



**Thursday, October 26, 2023
4:30 PM**

**City Council
Monday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Declaration of Special Called Meeting

Policy Items

- 1. 2023-787** Approve and authorize issuance of manual check for CDBG/HOME Program Claim per the attached Memorandum. {CDBG Entitlement/HOME}

Meeting Recess



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Wiley Quinn, Urban Development Director
cc: Petra Wingo, Division Manager
Date: Thursday, October 26, 2023
Re: Approve and authorize issuance of manual check for CDBG/HOME Program Claim per the attached Memorandum. {CDBG Entitlement/HOME}
File Number: 2023-787
Minute Book #

Summary

Reimbursement for emergency roof repair project at 1011 Geneva Street.

Recommendation Statement

I recommend authorization to issue a manual check.

Please place this on the October 26, 2023 City Council meeting for consideration.

MEMORANDUM

TO: City of Hattiesburg Council Members

FROM: Wiley Quinn
Department of Urban Development

SUBJECT: Authorize issuance of manual check for CDBG/HOME Program claims

DATE: October 26, 2023

The following request for payment is being submitted for approval during the City Council's October 26, 2023, Call Meeting. Please authorize and approve issuance of a manual check for the claims listed below:

Recipient:	Starter Homes of Mississippi
Activity:	Emergency Roof Repair
Program:	CDBG
Project Site:	1011 Geneva Street
Amount Requested:	\$15,000.00
Purpose of Request:	Reimbursement

STARTER HOMES OF MISSISSIPPI
57 CARTER DRIVE
SEMINARY, MS. 39479
PHONE: (601) 408-7120

Date: OCTOBER 25, 2023

BILL TO:

PETRA WINGO
COMMUNITY DEVELOPMENT
P.O. BOX 1898
HATTIESBURG, MS. 39401

Re: Roof Replacement Reimbursement
Labor & materials to complete repair

Project Site: 1011 Geneva
Street

Description	QUANTITY	Price	Total
Bundles of shingles	75	3075	3,075.00
Boxes of nail-over ridge	2	250	250.00
Boxes of drip edge	1	250	250.00
Synthetic Felt	3	300	300.00
Modified roofing		800	800.00
Nails for Felt & shingles	4	350	350.00
1X6x12' decking	6	150	150.00
1/2" CDX for overhangs	12	325	325.00
3/4" CDX for overhangs	6	275	275.00
2x4x8' for rafters	10	175	175.00
Boots	3	175	175.00
Insurance		350	350.00
Labor		5200	5,200.00
Paint		75	75.00
Contractor Fee		3250	3,250.00
TOTAL:		15000	15,000.00

THANK YOU FOR YOUR BUSINESS!

TOTAL DUE:
\$15,000.00

PN 10/25/23