

BE IT REMEMBERED that a Special Called meeting of the Hattiesburg City Council was held at 5:30 p.m. Thursday, April 27, 2017, in Council Chambers at City Hall to review proposals for disaster recovery services submitted April 5, 2017, and rank proposals according to criteria provided in RFP.

Those present included City Council Kim Bradley, Ward 1 (5:39 p.m.); Deborah Delgado, Ward 2 (5 p.m.); Carter Carroll, Ward 3 (5 p.m.); and Mary Dryden, Ward 4 (5:39 p.m.). Others in attendance included Director of Administration/City Clerk, Kemas Eaton; Chief Financial Officer, Sharon Waits; City Attorney, Annie Amos; Clerk of Council, Debbie Bernardo; Deputy Clerk of Council, Janet Beech; media; and the public.

The MEETING was called to order by Council President Carroll.

Deputy Clerk of Council Janet Beech served as monitor for the meeting. Ms. Beech explained procedures, provided instructions and responded to questions about the ranking process.

Council member Delgado asked several questions related to the RFP and the ranking process. She asked the Clerk of Council the reasoning behind the weighting of the RFP criteria; Ms. Beech ruled the question as improper and said that the proper time to ask would have been when the Council approved the RFP. Council member Delgado repeated the question several times and requested that the refusal to respond be reported in the minutes.

Council members proceeded to rank RFP submissions individually and without discussion. As individual Council members completed ranking of a submission, the Clerk of Council collected that scoring sheet and proposal before providing another RFP submission for ranking.

Ms. Beech was responsible for taking the scoring sheets, tallying the results and determining the winning bid.

1. 2017-393 Review proposals for disaster recovery services submitted April 5, 2017; rank proposals according to criteria provided in RFP.

Attachments: RFP-Disaster Recovery, 4-5-17
RFP-Disaster Recovery, Addendum #1
Addendum #2, RFP, Disaster Recovery Services
Adjusters International, Inc. - RFP
Southern Mississippi Planning and Development District - RFP
Broadus & Associates – RFP

By unanimous consent, Council President Carroll declared the meeting adjourned at 6:33 p.m., this the 27th day of April, A.D., 2017.

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