

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, March 21, 2017

5:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. PRESENTATION AGENDA****V. Approval of Minutes for the February 2, 6, 7, 8, 15 and 21, 2017, City Council meetings.****VI. POLICY AGENDA**

- VI.1. 2017-313** Adopt an Ordinance for the petition filed by Roger McDowell, Owner, to change the zoning classification for a portion of certain property located at 306 Hood Road (Parcel 2-042G-25-050.00, PPIN 6503, Ward 5) from Article 4, Section 64, I-1 (Light Industrial) District to Article 4, Section 53, R-1 B (Single Family Residential) District. The Planning Commission recommended to APPROVE on March 1, 2017.

1. March PC Minutes (draft)
2. Image Sheet - 306 Hood Road - Zoning Change
3. Staff Summary -306 Hood Road
4. Ordinance - 304 Hood Rd

- VI.2. 2017-315** APPROVE or DENY a petition filed by Dustin Gatlin, The Walker Associates, representative, on behalf of Doug Jones, COO, Forrest General Hospital, Owner, to request a variance from Article 5, Section 95.09.2 (A)(a) which states only one (1) free standing sign per lot allowed and instead allow two (2) free-standing signs per lot for a variance of one (1) free standing sign for certain property located at 304 S. 40th Ave. (Parcel 2-028M-07-089.00, PPIN 26461, Ward 3). The Planning Commission recommended to APPROVE on March 1, 2017.

1. March PC Minutes (draft)
2. Image Sheet - 304 S 40th Ave - Variance
3. Staff Summary - 304 S 40th Ave Asbury Hospice
4. 304 S 40th Ave - Applicant Sheet
5. 304 S 40th Ave - Additional sheets

- VI.3. 2017-316** APPROVE or DENY a petition filed by Chris Landry, Architect, on behalf of Nick Crechale, Owner, to request a variance from Article 5, Section 89.08 which states that the maximum width of a curb cut shall be forty (40) feet, and instead allow a width of fifty six (56) feet, for a variance of sixteen (16) feet. The property is located at 5004 Lincoln Road (Parcel 056M-23-010.001, PPIN 29842, Parcel 2-028M-07-089.00, PPIN 12744, and a portion of PARCEL 056M-23-009.000, PPIN 935, Ward 3) and is zoned B-3 (Community Business) District. The Planning Commission recommended to APPROVE on March 1, 2017.
1. March PC Minutes (draft)
 2. Image Sheet - 5004 Lincoln- Variance
 3. Staff Summary -5004 Lincoln Road
 4. 5004 Lincoln - Applicant Sheet
 5. 5004 Lincoln - CRECHALE RETAIL SITE PLAN
- VI.4. 2017-279** Adopt the March 21, 2017 Amendments to the budget for the City of Hattiesburg for the fiscal year ending September 30, 2017 and adopt resolution authorizing publication of amendments for funds in excess of 10% of the original appropriation fund balance.
1. Resolution
 2. Worksheet
 3. Published Budgets
- VI.5. 2017-310** Adopt a Resolution authorizing Requisition No. 3 from the Project Fund Construction Account in connection with certain loan agreement, dated as of August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.
1. 2016 Bond Resolution No. 3
- VI.6. 2017-300** Declare and approve a sole source purchase covering rental election equipment and related services for the upcoming municipal election(s), as provided for in MS Code Section 31-7-13(m) (viii), based on information in the attached memorandum; authorize Mayor to execute, in duplicate, rental agreement with Election Systems and Software, Inc.
1. ES&S Agreement
 2. Sole Sorce memo

- VI.7. 2017-304** Approve Payment Application No. 8 and Final Payment to DNA Underground, LLC in the amount of \$13,968.28 for construction services for the 2015 Water System Improvements project; Approve final acceptance of said project; and Authorize publication of Final Settlement of said project.
1. Notice of Final Settlement
 2. Closing Documents
 3. Final Pay Application No. 8
- VI.8. 2017-319** Approve or deny to reinstate budgeted funding for Senior Planner position, per request in attached memorandum.
1. Memo - Senior Planner Position
- VI.9. 2017-322** Approve or deny to reinstate funding for Deputy Clerk of Council Position, per request in attached memorandum.
1. MEMO - Request Re-funding Deputy Clerk of Council Position
- VI.10. 2017-309** Approve and Authorize Mayor to execute, in quadruplicate, contract between the City of Hattiesburg and C.B. Developers, Inc. for construction services for the COMSWIP Water Improvements Phase IV-Miscellaneous Connections Project in the amount of \$271,676.78.
1. Contract
- VI.11. 2017-318** Approve and authorize Mayor to execute professional services agreement with Taffy Pippin Consulting, LLC to develop and submit a Disadvantaged Business Enterprise Plan Update for the Bobby L. Chain Municipal Airport in the amount of \$3,200.00.
1. Agreement
 2. MDOT DBE Email
- VI.12. 2017-317** Authorize Mayor to execute agreement between City of Hattiesburg and Complete Environmental & Remediation Co., LLC, to provide collection and disposal services for the 2017 Household Hazardous Waste Event, to be held April 22, 2017, in conjunction with Forrest County, Lamar County, City of Petal, and the University of Southern Mississippi.
1. HHHW Complete Environmental STANDARD FORM OF AGREEMENT HHW 2017

- VI.13. 2017-297** Authorize Mayor to enter into a lease agreement between the City of Hattiesburg and Rossmeyer Daytona Motorcycles Inc., for the lease of (12) twelve motorcycles for the Hattiesburg Police Department for (1) one year, commencing on April 1, 2017 and ending on March 31, 2018.
1. Lease Agreement- Harley
- VI.14. 2017-305** Authorize Mayor to execute a HOME Program Downpayment Assistance Award in the amount of \$6,159.00 to Kendra Pope and authorize issuance of a manual check for the same, per attached memorandum. {Entitlement}
1. Downpayment Assistance Award
- VI.15. 2017-299** Ratify and confirm the Mayor's re-appointments to the Cable Advisory Board for a term as follows:
1. Leonard Wyatt (OCL) 3/3/2017-3/2/2021
2. Sean Farrell (W4) 3/3/2017- 3/2/2021
1. Farrell- Datat Sheet
2. Wyatt- Data Sheet
- VI.16. 2017-312** Adopt a Resolution authorizing Requisition No. 65 from the Project Fund Construction Account in connection with a certain loan agreement, dated as of December 19, 2013, by and between the Mississippi Development Bank and the City of Hattiesburg.
1. 2013 Bond Resolution No. 65
- VI.17. 2017-325** Extend state of emergency for an additional 30 days to allow for the ongoing cleanup resulting from the tornado that occurred on January 21, 2017.

VII. ROUTINE AGENDA

- VII.1. 2017-301** Authorize submission of grant application to Mississippi Department of Transportation for the FY 2017-2018 Transit Multi-Modal Fund in the amount of \$23,000 to fund partially the purchase of a bus for Hub City Transit to replace the bus destroyed by the tornado that hit Hattiesburg January 21, 2017; the other funds used to purchase the bus will be from the Federal Transit Administration's allocation, 5307 Urbanized Area Formula used for Operating and Preventive Maintenance of Hub City Transit in the amount of \$92,000.
1. Multimodal Application Profile
 2. Vehicle Purchase Request Form
 3. Application for Public Transit Funds
 4. Project Justification
- VII.2. 2017-314** Authorize Mayor to execute a rental agreement between the City of Hattiesburg and RJ Young in the amount of \$187.22 monthly for a period of 48 months for equipment, software, and services for a Canon IR C5535i Digital Color Copier/Printer/Scanner for the Department of Federal and State Programs Community Development Block Grant (CDBG) Division. {Entitlement}
1. RJ Young Copier Rental Agreement - CDBG
- VII.3. 2017-311** Authorize Mayor to execute a rental agreement between the City of Hattiesburg and RJ Young in the amount of \$128.00 monthly for a period of 60 months for equipment, software, and services for a HP T930 PS Color Plotter for the Department of Federal and State Programs Metropolitan Planning Organization (MPO).
1. RJ Young Rental Agreement - MPO/GIS
- VII.4. 2017-293** Acknowledge receipt of copy of the audit of the Financial Statements of The Library of Hattiesburg, Petal and Forrest County for the fiscal year ended September 30, 2016.
1. FY 2016 Audit of The Library

- VII.5. 2017-307** Acknowledge bids received February 23, 2017 for the Pathway Improvements From Train Depot to Chain Park project (Project No. STP 8771-00(002) LPA/106943-701000) and accept bid from Precision Construction, LLC in the amount of \$529,780.00 as the lowest and best bid, pending MDOT concurrence.

1. Letter
2. Bid Tab
3. MDOT Letter
4. Checklist to Award
5. Barnett Bid
6. Precision Bid
7. Twin L Bid
8. Fairley Constr. Bid
9. RJM McQueen Bid

- VII.6. 2017-320** Acknowledge receipt of bids opened on March 9, 2017 for Uniforms and Sport Shirts for the Hattiesburg Police Department and Accepts the bid per recommendation in the attached memorandum.

1. Memo for Term Bids
2. Item 16-Midsouth Solutions
3. Item 16A-Galls, LLC
4. Item 16 -Galls
5. Item 16-Midsouth

- VII.7. 2017-306** Approve plans and specifications for the Comprehensive Water Improvements Phase II-Palmers Crossing and Irene Chapel project; Authorize advertisements for bids for same.

1. Plans
2. Specifications
3. Bid Advertisement

- VII.8. 2017-308** Approve the sale of grave spaces, per attached memo.

1. Memo 3-21-17 Grave Sales
2. Deeds-(03-21-17)
3. Grave Receipts3-21-17

- VII.9. 2017-296** Approve and authorize issuance of manual check for CDBG Program Claims per attached memorandum. {Entitlement CDBG}

1. Memorandum for CDBG Payment Breakthrough Community Services.

VII.10. 2017-298 Approve claims docket for the period ending March 17, 2017.

1. Claims Docket 3-17-17

VII.11. 2017-324 Acknowledge bids received on February 2, 2017, for the Gordon's Creek-Depot District Buschman Street to River Avenue project and accept bid from Floore Industrial Contractors in the amount of \$287,905.50 as the lowest and best bid.

1. Letter
2. Bid Tab
3. Floore Industrial Bid
4. Precision Bid
5. Twin L Bid
6. Instructions to Bidders