,365	140,115.00	.00	250.00	99.8%	
	TOTAL EXPENSES	140,365	0	140,365	140,115.00	.00	250.00		
026 2016 TIF B&I-WHISPERING PINES									
026452 2016 TIF B&I-WHISP PINES EXPEN									
80 DEBT SERVICE									
026452 802000	IND/ECON DEV ISSU	197,000	0	197,000	.00	.00	197,000.00	.0%	
026452 812000	IND/ECON DEV ISSU	82,503	0	82,503	41,251.25	.00	41,251.75	50.0%	
026452 842000	IND/ECON DEV ISSU	2,000	0	2,000	1,940.00	.00	60.00	97.0%	
	TOTAL DEBT SERVICE	281,503	0	281,503	43,191.25	.00	238,311.75	15.3%	
	TOTAL 2016 TIF B&I-WHISP PINES EXPEN	281,503	0	281,503	43,191.25	.00	238,311.75	15.3%	
	TOTAL 2016 TIF B&I-WHISPERING PINES	281,503	0	281,503	43,191.25	.00	238,311.75	15.3%	
	TOTAL EXPENSES	281,503	0	281,503	43,191.25	.00	238,311.75		
027 TAX COLLECTOR'S FUND									
027500 TAX COLLECTOR'S-TRANSFERS									
90 TRANSFERS									
027500 900001	T/T GENERAL FUND	0	0	0	15,193,799.08	.00	-15,193,799.08	100.0%	
027500 900002	T/T PARKS & RECRE	0	0	0	776,012.10	.00	-776,012.10	100.0%	
027500 900004	T/T LIBRARY	0	0	0	718,848.47	.00	-718,848.47	100.0%	

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027	TAX COLLECTOR'S FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
027500	900012 T/T PLANET FITNES	0	0	0	26,184.00	.00	-26,184.00	100.0%
027500	900013 T/T CITY B & I	0	0	0	1,942,094.08	.00	-1,942,094.08	100.0%
027500	900014 T/T SCHOOL FUND	0	0	0	13,824,454.98	.00	-13,824,454.98	100.0%
027500	900018 T/T POL/FIRE DIS.	0	0	0	977,244.78	.00	-977,244.78	100.0%
027500	900020 T/T 2002 TIF B&I-	0	0	0	120,762.00	.00	-120,762.00	100.0%
027500	900022 T/T 2003 TIF B&I-	0	0	0	195,000.00	.00	-195,000.00	100.0%
027500	900023 T/T 2007 TIF B&I-	0	0	0	50,000.00	.00	-50,000.00	100.0%
027500	900026 T/T '16 TIF B&I-W	0	0	0	173,514.00	.00	-173,514.00	100.0%
027500	900028 T/T 2016 TIF B&I-	0	0	0	33,968.00	.00	-33,968.00	100.0%
027500	900050 T/T RIDGE AT TURT	0	0	0	89,560.00	.00	-89,560.00	100.0%
027500	900051 T/T MIDTOWN MARKE	0	0	0	10,831.00	.00	-10,831.00	100.0%
027500	900052 T/T 2019 TIF B&I-	0	0	0	134,735.00	.00	-134,735.00	100.0%
027500	900073 T/T MASS TRANSIT	0	0	0	196,066.85	.00	-196,066.85	100.0%
027500	9000EB T/T GENERAL FD-EX	0	0	0	67,166.44	.00	-67,166.44	100.0%
027500	9000IP T/T GENERAL FD-IN	0	0	0	71,289.55	.00	-71,289.55	100.0%
027500	9000SB T/T SCHOOL-1988 S	0	0	0	1,763,751.95	.00	-1,763,751.95	100.0%
	TOTAL TRANSFERS	0	0	0	36,365,282.28	.00	-36,365,282.28	100.0%
	TOTAL TAX COLLECTOR'S-TRANSFERS	0	0	0	36,365,282.28	.00	-36,365,282.28	100.0%
	TOTAL TAX COLLECTOR'S FUND	0	0	0	36,365,282.28	.00	-36,365,282.28	100.0%
	TOTAL EXPENSES	0	0	0	36,365,282.28	.00	-36,365,282.28	
028 2016 TIF B&I-HBRG CLINIC MIDTN								
028452 2016 TIF B&I-HBRG CLINIC MIDTN								
80 DEBT SERVICE								
028452	802000 IND/ECON DEV ISSU	55,000	0	55,000	55,000.00	.00	.00	100.0%
028452	812000 IND/ECON DEV ISSU	20,486	0	20,486	20,485.12	.00	.88	100.0%
	TOTAL DEBT SERVICE	75,486	0	75,486	75,485.12	.00	.88	100.0%
	TOTAL 2016 TIF B&I-HBRG CLINIC MIDTN	75,486	0	75,486	75,485.12	.00	.88	100.0%
	TOTAL 2016 TIF B&I-HBRG CLINIC MIDTN	75,486	0	75,486	75,485.12	.00	.88	100.0%
	TOTAL EXPENSES	75,486	0	75,486	75,485.12	.00	.88	

039 AIRPORT IMPROVEMENT FUND

039551 AIRPORT IMPR.-AIRPORT DIV

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039	AIRPORT IMPROVEMENT FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60 PROFESSIONAL SERVICE								
039551	601500 ENGINEERING	50,000	0	50,000	1,819.11	.00	48,180.89	3.6%
	TOTAL PROFESSIONAL SERVICE	50,000	0	50,000	1,819.11	.00	48,180.89	3.6%
70 CAPITAL OUTLAY								
039551	729502 AIRPORT IMP-FAA	3,150,000	0	3,150,000	841,556.67	.00	2,308,443.33	26.7%
039551	729599 MISC.OTHER IMPROV	119,860	0	119,860	.00	.00	119,860.00	.0%
	TOTAL CAPITAL OUTLAY	3,269,860	0	3,269,860	841,556.67	.00	2,428,303.33	25.7%
	TOTAL AIRPORT IMPR.-AIRPORT DIV	3,319,860	0	3,319,860	843,375.78	.00	2,476,484.22	25.4%
	TOTAL AIRPORT IMPROVEMENT FUND	3,319,860	0	3,319,860	843,375.78	.00	2,476,484.22	25.4%
	TOTAL EXPENSES	3,319,860	0	3,319,860	843,375.78	.00	2,476,484.22	
050 2015A TIF B&I-RIDGE/TURTLE CRK								
050452 2015A TIF B&I-RIDGE/TURTLE CRK								
80 DEBT SERVICE								
050452	802000 IND/ECON DEV ISSU	79,000	0	79,000	79,000.00	.00	.00	100.0%
050452	812000 IND/ECON DEV ISSU	40,178	0	40,178	21,175.00	.00	19,003.00	52.7%
050452	842000 IND/ECON DEV ISSU	2,000	0	2,000	1,940.00	.00	60.00	97.0%
	TOTAL DEBT SERVICE	121,178	0	121,178	102,115.00	.00	19,063.00	84.3%
	TOTAL 2015A TIF B&I-RIDGE/TURTLE CRK	121,178	0	121,178	102,115.00	.00	19,063.00	84.3%
	TOTAL 2015A TIF B&I-RIDGE/TURTLE CRK	121,178	0	121,178	102,115.00	.00	19,063.00	84.3%
	TOTAL EXPENSES	121,178	0	121,178	102,115.00	.00	19,063.00	
051 2015B TIF B&I-MIDTOWN MARKET								
051452 2015B TIF B&I-MIDTOWN MARKET								

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051	2015B TIF B&I-MIDTOWN MARKET	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
80 DEBT SERVICE								
051452	802000 IND/ECON DEV ISSU	14,000	0	14,000	14,000.00	.00	.00	100.0%
051452	812000 IND/ECON DEV ISSU	6,930	0	6,930	3,657.50	.00	3,272.50	52.8%
051452	842000 IND/ECON DEV ISSU	2,000	0	2,000	1,940.00	.00	60.00	97.0%
	TOTAL DEBT SERVICE	22,930	0	22,930	19,597.50	.00	3,332.50	85.5%
	TOTAL 2015B TIF B&I-MIDTOWN MARKET	22,930	0	22,930	19,597.50	.00	3,332.50	85.5%
	TOTAL 2015B TIF B&I-MIDTOWN MARKET	22,930	0	22,930	19,597.50	.00	3,332.50	85.5%
	TOTAL EXPENSES	22,930	0	22,930	19,597.50	.00	3,332.50	
052 2019 TIF B&I-ELAM ARMS MIDTOWN								
052452 2019 TIF B&I ELAM ARMS MIDTOWN								
80 DEBT SERVICE								
052452	802000 IND/ECON DEV ISSU	179,000	0	179,000	179,000.00	.00	.00	100.0%
052452	812000 IND/ECON DEV ISSU	112,797	0	112,797	112,797.00	.00	.00	100.0%
052452	842000 IND/ECON DEV ISSU	2,500	0	2,500	2,000.00	.00	500.00	80.0%
	TOTAL DEBT SERVICE	294,297	0	294,297	293,797.00	.00	500.00	99.8%
	TOTAL 2019 TIF B&I ELAM ARMS MIDTOWN	294,297	0	294,297	293,797.00	.00	500.00	99.8%
	TOTAL 2019 TIF B&I-ELAM ARMS MIDTOWN	294,297	0	294,297	293,797.00	.00	500.00	99.8%
	TOTAL EXPENSES	294,297	0	294,297	293,797.00	.00	500.00	
072 MUNICIPAL ROAD & BRIDGE								
072201 MUN.ROAD&BRIDGE-STREET DIV								
60 PROFESSIONAL SERVICE								
072201	601500 ENGINEERING	120,000	-25,600	94,400	43,725.37	.00	50,674.63	46.3%

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072	MUNICIPAL ROAD & BRIDGE	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
072201 601501	ENGINEERING-I&I S	60,000	0	60,000	.00	.00	60,000.00	.0%
072201 601502	ENGINEERING-MIDTO	0	19,600	19,600	17,417.77	.00	2,182.23	88.9%
072201 602500	LEGAL	0	6,000	6,000	5,889.07	.00	110.93	98.2%
072201 636000	STREETS & STRUCTU	1,240,000	12,950	1,252,950	16,672.68	576,443.28	659,834.04	47.3%
TOTAL PROFESSIONAL SERVICE		1,420,000	12,950	1,432,950	83,704.89	576,443.28	772,801.83	46.1%
70 CAPITAL OUTLAY								
072201 722522	GORDONS CREEK COM	0	250,000	250,000	.00	.00	250,000.00	.0%
072201 723003	SBF '23 MIDTOWN S	0	1,750,000	1,750,000	.00	.00	1,750,000.00	.0%
072201 723025	CTRY.CLUB RD. INT	0	14,587	14,587	14,586.70	.00	.00	100.0%
072201 723099	OTHER STREET IMPR	0	2,050,686	2,050,686	1,000.00	15,545.00	2,034,141.30	.8%
072201 729552	MIDTOWN STREETSCA	0	4,000,000	4,000,000	61,594.33	68,601.95	3,869,803.72	3.3%
TOTAL CAPITAL OUTLAY		0	8,065,273	8,065,273	77,181.03	84,146.95	7,903,945.02	2.0%
TOTAL MUN.ROAD&BRIDGE-STREET DIV		1,420,000	8,078,223	9,498,223	160,885.92	660,590.23	8,676,746.85	8.6%
TOTAL MUNICIPAL ROAD & BRIDGE		1,420,000	8,078,223	9,498,223	160,885.92	660,590.23	8,676,746.85	8.6%
TOTAL EXPENSES		1,420,000	8,078,223	9,498,223	160,885.92	660,590.23	8,676,746.85	
073 MASS TRANSIT FUND								
073570 MASS TRANSIT-TRANSPORTATION								
40 PERSONAL SERVICES								
073570 400000	REGULAR WAGES	985,000	4,160	989,160	332,270.60	.00	656,889.40	33.6%
073570 430000	OVERTIME	65,000	0	65,000	60,029.73	.00	4,970.27	92.4%
073570 460000	STATE RETIREMENT	188,000	750	188,750	67,330.15	.00	121,419.85	35.7%
073570 470000	F.I.C.A. TAXES	80,400	330	80,730	29,546.99	.00	51,183.01	36.6%
073570 480000	HOSPITALIZATION I	201,600	0	201,600	51,706.32	.00	149,893.68	25.6%
073570 490000	UNEMPLOYMENT BENE	6,500	0	6,500	.00	.00	6,500.00	.0%
073570 491000	WORKMAN'S COMPENS	18,000	0	18,000	.00	.00	18,000.00	.0%
TOTAL PERSONAL SERVICES		1,544,500	5,240	1,549,740	540,883.79	.00	1,008,856.21	34.9%
50 SUPPLIES & EXPENSES								
073570 500300	PAPER	500	0	500	.00	.00	500.00	.0%

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073	MASS TRANSIT FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
073570	500500	PRINTED FORMS	100	0	100	.00	.00	100.00	.0%
073570	501000	OTHER EXPENDABLE	1,500	0	1,500	.00	.00	1,500.00	.0%
073570	502000	MINOR OFFICE EQUI	5,000	0	5,000	558.98	.00	4,441.02	11.2%
073570	505000	SUBSCRIPTIONS,MAG	200	0	200	.00	.00	200.00	.0%
073570	508000	COMPUTER SUPPLIES	2,500	0	2,500	.00	.00	2,500.00	.0%
073570	510000	CLEANING/JANITORI	3,000	0	3,000	1,925.00	.00	1,075.00	64.2%
073570	511100	SUPPLIES - COVID	5,710	0	5,710	1,526.73	.00	4,183.27	26.7%
073570	511500	FOOD	200	0	200	.00	.00	200.00	.0%
073570	513000	CHEMICALS	100	0	100	.00	.00	100.00	.0%
073570	525000	GAS AND OIL	13,000	60,000	73,000	37,167.24	888.38	34,944.38	52.1%
073570	525500	LUBRICANTS	1,000	0	1,000	544.12	.00	455.88	54.4%
073570	525700	DIESEL FUEL	114,000	-60,000	54,000	24,310.73	.00	29,689.27	45.0%
073570	526000	OTHER FUEL	300	0	300	.00	.00	300.00	.0%
073570	535500	WEARING APPAREL	2,000	0	2,000	.00	.00	2,000.00	.0%
073570	540500	CONCRETE, CEMENT,	100	0	100	.00	.00	100.00	.0%
073570	545000	HAND TOOLS	6,000	0	6,000	143.75	.00	5,856.25	2.4%
073570	546000	MINOR EQUIPMENT	6,000	0	6,000	474.99	.00	5,525.01	7.9%
073570	559000	OTHER OPERATING M	700	0	700	376.44	.00	323.56	53.8%
073570	560000	BUILDING MATERIAL	1,000	0	1,000	.00	.00	1,000.00	.0%
073570	560500	ELECTRICAL SUPPLI	500	0	500	75.96	.00	424.04	15.2%
073570	561000	PLUMBING SUPPLIES	500	0	500	110.45	.00	389.55	22.1%
073570	565000	PAINT AND PAINTIN	500	0	500	.00	.00	500.00	.0%
073570	570000	MTR VEHICLE REP.	2,500	0	2,500	2,258.20	151.80	90.00	96.4%
073570	571001	REPAIR PARTS - FI	60,000	0	60,000	864.09	5,155.18	53,980.73	10.0%
073570	571002	REPAIR PARTS - PA	15,000	0	15,000	25.38	245.00	14,729.62	1.8%
073570	575000	COMMUNICATON REP	1,500	0	1,500	.00	.00	1,500.00	.0%
073570	599000	OTHER REPAIR/MAIN	3,000	0	3,000	474.99	1,068.68	1,456.33	51.5%
TOTAL SUPPLIES & EXPENSES		246,410	0	246,410	70,837.05	7,509.04	168,063.91	31.8%	
60 PROFESSIONAL SERVICE									
073570	602000	CONSULTANT SERV/S	45,375	0	45,375	.00	.00	45,375.00	.0%
073570	602100	BUILDING SECURITY	1,000	0	1,000	.00	.00	1,000.00	.0%
073570	604900	OTHER PROFESSIONA	5,000	0	5,000	754.00	3,288.64	957.36	80.9%
073570	606000	TELEPHONE AND TEL	6,500	0	6,500	2,621.92	.00	3,878.08	40.3%
073570	607000	POSTAGE	200	0	200	.00	.00	200.00	.0%
073570	609900	OTHER COMMUNICATI	20,200	0	20,200	427.65	99.00	19,673.35	2.6%
073570	611000	TRAVEL EXPENSE	4,000	0	4,000	.00	.00	4,000.00	.0%
073570	612000	FREIGHT	1,000	0	1,000	75.00	74.45	850.55	14.9%
073570	615000	ADVERTISING	7,000	0	7,000	.00	.00	7,000.00	.0%
073570	620000	PRINTING	3,000	0	3,000	36.00	556.34	2,407.66	19.7%

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073	MASS TRANSIT FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
073570	625500 PUBLIC LIAB/PROPE	61,000	0	61,000	.00	.00	61,000.00	.0%
073570	630500 ELECTRICITY	19,000	0	19,000	11,179.75	.00	7,820.25	58.8%
073570	635000 BUILDING R&M	1,500	0	1,500	.00	.00	1,500.00	.0%
073570	635500 ELECTRICAL R&M	1,500	0	1,500	.00	.00	1,500.00	.0%
073570	636500 OFFICE EQUIPMENT	500	0	500	.00	.00	500.00	.0%
073570	638400 MOTOR VEHICLE EQ.	2,000	0	2,000	1,473.55	435.10	91.35	95.4%
073570	638501 BUS EQUIP R&M-FIX	90,000	27,800	117,800	27,661.66	9,904.60	80,233.74	31.9%
073570	638502 BUS EQUIP R&M-PAR	30,000	0	30,000	.00	20,037.80	9,962.20	66.8%
073570	639000 COMMUNICATION EQ.	2,500	0	2,500	.00	.00	2,500.00	.0%
073570	639400 DISINFECT./EXTERM	250	0	250	.00	.00	250.00	.0%
073570	639600 SIGN PAINTING	1,200	0	1,200	.00	.00	1,200.00	.0%
073570	639800 TOW IN CHARGES	2,000	0	2,000	1,075.00	.00	925.00	53.8%
073570	639900 OTHER REPAIRS AND	2,500	0	2,500	19.58	.00	2,480.42	.8%
073570	643000 UNIFORM RENT	11,500	0	11,500	3,232.34	.00	8,267.66	28.1%
073570	644900 OTHER RENT	500	0	500	.00	.00	500.00	.0%
073570	683000 PROP.TAX COLL. FE	750	0	750	448.67	.00	301.33	59.8%
073570	683100 PROP.TAX COLL. FE	1,500	0	1,500	1,287.19	.00	212.81	85.8%
073570	684000 DUES AND MEMBERSH	700	0	700	.00	.00	700.00	.0%
073570	684500 REGISTRATION FEE/	200	0	200	.00	.00	200.00	.0%
073570	687000 CUSTODIAL SERVICE	4,500	0	4,500	2,656.08	4,759.56	-2,915.64	164.8%
TOTAL PROFESSIONAL SERVICE		326,875	27,800	354,675	52,948.39	39,155.49	262,571.12	26.0%
70 CAPITAL OUTLAY								
073570	710024 BUS SHELTERS	61,646	0	61,646	.00	.00	61,646.00	.0%
073570	710027 MASS TRANSIT FACI	143,194	0	143,194	.00	.00	143,194.00	.0%
073570	710029 TRANSIT FACILITY	121,538	0	121,538	.00	.00	121,538.00	.0%
073570	729553 BUS SHELTER INFRA	3,082,962	0	3,082,962	633,138.66	.00	2,449,823.34	20.5%
073570	733400 FAREBOX MEDIA EQU	276,000	0	276,000	.00	.00	276,000.00	.0%
073570	733600 SURVEILLANCE/SECUR	7,760	0	7,760	.00	.00	7,760.00	.0%
073570	741000 BUSES	163,292	43,000	206,292	38,645.85	4,418.68	163,227.47	20.9%
TOTAL CAPITAL OUTLAY		3,856,392	43,000	3,899,392	671,784.51	4,418.68	3,223,188.81	17.3%
TOTAL MASS TRANSIT-TRANSPORTATION		5,974,177	76,040	6,050,217	1,336,453.74	51,083.21	4,662,680.05	22.9%
TOTAL MASS TRANSIT FUND		5,974,177	76,040	6,050,217	1,336,453.74	51,083.21	4,662,680.05	22.9%
TOTAL EXPENSES		5,974,177	76,040	6,050,217	1,336,453.74	51,083.21	4,662,680.05	

075 WATER&SEWER CONSTRUCTION FUND

075695 W&S CONSTR.-CAPITAL PROJECTS

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075	WATER&SEWER CONSTRUCTION FUND	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60 PROFESSIONAL SERVICE								
075695 601500	ENGINEERING	2,000,000	-70,510	1,929,490	715,858.35	.00	1,213,631.65	37.1%
075695 601503	ENGINEERING-MCWI	0	20,510	20,510	20,510.00	.00	.00	100.0%
075695 604900	OTHER PROFESSIONA	0	50,000	50,000	1,600.00	.00	48,400.00	3.2%
TOTAL PROFESSIONAL SERVICE		2,000,000	0	2,000,000	737,968.35	.00	1,262,031.65	36.9%
70 CAPITAL OUTLAY								
075695 722010	FORREST AVE REHAB	0	53,446	53,446	53,446.25	.00	.00	100.0%
075695 722099	PROGRAMMED SEWER	4,000,000	-92,007	3,907,993	7,652.00	.00	3,900,341.35	.2%
075695 724501	ARCADIA SUNSET	0	401,739	401,739	380,468.80	.00	21,270.00	94.7%
075695 724599	PROGRAMMED WATER	0	1,676,822	1,676,822	844,711.30	.00	832,110.30	50.4%
075695 729569	SRF WTR PLT #1 RE	400,300	100,000	500,300	472,269.37	.00	28,030.63	94.4%
075695 729570	SRF WTR PLT #1 RE	1,605,000	0	1,605,000	270,552.54	.00	1,334,447.46	16.9%
TOTAL CAPITAL OUTLAY		6,005,300	2,140,000	8,145,300	2,029,100.26	.00	6,116,199.74	24.9%
TOTAL W&S CONSTR.-CAPITAL PROJECTS		8,005,300	2,140,000	10,145,300	2,767,068.61	.00	7,378,231.39	27.3%
TOTAL WATER&SEWER CONSTRUCTION FUND		8,005,300	2,140,000	10,145,300	2,767,068.61	.00	7,378,231.39	27.3%
TOTAL EXPENSES		8,005,300	2,140,000	10,145,300	2,767,068.61	.00	7,378,231.39	
077 COMMUNITY CENTERS' FUND								
077500 COMMUNITY CENTER TRANSFERS								
90 TRANSFERS								
077500 900086	T/T SPECIAL SALES	0	162,000	162,000	.00	.00	162,000.00	.0%
TOTAL TRANSFERS		0	162,000	162,000	.00	.00	162,000.00	.0%
TOTAL COMMUNITY CENTER TRANSFERS		0	162,000	162,000	.00	.00	162,000.00	.0%
077650 COMMUNITY CTR-ADMIN/GENERAL								
40 PERSONAL SERVICES								

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
077650 400000 REGULAR WAGES	379,300	0	379,300	156,895.77	.00	222,404.23	41.4%
077650 430000 OVERTIME	11,000	0	11,000	11,540.39	.00	-540.39	104.9%
077650 460000 STATE RETIREMENT	70,000	0	70,000	29,307.92	.00	40,692.08	41.9%
077650 470000 F.I.C.A. TAXES	29,900	0	29,900	12,417.05	.00	17,482.95	41.5%
077650 480000 HOSPITALIZATION I	109,200	0	109,200	30,657.32	.00	78,542.68	28.1%
077650 490000 UNEMPLOYMENT BENE	1,000	0	1,000	.00	.00	1,000.00	.0%
077650 491000 WORKMAN'S COMPENS	13,500	0	13,500	.00	.00	13,500.00	.0%
TOTAL PERSONAL SERVICES	613,900	0	613,900	240,818.45	.00	373,081.55	39.2%
50 SUPPLIES & EXPENSES							
077650 501000 OTHER EXPENDABLE	500	-200	300	.00	.00	300.00	.0%
077650 510000 CLEANING/JANITORI	15,000	0	15,000	6,795.23	952.22	7,252.55	51.6%
077650 512000 MEDICAL SUPPLIES	250	0	250	.00	.00	250.00	.0%
077650 525000 GAS AND OIL	3,500	0	3,500	924.59	.00	2,575.41	26.4%
077650 535500 WEARING APPAREL	400	600	1,000	879.50	.00	120.50	88.0%
077650 544000 HORT./LANDSCAPING	2,250	0	2,250	513.50	.00	1,736.50	22.8%
077650 546000 MINOR EQUIPMENT	6,500	0	6,500	4,551.46	72.60	1,875.94	71.1%
077650 559000 OTHER OPERATING M	2,000	-400	1,600	907.62	.00	692.38	56.7%
077650 560000 BUILDING MATERIAL	2,500	0	2,500	1,580.95	.00	919.05	63.2%
077650 560500 ELECTRICAL SUPPLI	5,000	0	5,000	304.05	669.54	4,026.41	19.5%
077650 561000 PLUMBING SUPPLIES	3,500	0	3,500	298.59	.00	3,201.41	8.5%
077650 565000 PAINT AND PAINTIN	800	0	800	.00	.00	800.00	.0%
077650 570000 MTR VEHICLE REP.	2,500	0	2,500	2,426.79	.00	73.21	97.1%
077650 599000 OTHER REPAIR/MAIN	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL SUPPLIES & EXPENSES	45,700	0	45,700	19,182.28	1,694.36	24,823.36	45.7%
60 PROFESSIONAL SERVICE							
077650 600100 PROF SERVICES - C	13,400	0	13,400	.00	.00	13,400.00	.0%
077650 604900 OTHER PROFESSIONA	15,000	0	15,000	9,624.67	1,606.15	3,769.18	74.9%
077650 606000 TELEPHONE AND TEL	2,000	0	2,000	308.08	.00	1,691.92	15.4%
077650 611000 TRAVEL EXPENSE	500	0	500	.00	.00	500.00	.0%
077650 630000 GAS	14,000	0	14,000	11,884.81	.00	2,115.19	84.9%
077650 630500 ELECTRICITY	72,000	0	72,000	36,920.60	.00	35,079.40	51.3%
077650 635000 BUILDING R&M	17,500	0	17,500	2,408.21	.00	15,091.79	13.8%
077650 635700 PLUMBING EQUIPMEN	2,000	0	2,000	.00	.00	2,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
077650 637000 HOUSEHOLD EQUIPME	9,000	0	9,000	1,115.90	.00	7,884.10	12.4%
077650 638000 FIXED EQUIPMENT R	13,150	0	13,150	5,153.19	.00	7,996.81	39.2%
077650 638200 MINOR EQUIPMENT R	1,500	0	1,500	.00	.00	1,500.00	.0%
077650 638400 MOTOR VEHICLE EQ.	3,500	0	3,500	.00	.00	3,500.00	.0%
077650 639200 CLEANING AND PAINT	8,000	0	8,000	.00	.00	8,000.00	.0%
077650 639400 DISINFECT./EXTERM	6,000	0	6,000	211.00	.00	5,789.00	3.5%
077650 639800 TOW IN CHARGES	250	0	250	.00	.00	250.00	.0%
077650 639900 OTHER REPAIRS AND	3,000	0	3,000	1,990.00	.00	1,010.00	66.3%
077650 643000 UNIFORM RENT	8,000	0	8,000	3,477.19	.00	4,522.81	43.5%
077650 644900 OTHER RENT	500	0	500	.00	.00	500.00	.0%
077650 684500 REGISTRATION FEE/	800	0	800	255.00	.00	545.00	31.9%
077650 699900 SERVICES NOT SPEC	1,000	0	1,000	850.00	.00	150.00	85.0%
TOTAL PROFESSIONAL SERVICE	191,100	0	191,100	74,198.65	1,606.15	115,295.20	39.7%
70 CAPITAL OUTLAY							
077650 715010 REC CENTER OLD YM	20,000	0	20,000	5,114.88	.00	14,885.12	25.6%
077650 715014 CULTURAL CENTER	28,000	0	28,000	4,973.10	.00	23,026.90	17.8%
077650 715019 JDS COM CTR(CELI	10,000	0	10,000	.00	.00	10,000.00	.0%
077650 715021 CE ROY/5TH STREET	7,500	0	7,500	.00	.00	7,500.00	.0%
077650 729523 MS ARTS COMMISSIO	0	41,950	41,950	23,317.25	19,231.77	-599.02	101.4%
077650 732000 HOUSEHOLD FURN/EQ	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL CAPITAL OUTLAY	70,500	41,950	112,450	33,405.23	19,231.77	59,813.00	46.8%
TOTAL COMMUNITY CTR-ADMIN/GENERAL	921,200	41,950	963,150	367,604.61	22,532.28	573,013.11	40.5%
TOTAL COMMUNITY CENTERS' FUND	921,200	203,950	1,125,150	367,604.61	22,532.28	735,013.11	34.7%
TOTAL EXPENSES	921,200	203,950	1,125,150	367,604.61	22,532.28	735,013.11	
079 COVID FISCAL RECOVERY FUNDS							
079605 COVID FISCAL RECOVERY EXPENSES							
70 CAPITAL OUTLAY							
079605 722007 EDWARDS ST REHAB	0	1,416,860	1,416,860	419,560.85	.00	997,299.15	29.6%

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079	COVID FISCAL RECOVERY FUNDS	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
079605 729567	MLK AVE INFRASTRU	0	4,076,781	4,076,781	745,774.61	.00	3,331,005.89	18.3%
079605 743500	FIRE TRUCKS	1,297,568	-2,595,136	-1,297,568	.00	.00	-1,297,568.00	.0%
079605 790000	CAPITAL PROJECTS-	11,578,240	6,084,600	17,662,840	676,830.52	.00	16,986,008.98	3.8%
	TOTAL CAPITAL OUTLAY	12,875,808	8,983,104	21,858,912	1,842,165.98	.00	20,016,746.02	8.4%
	TOTAL COVID FISCAL RECOVERY EXPENSES	12,875,808	8,983,104	21,858,912	1,842,165.98	.00	20,016,746.02	8.4%
	TOTAL COVID FISCAL RECOVERY FUNDS	12,875,808	8,983,104	21,858,912	1,842,165.98	.00	20,016,746.02	8.4%
	TOTAL EXPENSES	12,875,808	8,983,104	21,858,912	1,842,165.98	.00	20,016,746.02	
082 COMMUNITY DEVELOP. BLOCK GRANT								
082285 CDBG-ENTITLEMENTS								
40 PERSONAL SERVICES								
082285 400000	REGULAR WAGES	200,000	0	200,000	77,531.95	.00	122,468.05	38.8%
082285 460000	STATE RETIREMENT	35,800	0	35,800	13,490.67	.00	22,309.33	37.7%
082285 470000	F.I.C.A. TAXES	15,300	0	15,300	5,834.94	.00	9,465.06	38.1%
082285 480000	HOSPITALIZATION I	42,000	0	42,000	13,149.33	.00	28,850.67	31.3%
082285 490000	UNEMPLOYMENT BENE	500	0	500	.00	.00	500.00	.0%
082285 491000	WORKMAN'S COMPENS	3,800	0	3,800	.00	.00	3,800.00	.0%
	TOTAL PERSONAL SERVICES	297,400	0	297,400	110,006.89	.00	187,393.11	37.0%
50 SUPPLIES & EXPENSES								
082285 500300	PAPER	500	0	500	.00	.00	500.00	.0%
082285 501000	OTHER EXPENDABLE	1,500	0	1,500	343.57	39.88	1,116.55	25.6%
082285 502000	MINOR OFFICE EQUI	850	0	850	109.61	.00	740.39	12.9%
082285 505000	SUBSCRIPTIONS,MAG	275	0	275	.00	.00	275.00	.0%
082285 507000	BOOKS	275	0	275	.00	.00	275.00	.0%
082285 525000	GAS AND OIL	1,200	0	1,200	288.08	.00	911.92	24.0%
082285 535500	WEARING APPAREL	250	0	250	.00	.00	250.00	.0%
082285 546000	MINOR EQUIPMENT	300	0	300	.00	205.44	94.56	68.5%
082285 559000	OTHER OPERATING M	300	0	300	.00	.00	300.00	.0%
082285 559100	OTHER OPER.MATLS-	100	0	100	.00	.00	100.00	.0%

EXPENDITURE REPORT

FOR 2024 05

082	COMMUNITY DEVELOP. BLOCK GRANT	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
082285 559200	OTHER OPER.MATLS-	100	0	100	.00	.00	100.00	.0%
082285 570000	MTR VEHICLE REP.	2,600	0	2,600	.00	.00	2,600.00	.0%
	TOTAL SUPPLIES & EXPENSES	8,250	0	8,250	741.26	245.32	7,263.42	12.0%
60 PROFESSIONAL SERVICE								
082285 602006	HOME ARP ADMIN	30,000	0	30,000	.00	.00	30,000.00	.0%
082285 604901	CDBG CARES	644,760	0	644,760	.00	.00	644,760.00	.0%
082285 604903	COMM.HOUSING DEV.	183,000	0	183,000	.00	.00	183,000.00	.0%
082285 604906	RECORDING FEES	300	0	300	.00	.00	300.00	.0%
082285 604910	PUB.SERV.GRANT EX	1,000	0	1,000	.00	.00	1,000.00	.0%
082285 604999	OTHER	50,000	-140	49,860	.00	.00	49,860.00	.0%
082285 606000	TELEPHONE AND TEL	900	0	900	.00	.00	900.00	.0%
082285 611000	TRAVEL EXPENSE	3,900	0	3,900	.00	.00	3,900.00	.0%
082285 615000	ADVERTISING	900	0	900	.00	.00	900.00	.0%
082285 638400	MOTOR VEHICLE EQ.	1,000	0	1,000	.00	.00	1,000.00	.0%
082285 641000	OFFICE EQUIPMENT	2,500	-500	2,000	1,192.86	.00	807.14	59.6%
082285 683200	BANK SERV/TRF FEE	0	1,500	1,500	469.91	.00	1,030.09	31.3%
082285 684000	DUES AND MEMBERSH	400	0	400	.00	.00	400.00	.0%
082285 684500	REGISTRATION FEE/	2,000	-860	1,140	1,140.00	.00	.00	100.0%
	TOTAL PROFESSIONAL SERVICE	920,660	0	920,660	2,802.77	.00	917,857.23	.3%
70 CAPITAL OUTLAY								
082285 725401	CDBG FULL REHAB	650	0	650	.00	.00	650.00	.0%
082285 725402	CDBG HOUSING REPR	577,500	0	577,500	151,035.00	.00	426,465.00	26.2%
082285 725403	HOME FULL REHAB	11,711	0	11,711	.00	.00	11,711.00	.0%
082285 7900EN	MISC PROJECTS-ENT	106,600	0	106,600	.00	.00	106,600.00	.0%
082285 7900HM	MISC PROJECTS-HOM	810,755	0	810,755	.00	.00	810,755.00	.0%
	TOTAL CAPITAL OUTLAY	1,507,216	0	1,507,216	151,035.00	.00	1,356,181.00	10.0%
	TOTAL CDBG-ENTITLEMENTS	2,733,526	0	2,733,526	264,585.92	245.32	2,468,694.76	9.7%
	TOTAL COMMUNITY DEVELOP. BLOCK GRANT	2,733,526	0	2,733,526	264,585.92	245.32	2,468,694.76	9.7%
	TOTAL EXPENSES	2,733,526	0	2,733,526	264,585.92	245.32	2,468,694.76	

086 SPEC SALES TAX-P&R/UNIV IMPROV

086300 SPEC SALES TAX/RECREATION MAIN

EXPENDITURE REPORT

FOR 2024 05

086	SPEC SALES TAX-P&R/UNIV IMPROV	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
40 PERSONAL SERVICES								
086300 400000	REGULAR WAGES	42,080	3,000	45,080	16,923.06	.00	28,156.94	37.5%
086300 460000	STATE RETIREMENT	7,550	550	8,100	2,944.59	.00	5,155.41	36.4%
086300 470000	F.I.C.A. TAXES	3,220	240	3,460	1,294.61	.00	2,165.39	37.4%
086300 491000	WORKMAN'S COMPENS	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL PERSONAL SERVICES		53,850	3,790	57,640	21,162.26	.00	36,477.74	36.7%
70 CAPITAL OUTLAY								
086300 7295PR	CAPITAL PROJECTS	1,600,000	148,310	1,748,310	939,805.87	5,800.00	802,704.13	54.1%
TOTAL CAPITAL OUTLAY		1,600,000	148,310	1,748,310	939,805.87	5,800.00	802,704.13	54.1%
TOTAL SPEC SALES TAX/RECREATION MAIN		1,653,850	152,100	1,805,950	960,968.13	5,800.00	839,181.87	53.5%
086452 B&I GENERAL OBLIGATION BONDS								
80 DEBT SERVICE								
086452 800000	GENERAL ISSUES-PR	0	1,314,000	1,314,000	1,314,000.00	.00	.00	100.0%
086452 810000	GENERAL ISSUES-IN	0	283,592	283,592	205,104.17	.00	78,487.83	72.3%
TOTAL DEBT SERVICE		0	1,597,592	1,597,592	1,519,104.17	.00	78,487.83	95.1%
TOTAL B&I GENERAL OBLIGATION BONDS		0	1,597,592	1,597,592	1,519,104.17	.00	78,487.83	95.1%
086602 SPEC SALES TAX P&R/UNIV IMPROV								
60 PROFESSIONAL SERVICE								
086602 604901	UNIVERSITY OF SOU	1,775,000	0	1,775,000	741,957.84	.00	1,033,042.16	41.8%
TOTAL PROFESSIONAL SERVICE		1,775,000	0	1,775,000	741,957.84	.00	1,033,042.16	41.8%
TOTAL SPEC SALES TAX P&R/UNIV IMPROV		1,775,000	0	1,775,000	741,957.84	.00	1,033,042.16	41.8%

EXPENDITURE REPORT

FOR 2024 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL SPEC SALES TAX-P&R/UNIV IMPROV	3,428,850	1,749,692	5,178,542	3,222,030.14	5,800.00	1,950,711.86	62.3%
TOTAL EXPENSES	3,428,850	1,749,692	5,178,542	3,222,030.14	5,800.00	1,950,711.86	
087 INDUSTRIAL PARK DEVELOPMENT							
087601 INDUSTRIAL PK-G.O.ACQUISITIONS							
60 PROFESSIONAL SERVICE							
087601 600500 ADMINISTRATIVE FE	0	0	0	1,750.00	.00	-1,750.00	100.0%
087601 601000 AUDITING AND ACCO	0	0	0	7,950.00	.00	-7,950.00	100.0%
087601 602001 ECONOMIC DEVELOPM	0	0	0	280,000.00	.00	-280,000.00	100.0%
087601 602500 LEGAL	0	0	0	17,981.27	.00	-17,981.27	100.0%
087601 639902 RAIL SPURS MAINT	0	0	0	5,997.35	.00	-5,997.35	100.0%
TOTAL PROFESSIONAL SERVICE	0	0	0	313,678.62	.00	-313,678.62	100.0%
TOTAL INDUSTRIAL PK-G.O.ACQUISITIONS	0	0	0	313,678.62	.00	-313,678.62	100.0%
TOTAL INDUSTRIAL PARK DEVELOPMENT	0	0	0	313,678.62	.00	-313,678.62	100.0%
TOTAL EXPENSES	0	0	0	313,678.62	.00	-313,678.62	
088 PUBLIC SAFETY/REC CONSTRUCTION							
088603 PUBLIC SAFETY/REC CONSTRUCTION							
70 CAPITAL OUTLAY							
088603 710022 POLICE DEPARTMENT	377,657	0	377,657	.00	.00	377,657.00	.0%
088603 729501 HALL AVENUE OVERP	18,097,421	0	18,097,421	4,582,796.78	.00	13,514,624.22	25.3%
088603 729575 GORDONS CRK BANK	186,000	0	186,000	16,888.68	.00	169,111.32	9.1%
TOTAL CAPITAL OUTLAY	18,661,078	0	18,661,078	4,599,685.46	.00	14,061,392.54	24.6%
TOTAL PUBLIC SAFETY/REC CONSTRUCTION	18,661,078	0	18,661,078	4,599,685.46	.00	14,061,392.54	24.6%
TOTAL PUBLIC SAFETY/REC CONSTRUCTION	18,661,078	0	18,661,078	4,599,685.46	.00	14,061,392.54	24.6%
TOTAL EXPENSES	18,661,078	0	18,661,078	4,599,685.46	.00	14,061,392.54	

EXPENDITURE REPORT

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095	2019 FIRE STATION CONSTRUCTION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
095 2019 FIRE STATION CONSTRUCTION								
095635 2019 FIRE STATION CONSTRUCTION								
70 CAPITAL OUTLAY								
095635 715002	FIRE STATION #2	949,500	0	949,500	.00	.00	949,500.00	.0%
	TOTAL CAPITAL OUTLAY	949,500	0	949,500	.00	.00	949,500.00	.0%
	TOTAL 2019 FIRE STATION CONSTRUCTION	949,500	0	949,500	.00	.00	949,500.00	.0%
	TOTAL 2019 FIRE STATION CONSTRUCTION	949,500	0	949,500	.00	.00	949,500.00	.0%
	TOTAL EXPENSES	949,500	0	949,500	.00	.00	949,500.00	
097 INFRA IMPROVE-INTRNT SALES TAX								
097201 INFRA IMPROVE-INTRNT SALES TAX								
70 CAPITAL OUTLAY								
097201 723099	OTHER STREET IMPR	7,200,000	0	7,200,000	.00	.00	7,200,000.00	.0%
	TOTAL CAPITAL OUTLAY	7,200,000	0	7,200,000	.00	.00	7,200,000.00	.0%
	TOTAL INFRA IMPROVE-INTRNT SALES TAX	7,200,000	0	7,200,000	.00	.00	7,200,000.00	.0%
	TOTAL INFRA IMPROVE-INTRNT SALES TAX	7,200,000	0	7,200,000	.00	.00	7,200,000.00	.0%
	TOTAL EXPENSES	7,200,000	0	7,200,000	.00	.00	7,200,000.00	
098 K.P.ZOO CAPITAL IMPROVEMENT								
098341 K.P.ZOO CAPITAL-KPZ								
70 CAPITAL OUTLAY								
098341 729599	MISC.OTHER IMPROV	2,390	0	2,390	.00	.00	2,390.00	.0%

EXPENDITURE REPORT

FOR 2024 05								
098	K.P.ZOO CAPITAL IMPROVEMENT	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
	TOTAL CAPITAL OUTLAY	2,390	0	2,390	.00	.00	2,390.00	.0%
	TOTAL K.P.ZOO CAPITAL-KPZ	2,390	0	2,390	.00	.00	2,390.00	.0%
	TOTAL K.P.ZOO CAPITAL IMPROVEMENT	2,390	0	2,390	.00	.00	2,390.00	.0%
	TOTAL EXPENSES	2,390	0	2,390	.00	.00	2,390.00	
105 2013 W&S BOND CONSTRUCTION								
105500 '13 W&S BOND CONST-TRANSFERS								
90 TRANSFERS								
105500 900010	T/T WATER & SEWER	593	0	593	.00	.00	593.00	.0%
	TOTAL TRANSFERS	593	0	593	.00	.00	593.00	.0%
	TOTAL '13 W&S BOND CONST-TRANSFERS	593	0	593	.00	.00	593.00	.0%
	TOTAL 2013 W&S BOND CONSTRUCTION	593	0	593	.00	.00	593.00	.0%
	TOTAL EXPENSES	593	0	593	.00	.00	593.00	
107 SPECIAL SALES TAX-T&A								
107706 SPEC.SALES TAX-T&A EXPEND.								
60 PROFESSIONAL SERVICE								
107706 604901	TOURISM COMMISSIO	0	0	0	333,428.18	.00	-333,428.18	100.0%
	TOTAL PROFESSIONAL SERVICE	0	0	0	333,428.18	.00	-333,428.18	100.0%
	TOTAL SPEC.SALES TAX-T&A EXPEND.	0	0	0	333,428.18	.00	-333,428.18	100.0%
	TOTAL SPECIAL SALES TAX-T&A	0	0	0	333,428.18	.00	-333,428.18	100.0%
	TOTAL EXPENSES	0	0	0	333,428.18	.00	-333,428.18	

EXPENDITURE REPORT

FOR 2024 05								
109	GROUP INSURANCE TRUST FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
109 GROUP INSURANCE TRUST FUND								
109704 GROUP INS.TRUST-T&A EXPEND.								
60 PROFESSIONAL SERVICE								
109704 683200	BANK SERV/TRF FEE	0	0	0	172.60	.00	-172.60	100.0%
109704 683300	ADMIN PAID	0	0	0	313,546.48	.00	-313,546.48	100.0%
109704 683400	CLAIMS PAID	0	0	0	2,005,359.09	.00	-2,005,359.09	100.0%
	TOTAL PROFESSIONAL SERVICE	0	0	0	2,319,078.17	.00	-2,319,078.17	100.0%
	TOTAL GROUP INS.TRUST-T&A EXPEND.	0	0	0	2,319,078.17	.00	-2,319,078.17	100.0%
	TOTAL GROUP INSURANCE TRUST FUND	0	0	0	2,319,078.17	.00	-2,319,078.17	100.0%
	TOTAL EXPENSES	0	0	0	2,319,078.17	.00	-2,319,078.17	
	GRAND TOTAL	188,890,351	39,705,563	228,595,914	110,555,422.54	3,989,848.48	114,050,643.05	50.1%
** END OF REPORT - Generated by LISA HANSON **								

EXPENDITURE REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	10	Y	N
Sequence 4	0	N	N

Report title:
EXPENDITURE REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2024/ 1

To Yr/Per: 2024/ 2

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 5

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria
Field Name Field Value

Org

Object

Project

Rollup code

Account type Expense

Account status

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001 General Fund						
001001 REVENUES						
20 REVENUES						
001001 206500 HOUSING AUTHORITY	-15,000	0	-15,000	-12,261.73	-2,738.27	81.7%
001001 220100 GAS RETAIL LICENS	0	0	0	-115.00	115.00	100.0%
TOTAL REVENUES	-15,000	0	-15,000	-12,376.73	-2,623.27	82.5%
22 LICENSES & PERMITS						
001001 220000 PRIVILEGE LICENSE	-140,000	0	-140,000	-76,685.40	-63,314.60	54.8%
001001 221100 ELECTRICAL FRANCH	-3,050,000	0	-3,050,000	-1,491,629.69	-1,558,370.31	48.9%
001001 221200 SOLID WASTE OPER/	-165,000	0	-165,000	-65,339.37	-99,660.63	39.6%
001001 221400 FIBER INFRASTRUCT	-9,500	0	-9,500	-6,085.32	-3,414.68	64.1%
001001 221500 GAS FRANCHISE	-200,000	0	-200,000	-61,188.87	-138,811.13	30.6%
001001 221800 CSPIRE FIBER-TELE	-3,000	0	-3,000	-46,697.65	43,697.65	1556.6%
001001 221900 CABLE T.V. FRANCH	-320,000	0	-320,000	-140,190.96	-179,809.04	43.8%
001001 222100 BUILDING PERMIT/I	-450,000	0	-450,000	-223,992.00	-226,008.00	49.8%
001001 222200 FIRE INSPECTION	-366,000	0	-366,000	.00	-366,000.00	.0%
001001 222300 SIGN PERMIT	-15,000	0	-15,000	-9,475.00	-5,525.00	63.2%
001001 222400 LAND CODE ENFORCE	-15,000	0	-15,000	-6,055.00	-8,945.00	40.4%
001001 222500 GAS & PLUMBING	-8,000	0	-8,000	-5,450.00	-2,550.00	68.1%
001001 222600 ELECTRICAL INSPEC	-10,000	0	-10,000	-3,024.00	-6,976.00	30.2%
001001 222700 DEMOLITION PERMIT	-1,000	0	-1,000	-300.00	-700.00	30.0%
001001 222800 HOUSE MOVING	-1,000	0	-1,000	-450.00	-550.00	45.0%
001001 223400 PROPERTY CLEAN-UP	-120,000	0	-120,000	-8,366.08	-111,633.92	7.0%
001001 223600 WRECKER REGISTRAT	-500	0	-500	-100.00	-400.00	20.0%
001001 223700 BURN OR MISC FIRE	-2,000	0	-2,000	-1,105.00	-895.00	55.3%
001001 223800 AMBULANCE PERMIT	-900	0	-900	-900.00	.00	100.0%
001001 223900 TRANSIENT VENDOR	-2,500	0	-2,500	.00	-2,500.00	.0%
001001 224500 ZONING CERTIFICAT	-10,000	0	-10,000	-3,400.00	-6,600.00	34.0%
001001 225500 CONTRACTOR LICENS	-100	0	-100	-50.00	-50.00	50.0%
001001 225600 GOLF CART REGISTR	-3,000	0	-3,000	-1,505.00	-1,495.00	50.2%
001001 229000 NSF CHECK FEE	-120	0	-120	-40.00	-80.00	33.3%
001001 229900 MISC. PERMITS & F	-80,000	0	-80,000	-14,685.00	-65,315.00	18.4%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL LICENSES & PERMITS	-4,972,620	0	-4,972,620	-2,166,714.34	-2,805,905.66	43.6%
23 FEDERAL GRANTS						
001001 230100 HHS.-SAMHSA GRANT	-326,735	0	-326,735	.00	-326,735.00	.0%
001001 230400 DPS - PROJECT SAF	0	0	0	-8,900.00	8,900.00	100.0%
001001 230700 JUST.-OTHER	-7,255	0	-7,255	-14,978.75	7,723.75	206.5%
001001 231100 JUST.-BYRNE GRANT	-21,522	0	-21,522	-2,496.30	-19,025.70	11.6%
001001 231600 JUST.-COPS HIRING	-236,337	0	-236,337	-77,731.50	-158,605.50	32.9%
001001 231700 JUST.-UNIVERSAL C	-61,129	0	-61,129	.00	-61,129.00	.0%
001001 232100 HHS-HIDTA NARCOTI	-10,686	0	-10,686	-13,047.42	2,361.42	122.1%
001001 233700 FEMA RELIEF	-700,000	-2,324,924	-3,024,924	.00	-3,024,924.00	.0%
001001 236200 HUD-LEAD HAZARD R	-1,400,650	0	-1,400,650	-56,950.78	-1,343,699.22	4.1%
TOTAL FEDERAL GRANTS	-2,764,314	-2,324,924	-5,089,238	-174,104.75	-4,915,133.25	3.4%
25 STATE GRANTS						
001001 250300 MISCELLANEOUS STA	0	-438,096	-438,096	.00	-438,096.00	.0%
001001 251500 POLICE ACADEMY RE	-55,000	0	-55,000	.00	-55,000.00	.0%
001001 251800 SOLID WASTE GRANT	-75,000	0	-75,000	.00	-75,000.00	.0%
001001 252600 STOP VIOLENCE GRA	-23,527	-46,010	-69,537	-135,385.85	65,848.85	194.7%
001001 2526MC STOP VIOLENCE-MUN	-257,633	0	-257,633	.00	-257,633.00	.0%
001001 252700 ALCOHOL INCENTIVE	-39,231	0	-39,231	-28,973.51	-10,257.49	73.9%
TOTAL STATE GRANTS	-450,391	-484,106	-934,497	-164,359.36	-770,137.64	17.6%
26 STATE-SHARED REVENUE						
001001 260000 GENERAL SALES TAX	-27,300,000	0	-27,300,000	-11,775,333.04	-15,524,666.96	43.1%
001001 260100 CITY UTILITY TAX	-50,000	0	-50,000	-9,048.42	-40,951.58	18.1%
001001 260700 SALES TAX-FOOD &	0	0	0	-15,900.00	15,900.00	100.0%
001001 261000 ALCOHOLIC BEV. LI	-160,000	0	-160,000	-52,125.00	-107,875.00	32.6%
001001 267000 MPO-METROPOLITAN	-287,654	0	-287,654	-53,265.69	-234,388.31	18.5%
TOTAL STATE-SHARED REVENUE	-27,797,654	0	-27,797,654	-11,905,672.15	-15,891,981.85	42.8%
27 CITY-CTY SHARED REV						
001001 227001 RESTAURANT INSPEC	0	0	0	-1,000.00	1,000.00	100.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001001 227002 BUSINESS INSPECTI	0	0	0	-8,700.00	8,700.00	100.0%
001001 227003 APARTMENT/HOTEL I	0	0	0	-1,550.00	1,550.00	100.0%
001001 270900 LAMAR/FORREST-HAZ	-3,000	0	-3,000	.00	-3,000.00	.0%
001001 274006 K-9 GRANT - ASBUR	-13,000	0	-13,000	.00	-13,000.00	.0%
001001 274099 OTHER	0	-12,822	-12,822	-12,822.00	.00	100.0%
TOTAL CITY-CTY SHARED REV	-16,000	-12,822	-28,822	-24,072.00	-4,750.00	83.5%
28 PUBLIC SAFETY						
001001 285500 CRIME SCENE UNIT	-50,000	0	-50,000	.00	-50,000.00	.0%
001001 287000 POLICE/FIRE-SPECI	-220,000	0	-220,000	-49,793.00	-170,207.00	22.6%
001001 288000 P&F LATERAL TRNG	0	0	0	-12,000.00	12,000.00	100.0%
001001 288300 US MARSHALL O/T R	-12,000	0	-12,000	.00	-12,000.00	.0%
001001 288400 FED BUREAU INVEST	-3,000	0	-3,000	.00	-3,000.00	.0%
TOTAL PUBLIC SAFETY	-285,000	0	-285,000	-61,793.00	-223,207.00	21.7%
29 STR-SAN CHARGES						
001001 291000 PARKING METERS	-800	0	-800	-205.80	-594.20	25.7%
001001 295100 RECYCLING PICK UP	-115,000	0	-115,000	-228,614.09	113,614.09	198.8%
001001 296000 TRASH HAULING	-190,000	0	-190,000	-2,615.00	-187,385.00	1.4%
001001 296500 RESIDENTL WASTE C	-2,050,000	0	-2,050,000	-2,468,956.05	418,956.05	120.4%
TOTAL STR-SAN CHARGES	-2,355,800	0	-2,355,800	-2,700,390.94	344,590.94	114.6%
33 FINES & FORFEITS						
001001 331000 MUNICIPAL COURT C	-1,000	0	-1,000	.00	-1,000.00	.0%
001001 332000 POLICE FINES	-115,000	0	-115,000	.00	-115,000.00	.0%
001001 332100 CITY COURT COSTS	-85,000	0	-85,000	-19,986.38	-65,013.62	23.5%
001001 332200 CCC-JAIL REIMB.	0	0	0	-4.22	4.22	100.0%
001001 332700 ANIMAL CONTROL	0	0	0	-17.44	17.44	100.0%
001001 332800 COURT TECHNOLOGY	-190,000	0	-190,000	-44,652.01	-145,347.99	23.5%
001001 333000 ENVIRONMENTAL COU	-5,000	0	-5,000	.00	-5,000.00	.0%
TOTAL FINES & FORFEITS	-396,000	0	-396,000	-64,660.05	-331,339.95	16.3%
34 MISCELLANEOUS						

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001001 340500 CHECKING ACCOUNT	-75,000	0	-75,000	-17,670.70	-57,329.30	23.6%
001001 341201 TRAIN DEPOT FACIL	-22,000	0	-22,000	-5,275.00	-16,725.00	24.0%
001001 341202 P&F ACADEMY RENTA	-16,000	0	-16,000	-1,325.00	-14,675.00	8.3%
001001 341203 PBMH-COURTESY FOR	-12,000	0	-12,000	-4,000.00	-8,000.00	33.3%
001001 341207 MERCHANTS	-2,400	0	-2,400	-1,000.00	-1,400.00	41.7%
001001 341223 KLONDYKE ST RENT	-30,000	0	-30,000	-12,500.00	-17,500.00	41.7%
001001 341245 MISC CELL TOWER R	-3,000	0	-3,000	-2,700.00	-300.00	90.0%
001001 341500 PARKING GARAGE-CI	-12,000	0	-12,000	-5,467.50	-6,532.50	45.6%
001001 341600 PARKING GARAGE-PI	-12,000	0	-12,000	-3,720.00	-8,280.00	31.0%
001001 341701 MAIN STREET PARKI	-5,000	0	-5,000	-2,850.00	-2,150.00	57.0%
001001 341704 MOBILE ST. PKG.LO	-600	0	-600	.00	-600.00	.0%
001001 341707 HEMPHILL PKG. LOT	-1,800	0	-1,800	-450.00	-1,350.00	25.0%
001001 341708 EAST PINE PKG.LOT	-600	0	-600	.00	-600.00	.0%
001001 341710 REGIONS BANK STRE	-400	0	-400	.00	-400.00	.0%
001001 342000 CEMETERY FEES	-40,000	0	-40,000	-15,135.00	-24,865.00	37.8%
001001 345501 CONTR-HISTORIC HB	-30,000	0	-30,000	-36,000.00	6,000.00	120.0%
001001 345900 CONTRIBUTIONS-OTH	-150,000	0	-150,000	.00	-150,000.00	.0%
001001 346100 CONTRIB-POLICEMAN	-800	0	-800	.00	-800.00	.0%
001001 346500 CONTRIB-H'BURG. C	-4,000	0	-4,000	.00	-4,000.00	.0%
001001 346900 CONTRIB-OTHER	-5,000	0	-5,000	.00	-5,000.00	.0%
001001 347000 CONTRIB. MIDNIGHT	-4,000	0	-4,000	.00	-4,000.00	.0%
001001 347500 CONTRIB-COMMUNITY	0	0	0	-500.00	500.00	100.0%
TOTAL MISCELLANEOUS	-426,600	0	-426,600	-108,593.20	-318,006.80	25.5%
35 OTHER - MISC						
001001 359000 POLICE DEPT-MISC	-535,000	0	-535,000	-215,512.12	-319,487.88	40.3%
TOTAL OTHER - MISC	-535,000	0	-535,000	-215,512.12	-319,487.88	40.3%
38 TRANSFERS IN						
001001 380011 T/F WATER & SEWER	-824,000	0	-824,000	-8,609.61	-815,390.39	1.0%
001001 380027 T/F TAX COLLECTOR	-21,400,000	0	-21,400,000	-15,193,799.08	-6,206,200.92	71.0%
001001 3800EB T/F TAX COLL-EXCE	-170,000	0	-170,000	-67,166.44	-102,833.56	39.5%
001001 3800IP T/F TAX COLL-INT/	-300,000	0	-300,000	-71,289.55	-228,710.45	23.8%
TOTAL TRANSFERS IN	-22,694,000	0	-22,694,000	-15,340,864.68	-7,353,135.32	67.6%
39 NON-REVENUE RECEIPTS						

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001001 393000 SALE OF CEMETERY	-70,000	0	-70,000	-22,760.00	-47,240.00	32.5%
001001 394000 SALE OF EQUIPMENT	-270,000	0	-270,000	-130,318.00	-139,682.00	48.3%
001001 394300 SALE OF SCRAP MAT	-3,500	0	-3,500	-5,790.61	2,290.61	165.4%
001001 394700 SALE OF MAPS/PUBL	0	0	0	-40.00	40.00	100.0%
001001 395000 MDB LOAN PYMT-HUB	0	0	0	-1,508.83	1,508.83	100.0%
001001 395900 COPIES/RECORDS RE	-200	0	-200	-128.00	-72.00	64.0%
001001 396500 REFUND & RECOVERY	-25,000	0	-25,000	-15,986.75	-9,013.25	63.9%
001001 396700 RECOVERY OF DAMAG	0	0	0	-27,759.35	27,759.35	100.0%
001001 399900 APPROPRIABLE FUND	-20,000,000	-2,997	-20,002,997	.00	-20,002,997.00	.0%
TOTAL NON-REVENUE RECEIPTS	-20,368,700	-2,997	-20,371,697	-204,291.54	-20,167,405.46	1.0%
TOTAL REVENUES	-83,077,079	-2,824,849	-85,901,928	-33,143,404.86	-52,758,523.14	38.6%
TOTAL General Fund	-83,077,079	-2,824,849	-85,901,928	-33,143,404.86	-52,758,523.14	38.6%
TOTAL REVENUES	-83,077,079	-2,824,849	-85,901,928	-33,143,404.86	-52,758,523.14	
002 PARKS & RECREATION FUND						
002001 PKS/REC FUND REVENUES						
23 FEDERAL GRANTS						
002001 233900 MISC FEDERAL GRAN	-1,000	0	-1,000	.00	-1,000.00	.0%
TOTAL FEDERAL GRANTS	-1,000	0	-1,000	.00	-1,000.00	.0%
25 STATE GRANTS						
002001 250300 MISCELLANEOUS STA	-6,660	0	-6,660	.00	-6,660.00	.0%
TOTAL STATE GRANTS	-6,660	0	-6,660	.00	-6,660.00	.0%
30 MISCELLANEOUS						
002001 311000 SWIM FEES-C.E. RO	-300	0	-300	.00	-300.00	.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002001 311200 SWIM FEES-DAHMER	-600	0	-600	.00	-600.00	.0%
002001 312100 CHEER PROGRAM	-800	0	-800	.00	-800.00	.0%
002001 312200 SUMMER DAY CAMP	-10,000	0	-10,000	.00	-10,000.00	.0%
002001 313800 TATUM PK PAVILION	-600	0	-600	-300.00	-300.00	50.0%
002001 313900 EASTSIDE PK PAVIL	-200	0	-200	-150.00	-50.00	75.0%
002001 314700 DAHMER PAVILION U	-800	0	-800	100.00	-900.00	-12.5%
002001 315000 BALLFIELD USE FEE	-1,500	0	-1,500	-1,125.00	-375.00	75.0%
002001 315100 PARKS-MISC USE FE	-8,300	0	-8,300	-1,862.00	-6,438.00	22.4%
002001 315900 PROCESSING FEE	0	0	0	-325.00	325.00	100.0%
002001 316002 LITTLE TIGERS BAS	-4,000	0	-4,000	-2,350.00	-1,650.00	58.8%
002001 316004 YOUTH TRACK & FIE	-2,500	0	-2,500	.00	-2,500.00	.0%
002001 316015 TACKLE FOOTBALL	-600	0	-600	.00	-600.00	.0%
002001 316202 ADULT BASKETBALL	-4,000	0	-4,000	-2,850.00	-1,150.00	71.3%
002001 316203 ADULT CO-ED SOFTB	-4,000	0	-4,000	.00	-4,000.00	.0%
002001 316204 ADULT MEN'S SOFTB	-6,500	0	-6,500	-2,100.00	-4,400.00	32.3%
002001 316209 ADULT FLAG FOOTBA	-500	0	-500	.00	-500.00	.0%
002001 317000 CERAMICS CLASS FE	-1,200	0	-1,200	-600.00	-600.00	50.0%
002001 317800 DRAMA,ART,DANCE L	-28,000	0	-28,000	-12,761.33	-15,238.67	45.6%
TOTAL MISCELLANEOUS	-74,400	0	-74,400	-24,323.33	-50,076.67	32.7%
34 MISCELLANEOUS						
002001 340500 CHECKING ACCOUNT	-15,000	0	-15,000	-14,595.97	-404.03	97.3%
002001 345500 CONTRIBUTIONS-FOR	0	0	0	-25,000.00	25,000.00	100.0%
002001 346900 CONTRIB-OTHER	0	-14,000	-14,000	-4,000.00	-10,000.00	28.6%
TOTAL MISCELLANEOUS	-15,000	-14,000	-29,000	-43,595.97	14,595.97	150.3%
38 TRANSFERS IN						
002001 380001 T/F GENERAL FUND	-2,654,176	-985,000	-3,639,176	-1,600,000.00	-2,039,176.00	44.0%
002001 380027 T/F TAX COLLECTOR	-1,040,000	0	-1,040,000	-776,012.10	-263,987.90	74.6%
TOTAL TRANSFERS IN	-3,694,176	-985,000	-4,679,176	-2,376,012.10	-2,303,163.90	50.8%
39 NON-REVENUE RECEIPTS						
002001 396200 INSURANCE REIMB-S	0	-25,000	-25,000	.00	-25,000.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002001 396700 RECOVERY OF DAMAG	0	0	0	-12,050.00	12,050.00	100.0%
002001 399900 APPROPRIABLE FUND	-800,000	151,999	-648,001	.00	-648,001.00	.0%
TOTAL NON-REVENUE RECEIPTS	-800,000	126,999	-673,001	-12,050.00	-660,951.00	1.8%
TOTAL PKS/REC FUND REVENUES	-4,591,236	-872,001	-5,463,237	-2,455,981.40	-3,007,255.60	45.0%
TOTAL PARKS & RECREATION FUND	-4,591,236	-872,001	-5,463,237	-2,455,981.40	-3,007,255.60	45.0%
TOTAL REVENUES	-4,591,236	-872,001	-5,463,237	-2,455,981.40	-3,007,255.60	
004 LIBRARY FUND						
004001 LIBRARY FUND REVENUES						
38 TRANSFERS IN						
004001 380027 T/F TAX COLLECTOR	0	0	0	-718,848.47	718,848.47	100.0%
TOTAL TRANSFERS IN	0	0	0	-718,848.47	718,848.47	100.0%
TOTAL LIBRARY FUND REVENUES	0	0	0	-718,848.47	718,848.47	100.0%
TOTAL LIBRARY FUND	0	0	0	-718,848.47	718,848.47	100.0%
TOTAL REVENUES	0	0	0	-718,848.47	718,848.47	
005 HATT.MUNICIPAL FIRE PROTECTION						
005001 H.M.F.P.FUND REVENUES						
26 STATE-SHARED REVENUE						
005001 262000 PRO-RATA FIRE INS	-290,000	0	-290,000	.00	-290,000.00	.0%
005001 262500 FIRE INS REBATE/C	-7,500	0	-7,500	.00	-7,500.00	.0%
TOTAL STATE-SHARED REVENUE	-297,500	0	-297,500	.00	-297,500.00	.0%
28 PUBLIC SAFETY						
005001 286200 FIRE PROT.SHARE-U	-96,000	0	-96,000	.00	-96,000.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL PUBLIC SAFETY	-96,000	0	-96,000	.00	-96,000.00	.0%
33 FINES & FORFEITS						
005001 332500 FIRE CODE VIOLATI	-50	0	-50	.00	-50.00	.0%
TOTAL FINES & FORFEITS	-50	0	-50	.00	-50.00	.0%
34 MISCELLANEOUS						
005001 340500 CHECKING ACCOUNT	-6,000	0	-6,000	-2,629.14	-3,370.86	43.8%
TOTAL MISCELLANEOUS	-6,000	0	-6,000	-2,629.14	-3,370.86	43.8%
39 NON-REVENUE RECEIPTS						
005001 399900 APPROPRIABLE FUND	-1,150,000	57,042	-1,092,958	.00	-1,092,958.00	.0%
TOTAL NON-REVENUE RECEIPTS	-1,150,000	57,042	-1,092,958	.00	-1,092,958.00	.0%
TOTAL H.M.F.P.FUND REVENUES	-1,549,550	57,042	-1,492,508	-2,629.14	-1,489,878.86	.2%
TOTAL HATT.MUNICIPAL FIRE PROTECTION	-1,549,550	57,042	-1,492,508	-2,629.14	-1,489,878.86	.2%
TOTAL REVENUES	-1,549,550	57,042	-1,492,508	-2,629.14	-1,489,878.86	
008 SPECIAL STREET IMPR.FUND						
008001 SPEC.ST.IMPR REVENUES						
26 STATE-SHARED REVENUE						
008001 265000 MUNICIPAL AID	-80,000	0	-80,000	-67,313.16	-12,686.84	84.1%
TOTAL STATE-SHARED REVENUE	-80,000	0	-80,000	-67,313.16	-12,686.84	84.1%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 MISCELLANEOUS						
008001 340500 CHECKING ACCOUNT	-1,800	0	-1,800	-994.99	-805.01	55.3%
TOTAL MISCELLANEOUS	-1,800	0	-1,800	-994.99	-805.01	55.3%
39 NON-REVENUE RECEIPTS						
008001 399900 APPROPRIABLE FUND	-363,000	-969	-363,969	.00	-363,969.00	.0%
TOTAL NON-REVENUE RECEIPTS	-363,000	-969	-363,969	.00	-363,969.00	.0%
TOTAL SPEC.ST.IMPR REVENUES	-444,800	-969	-445,769	-68,308.15	-377,460.85	15.3%
TOTAL SPECIAL STREET IMPR.FUND	-444,800	-969	-445,769	-68,308.15	-377,460.85	15.3%
TOTAL REVENUES	-444,800	-969	-445,769	-68,308.15	-377,460.85	
009 WATER & SEWER OPERATION/MAINT.						
009001 W&S O&M REVENUES						
29 STR-SAN CHARGES						
009001 295500 LAGOON DUMPING	-65,000	0	-65,000	-35,850.00	-29,150.00	55.2%
TOTAL STR-SAN CHARGES	-65,000	0	-65,000	-35,850.00	-29,150.00	55.2%
34 MISCELLANEOUS						
009001 340500 CHECKING ACCOUNT	-5,000	0	-5,000	-718.46	-4,281.54	14.4%
TOTAL MISCELLANEOUS	-5,000	0	-5,000	-718.46	-4,281.54	14.4%
38 TRANSFERS IN						
009001 380011 T/F WATER & SEWER	-15,000,000	0	-15,000,000	-6,250,000.00	-8,750,000.00	41.7%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL TRANSFERS IN	-15,000,000	0	-15,000,000	-6,250,000.00	-8,750,000.00	41.7%
39 NON-REVENUE RECEIPTS						
009001 394000 SALE OF EQUIPMENT	-1,000	0	-1,000	.00	-1,000.00	.0%
009001 394300 SALE OF SCRAP MAT	-3,500	0	-3,500	.00	-3,500.00	.0%
009001 396500 REFUND & RECOVERY	0	0	0	-23.87	23.87	100.0%
009001 399900 APPROPRIABLE FUND	-1,000,000	-968,720	-1,968,720	.00	-1,968,720.00	.0%
TOTAL NON-REVENUE RECEIPTS	-1,004,500	-968,720	-1,973,220	-23.87	-1,973,196.13	.0%
TOTAL W&S O&M REVENUES	-16,074,500	-968,720	-17,043,220	-6,286,592.33	-10,756,627.67	36.9%
TOTAL WATER & SEWER OPERATION/MAINT.	-16,074,500	-968,720	-17,043,220	-6,286,592.33	-10,756,627.67	36.9%
TOTAL REVENUES	-16,074,500	-968,720	-17,043,220	-6,286,592.33	-10,756,627.67	
010 WATER & SEWER B & I						
010001 W&S B&I REVENUES						
34 MISCELLANEOUS						
010001 340500 CHECKING ACCOUNT	-50,000	0	-50,000	-65,373.35	15,373.35	130.7%
010001 340700 OTHER INTEREST	0	0	0	-6,903.15	6,903.15	100.0%
TOTAL MISCELLANEOUS	-50,000	0	-50,000	-72,276.50	22,276.50	144.6%
38 TRANSFERS IN						
010001 380021 T/F 21 REFUNDING	-4,000,000	0	-4,000,000	-1,666,665.00	-2,333,335.00	41.7%
010001 3800B T/F WATER & SEWER	-660,000	0	-660,000	-275,000.00	-385,000.00	41.7%
010001 3800C T/F WATER & SEWER	-1,350,000	0	-1,350,000	-562,500.00	-787,500.00	41.7%
010001 3800GO T/F '10 W&S GO BO	-255,000	0	-255,000	-106,250.00	-148,750.00	41.7%
010001 3800M T/F WTR/SWR(METER	-390,000	0	-390,000	-162,500.00	-227,500.00	41.7%
TOTAL TRANSFERS IN	-6,655,000	0	-6,655,000	-2,772,915.00	-3,882,085.00	41.7%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
39 NON-REVENUE RECEIPTS						
010001 399900 APPROPRIABLE FUND	-22,970,000	-6,862,704	-29,832,704	.00	-29,832,704.00	.0%
TOTAL NON-REVENUE RECEIPTS	-22,970,000	-6,862,704	-29,832,704	.00	-29,832,704.00	.0%
TOTAL W&S B&I REVENUES	-29,675,000	-6,862,704	-36,537,704	-2,845,191.50	-33,692,512.50	7.8%
TOTAL WATER & SEWER B & I	-29,675,000	-6,862,704	-36,537,704	-2,845,191.50	-33,692,512.50	7.8%
TOTAL REVENUES	-29,675,000	-6,862,704	-36,537,704	-2,845,191.50	-33,692,512.50	
011 WATER & SEWER FUND						
011001 WATER & SEWER REVENUES						
22 LICENSES & PERMITS						
011001 229000 NSF CHECK FEE	-3,000	0	-3,000	-1,520.00	-1,480.00	50.7%
TOTAL LICENSES & PERMITS	-3,000	0	-3,000	-1,520.00	-1,480.00	50.7%
30 MISCELLANEOUS						
011001 360001 RESIDENTIAL WATER	-8,100,000	0	-8,100,000	-3,722,179.98	-4,377,820.02	46.0%
011001 360002 TAXABLE WATER SAL	-3,500,000	0	-3,500,000	-1,749,424.19	-1,750,575.81	50.0%
011001 360003 TAXABLE WATER-USA	-550,000	0	-550,000	-66,757.80	-483,242.20	12.1%
011001 360011 NON-RESIDENTIAL W	-1,500,000	0	-1,500,000	-457,001.58	-1,042,998.42	30.5%
011001 361000 TAPS	-190,000	0	-190,000	-97,318.17	-92,681.83	51.2%
011001 362000 WATER TURN-ON FEE	-70,000	0	-70,000	-12,611.28	-57,388.72	18.0%
011001 362500 SEWER TAPS	-45,000	0	-45,000	-5,700.00	-39,300.00	12.7%
011001 363001 NON-RESIDENTIAL S	-4,100,000	0	-4,100,000	-2,090,618.00	-2,009,382.00	51.0%
011001 363002 RESIDENTIAL SEWER	-7,800,000	0	-7,800,000	-3,624,343.11	-4,175,656.89	46.5%
011001 363003 LAMAR PARK SEWER	-170,000	0	-170,000	.00	-170,000.00	.0%
011001 363004 MARSHALL DURBIN S	-800,000	0	-800,000	.00	-800,000.00	.0%
011001 363005 PETAL SEWER	-490,000	0	-490,000	.00	-490,000.00	.0%
011001 363007 PBRSWMA-LEACHATE	-9,000	0	-9,000	.00	-9,000.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
011001 363008 ZEON CHEMICALS	-27,000	0	-27,000	.00	-27,000.00	.0%
011001 363009 USA YEAST SEWER	-770,000	0	-770,000	-67,351.80	-702,648.20	8.7%
011001 363010 DAIRY FRESH SEWER	-100,000	0	-100,000	.00	-100,000.00	.0%
011001 363011 OTHER SPEC SWR CO	0	0	0	-343,361.82	343,361.82	100.0%
TOTAL MISCELLANEOUS	-28,221,000	0	-28,221,000	-12,236,667.73	-15,984,332.27	43.4%
34 MISCELLANEOUS						
011001 340500 CHECKING ACCOUNT	-35,000	0	-35,000	-53,443.74	18,443.74	152.7%
TOTAL MISCELLANEOUS	-35,000	0	-35,000	-53,443.74	18,443.74	152.7%
TOTAL WATER & SEWER REVENUES	-28,259,000	0	-28,259,000	-12,291,631.47	-15,967,368.53	43.5%
TOTAL WATER & SEWER FUND	-28,259,000	0	-28,259,000	-12,291,631.47	-15,967,368.53	43.5%
TOTAL REVENUES	-28,259,000	0	-28,259,000	-12,291,631.47	-15,967,368.53	
012 2019 TIF B&I-PLANET FITNESS						
012001 TIF B&I-PLANET FITNES-REVENUES						
27 CITY-CTY SHARED REV						
012001 270500 FORREST CTY	-31,113	0	-31,113	.00	-31,113.00	.0%
TOTAL CITY-CTY SHARED REV	-31,113	0	-31,113	.00	-31,113.00	.0%
34 MISCELLANEOUS						
012001 340500 CHECKING ACCOUNT	-300	0	-300	-149.98	-150.02	50.0%
TOTAL MISCELLANEOUS	-300	0	-300	-149.98	-150.02	50.0%
38 TRANSFERS IN						
012001 380027 T/F TAX COLLECTOR	-26,184	0	-26,184	-28,184.00	2,000.00	107.6%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL TRANSFERS IN	-26,184	0	-26,184	-28,184.00	2,000.00	107.6%
39 NON-REVENUE RECEIPTS						
012001 399900 APPROPRIABLE FUND	-137,700	-77	-137,777	.00	-137,777.00	.0%
TOTAL NON-REVENUE RECEIPTS	-137,700	-77	-137,777	.00	-137,777.00	.0%
TOTAL TIF B&I-PLANET FITNES-REVENUES	-195,297	-77	-195,374	-28,333.98	-167,040.02	14.5%
TOTAL 2019 TIF B&I-PLANET FITNESS	-195,297	-77	-195,374	-28,333.98	-167,040.02	14.5%
TOTAL REVENUES	-195,297	-77	-195,374	-28,333.98	-167,040.02	
013 CITY B & I						
013001 CITY B&I REVENUES						
34 MISCELLANEOUS						
013001 340500 CHECKING ACCOUNT	-12,000	0	-12,000	-4,175.42	-7,824.58	34.8%
TOTAL MISCELLANEOUS	-12,000	0	-12,000	-4,175.42	-7,824.58	34.8%
38 TRANSFERS IN						
013001 380027 T/F TAX COLLECTOR	-2,600,000	0	-2,600,000	-1,942,094.08	-657,905.92	74.7%
TOTAL TRANSFERS IN	-2,600,000	0	-2,600,000	-1,942,094.08	-657,905.92	74.7%
39 NON-REVENUE RECEIPTS						
013001 399900 APPROPRIABLE FUND	-4,455,100	-156,127	-4,611,227	.00	-4,611,227.00	.0%
TOTAL NON-REVENUE RECEIPTS	-4,455,100	-156,127	-4,611,227	.00	-4,611,227.00	.0%
TOTAL CITY B&I REVENUES	-7,067,100	-156,127	-7,223,227	-1,946,269.50	-5,276,957.50	26.9%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL CITY B & I	-7,067,100	-156,127	-7,223,227	-1,946,269.50	-5,276,957.50	26.9%
TOTAL REVENUES	-7,067,100	-156,127	-7,223,227	-1,946,269.50	-5,276,957.50	
014 SCHOOL FUND						
014001 SCHOOL FUND REVENUES						
38 TRANSFERS IN						
014001 380027 T/F TAX COLLECTOR	0	0	0	-13,824,454.98	13,824,454.98	100.0%
014001 3800SB T/F TAX COLLECTOR	0	0	0	-1,763,751.95	1,763,751.95	100.0%
TOTAL TRANSFERS IN	0	0	0	-15,588,206.93	15,588,206.93	100.0%
TOTAL SCHOOL FUND REVENUES	0	0	0	-15,588,206.93	15,588,206.93	100.0%
TOTAL SCHOOL FUND	0	0	0	-15,588,206.93	15,588,206.93	100.0%
TOTAL REVENUES	0	0	0	-15,588,206.93	15,588,206.93	
017 SUPP. ENVIRONMENTAL PROJECT						
017001 SUPP ENV PROJ REVENUES						
38 TRANSFERS IN						
017001 380011 T/F WATER & SEWER	-50,000	0	-50,000	.00	-50,000.00	.0%
TOTAL TRANSFERS IN	-50,000	0	-50,000	.00	-50,000.00	.0%
39 NON-REVENUE RECEIPTS						
017001 399900 APPROPRIABLE FUND	-170,800	-4,223	-175,023	.00	-175,023.00	.0%
TOTAL NON-REVENUE RECEIPTS	-170,800	-4,223	-175,023	.00	-175,023.00	.0%
TOTAL SUPP ENV PROJ REVENUES	-220,800	-4,223	-225,023	.00	-225,023.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL SUPP. ENVIRONMENTAL PROJECT	-220,800	-4,223	-225,023	.00	-225,023.00	.0%
TOTAL REVENUES	-220,800	-4,223	-225,023	.00	-225,023.00	
018 POLICE & FIREMAN DIS. & RELIEF						
018001 P&FD&R REVENUES						
38 TRANSFERS IN						
018001 380027 T/F TAX COLLECTOR	0	0	0	-977,244.78	977,244.78	100.0%
TOTAL TRANSFERS IN	0	0	0	-977,244.78	977,244.78	100.0%
TOTAL P&FD&R REVENUES	0	0	0	-977,244.78	977,244.78	100.0%
TOTAL POLICE & FIREMAN DIS. & RELIEF	0	0	0	-977,244.78	977,244.78	100.0%
TOTAL REVENUES	0	0	0	-977,244.78	977,244.78	
019 POLICE FORFEITURES FUND						
019001 POL.FORFEITURES REVENUES						
33 FINES & FORFEITS						
019001 332100 CITY COURT COSTS	0	0	0	-2,628.48	2,628.48	100.0%
019001 332300 NARC.FORFEITURES-	0	0	0	-1,355.45	1,355.45	100.0%
TOTAL FINES & FORFEITS	0	0	0	-3,983.93	3,983.93	100.0%
34 MISCELLANEOUS						
019001 340500 CHECKING ACCOUNT	0	0	0	-26.86	26.86	100.0%
TOTAL MISCELLANEOUS	0	0	0	-26.86	26.86	100.0%
39 NON-REVENUE RECEIPTS						

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
019001 399900 APPROPRIABLE FUND	-170,000	-22,066	-192,066	.00	-192,066.00	.0%
TOTAL NON-REVENUE RECEIPTS	-170,000	-22,066	-192,066	.00	-192,066.00	.0%
TOTAL POL.FORFEITURES REVENUES	-170,000	-22,066	-192,066	-4,010.79	-188,055.21	2.1%
TOTAL POLICE FORFEITURES FUND	-170,000	-22,066	-192,066	-4,010.79	-188,055.21	2.1%
TOTAL REVENUES	-170,000	-22,066	-192,066	-4,010.79	-188,055.21	
020 2002 TIF B&I-SOUTHERN POINTE						
020001 2002 TIF B&I-S/P REVENUES						
27 CITY-CTY SHARED REV						
020001 270500 FORREST CTY	-65,571	0	-65,571	-34,027.20	-31,543.80	51.9%
TOTAL CITY-CTY SHARED REV	-65,571	0	-65,571	-34,027.20	-31,543.80	51.9%
34 MISCELLANEOUS						
020001 340500 CHECKING ACCOUNT	0	0	0	-378.10	378.10	100.0%
TOTAL MISCELLANEOUS	0	0	0	-378.10	378.10	100.0%
38 TRANSFERS IN						
020001 380027 T/F TAX COLLECTOR	-53,304	0	-53,304	-120,762.00	67,458.00	226.6%
TOTAL TRANSFERS IN	-53,304	0	-53,304	-120,762.00	67,458.00	226.6%
39 NON-REVENUE RECEIPTS						
020001 399900 APPROPRIABLE FUND	-375,000	-1,520	-376,520	.00	-376,520.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL NON-REVENUE RECEIPTS	-375,000	-1,520	-376,520	.00	-376,520.00	.0%
TOTAL 2002 TIF B&I-S/P REVENUES	-493,875	-1,520	-495,395	-155,167.30	-340,227.70	31.3%
TOTAL 2002 TIF B&I-SOUTHERN POINTE	-493,875	-1,520	-495,395	-155,167.30	-340,227.70	31.3%
TOTAL REVENUES	-493,875	-1,520	-495,395	-155,167.30	-340,227.70	
022 2003 TIF B&I-CHAUVET SQUARE						
022001 2003 TIF B&I-C/S REVENUES						
34 MISCELLANEOUS						
022001 340500 CHECKING ACCOUNT	0	0	0	-241.51	241.51	100.0%
TOTAL MISCELLANEOUS	0	0	0	-241.51	241.51	100.0%
38 TRANSFERS IN						
022001 380027 T/F TAX COLLECTOR	-195,000	0	-195,000	-195,000.00	.00	100.0%
TOTAL TRANSFERS IN	-195,000	0	-195,000	-195,000.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
022001 399900 APPROPRIABLE FUND	-221,000	-503	-221,503	.00	-221,503.00	.0%
TOTAL NON-REVENUE RECEIPTS	-221,000	-503	-221,503	.00	-221,503.00	.0%
TOTAL 2003 TIF B&I-C/S REVENUES	-416,000	-503	-416,503	-195,241.51	-221,261.49	46.9%
TOTAL 2003 TIF B&I-CHAUVET SQUARE	-416,000	-503	-416,503	-195,241.51	-221,261.49	46.9%
TOTAL REVENUES	-416,000	-503	-416,503	-195,241.51	-221,261.49	
023 2006 TIF B&I-TURTLE CROSSING						
023001 2007 TIF B&I-T/C REVENUES						

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
27 CITY-CTY SHARED REV						
023001 270800 LAMAR CTY	-61,973	0	-61,973	.00	-61,973.00	.0%
TOTAL CITY-CTY SHARED REV	-61,973	0	-61,973	.00	-61,973.00	.0%
34 MISCELLANEOUS						
023001 340500 CHECKING ACCOUNT	-500	0	-500	-292.88	-207.12	58.6%
TOTAL MISCELLANEOUS	-500	0	-500	-292.88	-207.12	58.6%
38 TRANSFERS IN						
023001 380027 T/F TAX COLLECTOR	-50,000	0	-50,000	-50,000.00	.00	100.0%
TOTAL TRANSFERS IN	-50,000	0	-50,000	-50,000.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
023001 399900 APPROPRIABLE FUND	-281,000	-136	-281,136	.00	-281,136.00	.0%
TOTAL NON-REVENUE RECEIPTS	-281,000	-136	-281,136	.00	-281,136.00	.0%
TOTAL 2007 TIF B&I-T/C REVENUES	-393,473	-136	-393,609	-50,292.88	-343,316.12	12.8%
TOTAL 2006 TIF B&I-TURTLE CROSSING	-393,473	-136	-393,609	-50,292.88	-343,316.12	12.8%
TOTAL REVENUES	-393,473	-136	-393,609	-50,292.88	-343,316.12	
024 2008 TIF B&I-LINCOLN CENTER						
024001 2008 TIF B&I-L/C REVENUES						
34 MISCELLANEOUS						
024001 340500 CHECKING ACCOUNT	0	0	0	-8.64	8.64	100.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL MISCELLANEOUS	0	0	0	-8.64	8.64	100.0%
39 NON-REVENUE RECEIPTS						
024001 399900 APPROPRIABLE FUND	-8,000	-57,929	-65,929	.00	-65,929.00	.0%
TOTAL NON-REVENUE RECEIPTS	-8,000	-57,929	-65,929	.00	-65,929.00	.0%
TOTAL 2008 TIF B&I-L/C REVENUES	-8,000	-57,929	-65,929	-8.64	-65,920.36	.0%
TOTAL 2008 TIF B&I-LINCOLN CENTER	-8,000	-57,929	-65,929	-8.64	-65,920.36	.0%
TOTAL REVENUES	-8,000	-57,929	-65,929	-8.64	-65,920.36	
025 2011 TIF B&I-KOHL'S						
025001 2011 TIF B&I-KOHL'S REVENUES						
39 NON-REVENUE RECEIPTS						
025001 399900 APPROPRIABLE FUND	-1,255	2,750	1,495	.00	1,495.00	.0%
TOTAL NON-REVENUE RECEIPTS	-1,255	2,750	1,495	.00	1,495.00	.0%
TOTAL 2011 TIF B&I-KOHL'S REVENUES	-1,255	2,750	1,495	.00	1,495.00	.0%
TOTAL 2011 TIF B&I-KOHL'S	-1,255	2,750	1,495	.00	1,495.00	.0%
TOTAL REVENUES	-1,255	2,750	1,495	.00	1,495.00	
026 2016 TIF B&I-WHISPERING PINES						
026001 2016 TIF B&I-WHISP PINES REVEN						
27 CITY-CTY SHARED REV						
026001 270500 FORREST CTY	-209,841	0	-209,841	.00	-209,841.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL CITY-CTY SHARED REV	-209,841	0	-209,841	.00	-209,841.00	.0%
34 MISCELLANEOUS						
026001 340500 CHECKING ACCOUNT	-1,400	0	-1,400	-529.96	-870.04	37.9%
TOTAL MISCELLANEOUS	-1,400	0	-1,400	-529.96	-870.04	37.9%
38 TRANSFERS IN						
026001 380027 T/F TAX COLLECTOR	-173,514	0	-173,514	-173,514.00	.00	100.0%
TOTAL TRANSFERS IN	-173,514	0	-173,514	-173,514.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
026001 399900 APPROPRIABLE FUND	-700,000	-904	-700,904	.00	-700,904.00	.0%
TOTAL NON-REVENUE RECEIPTS	-700,000	-904	-700,904	.00	-700,904.00	.0%
TOTAL 2016 TIF B&I-WHISP PINES REVEN	-1,084,755	-904	-1,085,659	-174,043.96	-911,615.04	16.0%
TOTAL 2016 TIF B&I-WHISPERING PINES	-1,084,755	-904	-1,085,659	-174,043.96	-911,615.04	16.0%
TOTAL REVENUES	-1,084,755	-904	-1,085,659	-174,043.96	-911,615.04	
027 TAX COLLECTOR'S FUND						
027001 TAX COLLECTOR'S REVENUES						
20 REVENUES						
027001 2001CI REALTY-CITY	0	0	0	-14,253,011.18	14,253,011.18	100.0%
027001 2001SC REALTY-SCHOOL	0	0	0	-9,834,426.27	9,834,426.27	100.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
027001 200500 HOMESTEAD LOSS	0	0	0	267,548.36	-267,548.36	100.0%
027001 2010CI PRSNLT AUTO-CITY	0	0	0	-663,137.05	663,137.05	100.0%
027001 2010SC PRSNLT AUTO-SCHO	0	0	0	-557,935.90	557,935.90	100.0%
027001 2020CI PERSONALTY-CITY	0	0	0	-5,393,098.39	5,393,098.39	100.0%
027001 2020SC PERSONALTY-SCHOOL	0	0	0	-5,193,591.28	5,193,591.28	100.0%
027001 203100 NON-EXEMPT REALTY	0	0	0	-24,088.36	24,088.36	100.0%
027001 203500 EXEMPT REALTY P/Y	0	0	0	-26,530.52	26,530.52	100.0%
027001 204000 PERSONALTY-AUTO P	0	0	0	-511,941.21	511,941.21	100.0%
027001 205000 PERSONALTY P/Y	0	0	0	-36,614.49	36,614.49	100.0%
027001 210000 INT/PENALTY ON DE	0	0	0	-71,289.55	71,289.55	100.0%
027001 211000 EXCESS BID-PROP.	0	0	0	-67,166.44	67,166.44	100.0%
TOTAL REVENUES	0	0	0	-36,365,282.28	36,365,282.28	100.0%
34 MISCELLANEOUS						
027001 340500 CHECKING ACCOUNT	0	0	0	-19,589.07	19,589.07	100.0%
TOTAL MISCELLANEOUS	0	0	0	-19,589.07	19,589.07	100.0%
TOTAL TAX COLLECTOR'S REVENUES	0	0	0	-36,384,871.35	36,384,871.35	100.0%
TOTAL TAX COLLECTOR'S FUND	0	0	0	-36,384,871.35	36,384,871.35	100.0%
TOTAL REVENUES	0	0	0	-36,384,871.35	36,384,871.35	
028 2016 TIF B&I-HBRG CLINIC MIDTN						
028001 2016 TIF B&I-HBRG CLINIC MIDTN						
27 CITY-CTY SHARED REV						
028001 270500 FORREST CTY	-41,517	0	-41,517	.00	-41,517.00	.0%
TOTAL CITY-CTY SHARED REV	-41,517	0	-41,517	.00	-41,517.00	.0%
34 MISCELLANEOUS						
028001 340500 CHECKING ACCOUNT	-200	0	-200	-305.67	105.67	152.8%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL MISCELLANEOUS	-200	0	-200	-305.67	105.67	152.8%
38 TRANSFERS IN						
028001 380027 T/F TAX COLLECTOR	-33,968	0	-33,968	-33,968.00	.00	100.0%
TOTAL TRANSFERS IN	-33,968	0	-33,968	-33,968.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
028001 399900 APPROPRIABLE FUND	-85,000	982	-84,018	.00	-84,018.00	.0%
TOTAL NON-REVENUE RECEIPTS	-85,000	982	-84,018	.00	-84,018.00	.0%
TOTAL 2016 TIF B&I-HBRG CLINIC MIDTN	-160,685	982	-159,703	-34,273.67	-125,429.33	21.5%
TOTAL 2016 TIF B&I-HBRG CLINIC MIDTN	-160,685	982	-159,703	-34,273.67	-125,429.33	21.5%
TOTAL REVENUES	-160,685	982	-159,703	-34,273.67	-125,429.33	
039 AIRPORT IMPROVEMENT FUND						
039001 AIRPORT IMPR. REVENUES						
23 FEDERAL GRANTS						
039001 233001 FEDERAL AVIATION	-3,330,000	0	-3,330,000	-393,695.24	-2,936,304.76	11.8%
TOTAL FEDERAL GRANTS	-3,330,000	0	-3,330,000	-393,695.24	-2,936,304.76	11.8%
25 STATE GRANTS						
039001 254000 AIRPORT GRANT	-185,000	0	-185,000	.00	-185,000.00	.0%
TOTAL STATE GRANTS	-185,000	0	-185,000	.00	-185,000.00	.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 MISCELLANEOUS						
039001 340500 CHECKING ACCOUNT	-114	0	-114	-847.74	733.74	743.6%
039001 341213 LORESKO INC	0	0	0	-1,200.00	1,200.00	100.0%
039001 341221 SOUTHEAST AVIATIO	-15,775	0	-15,775	-5,392.11	-10,382.89	34.2%
039001 341222 SE AVIATION BLDG	-1,000	0	-1,000	-5,056.18	4,056.18	505.6%
TOTAL MISCELLANEOUS	-16,889	0	-16,889	-12,496.03	-4,392.97	74.0%
38 TRANSFERS IN						
039001 380001 T/F GENERAL FUND	-250,000	0	-250,000	-250,000.00	.00	100.0%
TOTAL TRANSFERS IN	-250,000	0	-250,000	-250,000.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
039001 399900 APPROPRIABLE FUND	-80,000	403,339	323,339	.00	323,339.00	.0%
TOTAL NON-REVENUE RECEIPTS	-80,000	403,339	323,339	.00	323,339.00	.0%
TOTAL AIRPORT IMPR. REVENUES	-3,861,889	403,339	-3,458,550	-656,191.27	-2,802,358.73	19.0%
TOTAL AIRPORT IMPROVEMENT FUND	-3,861,889	403,339	-3,458,550	-656,191.27	-2,802,358.73	19.0%
TOTAL REVENUES	-3,861,889	403,339	-3,458,550	-656,191.27	-2,802,358.73	
050 2015A TIF B&I-RIDGE/TURTLE CRK						
050001 2015A TIF B&I-RIDGE/TURTLE CRK						
27 CITY-CTY SHARED REV						
050001 270800 LAMAR CTY	-29,856	0	-29,856	.00	-29,856.00	.0%
TOTAL CITY-CTY SHARED REV	-29,856	0	-29,856	.00	-29,856.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 MISCELLANEOUS						
050001 340500 CHECKING ACCOUNT	-300	0	-300	-59.59	-240.41	19.9%
TOTAL MISCELLANEOUS	-300	0	-300	-59.59	-240.41	19.9%
38 TRANSFERS IN						
050001 380027 T/F TAX COLLECTOR	-89,560	0	-89,560	-89,560.00	.00	100.0%
TOTAL TRANSFERS IN	-89,560	0	-89,560	-89,560.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
050001 399900 APPROPRIABLE FUND	-120,350	14	-120,336	.00	-120,336.00	.0%
TOTAL NON-REVENUE RECEIPTS	-120,350	14	-120,336	.00	-120,336.00	.0%
TOTAL 2015A TIF B&I-RIDGE/TURTLE CRK	-240,066	14	-240,052	-89,619.59	-150,432.41	37.3%
TOTAL 2015A TIF B&I-RIDGE/TURTLE CRK	-240,066	14	-240,052	-89,619.59	-150,432.41	37.3%
TOTAL REVENUES	-240,066	14	-240,052	-89,619.59	-150,432.41	
051 2015B TIF B&I-MIDTOWN MARKET						
051001 2015B TIF B&I-MIDTOWN MARKET						
27 CITY-CTY SHARED REV						
051001 270500 FORREST CTY	-13,238	0	-13,238	.00	-13,238.00	.0%
TOTAL CITY-CTY SHARED REV	-13,238	0	-13,238	.00	-13,238.00	.0%
34 MISCELLANEOUS						
051001 340500 CHECKING ACCOUNT	0	0	0	-8.55	8.55	100.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL MISCELLANEOUS	0	0	0	-8.55	8.55	100.0%
38 TRANSFERS IN						
051001 380027 T/F TAX COLLECTOR	-10,831	0	-10,831	-10,831.00	.00	100.0%
TOTAL TRANSFERS IN	-10,831	0	-10,831	-10,831.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
051001 399900 APPROPRIABLE FUND	-15,000	2,133	-12,867	.00	-12,867.00	.0%
TOTAL NON-REVENUE RECEIPTS	-15,000	2,133	-12,867	.00	-12,867.00	.0%
TOTAL 2015B TIF B&I-MIDTOWN MARKET	-39,069	2,133	-36,936	-10,839.55	-26,096.45	29.3%
TOTAL 2015B TIF B&I-MIDTOWN MARKET	-39,069	2,133	-36,936	-10,839.55	-26,096.45	29.3%
TOTAL REVENUES	-39,069	2,133	-36,936	-10,839.55	-26,096.45	
052 2019 TIF B&I-ELAM ARMS MIDTOWN						
052001 2019 TIF B&I ELAM ARMS MIDTOWN						
27 CITY-CTY SHARED REV						
052001 270500 FORREST CTY	-162,943	0	-162,943	.00	-162,943.00	.0%
TOTAL CITY-CTY SHARED REV	-162,943	0	-162,943	.00	-162,943.00	.0%
34 MISCELLANEOUS						
052001 340500 CHECKING ACCOUNT	-1,500	0	-1,500	-569.32	-930.68	38.0%
TOTAL MISCELLANEOUS	-1,500	0	-1,500	-569.32	-930.68	38.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
38 TRANSFERS IN						
052001 380001 T/F GENERAL FUND	-68,840	0	-68,840	.00	-68,840.00	.0%
052001 380027 T/F TAX COLLECTOR	-134,735	0	-134,735	-134,735.00	.00	100.0%
TOTAL TRANSFERS IN	-203,575	0	-203,575	-134,735.00	-68,840.00	66.2%
39 NON-REVENUE RECEIPTS						
052001 399900 APPROPRIABLE FUND	-881,917	-1,311	-883,228	.00	-883,228.00	.0%
TOTAL NON-REVENUE RECEIPTS	-881,917	-1,311	-883,228	.00	-883,228.00	.0%
TOTAL 2019 TIF B&I ELAM ARMS MIDTOWN	-1,249,935	-1,311	-1,251,246	-135,304.32	-1,115,941.68	10.8%
TOTAL 2019 TIF B&I-ELAM ARMS MIDTOWN	-1,249,935	-1,311	-1,251,246	-135,304.32	-1,115,941.68	10.8%
TOTAL REVENUES	-1,249,935	-1,311	-1,251,246	-135,304.32	-1,115,941.68	
072 MUNICIPAL ROAD & BRIDGE						
072001 MUN.ROAD&BRIDGE REVENUES						
25 STATE GRANTS						
072001 250300 MISCELLANEOUS STA	0	0	0	-2,309.06	2,309.06	100.0%
TOTAL STATE GRANTS	0	0	0	-2,309.06	2,309.06	100.0%
27 CITY-CTY SHARED REV						
072001 271000 PRO-RATA CTY RD T	-935,000	0	-935,000	-675,650.63	-259,349.37	72.3%
072001 271500 PRO-RATA CTY RD T	-955,000	0	-955,000	-790,302.36	-164,697.64	82.8%
072001 274000 MISCELLANEOUS GRA	0	-1,100,000	-1,100,000	.00	-1,100,000.00	.0%
TOTAL CITY-CTY SHARED REV	-1,890,000	-1,100,000	-2,990,000	-1,465,952.99	-1,524,047.01	49.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 MISCELLANEOUS						
072001 340500 CHECKING ACCOUNT	-30,000	0	-30,000	-35,128.22	5,128.22	117.1%
TOTAL MISCELLANEOUS	-30,000	0	-30,000	-35,128.22	5,128.22	117.1%
39 NON-REVENUE RECEIPTS						
072001 399900 APPROPRIABLE FUND	500,000	-6,978,223	-6,478,223	.00	-6,478,223.00	.0%
TOTAL NON-REVENUE RECEIPTS	500,000	-6,978,223	-6,478,223	.00	-6,478,223.00	.0%
TOTAL MUN.ROAD&BRIDGE REVENUES	-1,420,000	-8,078,223	-9,498,223	-1,503,390.27	-7,994,832.73	15.8%
TOTAL MUNICIPAL ROAD & BRIDGE	-1,420,000	-8,078,223	-9,498,223	-1,503,390.27	-7,994,832.73	15.8%
TOTAL REVENUES	-1,420,000	-8,078,223	-9,498,223	-1,503,390.27	-7,994,832.73	
073 MASS TRANSIT FUND						
073001 MASS TRANSIT REVENUES						
23 FEDERAL GRANTS						
073001 234000 UMTA-MASS TRANS-O	-10,023	0	-10,023	.00	-10,023.00	.0%
073001 234100 UMTA-MASS TRANS-C	-1,475,700	0	-1,475,700	.00	-1,475,700.00	.0%
073001 234200 UMTA-MASS TRANS-P	-81,072	0	-81,072	.00	-81,072.00	.0%
073001 234400 UMTA-MASS TRANS-P	-1,040,316	0	-1,040,316	.00	-1,040,316.00	.0%
073001 234600 JARC-MASS TRANS	-35,222	0	-35,222	.00	-35,222.00	.0%
073001 234701 TRANSIT FACILITY	-3,145,819	0	-3,145,819	.00	-3,145,819.00	.0%
TOTAL FEDERAL GRANTS	-5,788,152	0	-5,788,152	.00	-5,788,152.00	.0%
25 STATE GRANTS						
073001 255500 MDOT GRANT(PLANNI	-85,000	0	-85,000	.00	-85,000.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL STATE GRANTS	-85,000	0	-85,000	.00	-85,000.00	.0%
34 MISCELLANEOUS						
073001 340500 CHECKING ACCOUNT	-2,000	0	-2,000	-283.79	-1,716.21	14.2%
TOTAL MISCELLANEOUS	-2,000	0	-2,000	-283.79	-1,716.21	14.2%
35 OTHER - MISC						
073001 352500 BUS FARES-FIXED R	-22,000	0	-22,000	-10,011.91	-11,988.09	45.5%
073001 352700 BUS FARES-DEMAND	-1,400	0	-1,400	-577.57	-822.43	41.3%
073001 353000 BUS FARES-USM ROU	-121,000	0	-121,000	.00	-121,000.00	.0%
073001 353500 ADVERTISING	-2,000	0	-2,000	-652.80	-1,347.20	32.6%
TOTAL OTHER - MISC	-146,400	0	-146,400	-11,242.28	-135,157.72	7.7%
38 TRANSFERS IN						
073001 380001 T/F GENERAL FUND	-445,000	0	-445,000	-445,000.00	.00	100.0%
073001 380027 T/F TAX COLLECTOR	-260,000	0	-260,000	-196,066.85	-63,933.15	75.4%
TOTAL TRANSFERS IN	-705,000	0	-705,000	-641,066.85	-63,933.15	90.9%
39 NON-REVENUE RECEIPTS						
073001 399900 APPROPRIABLE FUND	-900,000	355,574	-544,426	.00	-544,426.00	.0%
TOTAL NON-REVENUE RECEIPTS	-900,000	355,574	-544,426	.00	-544,426.00	.0%
TOTAL MASS TRANSIT REVENUES	-7,626,552	355,574	-7,270,978	-652,592.92	-6,618,385.08	9.0%
TOTAL MASS TRANSIT FUND	-7,626,552	355,574	-7,270,978	-652,592.92	-6,618,385.08	9.0%
TOTAL REVENUES	-7,626,552	355,574	-7,270,978	-652,592.92	-6,618,385.08	
075 WATER&SEWER CONSTRUCTION FUND						
075001 W&S CONSTR. REVENUES						

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
34 MISCELLANEOUS						
075001 340500 CHECKING ACCOUNT	-5,000	0	-5,000	-14,958.06	9,958.06	299.2%
075001 341114 SBA STRUCTURES (W	0	0	0	-8,512.25	8,512.25	100.0%
075001 341115 CCATT HOLDINGS-WA	0	0	0	-8,458.18	8,458.18	100.0%
TOTAL MISCELLANEOUS	-5,000	0	-5,000	-31,928.49	26,928.49	638.6%
38 TRANSFERS IN						
075001 380011 T/F WATER & SEWER	-5,600,000	0	-5,600,000	-2,266,504.38	-3,333,495.62	40.5%
TOTAL TRANSFERS IN	-5,600,000	0	-5,600,000	-2,266,504.38	-3,333,495.62	40.5%
39 NON-REVENUE RECEIPTS						
075001 397500 NOTE PROCEEDS	-2,454,601	0	-2,454,601	.00	-2,454,601.00	.0%
075001 397600 SRF LOAN PROCEEDS	0	0	0	-534,077.35	534,077.35	100.0%
075001 399900 APPROPRIABLE FUND	-100,000	-2,143,521	-2,243,521	.00	-2,243,521.00	.0%
TOTAL NON-REVENUE RECEIPTS	-2,554,601	-2,143,521	-4,698,122	-534,077.35	-4,164,044.65	11.4%
TOTAL W&S CONSTR. REVENUES	-8,159,601	-2,143,521	-10,303,122	-2,832,510.22	-7,470,611.78	27.5%
TOTAL WATER&SEWER CONSTRUCTION FUND	-8,159,601	-2,143,521	-10,303,122	-2,832,510.22	-7,470,611.78	27.5%
TOTAL REVENUES	-8,159,601	-2,143,521	-10,303,122	-2,832,510.22	-7,470,611.78	
077 COMMUNITY CENTERS' FUND						
077001 COMMUNITY CTR REVENUES						
25 STATE GRANTS						
077001 250300 MISCELLANEOUS STA	-55,000	0	-55,000	.00	-55,000.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL STATE GRANTS	-55,000	0	-55,000	.00	-55,000.00	.0%
30 MISCELLANEOUS						
077001 314100 SIGLER CENTER USE	-1,000	0	-1,000	-475.00	-525.00	47.5%
077001 314200 C.E.ROY/5TH ST.C.	-3,000	0	-3,000	-1,740.00	-1,260.00	58.0%
077001 314300 JDS C.C. USE FEE	-10,000	0	-10,000	-5,328.50	-4,671.50	53.3%
077001 314600 CULTURAL CTR USE	-3,000	0	-3,000	-1,525.00	-1,475.00	50.8%
TOTAL MISCELLANEOUS	-17,000	0	-17,000	-9,068.50	-7,931.50	53.3%
34 MISCELLANEOUS						
077001 340500 CHECKING ACCOUNT	-5,000	0	-5,000	-11,094.62	6,094.62	221.9%
TOTAL MISCELLANEOUS	-5,000	0	-5,000	-11,094.62	6,094.62	221.9%
38 TRANSFERS IN						
077001 380001 T/F GENERAL FUND	-850,000	0	-850,000	-850,000.00	.00	100.0%
TOTAL TRANSFERS IN	-850,000	0	-850,000	-850,000.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
077001 399900 APPROPRIABLE FUND	-220,000	-48,467	-268,467	.00	-268,467.00	.0%
TOTAL NON-REVENUE RECEIPTS	-220,000	-48,467	-268,467	.00	-268,467.00	.0%
TOTAL COMMUNITY CTR REVENUES	-1,147,000	-48,467	-1,195,467	-870,163.12	-325,303.88	72.8%
TOTAL COMMUNITY CENTERS' FUND	-1,147,000	-48,467	-1,195,467	-870,163.12	-325,303.88	72.8%
TOTAL REVENUES	-1,147,000	-48,467	-1,195,467	-870,163.12	-325,303.88	
079 COVID FISCAL RECOVERY FUNDS						
079001 COVID FISCAL RECOVERY REVENUE						

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
39 NON-REVENUE RECEIPTS						
079001 399900 APPROPRIABLE FUND	-12,875,808	1,297,567	-11,578,241	.00	-11,578,241.00	.0%
TOTAL NON-REVENUE RECEIPTS	-12,875,808	1,297,567	-11,578,241	.00	-11,578,241.00	.0%
TOTAL COVID FISCAL RECOVERY REVENUE	-12,875,808	1,297,567	-11,578,241	.00	-11,578,241.00	.0%
TOTAL COVID FISCAL RECOVERY FUNDS	-12,875,808	1,297,567	-11,578,241	.00	-11,578,241.00	.0%
TOTAL REVENUES	-12,875,808	1,297,567	-11,578,241	.00	-11,578,241.00	
082 COMMUNITY DEVELOP. BLOCK GRANT						
082001 CDBG REVENUES						
23 FEDERAL GRANTS						
082001 2389FR HOME ENTIT-FULL R	-12,374	0	-12,374	.00	-12,374.00	.0%
082001 2389SA HOME ENTIT-CHDO S	-11,154	0	-11,154	.00	-11,154.00	.0%
082001 2391FR CDBG-ENT.-FULL RE	-110,850	0	-110,850	.00	-110,850.00	.0%
082001 2395FR CDBG-ENT.-FULL RE	-644,760	0	-644,760	.00	-644,760.00	.0%
082001 2395HP CDBG-ENT.-HOUSING	-941,075	0	-941,075	-151,010.00	-790,065.00	16.0%
082001 2399ER CDBG-ENT.-EMER.RE	-1,123,000	0	-1,123,000	.00	-1,123,000.00	.0%
TOTAL FEDERAL GRANTS	-2,843,213	0	-2,843,213	-151,010.00	-2,692,203.00	5.3%
34 MISCELLANEOUS						
082001 340500 CHECKING ACCOUNT	-3,000	0	-3,000	-7,673.78	4,673.78	255.8%
TOTAL MISCELLANEOUS	-3,000	0	-3,000	-7,673.78	4,673.78	255.8%
38 TRANSFERS IN						
082001 380001 T/F GENERAL FUND	-36,000	0	-36,000	-36,000.00	.00	100.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL TRANSFERS IN	-36,000	0	-36,000	-36,000.00	.00	100.0%
39 NON-REVENUE RECEIPTS						
082001 399900 APPROPRIABLE FUND	100,000	179,698	279,698	.00	279,698.00	.0%
TOTAL NON-REVENUE RECEIPTS	100,000	179,698	279,698	.00	279,698.00	.0%
TOTAL CDBG REVENUES	-2,782,213	179,698	-2,602,515	-194,683.78	-2,407,831.22	7.5%
TOTAL COMMUNITY DEVELOP. BLOCK GRANT	-2,782,213	179,698	-2,602,515	-194,683.78	-2,407,831.22	7.5%
TOTAL REVENUES	-2,782,213	179,698	-2,602,515	-194,683.78	-2,407,831.22	
086 SPEC SALES TAX-P&R/UNIV IMPROV						
086001 SPEC SALES TAX P&R/UNIV IMPROV						
20 REVENUES						
086001 341000 MISCELLANEOUS REN	-2,000	0	-2,000	.00	-2,000.00	.0%
TOTAL REVENUES	-2,000	0	-2,000	.00	-2,000.00	.0%
26 STATE-SHARED REVENUE						
086001 260500 SALES TAX-MOTEL	-450,000	0	-450,000	-190,955.09	-259,044.91	42.4%
086001 260700 SALES TAX-FOOD &	-3,100,000	0	-3,100,000	-1,292,960.55	-1,807,039.45	41.7%
TOTAL STATE-SHARED REVENUE	-3,550,000	0	-3,550,000	-1,483,915.64	-2,066,084.36	41.8%
34 MISCELLANEOUS						
086001 340500 CHECKING ACCOUNT	0	0	0	-13,062.66	13,062.66	100.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
086001 345500 CONTRIBUTIONS-FOR	0	0	0	-20,000.00	20,000.00	100.0%
TOTAL MISCELLANEOUS	0	0	0	-33,062.66	33,062.66	100.0%
38 TRANSFERS IN						
086001 380002 T/F PARK & RECREA	-450,000	0	-450,000	-450,000.00	.00	100.0%
086001 380077 T/F COMMUNITY CEN	0	-162,000	-162,000	.00	-162,000.00	.0%
TOTAL TRANSFERS IN	-450,000	-162,000	-612,000	-450,000.00	-162,000.00	73.5%
39 NON-REVENUE RECEIPTS						
086001 399900 APPROPRIABLE FUND	-2,000,000	-448,554	-2,448,554	.00	-2,448,554.00	.0%
TOTAL NON-REVENUE RECEIPTS	-2,000,000	-448,554	-2,448,554	.00	-2,448,554.00	.0%
TOTAL SPEC SALES TAX P&R/UNIV IMPROV	-6,002,000	-610,554	-6,612,554	-1,966,978.30	-4,645,575.70	29.7%
TOTAL SPEC SALES TAX-P&R/UNIV IMPROV	-6,002,000	-610,554	-6,612,554	-1,966,978.30	-4,645,575.70	29.7%
TOTAL REVENUES	-6,002,000	-610,554	-6,612,554	-1,966,978.30	-4,645,575.70	
087 INDUSTRIAL PARK DEVELOPMENT						
087001 INDUSTRIAL PK REVENUES						
34 MISCELLANEOUS						
087001 340500 CHECKING ACCOUNT	0	0	0	-1,573.37	1,573.37	100.0%
087001 345500 CONTRIBUTIONS-FOR	0	0	0	-217,500.00	217,500.00	100.0%
087001 345600 CONTRIBUTIONS-CIT	0	0	0	-162,500.00	162,500.00	100.0%
TOTAL MISCELLANEOUS	0	0	0	-381,573.37	381,573.37	100.0%
TOTAL INDUSTRIAL PK REVENUES	0	0	0	-381,573.37	381,573.37	100.0%
TOTAL INDUSTRIAL PARK DEVELOPMENT	0	0	0	-381,573.37	381,573.37	100.0%
TOTAL REVENUES	0	0	0	-381,573.37	381,573.37	

REVENUE REPORT

FOR 2024 05							
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL	
088 PUBLIC SAFETY/REC CONSTRUCTION							
088001 PUBLIC SAFETY/REC CONSTRUCTION							
24 FEDERAL GRANTS							
088001 253200 FRA-CRISI GRANT	-5,300,000	0	-5,300,000	-2,349,350.05	-2,950,649.95	44.3%	
088001 255528 DOT-BUILD GRANT	-13,200,000	0	-13,200,000	-3,741,161.45	-9,458,838.55	28.3%	
TOTAL FEDERAL GRANTS	-18,500,000	0	-18,500,000	-6,090,511.50	-12,409,488.50	32.9%	
34 MISCELLANEOUS							
088001 340500 CHECKING ACCOUNT	-20,000	0	-20,000	-26,542.44	6,542.44	132.7%	
088001 3405TB SAVINGS ACCOUNT/M	-3,000	0	-3,000	.00	-3,000.00	.0%	
TOTAL MISCELLANEOUS	-23,000	0	-23,000	-26,542.44	3,542.44	115.4%	
39 NON-REVENUE RECEIPTS							
088001 399900 APPROPRIABLE FUND	-1,000,000	-1,586,716	-2,586,716	.00	-2,586,716.00	.0%	
TOTAL NON-REVENUE RECEIPTS	-1,000,000	-1,586,716	-2,586,716	.00	-2,586,716.00	.0%	
TOTAL PUBLIC SAFETY/REC CONSTRUCTION	-19,523,000	-1,586,716	-21,109,716	-6,117,053.94	-14,992,662.06	29.0%	
TOTAL PUBLIC SAFETY/REC CONSTRUCTION	-19,523,000	-1,586,716	-21,109,716	-6,117,053.94	-14,992,662.06	29.0%	
TOTAL REVENUES	-19,523,000	-1,586,716	-21,109,716	-6,117,053.94	-14,992,662.06		
091 TIF CONSTRUCTION							
091001 TIF CONST-REVENUES							
34 MISCELLANEOUS							
091001 340500 CHECKING ACCOUNT	0	0	0	-.90	.90	100.0%	

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL MISCELLANEOUS	0	0	0	-.90	.90	100.0%
TOTAL TIF CONST-REVENUES	0	0	0	-.90	.90	100.0%
TOTAL TIF CONSTRUCTION	0	0	0	-.90	.90	100.0%
TOTAL REVENUES	0	0	0	-.90	.90	
093 2016 W&S SYSTEM PROJECT						
093001 2016 W&S SYSTEM - REV						
39 NON-REVENUE RECEIPTS						
093001 399900 APPROPRIABLE FUND	1,676,138	-1,676,138	0	.00	.00	.0%
TOTAL NON-REVENUE RECEIPTS	1,676,138	-1,676,138	0	.00	.00	.0%
TOTAL 2016 W&S SYSTEM - REV	1,676,138	-1,676,138	0	.00	.00	.0%
TOTAL 2016 W&S SYSTEM PROJECT	1,676,138	-1,676,138	0	.00	.00	.0%
TOTAL REVENUES	1,676,138	-1,676,138	0	.00	.00	
094 2012 W&S REVENUE BOND CONST						
094001 2012 W&S REV BOND REV						
34 MISCELLANEOUS						
094001 340500 CHECKING ACCOUNT	0	0	0	-.28	.28	100.0%
TOTAL MISCELLANEOUS	0	0	0	-.28	.28	100.0%
39 NON-REVENUE RECEIPTS						
094001 399900 APPROPRIABLE FUND	65	-131	-66	.00	-66.00	.0%

REVENUE REPORT

FOR 2024 05

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL NON-REVENUE RECEIPTS	65	-131	-66	.00	-66.00	.0%
TOTAL 2012 W&S REV BOND REV	65	-131	-66	-.28	-65.72	.4%
TOTAL 2012 W&S REVENUE BOND CONST	65	-131	-66	-.28	-65.72	.4%
TOTAL REVENUES	65	-131	-66	-.28	-65.72	
095 2019 FIRE STATION CONSTRUCTION						
095001 2019 FIRE STATION CONSTRUCTION						
34 MISCELLANEOUS						
095001 340500 CHECKING ACCOUNT	-1,500	0	-1,500	-7,140.28	5,640.28	476.0%
TOTAL MISCELLANEOUS	-1,500	0	-1,500	-7,140.28	5,640.28	476.0%
39 NON-REVENUE RECEIPTS						
095001 399900 APPROPRIABLE FUND	-948,000	291	-947,709	.00	-947,709.00	.0%
TOTAL NON-REVENUE RECEIPTS	-948,000	291	-947,709	.00	-947,709.00	.0%
TOTAL 2019 FIRE STATION CONSTRUCTION	-949,500	291	-949,209	-7,140.28	-942,068.72	.8%
TOTAL 2019 FIRE STATION CONSTRUCTION	-949,500	291	-949,209	-7,140.28	-942,068.72	.8%
TOTAL REVENUES	-949,500	291	-949,209	-7,140.28	-942,068.72	
097 INFRA IMPROVE-INTRNT SALES TAX						
097001 INFRA IMPROVE-INTRNT SALES TAX						
26 STATE-SHARED REVENUE						
097001 260800 SALES TAX-INTERNE	-5,000,000	0	-5,000,000	-2,733,465.43	-2,266,534.57	54.7%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL STATE-SHARED REVENUE	-5,000,000	0	-5,000,000	-2,733,465.43	-2,266,534.57	54.7%
34 MISCELLANEOUS						
097001 340500 CHECKING ACCOUNT	0	0	0	-30,918.54	30,918.54	100.0%
TOTAL MISCELLANEOUS	0	0	0	-30,918.54	30,918.54	100.0%
39 NON-REVENUE RECEIPTS						
097001 396500 REFUND & RECOVERY	0	0	0	-12,899.95	12,899.95	100.0%
097001 399900 APPROPRIABLE FUND	-2,200,000	-443,854	-2,643,854	.00	-2,643,854.00	.0%
TOTAL NON-REVENUE RECEIPTS	-2,200,000	-443,854	-2,643,854	-12,899.95	-2,630,954.05	.5%
TOTAL INFRA IMPROVE-INTRNT SALES TAX	-7,200,000	-443,854	-7,643,854	-2,777,283.92	-4,866,570.08	36.3%
TOTAL INFRA IMPROVE-INTRNT SALES TAX	-7,200,000	-443,854	-7,643,854	-2,777,283.92	-4,866,570.08	36.3%
TOTAL REVENUES	-7,200,000	-443,854	-7,643,854	-2,777,283.92	-4,866,570.08	
098 K.P.ZOO CAPITAL IMPROVEMENT						
098001 K.P.ZOO CAPITAL REVENUES						
34 MISCELLANEOUS						
098001 340500 CHECKING ACCOUNT	-30	0	-30	-49.22	19.22	164.1%
TOTAL MISCELLANEOUS	-30	0	-30	-49.22	19.22	164.1%
39 NON-REVENUE RECEIPTS						
098001 399900 APPROPRIABLE FUND	-2,390	-4	-2,394	.00	-2,394.00	.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL NON-REVENUE RECEIPTS	-2,390	-4	-2,394	.00	-2,394.00	.0%
TOTAL K.P.ZOO CAPITAL REVENUES	-2,420	-4	-2,424	-49.22	-2,374.78	2.0%
TOTAL K.P.ZOO CAPITAL IMPROVEMENT	-2,420	-4	-2,424	-49.22	-2,374.78	2.0%
TOTAL REVENUES	-2,420	-4	-2,424	-49.22	-2,374.78	
105 2013 W&S BOND CONSTRUCTION						
105001 2013 W&S BOND CONSTR REVENUES						
34 MISCELLANEOUS						
105001 340500 CHECKING ACCOUNT	0	0	0	-2.56	2.56	100.0%
TOTAL MISCELLANEOUS	0	0	0	-2.56	2.56	100.0%
39 NON-REVENUE RECEIPTS						
105001 399900 APPROPRIABLE FUND	-593	-1	-594	.00	-594.00	.0%
TOTAL NON-REVENUE RECEIPTS	-593	-1	-594	.00	-594.00	.0%
TOTAL 2013 W&S BOND CONSTR REVENUES	-593	-1	-594	-2.56	-591.44	.4%
TOTAL 2013 W&S BOND CONSTRUCTION	-593	-1	-594	-2.56	-591.44	.4%
TOTAL REVENUES	-593	-1	-594	-2.56	-591.44	
107 SPECIAL SALES TAX-T&A						
107001 SPEC.SALES TAX REVENUES						
26 STATE-SHARED REVENUE						
107001 260500 SALES TAX-MOTEL	0	0	0	-216,309.12	216,309.12	100.0%

REVENUE REPORT

FOR 2024 05						
	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
107001 260700 SALES TAX-FOOD &	0	0	0	-117,159.06	117,159.06	100.0%
TOTAL STATE-SHARED REVENUE	0	0	0	-333,468.18	333,468.18	100.0%
TOTAL SPEC.SALES TAX REVENUES	0	0	0	-333,468.18	333,468.18	100.0%
TOTAL SPECIAL SALES TAX-T&A	0	0	0	-333,468.18	333,468.18	100.0%
TOTAL REVENUES	0	0	0	-333,468.18	333,468.18	
109 GROUP INSURANCE TRUST FUND						
109001 GROUP INS.TRUST REVENUES						
34 MISCELLANEOUS						
109001 340500 CHECKING ACCOUNT	0	0	0	-4,666.32	4,666.32	100.0%
TOTAL MISCELLANEOUS	0	0	0	-4,666.32	4,666.32	100.0%
39 NON-REVENUE RECEIPTS						
109001 396600 HOSP.INS.-P/R DIS	0	0	0	-2,031,483.87	2,031,483.87	100.0%
109001 396602 HOSP.INS.-UH PHAR	0	0	0	-75,149.67	75,149.67	100.0%
TOTAL NON-REVENUE RECEIPTS	0	0	0	-2,106,633.54	2,106,633.54	100.0%
TOTAL GROUP INS.TRUST REVENUES	0	0	0	-2,111,299.86	2,111,299.86	100.0%
TOTAL GROUP INSURANCE TRUST FUND	0	0	0	-2,111,299.86	2,111,299.86	100.0%
TOTAL REVENUES	0	0	0	-2,111,299.86	2,111,299.86	
GRAND TOTAL	-245,285,848	-24,062,258	-269,348,106	-133,990,698.46	-135,357,407.54	49.7%
** END OF REPORT - Generated by LISA HANSON **						

REVENUE REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	10	Y	N
Sequence 4	0	N	N

Report title:
REVENUE REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: Y

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2024/ 1

To Yr/Per: 2024/ 2

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: N

Year/Period: 2024/ 5

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria
Field Name Field Value

Org

Object

Project

Rollup code

Account type Revenue

Account status



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Adam Moore, Grants Coordinator
cc: Ann Jones, Chief Administrative Officer
Date: Tuesday, March 19, 2024
Re: Authorize submission of a grant application to the Mississippi Office of Homeland Security Grant Program.
File Number: 2024-1084
Minute Book #

Summary

FY24 Mississippi Office of Homeland Security Grant Program

Recommendation Statement

I recommend authorization of the submission of a grant application to the Mississippi Office of Homeland Security Grant Program. No match is required for this grant.

Please place this on the March 19, 2024 City Council meeting for consideration.



Mississippi Office of Homeland Security 2024 Homeland Security Grant Program Funding Guidance



Schedule for FY24 Homeland Security Grant Program

Key Announcements and Dates:

Key Announcements	Key Dates
Memo Re: Release of FY24 Grant Application	February 15, 2024
FY24 Grant Application Release	February 28, 2024
Grant Writing Sessions	March 12, 2024 March 14, 2024
Application Deadline	April 1, 2024, by 5:00 p.m.
Application Review Period	April 2024-June 2024 Initial Risk/Financial Assessment Review (April) Peer Review (April) Executive Award Review (May)
Award Announcement	July 1, 2024 (Tentative)
Grant Orientation	August 2024
Grant Awards Released	At Implementation Meetings (Tentative)
Grant Packets Due and to be Returned to MOHS	August 30, 2024 (Tentative)
Grant Performance Period	September 1, 2024-August 31, 2025
Grant Closeout Deadline	November 1, 2025

Application packets will be available at the Mississippi Office of Homeland Security website <https://www.homelandsecurity.ms.gov/>. Grant applications received after the due date **will not** be accepted for the allocation of funds, but may be considered, if funds become available within one (1) year.

Federal Award Overview:

Department of Homeland Security
FY2024 Homeland Security Grant Program
Assistance Listing Number (Formerly CFDA) 97.067
Federal Grant Period: 9/1/2024-8/31/2027
<https://www.fema.gov/grants/preparedness/homeland-security>

Program Objective

The objective of the FY2024 HSGP is to fund state, local, tribal, and territorial efforts to prevent terrorism and prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States.

Program Purpose

The key focus and requirement of the HSGP is to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to security of the United States, including risks along the Nation's borders.

The HSGP supports investments that improve the ability of jurisdictions nationwide to:

- Prevent a threat or an actual act of terrorism.
- Protect citizens, residents, visitors, and assets against the threats that pose the greatest risk to the security of the United States.
- Mitigate the loss of life and property by lessening the impact of future catastrophic events.
- Respond quickly to save lives, protect property and the environment, and meet basic human needs in the

aftermath of a catastrophic incident; and/or

- Recover through a focus on the timely restoration, strengthening, accessibility, and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident, and do so in a manner that engages the whole community while ensuring the protection of civil rights.

National Priorities

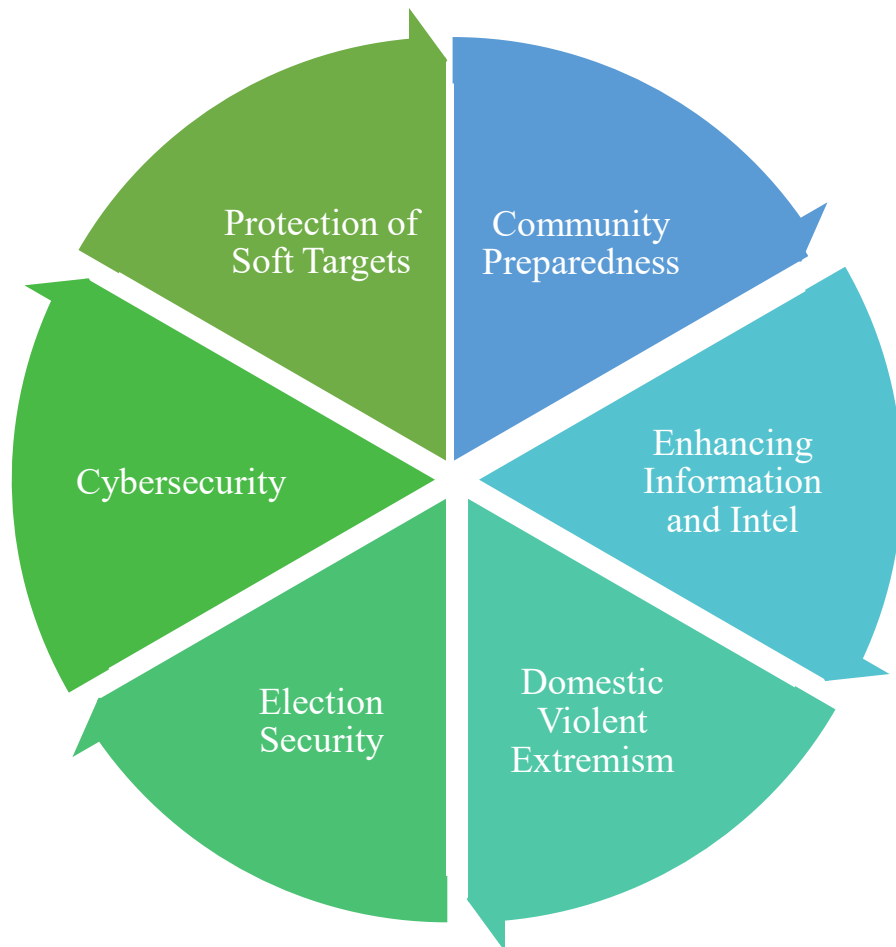
The Mississippi Office of Homeland Security in its capacity of the SAA, works collaboratively with the DHS/FEMA in targeting specific projects within the HSGP award to use Homeland Security grant funds most effectively.

For the FY24 grant cycle, the national priority areas will be prioritized for funding to align with the DHS/FEMA National Priority areas, set by the Department of Homeland Security. All applicants should prepare applications with national priorities in mind.

National Priorities Areas, Core Capabilities, Lifelines and Example Projects

Below please see an example list of each of the national priorities with examples of possible projects for each.

National Priorities Areas, Core Capabilities, Lifelines and Example Project Types



National Priorities Areas, Core Capabilities, Lifelines and Example Project Types

Priorities	Core Capabilities	Lifelines	Example Project Types
Enhancing Cybersecurity	• Cybersecurity • Intelligence and information sharing • Planning • Public information and warning • Operational coordination • Screening, search, and detection • Access control and identity verification • Supply chain integrity and security. • Risk management for protection programs and activities. • Long-term vulnerability reduction • Situational assessment • Infrastructure systems • Operational communications	Safety and Security	• Cybersecurity risk assessments • Migrating online services to the “.gov” internet domain • Projects that address vulnerabilities identified in cybersecurity risk assessments. • Improving cybersecurity of critical infrastructure to meet minimum levels identified by the Cybersecurity and Infrastructure Security Agency (CISA), and the National Institute of Standards and Technology Cybersecurity Framework • Cybersecurity training and planning
Enhancing the Protection of Soft Targets/ Crowded Places	• Operational coordination • Public information and warning • Intelligence and information sharing • Interdiction and disruption • Screening, search, and detection • Access control and identity verification • Physical protective measures • Risk management for protection programs and activities.	Safety and Security	• Operational overtime • Physical security enhancements • Closed-circuit television (CCTV) security cameras Security screening equipment for people and baggage Lighting Access controls Fencing, gates, barriers, etc. • Unmanned aircraft system detection technologies
Enhancing information and intelligence sharing and analysis	• Intelligence and information sharing • Interdiction and disruption • Planning • Public information and warning • Operational coordination	Safety and Security	• Fusion center operations (Fusion Center project will be required under this investment, no longer as a stand-alone investment) • Information sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities. • Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition, assessment, analysis, and mitigation. • Identification, assessment, and reporting of threats of violence.

Priorities	Core Capabilities	Lifelines	Example Project Types
Combating Domestic Violent Extremism	• Risk management for protection programs and activities • Interdiction and disruption • Intelligence and information sharing • Planning • Public information and warning • Operational coordination • Risk management for protection programs and activities	Safety and Security	• Joint intelligence analysis training and planning with DHS officials and other entities designated by DHS • Open-source analysis of disinformation and misinformation campaigns, targeted violence, and threats to life, including tips/leads, and online/social media-based threats. • Sharing and leveraging intelligence and information, including open-source analysis • Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists. • Training and awareness programs (e.g., through social media, suspicious activity reporting [SAR] indicators and behaviors) to help prevent radicalization. • Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism
Enhancing Community Preparedness and Resilience	• Planning • Public Information and Warning • Community Resilience • Risk Management for Protection • Programs and Activities • Mass Care Services • Intelligence and Information Sharing • Risk and Disaster Resilience Assessment • Long Term Vulnerability Reduction	Safety and Security	• Establish, train, and maintain Community Emergency Response Teams (CERT) and Teen CERT, with a focus on historically underserved communities, including procurement of appropriate tools, equipment, and training aids. • Local delivery of CERT Train-the-Trainer and CERT Program Manager to build local program training and maintenance capacity. • Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training, to faith-based organizations, local businesses, and community-based organizations such as homeless shelters, food pantries, nonprofit medical providers, and senior care facilities to bolster their resilience to all hazards. • Partner with local school districts to deliver the Student Tools for Emergency Planning curriculum or other educational programming to guide students on how to create emergency kits and family communications plans. • Partner with key stakeholders to assist with completing the Emergency Financial First Aid Kit or a similar tool to bolster the disaster centric financial resilience of individuals and households. • Execute <i>You are the Help Until the Help Arrives</i> workshops in concert with community-based organizations to bolster individual preparedness. • Target youth preparedness using FEMA programming such as Prepare with Pedro resources and Ready2Help. • Promote community planning, coordination, and integration of children's needs during emergencies through workshops like FEMA's Integrating the Needs of Children • Community Mapping: identify community resources and characteristics to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience. • Provide training and awareness programs with key stakeholders (e.g., through social media, community, and civic

Priorities	Core Capabilities	Lifelines	Example Project Types
Enhancing Election Security	• Cybersecurity • Intelligence and information sharing • Planning • Long-term vulnerability reduction • Situational assessment • Infrastructure systems	Safety and Security	organizations) to educate the public on misinformation and disinformation campaigns to increase individual and community resilience. • Physical security planning support • Physical/site security measures – e.g., locks, shatter proof glass, alarms, etc. • General election security navigator support • Cyber navigator support • Cybersecurity risk assessments, training, and planning • Projects that address vulnerabilities identified in cybersecurity risk assessments. • Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection. • Distributed Denial of Service protection • Migrating online services to the “.gov” internet domain

National Preparedness Goal

“A secure and resilient nation with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from the threats and hazards that pose the greatest risk.”

Mission Areas and Core Capabilities

Applicants are encouraged to consider investments and projects that support local, regional, and national efforts to support the five mission areas for Homeland Security:

1. Prevention- Prevent, avoid, or stop an imminent, threatened, or actual act of terrorism.
2. Protection- Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive.
3. Mitigation- Reduce the loss of life and property by lessening the impact of future disasters.
4. Response- Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident.
5. Recovery- Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident.



Applicants are encouraged to also consider projects that meet the FEMA Core Capabilities within the National Preparedness goal. There are thirty-two (32) core capabilities that fit within the five (5) mission areas that help build, sustain and agencies capabilities, along with close identified gaps.

FEMA Core Capabilities:

Prevention

- | | | |
|---|---|---|
| 1. Planning | 3. Intelligence and Information Sharing | 5. Screening, Search, and Detection |
| 1. Public Information and Warning | | 6. Forensics and Attribution |
| 2. Operational Coordination | 4. Interdiction and Disruption | |

Protection

- | | | |
|---|---|--|
| 1. Planning | 5. Interdiction and Disruption | 9. Physical Protective Measures |
| 2. Public Information and Warning | 6. Screening, Search, and Detection | 10. Risk Management for Protection Programs and Activities |
| 3. Operational Coordination | 7. Access Control and Identity Verification | 11. Supply Chain Integrity and Security |
| 4. Intelligence and Information Sharing | 8. Cybersecurity | |

Mitigation

- | | | |
|---|--|---|
| 1. Planning | 4. Community Resilience | 7. Threats and Hazards Identification |
| 2. Public Information and Warning | 5. Long-Term Vulnerability Reduction | |
| 3. Operational Coordination | 6. Risk and Disaster Resilience Assessment | |

Response

- | | | |
|---|--|---|
| 1. Planning | 7. Fatality Management Services | 12. On-Scene Security, Protection, and Law Enforcement |
| 2. Public Information and Warning | 8. Fire Management and Suppression | 13. Operational Communications |
| 3. Operational Coordination | 9. Logistics and Supply Chain Management | 14. Public Health, Healthcare, and Emergency Medical Services |
| 4. Infrastructure Systems | 10. Mass Care Services | 15. Situational Assessment |
| 5. Critical Transportation | 11. Mass Search and Rescue Operations | |
| 6. Environmental Response/Health and Safety | | |

Recovery

- | | | |
|---|---|---|
| 1. Planning | 4. Infrastructure Systems | 7. Housing |
| 2. Public Information and Warning | 5. Economic Recovery | 8. Natural and Cultural Resources |
| 3. Operational Coordination | 6. Health and Social Services | |

For more information on the core capabilities, please see the following link to FEMA Core Capability Development Sheets.

https://www.fema.gov/sites/default/files/documents/fema_ccds-all-sheets.pdf

Funding Eligibility

Only eligible applicants may apply for the State Homeland Security Grant Program. Eligible applicants include those defined in the Department of Homeland Security Act of 2002:

- Local Units of government: The term “local government means-
 - A county, municipality, city, town, township, local public authority, school district, special district, intrastate district, council of government (regardless of whether the council of governments is incorporated as a non-profit under State law), regional or interstate government entity, or agency or instrumentality of a local government.
 - An Indian tribe or authorized tribal organization; and
 - A Rural community, unincorporated town or village, or other public entity.
- State Agencies: Under the SHSP, the State Administrative Agency (SAA) **may retain no more than 20 percent of funding** for expenditures made by the state on behalf of the local unit(s) of government. Funding outside of the 20 percent may occur **only** with the written consent of the local unit(s) of government and the approval of DHS/FEMA.

The Mississippi Office of Homeland maintains all MOU’s indicating written consent of the local unit(s) of government. All MOU’s must be submitted to FEMA, approval and the award will be at the discretion of FEMA’s approval, if funding is allocated.

- Grant application requests are **not** a guarantee for funding. Grants may be funded in whole or partially funded. All funding considerations will be based on need and how the project fulfills the needs of the MOHS priorities and programs.
- The total amount of funding is limited to the amount received by FEMA, national priorities, and the requirements of the grant.
- Prioritize funding requests for items that **meet the needs** of the grant and applicant’s department. Awards will be given to projects with the needs identified in the application.
- All funding requests must be reasonable and allowable.

What can I apply for?

If applicants have questions regarding the allowable or unallowable use of funding or need assistance in completing the application, please contact mohsgrants@dps.ms.gov. Applicants may also visit the FEMA website and review the Notice of Funding Opportunity to review all grant funding guidelines for this grant opportunity. Please see the link below: <https://www.fema.gov/grants/preparedness>

Allowable Grant Items:

Please see the FY24 Homeland Security Notice of Funding Opportunity for additional information on allowable grant costs. The list below is not exhaustive, therefore, if applicants have any additional questions, please reach out to mohsgrants@dps.ms.gov.

Applicants may also visit the FEMA website and review the federal Notice of Funding Opportunity to review all grant funding guidelines for this grant opportunity. Please see the link below: <https://www.fema.gov/grants/preparedness>

Allowable Costs may include:

Priorities	Core Capabilities	Lifelines	Example Project Types
Planning	• Planning • Risk management for protection programs and activities. • Risk and disaster resilience assessment. • Threats and hazards identification • Operational coordination • Community resilience	Safety and Security	• Development of: Security Risk Management Plans Threat Mitigation Plans Continuity of Operations Plans Response Plans • Efforts to strengthen governance integration between/among regional partners. • Joint training and planning with DHS officials and other entities designated by DHS. • Cybersecurity training and planning • Revision of existing plans to strengthen community resilience in underserved communities
Training & Awareness	• Long-term vulnerability reduction • Public information and warning • Operational coordination • Situational assessment • Community resilience	Safety and Security	• Active shooter training • Intelligence analyst training • SAR and terrorism indicators/behaviors training • Security training for employees • Public awareness/preparedness campaigns • Joint training and planning with DHS officials and other entities designated by DHS. • Cybersecurity training and planning • Sharing and leveraging intelligence and information • Targeted outreach and preparedness training for underserved communities in conjunction with community-based organizations
Equipment & Capital Projects	• Long-term vulnerability reduction • Infrastructure systems • Operational communications • Interdiction and disruption • Screening, search, and detection • Access control and identity verification • Physical protective measures	Safety and Security	• Protection of high-risk, high-consequence areas or systems that have been identified through risk assessments. • Physical security enhancements • Security cameras (CCTV) • Security screening equipment for people and baggage • Lighting • Access Controls • Fencing, gates, barriers, etc. • Enhancing Weapons of Mass Destruction (WMD) and/or improvised explosive device (IED) prevention, detection, response, and recovery capabilities. • Chemical/Biological/Radiological/ Nuclear/Explosive (CBRNE) detection, prevention, response, and recovery equipment
Exercise	• Long-term vulnerability reduction • Operational coordination • Operational communications • Community resilience	Safety and Security	• Response exercises, including exercise planning with community-based organizations

Equipment-Allowable Costs:

All awarded equipment must be listed on the FEMA Authorized Equipment List (AEL). The FEMA AEL may be found at: <https://www.fema.gov/grants/tools/authorized-equipment-list>. Equipment not listed on the AEL will not be awarded.

- Radios/Communication Devices:
 - Radio/communication devices **must** be compatible with the MSWIN Interoperable Communication System. Radios that are not compatible with the MSWIN system will not be considered at this time.
 - Due to the large cost range of radio/communication device amounts, the MOHS will allow **up to \$2,500.00 per MSWIN radio.**
 - Mississippi and the Mississippi Wireless Communication Commission have established vendor relations for the following vendors that carry and supply compatible radios and radio systems.

EF Johnson	Realm
Harris	Tait
Kenwood	Thales
Motorola	

- Exceptions **may** be requested by an agency for radios with a cost of \$2,500.00 or more, with a detailed justification. Please include the following details in the justification:
 - Cost per radio
 - Quantity requested.
 - Where the radios will be used and/or installed?
 - Why the agency needs additional upgrades/costs from the standard radio.
 - All justifications for radios requested with a cost of \$2,500.00 or more will be reviewed by the Executive Committee and approved by members therein.
 - If any agency requests radios above \$2,500.00 without justification for additional costs, the request will be denied.
- License Plate Readers:

Requests for License Plate Readers will be considered for jurisdictions that apply, but jurisdictions that are in areas of need will be a priority.

 - Mobile LPR's **may** be awarded, but **stationary LPR systems are preferred and recommended.**
 - LPR systems **must** be accessible with the Mississippi Analysis and Information Center (MSAIC).
 - Awarded LPR systems **must** be available for information and intelligence sharing with the MSAIC.
 - The MOHS does not partner or establish preferences for any vendor or product. MOHS does require that data and information is shareable and accessible to the MOHS/MSAIC.
 - Contractual services used for LPRS are for (1) one year of service, which coincides with the period of performance of the grant. All time periods for the equipment and/or products should be for (1) year of services. Multiple years for services for more than (1) one year **will not be** considered.

Additional FEMA Approval: Some equipment requests may require additional approval from FEMA. MOHS may require additional information and detailed justifications for the request.

- Environmental and Historical Preservation Compliance: All projects that may have potential impact to the environment **will require** a FEMA Environmental Historic Preservation form. For more information, please see FEMA Policy 108-023-1.
 - Ground disturbances, new construction, modification/renovation of buildings (include the addition of cameras, security doors, etc.) will require an EHP form to be submitted.
 - Renovation of and/or modification including installation of security and communication equipment to buildings or structures that are fifty (50) years old or older.
 - Installation of security features such as doors, cameras, security locks, etc., will also require an

- EHP submission for FEMA approval.
- Security enhancements to improve perimeter security or any other construction or renovations that change or expand the footprint of the facility.
- Physical security enhancements including, but not limited to:
 - Lighting
 - Fencing
 - Closed Circuit Televisions
 - Motion Detection
 - Barriers, doors, gates, and related security enhancements.

Unallowable Grant Costs

The following items are considered unallowable by FEMA and/or the Mississippi Department of Homeland has deemed the items not permissible for funding. Applicants may also visit the FEMA website and review the Notice of Funding Opportunity to review all grant funding guidelines for this grant opportunity. Please see the link below, <https://www.fema.gov/grants/preparedness>

- Supplanting:
 - Grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or recipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
- FEMA Approval:
 - Grant funds may not be used for the purchase of equipment not approved by DHS/FEMA. Grant funds must comply with IB 426 and may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed.
- Weapons, Ammunition and Equipment:
 - Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds.
 - Small, unmanned Aircraft (SUAS) Drones.
 - Body worn cameras.
- Maintenance Contracts:
 - Maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are only allowable in the following circumstances:
 - The use of DHS/FEMA preparedness grant funds for maintenance contracts, warranties, repair or replacement costs, upgrades, and user fees are allowable, as described in FEMA Policy FP 205-402-125-1 under all active and future grant awards, unless otherwise noted. Except for maintenance plans or extended warranties purchased incidental to the original purchase of the equipment, the period covered by maintenance or warranty plan must not exceed the POP of the specific grant funds used to purchase the plan or warranty.
- Unauthorized exercise-related costs include:
 - Reimbursement for the maintenance or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances).

- Equipment
 - Equipment/ supplies that are purchased for permanent installation and/or use, beyond the scope of the conclusion of the exercise (e.g., electronic messaging sign)
- In-Direct Costs
- Personnel, Overtime and Backfill costs:
 - Hiring of sworn public safety officers or supplant safety positions and responsibilities.
 - Salaries and personnel costs of planners, equipment managers, exercise coordinators and/or training coordinators.
 - Please note that overtime and backfill for training and exercise are **only allowable** in the following circumstances:
 - Training:
 - Overtime and backfill for emergency preparedness and response personnel attending DHS/FEMA-sponsored and approved training classes only.
 - Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA training only.
 - Exercises:
 - Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA exercises.
- The following are common requests that are unallowable and/or unfunded:
 - Requests for equipment for routine/general use.
 - All SHSP equipment requested must assist recipients and subrecipients in achieving core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.
 - For more information refer to “Explain how applicants proposed project supports terrorism preparedness” the of this RFP.
 - Tactical law enforcement protective equipment for routine use or riot suppression. Items in this category are allowable only to supplement normal stores, to provide the surge capacity necessary for CBRNE terrorism response.
 - Vehicles
 - While certain vehicles are allowable, applications for vehicles will be reviewed on a case-by-case basis based on need, use, and justification.
 - General purpose vehicles (patrol cars, executive transportation, fire trucks and tactical/assault vehicles, etc.)
 - Reimbursement for the maintenance and/or wear and tear costs of general use vehicles, medical supplies, and emergency response apparatus.
 - MOHS Unallowable Grant Equipment:
 - Unmanned Aircraft Systems/Aerial Vehicles/Drones: The MOHS will not consider unmanned aerial systems/aerial vehicles and/or drones, as part of eligible equipment for the HSGP application. Unmanned aerial systems/aerial vehicles and/or drones will not be awarded during the FY24 HSGP award.
 - General Use Items: The MOHS will not consider general use items that could be used for activities outside the grant. Example: Laptops, computer equipment, etc.

- PPE: The MOHS will not consider PPE for that is not required for grant activities and are for specialized grant activities. Examples such as: Static-free PPE for Bomb Teams. **General use PPE such as pants, BDU clothing, will not be considered. PPE is for specialized activities and programs.**

When Are Applications Due?

All HGSP applications and supporting documentation must be received by the Mississippi Office of Homeland Security offices by **April 1, 2024, by 5:00 p.m. CST.** Applications may be submitted before the deadline and encouraged. Applications received after this date and time may not be considered eligible for consideration.

To facilitate processing, please submit applications and supporting documentation via email to mohsgrants@dps.ms.gov.

What Do I Need to Do to Apply?

- The applicant must be eligible for funding.
- The applicant must not be listed on the suspended and debarred list.
- The applicant must not be listed on the Denied Parties List.
- The applicant must be NIMS compliant with NIMS Courses (100, 200,700 and 800). Applicants will be requested to show compliance, if awarded.
- Applicants must have a current and active Unique Entity Identification (UEI) number.
- Applicants must read and comply with 2 CFR 200.318 to 2 CFR 200.327 regulations.
- Applicant must have written procurement standards per 2 CFR 200.318(a).
- Applicant must have written conflict of interest standards per 2 CFR 200.318(c).
- Applicant read and understands that certain telecommunications and video surveillance services or equipment are prohibited from being purchased using grant funds. See 2 CFR § 200.216 and 2 CFR § 200.471.
- Applicants must take necessary steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used, when possible, per 2 CFR 200.321.
- The applicant agrees that this federal funding does not supplant (replace) state, local, and agency monies in their organization's budget for the requested items in this application.

The following items must be submitted at the time of the Application, or the Application will be considered incomplete.

- Complete Application
- Agency Signatures

What If I Have Questions about the Grant Application?

The Mississippi Office of Homeland Security is always available to answer any questions regarding the application packet and/or any grant questions.

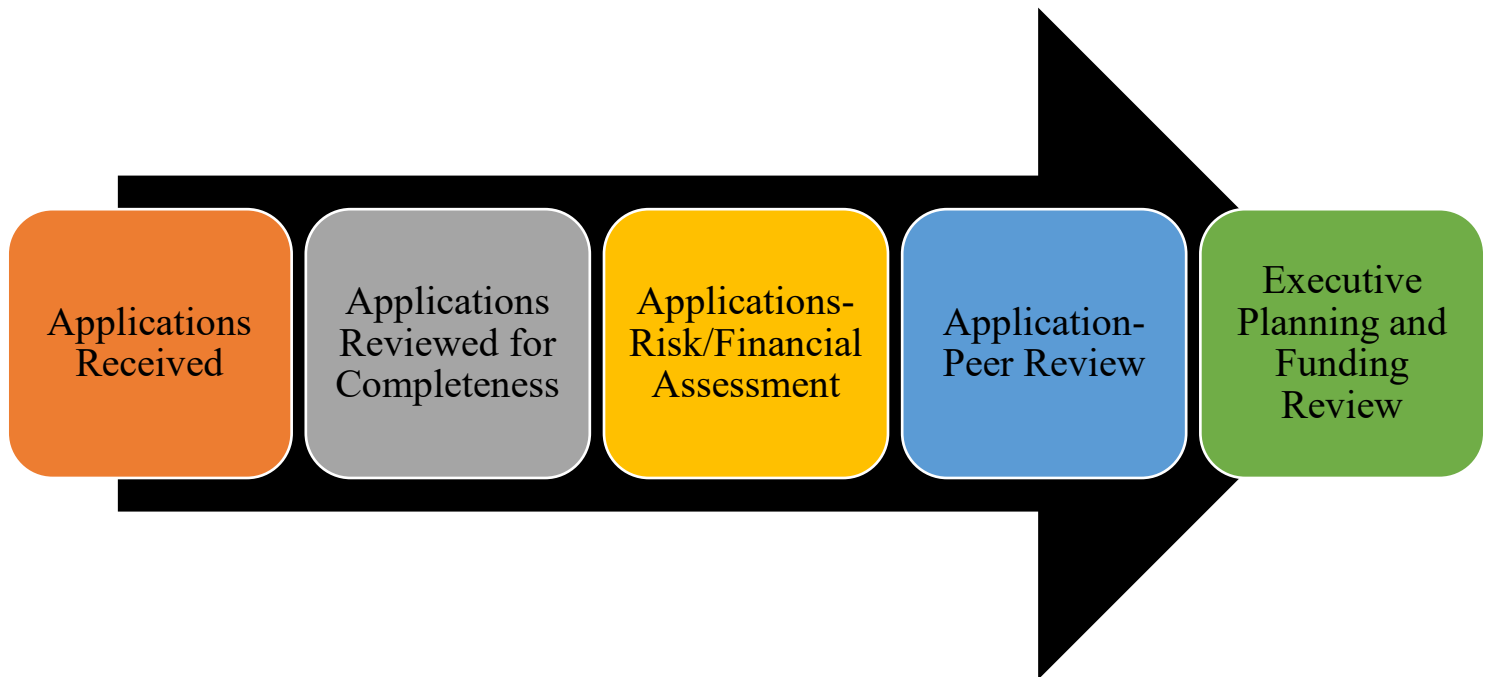
Grant Writing Sessions:

The MOHS will hold two (2) grant writing sessions to provide program updates, answer questions and assist in the development of the applications.

Grant Writing Sessions for the Homeland Security Grant Program	
March 12, 2024	March 14, 2024

What Happens After the Application Is Submitted?

Each application will go through a series of reviews for completeness, risk assessment, peer review, scoring and an executive planning and funding session. Please see below the stages of review for each application that is received.



Please Remember:

- **Grants are based around the terrorism nexus, not natural disasters. You must show terrorism related threats and hazards.**
- **Funding is limited and grants are competitive.**
- Please prioritize projects and requests. Awards will be made on the need identified, how the need will assist the State in the MOHS mission and if funds are available.
- Fill out each section of the Grant Application in its entirety. Do not leave blank sections.
- Projects may be funded in whole or partially funded.
- Please apply for what the agency NEEDS, not WANTS. If awarded, the Award will be made from approved items submitted with the Application. MODIFICATIONS will be limited during FY24.

All applicants will receive a Notice of Award or Notice of Non-Approval. All non-approval applications will be kept on file for (1) one year if funds become available. If funding becomes available, MOHS staff will contact the agency to discuss opportunities.

If awarded during the review process, the applicant will then become a sub-grantee and receive notice of an upcoming Grant Orientation meeting. The MOHS will provide updates of the grant, award packet information, grant forms, information on required reporting and closeout. A grant award packet will be sent to the sub-grantee for the review and the attainment of signatures from all authorized signatory officials.

Grant funds cannot be spent or requested until the subgrantee has submitted all required award documentation. Costs/Expenses purchased before the executed agreement will be disallowed. Contracts entered before the period of performance begins will be disallowed.

Completing the Grant Application



I. Agency Applicant Information

Applicant Details:

- Date: Date of Application Submission
- Name of Agency: Full name of the Agency.
- Mailing Address: Full mailing address of the Agency
- County of Agency: Name of the county where the Agency resides.
- Agency Contact Name: Name of the person that is responsible for filling out the application.
- Agency Contact Phone Number: Phone number that can best reach the agency contact.
- Agency Contact Email Address: Email Address that can best reach the agency contact.
- UEI Number: Twelve (12) Numeric and Digit code set up in SAMS.gov. Check with the finance clerk for this number.
- Congressional District: Congressional district where the agency resides.

I. Agency Applicant Information

Date	
Name of Agency	
Mailing Address	
County of Agency	
Agency Contact Name	
Contact Phone Number	
Contact Email Address	
UEI Number	
UEI Activation Date	
Congressional District	

Cost Category:

- Contractual Services: List the total amount requested for contractual services (Task Forces Only)
- Equipment: List the total amount of equipment requested.
- Commodities/Supplies: List the total amount requested for commodities/supplies.
- Training/Travel: List the total amount requested for travel. (Must be for training only)
- Other: Any expenses that fall outside the other categories, should be included in the “Other” category.
- Total of Grant: Add all sections for the total grant amount requested.

Cost Category		Source of Funds	
Contractual Services		Federal	
Equipment		State	\$0.00
Commodities/Supplies		Local	\$0.00
Training/Travel		Other	\$0.00
Other		Total	\$0.00
Total of Grant			

Source of Funds:

All Requests will be 100% federally funded.

- Federal: List the full amount that will be federally funded.
- Total: List the full amount for the total grant amount requested.

Source of Funds	
Federal	
State	\$0.00
Local	\$0.00
Other	\$0.00
Total	

Approved Authorized Signature:

- Approved Authorized Signature. Signature from Mayor/Board of Supervisor/Commission/Board President, etc.

The applicant agrees to operate the program outlined in this application with all provisions as included herein.
Approved Signature of Authorized Official (Mayor/Board of Supervisor President/Commissioner) for Jurisdiction to Apply:

II. Problem Identification

- Surrounding Counties: List all counties that surround the county that the agency is located in.
- Number of Square Miles: List Number of square miles where the agency is located. Ex. City of New York-15 miles or County of Yorktown-180 miles.
- Number of Population: List the number of the population where the agency is located.
- Number of Officers/Staff working in Agency: List the number of officers and/or staff that work in the agency.

II. Problem Identification This section must be completed.	
City of Agency	
County Name	
Number of Square Miles	
Number of Population	
Number of Staff working in Agency	

III. Jurisdiction's Top Threat

Describe applicants' top threat to your jurisdiction.

FEMA describes a "threat" as a natural, technological, or human caused occurrence, individual, entity, or action that has or indicated potential to harm life, information, operations, the environment and/or property. Threats should be related the prevention of terrorist and other catastrophic events. These threats should be unique to applicants' area targets, infrastructure, and population. Please describe in detail the top three threats to applicant area.

**** Please note. Homeland Security Grants are focused on Terrorism. Terrorism related threats should be the applicants' PRIORITY.** Natural disasters can be considered and listed as one of applicants three threats, but natural disasters threats, should not be the only threats to applicant agency or area.

If the top threat in this Application is unrelated to terrorism, the Application may be considered ineligible.

III. Jurisdiction's Top Terrorism Threat
FEMA describes "threat" as a natural, technological or human caused occurrence, individual, entity or action that has or indicated potential to harm life information, operations the environment and/or property.
Briefly describe the jurisdiction's top terrorism threat:

IV. Jurisdiction's Top Hazard

1. Describe applicants' top hazards for the jurisdiction.

FEMA describes a "Hazard" as something that is potentially dangerous or harmful, often the root cause of an unwanted outcome. These hazards should be unique to applicants' area targets, infrastructure, and population. Please describe in detail the top three threats to applicants' area.

* Please note. **Homeland Security Grants are focused on Terrorism. Terrorism related hazards should be the applicants' PRIORITY.** Natural disasters should not be the top hazard for the applicant's agency or area.

IV. Jurisdictions Top Terrorism Hazard
FEMA Describes "Hazard" as something that is potentially dangerous or harmful, often the root cause of an unwanted outcomes.
Briefly describe the jurisdiction's top terrorism hazard:

V. Capability Gaps

1. Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how applicant determined the capability gaps (i.e., a response to a real-life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

The Capability Gap should be an area that the jurisdiction has a limit of, and the funding award could improve the gap to a capability.

V. Capability Gaps	
Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how you determined the capability gaps (i.e. a response to a real life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.	

VI. National Priority, Mission Area, and Core Capabilities

National Priority:

Please mark the National Priority that the Agency will support with the funds received.

1. Cyber Security: Enhancing Cyber Security
2. Information and Intelligence Sharing: Enhancing information and intelligence sharing and cooperation with federal agencies, including MOHS and Department of Homeland Security
3. Domestic Violent Extremism: Addressing violent extremism in applicants' area.
4. Soft Targets/Crowded Places: Enhancing the protection of soft targets in crowded places.
5. Community Preparedness: Enhancing community preparedness in the event of a terrorism incident.
6. Election Security: Enhancing Election Security in the event of terrorism incidents.

VI. National Priority/Mission Area and Core Capabilities

Please mark which National Priority that the Agency will support with funding received.

☐ Cybersecurity

☐ Soft Targets/Crowded Places

☐ Information and Intelligence Sharing

☐ Community Preparedness

☐ Violent Extremism

☐ Election Security

Mission Area:

Sections 1-5: Please mark the Mission Area(s) that the agency will support with funding received.

1. Prevention: Prevent, avoid, or stop an imminent, threatened, or actual threat of terrorism
2. Protection: Protect our citizens, residents, visitors, and assets against the greatest threats and hazards in a manner that allows our interests, aspirations, and way of life to thrive
3. Mitigation: Reduce the loss of life and property by lessening the impact of future disasters.
4. Response: Respond quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of an incident.
5. Recovery: Recover through a focus on the timely restoration, strengthening and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by an incident.

Please mark the Mission Area(s) that the Agency will support with funding received.

☐ 1 Prevention

☐ 4 Response

☐ 2 Protection

☐ 5 Recovery

☐ 3 Mitigation

Core Capability Gap:

Please mark which Core Capability that the Agency will support with funding. For more information on the core capabilities, please see the following link to FEMA Core Capability Development Sheets.

https://www.fema.gov/sites/default/files/documents/fema_ccds-all-sheets.pdf

Please mark which Core Capability that the Agency will support with funding.			
☐	Community Resilience	☐	Situational Assessment
☐	Environmental Response/Health and Safety	☐	Threats and Hazard Identification
☐	Interdiction and Disruption	☐	Cybersecurity
☐	Operational Communications	☐	Mass Care Services
☐	Access Control and Identity Verification	☐	Mass Search & Rescue Operations
☐	Fatality Management Services	☐	On-Scene Security and Protection
☐	Intelligence and Information Sharing	☐	Operational Coordination
☐	Long-term Vulnerability Reduction	☐	Planning
☐	Physical Protective Measures	☐	Critical Transportation
☐	Public Health and Medical Services	☐	Forensics and Attribution
☐	Risk & Disaster Resilience Assessment	☐	Health and Social Services
☐	Housing	☐	Public/Private Services & Resources
☐	Infrastructure Systems	☐	Public Information and Warning
☐	Risk Management-Protection Programs/Activities	☐	Economic Recovery
☐	Screening, Search, and Detection	☐	Supply Chain Integrity & Security
☐	Natural and Cultural Resources		

VII. Grant Budget:

I. Contractual Services:

Include a detailed assessment of contractual services within the program area in which applicants will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training, and Community Preparedness Grants Only). **One (1) Year is allowable. Multiple years for services will not be considered.**

III. Contractual Services			
Include a detailed assessment of contractual services within the program area in which you will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Citizen Corp Grants Only)			
Type of Contractual	Amount of Service/Amount per	Quantity of Service	Total
Total Contractual			
If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.			

II. Equipment:

All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List. Unallowable equipment: Guns, Ammunition, Body Cameras, and Drones. (See Guidance for more Information) AEL Numbers **must be included** in the application. Funding must be tied to threats, hazards, and capability gaps. Equipment must be essential to the program.

Fill out a section for each type of equipment requested. Add the total of all equipment costs at the end of the equipment section.

****Note**** If additional spaces are needed for equipment, please add an additional page to the application.

II. Equipment			
Please list the cost for each piece of equipment requested.			
All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List (AEL). Unallowable equipment: Guns, Ammunition, Uniforms, Patrol Vehicles, Body Cameras, and Drones. Agency should not request funding for the whole agency, but for a particular project. Equipment MUST be for Terrorism Based Programs and Activities. (See Guidance for More Information)			
AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

III. Commodities/Supplies:

Include a detailed assessment of commodity/supply expenses within the program area in which applicants are applying. Also, include a cost estimate for all additional grant expenses (gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance with current state and federal guidelines. Items are not identified as equipment.

III. Commodities/Supplies			
Include a detailed assessment of other grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (, gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines. Items are not identified as equipment.			
Type of Commodity	Quantity	Cost Per Item	Total
Total Commodity			

IV. Travel/Training: (This is not Personnel Costs)

Include a detailed assessment of travel/training needs within the program area in which applicant will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance with current state and federal guidelines. (Task Force, Operation Stonegarden, Training, and Community Preparedness Grants Only)

IV. Travel/Training			
Include a detailed assessment of travel needs within the program area in which you will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)			
Type of Travel	Number of People	Cost	Total
Total Travel Expense			

V. Other Expenses:

Include a detailed assessment of additional needs within the program area in which applicants will be applying. Additional items listed in this category must have a detailed justification for requests. All expenses must be in accordance with current state and federal guidelines.

V. Other Expenses			
Include a detailed assessment of additional needs within the program area in which you will be applying. Additional items listed in this category must have a detailed justification for requests.			
Type of Expense	Description	Cost	Total
Total Other Expenses.			

Total Amount of the Grant:

Please include a total of all budget sections for a total of the funding being requested.

Total Amount of Grant Application Requested	
Total Amount of Grant Application Requested	

VIII. Prior Experience:

Please fill out the below section to the best of applicant's knowledge. Please mark applicants answer by a Yes or No Response. Complete all sections.

VIII. Prior Experience		
Please answer YES or NO to the Following Questions.	YES	NO
Has your agency received federal and/or state grants similar to the Mississippi Office of Homeland Security grant?		
Does your agency have at least three (3) years of receive federal grant funds? Does not have to be MOHS related.		
Has your agency received MOHS Grant funds within the past three (3) years?		
Does your agency use a property management system?		
Has your agency ever received any corrective actions from a Single Audit Report regarding your agency's financial system?		
Has the jurisdiction administration remained unchanged during the 2021 grant year? For example, Chief, Sheriff, SGA, Program Staff.		

IX. NIMS Compliance Form

Please read the following statement, if agency agrees to NIMS Compliance, please have the Authorized Signatory Official Sign.

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at: <https://training.fema.gov/nims/>

Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance.

This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.

X. Submission Compliance

Please read the following statements, if applicants agency agrees with the submission compliance, please have the person completing the Application fill out the following:

Applicant Authorization:	
I certify that I am an employee of the aforementioned agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on their behalf of this grant.	
Applicant Name	
Applicant Title	
Date	
Applicant Signature	

**MOHS FY24 Homeland Security Grant Program
Grant Application**

I. Agency Applicant Information

Date of Application	
Name of Agency	
Mailing Address	
County of Agency	
Agency Contact Name	
Contact Phone Number	
Contact Email Address	
UEI Number	
Congressional District	

Cost Category		Source of Funds	
Contractual Services		Federal	
Equipment		State	\$0.00
Commodities/Supplies		Local	\$0.00
Training/Travel		Other	\$0.00
Other		Total	
Total of Grant			

The applicant agrees to operate the program outlined in this application with all provisions as included herein.
Approved Signature of Authorized Official (Mayor/Board of Supervisor President/Commissioner) for Jurisdiction to Apply:

**MOHS FY24 Homeland Security Grant Program
Grant Application**

II. Problem Identification	
City of Agency	
County Name	
Number of Square Miles	
Number of Population	
Number of Staff working in Agency	
III. Jurisdiction's Top Terrorism Threat	
FEMA describes "threat" as a natural, technological or human caused occurrence, individual, entity or action that has or indicated potential to harm life information, operations the environment and/or property.	
Briefly describe the jurisdiction's top terrorism threat:	

IV. Jurisdictions Top Terrorism Hazard
FEMA Describes "Hazard" as something that is potentially dangerous or harmful, often the root cause of an unwanted outcomes.
Briefly describe the jurisdiction's top terrorism hazard:

V. Capability Gaps
Provide a description of any capability gap(s) which inhibits the jurisdiction's ability to Prevent, Protect, Mitigate, Respond and/or Recovery. Explain how you determined the capability gaps (i.e. a response to a real life event, an exercise, training event or threat assessment). Please address how utilization of existing state-wide assets (task forces, force protection units, bomb teams, etc.) may/may not mitigate the threats and hazards that have been identified.

**MOHS FY24 Homeland Security Grant Program
Grant Application**

VI. National Priority/Mission Area and Core Capabilities

Please mark which National Priority that the Agency will support with funding received.

☐ Cybersecurity	☐ Soft Targets/Crowded Places
☐ Information and Intelligence Sharing	☐ Community Preparedness
☐ Violent Extremism	☐ Election Security

Please describe how the funding will be used to support the National Priority.

Please mark which Mission Area that the Agency will support with funding received.

☐ Prevention	☐ Response
☐ Protection	☐ Recovery
☐ Mitigation	

Please mark which Core Capability that the Agency will support with funding.

☐ Community Resilience	☐ Situational Assessment
☐ Environmental Response/Health and Safety	☐ Threats and Hazard Identification
☐ Interdiction and Disruption	☐ Cybersecurity
☐ Operational Communications	☐ Mass Care Services
☐ Access Control and Identity Verification	☐ Mass Search and Rescue Operations
☐ Fatality Management Services	☐ On-Scene Security and Protection
☐ Intelligence and Information Sharing	☐ Operational Coordination
☐ Long-term Vulnerability Reduction	☐ Planning
☐ Physical Protective Measures	☐ Critical Transportation
☐ Public Health and Medical Services	☐ Forensics and Attribution
☐ Risk and Disaster Resilience Assessment	☐ Health and Social Services
☐ Housing	☐ Public/Private Services and Resources
☐ Infrastructure Systems	☐ Public Information and Warning
☐ Risk Management-Protection Programs/Activities	☐ Economic Recovery
☐ Screening, Search, and Detection	☐ Supply Chain Integrity and Security
☐ Natural and Cultural Resources	

**MOHS FY24 Homeland Security Grant Program
Grant Application**

VII. Grant Budget

If approved for funding, all pay rates requested for reimbursement will be verified with the agency check stub and/or agency payroll documentation.

I. Contractual Services

Include a detailed assessment of contractual services within the program area in which you will be applying. Also, include a cost estimate for all contractual needs (rental, shipping costs, etc.). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only). Contractual Services are for (1) Year-Period of Performance.

Type of Contractual	Amount of Service/Amount per	Quantity of Service	Total
Total Contractual			

If approved for funding, all contractual services must be with the period of performance and copies of all contract will be provided.

II. Equipment

Please list the cost for each piece of equipment requested.

All Equipment must be allowable, reasonable and must be essential to the project. All equipment must be on the FEMA Authorized Equipment List (AEL). Unallowable equipment: Guns, Ammunition, Uniforms, Patrol Vehicles, Body Cameras, and Drones. Agency should not request funding for the whole agency, but for a particular project. Equipment MUST be for Terrorism Based Programs and Activities. (See Guidance for More Information)

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

**MOHS FY24 Homeland Security Grant Program
Grant Application**

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

AEL Number:		Discipline	
Cost of Equipment		Quantity	
Total Equipment Cost			
Item Description			

Total Equipment:	\$
-------------------------	----

III. Commodities/Supplies

Include a detailed assessment of other grant expenses within the program area in which you are applying. Also, include a cost estimate for all additional grant expenses (, gloves, traffic safety cones, flashlights, reflective safety vests, etc.). All expenses must be in accordance to current state and federal guidelines. Items are not identified as equipment.

Type of Commodity	Quantity	Cost Per Item	Total
Total Commodity Expense			

IV. Travel/Training

Include a detailed assessment of travel needs within the program area in which you will be applying. Also, include a cost estimate for all travel needs (airfare, hotel, hotel taxes, per diem, mileage, parking, baggage, and gratuity). All expenses must be in accordance to current state and federal guidelines. (Task Force, Operation Stonegarden, Training and Community Preparedness Grants Only)

Type of Travel	Number of People	Cost	Total
Total Travel Expense			

If approved for funding, all travel and training reimbursements must include required MOHS documentation to include, but not limited to travel vouchers, receipts, agendas, etc.

--

**MOHS FY24 Homeland Security Grant Program
Grant Application**

V. Other Expenses

Include a detailed assessment of additional needs within the program area in which you will be applying.
Additional items listed in this category must have a detailed justification for requests.

Type of Expense	Description	Cost	Total
Total Other Expenses.			

Total Amount of Grant Application Requested

Total Amount of Grant Application Requested		
--	--	--

VIII. Prior Experience

Please answer YES or NO to the Following Questions.

	YES	NO
Has your agency received federal and/or state grants similar to the MOHS grant?		
Does your agency have at least three (3) years of receive federal grant funds? Does not have to be MOHS related.		
Has your agency received MOHS Grant funds within the past three (3) years?		
Does your agency use a property management system?		
Has your agency ever received any corrective actions from a Single Audit Report		
Has the agency administration remained unchanged during the 2023 grant year? For example, Chief, Sheriff, SGA, Program Staff.		

IX. NIMS Compliance Form

The National Incident Management System (NIMS) guides all levels of government, nongovernmental organizations (NGO), and the private sector to work together to prevent, protect against, mitigate, respond to, and recover from incidents. NIMS provides stakeholders across the whole community with the shared vocabulary, systems, and processes to successfully deliver the capabilities described in the National Preparedness System. As recipients and subrecipients of federal preparedness (non-disaster) grant awards, jurisdictions and organizations must achieve, or be actively working to achieve, all of the NIMS Implementation Objectives. The objectives can be found on the NIMS webpage at:

<https://www.fema.gov/emergency-managers/nims/implementation-training>

Under Executive Order #932, Mississippi established NIMS as the standard for incident management within the State. The U.S. Department of Homeland Security/Federal Emergency Management Agency guidance provides that accepting grant funding is conditioned upon NIMS compliance. This jurisdiction attests that we continue to strive toward NIMS compliance, as provided under federal and State NIMS guidance. This jurisdiction understands receiving and/or using U.S. Department of Homeland Security grant funds remains conditional upon NIMS compliance. Non-compliance of NIMS can result in funds being withheld or reallocated from our jurisdiction because of ineffective NIMS support and participation.

X. Application Submission Compliance

I certify that I am an employee of the aforementioned agency and/or jurisdiction or have been hired by the agency/jurisdiction to apply on the behalf of this grant application.

Applicant Contact Information and Authorization

Applicant Name	
Applicant Title	
Date	
Applicant Signature	



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Adam Moore, Grants Coordinator
cc:
Date: Tuesday, March 19, 2024
Re: Authorize submission of a grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) for the Hattiesburg Behavioral Court Treatment Expansion program, in partnership with Pine Belt Mental Healthcare Resources for \$400,000.
File Number: 2024-1087
Minute Book #

Summary

Application – SAMHSA – Hattiesburg Behavioral Health Court Treatment Expansion

Recommendation Statement

I recommend authorizing the submission of a grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) for the Hattiesburg Behavioral Court Treatment Expansion program, in partnership with Pine Belt Mental Healthcare Resources for \$400,000.

Please return the signed paperwork to Adam Moore no later than March 27, 2024. Thank you.

Please place this on the March 19, 2024 City Council meeting for consideration.

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name: **City of Hattiesburg**

* b. Employer/Taxpayer Identification Number (EIN/TIN):

646000432

* c. Organizational DUNS:

0794481300000

d. Address:

* Street1: **200 Forrest St**

Street2: **P.O. Box 1898**

* City: **Hattiesburg**

County/Parish: **Forrest**

* State: **MS: Mississippi**

Province:

* Country: **USA: UNITED STATES**

* Zip / Postal Code: **39401-3451**

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name: **Khadijah**

Middle Name:

* Last Name: **Muhammad**

Suffix:

Title: **Community Initiatives Coordinator**

Organizational Affiliation:

* Telephone Number: **601-545-4942**

Fax Number:

* Email: **kmuhammad@hattiesburgms.com**

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Substance Abuse and Mental Health Services Administration

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

* 12. Funding Opportunity Number:

TI-24-004

* Title:

Grants to Expand Substance Use Disorder Treatment Capacity in Adult and Family Treatment Drug Courts

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Hattiesburg Municipal Court-Hattiesburg Behavioral Health Court Treatment Expansion

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant **MS-004**

* b. Program/Project **MS-004**

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: **5/31/2025**

* b. End Date: **5/30/2030**

18. Estimated Funding (\$):

* a. Federal **400,000**

* b. Applicant

* c. State

* d. Local

* e. Other

* f. Program Income

* g. TOTAL

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: **Toby**

Middle Name:

* Last Name: **Barker**

Suffix:

* Title: **Mayor**

* Telephone Number: **601-545-4601**

Fax Number:

* Email: **mayor@hattiesburgms.com**

* Signature of Authorized Representative:

* Date Signed:

Instructions for Application for Federal Assistance (SF-424)

This is a standard form required for use as a cover sheet for submission of pre-applications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the federal agency (agency). Required fields on the form are identified with an asterisk (*) and are also specified as "Required" in the instructions below. In addition to these instructions, applicants must consult agency instructions to determine other specific requirements.

Item	Field Name	Information
1.	Type of Submission:	(Required) Select one type of submission in accordance with agency instructions. • Pre-application • Application • Changed/Corrected Application - Check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this form to submit changes after the closing date.
2.	Type of Application:	(Required) Select one type of application in accordance with agency instructions. • New - An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the federal government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify)
3.	Date Received:	Leave this field blank. This date will be assigned by the Federal agency.
4.	Applicant Identifier:	Enter the entity identifier assigned by the Federal agency, if any, or the applicant's control number if applicable.
5a.	Federal Entity Identifier:	Enter the number assigned to your organization by the federal agency, if any.
5b.	Federal Award Identifier:	For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned federal award identifier number. If a changed/corrected application, enter the federal identifier in accordance with agency instructions.
6.	Date Received by State:	Leave this field blank. This date will be assigned by the state, if applicable.
7.	State Application Identifier:	Leave this field blank. This identifier will be assigned by the state, if applicable.
8.	Applicant Information:	Enter the following in accordance with agency instructions:
	a. Legal Name:	(Required) Enter the legal name of applicant that will undertake the assistance activity. This is the organization that has registered with the Central Contractor Registry (CCR). Information on registering with CCR may be obtained by visiting www.Grants.gov .
	b. Employer/Taxpayer Number (EIN/TIN):	(Required) Enter the employer or taxpayer identification number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444.
	c. Organizational DUNS:	(Required) Enter the organization's DUNS or DUNS+4 number received from

		Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting www.Grants.gov .
	d. Address:	Enter address: Street 1 (Required); city (Required); County/Parish, State (Required if country is US), Province, Country (Required), 9-digit zip/postal code (Required if country US).
	e. Organizational Unit:	Enter the name of the primary organizational unit, department or division that will undertake the assistance activity.
	f. Name and contact information of person to be contacted on matters involving this application:	Enter the first and last name (Required); prefix, middle name, suffix, title. Enter organizational affiliation if affiliated with an organization other than that in 7.a. Telephone number and email (Required); fax number.
9.	Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.	A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing M. Nonprofit N. Private Institution of Higher Education O. Individual P. For-Profit Organization (Other than Small Business) Q. Small Business R. Hispanic-serving Institution S. Historically Black Colleges and Universities (HBCUs) T. Tribally Controlled Colleges and Universities (TCCUs) U. Alaska Native and Native Hawaiian Serving Institutions V. Non-US Entity W. Other (specify)
10.	Name Of Federal Agency:	(Required) Enter the name of the federal agency from which assistance is being requested with this application.
11.	Catalog Of Federal Domestic Assistance Number/Title:	Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
12.	Funding Opportunity Number/Title:	(Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
13.	Competition Identification Number/Title:	Enter the competition identification number and title of the competition under which assistance is requested, if applicable.
14.	Areas Affected By Project:	This data element is intended for use only by programs for which the area(s) affected are likely to be different than the place(s) of performance reported on the SF-424 Project/Performance Site Location(s) Form. Add attachment to enter additional areas, if needed.
15.	Descriptive Title of Applicant's Project:	(Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For pre-applications, attach a summary description of the project.
16.	Congressional Districts Of:	15a. (Required) Enter the applicant's congressional district. 15b. Enter all district(s) affected by the program or project. Enter in the format: 2 characters state abbreviation - 3 characters district number, e.g., CA-005 for California 5th district, CA-012 for California 12 district, NC-103 for North Carolina's 103 district. If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. If

		nationwide, i.e. all districts within all states are affected, enter US-all. If the program/project is outside the US, enter 00-000. This optional data element is intended for use only by programs for which the area(s) affected are likely to be different than place(s) of performance reported on the SF-424 Project/Performance Site Location(s) Form. Attach an additional list of program/project congressional districts, if needed.
17.	Proposed Project Start and End Dates:	(Required) Enter the proposed start date and end date of the project.
18.	Estimated Funding:	(Required) Enter the amount requested, or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.
19.	Is Application Subject to Review by State Under Executive Order 12372 Process?	(Required) Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State.
20.	Is the Applicant Delinquent on any Federal Debt?	(Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of federal debt include; but, may not be limited to: delinquent audit disallowances, loans and taxes. If yes, include an explanation in an attachment.
21.	Authorized Representative:	To be signed and dated by the authorized representative of the applicant organization. Enter the first and last name (Required); prefix, middle name, suffix. Enter title, telephone number, email (Required); and fax number. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain federal agencies may require that this authorization be submitted as part of the application.)



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Marybeth Bergin, Director of Engineering and Traffic
cc:
Date: Tuesday, March 19, 2024
Re: Approve and authorize publication of a Request for Qualifications for licensed plumbers/contractors to perform sewer service line replacement work for the Clean Start Sewer Program.
File Number: 2024-1090
Minute Book #

Summary

Approve and authorize publication of a Request for Qualifications for licensed plumbers/contractors to perform sewer service line replacement work for the Clean Start Sewer Program.

This project is undertaken in connection with the settlement of an enforcement action, United States et al. v. City of Hattiesburg, taken on behalf of the U.S. Environmental Protection Agency and the Mississippi Department of Environmental Quality to enforce the Clean Water Act and the Mississippi Air and Water Pollution Control Law.

Recommendation Statement

I recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.



Request for Qualifications

The City of Hattiesburg is seeking qualifications from licensed plumbers/contractors who are interested in performing sewer service line replacement work for the Clean Start Sewer Program. Interested and qualified respondents may submit RFQ packages, according to the requirements described herein, to the City of Hattiesburg, 200 Forrest Street, Hattiesburg, MS 39401. All RFQ packages are due by or before 10 a.m. (CST) on April 18, 2024. Any packages delivered to or received after the 10 a.m. deadline will not be considered and shall be returned unopened to the addressee.

RFQ Packages are available by calling the Hattiesburg City Clerk's Office, 601-545- 4550 and requesting the document Clean Start Sewer Program RFQ.

Contact Information: Kermas Eaton, City Clerk
City Clerk's Office
200 Forrest Street
Hattiesburg, MS 39401
Email: keaton@hattiesburgms.com
(601) 545-4550

RFQ packages MUST be submitted in a SEALED envelope and clearly marked on the exterior of the package: CLEAN START SEWER PROGRAM RFQ. Each package submitted must have the respondent's name and mailing address marked plainly on the outside of the envelope/container. Each package shall consist of one (1) original paper submittal, one (1) copy submittal, and one (1) USB flash drive containing one (1) Color PDF of the original documents of the RFQ package which shall include all required documents and any supplemental information.

Deliver or Ship RFQ Packages to: City of Hattiesburg / City Clerk's Office
200 Forrest Street
Hattiesburg, MS 39401

Licensed plumbers/contractors providing appropriate responses to the RFQ will be placed on a qualified eligible contractors list. The City will contract on behalf of the eligible property owners with a licensed certified plumber/contractor.

The objective of this program is to repair or replace deteriorated, broken, or disconnected sewer service lines in Priority Areas designated by the EPA for the purpose of improving the overall sewer treatment

system by reducing the inflow and infiltration stormwater. This program will focus on repairing or replacing the sewer service lines from the house to the city's sewer tap, with work taking place on both public and private property.

All construction costs normally associated with replacing the private portion of the sewer service line will be included in the program. Typical costs might include the cost of excavation, materials, labor, backfill, and minor restoration. Non-typical costs at a property may be allowed pending review and approval by the City. A non-typical cost might include the cost of rerouting the private portion of the sewer service line to a more acceptable location within a structure when it results in an overall cost saving.

The City will require that the certified licensed plumbers/contractors perform the work in accordance with the any local and state codes, as well as all applicable OSHA requirements/standards.

Licensed plumbers/contractors interested in performing sewer service line replacements funded by the Clean Start Hattiesburg Program should submit a response to the RFQ by including (at minimum) the following information:

- a. Name/address of plumbing/contractor business
- b. Name of business owner and/or registered agent
- c. Plumbing/contractor license numbers
- d. Number of years/months in business as a licensed plumber/contractor
- e. General business information:
 - i) Briefly describe your plumbing/contractor organization, size, and structure.
 - ii) Provide the number of years your firm has been engaged in performing licensed plumber/contractor sewer service line replacement/installation work.
 - iii) How many new sewer service line installations and sewer service line replacements has your plumbing business performed in the last three (3) years?

This project is undertaken in connection with the settlement of an enforcement action, United States et al. v. City of Hattiesburg, taken on behalf of the U.S. Environmental Protection Agency and the Mississippi Department of Environmental Quality to enforce the Clean Water Act and the Mississippi Air and Water Pollution Control Law.

Publish March 21, 2024 & March 28, 2024



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Kermas Eaton, City Clerk
cc:
Date: Tuesday, March 19, 2024
Re: Approve claims docket for the period ending March 15, 2024.
File Number: 2024-1080
Minute Book #

Summary

Claims docket for the period ending March 15, 2024.

Recommendation Statement

i recommend approval of this item.

Please place this on the March 19, 2024 City Council meeting for consideration.

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6															
ACCOUNT/VENDOR		INVOICE		PO		YEAR/PR TYP S				WARRANT		CHECK		DESCRIPTION	
001000				BALANCE SHEET											
001000 060100						GAS/LUBRICANT-CITY BARN									
050513	GPM EMPIRE-BULK FUEL	IN-0245732	-	IN-0244	2402060	2024	6	INV	P	21,551.55	031524		301617	BID FOR GAS AT FUEL	
050513	GPM EMPIRE-BULK FUEL	IN-0249856			2402179	2024	6	INV	P	15,788.76	031524		301617	BID FOR GAS AT FUEL	
										37,340.31					
ACCOUNT TOTAL										37,340.31					
ORG 001000 TOTAL										37,340.31					
001001				REVENUES											
001001 393000						SALE OF CEMETERY LOTS									
050644	CLARK, NORRIS	3/5/24		0	2024	6	INV	P		875.00	031524		301569	REFUND FOR 5 GRAVE	
ACCOUNT TOTAL										875.00					
ORG 001001 TOTAL										875.00					
001003				CITY COUNCIL											
001003 501000						OTHER EXPENDABLE OFF.SPL									
004017	REGIONS CARDHOLDER S	1286-02/29/24		0	2024	6	INV	P		234.92	031524		301724	1286-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	2080-02/29/24		0	2024	6	INV	P		192.42	031524		301724	2080-02/29/24 CREDI	
										427.34					
ACCOUNT TOTAL										427.34					
001003 606000						TELEPHONE AND TELEGRAPH									
002160	AT&T MOBILITY	287273578351X030824		0	2024	6	INV	P		82.46	031524		301534	MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287289913717X030524		0	2024	6	INV	P		40.23	031524		301534	MB2016-287/WIRELES	
										122.69					
ACCOUNT TOTAL										122.69					
001003 6845CL						REG FEE/TUITION-CLERK									
004017	REGIONS CARDHOLDER S	2080-02/29/24		0	2024	6	INV	P		120.00	031524		301724	2080-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	6566-02/29/24		0	2024	6	INV	P		60.00	031524		301724	6566-02/29/24 CREDI	
										180.00					
ACCOUNT TOTAL										180.00					
001003 6845DC						REG FEE/TUITION-DEPCLERK									
004017	REGIONS CARDHOLDER S	2080-02/29/24		0	2024	6	INV	P		120.00	031524		301724	2080-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	6566-02/29/24		0	2024	6	INV	P		60.00	031524		301724	6566-02/29/24 CREDI	
										180.00					
ACCOUNT TOTAL										180.00					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
					ORG 001003	TOTAL			910.03			
					CITY COURT							
001015	604800					OTHER PROF.-VICTIM'S ADV.GRANT						
002564	COURT PROGRAMS INC	6097952			0	2024	6	INV P	1,070.00	031524	301580 GR#1H79TI081923-01C	
004017	REGIONS CARDHOLDER S	4341-02/29/24			0	2024	6	INV P	63.90	031524	301724 4341-02/29/24 CREDI	
					ACCOUNT TOTAL			1,133.90				
001015	604900					OTHER PROFESSIONAL SERV.						
050404	PRECIOUS TATE JASPER 0004				2400976	2024	6	INV P	1,275.00	031524	301717 CLEANING OF MUNICIP	
					ACCOUNT TOTAL			1,275.00				
001015	604901					OTHER PROF-TECHNOLOGY						
004050	RICOH CORP	5069031956			0	2024	6	INV P	270.54	031524	301727 RICOH COURT OVERAGE	
					ACCOUNT TOTAL			270.54				
001015	606000					TELEPHONE AND TELEGRAPH						
002160	AT&T MOBILITY	287273578351X030824			0	2024	6	INV P	471.28	031524	301534 MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287289913717X030524			0	2024	6	INV P	40.23	031524	301534 MB2016-287/WIRELES	
								511.51				
					ACCOUNT TOTAL			511.51				
001015	6112MC					TRVL EXP - VICTIM'S ADV MUN CT						
004017	REGIONS CARDHOLDER S	2080-02/29/24			0	2024	6	INV P	4,206.80	031524	301724 2080-02/29/24 CREDI	
					ACCOUNT TOTAL			4,206.80				
001015	611800					TRVL-HHS SAMHSA GRANT						
004017	REGIONS CARDHOLDER S	2080-02/29/24			0	2024	6	INV P	2,631.77	031524	301724 2080-02/29/24 CREDI	
					ACCOUNT TOTAL			2,631.77				
001015	630000					GAS						
004321	SPIRE	UTF#G2024-19FEB			0	2024	6	INV P	20.00	031524	301750 SPIRE-VARIOUS ACCOU	
					ACCOUNT TOTAL			20.00				
001015	630500					ELECTRICITY						
003700	MS POWER COMPANY	UTF#E2024-1-MAR			0	2024	6	INV P	153.58	031524	301690 MS POWER VARIOUS	
003700	MS POWER COMPANY	UTF#E2024-28-FEB			0	2024	6	INV P	177.76	031524	301687 MS POWER	
								331.34				
					ACCOUNT TOTAL			331.34				
001015	684000					DUES AND MEMBERSHIPS						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6														
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION	
004017	REGIONS	CARDHOLDER S	2080-02/29/24		0	2024	6	INV	P	120.00	031524	301724	2080-02/29/24 CREDI	
ACCOUNT TOTAL										120.00				
ORG 001015 TOTAL										10,500.86				
001020	MAYOR/ADMIN.													
001020	505000	SUBSCRIPTIONS,MAGS,MAPS												
004017	REGIONS	CARDHOLDER S	4524-02/29/24		0	2024	6	INV	P	17.11	031524	301724	4524-02/29/24 CREDI	
ACCOUNT TOTAL										17.11				
001020	511500	FOOD												
002500	COCA COLA	BOTTLING C	40167248070		0	2024	6	INV	P	142.50	031524	301572	ADMIN/WATER	
ACCOUNT TOTAL										142.50				
001020	570000	MTR VEHICLE REP. PTS/SPL												
002160	AT&T	MOBILITY	2873089525627x030524		0	2024	6	INV	P	47.20	031524	301534	MB2016-287/WIRELESS	
ACCOUNT TOTAL										47.20				
001020	606000	TELEPHONE AND TELEGRAPH												
002160	AT&T	MOBILITY	287273578351x030824		0	2024	6	INV	P	131.18	031524	301534	MB#2016-287/WIRELE	
002160	AT&T	MOBILITY	287289913717x030524		0	2024	6	INV	P	99.41	031524	301534	MB2016-287/WIRELES	
002160	AT&T	MOBILITY	287290252011x030524		0	2024	6	INV	P	94.95	031524	301534	MB2016-287/WIRELES	
										325.54				
ACCOUNT TOTAL										325.54				
001020	611000	TRAVEL EXPENSE												
002196	BARKER, THOMAS		TA 10117		0	2024	6	INV	P	316.00	031524	301539	TRAVEL REIMBURSEMEN	
002196	BARKER, THOMAS		TA 10118		0	2024	6	INV	P	395.00	031524	301539	TRAVEL REIMBURSE FO	
										711.00				
004017	REGIONS	CARDHOLDER S	1286-02/29/24		0	2024	6	INV	P	849.28	031524	301724	1286-02/29/24 CREDI	
004017	REGIONS	CARDHOLDER S	4524-02/29/24		0	2024	6	INV	P	878.43	031524	301724	4524-02/29/24 CREDI	
										1,727.71				
ACCOUNT TOTAL										2,438.71				
001020	612000	FREIGHT												
004017	REGIONS	CARDHOLDER S	4524-02/29/24		0	2024	6	INV	P	33.35	031524	301724	4524-02/29/24 CREDI	
ACCOUNT TOTAL										33.35				
ORG 001020 TOTAL										3,004.41				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
MUNICIPAL CLERK									
001040	606000								
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV P	23.50	031524	301534 MB#2016-287/WIRELE
ACCOUNT TOTAL							23.50		
TRAVEL EXPENSE									
001040	611000								
050278	MARA CHITIC-HOLMES	10112	0	2024	6	INV P	177.00	031524	301669 TRAVEL ADVANCE CMC
ACCOUNT TOTAL							177.00		
ADVERTISING									
001040	615000								
003141	HUB CITY SPOKES	103277	0	2024	6	INV P	918.60	031524	301633 LEGAL NOTICES 2.15.
003141	HUB CITY SPOKES	103292	0	2024	6	INV P	104.78	031524	301633 LEGAL NOTICES 2.22.
003141	HUB CITY SPOKES	103303	0	2024	6	INV P	126.84	031524	301633 LEGAL NOTICES CON N
003141	HUB CITY SPOKES	103424	0	2024	6	INV P	807.54	031524	301633 LEGAL NOTICES 3.7.2
							1,957.76		
ACCOUNT TOTAL							1,957.76		
ORG 001040 TOTAL							2,158.26		
ACCOUNTING DIV.									
001042	501000								
001042	501000								
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	187.10	031524	301724 1286-02/29/24 CREDI
ACCOUNT TOTAL							187.10		
OTHER PROFESSIONAL SERV.									
001042	604900								
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	429.00	031524	301724 1286-02/29/24 CREDI
ACCOUNT TOTAL							429.00		
TRAVEL EXPENSE									
001042	611000								
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	849.28	031524	301724 1286-02/29/24 CREDI
ACCOUNT TOTAL							849.28		
ORG 001042 TOTAL							1,465.38		
HUMAN RESOURCES									
001080	501000								
001080	501000								
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	101.49	031524	301724 1286-02/29/24 CREDI
ACCOUNT TOTAL							101.49		
TRAVEL EXPENSE									
001080	611000								
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	849.28	031524	301724 1286-02/29/24 CREDI
ACCOUNT TOTAL							849.28		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
				ORG 001080	TOTAL		950.77				
001090		URBAN DEVELOPMT									
001090	500300	PAPER									
004328	STAPLES	3559593886	2401905	2024	5	INV P	133.47	031524	301753	OFFICE SUPPLIES - N	
				ACCOUNT TOTAL		133.47					
001090		501000	OTHER EXPENDABLE OFF.SPL								
004017	REGIONS	CARDHOLDER S	2080-02/29/24	0	2024	6	INV P	83.77	031524	301724	2080-02/29/24 CREDI
004328	STAPLES	3559593886	2401905	2024	5	INV P	199.26	031524	301753	OFFICE SUPPLIES - N	
				ACCOUNT TOTAL		283.03					
001090		570000	MTR VEHICLE REP. PTS/SPL								
002160	AT&T MOBILITY	2873089525627X030524	0	2024	6	INV P	212.40	031524	301534	MB2016-287/WIRELESS	
				ACCOUNT TOTAL		212.40					
001090		606000	TELEPHONE AND TELEGRAPH								
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV P	799.36	031524	301534	MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	52.22	031524	301534	MB2016-287/WIRELES	
						851.58					
				ACCOUNT TOTAL		851.58					
001090		611000	TRAVEL EXPENSE								
004017	REGIONS	CARDHOLDER S	2080-02/29/24	0	2024	6	INV P	261.50	031524	301724	2080-02/29/24 CREDI
				ACCOUNT TOTAL		261.50					
001090		684500	REGISTRATION FEE/TUITION								
003677	MS DEPARTMENT OF ENV	DEQ-00000283	0	2024	6	INV P	450.00	031524	301684	LEAD INSPECTOR/ASSE	
				ACCOUNT TOTAL		450.00					
				ORG 001090	TOTAL		2,191.98				
001091		INFO TECHNOLOGY									
001091	508000	COMPUTER SUPPLIES									
002161	AT&T MOBILITY (SEI P	688496113	0	2024	6	INV P	40.00	031524	301535	APP GTB AFM STAND -	
004017	REGIONS	CARDHOLDER S	4341-02/29/24	0	2024	6	INV P	1,818.57	031524	301724	4341-02/29/24 CREDI
				ACCOUNT TOTAL		1,858.57					
001091		604900	OTHER PROFESSIONAL SERV.								
002160	AT&T MOBILITY	287289913717X030524	0	2024	6	INV P	132.68	031524	301534	MB2016-287/WIRELES	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5		TO 2024/6									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
ACCOUNT TOTAL							132.68				
001091	606000			TELEPHONE AND TELEGRAPH							
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	52.22	031524	301534	MB2016-287/WIRELES	
ACCOUNT TOTAL							52.22				
001091	606800			NETWORK							
002384	C SPIRE (MEGAGATE)	205876-88	0	2024	6	INV P	649.00	031524	301554	NETWORK/INTERET - M	
002384	C SPIRE (MEGAGATE)	3000667134-31	0	2024	6	INV P	775.00	031524	301554	NETWORK/INTERET - M	
002384	C SPIRE (MEGAGATE)	683013-77	0	2024	6	INV P	8,375.25	031524	301554	NETWORK/INTERET - M	
							9,799.25				
ACCOUNT TOTAL							9,799.25				
001091	611000			TRAVEL EXPENSE							
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	849.28	031524	301724	1286-02/29/24 CREDI	
ACCOUNT TOTAL							849.28				
001091	636500			OFFICE EQUIPMENT R&M							
003342	KRONOS INCORPORATED	12208881	2304963	2024	6	INV P	3,790.25	031524	301656	KRONOS RENEWAL - IT	
004050	RICOH CORP	5069020747	0	2024	6	INV P	100.76	031524	301727	CHARGES FOR PRODUCT	
ACCOUNT TOTAL							3,891.01				
ORG 001091 TOTAL							16,583.01				
001092			GEN.GOV'T.BLDG								
001092	510000			CLEANING/JANITORIAL SPLY							
003971	PRIDE SOLUTIONS, LLC	2024-0403	2402181	2024	6	INV P	525.00	031524	301718	JANITORIAL SUPPLIES	
ACCOUNT TOTAL							525.00				
001092	513000			CHEMICALS							
002459	CHEM-AQUA	8391353	0	2024	5	INV P	625.00	031524	301560	WTR TRMNT PRGM SEPT	
002459	CHEM-AQUA	8506655	0	2024	5	INV P	625.00	031524	301560	WATER TRMNT PRGM DE	
002459	CHEM-AQUA	8538892	0	2024	5	INV P	625.00	031524	301560	WATER TRMNT PRGM JA	
002459	CHEM-AQUA	8576321	0	2024	6	INV P	625.00	031524	301560	WATER TRMNT PRGM FE	
							2,500.00				
ACCOUNT TOTAL							2,500.00				
001092	546000			MINOR EQUIPMENT							
003543	MCELHANEY PLUMBING I	300738	2402180	2024	6	INV P	83.65	031524	301673	FILTERS FOR CITY HA	
ACCOUNT TOTAL							83.65				
001092	630000			GAS							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
004321	SPIRE	UTF#G2024-19FEB	0	2024	6	INV P	3,033.38	031524	301750	SPIRE-VARIOUS ACCOU
ACCOUNT TOTAL							3,033.38			
001092	630500	ELECTRICITY								
003700	MS POWER COMPANY	E2024-11 MAR	0	2024	6	INV P	353.61	031524	301691	MISSISSIPPI POWER-V
003700	MS POWER COMPANY	E2024-29 FEB	0	2024	6	INV P	1,601.54	031524	301685	MISSISSIPPI POWER-V
							1,955.15			
ACCOUNT TOTAL							1,955.15			
001092	639400	DISINFECT./EXTERMINATION								
003040	HAVARD PEST CONTROL	2245376	0	2024	6	INV P	90.00	031524	301626	HAVARD PEST CONTROL
ACCOUNT TOTAL							90.00			
001092	644900	OTHER RENT								
002720	EDWARDS PROPERTY MGM	4/2024	0	2024	6	INV P	1,100.00	031524	301598	4/2024 RENT
ACCOUNT TOTAL							1,100.00			
ORG 001092 TOTAL							9,287.18			
001093	INTERMODAL FAC O&M									
001093	635000	BUILDING R&M								
004234	SMITH, JIM SERVICES	i93511	0	2024	6	INV P	3,268.90	031524	301740	SERVICE CALL FOR TR
004234	SMITH, JIM SERVICES	i93551	2402170	2024	6	INV P	276.50	031524	301740	TRAIN DEPOT COMMUNI
							3,545.40			
004315	SPEEDY MASONRY	02292024	2402141	2024	5	INV P	625.00	031524	301748	REPAIR BRICKS AT TR
ACCOUNT TOTAL							4,170.40			
ORG 001093 TOTAL							4,170.40			
001094	METRPLTN PLANG.									
001094	604900	OTHER PROFESSIONAL SERV.								
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	40.23	031524	301534	MB2016-287/WIRELES
ACCOUNT TOTAL							40.23			
001094	636500	OFFICE EQUIPMENT R&M								
004057	RJ YOUNG COMPANY	INV6809004	0	2024	6	INV P	175.00	031524	301728	COPIER MB 2020-235
ACCOUNT TOTAL							175.00			
ORG 001094 TOTAL							215.23			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001095											
001095	602500										
002377	BUTLER, SNOW, O'MARA, S	10417786			0	2024	6	INV P	990.00	031524	301551 ARPA ADMIN LEGAL CO
003090	HICKS LAW FIRM, LLC	11308			0	2024	6	INV P	540.00	031524	301628 JAY RIELS V CIVIL S
003090	HICKS LAW FIRM, LLC	11309			0	2024	6	INV P	1,140.00	031524	301628 DENNIS PIERCE V CIT
003090	HICKS LAW FIRM, LLC	11310			0	2024	6	INV P	520.00	031524	301628 PLASS INCORPORATED
003090	HICKS LAW FIRM, LLC	11311			0	2024	6	INV P	1,060.00	031524	301628 HOPE CHATMAN V CITY
003090	HICKS LAW FIRM, LLC	11312			0	2024	6	INV P	1,300.00	031524	301628 BRYAN SALIBA AND DE
									4,560.00		
003637	MONTAGUE, PITTMAN &	49600			0	2024	6	INV P	500.00	031524	301682 GENERAL COUNSEL FOR
									ACCOUNT TOTAL	6,050.00	
001095	602700										
003069	HEALTHWORKS LLC	110623			0	2024	6	INV P	98.00	031524	301627 DRUG SCREEN EMPLOYE
									ACCOUNT TOTAL	98.00	
001095	602701										
002037	AB SUPPORT SERVICES	3B2016			2400345	2024	5	INV P	466.00	031524	301508 TWO-QUOTE JANITORIA
002523	COMCAST CABLEVISION	MAR/01-MAR-29			0	2024	6	INV P	206.09	031524	301574 COMCAST-EMPLOYEE CL
003576	MEDICAL ANALYSIS-GHV	11114			0	2024	6	INV P	30,867.90	031524	301674 2/23 EMPLOYEE CLINI
									ACCOUNT TOTAL	31,539.99	
001095	604900										
003038	HATTIESBURG PUBLIC S	3112024			0	2024	6	INV P	225.00	031524	301624 16TH ANNUAL LEASE P
003256	JOHNSON CONTROLS, IN	00074032976			2401274	2024	6	INV P	12,563.25	031524	301647 M & V SERVICES AND
004017	REGIONS CARDHOLDER S	4341-02/29/24			0	2024	6	INV P	2,003.04	031524	301724 4341-02/29/24 CREDI
004694	ZAC FAIRLEY APPRAISA	1155			0	2024	6	INV P	1,000.00	031524	301782 APPRAISAL REPORT FO
									ACCOUNT TOTAL	15,791.29	
001095	606000										
002158	AT&T	L2024-03/04			0	2024	6	INV P	157.05	031524	301531 AT&T BLUE LIGHTS-LO
002158	AT&T	L2024-FEB 20			0	2024	6	INV P	104.73	031524	301531 BLUE LIGHTS"LONG DI
									261.78		
002159	AT&T LONG DISTANCE S	0279759337			0	2024	6	INV P	32.15	031524	301533 ONE NET SERVICE
									ACCOUNT TOTAL	293.93	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION		
001095	607000				POSTAGE							
050092	PITNEY BOWES BANK	3132024	0	2024	6	INV P	120.53	031524		301713	PURCHASE POWER FEBR	
050092	PITNEY BOWES BANK	3318705707	0	2024	6	INV P	1,161.24	031524		301713	PITNEY BOWES LEASE	
							1,281.77					
ACCOUNT TOTAL							1,281.77					
001095	627000				SURETY AND FORGERY BONDS							
004307	SOUTHGROUP (HATTIESB 244134		0	2024	6	INV P	175.00	031524		301747	RENEWAL BOND- KERMA	
ACCOUNT TOTAL							175.00					
ORG 001095 TOTAL							55,229.98					
001096				FED PROG ADMIN								
001096	684500				REGISTRATION FEE/TUITION							
003677	MS DEPARTMENT OF ENV DEQ00000284		0	2024	6	INV P	450.00	031524		301684	LEAD TESTING FOR TE	
ACCOUNT TOTAL							450.00					
ORG 001096 TOTAL							450.00					
001100				POLICE/PUB.SFTY								
001100	500300				PAPER							
004328	STAPLES	3559293967	2401854	2024	6	INV P	106.80	031524		301753	OFFICE SUPPLIES-HPD	
ACCOUNT TOTAL							106.80					
001100	501000				OTHER EXPENDABLE OFF.SPL							
004328	STAPLES	3559293967	2401854	2024	6	INV P	485.04	031524		301753	OFFICE SUPPLIES-HPD	
004328	STAPLES	3559593882	2401854	2024	6	INV P	248.67	031524		301753	OFFICE SUPPLIES-HPD	
							733.71					
ACCOUNT TOTAL							733.71					
001100	508000				COMPUTER SUPPLIES							
004453	TRANSUNION RISK AND	362606-20240-1	0	2024	6	INV P	525.80	031524		301765	ONLINE INVESTIGATIO	
004453	TRANSUNION RISK AND	362606-202402-1	0	2024	6	INV P	513.50	031524		301765	ONLINE INVESTIGATIO	
							1,039.30					
049396	CRITICAL POWER	CPSR2350	2401937	2024	6	INV P	4,933.00	031524		301584	UPS SYSTEM FOR DISP	
ACCOUNT TOTAL							5,972.30					
001100	525000				GAS AND OIL							
049764	GPM EMPIRE-FLASHMARK 93058 2/24		0	2024	6	INV P	14.32	031524		301618	FLASHMARKET CHARGES	
ACCOUNT TOTAL							14.32					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6													
ACCOUNT/VENDOR		INVOICE			PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION	
001100	535500					WEARING APPAREL							
004017	REGIONS	CARDHOLDER	S	4341-02/29/24	0	2024	6	INV	P	357.62	031524	301724	4341-02/29/24 CREDI
004017	REGIONS	CARDHOLDER	S	5548-02/29/24	0	2024	6	INV	P	499.86	031524	301724	5548-02/29/24 CREDI
										857.48			
ACCOUNT TOTAL										857.48			
001100	546000					MINOR EQUIPMENT							
002920	GRAINGER			9027138305	2401988	2024	6	INV	P	328.68	031524	301619	MARKING PAINT FOR T
004017	REGIONS	CARDHOLDER	S	2080-02/29/24	0	2024	6	INV	P	762.82	031524	301724	2080-02/29/24 CREDI
004017	REGIONS	CARDHOLDER	S	4341-02/29/24	0	2024	6	INV	P	57.77	031524	301724	4341-02/29/24 CREDI
										820.59			
ACCOUNT TOTAL										1,149.27			
001100	570000					MTR VEHICLE REP. PTS/SPL							
002138	APPLIED CONCEPTS INC			430929	2400792	2024	6	INV	P	4,990.00	031524	301527	ANTENNA RADAR FOR N
002160	AT&T MOBILITY			2873089525627X030524	0	2024	6	INV	P	3,234.00	031524	301534	MB2016-287/WIRELESS
002565	COURTESY MOTORS INC			120917	2400682	2024	6	INV	P	88.00	031524	301581	PART FOR UNIT#19100
002565	COURTESY MOTORS INC			122808	2401374	2024	6	INV	P	4.38	031524	301581	PART FOR UNIT#17315
										92.38			
ACCOUNT TOTAL										8,316.38			
001100	603000					VETERINARIAN							
003106	HOLLAND VETERINARY H			73097	0	2024	6	INV	P	35.21	031524	301629	VET VISIT FOR BELLE
ACCOUNT TOTAL										35.21			
001100	604900					OTHER PROFESSIONAL SERV.							
002471	CINTAS CORPORATION #			4183604953	0	2024	5	INV	P	60.99	031524	301567	MAT RENTALS FOR PUB
047011	JANI-KING OF SOUTH E			SEM03240197	2400899	2024	5	INV	P	2,889.00	031524	301640	CLEANING SAFETY COM
047055	INTERPRETERS & TRANS			199699	0	2024	5	INV	P	42.96	031524	301637	INTEPRETER SERVICE
047187	FOUR SEASONS LAWN			17693	0	2024	6	INV	P	2,576.50	031524	301612	LAWN MAINTENANCE FO
ACCOUNT TOTAL										5,569.45			
001100	604921					NOLA EXPENSE							
002672	DOLEAC ELECTRIC CO I			H28324	2400125	2024	6	INV	P	4,490.00	031524	301593	CAMERA INSTALL
ACCOUNT TOTAL										4,490.00			
001100	606000					TELEPHONE AND TELEGRAPH							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION		
002158	AT&T	L22024	0	2024	6	INV	P	202.00	031524	301531	AT&T A PARKER-DEPT	
002158	AT&T	M3182220010593 3/24	0	2024	6	INV	P	857.00	031524	301532	POLICE	
								1,059.00				
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV	P	686.18	031524	301534	MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287289913717X030524	0	2024	6	INV	P	7,964.11	031524	301534	MB2016-287/WIRELES	
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV	P	28.48	031524	301534	MB2016-287/WIRELES	
								8,678.77				
ACCOUNT TOTAL								9,737.77				
001100	611200			TRVL EXP-VICTIM'S ADV								
004017	REGIONS	CARDHOLDER S	4341-02/29/24	0	2024	6	INV	P	411.88	031524	301724	4341-02/29/24 CREDI
004017	REGIONS	CARDHOLDER S	5548-02/29/24	0	2024	6	INV	P	1,875.00	031524	301724	5548-02/29/24 CREDI
								2,286.88				
ACCOUNT TOTAL								2,286.88				
001100	612000			FREIGHT								
002138	APPLIED CONCEPTS INC	430929	2400792	2024	6	INV	P	45.00	031524	301527	ANTENNA RADAR FOR N	
ACCOUNT TOTAL								45.00				
001100	630500			ELECTRICITY								
003700	MS POWER COMPANY	E2024-29 FEB	0	2024	6	INV	P	2,374.13	031524	301685	MISSISSIPPI POWER-V	
ACCOUNT TOTAL								2,374.13				
001100	635000			BUILDING R&M								
047025	POWERS OF MISSISSIPP	225245	0	2024	6	INV	P	435.00	031524	301716	PUBLIC SAFETY COMPL	
ACCOUNT TOTAL								435.00				
001100	638400			MOTOR VEHICLE EQ. R&M								
003712	MS STATE/TAX	COMM/TA	NEW TAG UNIT #22227	0	2024	6	INV	P	12.00	031524	301693	NEW TAG UNIT #22227
003712	MS STATE/TAX	COMM/TA	NEW TAG UNIT #22228	0	2024	6	INV	P	12.00	031524	301694	NEW TAG UNIT#22228/
								24.00				
ACCOUNT TOTAL								24.00				
001100	641700			MOTORCYCLE RENT								
048971	ENTERPRISE FM TRUST	FBN4974986	0	2024	6	INV	P	11,805.27	031524	301606	MB#2021-414 LEASE (	
049468	EMAG DAYTONA HD LLC	04012024	0	2024	6	INV	P	16,500.00	031524	301601	MB#2022-235MOTOR LE	
ACCOUNT TOTAL								28,305.27				
001100	684000			DUES AND MEMBERSHIPS								

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
003757	NATL ORG OF BLACK LA	02.29.24	0	2024	5	INV P	25.00	031524	301699	CHIEF SIMS REINSTAT	
ACCOUNT TOTAL							25.00				
001100	684500										
047039	TRIAD MARTIAL ARTS	032024CULAL-05	0	2024	6	INV P	2,200.00	031524	301766	VANGURAD LEVEL 1 &2	
ACCOUNT TOTAL							2,200.00				
001100	699900										
002610	D P S CRIME LAB	90141280	0	2024	5	INV P	360.00	031524	301585	ANALYTICAL FEES-HPD	
ACCOUNT TOTAL							360.00				
ORG 001100 TOTAL							73,037.97				
001131	JOINT P&F TRNG.										
001131	501000										
004017	REGIONS CARDHOLDER S	1286-02/29/24	0	2024	6	INV P	171.52	031524	301724	1286-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	2080-02/29/24	0	2024	6	INV P	112.03	031524	301724	2080-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	4341-02/29/24	0	2024	6	INV P	53.48	031524	301724	4341-02/29/24 CREDI	
							337.03				
ACCOUNT TOTAL							337.03				
001131	510000										
003810	OFFICE PRODUCTS PLUS	1049619-0	2402113	2024	6	INV P	617.46	031524	301704	OFFICE SUPPLIES	
ACCOUNT TOTAL							617.46				
001131	535600										
002728	ELITE SCREEN PRINTIN	REO-49816	2402108	2024	6	INV P	60.00	031524	301600	TRAINER APPAREL	
ACCOUNT TOTAL							60.00				
001131	546500										
003723	MUNICIPAL EMERGENCY	IN1900806	0	2024	6	INV P	1,169.51	031524	301696	REMAINING INVOICE F	
ACCOUNT TOTAL							1,169.51				
001131	546600										
002274	BLOSSMAN GAS INC	27029133	0	2024	6	INV P	1,425.09	031524	301543	PROPANE TANK REFILL	
ACCOUNT TOTAL							1,425.09				
001131	559100										
003810	OFFICE PRODUCTS PLUS	1050102-0	2402182	2024	6	INV P	553.60	031524	301704	OFFICE CHAIRS	
004017	REGIONS CARDHOLDER S	2080-02/29/24	0	2024	6	INV P	374.60	031524	301724	2080-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S	4341-02/29/24	0	2024	6	INV P	80.84	031524	301724	4341-02/29/24 CREDI	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6			INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									455.44		
ACCOUNT TOTAL									1,009.04		
001131	560000		BUILDING MATERIALS & SPLY								
004176	SHERWIN-WILLIAMS COM	4160-7	2402168	2024	6	INV	P	39.83	031524	301736	PAINT FOR BUILDING
ACCOUNT TOTAL									39.83		
001131	561000		PLUMBING SUPPLIES								
002256	BILL'S PLUMBING CO	44138	0	2024	6	INV	P	415.40	031524	301542	REPAIRS TO KITCHEN
ACCOUNT TOTAL									415.40		
001131	630000		GAS								
004321	SPIRE	UTF#G2024-22-FEB	0	2024	6	INV	P	522.05	031524	301750	SPIRE-VARIOUS ACCOU
ACCOUNT TOTAL									522.05		
001131	630500		ELECTRICITY								
003700	MS POWER COMPANY	E2024-11 MAR	0	2024	6	INV	P	1,007.80	031524	301691	MISSISSIPPI POWER-V
ACCOUNT TOTAL									1,007.80		
001131	638200		MINOR EQUIPMENT R&M								
003145	HUB REFRIGERATION &	13575	0	2024	5	INV	P	238.08	031524	301634	ICE MACHINE MAINTEN
004499	UNDERWOOD OUTDOOR PO	128698	0	2024	6	INV	P	58.72	031524	301770	REPAIR / MAINT. TO
ACCOUNT TOTAL									296.80		
001131	6845FR		REGISTRATION-FIRE								
004331	STATE FIRE ACADEMY	31539	0	2024	6	INV	P	1,500.00	031524	301754	FIREFIGHTR 1001 I-I
ACCOUNT TOTAL									1,500.00		
ORG 001131 TOTAL									8,400.01		
FIRE DIVISION											
001160	501000		OTHER EXPENDABLE OFF.SPL								
050056	AMAZON CAPITAL	1H4X-7G4K-13RL	2401945	2024	6	INV	P	278.57	031524	301523	HFD OFFICE SUPPLIES
ACCOUNT TOTAL									278.57		
001160	510000		CLEANING/JANITORIAL SPLY								
002471	CINTAS CORPORATION #	4185152593	0	2024	6	INV	P	29.02	031524	301568	HFD MECHANIC SHOP J
ACCOUNT TOTAL									29.02		
001160	512000		MEDICAL SUPPLIES								
004273	SOUTHERN GAS & SUPPL	38363331	2401911	2024	6	INV	P	286.34	031524	301742	HFD MEDICAL OXYGEN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
049761	BOUND TREE MEDICAL L	85259267		2401997	2024	6	INV P	2,039.15	031524	301545	HFD MEDICAL SUPPLIE	
049761	BOUND TREE MEDICAL L	85260452		2401997	2024	6	INV P	230.92	031524	301545	HFD MEDICAL SUPPLIE	
049761	BOUND TREE MEDICAL L	85263721		2401997	2024	6	INV P	41.95	031524	301545	HFD MEDICAL SUPPLIE	
								2,312.02				
ACCOUNT TOTAL								2,598.36				
001160	545000											
004017	REGIONS CARDHOLDER S	6566-02/29/24	0	HAND TOOLS	2024	6	INV P	740.40	031524	301724	6566-02/29/24 CREDI	
ACCOUNT TOTAL								740.40				
001160	546000											
004017	REGIONS CARDHOLDER S	6566-02/29/24	0	MINOR EQUIPMENT	2024	6	INV P	201.23	031524	301724	6566-02/29/24 CREDI	
050056	AMAZON CAPITAL	1H4X-7G4K-13RL	2401945	2024	6	INV P		151.42	031524	301523	HFD OFFICE SUPPLIES	
050056	AMAZON CAPITAL	1KT9-TMVV-L7LK	2401998	2024	6	INV P		1,669.55	031524	301523	HFD TOOLS FOR LADDE	
								1,820.97				
ACCOUNT TOTAL								2,022.20				
001160	570000											
002160	AT&T MOBILITY	2873089525627X030524	0	MTR VEHICLE REP. PTS/SPL	2024	6	INV P	354.00	031524	301534	MB2016-287/WIRELESS	
002738	EMPIRE TRUCK SALES	CE006220692:01	2402158	2024	6	INV P		423.01	031524	301602	HFD LADDER 6 UNIT #	
003746	NAPA AUTO PARTS	670570	2402103	2024	6	INV P		56.79	031524	301698	HFD LADDER 6 UNIT #	
004368	SUNBELT FIRE INC	00010299	2401537	2024	6	INV P		950.34	031524	301755	HFD OLD LADDER 1 UN	
050056	AMAZON CAPITAL	1H4X-7G4K-13RL	2401945	2024	6	INV P		339.98	031524	301523	HFD OFFICE SUPPLIES	
ACCOUNT TOTAL								2,124.12				
001160	599000											
003543	MCELHANEY PLUMBING I	301043	2402195	2024	6	INV P		85.85	031524	301673	HFD STATION 7 KITCH	
ACCOUNT TOTAL								85.85				
001160	602700											
050577	NUMBERED COMPANY LLC	PS-INV196257	2402002	2024	6	INV P		459.00	031524	301703	HFD BATTERIES FOR A	
ACCOUNT TOTAL								459.00				
001160	606000											
002160	AT&T MOBILITY	287273578351X030824	0	TELEPHONE AND TELEGRAPH	2024	6	INV P	59.72	031524	301534	MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287290217384X030524	0		2024	6	INV P	1,435.58	031524	301534	MB2016-287/WIRELES	
								1,495.30				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6													
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION
ACCOUNT TOTAL										1,495.30			
001160	612000			FREIGHT									
002738	EMPIRE	TRUCK SALES	CE006220692:01	2402158	2024	6	INV	P	20.00	031524		301602	HFD LADDER 6 UNIT #
050056	AMAZON	CAPITAL	1H4X-7G4K-13RL	2401945	2024	6	INV	P	53.91	031524		301523	HFD OFFICE SUPPLIES
050056	AMAZON	CAPITAL	1KT9-TMVV-L7LK	2401998	2024	6	INV	P	179.77	031524		301523	HFD TOOLS FOR LADDE
										233.68			
ACCOUNT TOTAL										253.68			
001160	630000			GAS									
004321	SPIRE		G2024-26 FEB	0	2024	6	INV	P	1,153.98	031524		301750	SPIRE(WILMUT GAS)-V
004321	SPIRE		UTF#G2024-19FEB	0	2024	6	INV	P	1,510.48	031524		301750	SPIRE-VARIOUS ACCOU
										2,664.46			
ACCOUNT TOTAL										2,664.46			
001160	630500			ELECTRICITY									
003700	MS POWER COMPANY		E2024-11 MAR	0	2024	6	INV	P	300.56	031524		301691	MISSISSIPPI POWER-V
003700	MS POWER COMPANY		E2024-29 FEB	0	2024	6	INV	P	1,160.26	031524		301685	MISSISSIPPI POWER-V
										1,460.82			
004282	SOUTHERN PINE ELECTR		UTF#E2024- 03.25.24	0	2024	6	INV	P	145.54	031524		301744	SOUTHERN PINE VARIO
004282	SOUTHERN PINE ELECTR		UTF#E2024-3.25.24	0	2024	6	INV	P	908.30	031524		301744	SOUTHERN PINE VARIO
										1,053.84			
ACCOUNT TOTAL										2,514.66			
001160	635000			BUILDING R&M									
002716	EDDIE PEARSON ROOFIN	2588		2401780	2024	6	INV	P	840.00	031524		301597	HFD STATION 6 ROOF
004498	UNDERWOOD DOOR COMPA	15432		2401580	2024	6	INV	P	900.00	031524		301769	HFD STATION 1 BAY D
ACCOUNT TOTAL										1,740.00			
001160	638200			MINOR EQUIPMENT R&M									
004499	UNDERWOOD OUTDOOR PO	128598		2402196	2024	6	INV	P	106.42	031524		301770	HFD STATION 1 LAWN
ACCOUNT TOTAL										106.42			
001160	638400			MOTOR VEHICLE EQ. R&M									
002700	EAGLE TIRE AND SERVI	INV080504		0	2024	6	INV	P	26.70	031524		301595	HFD BC20 UNIT #2009
004368	SUNBELT FIRE INC	00010299		2401537	2024	6	INV	P	10,065.00	031524		301755	HFD OLD LADDER 1 UN
ACCOUNT TOTAL										10,091.70			

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001160	641000				OFFICE EQUIPMENT RENT					
004050	RICOH CORP	5069032460		0	2024 6 INV P			87.95 031524	301727	HFD ADMIN OFFICE CO
					ACCOUNT TOTAL			87.95		
001160	729500				OTHER IMPROVEMENTS					
002883	GARNER LUMLEY ELECTR	607577		2402061	2024 6 INV P			516.55 031524	301614	HFD LIGHTS FOR NEW
003192	INTERIOR EXTERIOR BU	4233869-00		2402118	2024 6 INV P			217.60 031524	301636	HFD NEW ADMIN OFFIC
					ACCOUNT TOTAL			734.15		
					ORG 001160 TOTAL			28,025.84		
001180					LAND DEVEL.ADM.					
001180	570000				MTR VEHICLE REP. PTS/SPL					
003421	LIL TIRE SHOPPE (BR	1124773		2402086	2024 6 INV P			210.00 031524	301662	HEATER/COOLANT UNIT
					ACCOUNT TOTAL			210.00		
001180	601300				DEMOLITION					
003718	MSP ENTERPRISES, LLC	030824-1		0	2024 6 INV P			9,019.36 031524	301695	DEMO - 207 MARTIN L
					ACCOUNT TOTAL			9,019.36		
001180	601600				TITLE OPINIONS					
004076	ROGERS, KEVIN	02-29-2024		0	2024 6 INV P			500.00 031524	301730	TITLE OPINIONS - 02
					ACCOUNT TOTAL			500.00		
001180	606000				TELEPHONE AND TELEGRAPH					
002160	AT&T MOBILITY	287273578351X030824		0	2024 6 INV P			727.11 031524	301534	MB#2016-287/WIRELE
002160	AT&T MOBILITY	287290252011X030524		0	2024 6 INV P			13.28 031524	301534	MB2016-287/WIRELES
								740.39		
					ACCOUNT TOTAL			740.39		
001180	611000				TRAVEL EXPENSE					
004017	REGIONS CARDHOLDER S	2080-02/29/24		0	2024 6 INV P			261.50 031524	301724	2080-02/29/24 CREDI
					ACCOUNT TOTAL			261.50		
001180	620000				PRINTING					
004057	RJ YOUNG COMPANY	INV6816878		0	2024 6 INV P			269.88 031524	301728	AAA71330 - BUILDING
					ACCOUNT TOTAL			269.88		
001180	684000				DUES AND MEMBERSHIPS					
003526	MISSISSIPPI COAST	2024 MCBOA - K BATES	0		2024 6 INV P			100.00 031524	301679	2024 MCBOA MEMBERSH

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
					ACCOUNT TOTAL		100.00				
					ORG 001180 TOTAL		11,101.13				
001191 TRAFFIC MAINT.											
001191	570000			MTR	VEHICLE	REP.	PTS/SPL				
002160	AT&T MOBILITY	2873089525627X030524	0	2024	6	INV	P	94.40	031524	301534 MB2016-287/WIRELESS	
					ACCOUNT TOTAL		94.40				
001191 606000 TELEPHONE AND TELEGRAPH											
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV	P	186.66	031524	301534 MB#2016-287/WIRELE	
					ACCOUNT TOTAL		186.66				
001191 643000 UNIFORM RENT											
002471	CINTAS CORPORATION # 4185150217	0	2024	6	INV	P		25.00	031524	301568 TRAFFIC UNIFORM S	
002471	CINTAS CORPORATION # 4185869914	0	2024	6	INV	P		25.00	031524	301568 TRAFFIC UNIFORM SC	
							50.00				
					ACCOUNT TOTAL		50.00				
001191 643500 MOP-MAT-RAG RENT											
002471	CINTAS CORPORATION # 4185149801	0	2024	6	INV	P		8.30	031524	301568 TRAFFIC MATS SC/8	
002471	CINTAS CORPORATION # 4185869473	0	2024	6	INV	P		8.30	031524	301568 TRAFFIC MATS SC/820	
							16.60				
					ACCOUNT TOTAL		16.60				
					ORG 001191 TOTAL		347.66				
001201 STREET DIV.											
001201	540000			ASPHALT & ASPHALT PROD.							
004586	WARREN PAVING INC	86470	2401090	2024	6	INV	P	253.68	031524	301777 ASPHALT/VARIOUS LOC	
					ACCOUNT TOTAL		253.68				
001201 559000 OTHER OPERATING MATL/SPLY											
002483	CLARKE	005107518	2401977	2024	6	INV	P	4,402.15	031524	301570 PARTS FOR UNIT #131	
004017	REGIONS CARDHOLDER S 2080-02/29/24	0	2024	6	INV	P		49.46	031524	301724 2080-02/29/24 CREDI	
004017	REGIONS CARDHOLDER S 5548-02/29/24	0	2024	6	INV	P		81.69	031524	301724 5548-02/29/24 CREDI	
							131.15				
					ACCOUNT TOTAL		4,533.30				
001201 570000 MTR VEHICLE REP. PTS/SPL											
002160	AT&T MOBILITY	2873089525627X030524	0	2024	6	INV	P	1,085.60	031524	301534 MB2016-287/WIRELESS	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION		
002569	COVINGTON SALES & SE	98517	2401953	2024	6	INV P	57.00	031524	301583	UNIT	21446 1/2-13X6	
003380	LANCASTER'S MACHINE	25666	2402212	2024	6	INV P	1,200.00	031524	301659	UNIT	20067-ASPHALT	
003986	PUCKETT MACHINERY CO	05C728183	2402112	2024	6	INV P	305.01	031524	301719	UNIT	21631 O-RING'S	
004467	TRUCKWORX-JACKSON	2030209428	2402110	2024	6	INV P	30.93	031524	301767	UNIT	21706 FILTER F	
048827	CARQUEST	14758-35044	2402176	2024	6	INV P	370.25	031524	301556	UNIT	13982 SWEEPER	
048827	CARQUEST	14758-35339	2402313	2024	6	INV P	54.86	031524	301556	UNIT	15964 BRAKE PA	
							425.11					
ACCOUNT TOTAL							3,103.65					
001201	604900	OTHER PROFESSIONAL SERV.										
003118	HOMESTEAD DIRT WORKS	2132	2402122	2024	6	INV P	2,400.00	031524	301630	GRAD	AND CAP/ALLEY	
ACCOUNT TOTAL							2,400.00					
001201	636099	LONG RANGE PAVING PLAN										
047056	WARREN PAVING INC	2401174.2	2401174	2024	6	INV P	3,359.25	031524	301778	EMERALD LANE - WP -		
047056	WARREN PAVING INC	2401176.3	2401176	2024	6	INV P	24,655.28	031524	301778	MOBILE ST (7TH ST -		
							28,014.53					
ACCOUNT TOTAL							28,014.53					
001201	638400	MOTOR VEHICLE EQ. R&M										
004017	REGIONS CARDHOLDER S	4341-02/29/24	0	2024	6	INV P	639.60	031524	301724	4341-02/29/24 CREDI		
004597	WATERS INTERNATIONAL	08S834404	2402050	2024	6	INV P	3,532.98	031524	301780	REPAIR FOR UNIT#139		
ACCOUNT TOTAL							4,172.58					
001201	643000	UNIFORM RENT										
002471	CINTAS CORPORATION #	4185149976	0	2024	6	INV P	43.37	031524	301567	UNIFORMS SC	8200044	
002471	CINTAS CORPORATION #	4185150049	0	2024	6	INV P	34.78	031524	301568	UNIFORMS SC	8200044	
002471	CINTAS CORPORATION #	4185150151	0	2024	6	INV P	46.97	031524	301567	UNIFORMS SC	8200447	
002471	CINTAS CORPORATION #	4185150181	0	2024	6	INV P	19.99	031524	301568	UNIFORMS SC	8200044	
002471	CINTAS CORPORATION #	4185150331	0	2024	6	INV P	183.27	031524	301566	UNIFORMS SC	8200044	
002471	CINTAS CORPORATION #	418569571	0	2024	6	INV P	34.78	031524	301568	SC8200044758- P.W U		
002471	CINTAS CORPORATION #	418580237	0	2024	6	INV P	899.95	031524	301566	UNIFORMS SC	8200044	
002471	CINTAS CORPORATION #	4185869652	0	2024	6	INV P	43.37	031524	301568	SC8200044758- P.W.		
002471	CINTAS CORPORATION #	4185869890	0	2024	6	INV P	19.99	031524	301568	SC8200044758- P.W.		
002471	CINTAS CORPORATION #	4185869997	0	2024	6	INV P	46.97	031524	301567	SC8200044758-STREET		
002471	CINTAS CORPORATION #	4185870194	0	2024	6	INV P	155.64	031524	301566	SC# 8200044758 -UNI		
							1,529.08					
ACCOUNT TOTAL							1,529.08					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
					ORG 001201	TOTAL			44,006.82		
				STREET LIGHTS							
001202				ELECTRICITY							
001202 630500											
003700	MS	POWER COMPANY	E2024 -23 FEB	0	2024	6	INV	P	105.13	031524	301686 MISSISSIPPI POWER-1
003700	MS	POWER COMPANY	E2024-11 MAR	0	2024	6	INV	P	2,056.25	031524	301691 MISSISSIPPI POWER-V
003700	MS	POWER COMPANY	E2024-29 FEB	0	2024	6	INV	P	3,315.12	031524	301685 MISSISSIPPI POWER-V
003700	MS	POWER COMPANY	E2024-6 MAR	0	2024	6	INV	P	50.15	031524	301692 MISSISSIPPI POWER-1
003700	MS	POWER COMPANY	UTF#E2024-26-FEBA	0	2024	6	INV	P	147.73	031524	301688 MS POWER VARIOUS
									5,674.38		
003873	PEARL	RIVER VALLEY	E 2024-06/26	0	2024	6	INV	P	2,747.14	031524	301709 PEARL RIVER VALLEY
003873	PEARL	RIVER VALLEY	E 2024-20 FEB	0	2024	6	INV	P	16.94	031524	301709 PEARL RIVER VALLEY
003873	PEARL	RIVER VALLEY	E UTF#2024 2/27/2024B	0	2024	6	INV	P	277.47	031524	301709 PEARL RIVER VALLEY-
003873	PEARL	RIVER VALLEY	E UTF#2024 21-FEB	0	2024	6	INV	P	1,210.04	031524	301709 PEARL RIVER VALLEY-
003873	PEARL	RIVER VALLEY	E UTF#2024 29-FEB	0	2024	6	INV	P	396.00	031524	301709 PRVEPA-VARIOUS
									4,647.59		
004282	SOUTHERN	PINE ELECTR	UTF#E2024- 03.25.24	0	2024	6	INV	P	69.17	031524	301744 SOUTHERN PINE VARIO
004282	SOUTHERN	PINE ELECTR	UTF#E2024-3.25.24	0	2024	6	INV	P	2,001.50	031524	301744 SOUTHERN PINE VARIO
									2,070.67		
					ACCOUNT TOTAL				12,392.64		
					ORG 001202	TOTAL			12,392.64		
001203				ENGR/PUBLIC SER							
001203 570000				MTR VEHICLE REP. PTS/SPL							
002160	AT&T	MOBILITY	2873089525627X030524	0	2024	6	INV	P	47.20	031524	301534 MB2016-287/WIRELESS
									47.20		
001203 601500				ENGINEERING							
003764	NEEL-SCHAFFER	INC	1093969	0	2024	6	INV	P	3,609.90	031524	301700 MB 2021-373 HATTIES
004197	SHOWS	DEARMAN & WAIT	24073	0	2024	6	INV	P	682.50	031524	301737 MB 2012-1/34 FRONT
									4,292.40		
001203 606000				TELEPHONE AND TELEGRAPH							
002160	AT&T	MOBILITY	287273578351X030824	0	2024	6	INV	P	137.18	031524	301534 MB#2016-287/WIRELE
002160	AT&T	MOBILITY	287289913717X030524	0	2024	6	INV	P	152.20	031524	301534 MB2016-287/WIRELES
									289.38		
					ACCOUNT TOTAL				289.38		
001203 630000				GAS							
004321	SPIRE		UTF#G2024-19FEB	0	2024	6	INV	P	303.97	031524	301750 SPIRE-VARIOUS ACCOU

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
ACCOUNT TOTAL							303.97				
ORG 001203 TOTAL							4,932.95				
SHOP DIVISION											
001204	513000										
001204	CARQUEST	14758-34984	2402145	2024	6	INV P	225.60	031524	301556	MATERIAL FOR PW SHO	
ACCOUNT TOTAL							225.60				
OTHER OPERATING MATL/SPLY											
001204	559000										
048827	CARQUEST	14758-35252	2402163	2024	6	INV P	23.12	031524	301556	6G-8MP/HYDRAULIC FI	
048827	CARQUEST	14758-35353	2402316	2024	6	INV P	56.72	031524	301556	"8" MED FAT BLK STR	
							79.84				
ACCOUNT TOTAL							79.84				
MTR VEHICLE REP. PTS/SPL											
001204	570000										
048827	CARQUEST	14758-35323	2402306	2024	6	INV P	56.66	031524	301556	DAB A DO/PW SHOP	
ACCOUNT TOTAL							56.66				
EXPENDABLE WELDING SPLY.											
001204	577000										
002071	AIRGAS USA LLC (NORD 914744270		2402049	2024	6	INV P	627.99	031524	301512	ARGON & OXYGEN/PW S	
ACCOUNT TOTAL							627.99				
GAS											
001204	630000										
004321	SPIRE	UTF#G2024-22-FEB	0	2024	6	INV P	2,295.28	031524	301750	SPIRE-VARIOUS ACCOU	
ACCOUNT TOTAL							2,295.28				
CYLINDER RENT											
001204	642500										
002071	AIRGAS USA LLC (NORD 5506113902		0	2024	6	INV P	527.45	031524	301512	CYLINDER RENTAL/PW	
ACCOUNT TOTAL							527.45				
UNIFORM RENT											
001204	643000										
002471	CINTAS CORPORATION # 4185150206		0	2024	6	INV P	123.48	031524	301567	UNIFORM RENTAL/SC#8	
002471	CINTAS CORPORATION # 4185869796		0	2024	6	INV P	64.98	031524	301567	UNIFORM RENTAL/SC#8	
							188.46				
ACCOUNT TOTAL							188.46				
ORG 001204 TOTAL							4,001.28				
DRAINAGE DIV.											
001206	606000										
001206	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	564.73	031524	301534	MB2016-287/WIRELES	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION		
ACCOUNT TOTAL							564.73				
001206	729500			OTHER IMPROVEMENTS							
003764	NEEL-SCHAFFER INC	1093992	0	2024	6	INV P	5,610.00	031524	301700	MB	2011-4/307 MS TA
004197	SHOWS DEARMAN & WAIT	24079	0	2024	6	INV P	5,640.00	031524	301737	MB	2012-1/34 2024 S
ACCOUNT TOTAL							11,250.00				
ORG 001206 TOTAL							11,814.73				
CONSTRUCTION											
001207	559000			OTHER OPERATING MATL/SPLY							
002714	ECONOMY SUPPLY CO	117810	2402162	2024	6	INV P	220.00	031524	301596	BLACK POLY	FOR DAHM
002920	GRAINGER	9003348258	2401692	2024	6	INV P	22.00	031524	301619	REKEYING DOORS	IN C
004017	REGIONS CARDHOLDER S	2080-02/29/24	0	2024	6	INV P	55.20	031524	301724	2080-02/29/24	CREDI
004256	SOLAR SUPPLY INC	3475363	2402023	2024	5	INV P	47.95	031524	301741	ACETYLENE/FOR	A/C/C
ACCOUNT TOTAL							345.15				
001207	560500			ELECTRICAL SUPPLIES							
050295	CONSOLIDATED ELECTRI	2899-1027172	2402264	2024	6	INV P	203.63	031524	301576	RECEPTACLE TESTERS/	
ACCOUNT TOTAL							203.63				
001207	561000			PLUMBING SUPPLIES							
003543	MCELHANEY PLUMBING I	301058	2402241	2024	6	INV P	50.85	031524	301673	SLOAN CLOSET STOPS/	
ACCOUNT TOTAL							50.85				
001207	565000			PAINT AND PAINTING SPLY.							
004176	SHERWIN-WILLIAMS COM	4465-8	2402079	2024	5	INV P	26.43	031524	301736	PAINT FOR TWIN FORK	
ACCOUNT TOTAL							26.43				
001207	570000			MTR VEHICLE REP. PTS/SPL							
004514	UNIVERSITY TIRE & SE	INV231709	2402146	2024	6	INV P	457.44	031524	301771	TIRES FOR	UNIT#119
ACCOUNT TOTAL							457.44				
001207	604900			OTHER PROFESSIONAL SERV.							
003191	INTERFACE SECURITY S	20649063	0	2024	6	INV P	51.31	031524	301635	SECURITY SYSTEM/TWI	
ACCOUNT TOTAL							51.31				
001207	606000			TELEPHONE AND TELEGRAPH							
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV P	59.72	031524	301534	MB#2016-287/WIRELE	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL			59.72			
001207	642500				CYLINDER RENT						
002071	AIRGAS	USA LLC (NORD	5506113903	0	2024	6	INV P	247.17	031524	301512	CYLINDER RENTAL/CON
					ACCOUNT TOTAL			247.17			
001207	643000				UNIFORM RENT						
002471	CINTAS	CORPORATION #	4184458382	0	2024	6	INV P	522.34	031524	301566	UNIFORM RENTAL/CONS
002471	CINTAS	CORPORATION #	4185149960	0	2024	6	INV P	75.37	031524	301567	UNIFORM RENTAL/CONS
002471	CINTAS	CORPORATION #	4185869699	0	2024	6	INV P	75.37	031524	301567	UNIFORM RENTAL/SC#8
								673.08			
					ACCOUNT TOTAL			673.08			
					ORG 001207 TOTAL			2,114.78			
SANITATION DIV.											
001220	502000				MINOR OFFICE EQUIP/FURN.						
004327	STANDARD	OFFICE SUPP	H26375-00	2402232	2024	6	INV P	102.91	031524	301752	KEYBOARD AND OFFICE
					ACCOUNT TOTAL			102.91			
001220	513000				CHEMICALS						
004583	WARING	OIL CO	311843	2402041	2024	6	INV P	13.88	031524	301776	DEF FOR SANITATION
					ACCOUNT TOTAL			13.88			
001220	559000				OTHER OPERATING MATL/SPLY						
004583	WARING	OIL CO	311843	2402041	2024	6	INV P	874.50	031524	301776	DEF FOR SANITATION
					ACCOUNT TOTAL			874.50			
001220	570000				MTR VEHICLE REP. PTS/SPL						
002160	AT&T	MOBILITY	2873089525627X030524	0	2024	6	INV P	613.60	031524	301534	MB2016-287/WIRELESS
002739	EMPIRE	TRUCK SALES	CE006220663:01	2402142	2024	6	INV P	2,856.58	031524	301603	UNIT 22000 HOOD REP
002739	EMPIRE	TRUCK SALES	CE006220832:01	2402213	2024	6	INV P	305.24	031524	301603	UNIT 20071 CHASIS T
002739	EMPIRE	TRUCK SALES	CE006220854:01	2402268	2024	6	INV P	591.77	031524	301603	UNIT 20071 BELT 8 R
002739	EMPIRE	TRUCK SALES	CE006220648:01	2402143	2024	6	INV P	480.18	031524	301603	UNIT 20073 BELT AND
								4,233.77			
					ACCOUNT TOTAL			4,847.37			
001220	604900				OTHER PROFESSIONAL SERV.						
002160	AT&T	MOBILITY	287273578351X030824	0	2024	6	INV P	123.44	031524	301534	MB#2016-287/WIRELE
					ACCOUNT TOTAL			123.44			
001220	612000				FREIGHT						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002739	EMPIRE TRUCK SALES	CE006220648:01	2402143	2024	6	INV	P		15.00	031524	301603 UNIT 20073 BELT AND
ACCOUNT TOTAL									15.00		
001220	643000										
002471	CINTAS CORPORATION # 4185150646		0		2024	6	INV	P	991.02	031524	301566 SC8200044758-SANIT.
ACCOUNT TOTAL									991.02		
001220	643500										
002471	CINTAS CORPORATION # 415869542		0		2024	6	INV	P	44.14	031524	301567 MATS SC 8200044758
002471	CINTAS CORPORATION # 4185149911		0		2024	6	INV	P	44.14	031524	301567 SC8200044758-SANIT.
									88.28		
ACCOUNT TOTAL									88.28		
001220	688000										
002007	98 WASTE LLC	5879	0		2024	6	INV	P	24,800.00	031524	301507 MB2016-322
002007	98 WASTE LLC	5880	0		2024	6	INV	P	1,800.00	031524	301507 MB2016-322 PARKS &
002007	98 WASTE LLC	5908	0		2024	6	INV	P	3,120.00	031524	301507 MB2016-322 CODE ENF
									29,720.00		
003920	PINE BELT REGIONAL S 7681		0		2024	6	INV	P	34,733.03	031524	301712 MB2022-253 SANIT RU
004591	WASTE MANAGEMENT OF	0013987-2526-5	0		2024	6	INV	P	2,490.39	031524	301779 SANITATION RUBBISH
ACCOUNT TOTAL									66,943.42		
001220	689000										
004030	REPUBLIC SERVICES IN 0991-000357651		2401509	2024	6	INV	P		30,717.60	031524	301726 OPEN P.O.-RECYCLING
ACCOUNT TOTAL									30,717.60		
ORG 001220 TOTAL									104,717.42		
001250											
001250	570000										
048827	CARQUEST	14758-35026	2402175	2024	6	INV	P		23.18	031524	301556 UNIT 16966 WIPPER B
ACCOUNT TOTAL									23.18		
ORG 001250 TOTAL									23.18		
001260											
001260	699900										
004283	SOUTHERN PINES ANIMA 04.2024		0		2024	6	INV	P	20,833.33	031524	301745 FILE#2024-129 HOUSI
004283	SOUTHERN PINES ANIMA 10.23-03.24		0		2024	6	INV	P	8,333.31	031524	301745 FILE#2024-129PRORAT
									29,166.64		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL				29,166.64		
					ORG 001260		TOTAL		29,166.64		
001402 ECONOMIC DEV.											
001402 604900					OTHER PROFESSIONAL SERV.						
003140 HUB CITY CONSTRUCTIO 2963					2401815	2024	6	INV P	4,350.00	031524	301632 16TH AVE & CONCART
003385 LANDRY LEWIS GERMANY CN 23-4030-001					0	2024	6	INV P	9,750.00	031524	301660 MB 2022-364 - DESIG
003385 LANDRY LEWIS GERMANY CN 23-4030-002					0	2024	6	INV P	9,800.00	031524	301660 MB 2022-364 - DESIG
									19,550.00		
003764 NEEL-SCHAFFER INC 1093984					0	2024	6	INV P	22,500.48	031524	301700 MB 2021-454 EDWARDS
003764 NEEL-SCHAFFER INC 1093986					0	2024	6	INV P	5,791.59	031524	301700 MB 2022-29 16TH AVE
									28,292.07		
047187 FOUR SEASONS LAWN 17780					2401713	2024	6	INV P	10,455.00	031524	301612 TWO QUOTE - LANDSCA
					ACCOUNT TOTAL				62,647.07		
001402 729551					HWY11 VETERANS BLVD LIGHTING						
003764 NEEL-SCHAFFER INC 1093987					0	2024	6	INV P	1,519.43	031524	301700 MB 2021-500 HIGHWAY
					ACCOUNT TOTAL				1,519.43		
					ORG 001402		TOTAL		64,166.50		
001551 AIRPORT DIV.											
001551 630000					GAS						
004321 SPIRE UTF#G2024-22-FEB					0	2024	6	INV P	39.39	031524	301750 SPIRE-VARIOUS ACCOU
					ACCOUNT TOTAL				39.39		
001551 630500					ELECTRICITY						
003700 MS POWER COMPANY E2024-11 MAR					0	2024	6	INV P	1,253.23	031524	301691 MISSISSIPPI POWER-V
					ACCOUNT TOTAL				1,253.23		
					ORG 001551		TOTAL		1,292.62		
001553 CEMETERY DIV											
001553 501000					OTHER EXPENDABLE OFF.SPL						
004017 REGIONS CARDHOLDER S 4341-02/29/24					0	2024	6	INV P	93.79	031524	301724 4341-02/29/24 CREDI
					ACCOUNT TOTAL				93.79		
001553 541500					SAND,CLAY,GRVL,FILL DIRT						
002359 BURGE EXCAVATING & G 2091					2402017	2024	5	INV P	650.00	031524	301550 SAND, CLAY GRAVAL,
					ACCOUNT TOTAL				650.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001553	570000					MTR VEHICLE REP.	PTS/SPL				
002160	AT&T MOBILITY	2873089525627X030524	0		2024	6	INV	P	259.60	031524	301534 MB2016-287/WIRELESS
004597	WATERS INTERNATIONAL	08P867641		2402111	2024	5	INV	P	459.76	031524	301780 UNIT16010 - FLEETRT
048827	CARQUEST	14758-33966		2401679	2024	6	INV	P	79.46	031524	301556 MUNICE PRESSURE SWI
048827	CARQUEST	14758-33967		2401680	2024	6	INV	P	48.75	031524	301556 UNIT#22080 OWI 457
									128.21		
									ACCOUNT TOTAL	847.57	
001553	575500					AGRICLTRL REPAIR	PTS/SPL				
002083	ALLBRITTON CHAIN SAW	101934		2402126	2024	5	INV	P	535.69	031524	301514 AGRICLTRL PARTS & S
002083	ALLBRITTON CHAIN SAW	101981		2402185	2024	6	INV	P	125.22	031524	301514 AGRICLTRL PARTS & S
									660.91		
004017	REGIONS CARDHOLDER S	5548-02/29/24	0		2024	6	INV	P	34.99	031524	301724 5548-02/29/24 CREDI
048827	CARQUEST	14758-35073		2402186	2024	6	INV	P	188.67	031524	301556 AGRICLTRL PARTS & S
									ACCOUNT TOTAL	884.57	
001553	604900					OTHER PROFESSIONAL SERV.					
003634	MOLLY MAID	0324	0		2024	5	INV	P	415.00	031524	301681 FILE# 2023-723 CLEA
									ACCOUNT TOTAL	415.00	
001553	606000					TELEPHONE AND TELEGRAPH					
002160	AT&T MOBILITY	287273578351X030824	0		2024	6	INV	P	98.62	031524	301534 MB#2016-287/WIRELE
002160	AT&T MOBILITY	287290252011X030524	0		2024	6	INV	P	153.69	031524	301534 MB2016-287/WIRELES
									252.31		
									ACCOUNT TOTAL	252.31	
001553	630000					GAS					
004321	SPIRE	UTF#G2024-20-FEB	0		2024	6	INV	P	272.11	031524	301750 SPIRE-VARIOUS ACCOU
									ACCOUNT TOTAL	272.11	
001553	630500					ELECTRICITY					
003873	PEARL RIVER VALLEY E	2024-06/26	0		2024	6	INV	P	41.55	031524	301709 PEARL RIVER VALLEY
									ACCOUNT TOTAL	41.55	
001553	643000					UNIFORM RENT					
002471	CINTAS CORPORATION #	4185153426	0		2024	6	INV	P	273.25	031524	301566 ST CONT# 8200044758
									ACCOUNT TOTAL	273.25	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6										
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
001553 643500						MOP-MAT-RAG RENT				
002471 CINTAS CORPORATION # 4185153243				0		2024 6 INV P		32.32 031524	301568	ST CONT# 8200044758
						ACCOUNT TOTAL		32.32		
						ORG 001553 TOTAL		3,762.47		
001560						PARKING OPER.				
001560 640200						PARKING GARAGE/LOT RENT				
003789 NORFOLK SOUTHERN COR 93590127				0		2024 6 INV P		2,406.15 031524	301702	MONTHLY LEASE OF PR
						ACCOUNT TOTAL		2,406.15		
						ORG 001560 TOTAL		2,406.15		
FUND 001 REVENUES						TOTAL:		551,043.59		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002300											
002300	510000										
002471	CINTAS CORPORATION # 1904690607				0	2024	6	INV P	300.00	031524	301566 PR GROUNDS- GLOVES
048909	BRADY COMPANIES, LLC 8590508				2401589	2024	6	INV P	112.18	031524	301547 PR GROUNDS-JANITORI
048909	BRADY COMPANIES, LLC 8663446				2401986	2024	6	INV P	1,161.56	031524	301547 P&R GROUNDS- JANITO
048909	BRADY COMPANIES, LLC 8666046				2401986	2024	6	INV P	48.08	031524	301547 P&R GROUNDS- JANITO
048909	BRADY COMPANIES, LLC 8683513				2401589	2024	6	INV P	19.99	031524	301547 PR GROUNDS-JANITORI
048909	BRADY COMPANIES, LLC 8683514				2401986	2024	6	INV P	178.62	031524	301547 P&R GROUNDS- JANITO
048909	BRADY COMPANIES, LLC 8693757				2402172	2024	6	INV P	894.05	031524	301547 P&R GROUNDS- SUPPLI
									2,414.48		
									ACCOUNT TOTAL	2,714.48	
002300	513000										
048909	BRADY COMPANIES, LLC 8693758				2401986	2024	6	INV P	48.02	031524	301547 P&R GROUNDS- JANITO
									ACCOUNT TOTAL	48.02	
002300	544000										
004279	SOUTHERN MS PINE STR 14357				2402153	2024	6	INV P	1,350.00	031524	301743 P&R GROUNDS-PINE ST
									ACCOUNT TOTAL	1,350.00	
002300	559000										
002492	CLEMTS HARDWARE 131617				2401597	2024	6	INV P	127.88	031524	301571 P&R GROUNDS- SUPPLI
002492	CLEMTS HARDWARE 131618				2401597	2024	6	INV P	32.99	031524	301571 P&R GROUNDS- SUPPLI
002492	CLEMTS HARDWARE 131626				2401597	2024	6	INV P	63.87	031524	301571 P&R GROUNDS- SUPPLI
002492	CLEMTS HARDWARE 131699				2401597	2024	6	INV P	143.92	031524	301571 P&R GROUNDS- SUPPLI
002492	CLEMTS HARDWARE 131807				2401597	2024	6	INV P	78.97	031524	301571 P&R GROUNDS- SUPPLI
									447.63		
004017	REGIONS CARDHOLDER S 2080-02/29/24				0	2024	6	INV P	-829.18	031524	301724 2080-02/29/24 CREDI
									ACCOUNT TOTAL	-381.55	
002300	560000										
002114	AMERICAN STEEL LINE 60815977				2402242	2024	6	INV P	1,701.94	031524	301525 PANELING & SCREWS F
004256	SOLAR SUPPLY INC 3475685				2402206	2024	6	INV P	871.40	031524	301741 WINDOW UNIT CONCESS
									ACCOUNT TOTAL	2,573.34	
002300	560500										
002883	GARNER LUMLEY ELECTR 607722				2402167	2024	6	INV P	36.84	031524	301614 P&R GROUNDS- 9TH ST
002883	GARNER LUMLEY ELECTR 607767				2402101	2024	6	INV P	66.42	031524	301614 P&R GROUNDS-VERNON
									103.26		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL										103.26		
PLUMBING SUPPLIES												
002300	561000											
003543	MCELHANEY	PLUMBING	I	300749	2402208	2024	6	INV	P	79.80	031524	301673 1 1/2 SPUDS; TOILET
003543	MCELHANEY	PLUMBING	I	300808	2401985	2024	5	INV	P	43.24	031524	301673 P&R-DUNCAN LAKE AND
003543	MCELHANEY	PLUMBING	I	300947	2402149	2024	6	INV	P	24.95	031524	301673 P&R GROUNDS-UNETTA
003543	MCELHANEY	PLUMBING	I	INV300700	2402231	2024	6	INV	P	26.89	031524	301673 JAYCEE PARK ICE MAC
										174.88		
ACCOUNT TOTAL										174.88		
002300	565000					PAINT AND PAINTING SPLY.						
049595	SITEONE	LANDSCAPE		137848215-001	2401642	2024	6	INV	P	220.00	031524	301739 P&R GROUNDS- PAINT
ACCOUNT TOTAL										220.00		
002300	570000					MTR VEHICLE REP. PTS/SPL						
002160	AT&T	MOBILITY		2873089525627x030524	0	2024	6	INV	P	47.20	031524	301534 MB2016-287/WIRELESS
002565	COURTESY	MOTORS INC		124858	2401855	2024	6	INV	P	227.74	031524	301581 P&R GROUNDS- TRUCK
004297	SOUTHERN TIRE MART (			2520147621	2402189	2024	6	INV	P	139.30	031524	301746 Tire Replacement
048827	CARQUEST			14758-33492	2401495	2024	6	INV	P	102.78	031524	301556 P&R GROUNDS-SUPPLIE
048827	CARQUEST			14758-33938	2401495	2024	6	INV	P	193.55	031524	301556 P&R GROUNDS-SUPPLIE
048827	CARQUEST			14758-35225	2402254	2024	6	INV	P	364.94	031524	301556 P&R GROUNDS-TRUCK 1
										661.27		
ACCOUNT TOTAL										1,075.51		
002300	575500					AGRICLTRL REPAIR PTS/SPL						
002083	ALLBRITTON	CHAIN SAW		17103	2401978	2024	6	INV	P	141.91	031524	301514 P&R STIHL EQUIPMENT
002083	ALLBRITTON	CHAIN SAW		17184	2401981	2024	6	INV	P	38.89	031524	301514 P&R GROUNDS- STIHL
002083	ALLBRITTON	CHAIN SAW		R16824	2400735	2024	6	INV	P	48.06	031524	301514 P&R STIHL FS240-REP
										228.86		
002304	BRACKMAN	MOWER WAREH		47823	2402025	2024	5	INV	P	1,352.00	031524	301546 P&R GROUNDS- BACK P
002304	BRACKMAN	MOWER WAREH		47824	2402024	2024	5	INV	P	260.00	031524	301546 P&R GROUNDS- WATER
002304	BRACKMAN	MOWER WAREH		47825	2402026	2024	5	INV	P	553.80	031524	301546 P&R GROUNDS- BLADES
002304	BRACKMAN	MOWER WAREH		47871	2402102	2024	6	INV	P	59.82	031524	301546 P&R GROUNDS- MOWER
002304	BRACKMAN	MOWER WAREH		47872	2402150	2024	6	INV	P	426.60	031524	301546 P&R GROUNDS- MOWER
										2,652.22		
004528	UWOOD CO INC			24160	2402207	2024	6	INV	P	197.05	031524	301773 PR-TRAILER REPAIR P
ACCOUNT TOTAL										3,078.13		
002300	604900					OTHER PROFESSIONAL SERV.						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002777	FAGAN TREE AND SPRAY	INV4242	0	2024	6	INV	P		805.00	031524	301609 LABOR ONLY: IRRIGAT
				ACCOUNT TOTAL					805.00		
002300	606000			TELEPHONE AND TELEGRAPH							
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV	P		113.44	031524	301534 MB#2016-287/WIRELE
				ACCOUNT TOTAL					113.44		
002300	612000			FREIGHT							
049595	SITEONE LANDSCAPE	137848215-001	2401642	2024	6	INV	P		78.11	031524	301739 P&R GROUNDS- PAINT
				ACCOUNT TOTAL					78.11		
002300	630500			ELECTRICITY							
003700	MS POWER COMPANY	E2024-29 FEB	0	2024	6	INV	P		54.42	031524	301685 MISSISSIPPI POWER-V
				ACCOUNT TOTAL					54.42		
002300	638000			FIXED EQUIPMENT R&M							
003242	JEFCOAT FENCE OF HAT	0025075	2401740	2024	6	INV	P		125.00	031524	301642 P&R WEST PINE PARKI
003242	JEFCOAT FENCE OF HAT	0025076	2401743	2024	6	INV	P		187.50	031524	301642 P&R TATUM PARK -LAB
									312.50		
				ACCOUNT TOTAL					312.50		
002300	638700			AGRICULTURAL EQ. R&M							
002083	ALLBRITTON CHAIN SAW #16823		2400735	2024	6	INV	P		137.77	031524	301514 P&R STIHL FS240-REP
002083	ALLBRITTON CHAIN SAW 17103		2401978	2024	6	INV	P		54.00	031524	301514 P&R STIHL EQUIPMENT
002083	ALLBRITTON CHAIN SAW 17184		2401981	2024	6	INV	P		36.00	031524	301514 P&R GROUNDS- STIHL
002083	ALLBRITTON CHAIN SAW R16824		2400735	2024	6	INV	P		58.61	031524	301514 P&R STIHL FS240-REP
									286.38		
002304	BRACKMAN MOWER WAREH	47871	2402102	2024	6	INV	P		45.99	031524	301546 P&R GROUNDS- MOWER
002304	BRACKMAN MOWER WAREH	47872	2402150	2024	6	INV	P		120.00	031524	301546 P&R GROUNDS- MOWER
									165.99		
				ACCOUNT TOTAL					452.37		
002300	639600			SIGN PAINTING							
004205	SIGNS FIRST	H-87346	2401458	2024	6	INV	P		178.88	031524	301738 P&R REC MAINT-TRUCK
004205	SIGNS FIRST	H-87367	2401507	2024	6	INV	P		219.11	031524	301738 P&R GRNDS- COH LABE
									397.99		
				ACCOUNT TOTAL					397.99		
002300	643000			UNIFORM RENT							
002471	CINTAS CORPORATION #	4184196180	0	2024	6	INV	P		236.55	031524	301566 P&R GROUNDS-UNIFORM

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002471	CINTAS CORPORATION # 4184919309			0	2024	6	INV	P	236.55	031524	301566 P&R GROUNDS-UNIFORM
002471	CINTAS CORPORATION # 4185637843			0	2024	6	INV	P	236.55	031524	301566 PR GRNDS-UNIFORM RE
									709.65		
ACCOUNT TOTAL									709.65		
002300	644900	OTHER RENT									
002176	B CLEAN LLC	89997		2401239	2024	6	INV	P	422.00	031524	301537 PR TSP PORTABLE REN
002471	CINTAS CORPORATION # 4182042864			0	2024	5	INV	P	237.98	031524	301566 PR GRNDS-UNIFORM RE
002471	CINTAS CORPORATION # 4182760299			0	2024	5	INV	P	237.98	031524	301566 PR GRNDS-UNIFORM RE
002471	CINTAS CORPORATION # 4184195711			0	2024	6	INV	P	29.01	031524	301568 P&R GROUNDS-MAT REN
002471	CINTAS CORPORATION # 4184919079			0	2024	6	INV	P	29.01	031524	301568 P&R GROUNDS-MAT REN
002471	CINTAS CORPORATION # 4185637569			0	2024	6	INV	P	30.82	031524	301568 PR GRNDS-MAT RENTAL
									564.80		
047043	PORTABLE TOILETS	108965		2401269	2024	6	INV	P	1,590.00	031524	301714 P&R DOWNTOWN-PORTAB
ACCOUNT TOTAL									2,576.80		
002300	687000	CUSTODIAL SERVICE									
002037	AB SUPPORT SERVICES	3B2016		2400345	2024	5	INV	P	466.00	031524	301508 TWO-QUOTE JANITORIA
ACCOUNT TOTAL									466.00		
002300	699900	SERVICES NOT SPECIFIED									
002777	FAGAN TREE AND SPRAY	INV4239		0	2024	6	INV	P	4,050.00	031524	301609 LABOR ONLY: CHEM TR
002777	FAGAN TREE AND SPRAY	INV4240		0	2024	6	INV	P	3,900.00	031524	301609 LABOR ONLY: SPRAY T
002777	FAGAN TREE AND SPRAY	INV4241		0	2024	6	INV	P	250.00	031524	301609 LABOR ONLY: CHEM TR
									8,200.00		
050384	FOUR SEASONS ORNAMEN	17555		0	2024	6	INV	P	350.00	031524	301613 LABOR ONLY; MAINTEN
050384	FOUR SEASONS ORNAMEN	17740		0	2024	6	INV	P	2,125.00	031524	301613 LABOR ONLY MULCH IN
									2,475.00		
ACCOUNT TOTAL									10,675.00		
002300	729518	DAHMER PARK									
004017	REGIONS CARDHOLDER S	2080-02/29/24		0	2024	6	INV	P	1,658.36	031524	301724 2080-02/29/24 CREDI
ACCOUNT TOTAL									1,658.36		
002300	729599	MISC.OTHER IMPROVEMENTS									
003242	JEFCOAT FENCE OF HAT #0025159			2401904	2024	6	INV	P	46,225.94	031524	301642 AWARDED FEB 8, 2024
ACCOUNT TOTAL									46,225.94		
002300	733500	AGRICULTURAL EQUIPMENT									

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION	
002222	BEARD EQUIPMENT CO	1052024	2401275	2024	6	INV P		10,400.00	031524	301540	P&R REC EQUIP TWO Q
ACCOUNT TOTAL								10,400.00			
ORG 002300 TOTAL								85,881.65			
002315											
002315	570000										
002160	AT&T MOBILITY	2873089525627X030524	0	2024	6	INV P		495.00	031524	301534	MB2016-287/WIRELESS
ACCOUNT TOTAL								495.00			
002315	603400										
004432	THOMPSON, JESSE	JESSET22533	0	2024	6	INV P		150.00	031524	301763	ADULT BASKETBALL OF
049652	THOMPSON RAHMIL J	RAHMILT22533	0	2024	6	INV P		150.00	031524	301761	ADULT BASKETBALL OF
049653	THOMPSON RODERICK J	RODT22233	0	2024	6	INV P		325.00	031524	301762	ADULT BASKETBALL OF
049820	JEFFERSON ERIC D	ERICJ22227	0	2024	6	INV P		175.00	031524	301643	ADULT BASKETBALL OF
050545	OLIVIA WILSON	OW21724	0	2024	6	INV P		75.00	031524	301706	GAME OFFICIAL YOUTH
050545	OLIVIA WILSON	OWIL32	0	2024	6	INV P		75.00	031524	301706	GAME OFFICIAL YOUTH
								150.00			
050549	ABDUL ARIKEWUYO	ADBARI32	0	2024	6	INV P		45.00	031524	301510	GAME OFFICIAL YOUTH
050551	JESUTOFARATI AJALA	AJALA32	0	2024	6	INV P		60.00	031524	301646	GAME OFFICIAL YOUTH
050553	SHELBY REAMS	SREAM32	0	2024	6	INV P		60.00	031524	301734	GAME OFFICIAL YOUTH
050554	ABDURRAHMAN OYEDIRAH	ABDO32	0	2024	6	INV P		45.00	031524	301511	GAME OFFICIAL YOUTH
050579	MARLANA MOORE	MARM32	0	2024	6	INV P		75.00	031524	301670	GAME OFFICIAL YOUTH
050645	DANNY BOLTON	DB229	0	2024	6	INV P		75.00	031524	301588	ADULT BASKETBALL OF
050646	VICTOR LONGINO	VL22729	0	2024	6	INV P		175.00	031524	301775	ADULT BASKETBALL OF
050649	SRIJAN NYAUPANE	SRIN217	0	2024	6	INV P		45.00	031524	301751	GAME OFFICIAL YOUTH
050649	SRIJAN NYAUPANE	SRIN32	0	2024	6	INV P		60.00	031524	301751	GAME OFFICIAL YOUTH
								105.00			
050650	MATTHIAS ELIO SAFI	NATS32	0	2024	6	INV P		25.00	031524	301672	GAME OFFICIAL YOUTH
050651	OLADAMOLAOLUMA AIKUL	OLEA210	0	2024	6	INV P		75.00	031524	301705	GAME OFFICIAL YOUTH
050652	KATHRYN PRICE	KPRICE32	0	2024	6	INV P		75.00	031524	301652	GAME OFFICIAL YOUTH
050653	CHRISTOPHER EDMONDS	CED32	0	2024	6	INV P		25.00	031524	301564	GAME OFFICIAL YOUTH

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL							1,790.00		
002315 604900	OTHER PROFESSIONAL SERV.								
002540 CONNER, TOBARRA	TOBCON22233	0	2024 6	INV	P	160.00	031524	301575	ADULT BASKETBALL ST
002965 GUTHRIE, JONI S	JG22737	0	2024 6	INV	P	180.00	031524	301620	LOW IMPACT AEROBICS
003313 KETTLEY, ANNETTE	AKET22233	0	2024 6	INV	P	160.00	031524	301655	ADULT BASKETBALL ST
003958 POWELL, RANDY	RPOW22233	0	2024 6	INV	P	315.00	031524	301715	ADULT BASKETBALL ST
004523 USM/POLICE DEPARTMEN	24002	2401530	2024 6	INV	P	760.00	031524	301772	SECURITY SERVICES Y
050100 P.A.S.S. SECURITY LL	#000621	0	2024 6	INV	P	600.00	031524	301707	SECURITY SERVICES A
050550 KAPIL SHARMA	KAS217	0	2024 6	INV	P	45.00	031524	301650	SCOREKEEPER YOUTH B
050647 KAILASH ADHIKARI	KAILA32	0	2024 6	INV	P	60.00	031524	301649	GAME OFFICIAL YOUTH
050647 KAILASH ADHIKARI	KAIS217	0	2024 6	INV	P	30.00	031524	301649	SCOREKEEPER YOUTH B
						90.00			
050648 ABDUL AHAD	AA210	0	2024 6	INV	P	45.00	031524	301509	SCOREKEEPER YOUTH B
050648 ABDUL AHAD	ABAH217	0	2024 6	INV	P	15.00	031524	301509	SCOREKEEPER YOUTH B
						60.00			
050663 ARJUN PUN MAGAR	ARMAJOR217	0	2024 6	INV	P	30.00	031524	301529	YOUTH BASKETBALL SC
ACCOUNT TOTAL							2,400.00		
002315 604919	OTH PROF SERV-ART CENTER								
047971 BRETT CUMMINS	BRETTTC21421	0	2024 6	INV	P	225.00	031524	301548	ADULT WATERCOLOR IN
ACCOUNT TOTAL							225.00		
002315 606000	TELEPHONE AND TELEGRAPH								
002160 AT&T MOBILITY	287273578351X030824	0	2024 6	INV	P	113.44	031524	301534	MB#2016-287/WIRELE
ACCOUNT TOTAL							113.44		
002315 630000	GAS								
004321 SPIRE	UTF#G2024-19FEB	0	2024 6	INV	P	20.00	031524	301750	SPIRE-VARIOUS ACCOU
ACCOUNT TOTAL							20.00		
002315 630500	ELECTRICITY								
003700 MS POWER COMPANY	E2024-11 MAR	0	2024 6	INV	P	4,169.86	031524	301691	MISSISSIPPI POWER-V
003700 MS POWER COMPANY	E2024-29 FEB	0	2024 6	INV	P	1,800.33	031524	301685	MISSISSIPPI POWER-V
003700 MS POWER COMPANY	UTF# E2024- 1-MAR	0	2024 6	INV	P	219.71	031524	301689	MS POWER VARIOUS

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		PO	YEAR/PR	TYP S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR	INVOICE						
							6,189.90
				ACCOUNT TOTAL			6,189.90
002315 684000				DUES AND MEMBERSHIPS			
004017 REGIONS CARDHOLDER S	4341-02/29/24	0	2024 6	INV P	21.39 031524	301724	4341-02/29/24 CREDI
				ACCOUNT TOTAL			21.39
002315 684500				REGISTRATION FEE/TUITION			
002143 AREA DEVELOPMENT PAR	INV465	0	2024 6	INV P	1,000.00 031524	301528	LEADERSHIP REGISTRA
				ACCOUNT TOTAL			1,000.00
			ORG 002315	TOTAL			12,254.73
FUND 002 PARKS & RECREATION FUND				TOTAL:			98,136.38

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR					INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
009660						W&S O&M-CUSTOMER ACCT. DIV.						
009660 501000						OTHER EXPENDABLE OFF.SPL						
004327	STANDARD	OFFICE	SUPP	H25743-00	2401925	2024	6	INV	P	515.29	031524	301752 OFFICE SUPPLIES WAT
004327	STANDARD	OFFICE	SUPP	H25743-01	2401925	2024	6	INV	P	199.92	031524	301752 OFFICE SUPPLIES WAT
004327	STANDARD	OFFICE	SUPP	H25743-02	2401925	2024	6	INV	P	120.48	031524	301752 OFFICE SUPPLIES WAT
004327	STANDARD	OFFICE	SUPP	H25749-00	2401925	2024	6	INV	P	165.80	031524	301752 OFFICE SUPPLIES WAT
004327	STANDARD	OFFICE	SUPP	H26047-00	2402053	2024	6	INV	P	475.00	031524	301752 OFFICE SUPPLIES WAT
										1,476.49		
ACCOUNT TOTAL										1,476.49		
009660 502000						MINOR OFFICE EQUIP/FURN.						
004017	REGIONS	CARDHOLDER	S	1286-02/29/24	0	2024	6	INV	P	538.97	031524	301724 1286-02/29/24 CREDI
004017	REGIONS	CARDHOLDER	S	2080-02/29/24	0	2024	6	INV	P	470.76	031524	301724 2080-02/29/24 CREDI
										1,009.73		
004482 TYLER TECHNOLOGIES IN 045-454941						2400827	2024	6	INV	P	3,063.00	031524 301768 MINOR OFFICE EQUIPM
ACCOUNT TOTAL										4,072.73		
009660 545000						HAND TOOLS						
002442	CENTRAL	PIPE	SUPPLY	S100363479-001	2401891	2024	6	INV	P	27.25	031524	301557 HAND TOOLS WATER BI
ACCOUNT TOTAL										27.25		
009660 604900						OTHER PROFESSIONAL SERV.						
002146	ARNOLD	LINE WATER	AS	101 INV	0	2024	6	INV	P	1,000.00	031524	301530 MB 2021-161 PAYMENT
002471	CINTAS	CORPORATION	#	4183755256	0	2024	6	INV	P	69.94	031524	301567 STATE CONTRACT 8200
002665	DIXIE	COMMUNITY	UTIL	DX01042024	0	2024	6	INV	P	421.50	031524	301592 SEWER READS FOR WAT
004003	RAWLS	SPRINGS	UTILIT	11924	0	2024	6	INV	P	535.00	031524	301722 SEWER READS FOR WAT
004003	RAWLS	SPRINGS	UTILIT	122023	0	2024	6	INV	P	535.00	031524	301722 SEWER READS FOR WAT
004003	RAWLS	SPRINGS	UTILIT	22024	0	2024	6	INV	P	535.00	031524	301722 SEWER READS FOR WAT
										1,605.00		
ACCOUNT TOTAL										3,096.44		
009660 606000						TELEPHONE AND TELEGRAPH						
002160	AT&T	MOBILITY		287273578351x030824	0	2024	6	INV	P	214.27	031524	301534 MB#2016-287/WIRELE
ACCOUNT TOTAL										214.27		
009660 607000						POSTAGE						
047562	ENCO	UTILITY		INV64055	0	2024	6	INV	P	3,290.40	031524	301605 MB 2020-303 RT 1 BI
047562	ENCO	UTILITY		INV64181	0	2024	6	INV	P	1,713.82	031524	301605 MB 2020-303 RT 3 BI

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									5,004.22		
ACCOUNT TOTAL									5,004.22		
009660	620000				PRINTING						
047562	ENCO UTILITY	INV64055	0	2024	6	INV	P	1,138.42	031524	301605	MB 2020-303 RT 1 BI
047562	ENCO UTILITY	INV64181	0	2024	6	INV	P	602.23	031524	301605	MB 2020-303 RT 3 BI
									1,740.65		
ACCOUNT TOTAL									1,740.65		
009660	630500				ELECTRICITY						
003700	MS POWER COMPANY	E2024-11 MAR	0	2024	6	INV	P	496.65	031524	301691	MISSISSIPPI POWER-V
ACCOUNT TOTAL									496.65		
009660	635000				BUILDING R&M						
002883	GARNER LUMLEY ELECTR	607420	2401975	2024	6	INV	P	349.60	031524	301614	OFFICE REPAIRS WATE
ACCOUNT TOTAL									349.60		
009660	638400				MOTOR VEHICLE EQ. R&M						
004597	WATERS INTERNATIONAL	08S833389	2400653	2024	6	INV	P	1,929.95	031524	301780	REPAIRS TO UNIT #21
ACCOUNT TOTAL									1,929.95		
009660	643000				UNIFORM RENT						
002471	CINTAS CORPORATION #	4184461306	0	2024	6	INV	P	32.49	031524	301568	STATE CONTRACT 820
ACCOUNT TOTAL									32.49		
ORG 009660 TOTAL									18,440.74		
009672				W&S O&M-WATER TRANSMISSION DIV							
009672	540000				ASPHALT & ASPHALT PROD.						
003348	L & A CONTRACTING CO	214-2024	2401115	2024	5	INV	P	3,604.25	031524	301658	CRUSHED CONCRETE FO
004586	WARREN PAVING INC	88046	2401913	2024	5	INV	P	561.35	031524	301777	610 CRUSH LIMESTONE
004586	WARREN PAVING INC	88282	2401913	2024	5	INV	P	2,098.64	031524	301777	610 CRUSH LIMESTONE
004586	WARREN PAVING INC	88291	2401913	2024	5	INV	P	2,204.20	031524	301777	610 CRUSH LIMESTONE
004586	WARREN PAVING INC	88365	2401913	2024	5	INV	P	2,747.02	031524	301777	610 CRUSH LIMESTONE
									7,611.21		
ACCOUNT TOTAL									11,215.46		
009672	545000				HAND TOOLS						
003987	PUCKETT RENTS	1026574-0001	2402223	2024	6	INV	P	808.91	031524	301720	HAND TOOLS FOR CREW
ACCOUNT TOTAL									808.91		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
009672	561000					PLUMBING SUPPLIES					
002442	CENTRAL PIPE SUPPLY	S100342123.002	2400789	2024	6	INV	P	262,768.08	031524	301557	BADGER METERS FOR W
ACCOUNT TOTAL								262,768.08			
009672	570000					MTR VEHICLE REP. PTS/SPL					
002166	AUTO ARMATURE SERVIC	02549	2402088	2024	5	INV	P	209.95	031524	301536	BATTERY FOR UNIT #
002166	AUTO ARMATURE SERVIC	02591	2402222	2024	6	INV	P	209.95	031524	301536	BATTERY FOR UNIT #
								419.90			
002646	DELK'S TIRE SALES AN	45004	2402099	2024	6	INV	P	80.00	031524	301591	TIRE FOR UNIT # 212
002646	DELK'S TIRE SALES AN	45009	2402090	2024	6	INV	P	879.76	031524	301591	TIRES FOR UNIT # 21
								959.76			
003861	PATTERSON AUTO ELECT	82058	2402129	2024	5	INV	P	1,055.17	031524	301708	REPAIRS TO UNIT # 2
003861	PATTERSON AUTO ELECT	82204	2402219	2024	6	INV	P	709.99	031524	301708	REPAIRS TO UNIT # 1
003861	PATTERSON AUTO ELECT	82268	2402190	2024	6	INV	P	417.57	031524	301708	REPAIRS TO UNIT # 1
								2,182.73			
004597	WATERS INTERNATIONAL	08S833389	2400653	2024	6	INV	P	2,436.35	031524	301780	REPAIRS TO UNIT #21
048827	CARQUEST	14758-34912	2402089	2024	5	INV	P	22.79	031524	301556	TRAILER BALL -- WAT
ACCOUNT TOTAL								6,021.53			
009672	604900					OTHER PROFESSIONAL SERV.					
048917	MS CONCRETE PROF	0000144	0	2024	6	INV	P	1,600.00	031524	301683	CONCRETE REPAIRS, 7
048917	MS CONCRETE PROF	0000145	0	2024	6	INV	P	697.62	031524	301683	CONCRETE REPAIRS, M
								2,297.62			
ACCOUNT TOTAL								2,297.62			
009672	636000					STREETS & STRUCTURES R&M					
003649	C J MORGAN INC	2024003	0	2024	6	INV	P	8,765.00	031524	301553	MB2022-680: WATER R
003649	C J MORGAN INC	2024004	0	2024	6	INV	P	352,285.65	031524	301553	MB2022-680: WATER R
								361,050.65			
ACCOUNT TOTAL								361,050.65			
009672	638600					CONSTRUCTION EQUIP R&M					
002751	EQUIPMENT INC	155501969	2401242	2024	6	INV	P	1,225.36	031524	301608	REPAIRS TO ASSET #1
002751	EQUIPMENT INC	155501971	2401013	2024	6	INV	P	3,926.78	031524	301608	REPAIRS TO UNIT # 2
								5,152.14			
ACCOUNT TOTAL								5,152.14			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION	
009672 643000					UNIFORM RENT							
002471	CINTAS CORPORATION # 4183755857				0	2024	5	INV	P	199.52	031524	301566 SC#8200044758- UNIF
002471	CINTAS CORPORATION # 4184461973				0	2024	5	INV	P	199.52	031524	301566 SC#8200044758- UNIF
002471	CINTAS CORPORATION # 4185152925				0	2024	6	INV	P	199.52	031524	301566 SC#8200044758: UNIF
										598.56		
ACCOUNT TOTAL										598.56		
ORG 009672 TOTAL										649,912.95		
009673 501000					W&S O&M-WATER PLANT DIVISION							
009673 003772 NEWELL PAPER COMPANY 4164737					OTHER EXPENDABLE OFF.SPL							
					2401994	2024	6	INV	P	650.19	031524	301701 PAPER GOODS FOR WAT
ACCOUNT TOTAL										650.19		
009673 513000					CHEMICALS							
002094	ALLIED UNIVERSAL COR I2920930				2402130	2024	6	INV	P	10,600.00	031524	301515 CHLORINE (TON) FOR
002094	ALLIED UNIVERSAL COR I2920931				2402130	2024	6	INV	P	13,250.00	031524	301515 CHLORINE (TON) FOR
002094	ALLIED UNIVERSAL COR I2920932				2402131	2024	6	INV	P	1,182.00	031524	301515 150lb CHLORINE FOR
002094	ALLIED UNIVERSAL COR I2920933				2402131	2024	6	INV	P	1,970.00	031524	301515 150lb CHLORINE FOR
002094	ALLIED UNIVERSAL COR I2920934				2402131	2024	6	INV	P	1,576.00	031524	301515 150lb CHLORINE FOR
										28,578.00		
ACCOUNT TOTAL										28,578.00		
009673 546000					MINOR EQUIPMENT							
002083	ALLBRITTON CHAIN SAW 102096				2402283	2024	6	INV	P	699.99	031524	301514 STIHL BR800CE FOR W
ACCOUNT TOTAL										699.99		
009673 570000					MTR VEHICLE REP. PTS/SPL							
002160	AT&T MOBILITY 2873089525627X030524			0		2024	6	INV	P	920.40	031524	301534 MB2016-287/WIRELESS
002166	AUTO ARMATURE SERVIC 02620				2402282	2024	6	INV	P	179.95	031524	301536 BATTERY FOR SCAG PL
002646	DELK'S TIRE SALES AN 45008				2402100	2024	6	INV	P	127.11	031524	301591 TIRES FOR UNIT # 19
003861	PATTERSON AUTO ELECT 82156				2402127	2024	5	INV	P	507.23	031524	301708 REPAIRS TO UNIT # 2
ACCOUNT TOTAL										1,734.69		
009673 599000					OTHER REPAIR/MAINT. SPL.							
002971	HACH COMPANY 13916948				2401849	2024	6	INV	P	1,867.95	031524	301621 LAB SUPPLIES FOR WA
ACCOUNT TOTAL										1,867.95		
009673 604900					OTHER PROFESSIONAL SERV.							
002100	AMERICAN AIR SPECIAL 122563				0	2024	6	INV	P	298.31	031524	301524 TAX EXEMPT- SERVICE

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002288	BONNER ANALYTICAL TE	82751	0	2024 6	INV	P	1,474.49	031524	301544 FEB.2024 ROUTINE CO
002380	BYRD, WADE J.	BYRD032024	0	2024 6	INV	P	3,000.00	031524	301552 OPERATOR OF RECORD,
002905	GILLILANDS ELECTRONI	13541	0	2024 6	INV	P	199.98	031524	301616 SERVICE CALL, FEB.0
ACCOUNT TOTAL							4,972.78		
009673	606000			TELEPHONE AND TELEGRAPH					
002160	AT&T MOBILITY	287273578351X030824	0	2024 6	INV	P	39.23	031524	301534 MB#2016-287/WIRELE
002160	AT&T MOBILITY	287290252011X030524	0	2024 6	INV	P	928.85	031524	301534 MB2016-287/WIRELES
							968.08		
ACCOUNT TOTAL							968.08		
009673	612000			FREIGHT					
002971	HACH COMPANY	13916948	2401849	2024 6	INV	P	35.85	031524	301621 LAB SUPPLIES FOR WA
ACCOUNT TOTAL							35.85		
009673	630500			ELECTRICITY					
003700	MS POWER COMPANY	E2024-11 MAR	0	2024 6	INV	P	64.04	031524	301691 MISSISSIPPI POWER-V
003700	MS POWER COMPANY	E2024-29 FEB	0	2024 6	INV	P	19,882.09	031524	301685 MISSISSIPPI POWER-V
003700	MS POWER COMPANY	UTF#E2024-26-FEBA	0	2024 6	INV	P	823.28	031524	301688 MS POWER VARIOUS
							20,769.41		
003873	PEARL RIVER VALLEY E	2024-06/26	0	2024 6	INV	P	37.04	031524	301709 PEARL RIVER VALLEY
003873	PEARL RIVER VALLEY E	UTF#2024 27-FEB	0	2024 6	INV	P	36.84	031524	301709 PRVEPA-MARKET PLACE
003873	PEARL RIVER VALLEY E	UTF#2024 29-FEB	0	2024 6	INV	P	7,533.21	031524	301709 PRVEPA-VARIOUS
							7,607.09		
ACCOUNT TOTAL							28,376.50		
009673	638400			MOTOR VEHICLE EQ. R&M					
002646	DELK'S TIRE SALES AN	45000	0	2024 5	INV	P	19.00	031524	301591 TIRE REPAIR ON UNIT
ACCOUNT TOTAL							19.00		
009673	643500			MOP-MAT-RAG RENT					
002471	CINTAS CORPORATION #	4183755357	0	2024 5	INV	P	77.59	031524	301567 SC#8200044758- MOPS
002471	CINTAS CORPORATION #	4185152412	0	2024 6	INV	P	87.07	031524	301567 SC#82000447458- MOP
							164.66		
ACCOUNT TOTAL							164.66		
009673	687000			CUSTODIAL SERVICE					
002037	AB SUPPORT SERVICES	382016	2400345	2024 5	INV	P	466.00	031524	301508 TWO-QUOTE JANITORIA

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
ACCOUNT TOTAL							466.00			
ORG 009673 TOTAL							68,533.69			
009676 W&S O&M-SEWER DIVISION										
009676 513000 CHEMICALS										
002443	CERTIFIED LABORATORI	8600675	2402087	2024	6	INV P	24,314.30	031524	301558	TREATMENT CHEMICALS
002443	CERTIFIED LABORATORI	8600675-A	0	2024	6	INV P	300.00	031524	301558	ADDENDUM PO#2402087
							24,614.30			
ACCOUNT TOTAL							24,614.30			
009676 545000 HAND TOOLS										
003543	MCELHANEY PLUMBING I	300871	2402047	2024	5	INV P	21.95	031524	301673	HAND TOOLS --- SEWE
ACCOUNT TOTAL							21.95			
009676 559000 OTHER OPERATING MATL/SPLY										
002795	FASTENAL COMPANY	MSHAT241386	2402156	2024	6	INV P	350.00	031524	301610	NITRILE GLOVES-- SE
ACCOUNT TOTAL							350.00			
009676 561000 PLUMBING SUPPLIES										
002559	CORE & MAIN (HD SUPP	U502210	2402240	2024	6	INV P	1,402.80	031524	301578	WAREHOUSE STOCK --
ACCOUNT TOTAL							1,402.80			
009676 570000 MTR VEHICLE REP. PTS/SPL										
003861	PATTERSON AUTO ELECT	82177	2402123	2024	5	INV P	262.96	031524	301708	REPAIRS TO UNIT # 2
003861	PATTERSON AUTO ELECT	82228	2402136	2024	5	INV P	745.62	031524	301708	REPAIRS TO UNIT # 1
							1,008.58			
050371	PINE BELT FLEET	918	2402081	2024	6	INV P	77.18	031524	301711	REPAIRS TO UNIT # 2
ACCOUNT TOTAL							1,085.76			
009676 606000 TELEPHONE AND TELEGRAPH										
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	47.19	031524	301534	MB2016-287/WIRELES
ACCOUNT TOTAL							47.19			
009676 630500 ELECTRICITY										
003700	MS POWER COMPANY	E2024-11 MAR	0	2024	6	INV P	3,323.74	031524	301691	MISSISSIPPI POWER-V
003700	MS POWER COMPANY	E2024-29 FEB	0	2024	6	INV P	810.88	031524	301685	MISSISSIPPI POWER-V
							4,134.62			
004282	SOUTHERN PINE ELECTR	UTF#E2024-3.25.24	0	2024	6	INV P	187.50	031524	301744	SOUTHERN PINE VARIO

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6				ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL										4,322.12		
STREETS & STRUCTURES R&M												
009676	636000											
004058	RJM MCQUEEN	CONTRACT	2940	0	2024	6	INV	P	7,863.41	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2941	0	2024	6	INV	P	13,355.00	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2942	0	2024	6	INV	P	14,765.00	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2943	0	2024	6	INV	P	6,245.80	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2944	0	2024	6	INV	P	3,930.48	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2945	0	2024	6	INV	P	4,550.00	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2946	0	2024	6	INV	P	7,708.00	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2947	0	2024	6	INV	P	5,465.00	031524	301729	MB2022-680: SEWER R
004058	RJM MCQUEEN	CONTRACT	2948	0	2024	6	INV	P	4,475.00	031524	301729	MB2022-680: SEWER R
										68,357.69		
ACCOUNT TOTAL										68,357.69		
MOTOR VEHICLE EQ. R&M												
009676	638400											
003861	PATTERSON	AUTO ELECT	82058	2402129	2024	5	INV	P	375.00	031524	301708	REPAIRS TO UNIT # 2
003861	PATTERSON	AUTO ELECT	82156	2402127	2024	5	INV	P	760.00	031524	301708	REPAIRS TO UNIT # 2
003861	PATTERSON	AUTO ELECT	82177	2402123	2024	5	INV	P	937.50	031524	301708	REPAIRS TO UNIT # 2
003861	PATTERSON	AUTO ELECT	82204	2402219	2024	6	INV	P	617.50	031524	301708	REPAIRS TO UNIT # 1
003861	PATTERSON	AUTO ELECT	82228	2402136	2024	5	INV	P	1,250.00	031524	301708	REPAIRS TO UNIT # 1
003861	PATTERSON	AUTO ELECT	82268	2402190	2024	6	INV	P	750.00	031524	301708	REPAIRS TO UNIT # 1
										4,690.00		
050371	PINE BELT FLEET		918	2402081	2024	6	INV	P	258.00	031524	301711	REPAIRS TO UNIT # 2
ACCOUNT TOTAL										4,948.00		
CONSTRUCTION EQUIP R&M												
009676	638600											
002751	EQUIPMENT INC		155501969	2401242	2024	6	INV	P	393.53	031524	301608	REPAIRS TO ASSET #1
ACCOUNT TOTAL										393.53		
TOW IN CHARGES												
009676	639800											
003389	LARRY'S WRECKER SERV		13315	0	2024	6	INV	P	70.00	031524	301661	TOW IN UNIT # 21593
ACCOUNT TOTAL										70.00		
ORG 009676 TOTAL										105,613.34		
W&S O&M-SEWER LAGOON DIV.												
009677	604900											
002288	BONNER ANALYTICAL TE		82732	0	2024	6	INV	P	2,289.01	031524	301544	NPDES MONITORING, J
ACCOUNT TOTAL										2,289.01		
ELECTRICITY												
009677	630500											
003700	MS POWER COMPANY		E2024-11 MAR	0	2024	6	INV	P	36,022.34	031524	301691	MISSISSIPPI POWER-V
003700	MS POWER COMPANY		E2024-29 FEB	0	2024	6	INV	P	11,839.08	031524	301685	MISSISSIPPI POWER-V

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6																	
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION					
										47,861.42							
003873	PEARL	RIVER	VALLEY	E	2024-06/26	0	2024	6	INV	P	33.87	031524	301709	PEARL	RIVER	VALLEY	
003873	PEARL	RIVER	VALLEY	E	2024-20 FEB	0	2024	6	INV	P	50.00	031524	301709	PEARL	RIVER	VALLEY	
003873	PEARL	RIVER	VALLEY	E	UTF#2024 2/27/2024B	0	2024	6	INV	P	88.13	031524	301709	PEARL	RIVER	VALLEY-	
003873	PEARL	RIVER	VALLEY	E	UTF#2024 21-FEB	0	2024	6	INV	P	413.25	031524	301709	PEARL	RIVER	VALLEY-	
003873	PEARL	RIVER	VALLEY	E	UTF#2024 29-FEB	0	2024	6	INV	P	1,725.82	031524	301709	PRVEPA-VARIOUS			
										2,311.07							
ACCOUNT TOTAL										50,172.49							
009677	638000	FIXED EQUIPMENT R&M															
003348	L & A	CONTRACTING	CO	483-261-A	0	2024	6	INV	P	41,689.62	031524	301658	MB2016-64: LAGOONS				
003348	L & A	CONTRACTING	CO	483-262	0	2024	6	INV	P	32,422.94	031524	301658	MB2016-64: LAGOONS				
										74,112.56							
ACCOUNT TOTAL										74,112.56							
ORG 009677 TOTAL										126,574.06							
FUND 009 WATER & SEWER OPERATION/MAINT.												TOTAL:		969,074.78			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR									
011000									WATER & SEWER BALANCE SHEET
011000	114000								METER SECURITY DEPOSITS
050588	RAYBURN HOMES	47484	0	2024	6	INV P	75.00	031524	301723
050592	JASON BELCHER	47489	0	2024	6	INV P	11.34	031524	301641
050593	MARSHALL GREEN	47490	0	2024	6	INV P	75.00	031524	301671
050597	LISA K MORING	47494	0	2024	6	INV P	11.34	031524	301665
050598	DAKOTA HERBERT 502 2	47495	0	2024	6	INV P	11.34	031524	301586
050599	KENNETH CONWAY 1	47496	0	2024	6	INV P	11.34	031524	301654
050601	LONDON AND STETELMAN	47498	0	2024	6	INV P	11.34	031524	301666
050602	ALPINE VILLAGE 7	47499	0	2024	6	INV P	243.76	031524	301521
050603	ALPINE VILLAGE 5	47500	0	2024	6	INV P	46.92	031524	301520
050604	ALPINE VILLAGE 8	47501	0	2024	6	INV P	187.52	031524	301522
050605	ALPINE VILLAGE 3	47502	0	2024	6	INV P	253.34	031524	301518
050606	ALPINE VILLAGE 4	47503	0	2024	6	INV P	253.34	031524	301519
050607	ALPINE VILLAGE 2	47504	0	2024	6	INV P	253.34	031524	301517
050608	ALPINE VILLAGE 1	47505	0	2024	6	INV P	253.34	031524	301516
050609	SUSAN BARNES	47506	0	2024	6	INV P	11.34	031524	301756
050610	BAILEY ANDERSON	47507	0	2024	6	INV P	7.88	031524	301538
050613	MADISON BARRETT	47519	0	2024	6	INV P	11.34	031524	301668
050614	LOVIE D MARTIN	47521	0	2024	6	INV P	38.07	031524	301667
050615	LINCOLN ROAD SNOWBAL	47522	0	2024	6	INV P	26.71	031524	301663
050616	KYLE SMITH	47523	0	2024	6	INV P	11.34	031524	301657
050617	GAVIN WELLS	47524	0	2024	6	INV P	11.34	031524	301615
050618	THEOLDRIDGE SUTTON	47525	0	2024	6	INV P	11.34	031524	301760
050619	JEREMY TEKULVE	47526	0	2024	6	INV P	11.34	031524	301644
050620	RYLEE DEVELOPMENT LL	47527	0	2024	6	INV P	28.34	031524	301731
050621	CHRISTY MCINNIS	47528	0	2024	6	INV P	11.34	031524	301565

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT/VENDOR									
050622	HATTIESBURG THEATRES	47529	0	2024	6	INV P	66.71 031524	301625	
050623	CHANDLER LAUDENHEIME	47530	0	2024	6	INV P	5.34 031524	301559	
050624	CHRISTIAN BUNCH	47531	0	2024	6	INV P	11.34 031524	301563	
050625	SHABAZZ B AMATULLAH	47532	0	2024	6	INV P	11.34 031524	301732	
050626	DANIEL P MAI	47533	0	2024	6	INV P	11.34 031524	301587	
050627	DAVID OTT	47534	0	2024	6	INV P	11.34 031524	301589	
050628	BETH DAVIS	47535	0	2024	6	INV P	5.34 031524	301541	
050629	CHRIS WESTERVELT	47536	0	2024	6	INV P	80.28 031524	301562	
050630	AMY BENOIT-WARLICK	47537	0	2024	6	INV P	5.34 031524	301526	
050631	JERRY NORRIS	47538	0	2024	6	INV P	11.34 031524	301645	
050632	BRIANA DOUGLAS	47539	0	2024	6	INV P	11.34 031524	301549	
050633	ALEX COLEMAN	47540	0	2024	6	INV P	75.00 031524	301513	
050634	EMPOWERING YOU INC	47541	0	2024	6	INV P	11.34 031524	301604	
050635	LINDA KIMES	47542	0	2024	6	INV P	26.71 031524	301664	
050636	C V PROPERTIES	47543	0	2024	6	INV P	101.71 031524	301555	
050637	HALLMAN PROPERTY	47544	0	2024	6	INV P	26.71 031524	301623	
050638	JOYCE MCSWAIN	47545	0	2024	6	INV P	28.34 031524	301648	
050639	SHAVONDA DAVIS	47546	0	2024	6	INV P	28.34 031524	301733	
050640	MYRA J MONTGOMERY	47547	0	2024	6	INV P	75.00 031524	301697	
050641	TAYLOR BUSCH	47548	0	2024	6	INV P	11.34 031524	301757	
050642	COURTNEY JOHNSON	47549	0	2024	6	INV P	75.00 031524	301582	
ACCOUNT TOTAL							2,569.18		
011000	128500								
050590	JAMES SAMFORD	47486	0	2024	6	RESIDENTIAL GARBAGE INV P	5.34 031524	301639	
ACCOUNT TOTAL							5.34		
ORG 011000 TOTAL							2,574.52		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
011001											
011001	360001										
050437	HALLMAN PROPERTIES M	47487		0	2024	6	INV	P	14.80	031524	301622
050587	DAWSON GERTHEN	47483		0	2024	6	INV	P	31.96	031524	301590
050589	JACLYN AINSWORTH	47485		0	2024	6	INV	P	75.00	031524	301638
050591	EDWIN RATCLIFF	47488		0	2024	6	INV	P	93.00	031524	301599
050594	REMAX 7TH	47491		0	2024	6	INV	P	22.68	031524	301725
050595	KATHRYN ANTHONY	47492		0	2024	6	INV	P	86.34	031524	301651
050600	PICASSO NELSON AGENC	47497		0	2024	6	INV	P	11.34	031524	301710
050611	MICHELLE IRR DOW	47508		0	2024	6	INV	P	35.15	031524	301675
050611	MICHELLE IRR DOW	47510		0	2024	6	INV	P	23.33	031524	301676
050611	MICHELLE IRR DOW	47511		0	2024	6	INV	P	23.33	031524	301677
050611	MICHELLE IRR DOW	47512		0	2024	6	INV	P	1,500.61	031524	301678
									1,582.42		
									ACCOUNT TOTAL	1,917.54	
011001	363001										
050612	DRAYER PHYSICAL THER	47509		0	2024	6	INV	P	417.92	031524	301594
									ACCOUNT TOTAL	417.92	
011001	363002										
050596	KENDRICK GRAVES	47493		0	2024	6	INV	P	41.47	031524	301653
									ACCOUNT TOTAL	41.47	
									ORG 011001 TOTAL	2,376.93	
									FUND 011 WATER & SEWER FUND	TOTAL:	4,951.45

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
019100 POL.FORFEITURES-POLICE DIV.											
019100 604900 OTHER PROFESSIONAL SERV.											
002471	CINTAS CORPORATION #	4185041122		0	2024	6	INV	P	60.99	031524	301567 MAT RENTALS FOR PUB
002522	COMCAST	02.22.24-03.21.24		0	2024	6	INV	P	127.89	031524	301573 CONVETER BOX LEASE-
002750	EQUIFAX INFORMATION	2059244016		0	2024	6	INV	P	31.85	031524	301607 ONLINE INVESTIGATIO
004401	TAYLOR RENTAL CENTER	1-349454-14		0	2024	6	INV	P	446.78	031524	301758 TABLE CLOTH FOR CHI
004401	TAYLOR RENTAL CENTER	1348938-04		0	2024	6	INV	P	133.54	031524	301758 TABLE CLOTH CHIEF S
									580.32		
050095	TOSHIBA FINANCIAL SE	44048362		0	2024	5	INV	P	217.64	031524	301764 MB#2021-514-515 COP
050095	TOSHIBA FINANCIAL SE	44254085		0	2024	6	INV	P	217.64	031524	301764 MB#2021-514-515 COP
									435.28		
ACCOUNT TOTAL									1,236.33		
ORG 019100					TOTAL			1,236.33			
FUND 019 POLICE FORFEITURES FUND					TOTAL:			1,236.33			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION	
039551				AIRPORT IMPR.-AIRPORT DIV							
039551 729502				AIRPORT IMP-FAA							
002466 CHRIS ALBRITTON		CONS TAXIWAY ALIGNMENT #3		0	2024	6	INV P	100,793.27	031524	301561 MB	2022-307 TAXIWAY
002843 FORD ENGINEERING		SER 221206L		0	2024	6	INV P	13,322.08	031524	301611 MB	2021-306 TAXIWAY
ACCOUNT TOTAL								114,115.35			
ORG 039551 TOTAL								114,115.35			
FUND 039		AIRPORT IMPROVEMENT FUND				TOTAL:		114,115.35			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6															
ACCOUNT/VENDOR		INVOICE		PO		YEAR/PR		TYP S		WARRANT		CHECK		DESCRIPTION	
072201															
072201															
049419		MISSISSIPPI POWER		03285-07133		112123		2400872		2024 6		INV P			
										64,801.95		031524		301680 CONVERT OVERHEAD UT	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION	
073570 MASS TRANSIT-TRANSPORTATION											
073570 606000 TELEPHONE AND TELEGRAPH											
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV P	454.04	031524	301534	MB#2016-287/WIRELE	
002160	AT&T MOBILITY	287290252011X030524	0	2024	6	INV P	52.22	031524	301534	MB2016-287/WIRELES	
							506.26				
004543	VERIZON WIRELESS	9956287640	0	2024	6	INV P	142.55	031524	301774	FEBRARY 2024 PARATR	
ACCOUNT TOTAL							648.81				
073570 638502 BUS EQUIP R&M-PARATRANSIT											
004597	WATERS INTERNATIONAL	08S33499	2400949	2024	6	INV P	949.64	031524	301780	EGR COOLER REPAIRS	
004597	WATERS INTERNATIONAL	08S833771	2400840	2024	6	INV P	2,441.97	031524	301780	REPAIRS ON BUS #185	
							3,391.61				
ACCOUNT TOTAL							3,391.61				
073570 643000 UNIFORM RENT											
002471	CINTAS CORPORATION #	4173700693	0	2024	6	INV P	168.89	031524	301566	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4181586799	0	2024	6	INV P	153.10	031524	301566	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4182304545	0	2024	6	INV P	153.10	031524	301567	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4183021272	0	2024	6	INV P	153.10	031524	301567	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4183757764	0	2024	6	INV P	968.90	031524	301566	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4184462464	0	2024	6	INV P	251.90	031524	301566	HCT UNIFORM RENTALS	
002471	CINTAS CORPORATION #	4185152946	0	2024	6	INV P	293.15	031524	301566	HCT UNIFORM RENTALS	
							2,142.14				
ACCOUNT TOTAL							2,142.14				
ORG 073570 TOTAL							6,182.56				
FUND 073 MASS TRANSIT FUND							TOTAL:	6,182.56			

YEAR/PERIOD: 2024/5 TO 2024/6		ACCOUNT/VENDOR		INVOICE		PO		YEAR/PR TYP S		WARRANT		CHECK		DESCRIPTION		
075695								W&S CONSTR.-CAPITAL PROJECTS								
075695		601500						ENGINEERING								
004197	SHOWS	DEARMAN & WAIT	24064	0	2024	6	INV	P	8,200.00	031524		301737	MB	2018-288-289	INF	
004197	SHOWS	DEARMAN & WAIT	24067	0	2024	6	INV	P	14,742.00	031524		301737	MB	2022-286	UNIFIED	
004197	SHOWS	DEARMAN & WAIT	24069	0	2024	6	INV	P	70,048.13	031524		301737	MB	2022-44		
004197	SHOWS	DEARMAN & WAIT	24070	0	2024	6	INV	P	5,760.00	031524		301737	MB	2022-362	BURKETT	
004197	SHOWS	DEARMAN & WAIT	24071	0	2024	6	INV	P	18,772.50	031524		301737	MB	2012-1/34	GENERA	
004197	SHOWS	DEARMAN & WAIT	24072	0	2024	6	INV	P	1,626.43	031524		301737	MB	2012-1/34	SOUTH	
004197	SHOWS	DEARMAN & WAIT	24074	0	2024	6	INV	P	1,325.62	031524		301737	MB	2011-4/89-110	CO	
004197	SHOWS	DEARMAN & WAIT	24078	0	2024	6	INV	P	23,949.00	031524		301737	MB	2022-45 W 7TH	25	
									144,423.68							
ACCOUNT TOTAL									144,423.68							
075695		601503						ENGINEERING-MCWI								
004197	SHOWS	DEARMAN & WAIT	24065	0	2024	6	INV	P	20,770.00	031524		301737	MB	2020-137-138	INF	
004197	SHOWS	DEARMAN & WAIT	24066	0	2024	6	INV	P	3,705.00	031524		301737	MB	2021-306	EDWARDS	
									24,475.00							
ACCOUNT TOTAL									24,475.00							
075695		724501						ARCADIA SUNSET								
004197	SHOWS	DEARMAN & WAIT	24068	0	2024	6	INV	P	9,465.00	031524		301737	MB	2021-337-338	ARC	
ACCOUNT TOTAL									9,465.00							
075695		724502						PIPELINE ROAD								
004197	SHOWS	DEARMAN & WAIT	23873	0	2024	6	INV	P	20,790.00	031524		301737	MB	2022-148	PIPELIN	
ACCOUNT TOTAL									20,790.00							
075695		729569						SRF WTR PLT #1 REHAB-PHASE I								
004197	SHOWS	DEARMAN & WAIT	24080	0	2024	6	INV	P	2,535.00	031524		301737	WATER PLANT 1	REHAB		
ACCOUNT TOTAL									2,535.00							
ORG 075695 TOTAL									201,688.68							
FUND 075 WATER&SEWER CONSTRUCTION FUND									TOTAL:	201,688.68						

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
077000				COMMUNITY CTR	BALANCE SHEET				
077000	122000				DAMAGE DEPOSITS				
050660	THE WORD CHURCH	79478-REFUND	0	2024	6	INV P	100.00	031524	301759 REFUND ON CE ROY CE
					ACCOUNT TOTAL		100.00		
				ORG 077000	TOTAL		100.00		
077650				COMMUNITY CTR-ADMIN/GENERAL					
077650	510000				CLEANING/JANITORIAL SPLY				
003772	NEWELL PAPER COMPANY	4164873	2402039	2024	6	INV P	824.12	031524	301701 JANITORIAL SUPPLIES
					ACCOUNT TOTAL		824.12		
077650	570000			MTR VEHICLE REP.	PTS/SPL				
002160	AT&T MOBILITY	2873089525627X030524	0	2024	6	INV P	94.40	031524	301534 MB2016-287/WIRELESS
					ACCOUNT TOTAL		94.40		
077650	604900			OTHER PROFESSIONAL SERV.					
002176	B CLEAN LLC	89723	2402139	2024	5	INV P	1,035.00	031524	301537 GREASE TRAP CLEANED
					ACCOUNT TOTAL		1,035.00		
077650	606000			TELEPHONE AND TELEGRAPH					
002160	AT&T MOBILITY	287273578351X030824	0	2024	6	INV P	61.72	031524	301534 MB#2016-287/WIRELE
					ACCOUNT TOTAL		61.72		
077650	630000			GAS					
004321	SPIRE	UTF#G2024-19FEB	0	2024	6	INV P	2,637.25	031524	301750 SPIRE-VARIOUS ACCOU
004321	SPIRE	UTF#G2024-20-FEB	0	2024	6	INV P	80.95	031524	301750 SPIRE-VARIOUS ACCOU
							2,718.20		
					ACCOUNT TOTAL		2,718.20		
077650	630500			ELECTRICITY					
003700	MS POWER COMPANY	E2024-29 FEB	0	2024	6	INV P	2,574.52	031524	301685 MISSISSIPPI POWER-V
					ACCOUNT TOTAL		2,574.52		
077650	635000			BUILDING R&M					
050405	CORPORATE MECHANICAL	940001060	0	2024	5	INV P	507.00	031524	301579 TROUBLESHOOT TRANE
					ACCOUNT TOTAL		507.00		
077650	643000			UNIFORM RENT					
002471	CINTAS CORPORATION #	4182305169	0	2024	6	INV P	125.00	031524	301567 UNIFORM RENTAL FOR
002471	CINTAS CORPORATION #	4183021844	0	2024	6	INV P	125.00	031524	301567 UNIFORM RENTAL FOR
002471	CINTAS CORPORATION #	4183756282	0	2024	6	INV P	125.00	031524	301567 UNIFORM RENTAL FOR

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6											
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION	
002471 CINTAS CORPORATION # 4184462635			0	2024	6	INV P		125.00	031524	301567	UNIFORM RENTAL FOR
								500.00			
		ACCOUNT TOTAL						500.00			
		ORG 077650		TOTAL				8,314.96			
FUND 077 COMMUNITY CENTERS'		FUND		TOTAL:				8,414.96			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION	
082285				CDBG-ENTITLEMENTS								
082285 546000				MINOR EQUIPMENT								
004017 REGIONS CARDHOLDER S		4341-02/29/24		0	2024 6 INV P		205.44 031524		301724	4341-02/29/24 CREDI		
ACCOUNT TOTAL							205.44					
ORG 082285 TOTAL							205.44					
FUND 082 COMMUNITY DEVELOP. BLOCK GRANT							TOTAL:		205.44			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6													
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION		
087601 INDUSTRIAL PK-G.O.ACQUISITIONS													
087601 602500 LEGAL													
004171 SHEMPER, MICHAEL J P 159					0	2024	6	INV	P	962.50	031524	301735	LEGAL SERVICES THRO
004677 WISE CARTER CHILD & 241824					0	2024	6	INV	P	700.00	031524	301781	LEGAL SERVICE THROU
047720 HOWDESHELL, PITTMAN 1426					0	2024	6	INV	P	75.00	031524	301631	LEGAL SERVICES THRO
ACCOUNT TOTAL										1,737.50			
087601 639902 RAIL SPURS MAINTENANCE													
002544 CONTINENTAL RAILS & 14374					0	2024	6	INV	P	5,335.27	031524	301577	RAIL REPAIRS/SUNBEA
ACCOUNT TOTAL										5,335.27			
ORG 087601 TOTAL										7,072.77			
FUND 087 INDUSTRIAL PARK DEVELOPMENT							TOTAL:		7,072.77				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6												
ACCOUNT/VENDOR			INVOICE	PO	YEAR/PR	TYP	S		WARRANT	CHECK	DESCRIPTION	
088603			PUBLIC SAFETY/REC CONSTRUCTION									
088603 729501			HALL AVENUE OVERPASS									
003764	NEEL-SCHAFFER	INC	1093971	0	2024	6	INV	P	16,820.46	031524	301700	MB 2019-115 HALL AV
003764	NEEL-SCHAFFER	INC	1093973	0	2024	6	INV	P	31,574.34	031524	301700	MB 2022-29 HALL AVE
003764	NEEL-SCHAFFER	INC	16214.100	0	2024	6	INV	P	917.88	031524	301700	MB 2021-439 HALL AV
									49,312.68			
048667 R & J CONSTRUCTION			HALL AVE EAST #23	0	2024	6	INV	P	214,151.10	031524	301721	MB 2021-325 HALL AV
048667 R & J CONSTRUCTION			HALL AVE WEST #8	0	2024	6	INV	P	2,195,502.98	031524	301721	MB 2022-74 HALL AVE
									2,409,654.08			
ACCOUNT TOTAL									2,458,966.76			
ORG 088603					TOTAL				2,458,966.76			
FUND 088 PUBLIC SAFETY/REC CONSTRUCTION									TOTAL:	2,458,966.76		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2024/5 TO 2024/6									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
097201								INFRA IMPROVE-INTRNT SALES TAX	
097201 723099								OTHER STREET IMPR.	
003764 NEEL-SCHAFFER INC	1093989	0	2024	6	INV P	8,150.97	031524	301700 MB	2011-4/307 PARK
						ACCOUNT TOTAL		8,150.97	
						ORG 097201 TOTAL		8,150.97	
FUND 097 INFRA IMPROVE-INTRNT SALES TAX TOTAL:						8,150.97			

** END OF REPORT - Generated by Melissa McIntyre **

03/13/2024 15:47
6050mmcintyre

| City of Hattiesburg, MS
| A/P CASH DISBURSEMENTS JOURNAL

| P 43
| apcschdsb

JOURNAL ENTRIES TO BE CREATED

FUND

	DUE TO	DUE FR
001 General Fund		
002 PARKS & RECREATION FUND	551,440.11 ✓	
009 WATER & SEWER OPERATION/MAINT.	98,136.38 ✓	
011 WATER & SEWER FUND	969,074.78 ✓	
019 POLICE FORFEITURES FUND	4,951.45 ✓	
039 AIRPORT IMPROVEMENT FUND	1,236.33 ✓	
072 MUNICIPAL ROAD & BRIDGE	114,115.35 ✓	
073 MASS TRANSIT FUND	64,801.95 ✓	
075 WATER&SEWER CONSTRUCTION FUND	6,182.56 ✓	
077 COMMUNITY CENTERS' FUND	201,688.68 ✓	
082 COMMUNITY DEVELOP. BLOCK GRANT	8,414.96 ✓	
087 INDUSTRIAL PARK DEVELOPMENT	205.44 ✓	
088 PUBLIC SAFETY/REC CONSTRUCTION	7,072.77 ✓	
097 INFRA IMPROVE-INTRNT SALES TAX	2,458,966.76 ✓	
801 CLAIMS FUND	8,150.97 ✓	

TOTAL	4,494,438.49	4,494,438.49
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** END OF REPORT - Generated by Melissa McIntyre **