



**Tuesday, January 18, 2022
4:00 PM**

**City Council
Tuesday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Call to Prayer and Pledge of Allegiance

Presentation Agenda

Citizens' Forum

Agenda Adjustments

- Add Policy Items #12 and #13 at the request of the Administration as follows:

- 12. 2022-26** Approve contract with Atlas Right of Way Services for appraisal, acquisition and relocation services related to the Hall Avenue / Bay St. to West Pine Street Project and authorize the Mayor to execute in duplicate.
- 13. 2022-27** Approve contract with Collins and Null Appraisals, Inc. for appraisal, acquisition and relocation services related to the Hall Avenue West / Bay St. to West Pine St. Project and authorize the Mayor to execute in duplicate. .

POLICY AGENDA

- 1. 2022-2** Approve the minutes for the December 31, 2021, January 3 & 4, 2022 meetings of the City Council.
- 2. 2022-9** Adopt an Ordinance for the petition filed by Reed Nelson, William Drinkwater, and Sheldon Alston (Representatives) to change the zoning classification for certain properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street as listed herein from Sec. 2.3 Mixed Use District MX-3 to Sec. 2.3 Mixed Use District MX-4; from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-4; and from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-3, Ward 4. The Planning Commission recommended to Approve on January 5, 2022.
- 3. 2022-23** Adopt a Resolution establishing a Uniform Guidance Policy for Administration of Funds Received from the U.S. Department of Treasury under the American Rescue Plan Act.

4. **2022-24** Adopt a Resolution designating a portion of the funds received from the U.S. Department of Treasury under the American Rescue Plan Act's State and Local Fiscal Recovery Funds as loss revenues under Treasury's standard allowance presumption; and authorizing the purchase of a fire truck and related equipment as the provision of government services by the city.
5. **2022-22** Approve Agreement with Butler Snow LLP to serve as Dissemination Agent for annual continuing disclosure requirements for the fiscal year 2021 per Securities and Exchange Commission(SEC) rules and authorize the Mayor to execute the same.
6. **2022-21** Approve Lease Agreement between the City of Hattiesburg and The United States of America (Corps of Engineers) for land located at Bobby L. Chain Municipal Airport and authorize the Mayor to execute the same.
7. **2022-8** Approve Modification #4 to the Development Infrastructure Grant agreement #388 with Mississippi Development Authority to extend the contract end date to May 31, 2022 and authorize the Mayor to execute in triplicate.
8. **2022-7** Approve proposal from Landarc Consulting Group, Inc. for architectural services related to the Midtown Green Park and authorize the Mayor to execute in duplicate.
9. **2022-12** Approve Lighting Agreement with Mississippi Power Company for additional lighting on Eagle Drive with a monthly increase of \$38.48 and authorize the Mayor to execute the same.
10. **2022-14** Ratify execution of Agreed Judgement by the Judge of the Special Court of Eminent Domain in the matter of Civil Action No. 21-592 and authorize the City Attorney to deposit \$18,000.00 into the registry of the court. Authorize payment of 2019, 2020, and 2021 taxes. Authorize issuance of manual checks for the same.
11. **2022-17** Acceptance of Redistricting Plan for the City of Hattiesburg.

ROUTINE AGENDA

1. **2022-11** Ratification of Release of Lien documents filed in relation to Code Enforcement clean-up assessments.
2. **2022-16** Acknowledge receipt of request filed by SDP MS Hattiesburg 1,LLC to appeal Board of Adjustment's recommendation for the petition filed by Forrest Dungan, Engineer, Lynn Crosby Gammil, Owner, and SDP MS Hattiesburg 1,LLC, Applicant, to request a variance from Sec.5.4.36.4, "No part of the active use area of a drive through restaurant, including the drive through, menu, and window, may be located closer than three hundred (300) feet to a lot containing a legal, conforming residential use" and instead allow a distance of one hundred and twenty two point seven (122.7) feet

for a Variance of one hundred seventy seven point three (177.3) feet for a proposed development on undeveloped lots in the 3100 block of Hardy St (Parcel No. 2-028N-07-095.00, 2-028N-07-094.00, 2- 028N-07-096.01; PPINs 26490, 26488, 44474, Ward 3); (Board of Adjustment recommended to DENY on January 5, 2022); Set a public hearing before City Council on February 22, 2022 at 4:00 p.m. and authorize publication of Public Notice setting an Appeal Public Hearing

3. **2022-15** Acknowledge receipt of a grant award from the Mississippi State Department of Health FY2022 Violence Against Women Act (VAWA) S.T.O.P. Grant Program, in the amount of \$70,525.51, acceptance of which was authorized by Resolution # 2021-51, adopted on June 8, 2021.
4. **2022-18** Acknowledge receipt of comments and petitions received during the comment period for the City of Hattiesburg Redistricting.
5. **2022-3** Acknowledge receipt of Privilege Tax License Monthly Report Dec 2021.
6. **2022-20** Acknowledge receipt of the monthly budget report for the month ending December 31, 2021.
7. **2022-5** Acknowledge receipt of bids for demolition of 100 Plantation Place Drive, 122 Ellis Drive, and 124-B Plantation Place Drive on December 30th, 2021 and accept the bid from Barnett Concrete Work, LLC. as the contractor in the amount of \$28,500.
8. **2022-25** Acknowledge bids received on January 10, 2022 for one (1) or more Chassis Mounted 24 Yard Automated Side loading Refuse Collection Truck and accept the bid of Sansom Equipment Corporation in the amount of \$269,000.00.
9. **2022-4** Acknowledge Proof of Publications for Hub City Spokes for the month of December 2021.
10. **2022-13** Approve plans and specifications for the Highway 42 Overlay project and Authorize advertisement for bids.
11. **2022-6** Approve the sale of grave spaces per attached Memo's, Receipts, and Deeds.
12. **2022-19** Approve claims docket for the period ending January 14, 2022.

In Memoriam:

- Ms. Monique Franklin Robinson
- Ms. Gaqueta Rechell Alexander

- Ms. Kay Evelyn Nelson
- Mr. Bert Terrell Bell
- Mrs. Vermell Jackson
- Mr. Eddie Stepney
- Mr. J.D. McCullum
- Mr. Freddie Lee Cooper
- Mr. Johnny B. Watson
- Dr. Geroldean Dyse

Meeting Adjourn

REAL ESTATE SERVICE CONTRACT
FOR HALL AVENUE WEST PROJECT

Hall Avenue West / Bay St. to West Pine St., Forrest County, MS
FORREST COUNTY MISSISSIPPI

This CONTRACT, is made and entered into by and between the *City of Hattiesburg*, a body Politic of the State of Mississippi (the "LPA"), and *Atlas Right of Way Services* (the "CONSULTANT"), a *S-Corporation* duly registered to do business in the State of Mississippi, whose address for mailing is *5297 Old Hwy 11, Suite 8, Box 281, Hattiesburg, MS 39402*, effective as of the date of latest execution below.

WITNESSETH:

WHEREAS, the LPA requires the right of way real estate services of a CONSULTANT to perform *right of way services to include appraisal, acquisition and relocation*, hereinafter called the "PROJECT", as requested by the LPA; and,

WHEREAS, the LPA desires to engage a qualified and experienced CONSULTANT to conduct said services as stated above, hereinafter called the "SERVICES"; and,

WHEREAS, the CONSULTANT has represented to the LPA that it is experienced and qualified to provide those services, and the LPA has relied upon such representation; and,

WHEREAS, the CONSULTANT herein was chosen pursuant to Mississippi Department of Transportation (hereinafter "MDOT") LPA Project Development Manual and pursuant to Federal Highway Administration ("FHWA") regulations, and found satisfactory;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration flowing unto the parties, the receipt and sufficiency of which is hereby acknowledged, the LPA and the CONSULTANT do hereby CONTRACT and agree as follows:

ARTICLE I. GENERAL RECITALS

CONSULTANT shall, for the agreed fees, furnish all Right of Way (ROW) services and materials required to perform the tasks described in the Scope of Work for the proposed project. In so doing, CONSULTANT shall meet the current industry standards as to general format and content and in addition thereto, any special requirements of the LPA.

The LPA, in support of the CONSULTANT, will provide the CONSULTANT a Scope of Work shown in "Exhibit 2" hereto and any other data which may be of assistance to the CONSULTANT and within the possession and control of the LPA.

Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and/or adopted by MDOT and in effect on the effective date of this CONTRACT, unless otherwise

specified in this CONTRACT or subsequently directed by MDOT during the course of the CONTRACT. When in conflict between the Project Development Manual for LPA (PDM) and this CONTRACT, the PDM will govern.

ARTICLE II. SCOPE AND PROCEDURE

The CONSULTANT shall conduct the SERVICES in accordance with the General Scope of Work attached to this contract as "Exhibit 2" and made a part hereof as if fully set forth herein. The performance of the SERVICES referred to in "Exhibit 2" shall be the primary basis for measurement of performance under this CONTRACT. The LPA specifically reserves the right and privilege to enlarge or reduce the scope; or to cancel, any phase under this CONTRACT at any time. The LPA will be responsible for fees incurred up to the time of cancellation.

ARTICLE III. CONTRACT TERM

This CONTRACT shall commence upon the latest date of execution below and continue until the LPA issues a written **Letter of Acceptance (LOA)** at which time this CONTRACT shall absolutely and finally terminate. However, the CONSULTANT may not begin work **prior to receiving a written Notice to Proceed.**

During the term of this CONTRACT, the LPA reserves the right to terminate this CONTRACT in whole or in part, at any time, with or without cause, upon seven (7) days written notice to the CONSULTANT, notwithstanding any just claims by the CONSULTANT for payment of SERVICES rendered prior to the date of termination. The LPA shall be liable only for the costs, fees and expenses for demobilization and close out of contract, based on actual time and expenses incurred by CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

ARTICLE IV. TIME OF PERFORMANCE

TIME IS OF THE ESSENCE IN THIS CONTRACT. The CONSULTANT shall be prepared to perform its responsibilities for providing SERVICES by the date of execution of this CONTRACT.

The CONSULTANT has submitted a proposed project schedule to the LPA which has been incorporated herein as a part of "Exhibit 2", which when approved by final execution of this CONTRACT shall control the evaluation of the CONSULTANT's progress on this PROJECT. A copy of the progress schedule, indicating the actual time expended on specific portions of this project, shall be submitted along with an estimated percentage completed with each monthly statement.

A Notice to Proceed shall be issued under authority from the LPA within 30 days after final execution of this CONTRACT. The CONSULTANT may not begin work on any feature of this PROJECT prior to receiving a Notice to Proceed from the LPA.

ARTICLE V. RELATIONSHIP OF THE PARTIES

The relationship of the CONSULTANT to the LPA is that of an independent contractor, and said CONSULTANT, in accordance with its status as an independent contractor, covenants and

agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the LPA. The CONSULTANT shall not make any claim, demand or application for any right or privilege applicable to an officer or employee of the LPA, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

All notices, communications, and correspondence between the LPA and the CONSULTANT shall be directed to the key personnel and designated agents designated in this CONTRACT.

ARTICLE VI. COMPENSATION, BILLING & AUDIT

A. Cost and Fees

If the CONSULTANT provides SERVICES hereunder, it shall be paid on a labor hour/unit cost per parcel basis as set forth in "Exhibit 3" to this CONTRACT. If the CONSULTANT provides SERVICES hereunder, the maximum amount payable under this CONTRACT for all services that are provided hereunder is the dollar amount specified in Exhibit 3 to this CONTRACT hereof by reference as fully as if copied herein in words and figures. Under no circumstances shall the LPA be liable for any amounts, including all costs which exceed the maximum dollar amount of compensation that is specified in and set forth in the Exhibit 3.

For purposes of this CONTRACT, "parcel," also referred to as a "file," is a piece of real estate, improved or unimproved, that may be acquired as part of a right of way project, or is defined by property lines, described in metes and bounds, or other acceptable legal description, and includes all interests necessary for the LPA to acquire fee simple title to the property, less any interests that the LPA may exclude. Warranty deeds, quitclaim deeds, temporary easements, or other instruments may be required from one or more holders of a possible interest in the parcel for the LPA to acquire fee simple title. Compensation shall be based on acquisition of a "parcel" or "file" and not on the number of instruments necessary for acquisition of a "parcel" or "file."

Each phase of the SERVICES, being appraisal, acquisition and relocation assistance, shall become eligible for payment following the appropriate determination by the LPA of the following:

- (1) For Appraisal fees:
Completion of the Appraisal and acceptance of the appraisal by the LPA. "Appraisal Revisions" shall be completed at fee to be determined by the LPA which shall be based on the percent of effort relative to the initial negotiated Appraisal fee. Completion and recommended approval of the appraisal by the Project Review Appraiser and establishment of the amount believed to be just compensation by the agency official constitutes acceptance of the appraisal.
- (2) For Acquisition fees:
For each parcel acquired by deed(s): Upon the recording of the deed and notification from the LPA, "Acquisition Revisions" or "Additional Interests" shall be completed at fee to be determined by the LPA, which shall be based on the percent of effort relative to the initial negotiated Acquisition fee.

For each parcel which is referred to the LPA for further negotiations or filing of condemnation proceedings. Acquisition fee will be invoiced upon receipt of Right of Entry and notification from LPA. Approval of written documentation and reports required and based on the LPA determination of the time and effort expended by the CONSULTANT, but not to exceed the price of a successful acquisition by deed(s).

(3) For Relocation Assistance fees:

Documentation that the displaced individual(s) has/have vacated the displacement site and the Relocation Assistance file has been accepted as closed by the LPA. The LPA may choose to pay the CONSULTANT up to 50% of the stated price for that parcel once the Relocation offer has been made. The LPA may then pay the CONSULTANT the final 50% of the stated price for that parcel once the CONSULTANT completes all additional relocation and relocation assistance as deemed appropriate by the LPA.

B. Billing (Labor Hour/Unit Cost price)

The CONSULTANT may submit monthly progress billings based on the rates established in this CONTRACT and the time expended on the PROJECT through the end of the billing period. Each billing shall include all time and allowable expenses through the end of the billing period and should include all the supporting documentation necessary for the appropriate LPA personnel to recommend payment. Once the LPA has approved and accepted the work of the CONSULTANT, the LPA will pay the CONSULTANT any unpaid amounts of the CONTRACT total. Monthly payments will be made on the basis of a certified time record. The LPA retains the right to verify time and expense records by audit of any or all the CONSULTANT'S time and accounting records at any time during the life of the CONTRACT and up to three years thereafter.

The CONSULTANT further agrees that MDOT and/or FHWA or any other Federal Agency may audit the same records at any time during the life of the CONTRACT and up to three years thereafter, should the funding source for all or any part of this CONTRACT be funds of the United States of America.

C. Record Retention

The CONSULTANT shall maintain all time and expense records incurred on the PROJECT and used in support of its proposal and shall make such material available at all reasonable times during the period of the CONTRACT and for three years from the date of final payment under this CONTRACT for inspection by the LPA, and copies thereof shall be furnished upon request, at the LPA's expense. The CONSULTANT agrees that the provisions of this Article shall be included in any CONTRACT it may make with any subcontractors, assignees or transferees.

D. Retainage

The LPA may retain the final 5% of the CONSULTANT'S contract amount until the final payment request has been received and an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

See the Right of Way Real estate fee services schedule on the following page.

Real Estate Services Fee Schedule
Hall Avenue West / Bay St. to West Pine St., Forrest County, MS

MAXIMUM ALLOWABLE COST

The consultant shall not exceed the “Cost per Parcel” rate established for this Work Assignment identified below. The items left blank (x) are not needed at this time. If necessary, they will be added on an amended contract. It should be noted, the parcels listed as temporary easements on this project are being handled by the engineer or other outside party.

Function	Number	Cost per Parcel	Total Cost
<u>APPRAISAL PHASE</u>			
Original Appraisal Report			
Unimproved	0	\$ 0	\$ 0
Improved	0	\$ 0	\$ 0
Complex	0	\$ 0	\$ 0
Revised Appraisal Reports		50% of original fee	\$ 0
Appraisal Reports for Court			
Unimproved		\$ 0	\$ 0
Improved		\$ 0	\$ 0
Pretrial Preparation and Trial Testimony for Court			
		\$ 0	\$ 0
<u>ACQUISITION PHASE</u>			
Original Acquisition of Parcels			
Waiver Valuation Report	10	\$ 800	\$ 8,000
Acquisition of Unimproved Parcel	17	\$2,450	\$41,650
Acquisition of Improved Parcel	0	\$3,450	\$ 0
Acquisition of Revised Parcel (If Needed)		\$1,225 each	\$ 0
<u>RELOCATION PHASE</u>			
Relocation Assistance			
Residential	0	\$ 0	\$ 0
Business	0	\$ 0	\$ 0
Farm	0	\$ 0	\$ 0
Non-Profit	0	\$ 0	\$ 0
Miscellaneous Personal Property	0	\$ 0	\$ 0
TOTAL DIRECT COSTS			\$ 0
TOTAL MAXIMUM ALLOWABLE COSTS			\$49,650

**It should be noted that the appraisal review and relocation review are separate items not included in this contract.*

ARTICLE VII. FINAL PAYMENT

The CONSULTANT agrees that acceptance of the final payment shall be in full and final settlement of all claims arising against the LPA for payment for work done, materials furnished, cost incurred, or otherwise arising out of this CONTRACT and shall release the LPA from any and all further claims for payment, whether known or unknown, for and on account of said CONTRACT, including payment for all work done, and labor and material furnished in connection with the same. Failure to perform, to the satisfaction of the LPA, all terms of this CONTRACT, which include the Scope of Work and other exhibits, any technical specifications, and special requirements of the LPA, or the CONSULTANT'S failure to perform according to the prevailing industry standards, including standards of conduct and care, format and content, shall be corrected by the CONSULTANT without additional compensation.

The CONSULTANT shall clearly indicate on its last Invoice that the Invoice is "FINAL". The LPA will confirm that the PROJECT is ready to be closed and the "FINAL" Invoice may be paid. The CONSULTANT shall submit their "FINAL" invoice no later than 45 days following termination/completion of the PROJECT.

ARTICLE VIII. REVIEW OF WORK

Authorized representatives of the LPA may at all reasonable times review and inspect the SERVICES under this CONTRACT thereunder or amendments thereto. Authorized representatives of the MDOT and/or FHWA may also review and inspect the SERVICES under this CONTRACT should funds of the United States of America be in any way utilized in payment for said SERVICES. Such inspection shall not make the United States of America a party to this CONTRACT, nor will MDOT and/or FHWA interfere with the rights of either party hereunder.

All reports, drawings, studies, maps and computations prepared by and for the CONSULTANT, shall be made available to authorized representatives of the LPA for inspection and review at all reasonable times in the General Offices of the LPA. Authorized representatives of the MDOT and/or FHWA may also review and inspect said reports, drawings, studies and computations prepared under this CONTRACT should funds of the United States of America be in any way utilized in payment for the same. Acceptance by the LPA shall not relieve the CONSULTANT of its contractual and professional obligation to correct, at its expense, any of its breaches, errors and/or omissions in the final version of the work.

The CONSULTANT shall be responsible for performance of and compliance with all terms of this CONTRACT, including the Scope of Work and other exhibits, and including any technical specifications and special requirements of the LPA, to the satisfaction of the LPA, and shall be responsible for errors and/or omissions, including those as to conduct and care, format and content, for all aspects of the CONTRACT, and including professional quality and technical accuracy of all designs, drawings, specifications, and other services furnished by the CONSULTANT.

Failure to comply with any terms of this CONTRACT shall be corrected by the CONSULTANT without additional compensation.

If any breach of CONTRACT, is discovered by LPA personnel after final acceptance of the work by the LPA, then the CONSULTANT shall, without additional compensation, cure any

deficiency or breach including errors and/or omissions in designs, plans, drawings, specifications, or other services.

In the event that the project schedule requires that a breach of this CONTRACT be corrected by someone other than the CONSULTANT then the actual costs incurred by the LPA for such corrections shall be the responsibility of the CONSULTANT. The LPA shall give the CONSULTANT an opportunity to correct said breach unless (1) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach within the schedule established by the LPA, or (2) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach to the satisfaction of the LPA.

In the event that the CONSULTANT breaches this CONTRACT, and the breaches of the CONSULTANT are discovered during the construction phase, then an accounting of all costs incurred by the LPA resulting from such breach, including errors and/or omissions, will be made and such amount will be recovered from the CONSULTANT.

ARTICLE IX. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

The CONSULTANT shall indemnify, defend and hold harmless the LPA and all its officers, agents and employees from any claim, loss, damage, cost, charge or expense, including attorney fees, to the extent caused by any negligent act, actions, neglect or omission by the CONSULTANT, its agents, employees, or subconsultants during the performance of this CONTRACT, whether direct or indirect, and whether to any person or property for which LPA or said parties may be subject, except that neither the CONSULTANT nor any of his agents or subconsultants will be liable under this provision for damages arising out of the injury or damage to persons or property to the extent caused by or resulting from the negligence of the LPA or any of its officers, agents or employees.

The CONSULTANT'S obligations under this Article, including the obligations to indemnify, defend, hold harmless, pay reasonable attorney fees or, at the LPA'S option, participate and associate with the LPA in the defense and trial or arbitration of any damage claim, lien or suit and any related settlement negotiations, shall be initiated by the LPA'S notice of claim for indemnification to the CONSULTANT. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the LPA entirely responsible shall excuse performance of this provision by the CONSULTANT.

In conjunction herewith, the LPA agrees to notify the CONSULTANT in writing as soon as practicable after receipt or notice of any claim involving the CONSULTANT. These indemnities shall not be limited by reason of the listing of any insurance coverage below.

ARTICLE X. INSURANCE

Prior to beginning any work under this CONTRACT, the CONSULTANT shall obtain and furnish certificates to the LPA for the following minimum amounts of insurance:

- A. Workers' Compensation Insurance in accordance with the laws of the State of Mississippi.

- B. Public Liability Insurance in an amount not less than one million dollars (\$1,000,000.00) on account of any one occurrence.
- C. Property Damage Insurance in an amount not less than five hundred thousand dollars (\$500,000.00) from damages on account of any one occurrence, with an aggregate limit of not less than one million dollars (\$1,000,000.00).
- D. Valuable Documents Insurance, whether as a part of the property damage insurance referenced above or as separate insurance, in an amount sufficient to cover all costs associated with repairing, restoring or replacing any documents kept or created by Consultant as a part of the Services, in the event of casualty to, or loss or theft of such documents.
- E. Errors and Omissions Insurance, in an amount not less than one million dollars (\$1,000,000.00) per incident; one million dollars (\$1,000,000.00) aggregate.
- F. Comprehensive Automobile Liability Insurance, with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000.00) per incident with respect to CONSULTANT's (owned, hired or non-owned) vehicles, assigned to or used in the performance of services.

The LPA shall be listed as a certificate holder of insurance on any of the insurance required under this CONTRACT.

In the event that the CONSULTANT retains any subconsultant or other personnel to perform SERVICES or carry out any activities under or incident to work on any phase of this CONTRACT, the CONSULTANT agrees to obtain from said subconsultant or other personnel, certificates of insurance demonstrating that said subconsultant or other personnel has sufficient coverage, or CONSULTANT agrees to include said subconsultant or other personnel within the CONSULTANT'S coverage for the duration of this CONTRACT or phase for which said subconsultant or other personnel is employed.

The Insurance coverage recited above shall be maintained in full force and effect by the CONSULTANT during the life of this CONTRACT. Should CONSULTANT cease to carry the errors and/or omissions coverage listed above for any reason, it shall obtain "tail" or extended coverage at the same limits for a period of not less than three (3) years subsequent to policy termination or contract termination, whichever is longer. Should CONSULTANT change insurance carriers for errors and /or coverage, it shall obtain a "retroactive coverage" endorsement from its new insurance carrier."

Insurance carriers must be properly licensed and/or must hold a Certificate of Authority from the Mississippi Department of Insurance.

A certificate of insurance acceptable to the LPA shall be issued to the LPA by the CONSULTANT prior to the execution of the CONTRACT by the CONSULTANT and thereafter on an annual basis for the duration of the CONTRACT as evidence that policies providing the

required coverage, conditions and limits are in full force and effect. Such certificate shall identify this CONTRACT and contain provisions that coverage afforded under the policies will not be cancelled, terminated, or materially altered until at least thirty (30) days prior written notice has been given to the LPA.

The CONSULTANT will furnish certified copies, upon request, of any or all of the policies and/or endorsements to the LPA prior to the execution of the CONTRACT and thereafter on an annual basis for the duration of the PROJECT.

The CONSULTANT shall provide the LPA any and all documentation necessary to prove compliance with the insurance requirements of this CONTRACT as such documentation is requested, from time to time, by the LPA.

If the CONSULTANT fails to procure or maintain required insurance, the LPA may immediately elect to terminate this CONTRACT or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, and all monies so paid by the LPA shall be repaid by the CONSULTANT to the LPA upon demand, or the LPA may offset the cost of the premiums against any monies due to the CONSULTANT from the LPA.

ARTICLE XI. COVENANT AGAINST CONTINGENT FEES AND LOBBYING

The CONSULTANT shall comply with the relevant requirements of all federal, state or local laws. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, LPA, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this CONTRACT. The CONSULTANT warrants that it shall not contribute any money, gift or gratuity of any kind, either directly or indirectly to any employee of the LPA, or to any employee of the MDOT. For breach or violation of this warranty, the LPA shall have the right to annul this CONTRACT without liability, and the CONSULTANT shall forfeit any sums due hereunder at the time of such breach and may be barred from performing any future services for the LPA or participating in any future contracts with the LPA.

ARTICLE XII. EMPLOYMENT OF LPA'S PERSONNEL

The CONSULTANT shall not employ any person or persons in the employ of the LPA for any work required by the terms of this CONTRACT, without the written permission of the LPA, except as may otherwise be provided for herein.

ARTICLE XIII. MODIFICATION

If, prior to the satisfactory completion of the SERVICES under this CONTRACT, the LPA materially alters the scope, character, complexity or duration of the SERVICES from those required under this CONTRACT, a supplemental agreement may be executed between the parties, and shall be submitted to MDOT for concurrence. Also, a supplemental agreement may be executed between the parties in the event that both parties agree the CONSULTANT'S compensation should be increased due to an unanticipated increase in the nature, scope or amount of work necessary to

properly provide the SERVICES required on any particular phase of the CONTRACT begun hereunder.

Oral agreements or conversations with the LPA, any individual member of the LPA, officer, agent, or employee of MDOT, either before or after execution of this CONTRACT, shall not affect or modify any of the terms or obligations contained in this CONTRACT. All modifications to this CONTRACT, amendments or addenda thereto must be submitted in writing and signed by the parties thereto before the modifications, amendments, or addenda become effective.

The CONSULTANT **MAY NOT** begin work on any modifications, amendments, or addenda prior to receiving a Notice to Proceed.

Minor changes in the proposal which do not involve changes in the maximum not to exceed amount of the contract, extensions of time (except extensions of deadlines as specifically set forth under Article III) or changes in the goals and objectives of this CONTRACT may be made by written notification of such change by either the LPA or the CONSULTANT to the other party, and shall become effective upon written acceptance thereof (i.e. letter agreement).

ARTICLE XIV. SUBLETTING, ASSIGNMENT OR TRANSFER

It is understood by the parties to this CONTRACT that the work of the CONSULTANT is considered personal by the LPA. The CONSULTANT shall not assign, subcontract, sublet or transfer any or all of its interest in this CONTRACT without prior written approval of the LPA. Under no condition will the CONSULTANT be allowed to sublet or subcontract more than 60% of the work required under this CONTRACT. It is clearly understood and agreed that specific phases of the work may be sublet or subcontracted in their entirety provided that the CONSULTANT performs at least 40% of the overall CONTRACT with its own forces.

It should be noted that the entire appraisal phase will be subcontracted to Collins and Null appraisals.

Consent by the LPA to any subcontract shall not relieve the CONSULTANT from any of its obligations hereunder, and the CONSULTANT is required to maintain final management responsibility with regard to any such subcontract.

The LPA reserves the right to review all subcontracts documents prepared in connection with this CONTRACT, and the CONSULTANT agrees that it shall submit to the LPA any proposed subcontract document together with subconsultant cost estimates for review and written concurrence of the LPA in advance of their execution.

The CONSULTANT shall make prompt payment to all subconsultants no later than 15 days from receipt of each payment the LPA makes to the CONSULTANT. Each month, the CONSULTANT shall submit OCR-484-C found on MDOT's website to the LPA along with the Invoice. This form certifies payments to all Subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

**ARTICLE XV. OWNERSHIP OF PRODUCTS AND DOCUMENTS AND
WORK MADE FOR HIRE**

The CONSULTANT agrees that all reports, documents, computer information and access, software, drawings, studies, notes, maps and other data and products, prepared by and for the LPA under the terms of this CONTRACT shall become and remain the property of the LPA upon creation and shall be delivered to the LPA upon termination or completion of work, or upon request of the LPA, regardless of any claim or dispute between the parties. All such data and products shall be delivered within thirty (30) days of receipt of a written request by the LPA.

The CONSULTANT and the LPA intend and agree that this CONTRACT to be a contract for services and each party considers the products and results of the services to be rendered by the CONSULTANT hereunder, including any and all material produced and/or delivered under this CONTRACT (the "Work"), to be a "work made for hire" under U.S. copyright and all applicable laws. The CONSULTANT acknowledges and agrees that the LPA owns all right, title, and interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto.

If for any reason the Work would not be considered a work made for hire under applicable law, or in the event this CONTRACT is determined to be other than a contract or agreement for a work made for hire, the CONSULTANT does hereby transfer and assign to the LPA, and its successors and assigns, the entire right, title, and interest in and to any Work prepared hereunder including, without limitation, the following: the copyright and all trademark, patent, and all intellectual property rights in the Work and any registrations and copyright, and/or all other intellectual property, applications relating thereto and any renewals and extensions thereof; all works based upon, derived from, or incorporating the Work; all income, royalties, damages, claims, and payments now or hereafter due or payable with respect thereto; all causes of action, either in law or in equity, for past, present, or future infringement based on the copyrights and/or all other intellectual property; all rights, including all rights to claim priority, corresponding to the foregoing in the United States and its territorial possessions and in all foreign countries. The CONSULTANT agrees to execute all papers and perform such other proper acts as the LPA may deem necessary to secure for the LPA or its designee the rights herein assigned.

The LPA may, without any notice or obligation of further compensation to the CONSULTANT, publish, re-publish, anthologize, use, disseminate, license, or sell the Work in any format or medium now known or hereafter invented or devised. The LPA'S rights shall include, without limitation, the rights to publish, re-publish, or license a third party to publish, re-publish, or sell the Work in print, on the World Wide Web, or in any other electronic or digital format or database now known or hereafter invented or devised, as a separate isolated work or as part of a compilation or other collective work, including a work different in form from the first publication, and to include or license a third party to include the Work in an electronic or digital database or any other medium or format now known or hereafter invented or devised.

The CONSULTANT shall obtain any and all right, title, and interest to all input and/or material from any third party subconsultant, or any other party, who may provide such input and/or material to any portion of the Work so that said right, title, and interest, and all such interest in and to

the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto, shall belong to the LPA.

For any intellectual property rights currently owned by third parties or by the CONSULTANT and not subject to the terms of this CONTRACT, the CONSULTANT agrees that it will obtain or grant royalty-free, nonexclusive, irrevocable license(s) for or to the LPA at no cost to the LPA to use all copyrighted or copyrightable work(s) and all other intellectual property which is incorporated in the material furnished under this CONTRACT. Further, the CONSULTANT warrants and represents to the LPA that it has obtained or granted any and all such licensing prior to presentation of any Work to the LPA under this CONTRACT. This obligation of the CONSULTANT does not apply to a situation involving a third party who enters a license agreement directly with the LPA.

The CONSULTANT warrants and represents that it has not previously licensed the Work in whole or in part to any third party and that use of the Work in whole or in part will not violate any rights of any kind or nature whatsoever of any third party. The CONSULTANT agrees to indemnify and hold harmless the LPA, its successors, assigns and assignees, and its respective officers, directors, agents and employees, from and against any and all claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees), arising out of or in any way connected with any breach of any representation or warranty made by CONSULTANT herein.

ARTICLE XVI. PUBLICATION AND PUBLICITY

The CONSULTANT agrees that it shall not for any reason whatsoever communicate to any third party in any manner whatsoever concerning any of its CONTRACT work product, its conduct under the CONTRACT, the results or data gathered or processed under this CONTRACT, which includes, but is not limited to, reports, computer information and access, drawings, studies, notes, maps and other data prepared by and for the CONSULTANT under the terms of this CONTRACT, without prior written approval from the LPA, unless such release or disclosure is required by judicial proceeding. The CONSULTANT agrees that it shall immediately refer any third party who requests such information to the LPA and shall also report to the LPA any such third party inquiry. This Article shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CONSULTANT to defend itself from any suit or claim.

All approved releases of information, findings, and recommendations shall include a disclaimer provision and all published reports shall include that disclaimer on the cover and title page in the following form:

The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily those of the Local Public Agency, Mississippi Department of Transportation, Mississippi Transportation Commission, the State of Mississippi, or the Federal Highway Administration.

ARTICLE XVII. CONTRACT DISPUTES

This CONTRACT shall be deemed to have been executed in Forrest County, Mississippi, and all questions including but not limited to questions of interpretation, construction and performance shall be governed by the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect to this CONTRACT shall be brought in a court of competent jurisdiction in Forrest County, State of Mississippi. The CONSULTANT expressly agrees that under no circumstances shall the LPA be obligated to or responsible for payment of an attorney's fee for the cost of legal action to or on behalf of the CONSULTANT.

ARTICLE XVIII. COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that to the best of their knowledge and belief, the foregoing is in compliance with all applicable laws.
- B. The CONSULTANT shall observe and comply with all applicable federal, state, and local laws, rules and regulations, policies and procedures, ordinances, and orders and decrees of bodies or tribunals of the United States of America or any agency thereof, the State of Mississippi or any agency thereof, and any local governments or political subdivisions, that are in effect at the time of the execution of this CONTRACT or that may later become effective.
- C. The CONSULTANT shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this CONTRACT because of race, creed, color, sex, national origin, age or disability.
- D. IT IS FURTHER SPECIFICALLY AGREED that the CONSULTANT shall comply and shall require its subcontractors to comply with the regulations for COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, as amended, and all other applicable federal regulations as stated in "Exhibit 5" which is incorporated herein by reference.
- E. The CONSULTANT shall comply with the provisions set forth in Department of Transportation regulations, Uniform Administrative Requirements for Grants and Cooperative Agreements, 49 CFR, Part 18, (as amended) in its administration of this CONTRACT or any subcontract resulting here from.
- F. The CONSULTANT shall abide by the provisions of the U.S. Department of Transportation regulations on Disadvantaged Business Enterprises, 49 CFR Part 26 (as amended), and include the certification made in "Exhibit 5" to this CONTRACT in any and all subcontracts which may result from this CONTRACT.
- G. The CONSULTANT shall comply and shall require its subconsultants to comply with Code of Federal Regulations CFR 23 Part 634 - Worker Visibility – as stated in "Exhibit 5".
- H. IMMIGRANT STATUS CERTIFICATION. The CONSULTANT represents that it is in compliance with the Immigration Reform and Control Act of 1986 (Public Law 99-603), as amended, in relation to all employees performing work in the State of Mississippi and does

not knowingly employ persons in violation of the United States immigration laws. The CONSULTANT further represents that it is registered and participating in the Department of Homeland Security's E-Verify™ employment eligibility verification program, or successor thereto, and will maintain records of compliance with the Mississippi Employment Protection Act including, but not limited to, requiring compliance certification from all subcontractors and vendors who will participate in the performance of this Agreement and maintaining such certifications for inspection if requested. The CONSULTANT acknowledges that violation may result in the following: (a) cancellation of any public contract and ineligibility for any public contract for up to three (3) years, or (b) the loss of any license, permit, certification or other document granted by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. The CONSULTANT also acknowledges liability for any additional costs incurred by the LPA due to such contract cancellation or loss of license or permit. The CONSULTANT is required to provide the certification on Exhibit 9 in this CONTRACT to the LPA verifying that the CONSULTANT and subconsultant(s) are registered and participating in E-Verify prior to execution of this CONTRACT

- I. The covenants herein shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX. WAIVER

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time, or of any other provision hereof, nor shall it be construed to be a modification of the terms of this CONTRACT.

ARTICLE XX. SEVERABILITY

If any terms or provisions of this CONTRACT are prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this CONTRACT shall not be affected thereby and each term and provision of this CONTRACT shall be valid and enforceable to the fullest extent permitted by law.

ARTICLE XXI. ENTIRE AGREEMENT

This CONTRACT constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto.

ARTICLE XXII. CONFLICT OF INTEREST

The CONSULTANT covenants that no public or private interests exist and none shall be acquired directly or indirectly which would conflict in any manner with the performance of the CONSULTANT'S CONTRACT. The CONSULTANT further covenants that no employee of the CONSULTANT or of any subconsultant(s), regardless of his/her position, is to personally benefit directly or indirectly from the performance of the SERVICES or from any knowledge obtained during the CONSULTANT'S execution of this CONTRACT.

ARTICLE XXIII. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of the LPA to proceed under this CONTRACT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and the receipt of state and/or federal funds. If, at any time, the funds anticipated for the fulfillment of this CONTRACT are not forthcoming or are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the LPA for the performance of this CONTRACT, the LPA shall have the right, upon written notice to the CONSULTANT, to immediately terminate or stop work on this CONTRACT without damage, penalty, cost, or expense to the LPA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

ARTICLE XXIV. STOP WORK ORDER

A. **Order to Stop Work.** The LPA may, by written order to the CONSULTANT at any time, and without notice to any surety, require the CONSULTANT to stop all or any part of the work called for by this CONTRACT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the CONSULTANT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the CONSULTANT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the LPA shall either:

- (1) cancel the stop work order; or
- (2) terminate the work covered by such order according to and as provided in Article III of this CONTRACT.

Prior to the LPA'S taking official action to stop work under this CONTRACT, the LPA may notify the CONSULTANT, in writing, of the LPA'S intentions to ask the CONSULTANT to stop work under this CONTRACT. Upon notice from the LPA, the CONSULTANT shall suspend all activities under this CONTRACT, pending final action by the LPA.

B. **Cancellation or Expiration of the Order.** If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONSULTANT shall have the right to resume work. If the LPA decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the CONSULTANT'S cost properly allocable to the performance of any part of this CONTRACT and the CONSULTANT asserts a claim for such an adjustment within 30 days after the end of the period of work stoppage, an equitable adjustment in this CONTRACT may be made by written modification of this CONTRACT as provided by the terms of this CONTRACT.

- C. **Termination of Stopped Work.** If a stop work order is not canceled and the work covered by such order is terminated, the CONSULTANT may be paid for services rendered prior to the Termination. In addition to payment for services rendered prior to the date of termination, the LPA shall be liable only for the costs, fees, and expenses for demobilization and close out of this CONTRACT, based on actual time and expenses incurred by the CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

ARTICLE XXV. KEY PERSONNEL & DESIGNATED AGENTS

The CONSULTANT agrees that Key Personnel identified as assigned to phases hereunder as set forth in this CONTRACT, shall not be changed or reassigned without prior approval of the LPA or, if prior approval is impossible, and then notice to the LPA and subsequent review by the LPA which may approve or disapprove the action. For purposes of implementing this section and all other sections of this CONTRACT with regard to notice, the following individuals are herewith designated as agents for the respective parties:

LPA:

For Contractual Matters:

Lamar Rutland, PE

Director of Engineering

PO Box 1898

Hattiesburg, MS 39403

Telephone: **601-545-4540**

Facsimile: **601-545-4642**

E Mail: **lrutland@hattiesburgms.com**

For Technical Matters:

Mike Essary, PE

Con Engineer

2203 Hardy Street

Hattiesburg, MS 39402

Telephone: **601-545-1565**

Facsimile: **601-545-2267**

E Mail: **michael.essary@neel-schaffer.com**

CONSULTANT:

For Contractual Matters:

George W. Null

Project Manager/President

6760 US Hwy 98, Ste 2

Hattiesburg, MS 39402

Telephone: **601-271-9044**

Facsimile: **601-271-9099**

E Mail: **george@trustatlas.com**

For Technical Matters:

George W. Null

Project Manager/President

6760 US Hwy 98, Ste 2

Hattiesburg, MS 39402

Telephone: **601-271-9044**

Facsimile: **601-271-9099**

E Mail: **george@trustatlas.com**

RELOCATION:

Relocation Matters

Bruce Food

Relocation Agent
Telephone: 601-573-0870

ARTICLE XXVI. AUTHORIZATION

Both parties hereto represent that they have authority to enter into this CONTRACT and that the individuals executing this CONTRACT are authorized to execute it and bind their respective parties and certified copies of the applicable LPA Order and the Resolution of the Corporate Board of Directors of the CONSULTANT are attached hereto as "Exhibit 1" and incorporated herein by reference and made a part hereof as if fully copied herein in words and figures.

WITNESS this my signature in execution hereof, this the ____ day of _____, 20__.

CITY OF HATTIESBURG

TOBY BARKER, MAYOR

ATTEST: _____

WITNESS this my signature in execution hereof, this the ____ day of _____, 20__.

ATLAS RIGHT OF WAY SERVICES



JONATHAN NULL



Exhibits attached hereto and incorporated by reference into this contract include those identified on the attached page entitled "List of Exhibits".

LIST OF EXHIBITS

1. Evidence of Authority
2. General Scope of Work and Common Specifications
3. Fees and Expenses
4. Sample Invoice
5. Notice to the CONSULTANT
6. The CONSULTANT'S Certificate Regarding Debarment, Suspension and Other Responsibility Matters
7. Certification of LPA
8. *{This Exhibit was intentionally left blank}*
9. Prime Consultant / Contractor EEV Certification and Agreement

EXHIBIT 1

{{{{Attach a copy of authority to execute contracts on behalf of the LPA}}}}

{{{{Attach a copy of authority to execute contracts on behalf of the Consultant Corporation here}}}}

EXHIBIT 2

Right of Way Real Estate Services

Scopes of Work

Hall Avenue West / Bay St. to West Pine St., Forrest County, MS

General

The scope of work under this Right of Way Real Estate Services Contract identifies the real estate services that may be requested from the CONSULTANT under this contract. The services are described in the following pages and may include either some or all of the following list of services:

1. Appraisal
2. Acquisition
3. Relocation

The services performed under this contract shall be performed by the CONSULTANT on behalf of the LPA in accordance with the terms and conditions of the Contract. The specific scope of work and services requested under this contract will depend on the specific requirements of the project. The CONSULTANT shall only perform the scope of work identified in the following pages for the Project with prior authorization and notice to proceed from the LPA. Any services performed under this contract shall conform to state and federal laws and regulations to include, but not limited to, Federal Regulations 49 CFR 24. The services performed shall also be in accordance with the Project Progress Schedule attached to this Scope of Work. (See *Exhibit A*).

For brevity throughout the following paragraphs, references to the Local Public Agency “LPA” shall refer to CITY OF HATTIESBURG, “MDOT” shall refer to Mississippi Department of Transportation and “CONSULTANT” shall refer to the consultant hired by the LPA to perform the real estate services under this contract.

For specific policies and procedures regarding the ROW process to be followed during any of the listed ROW services, the CONSULTANT shall refer to the current Excerpt Sections MDOT Right of Way Operations Manual, For use as a guide by LPAs in Mississippi as a guide.

APPRAISAL SCOPE OF WORK

General

After written authorization has been received by the LPA from the MDOT LPA District Coordinator, but prior to the initiation of negotiations on any parcel of property on the Project, the CONSULTANT shall prepare real property appraisal reports in accordance with this contract and all applicable rules, regulations and laws including, without limitations, including the following:

1. The Uniform Standards of Professional Appraisal Practice, (USPAP);
2. The Uniform Relocation Assistance and Real Property Acquisition Policies Act, 42 U.S.C. §4601 and Regulations promulgated pursuant thereto at 49 CFR Part 24;
3. Mississippi law applicable to governmental acquisition appraisal;
4. The appraiser must be a Licensed Real Estate Appraiser in good standing with the Mississippi Real Estate Appraiser License and Certification Board and should have a minimum of two (2) years' experience in appraisal for the purpose of the acquisition of right of way, or shall at a minimum conform to the requirements of 24. 103 (d)(1)(2) of 49 CFR 24 of the Uniform Act;
5. All appraisal reports shall be completed in a format materially equivalent to the MDOT Appraisal Report forms; and
6. If the MDOT Appraisal Report Forms are used, all references to MDOT must be edited to replace MDOT with the name of the LPA.

Definitions

CONSULTANT – The person, firm or company, including any sub-consultants hired by the CONSULTANT, that has been contracted by the LPA to perform any of the real estate services defined in the scope of work to this contract.

APPRAISER OF RECORD – The appraiser who is a licensed certified general real estate appraiser with experience in appraising real estate and interests in real property for the purpose of right of way acquisition and develops and reports the appraisals for each parcel on the project.

REVIEW APPRAISER – The Review Appraiser for the project, either performing as an employee of the LPA or hired by the LPA by contract. The Review Appraiser shall be a licensed certified general real estate appraiser with a minimum of six (6) years of experience in appraising and/or appraisal review of real estate and interests in real property for the purpose of right of way acquisition.

RECOMMENDED APPRAISAL – Review Appraisers under contract by the LPA to perform appraisal review services are only authorized to “recommend” an appraisal report to the LPA as the basis for the amount believed to be as just compensation. An authorized official of the LPA shall utilize the “Recommended Appraisal” to establish the amount believed to be just compensation.

ACCEPTED APPRAISAL – Meets all requirements, but not selected as recommended.

NOT ACCEPTED APPRAISAL – Does not meet all requirements and is not selected as accepted, or recommended.

Appraisal Meeting

Before beginning developing or reporting of any appraisal work, the CONSULTANT (including any sub-consultants) and the Review Appraiser shall meet jointly with the LPA to discuss project plans, Right of Way procedures and the appraisal scope of work. At the meeting, the type of appraisal reports (Total Before and After of Improved Property, Land, and Short Form appraisal reports), parcels that may qualify for use of waiver valuations, and the need for specialty reports will be discussed. At this meeting the LPA shall provide to the CONSULTANT the following:

1. Right of Way Acquisition Map(s);
2. Deeds (Conveyance instruments);
3. Deraignment of title on all parcel interests;
4. One set of ROW plans; and
5. Other pertinent information about the project.

Appraisal Development and Reporting

Once the MDOT LPA District Coordinator has issued written authorization to begin the acquisition process, the Review Appraiser has accepted the Project Sales Brochure and the LPA has issued notice to proceed to the CONSULTANT, the CONSULTANT may begin the appraisal development and reporting. The CONSULTANT shall develop a fully documented real property appraisal report on each parcel of property for the Project, and in so doing shall make a personal inspection of each parcel appraised.

Before the initiation of negotiations the real property to be acquired shall be appraised, except as provided in 24.102(c)(2), and the CONSULTANT shall notify the owner in writing of the LPA's interest in acquiring the real property and the basic protections provided to the owner by law and shall offer in writing to the property owner(s) or the property owner(s)' designated representative an opportunity to accompany the appraiser on the inspection of the property, in compliance with 49 CFR 24.102(c)(1). This offer to accompany the appraiser must be documented in the appraisal report. The CONSULTANT shall provide the owner with the following:

1. Owner-Appraiser Contact Letter;
2. Highlighted copy of the ROW Acquisition Map; and
3. Citizen's Right of Way Acquisition Guide.

Each notification provided to the property owner or occupant shall be personally served or sent by certified or registered first-class mail, return receipt requested, and documented in the LPA files in compliance with 49 CFR 24.5.

A fully documented real property appraisal report shall be considered to be the value of all compensable interests under the laws of the State of Mississippi, including the before and after rule, pertaining to the same parcel. In addition to the fee simple interest, this is to include all leasehold and leased fee interests, permanent easements, access rights, uneconomical remnants, (remainders), temporary easements, and any other interest in the real property, excluding utility easements.

As mentioned above, the CONSULTANT shall prepare real property appraisal reports in accordance with this contract and all applicable rules, regulations and laws, including the Uniform Act Regulations found in 49 CFR 24. Therefore, Appraisal Reports developed and reported as part of this scope of work shall, at a minimum, meet the following requirements as defined in 49 CFR 24.103.

1. An adequate description of the physical characteristics of the property being appraised (and, in the case of a partial acquisition, an adequate description of the remaining property), including items identified as personal property, a statement of the known and observed encumbrances, if any, title information, location, zoning, present use, an analysis of highest and best use, and at least a 5-year sales history of the property. (*See appendix A, §24.103(a) (1).*)
2. All relevant and reliable approaches to value consistent with established Federal and federally-assisted program appraisal practices. If the appraiser uses more than one approach, there shall be an analysis and reconciliation of approaches to value used that is sufficient to support the appraiser's opinion of value. (*See appendix A, §24.103(a) (1).*)
3. A description of comparable sales, including a description of all relevant physical, legal, and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
4. A statement of the value of the real property to be acquired and, for a partial acquisition, a statement of the value of the damages and benefits, if any, to the remaining real property, where appropriate. And;
5. The effective date of valuation, date of appraisal, signature, and certification of the appraiser.

The per-parcel appraisal fee (*See Exhibit 3, Real Estate Services Fee Schedule*) agreed to and made a part of the Real Estate Service Contract for the LPA shall include any and all expenses necessary for, and related to, completion of the Project Sales Brochure, the appraisal development and reporting, for the parcel, including, but not being limited to, timber cruises, cost-to-cure quotes, and cost-new estimates and, upon request by the LPA, any time required to attend conferences for the purpose of discussing certain aspects of the appraisal report, not to include time and expense for eminent domain purposes. The LPA shall approve payment of appraisal reports for each parcel appraised upon review and acceptance or recommended approval of the appraisal report from the Review Appraiser.

All requests by the CONSULTANT for a Specialty Report shall have the concurrence of the Review Appraiser and shall be subject to approval by the LPA. If it is determined by the LPA that a Specialty Report is necessary, then the LPA shall enter into a Specialty Report Agreement with a professional service provider to prepare the Specialty Report.

A “Specialty Report” is defined as a written report impartially and independently prepared by a qualified specialist setting forth an opinion of the valuation of specialty items to be used as data in or as a component part of an appraisal report. Examples of a specialty report may be a feasibility study or a report from a professional landscape architect to estimate the cost-to-cure damages to a golf course or from a professional engineer to provide a report on the cost of developing a subdivision of real estate.

Upon the completion of appraisal report(s), the CONSULTANT shall deliver one (1) hard copy and/or one (1) electronic copy of each appraisal report to the LPA. The LPA shall transmit all appraisal report(s) to the project Review Appraiser. The LPA will approve payment of the appraisal report(s) upon review, and acceptance or recommended approval from the Review Appraiser.

Revised Appraisal Reports and Project Sales Brochure

The LPA will review any and all revisions to the Right of Way Acquisition Maps and Deeds and in consultation with the Review Appraiser will determine if the revision will require a revised appraisal of the parcel. If it is determined that a revised appraisal report is necessary, the CONSULTANT will develop and report a revised appraisal. If the CONSULTANT initiates the request for revision to the Right of Way Plans and maps and deeds, the request must be made to the LPA and have the concurrence of the Review Appraiser. All appraisals shall be completed in accordance with the requirements above for appraisals.

Upon completion of the revised appraisal report(s), the CONSULTANT shall deliver to the LPA one (1) hard copy of the appraisal report and/or one (1) electronic copy. The LPA will transmit all revised appraisal report(s) to the project Review Appraiser.

If the revised appraisal report resulted in any changes or additions to the Project Sales Brochure, the CONSULTANT shall be responsible for including the new and/or revised sale record(s) to the LPA and the Review Appraiser. All revised appraisal report(s) shall be reviewed, accepted or recommended, by the Review Appraiser prior to any establishment of just compensation being made by the LPA. The LPA will approve payment of the revised appraisal report(s) upon review, acceptance and recommended approval from the Review Appraiser.

Preparation of Appraisals for Court Testimony

The following services may be included in the scope of work for this contract and in compensation covered under this contract. If the following services are required under the scope of work for this contract, the services shall be considered part of this contract and shall be commenced upon written authorization from the LPA at the time they are needed in accordance with the compensation agreed to in the fee schedule contained within the Real Estate Service Contract for LPAs in Mississippi.

If the preparation of appraisals for court testimony and attendance at pre-trial conferences or trial testimony or other court proceedings relating to the acquisition of the right of way for the Project are NOT covered by this Contract (or the compensation to the CONSULTANT under this Contract), the services may be considered as “Additional Services” for all purposes and the fees for “Additional Services” shall be negotiated and agreed to at the rates provided within the Real Estate Service Contract for LPAs in Mississippi by a Supplemental Agreement to this Contract prior to the rendering of such “Additional Services”.

In the event of condemnation proceedings, the LPA shall direct the CONSULTANT to prepare appraisal(s) for court testimony. The appraisal(s) for court testimony shall be completed in preparation for testimony before the Special Court of Eminent Domain and shall be performed and completed in accordance with the requirements set forth herein, as of the date of the filing of the suit.

A letter shall be sent by LPA to the CONSULTANT, requesting the preparation of an appraisal report for court, court pre-trial preparation conferences and meetings with the legal representatives of the LPA, and trial testimony if required. The appraisal for court shall include, but not be limited to, market research, property inspection(s), report writing and preparation, preparation of the discovery material, and transmittal letters. The appraisal report prepared for court testimony shall be reviewed and accepted by the Review Appraiser before any pre-trial conferences and court testimony unless otherwise authorized by the LPA. The LPA shall approve payment of the appraisal report prepared for court testimony, upon review and acceptance for court testimony by the project Review Appraiser.

The LPA may require and request the attendance of the CONSULTANT and/or the Appraiser of Record at conferences for the purpose of discussing certain aspects of the appraisal report or for pre-trial conferences for the purpose of discussing certain aspects of the appraisal report or for pre-trial conferences with the attorney prior to actual court trial. Also, the CONSULTANT, or, more specifically, the Appraiser of Record shall be available for court appearances and court testimony to provide an oral testimony of his appraisal for Court and opinion of market value.

The CONSULTANT shall be responsible for supplying all appraisal expert witness testimony and for delivering all Appraisal Reports for Court to meet all deadlines. In the event the Appraiser of Record cannot fulfill the obligations to testify as the valuation witness, the CONSULTANT shall be responsible for supplying a properly qualified substitute appraisal witness acceptable to the LPA at no additional costs above the agreed upon fee for this service.

No cost were included in this contract for condemnation or court appraisals, testimony or work related to condemnation.

ACQUISITION SCOPE OF WORK

General

The CONSULTANT shall perform the acquisition of real property scope of work in accordance with all applicable state and federal laws and regulations, including, but not limited to, the regulations found in the Uniform Act, 49 CFR 24.102.

Prior to the Initiation of Negotiations

After the LPA has received written authorization for the MDOT LPA District Coordinator to begin the acquisition process, but prior to the initiation of the negotiations, the CONSULTANT shall review ROW acquisition maps, instruments of conveyance and appraisals to verify the consistency of the information, such as the description of the area to be acquired and to identify all interests of each parcel.

Additionally, the CONSULTANT shall review title work to identify the owner(s) of record and any mortgages, tax liens, and other liens or judgments. If title update is needed, request shall be forwarded to the LPA Project Director.

Waiver Valuation

Prior to the initiation of negotiations, the real property to be acquired shall be appraised, except as provided in 49 CFR 24.102(c) (2). An appraisal may not be required if:

1. The owner is donating the property and releases the Agency from its obligation to appraise the property; or
2. The Agency determines that an appraisal is unnecessary because the valuation problem is uncomplicated and the anticipated value of the proposed acquisition is estimated at \$10,000 or less, based on a review of available data.
3. When the Agency determines the appraisal is unnecessary, the Agency shall prepare a waiver valuation; and
4. The person performing the waiver valuation must have sufficient understanding of the local real estate market to be qualified to make the waiver valuation.

The CONSULTANT in consultation with the Review Appraiser for the project shall make a recommendation to the LPA Project Director that a parcel meets the above criteria for being valued by a Waiver Valuation. The LPA Project Director shall provide the CONSULTANT with written approval to proceed with the acquisition of the parcel using a Waiver Valuation Form. (*See Exhibit B*). A Waiver Valuation shall be completed by the CONSULTANT for all applicable parcels and submitted to the LPA Project Director. The LPA shall establish the amount believed to be just compensation based on the total compensation of the Waiver Valuation. The LPA Project Director shall return the Waiver Valuation and the Establishment of Just Compensation to the CONSULTANT upon completion. The CONSULTANT shall use the Waiver Valuation and

Establishment of Just Compensation to prepare the Fair Market Value Offer (FMVO) for each Parcel. *(See Exhibit C)*. The LPA Project Director shall approve the FMVO prior to the offer being made to all interest holders of the property to be acquired by the CONSULTANT.

Establishment and Offer of Just Compensation

The LPA shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the recommended appraisal of the fair market value of the property, taking into consideration the value of allowable damages or benefits to any remaining property. The amount which the LPA believes is just compensation for the real property shall be established either by the appraisal and appraisal review process or the waiver valuation process. The LPA official must establish the amount believed to be just compensation, per 49 CFR 24.102(d). Promptly thereafter, the LPA shall provide CONSULTANT with the establishments of just compensation of the FMVO to enable the CONSULTANT to make the Fair Market Value written offer to the owner to acquire the property for the full amount believed to be just compensation. *(See Exhibit D, Establishment of Just Compensation Offer)*.

Begin Acquisition

As soon as feasible, after the LPA has received written authorization to begin the Right of Way Acquisition phase of the LPA project and the LPA has notified the CONSULTANT of receiving such written authorization, the CONSULTANT shall begin the acquisition process. The CONSULTANT shall make every reasonable effort to acquire the real property expeditiously by negotiation.

Administrative Settlement

The purchase price for the property may exceed the amount offered as just compensation when reasonable efforts to negotiate an agreement at that amount have failed and the authorized LPA official approves such administrative settlement as being reasonable, prudent, and in the public interest. The CONSULTANT shall furnish to the LPA official a written justification and request for Administrative Settlement, which states all applicable information, including trial risks, and all documentation in support of such a settlement, as set forth in 49 CFR 24.102(i) and §43-37-2 of the MS Code of 1972, Annotated as Amended. The LPA shall promptly advise the CONSULTANT of approval of an administrative settlement.

Acquisition by Deed

When a parcel is acquired by deed, the CONSULTANT shall furnish to the LPA the following:

1. The original documentation that an agreement was reached with the property owner(s) and agreed upon method of payment, with the signature of the CONSULTANT'S acquisition agent or CONSULTANT project manager recommending payment;
2. A copy of the executed instruments of conveyance, along with copies of executed partial releases of deeds of trust including executed Third Party Release Authorization Form from the property owners;
3. An executed IRS Form W-9 from the property owner(s);
4. A copy of a Fair Market Value Offer (FMVO) which was given to every identifiable interest holder, including documentation and justification of any administrative settlements that are issued by the LPA. This Fair Market Value Offer shall be in a form prescribed by the LPA and the CONSULTANT may utilize the MDOT ROW Operations Manual for reference. (*See Exhibit C*).
5. A contact record in a format prescribed by the LPA. Formatting of the contact record and information contained therein will include, but not be limited to, the date of the meeting and the name(s) of person(s) in attendance, along with all contact information; indication that a Citizen's Guide to Acquisition was given to the property owner(s) along with the written FMVO, W-9, tax letter (when appropriate), map with acquisition area highlighted and instrument(s) of conveyance. The contact record shall also indicate the CONSULTANT has inquired if any judgments, lis pendens, tax liens, other liens, or mortgages exist for the subject property (when appropriate). If such liens do exist on the parcel, the CONSULTANT must certify that the property owner(s) have been made aware of these liens, and notified that such liens will be added to the check to be issued to them. If such liens can be satisfied before parcel is submitted for payment, the contact record shall indicate the date paid and proof of payment shall be attached. Every contact with the property owner(s) whether in person, over the phone, by letter or email must be documented in detail. Documentation should provide a sequence of events up to the point of agreement. And;
6. An original closing statement signed by the CONSULTANT and all parties. This closing Statement shall be in a form prescribed by the LPA, but the CONSULTANT may utilize the MDOT ROW Operations Manual for reference. (*See Exhibit E*).

Acquisition by Donation

The CONSULTANT may acquire the parcel by donation as set forth in 49 CFR 24.108. In so doing, the CONSULTANT must fully inform the owner of the right to receive just compensation for such property, and that the owner(s) may donate such property, or any part thereof, or any interest therein, to the LPA, as the owner(s) shall determine. The CONSULTANT shall assure that the appraisal and review appraisal processes have occurred, unless the LPA determined prior to negotiations that the Waiver Valuation process is applicable and was utilized on the property or the owner(s) have waived the right to an appraisal. The CONSULTANT must obtain from all

ownership interests waiver of the right to an appraisal in writing, together with written waiver of the right to receive just compensation.

The instrument of conveyance for the donated parcel shall include the following clause and the clause must be initialed by the landowner(s) and the CONSULTANT acquiring:

“I/We fully understand that we have the right to receive just compensation for the real property herein described based on an appraisal of said property. I/We hereby waive our right to just compensation and donate the real property herein described to _____.”

In the event that the property owner additionally waives the right to the appraisal process, an additional statement shall be added to the instrument of conveyance as follows:

“I/We further understand that we have the right to request that a fair market value appraisal of the property be made and I/We hereby waive that right.”

Acquisition by Condemnation

When a parcel is to be acquired by condemnation, CONSULTANT shall furnish the following:

1. Written recommendation for condemnation signed by the CONSULTANT, with any counter offer information given by landowner(s). The condemnation form shall provide physical addresses, not post office boxes, of all parties involved in the condemnation;
2. Statement in contact record that a copy of the Fair Market Value Offer was delivered to every identifiable interest holding including a copy of the Fair Market Value Offer given; and
3. A contact record in a format prescribed by the LPA. Formatting of the contact record and information contained therein will include, but not be limited to, the date of the meeting and the name(s) of person(s) in attendance, along with all contact information; indication that a Citizen's Guide to Acquisition was given to the property owner(s) along with the written FMVO, W-9, tax letter (when appropriate), map with acquisition area highlighted and instrument(s) of conveyance. The contact record shall also indicate the CONSULTANT has inquired if any judgments, lis pendens, tax liens, other liens, or mortgages exist for the subject property (when appropriate). Every contact with the property owner(s) whether in person, over the phone, by letter or email must be documented in detail. Documentation should provide a sequence of events up to the point of agreement.

Once a parcel has been recommended for condemnation by the Consultant and the LPA Project Director has approved the parcel for condemnation, the LPA must pass an Order of Condemnation on each parcel being placed into condemnation.

Payment and Closings

Before requiring the owner to surrender possession of the real property, the LPA shall pay the agreed purchase price to the owner, or in the case of a condemnation, deposit with the court, for the benefit of the owner, an amount not less than the LPA's approved (or recommended) appraisal of the fair market value of such property, or the court award of compensation in the condemnation proceeding for the property, as set forth in 49 CFR 24.102(j). It may be necessary for the CONSULTANT to be present at real property closings.

The CONSULTANT, when submitting a pay package to the LPA for processing and payment to the landowner(s) shall ensure that all necessary documentation is submitted to the LPA for their files. The CONSULTANT may utilize the MDOT ROW Operations Manual as reference and utilize The Consultant Checklist, or other similar document. (*See Exhibit F*).

Acquisition Status Reports and Record Keeping

The CONSULTANT shall furnish the LPA Project Director, on an agreed upon basis, a status report in a format prescribed by the LPA, using the MDOT ROM as a reference. (*See Exhibit G, Weekly Acquisition Status Report*). This status report shall be inclusive of, but not limited to, number of parcels in the Project, Project number(s), number of files in negotiation, number of files acquired and condemned, parcel numbers, date of negotiations, date of fair market value offers, date acquired, condemnation dates, acreage involved, values on land, improvements, and damages and amount(s) of any administrative settlement(s), if applicable.

All information and files must be maintained by the LPA for a period of three (3) years, and must be made available immediately to MDOT at any time upon MDOT's request. These records must be maintained as prescribed by 49 CFR Part 24 §24.9.

Payment of Services

The LPA will be liable to CONSULTANT for acquisition fees upon receipt of all necessary and recorded conveyance instruments from the CONSULTANT.

RELOCATION ASSISTANCE SCOPE OF WORK

General

The CONSULTANT shall provide full and complete Relocation Assistance services for displaced persons in compliance with 49 CFR Part 24, Uniform Relocation Assistance and Real Property Acquisition Regulations for Federal and Federally Assisted Programs. For additional reference, the LPA may refer to the MDOT ROW Operations Manual as a guide.

Qualifications Requirements for CONSULTANT Relocation Assistance Agents

The CONSULTANT Relocation Assistance Agents shall meet the following minimum requirements:

Education:

Graduation from a standard four-year high school or equivalent (GED)

AND

Experience:

Seven (7) years' experience related to relocation assistance.

Completion of the Relocation Assistance Certification Program courses associated with the International Right of Way Association (IRWA) and the National Highway Institute (NHI) may be substituted for two (2) of the seven (7) years' experience required.

Project Requirements

The CONSULTANT shall assign to each project under contract with the LPA having from one (1) to twenty (20) relocation files, a minimum of one (1) Relocation Assistance Agent having either a SR/WA designation or a Relocation Assistance Certification (R/W-RAC) from the International Right of Way Association (IRWA) or other governing body as determined by the LPA.

For any relocation project having between twenty (20) to forty (40) relocation files, the CONSULTANT shall provide a minimum of two (2) Relocation Assistance Agents whom shall be certified as specified above.

For any relocation project having between forty (40) and (60) relocation files, the CONSULTANT shall provide a minimum of three (3) Relocation Assistance Agents whom shall be certified as specified above.

For any relocation project that exceeds (60) relocation files, an additional Relocation Assistance Agent shall be assigned to each additional twenty (20) relocation files. The additional Relocation Assistance Agents shall be certified as specified above.

If a trainee is assigned to work on a project, the trainee must be supervised by a Relocation Assistance Agent and confined to data collection duties only.

Relocation Assistance Scope of Work Functions

Prior to initiation of acquisition procedures, the CONSULTANT shall conduct a survey of the entire project. Within five (5) days of completion of the Relocation Assistance survey, a summary report of the results shall be submitted to the LPA. The summary report content shall include, at a minimum, a list of all potential displaced persons, identified by file number, type of displacement anticipated, and a summary of any special or unusual problems foreseen.

It is the LPA's responsibility to review and approve all replacement housing computations and moving expense determinations prior to making an offer to the displacee. The LPA shall provide the CONSULTANT a written notice of approval.

All Relocation Assistance payments require final approval by the LPA. When a claim for payment is not approved by the LPA, corrections shall be made and the claim re-submitted to the LPA within a reasonable amount of time as specified by the LPA.

The CONSULTANT shall be responsible for determining all necessary moving expenses and/or cost-new estimates. Any and all fees for cost estimates must be approved by the LPA Project Director prior to being requested by the CONSULTANT. The CONSULTANT shall pay for the estimate and shall be reimbursed by the LPA. For personal property moves of Two Thousand Dollars (\$2,000.00) or more, estimates from two (2) commercial movers are mandatory. When offering Cost New Replacement Housing, estimates from two (2) qualified builders who are licensed and bonded are required.

The CONSULTANT shall maintain adequate records of Relocation Assistance contacts for each file. The CONSULTANT Agent(s) assigned to a project shall contact displacees at least every two (2) weeks until the file is closed or placed in Eminent Domain proceedings. All records shall be kept in a format prescribed by the LPA. These records shall include a detailed narrative account of what transpired, what was said, advisory services provided, and agent signature.

These records shall include, at a minimum:

1. Date and place of contact;
2. Names of persons contacted and summary of discussion concerning the situation, problem(s), question(s) asked and answer(s) given;
3. Determination of replacement housing payments, supplemental rent payments, moving expenses, incidental expenses, in-lieu payments, and re-establishment expenses;
4. Offer letters, discussion of explanation of offer and summary of discussion between displacee and CONSULTANT;
5. Date the displacement parcel was acquired;
6. Amount of compensation paid for the parcel, together with any explanation of any administrative settlement;
7. Summary of advisory information provided to displacee;
8. Pictures of the replacement and displacement dwellings, and the removal and reinstallation of personal property;

9. Date offer was recommended for eminent domain proceedings and copy of required notices sent;
10. Date the property was vacated and certification to the removal of all personal property;
11. Explanation as to displacee qualification or non-qualification for any Relocation Assistance payment(s); and
12. A complete copy of the relocation file is to be placed with the condemnation file.

The CONSULTANT shall furnish an up-to-date status report in the time frame prescribed by the LPA in a format prescribed by the LPA (*See Exhibit H, Weekly Relocation Assistance Status Report*). Reports are due to LPA for the duration of this Contract.

The CONSULTANT assigned to a project shall remain available to all parties until all of the displacees have been relocated and all documentation and claims submitted and final payment made, or until services of the CONSULTANT are otherwise terminated or concluded under this Contract.

The CONSULTANT shall be responsible for notifying the LPA, in writing, within three (3) days of when improvements have been vacated.

Relocation Assistance Procedures

The CONSULTANT shall follow these procedures when called upon to act on behalf of the LPA, unless specifically stated otherwise:

1. The initial contact documentation and pertinent completed forms must be available for review by the LPA, the MDOT ROW Coordinator, and FHWA official(s) or designee(s) at all times until the file is complete and closed. Upon closing, the file shall be sent to the LPA for their records.
2. The certificate of legal residency must be obtained from every displacee.
3. The LPA must approve any administrative settlements for CONSULTANT files. The CONSULTANT shall be required to submit a written justification explaining the amount of and where the administrative settlement was placed. Administrative settlements made must be properly recorded to avoid any duplication of payments.
4. The LPA must advise the CONSULTANT of any file(s) that are condemned to ensure payment(s) are not processed for Relocation Assistance entitlement(s) on condemned file(s) unless pre-approved.
5. The CONSULTANT must attend closings with displacees when replacement property is purchased, tendering the relocation check from the LPA to the closing attorney, and obtaining copies of documentation as listed in Item 6 below. All closing documentation shall be placed in the displacee's file.

6. Prior to the release of a replacement housing payment check, the CONSULTANT must review the closing documents and verify that the terms of the sale are the same as those stated in the displacee's contract. The following documentation must be obtained at the closing:
 - a. Copy of the executed HUD closing statement signed by the seller, the buyer and the attorney;
 - b. Copy of the executed Warranty Deed;
 - c. Copies of all checks issued from the attorney's escrow account that are pertinent to the purchase price of the replacement dwelling;
 - d. Copy of the executed mortgage note;
 - e. Copy of the Deed of Trust;
 - f. Truth-in-Lending Statement;
 - g. Title opinion and owner's title insurance; and
 - h. Written documentation of closing by CONSULTANT.
7. The CONSULTANT shall obtain a copy of the recorded Warranty deed and if there is a mortgage at the replacement dwelling, a copy of the recorded Deed of Trust prior to closing the file.
8. Replacement properties that are acquired through less than arms-length transactions (relatives, close associates, etc.) must include an appraisal and appraisal review.
9. When a dwelling is vacated, the CONSULTANT shall ensure photographs are taken of the dwelling, internal and external. The CONSULTANT shall provide written documentation of the inspection, along with the key to the dwelling, to the LPA.
10. The CONSULTANT shall, immediately upon recommending a file for condemnation, send the displacee a 90-Day Quick-Take Notice by Certified Mail, return receipt requested, along with an appropriate Eminent Domain Letter. Additionally, the CONSULTANT shall mail by Certified Mail, return receipt requested, the 30-Day Quick-Take Notice after sixty (60) days have passed from the date of delivery of the 90-Day Quick-Take Notice and the required funds are deposited with the Circuit Clerk of the Special Court of Eminent Domain. The CONSULTANT, upon receipt of the Right of Entry and Immediate Possession, and after the expiration of the 30-Day Quick-Take Notice, shall send, at the LPA's discretion and with prior approval, to the displacee a 45-Day Encroachment Letter or process for eviction.
11. The CONSULTANT must provide confirmation of sending all 30-Day Quick-Take Notice(s), 90-Day Quick-Take Notice(s), and 30-Day Notice(s), along with the appropriate eminent domain letters as soon as each is sent and delivery confirmation is received.
12. The CONSULTANT shall provide to the LPA non-residential reestablishment expense(s) supporting documentation in accordance with the following:

- a. A business may qualify as a business with the submission of documentation deemed acceptable by the LPA. Appropriate documentation shall include, but is not limited to, the business Tax ID number, privilege license, business permit, and federal income tax return(s); and
 - b. The use of the non-residential reestablishment expense payment for the purpose of purchasing capital assets is prohibited, unless otherwise stated by LPA. In each instance where a non-residential reestablishment payment is used to construct a new replacement improvement or purchase an existing replacement site and/or improvement, the proposed purchase must be fully documented and pre-approved by the LPA.
13. An increased interest payment (mortgage interest buy-down) is based upon the mortgage in effect upon the displacement dwelling relative to the prevailing interest rate in the area in which the replacement dwelling is located. A mortgage obtained at an interest rate higher than the prevailing interest rate for the area shall not qualify for an increased interest payment. The CONSULTANT shall contact the LPA if any question arises as to the displacee's qualification for this payment.
14. The CONSULTANT will furnish all information necessary to determine the number of businesses on a parcel and the number of CONSULTANT fees for businesses that may be charged to a parcel for determination and approval by the LPA.
15. The CONSULTANT shall submit to the LPA a written statement of relocation assistance completion and that the file is closed.
16. The CONSULTANT is allowed to approve one (1) 30-day extension to vacate the displacement property and remove all personal property. All other extensions must be approved by the LPA Project Director.
17. The CONSULTANT shall deliver all original documentation to the LPA for their records.

Payment of Services

At the discretion of the LPA, the LPA may choose to allow the CONSULTANT to request full payment of relocation fees when the file is closed, or allow the CONSULTANT to submit request, for each parcel, for a partial payment of fifty percent (50%) of the contracted fee when the relocation offer is made and a copy of the offer letter and supporting documentation is provided to the LPA. The CONSULTANT may submit request for final payment of the contracted fee after proper completion of all documentation and expiration/exhaustion of the displacee's relocation assistance benefits, (i.e. that the file may be completely closed).

Relocation Assistance Review

Due to the complexity of the relocations and/or the size of the project, the CONSULTANT shall conduct a review of the documentation of Relocation Assistance payments and services in each file to ascertain compliance with all local, state, and federal regulations.

The CONSULTANT Relocation Review agent(s) shall be independent of the Relocation Assistance agent(s) and shall provide a report to the CONSULTANT upon conclusion of review of each relocation file.

Relocation assistance review shall include the following:

1. Review Relocation Assistance Agent'(s) statement;
2. Review relocation comparable brochure;
3. Review and approve purchase supplement and moving expense offer computation for residential owners;
4. Review and approve rent supplement and moving expense offer computation for residential tenants;
5. Review and approve moving expense offer computation and business reestablishment for business owners and business tenants;
6. Review and approve all claims for purchase supplement payment, incidental expense, and moving expense for residential owners;
7. Review and approve all claims for rent supplement payment and moving expenses for residential tenants;
8. Review and approve all claims for business reestablishment, search expense, fixed payment, and moving expense for business owners and business tenants; and
9. Review and approve closure of all relocation files.

Schedule of Exhibits

- A. Project Progress Schedule
- B. Waiver Valuation Form
- C. Fair Market Value Offer
- D. Establishment of Just Compensation Offer
- E. Right of Way Agent's Closing Statement
- F. Acquisition Consultant Checklist
- G. Weekly Acquisition Status Report
- H. Weekly Relocation Assistance Status Report

Exhibit C

FAIR MARKET VALUE OFFER

LPA _____

Name:	Date:
Address:	Project:
	County:
	ROW Parcel(s):

It is necessary that the LPA _____ acquire from you certain property necessary for the construction of this project. The identification of the real property and the particular interests being acquired are indicated on the attached instrument.

The value of the real property interests being acquired is based on the fair market value of the property and is not less than the approved appraised value/waiver valuation disregarding any decrease or increase in the fair market value caused by the project. This fair market value offer includes all damages and is based on our approved appraisal/waiver valuation in the amount of \$_____.

___ Appraisal. ___ Waiver Valuation. This Waiver Valuation was made based upon recent market date in this area.

This acquisition does not include oil, gas, or mineral rights, but includes all other interests.

Unless noted otherwise, this acquisition does not include any items which are considered personal property under Mississippi State Law. Examples of such items are household and office furniture and appliances, machinery, business and farm inventory, etc.

The real property improvements being acquired are:

The following real property and improvements are being acquired but not owned by you:

Separately held interest(s) in the real property are valued at \$_____. These interests are not included in the above fair market value offer.

Land Value:	\$
Improvements:	\$
Damages:	\$
TOTAL FAIR MARKET VALUE OFFER	\$

NOTE: All interests must be acquired by the LPA before any payment will be made.

Right of Way Acquisition Agent

(Consultant or LPA)

Exhibit D

Establishment of Just Compensation Offer

This document is prepared pursuant to Federal regulation at 49 CFR 24.102(d).

“Establishment and offer of just compensation. Before the initiation of negotiations, the Agency shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the approved appraisal of the market value of the property, taking into account the value of allowable damages or benefits to any remaining property. An Agency official must establish the amount believed to be just compensation.”

The property that is the subject of this offer of just compensation is as follows:

Owner:

Parcel #:

Project #:

County:

Under the authority conveyed to me by the (name of LPA)_____ and based on the _____recommended appraisal or the _____approved Waiver Valuation for the above-named property, which is inclusive of all compensable interests, I, (name)_____, (title)_____, do hereby establish the (name of LPA)_____ offer of what is believed to be just compensation for the acquisition of the real property rights specified, in the amount of \$_____.

Signed: _____ Date: _____

EXHIBIT 3 FEES AND EXPENSES

The LPA shall pay the CONSULTANT on an actual Labor Hour/Unit Cost per parcel Basis for the satisfactory completion of the Scope of Work set forth under "Exhibit 2" hereto, or all salaries, payroll additives, overhead, direct costs and the CONSULTANT'S fixed fees attributable to this CONTRACT.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead, and direct costs. Direct salaries are those amounts actually paid to the person performing the Services which are deemed reasonably necessary by the LPA for the advancement of the Scope of Work. Payroll additives and overhead consist of employee fringe benefits and that part of CONSULTANT'S allowable indirect costs attributable to the Contract.

Direct Costs are those charges deemed reasonably necessary by the LPA for the successful completion of the Scope of Work which are charged directly to the project and not included in overhead. The LPA will reimburse the CONSULTANT'S actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement. (e.g. no meal reimbursement when there is no overnight stay). All Direct costs shall be substantiated with supporting documentation in accordance with the MDOT State Travel Handbook. All direct costs (except meals) must be substantiated by supporting data, i.e. mileage, log books, receipts, etc.

All other expenses will be reimbursed upon receipt of acceptable paid invoices.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the CONSULTANT'S profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor-Hour rate as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit (for Phase II Eminent Domain appraisal pre-trial and trial testimony). The Labor-Hour rate shall be established in the Rate Table of Exhibit 3. Labor Hour rates are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the services in the CONTRACT. The Labor Hour rates shall not exceed those rates established in the Rate Table of Exhibit 3.

Unit-cost rates as the term is used herein shall include all direct salaries, payroll additives, overhead, direct costs and profit, as well as any other associated expenses. The Unit-Cost rates shall be established in the Rate Table of Exhibit 3. Unit-cost rates are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the services in the CONTRACT. The Unit-cost rates shall not exceed those rates established in the Rate Table of Exhibit 3.

- All charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc. See the **Real Estate Services Fee Schedule found earlier in this document for detailed expenses.**

***Note:** If services stated are not rendered then charges will not be applied

***Note:** Under no circumstances shall the amount payable by the LPA for this assignment exceed the Total Maximum Allowable Costs of **\$49,650**(Total of all Charges) without the prior written consent of both parties.

The LPA may retain 5% of the CONSULTANTS invoice amount until a final payment request has been received an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

EXHIBIT 5

NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 COPELAND ANTI-KICKBACK ACT DAVIS BACON ACT CONTRACT WORK HOURS AND SAFETY STANDARDS ACT CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT DISADVANTAGED BUSINESS ENTERPRISES ACT, WORKER VISIBILITY

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees and successor-in-interest (hereinafter referred to as the "CONSULTANT") agrees as follows:

1. Compliance with Regulations: The CONSULTANT will comply with the Regulations of the LPA, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this CONTRACT.
2. Nondiscrimination: The CONSULTANT, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of subconsultants including procurement of materials and leases of equipment. The CONSULTANT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this CONTRACT covers a program set forth in Appendix B of the Regulations. In addition, the CONSULTANT will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).
3. Solicitations for Subcontracts. Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this CONTRACT and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.
4. Anti-kick back provisions: All CONTRACTS and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each CONSULTANT or subconsultant shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The CONSULTANT shall report all suspected or reported violations to the LPA.
5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required

to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).
8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).
9. Disadvantaged Business Enterprises (DBE): It is the policy of the MDOT to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet it's goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in an non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the LPA and the CONSULTANT shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the CONSULTANT, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this CONTRACT. The CONSULTANT shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the CONSULTANT to carry out those requirements is a material breach of this CONTRACT

which may result in the termination of this CONTRACT or such other remedies as the MDOT deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel – personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107–2004 publication entitled “American National Standard for High-Visibility Safety Apparel and Headwear” – for compliance with 23 CFR, Part 634.

EXHIBIT 6

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS - Certification in accordance with Section 29.510 Appendix A, C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for LPA of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or CONTRACT under a public transaction, violation of federal or state antitrust statutes or LPA of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with LPA of any of the offenses enumerated in paragraph (1)(b) of this certification;
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default; and
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.
- (2) The CONSULTANT further certifies, to the best of his/her knowledge and belief, that:
 - (a) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and

- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer of employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000. The CONSULTANT shall include the language of the certification in all subcontracts exceeding \$25,000 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the CONSULTANT for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for LPA, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this agreement, or
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bone fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this 18th day of January, 20 22.

ATLAS RIGHT OF WAY SERVICES

BY:


JONATHAN NULL

ATTEST: Michelle Heinzerath

My Commission Expires:



Michelle Heinzerath
Notary

CERTIFICATION OF THE LPA

I hereby certify that I am the Chief Administrative Official, duly authorized by the LPA to execute this certification and that the above consulting firm or its representative has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, firm or person, or
- (b) pay, or agree to pay, to any firm, person organization, any fee, contribution, donation, or consideration of any kind except as here expressly stated (if any).

SO CERTIFIED on the _____ day of _____, 20__.

LPA _____
CITY OF HATTIESBURG

Chief Administrative Official

My Commission Expires:

Notary

EXHIBIT 8

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REAL ESTATE SERVICE CONTRACT
FOR HALL AVENUE WEST PROJECT

Hall Avenue West / Bay St. to West Pine St., Forrest County, MS
FORREST COUNTY MISSISSIPPI

This CONTRACT, is made and entered into by and between the *City of Hattiesburg*, a body Politic of the State of Mississippi (the "LPA"), and *Collins and Null Appraisals, Inc.* (the "CONSULTANT"), a *C-Corporation* duly registered to do business in the State of Mississippi, whose address for mailing is *6760 US Highway 98, Ste 2, Hattiesburg, MS 39402*, effective as of the date of latest execution below.

WITNESSETH:

WHEREAS, the LPA requires the right of way real estate services of a CONSULTANT to perform *right of way services to include appraisal, acquisition and relocation*, in hereinafter called the "PROJECT", as requested by the LPA; and,

WHEREAS, the LPA desires to engage a qualified and experienced CONSULTANT to conduct said services as stated above, hereinafter called the "SERVICES"; and,

WHEREAS, the CONSULTANT has represented to the LPA that it is experienced and qualified to provide those services, and the LPA has relied upon such representation; and,

WHEREAS, the CONSULTANT herein was chosen pursuant to Mississippi Department of Transportation (hereinafter "MDOT") LPA Project Development Manual and pursuant to Federal Highway Administration ("FHWA") regulations, and found satisfactory;

NOW, THEREFORE, for and in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration flowing unto the parties, the receipt and sufficiency of which is hereby acknowledged, the LPA and the CONSULTANT do hereby CONTRACT and agree as follows:

ARTICLE I. GENERAL RECITALS

CONSULTANT shall, for the agreed fees, furnish all Right of Way (ROW) services and materials required to perform the tasks described in the Scope of Work for the proposed project. In so doing, CONSULTANT shall meet the current industry standards as to general format and content and in addition thereto, any special requirements of the LPA.

The LPA, in support of the CONSULTANT, will provide the CONSULTANT a Scope of Work shown in "Exhibit 2" hereto and any other data which may be of assistance to the CONSULTANT and within the possession and control of the LPA.

Manuals, guides, and specifications applicable to this CONTRACT shall be those approved and/or adopted by MDOT and in effect on the effective date of this CONTRACT, unless otherwise

specified in this CONTRACT or subsequently directed by MDOT during the course of the CONTRACT. When in conflict between the Project Development Manual for LPA (PDM) and this CONTRACT, the PDM will govern.

ARTICLE II. SCOPE AND PROCEDURE

The CONSULTANT shall conduct the SERVICES in accordance with the General Scope of Work attached to this contract as "Exhibit 2" and made a part hereof as if fully set forth herein. The performance of the SERVICES referred to in "Exhibit 2" shall be the primary basis for measurement of performance under this CONTRACT. The LPA specifically reserves the right and privilege to enlarge or reduce the scope; or to cancel, any phase under this CONTRACT at any time. The LPA will be responsible for fees incurred up to the time of cancellation.

ARTICLE III. CONTRACT TERM

This CONTRACT shall commence upon the latest date of execution below and continue until the LPA issues a written **Letter of Acceptance (LOA)** at which time this CONTRACT shall absolutely and finally terminate. However, the CONSULTANT may not begin work **prior to receiving a written Notice to Proceed.**

During the term of this CONTRACT, the LPA reserves the right to terminate this CONTRACT in whole or in part, at any time, with or without cause, upon seven (7) days written notice to the CONSULTANT, notwithstanding any just claims by the CONSULTANT for payment of SERVICES rendered prior to the date of termination. The LPA shall be liable only for the costs, fees and expenses for demobilization and close out of contract, based on actual time and expenses incurred by CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

ARTICLE IV. TIME OF PERFORMANCE

TIME IS OF THE ESSENCE IN THIS CONTRACT. The CONSULTANT shall be prepared to perform its responsibilities for providing SERVICES by the date of execution of this CONTRACT.

The CONSULTANT has submitted a proposed project schedule to the LPA which has been incorporated herein as a part of "Exhibit 2", which when approved by final execution of this CONTRACT shall control the evaluation of the CONSULTANT's progress on this PROJECT. A copy of the progress schedule, indicating the actual time expended on specific portions of this project, shall be submitted along with an estimated percentage completed with each monthly statement.

A Notice to Proceed shall be issued under authority from the LPA within 30 days after final execution of this CONTRACT. The CONSULTANT may not begin work on any feature of this PROJECT prior to receiving a Notice to Proceed from the LPA.

ARTICLE V. RELATIONSHIP OF THE PARTIES

The relationship of the CONSULTANT to the LPA is that of an independent contractor, and said CONSULTANT, in accordance with its status as an independent contractor, covenants and

agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the LPA. The CONSULTANT shall not make any claim, demand or application for any right or privilege applicable to an officer or employee of the LPA, including but not limited to workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

All notices, communications, and correspondence between the LPA and the CONSULTANT shall be directed to the key personnel and designated agents designated in this CONTRACT.

ARTICLE VI. COMPENSATION, BILLING & AUDIT

A. Cost and Fees

If the CONSULTANT provides SERVICES hereunder, it shall be paid on a labor hour/unit cost per parcel basis as set forth in "Exhibit 3" to this CONTRACT. If the CONSULTANT provides SERVICES hereunder, the maximum amount payable under this CONTRACT for all services that are provided hereunder is the dollar amount specified in Exhibit 3 to this CONTRACT hereof by reference as fully as if copied herein in words and figures. Under no circumstances shall the LPA be liable for any amounts, including all costs which exceed the maximum dollar amount of compensation that is specified in and set forth in the Exhibit 3.

For purposes of this CONTRACT, "parcel," also referred to as a "file," is a piece of real estate, improved or unimproved, that may be acquired as part of a right of way project, or is defined by property lines, described in metes and bounds, or other acceptable legal description, and includes all interests necessary for the LPA to acquire fee simple title to the property, less any interests that the LPA may exclude. Warranty deeds, quitclaim deeds, temporary easements, or other instruments may be required from one or more holders of a possible interest in the parcel for the LPA to acquire fee simple title. Compensation shall be based on acquisition of a "parcel" or "file" and not on the number of instruments necessary for acquisition of a "parcel" or "file."

Each phase of the SERVICES, being appraisal, acquisition and relocation assistance, shall become eligible for payment following the appropriate determination by the LPA of the following:

- (1) For Appraisal fees:
Completion of the Appraisal and acceptance of the appraisal by the LPA. "Appraisal Revisions" shall be completed at fee to be determined by the LPA which shall be based on the percent of effort relative to the initial negotiated Appraisal fee. Completion and recommended approval of the appraisal by the Project Review Appraiser and establishment of the amount believed to be just compensation by the agency official constitutes acceptance of the appraisal.
- (2) For Acquisition fees:
For each parcel acquired by deed(s): Upon the recording of the deed and notification from the LPA, "Acquisition Revisions" or "Additional Interests" shall be completed at fee to be determined by the LPA, which shall be based on the percent of effort relative to the initial negotiated Acquisition fee.

For each parcel which is referred to the LPA for further negotiations or filing of condemnation proceedings. Acquisition fee will be invoiced upon receipt of Right of Entry and notification from LPA. Approval of written documentation and reports required and based on the LPA determination of the time and effort expended by the CONSULTANT, but not to exceed the price of a successful acquisition by deed(s).

(3) For Relocation Assistance fees:

Documentation that the displaced individual(s) has/have vacated the displacement site and the Relocation Assistance file has been accepted as closed by the LPA. The LPA may choose to pay the CONSULTANT up to 50% of the stated price for that parcel once the Relocation offer has been made. The LPA may then pay the CONSULTANT the final 50% of the stated price for that parcel once the CONSULTANT completes all additional relocation and relocation assistance as deemed appropriate by the LPA.

B. Billing (Labor Hour/Unit Cost price)

The CONSULTANT may submit monthly progress billings based on the rates established in this CONTRACT and the time expended on the PROJECT through the end of the billing period. Each billing shall include all time and allowable expenses through the end of the billing period and should include all the supporting documentation necessary for the appropriate LPA personnel to recommend payment. Once the LPA has approved and accepted the work of the CONSULTANT, the LPA will pay the CONSULTANT any unpaid amounts of the CONTRACT total. Monthly payments will be made on the basis of a certified time record. The LPA retains the right to verify time and expense records by audit of any or all the CONSULTANT'S time and accounting records at any time during the life of the CONTRACT and up to three years thereafter.

The CONSULTANT further agrees that MDOT and/or FHWA or any other Federal Agency may audit the same records at any time during the life of the CONTRACT and up to three years thereafter, should the funding source for all or any part of this CONTRACT be funds of the United States of America.

C. Record Retention

The CONSULTANT shall maintain all time and expense records incurred on the PROJECT and used in support of its proposal and shall make such material available at all reasonable times during the period of the CONTRACT and for three years from the date of final payment under this CONTRACT for inspection by the LPA, and copies thereof shall be furnished upon request, at the LPA's expense. The CONSULTANT agrees that the provisions of this Article shall be included in any CONTRACT it may make with any subcontractors, assignees or transferees.

D. Retainage

The LPA may retain the final 5% of the CONSULTANT'S contract amount until the final payment request has been received and an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

See the Right of Way Real estate fee services schedule on the following page.

Real Estate Services Fee Schedule

Hall Avenue West / Bay St. to West Pine St., Forrest County, MS

MAXIMUM ALLOWABLE COST

The consultant shall not exceed the "Cost per Parcel" rate established for this Work Assignment identified below. The items left blank (x) are not needed at this time. If necessary, they will be added on an amended contract. It should be noted, the parcels listed as temporary easements on this project are being handled by the engineer or other outside party. If the project is cancelled prior to completion, we will charge for any time spent on project prior to cancellation.

Function	Number	Cost per Parcel	Total Cost
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APPRAISAL PHASE

Original Appraisal Report

Unimproved	7	\$2,475	\$17,325
Improved	3	\$3,500	\$10,500
Complex	0	\$0	\$0

Revised Appraisal Reports

50% of original fee \$0

Appraisal Reports for Court

Unimproved (If Needed)	2	\$1,500	\$3,000
Improved (Residential) (If Needed)	2	\$2,400	\$4,800
Improved (Commercial) (If Needed)	1	\$4,800	\$4,800

Pretrial Preparation and

Trial Testimony for Court	40 (If Needed)	\$195/Hour	\$7,800
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ACQUISITION PHASE

Original Acquisition of Parcels

Waiver Valuation Report	0	\$ 0	\$ 0
Acquisition of Unimproved Parcel	0	\$ 0	\$ 0
Acquisition of Improved Parcel	0	\$ 0	\$ 0
Acquisition of Revised Parcel		50% of original fee	\$0

RELOCATION PHASE

Relocation Assistance

Residential	0	\$ 0	\$ 0
Business	0	\$	\$0
Farm	0	\$	\$0
Non-Profit	0	\$	\$0
Miscellaneous Personal Property	0	\$	\$0

TOTAL DIRECT COSTS	\$27,825
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TOTAL MAXIMUM ALLOWABLE COSTS	\$48,225
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***It should be noted that the appraisal review and relocation review are separate items not included in this contract**

ARTICLE VII. FINAL PAYMENT

The CONSULTANT agrees that acceptance of the final payment shall be in full and final settlement of all claims arising against the LPA for payment for work done, materials furnished, cost incurred, or otherwise arising out of this CONTRACT and shall release the LPA from any and all further claims for payment, whether known or unknown, for and on account of said CONTRACT, including payment for all work done, and labor and material furnished in connection with the same. Failure to perform, to the satisfaction of the LPA, all terms of this CONTRACT, which include the Scope of Work and other exhibits, any technical specifications, and special requirements of the LPA, or the CONSULTANT'S failure to perform according to the prevailing industry standards, including standards of conduct and care, format and content, shall be corrected by the CONSULTANT without additional compensation.

The CONSULTANT shall clearly indicate on its last Invoice that the Invoice is "FINAL". The LPA will confirm that the PROJECT is ready to be closed and the "FINAL" Invoice may be paid. The CONSULTANT shall submit their "FINAL" invoice no later than 45 days following termination/completion of the PROJECT.

ARTICLE VIII. REVIEW OF WORK

Authorized representatives of the LPA may at all reasonable times review and inspect the SERVICES under this CONTRACT thereunder or amendments thereto. Authorized representatives of the MDOT and/or FHWA may also review and inspect the SERVICES under this CONTRACT should funds of the United States of America be in any way utilized in payment for said SERVICES. Such inspection shall not make the United States of America a party to this CONTRACT, nor will MDOT and/or FHWA interfere with the rights of either party hereunder.

All reports, drawings, studies, maps and computations prepared by and for the CONSULTANT, shall be made available to authorized representatives of the LPA for inspection and review at all reasonable times in the General Offices of the LPA. Authorized representatives of the MDOT and/or FHWA may also review and inspect said reports, drawings, studies and computations prepared under this CONTRACT should funds of the United States of America be in any way utilized in payment for the same. Acceptance by the LPA shall not relieve the CONSULTANT of its contractual and professional obligation to correct, at its expense, any of its breaches, errors and/or omissions in the final version of the work.

The CONSULTANT shall be responsible for performance of and compliance with all terms of this CONTRACT, including the Scope of Work and other exhibits, and including any technical specifications and special requirements of the LPA, to the satisfaction of the LPA, and shall be responsible for errors and/or omissions, including those as to conduct and care, format and content, for all aspects of the CONTRACT, and including professional quality and technical accuracy of all designs, drawings, specifications, and other services furnished by the CONSULTANT.

Failure to comply with any terms of this CONTRACT shall be corrected by the CONSULTANT without additional compensation.

If any breach of CONTRACT, is discovered by LPA personnel after final acceptance of the work by the LPA, then the CONSULTANT shall, without additional compensation, cure any deficiency or breach including errors and/or omissions in designs, plans, drawings, specifications, or other services.

In the event that the project schedule requires that a breach of this CONTRACT be corrected by someone other than the CONSULTANT then the actual costs incurred by the LPA for such corrections shall be the responsibility of the CONSULTANT. The LPA shall give the CONSULTANT an opportunity to correct said breach unless (1) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach within the schedule established by the LPA, or (2) the LPA determines, in its sole discretion, that the CONSULTANT cannot cure the breach to the satisfaction of the LPA.

In the event that the CONSULTANT breaches this CONTRACT, and the breaches of the CONSULTANT are discovered during the construction phase, then an accounting of all costs incurred by the LPA resulting from such breach, including errors and/or omissions, will be made and such amount will be recovered from the CONSULTANT.

ARTICLE IX. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

The CONSULTANT shall indemnify, defend and hold harmless the LPA and all its officers, agents and employees from any claim, loss, damage, cost, charge or expense, including attorney fees, to the extent caused by any negligent act, actions, neglect or omission by the CONSULTANT, its agents, employees, or subconsultants during the performance of this CONTRACT, whether direct or indirect, and whether to any person or property for which LPA or said parties may be subject, except that neither the CONSULTANT nor any of his agents or subconsultants will be liable under this provision for damages arising out of the injury or damage to persons or property to the extent caused by or resulting from the negligence of the LPA or any of its officers, agents or employees.

The CONSULTANT'S obligations under this Article, including the obligations to indemnify, defend, hold harmless, pay reasonable attorney fees or, at the LPA'S option, participate and associate with the LPA in the defense and trial or arbitration of any damage claim, lien or suit and any related settlement negotiations, shall be initiated by the LPA'S notice of claim for indemnification to the CONSULTANT. Only an adjudication or judgment after the highest appeal is exhausted specifically finding the LPA entirely responsible shall excuse performance of this provision by the CONSULTANT.

In conjunction herewith, the LPA agrees to notify the CONSULTANT in writing as soon as practicable after receipt or notice of any claim involving the CONSULTANT. These indemnities shall not be limited by reason of the listing of any insurance coverage below.

ARTICLE X. INSURANCE

Prior to beginning any work under this CONTRACT, the CONSULTANT shall obtain and furnish certificates to the LPA for the following minimum amounts of insurance:

- A. Workers' Compensation Insurance in accordance with the laws of the State of Mississippi.

- B. Public Liability Insurance in an amount not less than one million dollars (\$1,000,000.00) on account of any one occurrence.
- C. Property Damage Insurance in an amount not less than five hundred thousand dollars (\$500,000.00) from damages on account of any one occurrence, with an aggregate limit of not less than one million dollars (\$1,000,000.00).
- D. Valuable Documents Insurance, whether as a part of the property damage insurance referenced above or as separate insurance, in an amount sufficient to cover all costs associated with repairing, restoring or replacing any documents kept or created by Consultant as a part of the Services, in the event of casualty to, or loss or theft of such documents.
- E. Errors and Omissions Insurance, in an amount not less than one million dollars (\$1,000,000.00) per incident; one million dollars (\$1,000,000.00) aggregate.
- F. Comprehensive Automobile Liability Insurance, with a combined single limit for bodily injury and property damage of not less than one million dollars (\$1,000,000.00) per incident with respect to CONSULTANT's (owned, hired or non-owned) vehicles, assigned to or used in the performance of services.

The LPA shall be listed as a certificate holder of insurance on any of the insurance required under this CONTRACT.

In the event that the CONSULTANT retains any subconsultant or other personnel to perform SERVICES or carry out any activities under or incident to work on any phase of this CONTRACT, the CONSULTANT agrees to obtain from said subconsultant or other personnel, certificates of insurance demonstrating that said subconsultant or other personnel has sufficient coverage, or CONSULTANT agrees to include said subconsultant or other personnel within the CONSULTANT'S coverage for the duration of this CONTRACT or phase for which said subconsultant or other personnel is employed.

The Insurance coverage recited above shall be maintained in full force and effect by the CONSULTANT during the life of this CONTRACT. Should CONSULTANT cease to carry the errors and/or omissions coverage listed above for any reason, it shall obtain "tail" or extended coverage at the same limits for a period of not less than three (3) years subsequent to policy termination or contract termination, whichever is longer. Should CONSULTANT change insurance carriers for errors and /or coverage, it shall obtain a "retroactive coverage" endorsement from its new insurance carrier."

Insurance carriers must be properly licensed and/or must hold a Certificate of Authority from the Mississippi Department of Insurance.

A certificate of insurance acceptable to the LPA shall be issued to the LPA by the CONSULTANT prior to the execution of the CONTRACT by the CONSULTANT and thereafter

on an annual basis for the duration of the CONTRACT as evidence that policies providing the required coverage, conditions and limits are in full force and effect. Such certificate shall identify this CONTRACT and contain provisions that coverage afforded under the policies will not be cancelled, terminated, or materially altered until at least thirty (30) days prior written notice has been given to the LPA.

The CONSULTANT will furnish certified copies, upon request, of any or all of the policies and/or endorsements to the LPA prior to the execution of the CONTRACT and thereafter on an annual basis for the duration of the PROJECT.

The CONSULTANT shall provide the LPA any and all documentation necessary to prove compliance with the insurance requirements of this CONTRACT as such documentation is requested, from time to time, by the LPA.

If the CONSULTANT fails to procure or maintain required insurance, the LPA may immediately elect to terminate this CONTRACT or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, and all monies so paid by the LPA shall be repaid by the CONSULTANT to the LPA upon demand, or the LPA may offset the cost of the premiums against any monies due to the CONSULTANT from the LPA.

ARTICLE XI. COVENANT AGAINST CONTINGENT FEES AND LOBBYING

The CONSULTANT shall comply with the relevant requirements of all federal, state or local laws. The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT, to solicit or secure this CONTRACT, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONSULTANT, any fee, LPA, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this CONTRACT. The CONSULTANT warrants that it shall not contribute any money, gift or gratuity of any kind, either directly or indirectly to any employee of the LPA, or to any employee of the MDOT. For breach or violation of this warranty, the LPA shall have the right to annul this CONTRACT without liability, and the CONSULTANT shall forfeit any sums due hereunder at the time of such breach and may be barred from performing any future services for the LPA or participating in any future contracts with the LPA.

ARTICLE XII. EMPLOYMENT OF LPA'S PERSONNEL

The CONSULTANT shall not employ any person or persons in the employ of the LPA for any work required by the terms of this CONTRACT, without the written permission of the LPA, except as may otherwise be provided for herein.

ARTICLE XIII. MODIFICATION

If, prior to the satisfactory completion of the SERVICES under this CONTRACT, the LPA materially alters the scope, character, complexity or duration of the SERVICES from those required under this CONTRACT, a supplemental agreement may be executed between the parties, and shall be submitted to MDOT for concurrence. Also, a supplemental agreement may be executed between the parties in the event that both parties agree the CONSULTANT'S compensation should be

increased due to an unanticipated increase in the nature, scope or amount of work necessary to properly provide the SERVICES required on any particular phase of the CONTRACT begun hereunder.

Oral agreements or conversations with the LPA, any individual member of the LPA, officer, agent, or employee of MDOT, either before or after execution of this CONTRACT, shall not affect or modify any of the terms or obligations contained in this CONTRACT. All modifications to this CONTRACT, amendments or addenda thereto must be submitted in writing and signed by the parties thereto before the modifications, amendments, or addenda become effective.

The CONSULTANT **MAY NOT** begin work on any modifications, amendments, or addenda prior to receiving a Notice to Proceed.

Minor changes in the proposal which do not involve changes in the maximum not to exceed amount of the contract, extensions of time (except extensions of deadlines as specifically set forth under Article III) or changes in the goals and objectives of this CONTRACT may be made by written notification of such change by either the LPA or the CONSULTANT to the other party, and shall become effective upon written acceptance thereof (i.e. letter agreement).

ARTICLE XIV. SUBLETTING, ASSIGNMENT OR TRANSFER

It is understood by the parties to this CONTRACT that the work of the CONSULTANT is considered personal by the LPA. The CONSULTANT shall not assign, subcontract, sublet or transfer any or all of its interest in this CONTRACT without prior written approval of the LPA. Under no condition will the CONSULTANT be allowed to sublet or subcontract more than 60% of the work required under this CONTRACT. It is clearly understood and agreed that specific phases of the work may be sublet or subcontracted in their entirety provided that the CONSULTANT performs at least 40% of the overall CONTRACT with its own forces.

It should be noted that the entire appraisal phase will be subcontracted to Collins and Null appraisals.

Consent by the LPA to any subcontract shall not relieve the CONSULTANT from any of its obligations hereunder, and the CONSULTANT is required to maintain final management responsibility with regard to any such subcontract.

The LPA reserves the right to review all subcontracts documents prepared in connection with this CONTRACT, and the CONSULTANT agrees that it shall submit to the LPA any proposed subcontract document together with subconsultant cost estimates for review and written concurrence of the LPA in advance of their execution.

The CONSULTANT shall make prompt payment to all subconsultants no later than 15 days from receipt of each payment the LPA makes to the CONSULTANT. Each month, the CONSULTANT shall submit OCR-484-C found on MDOT's website to the LPA along with the Invoice. This form certifies payments to all Subconsultants and shows all firms even if the CONSULTANT has paid no monies to the firm during that estimate period (negative report).

**ARTICLE XV. OWNERSHIP OF PRODUCTS AND DOCUMENTS AND
WORK MADE FOR HIRE**

The CONSULTANT agrees that all reports, documents, computer information and access, software, drawings, studies, notes, maps and other data and products, prepared by and for the LPA under the terms of this CONTRACT shall become and remain the property of the LPA upon creation and shall be delivered to the LPA upon termination or completion of work, or upon request of the LPA, regardless of any claim or dispute between the parties. All such data and products shall be delivered within thirty (30) days of receipt of a written request by the LPA.

The CONSULTANT and the LPA intend and agree that this CONTRACT to be a contract for services and each party considers the products and results of the services to be rendered by the CONSULTANT hereunder, including any and all material produced and/or delivered under this CONTRACT (the "Work"), to be a "work made for hire" under U.S. copyright and all applicable laws. The CONSULTANT acknowledges and agrees that the LPA owns all right, title, and interest in and to the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto.

If for any reason the Work would not be considered a work made for hire under applicable law, or in the event this CONTRACT is determined to be other than a contract or agreement for a work made for hire, the CONSULTANT does hereby transfer and assign to the LPA, and its successors and assigns, the entire right, title, and interest in and to any Work prepared hereunder including, without limitation, the following: the copyright and all trademark, patent, and all intellectual property rights in the Work and any registrations and copyright, and/or all other intellectual property, applications relating thereto and any renewals and extensions thereof; all works based upon, derived from, or incorporating the Work; all income, royalties, damages, claims, and payments now or hereafter due or payable with respect thereto; all causes of action, either in law or in equity, for past, present, or future infringement based on the copyrights and/or all other intellectual property; all rights, including all rights to claim priority, corresponding to the foregoing in the United States and its territorial possessions and in all foreign countries. The CONSULTANT agrees to execute all papers and perform such other proper acts as the LPA may deem necessary to secure for the LPA or its designee the rights herein assigned.

The LPA may, without any notice or obligation of further compensation to the CONSULTANT, publish, re-publish, anthologize, use, disseminate, license, or sell the Work in any format or medium now known or hereafter invented or devised. The LPA'S rights shall include, without limitation, the rights to publish, re-publish, or license a third party to publish, re-publish, or sell the Work in print, on the World Wide Web, or in any other electronic or digital format or database now known or hereafter invented or devised, as a separate isolated work or as part of a compilation or other collective work, including a work different in form from the first publication, and to include or license a third party to include the Work in an electronic or digital database or any other medium or format now known or hereafter invented or devised.

The CONSULTANT shall obtain any and all right, title, and interest to all input and/or material from any third party subconsultant, or any other party, who may provide such input and/or material to any portion of the Work so that said right, title, and interest, and all such interest in and to

the Work including, without limitation, the copyright thereto and all trademark, patent, and all intellectual property rights thereto, shall belong to the LPA.

For any intellectual property rights currently owned by third parties or by the CONSULTANT and not subject to the terms of this CONTRACT, the CONSULTANT agrees that it will obtain or grant royalty-free, nonexclusive, irrevocable license(s) for or to the LPA at no cost to the LPA to use all copyrighted or copyrightable work(s) and all other intellectual property which is incorporated in the material furnished under this CONTRACT. Further, the CONSULTANT warrants and represents to the LPA that it has obtained or granted any and all such licensing prior to presentation of any Work to the LPA under this CONTRACT. This obligation of the CONSULTANT does not apply to a situation involving a third party who enters a license agreement directly with the LPA.

The CONSULTANT warrants and represents that it has not previously licensed the Work in whole or in part to any third party and that use of the Work in whole or in part will not violate any rights of any kind or nature whatsoever of any third party. The CONSULTANT agrees to indemnify and hold harmless the LPA, its successors, assigns and assignees, and its respective officers, directors, agents and employees, from and against any and all claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees), arising out of or in any way connected with any breach of any representation or warranty made by CONSULTANT herein.

ARTICLE XVI. PUBLICATION AND PUBLICITY

The CONSULTANT agrees that it shall not for any reason whatsoever communicate to any third party in any manner whatsoever concerning any of its CONTRACT work product, its conduct under the CONTRACT, the results or data gathered or processed under this CONTRACT, which includes, but is not limited to, reports, computer information and access, drawings, studies, notes, maps and other data prepared by and for the CONSULTANT under the terms of this CONTRACT, without prior written approval from the LPA, unless such release or disclosure is required by judicial proceeding. The CONSULTANT agrees that it shall immediately refer any third party who requests such information to the LPA and shall also report to the LPA any such third party inquiry. This Article shall not apply to information in whatever form that comes into the public domain, nor shall it restrict the CONSULTANT from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other authority with proper jurisdiction, or if it is reasonably necessary for the CONSULTANT to defend itself from any suit or claim.

All approved releases of information, findings, and recommendations shall include a disclaimer provision and all published reports shall include that disclaimer on the cover and title page in the following form:

The opinions, findings, and conclusions in this publication are those of the author(s) and not necessarily those of the Local Public Agency, Mississippi Department of Transportation, Mississippi Transportation Commission, the State of Mississippi, or the Federal Highway Administration.

ARTICLE XVII. CONTRACT DISPUTES

This CONTRACT shall be deemed to have been executed in Forrest County, Mississippi, and all questions including but not limited to questions of interpretation, construction and performance shall be governed by the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect to this CONTRACT shall be brought in a court of competent jurisdiction in Forrest County, State of Mississippi. The CONSULTANT expressly agrees that under no circumstances shall the LPA be obligated to or responsible for payment of an attorney's fee for the cost of legal action to or on behalf of the CONSULTANT.

ARTICLE XVIII. COMPLIANCE WITH APPLICABLE LAW

- A. The undersigned certify that to the best of their knowledge and belief, the foregoing is in compliance with all applicable laws.
- B. The CONSULTANT shall observe and comply with all applicable federal, state, and local laws, rules and regulations, policies and procedures, ordinances, and orders and decrees of bodies or tribunals of the United States of America or any agency thereof, the State of Mississippi or any agency thereof, and any local governments or political subdivisions, that are in effect at the time of the execution of this CONTRACT or that may later become effective.
- C. The CONSULTANT shall not discriminate against any employee nor shall any party be subject to discrimination in the performance of this CONTRACT because of race, creed, color, sex, national origin, age or disability.
- D. IT IS FURTHER SPECIFICALLY AGREED that the CONSULTANT shall comply and shall require its subcontractors to comply with the regulations for COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, as amended, and all other applicable federal regulations as stated in "Exhibit 5" which is incorporated herein by reference.
- E. The CONSULTANT shall comply with the provisions set forth in Department of Transportation regulations, Uniform Administrative Requirements for Grants and Cooperative Agreements, 49 CFR, Part 18, (as amended) in its administration of this CONTRACT or any subcontract resulting here from.
- F. The CONSULTANT shall abide by the provisions of the U.S. Department of Transportation regulations on Disadvantaged Business Enterprises, 49 CFR Part 26 (as amended), and include the certification made in "Exhibit 5" to this CONTRACT in any and all subcontracts which may result from this CONTRACT.
- G. The CONSULTANT shall comply and shall require its subconsultants to comply with Code of Federal Regulations CFR 23 Part 634 - Worker Visibility – as stated in "Exhibit 5".
- H. IMMIGRANT STATUS CERTIFICATION. The CONSULTANT represents that it is in compliance with the Immigration Reform and Control Act of 1986 (Public Law 99-603), as amended, in relation to all employees performing work in the State of Mississippi and does

not knowingly employ persons in violation of the United States immigration laws. The CONSULTANT further represents that it is registered and participating in the Department of Homeland Security's E-Verify™ employment eligibility verification program, or successor thereto, and will maintain records of compliance with the Mississippi Employment Protection Act including, but not limited to, requiring compliance certification from all subcontractors and vendors who will participate in the performance of this Agreement and maintaining such certifications for inspection if requested. The CONSULTANT acknowledges that violation may result in the following: (a) cancellation of any public contract and ineligibility for any public contract for up to three (3) years, or (b) the loss of any license, permit, certification or other document granted by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (c) both. The CONSULTANT also acknowledges liability for any additional costs incurred by the LPA due to such contract cancellation or loss of license or permit. The CONSULTANT is required to provide the certification on Exhibit 9 in this CONTRACT to the LPA verifying that the CONSULTANT and subconsultant(s) are registered and participating in E-Verify prior to execution of this CONTRACT

- I. The covenants herein shall, except as otherwise provided, accrue to the benefit of and be binding upon the successors and assigns of the parties hereto.

ARTICLE XIX. WAIVER

Failure of either party hereto to insist upon strict compliance with any of the terms, covenants, and conditions hereof shall not be deemed a waiver or relinquishment of any similar right or power hereunder at any subsequent time, or of any other provision hereof, nor shall it be construed to be a modification of the terms of this CONTRACT.

ARTICLE XX. SEVERABILITY

If any terms or provisions of this CONTRACT are prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this CONTRACT shall not be affected thereby and each term and provision of this CONTRACT shall be valid and enforceable to the fullest extent permitted by law.

ARTICLE XXI. ENTIRE AGREEMENT

This CONTRACT constitutes the entire agreement of the parties with respect to the subject matter contained herein and supersedes and replaces any and all prior negotiations, understandings, and agreements, written or oral, between the parties relating thereto.

ARTICLE XXII. CONFLICT OF INTEREST

The CONSULTANT covenants that no public or private interests exist and none shall be acquired directly or indirectly which would conflict in any manner with the performance of the CONSULTANT'S CONTRACT. The CONSULTANT further covenants that no employee of the CONSULTANT or of any subconsultant(s), regardless of his/her position, is to personally benefit directly or indirectly from the performance of the SERVICES or from any knowledge obtained during the CONSULTANT'S execution of this CONTRACT.

ARTICLE XXIII. AVAILABILITY OF FUNDS

It is expressly understood and agreed that the obligation of the LPA to proceed under this CONTRACT is conditioned upon the availability of funds, the appropriation of funds by the Mississippi Legislature, and the receipt of state and/or federal funds. If, at any time, the funds anticipated for the fulfillment of this CONTRACT are not forthcoming or are insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided, or if funds are not otherwise available to the LPA for the performance of this CONTRACT, the LPA shall have the right, upon written notice to the CONSULTANT, to immediately terminate or stop work on this CONTRACT without damage, penalty, cost, or expense to the LPA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

ARTICLE XXIV. STOP WORK ORDER

A. **Order to Stop Work.** The LPA may, by written order to the CONSULTANT at any time, and without notice to any surety, require the CONSULTANT to stop all or any part of the work called for by this CONTRACT. This order shall be for a specified period not exceeding twenty-four (24) months after the order is delivered to the CONSULTANT unless the parties agree to any further period. Any such order shall be identified specifically as a stop work order issued pursuant to this clause. Upon receipt of such an order, the CONSULTANT shall forthwith comply with its terms and take all steps to minimize the occurrence of costs allocable to the work covered by the order during the period of work stoppage. Before the stop work order expires, or within any further period to which the parties shall have agreed, the LPA shall either:

- (1) cancel the stop work order; or
- (2) terminate the work covered by such order according to and as provided in Article III of this CONTRACT.

Prior to the LPA'S taking official action to stop work under this CONTRACT, the LPA may notify the CONSULTANT, in writing, of the LPA'S intentions to ask the CONSULTANT to stop work under this CONTRACT. Upon notice from the LPA, the CONSULTANT shall suspend all activities under this CONTRACT, pending final action by the LPA.

B. **Cancellation or Expiration of the Order.** If a stop work order issued under this clause is canceled at any time during the period specified in the order, or if the period of the order or any extension thereof expires, the CONSULTANT shall have the right to resume work. If the LPA decides that it is justified, an appropriate adjustment may be made in the delivery schedule. If the stop work order results in an increase in the time required for or in the CONSULTANT'S cost properly allocable to the performance of any part of this CONTRACT and the CONSULTANT asserts a claim for such an adjustment within 30 days after the end of the period of work stoppage, an equitable adjustment in this CONTRACT may be made by written modification of this CONTRACT as provided by the terms of this CONTRACT.

- C. **Termination of Stopped Work.** If a stop work order is not canceled and the work covered by such order is terminated, the CONSULTANT may be paid for services rendered prior to the Termination. In addition to payment for services rendered prior to the date of termination, the LPA shall be liable only for the costs, fees, and expenses for demobilization and close out of this CONTRACT, based on actual time and expenses incurred by the CONSULTANT in the packaging and shipment of all documents covered by this CONTRACT to the LPA. In no event shall the LPA be liable for lost profits or other consequential damages.

ARTICLE XXV. KEY PERSONNEL & DESIGNATED AGENTS

The CONSULTANT agrees that Key Personnel identified as assigned to phases hereunder as set forth in this CONTRACT, shall not be changed or reassigned without prior approval of the LPA or, if prior approval is impossible, and then notice to the LPA and subsequent review by the LPA which may approve or disapprove the action. For purposes of implementing this section and all other sections of this CONTRACT with regard to notice, the following individuals are herewith designated as agents for the respective parties:

LPA:

For Contractual Matters:

Lamar Rutland, PE

Director of Engineering

PO Box 1898

Hattiesburg, MS 39403

Telephone: **601-545-4540**

Facsimile: **601-545-4642**

E Mail: **lrutland@hattiesburgms.com**

For Technical Matters:

Mike Essary, PE

Con Engineer

2203 Hardy Street

Hattiesburg, MS 39402

Telephone: **601-545-1565**

Facsimile: **601-545-2267**

E Mail: **michael.essary@neel-schaffer.com**

CONSULTANT:

For Contractual Matters:

George W. Null

Project Manager/President

6760 US Hwy 98, Ste 2

Hattiesburg, MS 39402

Telephone: **601-271-9044**

Facsimile: **601-271-9099**

E Mail: **george@trustatlas.com**

For Technical Matters:

George W. Null

Project Manager/President

6760 US Hwy 98, Ste 2

Hattiesburg, MS 39402

Telephone: **601-271-9044**

Facsimile: **601-271-9099**

E Mail: **george@trustatlas.com**

RELOCATION:

Relocation Matters

Bruce Food

Relocation Agent
Telephone: 601-573-0870

ARTICLE XXVI. AUTHORIZATION

Both parties hereto represent that they have authority to enter into this CONTRACT and that the individuals executing this CONTRACT are authorized to execute it and bind their respective parties and certified copies of the applicable LPA Order and the Resolution of the Corporate Board of Directors of the CONSULTANT are attached hereto as "Exhibit 1" and incorporated herein by reference and made a part hereof as if fully copied herein in words and figures.

WITNESS this my signature in execution hereof, this the ____ day of _____, 20____.

CITY OF HATTIESBURG

TOBY BARKER, MAYOR

ATTEST: _____

WITNESS this my signature in execution hereof, this the ____ day of _____, 20____.

COLLINS AND NULL APPRAISALS, INC.



GEORGE W. NULL, JR.



Exhibits attached hereto and incorporated by reference into this contract include those identified on the attached page entitled "List of Exhibits".

LIST OF EXHIBITS

1. Evidence of Authority
2. General Scope of Work and Common Specifications
3. Fees and Expenses
4. Sample Invoice
5. Notice to the CONSULTANT
6. The CONSULTANT'S Certificate Regarding Debarment, Suspension and Other Responsibility Matters
7. Certification of LPA
8. *{This Exhibit was intentionally left blank}*
9. Prime Consultant / Contractor EEV Certification and Agreement

EXHIBIT 1

{{{{Attach a copy of authority to execute contracts on behalf of the LPA}}}}

{{{{Attach a copy of authority to execute contracts on behalf of the Consultant Corporation here}}}}

EXHIBIT 2

Right of Way Real Estate Services

Scopes of Work

Hall Avenue West / Bay St. to West Pine St., Forrest County, MS

General

The scope of work under this Right of Way Real Estate Services Contract identifies the real estate services that may be requested from the CONSULTANT under this contract. The services are described in the following pages and may include either some or all of the following list of services:

1. Appraisal
2. Acquisition
3. Relocation

The services performed under this contract shall be performed by the CONSULTANT on behalf of the LPA in accordance with the terms and conditions of the Contract. The specific scope of work and services requested under this contract will depend on the specific requirements of the project. The CONSULTANT shall only perform the scope of work identified in the following pages for the Project with prior authorization and notice to proceed from the LPA. Any services performed under this contract shall conform to state and federal laws and regulations to include, but not limited to, Federal Regulations 49 CFR 24. The services performed shall also be in accordance with the Project Progress Schedule attached to this Scope of Work. (See *Exhibit A*).

For brevity throughout the following paragraphs, references to the Local Public Agency “LPA” shall refer to CITY OF HATTIESBURG, “MDOT” shall refer to Mississippi Department of Transportation and “CONSULTANT” shall refer to the consultant hired by the LPA to perform the real estate services under this contract.

For specific policies and procedures regarding the ROW process to be followed during any of the listed ROW services, the CONSULTANT shall refer to the current Excerpt Sections MDOT Right of Way Operations Manual, For use as a guide by LPAs in Mississippi as a guide.

APPRAISAL SCOPE OF WORK

General

After written authorization has been received by the LPA from the MDOT LPA District Coordinator, but prior to the initiation of negotiations on any parcel of property on the Project, the CONSULTANT shall prepare real property appraisal reports in accordance with this contract and all applicable rules, regulations and laws including, without limitations, including the following:

1. The Uniform Standards of Professional Appraisal Practice, (USPAP);
2. The Uniform Relocation Assistance and Real Property Acquisition Policies Act, 42 U.S.C. §4601 and Regulations promulgated pursuant thereto at 49 CFR Part 24;
3. Mississippi law applicable to governmental acquisition appraisal;
4. The appraiser must be a Licensed Real Estate Appraiser in good standing with the Mississippi Real Estate Appraiser License and Certification Board and should have a minimum of two (2) years' experience in appraisal for the purpose of the acquisition of right of way, or shall at a minimum conform to the requirements of 24. 103 (d)(1)(2) of 49 CFR 24 of the Uniform Act;
5. All appraisal reports shall be completed in a format materially equivalent to the MDOT Appraisal Report forms; and
6. If the MDOT Appraisal Report Forms are used, all references to MDOT must be edited to replace MDOT with the name of the LPA.

Definitions

CONSULTANT – The person, firm or company, including any sub-consultants hired by the CONSULTANT, that has been contracted by the LPA to perform any of the real estate services defined in the scope of work to this contract.

APPRAISER OF RECORD – The appraiser who is a licensed certified general real estate appraiser with experience in appraising real estate and interests in real property for the purpose of right of way acquisition and develops and reports the appraisals for each parcel on the project.

REVIEW APPRAISER – The Review Appraiser for the project, either performing as an employee of the LPA or hired by the LPA by contract. The Review Appraiser shall be a licensed certified general real estate appraiser with a minimum of six (6) years of experience in appraising and/or appraisal review of real estate and interests in real property for the purpose of right of way acquisition.

RECOMMENDED APPRAISAL – Review Appraisers under contract by the LPA to perform appraisal review services are only authorized to “recommend” an appraisal report to the LPA as the basis for the amount believed to be as just compensation. An authorized official of the LPA shall utilize the “Recommended Appraisal” to establish the amount believed to be just compensation.

ACCEPTED APPRAISAL – Meets all requirements, but not selected as recommended.

NOT ACCEPTED APPRAISAL – Does not meet all requirements and is not selected as accepted, or recommended.

Appraisal Meeting

Before beginning developing or reporting of any appraisal work, the CONSULTANT (including any sub-consultants) and the Review Appraiser shall meet jointly with the LPA to discuss project plans, Right of Way procedures and the appraisal scope of work. At the meeting, the type of appraisal reports (Total Before and After of Improved Property, Land, and Short Form appraisal reports), parcels that may qualify for use of waiver valuations, and the need for specialty reports will be discussed. At this meeting the LPA shall provide to the CONSULTANT the following:

1. Right of Way Acquisition Map(s);
2. Deeds (Conveyance instruments);
3. Deraignment of title on all parcel interests;
4. One set of ROW plans; and
5. Other pertinent information about the project.

Appraisal Development and Reporting

Once the MDOT LPA District Coordinator has issued written authorization to begin the acquisition process, the Review Appraiser has accepted the Project Sales Brochure and the LPA has issued notice to proceed to the CONSULTANT, the CONSULTANT may begin the appraisal development and reporting. The CONSULTANT shall develop a fully documented real property appraisal report on each parcel of property for the Project, and in so doing shall make a personal inspection of each parcel appraised.

Before the initiation of negotiations the real property to be acquired shall be appraised, except as provided in 24.102(c)(2), and the CONSULTANT shall notify the owner in writing of the LPA's interest in acquiring the real property and the basic protections provided to the owner by law and shall offer in writing to the property owner(s) or the property owner(s)' designated representative an opportunity to accompany the appraiser on the inspection of the property, in compliance with 49 CFR 24.102(c)(1). This offer to accompany the appraiser must be documented in the appraisal report. The CONSULTANT shall provide the owner with the following:

1. Owner-Appraiser Contact Letter;
2. Highlighted copy of the ROW Acquisition Map; and
3. Citizen's Right of Way Acquisition Guide.

Each notification provided to the property owner or occupant shall be personally served or sent by certified or registered first-class mail, return receipt requested, and documented in the LPA files in compliance with 49 CFR 24.5.

A fully documented real property appraisal report shall be considered to be the value of all compensable interests under the laws of the State of Mississippi, including the before and after rule, pertaining to the same parcel. In addition to the fee simple interest, this is to include all leasehold and leased fee interests, permanent easements, access rights, uneconomical remnants, (remainders), temporary easements, and any other interest in the real property, excluding utility easements.

As mentioned above, the CONSULTANT shall prepare real property appraisal reports in accordance with this contract and all applicable rules, regulations and laws, including the Uniform Act Regulations found in 49 CFR 24. Therefore, Appraisal Reports developed and reported as part of this scope of work shall, at a minimum, meet the following requirements as defined in 49 CFR 24.103.

1. An adequate description of the physical characteristics of the property being appraised (and, in the case of a partial acquisition, an adequate description of the remaining property), including items identified as personal property, a statement of the known and observed encumbrances, if any, title information, location, zoning, present use, an analysis of highest and best use, and at least a 5-year sales history of the property. (*See appendix A, §24.103(a) (1).*)
2. All relevant and reliable approaches to value consistent with established Federal and federally-assisted program appraisal practices. If the appraiser uses more than one approach, there shall be an analysis and reconciliation of approaches to value used that is sufficient to support the appraiser's opinion of value. (*See appendix A, §24.103(a) (1).*)
3. A description of comparable sales, including a description of all relevant physical, legal, and economic factors such as parties to the transaction, source and method of financing, and verification by a party involved in the transaction.
4. A statement of the value of the real property to be acquired and, for a partial acquisition, a statement of the value of the damages and benefits, if any, to the remaining real property, where appropriate. And;
5. The effective date of valuation, date of appraisal, signature, and certification of the appraiser.

The per-parcel appraisal fee (*See Exhibit 3, Real Estate Services Fee Schedule*) agreed to and made a part of the Real Estate Service Contract for the LPA shall include any and all expenses necessary for, and related to, completion of the Project Sales Brochure, the appraisal development and reporting, for the parcel, including, but not being limited to, timber cruises, cost-to-cure quotes, and cost-new estimates and, upon request by the LPA, any time required to attend conferences for the purpose of discussing certain aspects of the appraisal report, not to include time and expense for eminent domain purposes. The LPA shall approve payment of appraisal reports for each parcel appraised upon review and acceptance or recommended approval of the appraisal report from the Review Appraiser.

All requests by the CONSULTANT for a Specialty Report shall have the concurrence of the Review Appraiser and shall be subject to approval by the LPA. If it is determined by the LPA that a Specialty Report is necessary, then the LPA shall enter into a Specialty Report Agreement with a professional service provider to prepare the Specialty Report.

A “Specialty Report” is defined as a written report impartially and independently prepared by a qualified specialist setting forth an opinion of the valuation of specialty items to be used as data in or as a component part of an appraisal report. Examples of a specialty report may be a feasibility study or a report from a professional landscape architect to estimate the cost-to-cure damages to a golf course or from a professional engineer to provide a report on the cost of developing a subdivision of real estate.

Upon the completion of appraisal report(s), the CONSULTANT shall deliver one (1) hard copy and/or one (1) electronic copy of each appraisal report to the LPA. The LPA shall transmit all appraisal report(s) to the project Review Appraiser. The LPA will approve payment of the appraisal report(s) upon review, and acceptance or recommended approval from the Review Appraiser.

Revised Appraisal Reports and Project Sales Brochure

The LPA will review any and all revisions to the Right of Way Acquisition Maps and Deeds and in consultation with the Review Appraiser will determine if the revision will require a revised appraisal of the parcel. If it is determined that a revised appraisal report is necessary, the CONSULTANT will develop and report a revised appraisal. If the CONSULTANT initiates the request for revision to the Right of Way Plans and maps and deeds, the request must be made to the LPA and have the concurrence of the Review Appraiser. All appraisals shall be completed in accordance with the requirements above for appraisals.

Upon completion of the revised appraisal report(s), the CONSULTANT shall deliver to the LPA one (1) hard copy of the appraisal report and/or one (1) electronic copy. The LPA will transmit all revised appraisal report(s) to the project Review Appraiser.

If the revised appraisal report resulted in any changes or additions to the Project Sales Brochure, the CONSULTANT shall be responsible for including the new and/or revised sale record(s) to the LPA and the Review Appraiser. All revised appraisal report(s) shall be reviewed, accepted or recommended, by the Review Appraiser prior to any establishment of just compensation being made by the LPA. The LPA will approve payment of the revised appraisal report(s) upon review, acceptance and recommended approval from the Review Appraiser.

Preparation of Appraisals for Court Testimony

The following services may be included in the scope of work for this contract and in compensation covered under this contract. If the following services are required under the scope of work for this contract, the services shall be considered part of this contract and shall be commenced upon written authorization from the LPA at the time they are needed in accordance with the compensation agreed to in the fee schedule contained within the Real Estate Service Contract for LPAs in Mississippi.

If the preparation of appraisals for court testimony and attendance at pre-trial conferences or trial testimony or other court proceedings relating to the acquisition of the right of way for the Project are NOT covered by this Contract (or the compensation to the CONSULTANT under this Contract), the services may be considered as “Additional Services” for all purposes and the fees for “Additional Services” shall be negotiated and agreed to at the rates provided within the Real Estate Service Contract for LPAs in Mississippi by a Supplemental Agreement to this Contract prior to the rendering of such “Additional Services”.

In the event of condemnation proceedings, the LPA shall direct the CONSULTANT to prepare appraisal(s) for court testimony. The appraisal(s) for court testimony shall be completed in preparation for testimony before the Special Court of Eminent Domain and shall be performed and completed in accordance with the requirements set forth herein, as of the date of the filing of the suit.

A letter shall be sent by LPA to the CONSULTANT, requesting the preparation of an appraisal report for court, court pre-trial preparation conferences and meetings with the legal representatives of the LPA, and trial testimony if required. The appraisal for court shall include, but not be limited to, market research, property inspection(s), report writing and preparation, preparation of the discovery material, and transmittal letters. The appraisal report prepared for court testimony shall be reviewed and accepted by the Review Appraiser before any pre-trial conferences and court testimony unless otherwise authorized by the LPA. The LPA shall approve payment of the appraisal report prepared for court testimony, upon review and acceptance for court testimony by the project Review Appraiser.

The LPA may require and request the attendance of the CONSULTANT and/or the Appraiser of Record at conferences for the purpose of discussing certain aspects of the appraisal report or for pre-trial conferences for the purpose of discussing certain aspects of the appraisal report or for pre-trial conferences with the attorney prior to actual court trial. Also, the CONSULTANT, or, more specifically, the Appraiser of Record shall be available for court appearances and court testimony to provide an oral testimony of his appraisal for Court and opinion of market value.

The CONSULTANT shall be responsible for supplying all appraisal expert witness testimony and for delivering all Appraisal Reports for Court to meet all deadlines. In the event the Appraiser of Record cannot fulfill the obligations to testify as the valuation witness, the CONSULTANT shall be responsible for supplying a properly qualified substitute appraisal witness acceptable to the LPA at no additional costs above the agreed upon fee for this service.

No cost were included in this contract for condemnation or court appraisals, testimony or work related to condemnation.

ACQUISITION SCOPE OF WORK

General

The CONSULTANT shall perform the acquisition of real property scope of work in accordance with all applicable state and federal laws and regulations, including, but not limited to, the regulations found in the Uniform Act, 49 CFR 24.102.

Prior to the Initiation of Negotiations

After the LPA has received written authorization for the MDOT LPA District Coordinator to begin the acquisition process, but prior to the initiation of the negotiations, the CONSULTANT shall review ROW acquisition maps, instruments of conveyance and appraisals to verify the consistency of the information, such as the description of the area to be acquired and to identify all interests of each parcel.

Additionally, the CONSULTANT shall review title work to identify the owner(s) of record and any mortgages, tax liens, and other liens or judgments. If title update is needed, request shall be forwarded to the LPA Project Director.

Waiver Valuation

Prior to the initiation of negotiations, the real property to be acquired shall be appraised, except as provided in 49 CFR 24.102(c) (2). An appraisal may not be required if:

1. The owner is donating the property and releases the Agency from its obligation to appraise the property; or
2. The Agency determines that an appraisal is unnecessary because the valuation problem is uncomplicated and the anticipated value of the proposed acquisition is estimated at \$10,000 or less, based on a review of available data.
3. When the Agency determines the appraisal is unnecessary, the Agency shall prepare a waiver valuation; and
4. The person performing the waiver valuation must have sufficient understanding of the local real estate market to be qualified to make the waiver valuation.

The CONSULTANT in consultation with the Review Appraiser for the project shall make a recommendation to the LPA Project Director that a parcel meets the above criteria for being valued by a Waiver Valuation. The LPA Project Director shall provide the CONSULTANT with written approval to proceed with the acquisition of the parcel using a Waiver Valuation Form. (*See Exhibit B*). A Waiver Valuation shall be completed by the CONSULTANT for all applicable parcels and submitted to the LPA Project Director. The LPA shall establish the amount believed to be just compensation based on the total compensation of the Waiver Valuation. The LPA Project Director shall return the Waiver Valuation and the Establishment of Just Compensation to the CONSULTANT upon completion. The CONSULTANT shall use the Waiver Valuation and

Establishment of Just Compensation to prepare the Fair Market Value Offer (FMVO) for each Parcel. *(See Exhibit C)*. The LPA Project Director shall approve the FMVO prior to the offer being made to all interest holders of the property to be acquired by the CONSULTANT.

Establishment and Offer of Just Compensation

The LPA shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the recommended appraisal of the fair market value of the property, taking into consideration the value of allowable damages or benefits to any remaining property. The amount which the LPA believes is just compensation for the real property shall be established either by the appraisal and appraisal review process or the waiver valuation process. The LPA official must establish the amount believed to be just compensation, per 49 CFR 24.102(d). Promptly thereafter, the LPA shall provide CONSULTANT with the establishments of just compensation of the FMVO to enable the CONSULTANT to make the Fair Market Value written offer to the owner to acquire the property for the full amount believed to be just compensation. *(See Exhibit D, Establishment of Just Compensation Offer)*.

Begin Acquisition

As soon as feasible, after the LPA has received written authorization to begin the Right of Way Acquisition phase of the LPA project and the LPA has notified the CONSULTANT of receiving such written authorization, the CONSULTANT shall begin the acquisition process. The CONSULTANT shall make every reasonable effort to acquire the real property expeditiously by negotiation.

Administrative Settlement

The purchase price for the property may exceed the amount offered as just compensation when reasonable efforts to negotiate an agreement at that amount have failed and the authorized LPA official approves such administrative settlement as being reasonable, prudent, and in the public interest. The CONSULTANT shall furnish to the LPA official a written justification and request for Administrative Settlement, which states all applicable information, including trial risks, and all documentation in support of such a settlement, as set forth in 49 CFR 24.102(i) and §43-37-2 of the MS Code of 1972, Annotated as Amended. The LPA shall promptly advise the CONSULTANT of approval of an administrative settlement.

Acquisition by Deed

When a parcel is acquired by deed, the CONSULTANT shall furnish to the LPA the following:

1. The original documentation that an agreement was reached with the property owner(s) and agreed upon method of payment, with the signature of the CONSULTANT'S acquisition agent or CONSULTANT project manager recommending payment;
2. A copy of the executed instruments of conveyance, along with copies of executed partial releases of deeds of trust including executed Third Party Release Authorization Form from the property owners;
3. An executed IRS Form W-9 from the property owner(s);
4. A copy of a Fair Market Value Offer (FMVO) which was given to every identifiable interest holder, including documentation and justification of any administrative settlements that are issued by the LPA. This Fair Market Value Offer shall be in a form prescribed by the LPA and the CONSULTANT may utilize the MDOT ROW Operations Manual for reference. (*See Exhibit C*).
5. A contact record in a format prescribed by the LPA. Formatting of the contact record and information contained therein will include, but not be limited to, the date of the meeting and the name(s) of person(s) in attendance, along with all contact information; indication that a Citizen's Guide to Acquisition was given to the property owner(s) along with the written FMVO, W-9, tax letter (when appropriate), map with acquisition area highlighted and instrument(s) of conveyance. The contact record shall also indicate the CONSULTANT has inquired if any judgments, lis pendens, tax liens, other liens, or mortgages exist for the subject property (when appropriate). If such liens do exist on the parcel, the CONSULTANT must certify that the property owner(s) have been made aware of these liens, and notified that such liens will be added to the check to be issued to them. If such liens can be satisfied before parcel is submitted for payment, the contact record shall indicate the date paid and proof of payment shall be attached. Every contact with the property owner(s) whether in person, over the phone, by letter or email must be documented in detail. Documentation should provide a sequence of events up to the point of agreement. And;
6. An original closing statement signed by the CONSULTANT and all parties. This closing Statement shall be in a form prescribed by the LPA, but the CONSULTANT may utilize the MDOT ROW Operations Manual for reference. (*See Exhibit E*).

Acquisition by Donation

The CONSULTANT may acquire the parcel by donation as set forth in 49 CFR 24.108. In so doing, the CONSULTANT must fully inform the owner of the right to receive just compensation for such property, and that the owner(s) may donate such property, or any part thereof, or any interest therein, to the LPA, as the owner(s) shall determine. The CONSULTANT shall assure that the appraisal and review appraisal processes have occurred, unless the LPA determined prior to negotiations that the Waiver Valuation process is applicable and was utilized on the property or the owner(s) have waived the right to an appraisal. The CONSULTANT must obtain from all

ownership interests waiver of the right to an appraisal in writing, together with written waiver of the right to receive just compensation.

The instrument of conveyance for the donated parcel shall include the following clause and the clause must be initialed by the landowner(s) and the CONSULTANT acquiring:

“I/We fully understand that we have the right to receive just compensation for the real property herein described based on an appraisal of said property. I/We hereby waive our right to just compensation and donate the real property herein described to _____.”

In the event that the property owner additionally waives the right to the appraisal process, an additional statement shall be added to the instrument of conveyance as follows:

“I/We further understand that we have the right to request that a fair market value appraisal of the property be made and I/We hereby waive that right.”

Acquisition by Condemnation

When a parcel is to be acquired by condemnation, CONSULTANT shall furnish the following:

1. Written recommendation for condemnation signed by the CONSULTANT, with any counter offer information given by landowner(s). The condemnation form shall provide physical addresses, not post office boxes, of all parties involved in the condemnation;
2. Statement in contact record that a copy of the Fair Market Value Offer was delivered to every identifiable interest holding including a copy of the Fair Market Value Offer given; and
3. A contact record in a format prescribed by the LPA. Formatting of the contact record and information contained therein will include, but not be limited to, the date of the meeting and the name(s) of person(s) in attendance, along with all contact information; indication that a Citizen's Guide to Acquisition was given to the property owner(s) along with the written FMVO, W-9, tax letter (when appropriate), map with acquisition area highlighted and instrument(s) of conveyance. The contact record shall also indicate the CONSULTANT has inquired if any judgments, lis pendens, tax liens, other liens, or mortgages exist for the subject property (when appropriate). Every contact with the property owner(s) whether in person, over the phone, by letter or email must be documented in detail. Documentation should provide a sequence of events up to the point of agreement.

Once a parcel has been recommended for condemnation by the Consultant and the LPA Project Director has approved the parcel for condemnation, the LPA must pass an Order of Condemnation on each parcel being placed into condemnation.

Payment and Closings

Before requiring the owner to surrender possession of the real property, the LPA shall pay the agreed purchase price to the owner, or in the case of a condemnation, deposit with the court, for the benefit of the owner, an amount not less than the LPA's approved (or recommended) appraisal of the fair market value of such property, or the court award of compensation in the condemnation proceeding for the property, as set forth in 49 CFR 24.102(j). It may be necessary for the CONSULTANT to be present at real property closings.

The CONSULTANT, when submitting a pay package to the LPA for processing and payment to the landowner(s) shall ensure that all necessary documentation is submitted to the LPA for their files. The CONSULTANT may utilize the MDOT ROW Operations Manual as reference and utilize The Consultant Checklist, or other similar document. (*See Exhibit F*).

Acquisition Status Reports and Record Keeping

The CONSULTANT shall furnish the LPA Project Director, on an agreed upon basis, a status report in a format prescribed by the LPA, using the MDOT ROM as a reference. (*See Exhibit G, Weekly Acquisition Status Report*). This status report shall be inclusive of, but not limited to, number of parcels in the Project, Project number(s), number of files in negotiation, number of files acquired and condemned, parcel numbers, date of negotiations, date of fair market value offers, date acquired, condemnation dates, acreage involved, values on land, improvements, and damages and amount(s) of any administrative settlement(s), if applicable.

All information and files must be maintained by the LPA for a period of three (3) years, and must be made available immediately to MDOT at any time upon MDOT's request. These records must be maintained as prescribed by 49 CFR Part 24 §24.9.

Payment of Services

The LPA will be liable to CONSULTANT for acquisition fees upon receipt of all necessary and recorded conveyance instruments from the CONSULTANT.

RELOCATION ASSISTANCE SCOPE OF WORK

General

The CONSULTANT shall provide full and complete Relocation Assistance services for displaced persons in compliance with 49 CFR Part 24, Uniform Relocation Assistance and Real Property Acquisition Regulations for Federal and Federally Assisted Programs. For additional reference, the LPA may refer to the MDOT ROW Operations Manual as a guide.

Qualifications Requirements for CONSULTANT Relocation Assistance Agents

The CONSULTANT Relocation Assistance Agents shall meet the following minimum requirements:

Education:

Graduation from a standard four-year high school or equivalent (GED)

AND

Experience:

Seven (7) years' experience related to relocation assistance.

Completion of the Relocation Assistance Certification Program courses associated with the International Right of Way Association (IRWA) and the National Highway Institute (NHI) may be substituted for two (2) of the seven (7) years' experience required.

Project Requirements

The CONSULTANT shall assign to each project under contract with the LPA having from one (1) to twenty (20) relocation files, a minimum of one (1) Relocation Assistance Agent having either a SR/WA designation or a Relocation Assistance Certification (R/W-RAC) from the International Right of Way Association (IRWA) or other governing body as determined by the LPA.

For any relocation project having between twenty (20) to forty (40) relocation files, the CONSULTANT shall provide a minimum of two (2) Relocation Assistance Agents whom shall be certified as specified above.

For any relocation project having between forty (40) and (60) relocation files, the CONSULTANT shall provide a minimum of three (3) Relocation Assistance Agents whom shall be certified as specified above.

For any relocation project that exceeds (60) relocation files, an additional Relocation Assistance Agent shall be assigned to each additional twenty (20) relocation files. The additional Relocation Assistance Agents shall be certified as specified above.

If a trainee is assigned to work on a project, the trainee must be supervised by a Relocation Assistance Agent and confined to data collection duties only.

Relocation Assistance Scope of Work Functions

Prior to initiation of acquisition procedures, the CONSULTANT shall conduct a survey of the entire project. Within five (5) days of completion of the Relocation Assistance survey, a summary report of the results shall be submitted to the LPA. The summary report content shall include, at a minimum, a list of all potential displaced persons, identified by file number, type of displacement anticipated, and a summary of any special or unusual problems foreseen.

It is the LPA's responsibility to review and approve all replacement housing computations and moving expense determinations prior to making an offer to the displacee. The LPA shall provide the CONSULTANT a written notice of approval.

All Relocation Assistance payments require final approval by the LPA. When a claim for payment is not approved by the LPA, corrections shall be made and the claim re-submitted to the LPA within a reasonable amount of time as specified by the LPA.

The CONSULTANT shall be responsible for determining all necessary moving expenses and/or cost-new estimates. Any and all fees for cost estimates must be approved by the LPA Project Director prior to being requested by the CONSULTANT. The CONSULTANT shall pay for the estimate and shall be reimbursed by the LPA. For personal property moves of Two Thousand Dollars (\$2,000.00) or more, estimates from two (2) commercial movers are mandatory. When offering Cost New Replacement Housing, estimates from two (2) qualified builders who are licensed and bonded are required.

The CONSULTANT shall maintain adequate records of Relocation Assistance contacts for each file. The CONSULTANT Agent(s) assigned to a project shall contact displacees at least every two (2) weeks until the file is closed or placed in Eminent Domain proceedings. All records shall be kept in a format prescribed by the LPA. These records shall include a detailed narrative account of what transpired, what was said, advisory services provided, and agent signature.

These records shall include, at a minimum:

1. Date and place of contact;
2. Names of persons contacted and summary of discussion concerning the situation, problem(s), question(s) asked and answer(s) given;
3. Determination of replacement housing payments, supplemental rent payments, moving expenses, incidental expenses, in-lieu payments, and re-establishment expenses;
4. Offer letters, discussion of explanation of offer and summary of discussion between displacee and CONSULTANT;
5. Date the displacement parcel was acquired;
6. Amount of compensation paid for the parcel, together with any explanation of any administrative settlement;
7. Summary of advisory information provided to displacee;
8. Pictures of the replacement and displacement dwellings, and the removal and reinstallation of personal property;

9. Date offer was recommended for eminent domain proceedings and copy of required notices sent;
10. Date the property was vacated and certification to the removal of all personal property;
11. Explanation as to displacee qualification or non-qualification for any Relocation Assistance payment(s); and
12. A complete copy of the relocation file is to be placed with the condemnation file.

The CONSULTANT shall furnish an up-to-date status report in the time frame prescribed by the LPA in a format prescribed by the LPA (*See Exhibit H, Weekly Relocation Assistance Status Report*). Reports are due to LPA for the duration of this Contract.

The CONSULTANT assigned to a project shall remain available to all parties until all of the displacees have been relocated and all documentation and claims submitted and final payment made, or until services of the CONSULTANT are otherwise terminated or concluded under this Contract.

The CONSULTANT shall be responsible for notifying the LPA, in writing, within three (3) days of when improvements have been vacated.

Relocation Assistance Procedures

The CONSULTANT shall follow these procedures when called upon to act on behalf of the LPA, unless specifically stated otherwise:

1. The initial contact documentation and pertinent completed forms must be available for review by the LPA, the MDOT ROW Coordinator, and FHWA official(s) or designee(s) at all times until the file is complete and closed. Upon closing, the file shall be sent to the LPA for their records.
2. The certificate of legal residency must be obtained from every displacee.
3. The LPA must approve any administrative settlements for CONSULTANT files. The CONSULTANT shall be required to submit a written justification explaining the amount of and where the administrative settlement was placed. Administrative settlements made must be properly recorded to avoid any duplication of payments.
4. The LPA must advise the CONSULTANT of any file(s) that are condemned to ensure payment(s) are not processed for Relocation Assistance entitlement(s) on condemned file(s) unless pre-approved.
5. The CONSULTANT must attend closings with displacees when replacement property is purchased, tendering the relocation check from the LPA to the closing attorney, and obtaining copies of documentation as listed in Item 6 below. All closing documentation shall be placed in the displacee's file.

6. Prior to the release of a replacement housing payment check, the CONSULTANT must review the closing documents and verify that the terms of the sale are the same as those stated in the displacee's contract. The following documentation must be obtained at the closing:
 - a. Copy of the executed HUD closing statement signed by the seller, the buyer and the attorney;
 - b. Copy of the executed Warranty Deed;
 - c. Copies of all checks issued from the attorney's escrow account that are pertinent to the purchase price of the replacement dwelling;
 - d. Copy of the executed mortgage note;
 - e. Copy of the Deed of Trust;
 - f. Truth-in-Lending Statement;
 - g. Title opinion and owner's title insurance; and
 - h. Written documentation of closing by CONSULTANT.
7. The CONSULTANT shall obtain a copy of the recorded Warranty deed and if there is a mortgage at the replacement dwelling, a copy of the recorded Deed of Trust prior to closing the file.
8. Replacement properties that are acquired through less than arms-length transactions (relatives, close associates, etc.) must include an appraisal and appraisal review.
9. When a dwelling is vacated, the CONSULTANT shall ensure photographs are taken of the dwelling, internal and external. The CONSULTANT shall provide written documentation of the inspection, along with the key to the dwelling, to the LPA.
10. The CONSULTANT shall, immediately upon recommending a file for condemnation, send the displacee a 90-Day Quick-Take Notice by Certified Mail, return receipt requested, along with an appropriate Eminent Domain Letter. Additionally, the CONSULTANT shall mail by Certified Mail, return receipt requested, the 30-Day Quick-Take Notice after sixty (60) days have passed from the date of delivery of the 90-Day Quick-Take Notice and the required funds are deposited with the Circuit Clerk of the Special Court of Eminent Domain. The CONSULTANT, upon receipt of the Right of Entry and Immediate Possession, and after the expiration of the 30-Day Quick-Take Notice, shall send, at the LPA's discretion and with prior approval, to the displacee a 45-Day Encroachment Letter or process for eviction.
11. The CONSULTANT must provide confirmation of sending all 30-Day Quick-Take Notice(s), 90-Day Quick-Take Notice(s), and 30-Day Notice(s), along with the appropriate eminent domain letters as soon as each is sent and delivery confirmation is received.
12. The CONSULTANT shall provide to the LPA non-residential reestablishment expense(s) supporting documentation in accordance with the following:

- a. A business may qualify as a business with the submission of documentation deemed acceptable by the LPA. Appropriate documentation shall include, but is not limited to, the business Tax ID number, privilege license, business permit, and federal income tax return(s); and
 - b. The use of the non-residential reestablishment expense payment for the purpose of purchasing capital assets is prohibited, unless otherwise stated by LPA. In each instance where a non-residential reestablishment payment is used to construct a new replacement improvement or purchase an existing replacement site and/or improvement, the proposed purchase must be fully documented and pre-approved by the LPA.
13. An increased interest payment (mortgage interest buy-down) is based upon the mortgage in effect upon the displacement dwelling relative to the prevailing interest rate in the area in which the replacement dwelling is located. A mortgage obtained at an interest rate higher than the prevailing interest rate for the area shall not qualify for an increased interest payment. The CONSULTANT shall contact the LPA if any question arises as to the displacee's qualification for this payment.
14. The CONSULTANT will furnish all information necessary to determine the number of businesses on a parcel and the number of CONSULTANT fees for businesses that may be charged to a parcel for determination and approval by the LPA.
15. The CONSULTANT shall submit to the LPA a written statement of relocation assistance completion and that the file is closed.
16. The CONSULTANT is allowed to approve one (1) 30-day extension to vacate the displacement property and remove all personal property. All other extensions must be approved by the LPA Project Director.
17. The CONSULTANT shall deliver all original documentation to the LPA for their records.

Payment of Services

At the discretion of the LPA, the LPA may choose to allow the CONSULTANT to request full payment of relocation fees when the file is closed, or allow the CONSULTANT to submit request, for each parcel, for a partial payment of fifty percent (50%) of the contracted fee when the relocation offer is made and a copy of the offer letter and supporting documentation is provided to the LPA. The CONSULTANT may submit request for final payment of the contracted fee after proper completion of all documentation and expiration/exhaustion of the displacee's relocation assistance benefits, (i.e. that the file may be completely closed).

Relocation Assistance Review

Due to the complexity of the relocations and/or the size of the project, the CONSULTANT shall conduct a review of the documentation of Relocation Assistance payments and services in each file to ascertain compliance with all local, state, and federal regulations.

The CONSULTANT Relocation Review agent(s) shall be independent of the Relocation Assistance agent(s) and shall provide a report to the CONSULTANT upon conclusion of review of each relocation file.

Relocation assistance review shall include the following:

1. Review Relocation Assistance Agent'(s) statement;
2. Review relocation comparable brochure;
3. Review and approve purchase supplement and moving expense offer computation for residential owners;
4. Review and approve rent supplement and moving expense offer computation for residential tenants;
5. Review and approve moving expense offer computation and business reestablishment for business owners and business tenants;
6. Review and approve all claims for purchase supplement payment, incidental expense, and moving expense for residential owners;
7. Review and approve all claims for rent supplement payment and moving expenses for residential tenants;
8. Review and approve all claims for business reestablishment, search expense, fixed payment, and moving expense for business owners and business tenants; and
9. Review and approve closure of all relocation files.

Schedule of Exhibits

- A. Project Progress Schedule
- B. Waiver Valuation Form
- C. Fair Market Value Offer
- D. Establishment of Just Compensation Offer
- E. Right of Way Agent's Closing Statement
- F. Acquisition Consultant Checklist
- G. Weekly Acquisition Status Report
- H. Weekly Relocation Assistance Status Report

Exhibit C

FAIR MARKET VALUE OFFER

LPA _____

Name:	Date:
Address:	Project:
	County:
	ROW Parcel(s):

It is necessary that the LPA _____ acquire from you certain property necessary for the construction of this project. The identification of the real property and the particular interests being acquired are indicated on the attached instrument.

The value of the real property interests being acquired is based on the fair market value of the property and is not less than the approved appraised value/waiver valuation disregarding any decrease or increase in the fair market value caused by the project. This fair market value offer includes all damages and is based on our approved appraisal/waiver valuation in the amount of \$_____.

___ Appraisal. ___ Waiver Valuation. This Waiver Valuation was made based upon recent market date in this area.

This acquisition does not include oil, gas, or mineral rights, but includes all other interests.

Unless noted otherwise, this acquisition does not include any items which are considered personal property under Mississippi State Law. Examples of such items are household and office furniture and appliances, machinery, business and farm inventory, etc.

The real property improvements being acquired are:

The following real property and improvements are being acquired but not owned by you:

Separately held interest(s) in the real property are valued at \$_____. These interests are not included in the above fair market value offer.

Land Value:	\$
Improvements:	\$
Damages:	\$
TOTAL FAIR MARKET VALUE OFFER	\$

NOTE: All interests must be acquired by the LPA before any payment will be made.

Right of Way Acquisition Agent

(Consultant or LPA)

Exhibit D

Establishment of Just Compensation Offer

This document is prepared pursuant to Federal regulation at 49 CFR 24.102(d).

“Establishment and offer of just compensation. Before the initiation of negotiations, the Agency shall establish an amount which it believes is just compensation for the real property. The amount shall not be less than the approved appraisal of the market value of the property, taking into account the value of allowable damages or benefits to any remaining property. An Agency official must establish the amount believed to be just compensation.”

The property that is the subject of this offer of just compensation is as follows:

Owner:

Parcel #:

Project #:

County:

Under the authority conveyed to me by the (name of LPA)_____ and based on the _____recommended appraisal or the _____approved Waiver Valuation for the above-named property, which is inclusive of all compensable interests, I, (name)_____, (title)_____, do hereby establish the (name of LPA)_____ offer of what is believed to be just compensation for the acquisition of the real property rights specified, in the amount of \$_____.

Signed: _____ Date: _____

EXHIBIT 3 FEES AND EXPENSES

The LPA shall pay the CONSULTANT on an actual Labor Hour/Unit Cost per parcel Basis for the satisfactory completion of the Scope of Work set forth under "Exhibit 2" hereto, or all salaries, payroll additives, overhead, direct costs and the CONSULTANT'S fixed fees attributable to this CONTRACT.

Actual costs as the term is used herein shall include all direct salaries, payroll additives, overhead, and direct costs. Direct salaries are those amounts actually paid to the person performing the Services which are deemed reasonably necessary by the LPA for the advancement of the Scope of Work. Payroll additives and overhead consist of employee fringe benefits and that part of CONSULTANT'S allowable indirect costs attributable to the Contract.

Direct Costs are those charges deemed reasonably necessary by the LPA for the successful completion of the Scope of Work which are charged directly to the project and not included in overhead. The LPA will reimburse the CONSULTANT'S actual documented expenses; or the amount allowable under the current edition of the MDOT State Travel Handbook, whichever is lower. Except as otherwise specifically provided herein, the procedures generally outlined in the MDOT State Travel Handbook shall govern the allowability of any expense reimbursement. (e.g. no meal reimbursement when there is no overnight stay). All Direct costs shall be substantiated with supporting documentation in accordance with the MDOT State Travel Handbook. All direct costs (except meals) must be substantiated by supporting data, i.e. mileage, log books, receipts, etc.

All other expenses will be reimbursed upon receipt of acceptable paid invoices.

Fixed-fee as the term is used herein shall mean a dollar amount established to cover the CONSULTANT'S profit and business expenses not allocable to overhead for the successful completion of the Services.

Labor-Hour rate as the term is used herein shall include all direct salaries, payroll additives, overhead, and profit (for Phase II Eminent Domain appraisal pre-trial and trial testimony). The Labor-Hour rate shall be established in the Rate Table of Exhibit 3. Labor Hour rates are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the services in the CONTRACT. The Labor Hour rates shall not exceed those rates established in the Rate Table of Exhibit 3.

Unit-cost rates as the term is used herein shall include all direct salaries, payroll additives, overhead, direct costs and profit, as well as any other associated expenses. The Unit-Cost rates shall be established in the Rate Table of Exhibit 3. Unit-cost rates are not subject to any adjustments on the basis of the CONSULTANT's cost experience in performing the services in the CONTRACT. The Unit-cost rates shall not exceed those rates established in the Rate Table of Exhibit 3.

- All charges for services must be substantiated by supporting data, i.e. certified time sheets, daily logs, check stubs, pay vouchers, etc. See the **Real Estate Services Fee Schedule found earlier in this document for detailed expenses.**

***Note:** If services stated are not rendered then charges will not be applied

***Note:** Under no circumstances shall the amount payable by the LPA for this assignment exceed the Total Maximum Allowable Costs of **\$48,225** (Total of all Charges) without the prior written consent of both parties.

The LPA may retain 5% of the CONSULTANTS invoice amount until a final payment request has been received an audit of the total PROJECT cost to date has been completed by the LPA or its designee.

EXHIBIT 5

NOTICE TO CONTRACTORS, FEDERAL AID CONTRACT COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 COPELAND ANTI-KICKBACK ACT DAVIS BACON ACT CONTRACT WORK HOURS AND SAFETY STANDARDS ACT CLEAN AIR ACT, ENERGY POLICY AND CONSERVATION ACT DISADVANTAGED BUSINESS ENTERPRISES ACT, WORKER VISIBILITY

During the performance of this CONTRACT, the CONSULTANT, for itself, its assignees and successor-in-interest (hereinafter referred to as the "CONSULTANT") agrees as follows:

1. Compliance with Regulations: The CONSULTANT will comply with the Regulations of the LPA, relative to nondiscrimination in Federally-assisted programs of the U. S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this CONTRACT.
2. Nondiscrimination: The CONSULTANT, with regard to the work performed by it after award and prior to completion of the contract work, will not discriminate on the grounds of race, religion, color, sex, national origin, age or disability in the selection and retention of subconsultants including procurement of materials and leases of equipment. The CONSULTANT will not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when this CONTRACT covers a program set forth in Appendix B of the Regulations. In addition, the CONSULTANT will not participate either directly or indirectly in discrimination prohibited by 23 C.F.R. 710.405(b).
3. Solicitations for Subcontracts. Including Procurement of Materials and Equipment: In all Solicitations, either by competitive bidding or negotiation made by the CONSULTANT for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the CONSULTANT of the CONSULTANT'S obligations under this CONTRACT and the Regulations relative to nondiscrimination on the grounds of race, religion, color, sex, national origin, age or disability.
4. Anti-kick back provisions: All CONTRACTS and subcontracts for construction or repair shall include a provision for compliance with the Copeland "Anti-Kick Back" Act (18 U.S.C. 874) as supplemented in Department of Labor regulations (29 CFR, Part 3). This Act provides that each CONSULTANT or subconsultant shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The CONSULTANT shall report all suspected or reported violations to the LPA.
5. Davis Bacon Act: When required by the federal grant program legislation, all construction contracts awarded to contractors and subcontractors in excess of \$2,000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR, Part 5). Under this Act, contractors shall be required

to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less often than once a week.

6. Contract Work Hours and Safety Standards Act: Where applicable, all contracts awarded by contractors and subcontractors in excess of \$2,000 for construction contracts and in excess of \$2,500 for other contracts which involve the employment of mechanics or laborers shall include a provision for compliance with sections 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by Department of Labor Regulations (29 CFR, Part 5). Under section 103 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
7. Clean Air Act: Compliance with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15) (Contracts and subcontracts in amounts in excess of \$100,000).
8. Energy Policy and Conservation Act: Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163).
9. Disadvantaged Business Enterprises (DBE): It is the policy of the MDOT to comply with the requirements of 49 C.F.R. 26, to prohibit unlawful discrimination, to meet it's goal for DBE participation, to meet that goal whenever possible by race-neutral means, to create a level playing field, and to achieve that amount of DBE participation that would be obtained in an non-discriminatory market place. To meet that objective in any United States Department of Transportation assisted contracts, the LPA and the CONSULTANT shall comply with the "Mississippi Department of Transportation's Disadvantage Business Enterprise Programs For United States Department Of Transportation Assisted Contracts".

Neither the CONSULTANT, nor any sub-recipient or sub-consultant shall discriminate on the bases of race, color, national origin, or sex in the performance of this CONTRACT. The CONSULTANT shall carry out applicable requirements of 49 C.F.R. 26 in the award and administration of United States Department of Transportation assisted contracts. Failure of the CONSULTANT to carry out those requirements is a material breach of this CONTRACT

which may result in the termination of this CONTRACT or such other remedies as the MDOT deems appropriate.

10. Worker Visibility: All workers within the right-of-way of a Federal-aid highway who are exposed either to traffic (vehicles using the highway for the purposes of travel) or to construction equipment within the work area shall wear high-visibility safety apparel – personal protective safety clothing that is intended to provide conspicuity during both daytime and nighttime usage, and that meets the Performance Class 2 or 3 requirements of the ANSI/ISEA 107–2004 publication entitled “American National Standard for High-Visibility Safety Apparel and Headwear” – for compliance with 23 CFR, Part 634.

EXHIBIT 6

CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS - Certification in accordance with Section 29.510 Appendix A,
C.F.R./Vol. 53, No. 102, page 19210 and 19211:

- (1) The CONSULTANT certifies to the best of its knowledge and belief that it and its principals:
 - (a) are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - (b) have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for LPA of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or CONTRACT under a public transaction, violation of federal or state antitrust statutes or LPA of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with LPA of any of the offenses enumerated in paragraph (1)(b) of this certification;
 - (d) have not within a three-year period preceding this application/proposal had one or more public transactions (federal, state or local) terminated for cause or default; and
 - (e) has not either directly or indirectly entered into any agreement participated in any collusion; or otherwise taken any action in restraint of free competitive negotiation in connection with this CONTRACT.
- (2) The CONSULTANT further certifies, to the best of his/her knowledge and belief, that:
 - (a) No federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or employee of a member of Congress in connection with the awarding of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement; and

- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer of employee of Congress, or any employee of a member of Congress in connection with this CONTRACT, Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions will be completed and submitted.

The certification contained in (1) and (2) above is a material representation of fact upon which reliance is placed and a pre-requisite imposed by Section 1352, Title 31, U. S. Code prior to entering into this CONTRACT. Failure to comply shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000. The CONSULTANT shall include the language of the certification in all subcontracts exceeding \$25,000 and all sub-consultants shall certify and disclose accordingly.

I hereby certify that I am the duly authorized representative of the CONSULTANT for purposes of making this certification, and that neither I, nor any principal, officer, shareholder or employee of the above firm has:

- (a) employed or retained for LPA, percentages, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above CONSULTANT) to solicit or secure this agreement, or
- (b) agreed, as an express or implied condition for obtaining this CONTRACT, to employ or retain the services of any firm or person in connection with carrying out the agreement, or
- (c) paid, or agreed to pay, to any firm, organization or person (other than a bone fide employee working solely for me or the above CONSULTANT) any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the agreement; except as herein expressly stated (if any).

I acknowledge that this Agreement may be furnished to the Federal Highway Administration, United States Department of Transportation, in connection with the Agreement involving participation of Federal-Aid Highway funds, and is subject to applicable state and federal laws, both criminal and civil.

SO CERTIFIED this 18th day of January, 20 22.

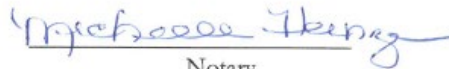
COLLINS AND NULL APPRAISALS, INC.

BY: 
GEORGE NULL

ATTEST: Michelle Heinzeroth

My Commission Expires:




Notary

CERTIFICATION OF THE LPA

I hereby certify that I am the Chief Administrative Official, duly authorized by the LPA to execute this certification and that the above consulting firm or its representative has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this agreement to:

- (a) employ or retain, or agree to employ or retain, firm or person, or
- (b) pay, or agree to pay, to any firm, person organization, any fee, contribution, donation, or consideration of any kind except as here expressly stated (if any).

SO CERTIFIED on the _____ day of _____, 20__.

LPA _____
CITY OF HATTIESBURG

Chief Administrative Official

My Commission Expires:

Notary

EXHIBIT 8

{Intentionally Left Blank}



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ronda Cole, Clerk of Council
cc:
Date: Tuesday, January 18, 2022
Re: Approve the minutes for the December 31, 2021, January 3 & 4, 2022 meetings of the City Council.
File Number: 2022-2
Minute Book #

Summary

According to Miss. Code Ann. § 21-15-33, "the minutes of every municipality must be adopted and approved by a majority of all the members of the governing body of the municipality at the next regular meeting or within thirty (30) days of the meeting thereof, whichever occurs first....."

Recommendation Statement

I recommend approval of the minutes.

Please place this on the January 18, 2022 City Council meeting for consideration.

Published Agenda



Friday, December 31, 2021	City Council	Council Chambers
9:00 AM	Special Called Meeting Agenda	200 Forrest Street

Call to Order and declaration of a special called meeting

Policy Item

1. **2021-1484** Approve Amendment to Agreement between City of Hattiesburg and USA Yeast Company, LLC, extending the term of the contract through March 31, 2022.

Meeting Adjourn

Call to Order

BE IT REMEMBERED that the **Special Called meeting of the Hattiesburg City Council was held at 9:00 a.m. Friday, December 31, 2021**, in Council Chambers at City Hall; same being from an adjourned meeting held on December 21, 2021.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5. Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Clerk of Council, Ronda S. Kennedy; City staff members; media; and the public.

Council President Carroll Called the meeting to order.

Policy Items

A MOTION was made by Council Vice President George for the Council to enter closed session to determine the need to enter Executive Session at 9:05 a.m.

Council President Carroll asked for the Chambers to be cleared at this time.

A MOTION was made by Council Vice President George and seconded by Council Member Ware to enter Executive Session to discuss strategy or negotiations with respect to prospective litigation, since to have an open meeting on this would have a detrimental effect on the litigating position of the City, in accordance with Mississippi Code Section 25 41 7 (b) at 9:05 a.m.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 George, Delgado, Carroll, Ware and Brown

Nays: 0

The City Attorney stepped out into the hall and announced that the Council has gone into Executive Session to discuss strategy or negotiations with respect to prospective litigation.

Those present for the Executive Session were Mayor Toby Barker; Council members Jeffrey George,

Deborah Delgado, Carter Carroll, Dave Ware and Nicholas Brown; Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Chief Administrative Officer, Ann Jones; Clerk of Council, Ronda S. Kennedy and Attorney Keith Turner of Watkins & Eager law firm.

A MOTION was made by Council Vice President George and seconded by Council Member Ware exit Executive Session and re open the meeting to the public at 9:27 a.m.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 George, Delgado, Carroll, Ware and Brown

Nays: 0

Council President Carroll stated to the public that there was no action taken during Executive Session.

1. **2021-1484** Approve Amendment to Agreement between City of Hattiesburg and USA Yeast Company, LLC, extending the term of the contract through March 31, 2022.

Attachments: USA Yeast amendment(12442030.1) - revised 12.20.21 by WE_(2)

A MOTION was made by Council Vice President George and seconded by Council Member Ware to Approve Amendment to Agreement between City of Hattiesburg and USA Yeast Company, LLC, extending the term of the contract through March 31, 2022.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown

Nays: 0

Meeting Recess

Council President Carroll declared the **meeting adjourned at 9:28 a.m., this 31st day of December, 2021**, by unanimous consent, until the 3rd day of January, 2022.

ATTEST:

APPROVE:

Clerk of Council

Council President

ATTEST AND CERTIFY:

APPROVE:

City Clerk

Mayor

Published Agenda



**Monday, January 3, 2022
4:00 PM**

**City Council
Monday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Agenda Review

Work Session

- 1. 2021-1473** Local Economic Impact Analysis of Proposed Tax Exemptions, presented by Alex Pickle
- 2. 2021-1352** Employee pay raises, requested by Councilwoman Delgado.

Citizens' Forum

Meeting Recess

Call to Order

BE IT REMEMBERED that the Agenda Review meeting of the Hattiesburg City Council was held at 4:00 p.m. Monday, January 3, 2022, in Council Chambers at City Hall; same being from an adjourned meeting held on December 31, 2021.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5 (via teleconference). Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Deputy Clerk of Council, Lisa Luu Jolly; City staff members; media; and the public.

Council President Carroll Called the meeting to order.

Agenda Adjustments:

The Deputy Clerk of Council read aloud amendments to the agenda as follows:

Remove Policy Agenda Item #8 at the request of the Administration. Also, remove Work Session Item #2 at the request of Council Member Delgado.

Agenda Review

Council President Carroll proceeded with the Agenda Review.

Following discussion of agenda items, Council President Carroll closed the Agenda Review.

Work Session

Council President Carroll proceeded with the Work Session, which included:

Alex Pickle of Local Impact Analytics stated that the report is not ready, but he will answer any questions the Council may have.

1. **2021-1473** Local Economic Impact Analysis of Proposed Tax Exemptions, presented by Alex Pickle.

Citizens' Forum

Council Vice President George proceeded with the Citizens' Forum.

He stated the procedures and invited members of the public to speak.

There were no citizens present who wished to address the Council.

Council Vice President George closed the Citizen Forum.

Meeting Recess

Council President Carroll declared the **meeting recessed at 4:15 p.m., this 3rd day of January, 2022**, by unanimous consent, until the 4th day of January, 2022.

ATTEST:

APPROVE:

Clerk of Council

Council President

ATTEST AND CERTIFY:

APPROVE:

City Clerk

Mayor

Published Agenda



**Tuesday, January 4, 2022
5:00 PM**

**City Council
Tuesday Meeting Agenda**

**Council Chambers
200 Forrest Street**

Call to Order

Call to Prayer and Pledge of Allegiance

Presentation Agenda

POLICY AGENDA

- 1. 2021-1470** Approve the minutes for the December 20 & 21, 2021 meetings of the City Council.
- 2. 2021-1461** Approve or Deny a petition filed by Shannon Wells, Representative, and Wilmut Gas and Oil Company (Spire), Owner, to request a Conditional Use to expand operations of a non-conforming use as "Utility Operation Center" in R-3 (Multi-Family Residential) District, Section 2.4.4.1, where the total expansion of a non-conforming property is greater than 25 percent shall require a public hearing and Planning Commission approval for a certain property located at 1614 W 4th St (Parcel 2-028H-05-125.00; PPIN 26135; Ward 4).The Planning Commission recommended to Deny on December 1, 2021.
- 3. 2021-1467** Adopt a Resolution authorizing Requisition No. 88 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.
- 4. 2021-1463** Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Arcadia-Sunset Water Improvements PH II project and authorize the Mayor to execute in duplicate.
- 5. 2021-1462** Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Hattiesburg High Area Infrastructure Improvements - Phase I Project and authorize the Mayor to execute in duplicate.
- 6. 2021-1455** Approve Contract between City of Hattiesburg and Albert & Robinson Architects to provide professional services related to the development of an inclusive playing field and playground and authorize the Mayor to execute the same.
- 7. 2021-1456** Approve Agreement between City of Hattiesburg and Hattiesburg Tourism Alliance for Public Art for the purpose of promoting and supporting local economic development through public art in accordance with Section 21-19-44, Mississippi Code of 1972.
- 8. 2021-1457** Approve Amendment to Agreement between City of Hattiesburg and USA Yeast Company, LLC, extending the term of the contract through March 31, 2022.
- 9. 2021-1474** Approve and Declare the purchase of Mission M152 in the amount of \$29,246.00 as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letters.
- 10. 2021-1465** Acknowledge bids received December 16, 2021 for the East Side Park Combination Baseball & Football Field Lighting project and accept the bid from Buckhaults Electric Service, LLC in the amount of \$292,900.00; Authorize the mayor to execute contracts when prepared.
- 11. 2021-1468** Acknowledge receipt of closing documents for the St. Annes Drive Culvert Repair project, Approve payment of final pay estimate, and Approve final acceptance of project.
- 12. 2021-1459** Authorize submission of a continuation grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) to fund the fourth year of the program Hattiesburg Behavioral Court Treatment Expansion, in partnership with Pine Belt Mental Healthcare Resources, in the amount of \$385,230.
- 13. 2021-1471** Extend state of emergency for an additional 30 days resulting from the pandemic event (COVID-19) that occurred on or about March 13, 2020.

ROUTINE AGENDA

- 1. **2021-1469** Ratification of an executed Rental Agreement between the Hattiesburg Fire Department and Cintas for rental of uniforms and supplies.
- 2. **2021-1460** Ratification of submitted grant application to the Federal Emergency Management Agency (FEMA) FY 2021 Assistance to Firefighters Grant Program to fund the purchase of equipment for an estimated cost of \$61,461.52 (\$55,874.11 federal share and \$5,587.41 local share).
- 3. **2021-1464** Acknowledge receipt of term bids for Lot Clearing/Grass Cutting Services on January 4, 2022 and award bid to MSP Enterprises as the primary contractor, with the alternate contractor being Sunshine Construction for the term of January 1, 2022 through December 31, 2022.
- 4. **2021-1466** Acknowledge receipt of term bids for Demolition Services on January 4, 2022 and award bid to MSP Enterprise as the primary contractor, with the alternate contractor being Barnette Concrete & Construction, LLC for the term of January 1, 2022 through December 31, 2022.
- 5. **2021-1454** Approve the sale of grave spaces, per attached Memo's, Receipts and Deeds.
- 6. **2021-1458** Approve claims docket for the period ending December 31, 2021.

Redistricting Presentations

In Memoriam:

- Mr. Willie J. “Teeny” Coats
- Ms. Bessie L. Pittman

Meeting Adjourn

Call to Order

BE IT REMEMBERED that the **regular meeting of the Hattiesburg City Council was held at 5:00 p.m. Tuesday, January 4, 2022**, in Council Chambers at City Hall; same being from an adjourned meeting held on January 3, 2022.

Those present included Mayor Toby Barker and members of the City Council Jeffrey George, Ward 1; Deborah Delgado, Ward 2; Carter Carroll, Ward 3; Dave Ware, Ward 4; and Nicholas Brown, Ward 5 (via teleconference). Others in attendance included Director of Administration/City Clerk, Kermas Eaton; City Attorney, Randy Pope; Deputy Clerk of Council, Lisa Luu Jolly; City staff members; media; and the public.

Council President Carroll Called the meeting to order.

Call to Prayer and Pledge of Allegiance

The prayer was given by Officer Ross Kinsey.

The Pledge of Allegiance was led by Council President Carroll.

Presentation Agenda

The PRESENTATION AGENDA came before the Council.

There were no presentations at this time.

POLICY AGENDA

The POLICY AGENDA came before the Council.

1. **2021-1470** Approve the minutes for the December 20 & 21, 2021 meetings of the City Council.

Attachments: 12-20-2021 AR Mins.
12-21-2021 Mins.

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Approve the minutes for the December 20 & 21, 2021 meetings of the City Council.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

2. **2021-1461** Approve or Deny a petition filed by Shannon Wells, Representative, and Wilmut Gas and Oil Company (Spire), Owner, to request a Conditional Use to expand operations of a non-conforming use as "Utility Operation Center" in R-3 (Multi-Family Residential) District, Section 2.4.4.1, where the total expansion of a non-conforming property is greater than 25 percent shall require a public hearing and Planning Commission approval for a certain property located at 1614 W 4th St (Parcel 2-028H-05-125.00; PPIN 26135; Ward 4). The Planning Commission recommended to Deny on December 1, 2021.

Attachments: HPC Item B Dec 2021

A MOTION was made by Council Member Ware and seconded by Council Vice President George to Deny a petition filed by Shannon Wells, Representative, and Wilmut Gas and Oil Company (Spire), Owner, to request a Conditional Use to expand operations of a non-conforming use as "Utility Operation Center" in R-3 (Multi-Family Residential) District, Section 2.4.4.1, where the total expansion of a non-conforming property is greater than 25 percent shall require a public hearing and Planning Commission approval for a certain property located at 1614 W 4th St (Parcel 2-028H-05-125.00; PPIN 26135; Ward 4).

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

3. **2021-1467** Adopt a Resolution authorizing Requisition No. 88 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

Attachments: 2016 Bond Resolution No. 88
Project Resolution Requisition 2016 Bonds No. 88

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Adopt a Resolution authorizing Requisition No. 88 from the Project Fund Construction Account in connection with a certain loan agreement dated August 18, 2016, by and between the Mississippi Development Bank and the City of Hattiesburg.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

4. **2021-1463** Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Arcadia-Sunset Water Improvements PH II project and authorize the Mayor to execute in duplicate.

Attachments: 12229 Contract_Arcadia

A MOTION was made by Council Member Ware and seconded by Council Member Delgado to Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Arcadia-Sunset Water Improvements PH II project and authorize the Mayor to execute in duplicate.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

5. **2021-1462** Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Hattiesburg High Area Infrastructure Improvements - Phase I Project and authorize the Mayor to execute in duplicate.

Attachments: 12230 Contract-Hbg High Area

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Approve Contract with Shows, Dearman and Waits, Inc. for engineering services related to the Hattiesburg High Area Infrastructure Improvements - Phase I Project and authorize the Mayor to execute in duplicate.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

6. **2021-1455** Approve Contract between City of Hattiesburg and Albert & Robinson Architects to provide professional services related to the development of an inclusive playing field and playground and authorize the Mayor to execute the same.

Attachments: Miracle Field Schematic Plan Contract

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Approve Contract between City of Hattiesburg and Albert & Robinson Architects to provide professional services related to the development of an inclusive playing field and playground and authorize the Mayor to execute the same.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

7. **2021-1456** Approve Agreement between City of Hattiesburg and Hattiesburg Alliance for Public Art for the purpose of promoting and supporting local economic development through public art in accordance with Section 21-19-44, Mississippi Code of 1972.

Attachments: Hattiesburg Tourism Alliance for Public Art MOU 2022

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Approve Agreement between City of Hattiesburg and Hattiesburg Alliance for Public Art for the purpose of promoting and supporting local economic development through public art in accordance with Section 21-19-44, Mississippi Code of 1972.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

8. **REMOVED**

9. **2021-1474** Approve and Declare the purchase of Mission M152 in the amount of \$29,246.00 as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letters.

Attachments: 123
 SOLESOURCE

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Approve and Declare the purchase of Mission M152 in the amount of \$29,246.00 as a sole source purchase as provided for in Section 31-7-13(viii), of the Mississippi Code of 1972, based on information in the attached letters.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)
Nays: 0

10. **2021-1465** Acknowledge bids received December 16, 2021 for the East Side Park Combination Baseball & Football Field Lighting project and accept the bid from Buckhaults Electric Service, LLC in the amount of \$292,900.00; Authorize the mayor to execute contracts when prepared.

Attachments: East Side Park Lighting Bd Tab Ltr
 East Side Park Lighting Cert Bd Tab

A MOTION was made by Council Member Delgado and seconded by Council Vice President George to Acknowledge bids received December 16, 2021 for the East Side Park Combination Baseball & Football Field Lighting project and accept the bid from Buckhaults Electric Service, LLC in the amount of \$292,900.00; Authorize the mayor to execute contracts when prepared.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)
Nays: 0

11. **2021-1468** Acknowledge receipt of closing documents for the St. Annes Drive Culvert Repair project, Approve payment of final pay estimate, and Approve final acceptance of project.

Attachments: St. Annes Closing Documents

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to Acknowledge receipt of closing documents for the St. Annes Drive Culvert Repair project, Approve payment of final pay estimate, and Approve final acceptance of project.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)
Nays: 0

12. **2021-1459** Authorize submission of a continuation grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) to fund the fourth year of the program Hattiesburg Behavioral Court Treatment Expansion, in partnership with Pine Belt Mental Healthcare Resources, in the amount of \$385,230.

Attachments: SAMHSA Continuation Application - Year 4

A MOTION was made by Council Member Delgado and seconded by Council Vice President George to Authorize submission of a continuation grant application to the Substance Abuse and Mental Health Services Administration (SAMHSA) to fund the fourth year of the program Hattiesburg Behavioral Court Treatment Expansion, in partnership with Pine Belt Mental Healthcare Resources, in the amount of \$385,230.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

13. **2021-1471** Extend state of emergency for an additional 30 days resulting from the pandemic event (COVID-19) that occurred on or about March 13, 2020.

A MOTION was made by Council Member Delgado and seconded by Council Vice President George to Extend state of emergency for an additional 30 days resulting from the pandemic event (COVID-19) that occurred on or about March 13, 2020.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

ROUTINE AGENDA

THE ROUTINE AGENDA came before the Council.

A MOTION was made by Council Vice President George and seconded by Council Member Delgado to approve the Routine Agenda.

There being no discussion, the Motion received the affirmative vote of the Council as follows:

Yeas: 5 - George, Delgado, Carroll, Ware and Brown (via teleconference)

Nays: 0

1. **2021-1469** Ratification of an executed Rental Agreement between the Hattiesburg Fire Department and Cintas for rental of uniforms and supplies.
- Attachments: Cintas 2021- HFD mechanic
2. **2021-1460** Ratification of submitted grant application to the Federal Emergency Management Agency (FEMA) FY 2021 Assistance to Firefighters Grant Program to fund the purchase of equipment for an estimated cost of \$61,461.52 (\$55,874.11 federal share and \$5,587.41 local share).
- Attachments: FEMAGO - Application (final)
3. **2021-1464** Acknowledge receipt of term bids for Lot Clearing/Grass Cutting Services on January 4, 2022 and award bid to MSP Enterprises as the primary contractor, with the alternate contractor being Sunshine Construction for the term of January 1, 2022 through December 31, 2022.
- Attachments: MSP Enterprises - Primary Contractor Lot Clearing 2022
 Sunshine Construction - Alternate Contractor Lot Clearing 2022
4. **2021-1466** Acknowledge receipt of term bids for Demolition Services on January 4, 2022 and award bid to MSP Enterprise as the primary contractor, with the alternate contractor being Barnette Concrete & Construction, LLC for the term of January 1, 2022 through December 31, 2022.
- Attachments: MSP Enterprises - Primary Contractor Demolition 2022
 Barnette Concrete & Construction LLC - Alternate Contractor Demolition 2022

5. **2021-1454** Approve the sale of grave spaces, per attached Memo's, Receipts and Deeds.
- Attachments: Memo's (01-04-2022)
Receipts (01-04-2022)
Deeds (01-04-2022)

6. **2021-1458** Approve claims docket for the period ending December 31, 2021.
- Attachments: DOCKET 21.12.31
20211229101556

Redistricting Presentations

Council President Carroll stated that during the ten-day comment period for the Redistricting, there were five proposals submitted to the Council. Those who submitted the proposals will present them to the Council and to the public.

Council President Carroll asked Mr. Matt Lawrence to come present his two proposals.

After Mr. Lawrence presented his proposals, Council President called upon Mr. Roger McDowell to come present his proposal.

Next, Consultant Chris Watson of Bridge and Watson, Inc., presented Alternate 3 and Alternate 4 proposals.

Last, Council President Carroll called upon Ms. Carla Irvin to come present the proposal from the Community Coalition.

Council President Carroll asked the public if anyone had any questions.

There were no citizens who had any questions.

- | | | | |
|----|-----------|---------------------------------|---|
| 1. | 2021-1475 | Alternate Plan #1 | <u>Attachments:</u> <u>COH Proposed Alternate 1 Redistricting Plan & Data Sheet</u> |
| 2. | 2021-1476 | Alternate Plan #2 | <u>Attachments:</u> <u>COH Proposed Alternate 2 Redistricting Plan & Data Sheet</u> |
| 3. | 2021-1477 | Alternate Plan #3 | <u>Attachments:</u> <u>Proposed Redistricting Plan - Alternate 3, map</u>
<u>Proposed Redistricting Plan - Alternate 3, table</u> |
| 4. | 2021-1478 | Alternate Plan #4 | <u>Attachments:</u> <u>Proposed Redistricting Plan - Alternate 4, map x</u>
<u>Proposed Redistricting Plan - Alternate 4, table</u> |
| 5. | 2021-1479 | Matt Lawrence Plans #1, #2 & #3 | <u>Attachments:</u> <u>Matt Lawrence Plan #1</u>
<u>Matt Lawrence Plan #1 data</u>
<u>Matt Lawrence Plan #2, map</u>
<u>Matt Lawrence Plan #2, data</u>
<u>Matt Lawrence Plan #3, map</u>
<u>Matt Lawrence Plan #3, data</u> |
| 6. | 2021-1480 | Roger McDowell Plan | <u>Attachments:</u> <u>Roger McDowell Plan, map</u>
<u>Roger McDowell Plan, table</u> |

7. **2021-1481** Community Coalition Plan

Attachments: Community Coalition Plan
 Community Coalition data

In Memoriam:

A MOTION was made by Council President Carroll to Adjourn the meeting in memory of:

- Mr. Willie J. “Teeny” Coats
- Ms. Bessie L. Pittman

Meeting Adjourn

Council President Carroll declared the **meeting recessed at 5:58 p.m., this 4th day of January, 2022**, by unanimous consent, until the 18th day of January, 2022.

ATTEST:

APPROVE:

Clerk of Council

Council President

ATTEST AND CERTIFY:

APPROVE:

City Clerk

Mayor



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ginger Lowrey, Planning Administrator

cc:

Date: Tuesday, January 18, 2022

Re: Adopt an Ordinance for the petition filed by Reed Nelson, William Drinkwater, and Sheldon Alston (Representatives) to change the zoning classification for certain properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street as listed herein from Sec. 2.3 Mixed Use District MX-3 to Sec. 2.3 Mixed Use District MX-4; from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-4; and from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-3, Ward 4. The Planning Commission recommended to Approve on January 5, 2022.
File Number: 2022-9
Minute Book #

Summary

Adopt an Ordinance to rezone (FBC) properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street, Ward 4

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ginger Lowrey, Planning Administrator

cc:

Date: Tuesday, January 18, 2022

Re: Adopt an Ordinance for the petition filed by Reed Nelson, William Drinkwater, and Sheldon Alston (Representatives) to change the zoning classification for certain properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street as listed herein from Sec. 2.3 Mixed Use District MX-3 to Sec. 2.3 Mixed Use District MX-4; from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-4; and from Sec. 2.5 Residential Attached District RA-3 to Sec. 2.3 Mixed Use District MX-3, Ward 4. The Planning Commission recommended to Approve on January 5, 2022.
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Summary

Adopt an Ordinance to rezone (FBC) properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street, Ward 4

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

Item: B
Reed Nelson, Representative Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives
Request for: **Zoning Changes (Midtown FBC)**



**Planning Commission
Case Fact Sheet**

Name of Petitioners: Reed Nelson, Representative Jones Companies LLC,
Representative, William Drinkwater and Sheldon Alston,
Representatives

Address of Property:	Tax Parcel	PPIN:	Ward:
MX-3 (Mixed use, three story) to MX-4 (Mixed use, four story):			
	2-028N-07-075.00	20848	3
	2-028N-07-074.00	20847	3
	2-028N-07-059.00	20840	3
	2-028N-07-060.00	20841	3
RA-3 (Residential) to MX-4 (Mixed use, four story):			
	2-028N-07-073.00	20846	3
	2-028N-07-072.00	20845	3
	2-028N-07-071.00	20844	3
	2-028N-07-062.00	20843	3
	2-028N-07-061.00	20842	3
RA-3 (Residential) to MX-3 (Mixed use, three story):			
	2-028N-07-070.00	20857	3
	2-028N-07-069.00	20856	3
	2-028N-07-068.00	20855	3
	2-028N-07-063.00	20849	3
	2-028N-07-064.00	20850	3
	2-028N-07-057.00	20806	3
	2-028N-07-056.00	20807	3
	2-028N-07-055.00	20809	3
	2-028N-07-054.00	20808	3
	2-028N-07-053.00	20810	3
	2-028N-07-052.00	20811	3
	2-028N-07-051.00	20812	3
	2-028N-07-050.00	20822	3

Item: B

Reed Nelson, Representative Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives
Request for: **Zoning Changes (Midtown FBC)**

Request: **Zoning Changes including MX-3 (Mixed use, three story) to MX-4 (Mixed-use, four story), RA-3 (Residential) to MX-4 (Mixed-use, four story), and RA-3 (Residential) to MX-3 (Mixed-use, three story).**

Purpose of Request: To consider an application to change the zoning classification for certain properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street as listed: PPIN 20848 Parcel 2-028N-07-075.00, PPIN 20847 Parcel 2-028N-07-074.00, PPIN 20840 Parcel 2-028N-07-059.00, and PPIN 20841 Parcel 2-028N-07-060.00 from Section 2.3 Mixed Use District **MX-3** to Section 2.3 Mixed Use District **MX-4**; PPIN 20846 Parcel 2-028N-07-073.00, PPIN 20845 Parcel 2-028N-07-072.00, PPIN 20844 Parcel 2-028N-07-071.00, PPIN 20843 Parcel 2-028N-07-062.00, and PPIN 20842 Parcel 2-028N-07-061.00 from Section 2.5 Residential Attached District **RA-3** to Section 2.3 Mixed Use District **MX-4**; PPIN 20857 Parcel 2-028N-07-070.00, PPIN 20856 Parcel 2-028N-07-069.00, PPIN 20855 Parcel 2-028N-07-068.00, PPIN 20849 Parcel 2-028N-07-063.00, PPIN 20850 Parcel 2-028N-07-064.00, PPIN 20806 Parcel 2-028N-07-057.00, PPIN 20807 Parcel 2-028N-07-056.00, PPIN 20809 Parcel 2-028N-07-055.00, PPIN 20808 Parcel 2-028N-07-054.00, PPIN 20810 Parcel 2-028N-07-053.00, PPIN 20811 Parcel 2-028N-07-052.00, PPIN 20812 Parcel 2-028N-07-051.00, and PPIN 20822 Parcel 2-028N-07-050.00 from Section 2.5 Residential Attached District **RA-3** to Section 2.3 Mixed Use District **MX-3**, Ward 4.

Applicant Summary: See Attached

Applicable Regulations:

SECTION 2.1

Zoning Districts Established

The following Midtown Districts are established.

A. Mixed Use Districts (MX-)

1. The MX- Districts are intended to accommodate a mix of compatible commercial, employment, and higher-density residential in a pedestrian-friendly and walkable environment.
2. The MX- Districts vary based on the maximum allowed building height.
 - a. MX-3 has a maximum building height of 3 stories.
 - b. MX-4 has a maximum building height of 4 stories.
 - c. MX-5 has a maximum building height of 5 stories.

B. Employment Districts (EM-)

1. The EM- Districts are intended to accommodate a mix of compatible office, medical, and medium density residential in a pedestrian-friendly and walkable environment.

Item: B

Reed Nelson, Representative Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives
Request for: **Zoning Changes (Midtown FBC)**

2. The EM- Districts vary based on the maximum allowed building height.

- a. EM-2 has a maximum building height of 2 stories.
- b. EM-3 has a maximum building height of 3 stories.
- c. EM-4 has a maximum building height of 4 stories.
- d. EM-6 has a maximum building height of 6 stories.
- e. EM-9 has a maximum building height of 9 stories.

C. Residential Attached District (RA-3)

1. The RA-3 District is intended to accommodate a mix of medium-density detached and attached residential in a pedestrian-friendly and walkable environment.

2. RA-3 has a maximum building height of 3 stories.

Present Zoning: This parcel is currently zoned MX-3: Mixed-Use 3-Story and RA-3: Attached 3-Story.

Present Use: Vacant, Previously Residential

Future Land Use: Neighborhood Center Mixed-use District

Surrounding Zoning and Land Use:

North: MX-4: Mixed-Use 4-Story/ Mixed-use
South: RA-3: Attached 3-Story / Single-Family Residential
East: MX-3: Mixed Use 3-Story / Residential, Commercial
West: RD-2: Detached 2-Story / Vacant, Single-Family Residential attached; EM-2: Employment 2-story/ Undeveloped.

Letters or Concerns stated: The Planning Division Office has not received any letters or other written communications relative to this case as of December 27, 2021.

History / Background: The applicant is seeking to increase the intensity of zoning of several parcels in the southwestern region of Midtown proper. The applicant seeks to develop a headquarter office building for Jones Company LLC. The development will include a 4-story office building, public plaza, and surface parking as shown in an included site plan.

The Planning Commission should consider the loss of residentially zoned property for the proposed office building, plaza, and surface parking as well as for yet-to-be presented commercial development on the east side of S. 30th Avenue.

The *Midtown in Motion* Master Plan discusses the importance of residentially zoned property in the southwest region of Midtown. The master plan notes that initial midtown community meetings identified the importance of adding housing options and keeping density low in the west and south sides of Midtown. The master

Reed Nelson, Representative Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives
Request for: **Zoning Changes (Midtown FBC)**

plan states several times that residential use is a "key element" to "maintaining compatibility with adjacent residential neighborhoods." Midtown in Motion references the USM Master Campus Facility Plan which also indicates the importance of the residential element of the mixed-use plan: "The area between the University and the Hospital should be redeveloped to become an active district of mixed uses, including residential, retail, and commercial, that supports this employment node." A residential zone, such as RA-3 and RD-2, is key to ensuring residential development occurs within Midtown proper.

The change of residentially zoned property removes the only land in which residential use is largely guaranteed. Civic uses are the only non-residential uses by right in Midtown residential zones. No other zone requires residential to be a component of the development. Therefore, the opportunity to create a truly mixed-use neighborhood in Midtown Hattiesburg would be diminished and becomes more akin to a business district than a mixed-use district.

By the numbers: The applicant is requesting to change the zoning of 41.1% of the Residentially zoned land (both RA-3 & RD-2) in Midtown to an MX (Mixed Use) zone. 66.1% of all RA-3 zoned land is proposed to change to an MX zone. The proposed site design proposes to convert 23.9% of the existing residentially zoned land (RA-3 & RD-2) to surface parking. Similarly, the proposed surface parking would convert 38.6% of existing RA-3 zoning to surface parking.

Development which has occurred since the adoption of the code has met the land use as coded There has been one zoning change since 2013: A portion of PPINs 26492 and 26493 were changed from EM-2 to MX-3, in 2016 as part of The District at Midtown. Change or removal of pre-existing residential properties within Midtown proper has largely been conducted by this applicant or the hospital through property acquisition.

The Jones Company development, as proposed, will have a significant employment impact on the City far beyond the boundaries of Midtown.

Site design will require further staff review for design compatibility to the Midtown Code. Initially, most building and site design meets the proposed Midtown zoning. Planning Commission approval is required for surface parking as a primary use.

An amendment to the *Midtown In Motion* Masterplan should be considered by the City if this zoning request is granted in full.

Item: B

Reed Nelson, Representative Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives
Request for: **Zoning Changes (Midtown FBC)**

Option: Basis for approval (Zoning Change):

- I. There was a mistake in the original zoning
- II. The character of the neighborhood has changed
 substantially so that rezoning is clearly justified and there
 is a public need for the rezoning
- III. Annexation

SUBJECT PARCEL:

Midtown Zoning Changes (Multiple Parcels)

Reed Nelson, Jones Companies LLC, Representative,
William Drinkwater and Sheldon Alston, Representatives

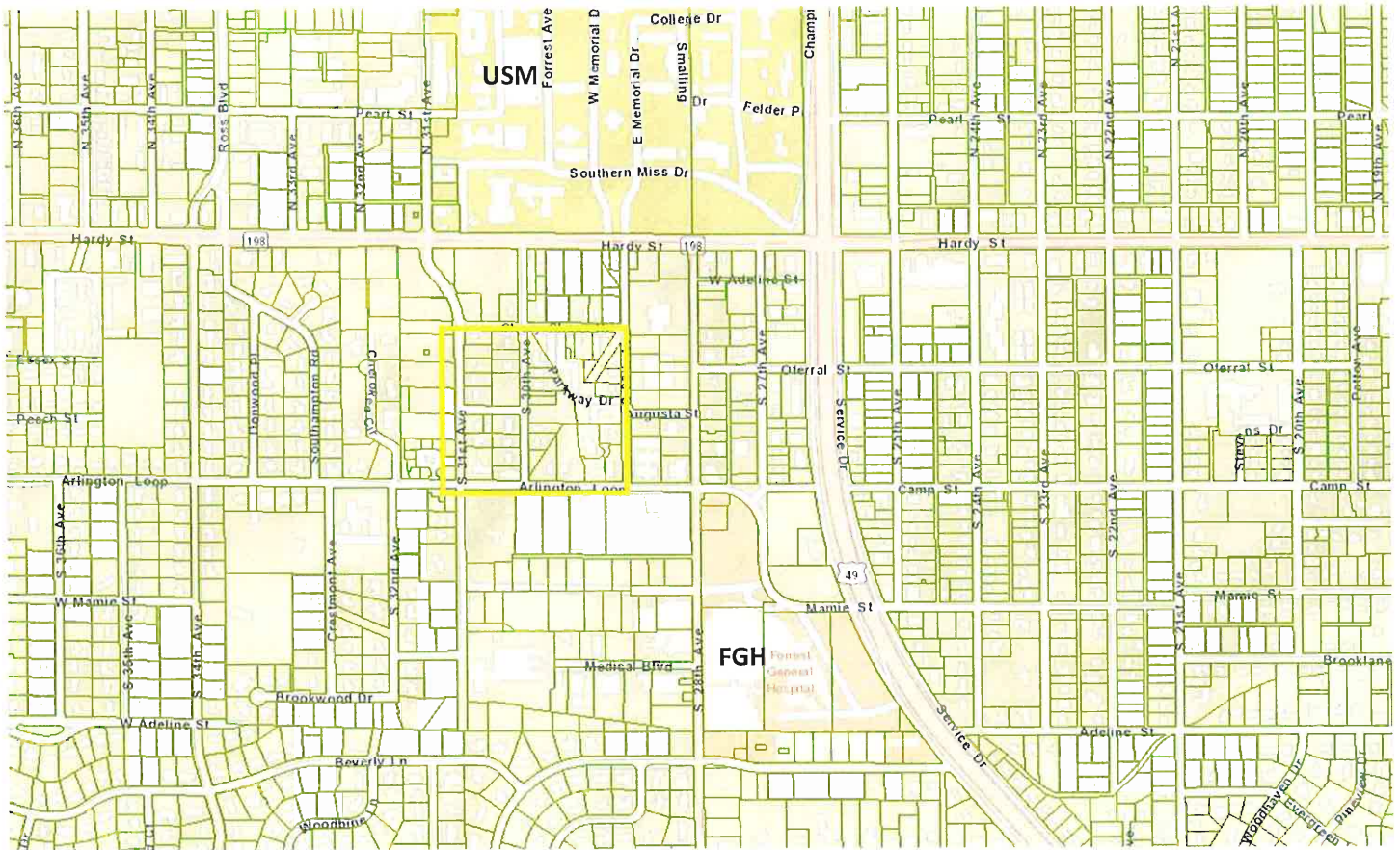
The petitioners request to change the zoning classification
for certain properties located on Chevy Chase Drive, S. 31st
Avenue, S. 30th Avenue, and Lorraine Street



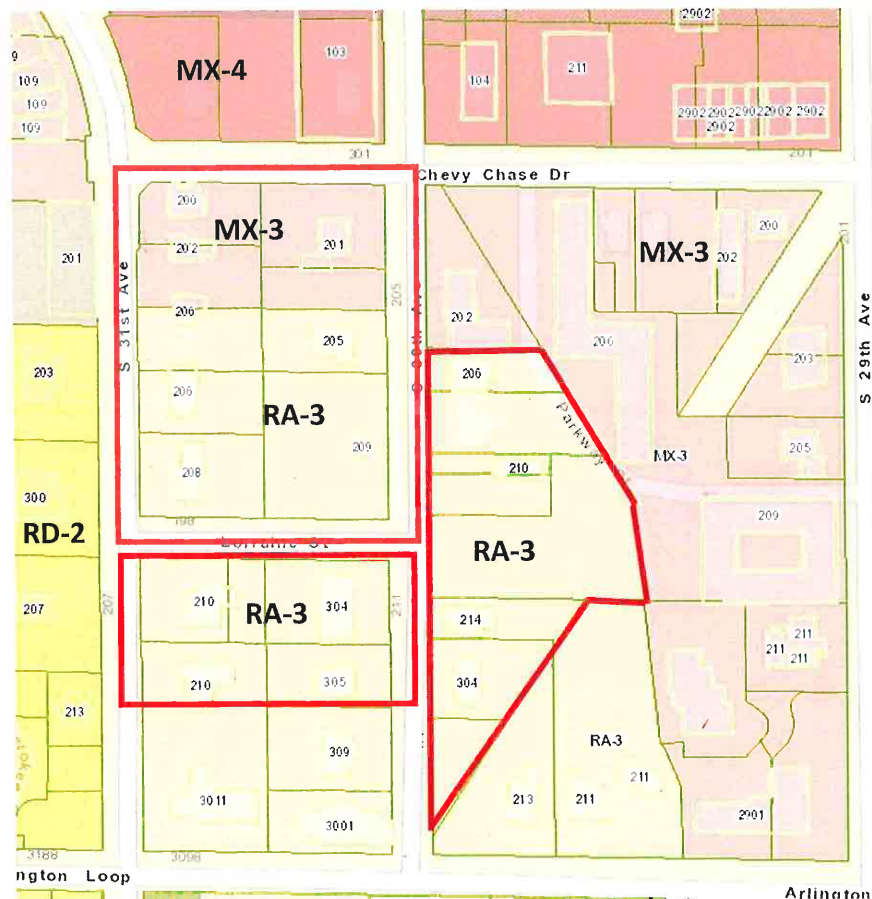
Proposed Parcel Change List

- PPIN 20848 Parcel 2-028N-07-075.00, PPIN 20847 Parcel 2-028N-07-074.00, PPIN 20840 Parcel 2-028N-07-059.00, and PPIN 20841 Parcel 2-028N-07-060.00 from **Section 2.3 Mixed Use District MX-3 to Section 2.3 Mixed Use District MX-4**
- PPIN 20846 Parcel 2-028N-07-073.00, PPIN 20845 Parcel 2-028N-07-072.00, PPIN 20844 Parcel 2-028N-07-071.00, PPIN 20843 Parcel 2-028N-07-062.00, and PPIN 20842 Parcel 2-028N-07-061.00 from **Section 2.5 Residential Attached District RA-3 to Section 2.3 Mixed Use District MX-4**
- PPIN 20857 Parcel 2-028N-07-070.00, PPIN 20856 Parcel 2-028N-07-069.00, PPIN 20855 Parcel 2-028N-07-068.00, PPIN 20849 Parcel 2-028N-07-063.00, PPIN 20850 Parcel 2-028N-07-064.00, PPIN 20806 Parcel 2-028N-07-057.00, PPIN 20807 Parcel 2-028N-07-056.00, PPIN 20809 Parcel 2-028N-07-055.00, PPIN 20808 Parcel 2-028N-07-054.00, PPIN 20810 Parcel 2-028N-07-053.00, PPIN 20811 Parcel 2-028N-07-052.00, PPIN 20812 Parcel 2-028N-07-051.00, and PPIN 20822 Parcel 2-028N-07-050.00 from **Section 2.5 Residential Attached District RA-3 to Section 2.3 Mixed Use District MX-3, Ward 4.**

Vicinity Map—Ward 1

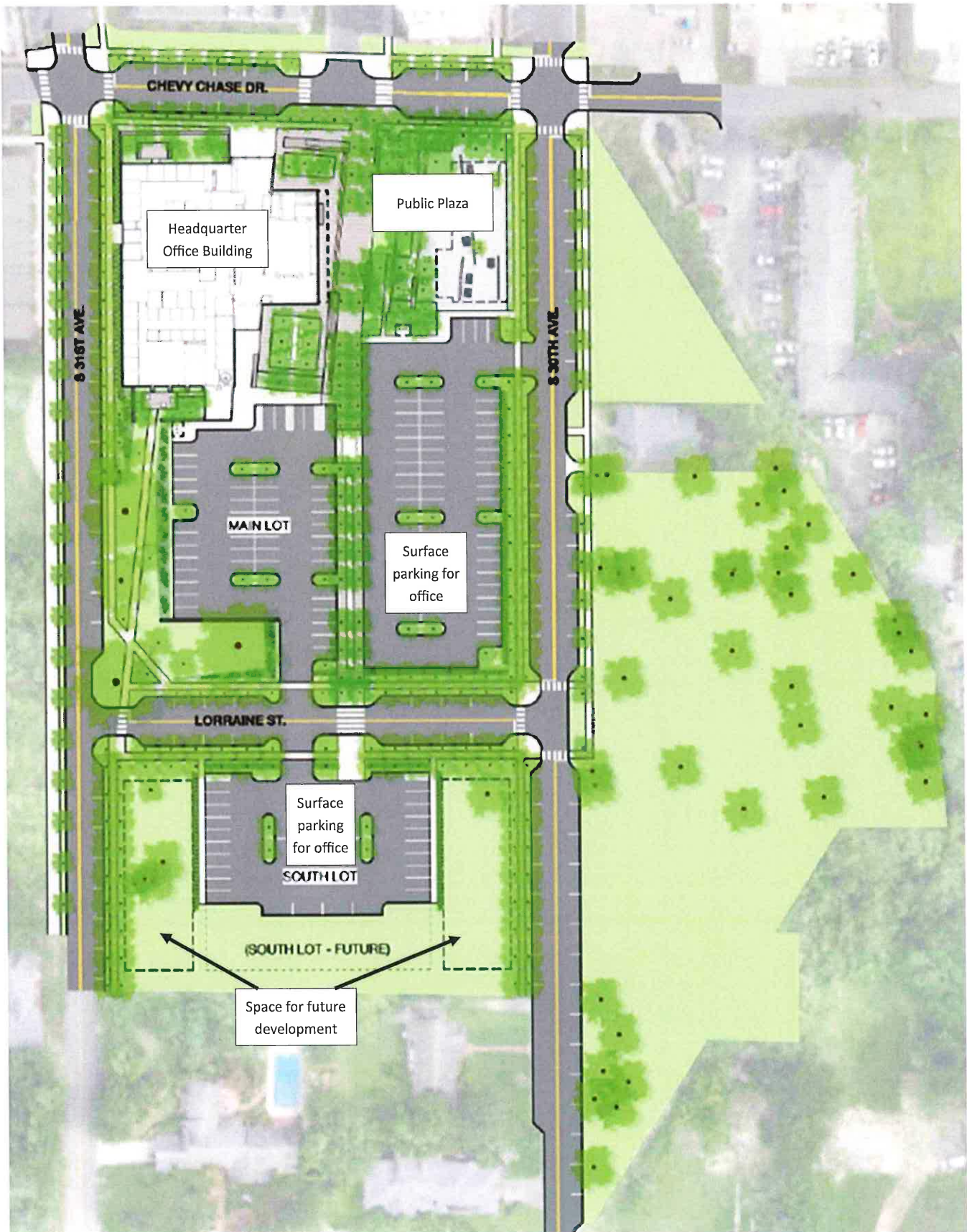


Current Zoning—MX-3, RA-3,

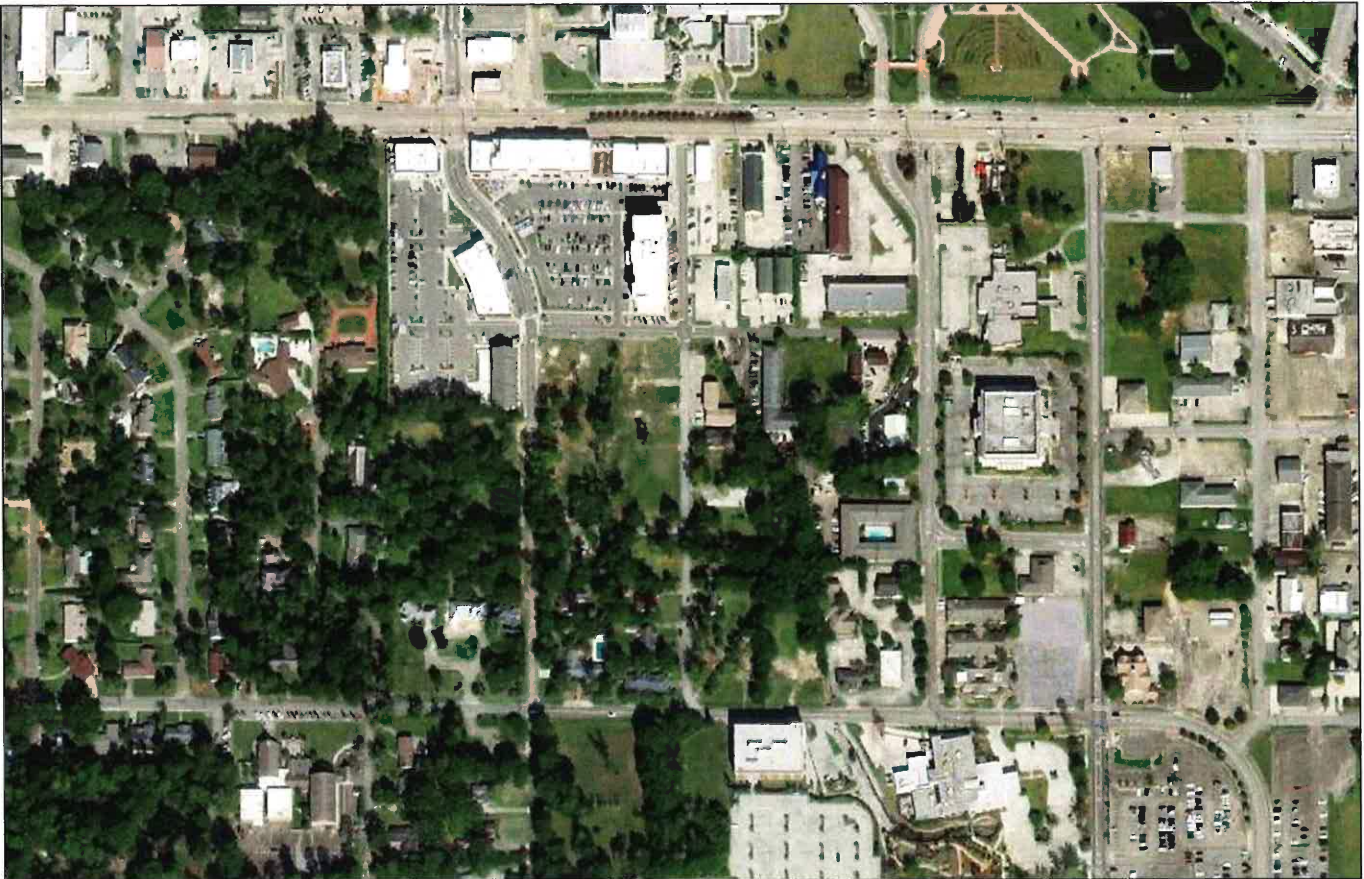




Conceptual Site Plan for Development



Site Aerial



SUBJECT PROPERTIES

Vacant Parcel South of Chevy Chase Drive (Currently Zoned MX-3)



Vacant Parcel on S 31st Ave (Zoned RA-3 / MX-3)



Vacant Parcel on S 30th Ave (Zoned RA-3)

Vacant Parcel at corner of Lorraine St / S 30th Ave (Zoned RA-3)



SUBJECT PROPERTIES

Vacant Parcel on S 30th Ave (Zoned RA-3)



Vacant Parcel on S 30th (Zoned RA-3)



304 S 30th Ave (Zoned RA-3)

305 S 20th Ave (Zoned RA-3)



SURROUNDING AREA

Current View of Midtown Mixed-Use Area



Streetscape of N 31st Ave



Midtown Townhomes on S 31st Ave

Indigo Hotel on S 30th Ave



Surrounding Area

206 Chevy Chase Drive—Apartment Complex



202 S 30th Ave—Apartment Complex



Streetscape at corner of S 30th and Chevy Chase Drive

309 S 30th Ave



SURROUNDING AREA

S 30th Streetscape View



3011 Arlington Loop



South 31st Streetscape

South 31st Streetscape (facing West)



Rezoning Information (1 page)

One of the following conditions must be met before a rezoning can be recommended. Check the condition(s) most applicable to your request and explain in writing.

- A. There is a mistake in the original zoning.
- B. The character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning.
- C. Annexation

Detailed explanation of condition(s) most applicable to your request: (Please print or type.)

See attached.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Rezoning Application
Jones Companies, LLC Headquarters Relocation

Applicant/Owner: Jones Companies, LLC (applicant) and Midtown Montevista, LLC (real property owner).

Applicant/Owner Address: 16 Office Park Drive, Suite 10, Hattiesburg, MS 39402.

Applicant/Owner Representative: Reed Nelson (reed.nelson@jones.com; 601-633-6578).

Counsel Representing Applicant/Owner: William D. Drinkwater (wdrinkwater@brunini.com; 601-960-6849) and Sheldon G. Alston (salston@brunini.com; 601-960-6889), Brunini, Grantham, Grower & Hewes, PLLC, P.O. Drawer 119, Jackson, Mississippi 39205.

Property Address: None currently.

Conceptual Site Plan: See Exhibit 1.

Property Legal Descriptions: See deeds attached as Exhibit 2.

PPIN/Parcel Numbers			
PPIN	Parcel No.	Current Zoning	Requested Zoning
20848	120848	MX-3	MX-4
20847	120847	MX-3	MX-4
20840	120840	MX-3	MX-4
20841	120841	MX-3	MX-4
20846	120846	RA-3	MX-4
20845	120845	RA-3	MX-4
20844	120844	RA-3	MX-4
20843	120843	RA-3	MX-4
20842	120842	RA-3	MX-4
20857	120857	RA-3	MX-3
20856	120856	RA-3	MX-3
20855	120855	RA-3	MX-3
20849	120849	RA-3	MX-3
20850	120850	RA-3	MX-3
20806	120806	RA-3	MX-3
20807	120807	RA-3	MX-3
20809	120809	RA-3	MX-3
20808	120808	RA-3	MX-3
20810	120810	RA-3	MX-3
20811	120811	RA-3	MX-3
20812	120812	RA-3	MX-3
20822	120822	RA-3	MX-3

JONES COMPANIES, LLC

The Jones Companies, LLC, whose family of companies currently employs 413 individuals in the State of Mississippi and has operations throughout the United States, serves over ten industries ranging from transportation, logistics, recycling, pipeline services, construction, equipment rental, forest products, industrial services, software, and business services, among others. Included within the Jones family of companies are:

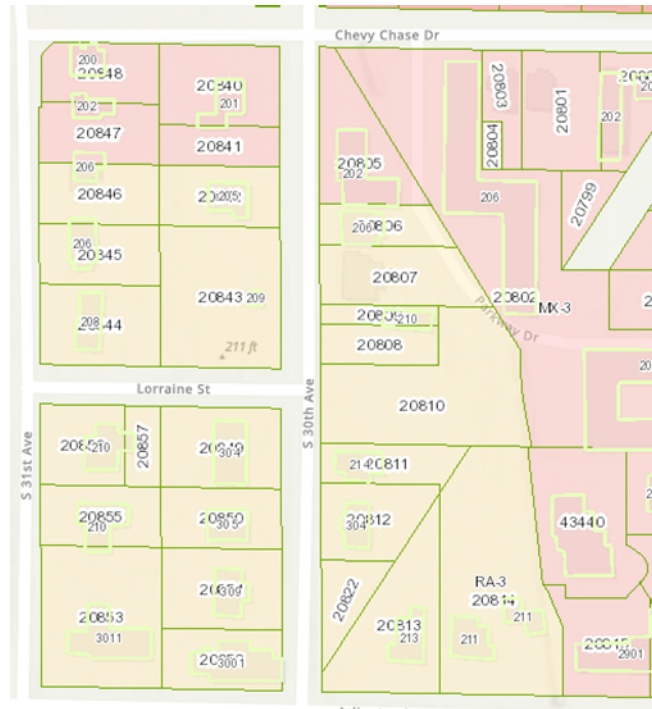
- Codaray Construction, LLC: Codaray is a commercial general contractor operating principally in the State of Mississippi.
- FV Recycling, LLC: FV is one of the largest privately held recyclers in the southeastern United States, providing services to customers in Mississippi, Louisiana, Alabama, and Florida and providing brokerage services on a nationwide basis. FV provides transportation and brokerage of recyclable materials, and owns and operates an extensive asset fleet of rolling stock, plants, and balers to service customer needs.
- Jones Logistics, LLC: Jones Logistics is a fast growing specialty logistics company that leverages technology, customer service, deep industry knowledge, and a carefully built carrier network to provide its customers with a broad array of custom logistics solutions, including brokerage, flatbed, heavy haul, and dedicated 3PL services.
- Jones Power, LLC: Jones Power is a leading one-stop-shop for all aspects of pipe logistics, including yard construction, storage and management, rail logistics, transport (loading and unloading), storage and staging, pipe traceability, and pipe stringing.
- Jones Lumber Co., Inc.: Jones Lumber is the founding organization amongst the Jones family of companies. As one of the largest hardwood sawmill operators in the Southeast, Jones Lumber manufactures industrial timber products, including mats and railroad ties, and also sells grade hardwood products to the domestic and international markets.
- PortaBull Storage, LLC: PortaBull provides turn-key rental solutions of dry and refrigerated storage units directly on-site for common containment needs, including storing additional inventory, retail season storage, and for other refrigerated or dry storage needs.
- SPOT Tracker, LLC: SPOT is a leading provider of software and services to the midstream, upstream, and transmission industries, offering intuitive and easy-to-use applications for pipeline and materials traceability.
- Big Black River Holdings, LLC: BBRH owns approximately 55,000 acres of timberland and timber reserves in southwest Mississippi, principally along the Mississippi River and Big Black River. The area is nationally known for its excellent deer, turkey, and waterfowl hunting.

JONES COMPANIES HEADQUARTERS RELOCATION PROJECT

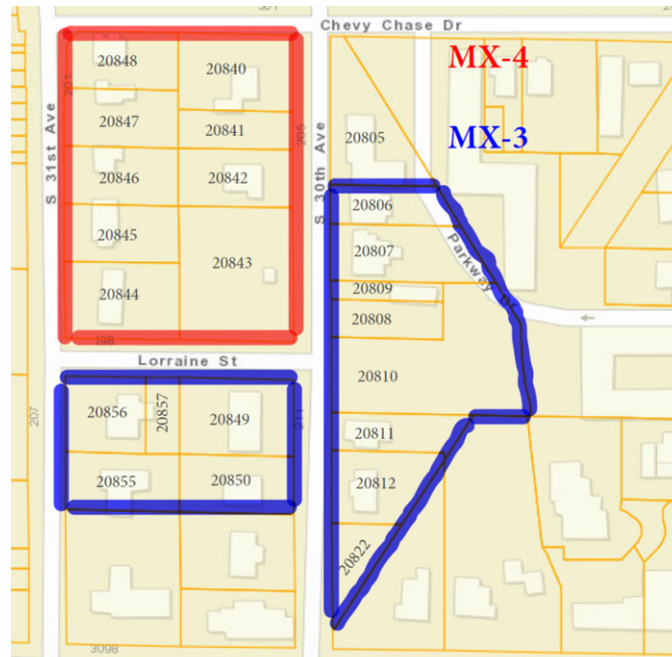
Jones Companies, LLC and its related companies currently have employees working from numerous locations throughout the state and country. The purpose of this rezoning request is to enable Jones Companies to establish its corporate headquarters in the Midtown District in Hattiesburg, Mississippi. The Jones Companies' new headquarters will consist of a 4-story, 80,000 square foot Class A office building, along with required parking to meet current and future needs. The estimated cost of the project is \$40,000,000. The office building will house nine businesses in the Jones family of companies, having 124 full-time employees upon opening, with plans to eventually have 230 full-time employees at this location. The blue shaded parcels on the map below are the subject of this rezoning application:



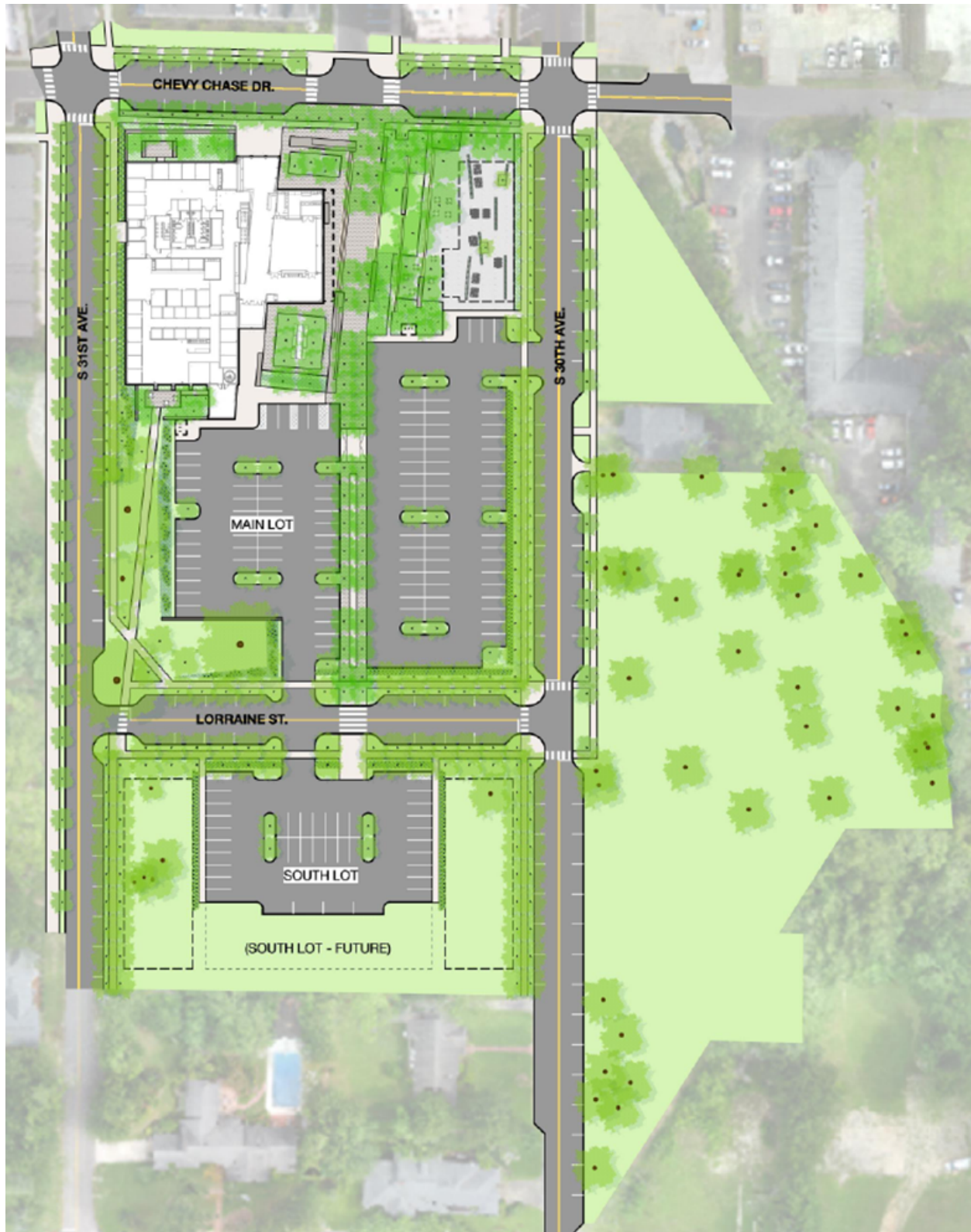
The current zoning of the property is indicated on the map below, with the pink areas currently being zoned MX-3, and the tan areas zoned RA-3:



The map below (together with the table on page 1) indicates the zoning changes requested in this application, with changes to MX-3 indicated in blue and changes to MX-4 indicated in red:



A visual depiction of the project, taken from the Conceptual Site Plan attached hereto as **Exhibit 1**, is below:

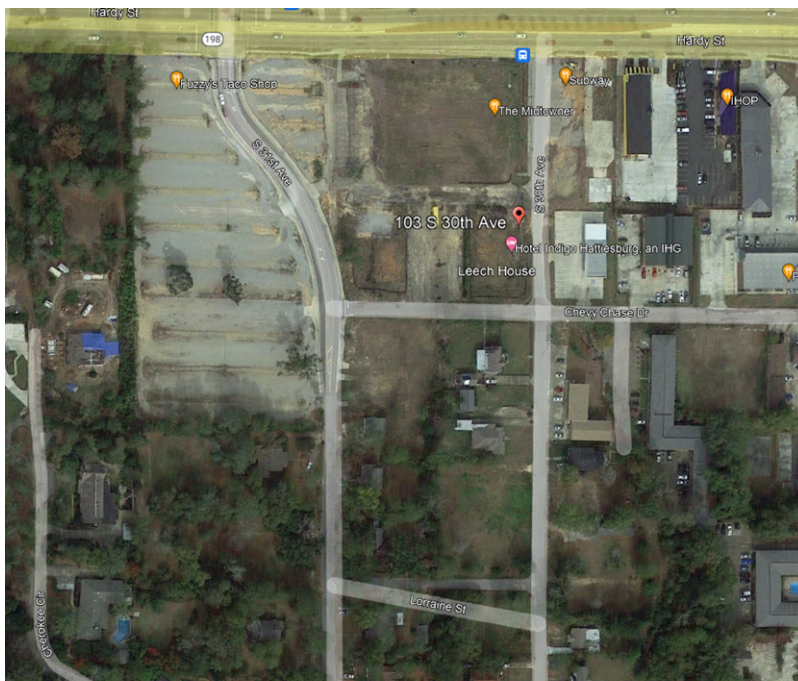


THE APPLICATION SATISFIES THE REQUIREMENTS FOR REZONING

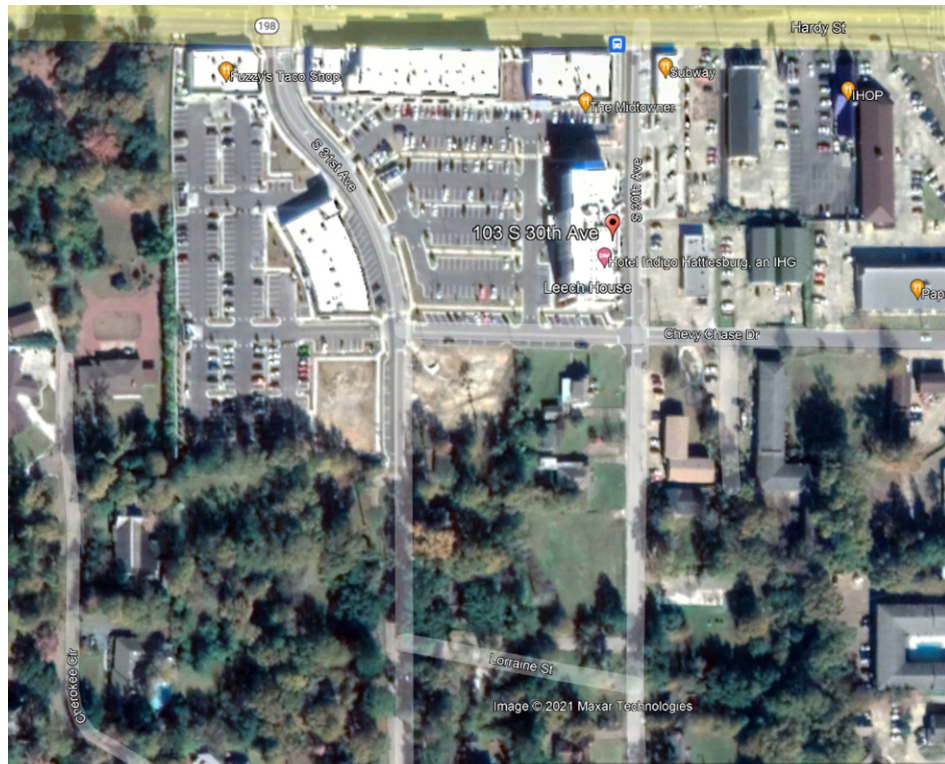
Under Section 12.3 of the City of Hattiesburg's Land Development Code ("LDC"), an application for rezoning should be approved when there has been a substantial change in neighborhood character justifying the rezoning and there is a public need for the rezoning. The proposed rezoning should also be consistent with the City's comprehensive planning and be adequately served by existing or proposed facilities and utilities. (See LDC § 12.3.5.3). As demonstrated herein, this application meets these requirements.

A. There has been a substantial change in the character of the neighborhood since the property was last zoned, and these changes justify the rezoning request.

The Midtown Hattiesburg Form-Based Code was adopted June 2, 2013. Based upon our research, the property at issue has not been rezoned since that time. Below is a Google aerial photograph of the subject area from November 2013:



As one can see from the photograph, the area bordered by Hardy Street, Chevy Chase Drive, 31st Avenue, and 30th Avenue was almost entirely undeveloped in 2013. Similarly undeveloped was the area just west of 31st Avenue. Below is a more recent Google aerial of the same area:



As the above photos demonstrate, this area has experienced substantial mixed-use development of a commercial nature since the Form-Based Code was adopted. Since 2018 alone, this area has seen numerous commercial developments open, including Hotel Indigo, Fuzzy's Taco Shop, Taziki's Mediterranean Café, Southern Kernels, Asian Café, Pyro's Fire Fresh Pizza, Chicken Salad Chick, Rock N Roll Sushi, The Midtowner, Midtown Donut, 5 Star Nutrition, AT&T, Hancock Bank, Southern Boutique, The Yard Milkshake Bar, Parris Jewelers, Lavish, and Orange Theory Fitness. All of this development has occurred in mixed use districts. While the Form-Based Code permits higher density residential uses in mixed use districts, the above developments demonstrate that the market for this area has been and will continue to be for commercial uses. And, indeed, one of the benefits of a Form-Based Code as recognized in the City of Hattiesburg's Comprehensive Plan, is that it "allows market demand to determine the mix of uses within the constraints of building type set by the community." (Comprehensive Plan, A-2). Thus, the substantial and growing mixed-used development of a commercial nature in this area shows that the "neighborhood" has clearly changed to a more commercial character since the property was last zoned in 2013. These changes support this rezoning request.

Furthermore, the area south of Chevy Chase Drive has also changed substantially since the Form-Based Code was adopted. When this area was initially zoned in 2013, much of it was zoned RA-3 in recognition of the existing residential development in that area. However, within the last several years, Jones Companies has acquired virtually all of the residential properties in this area, with plans to acquire the remaining properties in the future, all for the use of its new headquarters location. Jones Companies' acquisition of these properties in arms-length transactions for the purpose of converting them to office uses constitutes a substantial change in the character of the area south of Chevy Chase Drive and justifies the rezoning of this area to a classification consistent with Jones Companies' proposed use. There is obviously no need to

maintain residential zoning with respect to property that is no longer being used for residential purposes and will not be used for residential purposes in the future.

B. There is a public need for the rezoning as recognized by the City’s comprehensive planning.

As noted previously, the estimated cost of the project is \$40,000,000. A project of this size will provide significant tax and other financial benefits to the City. Furthermore, the project will immediately locate 124 employees in the Midtown District, with plans to eventually have 230 employees at this location. The project, therefore, would be a significant job creator for the City. This number of employees at this location will also no doubt benefit the many restaurants and other commercial establishments in this area.

This project also addresses numerous public needs identified in the City’s comprehensive planning, and is entirely consistent with the City’s comprehensive planning. The purpose of the Form-Based Code “is to implement the Midtown Master Plan.” (Form-Based Code, p. 1). Accordingly, the Midtown Master Plan is the most appropriate comprehensive planning document to consult with respect to development in the Midtown District.¹ This rezoning request is entirely consistent with and supported by the Midtown Master Plan and meets public needs identified in the Midtown Master Plan.

The Midtown Master Plan’s Market Analysis (Ch. 2) recognized that the Midtown District, and specifically its mixed-use environment, offered a “strong magnet” for office developers and predicted that Midtown would attract and support tens of thousands of square feet of additional office space development if Midtown was transformed into highly desirable mixed-use community. (Master Plan, ES-4; 33). An express goal for the Midtown District, as recognized by the Midtown Master Plan, was to “[c]ourt retailers, multi-family developers, restaurants, and *office users* to locate within Midtown to create a truly mixed-use environment.” (Master Plan, ES-5) (emphasis added). The Midtown District has already succeeded exponentially in attracting retailers and restaurants. The establishment of the Jones Companies’ 80,000 square foot headquarters in the Midtown District would represent the same level of success in terms of attracting the office uses envisioned by the Midtown Master Plan.

The Jones Companies’ headquarters project also addresses the two most significant obstacles to development in the Midtown District as reflected in the Midtown Master Plan. According to the Midtown Master Plan, “[t]he major challenges to Midtown Hattiesburg are primarily those not associated with demand, but with the feasibility of redevelopment. The two specific challenges needing to be addressed are:”

Parcel Size: Outside the holdings by the three major institutions, land ownership is highly fractured with the majority of parcels being small, requiring a significant amount of land assemblage to create a project with any significant size; and

¹ The Midtown Master Plan is both more specific and more recent than the 2008 Comprehensive Plan. Additionally, there is no question that the Midtown Master Plan is consistent with the Comprehensive Plan, as it grew out of plans articulated in the 2008 Comprehensive Plan. As such, a development or zoning action that is consistent with the Midtown Master Plan is, by definition, consistent with the Comprehensive Plan.

Land Cost: The cost of land, due in part by recent land acquisitions, has raised the price of land to \$10 - \$15 per square foot (\$400,000 - \$600,000 per acre) which somewhat tempers the feasibility of redevelopment

(Midtown Master Plan, 21).

Jones Companies has already acquired and brought under single ownership what were once “small” and “fractured” parcels which the Midtown Master Plan identified as posing significant obstacles to redevelopment. Jones Companies has also overcome the land cost obstacle identified in the Midtown Master Plan. Therefore, this project addresses the two most serious obstacles to the fruition of the redevelopment goals identified in the Midtown Master Plan.

In addition to being consistent with the Midtown Master Plan, the project is also consistent with the Comprehensive Plan. Specifically, Goal 28 of the Comprehensive Plan is to “[p]romote high-quality, well-designed, sustainable mixed-use developments,” particularly in the “University of Southern Mississippi/Forrest General Hospital university-medical district.” (p. 41). Page 115 of the Comprehensive Plan defines the “University of Southern Mississippi/Medical District” as that area “bounded to the north by Hardy Street and the University of Southern Mississippi (USM), to the east by U.S. Highway 49, to the south by Arlington Loop, and to the west by South 31st Avenue.” (i.e., the area of Jones Companies’ proposed headquarters). Policy recommendations for this district included “encourag[ing] and foster[ing] development and redevelopment that contains a compatible mix of residential and nonresidential uses within close proximity to each other, rather than separating uses” and “promot[ing] building design that complements surrounding developments and streets in an effort to create a cohesive visual identity.” (Comprehensive Plan, pp. 115-16). The future land use plan contained within the Comprehensive Plan also seeks to “promote economic revitalization and/or enhancement,” which the project would clearly do (p. 90). Additionally, the Future Land Use Map identifies this area as suitable for mixed-use redevelopment of residential properties to non-residential uses, such as offices. (Comprehensive Plan, pp. 100, 104). In sum, this project is clearly consistent with the Comprehensive Plan and meets public needs identified in the Comprehensive Plan.

C. The project will be adequately served by existing or proposed facilities and utilities.

As reflected in the Conceptual Site Plan, Jones Companies intends on constructing parking sufficient to meet the current and proposed needs of its employees. Jones Companies has also discussed with City staff utility needs and has been assured that utilities will be adequate.

CONCLUSION

For the reasons stated in this application and for the additional reasons to be explained at the hearing on this matter, Jones Companies, LLC and Midtown Montevista, LLC respectfully request that the City grant this rezoning request.

EXHIBIT 1
Conceptual Site Plan

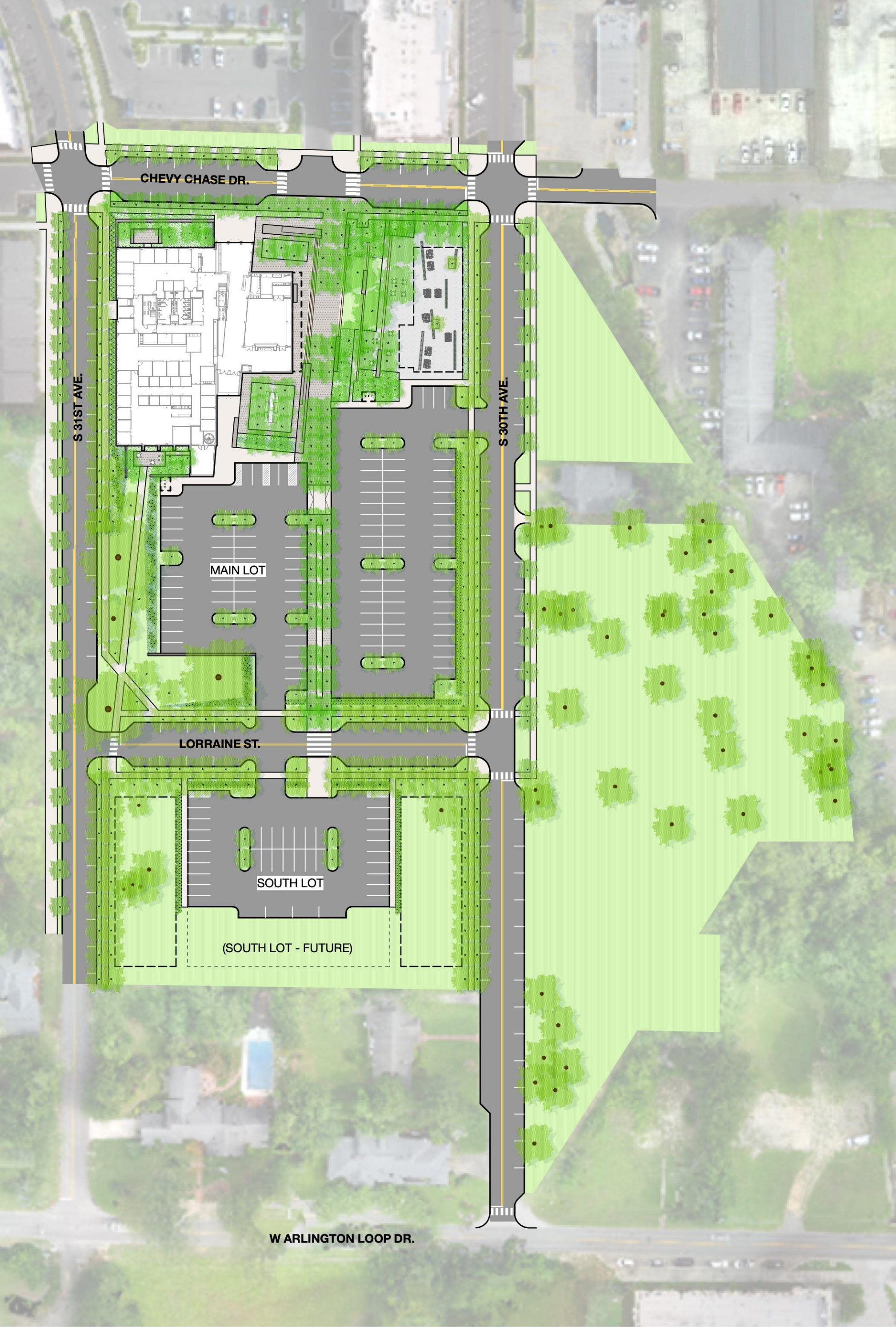


EXHIBIT 2

Deeds

BOOK/PAGE	PPINs
1335/400	20848, 20847, 20846
1341/218	20840, 20841, 20845, 20844, 20843, 20842
1332/249	20856, 20811
1332/247	20849, 20857
1336/247	20807
1336/123	20809, 20808, 20810, 20812, 20822
1380/595	20855
1379/278	20850
1373/198	20805

Prepared by: City of Hattiesburg
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Hattiesburg, MS 39403-1898
(601)545-4550

Return to: City of Hattiesburg
City Clerk's Office
P.O. Box 1898
Hattiesburg, MS 39403
(601)545-4550

INDEXING INSTRUCTIONS:

ORDINANCE NUMBER _____
OF THE
CITY OF HATTIESBURG, MISSISSIPPI

AN ORDINANCE CHANGING AND AMENDING THE COMPREHENSIVE ZONING DISTRICT MAP, ADOPTED AS PART OF THE COMPREHENSIVE ZONING ORDINANCE NO. 2330, AS AMENDED, OF THE CITY OF HATTIESBURG, MISSISSIPPI FOR CERTAIN PROPERTIES LOCATED ON CHEVY CHASE DRIVE, S. 31ST AVENUE, S. 30TH AVENUE, AND LORRAINE STREET AS LISTED: PPIN 20848 PARCEL 2-028N-07-075.00, PPIN 20847 PARCEL 2-028N-07-074.00, PPIN 20840 PARCEL 2-028N-07-059.00, AND PPIN 20841 PARCEL 2-028N-07-060.00 FROM SEC. 2.3 MIXED USE DISTRICT MX-3 TO SECTION 2.3 MIXED USE DISTRICT MX-4; PPIN 20846 PARCEL 2-028N-07-073.00, PPIN 20845 PARCEL 2-028N-07-072.00, PPIN 20844 PARCEL 2-028N-07-071.00, PPIN 20843 PARCEL 2-028N-07-062.00, AND PPIN 20842 PARCEL 2-028N-07-061.00 FROM SECTION 2.5 RESIDENTIAL ATTACHED DISTRICT RA-3 TO SECTION 2.3 MIXED USE DISTRICT MX-4; PPIN 20857 PARCEL 2-028N-07-070.00, PPIN 20856 PARCEL 2-028N-07-069.00, PPIN 20855 PARCEL 2-028N-07-068.00, PPIN 20849 PARCEL 2-028N-07-063.00, PPIN 20850 PARCEL 2-028N-07-064.00, PPIN 20806 PARCEL 2-028N-07-057.00, PPIN 20807 PARCEL 2-028N-07-056.00, PPIN 20809 PARCEL 2-028N-07-055.00, PPIN 20808 PARCEL 2-028N-07-054.00, PPIN 20810 PARCEL 2-028N-07-053.00, PPIN 20811 PARCEL 2-028N-07-052.00, PPIN 20812 PARCEL 2-028N-07-051.00, AND PPIN 20822 PARCEL 2-028N-07-050.00 FROM SECTION 2.5 RESIDENTIAL ATTACHED DISTRICT RA-3 TO SECTION 2.3 MIXED USE DISTRICT MX-3, WARD 4.
BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI:

SECTION 1. That the Comprehensive Zoning District Map, adopted as part of the Comprehensive Zoning Ordinance No. 2330, as amended, of the City of Hattiesburg, Mississippi, be and the same is hereby changed and amended. The Hattiesburg Planning Commission recommended to APPROVE said change in zoning for the following reasons:

There is a material change in the circumstances and conditions of the neighborhood and area surrounding the petitioned property.

Said properties are described as follows:

Parcels/PPINs: 1332/247; 20849, 20857

Lots One (1) and Two (2) in Block Seven (7), of the Monte Vista Terrace Subdivision of Forrest County, Mississippi, as per the official Map or Plat thereof on file in the Office of the Chancery Clerk of Forrest County, Mississippi; together with all improvement thereon and appurtenances thereunto belonging.

And Also The East 46.0 feet of Lots 13 and 14, Block 7 of the Monte Vista Terrace Subdivision, Hattiesburg, Forrest County, Mississippi; together with all improvements lying thereon and appurtenances thereunto belonging.

Parcels/PPINs:1332/249; 20856, 20811

Lot 15, Block 3 of Monte Vista Terrace Subdivision, being a part of the NE 1/4 of the SE 1/4 of Section 7, Township 4 North, Range 13 West, Forrest County, Mississippi.

And Also: That part of West Park in the Monte Vista Terrace Subdivision which joins Lot 15 in Block 3 of said subdivision, in the rear, and being more particularly described as beginning at a point on the Westerly boundary line of the Avenue of Pines where the East line of said Lot 15 in Block 3 intersects said Westerly line of the Avenue of Pines and run thence North along the East line of said Lot 15 to the Northeast corner of said Lot 15; thence at right angles East to the said Westerly boundary line of the Avenue of Pines; and thence in a Southwesterly direction along said West boundary line of the Avenue of Pines to the point of beginning, said property lying and being situated in Forrest County, Mississippi.

And Also: That part of the West 1/2 of the vacated Avenue of Pines lying East of Lot 15 in Block 3 of Monte

Vista Terrace Subdivision, Forrest County, Mississippi.

And Also: The West 106.5 feet of Lots 13 and 14 of Block 7 of the Monte Vista Terrace Subdivision, Hattiesburg, Forrest County, Mississippi, together with all improvements lying thereon and

Appurtenances thereunto belonging.

Parcels/PPINs:1335/400; 20848, 20847, 20846

The N ½ of Lot 12, and all of Lot 13, Block 6, of the MONTE VISTA TERRACE SUBDIVISION OR ADDITION to the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, in Plat Book 7 at Page 10, the same being a part of the NE ¼ of the SE ¼ of Section 7, Township 4 North, Range 13 West, in the County of Forrest, State of Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

TOGETHER WITH: Lot 14, and the South one half of Lot 15 of Block 6 of the Monte Vista Terrace Subdivision in the City of Hattiesburg, a subdivision of part of the Northeast Quarter of the Southeast Quarter of Section 7, Township 4 North, Range 13 West, Forrest County, Mississippi as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

LESS AND EXCEPT: Begin at the Northwest corner of the South ½ of Lot 15, Block 6, Monte Vista Terrace Subdivision, Forrest County, Mississippi. Run N 89° 49' 26" E on and along the said North line of the South ½ of Lot 15 for 3.75 feet; thence run S00° 07' 15" E for 6.56 feet; thence run S89° 52' 46" W for 3.74 feet to a position on the West line of the South ½ of Lot 15; thence run N00° 10' 16" W on and along the aforementioned West line of Lot 15 for 6.56 feet back to the Point of Beginning. Said parcel contains 0.0006 acres (24.58 square feet), more or less, and is part of the South ½ of Lot 15, Block 6, Monte Vista Terrace Subdivision, Forrest County, Mississippi.

ALSO TOGETHER WITH: Lot 16 and the N ½ of Lot 15, Block 6 of the Monte Vista Terrace Subdivision or Addition to the City of Hattiesburg, Forrest County, Mississippi, as per the official map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi.

LESS AND EXCEPT: Begin at an iron pin at the Northwest corner of Lot 16, Block 6 Monte Vista Terrace Subdivision, Forrest County, Mississippi; run N 89° 49' 26" E on and along the North line of the aforementioned Lot 16 for 19.14 feet; thence run S42°48'54" W for 22.44 feet, thence run S0°07'15" E for 58.82 feet to the South line of the North ½ of Lot 15, Block 6, Monte Vista Terrace Subdivision, Forrest County, Mississippi; thence run S 89°49'26" W on and along said South line for 3.75 feet; thence run N 0° 11' 56" W on and along the West line of that part of Lot 15 and Lot 16 for 75.24 feet back to the Point of Beginning; said parcel contains 0.0094 acres (411.47 square feet), more or less and is part of Lot 16 and Lot 15, Block 6, Monte Vista Terrace Subdivision, Forrest County, Mississippi; together with all improvements thereon and

appurtenance thereunto belonging.

Parcels/PPINs:1336/123; 20809, 20808, 20810, 20812, 20822

Parcel One: All of Lot 16, the North 47.4 feet of Lot 17, part of the vacated Avenue of Pines and a part of the South Park, all in Block 3 of the Monte Vista Terrace Subdivision in the City of Hattiesburg, Forrest County, Mississippi all being more particularly described as beginning at the NW corner of Lot 16 and thence run South along the West line of Lots 16 and 17 for 97.4 feet; thence run East for 99.3 feet to the centerline of the vacated Avenue of Pines; thence run Northeasterly along the centerline of the Avenue of Pines for 7.3 feet; thence run East for 52.1 feet to a point being 25 feet North of the NE corner of Lot 19, Block 3 of the said Monte Vista Terrace Subdivision; thence run North for 56.1 feet to a point on the SE margin line of the Avenue of Pines; thence run West for 17.4 feet to the centerline of the Avenue of Pines; thence run Northeasterly along the Avenue of Pines for 41.4 feet to a point due East of the P.O.B.; thence run West for 159.8 feet to the P.O.B.

Parcel Two: The South 2.6 feet of Lot 17, all of Lot 18, a part of the vacated Avenue of Pines and a part of the South Park, all in Block 3 of the Monte Vista Terrace Subdivision, in the City of Hattiesburg, Forrest County, Mississippi, and all being more particularly described as beginning 2.6 feet North of the SW corner of Lot 17, and run South for 159 feet to the centerline of the vacated Avenue of Pines, thence run Northeasterly along the centerline of the vacated Avenue of Pines for 164.1 feet; thence run East for 67.7 feet to the NE corner of Lot 19, Block 3, of the said Monte Vista Terrace Subdivision; thence run North for 25 feet; thence run West for 52.1 feet to the intersection with the centerline of the vacated Avenue of Pines; thence run Southwesterly along the centerline of the vacated Avenue of Pines for 7.3 feet to a point due East of the P.O.B.; thence run West for 99.3 feet to the P.O.B.

AND ALSO: Lot Twelve (12) and the South one-half (S1/2) of Lot Eleven (11), in Block Three (3) of the Monte Vista Terrace Subdivision, in the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, the same being a part of the NE ¼ of the SE ¼ of Section 7, Township 4 North, Range 13 West together with all improvements thereon and appurtenances thereunto belonging.

AND ALSO: Lot 13 and 14 of Block 3 of the Monte Vista Terrace Subdivision or Addition to the City of Hattiesburg, Forrest County, Mississippi, as per the official map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi,

AND ALSO: A parcel of land immediately in the rear of and joining Lots 13 and 14 in Block 3 of the Monte Vista Terrace Subdivision as per map or plat of said subdivision on file in the office of the Chancery Clerk of Forrest County, Mississippi, same being a part of the West Park and more particularly described as beginning at the Southeast corner of said Lot 14 and running thence East in a straight line to the West boundary line of the Avenue of Pines, and running in a Northeasterly direction along said boundary line to the point of junction of said Avenue of Pines with Park Way Drive, thence directly West to the line dividing Lots 12 and 13 of said Block 3, thence at right angles to the point of beginning:

All of that part of west Park contiguous to and in the rear of Lot 12 and the South Half of Lot 11 in Block 3 of the Monte Vista Terrace Subdivision as per map or plat of said Subdivision in the Chancery Clerk's office in Forrest County, Mississippi, and extending between parallel lines to Parkway Drive.

AND That part and portion of South Park lying and being situate West of a certain drainage ditch and Southwest of the Southwest margin line of Parkway Drive and Southeast of the Southeast margin line of the Avenue of Pines, and being in Block 3 of the Monte Vista Terrace Survey and Subdivision of the City of Hattiesburg, Forrest County, Mississippi, according to the plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, the parcel of land hereby conveyed being more particularly described as follow to-wit:

Beginning at the Northernmost point of South Park at the intersection of the Southeast margin line of the Avenue of Pines with the Southwest margin line of Parkway Drive and running thence Southeasterly and along the Southwest margin line of Parkway Drive for a distance of 25 feet and to the intersection of said line with the center line of a concrete drainage ditch, thence running in a Southerly direction and along the center line of said concrete drainage ditch a distance of 58.0 feet, thence running West to and along a metal fence line as now located and constructed for a distance of 69 feet and to the Southeast margin line of the Avenue of Pines, thence running Northeast and along the Southeast margin line of the said Avenue of Pines for a distance of 94.0 feet, more or less, and to the point of beginning, lying thereon and appurtenances thereunto belonging.

Parcels/PPINs:1336/247 ;20807

Lot Ten (10) and the North Half of Lot Eleven (N 1/2 of 11) in Block Three (3) of the

Monte Vista Terrace Subdivision and also; West Park East of Lot Ten (10) and East of the North Half of Lot Eleven (11) in Block Three of the Monte Vista Terrace Subdivision of the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, and the same being a part of the Northeast Quarter of the Southeast Quarter (NE1/4 of SE 1/4) of Section Seven (7), Township Four (4) North, Range Thirteen (13) West in the City of Hattiesburg, County of Forrest, State of Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

Parcels/PPINs:1341/218; 20840, 20841, 20845, 20844, 20843, 20842

Lots 1 and 2, Block 6, Monte Vista Terrace Subdivision, Hattiesburg, Forrest County, Mississippi, as per map or plat thereof on file with the office of the Chancery Clerk at the Court House in Hattiesburg, Forrest County, Mississippi; together with all improvements lying thereon and appurtenances thereunto belonging.

Lot Three (3) of Block Six (6) of the Monte Vista Terrace Subdivision in the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat on file in the office of the Chancery Clerk of Forrest County, Mississippi, the same being a part of the Northeast Quarter of the Southeast Quarter (NE 1/4 of the SE 1/4), Section 7, Township 4 North, Range 13 West, together with all improvements thereon and all appurtenances thereunto belonging.

Lots 4, 5, 6, 7, and 8 in Block 6 of the Monte Vista Terrace Subdivision, as shown by and according to the map or plat thereof on file and of record in the office of the Chancery Clerk of Forrest County, Mississippi.

All of Lots Nine (9), Ten (10), Eleven (11), and the South 1/2 of Lot Twelve (12), Block Six (6) of the Monte Vista Terrace Subdivision or Addition to the City of Hattiesburg, Forrest County, Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, in Plat Book 7 at Page 10 and the same being a part of the NE 1/4 of the SE 1/4 of Section 7, T-4-N, R-13-W, Forrest County, Mississippi.

Parcels/PPINs:1373/198; 20805

Lot Seven (7) and Eight (8) and the SW one-half (1/2) of vacated Parkway Drive on the Northeast side of said Lots Seven (7) and Eight (8), Block Three (3) of the Monte Vista Terrace Subdivision, as shown by and according to the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

SECTION 2. Except as hereby expressly changed and amended, the aforesaid Comprehensive Zoning District Map and the Comprehensive Zoning Ordinance No. 2330, as amended, of said City of Hattiesburg, Mississippi, shall be and remain in full force and form as adopted.

SECTION 3. That this Ordinance take effect and be in force thirty (30) days from and after passage as provided by law.

The foregoing Ordinance having been reduced to writing, the same was introduced by Council member _____ seconded by Council member _____ and was adopted by the following vote to-wit:

YEAS:

NAYS:

THE President thereby declared the motion carried and the foregoing Ordinance adopted and approved, this the _____ day of _____ A.D., 2022.

(S E A L)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

THE above and foregoing Ordinance having been submitted to and approved by the Mayor,
this the _____ day of _____ A.D., 2022.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

**MINUTES OF THE
REGULAR MEETING OF THE
HATTIESBURG PLANNING COMMISSION
January 5th, 2022**

The Hattiesburg Planning Commission did meet in a regular session on January 5th, 2022, at 1:00 p.m. at the Jackie Dole Community Center, 220 West Front Street, Hattiesburg, Mississippi. Mark Miller, Chair, presided over the meeting. Due to the ongoing COVID-19 pandemic, CDC-recommended social distancing guidelines were observed. Staff utilized GoToMeeting, an online meeting, desktop sharing, and telephone/video conferencing platform to give Commissioners, petitioners, and the public the option to participate remotely. A quorum was indicated and the attendance was as follows:

Commissioners Present: Dick Conville
Charles Dawe (via GoToMeeting)
Michael Dickerson (via GoToMeeting)
Amy Hinton, Vice-Chair (via GoToMeeting)
Jeff Keysear (via GoToMeeting)
Elayne Lockett
Mark Miller, Chair
Rebekah Ray
Rhoda A. Pickett
Kenneth Waites

Commissioners Absent: Ricardo Bryant

Also Present: Ginger M. Lowrey, AICP, Planning Div. Manager
Jim Gladden, Esq.
Nathan Satcher, Planner
Chris Sees, Planning Office Manager
Steve Mitchell, Building Official

AGENDA REVIEW

There came the matter of the January Agenda. Item A was removed from the January Agenda at the applicants request. A request was made by Chair Miller for a motion to approve the January 2022 Agenda. A motion to approve was made by Commissioner Ray and seconded by Commissioner Pickett.

Commissioners voting aye: Dick Conville
Charles Dawe (via GoToMeeting)
Michael Dickerson (via GoToMeeting)
Amy Hinton, Vice-Chair (via GoToMeeting)
Jeff Keysear
Elayne Lockett
Mark Miller, Chair
Rebekah Ray
Rhoda A. Pickett
Kenneth Waites

Commissioners voting nay: None

MINUTES REVIEW

There came the matter of the December 1, 2021 minutes. A motion was made by Commissioner Ray to approve the minutes. Commissioner Conville seconded the motion.

Commissioners voting aye: Dick Conville
Charles Dawe (via GoToMeeting)

Michael Dickerson (via GoToMeeting)
Amy Hinton, Vice-Chair (via GoToMeeting)
Jeff Keysear
Elayne Lockett
Mark Miller, Chair
Rebekah Ray
Rhoda A. Pickett
Kenneth Waites

Commissioners voting nay: None

REPORTS

BUILDING REPORT

Steve Mitchell, Building Official, provided the Building Permit Report for December 2021. Staff emailed copies to the Commissioners prior to the meeting, and physical copies were provided to Commissioners who attended in person.

PLANNING REPORT

There came the matter of the Planning Report by Ginger Lowrey, Planning Division Manager. On December 20, 2021, City Council approved the I-1 to B-5 rezone located at 4607 Hardy St (HPC Approval Upheld), approved conditional use for a restaurant without drive-through in a B-2 zone located at 1015 Main St (HPC Approval Upheld), approved B-3 to R-3 rezone for property located along N 28th Ave and Northwood Drive (HPC Approval Upheld), un-zoned parcels being established as R-1A zone on J.Ed Turner drive (HPC Approval Upheld), and the closure of a portion of an alley on Fredna Ave (HPC Approval Upheld). On January 4th, 2022, City Council Denied the conditional use for an expansion of a non-conforming use at 1614 W 4th St (HPC Denial Upheld).

CHAIR'S REPORT

There came the matter of the Chair's Report by Chair Mark Miller. Chair Miller reminder attendees to be careful with the new COVID variant, as many of his family members have contracted the virus even though they were vaccinated. Chair Miller also discussed the subcommittee that has been formed to further research accessory dwelling units (ADUs) and hopes to continue that conversation in the next few weeks.

INTRODUCTIONS

The Commissioners introduced themselves.

PUBLIC HEARING – PLANNING COMMISSION

There came the matter of Item B (Rezone), to consider a request filed by Reed Nelson, William Drinkwater, and Sheldon Alston (Representatives), as required in the Land Development Code, Ord. No. 3209, to change the zoning classification for certain properties located on Chevy Chase Drive, S. 31st Avenue, S. 30th Avenue, and Lorraine Street as listed: PPIN 20848 Parcel 2-028N-07-075.00, PPIN 20847 Parcel 2-028N-07-074.00, PPIN 20840 Parcel 2-028N-07-059.00, and PPIN 20841 Parcel 2-028N-07-060.00 from Section 2.3 Mixed Use District MX-3 to Section 2.3 Mixed Use District MX-4; PPIN 20846 Parcel 2-028N-07-073.00, PPIN 20845 Parcel 2-028N-07-072.00, PPIN 20844 Parcel 2-028N-07-071.00, PPIN 20843 Parcel 2-028N-07-062.00, and PPIN 20842 Parcel 2-028N-07-061.00 from Section 2.5

Residential Attached District RA-3 to Section 2.3 Mixed Use District MX-4; PPIN 20857 Parcel 2-028N-07-070.00, PPIN 20856 Parcel 2-028N-07-069.00, PPIN 20855 Parcel 2-028N-07-068.00, PPIN 20849 Parcel 2-028N-07-063.00, PPIN 20850 Parcel 2-028N-07-064.00, PPIN 20806 Parcel 2-028N-07-057.00, PPIN 20807 Parcel 2-028N-07-056.00, PPIN 20809 Parcel 2-028N-07-055.00, PPIN 20808 Parcel 2-028N-07-054.00, PPIN 20810 Parcel 2-028N-07-053.00, PPIN 20811 Parcel 2-028N-07-052.00, PPIN 20812 Parcel 2-028N-07-051.00, and PPIN 20822 Parcel 2-028N-07-050.00 from Section 2.5 Residential Attached District RA-3 to Section 2.3 Mixed Use District MX-3, Ward 4.

	<u>Name</u>	<u>Address</u>	<u>City/State</u>
<u>Presented by:</u>	William Drinkwater Reed Nelson Josh Mars	Illegible	
<u>Proponents:</u>	Todd Jackson		Hattiesburg, MS
<u>Opponents:</u>	None		

William Drinkwater, Representative, presented the application. He opened that Josh Mars and Reed Nelson have spent a considerable amount of time with City Administration and Officials to ensure that this is a project that City Council would approve. Mr. Drinkwater presented on the function of Jones Companies and how this zoning change would allow for Jones Companies to establish their headquarters in Hattiesburg, MS. Mr. Drinkwater noted the economic impact, public need, and the increased demand for commercial development in Midtown and not residential based on how the area has been developed so far. Commissioner Ray raised concerns about the lack of entertainment aspects of the proposed development, noting an office space provides little for nearby residences. Commissioner Waites asked for clarification on the public need for the project. Mr. Drinkwater noted the tax benefits, economic impact, and how the project resolves challenges to development by means of eliminating parcel ownership fragmentation. Commissioner Pickett noted a recent press conference where this was presented to the public with the Mississippi Governor before the details of a zoning change had been accomplished. Commissioner Conville noted Mr. Drinkwater’s Presentation included that the acquisition of property counts as substantial change with a certain intent, and urged the commission to not set the precedence that deep pockets can undermine the rule of law. Commissioner Conville argued that purchasing a property with intent to redevelopment, should not count as a substantial change. Reed Nelson, representative, of Jones Companies presented on some details of the site plan that was not addressed in Mr. Drinkwater’s presentation, noting the site plan is still conceptual, but the economic impacts are not. Josh Mars, Representative of Jones Companies, spoke and agreed that they did “get the cart before the horse”, but shared insight into the complexities of this development as to why that happened. Todd Jackson of the ADP, Proponent, reiterated the positive economic impacts of this project.

Chair Miller declared the Public Hearing closed and the Business Meeting open for voting on the request (Item B). Chair Miller, noted that while the Jones Companies Headquarters is not necessarily what he had envisioned with Midtown, but is comfortable with how this plan is mixing in. Commissioner Dawe noted that the positives outweighed the negatives for this development. Commissioner Keysear made a motion to approve the request

based on the criteria that the character of the neighborhood has changed substantially so that rezoning is clearly justified and there is a public need for the rezoning. Commissioner Lockett seconded the motion. Mrs. Lowrey conducted a roll call vote. Commissioners attending in person submitted physical voting sheets.

Commissioners voting aye: Dick Conville
Charles Dawe (via GoToMeeting)
Michael Dickerson (via GoToMeeting)
Amy Hinton, Vice-Chair (via GoToMeeting)
Jeff Keyseear
Elayne Lockett
Mark Miller, Chair
Rhoda A. Pickett
Kenneth Waites

Commissioners voting nay: None

Commissioners Abstaining: Rebekah Ray

BUSINESS MEETING

Having no further business, Commissioner Pickett made a motion to adjourn the meeting. The motion was seconded by Commissioner Lockett. The meeting was adjourned at 2:33 PM.

Mark Miller, Chair

Ginger Lowrey, Planning Division Manager



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ann Jones, Chief Administrative Officer

cc:

Date: Tuesday, January 18, 2022

Re: Adopt a Resolution establishing a Uniform Guidance Policy for Administration of Funds Received from the U.S. Department of Treasury under the American Rescue Plan Act.
File Number: 2022-23
Minute Book #

Summary

Adopt a Resolution establishing a Uniform Guidance Policy for Administration of Funds Received from the U.S. Department of Treasury under the American Rescue Plan Act.

Recommendation Statement

I recommend that this item be added to the Council agenda.

Please place this on the January 18, 2022 City Council meeting for consideration.

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF HATTIESBURG,
MISSISSIPPI ADOPTING A UNIFORM GUIDANCE POLICY FOR
ADMINISTRATION OF FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF
TREASURY UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act to provide continued relief from the impact of the COVID-19 pandemic (“COVID-19”); and

WHEREAS, the American Rescue Plan Act, through the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund (together, “ARPA”), allotted approximately \$350 billion to assist state, local, tribal and territory governments in responding to COVID-19; and

WHEREAS, Sections 602(b) and 603(b) of the Social Security Act, as amended by Section 9901 of ARPA, Pub. L. No. 117-2 (March 11, 2021), authorized the U.S. Department of Treasury (“Treasury”) to make payments to certain recipients under ARPA; and

WHEREAS, the City of Hattiesburg, Mississippi (“City”) was allocated \$12,875,821 to be received in two payments and, the City received its first payment in the approximate amount of \$6,437,910.50 and deposited it in a separate fund; and

WHEREAS, Treasury has established an interim final rule, a final rule effective April 1, 2022, FAQ’s and related guidance, as amended from time to time (“Guidance”), setting forth specific requirements for utilizing the funds, including the eligible uses thereof, received under ARPA; and

WHEREAS, in accordance with the Guidance, the Mayor and City Council (“Governing Body”) of the City will administer the City’s funds received under ARPA for the eligible uses and purposes prescribed in the Guidance, including the Uniform Grant Guidance requirements set forth in 2 C.F.R. Part 200 (“Uniform Grant Guidance”), as applicable, and for necessary expenditures in response to the impact of COVID-19 and in efforts to contain and mitigate the same; and

WHEREAS, the City will purchase goods, commodities and services using ARPA funding subject to the requirements of the Uniform Grant Guidance; and

WHEREAS, the City has previously adopted two separate procurement manuals (City of Hattiesburg Procurement Manual and City of Hattiesburg Procurement Manual, FTA Grants Program, rev. June 2017) (together, the “Manuals”) that set forth the City’s policies on procurement and related policies under state and federal laws, with such Manuals being attached hereto as **Exhibit A**;

WHEREAS, to confirm compliance with ARPA and the Guidance, the City desires to supplement the Manuals to implement additional procurement and/or related Uniform Grant Guidance policies applicable to ARPA and, as a result, has drafted its Uniform Guidance Policy for American Rescue Plan Fiscal Recovery Funds for the City of Hattiesburg, Mississippi, attached hereto as **Exhibit B**.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City as follows:

1. That the City desires to utilize the funds received under ARPA in accordance with the Guidance for the betterment of its citizens in responding to the public health emergency caused by COVID-19 and to continue to fight and mitigate the same for the months and years ahead.
2. That, therefore in accordance with the Guidance, this resolution, and in efforts to properly utilize the ARPA funds received and to compliment and supplement the Manuals, the City adopts the Uniform Guidance Policy for American Rescue Plan Fiscal Recovery Funds for the City of Hattiesburg, Mississippi attached hereto as **Exhibit B**.

Following the reading of the foregoing Resolution, Councilperson _____ made the motion and Councilperson _____ seconded the motion, and the question being put to a roll call vote, the result was taken as follows:

Councilperson Jeffrey George	voted: ____
Councilperson Deborah Delgado	voted: ____
Councilperson Carter Carroll	voted: ____
Councilperson Dave Ware	voted: ____
Councilperson Nicholas Brown	voted: ____

The motion having received the affirmative vote of a majority of the members present, the President of the Governing Body, acting for and on behalf of the City, declared the motion carried and the resolution adopted, on this the ____ day of _____ 2022.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the __ day of _____, 2022.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

EXHIBIT A
MANUALS

EXHIBIT B
UNIFORM GUIDANCE POLICY

Uniform Guidance Policy for American Rescue Plan Fiscal Recovery Funds For the City of Hattiesburg, Mississippi

I. Background and Purpose

The purpose of this Policy is to establish written guidelines consistent with the applicable requirements of the Coronavirus State and Local Fiscal Recovery Funds of the American Rescue Plan Act (“ARPA”) and the Uniform Guidance for the City that meet or exceed the procurement requirements for purchases of goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects when federal funds are being used in whole or in part to pay for the cost of the contract.

The City has previously adopted Manuals that set forth specific procurement and related requirements under state and federal law. This Policy is to supplement such Manuals only for ARPA expenditures and shall apply in addition to the requirements of the Manuals where not inconsistent. To the extent that this Policy and the Manuals are in conflict or inconsistent (with the exception of the base procurement threshold of \$5,000 set forth in Section V.A. hereto which shall apply), the more stringent provisions shall apply.

II. Definitions

- A. City** means the City of Hattiesburg, Mississippi.
- B. Federal Grantees** means a non-federal agency that has received a federal grant either directly from the Federal Government or as a pass-through grantee with grant funds coming through the State, other local government, or any other properly authorized entity.
- C. Governing Body** means the Mayor and City Council of the City.
- D. Manuals** means the City of Hattiesburg’s Procurement Manual and the City’s Procurement Manual, FTA Grants Program, rev. June 2017.
- E. Policy** means this Uniform Guidance Policy for American Rescue Plan Fiscal Recovery Funds for the City of Hattiesburg, Mississippi
- F. Professional Services** means services rendered by certain attorneys, accountants, architects, engineers and land surveyors, physicians, appraisers, and real estate brokers who possess a special skill and are not officers or employees of the City.
- G. Uniform Guidance** means the Office of Management and Budget’s (“OMB”) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, as set forth in 2 C.F.R. Part 200.

III. Policy

- A. Application of Policy.** This Policy, in addition to the applicable provisions of the Manuals where not inconsistent, applies to all contracts for purchases, services,

and construction or repair work funded with federal financial assistance (direct or reimbursed) from ARPA. The requirements of this Policy also apply to any subrecipient of the funds. It is the policy of the City to provide all vendors with a fair, equitable, and competitive opportunity to sell equipment, machinery, supplies, commodities, materials, and services to the City.

All federally funded projects, loans, grants, and sub-grants, whether funded in part or wholly, are subject to the Uniform Guidance and all other applicable federal laws unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds.

- B. Compliance with Federal Law.** All procurement activities involving the expenditure of federal funds under ARPA must be conducted in compliance with the Procurement Standards of the Uniform Guidance codified in 2 C.F.R. §§ 200.317 - 200.326 unless otherwise directed in writing by the federal agency or state pass-through agency that awarded the funds. The City will follow all applicable local, state, and federal procurement requirements when expending federal funds. Should the City have more stringent requirements, the most restrictive requirement shall apply so long as it is consistent with state and federal law.
- C. Contract Award.** All contracts shall be awarded only to the lowest responsive responsible bidder possessing the ability to perform successfully under the terms and conditions of the contract.
- D. No Evasion.** No contract may be divided to bring the cost under bid thresholds or to evade any requirements under this Policy or state and federal law.
- E. Contract Requirements.** All contracts paid for in whole or in part with ARPA funds shall be in writing. The written contract must include or incorporate by reference the provisions required under 2 C.F.R. § 200.326 and as provided for under 2 C.F.R. Part 200, Appendix II, unless excepted by ARPA and its related guidance.
- F. Contractors' Conflict of Interest.** Designers, suppliers, and contractors that assist in the development or drafting of specifications, requirements, statements of work, invitation for bids or requests for proposals shall be excluded from competing for such requirements.
- G. Approval and Modification.** The administrative procedures contained in this Policy are administrative and may be changed as necessary at the staff level to comply with state and federal law.
- H. Compliance with this Policy.** In accordance with the Manuals, the City shall maintain oversight to ensure that contractors and vendors perform in accordance with the terms, conditions, and specifications of contracts or purchase orders. Violations of this Policy may result in disciplinary action, up to and including termination.

IV. General Procurement Standards and Procedures:

The City shall procure all contracts and purchases utilizing ARPA funds in accordance with the requirements of this Section of the Policy.

- A. Necessity.** Purchases must be necessary to perform the scope of work and must avoid acquisition of unnecessary or duplicative items. Strategic sourcing should be considered with other departments and/or agencies who have similar needs to consolidate procurements and services to obtain better pricing.
- B. Clear Specifications.** All solicitations must incorporate a clear and accurate description of the technical requirements for the materials, products, or services to be procured, and shall include all other requirements which bidders must fulfill and all other factors to be used in evaluating bids or proposals. Technical requirements must not contain features that restrict competition.
- C. Notice of Federal Funding.** All bid solicitations must acknowledge the use of federal ARPA funding for the contract. In addition, all prospective bidders or offerors must acknowledge that funding is contingent upon compliance with all terms and conditions of the funding award.
- D. Compliance by Contractors.** All solicitations shall inform prospective contractors that they must comply with all applicable federal laws, regulations, executive orders, and terms and conditions of the funding award.
- E. Fixed Price.** Solicitations must state that bidders shall submit bids on a fixed price basis and that the contract shall be awarded on this basis unless otherwise provided for in this Policy. Cost plus percentage of cost contracts are prohibited. Time and materials contracts are prohibited in most circumstances. Time and materials contracts will not be used unless no other form of contract is suitable and the contract includes a “not to exceed” amount.
- F. Use of Brand Names.** When possible, performance or functional specifications are preferred to allow for more competition leaving the determination of how to reach the required result to the contractor. Brand names may be used only when it is impractical or uneconomical to write a clear and accurate description of the requirement(s). When a brand name is listed, it is used as reference only and “or equal” must be included in the description.
- G. Lease versus Purchase.** Under certain circumstances, it may be necessary to perform an analysis of lease versus purchase alternatives to determine the most economical approach.
- H. Dividing Contract for Minority and Woman-Owned (“M/WBE”) Business Enterprise Participation.** If economically feasible, procurements may be divided into smaller components to allow maximum participation of small and minority businesses and women business enterprises. The procurement cannot be

divided to bring the cost under bid thresholds or to evade any requirements under this Policy.

- I. Documentation.** Documentation must be maintained by the City detailing the history of all procurements. The documentation should include the procurement method used, contract type, basis for contractor selection, price, sources solicited, public notices, cost analysis, bid documents, addenda, amendments, contractor's responsiveness, notice of award, copies of notices to unsuccessful bidders or offerors, record of protests or disputes, bond documents, notice to proceed, purchase order, and contract. All documentation relating to the award of any contract must be made available to the granting agency upon request.
- J. Cost Estimate.** For all procurements costing \$250,000 or more, the City shall develop an estimate of the cost of the procurement prior to soliciting bids. Cost estimates may be developed by reviewing prior contract costs, online review of similar products or services, or other means by which a good faith cost estimate may be obtained. Cost estimates for construction and repair contracts may be developed by the project designer.
- K. Debarment.** No contract shall be awarded to a contractor included on the federally debarred bidder's list.
- L. Contractor Oversight.** The City must maintain oversight of federally funded contracts to ensure that contractor is performing in accordance with the contract terms, conditions, and specifications.
- M. Open Competition.** Solicitations shall be prepared in a way to be fair and provide open competition. The procurement process shall not restrict competition by imposing unreasonable requirements on bidders, including but not limited to unnecessary supplier experience, excessive or unnecessary bonding, specifying a brand name without allowing for "or equal" products, or other unnecessary requirements that have the effect of restricting competition.
- N. Geographic Preference.** No contract shall be awarded on the basis of a geographic preference.

V. Specific Procurement Procedures

The City shall solicit bids in accordance with the requirements under this Section of the Policy based on the type and cost of the contract or purchase and all such awards shall be made by the Governing Body. These procedures must be utilized unless the specific circumstances satisfy one or more of the requirements for noncompetitive procurement as stated in 2 C.F.R. § 200.320(c).

- A. Contracts/Purchases costing up to \$5,000** shall be procured using the Uniform Guidance "micro-purchase" procedure (2 C.F.R. § 200.320(a)(1)) and state bidding procedures (Miss Code Ann. § 31-7-13) as follows:

1. The contract may be awarded without soliciting pricing or bids if the price of the goods or services is considered to be fair and reasonable.
2. To the extent practicable, purchases must be distributed among qualified suppliers.

B. Contracts/Purchases costing more than \$5,000 up to \$50,000 shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(a)(2)) and state bidding procedures (Miss Code Ann. § 31-7-13) as follows:

1. Obtain competitive written bids from two (2) of qualified sources.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
3. Cost or price analysis is not required prior to soliciting bids.
4. Award the contract on a fixed-price basis (a not-to-exceed basis is permissible for service contracts where obtaining a fixed price is not feasible).
5. Award the contract to the lowest and best competitive written bid.

C. Contracts/Purchases (not including professional services) costing more than \$50,000 up to \$250,000 shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(a)(2)) and state bidding procedures (Miss Code Ann. § 31-7-13) as follows:

1. Obtain competitive written bids after advertising for competitive bids one each week for two (2) consecutive weeks in a regular newspaper published in the City with bid opening being not less than seven (7) days after last published notice and not less than fifteen (15) days for construction projects, all in accordance with the specific requirements of Miss. Code Ann. § 31-7-13(c).
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
3. Cost or price analysis is not required prior to soliciting bids.
4. Award the contract on a fixed-price basis (a not-to-exceed basis is permissible for service contracts where obtaining a fixed price is not feasible).
5. Award the contract to the lowest and best competitive written bid.

D. Contracts/Purchases costing more than \$250,000 shall be procured using a combination of the most restrictive requirements of the Uniform Guidance “sealed bid” procedure (2 C.F.R. § 200.320(b)) and state bidding procedures (Miss Code Ann. § 31-7-13) as follows:

1. Cost or price analysis is required prior to soliciting bids.
2. Complete specifications or purchase description must be made available to all bidders.

3. Obtain competitive written bids after advertising for competitive bids one each week for two (2) consecutive weeks in a regular newspaper published in the City with bid opening being not less than seven (7) days after last published notice and not less than fifteen (15) days for construction projects, all in accordance with the specific requirements of Miss. Code Ann. § 31-7-13(c).
4. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
5. Open bids at the public bid opening on the date, time, and at the location noticed in the public advertisement. All bids must be submitted sealed. A minimum of 2 bids must be received in order to open all bids.
6. Award the contract to the lowest and best competitive written bid on a fixed-price basis. Any and all bids may be rejected only for “sound documented reasons.”

E. Contracts for professional services costing more than \$50,000 up to \$250,000 shall be procured using the Uniform Guidance “small purchase” procedure (2 C.F.R. § 200.320(a)(2)) as follows:

1. Obtain two or more informal price or rate quotations from at least two qualified sources.
2. Take affirmative steps to solicit price rates or quotes from M/WBE vendors and suppliers as required under 2 C.F.R. § 200.321.
3. Award the contract on a fixed-price basis or a not-to-exceed basis when obtaining a fixed price is not feasible.

F. Contracts for professional services costing more than \$250,000 shall be procured using the Uniform Guidance “competitive proposal” procedure (2 C.F.R. § 200.320(d)) when the “sealed bid” procedure is not appropriate for the particular type of service being sought. The procedures are as follows:

1. A Request for Proposals (“RFP”) must be publicly advertised. Formal advertisement in a newspaper is not required so long as the method of advertisement will solicit proposals from an “adequate number” of qualified firms.
2. Take affirmative steps to solicit price quotes from M/WBE vendors and suppliers as provided under 2 C.F.R. § 200.321.
3. Identify evaluation criteria and relative importance of each criteria (criteria weight) in the RFP.
4. Consider all responses to the publicized RFP to the maximum extent practical.
5. Must have a written method for conducting technical evaluations of proposals and selecting the winning firm.
6. Award the contract to the responsible firm with most advantageous proposal taking into account price and other factors identified in the RFP.
7. For architecture and engineering (“A/E”) professional services only, the City may award the contract to the most qualified firm based on

qualifications without considering price as a selection factor in accordance with 2 C.F.R. § 200.321(b)(2)(iv). When contracting for A/E services only, geographic location may be a selection criterion provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract. 2 C.F.R. § 200.319(c).

8. Award the contract on a fixed-price or cost-reimbursement basis.

G. Minimum Bonding Requirements. For construction or facility improvement contracts or subcontracts exceeding \$250,000, the requirements for bonding shall, at a minimum, be as follows:

1. A bid guarantee from each bidder is equivalent to five percent of the bid price.
2. A performance bond on the part of the contractor is for 100% of the contract price.
3. A payment bond on the part of the contractor is for 100% of the contract price.
4. All bonds required in this section are obtained from companies holding certificates of authority as acceptable sureties pursuant to the surety requirements for companies doing business with the United States (31 C.F.R. Part 223).

H. Records. The City shall maintain records for a period of at least five (5) years sufficient to detail history of each procurement transaction. These records must include, but are not limited to:

1. A description and supporting documentation showing rationale for procurement method (e.g., cost estimates);
2. Written price or rate quotations (such as catalog price, online price, email or written quote), if applicable;
3. Copies of advertisements, requests for proposals, bid sheets or bid proposal packets;
4. Reasons for vendor selection or rejection, including Board minutes, rejection letters and award letter; and
5. The basis for the contract price.

VI. Exceptions

Non-competitive contracts are allowed *only* under the following conditions and in the written determination of the Governing Body of the City:

- A. Sole Source.** A contract/purchase may be awarded without competitive bidding when the item is available from only one source. The City must document the justification for and lack of available competition for the item. A sole source contract must be approved by the Governing Body.

- B. Public Exigency.** A contract/purchase may be awarded without competitive bidding when there is a public exigency. A public exigency exists when there is an imminent or actual threat to public health, safety, and welfare, and the need for the item will not permit the delay resulting from a competitive bidding.
- C. Inadequate Competition.** A contract/purchase may be awarded without competitive bidding when competition is determined to be inadequate after attempts to solicit bids from a number of sources as required under this Policy does not result in a qualified winning bidder.
- D. Federal Contract.** A contract/purchase may be awarded without competitive bidding when the purchase is made from a federal contract available on the U.S. General Services Administration schedules of contracts.
- E. Awarding Agency Approval.** A contract/purchase may be awarded without competitive bidding with the express written authorization of the federal agency or state pass-through agency that awarded the federal funds so long as awarding the contract without competition is consistent with state law.

VII. Activities Allowed/Unallowed

The requirements for activities allowed or unallowed under any Federal grant award are contained in the ARPA program legislation, as administered by the U.S. Department of Treasury. The requirements for allowable costs/cost principles are outlined in 2 C.F.R. Part 200, subpart E, §§ 200.400 - 200.475. The City will apply these principles to assure the effective administration of ARPA funds in a manner consistent with the program objectives and terms and conditions of the award.

In order to ensure compliance with these requirements, the City has implemented the following policies and procedures:

- A.** All grant expenditures will be in compliance with the Uniform Guidance. The provisions of the grant award agreement will also be considered in determining allowability. Grant funds will only be used for expenditures that are considered reasonable and necessary as defined by 2 C.F.R. § 200.404 “Reasonable Costs” for the administration of the program and in compliance with ARPA and its related guidance.
- B.** Jennifer Shows with the City’s Urban Development Department and the City’s Mayor Admin Department is responsible for program compliance related to the Federal grant because its personnel has a strong working knowledge of Subpart E - Cost Principles of the Code of Federal Regulations prior to and for the duration the City is in receipt of the federal grant funding.
- C.** Grant expenditures will be approved by the City’s Mayor Admin Department initially through the budget and procurement processes as applicable. All bills or invoices must be received and approved by the City’s Accounting Department before ultimate approval is given by the Governing Body. This will be evidenced

by approval noted on the invoice or maintained within the accounts payable software. Accounts payable disbursements will not be processed for payment until necessary approval has been obtained.

- D. Payroll costs, if applicable as determined by the Governing Body in accordance with ARPA and its related guidance, will be documented in accordance with the Uniform Guidance with timesheets, and any other payroll records being approved at the Department level prior to payroll disbursements being processed.
- E. The City will be permitted to charge indirect costs to federal grants, in accordance with 2 C.F.R. § 200.414. The Uniform Guidance outlines the types of indirect costs that are allowable including administrative costs, salaries and expenses, and certain audit costs. These costs will be charged on a systematic and rational basis.
- F. For grants that are not expenditure reimbursement based, such as grants that reimburse on a “per unit basis” i.e. number of meals served, number of miles driven, etc., the City department participating in such a grant is still required to document costs related to the grant. In addition, program related data should be maintained at the City department level to support the number of units provided to support the amount of the grant reimbursement.

VIII. Allowable Costs/Cost Principles

If applicable related to use of grants funds, in the discretion of the Governing Body, for ARPA’s eligible uses for payroll for public health and safety employees and premium pay for essential workers, the City will assure these types of charges are in compliance with OMB Guidance, 2 C.F.R. §§ 200.430 & 200.431. In general, compensation charged to federal grants will be for personal services including all remuneration paid for services an employee rendered during the period of performance under ARPA. All compensation and fringe benefits that are charged must be reasonable for the services rendered and will conform to the established written policies of the City. These charges will be consistently applied for both federal and non-federal activities and will meet the requirements of federal statute, where applicable.

Charges to ARPA funds for compensation and fringe benefits must be based on records that accurately reflect the work performed. These records will be supported by the City’s system of internal control which provides reasonable assurance that the charges are accurate, allowable, properly allocated, and incorporated into the official records of the City. The records will reasonably reflect the total activity for which the employee is compensated by the City not to exceed 100% of compensated activities. These records will also comply with the established accounting policies and practices of the City and support the allocation of the employee’s compensation and fringe benefits among specific activities or cost objectives if the employee works on multiple Federal Awards.

For further clarification of the requirements the City will comply with see 2 C.F.R. §§ 200.430 & 200.431.

IX. Equipment and Real Property Management

Any purchase of equipment or real property with ARPA funds shall be consistent with the Uniform Guidance at 2 C.F.R. Part 200, Subpart D. Equipment and real property must be used for the originally intended purpose as long as needed for that purpose. Consistent with 2 C.F.R. §§ 200.311 & 200.313, equipment and real property acquired with ARPA funds shall vest in the City. Acquisition and maintenance of equipment or real property will also comply with relevant laws and regulations. Should the City dispose of any equipment or real property acquired with ARPA funds on or before December 31, 2024, the proceeds of such disposition shall be subject to the eligibility requirements of ARPA.

X. Period of Performance

The City will develop and implement internal controls for costs incurred throughout the period of performance. All funds will be used for costs incurred or obligated during the period that begins on March 3, 2021, and ends on December 31, 2024. The financial obligations incurred by December 31, 2024 must be expended by December 31, 2026. All funds not used must be returned to the Treasury.

XI. Reporting

The City will timely complete the financial, performance, and compliance reporting required for metropolitan cities with a population below 250,000 residents which received more than \$5 million in ARPA funds and every applicable quarter thereafter. Expenditures will be reported on a cash or accrual basis, with the methodology disclosed and consistently applied. The City will report in accordance with the definition of expenditures in 2 C.F.R. § 200.1. The City shall maintain accounting records for completing and reporting accurate, compliant financial data in accordance with appropriate accounting standards and principles. Ann Jones, CAO of the City, or her designee, will serve as the Account Administrator, the Point of Contact for Reporting, and the Authorized Representative for submitting required reports of the Department of the Treasury.

XII. Subrecipient Monitoring

Subrecipients that are pass-through entities as defined under 2 C.F.R. §200.1 are required to manage and monitor their subrecipients to ensure compliance with ARPA awards pursuant to 2 C.F.R. § 200.331 regarding requirements for pass-through entities. In accordance with this requirement, the City will clearly identify to its subrecipients: (1) that the award is a subaward of ARPA funds; (2) any and all compliance requirements for the use of ARPA funds; and (3) any and all reporting requirements for ARPA funds. The City will evaluate each subrecipient's risk of noncompliance based on factors such as prior experience in managing federal funds, previous audits, personnel and policies or procedures for award execution and oversight. Ongoing monitoring of subrecipients will reflect its assessed risk and include monitoring, identification of deficiencies, and follow-up to assure appropriate remediation. The City will maintain records of all award agreements and document subrecipients' compliance obligations.

XIII. Single Audit Requirements

The City and any subrecipients that expend more than \$750,000 in federal awards during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation under 2 C.F.R. Part 200, Subpart F.

XIV. Civil Rights Compliance

The City is required to meet legal requirements relating to nondiscrimination and nondiscriminatory use of Federal funds. Those requirements include ensuring that entities receiving Federal financial assistance from the Treasury do not deny benefits or services, or otherwise discriminate on the basis of race, color, national origin (including limited English proficiency), disability, age, or sex (including sexual orientation and gender identity), in accordance with the following authorities: Title VI of the Civil Rights Act of 1964 (Title VI) Public Law 88-352, 42 U.S.C. 2000d-1 et seq., and the Department's implementing regulations, 31 CFR part 22; Section 504 of the Rehabilitation Act of 1973 (Section 504), Public Law 93-112, as amended by Public Law 93-516, 29 U.S.C. 794; Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. 1681 et seq., and the Department's implementing regulations, 31 CFR part 28; Age Discrimination Act of 1975, Public Law 94-135, 42 U.S.C. 6101 et seq., and the Department implementing regulations at 31 CFR part 23.

62082901.v1

CITY OF HATTIESBURG
AGENDA ITEM
FACT SHEET

ITEM NO: VI-17
COUNCIL MEETING : 10/0411

BRIEF TITLE: Acknowledge & Adopt Manual
INTRODUCED BY: Mayor Johnny L. DuPree, Ph. D.
CONTACT PERSON: Eddie Myers, Director of Administration
(Michael Pope)
TELEPHONE NO: 601 545 4502
SUMMARY EXPLANATION: SEE ATTACHED

EXHIBITS FOR REVIEW

RESOLUTION ☐ ORDINANCE ☐ CONTRACT ☐ MINUTES ☐ PLAN MAPS ☐
OTHER (SPECIFY): Manual
AUTHORIZATION: COUNCIL PRESIDENT ☐ MAYOR ☒

STAFF RECOMMENDATION: (exact wording for agenda)
Acknowledge and Adopt the City of Hattiesburg Procurement Manual as required by the Federal Transit
Administration (FTA) for FTA purchases.

COUNCIL ACTION: MOTION BY: _____ SECOND BY: _____

VOTE: COUNCIL MEMBER	<u>YEA</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
BRADLEY	☐	☐	☐	☐
DELGADO	☐	☐	☐	☐
CARROLL	☐	☐	☐	☐
WARE	☐	☐	☐	☐
NAYLOR	☐	☐	☐	☐

ACTION TAKEN:
DISCUSSION:

CITY OF HATTIESBURG



Procurement Manual

GENERAL INFORMATION

I. PURPOSE

This procurement policy is to ensure that good internal control over purchases and inventory exists, that the legal and ethical standards of the City of Hattiesburg are met, and that good relationships with suppliers are maintained. Procurement will not always select items with the lowest price, but items selected should give the organization the best possible value within the bounds of the law and the procurement procedures of the state and federal governments.

The policies provided in this manual were established to ensure the fair and equitable treatment of all persons involved in public purchasing, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity.

Any work to be performed by a contractor on a project assisted under a program providing direct Federal financing assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 17010. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the Project area and contracts for work in connection with the project be awarded to business concerns which are located in or owned in substantial part by persons residing in the area of the project.

The City of Hattiesburg agrees to include all applicable FTA Requirements and Mandatory Clauses in procedures and contracts relating to the competitive procurement process when purchasing goods and services with FTA dollars. This policy is written to be in compliance with FTA circular #4220.1F and 49 CFR Section 18.36 (b) (1). The policies provided in this manual were established to ensure procurement procedure that reflects applicable State and Local and Federal laws.

Purchases of individual items costing \$ 5,000.00 or more with a useful life of more than (36) thirty-six months will be capitalized and depreciated over its useful life. Repair parts, such as batteries, tires, water pumps, generators, etc., which do not significantly extend the life of a vehicle, will not be capitalized.

II. SCOPE

This policy applies to the procurement of any materials and supplies, equipment, professional and contractual services, or construction contracts (goods and services) entered into by the City as of the effective date of this policy and shall amend, as applicable, all prior Procurement policies of the City.

III. DEFINITIONS

Addenda/Addendum: Additional requirements, specifications, or instructions to the originally Request For Bids and Proposals or Request for Quotations. All contents of the addendum are incorporated into the original document.

Appropriation: An authorization granted by the City Council to make expenditures and to incur obligations for specific purposes.

Architectural, Surveying and Engineering Services: Contracts performed by private consulting firms as agents of the City of Hattiesburg including feasibility studies, planning, design, testing, and construction administration or management services.

Bidder: Any person, firm, partnership, corporation, association, or joint venture seeking award of a public contract or subcontract with the City of Hattiesburg.

Blanket purchase orders: Encourage consolidation of annual requirements for certain commodities and services. Blanket Purchase Orders are issued so that supplies or services can be requested by authorized personnel on an as-needed basis. Such orders achieve economies of scale, cut expenditures, and reduce administrative handling costs.

Business: Any corporation, partnership, individual, sole proprietorship, joint stock company, joint venture or any other private legal entity.

Commodity: Tangible goods, wares, and merchandise which are moveable in trade.

Contract: A legally binding document, which specifies and defines the performance requirements and expectations for a purchase or project administered by the City.

Contractor: The person, firm, partnership, joint venture, corporation, or association, who performs a trade or service agreement at any level with the City.

Discrimination: An action or series of activities which sets apart or causes separate and unequal treatment of a person or group of persons solely on the basis of their age, gender, ethnic background, national origin, veteran's status, and/or disability. Acts of discrimination are illegal in the performance of projects for the City.

Encumbrance: Expenditure commitments created by purchase orders that have been issued, but for which no goods or services have been received.

Formal Bid: Procedure required for awarding contracts for apparatus, supplies, materials and equipment by the sealed competitive bid. (Valued \$ 50,000.00 or more). They must be advertised, opened in public, and recorded. Award is made to the lowest responsible bidder(s) taking into

consideration quality, performance, and the time specified for the performance of the contract.

Quote: Procedure used for expenditures from \$5,000 to \$50,000.00. Pricing can be obtained using the form provided by the Purchasing Department.

Proposer: Refers to each firm that submits a proposal for consideration by the City in compliance with the requirements stated in the Request for Bids and Proposals or Request for Quotation.

Purchase Order (PO): A legal contract document issued by the Procurement Division to a vendor to order goods and some services.

Request for Bids and Proposals: Formal procedure for obtaining bids and proposals for apparatus, supplies, materials and equipment with the formal bid range.

Request for Quotation (RFQ): Procedure used for expenditures from \$5,000 to \$50,000.00. Pricing can be obtained using the form provided by the Purchasing Department.

Requisition: A written or electronic request from a City department to the Procurement Division to obtain specific goods or services.

Specifications: The parameters, requirements, and instructions that define the exact item or service that is desired and provides the basis for comparing bids. Specifications are generally incorporated into a contract, by reference, to become the successful bidder's legal obligations under the contract.

Term Contract: A formal agreement between the City and a designated vendor(s) to provide an identified commodity upon request at an established price, and for a specified term.

ETHICS IN CITY CONTRACTING

I. Ethical Conduct

No employee, officer or agent of City of Hattiesburg shall participate in solicitation, award or administration of a contract if a conflict of interest would be involved, whether real or apparent. A conflict of interest would arise when any one of the following has a financial or other interest in the firm selected:

- The employee, officer, agent, or Council members;
- Any member of his/her immediate family;
- His or her partner; or
- An organization that employs, or is about to employ, one of the above.

City of Hattiesburg officers, employees, agents, or Board members shall neither solicit nor accept anything of monetary value from contractors, potential contractors, or parties to sub-agreements.

If the code of conduct is violated, the employee may be immediately disciplined.

The staff of the Purchasing Division is committed to the following Code of Ethics:

- Conduct all purchasing activities in accordance with the applicable Mississippi State Procurement code, City policies and procedures, ordinances, and applicable Federal rules and regulations;
- Develop and maintain good public, supplier and internal relationships;
- Ensure fair and open competition by ethical means;
- Uphold the practices and principles of the professional purchaser;
- Extend honest, courteous and impartial treatment to all interested suppliers;
- Maintain supplier confidence to the extent permissible;
- Respect the authority of the department and not use it for personal advantage or gain.

II. Equal Opportunity

The policies of the City of Hattiesburg prohibit discrimination against any person or business in pursuit of business opportunities on the basis of race, color, sex, religion, or national origin and to conduct its contracting and procurement programs so as to prevent such discrimination.

III. Good Faith

Every activity covered by this policy imposes an obligation of good faith in its negotiation, performance, and enforcement. "Good Faith" means all activities are conducted honestly and ethically and with the observance of reasonable commercial standards of fair dealing.

IV. Fair and Open Competition

The City Procurement Division promotes the precept of a fair and open competitive solicitation process, wherever practicable. Restrictive or proprietary specifications are kept to minimal use; and only applied where absolutely necessary to meet technical demands for operational compatibility with existing City equipment; or for truly unique and cost effective performance applications.

The City may contract with persons other than City personnel for the preparation of specifications. However, no person preparing specifications shall receive any direct or indirect benefit from the utilization of such specifications.

V. Third Party Contract Clauses

The City of Hattiesburg will include all applicable "Third Party Contract Clauses" in all contracts utilizing the FTA Best Practices Procurement Manual. FTA's Master agreement will be reviewed annually for necessary updates.

VI. Confidentiality

It is unethical and unlawful for any employee or former employee knowingly to use confidential information for actual or anticipated personal gain, or for the actual or anticipated personal gain of any other person.

[Intentionally left blank]

CITY OF HATTIESBURG PROCUREMENT POLICY

It is the policy of the City to:

- Provide comprehensive governing of the City's procurement activities, which instill public confidence.
- Maximize the value of goods and services acquired with public funds.
- Foster competition and ensure equitable and fair access to all potential vendors.

I. REQUISITION FOR PURCHASE ORDER

The Requisition for Purchase Orders is issued by use of the J. D. Edwards Purchasing Software which operates on the City Hall computer system. Access to the Purchasing System is obtained by submitting a "Purchasing Requisition Authorization" form signed by the division's Director/Chief to the Director of Administration/City Clerk. Once the authorization form is approved and forwarded to the Purchasing Division, the authorized employee will be contacted by a member of the Purchasing Division staff or a Purchasing Buyer to arrange training on issuing requisitions for the services, supplies and equipment required by the using division. *We should make every effort to follow the order of using a local vendor or state contract vendor before using an out-of-state vendor.*

- A. The purchase of items listed on the enclosed list of commodities (covered by state contracts) is encouraged to be made from state contract vendors, when the purchase can be made efficiently and effectively. For price information on state contract commodities, operating divisions should contact the Purchasing Division requesting copies of state contracts required.
- B. Requisitions should have complete descriptions, i.e., sizes, colors, stock numbers, brand names, model numbers, etc. Header information shall be completed as applicable to ensure proper processing of the request. When prices are obtained by the using division, the requisition should indicate whether or not the prices quoted include delivery or freight cost, and the name of the salesperson quoting prices.
- C. It is required that two (2) verbal quotes are received for purchases **\$3,500.00 to \$5,000.00 and not on city or state contract**. When prices are obtained by the using division, the requisition should indicate in the text window the vendor name and amount quoted. Purchases may be made from the lowest and best bidder. **(In determining the lowest and best bid, freight and shipping charges shall be included.)**

- D. Purchases for commodities not over \$5,000.00 that are on state contract may be purchased from the state contract vendor, or from any source offering the IDENTICAL commodity, at a price tremendously less than the state contract price. The term "tremendously less" is defined as a difference of \$300.00 or more.
- E. If the transaction involves the expenditure of more than \$5,000.00, but less than \$50,000.00, and is not classified as a professional service, certain repairs to equipment, or that are covered by state contract, but purchased from a vendor other than the contracted vendor, a minimum of two (2) competitive written bids must be initiated and obtained by Purchasing Division staff members only. Please refer to the enclosed section on bidding policies for detailed requirements. **The term "competitive written bid" shall mean a bid submitted on a bid form furnished by the buying agency or governing authority and signed by authorized personnel representing the vendor.** The lowest and best bid will be selected.
- F. Expenditures of \$50,000.00 or more, must be purchased as required by state law and city policies. Commodities that are on state contract can be purchased from local vendors by acquiring written approval from the mayor. If the lowest bid price is more or equal to the state contract price, the state contract vendor will be used. (Buying locally is always an exception.)
- G. Written documentation is needed by the Purchasing Division for the files anytime the state contract vendor is not used. This does not include office supplies.
- H. It is recommended that all Division Managers confirm the availability of funds prior to issuance of requisitions. The new J. D. Edwards software provides information concerning all cost center budgets under the option entitled "Budget Inquiry," which will easily facilitate confirmation of funds available. If funds are not present, arrangements must be made by the division's Director/Chief or his/her designee with the Director of Administration/City Clerk prior to issuance of a purchase order.

II. BIDDING POLICIES

The following information is provided to assist in interpreting requirements of State Law. Persons having questions which they feel are not addressed in this manual should contact the City's Purchasing Manager for clarification.

- A. Purchases not involving the expenditure of more than five thousand dollars (\$5,000.00), exclusive of freight or shipping charges, may be made without advertising or otherwise obtaining competitive bids. Two verbal quotations are required where market conditions permit. On Federal Transit Authority (FTA) funded procurements see page of the Purchasing Manual.
- B. Purchases which do not involve an expenditure of more than fifty thousand dollars (\$50,000.00), exclusive of freight or shipping charges, may be made from the lowest and best bidder without publishing or posting advertisement for bids, provided at least two (2) competitive written bids have been obtained. Initiation of the request for written bids required for purchases defined in this paragraph, must be made by Purchasing Division staff members ONLY.
- C. Purchases which involve an expenditure of more than fifty thousand dollars (\$50,000.00), exclusive of freight or shipping charges, may be made from the lowest and best bidder after advertising for competitive sealed bids once each week for two (2) consecutive weeks in a newspaper published in the county or municipality in which the municipality or agency is located. The date as published for the bid opening shall not be less than seven (7) working days after the last published notice; however, if the purchase involves a construction project in which the estimated cost is in excess of fifty thousand dollars (\$50,000.00), such bids shall not be opened in less than fifteen (15) working days after the last notice is published and the notice for the purchase of such construction shall be published once each week for two (2) consecutive weeks. No addendum to bid specifications may be issued by the governing authority within two (2) working days of the time established for receipt of bids unless such addendum also amends the bid opening to a date not less than five (5) working days after the date of the addendum. Before a notice to bidders can be published or posted, plans and/or specifications are required by state law to be on permanent file in the City Clerk's office, with copies made available to all members of the City Council. A copy of the City of Hattiesburg Purchasing Protest Procedure's shall be mailed with each invitation for bid. (Reference Subsection 9 of this section for said procedures.) On the same date that the notice is submitted to the newspaper for publication, a copy of the notice to bidders will be mailed to the main office of the Mississippi Contract Procurement Center. When bids are solicited for a public construction or renovation project and only one (1) bid is received, the City may accept the bid if it is opened, and it is within the funds allocated for the project, and it is responsive to the solicitation, and the contractor is capable of performing the contract. On bids for a public construction or renovation

project, the City is authorized to negotiate with the lowest bidder in order to enter into a contract for an amount not to exceed allocated funds if the bid is not more than ten percent (10%) above the amount of funds allocated. In addition to any other authorized person, the architect or engineer hired by the city with respect to any public construction project shall have authority, **when granted by the governing authority**, to authorize changes or modification to the original contract without the necessity of prior approval of the governing authority when such change or modification is less than one percent (1%) of the total contract amount. The city is authorized to limit the number, manner, or frequency of such emergency changes or modifications. The architect, engineer or other representative designated by the city which is contracting for public construction or renovation may prepare and submit to the contractor only one (1) preliminary punch list of items that do not meet the contract requirements at the time of substantial completion, and one (1) final list immediately before final completion and final payment.

D. Based upon the city's practice of not including specifications in the Notice to Bidders, legislation passed during the 1999 legislative session allows amendment of the bid opening date and time, provided the City maintains a list of all prospective bidders known to have received a copy of the bid documents and that all such prospective bidders are sent copies of all amendments. Notification of amendments may be made via mail, facsimile, electronic mail or other generally accepted methods of information distribution. IT SHALL BE THE CITY'S POLICY TO ALLOW AMENDMENTS PRIOR TO FIVE (5) WORKING DAYS FROM THE ORIGINAL BID OPENING DATE.

E. Purchases exempted from bid requirements are:

1. Purchasing agreements, contracts, and maximum price regulations executed or approved by the State Fiscal Management Board.
2. Repairs to equipment, when such repairs are made by repair facilities in the private sector; however, engines, transmissions, rear axles and/or other such components shall not be included in this exemption when replaced as a complete unit instead of being repaired, and the need for such total component replacement is known before disassembly of the component; provided, however, the invoices identifying the equipment, specific repairs made, parts identified by number and name, supplies used in such repairs, and the number of hours of labor and costs; therefor, shall be required for the payment for such repairs. Purchases of parts for repairs to equipment, when such repairs are made by personnel of the governing authority; however, entire assemblies, such as engines or transmissions, shall not be included in this exemption when the entire assembly is being replaced instead of being repaired. Parts purchased for stock, as opposed to being used for a repair to a specific piece of equipment, **ARE NOT EXEMPT FROM BID REQUIREMENTS.**

3. Raw unprocessed deposits of gravel or fill dirt which are to be removed and transported by the City.
4. Motor vehicles or other equipment purchased from a federal or state agency or a governing authority at a public auction held for the purpose of disposing of such vehicles or other equipment. Any purchase by a governing authority under the exemption authorize by this paragraph shall require advance authorization spread upon the minutes of the governing authority to include the listing of the item or items authorized to be purchased and the maximum bid authorized to be paid for each item or items.
5. Purchases, transfers or trades by governing authorities of machinery, equipment or motor vehicles when such purchases are made by a private treaty agreement or through means of negotiation, from any federal agency or authority, another governing authority (a county or another city) or state agency of the State of Mississippi, or any state agency of another state adjacent to the State of Mississippi. Nothing in this section shall permit such purchases through public auction except as provided for in paragraph (5d) of this section.
6. Non-competitive items available from one (1) source only. Certification of the conditions and circumstances requiring such a purchase shall be submitted by the operating division to the Purchasing Division, along with a written request addressed to the Mayor and City Council to approve the purchase. When the City Council has approved the purchase at its next regular meeting and authority has been recorded on the minutes of the City, a purchase order will be issued covering the purchase.
7. Purchases of surveillance equipment or any other high tech equipment to be used by narcotics agents in undercover operations, provided that any such purchase shall be in compliance with regulations established by the State Department of Finance and Administration. Procedures are as follows:

When acquiring equipment which exceeds five thousand dollars (\$5,000.00), city's are required to solicit multiple quotes unless it is determined that the item being purchased is available from only a single supplier. In listing the quotes when multiple suppliers are available, the suppliers' name may be listed by name and address, or they may simply be designated as supplier 1, supplier 2, etc. The City shall maintain a file for each such purchase in the City Clerk's office, which shall contain, but is not limited to:

- (a) description of the equipment being purchased;
- (b) specification (if used);
- (c) list of vendors receiving solicitation;
- (d) copies of quotes;
- (e) justification for single-source purchase (if single-source provision is exercised);

- (f) justification for accepting other than the low bid (if other than the low bid is receiving the award); and
 - (g) any other documentation relative to the purchase.
- 8. Purchase of contracts for fire insurance, automobile insurance, casualty insurance, health insurance and liability insurance.
- 9. Purchases for libraries or by libraries of books and periodicals; processed film, video cassette tapes, filmstrips and slides; recorded audio tapes, cassettes and diskettes; and any such items as would be used for teaching, research or other information distribution. Equipment such as projectors, recorders, audio or video equipment and monitor televisions are not exempt under this paragraph.
- 10. Sales, transfer or trades of any personal property between governing authorities with a county or any such transaction involving governing authorities of two (2) or more counties.
- 11. The purchase of ballots (ONLY) pursuant to Section 23-15-351.
- 12. All contracts for the purchase of commodities, equipment and public construction (including, but not limited to, repair and maintenance), may be let for periods of not more than sixty (60) months in advance, subject to applicable statutory provisions prohibiting the letting of contracts during specified periods near the end of terms of office. Term contracts for a period exceeding twenty-four (24) months shall also be subject to ratification or cancellation by governing authority boards taking office subsequent to the governing authority board entering the contract.
- 13. Before contracting for garbage collection or disposal, solid waste collection or disposal, or sewage collection or disposal which involves an expenditure of more than \$50,000.00, governing authorities are required to issue publicly a request for proposals in the same manner sealed bids are requested for the purchase of commodities and equipment. Requests for proposals shall contain terms and conditions relating to price, financial responsibility, technology, legal responsibility, and other relevant factors appropriate for inclusion, which shall be included in the advertisement to elicit proposals. Once responses to the request for proposals have been received, selection of the most qualified proposal(s) shall be based on price, technology, and other relevant factors and from the proposals, but not limited to the terms thereof, negotiate and enter contracts with one or more of the persons or firms submitting proposals. If a governing authority deems none of the proposals to be qualified or acceptable, the request for proposals process may be reinstated.

14. Purchases of information technology products made by governing authorities under the provision of purchase schedules, or contracts executed or approved by the Mississippi Department of Information Technology Services and designated for use by governing authorities.
15. When any circumstances exist which qualify under the guidelines set forth by state law as an emergency, where the procedures required for competitive bidding would be detrimental to the City, the circumstances constituting the emergency shall be reported immediately to the City Clerk and Purchasing Manager verbally, and followed by a detailed written report listing the nature of the circumstances. Once approval has been obtained from the City Clerk, his assistant, or in their absence, the Purchasing Manager, requisitions may be issued for the purchases of commodities, services and equipment necessary to restore normal operations of the operating departments of the City. All requisitions shall be identified in the text window box as follows: "Emergency Purchase." At the next council meeting following the emergency purchase or repair, each transaction will be forwarded to the Mayor and Council, describing the transaction, for acknowledgment by the Council and recording on the minutes of the City.
16. Specifications utilized in sealed bids may be approved by the board of a governing authority for specific equipment necessary to preform a specific job, should valid justification be presented to the board, which excludes comparable equipment of domestic manufacturer.
17. Provisions allowing adjustment clauses in bid proposals and contracts is provided as follows: Bid proposals and contracts may include price adjustment clauses with relation to the cost to the contractor based upon a nationally published industry-wide or nationally published and recognized cost index. The cost index used in a price adjustment clause shall be determined by the Department of Finance and Administration for the state agencies and by the governing board for governing authorities. The bid proposal and contract documents utilizing a price adjustment clause shall contain the basis and method of adjusting unit prices for the change in the cost of such commodities, equipment and public construction.

III. TRAVEL

A. Travel Authorizations and Reimbursements

Approval for certain in-state and for all out-of-state and out-of-country travel is required in advance and should be requested through the use of the "Travel Authorization" form (TR1). This form is available on the AS/400 Requisition Menu, option 20. Employees should make certain that the form is completed and all costs are recorded on the worksheet, including those costs that will be paid by the employee and those that are billed to the City of Hattiesburg (i.e., airline tickets, hotel bills). Division Managers and/or Directors/Chiefs, whichever is applicable, have the authority to authorize employees within their individual scope of responsibility to travel by signing the request for authorization form. The Chief Administrative Officer or the Mayor will approve travel authorizations from Directors/Chiefs. Employees must submit a copy of the approved "Travel Authorization" form to the Mayor before his/her travel takes place.

When attending an in-state or out-of-state conference, a travel authorization form should be attached to the conference registration form and submitted to the Purchasing Division for processing of the registration fee. The "Travel Authorization" form is required for in-town travel when attending a conference or workshop which requires a registration fee and if a purchase order will be issued for other fees associated with the activity.

Reimbursement for travel expense for \$10.00 or less will be paid from the Petty Cash Account. Upon approval from Purchasing Division.

The Mayor and the City Council must approve all out-of-country travel.

Elected Officials are exempt from submitting an approved "Travel Authorization" form.

All requests for travel reimbursement must be entered in the AS/400 "Statement of Subsistence" form (TR2 & TR3). A copy of the completed form must be signed by the person requesting to be reimbursed. The reimbursement of travel expense should be verified for accuracy and signed by the requisitioner. The Division Manager or Director/Chief should approve the expense for payment.

An "Evaluation of Travel Completed" form (TR4) shall be attached to your travel report submitted to Purchasing for processing. Upon termination of employment, the employee must clear up any outstanding advances or the amount of the advance(s) will be held from the employee's lump sum payment for leave.

B. Travel Policies

The following policies are established for the use of the employees of the City of Hattiesburg who are required to travel in-state, out-of state or out-of country on official City business. The policies are based on the guidelines established by the City of Hattiesburg and in accordance with Sections

25-3-41 and 25-1-83 Mississippi Code of 1972 (Annotated). In addition, these policies address travel reimbursement for other non-departmental employees. Employees are expected to exercise the same care incurring expenses as a prudent person traveling for personal reasons.

C. Travel Advances

An employee conducting city business that requires overnight travel may request a Travel Advance. Request for an Advance should be included on the "Travel Authorization" form. The request must be submitted on the Claims Docket and approved by the City Council before the travel is to take place.

Upon return from travel covered by a travel advance, a "Statement of Subsistence" form along with appropriate receipts and documentation must be submitted to the Purchasing Division for processing. **DO NOT** reconcile your travel advance with the Tax Division until notified by the Purchasing Division.

All Travel Advances should be reconciled within **ten (10)** working days after the travel takes place. If the advanced amount is not reconciled by the deadline, it is subject to being withheld from your paycheck. *No more than one outstanding Travel Advance is allowed at a time.*

D. In-Town Travel

The Official duty station for all employees shall be the office to which they are assigned. If an employee is not permanently assigned to an office, the Directors/Chiefs will assign the official duty station. Meal expenses incurred in an employee's work vicinity (i.e., official duty station) are not reimbursable unless required to attend a special meeting/workshop/conference. Travel expenses incurred in an employee's work vicinity (i.e., duty station) are not reimbursable unless prior approval is given in advance from the Directors/Chiefs or the Mayor.

E. In-State/Out of State Travel

1. Lodging

Reimbursement for overnight lodging will be made when travel circumstances prevent departure and return in one day. When an employee has a choice, good judgement should be exercised in selecting the lodging to avoid unreasonable charges. It is not recommended that you use the internet to book hotel reservations.

Lodging expenses will not be reimbursable without a receipt, showing a zero balance. A credit card receipt, in addition to the hotel receipt, is also sufficient for proof of payment. Express checkout receipts, which do not provide an itemized hotel bill, is **NOT** acceptable documentation for reimbursement. The receipt must include the name and address of the establishment.

Only standard single room rates are allowable unless two or more employees share a room. If the employee utilizes or requires a rate other than the single occupancy rate when not sharing a room, the establishment must certify the current rate for a single unit on the paid receipt.

If the employee chooses to extend his/her stay for pleasure, the City of Hattiesburg will not incur any additional expenses beyond what it would have incurred had there not been any personal travel involved in the trip.

2. Meals

The City uses the Federal guidelines for meal reimbursements. A copy of the per diem rates are updated on October 1st of every year, and copy is provided by the procurement office.

The total per diem amount not spent in one day, can not be carried over to the next day.

3. Private Automobile Travel

Employees are required to travel using City-owned vehicles whenever possible. However, in the event that the use of a City vehicle is not feasible the employee may use his/her personal vehicle. The employee must include mileage on the "Travel Authorization" form for his/her manager's approval. Reimbursement request for mileage should be as accurate as possible and will be reimbursed based on the Federal per diem rate. Directors/Chiefs should discourage employees from using multiple vehicles for travel to the same conference or destination unless circumstances justify the additional expenses.

Mileage is allowed to and from an airport, for pickup and delivery, when the cost of such mileage is lower than parking costs.

Employees may choose to use their personal vehicle instead of flying, but the City will only reimburse the employee the amount of the rate of travel with the lowest cost.

4. Travel in City-Owned Vehicle

The City-owned vehicles are required to be utilized when employees are required to travel. When a City-owned vehicle is utilized, it should always be returned in the same condition as it was prior to travel. The gas tank should be filled and the interior should be free of all trash. No Smoking is allowed in these vehicles. With the exception of an extreme emergency, no repairs or purchases will be made without approval from your Director/Chief. No mileage reimbursement is allowed when using a City-owned vehicle.

5. Rental Vehicle

The City will not reimburse employees for the rental of vehicles used to travel out of town. Charges for rental cars shall be allowed only when there is a demonstrated cost savings and not for the convenience of the employee. The City will not reimburse for rental cars obtained for personal use, such as sightseeing or optional travel to/from restaurants, while on official business.

When officials/employees rent vehicles from national rental car companies while performing official city business, the individuals shall purchase the insurance provided by the rental car company. This insurance relieves you of any damages that may occur to the rental vehicle and/or damages to another vehicle(s) you may be held responsible for. The rental expenses (vehicle cost, insurance, and gasoline) will be reimbursed by the city. If the official/employee choose not to purchase the said insurance, he/she will be totally responsibility for any damages that may occur.

6. Other Expenses

The "Other" column of the "Statement of Subsistence" form includes all travel related items not having a specifically labeled column. Miscellaneous business charges (taxi, buses, trains, shuttles, telephone charges, tips, etc.) should be listed on the statement for the appropriate date.

Telephone charges that are billed on the lodging receipts that are business related should be circled and noted as such. One reasonable telephone call home per day of overnight travel is reimbursable. Otherwise, personal telephone charges will not be accepted.

Reimbursement for tips to bellhops, sky caps, hotel employees, etc. is not allowed.

Meal tips are reimbursable at a rate of no more than 15% of the actual meal cost as long as the meal cost plus the tip does not exceed the per diem rate for that area.

A receipt for taxis and/or airport parking must be obtained for travel reimbursement. The City does not reimburse taxi fares for optional travel to/from restaurants, shopping or sightseeing.

Registration fees and gas for City-owned vehicles paid out-of-pocket will be reimbursed under the "Other" column only, if the proper receipt is attached.

F. **Out-of-Country Travel**

1. Lodging

See Section E. In State/Out-of-State Travel, Subsection 1. Lodging

2. Meals

Overseas meal charges may deviate from the rule stated in Section E. In State/Out-of-State Travel, Subsection 2. Meals.

3. Conversion to Dollars

The "Statement of Subsistence" form must include the official conversion rate to dollars obtained from a bank, American Express or the Purchasing Division, if the receipts are issued in a foreign currency. You must attach proof of the official rate of exchange. A documented statement of the official rate of exchange will be acceptable. It is recommended that the traveler obtain a currency conversion upon arrival at their destination in order for the rate applicable to the dates of travel to be documented. (Due to the fluctuations in the market, any unused foreign currency should be exchanged immediately upon return to the United States. Losses on currency exchanges, if not handled promptly upon return will not be the responsibility of the City.)

Unusual expenses incurred should be placed in the "Other" column of the "Statement of Subsistence" form, accompanied by receipt. From time to time it may be difficult to obtain receipts for taxis and public transportation, if this situation occurs, please consult the Purchasing Office for assistance in obtaining reimbursement.

G. Contract Personnel Travel

Travel reimbursement requests for items such as meals and mileage reimbursement for independent contractors will be made in accordance with the contract. A contractor cannot be reimbursed for travel expenses unless provisions in the contract allow for such reimbursement.

IV. PROCUREMENT INVOLVING STATE OR FEDERAL FUNDS

All goods and services obtained through the use of State or Federal funds shall be in compliance with applicable state and federal laws and regulations. Whenever, this policy is more restrictive than the state or federal laws or regulations, the provisions of this City policy shall be followed.

V. FEDERAL TRANSIT ADMINISTRATION AND FEDERAL AVIATION ADMINISTRATION

When procurement involves the expenditure of federal funds, the receipt of which is conditioned upon compliance with mandatory requirements in federal laws, or regulations, the terms and conditions of the Federal Transit Administration (FTA) should be included in the Request for Bids and subsequent contracts.

VI. FREEDOM OF INFORMATION

Procurement information shall be public record to the extent required by the State of Mississippi. Commercial or financial information obtained which is determined to be privileged and confidential shall not be disclosed.

VII. RECORDS RETENTION AND ACCESS TO RECORDS

All original documents pertinent to procurement activities shall be retained and maintained by the Accounting Department under provision of the City's records retention policy.

Retention Periods: Unless otherwise specified, the City shall retain all applicable records for a period of five (5) years.

Records Access: The City fully understands that the FTA, USDOT Office of the Inspector General and the Comptroller General of the US, or any of their authorized representatives shall have the right of access to any books, document, papers, or other records of the City and its sub-grantees, that are pertinent to the grant, for the performance of audits or to make examinations, transcripts or excerpts.

Substitution of Photocopies: The City understands that copies of documents may be substituted for original documents.

VIII. ADMINISTRATIVE SERVICES

The Procurement Division is a part of the Administrative Services Department. The Procurement Manager is charged with the management of all City procurement

activities in accordance with this procurement policy, and other state and federal laws and regulations where applicable.

The Procurement Manager directs the procurement of all goods and services. The Procurement Division, under the direction of the Procurement Manager, issues all purchase orders.

IX. CERTIFICATE OF INSURANCE

Contractors and professional service providers contracted by the City shall be required to provide a Certificate of Insurance with limits acceptable to and approved by the Risk Manager prior to commencing work. Certificates containing wording that release the insurance company from liability for non-notification of cancellation of the insurance policy shall be acceptable. Policies shall be endorsed to include a waiver of subrogation against the City, its officers, officials, agents, and employees. Insurance is to be placed with an insurer with a current A.M. best rating not less than: VII, unless otherwise allowed by the Risk Manager. Separate endorsements shall be required, naming the City as additional insured, for liability insurance and providing a waiver of subrogation for Worker's Compensation Insurance. At any time, if insurance as required by the City is canceled, then all work shall cease until insurance acceptable to the City is once again provided. The Risk Manager may for good causes waive the Certificate of Insurance for professional services, but only when the lack of such coverage will have no significant impact upon the City.

CITY BUSINESS LICENSE

X.

Any company or person conducting business with, or on behalf of the City of Hattiesburg shall obtain a City business license in compliance with the City of Hattiesburg's Code of Ordinances.

MINORITY AND WOMEN OWNED BUSINESS PROGRAM

XI.

It is the policy of the City of Hattiesburg to provide minorities and women equal opportunity for participating in all aspects of the City's contracting and procurement programs, including but not limited to, construction projects, supplies and materials purchase, and professional and personal service contracts.

Minimum Compliance Requirements: All written statements, affidavits or intentions made by the Bidder shall become a part of the agreement between the Contractor and the city for performance of contracts. Failure to comply with any of these statements, affidavits or intentions or with the minority business guidelines shall constitute a breach of the contract. A finding by the city that any information submitted (either prior to award of

the contract or during the performance of the contract) is inaccurate, false or incomplete, shall also constitute a breach of the contract. Any such breach may result in termination of the contract in accordance with the termination provisions contained in the contract. It shall be solely at the option of the city whether to terminate the contract for breach or not.

In determining whether a contractor has made Good Faith Efforts, the city will evaluate all efforts made by the Contractor and will determine compliance in regard to quantity, intensity, and results of these efforts.

XII. DISADVANTAGED BUSINESS ENTERPRISE (DBE)

On an annual basis, the CMRTA is required to report to the FTA on the levels of DBE participation in City of Hattiesburg contracting opportunities funded with federal dollars. In addition, on a one-time basis, the City of Hattiesburg was required to develop and submit a DBE program plan.. Updates to the plan are only required if significant changes are implemented.

In addition to the reporting and initial plan, the City of Hattiesburg is required to annually develop projected goals for DBE participation in federally-assisted contracting opportunities. The City of Hattiesburg DBE Liaison Officer is responsible for all aspects of the DBE Program. Additional detailed guidance on DBE can be found in 49 CFR Part 26.

XIII. RECYCLED PRODUCTS

In an effort to address environmental issues concerning the preservation of our natural resources, the Procurement Division will incorporate the procurement of recycled products where practicable. User departments are also encouraged to buy recycled products when developing specifications and when purchases are made on a non-competitive basis.

Construction or repair contracts estimated to cost more than \$50,000.00 and the purchase of apparatus, supplies, materials, or equipment for expenditures of \$50,000.00 or more are secured through the competitive sealed bid process.

XIV. SPECIFICATIONS

All specifications shall be drafted so as to assure cost effective procurement for the purposes intended. They shall also encourage competition and shall not be unduly restrictive.

The user department shall prepare, revise, and maintain the specifications for supplies, services, and construction required by their departments with advice, recommendation, and approval of the Procurement Division.

Brand name or equal specifications may be used when the user department makes a written determination that no other design or performance specification or qualified products list is available. The solicitation shall contain explanatory language that the use of a brand name is for the sole purpose of describing the standard of quality, performance, and a characteristic desired and is not intended to limit or restrict competition.

Brand name or "equal" specification: A clause that uses one or more manufacturers' brand names or catalog numbers to describe the "best value" needed to win a bid.

Solicitation requirements will not contain features that unduly restrict competition. This includes, but is not limited to, imposing unreasonable business requirements for bidders or offerors and imposing unnecessary experience requirements for bidders and offerors.

XV. EMERGENCY PROCUREMENTS:

The City Clerk and/or Council may authorize the Procurement Manager, Department and/ or Division Heads to make emergency procurements when there exists an immediate threat to public health, welfare, critical economy and efficiency, or safety under emergency conditions, without following this procurement policy. A written determination of the basis for the emergency and for the selection of the particular contractor or vendor shall be forwarded to the Procurement Manager within 24 hours for review and retention.

Sole Source (Noncompetitive) Proposals

Procurement of noncompetitive proposals will only be used when the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals and at least one of the following circumstances applies:

The item is available only from a single source.

The public exigency or emergency for the requirements will not permit a delay resulting from competitive solicitations.

FTA authorizes noncompetitive negotiations.

After solicitation of a number of sources, competition is determined inadequate; or

The item is an associated capital maintenance item as defined by the FTA that is procured directly from the original manufacturer or supplier of the item to be replaced. City of Hattiesburg will first certify in writing to FTA: (i) that such manufacturer or supplier is the only source for such item; and (ii) that the price of such item is no higher than the price paid for such item by like customers.

City of Hattiesburg will develop a cost analysis verifying the proposed cost data, the projections of the data, and the evaluation of the specific elements of costs, options and profit.

XVI. PURCHASES OF TANGIBLE ASSETS (materials, supplies, equipment, and construction)

Blanket contracts: The Purchasing Manager will issue blanket purchase orders to selected vendors for the procurement of large volume items such as landscaping supplies, auto parts, oil.

Requests for blanket purchase orders must, in addition to the required information, indicate the following: items covered by the blanket purchase order, a Not to Exceed (NTE) 1,000. The issued purchase order will instruct the vendor that unauthorized purchases will not be allowed. It is the responsibility of the individual authorized to purchase under a blanket purchase order to insure that an unspent balance remains to cover the purchase to be made. Any purchase that exceeds the funds available under a blanket purchase order will be classified as an unauthorized purchase.

Any purchases made by personnel not authorized by the blanket purchase order request will be classified as a personal expense and will be paid by the employee.

The vendor's invoice must be signed by an authorized City employee and the purchase order number must be indicated. The information will be entered into the J.D. Edwards system and invoice forwarded to finance for processing

Requisitions: Prior to any purchase being done, departments are required to get verbal or written quotes. An electronic requisition is entered into the Financial/ Purchasing system here after refereed to as the "J.D. Edwards" accounting system. The requesting individual shall enter the required information into the requisition module. The lowest most responsive quote shall be used unless otherwise justified. The Division Manager and Department Manager or their designate shall approve requisitions. The receipt of the request with the required information and appropriate approvals gives the Purchasing Division the authority to proceed with any additional competitive pricing review of DEB participation and to issue a purchase order to the most suitable vendor.

The following information is recorded in the requisition module:

- Reason for the purchase
- The requester's Name
- Date requested
- Vendor information
- Ship to information
- The names of vendors and their applicable quotes
- The expense account number that will be encumbered.

The J.D. Edwards systematically encumbers the budgeted funds during the requisition entry process.

Purchase Order Processing: After the review, the requisition is processed into a purchase order. A copy of the purchase order is issued to the vendor. A copy is held by the Procurement office and attached to the incoming invoice and forwarded to the Accounting Department for payment.

Invoice processing: The invoice is sent to the procurement office for receiving via in the J.D. Edwards system. The system will only receive invoices that are properly invoiced with the appropriate initials and PO number on the invoice.

If the invoice does not have the proper initials and/or the invoice can not be reconciled back to a purchase order; the invoice will not be processed for payment. Failure to follow these procedures may result in disciplinary action, and/or the employee responsible for obligating City of Hattiesburg funds without proper approval having to pay for the fund obligation.

Petty Cash Expenditures: A petty cash fund has been established in some Departments for the purchase of expendable items up to \$30.00. When expenditures are made, receipts are submitted to the petty cash custodian who prepares vouchers for reimbursement.

Change Orders: In order to cancel an existing purchase order, the user department must email the requested change to the Accounting Staff. Any changes must be entered in as an electronic requisition.

Contract Administration System: The City shall maintain a contract administration system that ensures that the contractor for the transit system performs in accordance with the terms, conditions, and specification of their contracts or purchase order.

Contract Cost and Price Analysis: The City of Hattiesburg will perform a cost or price analysis in connection with every procurement action, including contract modifications. The method and degree of analysis will be dependent on the facts surrounding the particular procurement situation. However, as a minimum, The City will make an independent estimate before receiving bids or proposals.

The following criteria will be used when determining the method and degree of analysis needed:

A cost analysis will be performed when the offeror is required to submit the elements (i.e. Labor Hours, Overhead, Materials, etc.) of the estimated cost, e.g., under professional consulting and architectural and engineering services contracts.

A cost analysis will be developed when adequate price competition is lacking and for sole source procurements, including contract modifications or change

orders, unless price reasonableness can be established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or on the basis of prices set by law or regulation.

A price analysis will be used in all other instances to determine the reasonableness of the proposed contract price.

The City will negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration will be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Costs or prices based on estimated costs for contracts under grants will only be allowed to the extent that costs incurred or cost estimates included in negotiated prices are consistent with Federal cost principles when applicable and City of Hattiesburg cost principles that comply with applicable Federal cost principles.

Cost plus a percentage of cost and percentage of construction cost methods of contracting will not be used.

Recording of Fixed Assets: Purchases of individual items costing \$ 5,000.00 or more with a useful life of more than (36) thirty six months will be capitalized and depreciated over its useful life. Repair parts, such as batteries, tires, water pumps, generators, etc., which do not significantly extend the life of a vehicle, will not be capitalized.

Purchase Order Cut-Off Date: Purchase requests for materials, supplies, services and equipment (not included in blanket purchase orders or service contracts) for the ending current fiscal year must be presented to the Purchasing Division at a predetermined date provided to departments by the Director of Administration. Purchase request of a routine nature that could have been scheduled prior to the cut off date, and are not critical, will not be processed until new fiscal year (October 6th). All purchases submitted after the cut-off date will be processed on or after the new fiscal year (October 6th) This procedure affords the Financial Services Department the opportunity to complete fiscal year end activities in a timely manner.

Competitive Bid Selection: All employees of the City of Hattiesburg who engage in the procurement of any goods or services for the City will provide a clear and accurate description of the requirements for the item or service needed. The description will not

contain features that restrict free and open competition. Qualitative statements may be used if they set forth the minimum essential characteristics and standards of the required good or service in order to satisfy what is needed. Detailed product specifications should be avoided if at all possible.

However, a brand name or equal may be used if it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a "brand name or equal" description may be used as a means of define the performance or other salient characteristics of a procurement. The specific features of the named brand which must be met by offerors shall be clearly stated.

Geographic Preferences: The City shall conduct procurements in a manner that prohibits the use of statutorily or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. This requirement does not preempt State licensing laws.

When procuring property and services under a grant or cooperative agreement, the City of Hattiesburg may use the same procurement policies and procedures that it uses for acquisitions not financed with Federal assistance. At a minimum, the City must (shall) comply with the federally mandated requirements on contract term limitations for revenue vehicle purchases, competition, prohibitions against geographic preferences, procurement of architectural engineering

METHODS OF PROCUREMENT(FTA)

XVII.

The City should use competitive procedure(s) appropriate for the acquisition undertaken. The procedures will comply with state and local laws as well as with Federal requirements. The requesting individual may not divide or reduce the size of its any procurement merely to come within the limits micro or small purchase limits

Micro-Purchases: The City considers micro-purchases to be those purchases of \$3,000 or less. These purchases are exempt from FTA's Buy America requirements. Davis-Bacon prevailing wage requirements, will apply to construction contracts exceeding \$2,000, even though the recipient uses micro-purchase procurement procedures.

The City will monitor procurements so that requirements are not being split to avoid another procurement method.

Under \$1,000

Small purchase procedures should generally be utilized for simple purchases of goods or services under \$1,000 (in a single transaction) requires one quote.

\$1,000.01—\$2,999.99

Purchases from \$1,000.01—\$2,999.99 require a written minimum of two (2) qualified sources of supply. A completed Quote Sheet must be signed and kept on file in the requesting individual's office for audit purposes. The requesting individual shall enter the required information into the requisition module and approved. The division and department heads shall approve the requisition at their appropriate levels (Attachment B). The lowest most responsive quote shall be used unless otherwise justified. All quotes are to be entered into the J.D. Edwards accounting system and a PO will be generated.

Documentation - Each Department/ Division shall be responsible for maintaining the records of each quote. Each quote shall have the requisition number attached to it for audit purposes.

Small Purchases

When Appropriate: Small purchase procedures may be used to acquire services, supplies, or other property valued at more than the micro-purchase threshold but less.

\$3,000.00—\$4,999.00

Purchases from \$ 3,000.00—\$ 4,999.00 require written quotes from a minimum of two (2) qualified sources of supply. The requesting individual shall enter the required information into the requisition module and approved. The division and department heads shall approve the requisition at their appropriate levels. The lowest most responsive quote shall be used unless otherwise justified. All quotes are to be entered into the J.D. Edwards accounting system and a PO will be generated.

Documentation - Each Department/ Division shall be responsible for maintaining the records of each quote. Each quote shall have the requisition number attached to it for audit purposes.

\$5,000.00 - \$59,999.00

Purchases which involve an expenditure of more than Five Thousand Dollars (\$5,000.00) but not more than Fifty Thousand Dollars (\$50,000.00), exclusive of freight and shipping charges may be made from the lowest and best bidder without publishing or posting advertisement for bids, provided at least two (2) competitive written bids have been obtained by the Purchasing Department.

\$50,000.00 and over

Purchases which involve an expenditure of more than Fifty Thousand Dollars (\$50,000.00), exclusive of freight and shipping charges, may be made from the lowest and best bidder after advertising for competitive bids once each week for two (2) consecutive weeks in a regular newspaper published in the county or municipality in which such agency or governing authority is located.

Public Opening: Bids shall be opened publicly on the date and at the place designated in the Invitation of Bids. The amount of each bid, the name of each bidder, and other relevant information shall be announced and recorded by the Procurement Manager or his/her designee. The record and bid tabulation shall be opened for public inspection in accordance with the FOIA after award of contract. The selected lowest and best bid is forwarded to the City Council for approval.

XVIII. REJECTION OF BIDS

Any or all bids may be rejected if there is a sound, documented business reason.

XIX. COMPETITIVE PROPOSALS (REQUEST FOR PROPOSALS)

The requesting division or department heads acknowledges competitive sealed proposals to be a generally accepted procurement method when the nature of the procurement does not lend itself to sealed bidding and the recipient expects that more than one source will be willing and able to submit an offer or proposal.

When Appropriate: Competitive proposals should be used when any of the following circumstances are present:

Type of Specifications: The property or services to be acquired are described in a performance or functional specification; or if described in detailed technical specifications, other circumstances such as the need for discussions or the importance of basing contract award on factors other than price alone are present.

Uncertain Number of Sources: Uncertainty about whether more than one bid will be submitted in response to an invitation for bids and the recipient lacks the authority or flexibility under State or local law to negotiate the contract price if it receives only a single bid.

Price Alone Not Determinative: Due to the nature of the procurement, contract award need not be based exclusively on price or price-related factors. In different types of negotiated acquisitions, the relative importance of cost or price may vary. When the recipient's material requirements are clearly definable and the risk of unsuccessful contract performance is minimal, cost or price may play a dominant role in source selection. The less definitive the requirements, the more development work required, or the greater the performance risk, the more technical or past performance considerations may play a dominant role in source selection and supersede low price.

Discussions Expected: Separate discussions with individual offeror(s) are expected to be necessary after they have submitted their proposals. This contrasts with Formal Advertising procedures in which discussions with individual bidders are not likely to be necessary, as award of the contract will be made based on price and price-related factors alone.

Procurement Procedures: The following procedures apply to procurements by competitive proposals:

Evaluation Factors: All evaluation factors and their relative importance are specified in the solicitation; but numerical or percentage ratings or weights need not be disclosed.

Adequate Sources: Applies to FTA procurements. Two or more responsible bidders are willing and able to compete effectively for the business.

Fixed Price Contract: The procurement generally lends itself to a firm fixed price contract.

Price Determinative: The successful bidder can be selected on the basis of price and those price-related factors listed in the solicitation including, but not limited to, transportation costs, life cycle costs, and discounts expected to be taken. Apart from responsibility determinations discussed, contractor selection may not be determined on the basis of other factors whose costs cannot be measured at the time of award.

Discussions Unnecessary: Discussions with one or more bidders after bids have been submitted are expected to be unnecessary as award of the contract will be made based on price and price-related factors alone. This contrasts with Competitive Proposal procedures in which discussions with individual offerors are expected to be necessary and may take place at any time after receipt of proposals. The requesting department or division head has included a pre-bid conference with prospective bidders before bids have been received.

Evaluation Method: A specific method is established and used to conduct technical evaluations of the proposals received and to determine the most qualified offeror.

Price and Other Factors: An award is made to the responsible offeror whose proposal is most advantageous to the recipient's program with price and other factors considered.

Best Value: If permitted under its State or local law, the recipient may award the contract to the offeror whose proposal provides the greatest value to the recipient. To do so, the recipient's solicitation must inform potential offerors that the award will be made on a "best value" basis and identify what factors will form the basis for award. The evaluation factors for a specific.

XX. ARCHITECTURAL & ENGINEERING (A&E) AND OTHER SERVICES

The City shall use the qualifications-based procurement procedures contained in the "Brooks Act," 40 to acquire ABBE services, but also for program management, construction management, feasibility studies, preliminary engineering, design, architectural, engineering, surveying, mapping and related services. The nature of the work to be performed and its relationship to construction, not the nature of the prospective contractor, determine whether qualifications-based procurement procedures may be used as described below.

Qualifications-Based Procurement Procedures: The following procedures apply to qualifications-based procurements:

Qualifications: Such request shall contain, as a minimum, a description of goods or services to be solicited by the RFQ, the general scope of the work, the deadline for submission of information, and how prospective offerors may apply for consideration.

Price: Price is excluded as an evaluation factor.

Evaluation Factors: All evaluation factors and their relative importance are specified in the solicitation; but numerical or percentage ratings or weights need not be disclosed. The evaluation committee shall forward their recommendations for award to the Purchasing Manager, and the City Manager.

It is the policy of the City to solicit professional qualifications for services from any and all interested parties.

Procedure:

The Department Manager will appoint a Project Committee, which may include

1. employees and/or citizens.

The Project Committee will develop a Preliminary Project Description and a Request for Professional Qualifications. The Preliminary Project Description shall include: (a) Scope of professional services; (b) Project design objectives; (c) Time of performance; (d) Preliminary site information; (e) Special conditions or unique factors affecting project design.

2. The Request for Professional Qualifications will include the request that interested professional firms submit information on (a) Interest in providing the requested services, (b) Resume of principals and qualifications, (c) Summary of experience on similar projects and (d) List of clients served.

A Notice of Request for Professional Qualifications must be advertised at least once in the state newspaper and a national publication. Public notice of the Request for Qualifications shall be given not less than fourteen (14) calendar days prior to the receipt of RFQ's.

The Project Committee will review the written qualifications submitted by all firms.

3. Preferred qualifications will be sent to the City Council for approval.

Most Qualified: Negotiations are first conducted with only the most qualified offeror. After receipt of the responses to the RFQ from the prospective offerors, the prospective offerors shall be ranked from the most qualified to least qualified on the basis of the information provided. Proposals in the form of RFP shall be solicited from normally the top three by under no circumstances less than the top two prospective offerors to be selected to receive the RFP. The RFP shall not be viewed by the City as grounds for protest from the prospective offerors.

Next Most Qualified: Only after failing to agree on a fair and reasonable price may negotiations be conducted with the next most qualified offeror. Then, if necessary, negotiations with successive offerors in descending order may be conducted until contract award can be made to the offeror whose price the recipient believes is fair and reasonable

CONSTRUCTION MANAGEMENT**XXI.**

The City shall utilize the retained architectural and engineering firm whenever it deems it to be advantageous to the City.

Request for Qualifications (RFQ): The City of Hattiesburg will seek qualifications from general contractors with experience in preconstruction project development and construction of proposed facilities and amenities. The City intends to develop plans and specifications with the input of a general contractor in the early stages of the project design, so that the general contractor's expertise may be used in partnership with the City representative's and the Project Architect's expertise.

Phase I Preconstruction Project Development Services: The City intends to contract with the selected general contractor to provide preconstruction services. The selected general contractor initially will serve as a construction consultant and will be an integral part of the City's project team to provide expertise during the Pre-Construction Project Development Phase. For Phase I Services, the City will seek a general contractor with considerable knowledge of construction means and methods, knowledge of materials and placement methods, and skilled trade considerations. Phase I services will include (but are not limited to) evaluation of the site, recommendations on options for locating a new center to minimize grading and site preparation costs, constructability review, cost estimating and phasing, permitting, process planning, vendor solicitation and pre-qualification, projection of construction cost, and value engineering. The general contractor selected will participate and assist the City, the City's representative, and the project architect in design and constructability decisions regarding systems, materials and pricing alternatives. Final decisions regarding design and scope of work will be made by the City.

Potential Phase II Construction Services Opportunity: At the City's sole discretion, the City may negotiate a Guaranteed Maximum Price contract for the construction of the facility with the general contractor selected for Phase I Services.

Statements of Qualifications: Statements of Qualifications should be self-explanatory and presented in a manner to provide a straightforward presentation of the firm's capabilities and qualifications. Elaborate brochures and other promotional type materials are not desirable. The format shall address and respond to each requirement of the RFQ as outlined below:

1. History of the Contractor, including ownership and key management.
2. A summary of any organizational or ownership changes that are anticipated to occur during the Project.
3. Location of corporate headquarters and other divisional offices.
4. Location of office(s) that will be involved in this Project during pre-construction and potential construction phase services.
5. Description of contractor's project team to include the name, responsibilities, and resumes of key personnel that will be assigned to this project.
6. Description of how contractor's team will be organized and assigned responsibility for this project.
7. Description of recent project experience, to include projects of similar size and client references with contact information.

8. Evidence of capabilities for construction scheduling, material procurement, and assurance that plans, specifications, and schedules are met.
9. A statement of experience summarizing projects constructed under a similar development process and a summary of what the general contractor can “bring to the table” for the benefit of the city.
10. A statement addressing the general contractor's present and projected workload and how this project will be scheduled within that workload.
11. Third party evidence of required licenses, insurance, and financial and bonding capabilities necessary to fulfill his responsibilities for this project. This response should be directed to the Potential Phase II Construction Services Opportunity. The City may require supplementary evidence of financial stability prior to signing a contract for Phase I or II services. Note the City is a public body subject to the State of South Carolina Freedom of Information Act. Information submitted as part of this RFQ may be subject to public release.
12. A statement of the general contractor's past performance in contracting with Minority and Women Owned Business Enterprises (MWBEs) in projects completed in the last 12 months. This statement should provide the number of MWBE vendors, suppliers, or subcontractors and the percentage of MWBE participation in each of general contractor's projects completed within the previous two years.
13. A statement of the experience in projects involving HUD Section 3 requirements.
14. A statement of experience in construction of LEED certified buildings.
15. Lump Sum Fee Proposal for Preconstruction Phase Services — In addition to the Statement of Qualifications, each firm submitting a Statement of Qualifications, must provide a lump sum fee proposal for Phase I Preconstruction Services. The Fee Proposal should be included with the Statement of Qualifications but provided in a separate sealed envelope, identified as Fee Proposal — Phase I Preconstruction Project Development Phase Services. The City will consider fee proposals only after making its selection for interviews, conducting interviews, and ranking the firms based on its evaluation of qualifications.
16. Statements of Qualifications shall be mailed or hand delivered in sealed envelopes.

Selection, Award Process, and Schedule: The City may select the general contractor the City determines to be the most qualified and responsive firm based on its evaluation of the Statement of Qualifications and interviews if conducted. The City will act, at its sole discretion, in what it considers to be in the best interest of the City. The City will evaluate the comparable experience, capability, project management, workload, financial strength, history of engaging MWBEs, and other factors the City deems pertinent and will select the firm that it deems to be most qualified. The City will be the sole judge in determining the most qualified firm.

Any protests or objections to the City's Request for Qualifications, selection of contractor, and/or contractor award process must be submitted in writing to the Procurement and Property Manager.

XXII. NONCOMPETITIVE PROPOSALS (SOLE SOURCE)

Procurement of noncompetitive proposals will only be used when the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals and at least one of the following circumstances applies:

The item is available only from a single source.

The public exigency or emergency for the requirements will not permit a delay resulting from competitive solicitations.

FTA authorizes noncompetitive negotiations.

After solicitation of a number of sources, competition is determined inadequate; or

The item is an associated capital maintenance item as defined by the FTA that is procured directly from the original manufacturer or supplier of the item to be replaced. City of Hattiesburg will first certify in writing to FTA: (i) that such manufacturer or supplier is the only source for such item; and (ii) that the price of such item is no higher than the price paid for such item by like customers.

The City of Hattiesburg will develop a *cost analysis* verifying the proposed cost data, the projections of the data, and the evaluation of the specific elements of costs and profit.

XXIII. CONSTRUCTION AND REPAIR WORK FORMAL CONSTRUCTION OR REPAIR CONTRACTS;

Construction contracts shall be the responsibility of the City Project Manager, Engineering Department and other City officials as deemed necessary. These officials are responsible for specification development. Good faith efforts will be a required component of the bid specification in an effort to afford DBEs subcontracting opportunities. When applicable, requirement such as Davis Bacon Act, Clean Air Act, and Buy American clauses will be a component of the bid specifications.

After specifications are completed they are forwarded to the Procurement Manager to be advertised and distributed to potential offers. The Purchasing Manager shall be schedule pre-bid conference and bid opening dates.

After the formal bidding process is completed, the evaluation committee shall forward their recommendations for award to the Purchasing Manager, and the City Manager. This recommendation should be based on the results of the bid process, indicating the lowest responsible bidder who is in the best interest of the city. Upon receipt of this recommendation, the award will be made by the appropriate party. Upon award and execution of the contract, the Department Head shall initiate a requisition so that a purchase order can be generated to encumber the expenditure account.

Bid and Performance Bonds: Bid and performance bonds or other securities may be requested for supply contracts or service contracts as the Procurement and Property Manager and/or Division/Department head deems advisable to protect the City's interest. Any such bonding requirements shall be set forth in the solicitation.

Bid security: in an amount equal to at least five percent (5%) of the amount of the bid shall be required for all competitive bidding for construction contracts exceeding \$100,000. Bid security shall be a legitimate bid bond provided by a surety company authorized to do business in South Carolina, or the equivalent in cash, certified check, cashiers' check, or money order. The City, at its option, may require bid bonds on construction contracts under \$100,000 when the circumstances warrant. Noncompliance with this provision mandates that the City reject the bid. Bid security will be returned to the unsuccessful bidders upon contract award by the Procurement and Property Manager.

When a construction contract is awarded in excess of \$100,000 the following bonds or security shall be delivered by the successful bidder to the City and shall become binding on the parties upon the execution of the contract.

Bid or performance bonds shall not be used in substitution for the determination of bidder's responsibility.

A performance bond shall be in an amount equal to one hundred percent (100 %) of the contract amount; and

A payment bond for the protection of all persons supplying labor and material to the contract or its subcontractors for the performance of the work shall be in an amount equal to one hundred percent (100 %) of the contract amount.

The Procurement and Property Manager is authorized to reduce the amount of performance and payment bonds to fifty percent (50 %) of the contract amount when such action is in the City's best interest. For contracts less than 100,000 payment security shall comply with FTAC 4220.1 Ch. IV, 2.h(1) (c).

Assures payment of all persons supplying labor and material

Required amounts

Fifty percent of the contract price if the contract price is not more than \$1 million

Forty percent of the contract price if the contract price is more than \$1 million but not more than \$5 million; or

Two and a half million dollars if the contract price is more than \$5 million.

XXIV. TERM CONTRACTS

The Purchasing Manager, when it is felt to be in the best interest of the City, negotiates for term contract purchases which are covered by a formal contract. The Purchasing Manager makes a continuous study of materials or services to be purchased under a term contract, the period of the contract, and the terms and conditions of the contract.

The following procedures will apply to all yearly or term purchase contracts:

Following the award of a contract to a vendor, a purchase order may be prepared to cover the cost of the service or materials to be utilized during the period of time covered by the contract.

Terms shall be for a period of thirty-six (36) months with an option to renew of two (2) additional terms of one (1) year each. All terms and conditions shall apply during the renewal term(s). The option shall be exercised in writing by both parties not less than thirty (30) days prior to the expiration of the existing term. Terms shall not exceed (5) years inclusive of options. An extension of the contract term length that amounts to an out of scope change will require a sole source justification.

XXV. LIQUIDATED DAMAGES PROVISIONS

The City will use liquidated damages if it may reasonably expect to suffer damages and the extent or amount of such damages would be difficult to impossible to determine. The assessment for damage shall be at a specific rate per day for each day of overrun in contract times; and the rate must be specific in the third party contract. Any liquidated damages recovered shall be credited to the project account involved unless the FTA permits otherwise.

Liquidated Damages Provisions: The City will use liquidated damages if it may reasonably expect to suffer damages and the extent or amount of such damages would be difficult to impossible to determine.

1. If a purchase order is written to cover the entire contract period., it will indicate that payment is to be made as items are received following the written approval from the Department Head receiving the service or materials.
Vendor invoices will be processed in the normal manner.
- 2.
3. Individual purchase orders written against a contract will be treated the same as any other purchase orders.
4. Prior to the end of the contract period, the department should review specifications and make any changes necessary and forward to Purchasing for bid preparation for a new contract.

Valid City Business License

Any company or person conducting business with, or on behalf of the City of Hattiesburg shall obtain a City business license in compliance with the City of Hattiesburg's Code of Ordinances.

XXVI. CONTRACT TERM LIMITATION

The City of Hattiesburg will shall not enter into any contact for goods or services with a period of performance exceeding five (5) years. The suggested standard language is a three (3) year agreement with two (2) one year options.

When applicable to FTA contacts, the general contractual conditions will include all applicable provision of Federal, State and local laws and regulations. The Best Practices Procurement Manual is the source document for clauses in the contract to be signed with the contacting company. The following clauses from the BPPM, Appendix 4 will be included in the contract with the successful proposer: Buy America Requirements, Charter Bus and School Bus Requirements, Energy Conservation Requirements, Clean Water Requirements, Lobbying , Access to Records and Reports , Federal Changes , Clean Air , Recycled Products , Contract Work Hours and Safety Standards Act , No Government Obligation to Third Parties , Program Fraud and False or Fraudulent Statements and Related Acts, Termination , Government-Wide Debarment and Suspension (Nonprocurement) , Privacy Act , Civil Rights Requirements , Breaches and Dispute Resolution Transit Employee Protective Agreements , Disadvantaged Business Enterprises (DBE), State and Local Law Disclaimer , Incorporation of Federal Transit Administration (FTA) Terms , Drug and Alcohol Testing, Debarment, Suspension and Other Responsibility Matters Any person who is debarred, suspended or voluntarily excluded may not take part in a Federally-covered transaction, either as a participant or a principal during the period of debarment, suspension or voluntary exclusion. Accordingly, neither FTA nor its recipients may enter into any transaction with such debarred, suspended or voluntarily excluded persons during such period. A certification process has been established by 49 CFR, Part 29 as a means to ensure that debarred, suspended or voluntarily excluded persons do not participate in a Federally-assisted project. Each proposer must provide to the City as part of the proposal a signed certificate, found in *Attachment B*, Required Proms, in compliance *with* 49 CFR, Part 29.

Termination for Convenience or Default — With 14 calendar days notice, the City may terminate the proposed contract in whole or in part, for the City's convenience or because of the failure of the Contractor to fulfill the contract obligations. The City shall terminate by delivering to the Contractor a Notice of Termination specifying the nature, extent and effective date of the termination. If the termination is for the convenience of the City, the Contracting Officer shall make and equitable adjustment in the contract price but shall allow no anticipated profit on performed services.

XXVII. DISPOSAL OF SURPLUS PROPERTY

Each Department Head is required to notify the Comptroller of any surplus, worn out, or obsolete materials and equipment in the possession of their department. This may be done by completing the Surplus Form. The Comptroller shall decide in the best interest of the City, with the aid of the Department Head, if these items shall be sold, traded in, or transferred to another office/department.

XXVIII. BID PROTEST PROCEDURES

Any actual or prospective bidder or contractor who is aggrieved in connection with the solicitation or award of a contract may protest in writing to the City Clerk or the Purchasing Division Manager. A protest with respect to an Invitation for Bids and Terms, conditions and specifications thereof shall be filed with the City Clerk or Purchasing Division Manager prior to the opening of bids or within three (3) business days following the designated bid opening date.

Protest shall:

1. Be legible.
2. State clearly the alleged aggrieved party's interest.
3. State clearly the action(s) taken by the City which affect the protestor's direct financial interests.
4. State clearly the protestor's suggested adjustment for remedy.
5. Include a Power of Attorney and/or Corporate Seal which verifies that the protestor has legal authority to act on behalf of his or her company, corporation, or recognized legal entity.
6. State the date that the protestor became aware of the alleged aggrieved incident.
7. If the protest involves a specification or specific language contained in the bid documents, specifically identify the specification or language upon which the protest is predicated.
8. Include all relevant information which the alleged aggrieved party feels is pertinent to the protest.
9. Include a sworn statement that the protestor is acting alone and not in concert with any other party for any other reason but direct financial interest.

The City may, in the exercise of its sole discretion, withhold the award pending resolution of the protest.

Within seven (7) days of receipt of a timely protest (see above), the aggrieved party shall receive a written response in answer thereto. The Director of Administration/ City Clerk or the Purchasing Division Manager shall respond to all protests, except as stated in the next paragraph.

Protests on purchases which require prior approval of the City Council may be heard by the Council during the Citizens Forum at any regular Council meeting.

Recommendation of appropriate personnel shall be made to the City Council. The City Clerk shall cause written notice of the Council's decisions to be given to the aggrieved party. The final decisions of the City Council shall, when appropriate, be subject to such review as may be required under state or federal law or regulations relating to state or federal grant programs.

With regards to projects funded in whole or in part under Federal Grant Programs, the aggrieved party may have additional rights regarding protest appeals under applicable Federal regulations issued by the awarding agency. It is the responsibility of the aggrieved party to protect such rights as may be provided under said Federal law or regulations.



Procurement Manual

Federal Transit Administration Grants Program
City of Hattiesburg, Mississippi

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Revised: June, 2017

Foreword

State and federal regulations regarding procurement of goods and services are complex, detailed, and often change to reflect changes in legislation. For local government officials administering federal grants, it is sometimes difficult to maintain current knowledge of these requirements to ensure their municipality's compliance. However it is very important that local units of government conduct their procurements in a manner which is consistent with all pertinent federal regulations. When a local unit of government applies for and accepts capital assistance funds they also accept the responsibility of maintaining oversight of the procurement process and assuring its federal compliance. It is for this reason that the City of Hattiesburg (COH) offers this manual in an effort to assist and guide local officials through the procurement process.

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City of Hattiesburg Procurement Summary

- I. **Micro-Purchases** - purchases / contracts that do not exceed \$3,000. May include telephone quotes.
 - II. **Small Purchases** - purchases / contracts more than \$3,001, but do not exceed \$4,999, require two (2) written or telephone quotes.
 - III. **Medium Purchases** - purchases/contracts \$5,000.00, but do not exceed \$50,000, require at least two (2) written competitive bids.
 - IV. **Large Purchases** - purchases over \$50,000
 - V. **Dollar Amounts** - In the event a contract is entered into for an extended period (i.e. 3 years), or there are multiple purchases of one or more items, the dollar amount for the entire length of the contract, or the total cost of all items anticipated to be purchased (for multiple purchases), must be considered in determining whether it is a micro, small, or large purchase.
 - VI. **Written Quote** - document submitted by a vendor to COH in writing via fax, mail, or hand delivery. Written quotes are preferred for Small Purchases and preferred over telephone quotes or the stamp for Micro Purchases.
-

- I. **Purchases that do not exceed \$3,000 - Options for purchasing:**
 - A. May be obtained without obtaining competitive quotes, if the price is determined to be fair and reasonable. All micro-purchases with only one (1) quote must include the "Fair and Reasonable Price Determination" **stamp** signed, dated, and reason checked off and filed with the procurement.
 - B. At least two telephone quotes may be obtained, and **must** be documented using the Telephone Quote form, **which should include the date, vendor's name, address, phone number, and contact person. In this case, no stamp is needed.** The completed telephone quote form must be filed with the procurement.
 - C. Two written quotes may be obtained by fax, mail. **No stamp is needed if you have at least two written quotes.** Copies of all quotes must be filed with the procurement.
- II. **Purchases that exceed \$3,001, but less than \$4,999:** There are two options for small purchases: you **must** have at least two (2) written quotes or two (2) telephone quotes. **Using the stamp is not acceptable.** Such approval will include a cost or price analysis as outlined in COH's procurement policy.
- III. **Purchases \$5,000 but not more than \$50,000** requires 2 written competitive quotes obtained by the purchasing division.
- IV. **Purchases over \$50,000:** must be awarded by sealed bid (IFB) or request for proposal (RFP), and must adhere to the formal advertising process. No contract will be written for or extended beyond 5 years without a memo to the file that has documented the rationale for the contract length.
- V. Please refer to COH's procurement policy for details on purchasing regulations.

1. Applicable Requirements

In accordance with the U.S. Department of Transportation, Federal Transit Administration (FTA) requirements, the City of Hattiesburg (COH) has adopted these procurement policies and procedures for the acquisition goods and services funded through FTA capital or operating grant programs. These Guidelines shall apply to all procurements undertaken by the COH utilizing FTA originating funding.

Grantees awarded FTA funds must have procurement policies and processes in compliance with FTA Third Party Contracting Requirements identified in FTA Circular 4220.1F and all applicable state and local laws. Therefore, as a recipient of any FTA funding the COH will comply with all applicable requirements under FTA program or contract administration regulations including:

Master Agreement

<https://www.transit.dot.gov/sites/fta.dot.gov/files/FTA%20Master%20Agreement%20FY2017%20-%202010-1-2016.pdf>

Best Practices Procurement Manual

<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/funding/procurement/8286/fta-best-practices-procurement-and-lessons-learned-manual-2016.pdf>

Circular 4220.1F. Third Party Contracting Requirements

<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Third%20Party%20Contracting%20Guidance%20-%20Circular%204220.1F%29.pdf>

Circular 5010.1E Grant Management Guidelines

<https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Grant%20Management%20Requirements%20Circular%205010.1E%201.pdf>

Circular 9030.1D Urbanized Area Formula: Program Guidance and Application Instructions

<https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/circular-urbanized-area-formula-program-program-guidance-and>

Circular 9030 Urbanized Area Formula Program

https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FINAL_FTA_circular9030.1E.pdf

Circular 9300.1B Capital Investment Program Guidance and Application Instructions

https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/Final_C_9300_1_Bpub_2.pdf

I. Purpose

The purpose of these policies and procedures is to establish guidelines relating to the purchase or sale of real and personal property, the granting of concessions, and the making of certain contracts by COH, in accordance with U.S. Department of Transportation (U.S. DOT) Federal Transit Administration (FTA) documents, [FTA Circular 4220.1F, 49 C.F.R. 18, Master Agreement (FY 2011), and the Best Practices Procurement Manual (November 6, 2001) including updates]. In practices where there is a conflict between City of Hattiesburg's procurement policy and actual practice, the highest governing authority shall prevail.

II. Definitions

Abstract of Bids: document used to record the results of sealed bids for each bidder, which is subsequently made available for public inspection, after completion of the bid process.

Best-Value: a selection process in which proposals contain both price and qualitative components, and award is based on a combination of price and qualitative considerations. Qualitative considerations may include technical design, technical approach, quality of proposed personnel, and/or management plan. The award selection is based upon consideration of a combination of technical and price factors to determine (or derive) the offer most advantageous and of the greatest value to COH.

COH: City of Hattiesburg

Council: will mean the City Council Members of the City of Hattiesburg.

Cardinal Change Order: a major deviation from the original purposes of the work or the intended method of achievement, or a revision of contract work so extensive, significant, or cumulative that, in effect, the contractor is required to perform very different work from that described in the original contract.

Change Order: an order authorized by COH directing the contractor to make changes, pursuant to contract provisions for such changes, with or without the consent of the contractor.

Contract Administration: the post award administration of the contract to ensure compliance with the terms of the contract by both the contractor and COH.

Contract Administration File Documentation: the documentation contained in the contract file maintained by, or on behalf of, the contract administrator. It reflects the actions taken by the contracting parties in accordance with the requirements of the contract and documents the decisions made, and the rationale therefore, of matters which may result (or have resulted) in controversy or dispute.

Cost Analysis: an analysis of direct and indirect cost to determine if profit and total price are reasonable and realistic.

Design-Bid-Build Project: a construction project under which a recipient commissions an architect or engineer to prepare drawings and specifications under a design services contract, and separately contracts for construction, by engaging the services of a contractor through sealed bidding or

Competitive negotiations to complete delivery of the project.

Design-Build Project: a construction project under which a recipient enters into a contract with a seller, firm, or consortium of firms both for design and construction of a public transportation facility.

Electronic Commerce (E-Commerce): consists of electronic techniques for accomplishing business transactions including electronic mail or messaging, World Wide Web internet technology, electronic bulletin boards, purchase cards, electronic funds transfer, electronic signatures, and electronic data interchange.

FTA: Federal Transit Administration — an operating administration of the U.S. Department of Transportation.

HCT: Hub City Transit

Independent Cost Estimate: establishment of estimated cost using a method independent from the prospective offers in advance of the offers (bids or proposals See FTA Circular 4220.1F for additional information on Independent Cost Estimate.

Joint Procurement: a method of contracting in which two or more purchasers agree from the outset to use a single solicitation document and enter into a contract with a vendor for delivery of property or services in a fixed quantity, even if expressed as a total minimum or maximum.

Large Purchase: purchases \$50,000 or more, may include: Invitation for Bids (IFB), Request for Proposals (RFP), Two-Step Procurement Procedures, Design-Bid-Build, Design-Build, and Architectural and Engineering Services (A&E).

Local Government: includes a public transit authority as well as county, municipality, city, town, township, special district, council of governments (whether or not incorporated as a private nonprofit organization under State law), regional or interstate government entity, or any agency or instrumentality thereof.

Micro-Purchase: purchases / contracts that do not exceed \$3,000 may be made with telephone or fax quotes.

Noncompetitive Proposals (sole source): procurement only if you can justify not soliciting additional competition in the manner explicitly defined in FTA Circular 4220.1F Chapter VI, § 3i.

Price Analysis: a comparison of proposed price to comparable pricing data such as Competing offers, Catalogs, Independent cost estimate.

Purchase: will mean the procurement by purchase, lease, or otherwise of real or personal property by COH, and awarding of contracts for construction, alterations, supplies, equipment, repairs or maintenance, or for rendering any services to COH.

Recipient: means COH or any organization receiving funds directly from FTA.

RFP - Requests for Proposals.

RFQ - Requests for Qualifications or Requests for Quotes or Quotation

Sale: will mean the sale, lease, or other disposition of any real or personal property by COH.

Selection Committee/Selection Panel – Group of individuals that evaluate Proposals received and recommends the Proposer(s) to whom the contract(s) should be awarded.

Small Purchase: purchases / contracts greater than \$3,001 but less than \$4,999 and may be made with telephone quotes.

Medium Purchase: Purchases/contracts no less than \$5,000 and no greater than \$50,000 must follow the unadvertised Bid process (2 quoted by the purchasing division).

Large Purchase: All purchases \$50,000 and above must be done using the "Invitation for Bids" or "Request of Proposal" method.

Signature Authority: Person/Persons legally authorized by the governing body to make decisions on behalf of the City of Hattiesburg.

Statute of Frauds: Generally, the Statute of Frauds dictates whether contracts should be oral written. In order to be enforceable, the Statute of Frauds requires certain contracts to be written and signed by the party charged with performing the contract. For example, contracts for the sale of goods in excess of \$500 must be in writing in order to be enforceable. (See Best Practices Procurement Manual, Section 1.2.2 for a list of other instances where Statute of Frauds applies)

Sub-Recipient: any organization receiving FTA funds from COH, but does not include contractors or subcontractors. Sub-agreement is the actual agreement between COH and the sub-recipient.

Telephone Quote: quote for micro-purchases or small purchases obtained by calling a vendor and verbally stating specifications for goods or services in order to solicit a quote. Documentation for telephone quote must be recorded on "Telephone Quote" form. Telephone quotes are only acceptable for micro-purchases and for small purchases less than \$5,000.

Third Party Contract: any purchase order or contract awarded by COH to a vendor or contractor using Federal financial assistance awarded by FTA.

U.S. DOT: United States Department of Transportation.

Written Quote: price submitted by vendor that are more than \$3,000 but less than \$5,000 may be submitted by vendor to COH via fax or mail.

III. Written Standard of Conduct/ Ethics

It is the policy of COH to adopt an arm's length relationship in regard to all suppliers, vendors, service companies, and passengers, with whom COH may have a relationship as part of its normal daily operations. It is important that COH remain free from all conflict of interest situations and that, if there is the appearance of a conflict of interest, full disclosure is made by the parties involved so there is transparency.

A. Personal Conflicts of Interest

No employee, officer, council member, or agent of COH may participate in such activities as contract specifications, solicitations, selection, or award, if a real or apparent conflict of interest would be involved. Such a conflict would arise when any of the following parties has a financial or other interest in the entity selected for award: (1) an employee, officer, council member, or agent of COH; (2) any member of his or her immediate family; (3) his or her partner; (4) an organization that employs, or intends to employ, any of the above.

No employee, council member, officer, or agent of COH will make investments or act for personal gain based upon special knowledge obtained, whether directly or inadvertently, as a result of employment with COH.

No employee, council member, officer, or agent of COH will have any relationship or engage in any activity which might involve or lead to personal obligations which could impair the objectivity of such person's judgment, or imply to others that favoritism or obligations exist between such persons and third party contractors, or sub-recipients.

B. Proper Personal Conduct

No employee, council member, officer, or agent of COH will solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. Unsolicited gifts or items of nominal intrinsic value may be accepted. Entertainment in any form must not be accepted if either party might feel an obligation or if a third party might infer that an obligation exists.

C. Organizational Conflicts of Interest

When conducting business with third party contractors and sub-recipients, disclosing information that may give them an unfair competitive advantage, or that may impair its objectivity in performing contract work is prohibited.

Furnishing advice or services to a firm bidding on or planning to bid on a contract with COH, or which is currently doing business with COH is prohibited. Accepting employment with such third parties is considered a strong conflict of interest (bias) situation, and may result in extreme disciplinary action.

D. Exceptions under FTA 4220. 1F, Chapter III

Any interest as an owner, partner, joint venture or stockholder, in each case comprising one percent (1%) or less in any such organization, will not be deemed a "financial interest" prohibited hereunder, but serving as a Director, Officer, Consultant, or Employee of such

organizations, or any other pecuniary capacity with such organization, will be deemed a "financial interest."

E. Issuance of Standards of Conduct

COH will issue these standards as a pre-employment orientation document to be read and by each employee involved in the procurement process, and placed into his/her personnel file. A copy of these standards will also be issued to each council member at the time of their appointment, or whenever an amendment is made.

F. Sanctions for Violation of Ethics / Standards of Conduct

Anyone violating the regulations for proper ethics and standards of conduct will receive appropriate action (i.e. written warning, termination, dismissal from council).

IV. Disadvantaged Business Enterprises

COH maintains a Disadvantaged Business Enterprises program. The program is updated, in accordance with 49 C.F.R. Part 26. The COH has established a Disadvantaged Business Enterprise (DBE) program pursuant to U.S. Department of Transportation regulations as set forth in 49 CFR, Part 26. It is the policy of the COH to ensure full and open competition for all procurements financed in whole or in part with federal financial assistance received from the U.S. Department of Transportation and to ensure that DBE firms have an equal opportunity to receive and participate in DOT assisted contracts. The Procurement Coordinator will ensure that request for proposals and invitation for bids are made available to participating DBE firms in a timely manner and assist the DBE Coordinator in identifying contracting opportunities to achieve the annual DEB goal established by the Commission. If it becomes necessary to establish specific contract goals for DBE participation, the Procurement Coordinator will work with the DBE Coordinator to accomplish the appropriate contract goal.

V. General Procurement Practices and Procedures

A. Independent Cost Estimate(ICE)

The independent cost estimate is a tool to assist in determining the reasonableness or unreasonableness of bid or proposal being evaluated and is requires for all procurement regardless of dollars amount. FTA Circular 4420.1F.

1. Procedures:

To determine the level of documentation the City needs to support a procurement, first determine the purchase threshold.

- a. **Micro Purchase** are up to \$3,000.00 An ICE is not required.

The documentation necessary for the City to approve Micro Purchase procurement

- A copy of the purchase order,
- The determination that the price is fair and reasonable based on historical prices, commercial catalog, or other offers; and
- How this determination was derived.

- b. **Small Purchases** are between \$3,000.00 and \$4,999.99

The documentation necessary for the City to approve Small Purchase procurement

- An ICE
 - The requisition (OR)
 - The specifications/scope of work used
 - A list of the vendors from whom quotations were requested,
 - The quotations received and
 - a copy of the purchase order.
 - Quotation requested orally must be recorded to show from who they were received, together with the date and amount of the quote.
 -
- c. **Medium Purchases** are between \$5,000.00 and \$50,000.00
The documentation necessary for the City to approve Medium Purchase procurement
- An ICE
 - 2 quote request/with specifications/scope of work
 - At least two competitive quotes meeting City's specification
 - Price/Cost Analysis
 - Quote award approved by Purchasing Manager or City Clerk for regular purchases and the City Council for construction projects.
 -
- d. **Large Purchasing** are purchases over \$50,000.00
The documentation necessary for the City to approve Large Purchase procurement
- An ICE
 - Draft of the RFP/IFB
 - List of Companies from whom solicitation packages were supplied
 - List of all responding companies /including proposed cost of service
 - Price/Cost Analysis
 - Minute Book Number from City Council's approval
 - Draft of contract/agreement of what the City and bidder will enter into
 - The requisition

2. **Methods of Independent Cost Estimate (ICE):**

An ICE must be completed before a sub-recipient receives bids or proposals. The common methods to completing an ICE are:

- a. **Publicly Published Price Lists**
Publicly published price lists, typically used for goods and equipment. Price lists or catalogues are great sources for determining a fair and reasonable price for off the shelf procurement such as technology, office supplies and training. Price lists from online, printed advertisements, and prices published on a store shelf are acceptable.
- b. **Recently Invoiced Price**
Recently invoice price, typically used for goods and equipment, or services. A recent invoice for similar goods and services may be used to determine fair and reasonable price as part of the ICE. "Recent" for technology procurements is less than 6 months.
- c. **Outreach/Market Survey**
Outreach/Market Survey, typically used for goods and equipment, or services. If published price list or recent procurement can't be used to determine a fair and

reasonable price, contacts at other cities/agencies may be used to determine this price so long as the city/agency is of similar size and the purchase or project is of similar scope.

B. Awards to Responsible Contractor

COH will make every effort to ensure that all procurement activities be entered into with responsible businesses, persons, and contractors. A responsible contractor is one which has adequate financial resources, or the ability to obtain such resources as required during the performance of the contract, if adequate security is not otherwise furnished;

- Is able to comply with the required or proposed delivery or performance schedule;
- Has a satisfactory record of performance or the equivalent, and
- Has a satisfactory record of and reputation of integrity.

C. Sound and Complete Agreement

(a) Once an awardee is announced, an agreement is developed between COH and the awardee. This agreement must be developed in accordance with all FTA and State of Mississippi laws, rules and regulations. The agreement must include, but is not limited to:

- Purpose
- Scope of work
- Milestones and time line
- Payment method and conditions
- FTA Clauses (identified in FTA Circular 4220.1F)
- Dispute/termination terms
- Terms and conditions

D. Dispute and Breach

The following provisions have been developed in accordance with 49 CFR Part 18 and FTA Circular 4220.1F

• **Disputes**

Disputes arising in the performance of this Contract which are not resolved by agreement of the parties shall be decided in writing by the authorized representative of the Commission's Contracting Officer. This decision shall be final and conclusive unless within [ten (10)] days from the date of receipt of its copy, the Contractor mails or otherwise furnishes a written appeal to the Contracting Officer. In connection with any such appeal, the Contractor shall be afforded an opportunity to be heard and to offer evidence in support of its position. The decision of the Contracting Officer shall be binding upon the Contractor and the Contractor shall abide by the decision.

• **Performance During Dispute**

Unless otherwise directed by **the City of Hattiesburg**, the Contractor shall continue performance under this Contract while matters in dispute are being resolved.

• **Claims for Damages**

Should either party to the Agreement suffer injury or damage to person or property because of any act or omission of the party or of any of his employees, agents or others for whose acts he is legally liable, a claim for damages therefore shall be made in writing to such other party within a reasonable time after the first observance of such injury of damage.

E. Debarment

The City shall ensure to the best of its knowledge and belief that none of its FTA assisted contracts for goods or services involve contractors debarred, suspended, ineligible, or voluntarily excluded from participation in federally assisted transactions or procurements. The project manager will review, print and submit the result from the "Excluded Parties Listing System" at <http://www.sam.gov> before a third party contract or procurement shall be completed.

F. Review of Procurement Requests to Avoid Duplicate or Unnecessary Purchases

COH has procurement procedures for micro-purchases, small purchases, and large purchases (IFB/RFP/A&E), respectively. Division managers complete micro and small purchases, and the Division Director Conducts IFB/ RFP/A&E purchases/contracts. Managers remain involved in purchases that affect their departments either through consultation with the Division Director or serving on evaluation or oversight committees for larger procurements. Because of the collaborative effort involved in conducting IFB/RFP/A&E, it is not possible to make duplicate purchases under this process. Because one person completes small and micro purchases in each functional area, there is no duplication of these purchases either. Budget compliance is the responsibility of each department manager. Prior to the preparation of a purchase request, each department head must review his/her budget to ensure that funds are available.

All monthly purchases are submitted to City Council for approval via a Claims Docket. This docket is presented to the council members the first and third Tuesday of each month for their review and approval. COH is a small, financially constrained organization and much attention is paid to purchasing only necessary items.

G. Competition; Non-Collusive Bids and Proposals

All purchases and sales, whether by formal advertising or otherwise, will be made on a competitive basis to the maximum practicable extent. In the event identical bids are submitted on any contract for the sale or purchase of property, the Executive Director will report such fact to COH's General Counsel if there is any reason to suspect collusion.

H. Splitting Purchases

Purchases will not be split, so as to place them in a smaller procurement category.

I. Purchase Orders

Purchase orders or other written documentation of purchases are required for all purchases. In an emergency, purchases may be authorized by the Executive Director to expedite the need to maintain or restore services and functional operations of the Hub City Transit. For all emergency purchases, a purchase order must still be obtained the following business day.

Blanket purchase orders may be issued for up to one year for some items such as legal and other regularly occurring operating expense funded services or goods that have been quoted or bid from a particular supplier.

Only the Mayor authorized by City Council can enter into a formal contract with a vendor for goods and services. However, a contract shall not be entered into until all requirements are met by following FTA and the City of Hattiesburg rules and regulations for contract/agreement award.

VI. Methods of Procurement

A. Micro-Purchases

Micro-purchases are purchases or contracts that do not exceed \$3,000. As defined in *U.S. DOT / FTA 4220.1F, Chapter VI, § 3a*, purchases below that threshold may be made without obtaining competitive quotes, if COH determines that the price is fair and reasonable. The Davis-Bacon Act must be applied to construction contracts over \$2,000. Minimum documentation requirements include determination that the price is fair and reasonable, and how this determination was made.

Whenever feasible, it is COH's preference to complete a "Telephone Quote" form documenting at least two telephone quotes, or obtain copies of at least two written quotes for such purchases. (See definition of written quote). All micro-purchases with only one quote must include the "Fair and Reasonable Price Determination Stamp", signed, dated, and the reason checked off

If submitted electronically, the written quote must be printed. If the quote is obtained by telephone, the dates, names of vendors, addresses, phone numbers, and contact persons must be submitted for at least two vendors, and documented on the "Telephone Quote" form. Any documentation must be maintained with the purchase records. If a capital grant will be used to fund the purchase, copies of checks paid to vendors under that purchase will be made and with the purchase records.

B. Small Purchases

Small purchases, as defined by the City of Hattiesburg, are purchases of services, supplies, or other property that exceed \$3,001, but not over \$4,999 must be made by obtaining at least two telephone or written quotes.

C. Medium Purchases

COH adopted the Mississippi Code of 1972 that requires expenditure of more than \$5,000.00 but not over \$50,000.00 exclusive of freight and shipping must obtain at least two (2) competitive written bids. By policy of the City of Hattiesburg, the competitive written bids be obtained by the City's Purchasing Division, using the City's un-advertised bid sheets.

Written quotes are documents submitted by the vendor to COH in writing, via fax or mail.

Once the written quotes are received and the low bidder has been determined, a "Purchase Order" for the purchase will be completed. Copies of all documentation related to each small purchase will be filed in the purchasing division.

D. Large Purchases

Purchases as defined by the City of Hattiesburg in accordance with Mississippi Code, are expenditure \$50,000 and above **exclusive of freight and shipping charges.**

These contracts will be awarded by sealed bid or request for proposals, unless there is an explicit exception. Independent estimates must be made before receiving bids or proposals, which may include bidders' estimates of the cost of the service or project.

1. General Requirements for all Large Purchases

(a) Practices Deemed Restrictive of Competition, and therefore not allowable include:

- Unreasonable requirements placed on firms in order for them to qualify to do business;
- Unnecessary experience and excessive bonding requirements;
- Restraint of Trade: noncompetitive pricing between firms or between affiliated companies;
- Noncompetitive awards to any person or firm on retainer contracts;
- Organizational conflicts of interest (also applies to micro and small purchases);
- Restrictive use of brand names (also applies to micro and small purchases);
- Any arbitrary action in the procurement process (also applies to micro and small purchases);
- Improper Pre-qualification: using pre-qualification procedures that conflict with the Geographic preferences (With the exception of Architectural and Engineering services)

(b) Pre-qualification: Pre-qualification lists are generally used in procurements that require lengthy evaluations to determine whether the product is satisfactory to certain standards. COH may prequalify people, firms, and property if:

- 1) COH ensures that all pre-qualification lists it uses are current;
- 2) COH ensures that all pre-qualification lists it uses include enough qualified sources to provide for maximum full and open competition; and
- 3) COH permits potential bidders or offerors to qualify during the solicitation period (from the issuance of the solicitation to its closing date).

(c) Specifications, Plans, and Drawings: Plans, drawings, or specifications will state only COH's actual minimum needs and will describe the property or service to be acquired or sold, as the case may be, in a manner which will encourage maximum competition and eliminate, insofar as possible, any restrictive features which might limit acceptable offers to a relatively few bidders. Where COH's requirements for a commodity can only be estimated, and bids are to be submitted based upon that estimate, the specifications for the commodity may provide that COH's requirements may vary within a given range from the estimate. However, a maximum and minimum amount should be stated to facilitate free and open competition. Specifications and drawings with references to brand names, or items manufactured by a single company, will be used to the minimum extent feasible. COH may not add quantities or options solely to allow them to be reassigned to another agency at a later date.

(d) Purchase Description: The description may include a statement of the qualitative nature of the property or services to be acquired. When possible, descriptions of requirements should be in terms of functions to be performed or level of performance required, including the range of

acceptable characteristics or minimum acceptable standards. Detailed product specifications should be avoided if at all possible.

When it is not possible or economical to provide a clear and accurate description of the technical requirements of the required property, a "brand name or equal" description may be used to define the performance or other salient characteristics of the property. Where a "brand name or equal" purchase description is used, the "salient characteristics" of the brand name must be described so that bidders may offer an "or equal" product. Known, acceptable products should be listed.

Please see *FTA's Best Practices Procurement Manual* for examples related to a "brand name or equal" description.

(e) Alternate Articles: Invitations for bids and requests for proposals may provide for alternate bids or proposals on different articles or quantities of material (e.g., where two or more articles will be equally acceptable to COH depending upon relative price); however, the alternate articles or quantities must be precisely described to assure that the same degree of competition is obtainable.

(f) Written Record of Procurement History: Large purchases must be documented by written procurement selection procedures. Such documentation may include records of specifications, plans and drawings, purchase descriptions, and alternate articles, in addition to formal advertising. Each contract file will contain documentation of actions taken with respect to the purchase, sale, or contract, including final disposition, sufficient to constitute a full history of the transaction in order to: Support actions taken by various employees of COH in connection with the purchase, sale, or contract;

- Provide information for reviews conducted by the Council or others having the right to conduct such reviews; and
- Furnish essential facts in the event of legal proceedings.

In the case of purchases, sales, or contracts in which formal advertising is required, each file may include the following data, in addition to such records as may be required by the above paragraph:

- Purchase request, acquisition planning information, and other
- pre-solicitation documents;
- Evidence of availability of funds;
- Rationale for the method of procurement;
- Description of work/scope of services;
- Copy of published legal notices;
- Selection of contract type;
- Basis for contract price;
- A copy of the budget or engineering estimates;
- A list of the bidders solicited or a memorandum explaining why the list of bidders was limited;
- A copy of the invitation for bids, or request for proposal, including any drawings and specifications, or a reference thereto;
- One copy of each signed bid or proposal received;

- Liquidated damages determination;
- A record of the abstract of bids;
- A document showing the reasons for the selection of the successful contractor;
- Contracting officer's determination of contractor responsiveness and responsibility
- Determination that price is fair and reasonable including an analysis of the cost or price data and required internal approvals for award;
- A copy of the contract or award;
- Notice of award;
- Notice to unsuccessful bidders or offerors and record of any debriefing;
- Record of any protest;
- Bid, Performance, Payment, or other bond documents, and notices to sureties;
- Required insurance documents;
- All pertinent correspondence;
- Copies of all amendments or supplements to the contract, with supporting documents; and any additional documents reflecting actions peculiar to the specific purchase or sale;
- Documentation of late bids.

(g) Use of Technology/Electronic: COH will utilize electronic means. At this time, this includes receipt of written quotes for small and micro-purchases through electronic mail and publishing all large procurement not only in the newspaper but also through a searchable database of state, federal, municipal and private sector open and awarded contracts known as the Mississippi Procurement Center at www.mississippidevelopmentauthority.org

2. **Invitation for Bid (IFB)/Sealed Bids (Formal Advertising)**

In order to assure that the sealed bidding process is feasible, COH will make every effort to ensure that:

- A complete, adequate, and realistic specification or purchase description is available;
- Two or more responsible bidders are willing and able to compete effectively for the business;
- The procurement lends itself to a firm fixed price contract when feasible, and the
- Selection of the successful responsive and responsible bidder can be made principally on the basis of price; and
- No discussion with bidders is needed.

(a) Contents of Invitation for Bid: Invitation for bids will contain the applicable information described, and any other information required for a particular purchase or sale. In the case of purchases, the invitation for bids will contain the following information if applicable to the purchase involved:

- COH's address and name of issuing activity;
- Date of issuance;
- Date, hour, and place of opening;
- Description of the supplies or services to be furnished by the bidder in sufficient detail to permit full and free competition;

- Time of delivery or performance requirements;
- Permission, if any, to submit alternate bids;
- Bid Guarantee, performance and/or payment bond requirements, if any;
- When considered necessary, a requirement that all bids must allow a period for acceptance by COH of not less than a minimum period stipulated in the invitation for bids, and that bids offering less than the minimum stipulated acceptance period will be rejected (the minimum period so stipulated should be no more than reasonably required for evaluation of bids);
- In cases where bidders are required to have special technical qualifications, a statement of such qualifications
- Directions for obtaining copies of any documents, such as plans, drawings, and specifications, which have been incorporated by reference;
- A statement that COH reserves the right to reject any or all bids;
- A statement that COH reserves the right to cancel the invitation to bids, at its sole discretion, without penalty;
- A statement that bids received after the exact time set for opening are "*late bids*," and will not be considered for award
- A statement that any modifications or bid withdrawals must be received prior to the set time for bid opening;
- Standard contract provisions provided by the Federal Transit Administration, as applicable. COH maintains a number of boilerplate instructions and conditions that contain general and special provisions for certain contract types;
- In the case of sales, the invitation for bids will contain a description of the property to be sold by COH in sufficient detail to permit full and free competition

(b) Methods for Soliciting Invitations for Bids: Specific methods used in solicitation of bids may include the following:

- All purchases and sales in which formal advertising is required will be awarded only after publication of the essential details of the invitation. at least two weeks prior to the bid opening, longer if needed
- Bidders will be allowed sufficient time to prepare bids before the date of bid opening.
- Request for bids will be done by advertising in a reasonable number of copies of invitations for bids, including specifications and other pertinent information, will be maintained at COH's administrative office.

(c) Adequate Number of solicited Sources will be assured by advertising in:

- A newspaper of general circulation in the metropolitan area
- A publication of national geographic and on
- The State of Mississippi procurement website

(d) Receipt and Safeguarding of Bids will be as follows:

- All bids (including modifications) received prior to the time of opening will be kept secure, and except as provided in the paragraph below, unopened;
- If an invitation for bids is canceled, or if a bidder effectively withdraws his/her bid in accordance with the specifications set forth, all bids, or the withdrawn bid, as the case may be, will be returned to the bidder(s);
- Unidentified bids may be opened solely for the purpose of identification, and then only by an official specifically designated for this purpose by the Executive Director;
- If a sealed bid is opened by mistake, the person who opens the bid will immediately write his/her signature and position on the envelope, along with the date and time opened, as well as an explanation of why/how it was opened. The envelope will then be delivered to the Executive Director, and will be resealed.

(e) Opening of Bids: The following steps are taken in regard to the opening of bids

- He/she or a designated official of COH will then personally and publicly open all bids received prior to that time, and when practicable, read them aloud to the persons present, and have the bids recorded. The original of each bid will be carefully safeguarded until the Abstract of Bids has been made and its accuracy verified
- Examination of bids by interested persons will be permitted if it does not interfere unduly with the performance of COH's business. However, original bids will not be allowed to pass out of the hands of an official of COH, unless a duplicate bid is not available for public inspection. In such cases, the original bid may be examined by the public only under the immediate supervision of an official of COH, and under conditions which preclude possibility of a substitution, addition, deletion, or alteration in the bid.
- Bids will not be opened if a protest is received within the time limits specified in the protest procedures within this document.

(f) Recording of Bids: All legitimate bids will be abstracted and recorded on the Abstract to Bids" document. Information recorded will include:

- An identification of the invitation for bids;
- Opening date;
- General description of the item/contract being purchased or sold;
- Names of each bidder;
- Prices bid; and
- Any other information required by bid evaluation.

When the items are too numerous to warrant the recording of all bids completely, entry should be made of the opening date, general description of the material, item number, and the price bid. The abstract will be completed as soon as practicable after the bids have been opened. When all bids have been opened, the City Council will so certify on the abstract.

(g) Award of Bids: In the awarding of bids, COH will execute the following actions:

- Unless all bids are rejected, award will be made by the City Council, within the time for acceptance specified in the bid, or extension thereof; to the responsible bidder whose bid, conforming to the invitation for bids, is the lowest bidder. Awards given to "other than lowest bidder" are addressed in a succeeding section in this document.
- Where the bids sought are for the award of concessions, COH will accept the bid of that responsible bidder whose base bid and other material terms, conforming to the invitation for bid will be most advantageous to COH, price and other factors considered.
- In the event identical low bids are received, the City Council may, at his/her discretion, award the contract equally among the identical bidders, award the bid to the bidder who submitted his/her bid first, or may reject all bids and re-advertise. (See also section on Competition, Non-Collusive Bids and Proposers)
- Awards will be made by mailing or presenting the bidder with a formal award by City Clerk's Office.

(h) Amendment of Invitation for Bids: If, after issuance of an invitation for bids, but before the time for bid opening, it becomes necessary to make changes in quantity, specification, delivery schedules, opening dates, etc., or to correct a defective or ambiguous invitation, such change will be accomplished by issuance of an amendment to the invitation for bids. The amendment will be sent to everyone to whom invitations have been furnished. The following actions will also be taken:

- Before issuing an amendment to an invitation for bids, the period of time remaining until bid opening and the need for extending this period must be considered.
- Where only a short time remains before the time set for bid opening, consideration should be given to notifying bidders of an extension of time by telegram, facsimile, telephone, or electronic mail. Such notification should be confirmed in the amendment
- Acknowledgement of receipt of the amendment of invitation for bid should be received from each bidder, either when received or on a form provided to be submitted with the bid.
- Any information given to a prospective bidder concerning an invitation for bids will be furnished promptly to all other prospective bidders, as an amendment to the invitation, if such information is necessary to the bidders in submitting bids on the invitation, or if the lack of such information would be prejudicial to uninformed bidders
- No award will be made on the invitation, unless such amendment has been issued in sufficient time, to permit all prospective bidders to consider such information in submitting, or modifying their bids

(i) Cancellation of Invitations Before Opening: COH will include in all solicitations for invitations for bid, a statement that COH reserves that right to cancel the solicitation without penalty, at its sole discretion. Since cancellations of an invitation for bids usually involves the loss of time, effort, and money spent by COH and bidders in carrying the bidding process up to the point of cancellation:

- Invitations for bids should not be canceled unless cancellation is clearly in the public interest, such as where there is no longer a requirement for the supplies or services, or where amendments to the invitation would be of such magnitude that a new invitation is desirable.
- When an invitation is canceled prior to bid opening, bids which have been received will be returned unopened to the bidders, and a notice of cancellation will be sent to all prospective bidders.
- The notice of cancellation will identify the invitation for bid, briefly explain the reason for cancellation, and where appropriate, assure prospective bidders that they will be given an opportunity to bid on any re-solicitation of bids or any future requirements for the type of material or services involved.

- (j) **Modification or Withdrawal of Bids:** Bids may be modified or withdrawn in writing, by telegraphic, by telecommunication, by facsimile, or by electronic mail. Modifications or withdrawals must be received by COH no later than the exact time set for opening of bids.

Acceptable procedures for modification or withdrawal of bids are as follows:

- A modification or withdrawal of bids may only be received in writing and delivered by USPS or courier services (FedEx, UPS) or hand delivered by an authorized representative of the company to the City Clerk's office.
- A bid may be withdrawn in person by a bidder or his/her authorized representative, provided his/her identity is made known, and he/she signs a receipt for the return of the bid, but only if the withdrawal is prior to the exact time set for opening of bids.

- (k) **Rejection of All Bids:** COH recognizes that the preservation of the integrity of the competitive bid system indicates that after bids have been opened, award must be made to that responsible bidder who submitted the lowest responsive bid, or in the case of a sale, to that responsible bidder who made the highest responsive bid. Every effort will be made to anticipate changes in a requirement prior to the date of opening and to notify all prospective bidders of any resulting modification or cancellation, thereby preventing the unnecessary exposure of bid prices. Invitations for bids may be canceled after opening but prior to award, and all bids rejected, where the Executive Director determines in writing that:

- Inadequate or ambiguous specifications were given in the invitation;
- The supplies or services being purchased are no longer required;
- All otherwise acceptable bids received are at unreasonable prices;
- Reasonable evidence exists that bids were not independently arrived at in open competition, were collusive, or were submitted in bad faith; or
- For other reasons, cancellation is clearly in the best interest of COH.

- (l) **Rejection of Individual Bids:** Any bid which fails to conform to the essential requirements or specifications of the invitation for bids will be rejected, unless the invitation authorized the submission of alternate bids. Alternate bids must meet the requirements specified in the invitation. Other reasons for rejection of individual bids may include:

- Any bid which fails to conform to the delivery schedule or permissible alternates thereto stated in the IFB will be rejected as non-responsive
- Bids where the bidder attempts to impose conditions which would modify requirements of the IFB, or limit his/her liability to COH, such practices may include:
 - Attempts to protect himself/herself against future changes in conditions, such as increased costs, or the total possible costs to COH cannot be determined;
 - fails to state a price and in lieu thereof, states that the price will be "price in effect at time of delivery" or equivalent; or
 - states a price but qualifies such price as being subject to "price in effect at time of delivery," or equivalent
 - a low bidder may be requested to delete objectionable conditions from his/her bid, provided these conditions do not go to the substance, as distinguishable from the form of the bid, or work an injustice on other bidders.
 - a condition goes to the substance of a bid, where it affects price, quantity, quality, or delivery of the item offered
- Any bid may be rejected if it is determined to be priced unreasonably.
- Low bids received for concerns determined to be not responsible, as stated in the section on "Responsible Bidders," will be rejected.
- Where a bid guarantee is required and a bidder fails to furnish it in accordance with the requirements of the IFB, the bid will be rejected.

The originals of all rejected bids and any written finding with the respect to such rejection, will be preserved in the contract file.

- (m) Disposition of Late Bids:** Late bids which are not considered for award will be held unopened until after award, and then returned to the bidder, unless other disposition is requested, or agreed to by the bidder. An unidentified bid however may be opened solely for the purpose of identification.

The following will, if available, be included in the contract file with respect to each late bid

- A statement of the date and hour of mailing, filing, or delivery, as the case may be;
- A statement of the date and hour of receipt;
- The determination of whether or not the late bid was considered for award, with supporting facts
- A statement of the disposition of the late bid; and
- The envelope or covering, if the late bid was considered for award.

- (n) Minor informalities or Irregularities in Bids:** A minor informality is one which is merely matter of form, or is some immaterial variation from the exact requirements of the invitation for bids, having no effect or merely a trivial or negligible effect on the price, quantity, or delivery of the supplies or performance of the services being procured, and the correction or waiver of which would not affect the relative standing

of, or be otherwise prejudicial to other bidders. The Director will either give the bidder an opportunity to correct the deficiency, or waive any such deficiency, where it is to COH's advantage.

- (o) **Mistakes in Bids:** After opening of bids, the Director of Federal and State Programs or designee will examine all bids for mistakes. In cases of apparent mistakes, and in cases where there is reason to believe that a mistake may have been made, he/she will request from the bidder a verification of the bid, calling attention to the suspected mistake. If the bidder alleges a mistake, the matter will be processed in the manner set forth below. Such actions will be taken prior to award:

Any clerical mistake apparent on the face of the bid may be corrected by the Director, if he/she has first obtained from the bidder, verification of the bid actually intended. Examples of such apparent mistakes are:

- Obvious error in placing decimal point.
- Obvious reversal of price F.O.B. destination and the price F.O.B. factory;
- Obvious error in destination of unit.

Correction(s) will be reflected in the award document.

The Director, with the advice of COH's General Counsel, is authorized to make the following administrative determination in connection with mistakes in bids, other than apparent clerical mistakes, alleged after opening of bids and prior to award:

- Where an official of COH knows, or has reason to suspect, that a mistake in a bid has been made, a "Request for verification in bid" may be submitted to assure that the bid as confirmed is without error, or to elicit the allegation of a mistake by the bidder. In such case, a written request to the bidder that it verify its bid price will be prepared and submitted.
- Where the bidder requests permission to withdraw a bid, and clear and convincing evidence establishing the existence of a mistake, a determination permitting the bidder to withdraw his/her bid may be made. If the evidence is clear and convincing, as to the existence of a mistake, and as to the bid actually intended, and if the bid, (whether corrected or uncorrected) is the lowest bid received, a determination may be made to correct the bid and not permit its withdrawal
- Where the bidder requests permission to correct a mistake in his/her bid, and clear and convincing evidence establishes the existence of a mistake, and as to the bid actually intended, a determination permitting the bidder to correct the mistake may be made; provided that, in the event such correction would not result in displacing one or more
- Lower bids. If the evidence of the mistake, and the bid actually intended are not ascertainable substantially from the invitation and bid itself as opposed to evidence brought to COH in response to a request for verification, correction will not be allowed.
- If the evidence is clear and convincing only as to the mistake, but not as to the intended bid, a determination permitting the bidder to withdraw his/her bid may be made
- Where the evidence is not clear and convincing that the bid as submitted was not the bid intended, a determination may be made requiring that the bid be considered for award in the 24 form submitted. (Refer to FTA

Best Practices Procurement Manual, section 4.4.5 Bid Mistakes for further recommendations and clarifications).

- (p) **Change Order Policy:** Changes to contract agreements after award will be approved by the Director. All change orders must be documented in writing, be supported by a written justification including a cost or price analysis, and signed and dated by the authorized officials.

3. Request for Proposals (RFP)

Large and purchases may be procured through competitive proposals/request for proposals, when conditions are not appropriate for the use of sealed bids. This can include conditions when the property or services needed are described in a performance or functional specification; or if described in detailed technical specifications, other circumstances such as the need for discussions or the importance of basing contract award on factors other than price alone are present. In such cases, either a fixed price, or cost reimbursement type contract is awarded.

(a) **Publicizing the Proposal:**

Large Purchase Request for Proposals will be advertised in metropolitan newspapers, as well as solicitation from an adequate number of qualified sources

(b) **Selection Criteria:**

COH will list, in the request for proposals, the selection criteria. Price should always be a selection criterion.

COH may list selection criteria in the request for proposals, in order of priority with weights, if any. This is the preferred method, because if it is not done, COH must establish the priority, weights and scoring method on an internal document prior to the day the RFP becomes available to potential proposers.

(c) **Evaluation of Proposals:**

Proposals will be evaluated based on the evaluation criteria, not against other offers. Criteria for evaluation of proposals will be established prior to a request for proposals, and may include:

- Responsibility criteria, such as financial, human, and physical capabilities to perform the contract. (Refer to section 5.1 Best Practices Procurement Manual - Responsibility of Contractor).
- Technical criteria - may include the technical experience of the proposer, the suitability of the products or methods proposed for COH's needs, or objective performance criteria (fuel efficiency, percent savings guaranteed, proven ridership increases, etc.)
- Price criteria - price must be evaluated; unless the Brooks Act applies (where price is only considered after the most qualified proposer is selected for procurement of A&E services). Awards will be made to the responsible firm whose proposal is most advantageous to COH's program, with price and other factors considered

- Compliance criteria - will include responsiveness to proposal requirements
- Management criteria - may include the qualifications of the project managers, the budget and schedule performance proposed and recorded on past projects, and the projected effectiveness of the management plan proposed.

(d) Award of Proposals:

COH will make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of the proposed agreement. Consideration will be given to such factors as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. Additionally, as stated above, awards will be made to the responsible firm whose proposal is most advantageous to COH's program with price and other factors considered.

(e) Request for Revised Proposals:

In the event COH finds it necessary to revise an initial request for proposal because of deficiencies, the decision to do so will be approved by the Executive Director, and the deficiencies must be listed and explained.

- A complete revised proposal, including price (except under the Brooks Act) will be requested from each offeror in the competitive range
- Unless explicitly stated otherwise, the revised offer extinguishes the prior offer.
- The proposer should identify all changes in the revised offer.

COH may exercise the right to request revised proposals as many times as necessary in order to obtain the most advantageous offer.

(f) Discussions and Clarifications (Negotiations):

COH will exercise its right to hold discussions for clarifications with all offerors in the competitive range. At such time, negotiations and bargaining may be made. At which time, the offeror will have an opportunity to revise or modify his/her proposal. The discussions and negotiations may initially be written or oral, with appropriate documentation following the discussions. Strict confidentiality in such cases will be maintained. Emphasis will be made known to the offeror that the name and number of proposals received is not normally considered a public record and need not be released to competitors or the public at large.

(g) Request for Best and Final Offer: A best and final offer (BAFO) may be requested from each offeror in the competitive range at the conclusion of discussions (negotiations) with those offerors. If an offeror does not respond to the request, COH may consider the most recent offer to be the best and final offer. The request for best and final offer will include:

- Specific notice that discussions are concluded;
- Notice that this is the opportunity for the offeror to submit a best and final offer;
- A definite, common cutoff date and time that allows a reasonable opportunity for the preparation and submission of the best and final offer, and

- Notice that the final offer must be received at the place designated by the time and date set in the request and is subject to any provisions dealing with the submissions, modifications, and withdrawals of proposals set forth in the solicitation.

Following receipt of the best and final offers, officials of COH will evaluate them in accordance with terms of the solicitation and recommend award in accordance with those terms. COH will make every attempt to submit only one request for best and final offer, however, in the event additional technical or price/cost related issues surface as a result of the offeror's final submissions or other factors that preclude a reasonable justification for contractor selection and award, COH may submit request for subsequent best and final offers, as it may be clearly in the best interest of COH.

- (h) **Award Based on Initial Proposals:** COH may accept one of the initial proposals if it can be demonstrated that acceptance of the most favorable initial proposal without discussion will result in a fair and reasonable price. Solicitations for proposals will contain a notice that award may be made without discussion of proposals received, and that proposals should be submitted initially on the most favorable terms possible, from a price and technical standpoint
- (i) **Withdrawal of Proposal:** In order to avoid frivolous offers, or offers submitted with the sole intention of casting light on other offers, the solicitation for the request for proposals will state a date and time by which offers must be submitted, and a period following that date during which offers remain firm. Proposers will be allowed to withdraw or modify their proposals up to the time due. However, it will also be stated that after that date all proposals are firm and cannot be withdrawn, regardless of whether the proposer has had second thoughts.
- (j) **Debriefing Unsuccessful Offerors:** COH will maintain complete records on its award decision, and how it came to that decision. COH will remain as objective as possible in making that decision. In the event a proposer was excluded from the competitive range, and requests a debriefing, the Executive Director, at his/her discretion will offer a candid explanation of the process. However, if COH foresees that a dispute is probable, it is not required to notify or debrief unsuccessful offerors.

4. **Two-Step Procurement Procedures**

COH may use two-step procurement procedures in both sealed bid and competitively negotiated procurements, as long as the opportunity for full and open competition remains.

- (a) **Review of Technical Qualifications and Approach:** The first step is a review of the proposing contractors' technical approach to the request and technical qualifications to carry out the approach. COH may then narrow the competitive range to prospective contractors that demonstrate a technically satisfactory approach and have satisfactory qualifications.

- (b) **Review of Bids and Proposals Submitted by Qualified Prospective Contractors:** The second step consists of soliciting and reviewing complete bids or proposals, including price, submitted by each prospective contractor determined to be qualified. Unless there are exceptional circumstances, COH should attempt to solicit at least three bids or proposals for qualified prospective contractors.

5. Procurement of Architectural and Engineering Services (A&E)

When procuring architectural, engineering, or related services, COH will use competitive proposal procedures based on the Brooks Act, as defined in 40 U.S.C. §1101 through 1104. Other types of services considered A&E services include program management, construction management, feasibility studies, preliminary engineering, design, surveying, mapping, and services which require performance by a registered or licensed architect or engineer. The nature of the work to be performed and its relationship to construction, not the nature of the prospective contractor, determine whether the Brooks Act may be used. Provided a sufficient number of qualified firms are eligible to compete for the third party contract, the contractor's geographic location may be a selection criterion.

The Brooks Act requires that:

- An offeror's qualifications be evaluated;
- Price be excluded as an evaluation factor;
- Negotiations be conducted with only the most qualified offeror; and
- Failing agreement on price, negotiations with the next most qualified offeror be conducted until a contract award can be made to the most qualified offeror whose price is fair and reasonable to COH.

This "qualification based procurement method" can only be used for the procurement of A&E services. This method of procurement cannot be used to obtain other types of services even though a firm that provides A&E services is also a potential source to perform other types of services.

Audits and Indirect Costs: The following requirements apply to a third party contract for program management, architectural, engineering, construction management, feasibility studies, preliminary engineering, design, architectural, engineering, surveying, mapping, or related services:

- (a) **Performance of Audits:** The third party contract or subcontract must be performed and audited in compliance with FAR Part 31 cost principles.
- (b) **Indirect Cost Rates:** COH and the third party contractor, its subcontractors, and sub recipients, if any, must accept FAR indirect cost rates for one-year applicable accounting periods established by a cognizant Federal or State government agency, if those rates are not currently under dispute.
- (c) **Application of Rates:** After a firm's indirect cost rates established are accepted, those rates will apply for purposes of contract estimation, negotiation, administration, reporting, and payments, not limited by administrative or de factor ceilings.

- (d) **Pre-notification:** Confidentiality of Data: Before requesting or using cost or rate data, COH must notify the affected firms. That data must be kept confidential and may not be accessible by or provided by the group of agencies that share cost data, except by written permission of the audited firm. Before requesting or using cost or rate data, COH should notify the affected firm and also obtain permission to provide that data in response to a valid request under applicable State law.

6. Design-Bid-Build

The design-bid-build procurement method requires separate contract for design services and for construction.

7. Design-Build

The design-build procurement method consists of contracting for design and construction at the same time with contract award to a single contractor, consortium, joint venture, team, or partnership that will be responsible for both the project's design and construction.

8. Procurement by Other than Full and Open Competition (Noncompetitive Proposals/Sole Source)

Sole source procurements are procurements accomplished through solicitation or acceptance of a proposal from only one source, or after solicitation of a number of sources, competition is determined inadequate. A contract amendment or change order that is not within the scope of the original contract is also considered a sole source procurement that must comply with the guidelines below.

- (a) **General Guidelines for Other than Full and Open Competition**
Procurement by noncompetitive proposals may be used when the award of a contract is infeasible under small purchase procedures, sealed bids, or competitive proposals and at least one of the following circumstances applies:

Competition Adequacy: After soliciting several sources, FTA expects COH to review its specifications to determine if they are unduly restrictive or if changes can be made to encourage submission of more bids or proposals. If it is determined that the specifications are not unduly restrictive and changes cannot be made to encourage greater competition, COH may determine the competition to be adequate. A cost or price analysis must be performed prior to award

- **Sole Source:** When COH requires supplies or services available from only one responsible source, and no other supplies or services will satisfy its requirements, a sole source award may be made. This can occur through a unique capability or availability from the contractor or through a single bid or proposal.
- **Unusual and Compelling Urgency:** to include when the public exigency or emergency will not permit a delay resulting from competitive solicitation for the needed property or services.
- **Authorized by FTA**

Less than full and open competition is not justified based on COH failure to plan or limited availability of federal assistance (i.e., pending expiration of grant funds).

(b) Procurement Procedures: for less than full and open competitive procurements involves soliciting offers from as many sources as possible; providing a sole source justification if it is decided to solicit a proposal from only one source; preparing or obtaining a cost or price analysis; and submitting for pre-award review to FTA if requested.

9. Awards to Other than the Lowest Bidder

COH may award a third party contract to other than lowest bidder, when such an award is in the best interest of COH.

10. Acquisition of Real Property: COH will comply with the "Uniform Relocation and Real Property Acquisition for Federal and Federally Assisted Program," 49 CFR Part 24, and FTA Circular 5010.1D when purchasing real property.

11. Leasing Project Property to Another Party

In the event COH chooses to lease property purchased with federal funds to another party, COH agrees to retain ownership of the property, and assure that the lessee will use the property appropriately, either through a "Lease and Supervisory Agreement," or another similar document. Upon request by FTA, COH agrees to provide a copy of any relevant documents.

VII. Protest Procedures

Protests concerning COH's procurement policies, the contract requirements, the specifications, the bidding procedures, or the contract award, or any other request for explanation or clarification must be submitted in writing to the Executive Director and must include the following information:

- The name and address of the protester.
- The name and telephone number of the protester's contact person having responsibility.
- A complete statement of the grounds of the protest with full documentation of the protester's claim.

A. Pre-award Protests

Award protests must be received by COH no less than ten (10) working days before the scheduled bid opening. COH will respond to the protest in writing and render its final decision at least five (5) working days prior to bid opening. COH will report such protests to the FTA regional office.

B. Post-award Protests

Post-award protests will be received no later than five (5) working days after notification of the award bid. COH will have ten (10) working days after receipt of the formal protest package to evaluate, and issue a response, except in cases where the original bid has been

awarded by the Council. In such cases, the decision to protest will be handled at the next regularly scheduled Council meeting completion of the staff review of the protests. COH will report such protests to the FTA regional office.

C. Appeals to FTA

It is the responsibility of COH to settle contract issues and disputes. COH is committed to using good sound administrative practices and business judgments, as well as professional ethics. Reviews of protests by FTA will be limited to alleged failure by COH to have followed proper protests procedures, or its failure to review a complaint or protest. Protesters dissatisfied with COH's final decision may appeal to FTA regional or Headquarters Office within five (5) working days of the date the protester knew or should have known of the violation. Contract Administration System

COH will actively manage all contracts. This is generally done by the person at COH who requested the service or goods. For example, the Operations Manager manages the maintenance contract, and the Community Relations Manager manages the contract with a typesetting and design firm through ongoing meetings. Contracts will be managed by the person requesting the goods or services, or assigned to other staff by the Director.

VIII. Contract Administration System - Sub recipients must maintain a contract administration system that ensures that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

IX. Contract Clauses

A. Federal Contract Clauses

COH in addition to ensuring adequate and open competition for federally funded purchases for goods and services, FTA funded contracts will include all applicable federal contract clauses including but not limited to:

- American with disabilities Act
- Buy America
- Drug and Alcohol Testing
- Bus Testing
- Federal Motor Vehicle Safety Standards
- Davis Bacon Labor Standards
- Debarment and Suspension
- Lobbying
- Bond Requirements

B. General Contract Clauses

COH maintains a boilerplate of general contract clauses that apply to many purchases.

C. Special Contract Clauses and Additional Special Contract Clauses

Special contract clauses may be applied selectively to purchases based on contract type or some other variable criteria. In the case of special contract clauses, COH may consult FTA rules and regulations and/or COH General Counsel, before such clauses are incorporated into any

D. Procuring Equipment or Materials Using Option Clauses

1. Definition of Option Contract

An option is a unilateral right in a contract by which, for a specified time, COH may elect to purchase additional equipment, supplies, or services called for by the contract, or may elect to extend the term of the contract

2. FTA Requirements for Option Contracts

If COH elects to use option clauses in contracts, the FTA requires the following:

- **Evaluation of Options.** The option quantities or periods contained in the contractor's bid or offer must be evaluated in order to determine contract award. When options have not been evaluated as part of the award, the exercise of such options will be considered a sole source procurement, and will be subject to a cost or price analysis before exercising.
- **Exercise of Options.** COH will ensure that the exercise of an option is in accordance with the terms and conditions of the option stated in the initial contract award. It will also be determined that the option price is better than prices available in the market or that the option is the more advantageous offer at the time the option is exercised.

E. BUY AMERICA STANDARD REQUIREMENTS

For purchases exceeding \$100,000, recipients and sub recipients must use steel, iron and manufactured products made in the United States to be eligible for federal funding. If the product is not made in the United States, the sub recipient shall ensure the product is subject to a "general waiver" or obtain a waiver from FTA before payment can be made. For non-rolling stock procurements the sub recipient must provide COH with certifications ensuring compliance with Buy America requirements.

For purchases of rolling stock, the vehicles must have 60 percent domestic content and final assembly must take place in the United States. Grantees must conduct a pre-award and post-delivery audit for all purchases of rolling stock in order to verify that the 60 percent domestic content and final assembly requirements were met. Sub recipients must maintain documentation on file showing compliance with these requirements as follows:

1. **A pre-award certification** must be obtained by the sub recipient from the manufacturer before contracting for the purchase of rolling stock. Sub recipients must obtain a pre-award break-down of proposed components and sub-components from vendors and the locations of the final assembly, and will review the information for compliance with Buy America and purchase specifications.
2. **A post-delivery audit** must be made before title to rolling stock is transferred to a sub recipient. Sub recipients must obtain a post-delivery break-down of actual components and sub-components from vendors and the locations of the final assembly, and will review the information for compliance with Buy America and purchase specifications.
3. **Federal Motor Vehicle Safety Standards (FMVSS)** also apply for vehicles subject to this requirement. The sub recipient shall obtain a copy of the manufacturer's self-certification that the vehicles comply with the standard. For vehicles not subject to this requirement, the sub

recipient shall obtain a statement from the manufacturer attesting to that fact. The statement shall be kept in the procurement file.

4. For rolling stock purchases of more than ten units, the sub recipient shall certify that an “in-plant inspector” was present to monitor the final assembly process. The inspector shall provide the sub recipient with a final report of construction activities.

5. For all rolling stock purchases, the sub recipient shall verify that the manufacturer’s proposed vehicle specifications meet the bid specifications and further verify that the vehicle has been visually inspected and road tested to demonstrate that the vehicle meets contract specifications (post-delivery). When domestically produced goods are unavailable or when there is a price differential of at least 25 percent between domestic and foreign made products, an FTA waiver must be obtained by the sub recipient before awarding the purchase to the bidder of the foreign made product.

X. Contract Guidance

A. Maximum Length of Service and/or Supply Contract

COH will not enter into either rolling stock or replacement parts contracts with a period of performance exceeding five (5) years, inclusive of options. However, delivery of vehicles is allowed after this date, as long as the contract or options for these vehicles were within five years of the original agreement execution date.

- All other contracts (supply, service, leases of real property, revenue, construction, etc.) should be based on sound business judgment. If it is determined that it would be beneficial to enter into a contract for greater than 5 years, a memo will be written justifying this action and will be included in the procurement file.

B. Purchasing Extended Warranties with Capital Grant Funds

COH may purchase extended warranties with capital grant funds. However, FTA's Best Practices Procurement Manual encourages grantees to evaluate the cost of an extended warranty through a separate analysis from the acquisition costs so that the best business decision may be made.

In the case of warranty provisions for bus procurements, COH will adopt the Public Transit Association's (PTA) Standard Bus Procurement Guidelines, which have been accepted as industry standard by FTA, and are summarized as follows:

- Complete Bus - 1 year or 50,000 miles
- Body and Chassis (structural integrity) - 3 years or 150,000 miles
- Body and Chassis (corrosion/fatigue) - 12 years or 500,000 miles
- Propulsion System (i.e. engine, transmission, axles) - 5 years or 300,000 miles
- Major Subsystems (i.e. brakes, signs, heat, A/C, doors, air compressor/dryer, W/C lifts, ramps, starter, alternator) - 3 years or 150,000 miles

All RFPs, IFBs, and other solicitation documents and contracts will be maintained in the procurement files for purchase of such warranties or extended services.

C. Payment Provisions In Contracts

1. Using Advance Payments

COH will not enter into any contractual agreement to pay any or part of the payments prior to costs incurred by the contractor, unless prior written concurrence is obtained from the FTA Administrator.

2. Using Progress Payments

Progress payments are defined as payment for contract work that has not yet been completed. COH may use FTA assistance for progress payments as long as COH obtains adequate security for the payments and has sufficient written documentation to authenticate the work for which payment requested. The Common Grant Rules require that any progress payments for construction projects be made on a percentage of completion method. However, COH may not use the percentage of completion method for any other types of contracts.

3. Withholding and Final Payment

COH will refer to specific contract provisions that expressly authorize the withholding of such as the Davis Bacon Act Clause, or the Contract Work Hours and Safety Standards Clause. COH may also establish payment withholding based on the standard Federal government clause for the payment of fixed fee on Cost Plus Fixed Fee contracts, which call for a 15% withholding of the fixed fee until the contractor submits a certified final indirect cost rate proposal and otherwise complies with the final deliverable documentation requirements of the contract.

In the event COH decides to withhold payments on a contract, it will ensure that the amount of money withheld bears a reasonable relationship to the unsatisfactory work (e.g. the amount withheld will represent a reasonable estimate of the contractor's potential liability). The amount withheld will not be so great however, such that it impairs the contractor's ability to perform. Final payment will be made to the contractor when it has satisfied all of the deliverable requirements called for by all provisions of the contract, including all required documentation. Before making final payment, COH may obtain a signed release from the contractor releasing it from further claims by the contractor.

COH may also establish a standard retainage on construction contracts of approximately 10%, which is paid only upon completion, inspection, punch list completion and acceptance of the final project. This retainage is paid at the end of the project in order to motivate contractors to complete the project.

XI. Specific Contract Types

A. Revenue Contracts

A revenue contract is any contract whose primary purpose is to either generate revenues in connection with a transit-related activity or to create business opportunities using an FTA-funded asset. Examples may include advertising, concessions (food and newsstands), use of rights-of-way, licenses, and land and property leasing. COH will adhere to the following conditions regarding such contracts:

- No contract award will be entered into for any period beyond 5 years, without written documentation as to the benefit to COH for the amount of time the contract is to be entered for;
- COH will use competitive selection procedures for award of such contracts; and
- COH will not exclude Disadvantaged Business Enterprises (DBEs) from participating in business opportunities by entering into long-term, exclusive agreements with non-DBEs for the operation of major transportation-related activities or major activities for the provision of goods and services.

B. Use of Time and Materials Type Contracts

COH will use time and materials type contracts only:

- After a determination that no other type contract is suitable; and
- If the contract specifies a ceiling price that the contractor will not exceed except at its own risk.

XII. Methods for Performing Cost and Price Analyses

COH will conduct a cost or price analysis in connection with every large procurement action, including contract modifications. For small and micro purchases, refer to the appropriate sections.

A. Cost Analysis

1. When to Perform a Cost Analysis

A cost analysis will be performed when:

- The offeror is required to submit the elements (i.e., Labor Hours, Overhead, Materials, etc.) of the estimated cost, e.g., under professional consulting and architectural and engineering services contracts; or
- Adequate price competition (2 or more bids or proposals) is lacking, and for sole source procurements, including contract modifications or change orders, unless price reasonableness can be established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public, or on the basis of prices set by law or regulation.

A price analysis may be used in all other instances to determine the reasonableness of the proposed contract.

2. Cost Analysis Process

Some common elements in performing cost analysis may include the following:

- Making an estimate based on inspection of the product itself (with technical guidance), review of drawings, specifications, and prior data (such as cost data from prior procurements);
- Review of each element of cost to determine whether the offeror's estimate contains an accurate and reasonable prediction of the cost incurred during performance; and/or
- Adding a rate of profit to the cost that has been determined to be fair.

All reasonable costs of performance can be considered, however, the cost will be consistent with Federal cost principles found in Federal Acquisition Regulation Part 31.

B. Price Analysis

Some common price analysis techniques that may be considered may include:

- Comparison of proposed prices received in response to the solicitation;
- Comparison with competitive, published price lists, published market price of commodities, similar indexes, and discount or rebate arrangements;
- Comparison of proposed prices with the cost estimate performed prior to solicitation, if it can be performed such that it can render a reasonable determination that the price is reasonable; and
- Comparison of proposed prices received with prior procurement actions for the same or similar end items, with consideration given to:
 - Changes in economic conditions between the times of the two procurements;
 - Differences in quantities; and
 - Inclusion of nonrecurring cost in the prices, such as design, capital equipment, production facilities, etc. To make a fair comparison, nonrecurring costs may be removed from both prices.

C. Profit

COH will negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration will be given to the complexity of the work to be the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding area for similar work.

D. Federal Cost Principles

COH will make every effort to ensure that all cost estimates included in negotiated prices are consistent with Federal cost principles. In doing so, COH will reference past and current cost principles that comply with applicable Federal cost principles.

The cost plus a percentage of cost and percentage of construction cost methods of contracting will not be used.

XIII. Rental/Leasing in Lieu of Purchase

In certain situations, COH's equipment requirements may be more economically filled by rental/lease than by purchase. The decision to rent rather than purchase must be made on a case-by-case basis, and should only be used when it is in COH's best interest. The Executive Director should perform a lease versus purchase analysis to support the decision to rent or lease for amounts over \$50,000.

Decisions to rent/lease may be made for short-term leases of equipment which is required for a short time or for a unique task, or when it can be determined that it is easier to have equipment maintained if it is leased. Conversely, long term leases and leases for items that should be purchased and capitalized but cannot be because of budget constraints are not considered economically prudent.

A lease versus purchase analysis should be appropriate to the size and complexity of the procurement. In determining whether the lease of equipment is feasible, the following factors must be considered:

- Estimated length of the period the equipment is required and the amount of time of actual equipment usage;
- Financial and operating advantages of alternative types and makes of equipment;
- Total rental/lease cost for the estimated period of use;
- Net purchase price, if acquired by purchase;
- Transportation and installation costs;
- Maintenance and other service costs;
- Trade-in or salvage value;
- Imputed interest costs; and
- Availability of a servicing facility especially for highly complex equipment (can COH service the equipment if it is purchased?).

For description of other leases and requirements such as Capital leases, leases involving Certificates of Participation, and Cross-Border leases, refer to *U.S. DOT FTA Master Agreement, section 16*.

XIV. Purchasing / Leasing Buses with FTA Funds (Bus Testing)

To the extent applicable, COH agrees to comply with the requirements of 49 U.S.C. § 5323(c) and FTA regulations, "Bus Testing," 49 C.F.R. Part 665, and any revision thereto, for buses purchased or leased with FTA funds. COH will certify to FTA that any new bus model required to be tested has been tested at the FTA-sponsored test facility in Altoona, Pennsylvania.

A new bus model is a bus design variation of a bus design (usually designated by the manufacturer by a specific name and/or model number) that has not been in use in U.S. mass transit service prior to October 1, 1988, or that has been in service prior to that date, but is being procured with a major change in configuration or components. A new bus model must be tested. Bus testing requirements apply to different mass transit vehicles including vans, other small vehicles, medium-light-duty mid-size buses, and heavy-duty small and large buses. Bus testing does not apply to unmodified mass-produced vans, bus prototypes, some electric buses, or trolley buses (meaning genuine trolleys, not replica trolleys).

COH will maintain documentation in the procurement files to demonstrate how this requirement has been implemented. This documentation will indicate whether a bus model has been tested and whether testing is required. For buses that require testing, a copy of the test report must be obtained prior to acceptance of the buses and expenditure of Federal funds.

XV. Disposition of Surplus and Scrap

A. Premature Withdrawal of Property from Use

COH will notify FTA immediately when any Project real property, equipment, or supplies are prematurely withdrawn from appropriate use, whether by planned withdrawal, misuse, or casualty loss.

Unless otherwise approved by the FTA, COH will remit to FTA its share of the fair market value of real property, equipment, or supplies prematurely withdrawn from appropriate use. The amount of Federal share in the property will be determined on the basis of the ratio of the Federal assistance awarded by the Federal Government for the property to the actual cost of

the property. COH agrees that the fair market value of the property prematurely from use will be calculated as outlined in the U.S. DOT FTA Master Agreement.

B. Capital Inventory

COH will conduct a physical inventory of equipment and reconcile the results with the equipment records every two years. Documentation of the inventory and any reconciliation with equipment records will be kept until a triennial or state review of that inventory.

C. Identification of Surplus and Scrap

The identification of surplus and scrap will be the responsibility of the Executive Director. The following justifications may apply:

- Equipment will be surplus when it becomes obsolete to COH either because it has been replaced by more cost-efficient equipment, or because it services equipment no longer in the COH fleet.
- Parts are surplus when stock on hand exceeds a maximum, as established or revised due to use history, and are not expected to be used. This includes useful parts for vehicles no longer in the COH fleet. Equipment will be scrapped when it is non-functional and non-repairable, or when it is obsolete to COH and all other operators COH has contracted.
- Parts will be scrapped when they are not useful to COH and other operators contracted, and they cannot be returned to the supplier.

D. Disposition of Surplus Stock

Surplus stock uses both inventory space and working capital. It is the policy of COH to dispose of surplus and scrap in the most effective manner available. Steps to be followed include, but are not necessarily limited to:

- Returning to vendor for credit
- Sale to other operators

Surplus stock which cannot be returned or sold to another operator will not be sold as scrap while it is still applicable to vehicles in the COH fleet. All sales over \$5,000 will be by cashier's check.

E. Disposition of Scrap

Parts or equipment identified as scrap will be sold to the highest bidder of at least two (2) scrap dealers willing to make bids or to the highest bidder in a publicly advertised sale. Disposition of equipment identified as scrap will be coordinated with the Executive Director, since its disposition may have grant or property record implications. All sales over \$5,000 will be by cashier's check.

F. Specific Procedures for Disposition of Surplus and Scrap

Specific procedures may include:

- Competitive bidding procedures for all material offered for sale.
- Development of specifications for the surplus items to be offered for sale and review by the Executive Director.
- Preparation of a solicitation and advertising of the items being offered for sale.
- Analysis of bids by the Executive Director, with a written recommendation for award.

XVI. Signature Authority

The COH authorized the Mayor and City Attorney be assigned and use of a Personal Identification Number (PIN) for execution of annual Certifications and Assurances issued by FTA, submission of all FTA grant applications and the execution of all FTA grant awards on behalf of its transit system Hub City Transit. The Mayor designates thru the Transportation Electronic Award and Management (TEAM) System personnel authorized to perform functions of FTA Grant Management.

For Procurement Purposes Signature Authority provides checks and balances as follows:

1. Micro and Small Purchases:

- Division Head
- Checks are signed off by the Mayor and City Clerk, and
- City Council approves the Claims Docket the first and third Tuesday of each Month

2. Medium Purchases:

- Division Head,
- Purchasing Manager or City Clerk, (general two (2) quotes) and City Council for all Construction projects
- Checks are signed off by the Mayor and City Clerk, and
- City Council approves the Claims Docket the first and third Tuesday of each Month

3. Large purchases:

- Checks are signed off by the Mayor and City Clerk, and
- City Council approves the Claims Docket the first and third Tuesday of each Month

Appendix A

MICRO PURCHASE FORM (Telephone quotes under \$3,000)

ITEM DESCRIPTION: _____

VENDOR # 1

Name: _____

Address: _____

Phone #: _____

Contact Person: _____

Date: _____ Price Quote: \$

VENDOR # 2

Name: _____

Address: _____

Phone #: _____

Contact Person: _____

Date: _____ Price Quote: \$

VENDOR # 3

Name: _____

Address: _____

Phone #: _____

Contact Person: _____

Date: _____ Price Quote \$

*A minimum of two phone quotes is necessary. ** Circle the price quote of the vendor selected.

Appendix B

SMALL PURCHASE FORM (For items greater than \$3,000 and less than \$5,000)

ITEM DESCRIPTION: _____

Stamp For Items Available Only From Equipment Manufacturer:

The item listed above is only available from the original manufacturer and the price COH is paying for this item is no more than the price paid by other customers for similar volumes.

I hereby determine that the price COH is paying is no more than other customers are paying for similar volumes because:

1. It was obtained from a current published price list
2. It was obtained from a current catalog
3. It is similar to items procured from other vendors and also similar in price.
4. I have received copies of invoices for these items from the manufacture that I have verified with at least one other customer. **This is the only acceptable method of determination allowed for a single order of items over \$3,000.** I have attached a copy of this invoice to this determination and will forward it to along with other purchasing information to accounting.

Customer Name: _____

Contact Name: _____

Date of Contact: _____

Signed _____ Date: _____

Appendix C

MEDIUM PURCHASE FORM (For items \$5,000 but less than \$50,000.)

ITEM DESCRIPTION: _____

Stamp for Items available only from equipment manufacturer:

The item listed above is only available from the original manufacturer and the price COH is paying for this item is no more than the price paid by other customers for similar volumes.

I hereby determine that the price COH is paying is no more than other customers are paying for similar volumes because:

1. It was obtained from a current published price list.
2. It was obtained from a current catalog.
3. It is similar to items procured from other vendors and also similar in price.
4. I have received copies of invoices for these items from the manufacture that I have verified with at least one other customer. **This is the only acceptable method of determination allowed for a single order of items over \$5,000.** I have attached a copy of this invoice to this determination and will forward it to along with other purchasing information to accounting.

Customer Name: _____

Contact Name: _____

Date of Contact: _____

Signed _____ Date: _____

Appendix D

LARGE PURCHASE FORM

(For items greater than \$50,000)

ITEM DESCRIPTION: _____

Stamp for Items available only from equipment manufacturer:

The item listed above is only available from the original manufacturer and the price COH is paying for this item is no more than the price paid by other customers for similar volumes.

I hereby determine that the price COH is paying is no more than other customers are paying for similar volumes because:

1. It was obtained from a current published price list
2. It was obtained from a current catalog
3. It is similar to items procured from other vendors and also similar in price.
4. I have received copies of invoices for these items from the manufacture that I have verified with at least one other customer. **This is the only acceptable method of determination allowed for a single order of items over \$50,000.** I have attached a copy of this invoice to this determination and will forward it to along with other purchasing information to accounting.

Customer Name: _____

Contact Name: _____

Date of Contact: _____

Appendix E

Sample of Stamp

Fair and Reasonable Price Determination I hereby determine the price to be fair and reasonable based on at least one of the following: ____ Found reasonable on recent purchase ____ Obtained from current price list ____ Obtained from current catalog ____ Commercial market sales price from advertisement ____ Personal knowledge of item procured ____ Regulate rate (utility) ____ Other Signed _____ Date: _____ -Use only for purchases under \$3,001. Alternative to 2 written quotes or telephone quotes on Micro-Purchase form.

Appendix F

Method of Procurement Decision Form

To best determine what method of procurement is suitable, classify your situation by checking off the appropriate boxes below. All elements must apply to use that method.

Micro-purchase	Competitive Procurement	Sole Source
Amount	Amount > \$3,000	OEM or custom item
Multiple	Multiple sources available	Only one source available
	Not an emergency purchase	Approved by FTA – (Sole Source)
	Seal Bid (IFB)	Public exigency Issue/emerg.
	Competition is inadequate or purchase description	
	Two or more responsible bidders Willing to compete.	Complete & adequate specs after public solicitation
	Selection can be made on basis of procurement suitable for firm, fixed price. No discussion with bidders needed after receipt of offers.	Emergency Procurement (subset of sole source) _____ There is a health and safety price issue that prohibits delay
	Competitive Proposals (RFP) Complete specifications not feasible Bidder input needed for specification	
	Two or more responsible bidders Willing to compete	
	Discussion needed with bidders after receipt or proposal, prior to award.	
	Fixed price can be set for work After discussions.	
	Time and Materials Contract (subset of RFP) Fixed price cannot be set for work	
	Complete extent of work unknown, whether time, or material use, or both	

Appendix G

Contractor Responsiveness and Responsibility Form

Responsibility Determination Form

Bid/RFP No# _____

Supplier: _____

Date: _____

For each of the areas described below, check that the appropriate research has been accomplished and provide a short description of the research and the results.

Acceptable	Comment	
1. Appropriate financial, equipment facility, and personnel.	Yes	No
2. Ability to meet the delivery schedule.	Yes	No
3. Satisfactory period of performance.	Yes	No
4. Satisfactory record of integrity, not on declined or suspended listings.	Yes	No
5. Receipt of all necessary data from supplier.	Yes	No
6. Debarred and Suspended List listed).	Yes No has been checked (supplier not listed).	

Appendix H

Abstract of Bids

Solicitation Number	Opening Time/Date	Page of Pages
Description of Supplies or Services		

Name of Bidder/Proposer	Amount of Bid	Comments

I certify that I have opened, read and recorded on the bid abstract all offers received in response to the above solicitations.

Signature: _____

Date: _____

Printed Name: _____

Title: _____

Appendix I

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR RFP ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with "NA" in the Tab column.

I. Section A - SOLICITATION DOCUMENTS		
Tab No.	Document(s)	II. Audit
1	III. Purchase Request Rationale for Method of Procurement	
2	Specifications/Statement of Work	
3	Justification for Procurement	
4	Cost Estimate	
5	Set Aside Decision/DBE Goal	
6	Justification of Procurement Method	
7	List of Prospective Proposers	
8	Proof of Publication	
9	Copy of RFP	
10	Addenda	
11	Pre-Proposal Minutes & List of Attendees	
12	Correspondence with Bidders	
13	Interoffice Correspondence	
14	Review for Responsiveness	
		IV.

V. Contract No._____ **Contract Administrator**_____

VI.

VII. Date_____

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR RFP ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with “NA” in the Tab column.

VIII. Section B - AWARD DOCUMENTS		
Tab No.	Document(s)	IX. Audit
1	X. Copy of Each Proposal	
2	Proposal Tabulation Sheet	
3	Evaluation Team Notification	
4	Evaluation Sheet/Matrix	
5	Pre-Award Survey	
6	Determination of Zone of Consideration	
7	Late Proposers	
8	Invitation for Oral Interviews	
9	Notice of Rejection	
10	Minutes of Discussions	
11	Correspondence with Proposers	
12	Cost or Price Analysis	
13	Justification for Contract Type	
14	Negotiation Memorandum	
15	Copy of Each Best and Final Offer	
16	Award Recommendation Memo	
17	Board Resolution	XI.
18	Legal Review of Contract Documents	
19	Notice of Award	
20	Notice to Unsuccessful Proposers	XII.
21	Procurement Summary	
22	Determination and Findings	
23	XIII. Bonds	
24	Certificates of Insurance	
25	Contract Document (Drawings not required)	
26	Notice to Proceed	
27	Purchase Order	

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR RFP ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with "NA" in the Tab column.

XIV. Section C – CONTRACT ADMINISTRATION DOCUMENTS		
Tab No.	Document(s)	XV. Audit
1	XVI. Post Award Conference	
2	Quality Assurance Records	
3	Change Notices/Modifications/Change Orders	
4	Periodic Status Reports	
5	Contractor Evaluation Form	
6	Site Visit Reports	
7	Termination/Stop Work Notices or Resolution Plan	
8	Invoices and Check Requests	
9	Records of Payment and Receipts	
10	Advance or Progress Payments Documents	
11	Notice of Substantial Acceptance	
12	Punch List Discrepancies	
13	Notice of Final Acceptance	
14	Notice of Claims	
15	Release of Claims/Bonds	
16	Assignments	
17	Notice of Final Payment	XVII.
18	Audit Reports	
19	Liquidated Damages	
20	Close Out Documentation	XVIII.

PROCUREMENT CONTRACT/PURCHASE ORDER FILE INDEX

Contract Name & No. _____ Contract Type _____
Supplier: _____ Requisition Date: _____
Solicitation Date _____ Award Date _____ Offer Due Date _____
Notice-to-Proceed Date _____ Present Contract Value _____
No. of Offers Received _____ Contract Value at Time of Award _____
Brief Description of Supplies or Services Acquired _____

File Documentation

1. _____ Purchase request, acquisition planning information & other presolicitation documents
2. _____ Evidence of availability of funds
3. _____ Rationale for the method of procurement (negotiations, formal advertising)
4. _____ Sole justification (if sole source)
5. _____ List of sources solicited
6. _____ Independent cost estimate
7. _____ Statement of work/scope of services
8. _____ Specifications
9. _____ Copies of published notices of proposed contract action
10. _____ Copy of the solicitation, all addenda and all amendments
11. _____ Liquidated damages determination (if applicable)
12. _____ An abstract of each offer or quote
13. _____ Contractor's contingent fee representation and other certifications and representations
14. _____ Source selection documentation if applicable
15. _____ Determination of contractor responsiveness and responsibility
16. _____ Cost or pricing data
17. _____ Determination that price is fair and reasonable including an analysis of the cost and price data
18. _____ Required internal approvals for award
19. _____ Notice of award
20. _____ Notice to unsuccessful quoters or offerors and record of any debriefing
21. _____ Record of any protest
22. _____ Bid, Performance, Payment or other bond documents, and notice to sureties
23. _____ Required insurance documents, if any and
24. _____ Notice to Proceed

Comments _____

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR IFB ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with "NA" in the Tab column.

XIX. Section A - SOLICITATION DOCUMENTS		
Tab No.	Document(s)	XX. Audit
1	XXI. Purchase Request	
2	Specifications & DBE Goals	
3	Requirement Justification	
4	Independent Cost Estimate	
5	Bidder's List	
6	Justification of Procurement Method	
7	Copy of IFB	
8	Proof of Publication	
9	IFB Attachments/Modifications	
10	Pre-Bid Minutes & List of Attendees	
11	Correspondence with Bidders	
12	Protests Prior to Bid Opening	
13	Interoffice Correspondence	
14	Review for Responsiveness	
		XXII.

XXIII. Contract No._____ **Contract Administrator**_____

XXIV.

XXV. Date_____

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR IFB ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with "NA" in the Tab column.

XXVI. Section B - AWARD DOCUMENTS		
Tab No.	Document(s)	XXVII. Audit
1	XXVIII. Rationale for Method of Procurement Copy of Each Bid	
2	Late Bids – Bid Errors	
3	Bid Analysis/Tabulation Sheet	
4	Technical Evaluation and Pre-Award Survey	
5	Affirmative Action Evaluation/DBE Plan	
6	Bidder Responsibility Determination	
7	Price Analysis	
8	Record of Negotiation for Single Bid (If Applicable	
9	Justification of Contract Type	
10	Award Recommendation Memo	
11	Board Resolution	
12	Notice of Award	
13	Notice to Unsuccessful Bidders (Bond, Check Returns)	
14	FTA Approval	
15	Legal Review of Contract Documents	
16	Contract Document (Drawings not required)	
17	Bond & Certificates of Insurance	XXIX.
18	Notice to Proceed	
19	Purchase Order	
		XXX.

**CONTRACT/PURCHASE ORDER FILE INDEX
(FOR IFB ONLY)**

INSTRUCTIONS: Applicable items should be entered in chronological order by tab number. Documents maintained in the file will be numbered and filed consecutively in each section with the highest number on top. When an item is not applicable, it will be designated with "NA" in the Tab column.

XXXI. Section C – CONTRACT ADMINISTRATION DOCUMENTS		
Tab No.	Document(s)	XXXII. Audit
1	XXXIII. Post Award Conference	
2	Status Reports	
3	Change Notices/Modifications/Change Orders	
4	Site Visit Reports	
5	Progress Meeting Minutes	
6	Quality Assurance Records	
7	Termination/Stop Work Notices or Resolution Plan	
8	Invoices and Check Requests	
9	Records of Payment	
10	Advance or Progress Payments	
11	Notice of Substantial Acceptance	
12	Punch List Discrepancies	
13	Notice of Final Acceptance	
14	Notice of Claims	
15	Release of Claims/Bonds	
16	Assignments	
17	Notice of Final Payment	XXXIV.
18	Audit Reports	
19	Liquidated Damages	
20	Close Out Documentation	XXXV.

FTA Clauses

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER – MATRICES

A. THIRD PARTY CONTRACT PROVISIONS

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

B. APPLICABILITY OF THIRD PARTY CONTRACT PROVISIONS

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

C. CERTIFICATIONS, REPORTS, AND FORMS

D. OTHER MATTERS

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER -- MATRICES

A. THIRD PARTY CONTRACT PROVISIONS

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

PROVISION	COMMENTS	MASTER AGREEMENT REFERENCE (based on FA MA(17) 10-1- 2010)
All FTA Assisted Third Party Contracts and Subcontracts		
No Federal Government Obligations to Third Parties (Use of Disclaimer)		§ 2.f
False or Fraudulent Statements or Claims – Civil and Criminal Fraud		§ 3.f
Access to Third Party Contract Records		§ 15.t
Changes to Federal Requirements		§ 2.c(1)
Civil Rights (Title VI, ADA, EEO (except special DOL construction clause))		§ 12
Disadvantaged Business Enterprises (DBEs)	Contract awarded on the basis of a bid/proposal offering to use DBEs.	§ 12.d
Incorporation of FTA Terms	Per FTA C 4220.1F.	§ 15.a
Awards Exceeding \$10,000		
Terminations	If 49 CFR Part 18 applies.	§ 11 and § 15.a, which incorporate 49 CFR Part 18
Special EEO provision for construction contracts	If 49 CFR Part 18 or Part 19 indicate that the DOL EEOC regulations at 41 C.F.R. Chapter 60 apply.	§ 15.a, which incorporates 49 CFR Part 18 and Part 19
Awards Exceeding \$25,000		
Debarment and Suspension		§ 3.b
Awards Exceeding the Simplified Acquisition Threshold (\$100,000) (As of February 2011, OMB has not to date adopted the FAR clause 2.101 \$150,000 standard for grants.)		
Buy America	When tangible property or construction will be acquired.	§ 14.a
Resolution of Disputes, Breaches, or Other Litigation		§ 56
Awards Exceeding \$100,000 by Statute		
Lobbying	OMB Office of Federal Financial Management has not adopted the FAR clause 2.101 \$150,000 simplified acquisition threshold standard.	§ 3.d
Clean Air		§ 25.b
Clean Water		§ 25.c

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER — MATRICES

A. THIRD PARTY CONTRACT PROVISIONS (Continued)

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

PROVISION	COMMENTS	MASTER AGREEMENT REFERENCE (based on FA MA(17) 10-1- 2010)
Transport of Property or Persons		
Cargo Preference	When acquiring property suitable for shipment by ocean vessel.	§ 14.b
Fly America	When property or persons are transported by air between U.S. and foreign destinations, or between foreign locations.	§ 14.c
Construction Activities		
Construction Employee Protections – Davis-Bacon Act	For contracts exceeding \$2,000.	§ 24.a(1)
Construction Employee Protections – Contract Work Hours & Safety Standards Act	For contracts exceeding \$100,000. OMB Office of Federal Financial Management has not adopted the FAR clause 2.101 \$150,000 simplified acquisition threshold standard.	§ 24.a(2)
Construction Employee Protections – Sec. 1 Copeland Anti-Kickback Act – Sec. 2 Copeland Anti-Kickback Act	All contracts All construction contracts exceeding \$2,000.	§ 24.a(3)
Bonding for Construction Activities Exceeding \$100,000	5% bid guarantee bond. 100% performance bond. Payment bond equal to: – 50% for contracts < \$1M. – 40% for contracts > \$1M – < \$5M. – \$2.5M for contracts > \$5M.	§ 15.o(1)
Seismic Safety	Construction contracts for new buildings or for existing buildings.	§ 23.e
Nonconstruction Activities		
Nonconstruction Employee Protection – Contract Work Hours & Safety Standards Act	For all turnkey, rolling stock, and operational contracts (except transportation services contracts and open market contracts) exceeding \$100,000. OMB Office of Federal Financial Management has not adopted the FAR clause 2.101 \$150,000 simplified acquisition threshold standard.	§ 24.b
Transit Operations		
Transit Employee Protective Arrangements		§ 24.d
Charter Bus Operations		§ 28
School Bus Operations		§ 29
Drug Use and Testing	Safety sensitive functions.	§ 32.b
Alcohol Misuse and Testing	Safety sensitive functions.	§ 32.b

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER—MATRICES

A. THIRD PARTY CONTRACT PROVISIONS (Continued)

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

PROVISION	COMMENTS	MASTER AGREEMENT REFERENCE (based on FA MA(17) 10-1-2010)
Planning, Research, Development, and Demonstration Projects		
Patent Rights		§ 17
Rights in Data and Copyrights		§ 18
Special Notification Requirements for States		
Special Notification Requirement for States		§ 38
Miscellaneous Special Requirements		
Energy Conservation		§ 26
Recycled Products	Contracts when procuring \$10,000 or more per year of items designated by EPA.	§ 15.k
Conformance with National ITS Architecture	Contracts and solicitations for ITS projects.	§ 15.m
ADA Access	Contracts for rolling stock or facilities construction/renovation.	§ 12.g
Assignability Clause	Procurements through assignments.	§ 15.a, which incorporates 49 CFR Part 18 and 49 CFR Part 19

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER—MATRICES

B. APPLICABILITY OF THIRD PARTY CONTRACT PROVISIONS

(excluding micro-purchases, except Davis-Bacon requirements apply to contracts exceeding \$2,000)

TYPE OF PROCUREMENT					
PROVISION	Professional Services/A&E	Operations/ Management	Rolling Stock Purchase	Construction	Materials & Supplies
No Federal Government Obligations to Third Parties (by Use of a Disclaimer)	All	All	All	All	All
False Statements or Claims Civil and Criminal Fraud	All	All	All	All	All
Access to Third Party Contract Records	All	All	All	All	All
Changes to Federal Requirements	All	All	All	All	All
Termination	>\$10,000 if 49 CFR Part 18 applies.	>\$10,000 if 49 CFR Part 18 applies.	>\$10,000 if 49 CFR Part 18 applies.	>\$10,000 if 49 CFR Part 18 applies.	>\$10,000 if 49 CFR Part 18 applies.
Civil Rights (Title VI, ADA, EEO except Special DOL EEO clause for construction projects)	All	All	All>\$10,000	All	All
Special DOL EEO clause for construction projects				>\$10,000	
Disadvantaged Business Enterprises (DBEs)	All	All	All	All	All
Incorporation of FTA Terms	All	All	All	All	All
Debarment and Suspension	>\$25,000	>\$25,000	>\$25,000	>\$25,000	>\$25,000
Buy America			>\$100,000 As of Feb. 2011, FTA has not adopted the FAR 2.101 \$150,000 standard.	>\$100,000As of Feb. 2011, FTA has not adopted the FAR 2.101 \$150,000 standard.	>\$100,000 As of Feb. 2011, FTA has not adopted the FAR 2.101 \$150,000 standard.
Resolution of Disputes, Breaches, or Other Litigation	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
Lobbying	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
Clean Air	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
Clean Water	>\$100,000	>\$100,000	>\$100,000	>\$100,000	>\$100,000
Cargo Preference			Transport by ocean vessel.	Transport by ocean vessel.	Transport by ocean vessel.
Fly America	Foreign air transp. /travel.	Foreign air transp. /travel.	Foreign air transp. /travel.	Foreign air transp. /travel.	Foreign air transp. /travel.

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER—MATRICES

B. APPLICABILITY OF THIRD PARTY CONTRACT PROVISIONS (Continued)

(excluding micro-purchases, except Davis-Bacon requirements apply to construction contracts exceeding \$2,000)

TYPE OF PROCUREMENT					
PROVISION	Professional Services/A&E	Operations/ Management	Rolling Stock Purchase	Construction	Materials & Supplies
Davis-Bacon Act				>\$2,000 (also ferries).	
Contract Work Hours and Safety Standards Act		>\$100,000 (transportation services excepted).	>\$100,000	>\$100,000 (also ferries).	
Copeland Anti-Kickback Act Section 1 Section 2				All > \$2,000 (also ferries).	
Bonding				\$100,000	
Seismic Safety	A&E for new buildings & additions.			New buildings & additions.	
Transit Employee Protective Arrangements		Transit operations.			
Charter Service Operations		All			
School Bus Operations		All			
Drug Use and Testing		Transit operations.			
Alcohol Misuse and Testing		Transit operations.			
Patent Rights	R& D				
Rights in Data and Copyrights	R& D				
Energy Conservation	All	All	All	All	All
Recycled Products		EPA-selected items \$10,000 or more annually.		EPA-selected items \$10,000 or more annually.	EPA-selected items \$10,000 or more annually.
Conformance with ITS National Architecture	ITS projects.	ITS projects.	ITS projects.	ITS projects.	ITS projects.
ADA Access	A&E	All	All	All	All
Notification of Federal Participation for States	Limited to States.	Limited to States.	Limited to States.	Limited to States.	Limited to States.

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER—MATRICES

C. CERTIFICATIONS, REPORTS, AND FORMS

CERTIFICATIONS, REPORTS, AND FORMS	COMMENTS	REGULATORY REFERENCE
Bus Testing Certification	All procurements of new model transit buses and vans and existing models being modified with a major changeover changes.	49 CFR Part 665
TVM Certifications	All rolling stock procurements.	49 CFR Part 26
Buy America Certification	Procurements of steel, iron or manufactured products exceeding \$100,000.	49 CFR Part 661
Preaward Review	FTA Annual Certification for any rolling stock procurement.	49 CFR Part 663
Preaward Buy America Certification	Rolling stock procurements exceeding procurements exceeding \$100,000.	49 CFR Part 663
Preaward Purchaser's Requirement	All rolling stock procurements.	49 CFR Part 663
Post Delivery Review	FTA Annual Certification for any rolling stock procurement.	49 CFR Part 663
Post Delivery Buy America Certification	Rolling stock procurements exceeding procurements exceeding \$100,000.	49 CFR Part 663
Post Delivery Purchaser's Requirement	All rolling stock procurements to the extent required by Federal law and regulations.	49 CFR Part 663
On-Site Inspector's Report	Rolling Stock except for procurements of: - 10 or fewer vehicles; - 20 or fewer vehicles serving rural (other than urbanized) areas or urbanized areas or 200,000 people or fewer; - any amount of primary manufactured standard production and unmodified vans that after visual inspection and road testing meet the contract specifications.	49 CFR Part 663
Federal Motor Vehicle Safety Standards Preaward Review and Post Delivery	Motor vehicle procurements (49 CFR 571).	49 CFR Part 663
Lobbying	Procurements exceeding \$100,000.	49 CFR Part 20 OMB Office of Federal Financial Management has not adopted FAR 2.101 \$150,000 simplified acquisition threshold standard.
Standard Form LLL and Quarterly Updates (when required)	Procurements exceeding \$100,000 where contractor engages in lobbying activities.	49 CFR Part 20 OMB Office of Federal Financial Management has not adopted FAR 2.101 \$150,000 simplified acquisition threshold standard.

PROVISIONS, CERTIFICATIONS, REPORTS, FORMS, AND OTHER—MATRICES

D. OTHER MATTERS

OTHER MATTERS	COMMENTS	STATUTORY OR REGULATORY REFERENCES
Contract Administration System		49 CFR § 18.36(b)(2) 49 CFR § 19.47
Record of Procurement History		49 CFR § 18.36(b)(9) 49 CFR § 19.47
Protest Procedures		49 CFR § 18.36(b)(12)
Selection Procedures		49 CFR § 18.36(c)(3)
Cost/Price Analysis		49 CFR § 18.36(f) 49 CFR § 19.45
Justification for Noncompetitive Awards	If Applicable.	49 CFR § 18.36(b)(9) by implication 49 CFR § 19.46(b)
No Excessive Bonding Requirements		49 CFR § 18.36(h) 49 CFR § 19.48(c)(5)
No Exclusionary Specifications		49 U.S.C. § 5325(h)
No Geographic Preferences	Except for A&E Services	49 CFR § 18.36(c)(2)

Appendix J

INDEPENDENT COST ESTIMATE

Purchase Request Number	Item Description/Project Name	Delivery/Completion Date
Name/Signature of Preparer	Total Estimated Price/Cost	Date of Estimate

Method. The above estimate has been developed as follows (check all that apply):

- ☐ Published catalog or price list (attach pertinent catalog or price list pages).
- ☐ Recent prices for the same or similar item/service (identify contracts, purchase orders, sources, and additional helpful information (e.g. dates of award), and attach any pertinent documents): _____.
- ☐ In-house engineering or technical estimate (see details below).
- ☐ Independent Third Party estimate developed by _____ (attach the estimate).
- ☐ Other (specify) _____.
- ☐ If appropriate, the estimates/prices herein have been made current by adjusting for inflation using the following Producer or Consumer Price Index: _____.

Cost Estimate Details. Details for the estimated price/cost identified are shown below.

Cost of Standard Items

Product	Unit Cost	Unit Cost	Notes/Data Source
	Delivered	No Freight	

Item/Task							
Materials	Other Direct Cost	Labor (Rate/Hours)	Labor Class	Allocated Overhead	SG&A	Profit	Total

NOTE: For complex projects or tasks, attach additional supporting documentation, as appropriate

Appendix K

Price Analysis

Purchase Order No: _____ Item Description _____

I hereby determine the price quoted by (supplier name) _____ for the purchase of _____ this item to be fair and reasonable based on the following analysis:

Check one or more which apply:

____ Comparison of and based on current quotes received for the same or similar item (complete the matrix below).

____ Comparison of proposed pricing with pricing from recent purchases of the same or similar item, adjusted by the pertinent Consumer or Producer Price Index or Inflation Rate over the corresponding time period, if appropriate. This includes the same or similar items found on existing State or municipal contracts (identify contract pricing sources and attach supporting documentation).

____ Comparison of price components against current industry standards, such as labor rates, dollars per pound, dollars per square foot, etc., to justify the price reasonableness of the whole (attach the analysis which supports the conclusions drawn).

____ Comparison with published catalog prices or price lists, commercially advertised sales prices, or prices obtained through other market research (e.g., Internet-based, trade journals, etc.) for the same or similar item commercially available from competing suppliers (complete the matrix below and attach supporting quotes, catalog pages, price lists, advertisements, etc.).

____ Comparison of proposed pricing with an in-house independent cost estimate for the same or similar item (complete the matrix below, attach the signed in-house estimate, and explain factors influencing any differences found).

____ The quoted price is from a regulated utility (identify the utility in the "Comments" section below).

____ Other (e.g., verifiable sales information for the same or similar items sold to the supplier's other customers (discuss in the "Comments" section below and attach supplier's sales information)).

SUMMARY MATRIX

Item	Proposed Pricing	Average Market Price	Competitor A	Competitor B	In-House Estimate	Other

Additional Comments: -- Supporting documents are attached. This analysis and determination will be filed in the Procurement History File.

Purchasing Agent (Print Name,)

(Signature)

(Date)

Appendix L

Written History of Procurement

FTA requires each sub recipient maintain records detailing the history of each procurement. The procurement toolkits each contain a template for sub recipients to meet this requirement.

Written History of Procurement (Sample Template)

Date:	Completed by:
PO/Contract No.:	

Source of Funding:

Method of Payment		
Micro:	Competitive RFP:	Competitive Bid:
Small:	A& E Services:	Sole Source:

Justification if Non-Competitive:

Reason for Procurement:

Contract Type			
Fixed Price	Firm Fixed Unit	Cost Plus Fixed	Blanket Purchase Order
Indefinite Deliver Indefinite Quantity (IDIQ)	Cost Reimbursement	Time And Material	

Rationale for Contract Type:
Lowest Responsive, Reasonable Bidder (Micro, Small, IFBs)
Evaluation Results (RFPs) were:
Other:

Reason for Selection/Rejection:

Basis for Contract:		
Accepted Contractor's Proposed Pricing	Negotiated Price: (Must include statement)	Other:

Cost/Price Analysis
The price offered by the supplier was within ____ % of the independent estimate, and variance between the offerors constituted a range of ____.
The competitive range was determined to be from \$ ____.
Pricing discrepancies between the offers was attributed to ____.
The Other sources/data used to affirm price reasonableness were ____.

Summary of Responsibility and Responsiveness:

Award:	Date of Contract Award:
Contract awarded to:	Council Approval: (Minutes attached)

Change Orders: Identify and summarize the reason for change of dates, cost analysis, time impact and the modification of numbers
--

Appendix M

Procurement Check List:

- Proper maintenance of procurement records is an essential part of the procurement process. It is the responsibility of the Procurement Coordinator to accomplish the following:
- A procurement file shall be established for all procurements of more than \$2,500 made as a direct expenditure utilizing FTA funds and a procurement number shall be assigned to each procurement.
- Each procurement file shall consist of one (or more if necessary) legal size pocket folder. It shall be labeled in the upper left-hand corner with the assigned procurement number and a brief title describing that which is procured.
- Each procurement file shall be kept in a file cabinet designated by the Director of Administration (Procurement Division)
- Each file for procurements made through an IFB or RFP process shall contain all applicable items as outlined on the procurement file checklist. A completed copy of the checklist shall also be included in each procurement file.
- Each procurement file shall be completed and placed in the designated file cabinet within
- thirty (30) days after delivery of the item procured.
- Procurement files shall be kept for a minimum of seven years but no files will be
- disposed of without the authorization of the Contracting Officer.

Method of Procurement:	Requisition:	RFP:	RFB:
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No.	Item	IN File	N/A	No.	Item	In File	N/A
1	Written History of Procurement			15.	Negotiation Memorandum (if applicable)		
2	Independent Cost Estimate			16.	Contractor Responsibility Determination		
3.	Statement of Work Specification			17.	Signed Federal Clauses and Certifications		
4.	Sole Source Justification			18.	Quotes Received		
5.	Market Research Documents			19.	Purchase Order Requisition		
6.	Solicitation and Amendments			20.	Purchase Order		
7.	Advertising			21.	Invoice		
8.	Pre-Bid or Proposal Conference Notes Questions and Answers (if applicable)			22.	Acceptance of Work/Authorization to Release Funds		
9.	Bids/Proposals and Solicitation Amendment Acknowledgements			23.	Correspondence & Miscellaneous		
10.	"No Bid" Letters or Offeror Disqualification Correspondence			24.	Responsibility Determination		
11.	Cost or Price Analysis			25.	Fair and Reasonable Determination		
12.	Bidders List			26.	SAM Excluded Parties		
13.	Bid abstract			27.	Buy America Pre -Award		
14.	Advertised			28.	Buy America Post- Delivery		

PIGGYBACKING CHECKLIST

Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
50	Piggybacking (1) This contract contains: (a) Assignability provisions (b) Required Federal clauses (c) Minimum and maximum quantities (if IDIQ) (2) The procurement file contains: (a) Price reasonableness determination If this is not a "Piggybacking" contract, check NA.	FTA C 4220.1F, V, 7. a. (2)				

Pre-Award and Post-Delivery Review (Bus) Checklist

BUS VEHICLE _____

CONTRACT NO. _____

Pre-Award Review (Before signing a contract with a supplier)	Buy America Certification A. _____ Reviewed and Verified 60 Percent Domestic Content; AND _____ Reviewed and Verified Proposed U.S. Final Assembly Location, Operations, and Total Cost OR B. _____ Requested and Received Buy America Waiver Purchaser's Requirements Certification A. _____ Checked Bid Specification Compliance With Solicitation Specifications; AND _____ Completed Manufacturer Capability Study
Post-Delivery Review (Before using the vehicles in transit service)	Buy America Certification A. _____ Reviewed and Verified 60 Percent Domestic Content; AND _____ Reviewed and Verified Actual U.S. Final Assembly Location, Operations, and Total Cost OR B. _____ Requested and Received Buy America Waiver Purchaser's Requirements Certification

	A. ____ Completed Resident Inspector's Report; AND ____ Completed Visual Inspections and Performance Tests OR B. For Procurements of Ten or Fewer Buses or Modified Vans, and Any Number of Unmodified Vans ____ Completed Visual Inspections and Road Tests Federal Motor Vehicle Safety Standards (FMVSS) Certification A. ____ Verified FMVSS Sticker is Affixed to Each Bus OR B. ____ Requested and Received Manufacturer's Letter Stating That the Buses Are Not Subject to FMVSS
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Pre-Award and Post-Delivery Review (Rail) Checklist

RAIL VEHICLE _____

CONTRACT NO. _____

Pre-Award Review (Before signing a contract with a supplier)	Buy America Certification A. _____ Reviewed and Verified 60 Percent Domestic Content; AND _____ Reviewed and Verified Proposed U.S. Final Assembly Location, Operations, and Total Cost OR B. _____ Requested and Received Buy America Waiver Purchaser's Requirements Certification A. _____ Checked Bid Specification Compliance With Solicitation Specifications; AND _____ Completed Manufacturer Capability Study
Post-Delivery Review (Before using the vehicles in transit service)	Buy America Certification A. _____ Reviewed and Verified 60 Percent Domestic Content; AND _____ Reviewed and Verified Actual U.S. Final Assembly Location, Operations, and Total Cost OR B. _____ Requested and Received Buy America Waiver

	Purchaser's Requirements Certification A. _____ Completed Resident Inspector's Report; AND _____ Completed Visual Inspections and Performance Tests
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Construction (Supplement) Checklist

Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
53	Bid Security The contract exceeds \$100,000 and bidders were required to provide a bid guarantee of at least 5% of the bid price. If the contract does not exceed \$100,000, check NA.	FTA C 4220.1F, IV, 2.h.(1)(a)]				
54	Performance Security The contract exceeds \$100,000 and the contractor is required to furnish a 100% performance bond or other security. (A cash deposit, certified check or other negotiable instrument may be accepted by the grantee in lieu of a performance bond, provided the grantee has established a procedure to assure that the interest of FTA is adequately protected.) If the contract does not exceed \$100,000, check NA.	FTA C 4220.1F, IV, 2.h.(1)(b)				
55	Payment Security The contract exceeds \$100,000 and the contractor is required to furnish payment bond as a minimum in the following amount: (1) 50% of the contract price if the contract price is not more than \$1 million. (2) 40% of the contract price if the contract price is more than \$1 million but not more than \$5 million, or (3) \$2.5 million if the contract price is more than \$5 million. (A cash deposit, certified check or other negotiable instrument may be accepted by the grantee in lieu of a payment bond, provided the grantee has established a procedure to assure that the interest of FTA is adequately protected.) If the contract does not exceed \$100,000, check NA	FTA C 4220.1F, IV, 2.h.(1)(c)				

A&E Services (Supplement) Checklist

Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
8	A&E Geographic Preferences Geographic location is not a selection criterion or it is a selection criterion and its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.	FTA C 4220.1F, VI, 2. a. (4) (g)				
51	Qualifications Exclude Price The grantee evaluated the offeror's qualifications and excluded price as an evaluation factor.	FTA C 4220.1F, VI, 3.f.(3)				
52	Serial Price Negotiations The grantee conducted negotiations with only the most qualified offeror and failing agreement on price would conduct negotiations with the next most qualified offeror until contract award could be made to the most qualified offeror whose price is fair and reasonable to the grantee.	FTA C 4220.1F, VI, 3.f.(3)				

Non-Competitive Proposals Sole Source						
Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
7	Independent Cost Estimate The grantee made and documented an independent cost estimate before receipt of proposals.	FTA C 4220.1F, VI, 6.				
10	Unnecessary Experience and Excessive Bonding Unnecessary experience and excessive bonding requirements were not included in this solicitation or contract documents.	FTA C 4220.1F, VI, 2. a. (4) (b) (e)				
11	Organizational Conflict of Interest (OCI) There is an apparent or potential OCI and the solicitation contains provisions to eliminate or mitigate the conflict (e.g. by inserting a clause that prohibits the contractor from competing for the follow-on contract to the current design or research contact).	FTA C 4220.1F, VI, 2. a. (4) (h)				
12	Arbitrary Action There was no arbitrary action in the procurement process. (An example of arbitrary action is when award is made to other than the contractor who most satisfied all the grantee's requirements as specified in the solicitation and as evaluated by staff.)	FTA C 4220.1F, VI, 2. a. (4) (j)				
13	Brand Name Restrictions A "brand name or equal" specification is used and the solicitation has identified the minimum needs and clearly set forth those salient physical and functional characteristics of the brand name required by the grantee. If the solicitation specifies "brand name" only without specifying an equal or listing the physical or functional characteristics needed, check Deficient. If the procurement does not specify a "brand name", check NA.	FTA C 4220.1F, VI, 2. a. (3)				
14	Geographic Preferences The solicitation contains no in-State or local geographic preference except where Federal statutes mandate or encourage them.	FTA C 4220.1F, VI, 2. a. (4)				
15	Contract Term Limitation The contract period of performance for rolling stock and replacement parts does not exceed five (5) years inclusive of options without prior written FTA approval. For all other types of contracts, the procurement file contains evidence that the contract term is based upon sound business judgment.	FTA C 4220, 1F, IV, 2.e.(10)				

18	Award to Responsible Contractor The grantee made a determination that it was awarding to a responsible contractor considering such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.	FTA C 4220.1F, VI, 8. b.				
19	Sound and Complete Agreement This contract is a sound and complete agreement. In addition, it includes remedies for breach of contract and provisions covering termination for cause and convenience.	FTA C 4220.1F, III, 3. b.; III, 3.b.				
24	Clear, Accurate, and Complete Specification A complete, adequate, and realistic specification or purchase description was available and included any specifications and pertinent attachments that define the items or services sought in order for the bidder to properly respond.	FTA C 4220.1F, VI, 2. a.; VI, 3. c.				
38	Sole Source if Other Award is Infeasible The contract file contains documentation that award of a contract was infeasible under small purchase procedures, sealed bids, or competitive proposals and at least one of the following circumstances applies: (1) The item was available only from a single source. (2) Public exigency for the requirement did not permit a delay resulting from a competitive solicitation. (3) An emergency for the requirement did not permit a delay resulting from a competitive solicitation. (4) The FTA authorized noncompetitive negotiations. (5) Competition was determined inadequate after solicitation of a number of sources.	FTA C 4220.1F, VI, 3. h.				
39	Cost Analysis Required Cost analysis and profit negotiations were performed (initial award and modifications) and documented or price reasonableness was established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or on the basis of prices set by law or regulation.	FTA C 4220.1F, VI, 6. a.				
40	Evaluation of Options The option quantities or periods contained in the contractor's bid or offer were evaluated in order to determine contract award. (To be eligible for Federal funding, options must be evaluated as part of the price evaluation of offers, or must be treated as sole source awards.) If the contract does not contain options, check NA.	FTA C 4220.1F, VI, 7. b.				
42	Written Record of Procurement History The file contains records detailing the history of this procurement. At a minimum, these records include: (1) Rationale for the method of procurement, (2) Selection of contract type, (3) Reasons for contractor selection or rejection, and (4) Basis for the contract price. Check "Not Deficient" if #3 & 4 are recorded.	FTA C 4220.1F, III, 3. d.				

43	Exercise of Options The grantee exercised an option on this contract adhering to the terms and conditions of the option stated in the contract and determined that the option price was better than prices available in the market or that the option was a more advantageous offer at the time the option was exercised. If an option was not exercised under this contract, check NA.	FTA C 4220.1F, V, 7. a. (1) (a) (b)				
44	Out of Scope Changes The grantee amended this contract outside the scope of the original contract. The amendment was treated as a sole source procurement (complying with the FTA requirements for a justification, cost analysis and profit negotiation). If the contract was not modified or if all reviewed modifications were within the scope of the contract, check Not Applicable.	FTA C 4220.1F, VI, 3. h. (3) (c)				
45	Advance Payment Provisions The contractor did not receive an advance payment utilizing FTA funds and the contract does not contain advance payment provisions or, if it did, prior written concurrence was obtained from FTA.	FTA C 4220.1F, IV, 2. b. (4) (b) 1, 2				
46	Progress Payment Provisions The contract contains progress payments based on costs incurred (as opposed to percent of completion, except that percent of completion may be used in construction contracts) and the contract contains a provision giving the grantee title to property (materials, work in progress, and finished goods) for which progress payments are made. The contract may contain other security in lieu of obtaining title. If the contract does not contain progress payments, check NA.	FTA C 4220.1F, IV, 2.b.(5)(c)				
47	Time and Materials Provisions This is a time and materials contract; the grantee determined that no other type of contract is suitable; and the contract specifies a ceiling price. If this is not a time and materials contract, check NA.	FTA C 4220.1F, VI, 2.c.(2)(b)				
48	Cost Plus Percentage of Cost This is not a cost plus a percentage of cost type contract.	FTA C 4220.1F, VI, 2.c.(2)(a)				
49	Liquidated Damages Provisions This contract contains liquidated damages provisions and the assessment for damages is specified in the contract at a specific rate per day for each day of overrun in contract time. If this contract does not contain liquidated damages provisions, check NA	FTA C 4220.1F, IV, 2.b.(6)(b) 1)				
56	Clauses This contract contains the appropriate FTA required clauses. The contract clauses located in the Master Agreement should be used to determine the applicability of the clauses to the procurement type. FTA C 4220.1F, Appendix D, and The Best Practices Procurement Manual, Appendix A.1, can be used to determine the applicability of the specific language of a clause that a grantee may use.	FTA C 4220.1F, IV, 2.				

COMPETITIVE PROPOSALS (RFP) CHECKLIST						
Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
7	Independent Cost Estimate The grantee made and documented an independent cost estimate before receipt of proposals.	FTA C 4220.1F, VI, 6.				
9	Unreasonable Qualification Requirements This solicitation did not contain unreasonable requirements placed on firms in order for them to qualify to do business.	FTA C 4220.1F, VI, 2. a. (4) (a)				
10	Unnecessary Experience and Excessive Bonding Unnecessary experience and excessive bonding requirements were not included in this solicitation or contract documents.	FTA C 4220.1F, VI, 2. a. (4) (b) (e)				
11	Organizational Conflict of Interest (OCI) There is an apparent or potential OCI and the solicitation contains provisions to eliminate or mitigate the conflict (e.g. by inserting a clause that prohibits the contractor from competing for the follow-on contract to the current design or research contract).	FTA C 4220.1F, VI, 2. a. (4) (h)				
12	Arbitrary Action There was no arbitrary action in the procurement process. (An example of arbitrary action is when an award is made to other than the contractor who most satisfied all the grantee's requirements as specified in the solicitation and as evaluated by staff.)	FTA C 4220.1F, VI, 2. a. (4) (j)				
13	Brand Name Restrictions A "brand name or equal" specification is used and the solicitation has identified the minimum needs and clearly set forth those salient physical and functional characteristics of the brand name required by the grantee. If the solicitation specifies "brand name" only without specifying an equal or listing the physical or functional characteristics needed, check Deficient. If the procurement does not specify a "brand name", check NA.	FTA C 4220.1F, VI, 2. a. (3)				
14	Geographic Preferences The solicitation contains no in-State or local geographic preference except where Federal statutes mandate or encourage them.	FTA C 4220.1F, VI, 2. a. (4)				
15	Contract Term Limitation The contract period of performance for rolling stock and replacement parts does not exceed five (5) years inclusive of options without prior written FTA approval. For all other types of contracts, the procurement file contains evidence that the contract term is based upon sound business judgment.	FTA C 4220, 1F, IV, 2.e.(10)				

16	Written Procurement Selection Procedures The grantee has written selection procedures and the solicitation also identifies all requirements that offerors must fulfill and all other factors to be used in evaluating bids or proposals.	FTA C 4220.1F, III, 3. a.; VI, 2. e.				
17	Solicitation Prequalification Criteria The solicitation required prequalification of persons, firms, or products. The list is current, includes enough qualified sources to ensure maximum full and open competition, and potential bidders are not precluded from qualifying during the solicitation period from issuance of the solicitation to its closing date. If the solicitation does not contain a prequalification requirement, check NA.	FTA C 4220.1F, VI, 1.c.(1)(2)(3)				
18	Award to Responsible Contractor The grantee made a determination that it was awarding to a responsible contractor considering such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.	FTA C 4220.1F, VI, 8. b.				
19	Sound and Complete Agreement This contract is a sound and complete agreement. In addition, it includes remedies for breach of contract and provisions covering termination for cause and convenience.	FTA C 4220.1F, III, 3. b.; III, 3.b.				
24	Clear, Accurate, and Complete Specification A complete, adequate, and realistic specification or purchase description was available and included any specifications and pertinent attachments that define the items or services sought in order for the bidder to properly respond.	FTA C 4220.1F, VI, 2. a.; VI, 3. c.				
25	Two Bidders Two or more responsible bidders were willing and able to compete effectively for the business.	FTA C 4220.1F, VI, 3. c. (b)				
29	Advertising The Invitation for Bids was publicly advertised.	FTA C 4220.1F, VI, 3. c. (2) (a)				
30	Adequate Number of Sources Solicited Bids were solicited from an adequate number of known suppliers.	FTA C 4220.1F, VI, 3. c. (2) (b)				
36	Evaluation Factors in RFP A method is in place for conducting technical evaluations of the proposals received and the solicitation has evaluation factors identified along with their relative importance.	FTA C 4220.1F, 3. d. (2) (d)				
37	Price and Other Factors For this procurement, award was made to the responsible firm whose proposal is most advantageous to the grantee's program with price and other factors considered.	FTA C 4220.1F, 3. d. (2) (e)				
40	Evaluation of Options The option quantities or periods contained in the contractor's bid or offer were evaluated in order to determine contract award. (To be eligible for Federal funding, options must be evaluated as part of the price evaluation of offers, or must be treated as sole source awards.) If the contract does not contain options, check NA.	FTA C 4220.1F, VI, 7. b.				
41	Cost or Price Analysis Either a cost analysis, with associated profit negotiation, or a price analysis was performed and documented in the procurement file with respect to the initial contract award. Also cost analysis was performed when negotiating contract modifications	FTA C 4220.1F, VI, 6.				

	unless price reasonableness was established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or on the basis of prices set by law or regulation.					
42	Written Record of Procurement History The file contains records detailing the history of this procurement. At a minimum, these records include: (1) Rationale for the method of procurement, (2) Selection of contract type, (3) Reasons for contractor selection or rejection, and (4) Basis for the contract price. Check "Not Deficient" if #3 & 4 are recorded.	FTA C 4220.1F, III, 3. d.				
43	Exercise of Options The grantee exercised an option on this contract adhering to the terms and conditions of the option stated in the contract and determined that the option price was better than prices available in the market or that the option was a more advantageous offer at the time the option was exercised. If an option was not exercised under this contract, check NA.	FTA C 4220.1F, V, 7. a. (1) (a) (b)				
44	Out of Scope Changes The grantee amended this contract outside the scope of the original contract. The amendment was treated as a sole source procurement (complying with the FTA requirements for a justification, cost analysis and profit negotiation). If the contract was not modified or if all reviewed modifications were within the scope of the contract, check Not Applicable.	FTA C 4220.1F, VI, 3. h. (3) (c)				
45	Advance Payment Provisions The contractor did not receive an advance payment utilizing FTA funds and the contract does not contain advance payment provisions or, if it did, prior written concurrence was obtained from FTA.	FTA C 4220.1F, IV, 2. b. (4) (b) 1, 2				
46	Progress Payment Provisions The contract contains progress payments based on costs incurred (as opposed to percent of completion, except that percent of completion may be used in construction contracts) and the contract contains a provision giving the grantee title to property (materials, work in progress, and finished goods) for which progress payments are made. The contract may contain other security in lieu of obtaining title. If the contract does not contain progress payments, check NA.	FTA C 4220.1F, IV, 2.b.(5)(c)				
47	Time and Materials Provisions This is a time and materials contract; the grantee determined that no other type of contract is suitable; and the contract specifies a ceiling price. If this is not a time and materials contract, check NA.	FTA C 4220.1F, VI, 2.c.(2)(b)				
48	Cost Plus Percentage of Cost This is not a cost plus a percentage of cost type contract.	FTA C 4220.1F, VI, 2.c.(2)(a)				
49	Liquidated Damages Provisions This contract contains liquidated damages provisions and the assessment for damages is specified in the contract at a specific rate per day for each day of overrun in contract time. If this contract does not contain liquidated damages provisions, check NA	FTA C 4220.1F, IV, 2.b.(6)(b) 1)				

56	Clauses This contract contains the appropriate FTA required clauses. The contract clauses located in the Master Agreement should be used to determine the applicability of the clauses to the procurement type. FTA C 4220.1F, Appendix D, and The Best Practices Procurement Manual, Appendix A.1, can be used to determine the applicability of the specific language of a clause that a grantee may use.	FTA C 4220.1F, IV, 2.				
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SEALED BID CHECKLIST						
Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
7	Independent Cost Estimate The grantee made and documented an independent cost estimate before receipt of proposals.	FTA C 4220.1F, VI, 6.				
9	Unreasonable Qualification Requirements This solicitation did not contain unreasonable requirements placed on firms in order for them to qualify to do business.	FTA C 4220.1F, VI, 2. a. (4) (a)				
10	Unnecessary Experience and Excessive Bonding Unnecessary experience and excessive bonding requirements were not included in this solicitation or contract documents.	FTA C 4220.1F, VI, 2. a. (4) (b) (e)				
11	Organizational Conflict of Interest (OCI) There is an apparent or potential OCI and the solicitation contains provisions to eliminate or mitigate the conflict (e.g. by inserting a clause that prohibits the contractor from competing for the follow-on contract to the current design or research contact).	FTA C 4220.1F, VI, 2. a. (4) (h)				
12	Arbitrary Action There was no arbitrary action in the procurement process. (An example of arbitrary action is when award is made to other than the contractor who most satisfied all the grantee's requirements as specified in the solicitation and as evaluated by staff.)	FTA C 4220.1F, VI, 2. a. (4) (i)				
13	Brand Name Restrictions A "brand name or equal" specification is used and the solicitation has identified the minimum needs and clearly set forth those salient physical and functional characteristics of the brand name required by the grantee.	FTA C 4220.1F, VI, 2. a. (3)				

	If the solicitation specifies "brand name" only without specifying an equal or listing the physical or functional characteristics needed, check Deficient. If the procurement does not specify a "brand name", check NA.					
14	Geographic Preferences The solicitation contains no in-State or local geographic preference except where Federal statutes mandate or encourage them.	FTA C 4220.1F, VI, 2. a. (4)				
15	Contract Term Limitation The contract period of performance for rolling stock and replacement parts does not exceed five (5) years inclusive of options without prior written FTA approval. For all other types of contracts, the procurement file contains evidence that the contract term is based upon sound business judgment.	FTA C 4220, 1F, IV, 2.e.(10)				
16	Written Procurement Selection Procedures The grantee has written selection procedures and the solicitation also identifies all requirements that offerors must fulfill and all other factors to be used in evaluating bids or proposals.	FTA C 4220.1F, III, 3. a.; VI, 2. e.				
17	Solicitation Prequalification Criteria The solicitation required prequalification of persons, firms, or products. The list is current, includes enough qualified sources to ensure maximum full and open competition, and potential bidders are not precluded from qualifying during the solicitation period from issuance of the solicitation to its closing date. If the solicitation does not contain a prequalification requirement, check NA.	FTA C 4220.1F, VI, 1.c.(1)(2)(3)				
18	Award to Responsible Contractor The grantee made a determination that it was awarding to a responsible contractor considering such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.	FTA C 4220.1F, VI, 8. b.				
19	Sound and Complete Agreement This contract is a sound and complete agreement. In addition, it includes remedies for breach of contract and provisions covering termination for cause and convenience.	FTA C 4220.1F, III, 3. b.; III, 3.b.				

24	Clear, Accurate, and Complete Specification A complete, adequate, and realistic specification or purchase description was available and included any specifications and pertinent attachments that define the items or services sought in order for the bidder to properly respond.	FTA C 4220.1F, VI, 2. a.; VI, 3. c.				
25	Two Bidders Two or more responsible bidders were willing and able to compete effectively for the business.	FTA C 4220.1F, VI, 3. c. (b)				
26	Firm Fixed Price A firm fixed price contract was appropriate for this procurement.	FTA C 4220.1F, VI, 3. c. (1) (c)				
27	Selection on Price The selection of the successful bidder could be made principally on the basis of price.	FTA C 4220.1F, VI, 3. c. (1) (d)				
28	Discussions Unnecessary In this procurement, other than a pre-bid conference, discussions with bidders should not be needed between solicitation and award.	FTA C 4220.1F, VI, 3. c. (1) (e)				
29	Advertising The Invitation for Bids was publicly advertised.	FTA C 4220.1F, VI, 3. c. (2) (a)				
30	Adequate Number of Sources Solicited Bids were solicited from an adequate number of known suppliers.	FTA C 4220.1F, VI, 3. c. (2) (b)				
31	Sufficient Bid Time Prospective bidders were provided sufficient time to prepare bids prior to the date set for opening the bids.	FTA C 4220.1F, VI, 3.c.(2)(d)				
32	Bid Opening All bids were publicly opened at the time and place prescribed in the invitation for bids.	FTA C 4220.1F, VI, 3.c.(2)(e)				
33	Responsiveness A firm fixed price contract was awarded in writing to the lowest responsive bidder.	FTA C 4220.1F, VI, 3.c.(2)(f)				
34	Lowest Price The bidding documents specified that factors, such as discounts, transportation costs, and life cycle costs, would be considered in determining which bid was the lowest. These factors were considered by	FTA C 4220.1F, VI, 3.c.(2)(f)				

	the grantee in determining which bid was the lowest. If these factors were not specified, check NA.					
35	Rejecting Bids A bid (or bids) was rejected for a sound documented business reason. If no bids were rejected, check NA.	FTA C 4220.1F, VI, 3.c.(2)(g)				
40	Evaluation of Options The option quantities or periods contained in the contractor's bid or offer were evaluated in order to determine contract award. (To be eligible for Federal funding, options must be evaluated as part of the price evaluation of offers, or must be treated as sole source awards.) If the contract does not contain options, check NA.	FTA C 4220.1F, VI, 7. b.				
41	Cost or Price Analysis Either a cost analysis, with associated profit negotiation, or a price analysis was performed and documented in the procurement file with respect to the initial contract award. Also cost analysis was performed when negotiating contract modifications unless price reasonableness was established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or on the basis of prices set by law or regulation.	FTA C 4220.1F, VI, 6.				
42	Written Record of Procurement History The file contains records detailing the history of this procurement. At a minimum, these records include: (1) Rationale for the method of procurement, (2) Selection of contract type, (3) Reasons for contractor selection or rejection, and (4) Basis for the contract price. Check "Not Deficient" if #3 & 4 are recorded.	FTA C 4220.1F, III, 3. d.				
43	Exercise of Options The grantee exercised an option on this contract adhering to the terms and conditions of the option stated in the contract and determined that the option price was better than prices available in the market or that the option was a more	FTA C 4220.1F, V, 7. a. (1) (a) (b)				

	advantageous offer at the time the option was exercised. If an option was not exercised under this contract, check NA.					
44	Out of Scope Changes The grantee amended this contract outside the scope of the original contract. The amendment was treated as a sole source procurement (complying with the FTA requirements for a justification, cost analysis and profit negotiation). If the contract was not modified or if all reviewed modifications were within the scope of the contract, check Not Applicable.	FTA C 4220.1F, VI, 3. h. (3) (c)				
45	Advance Payment Provisions The contractor did not receive an advance payment utilizing FTA funds and the contract does not contain advance payment provisions or, if it did, prior written concurrence was obtained from FTA.	FTA C 4220.1F, IV, 2. b. (4) (b) 1, 2				
46	Progress Payment Provisions The contract contains progress payments based on costs incurred (as opposed to percent of completion, except that percent of completion may be used in construction contracts) and the contract contains a provision giving the grantee title to property (materials, work in progress, and finished goods) for which progress payments are made. The contract may contain other security in lieu of obtaining title. If the contract does not contain progress payments, check NA.	FTA C 4220.1F, IV, 2.b.(5)(c)				
47	Time and Materials Provisions This is a time and materials contract; the grantee determined that no other type of contract is suitable; and the contract specifies a ceiling price. If this is not a time and materials contract, check NA.	FTA C 4220.1F, VI, 2.c.(2)(b)				
48	Cost Plus Percentage of Cost This is not a cost plus a percentage of cost type contract.	FTA C 4220.1F, VI, 2.c.(2)(a)				
49	Liquidated Damages Provisions This contract contains liquidated damages provisions and the assessment for damages is	FTA C 4220.1F, IV, 2.b.(6)(b) 1)				

	specified in the contract at a specific rate per day for each day of overrun in contract time. If this contract does not contain liquidated damages provisions, check NA					
56	Clauses This contract contains the appropriate FTA required clauses. The contract clauses located in the Master Agreement should be used to determine the applicability of the clauses to the procurement type. FTA C 4220.1F, Appendix D, and The Best Practices Procurement Manual, Appendix A.1, can be used to determine the applicability of the specific language of a clause that a grantee may use.	FTA C 4220.1F, IV, 2.				

SMALL PURCHASE CHECKLIST						
Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
7	Independent Cost Estimate The grantee made and documented an independent cost estimate before receipt of proposals.	FTA C 4220.1F, VI, 6.				
9	Unreasonable Qualification Requirements This solicitation did not contain unreasonable requirements placed on firms in order for them to qualify to do business.	FTA C 4220.1F, VI, 2. a. (4) (a)				
12	Arbitrary Action There was no arbitrary action in the procurement process. (An example of arbitrary action is when award is made to other than the contractor who most satisfied all the grantee's requirements as specified in the solicitation and as evaluated by staff.)	FTA C 4220.1F, VI, 2. a. (4) (i)				
13	Brand Name Restrictions A "brand name or equal" specification is used and the solicitation has identified the minimum needs and clearly set forth those salient physical and functional characteristics of the brand name required by the grantee. If the solicitation specifies "brand name" only without specifying an equal or listing the physical or functional characteristics needed, check Deficient. If the procurement does not specify a "brand name", check NA.	FTA C 4220.1F, VI, 2. a. (3)				
14	Geographic Preferences The solicitation contains no in-State or local geographic preference except where Federal statutes mandate or encourage them.	FTA C 4220.1F, VI, 2. a. (4)				
15	Contract Term Limitation The contract period of performance for rolling stock and replacement parts does not exceed five (5) years inclusive of options without prior written FTA approval. For all other types of contracts, the procurement file contains evidence that the contract term is based upon sound business judgment.	FTA C 4220, 1F, IV, 2.e.(10)				

23	Price Quotations Price or rate quotations were obtained from an adequate number of qualified sources.	FTA C 4220.1F, VI, 3. b.				
24	Clear, Accurate, and Complete Specification A complete, adequate, and realistic specification or purchase description was available and included any specifications and pertinent attachments that define the items or services sought in order for the bidder to properly respond.	FTA C 4220.1F, VI, 2. a.; VI, 3. c.				
41	Cost or Price Analysis Either a cost analysis, with associated profit negotiation, or a price analysis was performed and documented in the procurement file with respect to the initial contract award. Also cost analysis was performed when negotiating contract modifications unless price reasonableness was established on the basis of a catalog or market price of a commercial product sold in substantial quantities to the general public or on the basis of prices set by law or regulation.	FTA C 4220.1F, VI, 6.				
42	Written Record of Procurement History The file contains records detailing the history of this procurement. At a minimum, these records include: (1) Rationale for the method of procurement, (2) Selection of contract type, (3) Reasons for contractor selection or rejection, and (4) Basis for the contract price. Check "Not Deficient" if #3 & 4 are recorded.	FTA C 4220.1F, III, 3. d.				
56	Clauses This contract contains the appropriate FTA required clauses. The contract clauses located in the Master Agreement should be used to determine the applicability of the clauses to the procurement type. FTA C 4220.1F, Appendix D, and The Best Practices Procurement Manual, Appendix A.1, can be used to determine the applicability of the specific language of a clause that a grantee may use.	FTA C 4220.1F, IV, 2.				

MICRO PURCHASE CHECKLIST						
Grantee:		Contractor:				
Reviewer:		PO Number:				
Date Reviewed:		Description:				
Observations:		Award Amount:				
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
20	No Splitting There is no evidence in this procurement that the grantee is splitting procurements to avoid competition.	FTA C 4220.1F, VI, 3. a.				
21	Fair and Reasonable Price Determination The purchase file contains documentation of a determination that the price is fair and reasonable and how this determination was derived.	FTA C 4220.1F, VI, 3. a.				
22	Micro - Purchase Davis Bacon This is a construction purchase order between \$2,000 and \$3,000, and the Davis Bacon Act has been made applicable. If this is not for construction, check NA.	FTA C 4220.1F, VI, 3. a.				

SYSTEM WIDE ELEMENTS CHECKLIST						
Grantee:						
Reviewer:						
Date Reviewed:						
Observations:						
No.	Element	Basic Requirement 4220.1F	ND	D	NA	Comments
1	Written Standards of Conduct - The grantee has a written code of standards of conduct which provides that no employee, officer, agent, immediate family member, or Board member of the grantee shall participate in the selection, award, or administration of a contract supported by FTA funds if a conflict of interest, real or apparent, would be involved. The grantee defines such a conflict to be when any of the following has a financial or other interest in the firm selected for award: (a.) The employee, officer, agent, or Board member, (b.) Any member of his/her immediate family, (c.) His or her partner, or (d.) An organization that employs, or is about to employ, any of the above. The grantee's code of conduct also provides that its officers, employees, agents, or Board members will neither solicit nor accept gifts, gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to subagreements and contains penalties, sanctions, or other disciplinary action for violation of such standards by the grantee's officers, employees, or agents, or by contractors or their agents.	III, 1.a.b.c.				
2	Contract Administration System - The grantee has a contract administration system that ensures that it and its third party contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.	III, 3.				
3	Written Protest Procedures - The grantee has written protest procedures to handle and resolve disputes relating to their procurements. These procedures require the following: (a.) In all instances involving FTA funds the grantee must disclose information regarding the protest to FTA, and keep FTA informed about the status of the protest, (b.) All protest decisions must be in writing, and (c.) A protester must exhaust all administrative remedies with the grantee before pursuing a protest with FTA.	VII, 1. a. b.				

4	Prequalification System - The grantee has a system of prequalification which ensures that all lists of prequalified persons, firms, or products that are used in acquiring goods and services are current and include enough qualified sources to ensure maximum full and open competition. The system also provides that potential bidders may not be precluded from qualifying during the solicitation period, which is from issuance of the solicitation to its closing date. If the grantee does not prequalify bidders and offerors, so state in the comments column and mark NA in the Not Deficient column.	VI, 1.c.			
5	System for Ensuring Most Efficient and Economic Purchase - The grantee has a system for review of proposed procurements to avoid purchase of unnecessary or duplicative items. It provides for analysis of lease versus purchase alternatives and for considering consolidating or breaking out procurements to obtain a more economical purchase.	IV, 1. b. c. e.			
6	Procurement Policies & Procedures		YES	NO	Comments
	Procurement Policies and Procedures - The grantee's procurement policies and procedures contain the following FTA C 4220.1F, requirements: (After checking YES or NO for regulatory coverage of the following, mark Not Deficient or Deficient)	III, 3.a.			
a.	Make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration shall be given to contractor integrity, compliance with public policy, record of past performance, and financial and technical resources. YES _____ NO _____	VI, 8. b.			
b.	Maintain records detailing the history of a procurement. At a minimum, these records shall include: (1) The rationale for the method of procurement, (2) Selection of contract type, (3) Reasons for contractor selection or rejection, and (4) The basis for the contract price. YES _____ NO _____	III, 3. d. (1)			
c.	Requirement that "Time and Materials Type Contracts" may only be used: (1) After a determination that no other type of contract is suitable, and (2) If the contract specifies a ceiling price that the contractor shall not exceed except at its own risk. YES _____ NO _____	VI, VI, 2.(2)(b)			

d.	Contract term limitation for rolling stock and replacement parts shall not exceed the recipient's needs for rolling stock and replacement parts within five (5) years inclusive of options without prior written FTA approval when FTA funds are involved. For all other types of contracts, the contract file contains evidence that the contract term is based upon sound business judgment. YES _____ NO _____	IV, 2.e.(10)			
e.	Tag-ons. The use of tag-ons is prohibited and applies to the original buyer as well as to others. Tag-on is defined as the addition of work (supplies, equipment or services) that is beyond the scope of the original contract that amounts to a cardinal change and is subject to non-competitive procurement procedures. YES _____ NO _____	V, 7.b.(2).			
f.	All procurement transactions will be conducted in a manner providing full and open competition. YES _____ NO _____	VI, 1. a.			
g.	Prohibits unreasonable requirements from being placed on firms in order for them to qualify to do business (e.g. unnecessary experience and excessive bonding requirements). YES _____ NO _____	VI, 2. a. (4) (b) (e)			
h.	Coverage that defines Organizational Conflicts of Interest and provides means for eliminating or mitigating such conflicts. For instance, a "Hardware Exclusion Clause" may be recommended for inclusion in hardware design or R&D contracts. YES _____ NO _____	VI, 2. a. (4) (h)			
i.	Prohibit any arbitrary action in the procurement process (e.g. in the competitive selection of contractors). YES _____ NO _____	VI, 2. a. (4) (i)			
j.	Except when procuring A&E services, prohibits the use of statutorily or administratively imposed in-State or local geographical preferences in the evaluation of bids or proposals unless Federal statutes expressly mandate or encourage geographic preference. YES _____ NO _____	VI, 2. a. (4) (g)			
k.	Contains contractor selection procedures. YES _____ NO _____	III, 3. a.			

l.	Require clear and accurate contract specifications (or statements of work) that do not unduly restrict competition and identify all requirements that offerors must fulfill and all factors to be used in evaluating bids or proposals. YES _____ NO _____	VI, 2. e.; VI, 3. c. (1) (a)			
m.	Requirements for using "Brand Name or Equal" purchase descriptions: (1) Only when an adequate specification cannot be provided without performing an inspection and analysis in time for the acquisition under consideration, and (2) Minimum needs are carefully identified and those salient physical and functional characteristics of the brand name product are clearly set forth in the solicitation. YES _____ NO _____	VI, 2. a. (3)			
n.	Requirements applicable to micro-purchases (\$3,000 or less) : (1) Competition not required, (2) Must document determination that price is fair and reasonable and how the determination was derived, (3) Prohibit splitting of procurements to avoid competition, and (4) When competition is not obtained, require equitable distribution among qualified suppliers. YES _____ NO _____	VI, 3. a.			
o.	Requirements applicable to the grantee's simplified small purchase threshold (for FTA funded purchases the threshold may range from \$3,000 to \$100,000) : (1) Must obtain price or rate quotations from an adequate number of qualified sources, and (2) Document file that price is fair and reasonable. YES _____ NO _____	VI, 3. b.			
p.	Requirements applicable to sealed bid method of procurement: (1) Defines conditions for sealed bid, (2) Requires public advertising, (3) Must allow sufficient time to prepare bids prior to bid opening, (4) Award must be made to the lowest responsive and responsible bidder, and (5) Must document sound business reason if any or all bids are rejected. YES _____ NO _____	VI, 3. c.			

q.	Requirements applicable to competitive proposal (RFP) method of procurement: (1) Requests for proposals will be publicized. All evaluation factors will be identified along with their relative importance; (2) Proposals will be solicited from an adequate number of qualified sources; (3) Grantees will have a method in place for conducting technical evaluations of the proposals received and for selecting awardees; (4) Awards will be made to the responsible firm whose proposal is most advantageous to the grantee's program with price and other factors considered; and (5) In determining which proposal is most advantageous, grantees may award (if consistent with State law) to the proposer whose proposals offer the greatest business value to the Agency based upon an analysis of a tradeoff of qualitative technical factors and price/cost to derive which proposal represents the "best value" to the Procuring Agency as defined in 4220.1F, I, 5. b., Definitions. If the grantee elects to use the best value selection method as the basis for award, however, the solicitation must contain language that establishes that an award will be made on a "best value" basis. YES _____ NO _____	VI, 3. d.			
r.	Unless State law provides procedures for procurement of A&E services the Brooks Act procedures apply and may only be used when procuring A&E services: (1) Evaluate qualifications excluding price as a factor, (2) Negotiate only with the most qualified offeror, and (3) Failing agreement on price, negotiate with the next most qualified offeror until agreement is reached on a price that is determined to be fair and reasonable. YES _____ NO _____	VI,3.f.3.			
s.	Procurement of Design-Bid-Build. Grantees may procure design-bid-build services through means of sealed bidding or competitive negotiations. These services must be procured in a manner that conforms to applicable state and local law, the requirements of this Circular relative to the method of procurement used and all other applicable federal requirements. YES _____ NO _____	9.f VI, 3.g.			
t.	Procurement of Design-Build. Grantee must procure design-build services through means of qualifications-based competitive proposal procedures based on the Brooks Act as set forth in 4220.1F, VI, 3. h. when the preponderance of the work to be performed is considered to be for architectural and engineering (A&E) services as defined in 4220.1F, VI, 3. f. Qualifications-based competitive proposal procedures should not be used to procure design-build services when the preponderance of the work to be performed is not of an A&E nature as defined in 4220.1F, VI, 3. f, unless required by State law adopted before August 10, 2005.	VI, 3.h.			

	YES _____ NO _____				
u.	Sole source documentation requirements: (1) Infeasible to use small purchase, sealed bid, or competitive procedures, and (a) Item is available only from one source, (b) The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation, (c) FTA authorizes noncompetitive negotiations, (d) After solicitation of a number of sources, competition is determined inadequate, or (2) Cost and profit analysis are required. YES _____ NO _____	VI, 3.i.			
v.	Requirements for use of options: (1) Option quantities must be evaluated to determine contract award, and (2) When exercising options, ensure it is in accordance with the contract and that the price is better than prices available in the market or is more advantageous at the time the option is exercised. YES _____ NO _____	V, 7. a.; VI, 7. b.			
w.	Must perform cost or price analysis in connection with every procurement action, including contract modifications. YES _____ NO _____	VI, 6.			
x.	Must make independent cost or price estimates before receiving bids or proposals. YES _____ NO _____	VI, 6.			
y.	Must perform cost and profit analysis when adequate price competition is lacking. YES _____ NO _____	VI, 6. a.			
z.	Grantee's cost principles for evaluation of proposed costs are consistent with Federal cost principles. YES _____ NO _____	VI, 4.			
a.a	Cost plus percentage of cost type contract is prohibited. YES _____ NO _____	VI, 2.c.(2)(a)			

b.b	Bonding requirements for construction contracts above \$100,000 meet the following minimums: (1) 5% bid guarantee, (2) 100% performance bond, and (3) Payment bonds as follows: - 50% on contracts under \$1 million - 40% on contracts between \$1 million and \$5 million, or - \$2.5 million on contracts over \$5 million. If grantee bonding policy and requirements do not comply with this criteria, FTA approval must be obtaining. YES _____ NO _____	IV, 2.b.h.(1)			
c.c	Advance payments utilizing FTA funds are prohibited unless prior written concurrence is obtained from FTA. YES _____ NO _____	IV, 2.b.(5)(b)			
d.d	Progress payments may only be made on the basis of costs incurred (or, in the case of construction contracts only, on the basis of percent of completion) and the grantee must obtain adequate security for which progress payments are made. Adequate security may include taking title, letters of credit or equivalent means to protect the grantee's interest. YES _____ NO _____	IV, 2.b. (5) (c)			
e.e	Liquidated damages assessment must be at a specific rate per day for each day of overrun and must be specified in the contract. Any damages recovered must be credited to the project involved unless the FTA permits otherwise. YES _____ NO _____	IV, 2.(b).(6)(b)			
f.f	Each State must include provisions in all its RFPs, solicitations, press releases or other publications involving FTA assistance, stating that FTA is or will be providing Federal assistance for the project, the amount of the assistance FTA has provided or expects to provide, and the Catalogue of Federal Domestic Assistance (CFDA) Number of the program that authorizes Federal assistance. Note: This notification requirement applies only to States and their subrecipients, lessees, and third party contractors. It does not apply to grantees that are not States (e.g., Transit Agencies). The current Master Agreement will define the notification requirements that are currently in effect, as they may change from year to year. YES _____ NO _____	III, 3. e.			
g.g	Contracts above the small purchase threshold must contain remedies for breach of contract. YES _____ NO _____	IV, 2.(c)(6)(b) 2			

h.h	Contracts in excess of \$10,000 must have termination for cause and termination for convenience provisions. YES _____ NO _____	IV, 2.(c)(6)(b) 4			
i.i	Addresses Federal statutory and regulatory requirements for contracts funded under Federal grants. YES _____ NO _____	II, 3			
i.i	Revenue contracts are those third party contracts whose primary purpose is to either generate revenues in connection with a transit related activity, or to create business opportunities utilizing an FTA funded asset. FTA requires these contracts to be awarded utilizing competitive selection procedures and principles. The extent of and type of competition required is within the discretionary judgment of the grantee. YES _____ NO _____	II, 2.b.(4)			



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ann Jones, Chief Administrative Officer

cc:

Date: Tuesday, January 18, 2022

Re: Adopt a Resolution designating a portion of the funds received from the U.S. Department of Treasury under the American Rescue Plan Act's State and Local Fiscal Recovery Funds as loss revenues under Treasury's standard allowance presumption; and authorizing the purchase of a fire truck and related equipment as the provision of government services by the city.

File Number: 2022-24
Minute Book #

Summary

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HATTIESBURG, MISSISSIPPI ("CITY") DESIGNATING A PORTION OF THE FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF TREASURY ("TREASURY") UNDER THE AMERICAN RESCUE PLAN ACT'S STATE AND LOCAL FISCAL RECOVERY FUND AS LOSS REVENUES UNDER TREASURY'S STANDARD ALLOWANCE PRESUMPTION; AND AUTHORIZING THE PURCHASE OF A FIRE TRUCK AND RELATED EQUIPMENT AS THE PROVISION OF GOVERNMENT SERVICES BY THE CITY

Recommendation Statement

I recommend that this item be added to the Council agenda.

Please place this on the January 18, 2022 City Council meeting for consideration.

**RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF
HATTIESBURG, MISSISSIPPI (“CITY”) DESIGNATING A PORTION OF THE
FUNDS RECEIVED FROM THE U.S. DEPARTMENT OF TREASURY (“TREASURY”)
UNDER THE AMERICAN RESCUE PLAN ACT’S STATE AND LOCAL FISCAL
RECOVERY FUND AS LOSS REVENUES UNDER TREASURY’S STANDARD
ALLOWANCE PRESUMPTION; AND AUTHORIZING THE PURCHASE OF A FIRE
TRUCK AND RELATED EQUIPMENT AS THE PROVISION OF GOVERNMENT
SERVICES BY THE CITY**

WHEREAS, on March 11, 2021, the President of the United States signed into law the American Rescue Plan Act (“ARPA”) to provide continued relief from the impact of the COVID-19 pandemic (“COVID-19”); and

WHEREAS, Sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act, as amended by Section 9901 of ARPA, Pub. L. No. 117-2 (March 11, 2021), provide that State and Local Fiscal Recovery Funds (“SLFRF”) may be used for the provision of government services to the extent of the reduction in revenue experienced due to the COVID-19 public health emergency; and

WHEREAS, Treasury has established FAQ’s and related guidance, as amended from time to time (“Guidance”) for its interim final rule, setting forth specific requirements for utilizing the funds, including the eligible uses thereof, received under ARPA; and

WHEREAS, on January 6, 2022, Treasury issued the Coronavirus State and Local Fiscal Recovery Funds, Final Rule (revising 31 CFR Part 35) (the “Final Rule”), which provides recipients with additional flexibility for their use of funds received under ARPA, which will go into effect on April 1, 2022; and

WHEREAS, Treasury has also prepared the Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule (January 2022) (the “Overview”), to summarize the Final Rule provisions and provide a non-exhaustive list of projects that recipients can undertake with ARPA SLFRF funds (Overview attached hereto as **Exhibit A**); and

WHEREAS, the Overview states (p.5) that the interim final rule remains in effect until the effective date of the Final Rule, and that “Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used,” and further, the Overview explains that “recipients can choose to take advantage of the final rule’s flexibilities and simplifications now, even ahead of the effective date;” and

WHEREAS, Treasury issued a Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule on January 6, 2022, which states that “[p]rior to April 1, 2022, recipients may take actions and use funds in a manner consistent with the final rule, and Treasury will not take action to enforce the interim final rule if a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used;” and

WHEREAS, the Final Rule allows recipients to elect to take a “standard allowance” of up to ten million dollars (\$10,000,000.00) as the amount of the reduction in the recipient’s general revenue due to the COVID-19 public health emergency; and

WHEREAS, the Overview (p.11) specifies that recipients “can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [formula] approach;” and

WHEREAS, the Overview provides an enumerated list (p.11) of government services traditionally provided by a government, and for which recipients may use SLFRF fund that includes: “Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles stated otherwise;” and

WHEREAS, the City has accepted its SLFRF allocation of \$12,875,821.00 to be received in two payments and, the City received its first payment in the approximate amount of \$6,437,910.50 and deposited it in a separate fund; and

WHEREAS, in accordance with the Final Rule and the Overview, the City desires to adopt and declare the standard allowance presumption of ten million dollars (\$10,000,000.00) as the amount of the reduction in its general revenue due to the COVID-19 public health emergency and utilizes such SLFRF funds for the provision of government services; and

WHEREAS, the City recognizes that its government services include the use of fire trucks and related equipment for emergency response, firefighting, and public safety purposes and that the purchase of a fire truck and related equipment utilizing the funds from the SLFRF under the \$10,000,000 standard allowance loss revenue presumption, will improve the City’s emergency response capabilities and is in the best interest of the City’s residents; and

WHEREAS, the State of Mississippi has procured certain fire truck and related equipment through a Request for Proposals process, with such equipment pricing being available to local governments, including the City, to purchase via Mississippi State Contract #8200027988 (“State Contract”) (procurement documentation attached hereto as **Exhibit B**)

WHEREAS, the City’s Fire Department has obtained an Equipment Proposal prepared by Emergency Equipment Professionals, Inc. (the “Proposal”) (attached hereto as **Exhibit C**) in accordance with State Contract, which Proposal provides a product description and quote for the purchase of a fire truck with certain add-ons and related equipment in the total amount of \$1,297,567.47; and

WHEREAS, the Proposal expires on January 21, 2022, whereby it is estimated the price for the fire truck and related equipment will increase by approximately \$200,000.00 if the City; and

WHEREAS, the City’s purchase of the fire truck and related equipment under the Proposal via State Contract will comply with its two separate procurement manuals (City of Hattiesburg

Procurement Manual and City of Hattiesburg Procurement Manual, FTA Grants Program, rev. June 2017) (together, the “Manuals”), its Uniform Guidance Policy for American Rescue Plan Fiscal Recovery Funds for the City of Hattiesburg, Mississippi adopted on January 18, 2022, and 2 C.F.R. § 200.318(e); and

WHEREAS, the purchase of the fire truck and related equipment under Proposal complies with ARPA, the Final Rule, the Guidance, the Overview, and Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City as follows:

1. That the City declares the loss revenue standard allowance presumption of ten million dollars (\$10,000,000.00) under the Final Rule and Overview as the amount of the reduction in its general revenue due to the COVID-19 public health emergency, and thence shall utilize ten million dollars (\$10,000,000.00) of its SLFRF funds received under ARPA to provide government services.
2. That improving the City’s emergency response capability with the purchase of a fire truck and related equipment under the Proposal via State Contract is consistent with the government services traditionally provided by the City, and therefore such a purchase is in compliance with ARPA, the Final Rule, the Guidance, the Overview, and Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule.
3. That the purchase of a fire truck and related equipment under the Proposal via State Contract utilizing the City’s SLFRF funds received in the amount of \$1,297,567.47 is hereby authorized as a government service under the loss revenue standard allowance presumption under the Final Rule and the Overview.
4. That the Mayor and/or Chief of the Fire Department is hereby authorized to execute the Proposal and any other documentation necessary to effectuate the completion of the same.

Following the reading of the foregoing Resolution, Councilperson _____ made the motion and Councilperson _____ seconded the motion, and the question being put to a roll call vote, the result was taken as follows:

Councilperson Jeffrey George	voted: ____
Councilperson Deborah Delgado	voted: ____
Councilperson Carter Carroll	voted: ____
Councilperson Dave Ware	voted: ____
Councilperson Nicholas Brown	voted: ____

The motion having received the affirmative vote of a majority of the members present, the President of the Governing Body, acting for and on behalf of the City, declared the motion carried and the resolution adopted, on this the ____ day of _____ 2022.

(SEAL)

ATTEST:

ADOPTED:

CLERK OF COUNCIL

PRESIDENT

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the __ day of _____, 2022.

ATTEST:

APPROVED:

CITY CLERK

MAYOR

EXHIBIT A
OVERVIEW

EXHIBIT B

STATE CONTRACT PROCUREMENT DOCUMENTS

EXHIBIT C
PROPOSAL



The State of Mississippi
Department of Finance and Administration
Office of Purchasing, Travel and Fleet Management

In conjunction with



Request for Proposals

Mississippi Solicitation Number 3120000620
AMENDMENT #1 – ISSUED 02/19/2016

**NASPO ValuePoint Master Agreement for
Fire Trucks and Fire Apparatus**

February 10, 2016

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REQUEST FOR PROPOSAL
Fire Trucks and Fire Apparatus

Solicitation # 3120000620

Section 1: NASPO ValuePoint Solicitation - General Information

1.1. Purpose

The State of Mississippi, Department of Finance and Administration, Office of Purchasing, Travel and Fleet Management (hereinafter referred to as State of Mississippi or OPTFM) is requesting Proposals for fire trucks and fire apparatus in furtherance of the NASPO ValuePoint Cooperative Purchasing Program. The objective of this RFP is to obtain best value, and in some cases achieve more favorable pricing, than are obtainable by an individual state or local government entity because of the collective volume of potential purchases by numerous state and local government entities. The Master Agreement(s) resulting from this procurement may be used by state governments (including departments, agencies, institutions), institutions of higher education, political subdivisions (i.e., colleges, school districts, counties, cities, etc.), the District of Columbia, territories of the United States, and other eligible entities subject to approval of the individual state procurement director and compliance with local statutory and regulatory provisions. The initial term of the Master Agreement shall be three (3) years. The Master Agreement may be extended beyond the original contract period for two (2) additional one (1) year periods at the State of Mississippi's discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance as outlined in Section 3 of the NASPO ValuePoint Master Terms and Conditions. (Attachment A). It is anticipated that this RFP may award up to six (6) National and four (4) Regional Master Agreements with multiple Contractors, at the State of Mississippi's discretion. The Regional providers will be based on one (1) award per NASPO region.

This RFP is designed to provide Interested Offerors with sufficient information to submit Proposals meeting minimum requirements, but is not intended to limit a Proposal's content or exclude any relevant or essential data.

This will be a new Master Agreement for the State of Mississippi and NASPO ValuePoint.

1.2. State of Mississippi, Solicitation Number and State of Mississippi Contract Administrator

The State of Mississippi, Department of Finance and Administration, Office of Purchasing, Travel and Fleet Management is the office issuing this document and all subsequent addenda relating to it. The reference number is Solicitation # 3120000620. This number must be referred to on all proposals, correspondence, and documentation relating to the RFP.

The State of Mississippi Contract Administrator identified below is the single point of contact during this solicitation process. Interested Offerors shall direct all questions concerning the procurement process, technical requirements of this RFP, contractual requirements, requests for brand approval, change, clarification, and protests, the award process, and any other questions that may arise related to this solicitation and the resulting Master Agreement to the State of Mississippi Contract Administrator. The State of Mississippi Contract Administrator designated by the State of Mississippi, Department of Finance and Administration, Office of Purchasing, Travel and Fleet Management is:

Wayne Cranford, Director Bureau of Fleet Management
State of Mississippi Contract Administrator
State of Mississippi, Office of Purchasing, Travel and Fleet Management
501 North West St, Suite 701-A
Jackson, MS 39201
Wayne.cranford@dfa.ms.gov
PH: 601-359-5041

1.3 Definitions

The following definitions apply to this solicitation. Attachment A also contains definitions of terms used in this solicitation and the NASPO ValuePoint Master Agreement terms and conditions.

“Agency” means any state board, commission, committee, council, university, department or unit thereof created by the Constitution or statutes if such board, commission, committee, council, university, department, unit or the head thereof is authorized to appoint subordinate Staff by the Constitution or statute, except a legislative or judicial board, commission, committee, council, department or unit thereof; except a charter school authorized by the Mississippi Charter School Authorizer Board; and except the Mississippi State Port Authority.

“Agency Procurement Officer” means any person duly authorized to enter into and administer Contracts and make Written determinations with respect thereto. The term also includes an authorized representative acting within the limits of authority.

“Authorized Purchaser” means an individual authorized by a Participating Entity to place orders against this Contract.

“Award” means the final execution of the Contract document.

“Business Hours” means 8:00 AM thru 5:00 PM. CST

“Contract” means all types of Mississippi Contracts, regardless of what they may be called, for the procurement or disposal of commodities, equipment, services, or

construction.

“Contractor” means any person having a Contract with a governmental body.

“Close of Business” means 5:00 PM. CST

“Determination” means the Written documentation of a decision of a procurement officer including findings of fact required to support a decision. A determination becomes part of the procurement file to which it pertains.

“Evaluation Committee” means a body appointed to perform the evaluation of Offeror’s Proposals.

“Evaluation Committee Report” means a report prepared by the State of Mississippi Contract Administrator and the Evaluation Committee for Contract award. It will contain Written determinations resulting from the procurement.

“Finalist” means an Offeror who meets all the Mandatory specifications of this Request for Proposals and whose score on evaluation factors is sufficiently high to merit further consideration by the Evaluation Committee.

“Interested Offeror” means the company or firm who submits a Proposal in response to this Request for Proposal.

“Mandatory” – the terms “must”, “shall”, “will”, “is required”, or “are required”, identify a Mandatory item or factor. Failure to meet a Mandatory item or factor will result in the rejection of the Offeror’s Proposal.

“Master Agreement” means the underlying Contract executed by and between the State of Mississippi, acting on behalf of NASPO ValuePoint, and the Contractor, as now or hereafter amended.

“Minor Technical Irregularities” means anything in the Proposal that does not affect the price quality and quantity or any other Mandatory requirement.

“Multiple Source Award” means an award of an indefinite quantity Contract for one or more similar services, items of tangible personal property or construction to more than one Offeror.

“NASPO ValuePoint” means the cooperative purchasing program of the National Association of State Procurement Officials (NASPO).

“Other Supporting Materials” means materials Interested Offerors include to enhance their Proposal.

“Participating Entity” means a state, or other legal Entity, properly authorized to enter into a Participating Addendum.

“Price Agreement” means a definite quantity Contract or indefinite quantity Contract which requires the Contractor to furnish items of tangible personal property, services, or construction to a procuring Agency or a local public body which issues a purchase order, if the purchase order is within the quantity limitations of the Contract, if any.

“Prime Contractor” means the contractor who receives an award as a result of this RFP and is solely responsible for fulfillment of all requirements of the Contract.

“Purchasing Agency” means any governmental body in the State of Mississippi other than the Office of Purchasing, Travel and Fleet Management which is authorized by regulations, or by way of delegation from the Chief Procurement Officer, to enter into Contracts.

“Proposal” means the official Written response submitted by an Offeror in response to this Request for Proposal.

“Request for Proposals” or “RFP” means the entire solicitation document, including all parts, sections, exhibits, attachments, and Addenda.

“Responsible Offeror” means an Offeror who submits a responsive Proposal and who has furnished, when required, information and data to prove that his financial resources, production or service facilities, personnel, service reputation and experience are adequate to make satisfactory delivery of the services, or items of tangible personal property described in the Proposal.

“Responsive Offer” means an offer that conforms in all material respects to the requirements set forth in the Request for Proposals. Material respects of a Request for Proposals include, but are not limited to price, quality, quantity, or delivery requirements.

“Sealed” in terms of a non-electronic submission means, that the Proposal is enclosed in a package which is completely fastened in such a way that nothing can be added or removed. Open packages submitted will not be accepted except for packages that may have been damaged by the delivery service itself. The State reserves the right, however, to accept or reject packages where there may have been damage done by the delivery service itself. Whether a package has been damaged by the delivery service or left unfastened and should or should not be accepted is a determination to be made by the State of Mississippi Contract Administrator. By submitting a Proposal, the Offeror agrees to and concurs with this process and accepts the determination of the State of Mississippi Contract Administrator in such cases. The Sealed Proposal will be used for the public file.

“Staff” means any individual who is a full-time, part-time, or an independently contracted

employee with the Offeror's company.

"State of Mississippi" means the State of Mississippi conducting this cooperative procurement, evaluation, and award.

"Statement of Concurrence" means an affirmative statement from the Offeror to the required specification agreeing to comply and concur with the stated requirement(s). This statement shall be included in Interested Offerors Proposal. (E.g. "We concur", "Understands and Complies", "Comply", "Will Comply if Applicable" etc.).

"Trade Secrets and Confidential Commercial or Financial Information" means records furnished to public bodies by third parties which contain trade secrets or confidential commercial or financial information shall not be subject to inspection, examination, copying or reproduction under this chapter until notice to said third parties has been given, but such records shall be released within a reasonable period of time unless the said third parties shall have obtained a court order protecting such records as confidential.

"Written" means typewritten on standard 8 ½ x 11 inch paper. Larger paper is permissible for charts, spreadsheets, etc.

1.4 NASPO ValuePoint Background Information

NASPO ValuePoint (formerly known as WSCA-NASPO) is a cooperative purchasing program of all 50 states, the District of Columbia and the territories of the United States. The Program is facilitated by the NASPO Cooperative Purchasing Organization LLC, a nonprofit subsidiary of the National Association of State Procurement Officials (NASPO), doing business as NASPO ValuePoint. NASPO is a non-profit association dedicated to strengthening the procurement community through education, research, and communication. It is made up of the directors of the central purchasing offices in each of the 50 states, the District of Columbia and the territories of the United States. NASPO ValuePoint facilitates administration of the cooperative group contracting consortium of state chief procurement officials for the benefit of state departments, institutions, agencies, and political subdivisions and other eligible entities (i.e., colleges, school districts, counties, cities, some nonprofit organizations, etc.) for all states, the District of Columbia, and territories of the United States. For more information consult the following websites www.naspovaluepoint.org/#/home/contracts and www.naspo.org.

1.5 Participating States

In addition to the State of Mississippi conducting this solicitation, the following Participating States have requested to be named in this RFP as potential users of the resulting Master Agreement: Alaska, Colorado, Hawaii, Mississippi, Nevada, Oklahoma, Virginia, Rhode Island, Utah, and Washington. Other entities may become Participating Entities after award of the Master Agreement. State-specific terms and conditions that

will govern each state's Participating Addendum may be incorporated into the Participating Addendum after award. Anticipated usage by each State is unknown since this is a new Master Agreement for the State of Mississippi and NASPO ValuePoint.

1.6 Request for Proposal – located on Mississippi Procurement Portal listed below

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

Section 2: Solicitation Requirements, Information and Instructions to Interested Offerors

2.1 Schedule of Events

Action	Responsible Party	Due Dates
1. Published RFP	State of Mississippi	February 10, 2016
2. Written Questions due from Vendors	Interested Offerors	February 19, 2016
3. Proposal Due	Interested Offerors	March 31, 2016, 2:00 p.m. CST
4. Evaluation and Award	Evaluation Committee	April 5-7, 2016
5. Selection of Finalists	Evaluation Committee	April 11, 2016
6. Best & Final Offer Request/Due (if requested)	State of Mississippi/Finalist Offerors	April 22, 2016
7. Finalize Contracts	State of Mississippi/Finalist Offerors	April 26, 2016
8. Contract Awards	State of Mississippi/Finalist Offerors	May 2, 2016
9. Register in MAGIC	Finalists	Upon Award
10. Protest Deadline	State of Mississippi	7 days from the award

All times are Central Standard Time unless indicated otherwise.

2.2 Explanation of Events

The following items describe the activities listed in the schedule of events shown above.

2.2.1 Registering in State of Mississippi's E Procurement System (MAGIC)

Please note: It shall be the responsibility of each manufacturer to ensure that they have a current profile in the State's e-procurement system. The website to register as a vendor with the State is: <http://www.mmrs.state.ms.us/vendors/index.shtml>. If you currently have a State Contract, you will already have a vendor number. If you are unsure of your vendor number, please contact Ramona Jones at Ramona.Jones@dfa.ms.gov or 601-359-9335.

If you have never created a company profile in MAGIC, you will not have a MAGIC User Id or password. In this event, an email should be sent to mash@dfa.ms.gov. Enter "Vendor ID Request" as the email Subject, and include the following information in your email:

- MAGIC Vendor Number
- Vendor Name
- Contact Name
- Contact Email Address
- Contact Phone Number

Current information such as e-mail addresses, contact person(s), phone number(s), etc., must be updated whenever there are any changes to your profile. Also it shall be the responsibility of the manufacturer to ensure that all dealers listed on your dealers' list are registered with their current information (if applicable). If a dealer is not registered, they will not be listed in the State's online ordering and will not receive any orders from State Agencies.

2.2.2 RFP Question and Answer Process

Any inquiries or requests regarding this procurement must be submitted in writing to the State of Mississippi Contract Administrator, by the date and time noted in Section 2.1 (Schedule of Events), in order to be considered. Written questions must be submitted **via email** to the State of Mississippi's Contract Administrator.

Interested Offerors may contact **ONLY** the State of Mississippi's Contract Administrator regarding this procurement. Other state employees or Evaluation Committee members do not have the authority to respond to any inquires on behalf of the State of Mississippi.

The identity of Interested Offerors will not be published with the answers, but the text of questions will be restated, so Interested Offerors are cautioned about including context in questions that may reveal the source of questions.

Written responses to submitted questions will be posted, as indicated in the Schedule of Events, posted to:

https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False

2.2.3 Proposal Due Date

Proposals must be received by the posted due date and time as described in the Schedule of Events, Section 2.1 of this RFP. Proposals received after the deadline will be late and ineligible for consideration.

2.2.4 Evaluation and Award

The State of Mississippi Contract Administrator is required to verify each of the proposals submitted complies with the Mandatory requirements before submitting the Proposals to the evaluation committee for review. The State of Mississippi Contract Administrator will provide the Evaluation Committee with the evaluation criteria for scoring the Proposals. The evaluation criteria are taken directly from the RFP.

Adhering to the Schedule of Events is important; however, there are times that the dates listed in the Schedule of Events may change.

Section 3 General Requirements

3.1 Acceptance of Conditions Governing the Procurement

Interested Offerors must indicate their acceptance of the Conditions Governing the Procurement section in the Cover Letter (Attachment G.). Submission of a Proposal constitutes acceptance of the Evaluation Factors contained in the RFP.

3.2 RFP Addenda

Formal changes to this RFP including, but not limited to, contractual terms and procurement requirements, shall only be changed via formal Written addenda issued by the State of Mississippi. The State of Mississippi accepts no responsibility for a prospective Offeror not receiving solicitation documents and/or revisions to the solicitation. It is the responsibility of the prospective Offeror to monitor the State of Mississippi's e-Procurement System at https://www.ms.gov/dfa/contract_bid_search/Bid?autoloadGrid=False to obtain RFP addenda or other information relating to the RFP.

3.3 Incurring Cost

Any cost incurred by the Interested Offeror in preparation, transmittal, and/or presentation of any Proposal or material submitted in response to this RFP shall be borne solely by the Offeror. Any cost incurred by the Offeror for set up and demonstration of the proposed equipment and/or system shall be borne solely by the Offeror.

3.4 Prime Contractor Responsibility

Any Contract(s) that may result from this RFP shall specify that the Prime Contractor is solely responsible for fulfillment of all requirements of the Contract with a procuring Agency which may be derived from this RFP. **The procuring Agency entering into a Contract with a vendor will make payments to only the Prime Contractor.**

3.5 Subcontractors/Consent

The use of subcontractors is allowed. The Prime Contractor shall be wholly responsible for the entire performance of the Contract whether or not subcontractors are used. Additionally, the Prime Contractor must receive approval, in writing, from the Participating Entity awarding any resultant Contract, before any subcontractor is used during the term of the agreement.

3.6 Amended Proposals

An Offeror may submit an amended Proposal before the deadline for receipt of Proposals. Such amended Proposals must be complete replacements for a previously submitted Proposal and must be clearly identified as such in the cover letter. The State of Mississippi Staff will not merge, collate, or assemble Proposal materials.

3.7 Firm Offers

Responses to this RFP, including proposed costs, will be considered firm for (180) calendar days after the Proposal due date or ninety (90) calendar days after the due date for the receipt of a best and final offer, if the Offeror is invited or required to submit one.

3.8 Cancellation of Procurement

This RFP may be canceled at any time up until the time of award of the Master Agreement(s) if the State of Mississippi determines such action to be in the collective best interests of Participating Entities.

3.9 Sufficient Appropriation

Any Contract awarded as a result of this RFP process may be terminated if sufficient appropriations or authorizations do not exist. Such terminations will be effected by sending Written notice to the Contractor. The State of Mississippi's decision as to whether sufficient appropriations and authorizations are available will be accepted by the Contractor as final.

3.10 Legal Review

The State of Mississippi requires that all Interested Offerors agree to be bound by the general requirements contained in this RFP. Any Interested Offeror's concerns must be promptly submitted in writing to the attention of State of Mississippi's Contract

Administrator.

3.11 Governing Laws and Regulations

This procurement is conducted by the State of Mississippi in accordance with the State of Mississippi Procurement Code §§ 31-7. This code is available at <http://www.lexisnexis.com/hottopics/mscode/>. These regulations are available at <http://www.dfa.state.ms.us/Purchasing/ProcurementManual.html>.

This RFP and any Contract with an Offeror which may result from this RFP shall be governed by the laws of the State of Mississippi. Venue for any administrative or judicial action relating to this procurement, evaluation, and award shall be in the State of Mississippi. The provisions governing choice of law and venue for issues arising after award and during contract performance are specified in Section 35 of the NASPO ValuePoint Master Agreement Terms and Conditions.

3.12 Basis for Proposal

Only information supplied, in writing, by the State of Mississippi through the Contract Administrator or in this RFP should be used as the basis for the preparation of Offeror Proposals.

3.13 Contract Terms and Conditions

The Contract between a Participating Entity and a Contractor will follow the format specified by the State of Mississippi and contain the terms and conditions set forth in the NASPO ValuePoint Master Agreement Terms and Conditions and the State of Mississippi Participating Addendum. However, the Participating Entity reserves the right to negotiate provisions in addition to those contained in this RFP with any Offeror. The contents of this RFP, as revised and/or supplemented, and selected portions of the successful Offeror's Proposal may be incorporated into and become part of any resultant Contract.

The State of Mississippi discourages exceptions from the Contract terms and conditions as set forth in the Master Agreement. Such exceptions may cause a Proposal to be rejected as nonresponsive when, in the sole judgment of the State of Mississippi (and its Evaluation Committee), the Proposal appears to be conditioned on the exception, or correction of what is deemed to be a deficiency, or an unacceptable exception is proposed which would require a substantial Proposal rewrite to correct.

Should an Offeror object to any of the terms and conditions as set forth in the RFP strongly enough to propose alternate terms and conditions in spite of the above, the Offeror must propose specific alternative language. The State of Mississippi may or may not accept the alternative language. General references to the Offeror's terms and conditions or attempts at complete substitutions of the Master Agreement are not acceptable to the State of Mississippi and will result in the Offeror's Proposal being

found non-responsive.

Interested Offerors must provide a brief discussion of the purpose and impact, if any, of each proposed change followed by the specific proposed alternate wording.

If an Offeror fails to propose any alternate terms and conditions during the procurement process (the RFP process prior to selection as successful Offeror), no proposed alternate terms and conditions will be considered later during the negotiation process. Failure to propose alternate terms and conditions during the procurement process (the RFP process prior to selection as successful Offeror) is an **explicit agreement** by the Offeror that the contractual terms and conditions contained herein are **accepted** by the Offeror.

3.14 Disclosure of Proposal Contents

Proposals will be kept confidential until negotiations and the award are completed by the State of Mississippi. At that time, all Proposals and documents pertaining to the Proposals will be open to the public, except for material that is clearly marked proprietary or confidential. The State of Mississippi Contract Administrator will not disclose or make public any pages of a Proposal on which the Interested Offeror has stamped or imprinted "proprietary" or "confidential" subject to the following requirements:

1. Proprietary or confidential data shall be readily separable from the Proposal in order to facilitate eventual public inspection of the non-confidential portion of the Proposal. Proposals containing confidential information must be submitted as two separate versions: unredacted (version for evaluation purposes) and redacted (version with information blacked out and not omitted or removed for the public file).
2. Confidential data is restricted to:
 - a. Trade secrets or other proprietary information, including confidential vendor information, or any other information that is required to be confidential by state or federal law.
 - b. PLEASE NOTE: The price of products offered or the cost of services proposed shall not be designated as proprietary or confidential information.

If a request is received for disclosure of data for which an Offeror has made a Written request for confidentiality, the State of Mississippi shall examine the Offeror's request pursuant to the Mississippi Public Records Act of 1983, MS Code 25-61-1 et seq.

3.15 No Obligation

This RFP in no manner obligates the State of Mississippi or any of its agencies to the use of any Offeror's goods or services until or after a valid Written Contract is awarded and approved by appropriate authorities.

3.16 Right to Accept All or Portion of Proposal

Unless otherwise specified in the solicitation, the State of Mississippi may accept any item or combination of items as specified in the solicitation or of any Proposal unless the Offeror expressly restricts an item or combination of items in its Proposal and conditions its response on receiving all items for which it provided a Proposal. In the event that the Offeror so restricts its Proposal, the State of Mississippi may consider the Offeror's restriction and evaluate whether the award on such basis will result in the best value to the State of Mississippi and NASPO ValuePoint. The State of Mississippi may otherwise determine at their sole discretion that such restriction is non-responsive and renders the Offeror ineligible for further evaluation.

3.17 Offeror Exceptions to Terms and Conditions

Interested Offerors are cautioned that award may be made on receipt of initial Proposals without clarification or an opportunity for discussion.

3.18 Contract Deviations

Any additional terms and conditions, which may be the subject of negotiation (such terms and conditions having been proposed during the procurement process, that is, the RFP process prior to selection as a successful Finalist), will be discussed only between the State of Mississippi and the Offeror selected and shall not be deemed an opportunity to amend the Finalist's Proposal.

3.19 Offeror's Qualifications

The Evaluation Committee may make such investigations as necessary to determine the ability of the Interested Offeror to adhere to the requirements specified within this RFP. The Evaluation Committee will reject the Proposal of any Interested Offeror who is not a Responsible Offeror or fails to submit a Responsive Offer as defined in Section 1.3.

3.20 Right to Waive Minor Irregularities

The State of Mississippi, in its sole discretion, reserves the right to waive minor irregularities in the Proposal, which include, but are not limited to, corrections of deficiencies or clarification of ambiguities that, in the judgment of the State of Mississippi, do not require a comprehensive Proposal rewrite.

3.21 Change in Contractor Representatives

The Participating Entity reserves the right to require a change in Contractor representatives if the assigned representative(s) is (are) not, in the opinion of the Participating Entity, adequately meeting the needs of the Participating Entity.

3.22 Notice of Penalties

Mississippi Code 25-4-105 addresses certain actions, activities and business relationships prohibited or authorized; Contracts in violation of section voidable; and penalties as provided for in Sections 25-4-109 and 25-4-111.

3.23 Right to Publish

Throughout the duration of this procurement process and Contract term, Interested Offerors and contractors must secure from the State of Mississippi / Participating Entity Written approval prior to the release of any information that pertains to the potential work or activities covered by this procurement and/or any Contracts deriving from this procurement. Failure to adhere to this requirement may result in removal from the Contract.

3.24 Confidentiality and Ownership or Disposition of Proposals

All documents submitted in response to the RFP shall become property of the State of Mississippi. After award, the State of Mississippi will maintain one (1) copy of each Proposal submitted and shred/destroy all other copies submitted. Any confidential information provided to, or developed by, the Contractor in the performance of the Contract resulting from this RFP shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior Written approval of the State of Mississippi.

The Contractor agrees to protect the confidentiality of all confidential information and not to publish or disclose such information to any third party without the State of Mississippi / participating Entity's Written permission.

3.25 Electronic mail address required

A large part of the communication regarding this procurement will be conducted by electronic mail (e-mail). Offeror must have a valid e-mail address to receive this correspondence. (See also Section 2.2.2, RFP Question and Answer Process).

3.26 Authority to Debar or Suspend

(1) Authority

After reasonable notice to the person, entity or corporation involved and reasonable opportunity for that person, entity or corporation to be heard, the Chief Procurement Officer or the head of a purchasing Agency, after consultation with the using Agency and the Attorney General, shall have authority to debar a person, entity or corporation for cause from consideration for award of contracts.

The debarment shall be for a period of two (2) years. The same officer, after

consultation with the using Agency and the Attorney General, shall have authority to suspend a person, entity, or corporation from consideration for award of Contracts if there is probable cause for debarment. The suspension shall not be for a period exceeding three (3) months.

(2) Causes for Debarment or Suspension

The causes for debarment or suspension include the following:

- a) Conviction for commission of a criminal offense as an incident to obtaining or attempting to obtain a public or private Contract or subcontract, or in the performance of such Contract or subcontract;
- b) Conviction under State or Federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a Mississippi Contractor;
- c) Conviction under State or Federal antitrust statutes arising out of the submission.

Section 4: Response Format and Organization

4.1 Proposal Submission Instructions

Interested Offerors shall submit Proposals as outlined in Section 4.3 in response to this RFP. Proposals must be received by the posted due date and time. Proposals received after the deadline will be late and ineligible for consideration.

You may mail or drop off hard copies to the address below on or before the due date and time.

Wayne Cranford, Director Bureau of Fleet Management
State of Mississippi Contract Administrator
State of Mississippi, Office of Purchasing, Travel and Fleet Management
501 North West St, Suite 701-A
Jackson, MS 39201
Wayne.cranford@dfa.ms.gov
PH: 601-359-5041

Interested Offerors are solely responsible for ensuring that their Proposals are received by the State of Mississippi in accordance with the solicitation requirements, before the

closing date and time, and at the place specified above. The State of Mississippi shall not be responsible for any delays in mail, by common carriers, by transmission errors, delays, or mistaken delivery. Proposal deliveries made to another location other than to the address specified above will be considered non-responsive unless redelivery is made to the address specified above before the closing date and time. **Proposals may NOT be submitted by facsimile or email.**

4.2 Required Format

Offeror's Proposal **must** be clearly labeled, numbered, and indexed as outlined below in Section 4.3 Proposal Content and Format Requirements. The original copy of each binder shall be clearly marked as such on the front of the binder. Each portion of the proposal (Administrative and Technical Proposal and Cost Proposal) must be submitted in a separate binder and must be prominently displayed on the front cover. Envelopes, packages or boxes containing the original and the copies must be clearly labeled and submitted in a Sealed envelope, package, or box bearing the following information:

Interested Offerors shall deliver:

- **Administrative and Technical Proposal** (Binder 1) - one (1) ORIGINAL Sealed and five (5) copies of the Proposal containing **ONLY** the information listed in Section 4.3 Proposal Content and Format Requirements- Administrative and Technical Proposal.
 - Proposals containing confidential information must be submitted as two separate binders:
 - **Unredacted** version for evaluation purposes - one (1) ORIGINAL
 - Redacted version (information blacked out and not omitted or removed) for the public file - one (1) ORIGINAL must be submitted as an original Sealed Proposal by mail or physically delivered to the address listed in Section 1.2.
- **Cost Proposal** (Binder 2) - one (1) ORIGINAL Sealed and five (5) copies of the Proposal containing **ONLY the Cost Proposal**; ORIGINAL and copies of the Cost Proposal will be in separate labeled binders from the Administrative and Technical Proposal.

The original Sealed Proposal and all copies must be identical. In the event of a conflict between the submitted Proposals, the Original will govern.

An Offeror shall also submit on a USB flash drive one electronic copy of its Proposal in MS Word 2003 or higher format.

Any Proposal that does not adhere to the requirements within this section may be deemed non-responsive and rejected on that basis.

4.3 Proposal Content and Format Requirements

Proposals must be detailed and concise. Each Proposal must be labeled and organized in a manner that is congruent with the requirements and terminology used in this RFP and must include a point by point response, structured in form and reference to the RFP, addressing all requirements and the Scope of Work elements.

Direct reference to pre-prepared or promotional material may be used if referenced and clearly marked. The Proposal must be organized and indexed in the following format and must contain, at a minimum, all listed items in the sequence indicated.

Administrative and Technical Proposal (Binder 1):

- A. **Table of Contents**
- B. **Executive Summary** - The one (1) or two (2) page executive summary is to briefly describe the Offeror's Proposal. This summary should highlight the major features of the Proposal. It must indicate any requirements that cannot be met by the Offeror. The reader should be able to determine the essence of the Proposal by reading the executive summary.
- C. **State of Mississippi Terms and Conditions** (Section 6.4 & Attachment B)
 - 1. Cover Letter (Attachment G)
- D. **Participating States' Terms and Conditions** (Section 6.5 & Attachment G)
- E. **Offeror's Additional Terms and Conditions** (if applicable)
- F. **Response to Administrative & Technical Requirements (See Criteria in Table 1)**

Cost Proposal (Binder 2):

All discussion of proposed costs must occur only in Binder #2 on the Cost Response Form (Attachment F).

Section 5: Evaluation and Award

5.1 Discussions with Interested Offerors

In the initial phase of the evaluation process, the State of Mississippi will review all Proposals that were received in a timely manner. Non-responsive Proposals will be eliminated from further consideration.

During this time, the State of Mississippi may initiate discussions with Interested Offerors who submit responsive or potentially responsive Proposals for the purpose of clarifying aspects of the Proposals. However, Proposals may be accepted and evaluated without such discussion so Interested Offerors are encouraged to submit their most favorable Proposal at the time established for receipt of Proposals. Discussions SHALL NOT be initiated by Interested Offerors. In conducting discussions, there shall be no disclosure of any information derived from Proposals submitted by competing Interested Offerors.

5.2 Evaluation Point Summary

The following is a summary of evaluation factors with point values assigned to each that will be used in the evaluation of individual Interested Offeror Proposals.

TABLE 1

Pass/Fail Criteria	Points Available
• Signed & Completed Cover Letter (Attachment G)	Pass/Fail
• Financial Stability (Section 5.3.4)	Pass/Fail
• Proposal Format Requirements (Section 4.4)	Pass/Fail
Administrative & Technical Proposal Criteria	(700 possible total points)
5.3.3. References	100
6.6.1 Interested Offeror Profile	150
6.6.2 Scope of Work	300
6.6.3 Customer Service	150
7.1 & Attachment F (Cost Response Form)	(300 possible total points)
TOTAL	1000 points

5.3 Administrative & Technical Proposal Criteria

5.3.1 Signed Cover Letter (Attachment G)

Pass/Fail only. No points assigned.

5.3.2 Experience (See Table 1)

Points will be awarded based on the thoroughness and clarity of the response of the engagements cited and the perceived validity of the response. See Section 6.

5.3.3 References (See Table 1)

The Interested Offeror will be required to provide sufficient evidence to prove that they have the necessary capabilities to provide the commodity specified in this RFP at the time the Contract is awarded. The Evaluation Committee may make reasonable investigations, as it deems necessary and proper, to determine the ability of the Interested Offeror to perform the work, and Interested Offeror shall furnish all information that may be requested for this purpose. The State of Mississippi reserves the right to reject any Proposal if the Interested Offeror fails to satisfy the reference criteria as described in this RFP.

The Interested Offeror must submit at least three (3) references with the following information: (a) name, (b) address, (c) contact name, (d) contact title, (e) telephone number, (f) email, (g) number of units sold, (h) types of units sold.

Lack of a response will be awarded zero (0) points.

5.3.4 Financial Stability (See Table 1)

Financial stability will be based on the thoroughness and clarity of the response of the engagements cited and the perceived validity of the response. Scoring will be on a Pass/Fail basis. A company receiving a CSC rating of 1-3 will receive a Pass score and a company receiving a CSC rating of 4-5 will receive a Fail score. See Section 6.7.4

5.3.5 Cost (See Table 1)

Cost points will be awarded based upon the lowest funding required to complete the tasks in the Scope of Work with a maximum potential Pricing Point Score of 300 points. The lowest cost Proposal will be awarded the maximum potential Pricing Point Score. Higher cost Proposals shall be awarded a percentage of 300 points in relation to the example shown below.

Proposer A offers \$200,000, Proposer B offers \$220,000, and Proposer C offers \$230,000.

Proposer A receives 300 Points

Proposer B receives 273 Points $200,000/220,000 = .91$ $.91 \times 300 = 273$

Proposer C receives 264 Points $200,000/230,000 = .88$ $.88 \times 300 = 264$.

Points will be rounded to the nearest whole number.

5.4 Evaluation Process

5.4.1 Phase 1: Initial Phase

In the initial phase of the evaluation process, the State of Mississippi will review all Proposals received by the posted due date and time as described in the Schedule of Events in Section 2.1 of this RFP for compliance with the requirements and specifications stated within the RFP. Unacceptable Proposals (non-responsive Proposals not conforming to RFP requirements) will be eliminated from further consideration.

5.4.2 Phase 2: Responsible Proposals

Responsible Proposals will be evaluated on the factors in Table 1. The Responsible Interested Offerors with the highest scores will be selected as Finalists based upon the Proposals submitted. The Responsible Offeror's Proposal that is most advantageous to the State taking into consideration the evaluation factors in Table 1 will be recommended for award(s). Please note; however, that a serious deficiency in the response to any one factor may be grounds for rejection regardless of overall score.

5.4.3 Evaluation of Administrative & Technical Factors

Each Evaluation Committee member will independently evaluate each category in the

Offeror's Administrative & Technical Factor Responses and assign a score for the appropriate value in Table 1. The assigned score from each evaluator will then be combined and averaged by the total number of evaluators to determine the Administrative & Technical Factor Points to be awarded

Company A

	Scope	References	Profile	Customer Service
Evaluator 1	280	125	150	115
Evaluator 2	300	150	150	150
Evaluator 3	260	75	100	100
	840/3=280	350/3=116.67	400/3=133.3	365/3=121.6

Total for Company A = 650 Points out of 700

5.5 Best and Final Offers

Best and Final Offers (BAFO) may be requested at the discretion of the Evaluation Committee. The BAFO may be used for clarification as well as cost. The State of Mississippi may invite one Interested Offeror or multiple Interested Offerors to submit a (BAFO). Said invitation will establish the time and place for submission of the BAFO.

Negotiations will be conducted only in those circumstances where they are deemed to be in the State's best interests and to maximize the State's ability to get the best value. Therefore, the Interested Offeror is advised to submit its best technical and price Proposal in response to this RFP since the State may, after evaluation, make a Contract award based on the content of the initial submission, without further negotiation and/or BAFO with any Interested Offeror.

5.6 Award of Master Agreement(s)

Award(s) shall be made to the Interested Offeror(s) whose Proposal is the most advantageous to the State of Mississippi and NASPO ValuePoint, taking into consideration price and the other evaluation factors set forth in this RFP. The most advantageous Proposal may or may not have received the most points. The award is subject to appropriate State approval.

5.7 Selection of Finalists

The Evaluation Committee will select, and the Contract Administrator will notify, the Finalist(s) as per schedule Section 2.1, Schedule of Events or as soon as possible.

5.8 Finalized Contracts

Any Contract(s) resulting from this RFP will be finalized with the most advantageous

Responsible Offeror(s) as per Schedule of Events or as soon thereafter as possible. This date is subject to change at the discretion of the State of Mississippi. In the event mutually agreeable terms cannot be reached with the apparent most advantageous Responsible Offeror(s) in the time specified, the State of Mississippi reserves the right to finalize a Contract(s) with the next most advantageous Responsible Offeror(s) without undertaking a new procurement process.

5.9 Contract Awards

After review of the Evaluation Committee Report and the signed Contract, the State of Mississippi will award as per the schedule in Section 2.1 Schedule of Events or as soon as possible thereafter. This date is subject to change at the discretion of the State of Mississippi. Awards may be made up to six (6) National and four (4) Regional providers for each line item at the State of Mississippi's discretion. The Regional providers will be based on one (1) award per NASPO region. See Attachment (D) for NASPO regions map.

5.10 Post Award Formalization of the Master Agreement

The State of Mississippi reserves the right during Contract negotiation of the Master Agreement to adjust terms and conditions that would not (in the State of Mississippi's judgment) have a material effect on price, schedule, scope of work, or risk to the State of Mississippi and Participating States, with materiality defined in terms of the effect on the evaluation and award. In any event, the State of Mississippi reserves the right to accept Contract or pricing changes that are more favorable to the State of Mississippi.

If no Master Agreement is reached with the apparent awardee, the State of Mississippi may negotiate with other Responsible Offeror(s) without undertaking a new procurement process or make no award under this RFP.

5.11 Protest

A protest must be submitted to the State of Mississippi's Contract Administrator identified in Section 1.2 of this RFP and must be received within seven (7) calendar days after the date of the notice of intent to award. Award protests must meet the requirements of State of Mississippi's statutes and rules to be considered. The State of Mississippi will not consider any protests that are received after this deadline.

The State of Mississippi will address all timely submitted protests that are in accordance with their statutes and rules within a reasonable time following State of Mississippi's receipt of the protest and the State of Mississippi will issue a Written decision to the Offeror who submitted the protest. Protests that do not include the information required by State of Mississippi statutes and rules may be rejected by State of Mississippi. The State of Mississippi will receive protests in the following forms:

1. Emailed protests with attached letterhead submitted to the State of Mississippi's Contract Administrator identified in Section 1.2 of this RFP.
2. Letter submitted to the State of Mississippi's Contract Administrator identified in Section 1.2 of this RFP.

Protests received after the deadline will not be accepted.

5.12 Debriefings

In accordance with Chapter 3, Section 3.107.18 of the State of Mississippi Procurement Manual, debriefings may be held at the request of an Interested Offeror (see Procurement Manual for details).

Section 6: Administrative and Technical Response Requirements

6.1 Mandatory Minimum Administrative Proposal Requirements

This section contains the minimum requirements that must be met in order to be considered for the evaluation phase. All of the items described in this section are non-negotiable. All Interested Offerors must state willingness and demonstrate ability to satisfy these requirements in the Proposal submitted for consideration.

6.2 NASPO ValuePoint Master Agreement Acceptance

NASPO ValuePoint Master Agreement(s) resulting from this RFP will constitute the final agreement except for negotiated terms and conditions specific to a Participating States Participating Addendums.

The Master Agreement will include, but not be limited to, the NASPO ValuePoint Standard Terms and Conditions in Attachment A, the State of Mississippi specific terms and conditions required in Attachment B, scope of work (Attachment C) and selected portions of the Interested Offeror's Proposal.

This section highlights particular terms and conditions of NASPO ValuePoint Master Agreement Terms and Conditions, although Interested Offerors will be bound to all the terms and conditions when executing a Master Agreement as shown in Attachment A. Interested Offerors must acknowledge in the Cover Letter they have read and understand all of the terms and conditions as shown in the Master Agreement Attachment A.

6.3 NASPO ValuePoint Administrative Fee and Reporting Requirements

To be eligible for award, the Offeror agrees to pay a NASPO ValuePoint administrative fee as specified in Section 6 of the NASPO ValuePoint Master Agreement Terms and

Conditions. Moreover, specific summary and detailed usage reporting requirements are prescribed by Section 7 of NASPO ValuePoint Master Agreement Terms and Conditions.

Interested Offerors shall identify the person responsible for providing the mandatory usage reports in the Cover Letter, item 5. This information must be kept current during the Contract period. Contractor will be required to provide reporting contact within 15 days of Master Agreement execution. (Cover Letter, Attachment G)

6.4 State of Mississippi Terms and Conditions

Refer to Attachment (B) for the State of Mississippi Terms and Conditions that apply to this solicitation. Interested Offeror shall indicate in its Cover Letter, item 5 that they have read and understand all of the requirements shown in the State of Mississippi Terms and Conditions.

6.5 Participating State Terms and Conditions

Each Participating State may have their own Terms and Conditions and reserves the right to negotiate additional terms and conditions in its Participating Addendums. Interested Offerors shall submit a statement that they understand they may be required to negotiate these additional terms and conditions when executing a Participating Addendum.

6.6 Business Requirements

This section contains business requirements pertaining to the **Fire Truck and Fire Apparatus with Related Accessories and Supplies**. Other sections of this RFP contain additional requirements that must be met in order to be considered responsive. Interested Offerors must identify in their response how their company meets (or exceeds) all requirements listed in Section 6 of this RFP solicitation.

6.6.1 Interested Offeror Profile

Interested Offerors must provide the following information specific to your company in the format below:

Required Information	Offeror's Response
1. Company's full legal name.	
2. Primary business address.	
3. Describe your company ownership structure (sole proprietor, partnership, corporation, etc.).	
4. Number of employees.	
5. Website. (If available)	
6. Sales contact information.	

7. Have you lost any customers in the past 3 years? What were the circumstances regarding the loss if this customer(s)?	
8. A brief history of your company and the year it was founded.	
9. Provide an Organizational Chart detailing your company's structure and key personnel assigned to each department (i.e. President/CEO, Service Manager, Parts Manager, Sales Manager, etc.).	
10. Provide resumes for employees who will be managing and/or directly providing services under the Contract.	

6.6.2 Scope of Work

Interested Offerors must:

Required Information	Offeror's Response
Describe how you will meet each requirement listed below (e.g. personnel, proposed time lines, methodologies to be used, etc.):	
1. Describe how you will plan to market the Master Agreement? This should include , but not be limited to: communication plan for targeting State Agencies and governing authorities, advertisement plan, customer education, etc.;	
2. Describe how you will meet each customer delivery needs? This should include, but not be limited to: delivery timeframes, methods of delivery, delivery charge exceptions (i.e. ordering entity fire apparatus pickup), etc.	
3. Describe the training process that will be provided to each ordering entity? This should include, but not be limited to: apparatus overview, pump operations, safety, maintenance, etc.	
4. Describe your company's inspection process? This should include, but not be limited to: pre-delivery inspection, mid-way inspection, final inspection corrections, etc.	

6.6.3 Customer Service

Interested Offerors must provide the following information specific to your company's customer service in the format below:

Required Information	Offeror's Response
1. What are your hours of operation and when are key account people available?	
2. Describe how problem identification and resolution will be handled.	
3. How will you service our account? Describe the system you will use to manage our account.	
4. How do you respond to customer complaints and service issues? Identify your escalation process and the personnel that will handle escalation	
5. How do you assess customer satisfaction?	
6. What are your quality assurance measures and how are they handled in your organization?	
7. Describe your company's problem resolution process.	

6.6.4 Financial Stability

Interested Offerors are required to provide a D&B Comprehensive Insight Plus credit report or Experian ProfilePlus report, indicating the Offeror's current credit score. The Offeror should stamp or write "Trade Secret" or "Confidential" on each page of the Credit Report information that it does not want released. The information will be held in confidence to the extent that law allows. Credit Report must be current and have been established within ninety (90) calendar days prior to Proposal opening date.

Credit Reports must be for the exact organization submitting the Proposal. The Credit Report cannot be combined or consolidated with the information from any entity other than the company submitting the Proposal. If the Offeror's name on the Proposal does not match the name on the credit report, it will not be accepted and the Offeror will be found non-responsive for the financial requirement of this Proposal.

The Mandatory elements of this Section are two-fold: the Offeror must provide a credit score on one of the named reports AND the report provided in response to the RFP must demonstrate a credit score class (CSC) rating of 1 – 3 or a credit ranking score (CRS) rating of 26 – 100.

Failure to provide one of the named reports (or failure to provide one of the designated credit scores) may result in a finding that the offeror is non-responsive.

In addition, Section 6: scoring will be based on a Pass/Fail basis. A company receiving a CSC rating of 1-3 will receive a Pass score and a company receiving a CSC rating of 4-5 will receive a Fail score.

Cost in Proposals will be evaluated independently of the Administrative and Technical Factors. Cost Proposal must be submitted to the State of Mississippi as a separate Binder in Offeror's Proposal. **Do not embed cost Proposal in the technical Proposal response.**

Offeror shall provide detailed costs for all costs associated with the responsibilities and related services, including but not limited to, freight and delivery, cost of materials and product, travel expenses, transaction fees, overhead, and other costs or expenses incidental to the Offeror's performance, per Attachment C.

Delivery Options

The Contractor shall provide the following delivery options as specified below to all purchasing entities. The purchasing entity shall be permitted to select the most cost effective delivery options best meeting their needs:

- **“We Pay Freight”** - this option includes, but not limited to, the following; no additional handling fees, other charges shall be permitted. Purchasing entity shall make arrangements to have its designated representatives' pick-up the unit.
- **FOB Destination, Freight Prepaid and Added to the invoice** – the Contractor must ship FOB destination, Freight Prepaid and may add only the freight charges incurred to the invoice. No other charges shall be included in the freight charge.
- **FOB Destination, Freight Prepaid** – the Contractor shall make freight arrangements and deliver to any destination within the United States. Freight shall be included in the price per unit for the final destination.

The tax rules with respect to other Participating Entities may vary and are expected to be addressed in the Participating Addenda.

Section 7:

7.1 Price and Rate Guarantee Period

All prices and rates offered shall be guaranteed for the term of the Master Agreement. Any request for price or rate adjustment following the initial Master Agreement term, is detailed in Section 6 of the NASPO ValuePoint Master Agreement Terms and Conditions.

Attachment A: NASPO ValuePoint Master Agreement Terms and Conditions



FIRE TRUCKS AND FIRE APPARATUS WITH RELATED ACCESSORIES AND SUPPLIES

1. Master Agreement Order of Precedence

A. Any Order placed under this Master Agreement shall consist of the following documents:

- (1) A Participating Entity's Participating Addendum ("PA");
- (2) NASPO ValuePoint Master Agreement Terms & Conditions;
- (3) A Purchase Order issued against the Master Agreement;
- (4) The Statement of Work;
- (5) The Solicitation or, if separately executed after award, the Lead State's bilateral agreement that integrates applicable provisions;
- (6) Contractor's response to the Solicitation, as revised (if permitted) and accepted by the Lead State.

B. These documents shall be read to be consistent and complementary. Any conflict among these documents shall be resolved by giving priority to these documents in the order listed above. Contractor terms and conditions that apply to this Master Agreement are only those that are expressly accepted by the Lead State and must be in writing and attached to this Master Agreement as an Exhibit or Attachment.

2. Definitions

Acceptance is defined by the applicable commercial code, except Acceptance shall not occur before the completion of delivery in accordance with the Order, installation if required, and a reasonable time for inspection of the Product.

"Agency" means any state board, commission, committee, council, university, department or unit thereof created by the Constitution or statutes if such board, commission, committee, council, university, department, unit or the head thereof is authorized to appoint subordinate Staff by the Constitution or statute, except a legislative or judicial board, commission, committee, council, department or unit thereof; except a charter school authorized by the Mississippi Charter School Authorizer Board; and except the Mississippi State Port Authority.

“Authorized Purchaser” means an individual authorized by a Participating Entity to place orders against this contract.

“Business Hours” means 8:00 AM thru 5:00 PM Central Standard Time

“Close of Business” means 5:00 PM Central Standard Time.

Contractor means the person or entity delivering Products or performing services under the terms and conditions set forth in this Master Agreement.

Embedded Software means one or more software applications which permanently reside on a computing device.

Intellectual Property means any and all patents, copyrights, service marks, trademarks, trade secrets, trade names, patentable inventions, or other similar proprietary rights, in tangible or intangible form, and all rights, title, and interest therein.

Lead State means the State of Mississippi which will be centrally administering any resulting Master Agreement(s).

Master Agreement means the underlying agreement executed by and between the Lead State, acting on behalf of the NASPO ValuePoint program, and the Contractor, as now or hereafter amended.

NASPO ValuePoint is the NASPO Cooperative Purchasing Organization LLC, doing business as NASPO ValuePoint, a 501(c)(3) limited liability company that is a subsidiary organization the National Association of State Procurement Officials (NASPO), the sole member of NASPO ValuePoint. NASPO ValuePoint facilitates administration of the NASPO cooperative group contracting consortium of state chief procurement officials for the benefit of state departments, institutions, agencies, and political subdivisions and other eligible entities (i.e., colleges, school districts, counties, cities, some nonprofit organizations, etc.) for all states, the District of Columbia, and territories of the United States. NASPO ValuePoint is identified in the Master Agreement as the recipient of reports and may perform contract administration functions relating to collecting and receiving reports as well as other contract administration functions as assigned by the Lead State.

Order or Purchase Order means any Purchase Order, sales Order, contract or other document used by a Purchasing Entity to order the Products.

Participating Addendum means a bilateral agreement executed by a Contractor and a Participating Entity incorporating this Master Agreement and any other additional Participating Entity specific language or other requirements, e.g. ordering procedures specific to the Participating Entity, other terms and conditions.

Participating Entity means a state, or other legal entity, properly authorized to enter into a Participating Addendum.

Participating State means a state, the District of Columbia, or one of the territories of the United States that is listed in the Request for Proposal as intending to participate. Upon execution of the Participating Addendum, a Participating State becomes a Participating Entity; however, a Participating State listed in the Request for Proposals is not required to participate through execution of a Participating Addendum.

Product means any equipment, software (including embedded software), documentation, service or other deliverable supplied or created by the Contractor pursuant to this Master Agreement. The term Products, supplies and services, and products and services are used interchangeably in these terms and conditions.

Purchasing Entity means a state (as well as the District of Columbia and U.S territories), city, county, district, other political subdivision of a State, and a nonprofit organization under the laws of some states if authorized by a Participating Addendum, who issues a Purchase Order against the Master Agreement and becomes financially committed to the purchase.

NASPO ValuePoint Program Provisions

3. Term of the Master Agreement

a. The initial term of this Master Agreement is for three years. This Master Agreement may be extended beyond the original contract period for two additional years at the Lead State's discretion and by mutual agreement and upon review of requirements of Participating Entities, current market conditions, and Contractor performance.

b. The Master Agreement may be extended for a reasonable period of time, not to exceed six months, if in the judgment of the Lead State a follow-on, competitive procurement will be unavoidably delayed (despite good faith efforts) beyond the planned date of execution of the follow-on Master Agreement. This subsection shall not be deemed to limit the authority of a Lead State under its state law otherwise to negotiate contract extensions.

4. Amendments

The terms of this Master Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever without prior Written agreement of the Lead State and Contractor.

5. Participants and Scope

a. Contractor may not deliver Products under this Master Agreement until a Participating Addendum acceptable to the Participating Entity and Contractor is executed. The NASPO ValuePoint Master Agreement Terms and Conditions are applicable to any Order by a Participating Entity (and other Purchasing Entities covered by their Participating Addendum), except to the extent altered, modified, supplemented or amended by a Participating Addendum. By way of illustration and not limitation, this authority may apply to unique delivery and invoicing requirements, confidentiality requirements, defaults on Orders, governing law and venue relating to Orders by a Participating Entity, indemnification, and insurance requirements. Statutory or constitutional requirements

relating to availability of funds may require specific language in some Participating Addenda in order to comply with applicable law. The expectation is that these alterations, modifications, supplements, or amendments will be addressed in the Participating Addendum or, with the consent of the Purchasing Entity and Contractor, may be included in the ordering document (e.g. Purchase Order or contract) used by the Purchasing Entity to place the Order.

b. Use of specific NASPO ValuePoint cooperative Master Agreements by state agencies, political subdivisions and other Participating Entities (including cooperatives) authorized by individual state's statutes to use state contracts are subject to the approval of the respective State Chief Procurement Official. Issues of interpretation and eligibility for participation are solely within the authority of the respective State Chief Procurement Official.

c. Obligations under this Master Agreement are limited to those Participating Entities who have signed a Participating Addendum and Purchasing Entities within the scope of those Participating Addenda. Financial obligations of Participating Entities who are states are limited to the Orders placed by the departments or other state agencies and institutions having available funds. Participating Entities who are states incur no financial obligations on behalf of other Purchasing Entities. Contractor shall email a fully executed PDF copy of each Participating Addendum to PA@naspovaluepoint.org to support documentation of participation and posting in appropriate data bases.

d. NASPO Cooperative Purchasing Organization LLC, doing business as NASPO ValuePoint, is not a party to the Master Agreement. It is a nonprofit cooperative purchasing organization assisting states in administering the NASPO cooperative purchasing program for state government departments, institutions, agencies and political subdivisions (e.g., colleges, school districts, counties, cities, etc.) for all 50 states, the District of Columbia and the territories of the United States.

e. Participating Addenda shall not be construed to amend the following provisions in this Master Agreement between the Lead State and Contractor that prescribe NASPO ValuePoint Program requirements: Term of the Master Agreement; Amendments; Participants and Scope; Administrative Fee; NASPO ValuePoint Summary and Detailed Usage Reports; NASPO ValuePoint Cooperative Program Marketing and Performance Review; NASPO ValuePoint eMarketCenter; Right to Publish; Price and Rate Guarantee Period; and Individual Customers. Any such language shall be void and of no effect.

f. Participating Entities who are not states may under some circumstances sign their own Participating Addendum, subject to the approval of participation by the Chief Procurement Official of the state where the Participating Entity is located. Coordinate requests for such participation through NASPO ValuePoint. Any permission to participate through execution of a Participating Addendum is not a determination that procurement authority exists in the Participating Entity; they must ensure that they have the requisite procurement authority to execute a Participating Addendum.

g. **Resale.** "Resale" means any payment in exchange for transfer of tangible goods, software, or assignment of the right to services. Subject to any specific conditions

included in the solicitation or Contractor's Proposal as accepted by the Lead State, or as explicitly permitted in a Participating Addendum, Purchasing Entities may not resell Products (the definition of which includes services that are deliverables). Absent any such condition or explicit permission, this limitation does not prohibit: payments by employees of a Purchasing Entity for Products; sales of Products to the general public as surplus property; and fees associated with inventory transactions with other governmental or nonprofit entities and consistent with a Purchasing Entity's laws and regulations. Any sale or transfer permitted by this subsection must be consistent with license rights granted for use of intellectual property.

6. Administrative Fees

a. The Contractor shall pay to NASPO ValuePoint, or its assignee, a NASPO ValuePoint Administrative Fee of one-quarter of one percent (0.25% or 0.0025) no later than sixty (60) days following the end of each calendar quarter. The NASPO ValuePoint Administrative Fee shall be submitted quarterly and is based on all sales of products and services under the Master Agreement (less any charges for taxes or shipping). The NASPO ValuePoint Administrative Fee is not negotiable. This fee is to be included as part of the pricing submitted with Proposal.

b. Additionally, some states may require an additional fee be paid directly to the state only on purchases made by Purchasing Entities within that state. For all such requests, the fee level, payment method and schedule for such reports and payments will be incorporated into the Participating Addendum that is made a part of the Master Agreement. The Contractor may adjust the Master Agreement pricing accordingly for purchases made by Purchasing Entities within the jurisdiction of the state. All such agreements shall not affect the NASPO ValuePoint Administrative Fee percentage or the prices paid by the Purchasing Entities outside the jurisdiction of the state requesting the additional fee. The NASPO ValuePoint Administrative Fee in subsection 6a shall be based on the gross amount of all sales (less any charges for taxes or shipping) at the adjusted prices (if any) in Participating Addenda.

7. NASPO ValuePoint Summary and Detailed Usage Reports

In addition to other reports that may be required by this solicitation, the Contractor shall provide the following NASPO ValuePoint reports.

a. Summary Sales Data. The Contractor shall submit quarterly sales reports directly to NASPO ValuePoint using the NASPO ValuePoint Quarterly Sales/Administrative Fee Reporting Tool found at <http://www.naspo.org/WNCPO/Calculator.aspx>. Any/all sales made under this Master Agreement shall be reported as cumulative totals by state. Even if Contractor experiences zero sales during a calendar quarter, a report is still required. Reports shall be due no later than thirty (30) days following the end of the calendar quarter (as specified in the reporting tool).

b. Detailed Sales Data. Contractor shall also report detailed sales data by: (1) state; (2) entity/customer type, e.g. local government, higher education, K12, non-profit; (3) Purchasing Entity name; (4) Purchasing Entity bill-to and ship-to locations; (4) Purchasing

Entity and Contractor Purchase Order identifier/number(s); (5) Purchase Order Type (e.g. sales Order, credit, return, upgrade, determined by industry practices); (6) Purchase Order date; (7) Ship Date; (8) and line item description, including product number if used. The report shall be submitted in any form required by the solicitation. Reports are due on a quarterly basis and must be received by the Lead State and NASPO ValuePoint Cooperative Development Team no later than thirty (30) days after the end of the reporting period. Reports shall be delivered to the Lead State and to the NASPO ValuePoint Cooperative Development Team electronically through a designated portal, email, CD-ROM, flash drive or other method as determined by the Lead State and NASPO ValuePoint. Detailed sales data reports shall include sales information for all sales under Participating Addenda executed under this Master Agreement. The format for the detailed sales data report will be provided at a later date.

c. Reportable sales for the summary sales data report and detailed sales data report includes sales to employees for personal use where authorized by the solicitation and the Participating Addendum. Report data for employees should be limited to ONLY the state and entity they are participating under the authority of (state and Agency, city, county, school district, etc.) and the amount of sales. No personal identification numbers, e.g. names, addresses, **social security numbers or any other numerical identifier**, may be submitted with any report.

d. Contractor shall provide the NASPO ValuePoint Cooperative Development Coordinator with an executive summary each quarter that includes, at a minimum, a list of states with an active Participating Addendum, states that Contractor is in negotiations with and any Participating Addendum roll out or implementation activities and issues. NASPO ValuePoint Cooperative Development Coordinator and Contractor will determine the format and content of the executive summary. The executive summary is due thirty (30) days after the conclusion of each calendar quarter.

e. Timely submission of these reports is a material requirement of the Master Agreement. The recipient of the reports shall have exclusive ownership of the media containing the reports. The Lead State and NASPO ValuePoint shall have a perpetual, irrevocable, non-exclusive, royalty free, transferable right to display, modify, copy, and otherwise use reports, data and information provided under this section.

8. NASPO ValuePoint Cooperative Program Marketing and Performance Review RFP.

a. Contractor agrees to work cooperatively with NASPO ValuePoint personnel. Contractor agrees to present plans to NASPO ValuePoint for the education of Contractor's contract administrator(s) and sales/marketing workforce regarding the Master Agreement contract, including the competitive nature of NASPO ValuePoint procurements, the Master Agreement and participating addendum process, and the manner in which qualifying entities can participate in the Master Agreement.

b. Contractor agrees to participate in an annual contract performance review at a location selected by the Lead State and NASPO ValuePoint, which may include a discussion of marketing action plans, target strategies, marketing materials, as well as Contractor reporting and timeliness of payment of administration fees.

9. NASPO ValuePoint eMarket Center

In July 2011, NASPO ValuePoint entered into a multi-year agreement with SciQuest, Inc. whereby SciQuest will provide certain electronic catalog hosting and management services to enable eligible NASPO ValuePoint's customers to access a central online website to view and/or shop the goods and services available from existing NASPO ValuePoint Cooperative Contracts. The central online website is referred to as the NASPO ValuePoint eMarket Center.

The Contractor will have visibility in the eMarket Center through Ordering Instructions. These Ordering Instructions are available at no cost to the Contractor and provided customers information regarding the Contractor's website and ordering information.

At a minimum, the Contractor agrees to the following timeline: NASPO ValuePoint eMarket Center Site Admin shall provide a Written request to the Contractor to begin Ordering Instruction process. The Contractor shall have thirty (30) days from receipt of Written request to work with NASPO ValuePoint to provide any unique information and ordering instructions that the Contractor would like the customer to have.

10. Right to Publish

Throughout the duration of this Master Agreement, Contractor must secure from the Lead State prior approval for the release of information that pertains to the potential work or activities covered by the Master Agreement. This limitation does not preclude publication about the award of the Master Agreement or marketing activities consistent with any proposed and accepted marketing plan. The Contractor shall not make any representations of NASPO ValuePoint's opinion or position as to the quality or effectiveness of the services that are the subject of this Master Agreement without prior Written consent. Failure to adhere to this requirement may result in termination of the Master Agreement for cause.

11. Price and Rate Guarantee Period

The price and rate guarantee period is specified in section 5.2 of the RFP.

12. Individual Customers

Except to the extent modified by a Participating Addendum, each Purchasing Entity shall follow the terms and conditions of the Master Agreement and applicable Participating Addendum and will have the same rights and responsibilities for their purchases as the Lead State has in the Master Agreement, including but not limited to, any indemnity or right to recover any costs as such right is defined in the Master Agreement and applicable Participating Addendum for their purchases. Each Purchasing Entity will be responsible for its own charges, fees, and liabilities. The Contractor will apply the charges and invoice each Purchasing Entity individually.

Administration of Orders

13. Ordering

a. Master Agreement Order and Purchase Order numbers shall be clearly shown on all

acknowledgments, shipping labels, packing slips, invoices, and on all correspondence.

b. Purchasing Entities may define project-specific requirements and informally compete the requirement among companies having a Master Agreement on an “as needed” basis. This procedure may also be used when requirements are aggregated or other firm commitments may be made to achieve reductions in pricing. This procedure may be modified in Participating Addenda and adapted to the Purchasing Entity’s rules and policies. The Purchasing Entity may in its sole discretion determine which Master Agreement Contractors should be solicited for a quote. The Purchasing Entity may select the quote that it considers most advantageous, cost and other factors considered.

c. Each Purchasing Entity will identify and utilize its own appropriate purchasing procedure and documentation. Contractor is expected to become familiar with the Purchasing Entities’ rules, policies, and procedures regarding the ordering of supplies and/or services contemplated by this Master Agreement.

d. Contractor shall not begin work without a valid Purchase Order or other appropriate commitment document under the law of the Purchasing Entity.

e. Orders may be placed consistent with the terms of this Master Agreement during the term of the Master Agreement.

f. All Orders pursuant to this Master Agreement, at a minimum, shall include:

- (1) The services or supplies being delivered;
- (2) The place and requested time of delivery;
- (3) A billing address;
- (4) The name, phone number, and address of the Purchasing Entity representative;
- (5) The price per hour or other pricing elements consistent with this Master Agreement and the Contractor’s Proposal;
- (6) A ceiling amount of the order for services being ordered; and
- (7) The Master Agreement identifier.

g. All communications concerning administration of Orders placed shall be furnished solely to the authorized purchasing agent within the Purchasing Entity’s purchasing office, or to such other individual identified in writing in the Order.

h. Orders must be placed pursuant to this Master Agreement prior to the termination date thereof, but may have a delivery date or performance period up to 120 days past the then-current termination date of this Master Agreement. Contractor is reminded that financial obligations of Purchasing Entities payable after the current applicable fiscal year are contingent upon Agency funds for that purpose being appropriated, budgeted, and otherwise made available.

i. Notwithstanding the expiration, cancellation or termination of this Master Agreement, Contractor agrees to perform in accordance with the terms of any Orders then outstanding at the time of such expiration or termination. Contractor shall not honor any Orders placed

after the expiration, cancellation or termination of this Master Agreement, or otherwise inconsistent with its terms. Orders from any separate indefinite quantity, task orders, or other form of indefinite delivery order arrangement priced against this Master Agreement may not be placed after the expiration or termination of this Master Agreement, notwithstanding the term of any such indefinite delivery order agreement.

14. Shipping and Delivery.

a. The prices are the delivered price to any Purchasing Entity. All deliveries shall be F.O.B. destination, freight pre-paid, with all transportation and handling charges paid by the Contractor. Responsibility and liability for loss or damage shall remain the Contractor's until final inspection and acceptance when responsibility shall pass to the Purchasing Entity except as to latent defects, fraud and Contractor's warranty obligations. The minimum shipment amount, if any, will be found in the special terms and conditions. Any order for less than the specified amount is to be shipped with the freight prepaid and added as a separate item on the invoice. Any portion of an Order to be shipped without transportation charges that is back ordered shall be shipped without charge.

b. Reserved

c. All products must be delivered in the manufacturer's standard package. Costs shall include all packing and/or crating charges. Cases shall be of durable construction, good condition, properly labeled and suitable in every respect for storage and handling of contents. Each shipping carton shall be marked with the commodity, brand, quantity, item code number and the Purchasing Entity's Purchase Order number.

15. Laws and Regulations

Any and all Products offered and furnished shall comply fully with all applicable Federal and State laws and regulations.

16. Inspection and Acceptance.

a. Where the Master Agreement or an Order does not otherwise specify a process for inspection and Acceptance, this section governs. This section is not intended to limit rights and remedies under the applicable commercial code.

b. All Products are subject to inspection at reasonable times and places before Acceptance. Contractor shall provide right of access to the Lead State, or to any other authorized agent or official of the Lead State or other Participating or Purchasing Entity, at reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance requirements under this Master Agreement. Products that do not meet specifications may be rejected. Failure to reject upon receipt, however, does not relieve the Contractor of liability for material (nonconformity that substantially impairs value) latent or hidden defects subsequently revealed when goods are put to use. Acceptance of such goods may be revoked in accordance with the provisions of the applicable commercial code, and the Contractor is liable for any resulting expense incurred by the Purchasing Entity related to the preparation and shipping of Product rejected and returned, or for which Acceptance is revoked.

c. If any services do not conform to contract requirements, the Purchasing Entity may require the Contractor to perform the services again in conformity with contract requirements, at no increase in Order amount. When defects cannot be corrected by re-performance, the Purchasing Entity may require the Contractor to take necessary action to ensure that future performance conforms to contract requirements; and reduce the contract price to reflect the reduced value of services performed.

d. The warranty period shall begin upon Acceptance.

e. Acceptance Testing may be explicitly set out in a Master Agreement to ensure conformance to an explicit standard of performance. Acceptance Testing means the process set forth in the Master Agreement for ascertaining that the Product meets the standard of performance prior to Acceptance by the Purchasing Entity. If Acceptance Testing is prescribed, this subsection applies to applicable Products purchased under this Master Agreement, including any additional, replacement, or substitute Product(s) and any Product(s) which are modified by or with the Written approval of Contractor after Acceptance by the Purchasing Entity. The Acceptance Testing period shall be thirty (30) calendar days or other time period identified in this Master Agreement or the Participating Addendum, starting from the day after the Product is delivered or, if installed, the day after the Product is installed and Contractor certifies that the Product is ready for Acceptance Testing. If the Product does not meet the standard of performance during the initial period of Acceptance Testing, Purchasing Entity may, at its discretion, continue Acceptance Testing on a day-to-day basis until the standard of performance is met. Upon rejection, the Contractor will have fifteen (15) calendar days to cure the standard of performance issue(s). If after the cure period, the Product still has not met the standard of performance, the Purchasing Entity may, at its option: (a) declare Contractor to be in breach and terminate the Order; (b) demand replacement Product from Contractor at no additional cost to Purchasing Entity; or, (c) continue the cure period for an additional time period agreed upon by the Purchasing Entity and the Contractor. Contractor shall pay all costs related to the preparation and shipping of Product returned pursuant to the section. No Product shall be deemed Accepted and no charges shall be paid until the standard of performance is met. The warranty period shall begin upon Acceptance.

17. Payment

Payment after Acceptance is normally made within 30 days following the date the entire Order is delivered or the date a correct invoice is received, whichever is later. After 45 days the Contractor may assess overdue account charges up to a maximum rate of one percent per month on the outstanding balance, unless a different late payment amount is specified in a Participating Addendum, Order, or otherwise prescribed by applicable law.

18. Warranty

Warranty provisions govern where specified elsewhere in the documents that constitute the Master Agreement; otherwise this section governs. The Contractor warrants for a period of one year from the date of Acceptance that: (a) the Product performs according to all specific claims that the Contractor made in its response to the solicitation, (b) the Product is suitable for the ordinary purposes for which such Product is used, (c) the Product is suitable for any special purposes identified in the solicitation or for which the

Purchasing Entity has relied on the Contractor's skill or judgment, (d) the Product is designed and manufactured in a commercially reasonable manner, and (e) the Product is free of defects. Upon breach of the warranty, the Contractor will repair or replace (at no charge to the Purchasing Entity) the Product whose nonconformance is discovered and made known to the Contractor. If the repaired and/or replaced Product proves to be inadequate, or fails of its essential purpose, the Contractor will refund the full amount of any payments that have been made. The rights and remedies of the parties under this warranty are in addition to any other rights and remedies of the parties provided by law or equity, including, without limitation, actual damages, and, as applicable and awarded under the law, to a prevailing party, reasonable attorneys' fees and costs.

19. Title of Product

Upon Acceptance by the Purchasing Entity, Contractor shall convey to Purchasing Entity title to the Product free and clear of all liens, encumbrances, or other security interests. Transfer of title to the Product shall include an irrevocable and perpetual license to use any Embedded Software in the Product. If Purchasing Entity subsequently transfers title of the Product to another entity, Purchasing Entity shall have the right to transfer the license to use the Embedded Software with the transfer of Product title. A subsequent transfer of this software license shall be at no additional cost or charge to either Purchasing Entity or Purchasing Entity's transferee.

20. Reserved

General Provisions

21. Insurance

a. Unless otherwise agreed in a Participating Addendum, Contractor shall, during the term of this Master Agreement, maintain in full force and effect, the insurance described in this section. Contractor shall acquire such insurance from an insurance carrier or carriers licensed to conduct business in each Participating Entity's state and having a rating of A-, Class VII or better, in the most recently published edition of A.M. Best's Insurance Reports. Failure to buy and maintain the required insurance may result in this Master Agreement's termination or, at a Participating Entity's option, result in termination of its Participating Addendum.

b. Coverage shall be Written on an occurrence basis. The minimum acceptable limits shall be as indicated below:

(1) Commercial General Liability covering premises operations, independent contractors, products and completed operations, blanket contractual liability, personal injury (including death), advertising liability, and property damage, with a limit of not less than \$1 million per occurrence/\$2 million general aggregate;

(2) Contractor must comply with any applicable State Workers Compensation or Employers Liability Insurance requirements.

c. Contractor shall pay premiums on all insurance policies. Contractor shall provide notice to a Participating Entity who is a state within five (5) business days after Contractor is first aware of expiration, cancellation or nonrenewal of such policy or is first aware that cancellation is threatened or expiration, nonrenewal or expiration otherwise may occur.

d. Prior to commencement of performance, Contractor shall provide to the Lead State a Written endorsement to the Contractor's general liability insurance policy or other documentary evidence acceptable to the Lead State that (1) names the Participating States identified in the Request for Proposal as additional insureds, (2) provides for Written notice of cancellation shall be delivered in accordance with the policy provisions, and (3) provides that the Contractor's liability insurance policy shall be primary, with any liability insurance of any Participating State as secondary and noncontributory. Unless otherwise agreed in any Participating Addendum, other state Participating Entities' rights and Contractor's obligations are the same as those specified in the first sentence of this subsection except the endorsement is provided to the applicable state.

e. Contractor shall furnish to the Lead State copies of certificates of all required insurance in a form sufficient to show required coverage within thirty (30) calendar days of the execution of this Master Agreement and prior to performing any work. Copies of renewal certificates of all required insurance shall be furnished within thirty (30) days after any renewal date to the applicable state Participating Entity. Failure to provide evidence of coverage may, at the sole option of the Lead State, or any Participating Entity, result in this Master Agreement's termination or the termination of any Participating Addendum.

e. Coverage and limits shall not limit Contractor's liability and obligations under this Master Agreement, any Participating Addendum, or any Purchase Order.

22. Records Administration and Audit.

a. The Contractor shall maintain books, records, documents, and other evidence pertaining to this Master Agreement and Orders placed by Purchasing Entities under it to the extent and in such detail as shall adequately reflect performance and administration of payments and fees. Contractor shall permit the Lead State, a Participating Entity, a Purchasing Entity, the federal government (including its grant awarding entities and the U.S. Comptroller General), and any other duly authorized agent of a governmental Agency, to audit, inspect, examine, copy and/or transcribe Contractor's books, documents, papers and records directly pertinent to this Master Agreement or orders placed by a Purchasing Entity under it for the purpose of making audits, examinations, excerpts, and transcriptions. This right shall survive for a period of five (5) years following termination of this Agreement or final payment for any Order placed by a Purchasing Entity against this Agreement, whichever is later, or such longer period as is required by the Purchasing Entity's state statutes, to assure compliance with the terms hereof or to evaluate performance hereunder.

b. Without limiting any other remedy available to any governmental entity, the Contractor shall reimburse the applicable Lead State, Participating Entity, or Purchasing Entity for any overpayments inconsistent with the terms of the Master Agreement or Orders or underpayment of fees found as a result of the examination of the Contractor's records.

c. The rights and obligations herein exist in addition to any quality assurance obligation in the Master Agreement requiring the Contractor to self-audit contract obligations and that permits the Lead State to review compliance with those obligations.

23. Confidentiality, Non-Disclosure, and Injunctive Relief

a. Confidentiality. Contractor acknowledges that it and its employees or agents may, in the course of providing a Product under this Master Agreement, be exposed to or acquire information that is confidential to Purchasing Entity or Purchasing Entity's clients. Any and all information of any form that is marked as confidential or would by its nature be deemed confidential obtained by Contractor or its employees or agents in the performance of this Master Agreement, including, but not necessarily limited to (1) any Purchasing Entity's records, (2) personnel records, and (3) information concerning individuals, is confidential information of Purchasing Entity ("Confidential Information"). Any reports or other documents or items (including software) that result from the use of the Confidential Information by Contractor shall be treated in the same manner as the Confidential Information. Confidential Information does not include information that (1) is or becomes (other than by disclosure by Contractor) publicly known; (2) is furnished by Purchasing Entity to others without restrictions similar to those imposed by this Master Agreement; (3) is rightfully in Contractor's possession without the obligation of nondisclosure prior to the time of its disclosure under this Master Agreement; (4) is obtained from a source other than Purchasing Entity without the obligation of confidentiality, (5) is disclosed with the Written consent of Purchasing Entity or; (6) is independently developed by employees, agents or subcontractors of Contractor who can be shown to have had no access to the Confidential Information.

b. Non-Disclosure. Contractor shall hold Confidential Information in confidence, using at least the industry standard of confidentiality, and shall not copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purposes whatsoever other than what is necessary to the performance of Orders placed under this Master Agreement. Contractor shall advise each of its employees and agents of their obligations to keep Confidential Information confidential. Contractor shall use commercially reasonable efforts to assist Purchasing Entity in identifying and preventing any unauthorized use or disclosure of any Confidential Information. Without limiting the generality of the foregoing, Contractor shall advise Purchasing Entity, applicable Participating Entity, and the Lead State immediately if Contractor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Master Agreement, and Contractor shall at its expense cooperate with Purchasing Entity in seeking injunctive or other equitable relief in the name of Purchasing Entity or Contractor against any such person. Except as directed by Purchasing Entity, Contractor will not at any time during or after the term of this Master Agreement disclose, directly or indirectly, any Confidential Information to any person, except in accordance with this Master Agreement, and that upon termination of this Master Agreement or at Purchasing Entity's request, Contractor shall turn over to Purchasing Entity all documents, papers, and other matter in Contractor's possession that embody Confidential Information. Notwithstanding the foregoing, Contractor may keep

one copy of such Confidential Information necessary for quality assurance, audits and evidence of the performance of this Master Agreement.

c. Injunctive Relief. Contractor acknowledges that breach of this section, including disclosure of any Confidential Information, will cause irreparable injury to Purchasing Entity that is inadequately compensable in damages. Accordingly, Purchasing Entity may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies that may be available. Contractor acknowledges and agrees that the covenants contained herein are necessary for the protection of the legitimate business interests of Purchasing Entity and are reasonable in scope and content.

d. Purchasing Entity Law. These provisions shall be applicable only to extent they are not in conflict with the applicable public disclosure laws of any Purchasing Entity.

24. Public Information.

This Master Agreement and all related documents are subject to disclosure pursuant to the Purchasing Entity's public information laws.

25. Assignment/Subcontracts

a. Contractor shall not assign, sell, transfer, subcontract or sublet rights, or delegate responsibilities under this Master Agreement, in whole or in part, without the prior Written approval of the Lead State.

b. The Lead State reserves the right to assign any rights or duties, including Written assignment of contract administration duties to NASPO Cooperative Purchasing Organization LLC, doing business as NASPO ValuePoint.

26. Changes in Contractor Representation

The Contractor must notify the Lead State of changes in the Contractor's key administrative personnel managing the Master Agreement in writing within 10 calendar days of the change. The Lead State reserves the right to approve changes in key personnel, as identified in the Contractor's Proposal. The Contractor agrees to propose replacement key personnel having substantially equal or better education, training, and experience as was possessed by the key person proposed and evaluated in the Contractor's Proposal.

27. Independent Contractor

The Contractor shall be an independent Contractor. Contractor shall have no authorization, express or implied, to bind the Lead State, Participating States, other Participating Entities, or Purchasing Entities to any agreements, settlements, liability or understanding whatsoever, and agrees not to hold itself out as agent except as expressly set forth herein or as expressly agreed in any Participating Addendum.

28. Cancellation

Unless otherwise stated, this Master Agreement may be canceled by either party upon 60 days Written notice prior to the effective date of the cancellation. Further, any

Participating Entity may cancel its participation upon 30 days Written notice, unless otherwise limited or stated in the Participating Addendum. Cancellation may be in whole or in part. Any cancellation under this provision shall not affect the rights and obligations attending Orders outstanding at the time of cancellation, including any right of a Purchasing Entity to indemnification by the Contractor, rights of payment for Products delivered and accepted, rights attending any warranty or default in performance in association with any Order, and requirements for records administration and audit. Cancellation of the Master Agreement due to Contractor default may be immediate.

29. Force Majeure

Neither party to this Master Agreement shall be held responsible for delay or default caused by fire, riot, unusually severe weather, other acts of God, or war which are beyond that party's reasonable control. The Lead State may terminate this Master Agreement after determining such delay or default will reasonably prevent successful performance of the Master Agreement.

30. Defaults and Remedies

a. The occurrence of any of the following events shall be an event of default under this Master Agreement:

- (1) Nonperformance of contractual requirements; or
- (2) A material breach of any term or condition of this Master Agreement; or
- (3) Any certification, representation or warranty by Contractor in response to the solicitation or in this Master Agreement that proves to be untrue or materially misleading; or
- (4) Institution of proceedings under any bankruptcy, insolvency, reorganization or similar law, by or against Contractor, or the appointment of a receiver or similar officer for Contractor or any of its property, which is not vacated or fully stayed within thirty (30) calendar days after the institution or occurrence thereof; or
- (5) Any default specified in another section of this Master Agreement.

b. Upon the occurrence of an event of default, the Lead State shall issue a Written notice of default, identifying the nature of the default, and providing a period of 15 calendar days in which Contractor shall have an opportunity to cure the default. The Lead State shall not be required to provide advance Written notice or a cure period and may immediately terminate this Master Agreement in whole or in part if the Lead State, in its sole discretion, determines that it is reasonably necessary to preserve public safety or prevent immediate public crisis. Time allowed for cure shall not diminish or eliminate Contractor's liability for damages, including liquidated damages to the extent provided for under this Master Agreement.

c. If Contractor is afforded an opportunity to cure and fails to cure the default within the period specified in the Written notice of default, Contractor shall be in breach of its obligations under this Master Agreement and the Lead State shall have the right to exercise any or all of the following remedies:

- (1) Exercise any remedy provided by law; and

- (2) Terminate this Master Agreement and any related Contracts or portions thereof; and
- (3) Impose liquidated damages as provided in this Master Agreement; and
- (4) Suspend Contractor from being able to respond to future solicitations; and
- (5) Suspend Contractor's performance; and
- (6) Withhold payment until the default is remedied.

d. Unless other specified in the Participating Addendum, in the event of a default under a Participating Addendum, a Participating Entity shall provide a Written notice of default as described in this section and have all of the rights and remedies under this paragraph regarding its participation in the Master Agreement, in addition to those set forth in its Participating Addendum. Unless otherwise specified in a Purchase Order, a Purchasing Entity shall provide Written notice of default as described in this section and have all of the rights and remedies under this paragraph and any applicable Participating Addendum with respect to an Order placed by the Purchasing Entity. Nothing in these Master Agreement Terms and Conditions shall be construed to limit the rights and remedies available to a Purchasing Entity under the applicable commercial code.

31. Waiver of Breach

Failure of the Lead State, Participating Entity, or Purchasing Entity to declare a default or enforce any rights and remedies shall not operate as a waiver under this Master Agreement or Participating Addendum. Any waiver by the Lead State, Participating Entity, or Purchasing Entity must be in writing. Waiver by the Lead State or Participating Entity of any default, right or remedy under this Master Agreement or Participating Addendum, or by Purchasing Entity with respect to any Purchase Order, or breach of any terms or requirements of this Master Agreement, a Participating Addendum, or Purchase Order shall not be construed or operate as a waiver of any subsequent default or breach of such term or requirement, or of any other term or requirement under this Master Agreement, Participating Addendum, or Purchase Order.

32. Debarment

The Contractor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract) by any governmental department or Agency. This certification represents a recurring certification made at the time any Order is placed under this Master Agreement. If the Contractor cannot certify this statement, attach a Written explanation for review by the Lead State.

33. Indemnification

a. The Contractor shall defend, indemnify and hold harmless NASPO, NASPO Cooperative Purchasing Organization LLC (doing business as NASPO ValuePoint), the Lead State, Participating Entities, and Purchasing Entities, along with their officers, agents, and employees as well as any person or entity for which they may be liable, from and against third-party claims, damages or causes of action including reasonable attorneys' fees and related costs for any death, injury, or damage to tangible property arising from act(s), error(s), or omission(s) of the Contractor, its employees or

subcontractors or volunteers, at any tier, relating to the performance under the Master Agreement.

b. Indemnification – Intellectual Property. The Contractor shall defend, indemnify and hold harmless NASPO, NASPO Cooperative Purchasing Organization LLC (doing business as NASPO ValuePoint), the Lead State, Participating Entities, Purchasing Entities, along with their officers, agents, and employees as well as any person or entity for which they may be liable ("Indemnified Party"), from and against claims, damages or causes of action including reasonable attorneys' fees and related costs arising out of the claim that the Product or its use, infringes Intellectual Property rights ("Intellectual Property Claim") of another person or entity.

(1) The Contractor's obligations under this section shall not extend to any combination of the Product with any other product, system or method, unless the Product, system or method is:

- (a) provided by the Contractor or the Contractor's subsidiaries or affiliates;
- (b) specified by the Contractor to work with the Product; or
- (c) reasonably required, in order to use the Product in its intended manner, and the infringement could not have been avoided by substituting another reasonably available product, system or method capable of performing the same function; or
- (d) It would be reasonably expected to use the Product in combination with such product, system or method.

(2) The Indemnified Party shall notify the Contractor within a reasonable time after receiving notice of an Intellectual Property Claim. Even if the Indemnified Party fails to provide reasonable notice, the Contractor shall not be relieved from its obligations unless the Contractor can demonstrate that it was prejudiced in defending the Intellectual Property Claim resulting in increased expenses or loss to the Contractor. If the Contractor promptly and reasonably investigates and defends any Intellectual Property Claim, it shall have control over the defense and settlement of it. However, the Indemnified Party must consent in writing for any money damages or obligations for which it may be responsible. The Indemnified Party shall furnish, at the Contractor's reasonable request and expense, information and assistance necessary for such defense. If the Contractor fails to vigorously pursue the defense or settlement of the Intellectual Property Claim, the Indemnified Party may assume the defense or settlement of it and the Contractor shall be liable for all costs and expenses, including reasonable attorneys' fees and related costs, incurred by the Indemnified Party in the pursuit of the Intellectual Property Claim. Unless otherwise agreed in writing, this section is not subject to any limitations of liability in this Master Agreement or in any other document executed in conjunction with this Master Agreement.

34. No Waiver of Sovereign Immunity

In no event shall this Master Agreement, any Participating Addendum or any contract or any Purchase Order issued thereunder, or any act of the Lead State, a Participating Entity, or a Purchasing Entity be a waiver of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh

Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court.

This section applies to a claim brought against the Participating Entities who are states only to the extent Congress has appropriately abrogated the state's sovereign immunity and is not consent by the state to be sued in federal court. This section is also not a waiver by the state of any form of immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

35. Governing Law and Venue

a. The procurement, evaluation, and award of the Master Agreement shall be governed by and construed in accordance with the laws of the Lead State sponsoring and administering the procurement. The construction and effect of the Master Agreement after award shall be governed by the law of the state serving as Lead State. The construction and effect of any Participating Addendum or Order against the Master Agreement shall be governed by and construed in accordance with the laws of the Participating Entity's or Purchasing Entity's State.

b. Unless otherwise specified in the RFP, the venue for any protest, claim, dispute or action relating to the procurement, evaluation, and award is in the Lead State. Venue for any claim, dispute or action concerning the terms of the Master Agreement shall be in the state serving as Lead State. Venue for any claim, dispute, or action concerning any Order placed against the Master Agreement or the effect of a Participating Addendum shall be in the Purchasing Entity's State.

c. If a claim is brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for (in decreasing order of priority): the Lead State for claims relating to the procurement, evaluation, award, or contract performance or administration if the Lead State is a party; a Participating State if a named party; the state where the Participating Entity or Purchasing Entity is located if either is a named party.

36. Assignment of Antitrust Rights

Contractor irrevocably assigns to a Participating Entity who is a state any claim for relief or cause of action which the Contractor now has or which may accrue to the Contractor in the future by reason of any violation of state or federal antitrust laws (15 U.S.C. § 1-15 or a Participating Entity's state antitrust provisions), as now in effect and as may be amended from time to time, in connection with any goods or services provided in that state for the purpose of carrying out the Contractor's obligations under this Master Agreement or Participating Addendum, including, at the Participating Entity's option, the right to control any such litigation on such claim for relief or cause of action.

37. Contract Provisions for Orders Utilizing Federal Funds.

Pursuant to Appendix II to 2 Code of Federal Regulations (CFR) Part 200, Contract

Provisions for Non-Federal Entity Contracts Under Federal Awards, Orders funded with federal funds may have additional contractual requirements or certifications that must be satisfied at the time the Order is placed or upon delivery. These federal requirements may be proposed by Participating Entities in Participating Addenda and Purchasing Entities for incorporation in Orders placed under this Master Agreement.

Attachment B: State of Mississippi Terms & Conditions

GENERAL CONDITIONS

ALL PROPOSALS SUBMITTED SHALL BE IN COMPLIANCE WITH ALL CONDITIONS SET FORTH HEREIN. THE PROPOSALS PROCEDURES FOLLOWED BY THIS OFFICE WILL BE IN ACCORDANCE WITH THESE CONDITIONS. THEREFORE, ALL INTERESTED OFFERORS ARE URGED TO READ AND UNDERSTAND THESE CONDITIONS PRIOR TO SUBMITTING A PROPOSAL.

1. PREPARATION OF PROPOSALS

- 1.1 Proposals shall be submitted through the Office of Purchasing, Travel and Fleet Management's electronic Proposal system. The Office of Purchasing, Travel, and Fleet Management reserves the right to waive the use of the electronic Proposal method when deemed necessary. If waived and paper Proposals are allowed, all prices and notations must be printed in ink or typewritten. No erasures permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent and must be initialed, in ink, by the person signing the Proposal.
- 1.2 Failure to examine any drawings, specifications, and instructions will be at Interested Offeror's risk.
- 1.3 Price each item separately. Unit prices shall be shown. Proposal prices must be net.
- 1.4 Specification. It is understood that reference to available specifications shall be sufficient to make the terms of such specifications binding on the Interested Offeror.
- 1.5 Information and Descriptive Literature. Interested Offerors must furnish all information requested in the Proposal specifications. Further, when required, each Interested Offeror must submit for Proposal evaluation cuts, sketches, descriptive literature and technical specifications covering the product offered. Reference to literature submitted with a previous Proposal or on file with the Office of Purchasing, Travel and Fleet Management will not satisfy this provision.
- 1.6 Samples. Samples of items, when requested, must be furnished free of expense, and if not destroyed in testing will, upon request, be returned at the Interested Offeror's expense. Request for the return of samples must be made within ten (10) days following opening bids. Each individual sample must be labeled with bidder's name, manufacturer's brand name and number, State of Mississippi commodity number, Proposal number and item reference.
- 1.7 Time of performance. The number of calendar days in which delivery will be

made after receipt of order shall be indicated in the Proposal specifications.

2. SUBMISSION OF PROPOSALS

2.1 When submitting a Proposal electronically, the authorized signature may be typed or be an electronic signature.

2.2 Proposals and modifications or corrections received after the closing time specified will not be considered.

3. ACCEPTANCE OF PROPOSALS

3.1 The Office of Purchasing, Travel and Fleet Management reserves the right to reject any and all bids, to waive any informality in bids and unless otherwise specified by the Interested Offerors, to accept any items on the Proposal. The State reserves the right to modify or cancel in whole or in part its Request for Proposals.

If an Interested Offeror fails to state the time within which a bid must be accepted, it is understood and agreed that the Office of Purchasing, Travel and Fleet Management shall have 60 days to accept.

4. ERROR IN PROPOSAL

4.1 In case of error in the extension of prices in the Proposal, the unit price will govern. No Proposal shall be altered or amended after the specified time for opening of Proposals.

5. DISCOUNT PERIOD

5.1 Time in connection with a discount offered will be computed from date of delivery at destination or from the date correct invoices are received, if the latter date is later than the date of delivery. Cash discounts will not be considered in the award process.

6. AWARD

6.1 Contracts and purchases will be made or entered into with the lowest responsible Offeror meeting specifications, except as otherwise specified in the Proposal specifications. Where more than one item is specified in the specifications, the State reserves the right to determine the lowest Interested Offeror either on the basis of the individual item(s) or on the basis of all items included in its Request for Proposals, or as expressly provided in the State's Request for Proposals.

6.2 Unless the Interested Offeror specified otherwise in the Proposal, the State may accept any item or group of items of any kind.

- 6.3 A Written Purchase Order or contract award furnished to the successful Interested Offeror within the time of acceptance specified in the Invitation for Proposal results in a binding contract without further action by either party. The contract shall consist solely of these General Conditions, the Instructions and Special Conditions, the successful Interested Offeror's Proposal, and the Written Purchase Order or Contract award. The contract shall not be assignable in whole or in part without the Written consent of the State.

7. INSPECTION

- 7.1 Final inspection and acceptance or rejection may be made at delivery destination, but all materials and workmanship shall be subject to inspection and test at all times and places, and when practicable. During manufacture, the right is reserved to reject articles which contain defective material and workmanship. Rejected material shall be removed by and at the expense of the Contractor promptly after notification or rejection. Final inspection and acceptance or rejection of the materials or supplies shall be made as promptly as practicable, but failure to inspect and accept or reject materials or supplies shall not impose liability on the State of Mississippi or any subdivision thereof for such materials or supplies as are not in accordance with the specification. In the event necessity requires the use of materials or supplies not conforming to the specification, payment therefore may be made at a proper reduction in price.

8. TAXES

- 8.1 The State is exempt from federal excise taxes and state and local sales or use taxes and Interested Offerors must quote prices which do not include such taxes. Exemption certificates will be furnished upon request. Contractors making improvements to, additions to or repair work on real property on behalf of the State are liable for any applicable sales or use tax on purchase of tangible personal property for use in connection with the contracts. Contractors are likewise liable for any applicable use tax on tangible personal property furnished to them by the State for use in connection with their contracts.

9. GIFTS, REBATE, GRATUITIES

- 9.1 Acceptance of gifts from Interested Offerors is prohibited. No officer or employee of the Office of Purchasing, Travel, and Fleet Management, nor any head of any state department, institution or Agency, nor any employee of any state department, institution or Agency charged with responsibility of initiating requisitions, shall accept or receive, directly or indirectly, from any person, firm or corporation to whom any contract for the purchase of materials, supplies, or equipment for the State of Mississippi may be awarded, by rebate, gifts, or otherwise, any money or anything of value whatsoever, or any promise, obligation or contract for future rewards or compensation.
- 9.2 State employees are prohibited from submitting Proposals. It is unlawful for

any state official or employee to bid on, or sell, or offer for sale, any merchandise equipment or material, or similar commodity to the State of Mississippi during the tenure of his or her office or employment, or for the period prescribed by law thereafter, or to have any interest in the selling of the same to the State.

10. PROPOSAL INFORMATION

10.1 Proposal information and documents may be examined pursuant to the Mississippi Public Records Act of 1983, MS Code 25-61-1 et seq.

11. DEFINITIONS

11.1 The use of the word Agency in any Proposal solicitation or specification shall be intended to mean state agencies only. The words “governing authority” when used in any of the above documents shall be intended as meaning county or local entities.

12. PRECEDENCE

12.1 Interested Offerors shall be made and the contract shall be entered into in accordance with the General Conditions as hereinafter amended and modified. Should a conflict exist between the General Conditions and the Instructions and Special Conditions, the Instructions and Special Conditions shall take precedence.

13. COMPETITION

13.1 There are no federal or state laws that prohibit Interested Offerors from submitting a Proposal lower than a price or Proposal given to the U.S. Government. Interested Offerors may bid lower than U.S. Government contract price without any liability as the State is exempt from the provisions of the Robinson-Patman Act and other related laws. In addition, the U.S. Government has no provisions in any of its purchasing arrangements with Interested Offerors whereby a lower price to the State must automatically be given to the U.S. Government.

14. WAIVER

14.1 The Office of Purchasing, Travel, and Fleet Management reserves the right to waive any General Condition, Special Condition, or minor specification deviation when considered to be in the best interest of the State.

15. CANCELLATION

15.1 Any contract or item award may be canceled with or without cause by the State with the giving of 30 days Written notice of intent to cancel. Cause for the State to cancel may include, but is not limited to, cost exceeding current market

prices for comparable purchases; request for increase in prices during the period of the contract; or failure to perform to contract conditions. The Contractor will be required to honor all Purchase Orders that were prepared and dated prior to the date of expiration or cancellation if received by the Contractor within a period of 30 days following the date of expiration or cancellation. Cancellation by the State does not relieve the Contractor of any liability arising out of a default or nonperformance. If a contract is canceled by the State due to a Contractor's request for increase in prices or failure to perform, that Contractor will be disqualified from submitting a Proposal for a period of 24 months. The Contractor may cancel a contract for cause with the giving of 30 days Written notice of intent to cancel. Cause for the Contractor to cancel may include, but is not limited to the item(s) being discontinued and/or unavailable from the manufacturer.

16. SUBSTITUTIONS DURING CONTRACT

16.1 During the term of a contract, if adequate documentation is provided that supports the claim that the contract item(s) are not available, items which meet the minimum specifications may be substituted if approved by the Office of Purchasing, Travel and Fleet Management and the substitutions are deemed to be in the best interest of the State.

17. APPLICATION

17.1 It is understood and agreed by the Interested Offeror that any contract entered into as a result of this Request for Proposal is solely for the convenience of the state agencies and all purchases made by these agencies for products included under the provisions of the contract shall be purchased from the Interested Offeror receiving the award unless exempt by special authorization from the Office of Purchasing, Travel and Fleet Management.

Under the provisions of Section 31-7-7 Mississippi Code of 1972, Annotated, the prices offered herein shall be extended to the governing authorities. However, the governing authorities, by provisions of Section 31-7-12 Mississippi Code, may purchase products covered by state contracts from any source offering an identical product at a price that does not exceed the state contract price.

Employees of the Office of Purchasing, Travel and Fleet Management have acted exclusively as agents of the State for the award, consummation, and administration of the contract and are not liable for any performance or nonperformance by the state agencies that utilize the contract.

18. ADDENDA

18.1 Addenda modifying plans and/or specifications may be issued if time permits. No addendum will be issued within a period of two (2) working days prior to the time and date set for the Proposal opening. Should it become necessary to

issue an addendum within the two (2) day period prior to the Proposal opening, the Proposal date will be reset to a date not less than five (5) working days after the date of the addendum, giving Interested Offerors ample time to comply with the addendum. When replying to a Proposal request on which an addendum has been issued, and the specifications require acknowledgement, the Proposal shall indicate that provisions of the addendum have been noted and that the Proposal is being offered in compliance therewith. Failure to make this statement may result in the Proposal being rejected as not being in accordance with the revised specifications or plans.

19. NONRESPONSIVE PROPOSALS

19.1 Nonresponsive Proposals will not be considered. A non-responsive Proposal is considered to be a Proposal that does not comply with the minimum provisions of the specification. Any Interested Offerors found to repeatedly offer alternate products that are not compliant with specifications in an attempt to obtain a contract on the basis of pricing only will be disqualified from bidding for a period of 24 months.

20. SPECIFICATION CLARIFICATION

20.1 It shall be incumbent upon all Interested Offerors to understand the provisions of the specifications and to obtain clarification prior to the time and date set for the Proposal opening. Such clarification will be answered only in response to a Written request.

21. PROPOSAL OPENINGS

21.1 Proposal openings will be open to the public. The Proposal opening will serve only to open and read the Proposal price on each Proposal. No discussion will be entered into with any Interested Offeror as to the quality or provisions of the specifications and no award will be made either stated or implied at the Proposal opening.

21.2 If the Agency is closed for any reason, including but not limited to: acts of God, strikes, lockouts, riots, acts of war, epidemics, governmental regulations superimposed after the fact, fire, earthquakes, floods, or other natural disasters (the "Force Majeure Events"), which closure prevents the opening of Proposals at the advertised date and time, all Proposals received shall be publicly opened and read aloud on the next business day that the Agency shall be open and at the previously advertised time. The new date and time of the Proposal opening, as determined in accordance with this paragraph, shall not be advertised, and all Interested Offerors, upon submission of a Proposal, shall be deemed to have knowledge of and shall have agreed to the provisions of this paragraph. Proposals shall be received by the Agency until the new date and time of the Proposal opening as set forth herein. The Agency shall not be held responsible for the receipt of any Proposals for which the delivery was attempted and failed due to the closure of the Agency as a result of a Force Majeure Event. Each

Interested Offeror shall be required to ensure the delivery and receipt of its Proposal by the Agency prior to the new date and time of the Proposal opening.

22. STATEWIDE BIDDING

22.1 It is requested that Proposals be submitted on the basis of statewide distribution. Contractors must maintain adequate distribution capabilities and adequate stock of all items to insure prompt delivery.

23. FIRM PROPOSAL PRICE

23.1 Prices quoted shall be firm for the term of the contract except that the State shall receive the benefit of any price decrease in excess of five (5) percent. The Contractor must provide Written price reduction information within ten (10) days of its effective date.

24. CONTRACT EXTENSION

24.1 Automatic contract renewals or extensions are not allowed. Contracts must be extended or renewed with the proper documents signed or approved by the Office of Purchasing, Travel and Fleet Management

24.2 The Office of Purchasing, Travel and Fleet Management reserves the right to extend the term of a contract, when necessary, to continue a source of supply whenever new or replacement contracts are not completed prior to the expiration date. Such extensions are dependent upon the agreement of the Contractor and shall not exceed three (3) months.

25. SUSPENSION AND DEBARMENT

25.1 By submitting a Proposal, the Interested Offeror is certifying that neither the Interested Offeror nor any potential subcontractors are debarred or suspended or are otherwise excluded from or ineligible for participation in federal assistance programs.

26. ASSIGNMENT

26.1 The Contractor shall not assign or subcontract in whole or in part, its right or obligations under this agreement without prior Written consent of the Office of Purchasing, Travel and Fleet Management.

27. INDEMINIFICATION

27.1 To the fullest extent allowed by law, Contractor shall indemnify, defend, save and hold harmless, protect, and exonerate the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including,

without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Contractor's and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the State's sole discretion, Contractor may be allowed to control the defense of any such claim, suit, etc. In the event Contractor defends said claim, suit, etc., Contractor shall use legal counsel acceptable to the State; Contractor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the State shall be entitled to participate in said defense. Contractor shall not settle any claim, suit, etc., without the State's concurrence, which the State shall not unreasonably withhold.

Attachment C: Scope of Work

Scope of Work

The Contractor shall be responsible for manufacturing firefighting vehicles meeting at a minimum the specification requirements as set forth in Attachment C of this RFP for Fire Apparatus. The Contractor shall be responsible for ensuring that all fire fighting vehicles are in compliance with all State and Federal DOT requirements for the State in which the vehicle is being delivered, including but not limited to the following:

- NFPA 1901 – Standard For Automotive Fire Apparatus – 2016 edition;
- NFPA 1906 – Standard for Wildland Fire Apparatus – 2016 edition;
- All State and Federal DOT requirements for fire apparatus and commercial vehicles; and
- Federal Motor Vehicle Safety Standards (FMVSS).

The Contractor shall be responsible for assigning a dedicated representative to assist the purchasing entity with any issue that may arise, including, but not limited to, manufacturer defects, billing, maintenance, service centers, etc.

Vehicle Requirements:

At the time of delivery and/or pick-up by the purchasing entity, the Contractor must ensure the following:

Each fire apparatus must be the latest model of the manufacturer's current standard production. Though not specifically covered herein, all parts necessary to provide a complete and efficient fire apparatus must be furnished with each unit. All parts must conform in design, strength, quality of materials and workmanship to current engineering practices and accepted standards of the industry.

Each fire apparatus must be completely assembled and adjusted per manufacturer specifications. All equipment, including standard and supplemental must be installed as per the manufacturer's specifications.

Each fire apparatus must be fully serviced and complete with all fluids and lubricants (excluding water in tank), filled to the proper levels, with a full tank of fuel and ready for continuous operation at time of delivery.

Each fire apparatus must be furnished with one (1) parts book, one (1) service manual, one (1) operator's manual, and one (1) lubrication guide.

Each fire apparatus, at the final destination point, will be fully inspected by a designated representative of the ordering entity to assure that it meets the minimum specification requirements. If it is determined that the unit is not in accordance with the minimum specification requirements, the Contractor must pick-up, correct any discrepancies and re-deliver to the ordering entity at the Contractor's expense. The timeframe for completion of corrective action must not exceed thirty (30) calendar days from receipt of Written notification from designated representative of the purchasing entity.

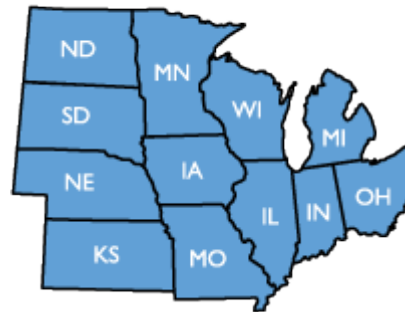
Demonstration units shall not be considered.

Attachment D: NASPO ValuePoint Map of Regions

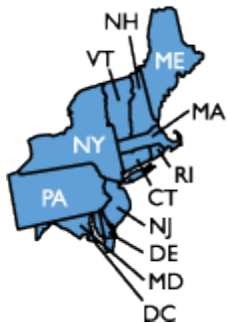
Western Region



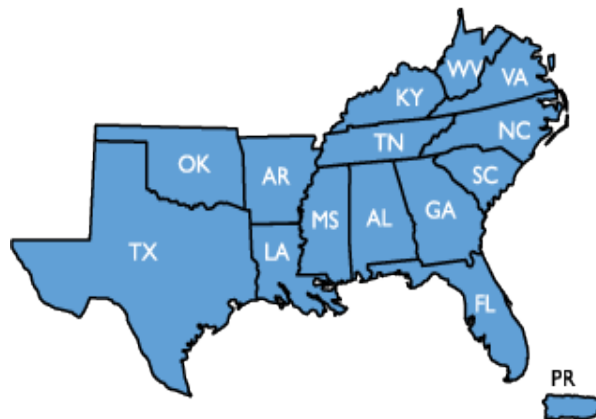
Midwest Region



Eastern Region



Southern Region



Attachment E: Specifications

Minimum Requirements: Interested Offerors must provide pricing for a base model truck that meets the minimum specifications that comply with currently established NFPA 1901 and 1906, Mississippi Motor Vehicle Commission regulations, and NHTSA standards. When requested, Interested Offerors must submit complete detailed specifications for the apparatus being offered, as well as all options, to the end user. Interested Offerors are responsible for providing a chassis of sufficient GVWR to safely accommodate all options selected by the customer.

All Interested Offerors are to bid under the current NFPA 1901 and 1906 standards, and all addendums that are currently in effect at the time of bidding.

The bidder is to understand that the State of Mississippi and NASPO/ValuePoint does not guarantee any quantity of vehicles will be ordered off this contract. The bidder will further understand that this program operates under a split bid award system which allows the end user authority to purchase from any of the responsive Interested Offerors authorized and awarded to do business off this contract. **The end user authority will contract directly and individually with the awarded Interested Offeror of their choice for any and all vehicles offered on this contract and any other features, options and equipment items required to meet their individual needs. Customers shall choose from options furnished to them by the manufacturer.**

The pricing sheet below will be used for pricing comparisons only. Proposers should note that purpose of this RFP is just not for a base truck only, however in order to compare costs, the Lead State will use the base truck pricing offered by proposers. Upon award of a Master Agreement, proposer's entire equipment line including base and custom models and related accessories will be available for Authorized Purchasers to select from at the percentage discount negotiated.

Attachment F: Cost Response Form

	List Price	Percentage Discount	Final Price
Example	\$300,000.00	15%	255,000.00

Pricing for base model truck only:

25' (+/- 5 feet) Mid Mounted Aerial Apparatus, 4 Door	\$	-
50' (+/- 5 feet) Mid Mounted Aerial Apparatus, 4 Door	\$	-
75' (+/- 5 feet) Mid Mounted Aerial Apparatus, 4 Door	\$	-
100' (+/- 5 feet) Mid Mounted Aerial Apparatus, 4 Door	\$	-
125' (+/- 5 feet) Mid Mounted Aerial Apparatus, 4 Door	\$	-
25' (+/- 5 feet) Rear Mounted Aerial Apparatus, 4 Door	\$	-
50' (+/- 5 feet) Rear Mounted Aerial Apparatus, 4 Door	\$	-
75' (+/- 5 feet) Rear Mounted Aerial Apparatus, 4 Door	\$	-
100' (+/- 5 feet) Rear Mounted Aerial Apparatus, 4 Door	\$	-
125' (+/- 5 feet) Rear Mounted Aerial Apparatus, 4 Door	\$	-
Medium Duty Rescue Apparatus, 2 Door	\$	-
Medium Duty Rescue Apparatus, 4 Door	\$	-
Min. 2000 Gallon Water Tender, 2 Door	\$	-
Wildland Fire Apparatus Type 3, 2 Door	\$	-
Wildland Fire Apparatus Type 3, 4 Door	\$	-
Wildland Fire Apparatus Type 6, 2 Door	\$	-
Wildland Fire Apparatus Type 6, 4 Door	\$	-
Commercial Pumper 2 Door	\$	-
Commercial Pumper 4 Door	\$	-
ARFF Class 3	\$	-

Attachment G: Cover Letter Form, RFP #3120000620

Offeror Name: _____ **FED ID#** _____

Items #1 to #5 EACH MUST BE COMPLETED IN FULL. Failure to respond to all five items MAY RESULT IN THE DISQUALIFICATION OF THE PROPOSAL

1. Entity (Name) and Mailing Address of the submitting organization:

2. Name of person authorized by the organization to contractually obligate on behalf of this Offer:

Name _____

Title _____

E-Mail Address _____

Telephone Number _____

3. Name of person authorized by the organization to negotiate on behalf of this Offer:

Name _____

Title _____

E-Mail Address _____

Telephone Number _____

4. Name of the person authorized by the organization to clarify/respond to inquiries regarding this Offer:

Name _____

Title _____

E-Mail Address _____

Telephone Number _____

5. Statement of Concurrence:

____ Interested Offeror accepts the State of Mississippi's Terms & Conditions regarding this offer as indicated in Attachment B.

____ Interested Offeror acknowledges that they have read, understand, and accept all of the Terms & Conditions regarding this offer as indicated in Attachment A.

____ Interested Offeror understands they may be required to negotiate additional Participating States Terms and Conditions when executing a Participating Addendum.

____ Interested Offeror concurs that submission of their Proposal constitutes acceptance of the Evaluation Factors in this offer.

____ Interested Offeror agrees to provide identity of individual responsible for providing mandatory usage reports within 15 days of Master Agreement Execution.

_____, 2016
Authorized Signature and Date (Must be signed by the person identified in item #2, above.)



Equipment Proposal

This Equipment Proposal (the "Proposal") has been prepared by Emergency Equipment Professionals, Inc. ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Date: December 17, 2021 **Customer Name:** Hattiesburg Fire Department

Customer Address: 622 Corrine Street Hattiesburg, MS 39401

Quantity	Product Description & Options	Price
1	2022 Pierce Enforcer Chassis with a 110' Ascendant Aerial Platform, Cummins L9 engine, 2000 GPM Waterous pump, single axle with tripod outrigger configuration and a 500 gallon water tank. The apparatus will be outfitted with the complete NFPA required equipment list including SCBA, hose, nozzles adaptors, ventilation equipment and rescue equipment. Complete option list is attached to this contract. Pre-construction Approval and Final Inspection trips for 4 members of the department included with contract.	\$1,231,147.00
	Complete NFPA compliant equipment list including required hand tools, SCBA, extinguishers, safety vest, traffic cones, and handlights.	\$66,420.47
	(MS State Contract #8200027988)	
	Purchase Price:	\$1,297,567.47

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be delivered within 18 months after Company receives Customer's acceptance of this Proposal as defined below.

Delivery Location: Hattiesburg Fire Department 810 N Main Street Hattiesburg, MS 39401

Other: Pricing valid through January 21, 2022

Acceptance of this proposal creates an enforceable binding agreement between company and customer. "Acceptance" means that customer delivers to company: (A) a proposal signed by an authorized representative, or (B) a purchase order incorporating this proposal, which is duly approved, to the extent applicable, by customer's governing board. Acceptance of this proposal is expressly limited to the terms contained in this proposal and company's purchasing terms and conditions. Any additional or different terms, whether contained in customers forms or otherwise forms or otherwise presented by customer at any time are hereby rejected, unless agreed upon by both parties in writing.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer Name: Hattiesburg Fire Department

Company: Emergency Equipment Professionals, Inc.

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule

U.S. DEPARTMENT OF THE TREASURY

January 2022



The Overview of the Final Rule provides a summary of major provisions of the final rule for informational purposes and is intended as a brief, simplified user guide to the final rule provisions.

The descriptions provided in this document summarize key provisions of the final rule but are non-exhaustive, do not describe all terms and conditions associated with the use of SLFRF, and do not describe all requirements that may apply to this funding. Any SLFRF funds received are also subject to the terms and conditions of the agreement entered into by Treasury and the respective jurisdiction, which incorporate the provisions of the final rule and the guidance that implements this program.



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Introduction

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF), a part of the American Rescue Plan, delivers \$350 billion to state, local, and Tribal governments across the country to support their response to and recovery from the COVID-19 public health emergency. The program ensures that governments have the resources needed to:

- Fight the pandemic and support families and businesses struggling with its public health and economic impacts,
- Maintain vital public services, even amid declines in revenue, and
- Build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

EARLY PROGRAM IMPLEMENTATION

In May 2021, Treasury published the Interim final rule (IFR) describing eligible and ineligible uses of funds (as well as other program provisions), sought feedback from the public on these program rules, and began to distribute funds. The IFR went immediately into effect in May, and since then, governments have used SLFRF funds to meet their immediate pandemic response needs and begin building a strong and equitable recovery, such as through providing vaccine incentives, development of affordable housing, and construction of infrastructure to deliver safe and reliable water.

As governments began to deploy this funding in their communities, Treasury carefully considered the feedback provided through its public comment process and other forums. Treasury received over 1,500 comments, participated in hundreds of meetings, and received correspondence from a wide range of governments and other stakeholders.

KEY CHANGES AND CLARIFICATIONS IN THE FINAL RULE

The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process. Among other clarifications and changes, the final rule provides the features below.

Replacing Lost Public Sector Revenue

The final rule offers a standard allowance for revenue loss of \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount – in many cases their full award – for government services, with streamlined reporting requirements.

Public Health and Economic Impacts

In addition to programs and services, the final rule clarifies that recipients can use funds for capital expenditures that support an eligible COVID-19 public health or economic response. For example, recipients may build certain affordable housing, childcare facilities, schools, hospitals, and other projects consistent with final rule requirements.



In addition, the final rule provides an expanded set of households and communities that are presumed to be “impacted” and “disproportionately impacted” by the pandemic, thereby allowing recipients to provide responses to a broad set of households and entities without requiring additional analysis. Further, the final rule provides a broader set of uses available for these communities as part of COVID-19 public health and economic response, including making affordable housing, childcare, early learning, and services to address learning loss during the pandemic eligible in all impacted communities and making certain community development and neighborhood revitalization activities eligible for disproportionately impacted communities.

Further, the final rule allows for a broader set of uses to restore and support government employment, including hiring above a recipient’s pre-pandemic baseline, providing funds to employees that experienced pay cuts or furloughs, avoiding layoffs, and providing retention incentives.

Premium Pay

The final rule delivers more streamlined options to provide premium pay, by broadening the share of eligible workers who can receive premium pay without a written justification while maintaining a focus on lower-income and frontline workers performing essential work.

Water, Sewer & Broadband Infrastructure

The final rule significantly broadens eligible broadband infrastructure investments to address challenges with broadband access, affordability, and reliability, and adds additional eligible water and sewer infrastructure investments, including a broader range of lead remediation and stormwater management projects.

FINAL RULE EFFECTIVE DATE

The final rule takes effect on April 1, 2022. Until that time, the interim final rule remains in effect; funds used consistently with the IFR while it is in effect are in compliance with the SLFRF program.

However, recipients can choose to take advantage of the final rule’s flexibilities and simplifications now, even ahead of the effective date. Treasury will not take action to enforce the interim final rule to the extent that a use of funds is consistent with the terms of the final rule, regardless of when the SLFRF funds were used. Recipients may consult the *Statement Regarding Compliance with the Coronavirus State and Local Fiscal Recovery Funds Interim Final Rule and Final Rule*, which can be found on Treasury’s website, for more information on compliance with the interim final rule and the final rule.



Overview of the Program

The Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program provides substantial flexibility for each jurisdiction to meet local needs within the four separate eligible use categories. This Overview of the Final Rule addresses the four eligible use categories ordered from the broadest and most flexible to the most specific.

Recipients may use SLFRF funds to:

- **Replace lost public sector revenue**, using this funding to provide government services up to the amount of revenue loss due to the pandemic.
 - Recipients may determine their revenue loss by choosing between two options:
 - A standard allowance of up to \$10 million in aggregate, not to exceed their award amount, during the program;
 - Calculating their jurisdiction's specific revenue loss each year using Treasury's formula, which compares actual revenue to a counterfactual trend.
 - Recipients may use funds up to the amount of revenue loss for government services; generally, services traditionally provided by recipient governments are government services, unless Treasury has stated otherwise.
- **Support the COVID-19 public health and economic response** by addressing COVID-19 and its impact on public health as well as addressing economic harms to households, small businesses, nonprofits, impacted industries, and the public sector.
 - Recipients can use funds for programs, services, or capital expenditures that respond to the public health and negative economic impacts of the pandemic.
 - To provide simple and clear eligible uses of funds, Treasury provides a list of enumerated uses that recipients can provide to households, populations, or classes (i.e., groups) that experienced pandemic impacts.
 - Public health eligible uses include COVID-19 mitigation and prevention, medical expenses, behavioral healthcare, and preventing and responding to violence.
 - Eligible uses to respond to negative economic impacts are organized by the type of beneficiary: assistance to households, small businesses, and nonprofits.
 - Each category includes assistance for "impacted" and "disproportionately impacted" classes: impacted classes experienced the general, broad-based impacts of the pandemic, while disproportionately impacted classes faced meaningfully more severe impacts, often due to preexisting disparities.
 - To simplify administration, the final rule presumes that some populations and groups were impacted or disproportionately impacted and are eligible for responsive services.



- Eligible uses for assistance to impacted households include aid for re-employment, job training, food, rent, mortgages, utilities, affordable housing development, childcare, early education, addressing learning loss, and many more uses.
- Eligible uses for assistance to impacted small businesses or nonprofits include loans or grants to mitigate financial hardship, technical assistance for small businesses, and many more uses.
- Recipients can also provide assistance to impacted industries like travel, tourism, and hospitality that faced substantial pandemic impacts, or address impacts to the public sector, for example by re-hiring public sector workers cut during the crisis.
- Recipients providing funds for enumerated uses to populations and groups that Treasury has presumed eligible are clearly operating consistently with the final rule. Recipients can also identify (1) other populations or groups, beyond those presumed eligible, that experienced pandemic impacts or disproportionate impacts and (2) other programs, services, or capital expenditures, beyond those enumerated, to respond to those impacts.
- **Provide premium pay for eligible workers performing essential work**, offering additional support to those who have and will bear the greatest health risks because of their service in critical sectors.
 - Recipients may provide premium pay to eligible workers – generally those working in-person in key economic sectors – who are below a wage threshold or non-exempt from the Fair Labor Standards Act overtime provisions, or if the recipient submits justification that the premium pay is responsive to workers performing essential work.
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet.
 - Recipients may fund a broad range of water and sewer projects, including those eligible under the EPA’s Clean Water State Revolving Fund, EPA’s Drinking Water State Revolving Fund, and certain additional projects, including a wide set of lead remediation, stormwater infrastructure, and aid for private wells and septic units.
 - Recipients may fund high-speed broadband infrastructure in areas of need that the recipient identifies, such as areas without access to adequate speeds, affordable options, or where connections are inconsistent or unreliable; completed projects must participate in a low-income subsidy program.

While recipients have considerable flexibility to use funds to address the diverse needs of their communities, some restrictions on use apply across all eligible use categories. These include:

- **For states and territories:** No offsets of a reduction in net tax revenue resulting from a change in state or territory law.

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



- **For all recipients except for Tribal governments:** No extraordinary contributions to a pension fund for the purpose of reducing an accrued, unfunded liability.
- **For all recipients:** No payments for debt service and replenishments of rainy day funds; no satisfaction of settlements and judgments; no uses that contravene or violate the American Rescue Plan Act, Uniform Guidance conflicts of interest requirements, and other federal, state, and local laws and regulations.

Under the SLFRF program, funds must be used for costs incurred on or after March 3, 2021. Further, funds must be obligated by December 31, 2024, and expended by December 31, 2026. This time period, during which recipients can expend SLFRF funds, is the “period of performance.”

In addition to SLFRF, the American Rescue Plan includes other sources of funding for state and local governments, including the [Coronavirus Capital Projects Fund](#) to fund critical capital investments including broadband infrastructure; the [Homeowner Assistance Fund](#) to provide relief for our country’s most vulnerable homeowners; the [Emergency Rental Assistance Program](#) to assist households that are unable to pay rent or utilities; and the [State Small Business Credit Initiative](#) to fund small business credit expansion initiatives. Eligible recipients are encouraged to visit the Treasury website for more information.



Replacing Lost Public Sector Revenue

The Coronavirus State and Local Fiscal Recovery Funds provide needed fiscal relief for recipients that have experienced revenue loss due to the onset of the COVID-19 public health emergency. Specifically, SLFRF funding may be used to pay for “government services” in an amount equal to the revenue loss experienced by the recipient due to the COVID-19 public health emergency.

Government services generally include any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

In order to use funds under government services, recipients should first determine revenue loss. They may, then, spend up to that amount on general government services.

DETERMINING REVENUE LOSS

Recipients have two options for how to determine their amount of revenue loss. Recipients must choose one of the two options and cannot switch between these approaches after an election is made.

- 1. Recipients may elect a “standard allowance” of \$10 million to spend on government services through the period of performance.**

Under this option, which is newly offered in the final rule Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss, particularly for SLFRF’s smallest recipients.

All recipients may elect to use this standard allowance instead of calculating lost revenue using the formula below, including those with total allocations of \$10 million or less. Electing the standard allowance does not increase or decrease a recipient’s total allocation.

- 2. Recipients may calculate their actual revenue loss according to the formula articulated in the final rule.**

Under this option, recipients calculate revenue loss at four distinct points in time, either at the end of each calendar year (e.g., December 31 for years 2020, 2021, 2022, and 2023) or the end of each fiscal year of the recipient. Under the flexibility provided in the final rule, recipients can choose whether to use calendar or fiscal year dates but must be consistent throughout the period of performance. Treasury has also provided several adjustments to the definition of general revenue in the final rule.

To calculate revenue loss at each of these dates, recipients must follow a four-step process:



- a. Calculate revenues collected in the most recent full fiscal year prior to the public health emergency (i.e., last full fiscal year before January 27, 2020), called the *base year revenue*.
- b. Estimate *counterfactual revenue*, which is equal to the following formula, where n is the number of months elapsed since the end of the base year to the calculation date:

$$\text{base year revenue} \times (1 + \text{growth adjustment})^{\frac{n}{12}}$$

The *growth adjustment* is the greater of either a standard growth rate—5.2 percent—or the recipient’s average annual revenue growth in the last full three fiscal years prior to the COVID-19 public health emergency.

- c. Identify *actual revenue*, which equals revenues collected over the twelve months immediately preceding the calculation date.

Under the final rule, recipients must adjust actual revenue totals for the effect of tax cuts and tax increases that are adopted after the date of adoption of the final rule (January 6, 2022). Specifically, the estimated fiscal impact of tax cuts and tax increases adopted after January 6, 2022, must be added or subtracted to the calculation of actual revenue for purposes of calculation dates that occur on or after April 1, 2022.

Recipients may subtract from their calculation of actual revenue the effect of tax increases enacted prior to the adoption of the final rule. Note that recipients that elect to remove the effect of tax increases enacted before the adoption of the final rule must also remove the effect of tax decreases enacted before the adoption of the final rule, such that they are accurately removing the effect of tax policy changes on revenue.

- d. Revenue loss for the calculation date is equal to *counterfactual revenue* minus *actual revenue* (adjusted for tax changes) for the twelve-month period. If actual revenue exceeds counterfactual revenue, the loss is set to zero for that twelve-month period. Revenue loss for the period of performance is the sum of the revenue loss on for each calculation date.

The supplementary information in the final rule provides an example of this calculation, which recipients may find helpful, in the Revenue Loss section.



SPENDING ON GOVERNMENT SERVICES

Recipients can use SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the above approach. **Government services generally include *any service traditionally provided by a government***, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive:

- ✓ Construction of schools and hospitals
- ✓ Road building and maintenance, and other infrastructure
- ✓ Health services
- ✓ General government administration, staff, and administrative facilities
- ✓ Environmental remediation
- ✓ Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)

Government services is the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements. Recipients should be mindful that certain restrictions, which are detailed further in the Restrictions on Use section and apply to all uses of funds, apply to government services as well.



Responding to Public Health and Economic Impacts of COVID-19

The Coronavirus State and Local Fiscal Recovery Funds provide resources for governments to meet the public health and economic needs of those impacted by the pandemic in their communities, as well as address longstanding health and economic disparities, which amplified the impact of the pandemic in disproportionately impacted communities, resulting in more severe pandemic impacts.

The eligible use category to respond to public health and negative economic impacts is organized around the types of assistance a recipient may provide and includes several sub-categories:

- public health,
- assistance to households,
- assistance to small businesses,
- assistance to nonprofits,
- aid to impacted industries, and
- public sector capacity.

In general, to identify eligible uses of funds in this category, recipients should (1) identify a COVID-19 public health or economic impact on an individual or class (i.e., a group) and (2) design a program that responds to that impact. Responses should be related and reasonably proportional to the harm identified and reasonably designed to benefit those impacted.

To provide simple, clear eligible uses of funds that meet this standard, Treasury provides a non-exhaustive list of enumerated uses that respond to pandemic impacts. Treasury also presumes that some populations experienced pandemic impacts and are eligible for responsive services. In other words, recipients providing enumerated uses of funds to populations presumed eligible are clearly operating consistently with the final rule.¹

Recipients also have broad flexibility to (1) identify and respond to other pandemic impacts and (2) serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients can also identify groups or “classes” of beneficiaries that experienced pandemic impacts and provide services to those classes.

¹ However, please note that use of funds for enumerated uses may not be grossly disproportionate to the harm. Further, recipients should consult the Capital Expenditures section for more information about pursuing a capital expenditure; please note that enumerated capital expenditures are not presumed to be reasonably proportional responses to an identified harm except as provided in the Capital Expenditures section.



Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	• Can identify impact to a specific household, business or nonprofit or to a class of households, businesses, or nonprofits (i.e., group) • Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class	• Types of responses can include a program, service, or capital expenditure • Response should be related and reasonably proportional to the harm • Response should also be reasonably designed to benefit impacted individual or class
Simplifying Presumptions	• Final Rule presumes certain populations and classes are impacted and disproportionately impacted	• Final Rule provides non-exhaustive list of enumerated eligible uses that respond to pandemic impacts and disproportionate impacts

To assess eligibility of uses of funds, recipients should first determine the sub-category where their use of funds may fit (e.g., public health, assistance to households, assistance to small businesses), based on the entity that experienced the health or economic impact.² Then, recipients should refer to the relevant section for more details on each sub-category.

While the same overall eligibility standard applies to all uses of funds to respond to the public health and negative economic impacts of the pandemic, each sub-category has specific nuances on its application. In addition:

- Recipients interested in using funds for capital expenditures (i.e., investments in property, facilities, or equipment) should review the Capital Expenditures section in addition to the eligible use sub-category.
- Recipients interested in other uses of funds, beyond the enumerated uses, should refer to the section on “Framework for Eligible Uses Beyond Those Enumerated.”

² For example, a recipient interested in providing aid to unemployed individuals is addressing a negative economic impact experienced by a household and should refer to the section on assistance to households. Recipients should also be aware of the difference between “beneficiaries” and “sub-recipients.” Beneficiaries are households, small businesses, or nonprofits that can receive assistance based on impacts of the pandemic that they experienced. On the other hand, sub-recipients are organizations that carry out eligible uses on behalf of a government, often through grants or contracts. Sub-recipients do not need to have experienced a negative economic impact of the pandemic; rather, they are providing services to beneficiaries that experienced an impact.



RESPONDING TO THE PUBLIC HEALTH EMERGENCY

While the country has made tremendous progress in the fight against COVID-19, including a historic vaccination campaign, the disease still poses a grave threat to Americans' health and the economy. Providing state, local, and Tribal governments the resources needed to fight the COVID-19 pandemic is a core goal of the Coronavirus State and Local Fiscal Recovery Funds, as well as addressing the other ways that the pandemic has impacted public health. Treasury has identified several public health impacts of the pandemic and enumerated uses of funds to respond to impacted populations.

- **COVID-19 mitigation and prevention.** The pandemic has broadly impacted Americans and recipients can provide services to prevent and mitigate COVID-19 to the general public or to small businesses, nonprofits, and impacted industries in general. Enumerated eligible uses include:
 - ✓ Vaccination programs, including vaccine incentives and vaccine sites
 - ✓ Testing programs, equipment and sites
 - ✓ Monitoring, contact tracing & public health surveillance (e.g., monitoring for variants)
 - ✓ Public communication efforts
 - ✓ Public health data systems
 - ✓ COVID-19 prevention and treatment equipment, such as ventilators and ambulances
 - ✓ Medical and PPE/protective supplies
 - ✓ Support for isolation or quarantine
 - ✓ Ventilation system installation and improvement
 - ✓ Technical assistance on mitigation of COVID-19 threats to public health and safety
 - ✓ Transportation to reach vaccination or testing sites, or other prevention and mitigation services for vulnerable populations
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities, public facilities, and schools
 - ✓ Support for prevention and mitigation strategies in small businesses, nonprofits, and impacted industries
 - ✓ Medical facilities generally dedicated to COVID-19 treatment and mitigation (e.g., ICUs, emergency rooms)
 - ✓ Temporary medical facilities and other measures to increase COVID-19 treatment capacity
 - ✓ Emergency operations centers & emergency response equipment (e.g., emergency response radio systems)
 - ✓ Public telemedicine capabilities for COVID-19 related treatment



- **Medical expenses.** Funds may be used for expenses to households, medical providers, or others that incurred medical costs due to the pandemic, including:
 - ✓ Unreimbursed expenses for medical care for COVID-19 testing or treatment, such as uncompensated care costs for medical providers or out-of-pocket costs for individuals
 - ✓ Paid family and medical leave for public employees to enable compliance with COVID-19 public health precautions
 - ✓ Emergency medical response expenses
 - ✓ Treatment of long-term symptoms or effects of COVID-19
- **Behavioral health care, such as mental health treatment, substance use treatment, and other behavioral health services.** Treasury recognizes that the pandemic has broadly impacted Americans' behavioral health and recipients can provide these services to the general public to respond. Enumerated eligible uses include:
 - ✓ Prevention, outpatient treatment, inpatient treatment, crisis care, diversion programs, outreach to individuals not yet engaged in treatment, harm reduction & long-term recovery support
 - ✓ Enhanced behavioral health services in schools
 - ✓ Services for pregnant women or infants born with neonatal abstinence syndrome
 - ✓ Support for equitable access to reduce disparities in access to high-quality treatment
 - ✓ Peer support groups, costs for residence in supportive housing or recovery housing, and the 988 National Suicide Prevention Lifeline or other hotline services
 - ✓ Expansion of access to evidence-based services for opioid use disorder prevention, treatment, harm reduction, and recovery
 - ✓ Behavioral health facilities & equipment
- **Preventing and responding to violence.** Recognizing that violence – and especially gun violence – has increased in some communities due to the pandemic, recipients may use funds to respond in these communities through:
 - ✓ Referrals to trauma recovery services for victims of crime
 - ✓ Community violence intervention programs, including:
 - Evidence-based practices like focused deterrence, with wraparound services such as behavioral therapy, trauma recovery, job training, education, housing and relocation services, and financial assistance
 - ✓ In communities experiencing increased gun violence due to the pandemic:
 - Law enforcement officers focused on advancing community policing
 - Enforcement efforts to reduce gun violence, including prosecution
 - Technology & equipment to support law enforcement response



RESPONDING TO NEGATIVE ECONOMIC IMPACTS

The pandemic caused severe economic damage and, while the economy is on track to a strong recovery, much work remains to continue building a robust, resilient, and equitable economy in the wake of the crisis and to ensure that the benefits of this recovery reach all Americans. While the pandemic impacted millions of American households and businesses, some of its most severe impacts fell on low-income and underserved communities, where pre-existing disparities amplified the impact of the pandemic and where the most work remains to reach a full recovery.

The final rule recognizes that the pandemic caused broad-based impacts that affected many communities, households, and small businesses across the country; for example, many workers faced unemployment and many small businesses saw declines in revenue. The final rule describes these as “impacted” households, communities, small businesses, and nonprofits.

At the same time, the pandemic caused disproportionate impacts, or more severe impacts, in certain communities. For example, low-income and underserved communities have faced more severe health and economic outcomes like higher rates of COVID-19 mortality and unemployment, often because pre-existing disparities exacerbated the impact of the pandemic. The final rule describes these as “disproportionately impacted” households, communities, small businesses, and nonprofits.

To simplify administration of the program, the final rule presumes that certain populations were “impacted” and “disproportionately impacted” by the pandemic; these populations are presumed to be eligible for services that respond to the impact they experienced. The final rule also enumerates a non-exhaustive list of eligible uses that are recognized as responsive to the impacts or disproportionate impacts of COVID-19. Recipients providing enumerated uses to populations presumed eligible are clearly operating consistently with the final rule.

As discussed further in the section Framework for Eligible Uses Beyond Those Enumerated, recipients can also identify other pandemic impacts, impacted or disproportionately impacted populations or classes, and responses.



Assistance to Households

Impacted Households and Communities

Treasury presumes the following households and communities are impacted by the pandemic:

- ✓ Low- or-moderate income households or communities
- ✓ Households that experienced unemployment
- ✓ Households that experienced increased food or housing insecurity
- ✓ Households that qualify for the Children's Health Insurance Program, Childcare Subsidies through the Child Care Development Fund (CCDF) Program, or Medicaid
- ✓ *When providing affordable housing programs:* households that qualify for the National Housing Trust Fund and Home Investment Partnerships Program
- ✓ *When providing services to address lost instructional time in K-12 schools:* any student that lost access to in-person instruction for a significant period of time

Low- or moderate-income households and communities are those with (i) income at or below 300 percent of the Federal Poverty Guidelines for the size of the household based on the most recently published poverty guidelines or (ii) income at or below 65 percent of the area median income for the county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines are higher than the area's median income and using the Federal Poverty Guidelines would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the response they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$65,880 per year.³ In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is impacted by the pandemic and eligible for services to respond. Additionally, by following the steps detailed in the section Framework for Eligible Uses Beyond Those Enumerated, recipients may designate additional households as impacted or disproportionately impacted beyond these presumptions, and may also pursue projects not listed below in response to these impacts consistent with Treasury's standards.

³ For recipients in Alaska, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$82,350 per year. For recipients in Hawaii, the income limit for 300 percent of the Federal Poverty Guidelines for a household of three is \$75,780 per year.



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to impacts of the pandemic on households and communities:

- ✓ Food assistance & food banks
- ✓ Emergency housing assistance: rental assistance, mortgage assistance, utility assistance, assistance paying delinquent property taxes, counseling and legal aid to prevent eviction and homelessness & emergency programs or services for homeless individuals, including temporary residences for people experiencing homelessness
- ✓ Health insurance coverage expansion
- ✓ Benefits for surviving family members of individuals who have died from COVID-19
- ✓ Assistance to individuals who want and are available for work, including job training, public jobs programs and fairs, support for childcare and transportation to and from a jobsite or interview, incentives for newly-employed workers, subsidized employment, grants to hire underserved workers, assistance to unemployed individuals to start small businesses & development of job and workforce training centers
- ✓ Financial services for the unbanked and underbanked
- ✓ Burials, home repair & home weatherization
- ✓ Programs, devices & equipment for internet access and digital literacy, including subsidies for costs of access
- ✓ Cash assistance
- ✓ Paid sick, medical, and family leave programs
- ✓ Assistance in accessing and applying for public benefits or services
- ✓ Childcare and early learning services, home visiting programs, services for child welfare-involved families and foster youth & childcare facilities
- ✓ Assistance to address the impact of learning loss for K-12 students (e.g., high-quality tutoring, differentiated instruction)
- ✓ Programs or services to support long-term housing security: including development of affordable housing and permanent supportive housing
- ✓ Certain contributions to an Unemployment Insurance Trust Fund⁴

⁴ Recipients may only use SLFRF funds for contributions to unemployment insurance trust funds and repayment of the principal amount due on advances received under Title XII of the Social Security Act up to an amount equal to (i) the difference between the balance in the recipient's unemployment insurance trust fund as of January 27, 2020 and the balance of such account as of May 17, 2021, plus (ii) the principal amount outstanding as of May 17, 2021 on any advances received under Title XII of the Social Security Act between January 27, 2020 and May 17, 2021. Further, recipients may use SLFRF funds for the payment of any interest due on such Title XII advances. Additionally, a recipient that deposits SLFRF funds into its unemployment insurance trust fund to fully restore the pre-pandemic balance may not draw down that balance and deposit more SLFRF funds, back up to the pre-pandemic balance. Recipients that deposit SLFRF funds into an unemployment insurance trust fund, or use SLFRF funds to repay principal on Title XII advances, may not take action to reduce benefits available to unemployed workers by changing the computation method governing regular unemployment compensation in a way that results in a reduction of average weekly benefit amounts or the number of weeks of benefits payable (i.e., maximum benefit entitlement).



Disproportionately Impacted Households and Communities

Treasury presumes the following households and communities are disproportionately impacted by the pandemic:

- ✓ Low -income households and communities
- ✓ Households residing in Qualified Census Tracts
- ✓ Households that qualify for certain federal benefits⁵
- ✓ Households receiving services provided by Tribal governments
- ✓ Households residing in the U.S. territories or receiving services from these governments

Low-income households and communities are those with (i) income at or below 185 percent of the Federal Poverty Guidelines for the size of its household based on the most recently published poverty guidelines or (ii) income at or below 40 percent of area median income for its county and size of household based on the most recently published data. For the vast majority of communities, the Federal Poverty Guidelines level is higher than the area median income level and using this level would result in more households and communities being presumed eligible. Treasury has provided an easy-to-use spreadsheet with Federal Poverty Guidelines and area median income levels on its website.

Recipients can measure income for a specific household or the median income for the community, depending on whether the service they plan to provide serves specific households or the general community. The income thresholds vary by household size; recipients should generally use income thresholds for the appropriate household size but can use a default household size of three when easier for administration or when measuring income for a general community.

The income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$40,626 per year.⁶ In other words, recipients can always presume that a household earning below this level, or a community with median income below this level, is disproportionately impacted by the pandemic and eligible for services to respond.

⁵ These programs are Temporary Assistance for Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP), Free- and Reduced-Price Lunch (NSLP) and/or School Breakfast (SBP) programs, Medicare Part D Low-Income Subsidies, Supplemental Security Income (SSI), Head Start and/or Early Head Start, Special Supplemental Nutrition Program for Women, Infants, and Children (WIC), Section 8 Vouchers, Low-Income Home Energy Assistance Program (LIHEAP), and Pell Grants. For services to address educational disparities, Treasury will recognize Title I eligible schools as disproportionately impacted and responsive services that support the school generally or support the whole school as eligible.

⁶ For recipients in Alaska, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$50,783 per year. For recipients in Hawaii, the income limit for 185 percent of the Federal Poverty Guidelines for a household of three is \$46,731 per year



Treasury recognizes the enumerated projects below, which have been expanded under the final rule, as eligible to respond to disproportionate impacts of the pandemic on households and communities:

- ✓ Pay for community health workers to help households access health & social services
- ✓ Remediation of lead paint or other lead hazards
- ✓ Primary care clinics, hospitals, integration of health services into other settings, and other investments in medical equipment & facilities designed to address health disparities
- ✓ Housing vouchers & assistance relocating to neighborhoods with higher economic opportunity
- ✓ Investments in neighborhoods to promote improved health outcomes
- ✓ Improvements to vacant and abandoned properties, including rehabilitation or maintenance, renovation, removal and remediation of environmental contaminants, demolition or deconstruction, greening/vacant lot cleanup & conversion to affordable housing⁷
- ✓ Services to address educational disparities, including assistance to high-poverty school districts & educational and evidence-based services to address student academic, social, emotional, and mental health needs
- ✓ Schools and other educational equipment & facilities

⁷ Please see the final rule for further details and conditions applicable to this eligible use. This includes Treasury's presumption that demolition of vacant or abandoned residential properties that results in a net reduction in occupiable housing units for low- and moderate-income individuals in an area where the availability of such housing is lower than the need for such housing is ineligible for support with SLFRF funds.



Assistance to Small Businesses

Small businesses have faced widespread challenges due to the pandemic, including periods of shutdown, declines in revenue, or increased costs. The final rule provides many tools for recipients to respond to the impacts of the pandemic on small businesses, or disproportionate impacts on businesses where pre-existing disparities like lack of access to capital compounded the pandemic's effects.

Small businesses eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "small business," specifically:

1. Have no more than 500 employees, or if applicable, the size standard in number of employees [established](#) by the Administrator of the Small Business Administration for the industry in which the business concern or organization operates, and
2. Are a small business concern as defined in section 3 of the Small Business Act⁸ (which includes, among other requirements, that the business is independently owned and operated and is not dominant in its field of operation).

Impacted Small Businesses

Recipients can identify small businesses impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- | | |
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| ✓ Decreased revenue or gross receipts | ✓ Capacity to weather financial hardship |
| ✓ Financial insecurity | ✓ Challenges covering payroll, rent or mortgage, and other operating costs |
| ✓ Increased costs | |

Assistance to small businesses that experienced negative economic impacts includes the following enumerated uses:

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| ✓ Loans or grants to mitigate financial hardship, such as by supporting payroll and benefits, costs to retain employees, and mortgage, rent, utility, and other operating costs | ✓ Technical assistance, counseling, or other services to support business planning |
|---|--|

Disproportionately Impacted Small Businesses

Treasury presumes that the following small businesses are disproportionately impacted by the pandemic:

⁸ 15 U.S.C. 632.



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- ✓ Small businesses operating in Qualified Census Tracts
- ✓ Small businesses operated by Tribal governments or on Tribal lands
- ✓ Small businesses operating in the U.S. territories

Assistance to disproportionately impacted small businesses includes the following enumerated uses, which have been expanded under the final rule:

- ✓ Rehabilitation of commercial properties, storefront improvements & façade improvements
- ✓ Technical assistance, business incubators & grants for start-up or expansion costs for small businesses
- ✓ Support for microbusinesses, including financial, childcare, and transportation costs



Assistance to Nonprofits

Nonprofits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees.

Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501(c)(19) tax-exempt organizations.

Impacted Nonprofits

Recipients can identify nonprofits impacted by the pandemic, and measures to respond, in many ways; for example, recipients could consider:

- ✓ Decreased revenue (e.g., from donations and fees)
- ✓ Financial insecurity
- ✓ Increased costs (e.g., uncompensated increases in service need)
- ✓ Capacity to weather financial hardship
- ✓ Challenges covering payroll, rent or mortgage, and other operating costs

Assistance to nonprofits that experienced negative economic impacts includes the following enumerated uses:

- ✓ Loans or grants to mitigate financial hardship
- ✓ Technical or in-kind assistance or other services that mitigate negative economic impacts of the pandemic

Disproportionately Impacted Nonprofits

Treasury presumes that the following nonprofits are disproportionately impacted by the pandemic:

- ✓ Nonprofits operating in Qualified Census Tracts
- ✓ Nonprofits operated by Tribal governments or on Tribal lands
- ✓ Nonprofits operating in the U.S. territories

Recipients may identify appropriate responses that are related and reasonably proportional to addressing these disproportionate impacts.



Aid to Impacted Industries

Recipients may use SLFRF funding to provide aid to industries impacted by the COVID-19 pandemic. Recipients should first designate an impacted industry and then provide aid to address the impacted industry's negative economic impact.

This sub-category of eligible uses does not separately identify disproportionate impacts and corresponding responsive services.

1. Designating an impacted industry. There are two main ways an industry can be designated as "impacted."

1. If the industry is in the travel, tourism, or hospitality sectors (including Tribal development districts), the industry is impacted.
2. If the industry is outside the travel, tourism, or hospitality sectors, the industry is impacted if:
 - a. The industry experienced at least 8 percent employment loss from pre-pandemic levels,⁹ or
 - b. The industry is experiencing comparable or worse economic impacts as the national tourism, travel, and hospitality industries as of the date of the final rule, based on the totality of economic indicators or qualitative data (if quantitative data is unavailable), and if the impacts were generally due to the COVID-19 public health emergency.

Recipients have flexibility to define industries broadly or narrowly, but Treasury encourages recipients to define narrow and discrete industries eligible for aid. State and territory recipients also have flexibility to define the industries with greater geographic precision; for example, a state may identify a particular industry in a certain region of a state as impacted.

2. Providing eligible aid to the impacted industry. Aid may only be provided to support businesses, attractions, and Tribal development districts operating prior to the pandemic and affected by required closures and other efforts to contain the pandemic. Further, aid should be generally broadly available to all businesses within the impacted industry to avoid potential conflicts of interest, and Treasury encourages aid to be first used for operational expenses, such as payroll, before being used on other types of costs.

⁹ Specifically, a recipient should compare the percent change in the number of employees of the recipient's identified industry and the national Leisure & Hospitality sector in the three months before the pandemic's most severe impacts began (a straight three-month average of seasonally-adjusted employment data from December 2019, January 2020, and February 2020) with the latest data as of the final rule (a straight three-month average of seasonally-adjusted employment data from September 2021, October 2021, and November 2021). For parity and simplicity, smaller recipients without employment data that measure industries in their specific jurisdiction may use data available for a broader unit of government for this calculation (e.g., a county may use data from the state in which it is located; a city may use data for the county, if available, or state in which it is located) solely for purposes of determining whether a particular industry is an impacted industry.



Treasury recognizes the enumerated projects below as eligible responses to impacted industries.

- ✓ Aid to mitigate financial hardship, such as supporting payroll costs, lost pay and benefits for returning employees, support of operations and maintenance of existing equipment and facilities
- ✓ Technical assistance, counseling, or other services to support business planning
- ✓ COVID-19 mitigation and infection prevention measures (see section Public Health)

As with all eligible uses, recipients may pursue a project not listed above by undergoing the steps outlined in the section Framework for Eligible Uses Beyond Those Enumerated.



PUBLIC SECTOR CAPACITY

Recipients may use SLFRF funding to restore and bolster public sector capacity, which supports government's ability to deliver critical COVID-19 services. There are three main categories of eligible uses to bolster public sector capacity and workforce: Public Safety, Public Health, and Human Services Staff; Government Employment and Rehiring Public Sector Staff; and Effective Service Delivery.

Public Safety, Public Health, and Human Services Staff

SLFRF funding may be used for payroll and covered benefits for public safety, public health, health care, human services and similar employees of a recipient government, for the portion of the employee's time spent responding to COVID-19. Recipients should follow the steps below.

1. **Identify eligible public safety, public health, and human services staff.** Public safety staff include:

- ✓ Police officers (including state police officers)
- ✓ Sheriffs and deputy sheriffs
- ✓ Firefighters
- ✓ Emergency medical responders
- ✓ Correctional and detention officers
- ✓ Dispatchers and supervisor personnel that directly support public safety staff

Public health staff include:

- ✓ Employees involved in providing medical and other physical or mental health services to patients and supervisory personnel, including medical staff assigned to schools, prisons, and other such institutions
- ✓ Laboratory technicians, medical examiners, morgue staff, and other support services essential for patient care
- ✓ Employees of public health departments directly engaged in public health matters and related supervisory personnel

Human services staff include:

- ✓ Employees providing or administering social services and public benefits
- ✓ Child welfare services employees
- ✓ Child, elder, or family care employees

2. **Assess portion of time spent on COVID-19 response for eligible staff.**

Recipients can use a variety of methods to assess the share of an employees' time spent responding to COVID-19, including using reasonable estimates—such as estimating the share of time based on discussions with staff and applying that share to all employees in that position.

For administrative convenience, recipients can consider public health and safety employees entirely devoted to responding to COVID-19 (and their payroll and benefits fully covered by SLFRF) if the



employee, or his or her operating unit or division, is “primarily dedicated” to responding to COVID-19. Primarily dedicated means that more than half of the employee, unit, or division’s time is dedicated to responding to COVID-19.

Recipients must periodically reassess their determination and maintain records to support their assessment, although recipients do not need to track staff hours.

3. **Use SLFRF funding for payroll and covered benefits for the portion of eligible staff time spent on COVID-19 response.** SLFRF funding may be used for payroll and covered benefits for the portion of the employees’ time spent on COVID-19 response, as calculated above, through the period of performance.

Government Employment and Rehiring Public Sector Staff

Under the increased flexibility of the final rule, SLFRF funding may be used to support a broader set of uses to restore and support public sector employment. Eligible uses include hiring up to a pre-pandemic baseline that is adjusted for historic underinvestment in the public sector, providing additional funds for employees who experienced pay cuts or were furloughed, avoiding layoffs, providing worker retention incentives, and paying for ancillary administrative costs related to hiring, support, and retention.

- **Restoring pre-pandemic employment.** Recipients have two options to restore pre-pandemic employment, depending on the recipient’s needs.
 - *If the recipient simply wants to hire back employees for pre-pandemic positions:* Recipients may use SLFRF funds to hire employees for the same positions that existed on January 27, 2020 but that were unfilled or eliminated as of March 3, 2021. Recipients may use SLFRF funds to cover payroll and covered benefits for such positions through the period of performance.
 - *If the recipient wants to hire above the pre-pandemic baseline and/or would like to have flexibility in positions:* Recipients may use SLFRF funds to pay for payroll and covered benefits associated with the recipient increasing its number of budgeted FTEs up to 7.5 percent above its pre-pandemic baseline. Specifically, recipients should undergo the following steps:
 - a. Identify the recipient’s budgeted FTE level on January 27, 2020. This includes all budgeted positions, filled and unfilled. This is called the *pre-pandemic baseline*.
 - b. Multiply the pre-pandemic baseline by 1.075. This is called the *adjusted pre-pandemic baseline*.
 - c. Identify the recipient’s budgeted FTE level on March 3, 2021, which is the beginning of the period of performance for SLFRF funds. Recipients may, but are not required to, exclude the number of FTEs dedicated to responding to the COVID-19 public health emergency. This is called the *actual number of FTEs*.
 - d. Subtract the *actual number of FTEs* from the *adjusted pre-pandemic baseline* to calculate the number of FTEs that can be covered by SLFRF funds. Recipients do not have to hire for the same roles that existed pre-pandemic.

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Recipients may use SLFRF funds to cover payroll and covered benefits through the period of performance; these employees must have begun their employment on or after March 3, 2021. Recipients may only use SLFRF funds for additional FTEs hired over the March 3, 2021 level (i.e., the *actual number of FTEs*).

- **Supporting and retaining public sector workers.** Recipients can also use funds in other ways that support the public sector workforce.¹⁰ These include:
 - **Providing additional funding for employees who experienced pay reductions or were furloughed** since the onset of the pandemic, up to the difference in the employee's pay, taking into account unemployment benefits received.
 - **Maintaining current compensation levels to prevent layoffs.** SLFRF funds may be used to maintain current compensation levels, with adjustments for inflation, in order to prevent layoffs that would otherwise be necessary.
 - **Providing worker retention incentives, including reasonable increases in compensation** to persuade employees to remain with the employer as compared to other employment options. Retention incentives must be entirely additive to an employee's regular compensation, narrowly tailored to need, and should not exceed incentives traditionally offered by the recipient or compensation that alternative employers may offer to compete for the employees. Treasury presumes that retention incentives that are less than 25 percent of the rate of base pay for an individual employee or 10 percent for a group or category of employees are reasonably proportional to the need to retain employees, as long as other requirements are met.
- **Covering administrative costs associated with administering the hiring, support, and retention programs above.**

Effective Service Delivery

SLFRF funding may be used to improve the efficacy of public health and economic programs through tools like program evaluation, data, and outreach, as well as to address administrative needs caused or exacerbated by the pandemic. Eligible uses include:

- **Supporting program evaluation, data, and outreach through:**

¹⁰ Recipients should be able to substantiate that these uses of funds are substantially due to the public health emergency or its negative economic impacts (e.g., fiscal pressures on state and local budgets) and respond to its impacts. See the final rule for details on these uses.



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- ✓ Program evaluation and evidence resources
 - ✓ Data analysis resources to gather, assess, share, and use data
 - ✓ Technology infrastructure to improve access to and the user experience of government IT systems, as well as technology improvements to increase public access and delivery of government programs and services
 - ✓ Community outreach and engagement activities
 - ✓ Capacity building resources to support using data and evidence, including hiring staff, consultants, or technical assistance support
- **Addressing administrative needs, including:**
 - ✓ Administrative costs for programs responding to the public health emergency and its economic impacts, including non-SLFRF and non-federally funded programs
 - ✓ Address administrative needs caused or exacerbated by the pandemic, including addressing backlogs caused by shutdowns, increased repair or maintenance needs, and technology infrastructure to adapt government operations to the pandemic (e.g., video-conferencing software, data and case management systems)

**CAPITAL EXPENDITURES**

As described above, the final rule clarifies that recipients may use funds for programs, services, and capital expenditures that respond to the public health and negative economic impacts of the pandemic. Any use of funds in this category for a capital expenditure must comply with the capital expenditure requirements, in addition to other standards for uses of funds.

Capital expenditures are subject to the same eligibility standard as other eligible uses to respond to the pandemic's public health and economic impacts; specifically, they must be related and reasonably proportional to the pandemic impact identified and reasonably designed to benefit the impacted population or class.

For ease of administration, the final rule identifies enumerated types of capital expenditures that Treasury has identified as responding to the pandemic's impacts; these are listed in the applicable sub-category of eligible uses (e.g., public health, assistance to households, etc.). Recipients may also identify other responsive capital expenditures. Similar to other eligible uses in the SLFRF program, no pre-approval is required for capital expenditures.

To guide recipients' analysis of whether a capital expenditure meets the eligibility standard, recipients (with the exception of Tribal governments) must complete and meet the requirements of a written justification for capital expenditures equal to or greater than \$1 million. For large-scale capital expenditures, which have high costs and may require an extended length of time to complete, as well as most capital expenditures for non-enumerated uses of funds, Treasury requires recipients to submit their written justification as part of regular reporting. Specifically:

If a project has total capital expenditures of	and the use is enumerated by Treasury as eligible, then	and the use is beyond those enumerated by Treasury as eligible, then
Less than \$1 million	No Written Justification required	No Written Justification required
Greater than or equal to \$1 million, but less than \$10 million	Written Justification required but recipients are not required to submit as part of regular reporting to Treasury	Written Justification required and recipients must submit as part of regular reporting to Treasury
\$10 million or more	Written Justification required and recipients must submit as part of regular reporting to Treasury	

A Written Justification includes:

- *Description of the harm or need to be addressed.* Recipients should provide a description of the specific harm or need to be addressed and why the harm was exacerbated or caused by the public health emergency. Recipients may provide quantitative information on the extent and the type of harm, such as the number of individuals or entities affected.



- *Explanation of why a capital expenditure is appropriate.* For example, recipients should include an explanation of why existing equipment and facilities, or policy changes or additional funding to pertinent programs or services, would be inadequate.
- *Comparison of proposed capital project against at least two alternative capital expenditures and demonstration of why the proposed capital expenditure is superior.* Recipients should consider the effectiveness of the capital expenditure in addressing the harm identified and the expected total cost (including pre-development costs) against at least two alternative capital expenditures.

Where relevant, recipients should consider the alternatives of improving existing capital assets already owned or leasing other capital assets.

Treasury presumes that the following capital projects are generally ineligible:

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| ✖ Construction of new correctional facilities as a response to an increase in rate of crime | ✖ Construction of convention centers, stadiums, or other large capital projects intended for general economic development or to aid impacted industries |
| ✖ Construction of new congregate facilities to decrease spread of COVID-19 in the facility | |

In undertaking capital expenditures, Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.

**FRAMEWORK FOR ELIGIBLE USES BEYOND THOSE ENUMERATED**

As described above, recipients have broad flexibility to identify and respond to other pandemic impacts and serve other populations that experienced pandemic impacts, beyond the enumerated uses and presumed eligible populations. Recipients should undergo the following steps to decide whether their project is eligible:

Step	1. Identify COVID-19 public health or economic impact	2. Design a response that addresses or responds to the impact
Analysis	- Can identify impact to a specific household, business or nonprofit or to a class of households, businesses or nonprofits (i.e., group) - Can also identify disproportionate impacts, or more severe impacts, to a specific beneficiary or to a class	- Types of responses can include a program, service, or capital expenditure - Response should be related and reasonably proportional to the harm - Response should also be reasonably designed to benefit impacted individual or class

1. Identify a COVID-19 public health or negative economic impact on an individual or a class.

Recipients should identify an individual or class that is “impacted” or “disproportionately impacted” by the COVID-19 public health emergency or its negative economic impacts as well as the specific impact itself.

- “Impacted” entities are those impacted by the disease itself or the harmful consequences of the economic disruptions resulting from or exacerbated by the COVID-19 public health emergency. For example, an individual who lost their job or a small business that saw lower revenue during a period of closure would both have experienced impacts of the pandemic.
- “Disproportionately impacted” entities are those that experienced disproportionate public health or economic outcomes from the pandemic; Treasury recognizes that pre-existing disparities, in many cases, amplified the impacts of the pandemic, causing more severe impacts in underserved communities. For example, a household living in a neighborhood with limited access to medical care and healthy foods may have faced health disparities before the pandemic, like a higher rate of chronic health conditions, that contributed to more severe health outcomes during the COVID-19 pandemic.

The recipient may choose to identify these impacts at either the individual level or at a class level. If the recipient is identifying impacts at the individual level, they should retain documentation supporting the impact the individual experienced (e.g., documentation of lost revenues from a small business). Such documentation can be streamlined in many cases (e.g., self-attestation that a household requires food assistance).

Recipients also have broad flexibility to identify a “class” – or a group of households, small businesses, or nonprofits – that experienced an impact. In these cases, the recipients should



first identify the class and the impact that it faced. Then, recipients only need to document that the individuals served fall within that class; recipients do not need to document a specific impact to each individual served. For example, a recipient could identify that restaurants in the downtown area faced substantial declines in revenue due to decreased foot traffic from workers; the recipient could develop a program to respond to the impact on that class and only needs to document that the businesses being served are restaurants in the downtown area.

Recipients should keep the following considerations in mind when designating a class:

- **There should be a relationship between the definition of the class and the proposed response.** Larger and less-specific classes are less likely to have experienced similar harms, which may make it more difficult to design a response that appropriately responds to those harms.
 - **Classes may be determined on a population basis or on a geographic basis,** and the response should be appropriately matched. For example, a response might be designed to provide childcare to single parents, regardless of which neighborhood they live in, or a response might provide a park to improve the health of a disproportionately impacted neighborhood.
 - **Recipients may designate classes that experienced disproportionate impact,** by assessing the impacts of the pandemic and finding that some populations experienced meaningfully more severe impacts than the general public. To determine these disproportionate impacts, recipients:
 - May designate classes based on academic research or government research publications (such as the citations provided in the supplementary information in the final rule), through analysis of their own data, or through analysis of other existing data sources.
 - May also consider qualitative research and sources to augment their analysis, or when quantitative data is not readily available. Such sources might include resident interviews or feedback from relevant state and local agencies, such as public health departments or social services departments.
 - Should consider the quality of the research, data, and applicability of analysis to their determination in all cases.
 - **Some of the enumerated uses may also be appropriate responses to the impacts experienced by other classes of beneficiaries.** It is permissible for recipients to provide these services to other classes, so long as the recipient determines that the response is also appropriate for those groups.
 - **Recipients may designate a class based on income level, including at levels higher than the final rule definition of "low- and moderate-income."** For example, a recipient may identify that households in their community with incomes above the final rule threshold for low-income nevertheless experienced disproportionate impacts from the pandemic and provide responsive services.
2. **Design a response that addresses or responds to the impact.** Programs, services, and other interventions must be reasonably designed to benefit the individual or class that experienced



the impact. They must also be related and reasonably proportional to the extent and type of impact experienced. For example, uses that bear no relation or are grossly disproportionate to the type or extent of the impact would not be eligible.

“Reasonably proportional” refers to the scale of the response compared to the scale of the harm, as well as the targeting of the response to beneficiaries compared to the amount of harm they experienced; for example, it may not be reasonably proportional for a cash assistance program to provide a very small amount of aid to a group that experienced severe harm and a much larger amount to a group that experienced relatively little harm. Recipients should consider relevant factors about the harm identified and the response to evaluate whether the response is reasonably proportional. For example, recipients may consider the size of the population impacted and the severity, type, and duration of the impact. Recipients may also consider the efficacy, cost, cost-effectiveness, and time to delivery of the response.

For disproportionately impacted communities, recipients may design interventions that address broader pre-existing disparities that contributed to more severe health and economic outcomes during the pandemic, such as disproportionate gaps in access to health care or pre-existing disparities in educational outcomes that have been exacerbated by the pandemic.



Premium Pay

The Coronavirus State and Local Fiscal Recovery Funds may be used to provide premium pay to eligible workers performing essential work during the pandemic. Premium pay may be awarded to eligible workers up to \$13 per hour. Premium pay must be in addition to wages or remuneration (i.e., compensation) the eligible worker otherwise receives. Premium pay may not exceed \$25,000 for any single worker during the program.

Recipients should undergo the following steps to provide premium pay to eligible workers.

1. **Identify an “eligible” worker.** Eligible workers include workers “needed to maintain continuity of operations of essential critical infrastructure sectors.” These sectors and occupations are eligible:

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| ✓ Health care | ✓ State, local, or Tribal government workforce |
| ✓ Emergency response | ✓ Workers providing vital services to Tribes |
| ✓ Sanitation, disinfection & cleaning | ✓ Educational, school nutrition, and other work required to operate a school facility |
| ✓ Maintenance | ✓ Laundry |
| ✓ Grocery stores, restaurants, food production, and food delivery | ✓ Elections |
| ✓ Pharmacy | ✓ Solid waste or hazardous materials management, response, and cleanup |
| ✓ Biomedical research | ✓ Work requiring physical interaction with patients |
| ✓ Behavioral health | ✓ Dental care |
| ✓ Medical testing and diagnostics | ✓ Transportation and warehousing |
| ✓ Home and community-based health care or assistance with activities of daily living | ✓ Hotel and commercial lodging facilities that are used for COVID-19 mitigation and containment |
| ✓ Family or child care | |
| ✓ Social services | |
| ✓ Public health | |
| ✓ Mortuary | |
| ✓ Critical clinical research, development, and testing necessary for COVID-19 response | |

Beyond this list, the chief executive (or equivalent) of a recipient government may designate additional non-public sectors as critical so long as doing so is necessary to protecting the health and wellbeing of the residents of such jurisdictions.

2. **Verify that the eligible worker performs “essential work,”** meaning work that:

- Is not performed while teleworking from a residence; and
- Involves either:
 - a. regular, in-person interactions with patients, the public, or coworkers of the individual that is performing the work; or
 - b. regular physical handling of items that were handled by, or are to be handled by, patients, the public, or coworkers of the individual that is performing the work.



3. **Confirm that the premium pay “responds to” workers performing essential work during the COVID-19 public health emergency.** Under the final rule, which broadened the share of eligible workers who can receive premium pay without a written justification, recipients may meet this requirement in one of three ways:
- Eligible worker receiving premium pay is earning (with the premium included) at or below 150 percent of their residing state or county’s average annual wage for all occupations, as defined by the Bureau of Labor Statistics’ [Occupational Employment and Wage Statistics](#), whichever is higher, on an annual basis; or
 - Eligible worker receiving premium pay is not exempt from the Fair Labor Standards Act overtime provisions; or
 - If a worker does not meet either of the above requirements, the recipient must submit written justification to Treasury detailing how the premium pay is otherwise responsive to workers performing essential work during the public health emergency. This may include a description of the essential worker’s duties, health, or financial risks faced due to COVID-19, and why the recipient determined that the premium pay was responsive. Treasury anticipates that recipients will easily be able to satisfy the justification requirement for front-line workers, like nurses and hospital staff.

Premium pay may be awarded in installments or lump sums (e.g., monthly, quarterly, etc.) and may be awarded to hourly, part-time, or salaried or non-hourly workers. Premium pay must be paid in addition to wages already received and may be paid retrospectively. A recipient may not use SLFRF to merely reimburse itself for premium pay or hazard pay already received by the worker, and premium pay may not be paid to volunteers.



Water & Sewer Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in water and sewer infrastructure. State, local, and Tribal governments have a tremendous need to address the consequences of deferred maintenance in drinking water systems and removal, management, and treatment of sewage and stormwater, along with additional resiliency measures needed to adapt to climate change.

Recipients may undertake the eligible projects below:

PROJECTS ELIGIBLE UNDER EPA'S CLEAN WATER STATE REVOLVING FUND (CWSRF)

Eligible projects under the CWSRF, and the final rule, include:

- ✓ Construction of publicly owned treatment works
- ✓ Projects pursuant to implementation of a nonpoint source pollution management program established under the Clean Water Act (CWA)
- ✓ Decentralized wastewater treatment systems that treat municipal wastewater or domestic sewage
- ✓ Management and treatment of stormwater or subsurface drainage water
- ✓ Water conservation, efficiency, or reuse measures
- ✓ Development and implementation of a conservation and management plan under the CWA
- ✓ Watershed projects meeting the criteria set forth in the CWA
- ✓ Energy consumption reduction for publicly owned treatment works
- ✓ Reuse or recycling of wastewater, stormwater, or subsurface drainage water
- ✓ Security of publicly owned treatment works

Treasury encourages recipients to review the EPA handbook for the [CWSRF](#) for a full list of eligibilities.

PROJECTS ELIGIBLE UNDER EPA'S DRINKING WATER STATE REVOLVING FUND (DWSRF)

Eligible drinking water projects under the DWSRF, and the final rule, include:

- ✓ Facilities to improve drinking water quality
- ✓ Transmission and distribution, including improvements of water pressure or prevention of contamination in infrastructure and lead service line replacements
- ✓ New sources to replace contaminated drinking water or increase drought resilience, including aquifer storage and recovery system for water storage
- ✓ Green infrastructure, including green roofs, rainwater harvesting collection, permeable pavement
- ✓ Storage of drinking water, such as to prevent contaminants or equalize water demands
- ✓ Purchase of water systems and interconnection of systems
- ✓ New community water systems

Treasury encourages recipients to review the EPA handbook for the [DWSRF](#) for a full list of eligibilities.



ADDITIONAL ELIGIBLE PROJECTS

With broadened eligibility under the final rule, SLFRF funds may be used to fund additional types of projects— such as additional stormwater infrastructure, residential wells, lead remediation, and certain rehabilitations of dams and reservoirs — beyond the CWSRF and DWSRF, if they are found to be “necessary” according to the definition provided in the final rule and outlined below.

- ✓ Culvert repair, resizing, and removal, replacement of storm sewers, and additional types of stormwater infrastructure
- ✓ Infrastructure to improve access to safe drinking water for individual served by residential wells, including testing initiatives, and treatment/remediation strategies that address contamination
- ✓ Dam and reservoir rehabilitation if primary purpose of dam or reservoir is for drinking water supply and project is necessary for provision of drinking water
- ✓ Broad set of lead remediation projects eligible under EPA grant programs authorized by the Water Infrastructure Improvements for the Nation (WIIN) Act, such as lead testing, installation of corrosion control treatment, lead service line replacement, as well as water quality testing, compliance monitoring, and remediation activities, including replacement of internal plumbing and faucets and fixtures in schools and childcare facilities

A “necessary” investment in infrastructure must be:

- (1) responsive to an identified need to achieve or maintain an adequate minimum level of service, which may include a reasonable projection of increased need, whether due to population growth or otherwise,
- (2) a cost-effective means for meeting that need, taking into account available alternatives, and
- (3) for investments in infrastructure that supply drinking water in order to meet projected population growth, projected to be sustainable over its estimated useful life.

Please note that DWSRF and CWSRF-eligible projects are generally presumed to be necessary investments. Additional eligible projects generally must be responsive to an identified need to achieve or maintain an adequate minimum level of service. Recipients are only required to assess cost-effectiveness of projects for the creation of new drinking water systems, dam and reservoir rehabilitation projects, or projects for the extension of drinking water service to meet population growth needs. Recipients should review the supplementary information to the final rule for more details on requirements applicable to each type of investment.

APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



Broadband Infrastructure

The Coronavirus State and Local Fiscal Recovery Funds may be used to make necessary investments in broadband infrastructure, which has been shown to be critical for work, education, healthcare, and civic participation during the public health emergency. The final rule broadens the set of eligible broadband infrastructure investments that recipients may undertake.

Recipients may pursue investments in broadband infrastructure meeting technical standards detailed below, as well as an expanded set of cybersecurity investments.

BROADBAND INFRASTRUCTURE INVESTMENTS

Recipients should adhere to the following requirements when designing a broadband infrastructure project:

1. **Identify an eligible area for investment.** Recipients are encouraged to prioritize projects that are designed to serve locations without access to reliable wireline 100/20 Mbps broadband service (meaning service that reliably provides 100 Mbps download speed and 20 Mbps upload speed through a wireline connection), but are broadly able to invest in projects designed to provide service to locations with an identified need for additional broadband investment. Recipients have broad flexibility to define need in their community. Examples of need could include:

- ✓ Lack of access to a reliable high-speed broadband connection
- ✓ Lack of affordable broadband
- ✓ Lack of reliable service

If recipients are considering deploying broadband to locations where there are existing and enforceable federal or state funding commitments for reliable service of at least 100/20 Mbps, recipients must ensure that SLFRF funds are designed to address an identified need for additional broadband investment that is not met by existing federal or state funding commitments. Recipients must also ensure that SLFRF funds will not be used for costs that will be reimbursed by the other federal or state funding streams.

2. **Design project to meet high-speed technical standards.** Recipients are required to design projects to, upon completion, reliably meet or exceed symmetrical 100 Mbps download and upload speeds. In cases where it is not practicable, because of the excessive cost of the project or geography or topography of the area to be served by the project, eligible projects may be designed to reliably meet or exceed 100/20 Mbps and be scalable to a minimum of symmetrical 100 Mbps download and upload speeds.

Treasury encourages recipients to prioritize investments in fiber-optic infrastructure wherever feasible and to focus on projects that will achieve last-mile connections. Further, Treasury encourages recipients to prioritize support for broadband networks owned, operated by, or affiliated with local governments, nonprofits, and co-operatives.



3. **Require enrollment in a low-income subsidy program.** Recipients must require the service provider for a broadband project that provides service to households to either:

- ✓ Participate in the FCC's Affordable Connectivity Program (ACP)
- ✓ Provide access to a broad-based affordability program to low-income consumers that provides benefits commensurate to ACP

Treasury encourages broadband services to also include at least one low-cost option offered without data usage caps at speeds sufficient for a household with multiple users to simultaneously telework and engage in remote learning. Recipients are also encouraged to consult with the community on affordability needs.

CYBERSECURITY INVESTMENTS

SLFRF may be used for modernization of cybersecurity for existing and new broadband infrastructure, regardless of their speed delivery standards. This includes modernization of hardware and software.

APPLICABLE STANDARDS & REQUIREMENTS

Treasury encourages recipients to adhere to strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions. Treasury also encourages recipients to prioritize in their procurements employers with high labor standards and to prioritize employers without recent violations of federal and state labor and employment laws.



Restrictions on Use

While recipients have considerable flexibility to use Coronavirus State and Local Fiscal Recovery Funds to address the diverse needs of their communities, some restrictions on use of funds apply.

OFFSET A REDUCTION IN NET TAX REVENUE

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue resulting from a change in law, regulation, or administrative interpretation beginning on March 3, 2021, through the last day of the fiscal year in which the funds provided have been spent.** If a state or territory cuts taxes during this period, it must demonstrate how it paid for the tax cuts from sources other than SLFRF, such as by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be repaid to the Treasury.

DEPOSITS INTO PENSION FUNDS

- **No recipients except Tribal governments may use this funding to make a deposit to a pension fund.** Treasury defines a “deposit” as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions connected to an eligible use of funds (e.g., for public health and safety staff). Examples of extraordinary payments include ones that:
 - ✗ Reduce a liability incurred prior to the start of the COVID-19 public health emergency and occur outside the recipient's regular timing for making the payment
 - ✗ Occur at the regular time for pension contributions but is larger than a regular payment would have been

ADDITIONAL RESTRICTIONS AND REQUIREMENTS

Additional restrictions and requirements that apply across all eligible use categories include:

- **No debt service or replenishing financial reserves.** Since SLFRF funds are intended to be used prospectively, recipients may not use SLFRF funds for debt service or replenishing financial reserves (e.g., rainy day funds).
- **No satisfaction of settlements and judgments.** Satisfaction of any obligation arising under or pursuant to a settlement agreement, judgment, consent decree, or judicially confirmed debt restructuring in a judicial, administrative, or regulatory proceeding is itself not an eligible use. However, if a settlement requires the recipient to provide services or incur other costs that are an eligible use of SLFRF funds, SLFRF may be used for those costs.
- **Additional general restrictions.** SLFRF funds may not be used for a project that conflicts with or contravenes the purpose of the American Rescue Plan Act statute (e.g., uses of funds that

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



U.S. DEPARTMENT OF THE TREASURY

undermine COVID-19 mitigation practices in line with CDC guidance and recommendations) and may not be used in violation of the Award Terms and Conditions or conflict of interest requirements under the Uniform Guidance. Other applicable laws and regulations, outside of SLFRF program requirements, may also apply (e.g., laws around procurement, contracting, conflicts-of-interest, environmental standards, or civil rights).



Program Administration

The Coronavirus State and Local Fiscal Recovery Funds final rule details a number of administrative processes and requirements, including on distribution of funds, timeline for use of funds, transfer of funds, treatment of loans, use of funds to meet non-federal match or cost-share requirements, administrative expenses, reporting on use of funds, and remediation and recoupment of funds used for ineligible purposes. This section provides a summary for the most frequently asked questions.

TIMELINE FOR USE OF FUNDS

Under the SLFRF, funds must be used for costs incurred on or after March 3, 2021. Further, costs must be obligated by December 31, 2024, and expended by December 31, 2026.

TRANSFERS

Recipients may undertake projects on their own or through subrecipients, which carry out eligible uses on behalf of a recipient, including pooling funds with other recipients or blending and braiding SLFRF funds with other sources of funds. Localities may also transfer their funds to the state through section 603(c)(4), which will decrease the locality's award and increase the state award amounts.

LOANS

Recipients may generally use SLFRF funds to provide loans for uses that are otherwise eligible, although there are special rules about how recipients should track program income depending on the length of the loan. Recipients should consult the final rule if they seek to utilize these provisions.

NON-FEDERAL MATCH OR COST-SHARE REQUIREMENTS

Funds available under the "revenue loss" eligible use category (sections 602(c)(1)(C) and 603(c)(1)(C) of the Social Security Act) generally may be used to meet the non-federal cost-share or matching requirements of other federal programs. However, note that SLFRF funds may not be used as the non-federal share for purposes of a state's Medicaid and CHIP programs because the Office of Management and Budget has approved a waiver as requested by the Centers for Medicare & Medicaid Services pursuant to 2 CFR 200.102 of the Uniform Guidance and related regulations.

SLFRF funds beyond those that are available under the revenue loss eligible use category may not be used to meet the non-federal match or cost-share requirements of other federal programs, other than as specifically provided for by statute. As an example, the Infrastructure Investment and Jobs Act provides that SLFRF funds may be used to meet the non-federal match requirements of authorized Bureau of Reclamation projects and certain broadband deployment projects. Recipients should consult the final rule for further details if they seek to utilize SLFRF funds as a match for these projects.

ADMINISTRATIVE EXPENSES

SLFRF funds may be used for direct and indirect administrative expenses involved in administering the program. For details on permissible direct and indirect administrative costs, recipients should refer to Treasury's [Compliance and Reporting Guidance](#). Costs incurred for the same purpose in like circumstances must be treated consistently as either direct or indirect costs.

Coronavirus State & Local Fiscal Recovery Funds: Overview of the Final Rule



REPORTING, COMPLIANCE & RECOUPMENT

Recipients are required to comply with Treasury's [Compliance and Reporting Guidance](#), which includes submitting mandatory periodic reports to Treasury.

Funds used in violation of the final rule are subject to remediation and recoupment. As outlined in the final rule, Treasury may identify funds used in violation through reporting or other sources. Recipients will be provided with an initial written notice of recoupment with an opportunity to submit a request for reconsideration before Treasury provides a final notice of recoupment. If the recipient receives an initial notice of recoupment and does not submit a request for reconsideration, the initial notice will be deemed the final notice. Treasury may pursue other forms of remediation and monitoring in conjunction with, or as an alternative to, recoupment.



Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Approve Agreement with Butler Snow LLP to serve as Dissemination Agent for annual continuing disclosure requirements for the fiscal year 2021 per Securities and Exchange Commission(SEC) rules and authorize the Mayor to execute the same.
File Number: 2022-22
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.



January 10, 2022

VIA E-MAIL AT KEATON@HATTIESBURGMS.COM

City of Hattiesburg, Mississippi
Attn: Kermas Eaton, City Clerk
P.O. Box 1898
Hattiesburg, MS 39403-1898

Re: City of Hattiesburg, Mississippi Fiscal Year 2021 Continuing Disclosure

Dear Mr. Eaton:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Hattiesburg, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2021.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the Annual Filing for fiscal year 2021 to be filed on or before March 28, 2022.

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be \$3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not

limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

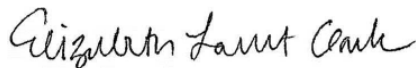
RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP



By: _____
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF HATTIESBURG, MISSISSIPPI

BY: _____
Mayor

Dated: _____

cc: Connie Everett, Chief Financial Officer, City of Hattiesburg, Mississippi (ceverett@hattiesburgms.com)
Randy Pope, Esq., City Attorney (randypope@popelaw.com)

EXHIBIT A

Event Notice

The City certifies that none of the events have occurred with respect to the Bonds during fiscal year 2020:

1. Principal and interest payment delinquencies
2. Non-Payment related defaults, if material
3. Unscheduled draws on debt service reserves, if any, reflecting financial difficulties
4. Unscheduled draws on credit enhancements reflecting financial difficulties
5. Substitution of credit or liquidity providers, or their failure to perform
6. Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (ITS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the bonds, or other material events affecting the tax status of the Bonds
7. Modifications to rights of Bondholders, if material
8. Bond calls, if material, and tender offers
9. Defeasances
10. Release, substitution, or sale of property, if any, securing repayment of the securities
11. Rating changes
12. Bankruptcy, insolvency, receivership or other similar event¹
13. The consummation of a merger, consolidation or acquisition involving the State or the sale of all or substantially all of the assets of the State, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material
15. Incurrence of a financial obligation² of the obligated person, *if material*, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the Issuer, any of which affect security holders, *if material*.
16. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation² of the obligated person, any of which reflect financial difficulties.

CITY OF HATTIESBURG, MISSISSIPPI

BY: _____
Mayor

Dated: _____

¹ For the purposes of the event identified in subparagraph (b)(5)(i)(C)(12) of the Rule, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for an obligated person in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the obligated person, or if such jurisdiction has been assumed by leaving the existing governing body and official or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the obligated person.

² For purposes of the events identified in subparagraphs (b)(5)(i)(C)(15) and (16) of the Rule, the term "financial obligation" is defined to mean a (A) debt obligation; (B) derivative instrument entered into in connection with or pledged as security or a source of payment for, an existing or planned debt obligation; or (C) a guarantee of (A) or (B). The term "financial obligation" does not include municipal securities as to which a final official statement has been otherwise provided to the MSRB consistent with the Rule. Numerous other terms contained in these subsections and/or in the definition of "financial obligation" are not defined in the Rule; SEC Release No. 34-83885 contains a discussion of the current SEC interpretation of those terms. For example, in the Release, the SEC provides guidance that the term "debt obligation" generally should be considered to include only lease arrangements that operate as vehicles to borrow money.



Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Approve Lease Agreement between the City of Hattiesburg and The United States of America (Corps of Engineers) for land located at Bobby L. Chain Municipal Airport and authorize the Mayor to execute the same.
File Number: 2022-21
Minute Book #

Summary

Lease Agreement between City of Hattiesburg and Army Corps of Engineers.

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS

Lease No. DACA01-5-22-0000 CIV. ENG SOUTH ATLANTIC DIVISION
Replaces 69-772
FORT RUCKER MOBILE DISTRICT

LAND LEASE

BETWEEN

City of Hattiesburg, Mississippi
A Municipal Corporation of the State of Mississippi

AND

THE UNITED STATES OF AMERICA

1. THIS LEASE made and entered into this ____ day of _____ in the year two thousand and twenty two by and between **City of Hattiesburg, Mississippi A Municipal Corporation of the State of Mississippi**, whose address is:

200 Forrest Street
Hattiesburg, Mississippi 39403

and whose interest in the property hereinafter described is that of owner for **himself, his heirs, executors, administrators, successors, and assigns, hereinafter called the Lessor**, and **THE UNITED STATES OF AMERICA**, hereinafter called the Government, under the authority of Title 10, United States Code, Section 2661, the described premises on the terms stated herein:

WITNESSETH: The parties hereto for the considerations hereinafter mentioned covenant and agree as follows:

2. The Lessor hereby leases to the Government the following described premises, viz:

EXCLUSIVE USE of approximately **(6.25)** acres of land at the Bobby L. Chain Municipal Airport, and being substantially in accord with the areas outlined on the map attached hereto and made a part thereof, marked "Exhibit A", together with the right of ingress and egress to the herein described area,

To be used for the following purpose: **Government Purposes.**

3. **To Have and to hold** the said premises for the term beginning **01 January 2021** through **31 December 2072**, subject to termination and renewal rights as may hereinafter set forth and subject to adequate

INITIALS: _____ & _____
LESSOR GOVERNMENT

appropriation of funds by Congress from year to year for the payment of rentals; and provide further that this lease shall in **no event extend beyond 31 December 2072.**

4. The Government shall pay the Lessor rent at the following rate:

ONE AND 00/100 DOLLAR (\$1.00) for the initial term of this lease and all renewals thereof, the receipt and sufficiency of which are hereby acknowledged.

Payment shall be made at the end of each Government Fiscal Year by the **USACE Finance Center, ATTN: AP, 5722 Integrity Drive, Millington, TN 38054.**

5. The Government shall have the right, during the existence of this lease to erect signs or place markers in or upon the premises hereby leased, which signs or markers so placed in, upon, or attached to the said premises shall be and remain the property of the Government and may be removed or otherwise disposed of by the Government.

6. The Government may terminate this lease at any time by giving thirty (30) days' notice in writing, and no rental shall accrue after the effective date of termination.

7. Any notice under the terms of this lease shall be in writing signed by a duly authorized representative of the party giving such notice, and if given by the Government shall be addressed to the **Lessor at 200 Forrest Street, Hattiesburg, MS 39403** and if given by the Lessor shall be addressed to the **US Army Corps of Engineer, 109 St. Joseph St, Mobile District, ATTN: CESAM-RE, P.O. Box 2288, Mobile, AL 36628-0001.**

8. The Lessor warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessor for the purpose of securing business. For breach or violation of this warranty the Government shall have the right to annul this lease without liability or in its discretion to deduct from the lease price or consideration the full amount of such commission, percentage, brokerage, or contingent fee.

9. No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this lease or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this lease if made with a corporation for its general benefit.

10. (a) The Government may, by written notice to the Lessor, terminate the right of the Lessor to proceed under this lease if it is found, after notice and hearing, by the Secretary of the Army or his duly authorized representative, that gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Lessor, or any agent or representative of the Lessor, to any officer or employee of the Government with a view toward securing a lease or securing favorable treatment with

respect to the awarding or amending, or the making of any determinations with respect to the performing, of such lease; provided, that the existence of facts upon which the Secretary of the Army or his duly authorized representative makes such findings shall be in issue and may be reviewed in any competent court.

(b) In the event this lease is terminated as provided in paragraph (a) hereof, the Government shall be entitled (i) to pursue the same remedies against the Lessor as it could pursue in the event of a breach of the lease by the Lessor, and (ii) as a penalty in addition to any other damages to which it may be entitled by law, to exemplary damages in an amount (as determined by the Secretary of the Army or his duly authorized representative) which shall be not less than three nor more than ten times the costs incurred by the Lessor in providing any such gratuities to any such officer or employee.

(c) The rights and remedies of the Government provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this lease.

11. The Lessor agrees that the Comptroller General of the United States or any duly authorized representatives shall, until the expiration of three (3) years after final payment of the agreed rental, have access to and the right to examine any directly pertinent books, documents, papers and records of the Lessor involving transactions related to this lease.

12. The Government agrees to be responsible for damages to the leased premises arising from the activity of the Government, its officers, agents, employees or representatives on said premises, in the exercise of rights under this lease, either by repairing such damage or by making a cash settlement with the owner in lieu thereof. Should a mutually acceptable settlement be made hereunder, the parties shall enter into a supplemental agreement hereto effectuating such settlement.

13. It is further understood and agreed that if there is a locked gate across the access to the leased area, the Lessor will, if requested by the Government, provide the Government a key to the gate.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date above written.

In presence of:

(Witness)

City of Hattiesburg

Title

CAGECODE

THE UNITED STATES OF AMERICA

BY:

DERRICK D. MOTON
Chief, Acquisitions
USACE, Mobile District
Real Estate Contracting Officer

TRACT 101
CITY OF HATTIESBURG, MISSISSIPPI
6.25 ACRES
UNITED STATES ARMY RESERVE CENTER
HATTIESBURG, MISSISSIPPI

SCHEDULE "A"

All that tract or parcel of land lying and being in Section 36, Township 4 North, Range 13 West, St. Stephens Meridian, Forrest County, Mississippi, and being more particularly described as follows:

Beginning at a point which is 1000 feet, more or less, South of the North line and 1250 feet, more or less, West of the East line of said Section 36 and at an existing fence corner;

Thence S 52° W along an existing fence 446 feet to another existing fence corner;

Thence N 36° W along an existing fence 500 feet, more or less, to another existing fence corner;

Thence N 53° E along an existing fence and a projection thereof 495 feet, more or less, to the center of Priests Creek;

Thence Southeasterly, downstream along the meanders of the center line of said Creek a distance of 550 feet, more or less, to a point on a line which bears N 52° E from the point of beginning;

Thence S 52° W 110 Feet, more or less, to the point of beginning.

Containing 6.25 acres, more or less, all of which was formerly included in Tract 3 of Hattiesburg Army Air Field Lease No. W 569 ENG 3145 and designated as Tract 101 of the United States Army Reserve Center, Hattiesburg, Mississippi.





Imagery Date: 11/27/2013

31°16'16.21" N 89°15'04.01" W elev 140 ft eye alt

Google Earth

Hattiesburg Fire



X

Parcel: CITY OF HATTIESBURG

27.763

Acres

27.763

20000000000

CITY OF HATTIESBURG

0.5007696

44.7733073

108

24.28

0.5

0.4

2.6 ACc
0.5 ACc

3.02
24.28 AC

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS

LEASE NO. DA CA01-5-69-772
USAR

SOUTH ATLANTIC DIVISION
NEW LEASE
MOBILE DISTRICT

LAND LEASE

BETWEEN

NEGOTIATED LEASE

CITY OF HATTIESBURG, MISSISSIPPI

A MUNICIPAL CORPORATION OF THE STATE OF MISSISSIPPI

(Contracting Officer)

AUTH: SEC. 2 (CXI) of Armed
SVS. PROCUREMENT OF ACT OF 1947
(P.L. 413, 80th CONGRESS) AND
PRESIDENTIAL PROCLAMATION

AND
THE UNITED STATES OF AMERICA

1. THIS LEASE, made and entered into this 11th day of June 1969
in the year one thousand nine hundred and sixty-nine by and between

CITY OF HATTIESBURG, MISSISSIPPI, A MUNICIPAL CORPORATION OF THE STATE OF
MISSISSIPPI,
whose address is Hattiesburg, Mississippi 39401,

and whose interest in the property hereinafter described is that of owner,
for itself, its administrators, successors, and assigns, hereinafter called Lessor, and THE UNITED STATES
OF AMERICA, hereinafter called the Government:

WITNESSETH: The parties hereto for the consideration hereinafter mentioned covenant
and agree as follows:

2. The Lessor hereby leases to the Government the following described premises, viz:

Exclusive use of a parcel of land at the
Hattiesburg Municipal Airport, containing
6.25 acres, more or less, as more particularly
described in Schedule "A" which is attached
hereto and made a part hereof, and being
substantially at the location shown on
Exhibit B.

to be used for the following purpose: Government purposes.

to be used for the following purpose: Government purposes.

ENG FORM 856 REPLACES EDITION OF 1 DEC 62, WHICH IS OBSOLETE. (ER 405-1-660)

Encl 2

1524-12

3. TO HAVE AND TO HOLD the said premises for the term beginning June 11, 1969 through June 30, 1969, provided that unless and until the Government shall give notice of termination in accordance with provision 6 hereof, this lease shall remain in force thereafter from year to year without further notice; provided further that adequate appropriations are available from year to year for the payment of rentals; and provided further that this lease shall in no event extend beyond June 30, 2020.

4. The Government shall pay the Lessor rent at the following rate:

- ONE AND 00/100 DOLLAR (\$1.00) for the initial term of this lease and all renewals thereof, the receipt and sufficiency of which are hereby acknowledged.

Payments shall be made at the end of each

by the

separately at the location shown on
plans and maps of the property and being
described in the contract which is attached
to this lease, more or less as more particularly
hereinafter mentioned without, however,
exclusive use of a place of land as the

5. The Government shall have the right, during the existence of this lease to attach fixtures, and erect structures or signs, in or upon the premises hereby leased, which fixtures and structures, or signs, so placed in, upon or attached to the said premises shall be and remain the property of the Government and may be removed or otherwise disposed of by the Government.

NOTICE: The Lessor hereby acknowledges the Government's proposed construction

6. The Government may terminate this lease at any time by giving thirty (30) days notice in writing to the Lessor, and no rental shall accrue after the effective date of termination.

7. Any notice under the terms of this lease shall be in writing signed by a duly authorized representative of the party giving such notice, and if given by the Government shall be addressed to the Lessor at Hattiesburg, Mississippi 39401,

and if given by the Lessor shall be addressed to The District Engineer, U. S. Army
Engineer District, Mobile, P. O. Box 2288, Mobile, Alabama 36601.

8. The Lessor warrants that no person or selling agency has been employed or retained to solicit or secure this lease upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Lessor for the purpose of securing business. For breach or violation of this warranty the Government shall have the right to annul this lease without liability or in its discretion to deduct from the lease price or consideration the full amount of such commission, percentage, brokerage, or contingent fee.

9. No Member of or Delegate to Congress or Resident Commissioner shall be admitted to any share or part of this lease or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this lease if made with a corporation for its general benefit.

10. (a) The Government may, by written notice to the Lessor, terminate the right of the Lessor to proceed under this lease if it is found, after notice and hearing, by the Secretary of the Army or his duly authorized representative, that gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Lessor, or any agent or representative of the Lessor, to any officer or employee of the Government with a view toward securing a lease or securing favorable treatment with respect to the awarding or amending, or the making of any determinations with respect to the performing, of such lease; provided, that the existence of

facts upon which the Secretary of the Army or his duly authorized representative makes such findings shall be in issue and may be reviewed in any competent court.

(b) In the event this lease is terminated as provided in paragraph (a) hereof, the Government shall be entitled (i) to pursue the same remedies against the Lessor as it could pursue in the event of a breach of the lease by the Lessor, and (ii) as a penalty in addition to any other damages to which it may be entitled by law, to exemplary damages in an amount (as determined by the Secretary of the Army or his duly authorized representative) which shall be not less than three nor more than ten times the costs incurred by the Lessor in providing any such gratuities to any such officer or employee.

(c) The rights and remedies of the Government provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or under this lease.

11. The Lessor hereby waives any and all claims of any nature whatsoever for the restoration of the leased premises at the termination or expiration of this lease, and the Government shall have the right to abandon buildings, foundations, concrete slabs, and other similar items on the premises.

CHANGES BEFORE EXECUTION: Paragraph 11 added.

IN WITNESS WHEREOF, the parties hereto have hereunto subscribed their names as of the date first above written.

~~In presence of~~ ATTEST:

City Clerk

CITY OF HATTIESBURG, MISSISSIPPI
A MUNICIPAL CORPORATION

BY:

PAUL E. GRADY
Mayor

(SEAL)

THE UNITED STATES OF AMERICA,

By

MELVIN W. DOVITH
CHIEF, REAL ESTATE DIVISION
Contracting Officer

(IF LESSOR IS A CORPORATION, THE FOLLOWING CERTIFICATE SHALL BE EXECUTED BY THE SECRETARY OR ASSISTANT SECRETARY.)

I,
certify that I am the
named as Lessor in the attached lease; that
lease on behalf of the Lessor, was then
said lease was duly signed for and in behalf of said corporation by authority of its governing
body, and is within the scope of its corporate powers.

Secretary of the corporation
who signed said
of said corporation; that

(CORPORATE)
SEAL

TRACT 101
CITY OF HATTIESBURG, MISSISSIPPI
6.25 ACRES
UNITED STATES ARMY RESERVE CENTER
HATTIESBURG, MISSISSIPPI

SCHEDULE "A"

All that tract or parcel of land lying and being in Section 36, Township 4 North, Range 13 West, St. Stephens Meridian, Forrest County, Mississippi, and being more particularly described as follows:

Beginning at a point which is 1000 feet, more or less, South of the North line and 1250 feet, more or less, West of the East line of said Section 36 and at an existing fence corner;

Thence S 52° W along an existing fence 446 feet to another existing fence corner;

Thence N 36° W along an existing fence 500 feet, more or less, to another existing fence corner;

Thence N 53° E along an existing fence and a projection thereof 495 feet, more or less, to the center of Priests Creek;

Thence Southeasterly, downstream along the meanders of the center line of said Creek a distance of 550 feet, more or less, to a point on a line which bears N 52° E from the point of beginning;

Thence S 52° W 110 feet, more or less, to the point of beginning.

Containing 6.25 acres, more or less, all of which was formerly included in Tract 3 of Hattiesburg Army Air Field Lease No. W 569 ENG 3145 and designated as Tract 101 of the United States Army Reserve Center, Hattiesburg, Mississippi.

STATE MISSISSIPPI
 COUNTY FORREST
 DIVISION SOUTH ATLANTIC
 THIRD ARMY AREA

4.5 MILES SE OF NATTIESBURG
 MILES OF

TRANSPORTATION FACILITIES
 I.C. MISS. CENT. B.B. H.S. RAILROAD
 STATE ROAD
 FEDERAL ROAD
 AIRLINE

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LEGEND
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 COUNTY LINE
 CIVIL DISTRICT PRECINCT
 LAND GRANT LINE
 CITY, VILLAGE OR BOROUGH
 CEMETERY, SMALL PARK, ETC.
 TOWNSHIP LINE
 SECTION LINE
 RUNWAY APPROACH ZONE ALIAS
 AVIGATION EASEMENT
 FEE SIMPLE

SCALE IN FEET
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UNITED STATES ARMY
 DEFENSE CENTER
 447000



VICINITY MAP

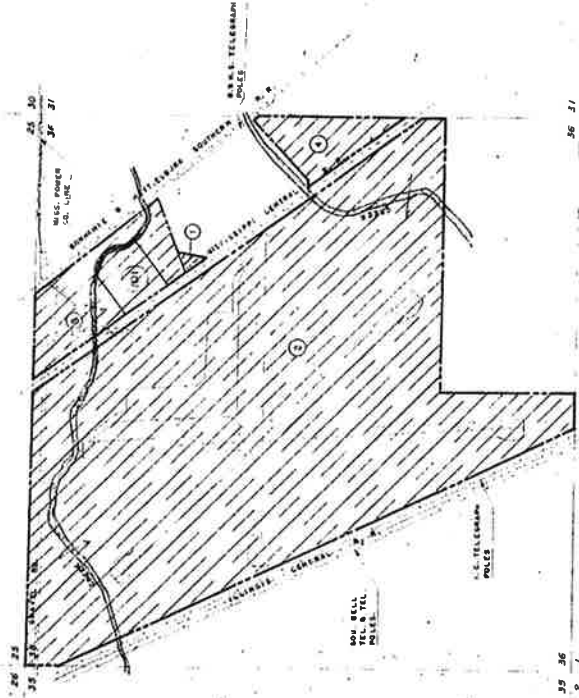


STATE INDEX

ACQUISITION AUTHORIZATION
 RE-ACQUIRED, ACQUIRED, DONATED

ACQUISITION TRACT REGISTER			
TRACT NO.	LAND OWNER	ACR. PAGE	REMARKS
		ACR.	
		LEASE	
		FEE	6.25

R 13 W



ACCOUNTABILITY ASSUMED BY WAR ASSETS ADM. ON 354.88 ACRES, 6.25-ACR.
 ACCOUNTABILITY ASSUMED BY WAR ASSETS-ADM. ON 772.63 ACRES, 4.25-ACR.

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36 Academy Dr

US Army Training

Hattiesburg Fire

Imagery Date: 11/27/2013 31°16'16.21" N 89°15'04.01" W elev 140 ft eye alt

Google Earth

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Memorandum

To: Mayor Toby Barker and Members of City Council

From: Lamar Rutland

cc:

Date: Tuesday, January 18, 2022

Re: Approve Modification #4 to the Development Infrastructure Grant agreement #388 with Mississippi Development Authority to extend the contract end date to May 31, 2022 and authorize the Mayor to execute in triplicate.
File Number: 2022-8
Minute Book #

Summary

Approve Modification #4 to the Development Infrastructure Grant agreement #388 with Mississippi Development Authority to extend the contract end date to May 31, 2022; Authorize the Mayor to execute in triplicate.

Recommendation Statement

I recommend approval of this item.

Please place this on the January 18, 2022 City Council meeting for consideration.



State of Mississippi

TATE REEVES
Governor

MISSISSIPPI DEVELOPMENT AUTHORITY

December 22, 2021

Mayor Toby Barker
City of Hattiesburg
P.O. Box 1898
Hattiesburg, MS 39403-1898

RE: City of Hattiesburg - Contract Extension Modification #4
DIP # 388

Dear Mayor Barker:

We have received your request to extend the contract end date to May 31, 2022 for the above-referenced Development Infrastructure Grant agreement. Based on the information provided, your request is approved. Three copies of the modification agreement for your grant are enclosed. Please read the agreement carefully and sign all three copies. Keep one for your files and return two to this office no later than January 20, 2022.

Should you need additional information, please contact Carolyn McKinney at 601-359-9316 or cmckinney@mississippi.org

Sincerely,

A handwritten signature in black ink, appearing to be "SCH", followed by a horizontal line.

Steven C. Hardin
Director
Community Incentives Division

SCH: cm

Enclosures

cc: Sharon Hensarling

MISSISSIPPI DEVELOPMENT AUTHORITY
Development Infrastructure Program
MODIFICATION SIGNATURE SHEET
Community Incentives Division
P.O. Box 849
Jackson, MS 39205-0849

1. Recipient's Name, Address, and Telephone No.

City of Hattiesburg

P.O. Box 1898

Hattiesburg, MS 39403-1898

601-545-4501

2. Effective Date: 4/17/2017

3. Grant Number: DIP #388

4. Modification Number: 4

5. Contract Beginning Date: 4/17/2017

6. Contract Ending Date: 5/31/2022

7. List DIP Funds where changes are made:

Activity/Line Item	Current Budget	Proposed Budget	Change (+/-)	

8. Explanation for modification:

The city of Hattiesburg is requesting an extension to complete the project by May 31, 2022.

9. Except as hereby modified, all terms and conditions of the original contract remain unchanged.

10. Approved for Agency:

Signature

Date

Name: Steven C. Hardin
Community Incentives Director

11. Approved for Recipient:

Signature

Date

Name: Toby Barker
Title: Mayor
City of Hattiesburg



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Lamar Rutland

cc:

Date: Tuesday, January 18, 2022

Re: Approve proposal from Landarc Consulting Group, Inc. for architectural services related to the Midtown Green Park and authorize the Mayor to execute in duplicate.
File Number: 2022-7
Minute Book #

Summary

Approve proposal from Landarc Consulting Group, Inc. for architectural services related to the Midtown Green Park; Authorize the Mayor to execute in duplicate.

Recommendation Statement

I recommend approval of this item.

Please place this on the January 18, 2022 City Council meeting for consideration.

Landarc Consulting Group, Inc

Landscape Architecture-Site Planning

308 4th Ave, Hattiesburg, MS 39401

Phone 601-582-1198 Cell 601-606-0089

e-mail: tom@landarcgroup.net

1-3-2022

Sid Gonsoulin

Construction Manager for Parks Projects

City of Hattiesburg

200 Forrest Street

Hattiesburg, MS 39401

RE: Bid Documents: Midtown Green Park Crestmont Ave, Hattiesburg, MS

Dear Sid:

It is my pleasure to submit the following proposal for bid documents for the above referenced project.

Contract Documents:

We will prepare bid document plans for the above referenced project.

The documents will include the following:

- 1) Survey
 - 2) Site Plan
 - 3) Layout Plan for City Approval
- Complete layout plans, design, and specifications for:
- a) Parking
 - b) Walking Trail
 - c) Inclusive Playground
 - d) Pavilion and Rest Rooms
 - e) Maintenance Shop
 - d) Fence and Gates
 - e) Site Amenities to include: Picnic Tables, Benches, Litter receptacles, bike racks, Exercise Stations
 - f) Signage
 - g) Stage (see addendum below)

Other Items included in project:

Demolition and removal of existing home on site

Grading and Drainage plans and specifications

Utilities: water, sewer, electrical plans and specifications

***Work with MS Power who will design, install, site lighting

Landscape Plan and specifications

page two: Bid Documents: Midtown Green Park: Landarc Consulting Group, Inc
Proposal

We agree to provide these professional services in accordance with generally accepted standards of its profession. We agree to put forth reasonable efforts to comply with all codes, regulations and laws in effect as of the date of our agreement.

We are aware of and have reviewed the Grant Documents.

Our agreement includes: Contract Documents, Advertisement for Bids, Receive Bids, Award Bids with Contract and City Approval....This agreement includes construction administration for the completion of the project.

Compensation:

Estimated Bid Cost: \$ 750,000

The above design construction bid documents for this project will be done for a lump sum of \$ 57,000. (See Addendum) Addition work will be on an hourly basis as follows:

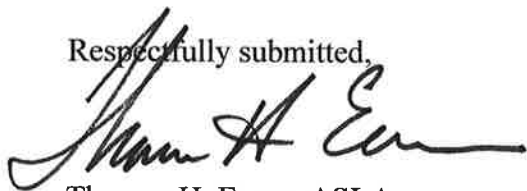
Principal	\$ 150
Landscape Architect/Project Manager	\$ 115
Architect	\$ 150
Civil Engineer	\$ 150
Electrical Engineer	\$ 150
Landscape Architect I	\$ 95
Staff Designer	\$ 80
Administrative Staff	\$ 45

ADDENDUM: If enhanced Performance Stage is approved and design and specifications are required additional Architectural fees will be necessary. Based on preliminary budget discussions of \$ 250,000 - \$ 350,000 construction cost additional fees would be \$ 15,000 - \$ 20,000.

Please let me know if you need any further information.

We look forward to working with you and the City of Hattiesburg on this project.

Respectfully submitted,



Thomas H. Eaves, ASLA
Registered Landscape Architect

Approved By: _____
City of Hattiesburg

Date: _____



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Lamar Rutland

cc:

Date: Tuesday, January 18, 2022

Re: Approve Lighting Agreement with Mississippi Power Company for additional lighting on Eagle Drive with a monthly increase of \$38.48 and authorize the Mayor to execute the same.
File Number: 2022-12
Minute Book #

Summary

Approve Lighting Agreement with Mississippi Power Company for additional lighting on Eagle Drive with a monthly increase of \$38.48, and authorize the Mayor to execute the same.

Recommendation Statement

I recommend approval of the agreement.

Please place this on the January 18, 2022 City Council meeting for consideration.

DATE: 1/5/22

RE: STREET LIGHT REQUEST AND AUTHORIZATION LETTER

FROM: CITY/TOWN OF Hattiesburg PHONE: _____

AUTHORIZED SIGNATURE _____ DATE: _____

DEVELOPER NAME _____ ACCOUNT # 5984182000

DEVELOPER SIGNATURE _____ DATE: _____

DATE GOVERNMENTAL AUTHORITY TO TAKE OWNERSHIP OF PAYMENT: _____

Attach a plat for development.

TO: MISSISSIPPI POWER COMPANY, ATTN. :(MPC LIGHTING SERVICES) P.O. Box 4079,

Gulfport, MS 39502 or Email: (G2MPCLSVC@southernco.com)

DATE MAIL/EMAIL RECEIVED _____

INSTRUCTIONS: INSTALL STREET LIGHTS AS NOTED IN THE SCHEDULE BELOW. CONSIDER THIS YOUR AUTHORIZATION TO BILL THE NEW LIGHTS UNDER THE TERMS OF THE CURRENTLY APPLICABLE STREET LIGHT RATE (SL) AS APPROVED BY THE MISSISSIPPI PUBLIC SERVICE COMMISSION.

PLEASE TAKE NOTICE: By and through Developer's request and execution hereof, Developer acknowledges and agrees that any electric lighting service for outdoor lighting is subject to MPC's Rules Governing Electric Service and MPC's Outdoor Lighting Electric Rate Schedule (OL). Developer understands and agrees that OL provides for a three (3) year minimum term for lighting (other than special lighting) and Developer shall be liable to MPC for all service under the rate schedule until termination, provided however that Developer shall, in no event, be excused from liability for service during the applicable minimum term. MPC shall be entitled to pursue any and all available legal remedies in the event Developer, or Developer's successors or assigns, fails to make any and all payments as and when due during the term of service.

TYPE LIGHT	NUMBER TO INSTALL (I) NUMBER TO REMOVE (R)	LOCATION AND COMMENTS
COBRA HEAD FIXTURES		
100 WATT HPS	_____	_____
150 WATT HPS	<u>R - 8</u>	_____
250 WATT HPS	_____	_____
400 WATT HPS	_____	_____
1000 WATT HPS	_____	_____
350 WATT MH	_____	_____
LED FIXTURES		
90 WATT LED	_____	_____
110 WATT LED	_____	_____
190 WATT LED	_____	_____
280 WATT LED	_____	_____
OTHER FIXTURES		
<u>50WLED</u>	<u>I - 8</u>	<u>Eagle Dr</u>
<u>FG poles</u>	<u>R - 8</u>	<u>Monthly Increase \$38.48</u>
<u>20 Alum Poles</u>	<u>I - 8</u>	_____

NOTE: FOR NON ROUTINE INSTALLATIONS REQUIRING POLES, UNDERGROUND WIRING OR OTHER SPECIAL CONDITIONS PLEASE CONTACT YOUR MARKET SPECIALIST AND SPECIFIC CONTRACTS WILL BE PREPARED.

PLEASE MAIL OR EMAIL THIS FULLY COMPLETED FORM TO MPC'S LIGHTING SERVICES DEPT.

AND WE WILL INSTALL THE LIGHTING INSTALLATIONS THAT YOU REQUEST. YOU MAY ALSO USE THIS FORM TO REPORT LIGHTS NOT BURNING BY LISTING THE ESTIMATED SIZE AND LOCATION ON THE FORM AND FAXING TO US.



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ann Jones, Chief Administrative Officer

cc:

Date: Tuesday, January 18, 2022

Re: Ratify execution of Agreed Judgement by the Judge of the Special Court of Eminent Domain in the matter of Civil Action No. 21-592 and authorize the City Attorney to deposit \$18,000.00 into the registry of the court. Authorize payment of 2019, 2020, and 2021 taxes. Authorize issuance of manual checks for the same.
File Number: 2022-14
Minute Book #

Summary

Ratify execution of Agreed Judgement by the Judge of the Special Court of Eminent Domain in the matter of Civil Action No. 21-592 and authorize the City Attorney to deposit \$18,000.00 into the registry of the court. Authorize payment of 2019, 2020, and 2021 taxes. Authorize issuance of manual checks for the same.

Recommendation Statement

I recommend this item be placed on the Council Agenda.

Please place this on the January 18, 2022 City Council meeting for consideration.

FILED

JAN 06 2022

IN THE SPECIAL COURT OF EMINENT DOMAIN
FORREST COUNTY, MISSISSIPPI

CITY OF HATTIESBURG, MISSISSIPPI,
A MUNICIPAL CORPORATION

PLAINTIFF

FORREST COUNTY CIRCUIT CLERK

VERSUS

CIVIL ACTION NO. 21-592

LEGACY MEMORIAL HOLDINGS, LLC
A MISSISSIPPI LIMITED LIABILITY COMPANY;
MUNICIPAL POINT CAPITAL LP;
AND FORREST COUNTY, MISSISSIPPI

DEFENDANTS

AGREED JUDGMENT

THIS DAY THIS CAUSE came on for hearing on the Joint Motion of The City of Hattiesburg, Mississippi ("the City"), Plaintiff, and Legacy Memorial Holdings, LLC ("Legacy Memorial") for Entry of an Agreed Judgment, and the Court, having considered the Motion does find as follows:

1.

In this eminent domain case, the City filed its Complaint to Condemn on August 27, 2021, to acquire certain property for securing land for parks, a public purpose, and the property being acquired is described in Exhibit "A", attached hereto and incorporated herein. Process was had on the Defendants, and the Court has jurisdiction over the parties and the subject matter. Subsequent to the filing of the Complaint, the subject property sold for the 2020 taxes to TLGFY, LLC.

2.

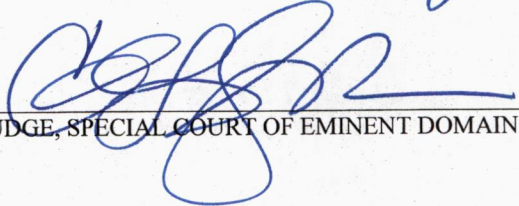
The City and Legacy Memorial have reached an agreement as to all the issues between them, and, based on that understanding, the Court ORDERS as follows.

A. That the City shall deposit into the registry of the Court the sum of Eighteen Thousand Dollars (\$18,000.00), said sum being the total compensation due Legacy Memorial based on the

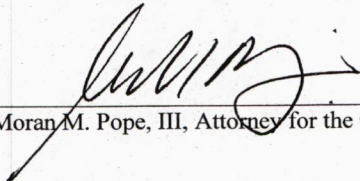
City's Statement of Values. In addition, and as further consideration for settling the case without the necessity of a trial, the City shall redeem the 2019 and 2020 ad valorem taxes, which total, as of January 31, 2022, \$2586.16 and \$2220.87, respectively, and shall pay the 2021 ad valorem taxes, which total, as of January 31, 2022, \$1819.95.

B. Following the deposit of \$18,000.00, the City shall be granted title to the property, less and except all oil, gas and other minerals which may be produced through a well bore, and shall have the right to immediate entry to said property. Legacy Memorial shall be entitled to receive the amount so deposited by the City to the Clerk of the Court, without further Order of the Court.

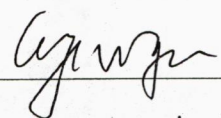
SO ORDERED AND ADJUDGED on this 4th day of January, A.D., 2022.


JUDGE, SPECIAL COURT OF EMINENT DOMAIN

AGREED TO AND APPROVED:


Moran M. Pope, III, Attorney for the City of Hattiesburg

LEGACY MEMORIAL HOLDINGS, LLC

By: 

Printed Name: Alfreda Remy

Its: _____

Exhibit "A".

PROPERTY DESCRIPTION:

Lot One (1) and the North Half (N ½) of Lot 2, Block One (1) of the Hattiesburg Heights Third Survey in the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi,



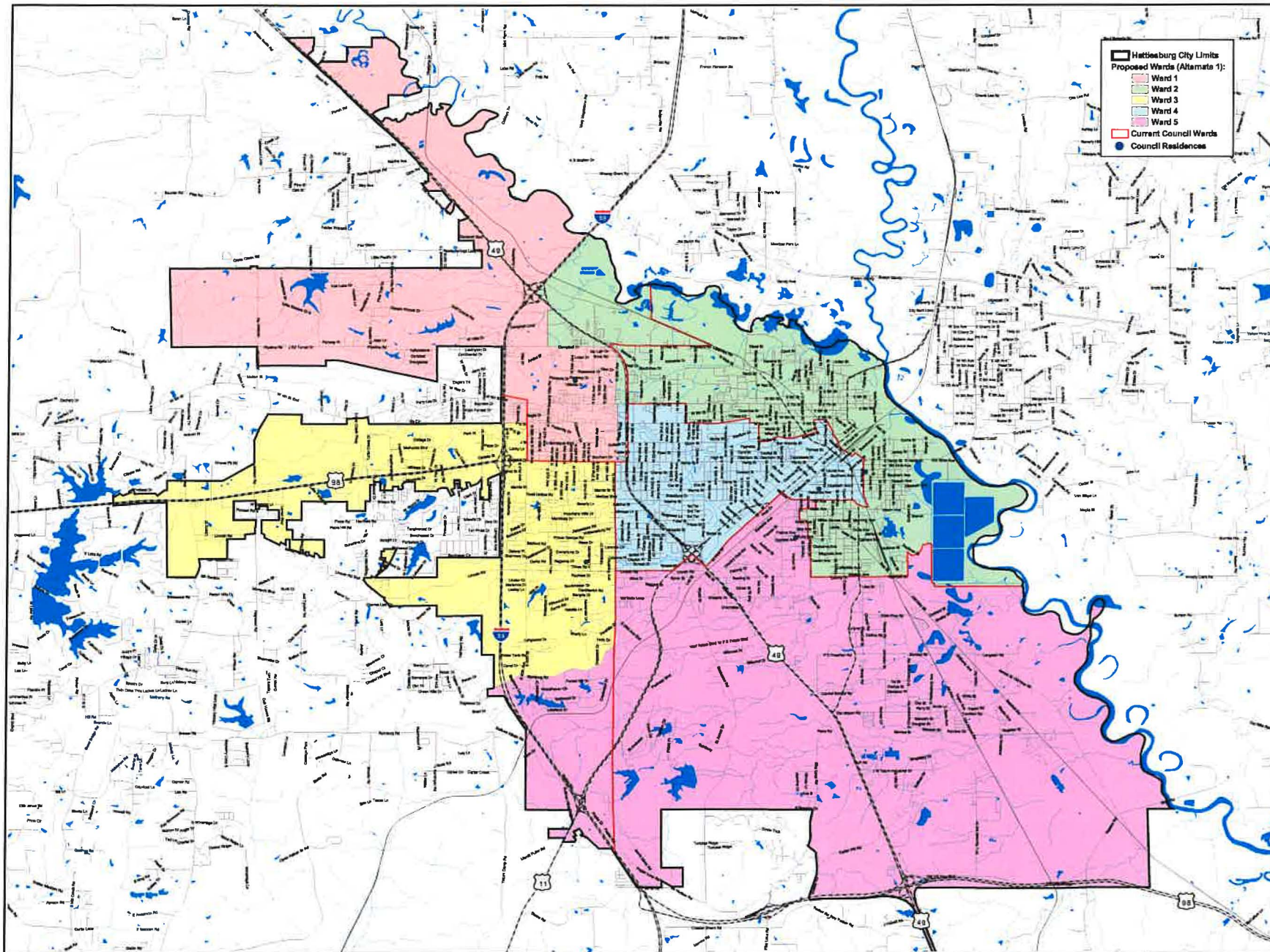
Memorandum

To: Mayor Toby Barker and Members of City Council
From:
cc:
Date: Tuesday, January 18, 2022
Re: Acceptance of Redistricting Plan for the City of Hattiesburg.
File Number: 2022-17
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.



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Alternate 1 Redistricting Plan Hattiesburg, Mississippi



This map is accurate for
 planning purposes only.

Data Sources:
 U.S. Census Bureau 2020 data;
 MARIS; Bridge & Watson, Inc.

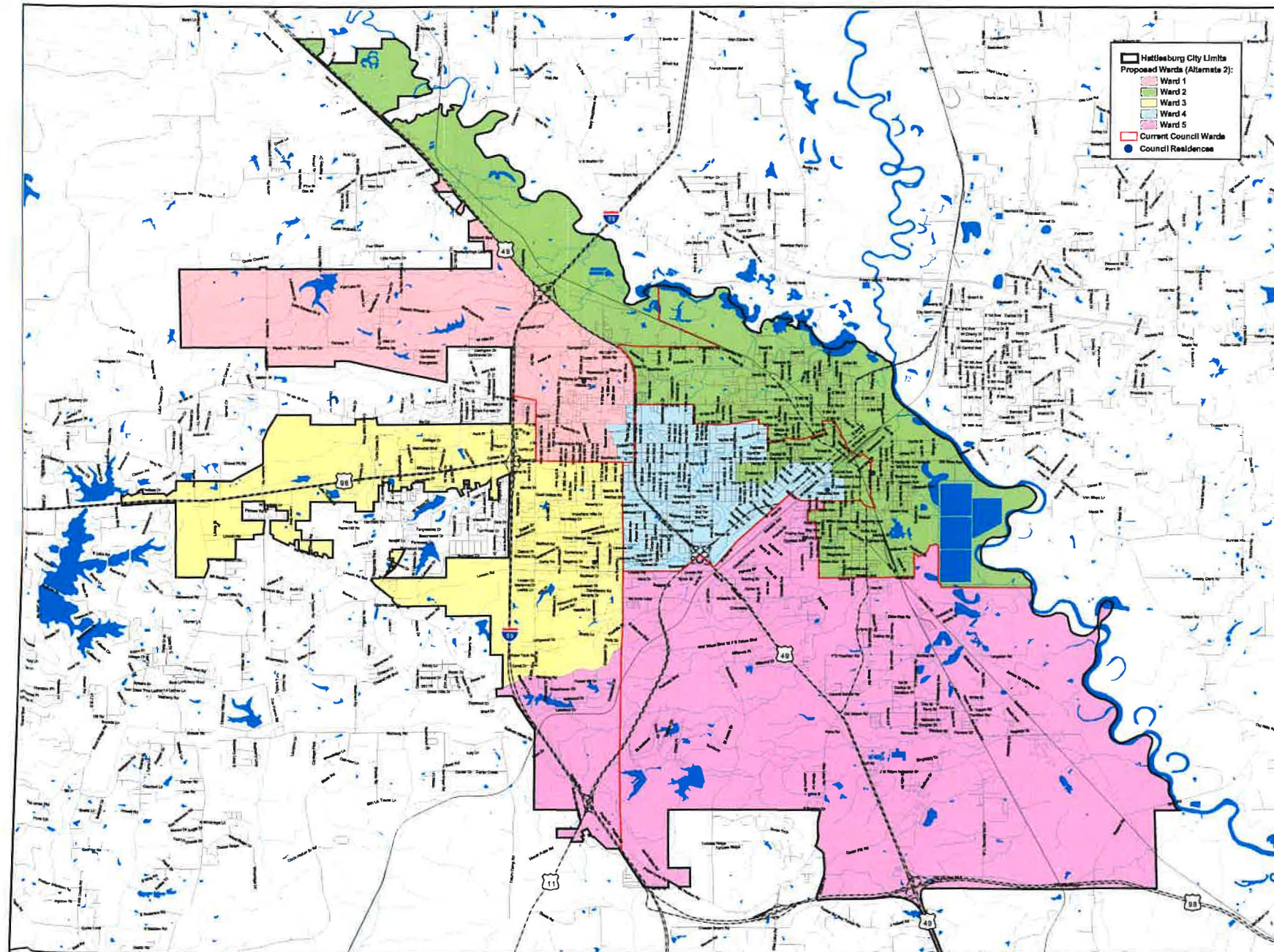
October 20, 2021

Proposed Redistricting Plan - Alternate 1
City Council Wards
City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,293	43.2%	4,677	47.0%	978	9.8%	9,948	9,746	202	2.1%	4,058	46.7%	3,774	43.5%	853	9.8%	8,685
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	1,917	20.5%	6,523	69.9%	893	9.6%	9,333	9,746	(413)	-4.2%	1,787	23.8%	5,085	67.7%	643	8.6%	7,515
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	6,663	66.4%	2,430	24.2%	945	9.4%	10,038	9,746	292	3.0%	5,740	68.4%	1,914	22.8%	734	8.8%	8,388
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	4,829	48.4%	4,248	42.6%	894	9.0%	9,971	9,746	225	2.3%	4,396	52.1%	3,346	39.7%	694	8.2%	8,436
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,792	19.0%	7,084	75.0%	564	6.0%	9,440	9,746	(306)	-3.1%	1,576	23.1%	4,889	71.7%	355	5.2%	6,820
Totals																		
Existing		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730				17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
Proposed		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730				17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Deviation: 47.3%
Deviation: 7.2%

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi
Date: October 20, 2021
Prepared by: Bridge & Watson, Inc.



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Alternate 2 Redistricting Plan Hattiesburg, Mississippi



This map is accurate for
planning purposes only.

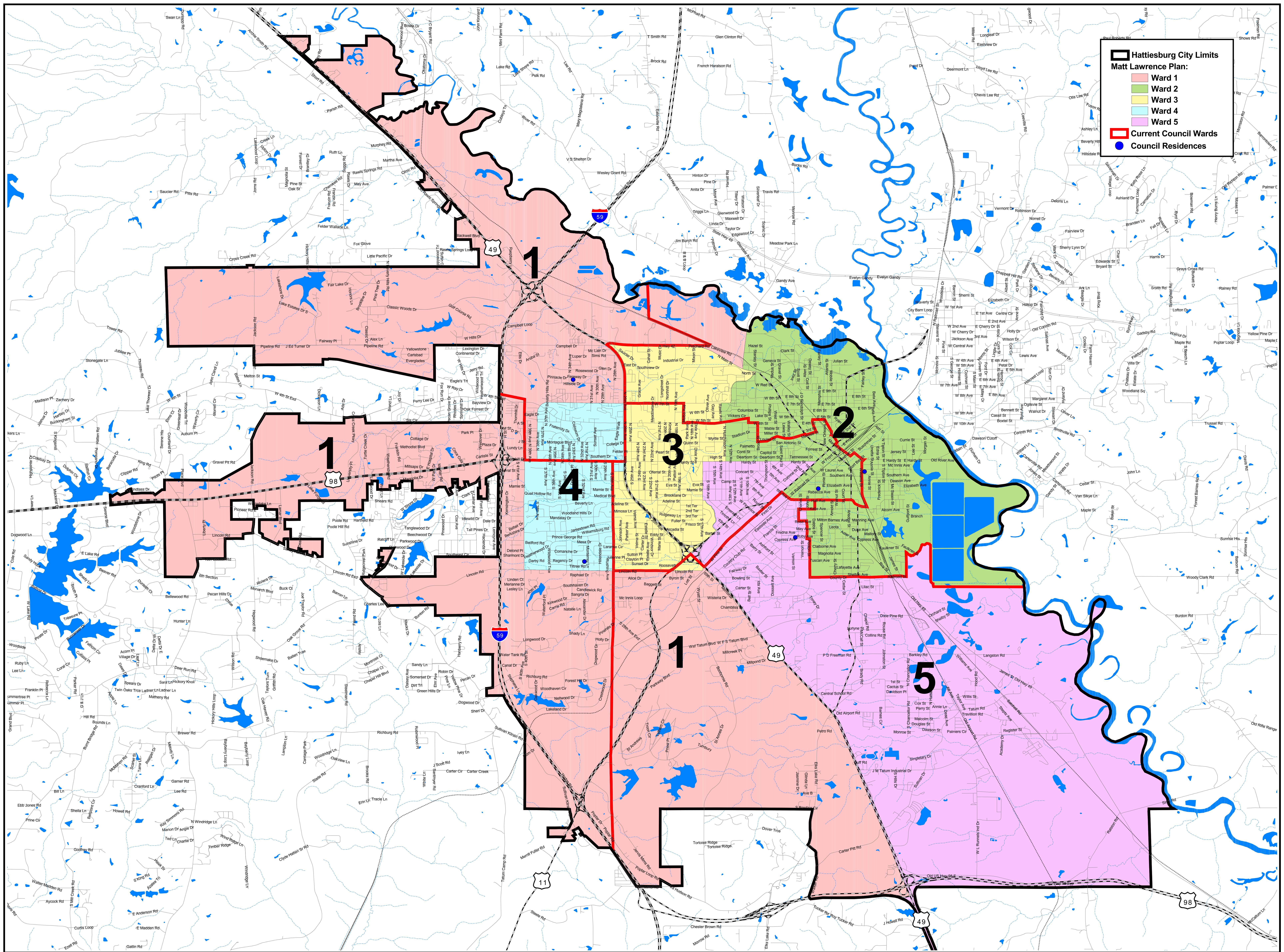
Data Sources:
 U.S. Census Bureau 2020 data;
 MAHRS: Bridge & Watson, Inc.

October 26, 2021

Proposed Redistricting Plan - Alternate 2 City Council Wards City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,087	41.6%	4,810	49.0%	922	9.4%	9,819	9,746	73	0.7%	3,835	45.4%	3,819	45.3%	785	9.3%	8,439
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	2,109	22.3%	6,403	67.8%	937	9.9%	9,449	9,746	(297)	-3.0%	1,935	25.6%	4,961	65.5%	676	8.9%	7,572
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	6,663	66.4%	2,430	24.2%	945	9.4%	10,038	9,746	292	3.0%	5,740	68.4%	1,914	22.8%	734	8.8%	8,388
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	4,843	48.5%	4,235	42.4%	906	9.1%	9,984	9,746	238	2.4%	4,471	51.8%	3,425	39.7%	729	8.5%	8,625
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,792	19.0%	7,084	75.0%	564	6.0%	9,440	9,746	(306)	-3.1%	1,576	23.1%	4,889	71.7%	355	5.2%	6,820
Totals																		
Existing		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 47.3%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
Proposed		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 6.1%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi
Date: October 26, 2021
Prepared by: Bridge & Watson, Inc.



Hattiesburg City Limits

Matt Lawrence Plan:

Ward 1

Ward 2

Ward 3

Ward 4

Ward 5

Current Council Wards

Council Residences



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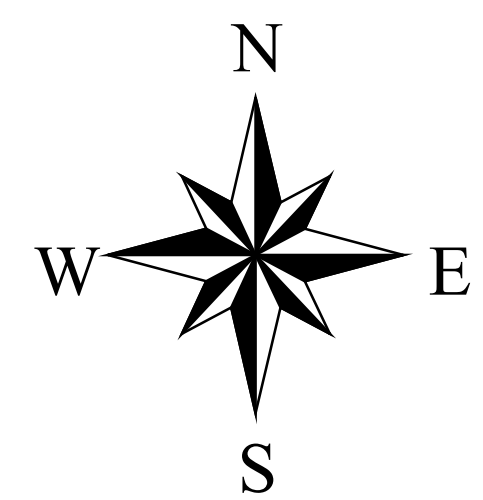
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Matt Lawrence

Redistricting Plan

Hattiesburg, Mississippi



This map is accurate for
planning purposes only.

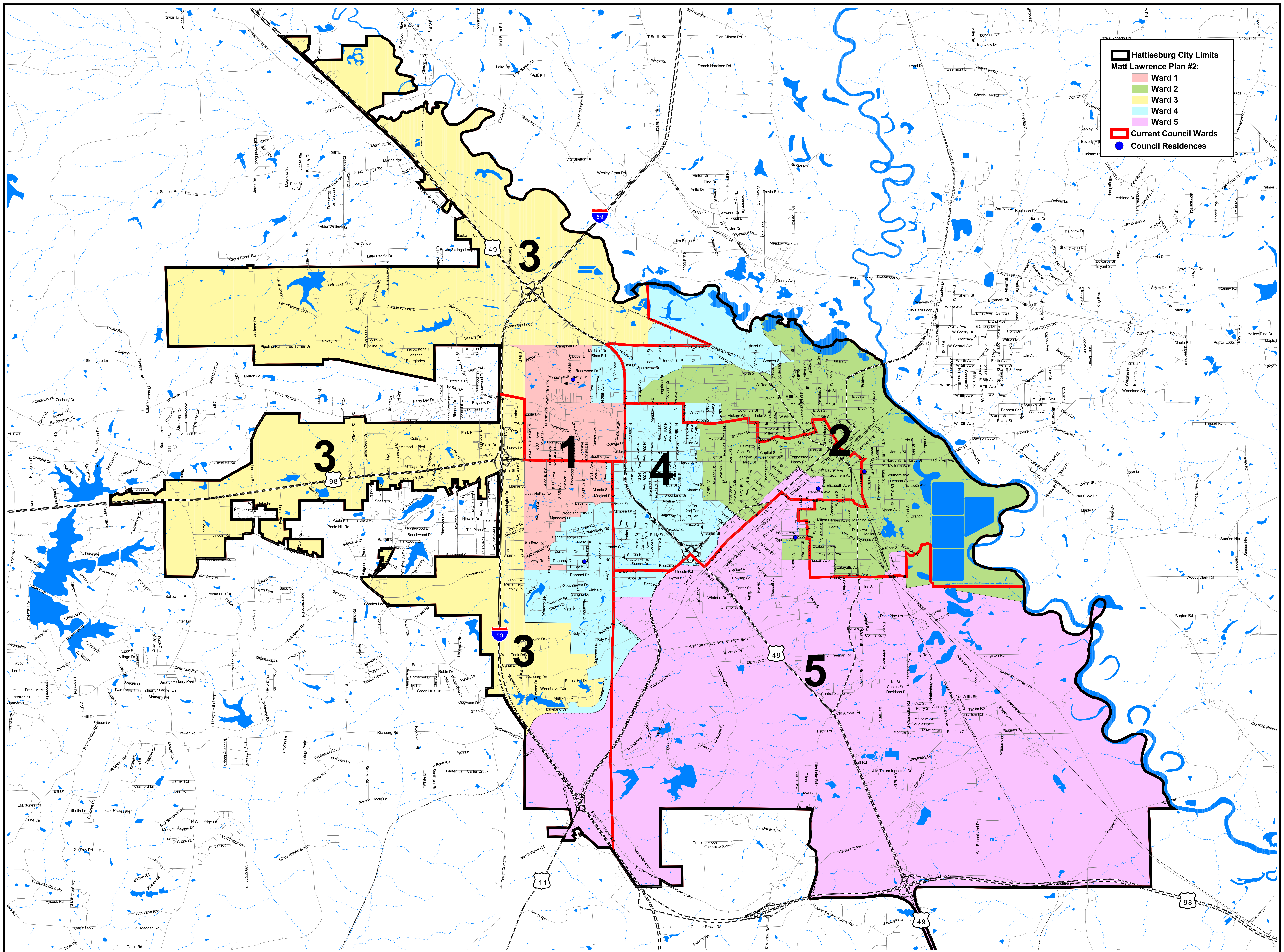
Data Sources:
U.S. Census Bureau 2020 data;
MARIS; Bridge & Watson, Inc.

November 29, 2021

Proposed Redistricting Plan - Matt Lawrence #1
City Council Wards
City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	8,449	48.1%	7,787	44.3%	1,336	7.6%	17,572	9,746	7,826	80.3%	7,467	52.4%	5,751	40.4%	1,027	7.2%	14,245
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	1,675	22.6%	4,946	66.8%	788	10.6%	7,409	9,746	(2,337)	-24.0%	1,510	25.4%	3,881	65.4%	545	9.2%	5,936
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	2,740	39.4%	3,620	52.1%	587	8.4%	6,947	9,746	(2,799)	-28.7%	2,510	44.3%	2,735	48.2%	427	7.5%	5,672
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	5,210	57.6%	2,845	31.5%	984	10.9%	9,039	9,746	(707)	-7.3%	4,806	58.5%	2,523	30.7%	881	10.7%	8,210
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,420	18.3%	5,764	74.2%	579	7.5%	7,763	9,746	(1,983)	-20.3%	1,264	21.9%	4,118	71.2%	399	6.9%	5,781
Totals																		
	Existing	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 47.3%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
	Proposed	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 109.0%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi; Matt Lawrence
Date: November 29, 2021
Prepared by: Bridge & Watson, Inc.



Hattiesburg City Limits

Matt Lawrence Plan #2:

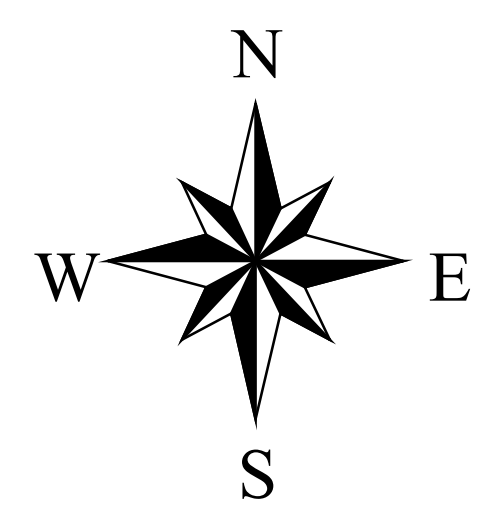
- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5

Current Council Wards

Council Residences

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Matt Lawrence Redistricting Plan #2 Hattiesburg, Mississippi



This map is accurate for planning purposes only.

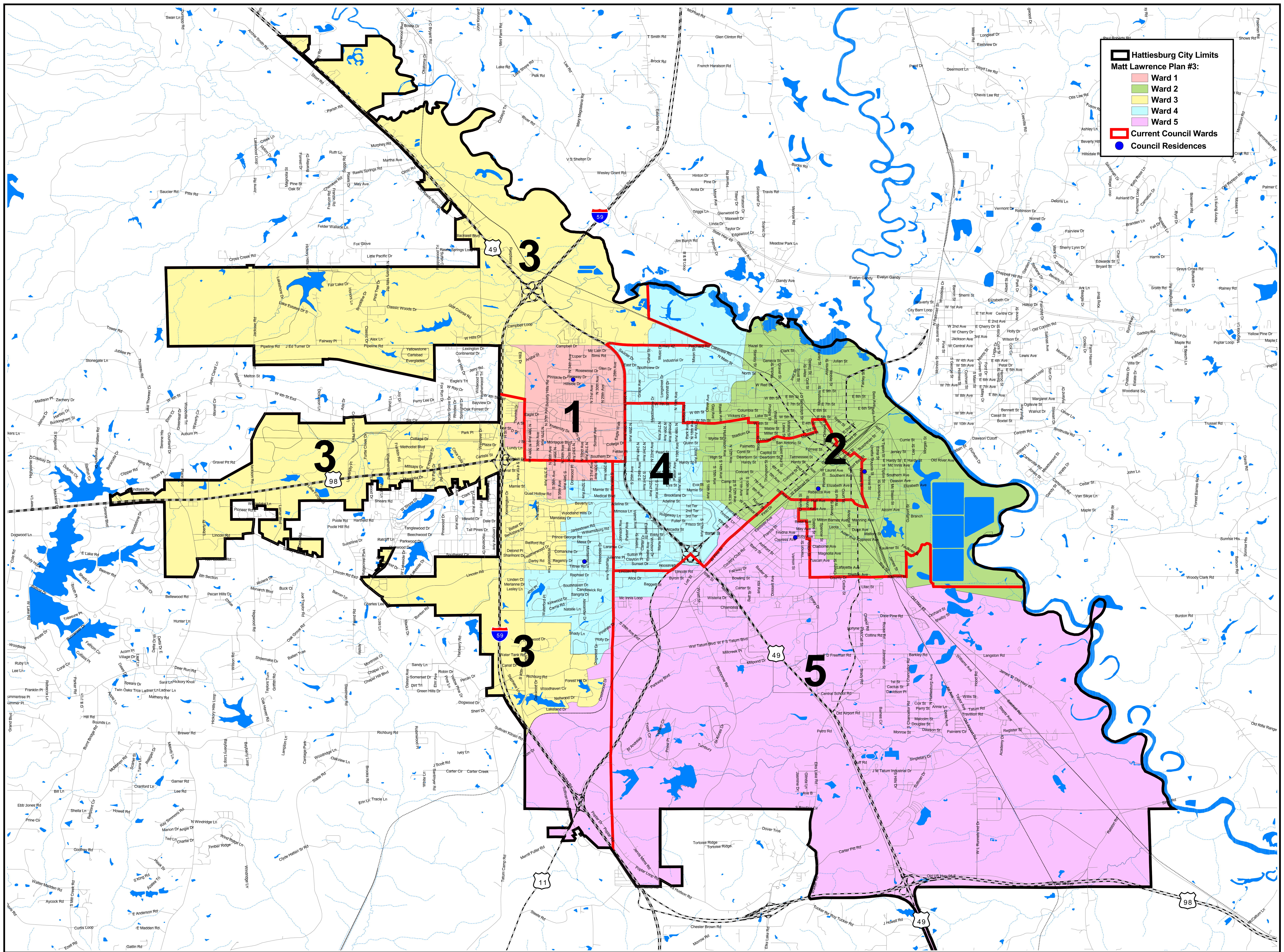
Data Sources:
U.S. Census Bureau 2020 data;
Map provided by Matt Lawrence
on 11/30/2021; MARIS;
Bridge & Watson, Inc.

December 6, 2021

Proposed Redistricting Plan - Matt Lawrence #2
City Council Wards
City of Hattiesburg, Mississippi

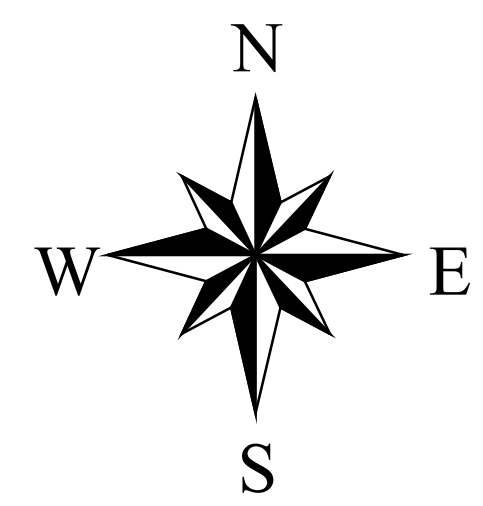
Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	5,028	49.8%	4,059	40.2%	1,016	10.1%	10,103	9,746	357	3.7%	4,745	52.3%	3,406	37.6%	914	10.1%	9,065
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	2,365	25.2%	6,122	65.3%	888	9.5%	9,375	9,746	(371)	-3.8%	2,086	28.2%	4,699	63.5%	611	8.3%	7,396
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	5,028	53.5%	3,486	37.1%	886	9.4%	9,400	9,746	(346)	-3.6%	4,502	56.3%	2,793	34.9%	702	8.8%	7,997
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	5,184	50.5%	4,249	41.4%	826	8.1%	10,259	9,746	513	5.3%	4,532	54.2%	3,214	38.4%	614	7.3%	8,360
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,889	19.7%	7,046	73.4%	658	6.9%	9,593	9,746	(153)	-1.6%	1,692	24.1%	4,896	69.7%	438	6.2%	7,026
Totals																		
	Existing	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	47.3%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
	Proposed	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	9.1%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi; Matt Lawrence
Date: December 6, 2021
Prepared by: Bridge & Watson, Inc.



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Matt Lawrence Redistricting Plan #3 Hattiesburg, Mississippi



This map is accurate for
planning purposes only.

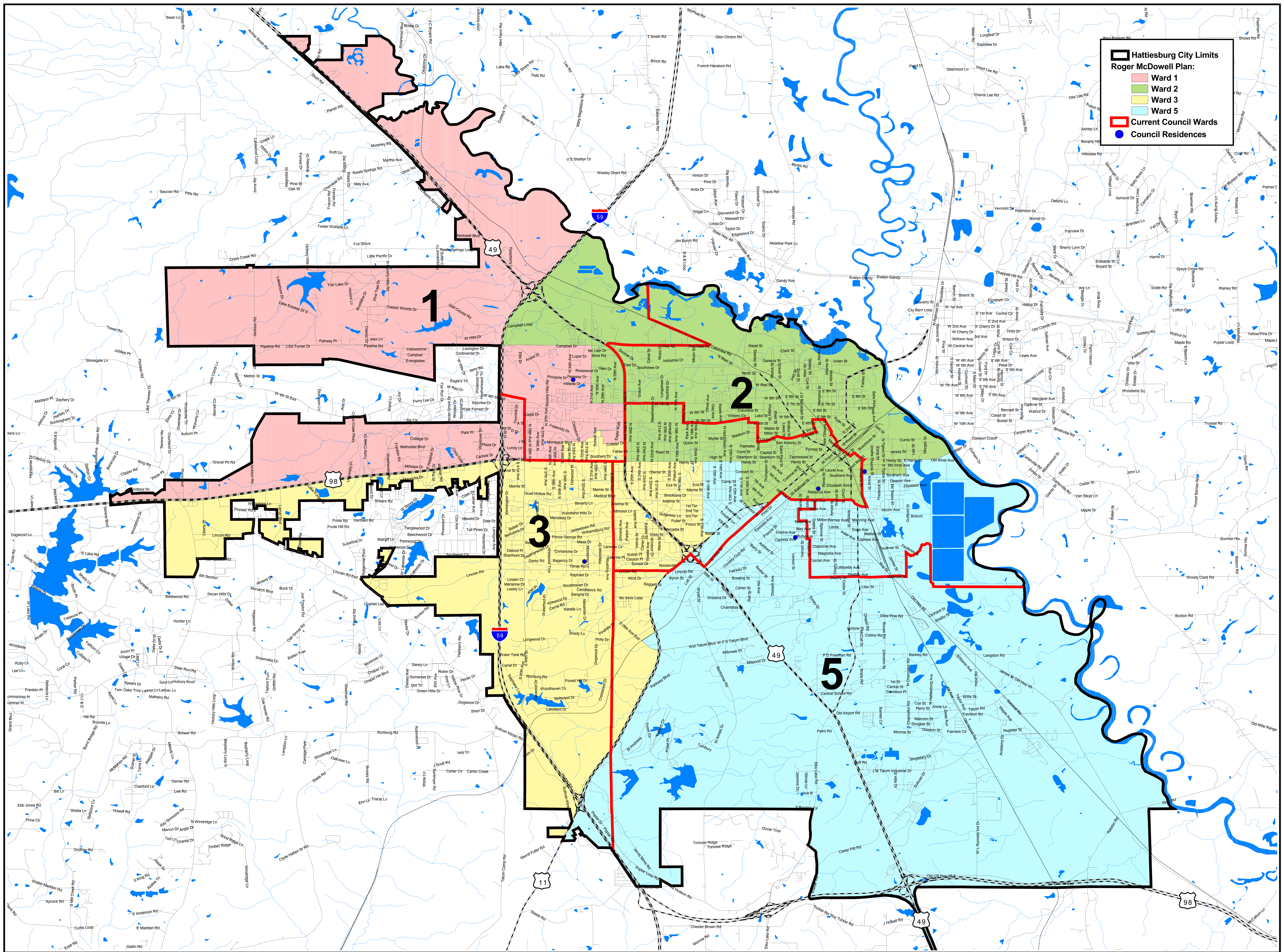
Data Sources:
U.S. Census Bureau 2020 data;
Map provided by Matt Lawrence
on 12/10/2021; MARIS;
Bridge & Watson, Inc.

December 13, 2021

Proposed Redistricting Plan - Matt Lawrence #3
City Council Wards
City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,277	43.3%	4,504	45.6%	1,100	11.1%	9,881	9,746	135	1.4%	4,101	46.4%	3,752	42.5%	980	11.1%	8,833
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	2,428	26.0%	5,996	64.1%	930	9.9%	9,354	9,746	(392)	-4.0%	2,126	28.9%	4,588	62.3%	647	8.8%	7,361
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	5,649	56.9%	3,413	34.4%	861	8.7%	9,923	9,746	177	1.8%	4,955	59.4%	2,709	32.5%	673	8.1%	8,337
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	5,280	52.5%	4,015	39.9%	756	7.5%	10,051	9,746	305	3.1%	4,693	56.4%	3,072	36.9%	556	6.7%	8,321
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,860	19.5%	7,034	73.9%	627	6.6%	9,521	9,746	(225)	-2.3%	1,682	24.1%	4,887	69.9%	423	6.0%	6,992
Totals																		
	Existing	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	47.3%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
	Proposed	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	7.2%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi; Matt Lawrence
Date: December 13, 2021
Prepared by: Bridge & Watson, Inc.



Hattiesburg City Limits
Roger McDowell Plan:

- Ward 1
- Ward 2
- Ward 3
- Ward 5

Current Council Wards
Council Residences

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Roger McDowell Redistricting Plan Hattiesburg, Mississippi

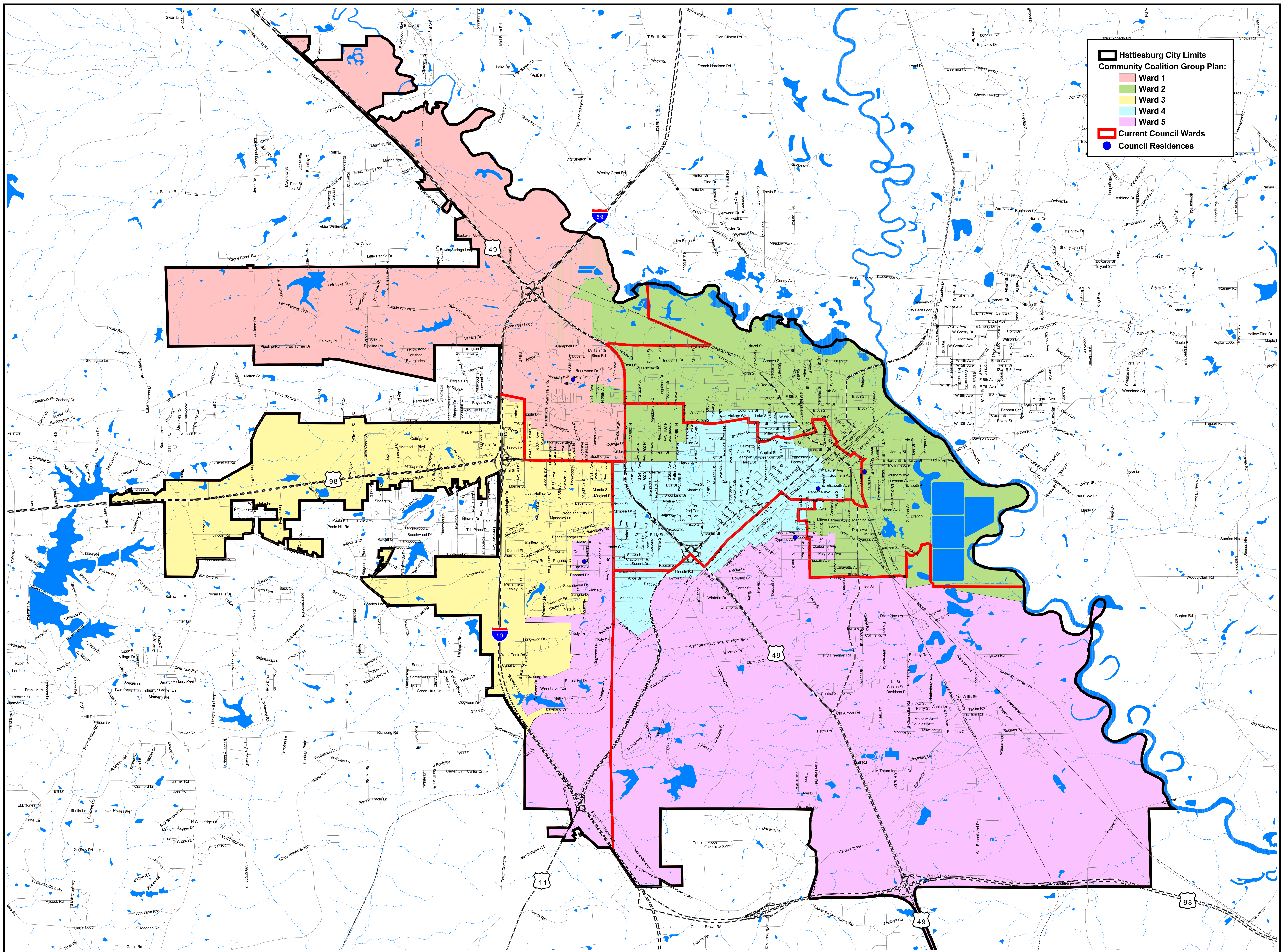
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This map is accurate for
planning purposes only.

Data Sources:
U.S. Census Bureau 2020 data;
Map provided by Roger McDowell
on 12/10/2021; MARIS;
Bridge & Watson, Inc.
December 13, 2021

Proposed Redistricting Plan - Roger McDowell
City Council Wards
City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Proposed	5,982	48.2%	5,215	42.1%	1,201	9.7%	12,398	12,183	216	1.8%	5,587	51.3%	4,270	39.2%	1,024	9.4%	10,881
2	Proposed	3,542	29.3%	7,448	61.6%	1,098	9.1%	12,088	12,183	(95)	-0.8%	3,193	32.9%	5,731	59.0%	788	8.1%	9,712
3	Proposed	7,602	63.5%	3,333	27.9%	1,030	8.6%	11,965	12,183	(218)	-1.8%	6,646	66.2%	2,572	25.6%	822	8.2%	10,040
4	Proposed	2,368	19.3%	8,966	73.0%	945	7.7%	12,279	12,183	97	0.8%	2,131	23.1%	6,435	69.9%	645	7.0%	9,211
Totals																		
	Proposed	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	3.6%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi; Roger McDowell
Date: December 13, 2021
Prepared by: Bridge & Watson, Inc.



Hattiesburg City Limits
Community Coalition Group Plan:

- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5

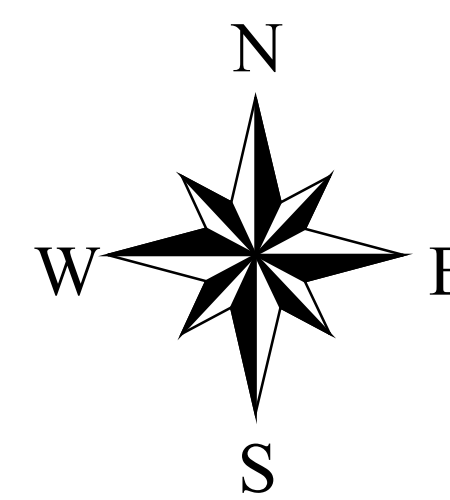
Current Council Wards

Council Residences



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Community Coalition Group Redistricting Plan Hattiesburg, Mississippi



This map is accurate for
planning purposes only.

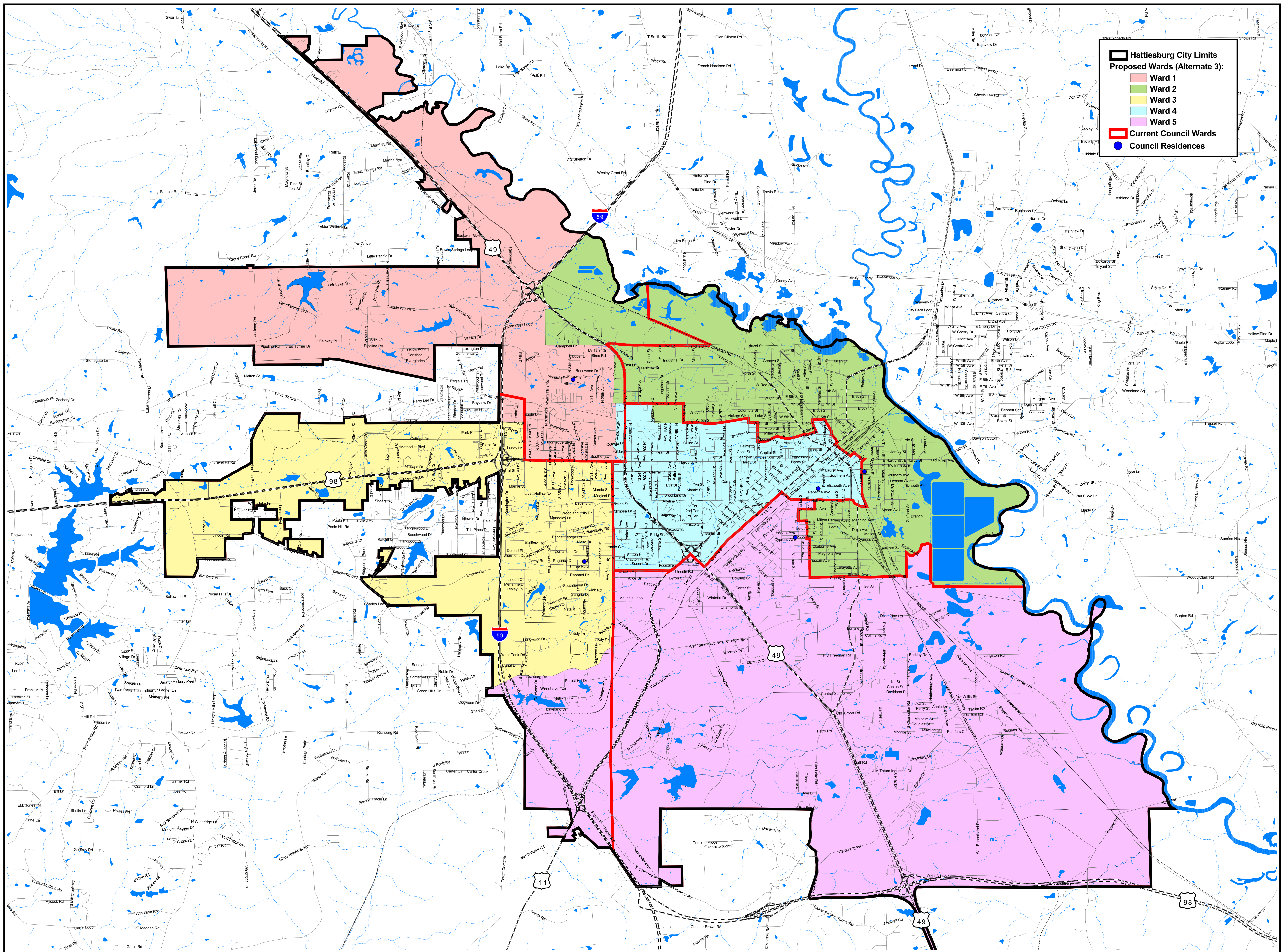
Data Sources:
U.S. Census Bureau 2020 data;
Map provided by the Community
Coalition Group on 12/09/2021;
MARIS; Bridge & Watson, Inc.

December 20, 2021

Proposed Redistricting Plan - Community Coalition Group
City Council Wards
City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,536	44.4%	4,764	46.7%	910	8.9%	10,210	9,746	464	4.8%	4,333	47.4%	3,989	43.6%	817	8.9%	9,139
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	2,295	24.1%	6,263	65.8%	963	10.1%	9,521	9,746	(225)	-2.3%	2,095	27.2%	4,921	63.9%	682	8.9%	7,698
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	6,328	61.9%	2,811	27.5%	1,084	10.6%	10,223	9,746	477	4.9%	5,524	64.3%	2,217	25.8%	855	9.9%	8,596
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	3,748	40.4%	4,779	51.6%	741	8.0%	9,268	9,746	(478)	-4.9%	3,352	45.7%	3,437	46.9%	543	7.4%	7,332
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	2,587	27.2%	6,345	66.7%	576	6.1%	9,508	9,746	(238)	-2.4%	2,253	31.8%	4,444	62.8%	382	5.4%	7,079
Totals																		
	Existing	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	47.3%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
	Proposed	19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation:	9.8%	17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi; Community Coalition Group
Date: December 20, 2021
Prepared by: Bridge & Watson, Inc.



Hattiesburg City Limits

Proposed Wards (Alternate 3):

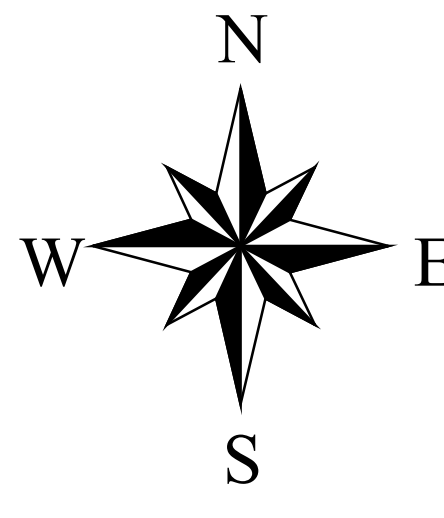
- Ward 1
- Ward 2
- Ward 3
- Ward 4
- Ward 5

Current Council Wards

Council Residences

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Alternate 3 Redistricting Plan Hattiesburg, Mississippi


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This map is accurate for
planning purposes only.

Data Sources:
U.S. Census Bureau 2020 data;
MARIS; Bridge & Watson, Inc.
December 10, 2021

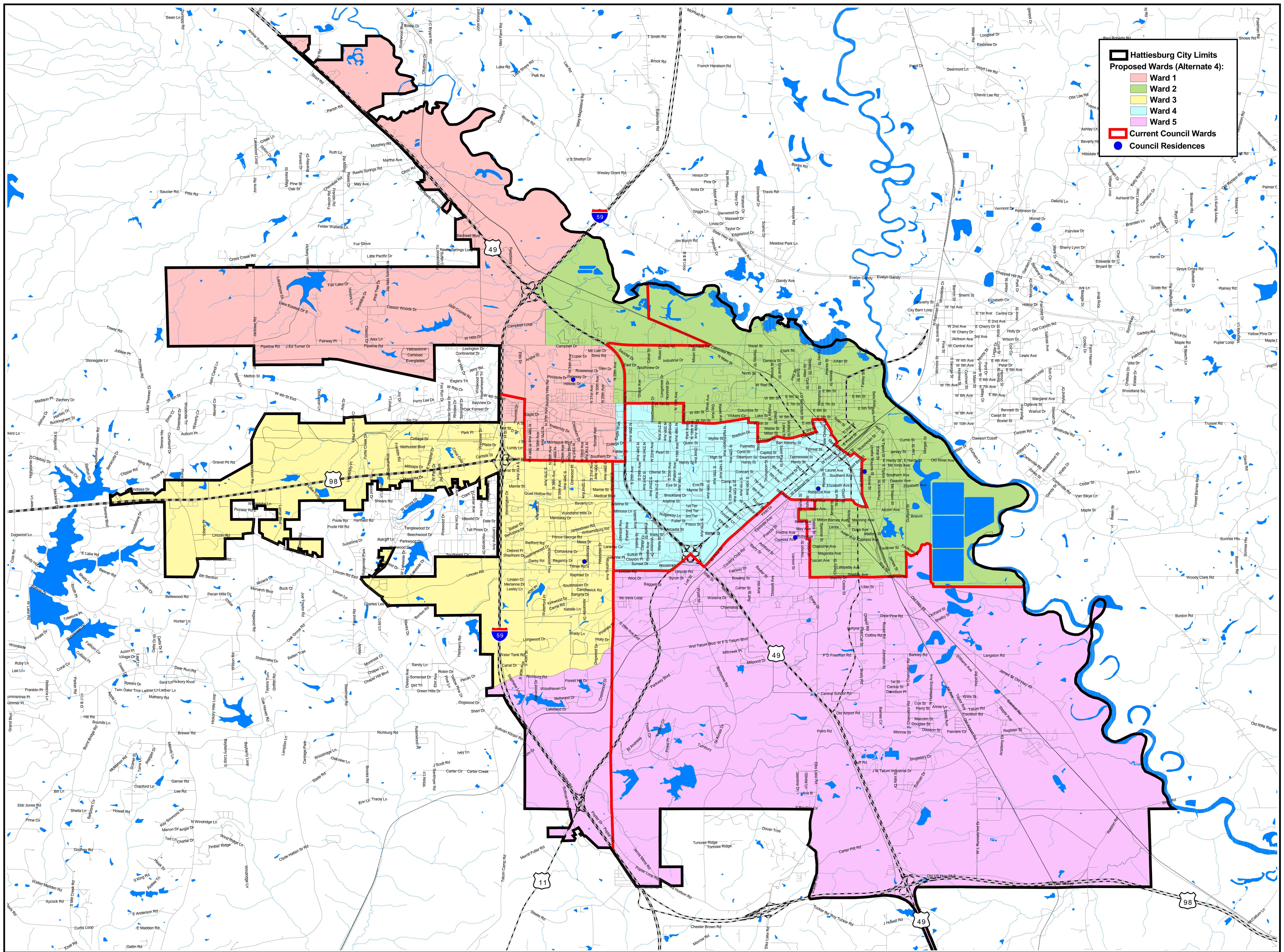
Proposed Redistricting Plan - Alternate 3 City Council Wards City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,293	43.2%	4,677	47.0%	978	9.8%	9,948	9,746	202	2.1%	4,058	46.7%	3,774	43.5%	853	9.8%	8,685
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	1,936	20.2%	6,721	70.3%	907	9.5%	9,564	9,746	(182)	-1.9%	1,803	23.4%	5,238	68.1%	652	8.5%	7,693
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	6,663	66.4%	2,430	24.2%	945	9.4%	10,038	9,746	292	3.0%	5,740	68.4%	1,914	22.8%	734	8.8%	8,388
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	4,810	49.4%	4,050	41.6%	880	9.0%	9,740	9,746	(6)	-0.1%	4,385	52.5%	3,285	39.3%	690	8.3%	8,360
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,792	19.0%	7,084	75.0%	564	6.0%	9,440	9,746	(306)	-3.1%	1,576	23.1%	4,889	71.7%	355	5.2%	6,820
Totals																		
Existing		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 47.3%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
Proposed		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 6.1%		17,562	44.0%	19,100	47.8%	3,284	8.2%	39,946

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi

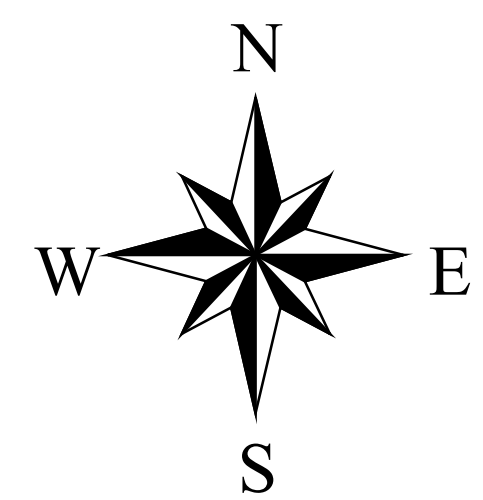
Date: December 10, 2021

Prepared by: Bridge & Watson, Inc.



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Alternate 4 Redistricting Plan Hattiesburg, Mississippi



This map is accurate for
 planning purposes only.

Data Sources:
 U.S. Census Bureau 2020 data;
 MARIS; Bridge & Watson, Inc.

December 10, 2021

Proposed Redistricting Plan - Alternate 4 City Council Wards City of Hattiesburg, Mississippi

Ward		Total Population										Voting Age Population						
		White	%	Black	%	Other	%	Total	Ideal	Variance	% Var.	White	%	Black	%	Other	%	Total
1	Existing	5,268	42.9%	5,861	47.7%	1,148	9.4%	12,277	9,746	2,531	26.0%	5,012	46.2%	4,831	44.5%	1,010	9.3%	10,853
	Proposed	4,293	43.2%	4,677	47.0%	978	9.8%	9,948	9,746	202	2.1%	4,058	46.7%	3,774	43.5%	853	9.8%	8,685
2	Existing	1,232	16.1%	5,646	73.6%	790	10.3%	7,668	9,746	(2,078)	-21.3%	1,141	18.8%	4,358	71.9%	559	9.2%	6,058
	Proposed	1,932	20.4%	6,621	70.0%	900	9.5%	9,453	9,746	(293)	-3.0%	1,799	23.7%	5,154	67.8%	648	8.5%	7,601
3	Existing	7,158	65.9%	2,690	24.7%	1,021	9.4%	10,869	9,746	1,123	11.5%	6,177	67.9%	2,124	23.3%	801	8.8%	9,102
	Proposed	6,663	66.4%	2,430	24.2%	945	9.4%	10,038	9,746	292	3.0%	5,740	68.4%	1,914	22.8%	734	8.8%	8,388
4	Existing	4,255	48.4%	3,769	42.8%	773	8.8%	8,797	9,746	(949)	-9.7%	3,826	52.7%	2,867	39.5%	573	7.9%	7,266
	Proposed	4,810	49.4%	4,050	41.6%	880	9.0%	9,740	9,746	(6)	-0.1%	4,380	53.0%	3,193	38.7%	685	8.3%	8,258
5	Existing	1,581	17.3%	6,996	76.7%	542	5.9%	9,119	9,746	(627)	-6.4%	1,401	21.3%	4,828	73.5%	336	5.1%	6,565
	Proposed	1,796	18.8%	7,184	75.2%	571	6.0%	9,551	9,746	(195)	-2.0%	1,580	22.9%	4,973	71.9%	359	5.2%	6,912
Totals																		
Existing		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 47.3%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844
Proposed		19,494	40.0%	24,962	51.2%	4,274	8.8%	48,730		Deviation: 6.0%		17,557	44.1%	19,008	47.7%	3,279	8.2%	39,844

Source(s): Census 2020 (Public Law 94-171) Summary File - Mississippi

Date: December 10, 2021

Prepared by: Bridge & Watson, Inc.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Ann Jones, Chief Administrative Officer
cc: Wiley Quinn, Code Enforcement Division Manager
Date: Tuesday, January 18, 2022
Re: Ratification of Release of Lien documents filed in relation to Code Enforcement clean-up assessments.

File Number: 2022-11
Minute Book #

Summary

Ratification of Release of Lien documents filed in relation to Code Enforcement clean-up assessments.

Recommendation Statement

I recommend the ratification of the release of lien documents for the properties on the attached list.

Please place this on the January 18, 2022 City Council meeting for consideration.



MAYOR
Toby Barker

COUNCIL - WARD ONE
Jeffrey George

COUNCIL - WARD TWO
Deborah Denard Delgado

COUNCIL - WARD THREE
Carter Carroll

COUNCIL - WARD FOUR
Dave Ware

COUNCIL - WARD FIVE
Nicholas Brown

MEMORANDUM

TO: Mayor and City Council

FROM: Wiley Quinn, Code Enforcement Division Manager

DATE: January 18th, 2022

RE: Ratification of Release of Lien Documents

Request for ratification of the release of lien documents for the following properties:

PROPERTY OWNER'S NAME	PROPERTY ADDRESS	PPIN	BOOK/PAGE NUMBER WITH THE FORREST COUNTY CHANCERY CLERK OF THE JUDGMENT TO BE RELEASED	NOTE
The Bank of New York	607 Graymont Ave.	24991	1334/558-559	Resolution 2020-82 \$276.25
The Bank of New York	607 Graymont Ave.	24991	1316/311-312	Resolution 2019-117 \$1,030.40
Diana Lozano	1708 Louise St.	18456	1332/731-732	Resolution 2020-37 \$176.75
Diana Lozano	1708 Louise St.	18456	1341/533-534	Resolution 2020-162 \$243.00

Erice Dearman c/o Jimmy Knight	351 Emerson Dr.	22775	1339/5-6	Resolution 2020-146 \$246.00
Lee Mitchell	201 S 23rd Ave.	16582	1341/543-544	Resolution 2020-167 \$3,949.04
Matthew Camerino	101 Montague St.	20780	1332/733-734	Resolution 2020-38 \$176.75
H L & C Hattiesburg/West 4th LLC	543 W 4th St.	14466	1348/233-234	Resolution 2020-241 \$246.25
Adair Asset Management BMO Harris	535 W 4th St.	14464	1348/245-246	Resolution 2020-247 \$246.25
Adair Asset Management BMO Harris	535 W 4th St.	14464	1332/693-694	Resolution 2020-17 \$257.25
W.R. & Jessie Dye	535 W 4th St.	14464	1307/203-204	Resolution 2019-50 \$2,388.00
Silvo Bezerra	433 W 4th St.	15679	1332/681-682	Resolution 2020-11 \$274.75
Creola McCarty	409 W 4th St.	14442	1338/722-723	Resolution 2020-125 \$7,540.20
Janell Denson	700 E 2nd St.	22163	1334/560-561	Resolution 2020-83 \$12,605.25
Talifer Properties	528 W 4th St.	19709	1307-207-208	Resolution 2019-52 \$110.00
H L & C Hattiesburg West 4th, LLC	528 W 4th St.	19709	1348/247-248	Resolution 2020-248 \$167.25
Menahem Hadjez	528 W 4th St.	19709	1318/549-550	Resolution 2019-194 \$219.50
HL&C Hattiesburg West 4th, LLC	528 W 4th St.	19709	1332/685-686	Resolution 2020-13 \$274.75
Starlin Landrum	403 Miller St.	20563	1316/329-330	Resolution 2019-126 \$4,232.05
H L & C Forrest, LLC	507 Louise St.	19609	1307/199-200	Resolution 2019-48 \$125.00
William Lee Kerzee	250 Dauphine St.	20897	1348/207-208	Resolution 2020-224 \$11,576.10
Vernon & Victoria Toussaint	706 Duane St.	22846	1332/687-688	Resolution 2020-14 \$255.55

William Chisolm	426 S 12th Ave.	17131	1332/691-692	Resolution 2020-16 \$257.25
Bedi Investments, LLC	1402 Hardy St.	20028	1318/547-548	Resolution 2019-193 \$254.00
The Victoria Ann Wirt Trust	608 Mamie St.	19547	1338/738-739	Resolution 2020-138 \$298.75
Kevin Breland and Merritt, INC.	E Hardy St.	20242	1338/746-747	Resolution 2020-142 \$276.25
Alex Ware	712 Lincoln St.	22057	1332/721-722	Resolution 2020-32 \$285.00
Willie & Hattie Mae Hinton	710 Lincoln St.	22056	1332/723-724	Resolution 2020-33 \$285.00
Acc Tax Sale Properties LLC	1214 Alcorn Ave.	22063	1348/223-224	Resolution 2020-236 \$197.25
Felicia McCarty	1210 Alcorn Ave.	22084	1332/679-680	Resolution 2020-10 \$195.00
Louis Knight Jr.	716 Greely St.	22081	1332/675-676	Resolution 2020-8 \$195.00
Joel & LaTonya Anderson	1615 James Street.	10317	1316/414-415	Resolution 2019-174 \$9,342.53
Alice Ross	613 Hall Ave.	12856	1307/231-232	Resolution 2019-64 \$110.00
Dennis & Latisha Henderson	817 Arledge St.	13283	1318/545-546	Resolution 2019-192 \$173.50
Dennis & Latisha Henderson	817 Arledge St.	13283	1334/564-565	Resolution 2020-85 \$245.50
Linda & Thomas Harold Wahnetah	612 Katie Ave.	24090	1307/213-214	Resolution 2019-55 \$238.00
Linda & Thomas Harold Wahnetah	612 Katie Ave.	24090	1338/718-719	Resolution 2020-123 \$3,235.96
Wali's Stop Shoppe, LLC	W Pine St.	15216	1307/217-218	Resolution 2019-57 \$198.00
L.J. & Corinne Clayton	704 Ellis Ave.	13068	1338/734-735	Resolution 2020-136 \$268.75
George & Bernice Boochie	1101 Cherry St.	13465	1316/341-342	Resolution 2019-136 \$12,945.75

Patricia Taylor Blakeney	1313 Vernon St.	13700	1332/715-716	Resolution 2020-29 \$57.00
Willie & Jeweline Walker	717 Claiborne Ave.	22343	1338/742-743	Resolution 2020-140 \$276.25
Flora B. Allen	201 Chestnut Ave.	22328	1316/347-348	Resolution 2019-139 \$1,162.75
Kristi C. Williamson as Trustee of The Doris Aline Carter Trust	1705 1st Terrace	15286	1339/11-12	Resolution 2020-149 \$246.00
Kristi C. Williamson	1705 1st Terrace	15286	1332/661-662	Resolution 2019-328 \$1,777.50
Kristi C. Williamson as Trustee	1705 1st Terrace	15286	1316/353-354	Resolution 2019-142 \$3,498.50
Monell McCaffrey	2700 McInnis Loop	27216	1316/355-356	Resolution 2019-143 \$2,167.45
Thomas Scott Hawkins	316 S 17th Ave.	17023	1356/687-688	Resolution 2020-286 \$2,655.00



DEED

Bk:1385 Page:58-59

RCd: 01/10/2022 @ 9:14:49:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

STATE OF MISSISSIPPI

COUNTY OF FORREST

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED:	03/03/2020
BOOK:	1334
PAGE:	558-559
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$276.25
NAME:	The Bank of New York Resolution 2020-82

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-028H-05-143.00 607 Graymont Ave., Hattiesburg, MS, better described as: Lot 2, Block 1 of the Westview Subdivision, A subdivision according to a map of plat thereof which is on file and of record in the office of The Chancery Clerk of Forrest County, Mississippi, in plat book 8 at page 31; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.

CITY OF HATTIESBURG



BY: Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Tordw Jolly
NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:60-61
RCD: 01/10/2022 @ 9:15:57:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	04/02/2019
BOOK:	1316
PAGE:	311-312
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$1030.40
NAME:	The Bank of New York Resolution 2019-117

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-028H-05-143.00 607 Graymont Ave., Hattiesburg, MS, better described as: Lot 2, Block 1
of the Westview Subdivision, A subdivision according to a map of plat thereof which is on
file and of record in the office of The Chancery Clerk of Forrest County, Mississippi, in
plat book 8 at page 31; together with all improvements thereon and appurtenances
thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: [Signature]
TOBY BARKER, MAYOR

ATTEST:

[Signature]
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lan Luu Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:62-63
RCd: 01/10/2022 @ 9:16:31:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	731-732
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$176.75
NAME:	Diana Lozano Resolution 2020-37

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-0281-08-086.00 1708 Louise St., Hattiesburg, MS, better described as: Lot 3, Block 2 of the S.G. Jordan Survey of the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the Office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:64-65
RCd: 01/10/2022 @ 9:24:51:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	05/19/2020
BOOK:	1341
PAGE:	533-534
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$243.00
NAME:	Diana Lozano Resolution 2020-162

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-0281-08-086.00 1708 Louise St., Hattiesburg, MS, better described as: Lot 3, Block 2 of
the S.G. Jordan Survey of the City of Hattiesburg, County of Forrest, State of Mississippi,
as per the map or plat thereof on file in the Office of the Chancery Clerk of Forrest
County, Mississippi, together with all improvements thereon and appurtenances thereunto
belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:66-67
RCD: 01/10/2022 @ 9:25:53:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	05/05/2020
BOOK:	1339
PAGE:	5-6
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$246.00
NAME:	Erice Dearman c/o Jimmy Knight Resolution 2020-

146

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-0228J-08-113.00 351 Emerson Dr., Hattiesburg, MS, better described as: Lot 114 of
Parkhaven North Subdivision or Addition to the City of Hattiesburg, Forrest County,
Mississippi, as per the official map or plat thereof on file of the Chancery Clerk of Forrest
County, Mississippi; together with all improvements thereon and appurtenances thereunto
belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.



CITY OF HATTIESBURG

BY: Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lan Luu Jolly
NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022



DEED

Bk:1385 Page:68-69

RCd: 01/10/2022 @ 9:31:46:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK



STATE OF MISSISSIPPI

COUNTY OF FORREST

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED: 05/19/2020

BOOK: 1341

PAGE: 543-544

BENEFICIARY: City of Hattiesburg

AMOUNT: \$3949.04

NAME: Lee Mitchell Resolution 2020-167

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-0280-08-115.00 201 S 23rd Ave., Hattiesburg, MS, better described as: LT 1 & 2 BLK 12 HATTIESBURG HEIGHTS 4TH SURVEY B 669 P 121 4/1/92.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.

CITY OF HATTIESBURG



BY:

Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton

KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

For Luu Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022



DEED
Bk:1385 Page:70-71
RCD: 01/10/2022 @ 9:32:24:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

STATE OF MISSISSIPPI

COUNTY OF FORREST

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED: 01/21/2020
BOOK: 1332
PAGE: 733-734
BENEFICIARY: City of Hattiesburg
AMOUNT: \$176.75
NAME: Matthew Camerino Resolution 2020-38

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029F-04-156.00 101 Montague St., Hattiesburg, MS, better described as: Lot 10, Block 2 of A.A. Montague Addition, of the City of Hattiesburg, Forrest County, Mississippi as per map or plat on file in the office of the Chancery Clerk of Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lan Luu Jolly
NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-08-2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:72-73
RCD: 01/10/2022 @ 9:32:55:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED: 09/08/2020
BOOK: 1348
PAGE: 233-234
BENEFICIARY: City of Hattiesburg
AMOUNT: \$246.25
NAME: H L & C Hattiesburg/West 4th LLC Resolution
2020-241

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-029F-04-190.00 543 W 4th St., Hattiesburg, MS, better described as: Beginning at the SW
corner of Lot 4 and run N for 30 feet to the intersection of N line of Fourth Street East 133
feet along the N line of Fourth Street to the point of beginning East 50 feet North 200 feet
West 50 feet South 200 feet to point of beginning, being Part of Lot 4, Block 171
CRITTENDEN SURVEY. PPIN # 14466, also has the principal address of 543 W 4th
Street.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Toby Barker
NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022





DEED

Bk:1385 Page:74-75

RCd: 01/10/2022 @ 9:33:30:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

STATE OF MISSISSIPPI

COUNTY OF FORREST

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED: 09/08/2020

BOOK: 1348

PAGE: 245-246

BENEFICIARY: City of Hattiesburg

AMOUNT: \$246.25

NAME: Adair Asset Management BMO Harris Resolution

2020-247

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029F-04-192.00 535 W 4th St., Hattiesburg, MS, better described as: Pt 3 Beg 30 ft. N & 313.45 ft. E of SW COR SE1/4 Sec 4 T 4 R 13 W N 281 ft. E 97.5 ft. S 272.5 ft. to 4th St. W 100 ft. to Beg. Blk 171 CRITTENDON SURVEY, of the City of Hattiesburg, as per map or plat thereof which is on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.

CITY OF HATTIESBURG



BY:

Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:76-77
RCd: 01/10/2022 @ 9:34:01:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	693-694
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$257.25
NAME:	Adair Asset Management BMO Harris Resolution
2020-17	

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029F-04-192.00 535 W 4th St., Hattiesburg, MS, better described as: Pt 3 Beg 30 ft. N & 313.45 ft. E of SW COR SE1/4 Sec 4 T 4 R 13 W N 281 ft. E 97.5 ft. S 272.5 ft. to 4th St. W 100 ft. to Beg. Blk 171 CRITTENDON SURVEY, of the City of Hattiesburg, as per map or plat thereof which is on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: Toby Barker
TOBY BARKER, MAYOR

ATTEST:

Kermas Eaton
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Tan Dunfally
NOTARY PUBLIC

MY COMMISSION EXPIRES:



05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:78-79
RCd: 01/10/2022 @ 9:34:32:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	02/19/2019
BOOK:	1307
PAGE:	203-204
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$2388.00
NAME:	W.R. & Jessie Dye Resolution 2019-50

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-029F-04-192.00 535 W 4th St., Hattiesburg, MS, better described as: Pt 3 Beg 30 ft. N &
313.45 ft. E of SW COR SE1/4 Sec 4 T 4 R 13 W N 281 ft. E 97.5 ft. S 272.5 ft. to 4th St. W
100 ft. to Beg. Blk 171 CRITTENDON SURVEY, of the City of Hattiesburg, as per map or
plat thereof which is on file in the office of the Chancery Clerk of Forrest County,
Mississippi, together with all improvements and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: [Signature]
TOBY BARKER, MAYOR

ATTEST:

[Signature]
KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:80
Rcd: 01/10/2022 @ 9:35:01:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	682-682
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$274.75
NAME:	Silvo Bezerra Resolution 2020-11

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-029F04-204.00 433 W 4th St., Hattiesburg, MS, better described as: Lots 5 and 6 of Block
171 according to E. and C. E. FROST SURVEY OF ADDITION to the City of Hattiesburg,
as per map on file in the Chancery Clerk's office of Forrest County, Mississippi. Said Lot 5
having a frontage of 70 feet by 189 ½ feet on the East side and 197 ½ on the West side and
said Lot 6 having a frontage of 70 feet by 197 ½ feet on the East side and 205 ½ feet on the
West side.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

CITY OF HATTIESBURG



BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Toby Barker
NOTARY PUBLIC

MY COMMISSION EXPIRES:

05-28-2022



STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:81-82
RCD: 01/10/2022 @ 9:36:18:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/21/2020
BOOK:	1338
PAGE:	722-723
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$7540.20
NAME:	Creola McCarty Resolution 2020-125

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029F-04-207.00 409 W 4th St., Hattiesburg, MS, better described as: A part of Lot 2, Block170 of the CRITTENDEN SURVEY in the City of Hattiesburg, Forrest County, Mississippi, and being more particularly described as commencing at Southwest Corner of said Lot 2 and run East along the North line of West Fourth Street for 50 feet to and for the Point of Beginning; thence continue East along the North line of West Fourth Street 50 feet; thence run North for 167.8 feet to the South line of the Illinois Central Railroad, thence run Northwesterly along the South line of said railroad for 50.5 feet, thence run South for 173.7 feet to the Point of Beginning; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lordue Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:83-84
RCd: 01/10/2022 @ 9:36:48:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED: 03/03/2020
BOOK: 1334
PAGE: 560-561
BENEFICIARY: City of Hattiesburg
AMOUNT: \$12605.25
NAME: Janell Denson Resolution 2020-83

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029I-10-008.00 700 E 2nd St., Hattiesburg, MS, better described as: Lot One (1), according to the C. R. Norman Subdivision, of Block 15 of the Hardy and Scott Survey of the City of Hattiesburg, Forrest County, Mississippi, as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements thereon and appurtenances thereunto belonging. Lot One (1), according to the C. R. Norman Subdivision, of Block 15 of the Hardy and Scott Survey of the City of Hattiesburg, Forrest County, Mississippi, as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: _____

TOBY BARKER, MAYOR

ATTEST:

KERMAS EATON

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:85-86
RCD: 01/10/2022 @ 9:37:27:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED: 02/19/2019
BOOK: 1307
PAGE: 207-208
BENEFICIARY: City of Hattiesburg
AMOUNT: \$110.00
NAME: Talifer Properties Resolution 2019-52

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-029.00 528 W 4th St., Hattiesburg, MS, better described as: A part of Lot 8, Block "B" of the John Kamper Survey of Hattiesburg, Forrest County, Mississippi, and being more particularly described as: Begin at the NE corner of Lot 8, Block "B" and run South 0 degrees 29 minutes West and along the East line of said Lot 8, Block "B" and also the West right of way line of Broad Street, 106.93 feet; thence West Fourth Street, 99.91 feet, thence North 4 degrees 27 minutes 15 seconds West 5.0 feet; thence North 80 degrees 40 minutes 40 seconds East 5.0 feet; thence North 3 degrees 32 minutes 40 seconds East, 101.33 feet to the South right of way line of West Fourth Street; thence East and along the said South right of way line of West Fourth Street 90.00 feet to the point of beginning; said survey being locate4d W ½ of the NE ¼, Section 9, Township 4 North, Range 13 West, Forrest County, Mississippi. LESS AND EXCEPT A part of Lot 8, Block "B" of the John Kamper Survey of the City of Hattiesburg, Forrest County, Mississippi described as follows, to-wit: Begin at the Northwest Corner of Lot 8, of Block "B" of said survey, being the NE corner of the Turner property, and run thence East along the South line of West Fourth Street for ten (10) feet, more or less, to the Northwest corner of the property owned of record by Richardsons, said point being clearly marked by an iron pipe situated approximately five (5) feet East of the junction of the concrete sidewalk and blacktop drive-apron, and run thence South parallel with Broad Street for a distance of 101 feet 2 inches or less to an iron marker clearly identified and agreed upon by the parties.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:87-88
RCD: 01/10/2022 @ 9:37:57:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	09/08/2020
BOOK:	1348
PAGE:	247-248
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$167.25
NAME:	H L & C Hattiesburg West 4th, LLC Resolution
	2020-248

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-029.00 528 W 4th St., Hattiesburg, MS, better described as: A part of Lot 8, Block "B" of the John Kamper Survey of Hattiesburg, Forrest County, Mississippi, and being more particularly described as: Begin at the NE corner of Lot 8, Block "B" and run South 0 degrees 29 minutes West and along the East line of said Lot 8, Block "B" and also the West right of way line of Broad Street, 106.93 feet; thence West Fourth Street, 99.91 feet, thence North 4 degrees 27 minutes 15 seconds West 5.0 feet; thence North 80 degrees 40 minutes 40 seconds East 5.0 feet; thence North 3 degrees 32 minutes 40 seconds East, 101.33 feet to the South right of way line of West Fourth Street; thence East and along the said South right of way line of West Fourth Street 90.00 feet to the point of beginning; said survey being locate4d W ½ of the NE ¼, Section 9, Township 4 North, Range 13 West, Forrest County, Mississippi. LESS AND EXCEPT A part of Lot 8, Block "B" of the John Kamper Survey of the City of Hattiesburg, Forrest County, Mississippi described as follows, to-wit: Begin at the Northwest Corner of Lot 8, of Block "B" of said survey, being the NE corner of the Turner property, and run thence East along the South line of West Fourth Street for ten (10) feet, more or less, to the Northwest corner of the property owned of record by Richardsons, said point being clearly marked by an iron pipe situated approximately five (5) feet East of the junction of the concrete sidewalk and blacktop drive-apron, and run thence South parallel with Broad Street for a distance of 101 feet 2 inches or less to an iron marker clearly identified and agreed upon by the parties.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:89-90
RCD: 01/10/2022 @ 9:39:33:AM
FORREST COUNTY, MS
LANCE G. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	06/04/2019
BOOK:	1318
PAGE:	549-550
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$219.50
NAME:	Menahem Hadjez Resolution 2019-194

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-029.00 528 W 4th St., Hattiesburg, MS, better described as: A part of Lot 8, Block "B" of the John Kamper Survey of Hattiesburg, Forrest County, Mississippi, and being more particularly described as: Begin at the NE corner of Lot 8, Block "B" and run South 0 degrees 29 minutes West and along the East line of said Lot 8, Block "B" and also the West right of way line of Broad Street, 106.93 feet; thence West Fourth Street, 99.91 feet, thence North 4 degrees 27 minutes 15 seconds West 5.0 feet; thence North 80 degrees 40 minutes 40 seconds East 5.0 feet; thence North 3 degrees 32 minutes 40 seconds East, 101.33 feet to the South right of way line of West Fourth Street; thence East and along the said South right of way line of West Fourth Street 90.00 feet to the point of beginning; said survey being locate4d W ½ of the NE ¼, Section 9, Township 4 North, Range 13 West, Forrest County, Mississippi. LESS AND EXCEPT A part of Lot 8, Block "B" of the John Kamper Survey of the City of Hattiesburg, Forrest County, Mississippi described as follows, to-wit: Begin at the Northwest Corner of Lot 8, of Block "B" of said survey, being the NE corner of the Turner property, and run thence East along the South line of West Fourth Street for ten (10) feet, more or less, to the Northwest corner of the property owned of record by Richardsons, said point being clearly marked by an iron pipe situated approximately five (5) feet East of the junction of the concrete sidewalk and blacktop drive-apron, and run thence South parallel with Broad Street for a distance of 101 feet 2 inches or less to an iron marker clearly identified and agreed upon by the parties.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.



NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:91-92

RD: 01/10/2022 @ 9:40:07:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	685-686
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$274.75
NAME:	HL&C Hattiesburg West 4th, LLC Resolution

2020-13

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-029.00 528 W 4th St., Hattiesburg, MS, better described as: A part of Lot 8, Block "B" of the John Kamper Survey of Hattiesburg, Forrest County, Mississippi, and being more particularly described as: Begin at the NE corner of Lot 8, Block "B" and run South 0 degrees 29 minutes West and along the East line of said Lot 8, Block "B" and also the West right of way line of Broad Street, 106.93 feet; thence West Fourth Street, 99.91 feet, thence North 4 degrees 27 minutes 15 seconds West 5.0 feet; thence North 80 degrees 40 minutes 40 seconds East 5.0 feet; thence North 3 degrees 32 minutes 40 seconds East, 101.33 feet to the South right of way line of West Fourth Street; thence East and along the said South right of way line of West Fourth Street 90.00 feet to the point of beginning; said survey being locate4d W ½ of the NE ¼, Section 9, Township 4 North, Range 13 West, Forrest County, Mississippi. LESS AND EXCEPT A part of Lot 8, Block "B" of the John Kamper Survey of the City of Hattiesburg, Forrest County, Mississippi described as follows, to-wit: Begin at the Northwest Corner of Lot 8, of Block "B" of said survey, being the NE corner of the Turner property, and run thence East along the South line of West Fourth Street for ten (10) feet, more or less, to the Northwest corner of the property owned of record by Richardsons, said point being clearly marked by an iron pipe situated approximately five (5) feet East of the junction of the concrete sidewalk and blacktop drive-apron, and run thence South parallel with Broad Street for a distance of 101 feet 2 inches or less to an iron marker clearly identified and agreed upon by the parties.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: _____

TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:93-94
RCD: 01/10/2022 @ 9:40:38:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/02/2019
BOOK:	1316
PAGE:	329-330
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$4232.05
NAME:	Starlin Landrum Resolution 2019-126

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-133.0 403 Miller St., Hattiesburg, MS, better described as: Lots Twelve (12) and Thirteen (13), Block Four (4) of the C. J. Miller Addition of the City of Hattiesburg, County of Forrest, State of Mississippi, as per the official map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:95-96
RCD: 01/10/2022 @ 9:41:08:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED: 02/19/2019
BOOK: 1307
PAGE: 199-200
BENEFICIARY: City of Hattiesburg
AMOUNT: \$125.00
NAME: H L & C Forrest, LLC Resolution 2019-48

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-202.00 507 Louise St., Hattiesburg, MS, better described as: **The South One Hundred Fifty (150) feet of Lot Twenty-Four (24) and the South One Hundred Fifty (150) feet of the West 12.5 feet of Lot Twenty Five (25), Block One (1), of the JOHN KAMPER SUBDIVISION of Blocks "D" and "E" of the JOHN KAMPER ADDITION and the C.J. MILLER ADDITION No. 3, in the City of Hattiesburg, County of Forrest, State of Mississippi.**

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lon Remy Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED

Bk:1385 Page:97-98
RCD: 01/10/2022 @ 9:41:45:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	08/18/2020
BOOK:	1348
PAGE:	207-208
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$11576.10
NAME:	William Lee Kerzee Resolution 2020-224

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029K-09-276.00 250 Dauphine St., Hattiesburg, MS, better described as: Lots 18 and 19, Block 1, of Mosley and Dozier Subdivision, of Forrest County, Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY:

TOBY BARKER, MAYOR

ATTEST:

KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:99-100

RGD: 01/10/2022 @ 9:42:17:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	687-688
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$255.55
NAME:	Vernon & Victoria Toussaint Resolution 2020-14

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029L-09-101.00 706 Duane St., Hattiesburg, MS, better described as: Lot 13 Block 2 of Parkview Subdivision of the City of Hattiesburg, Forrest County, State of Mississippi, as per the official plat of said subdivision on file and of record in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lan Kuyfely
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05/28/2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED

Bk:1385 Page:101-102
RCID: 01/10/2022 @ 9:56:41:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	691-692
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$257.25
NAME:	William Chisolm Resolution 2020-16

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029M-09-116.00 426 S 12th Ave., Hattiesburg, MS, better described as: The South 40 ft. of Lot 14 & all of Lot 15, Block 25, Hattiesburg Heights Proper Survey, City of Hattiesburg, Forrest County, Mississippi.

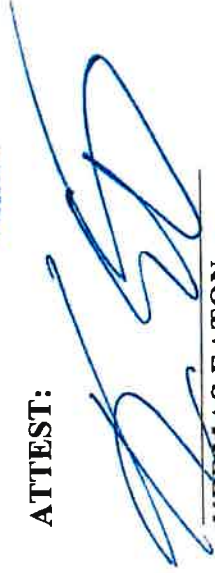
IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Londwulf
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:103-104

RGD: 01/10/2022 @ 9:57:15:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED:	06/04/2019
BOOK:	1318
PAGE:	547-548
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$254.00
NAME:	Bedi Investments, LLC Resolution 2019-193

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029M-09-316.00 1402 Hardy St., Hattiesburg, MS, better described as: E 17' of Lot 3 and N 130' of Lot 4 and W 15' of N 130' of Lot 5, Block 1, Frank D Lowery Subdivision, City of Hattiesburg, Forrest County, State of Mississippi, as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY:

TOBY BARKER, MAYOR

ATTEST:

KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:105-106
RCD: 01/10/2022 @ 9:57:48:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	05/05/2020
BOOK:	1338
PAGE:	738-739
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$298.75
NAME:	The Victoria Ann Wirt Trust Resolution 2020-138

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-029N-09-085.00 608 Mamie St., Hattiesburg, MS, better described as: better described as: Lot 12, Block U of the Extension of John Kamper and Kamper and Whinnery Survey of the City of Hattiesburg, Forrest County, Mississippi, as per the official map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

2022. IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:107-108
RCd: 01/10/2022 @ 9:59:33:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	05/05/2020
BOOK:	1338
PAGE:	746-747
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$276.25
NAME:	Kevin Breland and Merritt, INC. Resolution 2020-

142

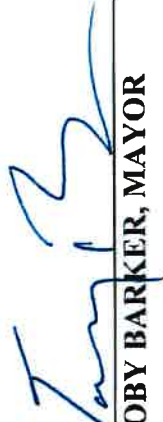
in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-030L-11-230.00 E Hardy St., Hattiesburg, MS, better described as: Lots 11 and 12, Block 8 of the MACGRUDER & COMPANY ADDITION, in the City of Hattiesburg, as per map or plat on file in the office of the Chancery Clerk of Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lanellu Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:109-110

RCD: 01/10/2022 @10:00:08:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	721-722
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$285.00
NAME:	Alex Ware Resolution 2020-32

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-037D-14-121.00 712 Lincoln St., Hattiesburg, MS, better described: as Lots 19 and 21 OF Block 4, McInnis, Mitchell, and Longre Addition to the City of Hattiesburg, Forrest County, Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:111-112

RCD: 01/10/2022 @10:00:39:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain

property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	723-724
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$285.00
NAME:	Willie & Hattie Mae Hinton Resolution 2020-33

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-037D-14-122.00 710 Lincoln St., Hattiesburg, MS, better described as: Lot 18 in Block 4 of the McInnis, Mitchell, and Longre Survey of the City of Hattiesburg, Forrest County, Mississippi, as per map of plat on file in the office of the Chancery Clerk of said County.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Londue Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:113-114
RCID: 01/10/2022 @10:01:09:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	09/08/2020
BOOK:	1348
PAGE:	223-224
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$197.25
NAME:	Acc Tax Sale Properties LLC Resolution 2020-236

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-037D-14-139.00 1214 Alcorn Ave., Hattiesburg, MS, better described as: Lot One (1), Block Five (5) of the MCINNIS, MITCHELL, & LONGRE ADDITION, in the City of Hattiesburg, County of Forrest, State of Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Londun Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

08-18-2022

STATE OF MISSISSIPPI

COUNTY OF FORREST

DEED



Bk:1385 Page:115-116
RCD: 01/10/2022 @10:01:40:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	679-680
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$195.00
NAME:	Felicia McCarty Resolution 2020-10

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-037D-14-140.00 1210 Alcorn Ave., Hattiesburg, MS, better described as: the East half Lots Twenty-three (23) and Twenty-four (24) in Block Five (5) of the MCINNIS, MITCHELL, and LONGRE SURVEY or ADDITION in the City of Hattiesburg, Forrest County, Mississippi, as per the official map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Londur Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:117-118
RGD: 01/10/2022 @10:02:15:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED: 01/21/2020
BOOK: 1332
PAGE: 675-676
BENEFICIARY: City of Hattiesburg
AMOUNT: \$195.00
NAME: Louis Knight Jr. Resolution 2020-8

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-037D-14-144.00 716 Greely St., Hattiesburg, MS, better described as: Lot 19 and 20 in block 5 of the McInnis, Mitchell, & Longre Subdivision of a part of the City of Hattiesburg, as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi together with all improvements and appurtenances there unto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Lan Luu Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST

DEED



Bk:1385 Page:119-120
RCD: 01/10/2022 @10:02:46:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	03/21/2019
BOOK:	1316
PAGE:	414-415
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$9342.53
NAME:	Joel & LaTonya Anderson Resolution 2019-174

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

2-037N-23-008.00 1615 James Street., Hattiesburg, MS, better described as: Lot 1 Less PT
To J H Carter Jr BLK 5 M GILLIS S/D B502 P222

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Landau Jolly
NOTARY PUBLIC



MY COMMISSION EXPIRES:

05-28-2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED

Bk:1385 Page:121-122
RCd: 01/10/2022 @10:06:05:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	02/19/2019
BOOK:	1307
PAGE:	231-232
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$110.00
NAME:	Alice Ross Resolution 2019-64

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038A-15-037.00 613 Hall Ave., Hattiesburg, MS, better described as: Beg NE Cor Lot 1 S 150 ft W 48 ft N 150 ft E 48 ft to Beg Blk 4 J.E. Arledge Sub Rec #9505

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



ATTEST:


KERMAS EATON

CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Cecilia A. Jones
NOTARY PUBLIC

MY COMMISSION EXPIRES:

11/08/2022



STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:123-124
RCD: 01/10/2022 @10:06:38:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	06/04/2019
BOOK:	1318
PAGE:	545-546
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$173.50
NAME:	Dennis & Latisha Henderson Resolution 2019-192

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038A-15-077.00 817 Arledge St., Hattiesburg, MS, better described as: Section 15 Township 4N Range 13W LT 5 BLK 1 J W BOLTON SUB OF ARLEDGE.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:

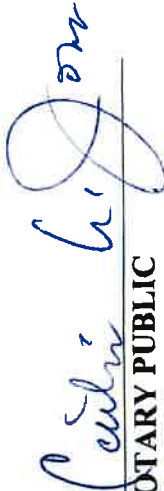


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022



DEED

Bk:1385 Page:125-126

RCD: 01/10/2022 @10:07:09:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

STATE OF MISSISSIPPI

COUNTY OF FORREST

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED: 03/03/2020
BOOK: 1334
PAGE: 564-565
BENEFICIARY: City of Hattiesburg
AMOUNT: \$245.50
NAME: Dennis & Latisha Henderson Resolution 2020-85

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038A-15-077.00 817 Arledge St., Hattiesburg, MS, better described as: Section 15 Township 4N Range 13W LT 5 BLK 1 J W BOLTON SUB OF ARLEDGE.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



ATTEST:

KERMAS EATON

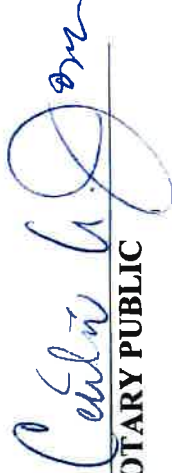
CITY OF HATTIESBURG

BY:
TOBY BARKER, MAYOR

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:127-128
RCD: 01/10/2022 @10:07:47:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	02/19/2019
BOOK:	1307
PAGE:	213-214
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$238.00
NAME:	Linda & Thomas Harold Wahnetah Resolution

2019-55

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-08B-15.009.00 612 Katie Ave., Hattiesburg, MS, better described as: E 60FT OF 21 & 22 BLK 92 Stapleton & Bayne Sub (Beginning at the northwest corner of Lot 1, Block 03 of the Kamper and Lewin Survey of the City of Hattiesburg, County of Forrest, State of Mississippi, and which survey is also known as the Kamper & Whinnery Survey of said city, and run thence easterly along the northern lone of said Lot 1 a distance of 85 feet for a point of beginning, thence in an easterly direction a distance of 55 feet, thence run at right angles and in a northerly distance of 145 feet to the northern boundary line of said Lot 1, run thence in a westerly direction along the northern boundary line of said Lot 1 a distance of 55 feet to the point of beginning all according to the map or plat of said survey on file in the office of the 103 of the said survey and fronting 55 feet on Katie Avenue and extending back for a depth of 145 feet. Together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.

CITY OF HATTIESBURG



BY: 
TOBY BARKER, MAYOR

ATTEST:

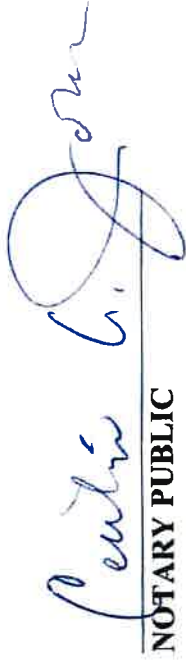


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC

MY COMMISSION EXPIRES:

11 | 08 | 2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED

Bk:1385 Page:129-130
RCD: 01/10/2022 @10:08:19:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/21/2020
BOOK:	1338
PAGE:	718-719
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$3235.96
NAME:	Linda & Thomas Harold Wahnetah Resolution
	2020-123

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-0.8B-15.009.00 612 Katie Ave., Hattiesburg, MS, and better described as: E 60FT OF 21 & 22 BLK 92 Stapleton & Bayne Sub (Beginning at the northwest corner of Lot 1, Block '03 of the Kamper and Lewin Survey of the City of Hattiesburg, County of Forrest, State of Mississippi, and which survey is also known as the Kamper & Whinnery Survey of said city, and run thence easterly along the northern lone of said Lot 1 a distance of 85 feet for a point of beginning, thence in an easterly direction a distance of 55 feet, thence run at right angles and in a northerly distance of 145 feet to the northern boundary line of said Lot 1, run thence in a westerly direction along the northern boundary line of said Lot 1 a distance of 55 feet to the point of beginning all according to the map or plat of said survey on file in the office of the 103 of the said survey and fronting 55 feet on Katie Avenue and extending back for a depth of 145 feet. Together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC

MY COMMISSION EXPIRES:

11 / 08 / 2022

STATE OF MISSISSIPPI

COUNTY OF FORREST

DEED



Bk:1385 Page:131-132
RCD: 01/10/2022 @10:10:07:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	02/19/2019
BOOK:	1307
PAGE:	217-218
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$198.00
NAME:	Wali's Stop Shoppe, LLC Resolution 2019-57

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038C-16-300.00 W Pine St., Hattiesburg, MS, better described as: Commencing as the Northeasterly corner of Block 70 of Plat Number One of the D. D. McInnis Third Addition to the City of Hattiesburg, at the intersection of the Southern line of West Royal Street and the Western right of way line of the New Orleans and Northeastern Railroad Company; run thence Southwardly along said right way and the Eastern boundary line of Block 70, 1405 feet; thence parallel with said Southern line of West Royal Street Westwardly 433 feet to the Eastern west boundary line of West Pine Street for a point of beginning; thence Northwardly along the Eastern boundary line of West Pine Street 100 feet; thence at right angles Easterly and parallel with Southern line of West Riyal Street 100 feet; thence Southwardly and parallel with said Eastern line of West Pine Street 100 feet; thence at right angles Westewardly and parallel with said Southern boundary line of West Royal Street 100 feet to the point of beginning, said lot or parcel fronting 100 feet on West Pine Street and extending back between parallel line 100 feet, and being located in Section 16, Township 4 North, Range 13 West, in said County and State, and being embraced in what is known as the "Ferguson and McInnis Subdivision of Block 70 of the D. D. McInnis Third addition to the City of Hattiesburg, Mississippi," map of which has never been approved by the City and County authorities and never recorded.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11 / 08 / 2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:133-134

RCD: 01/10/2022 @ 10:10:37:AM
FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	05/05/2020
BOOK:	1338
PAGE:	734-735
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$268.75
NAME:	L.J. & Corinne Clayton Resolution 2020-136

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038F-16-153.00 704 Ellis Ave., Hattiesburg, MS, better described as: All of Lot 3, Ashford First Addition to the City of Hattiesburg, Forrest County, Mississippi, as per the map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.

CITY OF HATTIESBURG



BY: 
TOBY BARKER, MAYOR

ATTEST:

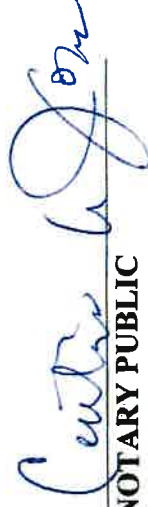


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC

MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:135-136
RCd: 01/10/2022 @10:11:04:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/16/2019
BOOK:	1316
PAGE:	341-342
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$12945.75
NAME:	George & Bernice Boochie Resolution 2019-136

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038G-15-007.00 1101 Cherry St., Hattiesburg, MS, better described as: THE NORTH HALF (N ½) OF LOTS ONE (1), TWO (2), and THREE (3), in BLOCK FOUR (4) of the Burkett Subdivision of the City of Hattiesburg, Forrest County, Mississippi, as per the map plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi, together with al improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.

CITY OF HATTIESBURG



BY: 
TOBY BARKER, MAYOR

ATTEST:



KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Aida Bratcher
NOTARY PUBLIC

MY COMMISSION EXPIRES:



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:137-138
RCD: 01/10/2022 @10:11:42:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	01/21/2020
BOOK:	1332
PAGE:	715-716
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$57.00
NAME:	Patricia Taylor Blakeney Resolution 2020-29

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038G-15-183.00 1313 Vernon St., Hattiesburg, MS, better described as: Pt. Lots 10, 11, and 12, BLK. 24, BURKETT'S S/D., FORREST COUNTY, MISSISSIPPI.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



ATTEST:


KERMAS EATON

CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

STATE OF MISSISSIPPI
COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Cecilia A. Jones
NOTARY PUBLIC

MY COMMISSION EXPIRES:

11/08/2022



STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:139-140
RCD: 01/10/2022 @10:15:30:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	05/05/2020
BOOK:	1338
PAGE:	742-743
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$276.25
NAME:	Willie & Jeweline Walker Resolution 2020-140

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

**2-038H-15-042.00 717 Claiborne Ave., Hattiesburg, MS, better described as: Lot 16, Block
2 of the Oaks Garden Re-subdivision of Block 15 of the Burkett Subdivision to the City of
Hattiesburg.**

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.



ATTEST:

KERMAS EATON

CITY OF HATTIESBURG

BY:
TOBY BARKER, MAYOR

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Cecilia A. Jones
NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI
COUNTY OF FORREST

DEED



Bk:1385 Page:141-142
RCD: 01/10/2022 @10:16:00:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/16/2019
BOOK:	1316
PAGE:	347-348
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$1162.75
NAME:	Flora B. Allen Resolution 2019-139

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-038H-15-062.00 201 Chestnut Ave., Hattiesburg, MS, better described as: All of Lot one (1) and Block two (2) of the Oak Gardens Re-Subdivision or Block fifteen (15) of the Burkett Subdivision or Addition to the City of Hattiesburg County of Forrest, State of Mississippi, as per the map or plat thereof on file in the Office of the Chancery Clerk of Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

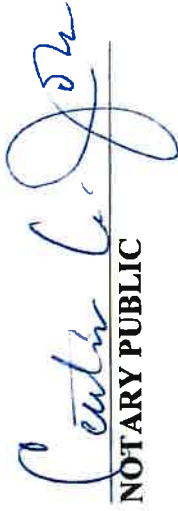
ATTEST:


KERMA'S EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:143-144
RCd: 01/10/2022 @10:16:30:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,
having previously filed a Resolution as a result of code enforcement action against certain
property in the following location:

DATE FILED:	05/05/2020
BOOK:	1339
PAGE:	11-12
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$246.00
NAME:	Kristi C. Williamson as Trustee of The Doris Aline Carter Trust Resolution 2020-149

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and
satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to
enter satisfaction and certificate of payment in full upon said instrument and that this order be
recorded in the records of said County as is provided by law.

**2-039A-17-015.00 1705 1st Terrace, Hattiesburg, MS, better described as: Part of Lot 15
and all of Lot 16, Block 2, Forrest Park Subdivision to the City of Hattiesburg, Mississippi,
Forrest County, Mississippi.**

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,
2022.

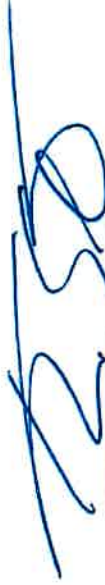


CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

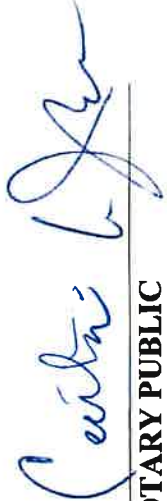
ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11 | 08 | 2022

STATE OF MISSISSIPPI

COUNTY OF FORREST

DEED



Bk:1385 Page:145-146

RD: 01/10/2022 @10:17:14:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	12/17/2019
BOOK:	1332
PAGE:	661-662
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$1777.50
NAME:	Kristi C. Williamson Resolution 2019-328

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-039A-17-015.00 1705 1st Terrace, Hattiesburg, MS, better described as: Part of Lot 15 and all of Lot 16, Block 2, Forrest Park Subdivision to the City of Hattiesburg, Mississippi, Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

ATTEST:

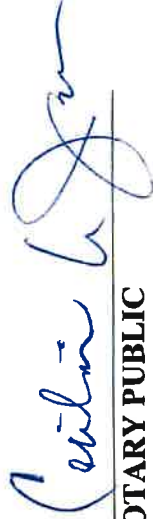


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:147-148
RCD: 01/10/2022 @10:17:46:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/16/2019
BOOK:	1316
PAGE:	353-354
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$3498.50
NAME:	Kristi C. Williamson as Trustee Resolution 2019-

142

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-039A-17-015.00 1705 1st Terrace, Hattiesburg, MS, better described as: Part of Lot 15 and all of Lot 16, Block 2, Forrest Park Subdivision to the City of Hattiesburg, Mississippi, Forrest County, Mississippi.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

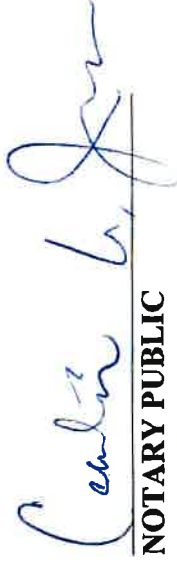
ATTEST:


KERMA EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11/08/2022

STATE OF MISSISSIPPI

COUNTY OF FORREST



DEED

Bk:1385 Page:149-150

RCD: 01/10/2022 @10:18:16:AM

FORREST COUNTY, MS

LANCE C. REID CHANCERY CLERK

Release by Sale of Property at Tax Sale

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG,

having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	04/16/2019
BOOK:	1316
PAGE:	355-356
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$2167.45
NAME:	Monell McCaffrey Resolution 2019-143

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

2-039J-20-061.00 2700 McInnis Loop, Hattiesburg, MS, better described as: SOUTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 20, TOWNSHIP 4 NORTH, RANGE 13 WEST, FORREST COUNTY, MISSISSIPPI.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January,

2022.



CITY OF HATTIESBURG

BY:


TOBY BARKER, MAYOR

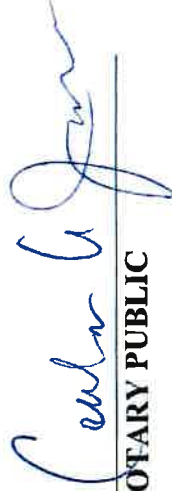
ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.


NOTARY PUBLIC



MY COMMISSION EXPIRES:

11 / 08 / 2022

STATE OF MISSISSIPPI
COUNTY OF FORREST



DEED
Bk:1385 Page:151-152
RCD: 01/10/2022 @10:18:46:AM
FORREST COUNTY, MS
LANCE C. REID CHANCERY CLERK

RELEASE

KNOW ALL MEN BY THESE PRESENT: That the CITY OF HATTIESBURG, having previously filed a Resolution as a result of code enforcement action against certain property in the following location:

DATE FILED:	November 3, 2020
BOOK:	1356
PAGE:	687-688
BENEFICIARY:	City of Hattiesburg
AMOUNT:	\$2,655.00
NAME:	Thomas Scott Hawkins

in the office of the Chancery Clerk of Forrest County, Mississippi, is now fully paid and satisfied; and the Clerk of Chancery Court of Forrest County, Mississippi, is hereby authorized to enter satisfaction and certificate of payment in full upon said instrument and that this order be recorded in the records of said County as is provided by law.

Parcel Number 2-029M-09-498.00

Legal Description:

PARCEL 2-029M-09-498.00: E Lot 12, Block 19 of the Hattiesburg Heights Proper Survey in the City of Hattiesburg, County of Forrest, State of Mississippi, as per map or plat thereof on file in the office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

IN WITNESS WHEREOF, this instrument is executed on this the 18th day of January, 2022.



CITY OF HATTIESBURG

BY: 
TOBY BARKER, MAYOR

ATTEST:


KERMAS EATON

STATE OF MISSISSIPPI

COUNTY OF FORREST

Personally appeared before me, the undersigned authority in and for said county and state, on this the 18th day of January, 2022, the within named **TOBY BARKER**, who acknowledged that he is the **MAYOR OF THE CITY OF HATTIESBURG**, and that for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Cecilia A. Jones
NOTARY PUBLIC



MY COMMISSION EXPIRES:

11 / 08 / 2022



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ginger Lowrey, Planning Administrator

cc:

Date: Tuesday, January 18, 2022

Re: Acknowledge receipt of request filed by SDP MS Hattiesburg 1,LLC to appeal Board of Adjustment's recommendation for the petition filed by Forrest Dungan, Engineer, Lynn Crosby Gammil, Owner, and SDP MS Hattiesburg 1,LLC, Applicant, to request a variance from Sec.5.4.36.4, "No part of the active use area of a drive through restaurant, including the drive through, menu, and window, may be located closer than three hundred (300) feet to a lot containing a legal, conforming residential use" and instead allow a distance of one hundred and twenty two point seven (122.7) feet for a Variance of one hundred seventy seven point three (177.3) feet for a proposed development on undeveloped lots in the 3100 block of Hardy St (Parcel No. 2-028N-07-095.00, 2-028N-07-094.00, 2- 028N-07-096.01; PPINs 26490, 26488, 44474, Ward 3); (Board of Adjustment recommended to DENY on January 5, 2022); Set a public hearing before City Council on February 22, 2022 at 4:00 p.m. and authorize publication of Public Notice setting an Appeal Public Hearing
File Number: 2022-16
Minute Book #

Summary

Set Appeal Hearing – Variance – Distance of drive through to residential property

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.



Send to:

Dept. of Urban Development
P.O. Box 1898
Hattiesburg, MS 39403
601.545.4599 or fax 601.545.1962

REQUEST TO APPEAL PLANNING COMMISSION OR BOARD OF ADJUSTMENTS RECOMMENDATION

Today's Date: 1/6/22
Planning Commission or Board of Adjustment Date: 1/5/22 (Appeals must be made within ten consecutive days of the recommendation)
Name of Property Owner/Petitioner: Lynn Crosby Gammil/ SDP MS Hattiesburg 1, LLC
Name of Person Requesting Appeal Hearing: SDP MS Hattiesburg 1, LLC
Mailing Address of Person Requesting Appeal Hearing: 310 Enterprise Drive Oxford, MS
Address of Petitioned Property: Parcel No. 2-028N-07-095.00, 2-028N-07-094.00, 2-028N-07-096.01; PPINs 26490, 26488, 44474.
Petitioner's Request of the Planning Commission or Board of Adjustments: Request a variance from section 5.4.36.4, which states: no part of the active use area of a drive through restaurant, including the drive through, menu, and window, may be located closer than three hundred (300) feet to a lot containing a legal, conforming residential use, and instead allow for a distance of one hundred and twenty two point seven (122.7) feet of the active area of a drive through for a restaurant
Planning Commission or Board of Adjustment's Recommendation: Approve ☐ or Deny ☒

I/We hereby APPEAL the Planning Commission or Board of Adjustment's Recommendation for the above reference petition and request to hold a Public Hearing before the Hattiesburg City Council.

Joe Pegram

Appellant (print)

DocuSigned by:
Joe Pegram
8763B3C6D2A74F5...
Appellant (signature)



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Wes Curry, Municipal Court Judge

cc:

Date: Tuesday, January 18, 2022

Re: Acknowledge receipt of a grant award from the Mississippi State Department of Health FY2022 Violence Against Women Act (VAWA) S.T.O.P. Grant Program, in the amount of \$70,525.51, acceptance of which was authorized by Resolution # 2021-51, adopted on June 8, 2021.
File Number: 2022-15
Minute Book #

Summary

Recommendation Statement

I recommend acknowledgement of receipt of a grant award from the Mississippi State Department of Health FY2022 Violence Against Women Act (VAWA) S.T.O.P. Grant Program, in the amount of \$70,525.51.

Please place this on the January 18, 2022 City Council meeting for consideration.

**MISSISSIPPI STATE DEPARTMENT OF HEALTH
SUBGRANT AGREEMENT**

AGREEMENT NUMBER SG- 2352-1

SECTION 1.0 Parties to the Agreement

This agreement is made this the 1st, day of October, 20 21, by and between the Mississippi State Department of Health, hereinafter referred to as MSDH, and,
City of Hattiesburg - Municipal Court,
hereinafter referred to as Subgrantee.

SECTION 2.0 Period of Performance

This agreement shall be in effect from 10/01/2021, through 09/30/2022.

SECTION 3.0 Purpose

This agreement is established for the purpose of defining the rights and duties of the parties regarding the Subgrant known as Services, Training, Officers and Prosecution (STOP) Grant.

SECTION 4.0 Responsibilities of MSDH and Subgrantee

4.1 MSDH Responsibilities:

- 4.1.1** MSDH is responsible for the review and approval of invoices and periodic reports.
- 4.1.2** MSDH is responsible for the review of progress reports on the ongoing activities regarding the Subgrant.
- 4.1.3** MSDH is responsible for oversight of work and services provided by Subgrantee.
- 4.1.4** MSDH is responsible for other responsibilities as stated in the corresponding grant, proposals, and any attachments hereto.

4.2 Subgrantee Responsibilities:

- 4.2.1** The Subgrantee is responsible for implementing the work and services as set forth in the Scope of Work, hereby incorporated and attached hereto.
- 4.2.2** The costs incurred must be in accordance with the approved Budget, hereby incorporated and attached hereto, and shall not exceed \$ 70,525.51 unless properly modified and approved. Prior written approval shall be required before deviating from the approved budget.
- 4.2.3** The Subgrantee is responsible for other responsibilities as stated in the corresponding grant, proposals, and any attachments hereto.

SECTION 5.0 Budget and Finance

- 5.1 Subgrant Value.** Absent a modification in the form required by this agreement, the total amount to be paid by MSDH to Subgrantee under the terms of this agreement shall not exceed the amount previously stipulated in Section 4.2.2 of this agreement. All payments made under this agreement shall represent services rendered or actual costs incurred. Subgrantee is responsible for any commitments or expenditures in excess of the amounts authorized by MSDH.
- 5.2 Invoices.** The Subgrantee shall submit invoices, as required and in accordance with the grant associated with this agreement or as instructed by MSDH and attached hereto.
- 5.3 Reimbursement.** The Subgrantee assumes sole responsibility for reimbursement to the granting or funding agency of a sum of money equivalent to the amount of any expenditures disallowed should the granting agency, funding agency, or any other authorized agency rule through an audit exception or some other appropriate means, that expenditures from funds allocated to the Subgrantee for direct and/or indirect costs were not made in compliance with the regulations of the granting or funding agency or the provisions of the agreement.
- 5.4 Record Maintenance.** The Subgrantee agrees to maintain books, records, and documents and other evidence pertaining to all costs and expenses incurred and revenues acquired under this agreement for three (3) years from the date of close-out or in accordance with the provisions of the grant associated with this agreement, whichever is longer. The books or account and other records which are applicable shall be available with reasonable notice for inspection, review and audit by MSDH or another authorized government entity to determine proper application and use of all funds paid to the Subgrantee.
- 5.4.1** The Subgrantee agrees to maintain books, records, and documents and other evidence containing or associated with protected health information (PHI) and pertaining to all costs and expenses incurred and revenues acquired under this agreement for six (6) years from the date of close-out or in accordance with the provisions of the grant associated with this agreement, whichever is longer. The books or account and other records which are applicable shall be available with reasonable notice for inspection, review and audit by MSDH or another authorized government entity to determine proper application and use of all funds paid to the Subgrantee.
- 5.5 Record Inspection and Audit.** MSDH, any sponsor or funding source, the State of Mississippi, and regulatory body of the United States overseeing the grant associated with this agreement, and/or any other authorized representative of any of the foregoing, shall have access to and the right to examine all records, books, papers, or documents which are directly pertinent to, or related to the Subgrant award for the purpose of audit, examination, excerpts, and/or transcripts.
- 5.6 Purchase Equipment.** Equipment should not be purchased unless itemized in the approved budget or in accordance with the grant associated with this agreement. The use

and disposition of any equipment purchased by the Subgrantee shall be in accordance with the grant associated with this agreement.

- 5.7 Compensation.** This is a subgrant agreement using the cost reimbursement method of payment. The invoices submitted by the Subgrantee will state the period for which reimbursement is being requested, and will itemize the cost and budget category per the budget in Attachment B. All deliverables and reports defined in Attachment A: Scope of Work and Attachment B: Budget and Justification are to be submitted to MSDH for the compensation defined herein.

SECTION 6.0 Modification

- 6.1** This agreement may need to be modified, changed, or altered due to changing circumstances. Therefore, it is agreed that MSDH or the Subgrantee may request modification and that this modification will be prepared in writing and presented to the other party for approval or rejection. Work or purchases relating to any items not specifically outlined by this agreement, the Subgrantee's proposal, or the grant associated with this agreement may not be paid for unless both parties agree to and execute a written amendment to this agreement.

SECTION 7.0 Assignment

- 7.1** Obligations under this agreement may not be assigned by the Subgrantee without prior written approval of MSDH, or in accordance with the grant associated with this agreement.

SECTION 8.0 Standard Terms and Conditions

The Subgrantee Certifies and Agrees to the Following:

- 8.1 Authority to Accept Award.** The Subgrantee certifies that it has legal authority to apply for the Subgrant and has the institutional, managerial, and financial capability (including where applicable, funds sufficient or in-kind match to pay the Subgrantee's share of the project cost) to ensure proper planning, management, and completion of the project described in this proposal. The Subgrantee further certifies (a) that entry into and performance under this agreement is not restricted or prohibited by any loan, security, financing, contractual, or other agreement of any kind, and (b) notwithstanding any other provision of this agreement to the contrary, that there are no existing legal proceedings, either voluntary, or otherwise, which may adversely affect its ability to perform its obligations under this agreement.
- 8.2 Conflict of Interest.** The Subgrantee will establish or maintain safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 8.3 Applicable Laws.** This Subgrant Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflict of law provisions, and any litigation with respect thereto shall be brought in the courts of the state.

- 8.4 Compliance with Laws.** The Subgrantee shall comply with, and all activities under this agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, and any others as required by the grant that is the subject of this agreement, as now exist and as they may be amended or modified.
- 8.4.1 Equal Opportunity.** The Subgrantee understands that the State is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, or any other consideration made unlawful by federal, State, or local laws. All such discrimination is unlawful and the Subgrantee agrees during the term of the agreement that the Subgrantee will strictly adhere to this policy in its employment practices and provisions of services.
- 8.4.2 Employment Verification.** The Subgrantee will ensure its compliance with the Mississippi Employment Protection Act, §71-11-1, et seq., of the Mississippi Code Annotated, as Amended, and will register and participate in the status verification system for all newly hired employees as required.
- 8.4.3 Federal Law.** Subgrantee will comply with all federal statutes relating to non-discrimination. These include, but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color, or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; and the requirements of any non-discrimination statute(s) which may apply to the proposal.
- 8.4.4 Program Specific Law.** The Subgrantee will comply with all applicable requirements of all other federal laws, executive orders, regulations, and policies governing this grant or program.
- 8.5 Subgrantee Status.** Subgrantee agrees that no act performed, or representation made, whether oral or written, by the Subgrantee with respect to third parties shall be binding on MSDH. The Subgrantee shall, at no time act as an agent for MSDH. Nothing herein shall be deemed or construed by MSDH, the Subgrantee, or any third party as creating the relationship of principal and agent, partners, joint ventures, or any similar such relationship between MSDH and the Subgrantee.
- 8.6 Representation Regarding Contingent Fees and Gratuities.** Subgrantee represents that it has not offered, given, or agreed to give or accepted a solicitation or demand for gratuity or offer of employment in connection with any decision or preparation regarding the award of this Subgrant, nor has it retained a person to solicit or secure a Subgrant upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, except as disclosed in the Subgrantee's bid or proposal.

- 8.7 Public Records Clause.** MSDH has the responsibility to oversee and monitor all phases of this Subgrant Agreement. Therefore, MSDH shall be responsible for responding to any public records requests pursuant to the Mississippi Public Records Act, §25-61-1 et seq., Mississippi Code Annotated. Documents and records associated with this agreement, including but not limited to, this agreement, proposal, communications, payment requests, etc., may be deemed public records. MSDH shall respond to requests addressed to either of the parties herein. The Subgrantee shall notify and provide a copy of any public information request addressed to the Subgrantee within one (1) working day. Upon receipt of said request, MSDH shall respond to the request for public information as required by the Mississippi Public Records Act. No party to this agreement shall be liable to the other party for disclosure of information required by court order or required by law.
- 8.8 Release of Information.** MSDH, as the State management, regulatory, and enforcement agency, shall have the exclusive right to release data and information acquired as a result of this agreement to the press and public. The Subgrantee may release information obtained from this agreement only after obtaining written permission from MSDH.
- 8.9 Return of Reports, Data, Etc.** Upon conclusion of this agreement, MSDH may request the return of any reports, data, and other information related to this agreement. The Subgrantee retains the right to materials used in the performance of the agreement, which were developed by the Subgrantee with non-MSDH funds. The MSDH is granted non-exclusive license to copy the materials for use within the State of Mississippi.
- 8.10 Confidentiality.** Confidential or proprietary information under this agreement shall not be disclosed by either party. The Subgrantee and MSDH agree to treat as confidential and not disclose to any third party without prior written consent from both parties information or data which is identified as confidential under this agreement and/or protected from disclosure under law or agency policy. Notwithstanding the above, the parties acknowledge that the Mississippi Public Records Act governs the disclosure of public records.
- 8.11 HIPAA Compliance.** Subgrantee agrees to comply with the “Administrative Simplification” provisions of the Health Insurance Portability and Accountability Act of 1996, and any amendments thereto, including electronic data interchange, data retention, code sets, identifiers, security, and privacy provisions, as may be applicable to the services under this agreement.
- 8.12 Indemnification.** Subgrantee shall indemnify, defend, save and hold harmless, protect, and exonerate the MSDH, its board members, officers, employees, agents, and representatives, and the State of Mississippi from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever including without limitation, court costs, investigative fees and expenses, and attorney’s fees, arising out of or caused by Subgrantee and/or its partners, principles, agents, employees, and/or subcontractors in performance of or failure to perform this agreement. In the MSDH sole discretion, Subgrantee may be allowed to control the defense of any such claim, suit, etc. In the event Subgrantee defends said claim, suit, etc., Subgrantee shall use legal counsel acceptable to MSDH. Subgrantee shall be solely responsible for all costs and/or expenses associated with such defense. Subgrantee shall not settle any claim,

suit, etc., without the MSDH concurrence which the MSDH shall not unreasonably withhold.

Subgrantee shall not be obligated to indemnify MSDH for liabilities which arise due to the negligence of MSDH or its employees. MSDH's liability, as an entity of the State of Mississippi, shall be determined pursuant to and subject to the limitations of the Mississippi Tort Claims Act, Mississippi Code Annotated § 11-4-1 et seq., including all defenses and exceptions contained therein. Nothing in this agreement shall have the effect of changing or altering the liability or of eliminating any defense available to the MSDH or State under statute.

8.13 Use of MSDH Network and/or IT Equipment. As deemed necessary by MSDH to the performance of this Subgrant Agreement, MSDH agrees to provide hardware, software, and/or devices, as well as access to the MSDH network, to designated authorized personnel of Subgrantee. MSDH agrees to provide IT support related to the use of the MSDH network and/or software, hardware, and/or devices provided by MSDH, unless an exception is granted by the MSDH IT Security Officer.

8.13.1 Adherence to IT Policies. Subgrantee agrees to adhere to all applicable MSDH IT security policies [MSDH utilizes the NIST SP 800-53 rev 4 as its authoritative Policy Framework.] Subgrantee agrees and affirms that any equipment or software issued to the Subgrantee from MSDH remain the property of MSDH. The Subgrantee agrees to obtain approval from MSDH before modifying this hardware or software in any way, shape, or form and to maintain the same using industry standard best practices. The Subgrantee also will adhere to all applicable MSDH IT security and property policies as well as procedures related to the utilization of the MSDH Enterprise network, whether accessed through hardware, software, and/or devices provided by MSDH, the Subgrantee, or another entity. Agency policies are available upon request from MSDH.

8.13.2 IT Training. Subgrantee agrees to ensure that all of its personnel who will have access to MSDH hardware, software, devices and/or the MSDH network will complete all IT security and/or other training required by MSDH before the Subgrantee personnel begin work.

8.13.3 IT Personnel. Subgrantee agrees to only allow designated personnel from MSDH to provide IT support services, as needed, in regards to the Subgrantee's use of hardware, software, and/or devices provided by MSDH or the utilization of the MSDH network.

8.14 Conflict of Interest. Subgrantee represents, to the best of its knowledge and belief, that this contract does not present the Subgrantee with a conflict of interest with respect to any past, current, or potential contract or employment such that the Subgrantee would be unable to perform impartially and without bias. Subgrantee agrees that should this condition change during the period of this contract, Subgrantee shall notify MSDH within 30 days.

8.15 Debarment and Suspension. Subgrantee certifies to the best of its knowledge and belief, that it is not presently debarred, suspended, proposed for debarment, declared ineligible, or

voluntarily excluded from covered transaction by any federal department or agency or any political subdivision or agency of the State of Mississippi.

SECTION 9.0 Termination and Notice

- 9.1 Right to Terminate.** Either party to this agreement may terminate this agreement by written notice (via U.S. certified mail, return receipt requested) of termination to the other party in accordance with the Notices section of this agreement. Except as provided below, all obligations under this agreement shall cease at the expiration of thirty (30) calendar days from receipt of written notice by the non-terminating party of the notice of termination.
- 9.2 Costs.** Subgrantee shall be paid for costs incurred at the time of termination, if any, and shall deliver to MSDH an invoice for costs incurred. It is expressly understood payment is subject to the “Availability of Funds” as stated in this agreement.
- 9.3 Availability of Funds.** It is expressly understood and agreed that the obligation of MSDH to proceed under this agreement is conditioned upon the availability of funds from the responsible party and/or the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, this agreement between the MSDH and Subgrantee shall be terminated upon notice by MSDH to Subgrantee of the same. Termination of this agreement due to lack of funding will be immediate, following notice of such termination by MSDH to Subgrantee. The effective date of termination shall be as specified on the notice of termination.
- 9.4 Notices.** Notices of termination and any other notices required to be given under this agreement by each party shall be mailed to the following addresses:

For Grantor:

NAME: Jim Craig, MPH
TITLE: Senior Deputy and Director of Health Protection
ADDRESS: P.O. Box 1700, Jackson, MS 39215
E-MAIL: Jim.Craig@msdh.ms.gov
TELEPHONE: (601) 576-7680

For Subgrantee:

NAME: Toby Barker
TITLE: Mayor
ADDRESS: P. O. Box 1898 Hattiesburg, MS 39401
E-MAIL: mayor@hattiesburgms.com
TELEPHONE: (601)545-4933

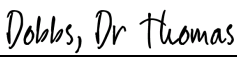
SECTION 10.0 Enforceability

10.1 THIS AGREEMENT IS NOT FULLY EXECUTED OR LEGALLY BINDING UNTIL SIGNED BY THE MSDH STATE HEALTH OFFICER OR LEGAL DESIGNEE. Any work performed prior to the full execution of this agreement may not be reimbursed.

10.2 This Agreement, including all attachments listed in the Addenda, contains the sole and entire agreement and understanding of the parties with respect to the subject matter hereof.

IN WITNESS WHEREOF, this agreement is duly executed.

For the Mississippi State Department of Health:

DocuSigned by:

A525016E91BF427
State Health Officer or Designee
Agreement **EXECUTED** with this signature.

12/30/2021 | 4:04 PM CST

Date

For the Subgrantee:

DocuSigned by:

B6AD9A0B880C4BD
Subgrantee Authorized Signature
Mayor

12/30/2021 | 3:50 PM CST

Date

Title

ADDENDA

Attachment A: Scope of Work

Attachment B 1: Budget

Attachment B 2: Budget Justification

Attachment C 1: Special Conditions

Attachment C 2: Certifications and Assurances

Attachment D: Information for Federally Funded Subgrants

Attachment E1: Match Waiver Letter

Attachment E2: Match Waiver Determination Form

OFFICE AGAINST INTERPERSONAL VIOLENCE
Mississippi State Department of Health

WORK PLAN

GOAL 1:	Increase victims' independence so there will be a reduction in victims re-entering relationships with offenders.		
OBJECTIVE 1.1:	<i>By September 30, 2022, 50% of victims will follow through with a protective order.</i>		
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
1.1.1 Victims will be educated on the benefit of protective orders and strongly encouraged to obtain them.	Domestic Violence Coordinator	The Domestic Violence Coordinator will document and track through the court's system the number of victims who obtain protection orders.	9/30/2022
1.1.2			
1.1.3			
OBJECTIVE 1.2:	<i>By September 30, 2022, 60% of victims will have participated in a non-residential counseling program offered by the Domestic Abuse Family Shelter.</i>		
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
1.2.1 All victims will be encouraged to participate in a non-residential counseling program offered by the Domestic Abuse Family Shelter, which will educate them about codependency and recognizing the signs of abuse.	Domestic Violence Coordinator	The Domestic Violence Coordinator will collaborate with the Victim Advocate and Domestic Abuse Family Shelter to track victim progress and participation in services.	9/30/2022
1.2.2			
1.2.3			
OBJECTIVE 1.3:			
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
1.3.1			

GOAL 2:	Continue to reduce over time the number of domestic violence, stalking, disturbance of the family, and violation of protection order cases.		
OBJECTIVE 2.1:	<i>By September 30, 2022, Hattiesburg Domestic Violence Court will hold at least 8 monthly court sessions dedicated solely to domestic violence and related cases.</i>		
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
2.1.1 Establish a Domestic Violence Court Planning Team, and hire and train a Prosecutor and Domestic Violence Coordinator.	Court Administrator	The Court Administrator and Domestic Violence Coordinator will monitor/track project activity and progress, and maintain records within the court's technology system to record court dates held, case types, and numbers.	9/30/2022
2.1.2			
2.1.3			
OBJECTIVE 2.2:	<i>By September 30, 2022, the percentage of repeat offenders will decrease from 10% to 8%.</i>		
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
2.2.1 First time offenders will receive probation and be mandated to complete a batterer intervention program, with noncompliance resulting in court sanctions.	Judge	The Domestic Violence Coordinator will record and track information pertaining to all the cases, including offender compliance and sanctions.	9/30/2022
2.2.2			
2.2.3			
OBJECTIVE 2.3:			
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
2.3.1			
2.3.2			

GOAL 3:	Improve court responses to managing offender treatment, monitoring, and accountability, as well as attending to the emotional, physical, and safety needs of victims.		
OBJECTIVE 3.1:	<i>By September 30, 2022, Domestic Violence Court Personnel will attend at least 1 conference and 2 local trainings pertaining to working with offenders and victims in the court setting.</i>		
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
3.1.1 The Prosecutor and Domestic Violence Coordinator will attend the National Organization for Victim Assistance (NOVA) Conference and attend trainings offered by the Attorney General's Office, Domestic Abuse Family Shelter, and/or Victim Advocate to further their knowledge of evidence-based practices in working with offenders and victims.	Prosecutor, Domestic Violence Coordinator	The Domestic Violence Coordinator and Prosecutor will organize, plan for, and document attended trainings. They will update policies and procedures when new protocols are introduced into the Domestic Violence Court program.	9/30/2022
3.1.2			
3.1.3			
OBJECTIVE 3.2:			
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
3.2.1			
3.2.2			
3.2.3			
OBJECTIVE 3.3:			
Activities/Strategies	Staff Responsible	How will it be measured	Completion Date
3.3.1			
3.3.2			
3.3.3			

ATTACHMENT B1- BUDGET SUMMARY

Budget Summary

Organization Name:

City of Hattiesburg

Agency Name:

Hattiesburg Municipal Court

Fund Source:

VAWA STOP

Project Title:

Hattiesburg Domestic Violence Court

Total
Project
Budget

Budget Year 1

Budget Category	Federal/State Funds	Non-Federal Match	
A. Personnel	\$ 48,750.00	\$ 16,250.00	\$ 65,000.00
B. Payroll Taxes	\$ 3,973.12	\$ 1,324.38	\$ 5,297.50
C. Fringe Benefits	\$ 13,964.25	\$ 4,654.75	\$ 18,619.00
D. Travel - In State	\$ -	\$ -	\$ -
E. Travel - Out of State	\$ 3,388.14	\$ 1,129.38	\$ 4,517.52
F. Contractual	\$ -	\$ -	\$ -
G. Commodities	\$ 450.00	\$ 150.00	\$ 600.00
H. Equipment	\$ -	\$ -	\$ -
I. Subsidies, Loans and Grants	\$ -	\$ -	\$ -
Total Direct Costs	\$ 70,525.51	\$ 23,508.51	\$ 94,034.02
J. Indirect Costs	\$ -		\$ -
Total Project Costs	\$ 70,525.51	\$ 23,508.51	\$ 94,034.02

Percent of Grant Request to Total	75%	75%
Percent of Match to Total	25%	25%
Percent Project Total	100%	100%

ATTACHMENT B2- BUDGET JUSTIFICATION

Budget Detail Year 1

Organization Name: City of Hattiesburg
 Agency Name: Hattiesburg Municipal Court
 Fund Source: VAWA STOP
 Project Title: Hattiesburg Domestic Violence Court

Period Begin: 10/1/2021

Period End: 9/30/2022

Name	Position	Computation					Non-Federal Match			Total Federal/State Funds
		Annual Salary or Hourly Rate	Type of Rate	Hours Worked	Percentage of Time	Total Project Cost	Cash	In-kind	Total Match	
TBD	Prosecutor	\$60,000.00	salary	2080	50%	\$ 30,000.00	\$ 7,500.00		\$ 7,500.00	\$ 22,500.00
TBD	Domestic Violence Coordinator	\$ 35,000.00	salary	2080	100%	\$ 35,000.00	\$ 8,750.00		\$ 8,750.00	\$ 26,250.00
Total(s)						\$ 65,000.00	\$ 16,250.00	\$ -	\$ 16,250.00	\$ 48,750.00

Personnel Narrative

The Domestic Violence Prosecutor will serve as the dedicated Prosecutor for the Domestic Violence Court Program. The Domestic Violence Coordinator will serve as the dedicated court clerk for the Domestic Violence Court Program, filing court cases and protection orders, scheduling, collecting and tracking case data, and completing reports. The Prosecutor will work 50% with the program and the Coordinator will work 100% with the program. The City is requesting \$48,750 and will finance the 25% match (\$16,250).

B. Payroll Taxes

Description	Computation					Non-Federal Match			Total Federal/State Funds
	Type	Cost Base	Rate	% of Time	Total Project Cost	Cash	In-kind	Total Match	
Funded personnel	FICA	\$ 65,000.00	7.65%	100.00%	\$ 4,972.50	\$1,243.13		\$ 1,243.13	\$ 3,729.37
Funded personnel	Unemployment Taxes	\$ 65,000.00	0.50%	100.00%	\$ 325.00	\$ 81.25		\$ 81.25	\$ 243.75
Total(s)					\$ 5,297.50	\$ 1,324.38	\$ -	\$ 1,324.38	\$ 3,973.12

Payroll Taxes Narrative

FICA rate of 7.65% is applied to the Prosecutor and Domestic Violence Coordinator. The unemployment rate is calculated at 0.50% for both the Prosecutor and Domestic Violence Coordinator. We are matching each line item of payroll taxes with a 25% cash match.

C. Fringe Benefits

Name	Computation (Note - If Type is "Combination", describe in narrative.)					Non-Federal Match			Total Federal/State
	Type	Cost Base	Rate	% of time	Total Project Cost	Cash	In-kind	Total Match	Funds
Prosecutor	Health	Monthly	\$ 383.00	50.00%	\$ 2,298.00	\$ 574.50		\$ 574.50	\$ 1,723.50
Prosecutor	Life	Monthly	\$ 5.00	50.00%	\$ 30.00	\$ 7.50		\$ 7.50	\$ 22.50
Prosecutor - Workers' Compensation (0.5%)	Other	Annually	\$ 300.00	50.00%	\$ 150.00	\$ 37.50		\$ 37.50	\$ 112.50
Prosecutor - Retirement (17.4%)	Other	Annually	\$ 10,440.00	50.00%	\$ 5,220.00	\$ 1,305.00		\$ 1,305.00	\$ 3,915.00
Domestic Violence Coordinator	Health	Monthly	\$ 383.00	100.00%	\$ 4,596.00	\$ 1,149.00		\$ 1,149.00	\$ 3,447.00
Domestic Violence Coordinator	Life	Monthly	\$ 5.00	100.00%	\$ 60.00	\$ 15.00		\$ 15.00	\$ 45.00
Coordinator - Workers' Compensation (0.5%)	Other	Annually	\$ 175.00	100.00%	\$ 175.00	\$ 43.75		\$ 43.75	\$ 131.25
Coordinator - Retirement (17.4%)	Other	Annually	\$ 6,090.00	100.00%	\$ 6,090.00	\$ 1,522.50		\$ 1,522.50	\$ 4,567.50
Total(s)					\$ 18,619.00	\$ 4,654.75	\$ -	\$ 4,654.75	\$ 13,964.25

Fringe Benefits Narrative

The Prosecutor is to be funded at a rate of \$30,000.00 for twelve months, for 50% of time devoted to the program, so fringe is based on 50% of full-time salary of \$60,000 or monthly/annual rates, as applicable. Health insurance is \$383 per month, or \$2,298 per year. Life insurance is \$5 per month, or \$30 per year. The Domestic Violence Coordinator is to be funded at a rate of \$35,000 for 12 months, with 100% of time devoted to program, so fringe is calculated based on 100% of salary or monthly/annual rates as applicable. Health insurance is \$383 per month, or \$4,596 per year. Life insurance is \$5 per month, or \$60 per year. For both positions, Workers' Compensation is estimated at 0.50% of salary

ATTACHMENT B2- BUDGET JUSTIFICATION

applicable to the project, and Retirement is 17.4% of salary applicable to the project. The total of Fringe Benefits is \$18,619. The City is requesting \$13,964.25 and will finance the 25% match of \$4,654.75.

D. Travel - In State

Purpose of Travel	Conference & Location or Coverage area	Item	Computation (Note - If Item is "Mileage", leave "# of Staff" blank.)			Non-Federal Match			Total Federal/State Funds	
			Rate or Cost	# of Staff	# of Miles or Nights/Days	Total Project Cost	Cash	In-kind		Total Match
						\$ -			\$ -	\$ -
Total(s)						\$ -	\$ -	\$ -	\$ -	\$ -

Travel - In State Narrative

E. Travel - Out of State

Purpose of Travel	Conference & Location or Coverage area	Item	Computation (Note - If Item is "Mileage", leave "# of Staff" blank.)				Non-Federal Match			Total Federal/State Funds
			Rate or Cost	# of Staff	# of Miles or Nights/Days	Total Project Cost	Cash	In-kind	Total Match	
Conference	2022 NOVA - Location TBD	Airfare	\$606	2	1	\$ 1,212.00	\$ 303.00		\$ 303.00	\$ 909.00
Conference	2022 NOVA - Location TBD	Lodging	\$129	2	5	\$ 1,290.00	\$ 322.50		\$ 322.50	\$ 967.50
Conference	2022 NOVA - Location TBD	Meals	\$ 56.00	2	5	\$ 560.00	\$ 140.00		\$ 140.00	\$ 420.00
Conference	2022 NOVA - Location TBD	Ground Transportation	\$ 35.00	1	2	\$ 70.00	\$ 17.50		\$ 17.50	\$ 52.50
Conference	2022 NOVA - Location TBD	Mileage	\$ 0.56	1	242	\$ 135.52	\$ 33.88		\$ 33.88	\$ 101.64
Conference	2022 NOVA - Location TBD	Airport Parking	\$ 20.00	1	5	\$ 100.00	\$ 25.00		\$ 25.00	\$ 75.00
Other	2022 NOVA - Registration		\$ 575.00	2	1	\$ 1,150.00	\$ 287.50		\$ 287.50	\$ 862.50
Total(s)						\$ 4,517.52	\$ 1,129.38	\$ -	\$ 1,129.38	\$ 3,388.14

Travel - Out of State Narrative

The Prosecutor and Domestic Violence Coordinator will travel to the annual 2022 NOVA Conference, location and dates to be determined. For the purposes of estimating travel costs, location (Orlando, FL) and dates (July) from the 2021 conference were used. The training provides caregivers with techniques to best deliver critical education and emotional first aid to victims, survivors and community members in the event of a mass-casualty or natural disaster. This conference focuses on the intersection of technology and domestic and sexual violence, stalking and trafficking. The Prosecutor and Domestic Violence Coordinator will gain knowledge and obtain resources to use in the City of Hattiesburg. The total cost of this trip for both parties is \$4,517.52: airfare (round-trip) is \$606 x 2 people (total \$1,212); lodging is \$129/night x 5 nights x 2 people (total \$1,290); meals & incidentals are \$56/day x 5 days, for 2 people (total \$560); ground transportation is estimated at \$35/day x 2 days (total \$70); mileage (round-trip to and from airport - Hattiesburg to New Orleans) is \$0.56/mile x 242 miles (total \$135.52); airport parking is \$20/day x 5 days (total \$100); conference registration is \$575 x 2 people (total \$1,150).

The City is requesting \$3,388.14 and will finance the 25% match of \$1,129.38.

F. Contractual

Purpose	Description	Computation						Non-Federal Match			Total Federal/State Funds
		Cost Base	Rate	Quantity	Total Budget Expense	Percentage	Total Project Cost	Cash	In-kind	Total Match	
					\$ -		\$ -			\$ -	\$ -
Total(s)							\$ -	\$ -	\$ -	\$ -	\$ -

Contractual Narrative

ATTACHMENT B2- BUDGET JUSTIFICATION

G. Commodities

Purpose	Description	Computation						Non-Federal Match			Total Federal/State Funds
		Cost Base	Rate	Quantity	Total Budget Expense	Percentage	Total Project Cost	Cash	In-kind	Total Match	
Office Supplies		per month	\$50	12.00	\$ 600.00	100.00%	\$ 600.00	\$ 150.00		\$ 150.00	\$ 450.00
Total(s)							\$ 600.00	\$ 150.00	\$ -	\$ 150.00	\$ 450.00

Commodities Narrative

Office supplies are needed for the day-to-day operations of the program and are estimated at \$50 per month for 12 months (total \$600). Office supplies include, but are not limited to: pens, pencils, notebooks, notepads, and sticky notes of various sizes, white-out, paperclips, binder clips, business cards, blank recordable/writeable CDs, staplers, staples, tape dispensers, tape, thumbtacks, and highlighters. The City is requesting \$450 and will finance the 25% match of \$150.

H. Capital Outlay Equipment

Purpose	Description	Computation						Non-Federal Match			Total Federal/State Funds
		Cost Base	Rate	Quantity	Total Budget Expense	Percentage	Total Project Cost	Cash	In-kind	Total Match	
					\$ -		\$ -			\$ -	\$ -
Total(s)							\$ -	\$ -	\$ -	\$ -	\$ -

Equipment Narrative

I. Subsidies, Loans and Grants

Purpose	Description	Computation						Non-Federal Match			Total Federal/State Funds
		Cost Base	Rate	Quantity	Total Budget Expense	Percentage	Total Project Cost	Cash	In-kind	Total Match	
					\$ -		\$ -			\$ -	\$ -
Total(s)							\$ -	\$ -	\$ -	\$ -	\$ -

Subsidies, Loans and Grants Narrative

J. Other Costs

											Total Federal/State Funds
											\$ -

ATTACHMENT B2- BUDGET JUSTIFICATION

					\$ -		\$ -			\$ -	\$ -
										\$ -	

Other Costs Narrative

J. Indirect Costs

(10% de minimis rate: enter amount from separate Indirect Cost Calculator)

Description	Cost Base	Indirect Cost Rate	Total Federal Funds
Indirect Costs			\$ -

Total \$ -

Indirect Costs Narrative

Totals				
Non-Federal Match			Total Federal/State Grant Funds	Total Project Budget
Cash	In-kind	Total Match		
\$ 23,508.51	\$ -	\$ 23,508.51	\$ 70,525.51	\$ 94,034.02

ATTACHMENT C1-FFY 2022 VAWA STOP Special Conditions

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	OVW Violence Against Women Act STOP
Federal Award Number	2019-WF-AX-0054

Directions: It is important that you review all special conditions. Compliance with the Special Conditions is a requirement of the Subgrant Agreement. The Authorized Signing Official should initial each page of this document. This document will be included as an attachment to the Subgrant Agreement and its provisions are to be read in conjunction with any requirements imposed by the Subgrant Agreement document. In this document, the term "Sub-grantee" refers to a direct recipient of funds through OAIV (the Sub-grantee Organization). The term "sub-awardee" refers to a recipient of pass-through funds from the Sub-grantee Organization.

1. **Requirements of the award; remedies for non-compliance or for materially false statements.** The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient as part of the application or award acceptance process that relate to conduct during the period of performance also is a material requirement of this award. By signing and accepting this award on behalf of the recipient, the authorized subrecipient official accepts all material requirements of the award, and specifically adopts all such assurances or certifications as if personally executed by the authorized recipient official. Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification submitted with the application for funding related to conduct during the award period - - may result in the Mississippi State Department of Health, Office Against Interpersonal Violence (MSDH/OAIV) or the Office of Justice Programs ("OJP") taking appropriate action with respect to the Sub-grantee and the award. Among other things, MSDH/OAIV and/or the OJP may withhold award funds, disallow costs, or suspend or terminate the award. MSDH/OAIV and/or the U.S. Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate. Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812). Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.
2. **Applicability of Part 200 Uniform Requirements.** The recipient agrees to comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") and the DOJ Grants Financial Guide as posted on the OVW website, including any updated versions that may be posted during the period of performance. The recipient also agrees that all financial records pertinent to the award that the recipient (and any recipient at any tier), including the general accounting ledger

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and all supporting documentation, are subject to review throughout the life of the subgrant, during the close-out process, and for three years after closeout of the subgrant award.

3. **Requirement to report potentially duplicative funding.** If the recipient currently has other active awards of federal funds, or receives any other award of federal funds during the period of performance for this award, the recipient must promptly determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. NOTE: this includes any loans received by the organization as a result of the Paycheck Protection Program (PPP). If so, the recipient must promptly notify the OAIV in writing of the potential duplication, and, if so requested by OAIV, seek a budget or scope revision/modification to eliminate any inappropriate duplication of funding.
4. **Requirements related to System for Award Management and unique entity identifiers** The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining current information in SAM. The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration. The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OVW website at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Requirements related to System for Award Management (SAM) and unique entity identifiers) and are incorporated by reference here.
5. **Employment eligibility verification for hiring under the award.** The recipient (and any subrecipient at any tier) must ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).
6. **Requirement to report actual or imminent breach of personally identifiable information (PII)** The recipient (and any "subrecipient at any tier") must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a recipient):
 - a) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or
 - b) uses or operates a "Federal information system" (OMB Circular A-130).

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The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to their OAIV VOCA Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach for appropriate action.

7. Unreasonable restrictions on competition under the award; association with federal government No recipient or subrecipients at any tier may (in any procurement transaction) discriminate against any person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate) except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by DOJ.
8. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OVW authority to terminate award) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient. The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award Condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OVW authority to terminate award)) and are incorporated by reference here.
9. Determination of suitability to interact with participating minors. SCOPE. This condition applies to this award if it is indicated that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age. The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status. The details of this requirement are posted on the OVW web site at <https://www.justice.gov/ovw/award-conditions> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors) and are incorporated by reference here.
10. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events The recipient, and any subrecipient at any tier, must comply with all applicable laws, regulations, policies, and official DOJ and/or OAIV guidance (including specific cost limits, prior approval and reporting requirements,

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where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences. Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

11. **OVW Training Guide Principles.** The recipient understands and agrees that any training or training materials developed or delivered with funding provided through this subgrant must adhere to OVW Training Guiding Principles for Grantees and Subgrantees, available at <https://www.justice.gov/ovw/grantees#Resources>.
12. **Effect of failure to address audit issues** The recipient understands and agrees that the DOJ awarding agency may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.
13. **Potential Imposition of Additional Requirements.** The recipient agrees to comply with any additional requirements that may be imposed by OAIW during the period of performance for this award, if the recipient is designated as "high-risk."
14. **Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42** The recipient, and any subrecipient at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.
15. Compliance with DOJ **regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38.** The recipients and any subrecipients at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.
16. **Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54** The recipient, and any subrecipient at any tier, must comply with all

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applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

17. **Restrictions on "lobbying" and policy development.** In general, as a matter of federal law, federal funds may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, in order to avoid violation of 18 U.S.C. § 1913. The recipient, or any subrecipient ("subgrantee") may, however, use federal funds to collaborate with and provide information to federal, state, local, tribal and territorial public officials and agencies to develop and implement policies and develop and promote state, local, or tribal legislation or model codes designed to reduce or eliminate domestic violence, dating violence, sexual assault, and stalking (as those terms are defined in 34 U.S.C. § 12291(a)) when such collaboration and provision of information is consistent with the activities otherwise authorized under this grant program. Another federal law generally prohibits federal funds awarded by OVW from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. § 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations. Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OVW for guidance, and may not proceed without the express prior written approval of OVW.
18. **Compliance with general appropriations-law restrictions on the use of federal funds.** The recipient, and any subrecipient at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OAIV for guidance and appropriate follow up from OVW and may not proceed without the express prior written approval of OVW is received by OAIV.
19. **Reporting potential fraud, waste, and abuse, and similar misconduct** The recipient and any subrecipients must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, sub-awardee, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct. Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via

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the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Fraud Detection Office (Attn: Grantee Reporting) at (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>. The recipient shall also notify OAIIV of any of the foregoing.

20. **Restrictions and certifications regarding non-disclosure agreements and related matters**

No recipient or subrecipient under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information. The foregoing is not intended and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

- a) In accepting this award, the recipient:
 - i. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
 - ii. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.
- b) If the recipient does or is authorized under this award to make subawards, procurement contracts, or both— it represents that—
 - i. it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise

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- currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- ii. it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and b. it certifies that, if it learns or is notified that any subrecipient contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

21. **Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)**

The recipient (and any sub-recipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712. Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

22. **Encouragement of policies to ban text messaging while driving** Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

23. **Compliance with statutory and regulatory requirements**. The recipient agrees to comply with all relevant statutory and regulatory requirements, which may include, among other relevant authorities, the Violence Against Women Act of 1994, P.L. 103-322, the Violence Against Women Act of 2000, P.L. 106-386, the Violence Against Women and Department of Justice Reauthorization Act of 2005, P.L. 109-162, the Violence Against Women Reauthorization Act of 2013, P.L. 113-4, the Omnibus Crime Control and Safe Streets Act

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of 1968, 34 U.S.C. §§ 10101 et seq., and OVW's implementing regulations at 28 C.F.R. Part 90.

24. **Compliance with solicitation requirements.** The recipient agrees that it must be in compliance with requirements outlined in the state and federal solicitation under which the approved application was submitted. The program solicitation is hereby incorporated by reference into this award.
25. **VAWA 2013 nondiscrimination condition.** The recipient acknowledges that 34 U.S.C. § 12291(b)(13) prohibits recipients of OVW awards from excluding, denying benefits to, or discriminating against any person on the basis of actual or perceived race, color, religion, national origin, sex, gender identity, sexual orientation, or disability in any program or activity funded in whole or in part by OVW. The recipient agrees that it will comply with this provision. The recipient also agrees to ensure that any subrecipients ("subgrantees") at any tier will comply with this provision.
26. **Misuse of award funds** The recipient understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
27. **Limitation on use of funds to approved activities** The subrecipient agrees that grant funds will be used only for the purposes described in the recipient's application, unless OAIV determines that any of these activities are out of scope or unallowable. The recipient must not undertake any work or activities that are not described in the recipient's application, award documents, or approved budget, and must not use staff, equipment, or other goods or services paid for with grant funds for such work or activities, without prior written approval, following prescribed practices, of OAIV.
28. **Non-supplanting.** The recipient agrees that grant funds will be used to supplement, not supplant, non-federal funds that would otherwise be available for the activities under this grant.
29. **Confidentiality.** The recipient agrees to comply with the provisions of 34 U.S.C. Section 12291(b)(2), nondisclosure of confidential and private information, which includes creating and maintaining documentation of compliance, such as policies and procedures for release of victim information. The recipient also agrees to ensure that all subrecipients at any tier meet these requirements.
30. **Activities that compromise victim safety and recovery or undermine offender accountability.** The recipient agrees that grant funds will not support activities that compromise victim safety and recovery or undermine offender accountability. This

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includes any activities of the organization, including those that are not funded through OAIV. This includes:

- a) policies or procedures which exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, or the age and/or gender of their children;
 - b) procedure or policies denying individuals access to services based on their relationship to the perpetrator;
 - c) procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services;
 - d) procedures or policies that impose restrictive conditions to be met by the victim in order to receive services (e.g. counseling, seeking an order of protection);
 - e) procedures or policies that fail to ensure service providers conduct safety planning with victims;
 - f) project design and budgets that fail to account for the access needs of participants with disabilities and participants who have limited English proficiency or are Deaf or hard of hearing; or
 - g) any other activities outlined in the federal or state solicitation.
31. **Termination or suspension for cause.** The Director of OAIV, upon a finding that there has been substantial failure by the recipient to comply with applicable laws, regulations, and/or the terms and conditions of the subgrant or relevant solicitation, will terminate or suspend until the Director is satisfied that there is no longer such failure, all or part of the award.
32. **Maintaining contact information.** The recipient acknowledges that it is responsible for maintaining updated contact information by contacting their program administrator. This includes programmatic points of contact, fiscal points of contact, and authorized signing official.
33. **Performance Progress Reports.** The recipient agrees to complete annual reports as directed by OAIV and the STOP Administrator.
34. **Publications.** Prior approval is required for any materials prepared, developed, or printed by the recipient utilizing OVW funds. The recipient agrees that all materials and publications (written, web-based, audio-visual, or any other format) resulting from subaward activities shall contain the following statement:

"This project was supported by Federal Award No. 2019-WF-AX-0054 awarded by the MS State Department of Health, Office Against Interpersonal Violence, state administering agency for

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the Office on Violence Against Women, U.S. Department of Justice's STOP Formula Grant Program. The opinions, findings, conclusions, and recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the state or the U.S. Department of Justice."

35. **Sub-grantee integrity and performance matters:** Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS. The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS"). The details of obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.
36. **Requirement to disclose whether recipient is designated "high risk" by a federal or state grant-making agency.** If the recipient is designated "high risk" by a federal or state grant-making agency, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OAIV. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.
37. **Discrimination Findings** The recipient assures that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, gender identity, sexual orientation or disability against a recipient of victim assistance formula funds under this award, the recipient will notify OAIV at the following address: Director, Office Against Interpersonal Violence, Mississippi State Department of Health, Post Office Box 1700, Jackson, Mississippi 39215-1700.

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38. **Assistance to Victims in Applying for Compensation.** All victims who appear to be eligible for compensation must be notified of their right to apply for compensation from the MS Crime Victim Compensation Program. Documentation must be made in each case file indicating that the victim has or has not been informed of his/her right to file for compensation. If a client is not informed of his/her rights for compensation a valid reason must be documented in the case file. If a client is clearly not eligible for compensation, it must be documented in the case file along with a valid reason for non-eligibility. If there is any question relating to eligibility the client must be informed of his/her right to file for compensation. Those that are clearly eligible must be provided assistance in completing the application (if assistance is requested). All staff and volunteers providing direct services to victims must receive training on Victim Compensation once during each fiscal year. Training related to Victim Compensation must be documented in the employee's grant file or volunteer's file, subject to review by OAIV. Training is to be obtained through the MS Crime Victim Compensation Program staff, or another qualified individual or entity approved by the MS Crime Victim Compensation Program.
39. **Compliance with MSDH Sub-grantee Manual.** All recipients must adhere to the Mississippi State Sub-grantee Manual (<http://msdh.ms.gov/msdhsite/static/resources/1624.pdf>) or other guidance provided by MSDH and/or OAIV. The recipient must allow the Office Against Interpersonal Violence, MSDH Audit Department, the Office on Violence Against Women (OVW), Office for Victim of Crime (OVC), U.S. Department of Health and Human Services, the Office of the Chief Financial Officer (OCFO), or any other state or federal officer as may be appropriate, access to and the right to examine all records, books, paper, or documents related to any federal or state grant.
40. The recipient, and any subrecipient at any tier, must authorize OAIV, the Office on Violence Against Women and/or the Office of the Chief Financial Officer (OCFO), and its representatives, access to and the right to examine all records, books, paper, or documents related to the STOP grant.
41. **Computer Network Requirements.** No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography. Nothing in this subsection limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
42. **Reports and Mandatory Meetings.** An entity receiving a grant from OAIV shall submit reports detailing the activities undertaken with the grant funds in the manner specified by OAIV or the particular funding source, and must also agree to attend any meetings, teleconferences or webinars required by OAIV as a condition of grant funding. Reporting requirements for each type of funding will be discussed during the mandatory recipient orientation. All recipients must collect data on demographics of those served or assisted

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by the funded program with regard to race, ethnicity, age, gender identity, sexual orientation, and disability, and any other criteria specified by the particular funding source.

43. **Conflict of Interest.** All personnel and other officials connected with agency-funded programs (sub-grantees) shall adhere to the following requirements:

a) Activities: No official or employee of a State or unit of local government or a non-governmental Sub-grantee shall participate personally through decisions, approval, disapproval, recommendation, the rendering of advice, investigation, or otherwise in any proceeding, application, request for a ruling or other determination, contract, award, cooperative agreement, claim, controversy, or other particular matter in which award funds (including program income or other funds generated by Federally-funded activities) are used, where to his/her knowledge, he/she or his/her immediate family, partners, organization other than a public agency in which he/she is serving as an officer, director, trustee, partner, or employee, or any person or organization with whom he/she is negotiating or has any arrangement concerning prospective employment has a financial interest or less than an arms-length transaction.

b) Appearance: In the use of agency project funds, officials, or employees of State or local units of government and non-governmental recipients shall avoid any action that might result in, or create the appearance of:

- i. Using his or her official position for private gain;
- ii. Giving preferential treatment to any person;
- iii. Losing complete independence or impartiality;
- iv. Making an official decision outside official channels; or
- v. Affecting adversely the confidence of the public in the integrity of the government or the program.

44. **Cooperation.** The recipient agrees to respond promptly to OAIV to any request for financial and/or programmatic documentation related to the sub-award, including documentation of match, expenditures, and achievements. The recipient agrees that it will cooperate with OAIV in any desk and site monitoring activities.

Additional Provisions:

□

1. Training of Staff and Volunteers: All individuals serving in a position providing advocacy to victims of crime will be required to complete the Office for Victims of Crime TTAC On-Line Advocacy Training (On-line Training) within ninety (90) days of the start of the sub-grant period. Any individuals who have completed this course within the past twelve (12) months or who have attended the National Organization for Victim Assistance Academy are exempt from the requirement to complete the On-line Training. Recipients having established internal training policies for their staff and vo

ATTACHMENT C1-FFY 2022 VAWA STOP Special Conditions

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	OVW Violence Against Women Act STOP
Federal Award Number	2019-WF-AX-0054

lunteers may request exemption from this requirement by submitting those policies to OAIV for approval.

2. **Withholding of Funds-**

The recipient shall not be eligible to receive reimbursement for program activities until conditions are met.

3. Within ninety (90) days of the executed agreement, subrecipients must the following documents:

- long range IT strategic plan.
- Plan for physical repair and renovations for the current funding cycle.
- a continuous quality improvement (cqi) plan for program goals and services funded by OAIV

4. Due to the COVID-related conditions, federal funds awarded by OAIV cannot be used for out of state travel until all national conditions permit more widespread travel and close proximity attendance.

5. Use of federal funds for gift cards, prepaid cell phones, and/ or deposits is prohibited.

6. Reimbursement requests must be submitted monthly, with activity logs, unless otherwise approved by the Director of OAIV. Reimbursements (and corresponding activity logs) not submitted by the 20th of the following month are subject to nonpayment.

7. Within thirty (30) days of the executed agreement, subrecipient must make the following corrections/revisions to the submitted work plan:

1. Activity 2.1.2 should be goal #1.
2. Activity 2.2.1: doesn't align with the objective.

ATTACHMENT C2
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	VAWA STOP
Federal Award Number	2019-WF-AX-0054

OAIV requires your certification to the following conditions of receipt of federal funding. Please initial and sign where indicated.

Please refer to the regulations cited below to determine the certification to which they are required to attest and the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Non-procurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement, and by extension, OAIV.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

ATTACHMENT C2
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	VAWA STOP
Federal Award Number	2019-WF-AX-0054

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at jpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If an applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at ^{DS}

ATTACHMENT C2
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	VAWA STOP
Federal Award Number	2019-WF-AX-0054

Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace.

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a).

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under

ATTACHMENT C2
CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Subgrantee Name	City of Hattiesburg Municipal Court
Subgrant Award Number	SG-2352-1
Federal Program	VAWA STOP
Federal Award Number	2019-WF-AX-0054

subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; \

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

DocuSigned by:

B6AD9A0B880C4BD...
Authorized Official Signature

12/30/2021 | 3:50 PM CST

Date

Attachment: D Required Information for Federally Funded Subgrants

I. Subgrantee Information

a. Subgrantee Unique Identifying Number: 079-44-8130

II. Prime Award Information

a. Federal Awarding Agency: U.S Department of Justice/OVW

b. CFDA Number: 16.588

c. Program Name: Violence Against Women Formula Grant

d. Federal Award Identification Number ("FAIN"): 2019-WF-AX-0054

e. Federal Award Date: 07/01/2019

f. Federal Award Amount: \$1,697,522.00

g. Federal Award Project Description:

The STOP Formula Grant Program awarded to states and territories, enhances the capacity of local communities to develop and strengthen effective law enforcement and prosecution strategies to combat violent crimes against women and to develop and strengthen victim services in cases involving violent crimes against women. Each state and territory must allocate 25 percent for law enforcement, 25 percent for prosecutors, 30 percent for victim services (of which at least 10 percent must be distributed to culturally specific community-based organizations), 5 percent to state and local courts, and 15 percent for discretionary distribution.

III. Subgrant Information

Type of Award: ☒ Program or ☐ Research

ATTACHMENT E1- MATCH WAIVER LETTER



MAYOR
Toby Barker

COUNCIL - WARD ONE

Jeffrey George

COUNCIL - WARD TWO

Deborah Denard Delgado

COUNCIL - WARD THREE

Carter Carroll

COUNCIL - WARD FOUR

Dave Ware

COUNCIL - WARD FIVE

Nicholas Brown

November 22, 2021

Mississippi State Department of Health
Office Against Interpersonal Violence
Attn: Joy Jones, VAWA Administrator
713 South Pear Orchard Rd., Suite 403
Ridgeland, MS 39157

Re: Notice of Award – Grant Program: STOP; Hattiesburg Municipal Court, Domestic Violence Court

Dear Ms. Jones:

Due to the impacts of COVID-19, the City of Hattiesburg would like to request the match waiver offered to FY 2022 VAWA-STOP subgrantees for awards effective October 1, 2021 through September 30, 2022, for the Hattiesburg Municipal Court's Domestic Violence Court project.

Match amount: \$23,508.51

We greatly appreciate your support and look forward to working with you over the next year.

Sincerely,

Toby Barker
Mayor

Attachment E2: Match Waiver Determination Form



MISSISSIPPI STATE DEPARTMENT OF HEALTH

VAWA Match Waiver Determination Form

Subgrantee Name: City of Hattiesburg Municipal Court

Subgrant Number: SG-2352-1

Federal Grant Used to Fund Subgrant: 2019-WF-AX-0054

Date of Determination: November 19, 2021

Description of project: Services, Training, Officers and Prosecution (STOP) Grant addressing domestic violence, dating violence, sexual assault, and stalking.

Decision: ☒ Approve ☐ Decline

Justification for Decision: Due to the continued financial hardships experienced as a result of the COVID-19 pandemic, City of Hattiesburg Municipal Court has requested to waive the required 25% non-federal match requirement for their project budget. The required match amount for this project is \$ 23,508.51 for the award period of October 1, 2021 to September 30, 2022. A detailed justification letter has been provided for further explanation of this financial hardship.

Complete if Match Waiver is Approved:

Total Project Budget: \$94,034.02

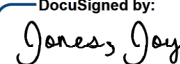
Federal Award Amount: \$70,525.51

Required Match Amount: \$23,508.51

Match Amount Waived: \$23,508.51

Match Amount Provided: \$0

Match Percentage: %0

DocuSigned by:

9F532EC6134F419

Signature of VAWA Administrator

12/1/2021 | 2:15 PM CST

Date

Certificate Of Completion

Envelope Id: 477348933B034229A084C5CF02FC76BC

Status: Completed

Subject: SG-2352(1) 2022 VAWA STOP City of Hattiesburg Municipal Court

Source Envelope:

Document Pages: 36

Signatures: 3

Envelope Originator:

Certificate Pages: 3

Initials: 17

Rand, Larika

AutoNav: Enabled

570 East Woodrow Wilson Drive

Envelopeld Stamping: Disabled

Jackson, MS 39216

Time Zone: (UTC-06:00) Central Time (US & Canada)

Larika.Rand@msdh.ms.gov

IP Address: 70.132.243.18

Record Tracking

Status: Original

Holder: Rand, Larika

Location: DocuSign

12/29/2021 11:45:04 AM

Larika.Rand@msdh.ms.gov

Signer Events

Toby Barker

mayor@hattiesburgms.com

Mayor, City of Hattiesburg

Security Level: Email, Account Authentication
(None)**Signature**

DocuSigned by:


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Signed: 12/30/2021 3:50:08 PM

Electronic Record and Signature Disclosure:

Accepted: 12/30/2021 3:48:36 PM

ID: dd6e2d5f-4233-402b-8857-01657cdf283a

Company Name: MS State Department of Health

Dobbs, Dr Thomas

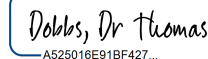
thomas.dobbs@msdh.ms.gov

State Health Officer

Mississippi State Department of Health

Security Level: Email, Account Authentication
(None)

DocuSigned by:


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Viewed: 12/30/2021 4:04:20 PM

Signed: 12/30/2021 4:04:28 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Jones, Joy

joy.jones@msdh.ms.gov

VAWA Administrator

Mississippi State Department of Health

Security Level: Email, Account Authentication
(None)**COPIED**

Sent: 12/30/2021 4:04:31 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	12/30/2021 4:04:20 PM
Signing Complete	Security Checked	12/30/2021 4:04:28 PM
Completed	Security Checked	12/30/2021 4:04:31 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

From time to time, MSDH may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' button at the bottom of this document. At any time, you may request from us a paper copy of any record provided or made available electronically to you. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send paper copies of any such documents from our office to you, you may request delivery of such paper copies from us by sending an email request to MSDHDocusignAdmin@msdh.ms.gov. If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. You must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically by submitting the requests in writing to: MS State Department of Health DocuSign Administration, 570 East Woodrow Wilson Avenue, Jackson, MS 39216. If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us. Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system.



Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Acknowledge receipt of comments and petitions received during the comment period for the City of Hattiesburg Redistricting.
File Number: 2022-18
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

CITIZEN PETITION-DUE DECEMBER 10, 2021



WARD 3 RESIDENTS REJECT REDISTRICTING PLAN 1 AND 2

By signing this petition, I reject the Redistricting Plan 1 and 2:

- Both plans split the Richburg Rd. neighborhood
- Both plans promote segregation by diminishing the already small presence of minorities on the west side of the city.
- Both plans put half of Richburg Rd. in another Ward, thereby potentially diminishing their neighborhood's voice by making them a small part of a large Ward that is centered far away.
- WE INSIST THAT A NEW PLAN BE CREATED BY THE CONSULTANT THAT WORKS FOR THE CITY (OUR CITY) AND THAT THE NEW PLAN WILL KEEP ALL OF RICHBURG RD. IN WARD 3.

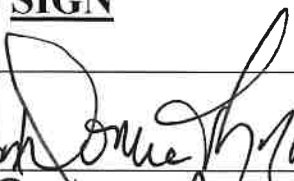
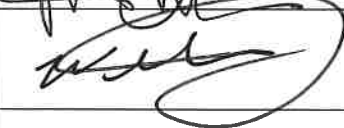
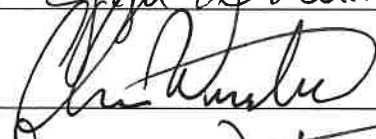
	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/DATE</u>
<u>1</u>	Armenta Pierce		657 Nellwood Dr	W3/12-4-21
<u>2</u>	Phillip Mandrell		650 Nellwood Dr	W3/12-4-21
<u>3</u>	Katie Mandrell		650 Nellwood Dr	12-4-21 W3
<u>4</u>	Sam McNeese		627 Nellwood Dr	W3 12-4-21
<u>5</u>	Jon Chaschall		627 Nellwood Dr	W3 12-4-21
<u>6</u>	Joe Brumbeloe		634 Nellwood Dr	12/4/21
<u>7</u>	Brenda Edwards		103 Meadowood Dr.	12-4-21
<u>8</u>	Jon MARK EDWARDS		101 MEADOWOOD DR	12/4/21
<u>9</u>	Beverly Smallwood		105 Meadowood Dr.	12/4/21
<u>10</u>	Rita Mitchell		654 Nellwood Dr	12/4/21

CITIZEN PETITION-DUE DECEMBER 10, 2021

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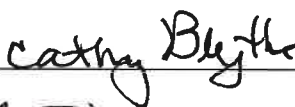
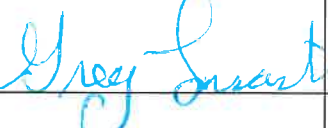
	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/DATE</u>
<u>1</u>	Donna Thronson		102 Lakeland Dr Hattiesburg, Ms	3/12-4-21
<u>2</u>	Paul Paul	Paul Paul	593 Nellwood Dr	3 12-4-21
<u>3</u>	Katie Robinson	Katie Robinson	592 Nellwood Dr	3 12-4-21
<u>4</u>	Annette Sowell	Annette Sowell	574 Nellwood	3 12-4-21
<u>5</u>	MELANIE BOWELL		574 Nellwood	3 12/4/21
<u>6</u>	William Robinson		592 Nellwood Dr	3 12/4/21
<u>7</u>	Joyce Woodard	Joyce Woodard	557 Nellwood	3 12/4/21
<u>8</u>	Chris Winstead		6 Maywood	3 12/4/21
<u>9</u>	Sandra Winstead	Sandra Winstead	6 Maywood	3 12/4/21
<u>10</u>	JUNE JORDAN	June Jordan	5 Maywood Av.	3 12/4/21

CITIZEN PETITION-DUE DECEMBER 10, 2021

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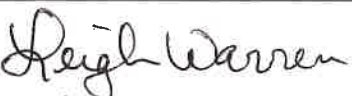
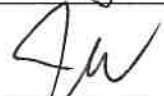
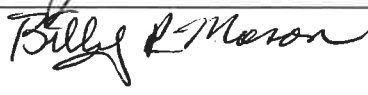
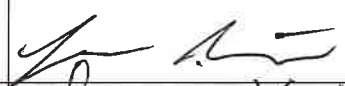
	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/DATE</u>
<u>1</u>	Jason Jordan		5 Maywood DR	12-4 3 2021
<u>2</u>	Wayne Jordan		5 Maywood DR	3 12/4/21
<u>3</u>	Jamie McMahony		554 Nellwood Dr	12/4/21
<u>4</u>	CATHY BLYTHE		558 Nellwood Dr	3 12/4/21
<u>5</u>	Tim Darnico		104 Lakeland Dr.	3 12/4/21
<u>6</u>	Darius McSwain		116 Woodhaven Cir.	08/07/1995
<u>7</u>	Gregory Lancaster		300 N. 39th	3 12/4/21
<u>8</u>	William J. Pierce		657 Nellwood Dr	3 12/4/21
<u>9</u>	John-Paul Pierce		657 Nellwood Dr	3 12/4/21
<u>10</u>	Gwen Mason		20 Trailwood Dr	12/5/21

CITIZEN PETITION-DUE DECEMBER 10, 2021

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	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/DATE</u>
<u>1</u>	LEIGH WARREN		640 Nellwood Dr Hattiesburg MS	3/ 12-5-2021
<u>2</u>	JASON WARREN		640 Nellwood Dr Hattiesburg MS	3/ 12-5-2021
<u>3</u>	Billy Mason		20 Trailwood Dr	3 12/5/21
<u>4</u>	DEANNA DOUGLAS		21 Trailwood dr.	3 12-5-21
<u>5</u>	THOMAS DARRAS		106 LAKELAND DR HATTIESBURG, MS	3 12-5-21
<u>6</u>	BARBARA MYERS		115 Lakeland Dr H'burg	3 12-5-21
<u>7</u>	Stacey Gwin		104 Woodhaven Circle Hattiesburg MS 39402	3 12-5-21
<u>8</u>	Brian Gwin		SAME AS ABOVE	12-5-21
<u>9</u>	Jose Garcia		102 Woodhaven Circle Hattiesburg, MS 39402	12/5/21
<u>10</u>	Sonyia Kidd		15 Christie Lane Hattiesburg MS 39402	12/5/21

CITIZEN PETITION-DUE DECEMBER 10, 2021

WARD 3 RESIDENTS REJECT REDISTRICTING PLAN 1 AND 2

By signing this petition, I reject the Redistricting Plan 1 and 2:

- Both plans split the Richburg Rd. neighborhood
- Both plans promote segregation by diminishing the already small presence of minorities on the west side of the city.
- Both plans put half of Richburg Rd. in another Ward, thereby potentially diminishing their neighborhood's voice by making them a small part of a large Ward that is centered far away.
- WE INSIST THAT A NEW PLAN BE CREATED BY THE CONSULTANT THAT WORKS FOR THE CITY (OUR CITY) AND THAT THE NEW PLAN WILL KEEP ALL OF RICHBURG RD. IN WARD 3.

	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/DATE</u>
<u>1</u>	Clinton Adelberg	Clinton Adelberg	976 Richburg RD	12-5-21
<u>2</u>	Justin Viner		308 Lexington Cr	3 12-5-21
<u>3</u>	Griedchen Goode	G Goode	304 Lexington Circle	12/5/21
<u>4</u>	Wiley Quinn	Wiley Quinn	615 Woodbine Lane	12/6/21
<u>5</u>	Tyler Phillip	T Phillip	595 Nellwood Dr	12/6/21
<u>6</u>	Roland Johnson	Roland Johnson	88 Forrest Hill Dr	12/9/2021
<u>7</u>	SONYA VARNELL	Sonya Varnell	84 FORREST HILL DR.	12-9-21
<u>8</u>	Shawn Paige	Shawn Paige	76 Forrest Hill Dr	12-9-21
<u>9</u>	ANTHONY FIORENTINI		68 FORREST HILL DR.	12-9-21
<u>10</u>	MELINDA MILLER	Melinda Miller	487 Nellwood DR	12-9-21

CITIZEN PETITION-DUE DECEMBER 10, 2021

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	<u>PRINT NAME</u>	<u>SIGN</u>	<u>ADDRESS</u>	<u>WARD/ DATE</u>
<u>1</u>	Kevin Bates	Kevin Bates	18 Bryant Drive	3 / Dec. 10, 2021
<u>2</u>				
<u>3</u>				
<u>4</u>				
<u>5</u>				
<u>6</u>				
<u>7</u>				
<u>8</u>				
<u>9</u>				
<u>10</u>				

Comments on Alternatives 1 and 2 presented by Bridge & Watson, Inc. in the form of questions.



1. How does applying Bridge & Watson's "traditional" methods to redistricting contribute to "one man, one vote"?
2. What are the "traditional" methods that help to achieve the goal of equality in representation?
3. Is redistricting meant to be protection for the rights of the citizens to equal representation or protection for the individual interests of the incumbent council persons?
4. Is it not inherently wrong for the council to have the responsibility of assuring the citizens equal representation, the power to hire an outside consultant outside the bid process, to have the only input into redistricting plans prior to development, deny the citizenry input until plans are already developed and then limit the citizenry's period to develop a plan to just 10 days?
5. How likely is a council person who has been in this office for less than six months to seriously consider equality of ward lines rather than his/her own personal interests?
6. Does the theory of "least change" serve any purpose other than perpetuation of an unequal and gerrymandered system of representation?
7. Since we will not hold municipal elections for 3 ½ years and candidates will likely not announce their candidacies for 2 plus years, why not postpone redistricting and give time for equal representation plan options?
8. Does the council think that the purpose of redistricting is to assure the council person's interests are met or to assure equality of representation of the citizens?
9. Why are the citizens' input and comments a matter of public record while the council members hold one-on-one meetings with the consultants and the public has no indication of their comments?
10. None of the plans propose to split the individual neighborhoods. For representation purposes though, is there not a mathematical advantage for a neighborhood to be represented by two council persons?

Roger McDowell

Memo on Proposal to redistrict to a 4-ward council with 1 at-large council person.

The Mississippi Code of 1972 specifically allows for four council members to represent four separate wards and one council member to be elected at-large.

Submitted herewith is a Redistricting Alternative Proposal for the City of Hattiesburg. This proposal is not to infer that it is the best plan that could be developed but it does offer solutions to the short comings of the Alternative 1 and Alternative 2 plans previously presented.

This plan is based on the premises that "one-man, one-vote" protections and citizen input are more important than the individual personal interest and protection of the incumbents.

This plan accurately reflects the racial makeup of the city where the other two or three alternatives simply perpetuate the 3/2 council ratio for at least 10 more years.

Since before 2010, Hattiesburg has been a minority majority city with minority representation on the Council. This proposal changes that to 2 safe white seats, 2 safe black seats and 1 at-large council seat where an African American could be elected in an at-large position with a significant at-large black majority population.

Incumbencies are not disturbed in this proposal as each council person will continue to serve their current 4-year terms.

Established neighborhoods are left intact in this proposal. No established neighborhood is split or divided.

The eastern (downtown) historical neighborhoods (Hattiesburg Historical, North Main and The Oaks) are realigned to consolidate their common interest.

The Avenues, The Terraces and Parkhaven are consolidated with Mid Town to reflect their geographic and common interests.

Variance of each of the 4 proposed wards compared to the Ideal (1/4 of the Total population) is less than 2%, considerably better than the presented alternatives. Minor shifting of a very few census blocks affecting wards 1 and 3 would bring all four ward variances to under 1%.

The numbers presented here with this proposal are "Total Population" and have not been run on "Voting Age Population" data as of the deadline mandated by the Council as the hearing period.

Boundary lines rely heavily on major streets, highways, Interstates, railroads and waterways to delineate ward lines.

Respectively

Roger McDowell

ENCLOSURES:

Excel file (printed and electronic) 2020 Census Bureau population data by block with GEO-ID and the proposed ward designation.

Map (printed and electronic) with color coded proposed wards Geo-ID, census tract, block group and blocks included.

From: dee tatum <dtatum53@gmail.com>
Sent: Tuesday, November 30, 2021 3:11 PM
To: City Council
Subject: Proposed Redistricting plans for Hattiesburg, MS

My name is Dee Tatum, and I reside at 110 Pinehurst Street, Hattiesburg, MS, in the Oaks Historic District.

As a long time resident of Ward 4, I believe the proposed Alternate 2 redistricting plan for Hattiesburg, MS, should not be approved. My reasons are as follows:

1. It is my understanding that the purpose of redistricting is to create wards within the city that are approximately the same size in terms of overall population, voting age population, and racial distribution.
2. Ward 4, as it is currently configured, is essentially racially balanced, in terms of both overall population and voting age population.
 - a. Using the numbers contained in the plan proposals, Ward 4 currently has an overall population comprised of 48.4% white residents, 42.8% black residents, and 8.8% residents categorized as “other”, for a “minority” (using the terms defined by the plans themselves) population of 51.6%.
 - b. Again, using the proposed plans’ own numbers, the voting age population currently is categorized as 52.7% white, 39.5% black, and 7.9% other, which results in a “minority” voting population of 47.4%. While these percentages are not equal, they have been shifting over time, **to reflect the natural population shifts within the Ward.**
3. The proposed Alternate 1 plan maintains this racial balance, which has been developed over time by natural population shifts inside Ward 4, while increasing the population within Ward 4 to more nearly match the “ideal” target of 9,746. The addition of a small area from Ward 1 will

result in an overall population comprised of 48.5% white residents, 42.4% black residents, and 9% residents categorized as “other”, for a minority population of 51.5%. However, the changes will reduce the white voting age population to 51.8%, increase the black voting age population to 39.7%, and increase the “other” voting population to 8.5%, resulting in a “minority” voting population of 48.2%. Again, not equal, but moving towards that ideal by natural population shifts.

4. While the proposed Alternate 2 ***appears*** to make no significant changes to the overall population percentages within Ward 4, by removing a population divot from several thriving historic districts within the Ward – and moving this chunk of residents into Ward 2 – this alternative disrupts long standing geographical boundaries, and unduly impacts long-standing commercial, residential, social and governmental relationships.

a. These neighborhoods – and they **are neighborhoods**, not subdivisions or voting blocks or whatever widgets are used to develop plans – have developed close relationships both within themselves and among each other while attempting to keep the heart of Hattiesburg alive and thriving for all of Hattiesburg.

b. Dividing Ward 4 – particularly by removing 11 blocks of the Oaks Historic District, almost all of the Downtown Historic District, 12 blocks of Hattiesburg Historic District #1, and several blocks of Newman-Buschman Historic District – makes no sense, when such actions are not necessary to establish the redistricting goals of the city as a whole.

c. These neighborhoods and their district associations have created & continue to support Live at Five music concerts, Downtown Farmers Markets, the Summer Concert Series, Art Walks, HubFest, downtown Crawfish Boils, BBQ competitions, and numerous other activities that bring life and visitors to downtown Hattiesburg – again, for all of Hattiesburg.

d. These neighborhoods – comprised of white, black, and “other” residents – have resisted “white flight” (by residents of **all** races) into the

western suburbs of Hattiesburg for years, because they believe their neighborhoods and the city of Hattiesburg are important.

e. This aspect of Alternative 2 is especially hurtful when the change is couched in terms as expressed in public meetings of “needing to add white people to Ward 2” (something that is just as effectively done via Alternative 1). It would seem that this removal of a divot of white residents from one ward into another is intended to dilute the vote or to create or maintain a racially influenced outcome – and *isn't that exactly what impartial redistricting is supposed to fight against?*

5. If Ward 2 cannot extend across Highway 49 for some reason, then why not extend Ward 2 into those northern portions of Ward 1 along the eastern edge of Highway 49 (as in Alternate 2) – and then extend the south western boundary of Ward 1 (below Ward 4) across Ward 5 to MLK Boulevard, or even to the eastern border of Ward 4 at W Pine Street, to obtain sufficient numbers of non-minority voters to satisfy redistricting needs?

a. Ward 5 could then be adjusted by additional population shifts from Ward 3.

b. NOTE: I have no idea what this might do to the population numbers, but it does even up the borders of the Wards while leaving Ward 4 intact, without huge gaps in its existing, stable population.

6. In conclusion, it would seem to me that Proposed Redistricting Plan Alternate 1 would better serve all the residents of Hattiesburg in terms of equalizing population numbers in each ward, with the least impact on the city's population.

Thank you for your consideration of my remarks. Please let me know if I can provide any further information.

Dee Tatum
601.550.4137



Redistricting Public Hearing – Ward 4

We welcome your comments and suggestions. Please write them (below) on this sheet and either leave the sheet with the clerks, or return to:

Hattiesburg City Council
P.O. Box 1898
Hattiesburg, MS 39403

If you prefer, you can email comments and suggestions to council@hattiesburgms.com.

First & Last Name: Michael Foley

Address: 109 N. 19th Ave

Comments:

There is good reason for ward 4 residents to oppose Alternate 2 - namely, moving historic neighborhoods out of the ward. That said, my concern is that if current population trends continue, and we change our wards as little as possible, we will find ourselves wildly out of balance at the end of the decade once again. It seems to me that it may be worth devising a map that creates longer-term stability. If not, we will keep running into the same issues, with elections at the end of the decade granting and over- and under-representation for certain districts.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Cecilia Jones
cc: Kermas Eaton, City Clerk
Date: Tuesday, January 18, 2022
Re: Acknowledge receipt of Privilege Tax License Monthly Report Dec 2021.
File Number: 2022-3
Minute Book #

Summary

Acknowledge receipt of the Privilege Tax License monthly report for December 2021.

Recommendation Statement

Recommend Acknowledgement of receipt of the Privilege Tax License monthly report for December 2021.

Please place this on the January 18, 2022 City Council meeting for consideration.

PRIVILEGE LICENSE MONTHLY REPORT

12/01/2021 TO 12/31/2021

New Licenses

<u>License No.</u>	<u>Amount</u>	<u>Penalty</u>	<u>Owner, Name, & Address of Business</u>
LIC-05-20-018724	\$30.00		GEDDIE TREE & LAND SERVICES LLC 38 JP GEDDIE RD ELLISVILLE MS 39437
LIC-06-21-021849	\$30.00		TIENDA USAMEX 1520.5 E HARDY ST HATTIESBURG MS 39401
LIC-06-21-021850	\$3.75		TIENDA USAMEX 1520.5 E HARDY ST HATTIESBURG MS 39401
LIC-07-19-016356	\$45.00		CLARK'S TIRE 5437 OLD HWY 42 HATTIESBURG MS 39401
LIC-07-21-021913	\$30.00		PRINCE SEAFOOD SHACK 6208 HWY 49 HATTIESBURG MS 39401
LIC-07-21-021914	\$2.50		PRINCE SEAFOOD SHACK 6208 HWY 49 HATTIESBURG MS 39401
LIC-07-21-022034	\$79.00		MISSISSIPPI HOMECARE-HATTIESBURG P.O. BOX 51266 LAFAYETTE LA 705051266
LIC-09-21-022777	\$142.00		HATTIESBURG CLINIC, PA LINCOLN CENTER #1 LINCOLN PKWY HATTIESBURG MS 39402
LIC-09-21-022800	\$45.00		MS SHED HATTIESBURG 7336 HWY 49 N HATTIESBURG MS 39402
LIC-10-21-022988	\$45.00		FORTENBERRY AUTO REPAIR 3100 EDWARDS ST HATTIESBURG MS 39401
LIC-11-21-023117	\$45.00		NU YOU SALON 4002 O'FERRAL ST STE B HATTIESBURG MS 39401
LIC-11-21-023170	\$50.00		MAGNONLIA MOON LLC 28 MARKET CT STE 10 HATTIESBURG MS 39402
LIC-11-21-023181	\$55.00		HATTIESBURG SELFIE ROOM 1000 TURTLE CREEK DR STE 710-A HATTIESBURG MS 39402
LIC-11-21-023221	\$45.00		PSC-SOLUTION LLC 1A CHURCHILL ST STE 10 HATTIESBURG MS 39402
LIC-11-21-023223	\$45.00		REGIONAL FINANCE COMPANY OF MISSISSIPPI LLC 4700 HARDY ST STE W HATTIESBURG MS 39402
LIC-11-21-023225	\$45.00		PURPLE DRAGON KARATE MISSISSIPPI 1A CHURCHILL ST STE 20 HATTIESBURG MS 39402

LIC-11-21-023290	\$55.00	CALIBER COLLISION CENTERS 32 KING RD HATTIESBURG MS 39402
LIC-12-21-023313	\$20.00	DCM DEVELOPING CHRISTIAN MUSICIANS 6490 HWY 49 APT. 81 HATTIESBURG MS 39401
LIC-12-21-023314	\$55.00	HAVARD PEST CONTROL INC. 5317 OLD HWY 11 STE 11 HATTIESBURG MS 39402
LIC-12-21-023329	\$40.00	TANESHIA HAYES BAR 1900 LINCOLN RD HATTIESBURG MS 39402
LIC-12-21-023330	\$11.25	TANESHIA HAYES BAR 1900 LINCOLN RD HATTIESBURG MS 39402
LIC-12-21-023331	\$22.50	TANESHIA HAYES BAR 1900 LINCOLN RD HATTIESBURG MS 39402
LIC-12-21-023355	\$20.00	B & O DISCOUNT GROCERY 3012 MAGNOLIA PL HATTIESBURG MS 39402
LIC-12-21-023360	\$20.00	VENT HOOD CLEANING, LLC 2307 EDDY ST HATTIESBURG MS 39402
LIC-12-21-023451	\$20.00	MARGARET CLEANING SERVICE 909 W RAILROAD ST HATTIESBURG MS 39401

25

\$1,001.00

Renewed Licenses

<u>License No.</u>	<u>Amount</u>	<u>Penalty</u>	<u>Owner, Name, & Address of Business</u>
LIC-12-20-020618	\$30.00		THE LOTUS DAY SPA AND SALON 221 W PINE ST HATTIESBURG MS 39402
LIC-12-21-023299	\$20.00		DIAM DIVAZ BEAUTY BAR & SUITES 1307 ADELINE ST HATTIESBURG MS 39401
LIC-12-21-023300	\$30.00		STEEN INVESTMENT GROUP, INC. 307 W PINE ST HATTIESBURG MS 39401
LIC-12-21-023301	\$129.00		COMCAST OF SOUTHERN MISSISSIPPI, INC 2100 LINCOLN ROAD HATTIESBURG MS 39401
LIC-12-21-023302	\$20.00		SMOKE SHOP 1231 N MAIN ST HATTIESBURG MS 39401
LIC-12-21-023304	\$30.00	\$3.90	CRIMSON ELECTRICAL CONTRACTOR PO BOX 15503 HATTIESBURG MS 394040000
LIC-12-21-023305	\$20.00		BENNETT'S LOCK & KEY SHOP POST OFFICE BOX 1293 HATTIESBURG MS 39403-
LIC-12-21-023306	\$25.00		LOVE BIRDS BRIDAL BOUTIQUE 511 E PINE STREET HATTIESBURG MS 39401-
LIC-12-21-023307	\$20.00		A 1 AUTO SALES PO BOX 17378 HATTIESBURG MS 394010000

LIC-12-21-023308	\$20.00	RIVER ROAD SAND & GRAVEL LLC 406 HEMPHILL STREET HATTIESBURG MS 39401-
LIC-12-21-023309	\$20.00	SYCAMORE TREE COUNSELING SERVICES, LLC 207 3RD AV HATTIESBURG MS 39401
LIC-12-21-023310	\$20.00	JACKSON HEWITT TAX SERVICE 5901 HIGHWAY 49 HATTIESBURG MS 39402
LIC-12-21-023311	\$20.00	JACKSON HEWITT TAX SERVICE 700 BROADWAY DR HATTIESBURG MS 39401
LIC-12-21-023312	\$84.00	MAGNOLIA INSULATION 35 BLACKWELL BLVD HATTIESBURG MS
LIC-12-21-023315	\$20.00	LIFE CHANGING CENTER 120 BARKLEY ROAD HATTIESBURG MS 39401-
LIC-12-21-023316	\$20.00	BLUE DOLPHIN POOL SERVICE 500 CAMPBELL LOOP 60 HATTIESBURG MS 39401
LIC-12-21-023317	\$20.00	UNDERWOOD OUTDOOR POWER INC 5566 OLD HWY 42 HATTIESBURG MS 39401-
LIC-12-21-023318	\$30.00	JORDAN BROTHERS PLUMBING 53 RIVERS DR HATTIESBURG MS 394014000
LIC-12-21-023319	\$20.00	THE HOPE CENTER 2013 HARDY ST HATTIESBURG MS 39401
LIC-12-21-023320	\$20.00	WHITACRE LAW, P.L.L.C. PO BOX 107 HATTIESBURG MS 39403-0107
LIC-12-21-023321	\$36.00	BEST WESTERN PREMIER INN 132 PLAZA DRIVE HATTIESBURG MS 39403
LIC-12-21-023322	\$30.00	HOWARD JOHNSON INN 6541 HWY 49 HATTIESBURG MS 39401
LIC-12-21-023323	\$10.00	HOWARD JOHNSON INN 309 S 16TH AV LAUREL MS 39440
LIC-12-21-023324	\$20.00	GARNER LUMLEY ELECTRIC SUPPLY CO. PO BOX 1288 HATTIESBURG MS 39401
LIC-12-21-023325	\$48.00	DOMINOS #5922 6061 W HWY 98 HATTIESBURG MS 39402
LIC-12-21-023326	\$33.00	SUBWAY BROADWAY 826 BROADWAY DRIVE HATTIESBURG MS 39401-
LIC-12-21-023327	\$20.00	AB SUPPORT SERVICES , LLC 205 S 15TH AV HATTIESBURG MS 39401
LIC-12-21-023328	\$20.00	EDDIE STEPNEY JANITORIAL SERVICE 307 MAGNOLIA AVENUE HATTIESBURG MS 39401-

LIC-12-21-023332	\$33.00	\$3.63	PEAVY CHIROPRACTIC CLINIC, P.A. 2409 MAMIE STREET HATTIESBURG MS 39401
LIC-12-21-023333	\$60.00		MCDONALD'S 6442 HIGHWAY 98 HATTIESBURG MS
LIC-12-21-023334	\$30.00		JODY'S BAKERY 6058 HIGHWAY 49 S HATTIESBURG MS 39401-
LIC-12-21-023335	\$20.00		A-I REALTY LP PO BOX 307 HATTIESBURG MS 394030000
LIC-12-21-023336	\$20.00		UNIVERSITY TIRE & SERVICE CENTER 107 S 40TH AVENUE HATTIESBURG MS
LIC-12-21-023337	\$30.00		POPEYES #10 6623 HWY 49 HATTIESBURG MS 39401
LIC-12-21-023338	\$20.00		STATE FARM INSURANCE CO 6212 HWY 49 HATTIESBURG MS 39402
LIC-12-21-023339	\$20.00		GREAT SOUTHERN NATIONAL BANK 5308 HWY 42 N HATTIESBURG MS 39401
LIC-12-21-023340	\$30.00		SOUTHWEST THEATERS- TURTLE CREEK 9 1000 TURTLE CREEK DRIVE 5 HATTIESBURG MS 39402-
LIC-12-21-023341	\$25.00		JEFcoat FENCE CO. INC OF HATTIESBURG 5268 OLD HWY 42 HATTIESBURG MS 39401
LIC-12-21-023342	\$40.00		MILLENNIUM MUSIC CENTER,LLC 2000 W PINE STREET HATTIESBURG MS 39401
LIC-12-21-023343	\$20.00		THE ROLLINS LAW FIRM,PLLC 702 W PINE STREET ST HATTIESBURG MS 39401
LIC-12-21-023344	\$20.00		CRAFT AUTO SALES LLC 909 E HARDY STREET HATTIESBURG MS
LIC-12-21-023345	\$63.00		CITY GEAR #6020 1000 TURTLE CREEK STE 15 HATTIESBURG MS 39402-
LIC-12-21-023346	\$93.00		HIBBETT SPORTS #69 2700 MILAN BIRMINGHAM AL 35211
LIC-12-21-023347	\$25.00		T-MOBILE #426 12920 SOUTH EAST 38TH ST BELLEVE WA 98006
LIC-12-21-023348	\$500.00		SOUTHERN PAWN, INC. 201 S 40TH AVENUE HATTIESBURG MS 39402-
LIC-12-21-023349	\$100.00		SOUTHERN PAWN, INC. 201 S 40TH AVENUE HATTIESBURG MS 39402-
LIC-12-21-023350	\$60.00		FAIRFIELD INN & SUITES 173 THORNHILL DRIVE DR HATTIESBURG MS 39401

LIC-12-21-023352	\$20.00	\$2.40	GRACE'S HOME OF VETERANS 209 BOWLING ST HATTIESBURG MS
LIC-12-21-023353	\$20.00		PINE BELT CDJR, INC. 401 BROADWAY DR HATTIESBURG MS 39401
LIC-12-21-023354	\$20.00	\$2.20	May's Trucking 1828 JAMES ST HATTIESBURG MS 39402
LIC-12-21-023356	\$84.00	\$9.24	CHAIN ELECTRIC COMPANY 1308 W PINE STREET HATTIESBURG MS 39402
LIC-12-21-023357	\$20.00		PINE BELT TROPHY AND AWARDS 905 HARDY STREET 104 HATTIESBURG MS
LIC-12-21-023358	\$20.00		VITAMINS PLUS, LLC 427 WEATHERSBY ROAD HATTIESBURG MS 39402
LIC-12-21-023359	\$20.00		A1 VAPOR LLC 4400 HARDY ST STE A 10 HATTIESBURG MS 39402
LIC-12-21-023361	\$10.00		ECOATM, LLC 6072 HWY 98 HATTIESBURG MS 39401-
LIC-12-21-023362	\$10.00		ECOATM, LLC 10121 BARNES CANYON RD SAN DIEGO CA 92121
LIC-12-21-023364	\$20.00	\$2.40	THE DANCE PLACE 99 N 25TH AVENUE HATTIESBURG MS 39401-
LIC-12-21-023366	\$20.00	\$2.20	GRATEFULL SOUL 205 MAIN STREET HATTIESBURG MS 39401-
LIC-12-21-023367	\$20.00		GANDY ELECTRIC 220 GANDY AV HATTIESBURG MS 39401
LIC-12-21-023368	\$20.00		GANDY ELECTRIC 220 GANDY AV HATTIESBURG MS 39401
LIC-12-21-023371	\$20.00		PRO TRAVEL INC. 2018 HARDY ST STE 2 HATTIESBURG MS 39401
LIC-12-21-023372	\$20.00		TOTAL FOOT CARE CLINIC PO BOX 16235 HATTIESBURG MS 39404-
LIC-12-21-023373	\$30.00		LOWREY, ERIK M. PA. 525 CORINNE STREET HATTIESBURG MS 39401-
LIC-12-21-023374	\$40.00		BOOT COUNTRY, LLC 6467 HIGHWAY 49 HATTIESBURG MS
LIC-12-21-023375	\$20.00		AFFORDABLE CLIMATE CONTROLLED STORAGE 6248 U S HWY 98 W HATTIESBURG MS 39402-
LIC-12-21-023377	\$20.00	\$2.60	NELLIE'S CHICKEN & DAIQUIRIS 213 E FRONT ST HATTIESBURG MS 39401

LIC-12-21-023379	\$15.00	\$7.50	NELLIE'S CHICKEN & DAIQUIRIS 213 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023380	\$20.00	\$2.60	HATTIESBURGERS AND BLUES 142 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023381	\$15.00	\$7.50	HATTIESBURGERS AND BLUES 139 PINE DR HATTIESBURG MS 39401
LIC-12-21-023383	\$20.00		SOUTHBOUND BAGEL 217 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023384	\$20.00	\$2.60	BLU JAZZ CAFE 103 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023385	\$15.00	\$7.50	BLU JAZZ CAFE 103 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023386	\$30.00		GREAT SOUTHERN NATIONAL BANK 1300 HARDY STREET HATTIESBURG MS 39402
LIC-12-21-023387	\$135.00		AMAZON P O BOX 80037 ATTN: BUS LIC (XMS2) SEATTLE WA 98108
LIC-12-21-023389	\$25.00		KIDS MARKET OF MS, LLC 5912 HWY 49 SPACE B1-4 HATTIESBURG MS 39401
LIC-12-21-023392	\$57.00		CODARAY CONSTRUCTION 110 S 37TH AV STE 14 HATTIESBURG MS 39402
LIC-12-21-023393	\$20.00		BRAIDS BY TEE STUDIO 5914 HWY 49 STE 30 HATTIESBURG MS 39401
LIC-12-21-023395	\$20.00		REVOLUTION FITNESS, LLC 14 LAMAR BOULEVARD HATTIESBURG MS 39402-
LIC-12-21-023396	\$30.00		CRAFT AUTO SALES 1908 W PINE STREET HATTIESBURG MS 394010000
LIC-12-21-023397	\$30.00		ORAL & MAXILLOFACIAL SURGERY CENTER P.A. 6284 HWY 98 W HATTIESBURG MS 39402
LIC-12-21-023398	\$36.00		PANDA EXPRESS #2553 6129 HWY 98 HATTIESBURG MS 39403
LIC-12-21-023400	\$40.00		JIMMY JAZZ 1000 TURTLE CREEK DRIVE STE 730 HATTIESBURG MS
LIC-12-21-023401	\$20.00		HICKS LAW FIRM, PLLC 211 S 29TH AVENUE HATTIESBURG MS 39401-
LIC-12-21-023402	\$30.00		BABER'S 821 HARDY STREET ST HATTIESBURG MS 39401
LIC-12-21-023403	\$20.00		KUTZ BY GREG 4004 O'FERRAL STREET HATTIESBURG MS

LIC-12-21-023404	\$30.00	\$5.10	CHEVEUX GALLERY 136 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023407	\$20.00	\$2.40	BE YOUNIQUE E FASHION STUDIO 105 CYPRESS AV HATTIESBURG MS 39401
LIC-12-21-023408	\$30.00		SPORT CLIPS HAIR CUTS-MS 201 4277 MURFREESBORO RD FRANKLIN TN 37067
LIC-12-21-023410	\$25.00		TORRID 1000 TURTLE CREEK DR KIOSK #75 HATTIESBURG MS 39402
LIC-12-21-023412	\$20.00		THE GALLERY 3418 HARDY STREET 150 HATTIESBURG MS 39402
LIC-12-21-023413	\$30.00		MASSAGE ENVY SPA 6169 HWY 98 W STE 40 HATTIESBURG MS 39402
LIC-12-21-023414	\$80.00		BERRY PLASTICS CORPORATION 72 WL RUNNELS INDUSTRIAL DRIVE HATTIESBURG MS 39401-
LIC-12-21-023415	\$20.00		AUTO MAX, INC. 5302 OLD HIGHWAY 42 HATTIESBURG MS 394010000
LIC-12-21-023417	\$20.00		SALON BAR 163 TURTLE CREEK DR STE 100 HATTIESBURG MS 39402
LIC-12-21-023418	\$30.00		PINE BELT PERIODONTICS, PLLC 9 MEDICAL BOULEVARD HATTIESBURG MS 39401
LIC-12-21-023419	\$150.00		ADVANCE AUTO PARTS #9816 5060 HARDY ST HATTIESBURG MS 39401
LIC-12-21-023421	\$20.00		CUSTOM INSTALLING 3900 PEARL STREET HATTIESBURG MS
LIC-12-21-023422	\$90.00		THE FIRST NATIONAL BANKING ASSOC. 110 S 40TH AV HATTIESBURG MS 39402
LIC-12-21-023425	\$51.00		BRYAN NELSON P.A. PO BOX 18109 HATTIESBURG MS 39404-8109
LIC-12-21-023426	\$20.00	\$2.40	AFFORDABLE EMERGENCY LIGHTS 5556 OLD HWY 42 HATTIESBURG MS 39401
LIC-12-21-023427	\$20.00	\$2.40	CUSTOM AUTO CREATIONS 5556 OLD HWY 42 HATTIESBURG MS 39401
LIC-12-21-023428	\$30.00		BRYAN NELSON P.A. 204 W FRONT STREET HATTIESBURG MS 39401-
LIC-12-21-023429	\$20.00		BURNHAM'S ELECTRIC 82 VALLEY FARM LN SUMRALL MS 39482
LIC-12-21-023431	\$20.00		WILLIE B. SIMS, JR. CPA 908 BROADWAY DR HATTIESBURG MS

LIC-12-21-023432	\$30.00		TACO BELL #4760 PO BOX 18939 NATCHEZ MS 391220000
LIC-12-21-023433	\$30.00		TACO BELL #1898 POST OFFICE BOX 18939 NATCHEZ MS 391220000
LIC-12-21-023434	\$60.00		SONIC DRIVE-IN OF HATTIESBURG,LLC 3700 W 4TH STREET HATTIESBURG MS
LIC-12-21-023435	\$40.00		STRICKLAND FURNITURE INC. 6431 HWY 49 N HATTIESBURG MS 39401
LIC-12-21-023436	\$45.00		JOHNSON CONTROLS SECURITY SOLUTIONS LLC PO BOX 3042 BOCA RATON FL 334210942
LIC-12-21-023437	\$30.00		BROADWAY MOTORS 1920 W PINE STREET HATTIESBURG MS 39401
LIC-12-21-023438	\$20.00		SOUTHERN HEAT & AIR 40 TIMBERLAND DR PURVIS MS 39475
LIC-12-21-023439	\$20.00		MCCLESKEY ASSOCIATES/ARCHITECT,PLLC 105 PATTON AVENUE HATTIESBURG MS 39401
LIC-12-21-023440	\$20.00		WEST CHIROPRACTIC CLINIC 4700 HARDY ST STE M HATTIESBURG MS 39402
LIC-12-21-023441	\$105.00		JONES TRANSPORT, LLC 6184 HWY 98 W STE 210 HATTIESBURG MS 39402
LIC-12-21-023442	\$20.00		FREEMAN'S ARTS & CRAFTS 246 OLD AIRPORT ROAD HATTIESBURG MS 394010000
LIC-12-21-023443	\$80.00		F-S PRESTRESS, LLC. 25 PEPS POINT ROAD N HATTIESBURG MS 39401-
LIC-12-21-023444	\$30.00		ZACHARY & LEGGETT PLLC 211 S 29TH AVENUE HATTIESBURG MS 39401
LIC-12-21-023445	\$20.00		EDWARDS STREET COIN OPERATED LAUNDRY 1807 EDWARDS STREET HATTIESBURG MS 39401
LIC-12-21-023446	\$30.00		DELUXE INN 309 S 16TH AVENUE LAUREL MS 39440-
LIC-12-21-023447	\$20.00		MCELHANEY PLUMBING INC. 501 W LAUREL AVENUE HATTIESBURG MS 39401
LIC-12-21-023448	\$20.00		JACKSON HEWITT TAX SERVICE 3801 W 4TH STREET HATTIESBURG MS 39401
LIC-12-21-023449	\$20.00	\$2.20	REV VAPING COMPANY 6335 HWY 49 STE 40 HATTIESBURG MS 39401
LIC-12-21-023450	\$30.00		R & J CONSTRUCTION INC. 1637 HIGHWAY 184 E LAUREL MS 39443

LIC-12-21-023454	\$30.00		PERKINS AND WILLIAMSON ARCHITECTURE PLLC 4200 MAMIE STREET STE 210 HATTIESBURG MS 39402-
LIC-12-21-023455	\$129.00		THE FIRST, A NATIONAL BANKING ASSOC. PO BOX 15549 HATTIESBURG MS 394040000
LIC-12-21-023456	\$150.00		O'REILLY AUTO PARTS #1297 PO BOX 9167 SPRINGFIELD MO 658011156
LIC-12-21-023457	\$20.00		PREMIER WINDOW TINTING, LLC 48 LIBERTY PL 3 HATTIESBURG MS 39402
LIC-12-21-023458	\$45.00		WAFFLE HOUSE #682 P O BOX 6450 NORCROSS GA 30091
LIC-12-21-023459	\$30.00		POPEYES #11 5900 HWY 49 S HATTIESBURG MS 39401-
LIC-12-21-023462	\$93.00		NEWPOINTE PHARMACY 6555 HWY 98 W STE 6 HATTIESBURG MS 39402-
LIC-12-21-023465	\$20.00	\$2.60	NOSTALGIA LOUNGE & BAR 4124 W 4TH ST APT #714 HATTIESBURG MS 39401
LIC-12-21-023466	\$15.00	\$7.50	NOSTALGIA LOUNGE & BAR 107 E FRONT ST HATTIESBURG MS 39401
LIC-12-21-023467	\$25.00		XHALE TOBACCO & HOOKAH 4400 HARDY ST STE B8 HATTIESBURG MS 39402
LIC-12-21-023468	\$20.00		A PLUS VINYL 941 HWY 80 E CLINTON MS 39056
LIC-12-21-023469	\$20.00		WHITFIELD HEATING & AIR, INC 52 MCRANEY RD PURVIS MS 39475
LIC-12-21-023470	\$20.00		DAVIS-MORRIS LAW FIRM, P.A. 804 W PINE STREET HATTIESBURG MS 39401
LIC-12-21-023471	\$20.00		AURORA CONSULTING GROUP LLC 215 MOBILE ST STE 200 A HATTIESBURG MS 39401
LIC-12-21-023472	\$30.00	\$3.60	TOTAL KIDS ZONE LLC 6054 U S HWY 49 HATTIESBURG MS 39401-
LIC-12-21-023473	\$129.00		DOSSETT GMC CADILLAC PO BOX 1667 HATTIESBURG MS 394030000
LIC-12-21-023474	\$1,360.00		ACADEMY SPORTS & OUTDOORS #108 6173 HWY 98 HATTIESBURG MS 39402
LIC-12-21-023475	\$100.00		ACADEMY SPORTS & OUTDOORS #108 6173 HWY 98 HATTIESBURG MS 39402
141	\$6,748.00	\$84.47	

Total Collection for December

New Licenses	\$1,001.00
Renewed Licenses	\$6,748.00
Penalties	\$84.47
Grand Total	\$7,833.47



Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Acknowledge receipt of the monthly budget report for the month ending December 31, 2021.
File Number: 2022-20
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001003 400000 REGULAR WAGES	258,500	259,000	69,938.52	30,092.31	.00	189,061.48	27.0%	
001003 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001003 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001003 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001003 460000 STATE RETIREMENT	44,980	45,080	12,169.17	5,236.01	.00	32,910.83	27.0%	
001003 470000 F.I.C.A. TAXES	19,780	19,830	5,146.27	2,234.07	.00	14,683.73	26.0%	
001003 480000 HOSPITALIZATION INS.	58,800	58,800	10,815.00	3,605.00	.00	47,985.00	18.4%	
001003 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001003 491000 WORKMAN'S COMPENSATI	490	490	.00	.00	.00	490.00	.0%	
001003 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001003 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001003 501000 OTHER EXPENDABLE OFF	1,300	1,300	253.20	228.74	.00	1,046.80	19.5%	
001003 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%	
001003 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001003 507000 BOOKS	400	400	.00	.00	.00	400.00	.0%	
001003 508000 COMPUTER SUPPLIES	600	600	.00	.00	.00	600.00	.0%	
001003 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
001003 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001003 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%	
001003 511500 FOOD	100	100	.00	.00	.00	100.00	.0%	
001003 535500 WEARING APPAREL	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001003 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001003 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001003 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
001003 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001003 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001003 601000 AUDITING AND ACCOUNT	200,000	199,100	63,500.00	28,500.00	.00	135,600.00	31.9%	
001003 601200 ARCHITECTURAL	0	0	.00	.00	.00	.00	.0%	
001003 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%	
001003 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	
001003 604900 OTHER PROFESSIONAL S	4,000	4,900	4,900.00	4,900.00	.00	.00	100.0%	
001003 606000 TELEPHONE AND TELEGR	4,000	4,000	875.14	291.98	.00	3,124.86	21.9%	
001003 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001003 611001 TRAVEL EXP-WARD 1	2,000	2,000	204.52	204.52	.00	1,795.48	10.2%	
001003 611002 TRAVEL EXP-WARD 2	2,000	2,750	.00	.00	831.16	1,918.65	30.2%	
001003 611003 TRAVEL EXP-WARD 3	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001003 611004 TRAVEL EXP-WARD 4	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001003 611005 TRAVEL EXP-WARD 5	2,000	2,000	532.33	350.89	259.02	1,208.65	39.6%	
001003 6110CL TRAVEL EXP-CLERK	4,500	5,310	299.16	-403.28	662.22	4,348.16	18.1%	
001003 6110DC TRAVEL EXP-DEPCLERK	4,500	5,170	553.28	.00	662.22	3,954.76	23.5%	
001003 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001003 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001003 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001003 616000 ORDINANCE EXPENSE	0	0	.00	.00	.00	.00	.00	.0%
001003 620000 PRINTING	0	0	.00	.00	.00	.00	.00	.0%
001003 620500 BINDING	0	0	.00	.00	.00	.00	.00	.0%
001003 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.00	.0%
001003 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.00	.0%
001003 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.00	.0%
001003 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.00	.0%
001003 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001003 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.00	.0%
001003 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.00	.0%
001003 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.00	.0%
001003 641000 OFFICE EQUIPMENT REN	1,800	1,800	254.61	83.21	.00	1,545.39	14.1%	
001003 644900 OTHER RENT	0	0	.00	.00	.00	.00	.00	.0%
001003 650000 EXHIBITIONS & PROMOT	1,000	1,000	250.00	250.00	192.65	557.35	44.3%	
001003 684000 DUES AND MEMBERSHIPS	700	700	.00	.00	.00	700.00	.0%	
001003 684501 REG FEE/TUITION-WARD	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001003 684502 REG FEE/TUITION-WARD	1,000	1,000	225.00	.00	.00	775.00	22.5%	
001003 684503 REG FEE/TUITION-WARD	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001003 684504 REG FEE/TUITION-WARD	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001003 684505 REG FEE/TUITION-WARD	1,000	1,000	.00	.00	135.00	865.00	13.5%	
001003 6845CL REG FEE/TUITION-CLER	2,000	2,000	250.00	.00	.00	1,750.00	12.5%	
001003 6845DC REG FEE/TUITION-DEPC	2,000	2,000	250.00	.00	.00	1,750.00	12.5%	
001003 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001003 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001003 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001003 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001003 732700 DATA PROCESSING EQUI	6,000	6,000	128.38	.00	.00	5,871.56	2.1%	
001003 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001003 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001015 400000 REGULAR WAGES	730,829	795,829	178,242.38	79,744.60	.00	617,586.62	22.4%	
001015 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001015 430000 OVERTIME	18,000	18,000	7,602.54	3,526.37	.00	10,397.46	42.2%	
001015 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001015 460000 STATE RETIREMENT	130,300	141,610	31,940.37	14,334.12	.00	109,669.63	22.6%	
001015 470000 F.I.C.A. TAXES	57,300	62,280	13,797.77	6,230.46	.00	48,482.23	22.2%	
001015 480000 HOSPITALIZATION INS.	159,600	168,000	26,130.00	8,410.00	.00	141,870.00	15.6%	
001015 490000 UNEMPLOYMENT BENEFIT	5,000	5,000	3.68	.00	.00	4,996.32	.1%	
001015 491000 WORKMAN'S COMPENSATI	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001015 500300 PAPER	3,000	3,000	.00	.00	848.98	2,151.02	28.3%	
001015 500500 PRINTED FORMS	3,000	5,000	2,430.00	.00	3,833.00	-1,263.00	125.3%	
001015 501000 OTHER EXPENDABLE OFF	7,500	7,500	.00	.00	.00	7,500.00	.0%	
001015 502000 MINOR OFFICE EQUIP/F	5,000	5,000	.00	.00	.00	5,000.00	.0%	
001015 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001015 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001015 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001015 508000 COMPUTER SUPPLIES	1,500	1,500	211.98	211.98	.00	1,288.02	14.1%
001015 510000 CLEANING/JANITORIAL	9,000	9,000	.00	.00	1,349.62	7,650.38	15.0%
001015 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001015 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%
001015 535500 WEARING APPAREL	230	230	.00	.00	.00	230.00	.0%
001015 546000 MINOR EQUIPMENT	1,000	1,000	.00	.00	.00	1,000.00	.0%
001015 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%
001015 559100 OTHER OPER.MATLS-FUL	2,875	2,875	.00	.00	.00	2,875.00	.0%
001015 560000 BUILDING MATERIALS &	2,000	2,000	.00	.00	.00	2,000.00	.0%
001015 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%
001015 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
001015 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
001015 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%
001015 604800 OTHER PROF.-VICTIM'S	371,782	371,782	36,114.95	35,699.95	.00	335,667.05	9.7%
001015 604900 OTHER PROFESSIONAL S	115,000	115,000	27,226.86	5,970.00	.00	87,773.14	23.7%
001015 604901 OTHER PROF-TECHNOLOG	100,000	100,000	32,911.24	-6,573.98	.00	67,088.76	32.9%
001015 606000 TELEPHONE AND TELEGR	12,200	12,200	1,384.46	460.72	.00	10,815.54	11.3%
001015 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001015 611000 TRAVEL EXPENSE	4,000	4,000	.00	.00	.00	4,000.00	.0%
001015 611800 TRVL-HHS SAMHSA GRAN	10,573	10,573	.00	.00	1,800.00	8,773.00	17.0%
001015 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%
001015 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001015 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001015 620000 PRINTING	2,000	2,000	123.78	.00	.00	1,876.22	6.2%
001015 620500 BINDING	0	0	.00	.00	.00	.00	.0%
001015 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001015 630000 GAS	2,000	2,000	95.84	32.31	.00	1,904.16	4.8%
001015 630500 ELECTRICITY	15,000	15,000	3,221.05	830.53	.00	11,778.95	21.5%
001015 635000 BUILDING R&M	7,500	11,500	1,368.86	684.43	3,969.00	6,162.14	46.4%
001015 636500 OFFICE EQUIPMENT R&M	500	500	.00	.00	.00	500.00	.0%
001015 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%
001015 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%
001015 671000 COURT COSTS	0	0	.00	.00	.00	.00	.0%
001015 6835PF POLICE FINE REFUNDS	0	0	.00	.00	.00	.00	.0%
001015 684000 DUES AND MEMBERSHIPS	1,000	1,000	.00	.00	.00	1,000.00	.0%
001015 684500 REGISTRATION FEE/TUI	500	500	.00	.00	.00	500.00	.0%
001015 699900 SERVICES NOT SPECIFI	2,500	2,500	40.00	.00	.00	2,460.00	1.6%
001015 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001015 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001015 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001020 400000 REGULAR WAGES	504,750	552,395	128,127.27	53,793.35	.00	424,267.73	23.2%
001020 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001020 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001020 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001020 460000 STATE RETIREMENT	87,830	96,120	21,882.51	9,194.96	.00	74,237.49	22.8%
001020 470000 F.I.C.A. TAXES	38,620	42,265	9,699.78	4,080.33	.00	32,565.22	22.9%
001020 480000 HOSPITALIZATION INS.	50,400	56,700	10,815.00	3,605.00	.00	45,885.00	19.1%
001020 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%
001020 491000 WORKMAN'S COMPENSATI	5,500	5,500	.00	.00	.00	5,500.00	.0%
001020 500300 PAPER	500	500	.00	.00	.00	500.00	.0%
001020 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001020 501000 OTHER EXPENDABLE OFF	3,000	4,000	686.68	193.45	2.71	3,310.32	17.2%
001020 502000 MINOR OFFICE EQUIP/F	1,000	1,000	.00	.00	.00	1,000.00	.0%
001020 505000 SUBSCRIPTIONS,MAGS,M	750	750	.00	.00	.00	750.00	.0%
001020 507000 BOOKS	700	700	647.67	74.10	.00	52.33	92.5%
001020 508000 COMPUTER SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%
001020 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
001020 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%
001020 511500 FOOD	1,600	1,600	428.24	-247.50	35.41	1,136.25	29.0%
001020 525000 GAS AND OIL	3,000	3,000	465.70	.00	.00	2,534.30	15.5%
001020 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
001020 535500 WEARING APPAREL	400	400	.00	.00	.00	400.00	.0%
001020 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001020 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%
001020 570000 MTR VEHICLE REP. PTS	2,000	2,000	90.00	.00	.00	1,910.00	4.5%
001020 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%
001020 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%
001020 599500 DISASTER REPAIR SUPP	300	300	.00	.00	.00	300.00	.0%
001020 600100 PROF SERVICES - COVI	6,326	6,326	.00	.00	1,742.87	4,583.00	27.6%
001020 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%
001020 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
001020 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%
001020 604900 OTHER PROFESSIONAL S	8,675	13,675	186.63	186.63	3,421.16	10,066.71	26.4%
001020 606000 TELEPHONE AND TELEGR	6,000	6,000	771.55	228.53	.00	5,228.45	12.9%
001020 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001020 611000 TRAVEL EXPENSE	15,000	13,400	1,237.85	454.88	2,049.96	10,112.15	24.5%
001020 612000 FREIGHT	150	150	124.78	.00	.00	25.22	83.2%
001020 613000 MESSENGER/EXPRESS SE	300	300	.00	.00	.00	300.00	.0%
001020 615000 ADVERTISING	55,700	55,700	13,680.69	1,116.04	.00	42,019.31	24.6%
001020 615200 ADVERTISING-SPEC. EV	4,000	4,000	930.00	930.00	.00	3,070.00	23.3%
001020 615300 ADVERTISING-MAYOR'S	10,000	5,000	871.50	.00	.00	4,128.50	17.4%
001020 615600 ADVERTISING-USM-ISP	35,000	35,000	.00	.00	.00	35,000.00	.0%
001020 615700 ADVERTISING-WILLIAM	7,000	7,000	.00	.00	.00	7,000.00	.0%
001020 615800 ADVERTISING-MS ASSC	15,000	15,000	.00	.00	.00	15,000.00	.0%
001020 620000 PRINTING	1,500	1,500	.00	.00	88.66	1,411.34	5.9%
001020 620500 BINDING	0	0	.00	.00	.00	.00	.0%
001020 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001020 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001020 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
001020 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
001020 635100 DISASTER REPAIRS	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001020 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001020 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001020 638200 MINOR EQUIPMENT R&M	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001020 638400 MOTOR VEHICLE EQ. R&	1,500	2,800	521.01	521.01	749.24	1,529.99	45.4%	
001020 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001020 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001020 641000 OFFICE EQUIPMENT REN	5,000	5,000	2,190.51	.00	.00	2,809.49	43.8%	
001020 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
001020 670500 LATE PAYMENT CHARGE	0	0	.00	.00	.00	.00	.0%	
001020 684000 DUES AND MEMBERSHIPS	14,800	15,000	4,689.00	.00	200.00	10,111.00	32.6%	
001020 684500 REGISTRATION FEE/TUI	3,000	4,600	3,800.00	3,800.00	.00	800.00	82.6%	
001020 699900 SERVICES NOT SPECIFI	1,000	800	.00	.00	132.95	667.05	16.6%	
001020 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001020 732000 HOUSEHOLD FURN/EQUIP	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001020 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001020 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001020 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001020 739900 OTHER EQUIPMENT	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001020 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001030 400000 REGULAR WAGES	0	0	3,640.00	1,569.75	.00	-3,640.00	100.0%	
001030 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001030 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001030 470000 F.I.C.A. TAXES	0	0	278.46	120.08	.00	-278.46	100.0%	
001030 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001030 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001030 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001030 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001030 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001030 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001030 546000 MINOR EQUIPMENT	0	0	.00	.00	120.00	-120.00	100.0%	
001030 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001030 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001030 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
001030 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	
001030 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001030 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001030 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001030 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001030 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001030 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001030 620500 BINDING	0	0	.00	.00	.00	.00	.00	.0%
001030 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.00	.0%
001030 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.00	.0%
001030 640500 BUILDING RENT	0	0	.00	.00	.00	.00	.00	.0%
001030 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.00	.0%
001030 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.00	.0%
001030 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.00	.0%
001030 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001040 400000 REGULAR WAGES	156,060	156,060	43,730.39	18,726.94	.00	112,329.61	28.0%	
001040 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001040 430000 OVERTIME	1,000	1,000	4.81	.00	.00	995.19	.5%	
001040 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001040 460000 STATE RETIREMENT	27,330	27,330	7,609.91	3,258.48	.00	19,720.09	27.8%	
001040 470000 F.I.C.A. TAXES	12,020	12,020	3,243.17	1,398.38	.00	8,776.83	27.0%	
001040 480000 HOSPITALIZATION INS.	42,000	42,000	9,000.00	3,000.00	.00	33,000.00	21.4%	
001040 490000 UNEMPLOYMENT BENEFIT	1,060	1,060	.00	.00	.00	1,060.00	.0%	
001040 491000 WORKMAN'S COMPENSATI	390	390	.00	.00	.00	390.00	.0%	
001040 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001040 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001040 501000 OTHER EXPENDABLE OFF	2,500	2,500	.00	.00	328.92	2,171.00	13.2%	
001040 502000 MINOR OFFICE EQUIP/F	1,500	1,500	11.49	.00	.00	1,488.51	.8%	
001040 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001040 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001040 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001040 508000 COMPUTER SUPPLIES	150	150	.00	.00	.00	150.00	.0%	
001040 511500 FOOD	0	0	.00	.00	.00	.00	.0%	
001040 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%	
001040 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001040 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001040 602000 CONSULTANT SERV/SURV	15,000	15,000	.00	.00	.00	15,000.00	.0%	
001040 602300 ABSTRACTING & RECORD	0	0	.00	.00	.00	.00	.0%	
001040 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
001040 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	
001040 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001040 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
001040 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001040 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001040 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001040 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001040 615000 ADVERTISING	22,000	22,000	12,124.97	1,546.68	.00	9,875.03	55.1%	
001040 616000 ORDINANCE EXPENSE	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001040 620000 PRINTING	1,200	1,200	115.37	115.37	.00	1,084.63	9.6%	
001040 620500 BINDING	0	0	.00	.00	.00	.00	.0%	
001040 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001040 636500 OFFICE EQUIPMENT R&M	2,300	2,300	.00	.00	.00	2,300.00	.0%	
001040 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.0%	
001040 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001040 641000 OFFICE EQUIPMENT REN	4,500	4,500	624.41	216.41	.00	3,875.59	13.9%	
001040 684000 DUES AND MEMBERSHIPS	300	300	.00	.00	.00	300.00	.0%	
001040 684500 REGISTRATION FEE/TUI	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001040 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001040 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001040 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001040 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001041 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001041 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001041 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001041 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001041 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001041 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001041 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001041 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001041 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001041 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001041 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%	
001041 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001041 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001041 506000 MAPS FOR RESALE	0	0	.00	.00	.00	.00	.0%	
001041 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001041 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001041 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%	
001041 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001041 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001041 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001041 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001041 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001041 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
001041 602300 ABSTRACTING & RECORD	0	0	.00	.00	.00	.00	.0%	
001041 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
001041 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	
001041 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001041 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
001041 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001041 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001041 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001041 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001041 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001041 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001041 620500 BINDING	0	0	.00	.00	.00	.00	.0%	
001041 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001041 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
001041 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
001041 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001041 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
001041 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001041 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001041 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%	
001041 6835PL PRIVILEGE LICENSE RE	0	0	.00	.00	.00	.00	.0%	
001041 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%	
001041 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%	
001041 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001041 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001041 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001041 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001041 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001041 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001041 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001042 400000 REGULAR WAGES	221,000	221,000	58,132.57	25,499.99	.00	162,867.43	26.3%	
001042 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001042 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001042 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001042 460000 STATE RETIREMENT	38,460	38,460	10,115.01	4,436.97	.00	28,344.99	26.3%	
001042 470000 F.I.C.A. TAXES	16,910	16,910	4,409.57	1,936.52	.00	12,500.43	26.1%	
001042 480000 HOSPITALIZATION INS.	42,000	42,000	7,800.00	3,000.00	.00	34,200.00	18.6%	
001042 490000 UNEMPLOYMENT BENEFIT	3,200	3,200	.00	.00	.00	3,200.00	.0%	
001042 491000 WORKMAN'S COMPENSATI	700	700	.00	.00	.00	700.00	.0%	
001042 500300 PAPER	800	800	.00	.00	.00	800.00	.0%	
001042 500500 PRINTED FORMS	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001042 501000 OTHER EXPENDABLE OFF	1,450	1,450	1,020.41	120.56	9.07	420.37	71.0%	
001042 502000 MINOR OFFICE EQUIP/F	500	500	.00	.00	200.00	300.00	40.0%	
001042 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001042 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001042 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001042 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001042 510000 CLEANING/JANITORIAL	500	500	264.00	.00	.00	236.00	52.8%	
001042 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001042 559000 OTHER OPERATING MATL	0	0	.00	.00	40.49	-40.49	100.0%	
001042 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
001042 580000 MINOR COMPUTER EQUIP	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001042 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001042 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
001042 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001042 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.00	.0%
001042 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.00	.0%
001042 607000 POSTAGE	0	0	.00	.00	.00	.00	.00	.0%
001042 611000 TRAVEL EXPENSE	3,000	3,000	.00	.00	.00	3,000.00	.00	.0%
001042 612000 FREIGHT	0	0	.00	.00	.00	.00	.00	.0%
001042 613000 MESSENGER/EXPRESS SE	150	150	.00	.00	.00	150.00	.00	.0%
001042 615000 ADVERTISING	0	0	.00	.00	.00	.00	.00	.0%
001042 620000 PRINTING	500	319	.00	.00	319.00	.00	100.0%	
001042 620500 BINDING	0	0	.00	.00	.00	.00	.00	.0%
001042 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.00	.0%
001042 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.00	.0%
001042 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.00	.0%
001042 639900 OTHER REPAIRS AND MA	200	200	.00	.00	.00	200.00	.00	.0%
001042 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.00	.0%
001042 644900 OTHER RENT	0	0	.00	.00	.00	.00	.00	.0%
001042 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.00	.0%
001042 684500 REGISTRATION FEE/TUI	500	500	.00	.00	.00	500.00	.00	.0%
001042 699900 SERVICES NOT SPECIFI	0	181	.00	.00	.00	181.00	.00	.0%
001042 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.00	.0%
001042 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.00	.0%
001042 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001045 400000 REGULAR WAGES	92,000	92,000	24,769.17	10,615.36	.00	67,230.83	26.9%	
001045 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.00	.0%
001045 430000 OVERTIME	0	0	.00	.00	.00	.00	.00	.0%
001045 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.00	.0%
001045 460000 STATE RETIREMENT	16,010	16,010	4,309.83	1,847.07	.00	11,700.17	26.9%	
001045 470000 F.I.C.A. TAXES	7,040	7,040	1,765.52	768.94	.00	5,274.48	25.1%	
001045 480000 HOSPITALIZATION INS.	16,800	16,800	3,600.00	1,200.00	.00	13,200.00	21.4%	
001045 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.00	.0%
001045 491000 WORKMAN'S COMPENSATI	330	330	.00	.00	.00	330.00	.00	.0%
001045 500300 PAPER	1,100	1,100	210.00	.00	.00	890.00	19.1%	
001045 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.00	.0%
001045 501000 OTHER EXPENDABLE OFF	1,650	1,650	.00	.00	.00	1,650.00	.00	.0%
001045 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.00	.0%
001045 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.00	.0%
001045 507000 BOOKS	0	0	.00	.00	.00	.00	.00	.0%
001045 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
001045 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001045 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
001045 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.00	.0%
001045 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.00	.0%
001045 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.00	.0%
001045 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.00	.0%
001045 607000 POSTAGE	0	0	.00	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001045 611000 TRAVEL EXPENSE	129	379	278.79	.00	.00	100.21	73.6%
001045 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%
001045 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001045 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001045 620000 PRINTING	0	0	.00	.00	.00	.00	.0%
001045 620500 BINDING	0	0	.00	.00	.00	.00	.0%
001045 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001045 636500 OFFICE EQUIPMENT R&M	2,105	2,105	599.70	179.72	.00	1,505.30	28.5%
001045 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%
001045 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%
001045 684000 DUES AND MEMBERSHIPS	500	500	70.00	70.00	.00	430.00	14.0%
001045 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001045 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001045 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001045 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001045 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001060 400000 REGULAR WAGES	70,000	70,000	18,846.17	8,076.93	.00	51,153.83	26.9%
001060 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001060 460000 STATE RETIREMENT	12,180	12,180	3,279.22	1,405.38	.00	8,900.78	26.9%
001060 470000 F.I.C.A. TAXES	5,360	5,360	1,441.74	617.89	.00	3,918.26	26.9%
001060 480000 HOSPITALIZATION INS.	8,400	8,400	15.00	5.00	.00	8,385.00	.2%
001060 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%
001060 491000 WORKMAN'S COMPENSATI	300	300	.00	.00	.00	300.00	.0%
001060 500300 PAPER	0	0	.00	.00	.00	.00	.0%
001060 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001060 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%
001060 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
001060 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001060 559000 OTHER OPERATING MATL	100	100	.00	.00	.00	100.00	.0%
001060 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
001060 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
001060 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
001060 607000 POSTAGE	100	100	.00	.00	.00	100.00	.0%
001060 611000 TRAVEL EXPENSE	500	500	.00	.00	.00	500.00	.0%
001060 620000 PRINTING	0	0	.00	.00	.00	.00	.0%
001060 671000 COURT COSTS	0	0	.00	.00	.00	.00	.0%
001060 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
001060 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001080 400000 REGULAR WAGES	173,520	173,520	25,000.07	9,615.43	.00	148,519.93	14.4%
001080 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001080 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001080 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001080 460000 STATE RETIREMENT	30,200	30,200	4,350.06	1,673.10	.00	25,849.94	14.4%
001080 470000 F.I.C.A. TAXES	13,280	13,280	1,833.75	716.54	.00	11,446.25	13.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001080 480000 HOSPITALIZATION INS.	25,200	25,200	3,000.00	600.00	.00	22,200.00	11.9%
001080 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%
001080 491000 WORKMAN'S COMPENSATI	575	575	.00	.00	.00	575.00	.0%
001080 500300 PAPER	3,100	3,100	.00	.00	.00	3,100.00	.0%
001080 500500 PRINTED FORMS	1,500	1,500	.00	.00	.00	1,500.00	.0%
001080 501000 OTHER EXPENDABLE OFF	1,500	1,500	.00	.00	800.00	700.00	53.3%
001080 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
001080 505000 SUBSCRIPTIONS,MAGS,M	300	300	.00	.00	.00	300.00	.0%
001080 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001080 508000 COMPUTER SUPPLIES	2,500	2,500	.00	.00	2,071.50	428.00	82.9%
001080 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001080 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%
001080 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
001080 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
001080 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
001080 607000 POSTAGE	50	50	.00	.00	.00	50.00	.0%
001080 611000 TRAVEL EXPENSE	500	500	.00	.00	.00	500.00	.0%
001080 612000 FREIGHT	100	100	.00	.00	.00	100.00	.0%
001080 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001080 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001080 620000 PRINTING	0	0	.00	.00	.00	.00	.0%
001080 620500 BINDING	0	0	.00	.00	.00	.00	.0%
001080 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001080 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%
001080 636500 OFFICE EQUIPMENT R&M	5,200	5,200	454.42	.00	.00	4,745.58	8.7%
001080 684000 DUES AND MEMBERSHIPS	250	250	.00	.00	.00	250.00	.0%
001080 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001080 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001080 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001080 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001081 400000 REGULAR WAGES	49,005	49,005	13,193.60	5,654.40	.00	35,811.40	26.9%
001081 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001081 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001081 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001081 460000 STATE RETIREMENT	8,530	8,530	2,324.64	993.52	.00	6,205.36	27.3%
001081 470000 F.I.C.A. TAXES	3,750	3,750	944.63	411.04	.00	2,805.37	25.2%
001081 480000 HOSPITALIZATION INS.	8,400	8,400	1,800.00	600.00	.00	6,600.00	21.4%
001081 490000 UNEMPLOYMENT BENEFIT	1,730	1,730	.00	.00	.00	1,730.00	.0%
001081 491000 WORKMAN'S COMPENSATI	880	880	.00	.00	.00	880.00	.0%
001081 500300 PAPER	0	0	.00	.00	.00	.00	.0%
001081 500500 PRINTED FORMS	250	250	.00	.00	.00	250.00	.0%
001081 501000 OTHER EXPENDABLE OFF	1,100	1,100	.00	.00	20.66	1,079.00	1.9%
001081 502000 MINOR OFFICE EQUIP/F	300	300	.00	.00	.00	300.00	.0%
001081 505000 SUBSCRIPTIONS,MAGS,M	350	350	.00	.00	.00	350.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001081 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001081 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001081 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
001081 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001081 512000 MEDICAL SUPPLIES	150	150	.00	.00	.00	150.00	.0%	
001081 525000 GAS AND OIL	2,000	2,000	265.63	.00	4.64	1,729.37	13.5%	
001081 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001081 535500 WEARING APPAREL	300	300	.00	.00	.00	300.00	.0%	
001081 546000 MINOR EQUIPMENT	800	800	.00	.00	.00	800.00	.0%	
001081 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001081 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
001081 570000 MTR VEHICLE REP. PTS	1,000	1,000	.00	.00	139.35	861.00	13.9%	
001081 575000 COMMUNICATION REPAIR	100	100	.00	.00	.00	100.00	.0%	
001081 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001081 606000 TELEPHONE AND TELEGR	1,300	1,300	290.23	96.59	.00	1,009.77	22.3%	
001081 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001081 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001081 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001081 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001081 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001081 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
001081 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001081 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
001081 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001081 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001081 638400 MOTOR VEHICLE EQ. R&	600	600	.00	.00	159.95	440.05	26.7%	
001081 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001081 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%	
001081 639900 OTHER REPAIRS AND MA	1,800	1,800	.00	.00	.00	1,800.00	.0%	
001081 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
001081 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%	
001081 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%	
001081 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001081 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001081 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001081 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001081 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001081 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001090 400000 REGULAR WAGES	396,425	396,425	98,532.09	37,873.80	.00	297,892.91	24.9%	
001090 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001090 430000 OVERTIME	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001090 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001090 460000 STATE RETIREMENT	69,160	69,160	16,372.87	6,270.05	.00	52,787.13	23.7%	
001090 470000 F.I.C.A. TAXES	30,410	30,410	7,242.82	2,817.37	.00	23,167.18	23.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001090 480000 HOSPITALIZATION INS.	75,600	75,600	12,000.00	3,600.00	.00	63,600.00	15.9%
001090 490000 UNEMPLOYMENT BENEFIT	2,000	2,000	.00	.00	.00	2,000.00	.0%
001090 491000 WORKMAN'S COMPENSATI	5,440	5,440	.00	.00	.00	5,440.00	.0%
001090 500300 PAPER	945	945	206.82	.00	.00	738.18	21.9%
001090 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001090 501000 OTHER EXPENDABLE OFF	2,770	2,770	309.28	67.98	94.44	2,366.28	14.6%
001090 501100 N.I.P. SUPPLIES	10,880	10,880	326.27	.00	.00	10,553.73	3.0%
001090 501200 EXPENDABLE OFF.SPL-L	0	0	.00	.00	.00	.00	.0%
001090 501300 SPY-RRT COORDINATOR	0	0	.00	.00	.00	.00	.0%
001090 501400 NLC HEALTH OUTREACH	0	0	.00	.00	.00	.00	.0%
001090 501600 MAYORAL HEALTH COUNC	0	0	.00	.00	.00	.00	.0%
001090 501700 DISABILITY AWARENESS	500	500	.00	.00	.00	500.00	.0%
001090 501800 COMMUNITY DEVELOPMEN	1,000	1,000	.00	.00	.00	1,000.00	.0%
001090 502000 MINOR OFFICE EQUIP/F	1,200	1,200	320.98	185.98	.00	879.02	26.7%
001090 505000 SUBSCRIPTIONS,MAGS,M	360	360	.00	.00	192.00	168.00	53.3%
001090 507000 BOOKS	135	135	.00	.00	.00	135.00	.0%
001090 508000 COMPUTER SUPPLIES	1,500	5,500	552.86	.00	.00	4,946.73	10.1%
001090 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001090 511500 FOOD	130	130	.00	.00	130.00	.00	100.0%
001090 525000 GAS AND OIL	1,500	1,500	217.39	.00	46.75	1,235.86	17.6%
001090 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
001090 535500 WEARING APPAREL	270	270	.00	.00	.00	270.00	.0%
001090 546000 MINOR EQUIPMENT	100	100	.00	.00	.00	100.00	.0%
001090 559000 OTHER OPERATING MATL	350	350	90.00	.00	.00	260.00	25.7%
001090 560000 BUILDING MATERIALS &	135	135	.00	.00	.00	135.00	.0%
001090 565000 PAINT AND PAINTING S	135	135	.00	.00	.00	135.00	.0%
001090 570000 MTR VEHICLE REP. PTS	2,250	2,250	27.38	27.38	.00	2,222.62	1.2%
001090 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%
001090 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
001090 601600 TITLE OPINIONS	500	500	.00	.00	.00	500.00	.0%
001090 602000 CONSULTANT SERV/SURV	4,000	4,000	.00	.00	.00	4,000.00	.0%
001090 602001 AREA DEV.PARTNERSHIP	0	0	.00	.00	.00	.00	.0%
001090 602002 CONSULTANT SERV-MIDT	0	0	.00	.00	.00	.00	.0%
001090 602300 ABSTRACTING & RECORD	180	180	.00	.00	.00	180.00	.0%
001090 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
001090 604900 OTHER PROFESSIONAL S	15,000	102,600	15,457.69	.00	72,334.31	14,808.00	85.6%
001090 604996 OTH PROF SERV-ARCHIV	0	15,000	.00	.00	.00	15,000.00	.0%
001090 606000 TELEPHONE AND TELEGR	3,200	3,200	780.16	259.44	.00	2,419.84	24.4%
001090 607000 POSTAGE	600	600	536.48	536.48	.00	63.52	89.4%
001090 611000 TRAVEL EXPENSE	4,345	4,345	615.09	390.87	.00	3,729.91	14.2%
001090 611100 TRVL EXP-TRAFFIC GRA	0	0	.00	.00	.00	.00	.0%
001090 611200 TRVL EXP-VICTIM'S AD	0	0	.00	.00	.00	.00	.0%
001090 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%
001090 613000 MESSENGER/EXPRESS SE	100	100	42.90	.00	.00	57.10	42.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001090 615000 ADVERTISING	350	350	59.06	.00	.00	290.94	16.9%
001090 620000 PRINTING	2,000	2,000	945.68	57.23	282.00	772.32	61.4%
001090 620200 PRINTING-GRANT RELAT	0	0	.00	.00	.00	.00	.0%
001090 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001090 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001090 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%
001090 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001090 638400 MOTOR VEHICLE EQ. R&	2,000	2,000	20.95	20.95	.00	1,979.05	1.0%
001090 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%
001090 639900 OTHER REPAIRS AND MA	200	200	.00	.00	.00	200.00	.0%
001090 641000 OFFICE EQUIPMENT REN	5,100	5,100	559.35	167.06	.00	4,540.65	11.0%
001090 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%
001090 650000 EXHIBITIONS & PROMOT	0	0	.00	.00	.00	.00	.0%
001090 684000 DUES AND MEMBERSHIPS	2,400	2,400	242.00	242.00	380.00	1,778.00	25.9%
001090 684500 REGISTRATION FEE/TUI	4,200	4,200	105.00	.00	.00	4,095.00	2.5%
001090 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001090 700000 LAND	0	0	.00	.00	.00	.00	.0%
001090 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001090 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001090 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001090 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001091 400000 REGULAR WAGES	198,000	198,000	50,765.98	22,608.93	.00	147,234.02	25.6%
001091 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001091 430000 OVERTIME	13,500	13,500	3,480.00	1,512.00	.00	10,020.00	25.8%
001091 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001091 460000 STATE RETIREMENT	39,810	39,810	9,438.76	4,197.03	.00	30,371.24	23.7%
001091 470000 F.I.C.A. TAXES	16,180	16,180	4,036.72	1,807.56	.00	12,143.28	24.9%
001091 480000 HOSPITALIZATION INS.	25,200	25,200	5,400.00	1,800.00	.00	19,800.00	21.4%
001091 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%
001091 491000 WORKMAN'S COMPENSATI	1,000	1,000	.00	.00	.00	1,000.00	.0%
001091 500300 PAPER	1,200	1,200	.00	.00	.00	1,200.00	.0%
001091 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001091 501000 OTHER EXPENDABLE OFF	500	500	.00	.00	.00	500.00	.0%
001091 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
001091 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001091 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001091 508000 COMPUTER SUPPLIES	35,000	35,000	1,512.90	318.48	4,656.86	28,830.36	17.6%
001091 508100 COMPUTR SUP-LLEBG '0	0	0	.00	.00	.00	.00	.0%
001091 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001091 525000 GAS AND OIL	500	500	42.35	.00	.00	457.65	8.5%
001091 535000 UNIFORMS, BADGES, ET	0	0	.00	.00	.00	.00	.0%
001091 546000 MINOR EQUIPMENT	500	500	.00	.00	.00	500.00	.0%
001091 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%
001091 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001091 570000 MTR VEHICLE REP. PTS	200	200	.00	.00	.00	200.00	.0%	
001091 580000 MINOR COMPUTER EQUIP	1,200	1,200	350.00	350.00	.00	850.00	29.2%	
001091 603500 DATA PROCESSING	30,000	30,000	900.00	900.00	.00	29,100.00	3.0%	
001091 604900 OTHER PROFESSIONAL S	392,500	392,500	42,609.81	20,231.55	.00	349,890.19	10.9%	
001091 606000 TELEPHONE AND TELEGR	2,500	2,500	1,717.73	543.34	.00	782.27	68.7%	
001091 606800 NETWORK	205,000	205,000	47,578.23	15,715.71	.00	157,421.77	23.2%	
001091 606900 NETWORK WIRELESS	6,000	6,000	.00	.00	.00	6,000.00	.0%	
001091 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001091 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001091 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001091 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001091 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001091 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
001091 620500 BINDING	0	0	.00	.00	.00	.00	.0%	
001091 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001091 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
001091 636500 OFFICE EQUIPMENT R&M	230,000	292,220	45,457.37	5,789.75	81,916.77	164,846.15	43.6%	
001091 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
001091 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
001091 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%	
001091 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
001091 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%	
001091 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%	
001091 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001091 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001091 732700 DATA PROCESSING EQUI	20,000	23,342	11,400.46	.00	.00	11,941.44	48.8%	
001091 732800 FINANCIAL SOFTWARE	0	0	.00	.00	.00	.00	.0%	
001091 733300 PUBLIC SAFETY SOFTWA	0	0	.00	.00	.00	.00	.0%	
001091 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001091 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001091 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001092 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001092 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001092 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001092 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001092 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001092 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001092 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001092 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001092 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001092 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001092 510000 CLEANING/JANITORIAL	2,500	2,500	.00	.00	853.70	1,646.30	34.1%	
001092 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001092 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001092 511500 FOOD	0	0	.00	.00	.00	.00	.0%	
001092 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001092 513000 CHEMICALS	5,500	5,500	1,749.99	.00	.00	3,750.01	31.8%	
001092 525700 DIESEL FUEL	0	0	.00	.00	.00	.00	.0%	
001092 544000 HORT./LANDSCAPING SP	2,500	2,500	1,615.00	840.00	.00	885.00	64.6%	
001092 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
001092 546000 MINOR EQUIPMENT	2,500	1,500	.00	.00	.00	1,500.00	.0%	
001092 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001092 560000 BUILDING MATERIALS &	2,000	3,000	1,593.79	.00	.00	1,406.21	53.1%	
001092 560500 ELECTRICAL SUPPLIES	1,700	1,700	27.45	27.45	541.00	1,131.55	33.4%	
001092 561000 PLUMBING SUPPLIES	1,000	1,000	80.85	.00	.00	919.15	8.1%	
001092 565000 PAINT AND PAINTING S	2,000	2,000	.00	.00	158.24	1,841.76	7.9%	
001092 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001092 600100 PROF SERVICES - COVI	8,500	8,500	.00	.00	.00	8,500.00	.0%	
001092 602100 BUILDING SECURITY	2,000	2,000	540.00	.00	.00	1,460.00	27.0%	
001092 604900 OTHER PROFESSIONAL S	9,400	9,400	721.40	.00	107.00	8,571.60	8.8%	
001092 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
001092 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001092 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001092 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001092 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
001092 630000 GAS	15,000	15,000	1,294.40	668.51	.00	13,705.60	8.6%	
001092 630500 ELECTRICITY	72,000	72,000	17,181.04	4,522.20	.00	54,818.96	23.9%	
001092 635000 BUILDING R&M	18,000	18,000	.00	.00	3,225.00	14,775.00	17.9%	
001092 635500 ELECTRICAL R&M	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001092 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
001092 637000 HOUSEHOLD EQUIPMENT	5,000	5,000	200.00	.00	.00	4,800.00	4.0%	
001092 638000 FIXED EQUIPMENT R&M	5,000	5,000	187.60	187.60	.00	4,812.40	3.8%	
001092 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001092 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%	
001092 639300 EXTERMINATION-DEPOT	0	0	.00	.00	.00	.00	.0%	
001092 639400 DISINFECT./EXTERMINA	1,000	1,000	113.00	.00	.00	887.00	11.3%	
001092 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001092 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%	
001092 644900 OTHER RENT	13,000	13,000	3,300.00	1,100.00	.00	9,700.00	25.4%	
001092 700000 LAND	0	0	.00	.00	.00	.00	.0%	
001092 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.0%	
001092 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001092 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001092 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001093 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001093 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001093 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001093 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001093 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001093 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001093 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001093 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001093 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001093 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001093 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%	
001093 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001093 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001093 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001093 510000 CLEANING/JANITORIAL	3,200	3,200	.00	.00	.00	3,200.00	.0%	
001093 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%	
001093 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001093 544000 HORT./LANDSCAPING SP	800	800	473.50	36.00	.00	326.50	59.2%	
001093 546000 MINOR EQUIPMENT	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001093 559000 OTHER OPERATING MATL	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001093 560000 BUILDING MATERIALS &	4,000	4,000	.00	.00	.00	4,000.00	.0%	
001093 560500 ELECTRICAL SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001093 561000 PLUMBING SUPPLIES	800	800	.00	.00	.00	800.00	.0%	
001093 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001093 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001093 575500 AGRICLTRL REPAIR PTS	0	0	.00	.00	.00	.00	.0%	
001093 599000 OTHER REPAIR/MAINT.	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001093 602100 BUILDING SECURITY	0	0	.00	.00	.00	.00	.0%	
001093 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001093 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
001093 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001093 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001093 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001093 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001093 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001093 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
001093 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001093 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
001093 630000 GAS	0	0	.00	.00	.00	.00	.0%	
001093 630500 ELECTRICITY	38,500	38,500	6,413.31	2,158.72	.00	32,086.69	16.7%	
001093 635000 BUILDING R&M	38,000	38,000	1,635.75	.00	.00	36,364.25	4.3%	
001093 635500 ELECTRICAL R&M	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001093 635700 PLUMBING EQUIPMENT R	500	500	.00	.00	.00	500.00	.0%	
001093 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001093 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
001093 639400 DISINFECT./EXTERMINA	1,200	1,200	950.00	.00	.00	250.00	79.2%	
001093 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%	
001093 639900 OTHER REPAIRS AND MA	10,000	10,000	170.00	.00	.00	9,830.00	1.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001093 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%
001093 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%
001093 650000 EXHIBITIONS & PROMOT	0	0	.00	.00	.00	.00	.0%
001093 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
001093 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001093 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001093 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001093 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001093 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001094 400000 REGULAR WAGES	99,940	139,940	27,087.36	11,608.86	.00	112,852.64	19.4%
001094 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001094 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001094 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001094 460000 STATE RETIREMENT	17,390	24,350	4,713.17	2,019.93	.00	19,636.83	19.4%
001094 470000 F.I.C.A. TAXES	7,650	10,710	2,046.25	879.38	.00	8,663.75	19.1%
001094 480000 HOSPITALIZATION INS.	25,200	33,600	5,400.00	1,800.00	.00	28,200.00	16.1%
001094 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%
001094 491000 WORKMAN'S COMPENSATI	1,470	1,470	.00	.00	.00	1,470.00	.0%
001094 500300 PAPER	1,000	1,000	.00	.00	.00	1,000.00	.0%
001094 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001094 501000 OTHER EXPENDABLE OFF	5,000	5,000	279.62	149.32	507.30	4,213.08	15.7%
001094 502000 MINOR OFFICE EQUIP/F	2,500	2,500	.00	.00	.00	2,500.00	.0%
001094 505000 SUBSCRIPTIONS,MAGS,M	500	500	.00	.00	.00	500.00	.0%
001094 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001094 508000 COMPUTER SUPPLIES	3,000	3,000	494.29	.00	.00	2,505.24	16.5%
001094 511500 FOOD	500	500	.00	.00	66.00	434.00	13.2%
001094 525000 GAS AND OIL	500	500	124.65	.00	.00	375.35	24.9%
001094 535500 WEARING APPAREL	300	300	.00	.00	.00	300.00	.0%
001094 546000 MINOR EQUIPMENT	500	500	.00	.00	.00	500.00	.0%
001094 570000 MTR VEHICLE REP. PTS	1,200	1,200	.00	.00	.00	1,200.00	.0%
001094 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
001094 602000 CONSULTANT SERV/SURV	225,000	225,000	.00	.00	.00	225,000.00	.0%
001094 602300 ABSTRACTING & RECORD	0	0	.00	.00	.00	.00	.0%
001094 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
001094 604900 OTHER PROFESSIONAL S	3,000	3,000	111.69	37.23	.00	2,888.31	3.7%
001094 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
001094 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001094 611000 TRAVEL EXPENSE	2,000	2,000	.00	.00	.00	1,999.90	.0%
001094 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%
001094 613000 MESSENGER/EXPRESS SE	300	300	.00	.00	.00	300.00	.0%
001094 615000 ADVERTISING	2,000	2,000	119.50	88.90	.00	1,880.50	6.0%
001094 620000 PRINTING	500	500	171.79	57.23	.00	328.21	34.4%
001094 636500 OFFICE EQUIPMENT R&M	5,000	5,000	594.54	208.29	.00	4,405.46	11.9%
001094 638400 MOTOR VEHICLE EQ. R&	500	500	.00	.00	.00	500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001094 650001 TRAIN DAY EVENT	2,500	2,500	.00	.00	.00	2,500.00	.0%
001094 684000 DUES AND MEMBERSHIPS	1,000	1,000	.00	.00	.00	1,000.00	.0%
001094 684500 REGISTRATION FEE/TUI	1,500	1,500	.00	.00	.00	1,500.00	.0%
001094 699900 SERVICES NOT SPECIFI	500	500	.00	.00	.00	500.00	.0%
001094 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001094 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001094 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001094 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001095 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%
001095 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001095 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%
001095 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%
001095 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%
001095 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%
001095 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%
001095 500300 PAPER	500	500	.00	.00	.00	500.00	.0%
001095 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001095 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001095 525700 DIESEL FUEL	0	0	.00	.00	.00	.00	.0%
001095 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%
001095 559000 OTHER OPERATING MATL	500	500	.00	.00	.00	500.00	.0%
001095 559900 UNALLOC. PETROLEUM P	0	0	.00	.00	.00	.00	.0%
001095 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%
001095 601000 AUDITING AND ACCOUNT	0	0	.00	.00	.00	.00	.0%
001095 601600 TITLE OPINIONS	0	0	.00	.00	.00	.00	.0%
001095 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%
001095 602001 AREA DEV.PARTNERSHIP	0	0	.00	.00	.00	.00	.0%
001095 602005 CONSULTANT-GORDONS C	0	0	.00	.00	.00	.00	.0%
001095 602500 LEGAL	460,000	460,000	72,250.73	43,491.98	.00	387,749.27	15.7%
001095 602600 CAFE PLAN-ADMIN.COST	0	0	.00	.00	.00	.00	.0%
001095 602700 MEDICAL	30,000	30,000	5,355.00	.00	.00	24,645.00	17.9%
001095 602701 MEDICAL ANALYSIS-EMP	384,000	384,000	126,734.89	33,870.85	4,355.60	252,909.51	34.1%
001095 602800 UNALLOC.WELLNESS/HOS	0	0	.00	.00	.00	.00	.0%
001095 602900 IN-SERVICE TRAINING	0	0	.00	.00	.00	.00	.0%
001095 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%
001095 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%
001095 604900 OTHER PROFESSIONAL S	189,000	189,000	52,759.31	26,003.20	44,958.75	91,281.69	51.7%
001095 606000 TELEPHONE AND TELEGR	130,000	130,000	34,711.65	11,415.79	.00	95,288.35	26.7%
001095 606800 NETWORK	0	0	.00	.00	.00	.00	.0%
001095 607000 POSTAGE	42,000	42,000	11,161.24	1,161.24	.00	30,838.76	26.6%
001095 611000 TRAVEL EXPENSE	6,800	6,800	.00	.00	.00	6,800.00	.0%
001095 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001095 615500 UNALLOCATED ADVERTIS	12,000	12,000	5,000.00	5,000.00	.00	7,000.00	41.7%
001095 620000 PRINTING	3,000	3,000	189.30	.00	.00	2,810.70	6.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001095 620500 BINDING	0	0	.00	.00	.00	.00	.0%
001095 625000 FIRE & EXTENDED COVE	470,000	470,000	.00	.00	.00	470,000.00	.0%
001095 625500 PUBLIC LIAB/PROPERTY	520,000	520,000	.00	.00	.00	520,000.00	.0%
001095 626000 BOILER MACHINERY	8,000	8,000	.00	.00	.00	8,000.00	.0%
001095 627000 SURETY AND FORGERY B	6,000	6,000	.00	.00	.00	6,000.00	.0%
001095 629900 OTHER INSURANCE	4,000	4,000	.00	.00	.00	4,000.00	.0%
001095 636500 OFFICE EQUIPMENT R&M	6,000	6,000	.00	.00	.00	6,000.00	.0%
001095 638400 MOTOR VEHICLE EQ. R&M	0	0	.00	.00	.00	.00	.0%
001095 639000 COMMUNICATION EQ. R&M	0	0	.00	.00	.00	.00	.0%
001095 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%
001095 670000 SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%
001095 670500 LATE PAYMENT CHARGE	0	0	.00	.00	.00	.00	.0%
001095 671000 COURT COSTS	0	0	.00	.00	.00	.00	.0%
001095 681800 THEFT LOSS	0	0	.00	.00	.00	.00	.0%
001095 683000 PROP.TAX COLL. FEES	85,000	85,000	19,575.75	6,162.63	.00	65,424.25	23.0%
001095 683100 PROP.TAX COLL. FEES.	130,000	130,000	2,694.29	1,833.97	.00	127,305.71	2.1%
001095 683200 BANK SERV/TRF FEE	3,000	3,000	796.86	441.88	.00	2,203.14	26.6%
001095 684000 DUES AND MEMBERSHIPS	17,000	17,000	14,919.00	.00	.00	2,081.00	87.8%
001095 684500 REGISTRATION FEE/TUI	5,000	5,000	.00	.00	.00	5,000.00	.0%
001095 699500 PROPERTY TAXES	0	0	.00	.00	.00	.00	.0%
001095 699900 SERVICES NOT SPECIFI	16,580	30,580	9,912.50	300.00	1,950.00	18,717.50	38.8%
001095 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001095 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001095 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001095 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001096 400000 REGULAR WAGES	0	131,200	.00	.00	.00	131,200.00	.0%
001096 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001096 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
001096 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001096 460000 STATE RETIREMENT	0	22,840	.00	.00	.00	22,840.00	.0%
001096 470000 F.I.C.A. TAXES	0	10,040	.00	.00	.00	10,040.00	.0%
001096 480000 HOSPITALIZATION INS.	0	21,000	.00	.00	.00	21,000.00	.0%
001096 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%
001096 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%
001096 500300 PAPER	0	0	.00	.00	.00	.00	.0%
001096 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001096 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%
001096 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
001096 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%
001096 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001096 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001096 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%
001096 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
001096 511500 FOOD	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001096 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.00	.0%
001096 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001096 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
001096 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.00	.0%
001096 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.00	.0%
001096 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.00	.0%
001096 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.00	.0%
001096 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.00	.0%
001096 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.00	.0%
001096 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.00	.0%
001096 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.00	.0%
001096 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.00	.0%
001096 607000 POSTAGE	0	0	.00	.00	.00	.00	.00	.0%
001096 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.00	.0%
001096 612000 FREIGHT	0	0	.00	.00	.00	.00	.00	.0%
001096 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.00	.0%
001096 615000 ADVERTISING	0	0	.00	.00	.00	.00	.00	.0%
001096 620000 PRINTING	0	0	.00	.00	.00	.00	.00	.0%
001096 620500 BINDING	0	0	.00	.00	.00	.00	.00	.0%
001096 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.00	.0%
001096 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.00	.0%
001096 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.00	.0%
001096 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.00	.0%
001096 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.00	.0%
001096 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.00	.0%
001096 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.00	.0%
001096 644900 OTHER RENT	0	0	.00	.00	.00	.00	.00	.0%
001096 650003 DISABILITY AWARENESS	0	0	.00	.00	.00	.00	.00	.0%
001096 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.00	.0%
001096 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.00	.0%
001096 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.00	.0%
001096 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.00	.0%
001096 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.00	.0%
001096 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001100 400000 REGULAR WAGES	7,376,094	7,376,094	1,797,430.55	808,616.44	.00	5,578,663.45	24.4%	
001100 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001100 430000 OVERTIME	725,000	725,000	323,216.83	132,008.18	.00	401,783.17	44.6%	
001100 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001100 460000 STATE RETIREMENT	1,409,590	1,409,590	365,257.84	162,280.58	.00	1,044,332.16	25.9%	
001100 470000 F.I.C.A. TAXES	619,734	619,734	158,044.94	70,489.07	.00	461,689.06	25.5%	
001100 480000 HOSPITALIZATION INS.	1,428,000	1,428,000	249,541.96	87,362.01	.00	1,178,458.04	17.5%	
001100 490000 UNEMPLOYMENT BENEFIT	9,000	9,000	-110.30	.00	.00	9,110.30	-1.2%	
001100 491000 WORKMAN'S COMPENSATI	155,980	155,980	.00	.00	.00	155,980.00	.0%	
001100 500300 PAPER	3,700	3,700	.00	.00	2,424.26	1,275.70	65.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001100 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001100 501000 OTHER EXPENDABLE OFF	11,820	11,820	633.62	.00	5,382.10	5,803.85	50.9%
001100 501200 EXPENDABLE OFF.SPL-L	1,200	1,200	319.83	.00	180.95	699.00	41.7%
001100 502000 MINOR OFFICE EQUIP/F	2,700	2,700	.00	.00	.00	2,700.00	.0%
001100 503000 MICROFILM SUPPLIES	0	0	.00	.00	.00	.00	.0%
001100 505000 SUBSCRIPTIONS,MAGS,M	5,300	5,300	.00	.00	1,215.00	4,085.00	22.9%
001100 507000 BOOKS	200	200	.00	.00	.00	200.00	.0%
001100 508000 COMPUTER SUPPLIES	5,800	5,800	.00	.00	.00	5,800.00	.0%
001100 508100 COMPUTR SUP-LLEBG '0	0	0	.00	.00	.00	.00	.0%
001100 508200 COMPUTR SUP-COPS MOR	0	0	.00	.00	.00	.00	.0%
001100 510000 CLEANING/JANITORIAL	8,500	8,500	1,952.78	.00	1,345.59	5,201.52	38.8%
001100 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%
001100 511100 SUPPLIES - COVID 19	3,500	3,500	.00	.00	.00	3,500.00	.0%
001100 511200 SUPPLIES-DOJ CORONA	44,570	44,570	1,298.09	89.21	1,715.12	41,557.23	6.8%
001100 511500 FOOD	500	500	.00	.00	.00	500.00	.0%
001100 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
001100 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%
001100 515000 FEED FOR ANIMALS	4,500	4,500	528.15	.00	528.15	3,443.85	23.5%
001100 525000 GAS AND OIL	287,000	287,000	57,864.60	2,414.50	.00	229,135.65	20.2%
001100 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
001100 525700 DIESEL FUEL	2,000	2,000	252.58	.00	.00	1,747.42	12.6%
001100 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%
001100 535000 UNIFORMS, BADGES, ET	45,000	45,000	10,421.87	4,782.10	25,440.63	9,137.32	79.7%
001100 535500 WEARING APPAREL	42,000	42,000	2,002.91	760.44	7,346.25	32,651.00	22.3%
001100 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%
001100 540500 CONCRETE, CEMENT, ET	500	500	.00	.00	.00	500.00	.0%
001100 544000 HORT./LANDSCAPING SP	1,500	1,500	.00	.00	210.00	1,290.00	14.0%
001100 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%
001100 546000 MINOR EQUIPMENT	50,000	70,000	16,569.11	2,344.37	29,467.17	23,963.94	65.8%
001100 546100 MINOR EQUIP-BYRNE '1	0	0	.00	.00	.00	.00	.0%
001100 546300 MINOR EQUIP-BYRNE '1	0	0	.00	.00	.00	.00	.0%
001100 546400 MINOR EQ-LLEBG/BYRNE	5,316	5,316	.00	.00	.00	5,316.00	.0%
001100 546700 METER LOCKS	6,323	6,323	.00	.00	.00	6,323.00	.0%
001100 559000 OTHER OPERATING MATL	29,000	29,000	3,809.86	3,669.86	1,360.94	23,829.14	17.8%
001100 559200 OTHER OPER.MATLS-D.A	300	300	266.12	.00	.00	33.88	88.7%
001100 559300 OTHER OPER.-ALCOHOL	0	0	.00	.00	.00	.00	.0%
001100 559400 OTHER OPER-VICTIM AD	1,284	1,284	.00	.00	.00	1,284.00	.0%
001100 559600 OTHER OPER-LAW ENF.L	0	0	.00	.00	.00	.00	.0%
001100 559700 OTHER OPER-PBMH CIT	0	0	.00	.00	.00	.00	.0%
001100 560000 BUILDING MATERIALS &	500	500	.00	.00	.00	500.00	.0%
001100 560500 ELECTRICAL SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%
001100 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%
001100 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
001100 570000 MTR VEHICLE REP. PTS	170,000	190,000	49,330.68	14,192.86	16,013.01	124,656.00	34.4%

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001100 575000 COMMUNICATION REPAIR	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001100 575500 AGRICLTRL REPAIR PTS	0	0	.00	.00	.00	.00	.0%	
001100 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%	
001100 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.0%	
001100 599000 OTHER REPAIR/MAINT.	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001100 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
001100 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
001100 602700 MEDICAL	10,000	10,000	143.00	.00	.00	9,857.00	1.4%	
001100 603000 VETERINARIAN	5,000	5,000	886.95	625.25	.00	4,113.05	17.7%	
001100 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%	
001100 603500 DATA PROCESSING	0	0	.00	.00	.00	.00	.0%	
001100 603900 METRO CRIME STOPPERS	0	0	.00	.00	.00	.00	.0%	
001100 604700 OTHER PROF.-ALCOHOL	0	0	.00	.00	.00	.00	.0%	
001100 604800 OTHER PROF.-VICTIM'S	0	0	.00	.00	.00	.00	.0%	
001100 604900 OTHER PROFESSIONAL S	67,000	117,000	14,326.39	1,779.87	.00	102,673.61	12.2%	
001100 604921 NOLA EXPENSE	0	68,000	.00	.00	18,850.00	49,150.00	27.7%	
001100 604926 POL.LATERAL TRNG FEE	0	0	.00	.00	.00	.00	.0%	
001100 606000 TELEPHONE AND TELEGR	124,500	124,500	28,382.23	9,541.15	.00	96,117.77	22.8%	
001100 606500 TELEPHONE RENT	100	100	.00	.00	.00	100.00	.0%	
001100 606900 NETWORK WIRELESS	3,000	3,000	984.25	720.00	.00	2,015.75	32.8%	
001100 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001100 609900 OTHER COMMUNICATION	0	0	.00	.00	.00	.00	.0%	
001100 611000 TRAVEL EXPENSE	15,000	15,000	3,714.61	2,112.44	.00	11,285.45	24.8%	
001100 611100 TRVL EXP-TRAFFIC GRA	0	0	.00	.00	.00	.00	.0%	
001100 611200 TRVL EXP-VICTIM'S AD	2,248	2,248	.00	.00	.00	2,248.00	.0%	
001100 611300 TRAVEL EXP-K-9 TRAIN	0	0	.00	.00	.00	.00	.0%	
001100 611400 TRAVEL EXP-TELECOMMU	0	0	.00	.00	.00	.00	.0%	
001100 611900 TRVL EXP-ALCOHOL GRA	0	0	.00	.00	.00	.00	.0%	
001100 612000 FREIGHT	3,000	3,000	608.56	491.22	1,012.70	1,378.74	54.0%	
001100 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001100 615000 ADVERTISING	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001100 620000 PRINTING	450	450	.00	.00	.00	450.00	.0%	
001100 620500 BINDING	0	0	.00	.00	.00	.00	.0%	
001100 625000 FIRE & EXTENDED COVE	0	0	.00	.00	.00	.00	.0%	
001100 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001100 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
001100 626500 AUTOMOBILE INSURANCE	14,600	14,600	1,468.00	.00	.00	13,132.00	10.1%	
001100 627000 SURETY AND FORGERY B	400	400	.00	.00	.00	400.00	.0%	
001100 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
001100 630000 GAS	14,500	14,500	5,737.90	4,384.91	.00	8,762.10	39.6%	
001100 630500 ELECTRICITY	94,000	94,000	43,735.13	13,886.69	.00	50,264.87	46.5%	
001100 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
001100 635500 ELECTRICAL R&M	4,000	4,000	.00	.00	.00	4,000.00	.0%	
001100 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001100 636500 OFFICE EQUIPMENT R&M	30,000	30,000	3,304.55	.00	.00	26,695.40	11.0%
001100 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001100 638000 FIXED EQUIPMENT R&M	2,500	2,500	240.00	.00	1,518.00	742.00	70.3%
001100 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001100 638400 MOTOR VEHICLE EQ. R&M	146,000	158,000	12,100.00	977.75	31,426.04	114,474.10	27.5%
001100 638700 AGRICULTURAL EQ. R&M	0	0	.00	.00	.00	.00	.0%
001100 639000 COMMUNICATION EQ. R&M	0	0	5.75	.00	.00	-5.75	100.0%
001100 639200 CLEANING AND PAINTING	0	0	.00	.00	.00	.00	.0%
001100 639400 DISINFECT./EXTERMINA	2,500	2,500	352.15	.00	.00	2,147.85	14.1%
001100 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%
001100 639800 TOW IN CHARGES	8,000	8,000	1,760.00	465.00	.00	6,240.00	22.0%
001100 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%
001100 641000 OFFICE EQUIPMENT REN	11,500	11,500	1,875.43	737.60	.00	9,624.57	16.3%
001100 641700 MOTORCYCLE RENT	38,000	260,000	27,000.00	13,500.00	.00	233,000.00	10.4%
001100 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%
001100 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%
001100 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%
001100 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%
001100 650000 EXHIBITIONS & PROMOT	0	0	.00	.00	.00	.00	.0%
001100 670000 SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%
001100 671000 COURT COSTS	0	0	.00	.00	.00	.00	.0%
001100 681500 JAIL EXPENSE	0	0	.00	.00	.00	.00	.0%
001100 681700 EVIDENCE BUY MONEY	5,000	5,000	.00	.00	.00	5,000.00	.0%
001100 681800 THEFT LOSS	0	0	.00	.00	.00	.00	.0%
001100 681900 CASH OVERAGE/SHORTAG	0	0	.00	.00	.00	.00	.0%
001100 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
001100 6835PF POLICE FINE REFUNDS	0	0	.00	.00	.00	.00	.0%
001100 683600 NSF CHECKS	1,000	1,000	.00	.00	.00	1,000.00	.0%
001100 684000 DUES AND MEMBERSHIPS	2,000	2,000	100.00	.00	.00	1,900.00	5.0%
001100 684500 REGISTRATION FEE/TUI	7,000	7,000	1,771.50	-175.00	5,150.00	78.50	98.9%
001100 684700 CONTINUING EDUCATION	35,000	35,000	.00	.00	.00	35,000.00	.0%
001100 685000 LAUNDRY	0	0	.00	.00	.00	.00	.0%
001100 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001100 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.0%
001100 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.0%
001100 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
001100 731200 EQUIP-DOMESTIC PREP	0	0	.00	.00	.00	.00	.0%
001100 731300 EQUIP-HOMELAND SECUR	0	0	.00	.00	.00	.00	.0%
001100 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%
001100 732300 EQUIP-BYRNE '17	0	0	.00	.00	.00	.00	.0%
001100 732400 EQUIP-BYRNE '19	0	0	.00	.00	.00	.00	.0%
001100 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001100 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001100 733000 FEMA-EMER.WARNING SI	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001100 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001100 736000 TRAFFIC CONTROL EQUI	0	0	.00	.00	.00	.00	.0%	
001100 737500 EQUIP-BYRNE '20	8,620	8,620	.00	.00	.00	8,620.00	.0%	
001100 739700 OTHER EQUIP-STOP VIO	0	0	.00	.00	.00	.00	.0%	
001100 739800 OTHER EQUIP-ALCOHOL	0	0	.00	.00	.00	.00	.0%	
001100 739900 OTHER EQUIPMENT	0	65,000	.00	.00	.00	65,000.00	.0%	
001100 740000 AUTOMOBILES	0	105,000	104,589.57	72,648.70	.00	410.13	99.6%	
001100 740100 AUTOMOBILES-METH GRA	0	0	.00	.00	.00	.00	.0%	
001100 740200 AUTOMOBILES-BYRNE GR	0	0	.00	.00	.00	.00	.0%	
001100 740500 MOTORCYCLES	0	0	.00	.00	.00	.00	.0%	
001100 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001131 400000 REGULAR WAGES	24,960	24,960	6,720.00	2,880.00	.00	18,240.00	26.9%	
001131 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001131 430000 OVERTIME	1,800	1,800	981.00	294.00	.00	819.00	54.5%	
001131 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001131 460000 STATE RETIREMENT	4,660	4,660	1,339.98	552.28	.00	3,320.02	28.8%	
001131 470000 F.I.C.A. TAXES	2,050	2,050	579.97	239.77	.00	1,470.03	28.3%	
001131 480000 HOSPITALIZATION INS.	8,400	8,400	1,800.00	600.00	.00	6,600.00	21.4%	
001131 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001131 491000 WORKMAN'S COMPENSATI	80	80	.00	.00	.00	80.00	.0%	
001131 500300 PAPER	875	875	92.32	.00	.00	782.68	10.6%	
001131 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001131 501000 OTHER EXPENDABLE OFF	4,850	4,850	924.74	150.00	.00	3,925.26	19.1%	
001131 501300 SPY-RRT COORDINATOR	0	0	.00	.00	.00	.00	.0%	
001131 502000 MINOR OFFICE EQUIP/F	1,875	1,875	.00	.00	.00	1,875.00	.0%	
001131 504000 PHOTO SUPPLIES	475	475	.00	.00	.00	475.00	.0%	
001131 505000 SUBSCRIPTIONS,MAGS,M	100	100	.00	.00	.00	100.00	.0%	
001131 507000 BOOKS	1,800	1,800	448.85	.00	.00	1,351.15	24.9%	
001131 507100 BOOKS-FIRE	2,000	2,000	1,997.78	.00	.00	2.22	99.9%	
001131 508000 COMPUTER SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001131 510000 CLEANING/JANITORIAL	2,800	2,800	795.49	.00	.00	2,004.51	28.4%	
001131 511000 HOUSEHOLD SUPPLIES	50	50	.00	.00	.00	50.00	.0%	
001131 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%	
001131 511500 FOOD	1,200	1,200	.00	.00	150.00	1,050.00	12.5%	
001131 511600 FOOD-CIT TRAINING (P	0	0	.00	.00	.00	.00	.0%	
001131 512000 MEDICAL SUPPLIES	600	600	.00	.00	.00	600.00	.0%	
001131 525000 GAS AND OIL	200	200	.00	.00	.00	200.00	.0%	
001131 535500 WEARING APPAREL	1,200	1,200	1,645.44	676.80	369.94	-815.38	167.9%	
001131 535600 WEARING APPAREL-FIRE	2,450	2,450	792.17	522.17	1,040.80	616.96	74.8%	
001131 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
001131 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
001131 541000 BRICK,STONE,MORTAR,E	0	0	.00	.00	.00	.00	.0%	
001131 541500 SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%	
001131 544000 HORT./LANDSCAPING SP	500	500	.00	.00	.00	500.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001131 545000 HAND TOOLS	1,500	1,500	.00	.00	200.00	1,300.00	13.3%
001131 5460HS MINOR EQUIP HOMELAND	5,431	5,431	.00	.00	.00	5,431.00	.0%
001131 5460PO MINOR EQUIPMENT-POLI	5,000	5,000	758.32	149.98	2,389.30	1,852.38	63.0%
001131 5460RR MINOR EQUIP REGIONAL	7,500	7,500	.00	.00	.00	7,500.00	.0%
001131 5462FR MINOR EQUIPMENT-FIRE	5,000	5,000	.00	.00	.00	5,000.00	.0%
001131 546500 SWIFT WATER RESCUE S	5,000	5,000	.00	.00	.00	5,000.00	.0%
001131 546600 HAZ.MAT SUPPLIES	8,000	8,000	190.80	.00	.00	7,809.00	2.4%
001131 546900 P&F CLASSES-(FEE) SU	0	0	.00	.00	.00	.00	.0%
001131 559000 OTHER OPERATING MATL	15,000	15,000	30.00	.00	.00	14,970.00	.2%
001131 559100 OTHER OPER.MATLS-FUL	5,000	5,000	.00	.00	.00	5,000.00	.0%
001131 560000 BUILDING MATERIALS &	6,000	6,000	450.00	450.00	4,500.00	1,050.00	82.5%
001131 560500 ELECTRICAL SUPPLIES	800	800	220.00	140.00	.00	580.00	27.5%
001131 561000 PLUMBING SUPPLIES	2,000	2,000	115.00	115.00	.00	1,885.00	5.8%
001131 565000 PAINT AND PAINTING S	50	50	.00	.00	.00	50.00	.0%
001131 570000 MTR VEHICLE REP. PTS	1,200	1,200	.00	.00	.00	1,200.00	.0%
001131 599000 OTHER REPAIR/MAINT.	2,500	2,500	.00	.00	.00	2,500.00	.0%
001131 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%
001131 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
001131 604927 ASSIST TO FIREFIGHTER	0	0	.00	.00	.00	.00	.0%
001131 604999 OTHER	0	0	.00	.00	.00	.00	.0%
001131 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
001131 607000 POSTAGE	100	100	.00	.00	.00	100.00	.0%
001131 6110FR MINOR EQUIPMENT-FIRE	7,500	7,500	1,008.83	.00	.00	6,491.00	13.5%
001131 6110PO TRAVEL-POLICE	5,000	5,000	.00	.00	.00	5,000.00	.0%
001131 611200 TRVL EXP-VICTIM'S AD	0	0	.00	.00	.00	.00	.0%
001131 612000 FREIGHT	700	700	5.34	5.34	.00	694.66	.8%
001131 615000 ADVERTISING	2,500	2,500	.00	.00	.00	2,500.00	.0%
001131 620000 PRINTING	0	0	.00	.00	.00	.00	.0%
001131 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%
001131 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001131 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%
001131 630000 GAS	3,700	3,700	385.97	164.17	.00	3,314.03	10.4%
001131 630500 ELECTRICITY	16,000	16,000	5,592.56	841.41	.00	10,407.44	35.0%
001131 631500 WATER	0	0	.00	.00	.00	.00	.0%
001131 635000 BUILDING R&M	5,000	5,000	.00	.00	.00	5,000.00	.0%
001131 635100 DISASTER REPAIRS	45	45	.00	.00	.00	45.00	.0%
001131 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001131 638200 MINOR EQUIPMENT R&M	150	150	.00	.00	.00	150.00	.0%
001131 638400 MOTOR VEHICLE EQ. R&	500	500	62.62	.00	.00	437.38	12.5%
001131 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%
001131 639400 DISINFECT./EXTERMINA	1,300	1,300	100.00	.00	.00	1,200.00	7.7%
001131 639900 OTHER REPAIRS AND MA	1,500	1,500	.00	.00	.00	1,500.00	.0%
001131 644900 OTHER RENT	4,000	4,000	770.00	297.95	.00	3,230.00	19.3%
001131 681800 THEFT LOSS	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001131 684000 DUES AND MEMBERSHIPS	650	650	.00	.00	.00	650.00	.0%
001131 6845FR REGISTRATION-FIRE	8,000	8,000	4,350.00	.00	.00	3,650.00	54.4%
001131 6845PO REGISTRATION-POLICE	8,000	8,000	1,250.00	.00	250.00	6,500.00	18.8%
001131 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001131 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.0%
001131 731300 EQUIP-HOMELAND SECUR	0	0	.00	.00	.00	.00	.0%
001131 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001131 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001131 736000 TRAFFIC CONTROL EQUI	0	0	.00	.00	.00	.00	.0%
001131 739800 OTHER EQUIP-ALCOHOL	0	0	.00	.00	.00	.00	.0%
001131 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001131 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001131 741000 BUSES	0	0	.00	.00	.00	.00	.0%
001160 400000 REGULAR WAGES	5,660,364	5,660,364	1,425,260.44	616,460.31	.00	4,235,103.56	25.2%
001160 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001160 430000 OVERTIME	589,038	589,038	166,604.70	56,290.15	.00	422,433.30	28.3%
001160 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001160 460000 STATE RETIREMENT	1,087,396	1,087,396	276,984.40	117,058.55	.00	810,411.60	25.5%
001160 470000 F.I.C.A. TAXES	478,079	478,079	116,072.89	49,625.55	.00	362,006.11	24.3%
001160 480000 HOSPITALIZATION INS.	1,125,600	1,125,600	229,210.00	75,897.50	.00	896,390.00	20.4%
001160 490000 UNEMPLOYMENT BENEFIT	6,000	6,000	-223.57	.00	.00	6,223.57	-3.7%
001160 491000 WORKMAN'S COMPENSATI	199,400	199,400	.00	.00	.00	199,400.00	.0%
001160 500300 PAPER	500	500	115.77	.00	.00	384.23	23.2%
001160 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001160 501000 OTHER EXPENDABLE OFF	4,400	4,400	426.81	74.50	.00	3,972.95	9.7%
001160 502000 MINOR OFFICE EQUIP/F	3,500	3,500	1,320.14	1,320.14	.00	2,179.86	37.7%
001160 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001160 507000 BOOKS	1,800	1,800	.00	.00	.00	1,800.00	.0%
001160 508000 COMPUTER SUPPLIES	900	900	.00	.00	854.46	45.54	94.9%
001160 510000 CLEANING/JANITORIAL	13,000	13,000	2,611.39	1,215.75	.00	10,388.61	20.1%
001160 511000 HOUSEHOLD SUPPLIES	2,500	2,500	469.30	469.30	999.00	1,031.70	58.7%
001160 511100 SUPPLIES - COVID 19	5,650	5,650	.00	.00	.00	5,650.00	.0%
001160 511500 FOOD	400	400	.00	.00	.00	400.00	.0%
001160 512000 MEDICAL SUPPLIES	5,000	5,000	91.11	91.11	.00	4,908.89	1.8%
001160 512500 LABORATORY SUPPLIES	0	0	.00	.00	.00	.00	.0%
001160 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%
001160 525000 GAS AND OIL	16,000	16,000	4,564.96	37.33	.00	11,435.04	28.5%
001160 525500 LUBRICANTS	1,500	1,500	.00	.00	.00	1,500.00	.0%
001160 525700 DIESEL FUEL	45,000	45,000	8,839.11	.00	.00	36,160.89	19.6%
001160 526000 OTHER FUEL	900	900	.00	.00	.00	900.00	.0%
001160 535000 UNIFORMS, BADGES, ET	48,200	48,200	1,681.20	1,681.20	14,823.38	31,695.42	34.2%
001160 535500 WEARING APPAREL	15,000	15,000	.00	.00	.00	15,000.00	.0%
001160 535600 WEARING APPAREL-FIRE	0	0	.00	.00	.00	.00	.0%
001160 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001160 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%
001160 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%
001160 545000 HAND TOOLS	1,450	1,450	611.00	.00	31.30	807.70	44.3%
001160 546000 MINOR EQUIPMENT	10,000	10,000	.00	.00	.00	10,000.00	.0%
001160 546200 MINOR FIRE FIGHTING	10,000	10,000	2,613.58	2,613.58	.00	7,386.42	26.1%
001160 546500 SWIFT WATER RESCUE S	0	0	.00	.00	.00	.00	.0%
001160 547000 FIRE HOSE	5,000	5,000	2,521.24	2,521.24	.00	2,478.76	50.4%
001160 551000 RECREATIONAL SUPPLIE	0	0	.00	.00	.00	.00	.0%
001160 553500 SFTY/FIRE P/MATL CON	5,110	5,110	.00	.00	.00	5,110.00	.0%
001160 559000 OTHER OPERATING MATL	690	1,690	917.55	.00	.00	772.45	54.3%
001160 560000 BUILDING MATERIALS &	8,000	7,000	1,339.35	226.67	55.36	5,605.33	19.9%
001160 560500 ELECTRICAL SUPPLIES	3,000	3,000	409.30	409.30	.00	2,590.70	13.6%
001160 561000 PLUMBING SUPPLIES	500	500	424.81	394.81	.00	75.19	85.0%
001160 565000 PAINT AND PAINTING S	2,600	2,600	2,132.49	634.79	358.09	109.42	95.8%
001160 570000 MTR VEHICLE REP. PTS	64,000	64,000	25,548.88	13,577.41	6,650.97	31,800.15	50.3%
001160 575000 COMMUNICATION REPAIR	2,200	2,200	.00	.00	1,180.00	1,020.00	53.6%
001160 575500 AGRICLTR REPAIR PTS	0	0	.00	.00	.00	.00	.0%
001160 575600 SCBA REPAIR PTS/SPL	5,000	5,000	116.55	.00	.00	4,883.45	2.3%
001160 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.0%
001160 599000 OTHER REPAIR/MAINT.	5,000	5,000	48.95	.00	.00	4,951.05	1.0%
001160 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%
001160 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%
001160 602700 MEDICAL	15,000	15,000	.00	.00	.00	15,000.00	.0%
001160 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%
001160 604900 OTHER PROFESSIONAL S	15,400	11,500	89.95	.00	.00	11,410.05	.8%
001160 604926 POL.LATERAL TRNG FEE	0	0	.00	.00	.00	.00	.0%
001160 606000 TELEPHONE AND TELEGR	14,000	14,000	3,225.69	214.31	.00	10,774.31	23.0%
001160 606800 NETWORK	0	0	.00	.00	.00	.00	.0%
001160 606900 NETWORK WIRELESS	500	4,400	.00	.00	3,842.40	557.60	87.3%
001160 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001160 611000 TRAVEL EXPENSE	8,000	8,000	1,564.00	.00	450.00	5,986.00	25.2%
001160 612000 FREIGHT	4,300	4,300	317.76	317.76	108.00	3,874.24	9.9%
001160 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001160 615000 ADVERTISING	5,000	5,000	.00	.00	.00	5,000.00	.0%
001160 620000 PRINTING	1,500	1,500	.00	.00	.00	1,500.00	.0%
001160 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
001160 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%
001160 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001160 627000 SURETY AND FORGERY B	125	125	.00	.00	.00	125.00	.0%
001160 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%
001160 630000 GAS	20,000	20,000	2,859.73	1,126.19	.00	17,140.27	14.3%
001160 630500 ELECTRICITY	64,500	64,500	16,410.00	5,389.85	.00	48,090.00	25.4%
001160 631500 WATER	354	354	284.81	172.90	.00	69.19	80.5%
001160 635000 BUILDING R&M	20,000	40,000	10,600.00	10,600.00	19,070.03	10,329.97	74.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001160 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.00	.0%
001160 635500 ELECTRICAL R&M	200	200	.00	.00	.00	200.00	.00	.0%
001160 635700 PLUMBING EQUIPMENT R	5,000	5,000	4,346.44	4,346.44	.00	653.56	86.9%	.0%
001160 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.00	.0%
001160 636500 OFFICE EQUIPMENT R&M	3,000	3,000	.00	.00	.00	3,000.00	.00	.0%
001160 637000 HOUSEHOLD EQUIPMENT	3,500	3,500	.00	.00	.00	3,500.00	.00	.0%
001160 638000 FIXED EQUIPMENT R&M	6,025	6,025	873.96	873.96	1,971.97	3,179.07	47.2%	.0%
001160 638200 MINOR EQUIPMENT R&M	3,000	3,000	.00	.00	.00	3,000.00	.00	.0%
001160 638400 MOTOR VEHICLE EQ. R&	50,000	50,000	12,799.97	2,197.46	3,595.00	33,605.03	32.8%	.0%
001160 638700 AGRICULTURAL EQ. R&M	500	500	92.96	.00	.00	407.04	18.6%	.0%
001160 638900 SCBA EQUIP. R&M	10,550	10,550	67.42	.00	.00	10,482.58	.6%	.0%
001160 639000 COMMUNICATION EQ. R&	10,000	10,000	.00	.00	.00	10,000.00	.00	.0%
001160 639400 DISINFECT./EXTERMINA	2,000	2,000	461.00	75.00	.00	1,539.00	23.1%	.0%
001160 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.00	.0%
001160 639800 TOW IN CHARGES	3,000	3,000	.00	.00	.00	3,000.00	.00	.0%
001160 639900 OTHER REPAIRS AND MA	1,000	1,000	.00	.00	.00	1,000.00	.00	.0%
001160 641000 OFFICE EQUIPMENT REN	5,000	5,000	477.97	240.77	.00	4,522.03	9.6%	.0%
001160 642000 MACHINERY RENT	100	100	.00	.00	.00	100.00	.00	.0%
001160 642500 CYLINDER RENT	4,000	4,000	1,124.53	141.39	.00	2,875.47	28.1%	.0%
001160 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.00	.0%
001160 643500 MOP-MAT-RAG RENT	1,000	1,000	.00	.00	.00	1,000.00	.00	.0%
001160 644900 OTHER RENT	0	0	.00	.00	.00	.00	.00	.0%
001160 684000 DUES AND MEMBERSHIPS	1,330	1,330	90.00	90.00	.00	1,240.00	6.8%	.0%
001160 684500 REGISTRATION FEE/TUI	1,550	1,550	1,125.00	.00	.00	425.00	72.6%	.0%
001160 684700 CONTINUING EDUCATION	15,000	15,000	.00	.00	.00	15,000.00	.00	.0%
001160 685000 LAUNDRY	100	100	.00	.00	.00	100.00	.00	.0%
001160 699900 SERVICES NOT SPECIFI	500	500	.00	.00	.00	500.00	.00	.0%
001160 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.00	.0%
001160 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.00	.0%
001160 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.00	.0%
001160 731000 LABORATORY	0	0	.00	.00	.00	.00	.00	.0%
001160 731500 FIRE FIGHTING	0	0	.00	.00	.00	.00	.00	.0%
001160 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.00	.0%
001160 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.00	.0%
001160 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.00	.0%
001160 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.00	.0%
001160 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.00	.0%
001160 736000 TRAFFIC CONTROL EQUI	0	0	.00	.00	.00	.00	.00	.0%
001160 736500 HYDRANTS & METERS	0	0	.00	.00	.00	.00	.00	.0%
001160 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001160 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.00	.0%
001160 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.00	.0%
001160 743000 HEAVY TRUCKS	0	0	.00	.00	.00	.00	.00	.0%
001180 400000 REGULAR WAGES	452,700	452,700	110,938.36	46,842.76	.00	341,761.64	24.5%	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001180 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.00	.0%
001180 430000 OVERTIME	0	0	83.20	83.20	.00	-83.20	100.0%	
001180 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001180 460000 STATE RETIREMENT	78,770	78,770	19,365.99	8,174.77	.00	59,404.01	24.6%	
001180 470000 F.I.C.A. TAXES	34,640	34,640	8,140.32	3,471.81	.00	26,499.68	23.5%	
001180 480000 HOSPITALIZATION INS.	109,200	109,200	20,745.51	6,645.51	.00	88,454.49	19.0%	
001180 490000 UNEMPLOYMENT BENEFIT	5,000	5,000	.00	.00	.00	5,000.00	.0%	
001180 491000 WORKMAN'S COMPENSATI	14,200	14,200	.00	.00	.00	14,200.00	.0%	
001180 500300 PAPER	1,575	1,575	.00	.00	.00	1,575.00	.0%	
001180 500500 PRINTED FORMS	270	270	.00	.00	.00	270.00	.0%	
001180 501000 OTHER EXPENDABLE OFF	2,300	2,300	342.11	.00	578.56	1,379.33	40.0%	
001180 502000 MINOR OFFICE EQUIP/F	1,600	1,600	99.99	99.99	.00	1,500.01	6.2%	
001180 505000 SUBSCRIPTIONS,MAGS,M	900	900	.00	.00	.00	900.00	.0%	
001180 507000 BOOKS	900	900	.00	.00	.00	900.00	.0%	
001180 508000 COMPUTER SUPPLIES	450	450	.00	.00	.00	450.00	.0%	
001180 511100 SUPPLIES - COVID 19	200	200	29.98	29.98	.00	170.02	15.0%	
001180 511500 FOOD	0	0	.00	.00	.00	.00	.0%	
001180 525000 GAS AND OIL	9,500	9,500	1,872.96	.00	.00	7,627.04	19.7%	
001180 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001180 535500 WEARING APPAREL	2,500	2,500	.00	.00	1,042.38	1,457.62	41.7%	
001180 546000 MINOR EQUIPMENT	660	660	11.39	11.39	7.96	640.65	2.9%	
001180 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001180 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
001180 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001180 570000 MTR VEHICLE REP. PTS	8,000	8,000	954.84	.00	.00	7,045.16	11.9%	
001180 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
001180 601300 DEMOLITION	80,000	80,000	17,600.00	3,500.00	.00	62,400.00	22.0%	
001180 601400 ASBESTOS REMOVAL	3,000	3,000	1,128.75	1,128.75	.00	1,871.25	37.6%	
001180 601600 TITLE OPINIONS	9,600	9,600	.00	.00	.00	9,600.00	.0%	
001180 601800 LOT CLEARING	70,000	70,000	10,420.20	9,334.30	.00	59,579.80	14.9%	
001180 602300 ABSTRACTING & RECORD	4,000	4,000	343.00	.00	.00	3,657.00	8.6%	
001180 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%	
001180 604900 OTHER PROFESSIONAL S	9,000	9,000	3,082.90	2,674.30	.00	5,917.10	34.3%	
001180 606000 TELEPHONE AND TELEGR	10,000	10,000	2,611.73	869.13	.00	7,388.27	26.1%	
001180 607000 POSTAGE	600	600	.00	.00	.00	600.00	.0%	
001180 611000 TRAVEL EXPENSE	5,000	5,000	122.36	.00	.00	4,877.31	2.4%	
001180 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001180 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001180 615000 ADVERTISING	100	100	.00	.00	.00	100.00	.0%	
001180 620000 PRINTING	3,000	3,000	115.14	.00	.00	2,884.86	3.8%	
001180 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001180 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
001180 636500 OFFICE EQUIPMENT R&M	450	450	.00	.00	.00	450.00	.0%	
001180 638400 MOTOR VEHICLE EQ. R&	4,500	4,500	334.21	.00	.00	4,165.79	7.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001180 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001180 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%
001180 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%
001180 639800 TOW IN CHARGES	200	1,000	735.00	.00	.00	265.00	73.5%
001180 644900 OTHER RENT	3,600	3,600	952.34	693.60	.00	2,647.66	26.5%
001180 684000 DUES AND MEMBERSHIPS	3,100	3,100	.00	.00	95.00	3,005.00	3.1%
001180 684500 REGISTRATION FEE/TUI	3,000	3,000	.00	.00	.00	3,000.00	.0%
001180 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001180 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001180 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001180 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001180 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001190 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%
001190 430000 OVERTIME	300,000	300,000	64,434.16	26,641.38	.00	235,565.84	21.5%
001190 460000 STATE RETIREMENT	29,300	29,300	11,211.48	4,635.58	.00	18,088.52	38.3%
001190 470000 F.I.C.A. TAXES	14,000	14,000	4,763.03	1,990.47	.00	9,236.97	34.0%
001190 480000 HOSPITALIZATION INS.	30,000	30,000	5,712.53	1,692.48	.00	24,287.47	19.0%
001190 602700 MEDICAL	40,000	40,000	4,245.32	.00	.00	35,754.68	10.6%
001190 604800 OTHER PROF.-VICTIM'S	0	0	.00	.00	.00	.00	.0%
001190 681500 JAIL EXPENSE	650,000	650,000	3,810.00	30.00	.00	646,190.00	.6%
001190 686500 EMERGENCY MGMT.CONTR	140,000	140,000	66,500.00	31,500.00	.00	73,500.00	47.5%
001190 699900 SERVICES NOT SPECIFI	175,000	175,000	150,000.00	.00	.00	25,000.00	85.7%
001190 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001191 400000 REGULAR WAGES	152,570	152,570	40,736.14	17,444.06	.00	111,833.86	26.7%
001191 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001191 430000 OVERTIME	8,500	8,500	3,970.78	1,273.81	.00	4,529.22	46.7%
001191 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001191 460000 STATE RETIREMENT	28,030	28,030	7,807.89	3,266.52	.00	20,222.11	27.9%
001191 470000 F.I.C.A. TAXES	12,330	12,330	3,279.35	1,385.06	.00	9,050.65	26.6%
001191 480000 HOSPITALIZATION INS.	42,000	42,000	9,000.00	3,000.00	.00	33,000.00	21.4%
001191 490000 UNEMPLOYMENT BENEFIT	8,300	8,300	.00	.00	.00	8,300.00	.0%
001191 491000 WORKMAN'S COMPENSATI	12,500	12,500	.00	.00	.00	12,500.00	.0%
001191 500300 PAPER	300	300	.00	.00	.00	300.00	.0%
001191 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001191 501000 OTHER EXPENDABLE OFF	1,200	1,200	739.63	187.06	.00	460.37	61.6%
001191 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
001191 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001191 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001191 508000 COMPUTER SUPPLIES	600	600	.00	.00	.00	600.00	.0%
001191 510000 CLEANING/JANITORIAL	200	200	.00	.00	.00	200.00	.0%
001191 511000 HOUSEHOLD SUPPLIES	1,500	1,500	.00	.00	.00	1,500.00	.0%
001191 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001191 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001191 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001191 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%
001191 525000 GAS AND OIL	11,000	11,000	2,012.70	.00	.00	8,987.30	18.3%
001191 525500 LUBRICANTS	100	100	.00	.00	.00	100.00	.0%
001191 525700 DIESEL FUEL	2,000	2,000	120.82	.00	.00	1,879.18	6.0%
001191 535500 WEARING APPAREL	700	700	.00	.00	.00	700.00	.0%
001191 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%
001191 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%
001191 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.0%
001191 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%
001191 545000 HAND TOOLS	1,500	1,500	123.37	123.37	.00	1,376.63	8.2%
001191 546000 MINOR EQUIPMENT	1,000	1,000	445.55	445.55	96.00	458.45	54.2%
001191 554000 TRAFFIC CONTROL EQ.	59,900	59,900	11,729.79	1,393.79	2,875.00	45,295.21	24.4%
001191 554500 TRAFFIC SIGNS	35,000	35,000	6,572.08	.00	220.00	28,207.92	19.4%
001191 555000 STREET MARKING SUPPL	6,000	6,000	.00	.00	72.00	5,928.00	1.2%
001191 559000 OTHER OPERATING MATL	1,000	1,000	125.92	.00	.00	874.08	12.6%
001191 560000 BUILDING MATERIALS &	2,000	2,000	360.00	.00	.00	1,640.00	18.0%
001191 560500 ELECTRICAL SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%
001191 562000 STRUCTURAL STEEL & I	950	950	.00	.00	.00	950.00	.0%
001191 565000 PAINT AND PAINTING S	8,000	8,000	.00	.00	.00	8,000.18	.0%
001191 570000 MTR VEHICLE REP. PTS	14,000	14,000	985.96	346.76	456.33	12,557.71	10.3%
001191 575000 COMMUNICATION REPAIR	1,700	1,700	.00	.00	.00	1,700.00	.0%
001191 599000 OTHER REPAIR/MAINT.	500	500	.00	.00	.00	500.00	.0%
001191 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%
001191 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%
001191 606000 TELEPHONE AND TELEGR	1,500	1,500	214.54	71.36	.00	1,285.46	14.3%
001191 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001191 611000 TRAVEL EXPENSE	700	700	248.94	248.94	.00	451.06	35.6%
001191 612000 FREIGHT	2,000	2,000	88.19	48.19	.00	1,911.81	4.4%
001191 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
001191 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001191 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
001191 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001191 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001191 630000 GAS	2,000	2,000	187.65	127.75	.00	1,812.35	9.4%
001191 630500 ELECTRICITY	16,500	16,500	3,538.76	1,143.65	.00	12,961.24	21.4%
001191 631000 TRAFFIC LIGHT ELECTR	0	0	.00	.00	.00	.00	.0%
001191 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%
001191 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%
001191 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%
001191 636500 OFFICE EQUIPMENT R&M	800	800	.00	.00	.00	800.00	.0%
001191 637500 TRAFFIC CONTROL EQ.	57,000	57,000	.00	.00	7,900.00	49,100.00	13.9%
001191 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001191 638200 MINOR EQUIPMENT R&M	500	500	.00	.00	.00	500.00	.0%
001191 638400 MOTOR VEHICLE EQ. R&	10,000	10,000	.00	.00	.00	10,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001191 639000 COMMUNICATION EQ. R&	600	600	.00	.00	.00	600.00	.0%
001191 639400 DISINFECT./EXTERMINA	700	700	90.00	.00	.00	610.00	12.9%
001191 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%
001191 639800 TOW IN CHARGES	600	600	85.00	.00	.00	515.00	14.2%
001191 639900 OTHER REPAIRS AND MA	1,500	1,500	.00	.00	.00	1,500.00	.0%
001191 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%
001191 642500 CYLINDER RENT	350	350	.00	.00	.00	350.00	.0%
001191 643000 UNIFORM RENT	3,000	3,000	286.95	134.36	.00	2,713.05	9.6%
001191 643500 MOP-MAT-RAG RENT	800	800	137.96	29.04	.00	662.04	17.2%
001191 644900 OTHER RENT	200	200	.00	.00	.00	200.00	.0%
001191 684000 DUES AND MEMBERSHIPS	600	600	.00	.00	.00	600.00	.0%
001191 684500 REGISTRATION FEE/TUI	1,000	1,000	300.00	.00	.00	700.00	30.0%
001191 685000 LAUNDRY	0	0	.00	.00	.00	.00	.0%
001191 687000 CUSTODIAL SERVICE	7,000	7,000	975.00	325.00	4,400.00	1,625.00	76.8%
001191 699900 SERVICES NOT SPECIFI	900	900	.00	.00	.00	900.00	.0%
001191 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%
001191 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001191 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001191 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001191 736000 TRAFFIC CONTROL EQUI	0	0	.00	.00	.00	.00	.0%
001191 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001191 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001191 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001191 743000 HEAVY TRUCKS	0	0	.00	.00	.00	.00	.0%
001191 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%
001201 400000 REGULAR WAGES	625,900	625,900	152,631.69	65,391.32	.00	473,268.31	24.4%
001201 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001201 430000 OVERTIME	15,000	15,000	2,320.57	1,243.69	.00	12,679.43	15.5%
001201 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001201 460000 STATE RETIREMENT	111,520	111,520	27,019.52	11,613.77	.00	84,500.48	24.2%
001201 470000 F.I.C.A. TAXES	49,030	49,030	11,590.33	5,009.78	.00	37,439.67	23.6%
001201 480000 HOSPITALIZATION INS.	151,200	151,200	28,800.00	9,600.00	.00	122,400.00	19.0%
001201 490000 UNEMPLOYMENT BENEFIT	9,000	9,000	.00	.00	.00	9,000.00	.0%
001201 491000 WORKMAN'S COMPENSATI	66,000	66,000	.00	.00	.00	66,000.00	.0%
001201 500300 PAPER	500	500	.00	.00	.00	500.00	.0%
001201 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001201 501000 OTHER EXPENDABLE OFF	500	500	387.24	387.24	.00	112.76	77.4%
001201 502000 MINOR OFFICE EQUIP/F	2,500	2,500	614.92	614.92	309.00	1,576.08	37.0%
001201 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001201 510000 CLEANING/JANITORIAL	3,000	3,000	1,219.75	.00	459.50	1,320.25	56.0%
001201 511000 HOUSEHOLD SUPPLIES	1,000	1,000	168.25	.00	.00	832.00	16.8%
001201 511100 SUPPLIES - COVID 19	0	2,000	1,120.03	1,120.03	.00	880.00	56.0%
001201 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001201 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001201 513000 CHEMICALS	8,000	8,000	.00	.00	.00	8,000.00	.0%	
001201 525000 GAS AND OIL	23,000	23,000	5,512.68	1,361.25	.00	17,487.32	24.0%	
001201 525500 LUBRICANTS	2,500	2,500	.00	.00	.00	2,500.00	.0%	
001201 525700 DIESEL FUEL	25,000	25,000	3,082.86	.00	.00	21,917.14	12.3%	
001201 535500 WEARING APPAREL	3,800	3,800	87.60	.00	991.70	2,720.40	28.4%	
001201 540000 ASPHALT & ASPHALT PR	40,000	50,000	11,959.82	1,487.03	.00	38,040.66	23.9%	
001201 540500 CONCRETE, CEMENT, ET	25,000	35,000	4,124.85	4,124.85	2,950.00	27,925.00	20.2%	
001201 541000 BRICK,STONE,MORTAR,E	25,000	25,000	.00	.00	.00	25,000.00	.0%	
001201 541500 SAND,CLAY,GRVL,FILL	9,000	9,000	3,779.48	3,779.48	3,880.00	1,340.52	85.1%	
001201 542000 DRAINAGE PIPE & CULV	8,000	8,000	5,606.00	.00	.00	2,394.00	70.1%	
001201 544000 HORT./LANDSCAPING SP	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001201 545000 HAND TOOLS	5,000	5,000	454.32	196.32	.00	4,545.68	9.1%	
001201 546000 MINOR EQUIPMENT	5,500	5,500	3,449.54	1,707.17	.00	2,050.46	62.7%	
001201 555000 STREET MARKING SUPPL	0	0	.00	.00	.00	.00	.0%	
001201 559000 OTHER OPERATING MATL	20,000	20,000	2,007.52	950.88	332.40	17,659.88	11.7%	
001201 560000 BUILDING MATERIALS &	5,000	5,000	110.61	.00	19.50	4,869.39	2.6%	
001201 560500 ELECTRICAL SUPPLIES	1,800	1,800	.00	.00	.00	1,800.00	.0%	
001201 561000 PLUMBING SUPPLIES	400	400	.00	.00	.00	400.00	.0%	
001201 562000 STRUCTURAL STEEL & I	4,100	4,100	.00	.00	.00	4,100.00	.0%	
001201 565000 PAINT AND PAINTING S	1,200	1,200	76.62	.00	.00	1,123.50	6.4%	
001201 570000 MTR VEHICLE REP. PTS	88,000	91,000	27,844.54	10,461.25	4,571.20	58,584.30	35.6%	
001201 575000 COMMUNICATION REPAIR	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001201 575500 AGRICLTRL REPAIR PTS	15,000	15,000	816.64	.00	2,044.68	12,139.07	19.1%	
001201 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001201 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
001201 601800 LOT CLEARING	0	0	.00	.00	.00	.00	.0%	
001201 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%	
001201 604900 OTHER PROFESSIONAL S	115,800	115,800	23,986.60	4,900.00	5,867.50	85,945.40	25.8%	
001201 611000 TRAVEL EXPENSE	2,000	2,000	386.94	248.94	218.00	1,395.06	30.2%	
001201 612000 FREIGHT	3,000	3,000	283.86	45.00	345.00	2,371.14	21.0%	
001201 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001201 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001201 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
001201 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001201 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001201 630500 ELECTRICITY	0	0	.00	.00	.00	.00	.0%	
001201 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
001201 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%	
001201 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
001201 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
001201 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%	
001201 636001 MISC PAVING	0	0	.00	.00	.00	.00	.0%	
001201 636006 DABBS ST/MLK AREA	0	0	.00	.00	.00	.00	.0%	
001201 636007 S 40TH/BONHOMIE	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS	FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
001	General Fund		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
001201	636010	N 35TH/USM AREA	0	0	.00	.00	.00	.00	.0%
001201	636011	S 36TH/MAMIE ST AREA	0	0	.00	.00	.00	.00	.0%
001201	636012	S 34TH/MANDALAY AREA	0	0	.00	.00	.00	.00	.0%
001201	636013	S H'BURG/S CHANCELO	0	0	.00	.00	.00	.00	.0%
001201	636014	BROAD ST/CAPITAL ST	0	0	.00	.00	.00	.00	.0%
001201	636015	MOBILE/BOUIE ST AREA	0	0	.00	.00	.00	.00	.0%
001201	636016	CHALMETTE/WINDGATE	0	0	.00	.00	.00	.00	.0%
001201	636017	HONEYSUCKLE/DOGWOOD	0	0	.00	.00	.00	.00	.0%
001201	636018	ADELINE/S 16TH AREA	0	0	.00	.00	.00	.00	.0%
001201	636019	DUMAS/FLORENCE ST AR	0	0	.00	.00	.00	.00	.0%
001201	636020	S 16TH/CORRINE ST AR	0	0	.00	.00	.00	.00	.0%
001201	636021	ACADEMY DR-BLC AIRPO	0	0	.00	.00	.00	.00	.0%
001201	636022	COTTAGES AT TURTLE C	0	0	.00	.00	.00	.00	.0%
001201	636023	CLASSIC DR/J ED TURN	0	0	.00	.00	.00	.00	.0%
001201	636024	E 5TH ST/E 6TH ST AR	0	0	.00	.00	.00	.00	.0%
001201	636025	HALL/ELIZABETH AVE	0	0	.00	.00	.00	.00	.0%
001201	636026	MANDALAY/HILLEDALE	0	0	.00	.00	.00	.00	.0%
001201	636027	ARLINGTON LOOP/S 34T	0	0	.00	.00	.00	.00	.0%
001201	636028	N. 31st Ave/HILLSIDE	0	0	.00	.00	.00	.00	.0%
001201	636029	DWNTWN AREA VAR STS	0	0	.00	.00	.00	.00	.0%
001201	636030	CAMP ST DESIGN	0	0	.00	.00	.00	.00	.0%
001201	636099	LONG RANGE PAVING PL	1,120,254	1,448,254	65,097.95	10,673.00	923,263.14	459,893.05	68.2%
001201	638000	FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001201	638200	MINOR EQUIPMENT R&M	1,500	1,500	.00	.00	.00	1,500.00	.0%
001201	638400	MOTOR VEHICLE EQ. R&	30,000	40,000	5,015.77	1,022.11	11,871.97	23,112.26	42.2%
001201	638700	AGRICULTURAL EQ. R&M	20,000	20,000	6,365.62	1,906.77	10,358.71	3,275.89	83.6%
001201	639000	COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001201	639600	SIGN PAINTING	0	0	.00	.00	.00	.00	.0%
001201	639800	TOW IN CHARGES	1,500	1,500	.00	.00	550.00	950.00	36.7%
001201	639900	OTHER REPAIRS AND MA	10,000	10,000	.00	.00	800.00	9,200.00	8.0%
001201	641500	AUTOMOTIVE EQ. RENT	0	0	.00	.00	.00	.00	.0%
001201	642000	MACHINERY RENT	5,000	5,000	.00	.00	.00	5,000.00	.0%
001201	643000	UNIFORM RENT	14,000	14,000	3,513.39	605.10	.00	10,486.61	25.1%
001201	644900	OTHER RENT	0	0	.00	.00	.00	.00	.0%
001201	684000	DUES AND MEMBERSHIPS	600	600	70.00	.00	.00	530.00	11.7%
001201	684500	REGISTRATION FEE/TUI	2,600	2,600	.00	.00	.00	2,600.00	.0%
001201	699900	SERVICES NOT SPECIFI	8,000	8,000	.00	.00	.00	8,000.00	.0%
001201	721000	BRIDGES	0	0	.00	.00	.00	.00	.0%
001201	722600	KAB/LANDSCAPING	0	0	.00	.00	.00	.00	.0%
001201	723002	INDUSTRIAL PARK ROAD	0	0	.00	.00	.00	.00	.0%
001201	723016	HARDY ST-MCLEOD TO 2	0	0	.00	.00	.00	.00	.0%
001201	723099	OTHER STREET IMPR.	0	0	.00	.00	.00	.00	.0%
001201	729500	OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
001201	732000	HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001201 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%	
001201 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001201 737000 PIPE	0	0	.00	.00	.00	.00	.0%	
001201 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001201 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001201 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001201 743000 HEAVY TRUCKS	0	0	.00	.00	.00	.00	.0%	
001201 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001201 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
001202 630500 ELECTRICITY	1,340,000	1,340,000	331,261.32	109,016.94	.00	1,008,738.68	24.7%	
001203 400000 REGULAR WAGES	392,870	392,870	104,960.25	41,946.91	.00	287,909.75	26.7%	
001203 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001203 430000 OVERTIME	800	800	57.67	3.25	.00	742.33	7.2%	
001203 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001203 460000 STATE RETIREMENT	68,500	68,500	18,301.98	7,308.94	.00	50,198.02	26.7%	
001203 470000 F.I.C.A. TAXES	30,120	30,120	7,749.57	3,114.35	.00	22,370.43	25.7%	
001203 480000 HOSPITALIZATION INS.	67,200	67,200	12,600.00	4,200.00	.00	54,600.00	18.8%	
001203 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001203 491000 WORKMAN'S COMPENSATI	8,370	8,370	.00	.00	.00	8,370.00	.0%	
001203 500300 PAPER	400	400	102.27	.00	160.62	137.54	65.7%	
001203 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001203 501000 OTHER EXPENDABLE OFF	2,700	2,700	781.33	24.89	718.24	1,200.45	55.5%	
001203 502000 MINOR OFFICE EQUIP/F	1,000	1,000	533.61	.00	.00	466.00	53.4%	
001203 505000 SUBSCRIPTIONS,MAGS,M	450	450	455.40	.00	.00	-5.40	101.2%	
001203 506000 MAPS FOR RESALE	0	0	.00	.00	.00	.00	.0%	
001203 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001203 508000 COMPUTER SUPPLIES	5,000	5,000	781.75	.00	330.00	3,887.91	22.2%	
001203 511500 FOOD	100	100	.00	.00	.00	100.00	.0%	
001203 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001203 525000 GAS AND OIL	2,200	2,200	185.67	.00	.00	2,014.33	8.4%	
001203 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001203 535500 WEARING APPAREL	250	250	.00	.00	.00	250.00	.0%	
001203 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
001203 546000 MINOR EQUIPMENT	250	240	226.08	.00	.00	13.92	94.2%	
001203 559000 OTHER OPERATING MATL	200	210	89.39	.00	.00	121.00	42.5%	
001203 560000 BUILDING MATERIALS &	300	300	.00	.00	.00	300.00	.0%	
001203 560500 ELECTRICAL SUPPLIES	100	100	.00	.00	.00	100.00	.0%	
001203 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001203 570000 MTR VEHICLE REP. PTS	1,100	1,100	.00	.00	.00	1,100.00	.0%	
001203 575000 COMMUNICATION REPAIR	100	100	.00	.00	.00	100.00	.0%	
001203 599000 OTHER REPAIR/MAINT.	100	100	.00	.00	.00	100.00	.0%	
001203 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
001203 601500 ENGINEERING	186,672	186,672	37,891.66	25,690.83	.00	148,780.34	20.3%	
001203 602000 CONSULTANT SERV/SURV	10,450	10,450	.00	.00	.00	10,450.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001203 602300 ABSTRACTING & RECORD	500	500	130.00	104.00	.00	370.00	26.0%
001203 604900 OTHER PROFESSIONAL S	86,500	86,500	3,500.00	.00	.00	83,000.00	4.0%
001203 606000 TELEPHONE AND TELEGR	3,300	3,300	799.81	266.27	.00	2,500.19	24.2%
001203 607000 POSTAGE	1,250	1,250	114.48	.00	.00	1,135.52	9.2%
001203 611000 TRAVEL EXPENSE	1,900	1,900	.00	.00	.00	1,900.00	.0%
001203 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%
001203 613000 MESSENGER/EXPRESS SE	400	400	29.28	29.28	.00	370.72	7.3%
001203 615000 ADVERTISING	700	700	.00	.00	.00	700.00	.0%
001203 620000 PRINTING	300	300	.00	.00	.00	300.00	.0%
001203 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001203 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%
001203 630000 GAS	1,200	1,200	116.34	50.79	.00	1,083.66	9.7%
001203 630500 ELECTRICITY	6,500	6,500	1,134.10	297.80	.00	5,365.90	17.4%
001203 635000 BUILDING R&M	1,400	1,400	.00	.00	.00	1,400.00	.0%
001203 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%
001203 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%
001203 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001203 638200 MINOR EQUIPMENT R&M	1,000	1,000	49.62	49.62	.00	950.38	5.0%
001203 638400 MOTOR VEHICLE EQ. R&	1,000	1,000	.00	.00	.00	1,000.00	.0%
001203 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001203 639400 DISINFECT./EXTERMINA	750	750	55.00	.00	.00	695.00	7.3%
001203 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%
001203 641000 OFFICE EQUIPMENT REN	4,000	4,000	1,253.80	353.75	.00	2,746.20	31.3%
001203 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%
001203 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%
001203 684000 DUES AND MEMBERSHIPS	500	500	.00	.00	.00	500.00	.0%
001203 684500 REGISTRATION FEE/TUI	2,450	2,450	70.00	.00	.00	2,380.00	2.9%
001203 687000 CUSTODIAL SERVICE	5,940	6,965	1,275.00	425.00	5,200.00	490.00	93.0%
001203 699900 SERVICES NOT SPECIFI	50,000	48,975	.00	.00	.00	48,975.00	.0%
001203 701000 EASEMENTS	0	0	.00	.00	.00	.00	.0%
001203 730500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
001203 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001203 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001203 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001203 736200 EMERGENCY GENERATORS	0	0	.00	.00	.00	.00	.0%
001203 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001203 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001204 400000 REGULAR WAGES	301,620	301,620	68,930.09	26,611.27	.00	232,689.91	22.9%
001204 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001204 430000 OVERTIME	16,000	16,000	2,042.85	19.23	.00	13,957.15	12.8%
001204 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001204 460000 STATE RETIREMENT	55,266	55,266	12,378.22	4,643.35	.00	42,887.78	22.4%
001204 470000 F.I.C.A. TAXES	24,300	24,300	5,159.38	1,959.38	.00	19,140.62	21.2%
001204 480000 HOSPITALIZATION INS.	67,200	67,200	12,249.35	3,849.35	.00	54,950.65	18.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001204 490000 UNEMPLOYMENT BENEFIT	3,000	3,000	.00	.00	.00	3,000.00	.0%
001204 491000 WORKMAN'S COMPENSATI	9,500	9,500	.00	.00	.00	9,500.00	.0%
001204 500300 PAPER	0	0	.00	.00	.00	.00	.0%
001204 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
001204 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%
001204 502000 MINOR OFFICE EQUIP/F	800	800	.00	.00	.00	800.00	.0%
001204 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
001204 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%
001204 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001204 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001204 512000 MEDICAL SUPPLIES	350	350	215.14	215.14	.00	134.86	61.5%
001204 513000 CHEMICALS	8,000	8,000	.00	.00	.00	8,000.00	.0%
001204 525000 GAS AND OIL	2,500	2,500	135.75	.00	.00	2,364.25	5.4%
001204 525500 LUBRICANTS	4,600	4,600	3,436.00	3,436.00	.00	1,164.00	74.7%
001204 525700 DIESEL FUEL	2,500	2,500	112.21	.00	.00	2,387.79	4.5%
001204 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%
001204 545000 HAND TOOLS	2,000	2,000	.00	.00	.00	2,000.00	.0%
001204 546000 MINOR EQUIPMENT	1,500	1,500	1,375.00	.00	.00	125.00	91.7%
001204 559000 OTHER OPERATING MATL	4,000	4,000	3,288.12	1,556.59	.00	711.88	82.2%
001204 560000 BUILDING MATERIALS &	1,000	1,000	.00	.00	.00	1,000.00	.0%
001204 560500 ELECTRICAL SUPPLIES	1,000	1,000	664.04	407.00	.00	335.96	66.4%
001204 561000 PLUMBING SUPPLIES	300	300	.00	.00	.00	300.00	.0%
001204 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%
001204 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
001204 570000 MTR VEHICLE REP. PTS	3,000	3,000	851.94	366.23	192.93	1,955.13	34.8%
001204 571000 REPAIR PARTS - BUSES	0	0	.00	.00	.00	.00	.0%
001204 575000 COMMUNICATION REPAIR	500	500	.00	.00	.00	500.00	.0%
001204 577000 EXPENDABLE WELDING S	2,300	2,300	.00	.00	486.86	1,813.14	21.2%
001204 599000 OTHER REPAIR/MAINT.	1,000	1,000	.00	.00	.00	1,000.00	.0%
001204 612000 FREIGHT	100	100	.00	.00	.00	100.00	.0%
001204 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%
001204 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001204 630000 GAS	11,000	11,000	1,819.65	1,403.32	.00	9,180.35	16.5%
001204 630500 ELECTRICITY	20,000	20,000	7,630.44	2,611.72	.00	12,369.56	38.2%
001204 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%
001204 635500 ELECTRICAL R&M	0	1,200	.00	.00	1,160.00	40.00	96.7%
001204 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%
001204 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001204 638000 FIXED EQUIPMENT R&M	4,000	1,800	.00	.00	.00	1,800.00	.0%
001204 638200 MINOR EQUIPMENT R&M	700	700	.00	.00	.00	700.00	.0%
001204 638400 MOTOR VEHICLE EQ. R&	0	1,000	251.95	.00	.00	748.05	25.2%
001204 638500 TROLLEY EQUIPMENT R&	0	0	.00	.00	.00	.00	.0%
001204 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001204 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001204 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
001204 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001204 642500 CYLINDER RENT	5,000	5,000	1,071.06	357.02	.00	3,928.94	21.4%	
001204 643000 UNIFORM RENT	5,000	5,000	1,483.28	650.96	.00	3,516.72	29.7%	
001204 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
001204 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001204 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001204 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001204 734000 PLANT EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001204 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001204 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001204 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001204 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
001205 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001205 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001205 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001205 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001205 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001205 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001205 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001205 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001205 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001205 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001205 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001205 501000 OTHER EXPENDABLE OFF	800	800	.00	.00	233.30	566.70	29.2%	
001205 502000 MINOR OFFICE EQUIP/F	600	600	.00	.00	.00	600.00	.0%	
001205 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001205 507000 BOOKS	220	220	.00	.00	.00	220.00	.0%	
001205 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001205 510000 CLEANING/JANITORIAL	600	600	570.82	570.82	.00	29.18	95.1%	
001205 511000 HOUSEHOLD SUPPLIES	500	500	.00	.00	.00	500.00	.0%	
001205 512000 MEDICAL SUPPLIES	300	300	.00	.00	.00	300.00	.0%	
001205 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
001205 525000 GAS AND OIL	0	0	50.00	.00	.00	-50.00	100.0%	
001205 525700 DIESEL FUEL	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001205 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%	
001205 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
001205 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001205 559000 OTHER OPERATING MATL	500	500	.00	.00	.00	500.00	.0%	
001205 560000 BUILDING MATERIALS &	500	500	.00	.00	.00	500.00	.0%	
001205 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001205 561000 PLUMBING SUPPLIES	100	100	.00	.00	.00	100.00	.0%	
001205 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001205 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001205 604900 OTHER PROFESSIONAL S	14,000	14,000	2,944.77	.00	.00	11,055.23	21.0%	
001205 606000 TELEPHONE AND TELEGR	8,500	8,500	5,845.82	1,550.40	.00	2,654.18	68.8%	
001205 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001205 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001205 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001205 630500 ELECTRICITY	500	500	203.16	67.72	.00	296.84	40.6%	
001205 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%	
001205 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001205 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001205 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001205 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001205 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001205 639400 DISINFECT./EXTERMINA	1,500	1,500	470.00	.00	.00	1,030.00	31.3%	
001205 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%	
001205 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%	
001205 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%	
001205 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%	
001205 685000 LAUNDRY	0	0	.00	.00	.00	.00	.0%	
001205 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001205 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001205 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001205 732800 FINANCIAL SOFTWARE	0	0	.00	.00	.00	.00	.0%	
001206 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001206 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001206 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001206 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001206 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001206 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001206 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001206 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001206 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001206 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
001206 525000 GAS AND OIL	5,000	5,000	984.87	.00	.00	4,015.13	19.7%	
001206 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001206 525700 DIESEL FUEL	500	500	.00	.00	.00	500.00	.0%	
001206 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%	
001206 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
001206 541000 BRICK, STONE, MORTAR, E	0	0	.00	.00	.00	.00	.0%	
001206 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.0%	
001206 542000 DRAINAGE PIPE & CULV	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001206 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
001206 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
001206 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001206 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001206 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
001206 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001206 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
001206 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
001206 604900 OTHER PROFESSIONAL S	15,000	15,000	.00	.00	4,800.00	10,200.00	32.0%	
001206 606000 TELEPHONE AND TELEGR	18,000	18,000	481.85	481.85	.00	17,518.15	2.7%	
001206 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001206 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001206 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001206 630500 ELECTRICITY	0	0	.00	.00	.00	.00	.0%	
001206 636000 STREETS & STRUCTURES	60,000	60,000	.00	.00	.00	60,000.00	.0%	
001206 636001 MISC PAVING	0	0	.00	.00	.00	.00	.0%	
001206 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
001206 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001206 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
001206 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
001206 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%	
001206 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001206 700000 LAND	0	0	.00	.00	.00	.00	.0%	
001206 701000 EASEMENTS	0	0	.00	.00	.00	.00	.0%	
001206 721500 DRAINS	0	0	.00	.00	.00	.00	.0%	
001206 721501 FACILITIES IMPROVEME	150,000	150,000	8,428.21	6,370.00	.00	141,571.79	5.6%	
001206 721503 INNSWOOD DRAINAGE	120,000	120,000	.00	.00	.00	120,000.00	.0%	
001206 721510 PRIORITY ONE DRAINAG	0	0	.00	.00	.00	.00	.0%	
001206 729500 OTHER IMPROVEMENTS	400,000	400,000	67,672.77	45,318.77	84,914.32	247,413.23	38.1%	
001206 732400 EQUIP-BYRNE '19	0	0	.00	.00	.00	.00	.0%	
001206 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%	
001206 737000 PIPE	0	0	.00	.00	.00	.00	.0%	
001206 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001206 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001206 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001207 400000 REGULAR WAGES	373,640	413,640	97,473.02	47,023.46	.00	316,166.98	23.6%	
001207 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001207 430000 OVERTIME	12,000	12,000	2,974.00	551.98	.00	9,026.00	24.8%	
001207 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001207 460000 STATE RETIREMENT	67,110	74,070	17,535.63	8,297.39	.00	56,534.37	23.7%	
001207 470000 F.I.C.A. TAXES	29,510	32,570	7,315.26	3,523.93	.00	25,254.74	22.5%	
001207 480000 HOSPITALIZATION INS.	84,000	92,400	18,000.00	6,000.00	.00	74,400.00	19.5%	
001207 490000 UNEMPLOYMENT BENEFIT	4,000	4,000	.00	.00	.00	4,000.00	.0%	
001207 491000 WORKMAN'S COMPENSATI	42,000	42,000	.00	.00	.00	42,000.00	.0%	
001207 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001207 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001207 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001207 502000 MINOR OFFICE EQUIP/F	1,000	1,000	870.26	870.26	.00	129.74	87.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001207 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001207 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001207 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
001207 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%	
001207 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
001207 525000 GAS AND OIL	14,000	14,000	3,258.32	.00	.00	10,741.68	23.3%	
001207 525500 LUBRICANTS	400	400	.00	.00	.00	400.00	.0%	
001207 525700 DIESEL FUEL	1,300	1,300	.00	.00	.00	1,300.00	.0%	
001207 535500 WEARING APPAREL	800	800	160.00	160.00	.00	640.00	20.0%	
001207 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
001207 541500 SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%	
001207 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.0%	
001207 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
001207 545000 HAND TOOLS	2,500	2,500	.00	.00	.00	2,500.00	.0%	
001207 546000 MINOR EQUIPMENT	6,000	6,000	.00	.00	199.92	5,800.08	3.3%	
001207 554500 TRAFFIC SIGNS	0	0	.00	.00	.00	.00	.0%	
001207 559000 OTHER OPERATING MATL	7,100	7,100	1,599.43	690.84	848.60	4,651.97	34.5%	
001207 560000 BUILDING MATERIALS &	12,000	12,000	1,122.65	1,122.65	520.08	10,357.63	13.7%	
001207 560500 ELECTRICAL SUPPLIES	27,000	27,000	23,881.69	18,694.07	802.55	2,315.76	91.4%	
001207 561000 PLUMBING SUPPLIES	3,000	3,000	155.90	150.90	.00	2,844.10	5.2%	
001207 562000 STRUCTURAL STEEL & I	750	750	.00	.00	.00	750.00	.0%	
001207 565000 PAINT AND PAINTING S	3,000	3,000	41.70	41.70	169.02	2,789.28	7.0%	
001207 570000 MTR VEHICLE REP. PTS	8,000	8,000	2,597.70	1,119.84	512.87	4,889.43	38.9%	
001207 570500 GENERATOR REP. PTS/S	0	0	.00	.00	.00	.00	.0%	
001207 575000 COMMUNICATION REPAIR	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001207 575500 AGRICLTR REPAIR PTS	500	500	.00	.00	.00	500.00	.0%	
001207 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%	
001207 599000 OTHER REPAIR/MAINT.	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001207 599101 REPR/MAINT SPL-EATON	0	0	.00	.00	.00	.00	.0%	
001207 599102 REPR/MAINT SPL-DOWNT	8,000	17,000	.00	.00	9,000.00	8,000.00	52.9%	
001207 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
001207 601300 DEMOLITION	0	0	.00	.00	.00	.00	.0%	
001207 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
001207 604900 OTHER PROFESSIONAL S	1,000	1,000	159.75	53.25	.00	840.25	16.0%	
001207 606000 TELEPHONE AND TELEGR	2,200	2,200	369.08	122.72	.00	1,830.92	16.8%	
001207 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001207 612000 FREIGHT	500	500	.00	.00	.00	500.00	.0%	
001207 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001207 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001207 630000 GAS	0	0	.00	.00	.00	.00	.0%	
001207 630500 ELECTRICITY	5,200	5,200	.00	.00	.00	5,200.00	.0%	
001207 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%	
001207 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001207 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 General Fund	APPROP	BUDGET				BUDGET	USED
001207 638300 GENERATOR R&M	70,000	70,000	.00	.00	.00	70,000.00	.0%
001207 638400 MOTOR VEHICLE EQ. R&	10,000	10,000	800.90	.00	.00	9,199.10	8.0%
001207 638700 AGRICULTURAL EQ. R&M	0	0	.00	.00	.00	.00	.0%
001207 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001207 639100 DOWNTOWN LIGHTS R&M	50,000	50,000	5,706.90	5,706.90	.00	44,293.10	11.4%
001207 639400 DISINFECT./EXTERMINA	200	200	.00	.00	.00	200.00	.0%
001207 639500 REPRS/MAINT-EATON SC	0	0	.00	.00	.00	.00	.0%
001207 639800 TOW IN CHARGES	300	300	.00	.00	.00	300.00	.0%
001207 639900 OTHER REPAIRS AND MA	2,000	4,400	2,391.40	.00	.00	2,009.00	54.3%
001207 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%
001207 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%
001207 642500 CYLINDER RENT	3,000	3,000	482.34	160.78	.00	2,517.66	16.1%
001207 643000 UNIFORM RENT	3,500	3,500	890.04	326.72	.00	2,609.96	25.4%
001207 644900 OTHER RENT	200	200	.00	.00	.00	200.00	.0%
001207 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
001207 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001207 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001207 701000 EASEMENTS	0	0	.00	.00	.00	.00	.0%
001207 721500 DRAINS	0	0	.00	.00	.00	.00	.0%
001207 729521 PARKHAVEN ARCHWAY	0	0	.00	.00	.00	.00	.0%
001207 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001207 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
001207 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%
001207 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%
001207 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001207 737000 PIPE	0	0	.00	.00	.00	.00	.0%
001207 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001207 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
001207 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001207 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%
001220 400000 REGULAR WAGES	1,015,978	1,053,868	239,160.96	106,516.18	.00	814,707.04	22.7%
001220 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001220 430000 OVERTIME	42,000	42,000	12,196.90	6,354.58	.00	29,803.10	29.0%
001220 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001220 460000 STATE RETIREMENT	184,090	190,690	43,794.21	19,658.82	.00	146,895.79	23.0%
001220 470000 F.I.C.A. TAXES	80,940	83,840	18,663.59	8,449.57	.00	65,176.41	22.3%
001220 480000 HOSPITALIZATION INS.	268,800	277,200	47,973.26	17,700.00	.00	229,226.74	17.3%
001220 490000 UNEMPLOYMENT BENEFIT	4,000	4,000	.00	.00	.00	4,000.00	.0%
001220 491000 WORKMAN'S COMPENSATI	82,850	82,850	.00	.00	.00	82,850.00	.0%
001220 501000 OTHER EXPENDABLE OFF	2,500	2,500	.00	.00	652.94	1,847.06	26.1%
001220 502000 MINOR OFFICE EQUIP/F	2,500	2,500	.00	.00	.00	2,500.00	.0%
001220 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001220 510000 CLEANING/JANITORIAL	1,700	1,700	.00	.00	.00	1,700.00	.0%
001220 511000 HOUSEHOLD SUPPLIES	1,400	1,400	.00	.00	.00	1,400.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001220 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001220 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001220 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
001220 513000 CHEMICALS	15,000	15,000	1,303.50	693.00	2,874.50	10,822.00	27.9%
001220 525000 GAS AND OIL	10,000	10,000	1,945.33	.00	.00	8,054.67	19.5%
001220 525200 NATURAL GAS FUEL	0	0	.00	.00	.00	.00	.0%
001220 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
001220 525700 DIESEL FUEL	145,000	145,000	25,532.98	.00	.00	119,467.02	17.6%
001220 525701 DIESEL FUEL-RECYCLIN	0	0	.00	.00	.00	.00	.0%
001220 535500 WEARING APPAREL	1,000	1,000	.00	.00	74.99	925.01	7.5%
001220 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%
001220 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%
001220 545000 HAND TOOLS	1,000	1,000	.00	.00	245.30	754.70	24.5%
001220 546000 MINOR EQUIPMENT	6,000	15,000	8,983.75	.00	4,200.00	1,816.25	87.9%
001220 559000 OTHER OPERATING MATL	30,000	30,000	3,002.74	469.91	21,875.00	5,122.09	82.9%
001220 559001 OTHER OPERATING SPY	15,000	15,000	250.00	.00	6,293.99	8,456.00	43.6%
001220 559100 OTHER OPER.MATLS-FUL	9,100	9,100	.00	.00	116.15	8,984.00	1.3%
001220 560000 BUILDING MATERIALS &	1,000	1,000	121.20	39.75	.00	878.80	12.1%
001220 560500 ELECTRICAL SUPPLIES	1,000	1,000	.00	.00	.00	1,000.00	.0%
001220 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%
001220 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%
001220 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
001220 570000 MTR VEHICLE REP. PTS	120,000	120,000	47,834.98	13,308.69	9,191.56	62,973.44	47.5%
001220 575000 COMMUNICATION REPAIR	500	500	136.50	136.50	.00	363.50	27.3%
001220 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%
001220 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.0%
001220 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%
001220 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
001220 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
001220 604900 OTHER PROFESSIONAL S	16,000	16,000	451.12	1.12	.00	15,548.88	2.8%
001220 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
001220 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
001220 611000 TRAVEL EXPENSE	3,000	3,000	.00	.00	.00	3,000.00	.0%
001220 612000 FREIGHT	3,700	3,700	500.23	395.41	98.61	3,101.16	16.2%
001220 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001220 615001 ADVERTISING-RECYCLIN	4,000	4,000	.00	.00	.00	4,000.00	.0%
001220 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
001220 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001220 630500 ELECTRICITY	0	0	2,047.47	417.59	.00	-2,047.47	100.0%
001220 631500 WATER	0	0	.00	.00	.00	.00	.0%
001220 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%
001220 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001220 638000 FIXED EQUIPMENT R&M	1,000	1,000	.00	.00	.00	1,000.00	.0%
001220 638200 MINOR EQUIPMENT R&M	3,200	3,200	.00	.00	.00	3,200.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001220 638400 MOTOR VEHICLE EQ. R&	165,000	165,000	22,367.95	21,518.84	13,131.46	129,500.85	21.5%	
001220 639000 COMMUNICATION EQ. R&	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001220 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.0%	
001220 639800 TOW IN CHARGES	5,000	5,000	1,950.00	400.00	.00	3,050.00	39.0%	
001220 639900 OTHER REPAIRS AND MA	2,300	2,300	25.32	25.32	.00	2,274.68	1.1%	
001220 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%	
001220 643000 UNIFORM RENT	14,000	14,000	3,312.20	809.82	.00	10,687.80	23.7%	
001220 643500 MOP-MAT-RAG RENT	1,500	1,500	373.42	96.57	.00	1,126.58	24.9%	
001220 688000 TIPPING FEES	1,000,000	1,000,000	182,609.72	50,244.75	.00	817,390.28	18.3%	
001220 688500 TIPPING/DISPOSAL OTH	80,000	80,000	.00	.00	.00	80,000.00	.0%	
001220 688600 HAZARDOUS WASTE GRAN	75,000	75,000	.00	.00	.00	75,000.00	.0%	
001220 689000 RECYCLING FEES	150,000	185,000	40,049.20	13,338.35	42,476.80	102,473.50	44.6%	
001220 699900 SERVICES NOT SPECIFI	2,300	2,300	.00	.00	.00	2,300.00	.0%	
001220 702000 LEASEHOLDS	0	0	.00	.00	.00	.00	.0%	
001220 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001220 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001220 734000 PLANT EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001220 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001220 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001220 739901 OTHER EQUIPMENT-RECY	0	0	.00	.00	.00	.00	.0%	
001220 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001220 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001220 743000 HEAVY TRUCKS	0	109,000	.00	.00	108,877.00	123.00	99.9%	
001220 746000 SANITATION TRUCKS	0	275,000	.00	.00	.00	275,000.00	.0%	
001221 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001221 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001221 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001221 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001221 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001221 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001221 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001221 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001221 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001221 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%	
001221 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001221 525700 DIESEL FUEL	0	0	.00	.00	.00	.00	.0%	
001221 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%	
001221 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
001221 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001221 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001221 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001221 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001221 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001221 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001221 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001221 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001221 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
001221 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001221 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
001221 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%	
001221 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001221 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001221 743000 HEAVY TRUCKS	0	0	.00	.00	.00	.00	.0%	
001221 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
001250 400000 REGULAR WAGES	874,742	874,742	199,408.11	88,179.25	.00	675,333.89	22.8%	
001250 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001250 430000 OVERTIME	28,000	28,000	5,462.77	2,293.01	.00	22,537.23	19.5%	
001250 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001250 460000 STATE RETIREMENT	157,080	157,080	35,731.57	15,784.61	.00	121,348.43	22.7%	
001250 470000 F.I.C.A. TAXES	69,060	69,060	15,291.29	6,780.83	.00	53,768.71	22.1%	
001250 480000 HOSPITALIZATION INS.	240,000	240,000	43,550.65	15,050.65	.00	196,449.35	18.1%	
001250 490000 UNEMPLOYMENT BENEFIT	6,000	6,000	-75.48	243.75	.00	6,075.48	-1.3%	
001250 491000 WORKMAN'S COMPENSATI	24,020	24,020	.00	.00	.00	24,020.00	.0%	
001250 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
001250 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001250 513000 CHEMICALS	45,000	45,000	7,457.50	.00	.00	37,542.50	16.6%	
001250 513500 CHEMICALS-MOSQUITO G	0	0	.00	.00	.00	.00	.0%	
001250 525000 GAS AND OIL	26,000	26,000	7,124.85	.00	.00	18,875.15	27.4%	
001250 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001250 525700 DIESEL FUEL	7,000	7,000	3,754.39	.00	.00	3,245.61	53.6%	
001250 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%	
001250 535500 WEARING APPAREL	500	500	116.97	.00	.00	383.00	23.4%	
001250 545000 HAND TOOLS	800	800	.00	.00	.00	800.00	.0%	
001250 546000 MINOR EQUIPMENT	1,600	1,600	598.39	598.39	.00	1,001.61	37.4%	
001250 546600 HAZ.MAT SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001250 559000 OTHER OPERATING MATL	1,800	1,800	119.96	.00	.00	1,680.04	6.7%	
001250 559001 OTHER OPERATING SPLY	0	0	.00	.00	.00	.00	.0%	
001250 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001250 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001250 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001250 570000 MTR VEHICLE REP. PTS	9,000	9,000	.00	.00	.00	9,000.00	.0%	
001250 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
001250 575500 AGRICLTRL REPAIR PTS	38,000	38,000	10,812.43	822.47	2,765.10	24,422.80	35.7%	
001250 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001250 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001250 611100 TRVL EXP-TRAFFIC GRA	0	0	.00	.00	.00	.00	.0%	
001250 612000 FREIGHT	200	200	20.00	.00	.00	180.00	10.0%	
001250 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001250 620200 PRINTING-GRANT RELAT	0	0	.00	.00	.00	.00	.0%	
001250 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001250 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001250 638200 MINOR EQUIPMENT R&M	1,600	1,600	.00	.00	.00	1,600.00	.0%	
001250 638400 MOTOR VEHICLE EQ. R&M	2,300	2,300	.00	.00	.00	2,300.00	.0%	
001250 638700 AGRICULTURAL EQ. R&M	1,000	1,000	375.00	375.00	231.54	393.46	60.7%	
001250 639000 COMMUNICATION EQ. R&M	700	700	.00	.00	.00	700.00	.0%	
001250 639800 TOW IN CHARGES	200	200	.00	.00	.00	200.00	.0%	
001250 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%	
001250 684500 REGISTRATION FEE/TUI	1,000	1,000	.00	.00	.00	1,000.00	.0%	
001250 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001250 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
001250 737700 EQUIP-MOSQUITO GRANT	0	0	.00	.00	.00	.00	.0%	
001250 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001250 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001250 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%	
001250 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
001260 400000 REGULAR WAGES	84,790	84,790	.00	.00	.00	84,790.00	.0%	
001260 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001260 430000 OVERTIME	2,500	2,500	.00	.00	.00	2,500.00	.0%	
001260 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001260 460000 STATE RETIREMENT	15,190	15,190	.00	.00	.00	15,190.00	.0%	
001260 470000 F.I.C.A. TAXES	6,680	6,680	.00	.00	.00	6,680.00	.0%	
001260 480000 HOSPITALIZATION INS.	25,200	25,200	.00	.00	.00	25,200.00	.0%	
001260 490000 UNEMPLOYMENT BENEFIT	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001260 491000 WORKMAN'S COMPENSATI	1,300	1,300	.00	.00	.00	1,300.00	.0%	
001260 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
001260 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
001260 501000 OTHER EXPENDABLE OFF	500	500	.00	.00	.00	500.00	.0%	
001260 502000 MINOR OFFICE EQUIP/F	150	150	.00	.00	.00	150.00	.0%	
001260 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
001260 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
001260 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001260 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
001260 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001260 511500 FOOD	0	0	.00	.00	.00	.00	.0%	
001260 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001260 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
001260 525000 GAS AND OIL	6,000	6,000	1,135.32	.00	.00	4,864.68	18.9%	
001260 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001260 535500 WEARING APPAREL	2,000	2,000	.00	.00	1,026.39	974.10	51.3%	
001260 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
001260 545000 HAND TOOLS	100	100	.00	.00	.00	100.00	.0%	
001260 546000 MINOR EQUIPMENT	1,300	1,300	.00	.00	.00	1,300.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001260 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
001260 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
001260 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001260 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%	
001260 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
001260 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001260 570000 MTR VEHICLE REP. PTS	3,000	3,000	.00	.00	.00	3,000.00	.0%	
001260 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
001260 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001260 603000 VETERINARIAN	1,000	1,000	36.75	.00	.00	963.25	3.7%	
001260 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
001260 606000 TELEPHONE AND TELEGR	250	250	.00	.00	.00	250.00	.0%	
001260 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
001260 611000 TRAVEL EXPENSE	950	950	.00	.00	.00	950.00	.0%	
001260 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
001260 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
001260 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001260 620000 PRINTING	200	200	.00	.00	.00	200.00	.0%	
001260 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001260 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
001260 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
001260 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
001260 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001260 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001260 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001260 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001260 638400 MOTOR VEHICLE EQ. R&	1,400	1,400	.00	.00	.00	1,400.00	.0%	
001260 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001260 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%	
001260 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.0%	
001260 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%	
001260 639800 TOW IN CHARGES	100	100	.00	.00	.00	100.00	.0%	
001260 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
001260 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
001260 684000 DUES AND MEMBERSHIPS	150	150	.00	.00	.00	150.00	.0%	
001260 684500 REGISTRATION FEE/TUI	1,500	1,500	.00	.00	.00	1,500.00	.0%	
001260 699900 SERVICES NOT SPECIFI	180,000	180,000	45,000.00	45,000.00	.00	135,000.00	25.0%	
001260 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
001260 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001260 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
001260 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
001260 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001260 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
001260 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001280 682007 DOMESTIC ABUSE FAMIL	3,500	3,500	.00	.00	.00	3,500.00	.0%	
001280 682022 RAILS TO TRAILS	116,000	116,000	.00	.00	.00	116,000.00	.0%	
001280 682023 CTR FOR CHILD ABUSE	5,000	5,000	.00	.00	.00	5,000.00	.0%	
001280 682037 H'BURG DOWNTOWN ASSN	50,000	50,000	.00	.00	.00	50,000.00	.0%	
001280 682041 HBURG PUB SCH/PASSTH	102,400	102,400	.00	.00	.00	102,400.00	.0%	
001280 682044 HATTIESBURG ARTS CEN	0	0	.00	.00	.00	.00	.0%	
001280 682046 PRC-MY BEST PROGRAM	0	0	.00	.00	.00	.00	.0%	
001280 682047 R3SM	25,000	25,000	.00	.00	.00	25,000.00	.0%	
001280 682048 SUMMER JOB INTERNSHI	0	0	.00	.00	.00	.00	.0%	
001280 682099 UNALLOCATED CONTRIBU	10,000	10,000	.00	.00	.00	10,000.00	.0%	
001402 604900 OTHER PROFESSIONAL S	0	3,838,000	137,100.00	137,100.00	.00	3,700,900.00	3.6%	
001402 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001402 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
001402 636031 RIVER AVE/BUSHMAN SI	0	0	.00	.00	.00	.00	.0%	
001402 636032 34TH AVE SIDEWALKS	0	0	.00	.00	.00	.00	.0%	
001402 636033 4th ST SIDEWALK REPA	0	0	.00	.00	.00	.00	.0%	
001402 636034 ARCADIA SUNSET LIGHT	0	0	.00	.00	.00	.00	.0%	
001402 636035 STAMPED CROSSWALKS	0	0	.00	.00	.00	.00	.0%	
001402 682001 FCIPC/AREA DEV. PRTN	235,000	235,000	58,750.00	.00	.00	176,250.00	25.0%	
001402 682037 H'BURG DOWNTOWN ASSN	70,000	70,000	.00	.00	.00	70,000.00	.0%	
001402 715007 PUBLIC SAFETY COMPLE	0	240,899	.00	.00	131,349.84	109,549.00	54.5%	
001402 7150CS CSI LAB EQUIPMENT	37,504	-1	.00	.00	49,046.50	-49,047.00	*****%	
001402 7150EX UNCLASSIFIED EVACUAT	108,345	0	.00	.00	.00	.00	.0%	
001402 7150LP LIGHTING PROTECTION	0	0	.00	.00	.00	.00	.0%	
001402 7150MC MECHANICAL SYSTEM CO	25,000	0	.00	.00	33,005.00	-33,005.00	100.0%	
001402 7150MS MECHANICAL SHELIVING	0	29,022	29,021.98	.00	.00	.00	100.0%	
001402 7150MT MATERIALS TESTING	0	0	.00	.00	.00	.00	.0%	
001402 7150PL PARKING LOT CONSTRUCT	798,530	798,530	.00	.00	.00	798,530.00	.0%	
001402 7150SE SERVICE ELEVATOR	0	0	.00	.00	.00	.00	.0%	
001402 7150SS SMOKE EVACUATION SYS	29,000	29,000	.00	.00	.00	29,000.00	.0%	
001402 7150ST QUINN ST SPEED TABLE	187,800	158,778	87,224.16	.00	.00	71,553.86	54.9%	
001402 723030 HARDY ST PAVING	0	0	.00	.00	.00	.00	.0%	
001402 729543 RIVER DISTRICT	50,000	50,000	.00	.00	.00	50,000.00	.0%	
001402 741500 TROLLEYS	0	0	.00	.00	.00	.00	.0%	
001460 822301 MDB-DEPOT PROJ	0	0	.00	.00	.00	.00	.0%	
001460 822302 MDB-WTR/SWR LINES	0	0	.00	.00	.00	.00	.0%	
001460 822303 MDB-HPD RENOVATION	0	0	.00	.00	.00	.00	.0%	
001460 822304 MDB-592 PROG 2001A P	0	0	.00	.00	.00	.00	.0%	
001460 822305 MDB-FIRE STA #1	0	0	.00	.00	.00	.00	.0%	
001460 822306 MDB-CHURCH PROJ	22,000	22,000	5,390.79	1,796.93	.00	16,609.21	24.5%	
001460 822307 MDB-4TH ST WIDENING	0	0	.00	.00	.00	.00	.0%	
001460 822308 MDB-CHAIN PARK	0	0	.00	.00	.00	.00	.0%	
001460 822309 MDB-HUB CITY LOFTS	0	0	.00	.00	.00	.00	.0%	
001460 833301 MDB-DEPOT PROJ	0	0	.00	.00	.00	.00	.0%	

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FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001460 833302 MDB-WTR/SWR LINES	0	0	.00	.00	.00	.00	.00	.0%
001460 833303 MDB-HPD RENOVATION	0	0	.00	.00	.00	.00	.00	.0%
001460 833304 MDB-592 PROG 2001A P	0	0	.00	.00	.00	.00	.00	.0%
001460 833305 MDB-FIRE STA #1	0	0	.00	.00	.00	.00	.00	.0%
001460 833306 MDB-CHURCH PROJ	3,000	3,000	421.24	142.61	.00	2,578.76	14.0%	
001460 833307 MDB-4TH ST WIDENING	0	0	.00	.00	.00	.00	.00	.0%
001460 833308 MDB-CHAIN PARK	0	0	.00	.00	.00	.00	.00	.0%
001460 833309 MDB-HUB CITY LOFTS	0	0	.00	.00	.00	.00	.00	.0%
001460 840100 LEASE ISSUES	3,000	3,000	3,000.00	3,000.00	.00	.00	100.0%	
001460 851000 COMPUTER LEASE-INFO.	0	0	.00	.00	.00	.00	.00	.0%
001460 851100 COMPUTER LEASE-POLIC	0	0	.00	.00	.00	.00	.00	.0%
001460 851200 TRACTOR LEASE '11	0	0	.00	.00	.00	.00	.00	.0%
001460 851300 EMER GENERATORS LEAS	0	0	.00	.00	.00	.00	.00	.0%
001460 851400 BACKHOE LEASE '11	0	0	.00	.00	.00	.00	.00	.0%
001460 851500 BUILDING LEASE	96,000	96,000	.00	.00	.00	96,000.00	.0%	
001460 851600 PUBLIC SAFETY COMPLE	205,000	205,000	204,693.54	.00	.00	306.46	99.9%	
001460 851900 ENERGY PERFORMANCE I	430,122	430,122	.00	.00	.00	430,122.00	.0%	
001460 852000 SANITATION TRUCKS LE	0	0	.00	.00	.00	.00	.0%	
001460 852100 SANITATION CANS LEAS	0	0	.00	.00	.00	.00	.0%	
001460 852300 SPECIAL TRUCKS LEASE	0	0	.00	.00	.00	.00	.0%	
001460 852500 DUMP TRUCK LEASE	0	0	.00	.00	.00	.00	.0%	
001460 853100 DOWNTOWN LIGHTING	0	0	.00	.00	.00	.00	.0%	
001460 861000 COMPUTER LEASE-INFO	0	0	.00	.00	.00	.00	.0%	
001460 861100 COMPUTER LEASE-POLIC	0	0	.00	.00	.00	.00	.0%	
001460 861200 TRACTOR LEASE '11	0	0	.00	.00	.00	.00	.0%	
001460 861300 EMER GENERATORS LEAS	0	0	.00	.00	.00	.00	.0%	
001460 861400 BACKHOE LEASE '11	0	0	.00	.00	.00	.00	.0%	
001460 861500 BUILDING LEASE	6,100	6,100	.00	.00	.00	6,100.00	.0%	
001460 861600 PUBLIC SAFETY COMPLE	192,000	192,000	97,449.87	.00	.00	94,550.13	50.8%	
001460 861900 ENERGY PERFORMANCE I	155,765	155,765	.00	.00	.00	155,765.00	.0%	
001460 862000 SANITATION TRUCKS LE	0	0	.00	.00	.00	.00	.0%	
001460 862100 SANITATION CANS LEAS	0	0	.00	.00	.00	.00	.0%	
001460 862300 SPECIAL TRUCKS LEASE	0	0	.00	.00	.00	.00	.0%	
001460 862500 DUMP TRUCK LEASE	0	0	.00	.00	.00	.00	.0%	
001500 900002 T/T PARKS & RECREATI	1,455,000	1,745,000	455,000.00	.00	.00	1,290,000.00	26.1%	
001500 900005 T/T 2013 W&S BOND CO	0	0	.00	.00	.00	.00	.0%	
001500 900008 T/T SPECIAL STREET	0	0	.00	.00	.00	.00	.0%	
001500 900013 T/T CITY B & I	0	0	.00	.00	.00	.00	.0%	
001500 900018 T/T POL/FIRE DIS./RE	0	0	.00	.00	.00	.00	.0%	
001500 900022 T/T 2003 TIF B&I-CHA	0	0	.00	.00	.00	.00	.0%	
001500 900039 T/T AIRPORT IMPROVEM	250,000	250,000	250,000.00	.00	.00	.00	100.0%	
001500 900052 T/T 2019 TIF B&I-ELA	66,526	66,407	.00	.00	.00	66,407.00	.0%	
001500 900072 T/T MUN.ROAD & BRIDG	0	0	.00	.00	.00	.00	.0%	
001500 900073 T/T MASS TRANSIT OPE	300,000	400,000	300,000.00	.00	.00	100,000.00	75.0%	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001500 900075 T/T W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.00	.0%
001500 900077 T/T COMMUNITY CENTER	650,000	850,000	350,000.00	.00	.00	500,000.00	41.2%	
001500 900082 T/T COMMUNITY DEVELO	35,795	35,795	35,795.00	.00	.00	.00	100.0%	
001500 900095 T/T '19 FIRE STATION	0	0	.00	.00	.00	.00	.0%	
001500 900096 T/T MDB CAPITAL PROJ	0	0	.00	.00	.00	.00	.0%	
001500 900098 T/T KPZ CAPITAL	0	0	.00	.00	.00	.00	.0%	
001551 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
001551 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
001551 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
001551 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
001551 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
001551 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
001551 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
001551 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
001551 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
001551 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
001551 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
001551 525000 GAS AND OIL	5,500	5,500	505.59	.00	.00	4,994.41	9.2%	
001551 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
001551 525700 DIESEL FUEL	800	800	.00	.00	.00	800.00	.0%	
001551 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
001551 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
001551 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.0%	
001551 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
001551 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
001551 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001551 559000 OTHER OPERATING MATL	2,400	2,400	.00	.00	.00	2,400.00	.0%	
001551 560000 BUILDING MATERIALS &	2,250	2,250	.00	.00	.00	2,250.00	.0%	
001551 560500 ELECTRICAL SUPPLIES	4,000	4,000	.00	.00	.00	4,000.00	.0%	
001551 561000 PLUMBING SUPPLIES	700	700	.00	.00	.00	700.00	.0%	
001551 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
001551 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
001551 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
001551 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
001551 575500 AGRICLTRL REPAIR PTS	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001551 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%	
001551 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
001551 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%	
001551 604900 OTHER PROFESSIONAL S	9,500	9,500	4,930.00	.00	.00	4,570.00	51.9%	
001551 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
001551 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
001551 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001551 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
001551 625000 FIRE & EXTENDED COVE	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001551 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
001551 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%
001551 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
001551 630000 GAS	2,500	2,500	107.27	34.37	.00	2,392.73	4.3%
001551 630500 ELECTRICITY	17,000	17,000	5,829.85	1,320.28	.00	11,170.15	34.3%
001551 631500 WATER	0	0	.00	.00	.00	.00	.0%
001551 635000 BUILDING R&M	5,500	5,500	.00	.00	.00	5,500.00	.0%
001551 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%
001551 638000 FIXED EQUIPMENT R&M	2,000	2,000	.00	.00	.00	2,000.00	.0%
001551 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
001551 638300 GENERATOR R&M	0	0	.00	.00	.00	.00	.0%
001551 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%
001551 638600 CONSTRUCTION EQUIP R	0	0	.00	.00	.00	.00	.0%
001551 638700 AGRICULTURAL EQ. R&M	1,000	1,000	.00	.00	.00	1,000.00	.0%
001551 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
001551 639400 DISINFECT./EXTERMINA	800	800	90.00	.00	.00	710.00	11.3%
001551 639900 OTHER REPAIRS AND MA	1,500	1,500	.00	.00	.00	1,500.00	.0%
001551 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%
001551 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%
001551 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%
001551 644900 OTHER RENT	750	750	.00	.00	.00	750.00	.0%
001551 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
001551 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
001551 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
001551 702000 LEASEHOLDS	0	0	.00	.00	.00	.00	.0%
001551 721500 DRAINS	0	0	.00	.00	.00	.00	.0%
001551 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
001551 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%
001551 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%
001551 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
001551 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
001551 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
001551 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%
001553 400000 REGULAR WAGES	519,988	519,988	119,831.65	51,505.88	.00	400,156.35	23.0%
001553 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
001553 430000 OVERTIME	31,000	31,000	10,090.75	4,102.39	.00	20,909.25	32.6%
001553 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
001553 460000 STATE RETIREMENT	95,900	95,900	22,664.32	9,695.12	.00	73,235.68	23.6%
001553 470000 F.I.C.A. TAXES	42,200	42,200	9,701.52	4,168.99	.00	32,498.48	23.0%
001553 480000 HOSPITALIZATION INS.	134,400	134,400	24,300.00	7,800.00	.00	110,100.00	18.1%
001553 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%
001553 491000 WORKMAN'S COMPENSATI	18,400	18,400	.00	.00	.00	18,400.00	.0%
001553 500300 PAPER	100	100	.00	.00	.00	100.00	.0%
001553 500500 PRINTED FORMS	300	300	.00	.00	.00	300.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001553 501000 OTHER EXPENDABLE OFF	1,300	1,300	619.42	619.42	59.97	620.58	52.3%
001553 502000 MINOR OFFICE EQUIP/F	900	900	139.09	.00	.00	760.91	15.5%
001553 503200 PUBLIC EDUCATION MAT	0	0	.00	.00	.00	.00	.0%
001553 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
001553 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
001553 510000 CLEANING/JANITORIAL	2,000	2,000	696.96	696.96	.00	1,303.04	34.8%
001553 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
001553 511500 FOOD	0	0	.00	.00	.00	.00	.0%
001553 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
001553 513000 CHEMICALS	1,500	1,500	1,193.00	1,193.00	4.00	303.00	79.8%
001553 525000 GAS AND OIL	16,000	16,000	3,521.26	511.89	262.84	12,215.90	23.7%
001553 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
001553 525700 DIESEL FUEL	12,000	12,000	2,160.03	.00	.00	9,839.97	18.0%
001553 535500 WEARING APPAREL	2,000	2,000	.00	.00	66.30	1,933.50	3.3%
001553 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%
001553 540500 CONCRETE, CEMENT, ET	400	400	.00	.00	.00	400.00	.0%
001553 541500 SAND,CLAY,GRVL,FILL	4,000	4,000	795.00	.00	.00	3,205.00	19.9%
001553 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.0%
001553 544000 HORT./LANDSCAPING SP	5,000	5,000	773.98	.00	42.50	4,183.52	16.3%
001553 545000 HAND TOOLS	800	800	184.84	184.84	.00	615.16	23.1%
001553 546000 MINOR EQUIPMENT	4,300	4,300	.00	.00	271.99	4,028.01	6.3%
001553 549500 PUMPING EQUIPMENT PA	0	0	.00	.00	.00	.00	.0%
001553 554500 TRAFFIC SIGNS	0	0	.00	.00	.00	.00	.0%
001553 559000 OTHER OPERATING MATL	500	500	186.39	119.56	.00	313.61	37.3%
001553 560000 BUILDING MATERIALS &	800	800	.00	.00	.00	800.00	.0%
001553 560500 ELECTRICAL SUPPLIES	700	700	.00	.00	.00	700.00	.0%
001553 561000 PLUMBING SUPPLIES	500	500	.00	.00	.00	500.00	.0%
001553 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%
001553 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
001553 570000 MTR VEHICLE REP. PTS	16,000	16,000	1,479.03	605.74	719.84	13,801.49	13.7%
001553 575000 COMMUNICATION REPAIR	100	100	.00	.00	.00	100.00	.0%
001553 575500 AGRICLTR REPAIR PTS	10,000	10,000	860.46	430.04	154.16	8,985.54	10.1%
001553 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%
001553 599000 OTHER REPAIR/MAINT.	200	200	.00	.00	.00	200.00	.0%
001553 599500 DISASTER REPAIR SUPP	1,250	1,250	.00	.00	.00	1,250.00	.0%
001553 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
001553 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
001553 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%
001553 604900 OTHER PROFESSIONAL S	3,800	3,800	880.02	341.68	.00	2,919.98	23.2%
001553 606000 TELEPHONE AND TELEGR	1,500	1,500	544.62	181.08	.00	955.38	36.3%
001553 611000 TRAVEL EXPENSE	900	900	.00	.00	.00	900.00	.0%
001553 612000 FREIGHT	575	575	199.09	199.09	14.18	361.73	37.1%
001553 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
001553 620000 PRINTING	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001553 625000 FIRE & EXTENDED COVE	0	0	.00	.00	.00	.00	.0%	
001553 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
001553 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
001553 630000 GAS	1,000	1,000	116.22	73.36	.00	883.78	11.6%	
001553 630500 ELECTRICITY	7,126	7,126	2,114.33	492.07	.00	5,011.67	29.7%	
001553 631500 WATER	0	0	.00	.00	.00	.00	.0%	
001553 635000 BUILDING R&M	1,400	1,400	.00	.00	.00	1,400.00	.0%	
001553 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
001553 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
001553 636000 STREETS & STRUCTURES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
001553 636500 OFFICE EQUIPMENT R&M	1,200	1,200	.00	.00	.00	1,200.00	.0%	
001553 638000 FIXED EQUIPMENT R&M	4,600	4,600	.00	.00	.00	4,600.00	.0%	
001553 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
001553 638400 MOTOR VEHICLE EQ. R&	19,000	19,000	6,889.65	2,517.15	.00	12,110.35	36.3%	
001553 638600 CONSTRUCTION EQUIP R	9,500	9,500	.00	.00	.00	9,500.00	.0%	
001553 638700 AGRICULTURAL EQ. R&M	700	700	.00	.00	.00	700.00	.0%	
001553 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
001553 639200 CLEANING AND PAINTIN	0	0	.00	.00	.00	.00	.0%	
001553 639400 DISINFECT./EXTERMINA	1,000	1,000	100.00	.00	.00	900.00	10.0%	
001553 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%	
001553 639800 TOW IN CHARGES	750	550	.00	.00	.00	550.00	.0%	
001553 639900 OTHER REPAIRS AND MA	1,500	1,500	187.25	.00	.00	1,313.00	12.5%	
001553 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
001553 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%	
001553 643000 UNIFORM RENT	3,500	3,500	1,182.02	865.64	.00	2,317.98	33.8%	
001553 643500 MOP-MAT-RAG RENT	1,350	1,350	329.55	228.15	.00	1,020.45	24.4%	
001553 681800 THEFT LOSS	10	10	.00	.00	.00	10.00	.0%	
001553 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%	
001553 684000 DUES AND MEMBERSHIPS	240	240	165.00	165.00	.00	75.00	68.8%	
001553 684500 REGISTRATION FEE/TUI	350	550	.00	.00	.00	550.00	.0%	
001553 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
001553 700000 LAND	5,000	5,000	.00	.00	.00	5,000.00	.0%	
001553 704500 SITE IMPROVEMENT	5,000	5,000	.00	.00	.00	5,000.00	.0%	
001553 710000 BUILDINGS	0	0	.00	.00	.00	.00	.0%	
001553 721200 FENCES/RAILINGS	10,000	10,000	1,747.00	1,747.00	.00	8,253.00	17.5%	
001553 721500 DRAINS	0	0	.00	.00	.00	.00	.0%	
001553 723000 STREETS & ROADWAYS	15,000	15,000	.00	.00	.00	15,000.00	.0%	
001553 725000 LANDSCAPING	4,000	4,000	.00	.00	2,100.00	1,900.00	52.5%	
001553 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
001553 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
001553 733500 AGRICULTURAL EQUIPME	18,200	18,200	.00	.00	.00	18,200.00	.0%	
001553 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%	
001553 735500 COMMUNICATION EQUIPM	4,000	4,000	.00	.00	.00	4,000.00	.0%	
001553 737000 PIPE	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001553 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001553 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.00	.0%
001553 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.00	.0%
001553 744000 DUMP TRUCKS	0	225,000	.00	.00	.00	225,000.00	.00	.0%
001560 400000 REGULAR WAGES	44,210	44,210	10,813.34	4,447.85	.00	33,396.66	24.5%	
001560 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.00	.0%
001560 430000 OVERTIME	1,000	1,000	.00	.00	.00	1,000.00	.00	.0%
001560 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.00	.0%
001560 460000 STATE RETIREMENT	7,870	7,870	377.90	153.05	.00	7,492.10	4.8%	
001560 470000 F.I.C.A. TAXES	3,460	3,460	827.23	340.26	.00	2,632.77	23.9%	
001560 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.00	.0%
001560 490000 UNEMPLOYMENT BENEFIT	2,500	2,500	.00	.00	.00	2,500.00	.00	.0%
001560 491000 WORKMAN'S COMPENSATI	3,000	3,000	.00	.00	.00	3,000.00	.00	.0%
001560 500300 PAPER	0	0	.00	.00	.00	.00	.00	.0%
001560 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.00	.0%
001560 501000 OTHER EXPENDABLE OFF	400	400	.00	.00	.00	400.00	.00	.0%
001560 502000 MINOR OFFICE EQUIP/F	400	400	.00	.00	.00	400.00	.00	.0%
001560 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
001560 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.00	.0%
001560 513000 CHEMICALS	0	0	.00	.00	.00	.00	.00	.0%
001560 525000 GAS AND OIL	250	250	.00	.00	.00	250.00	.00	.0%
001560 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.00	.0%
001560 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.00	.0%
001560 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
001560 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
001560 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
001560 565000 PAINT AND PAINTING S	1,000	1,000	.00	.00	.00	1,000.00	.00	.0%
001560 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.00	.0%
001560 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.00	.0%
001560 607000 POSTAGE	0	0	.00	.00	.00	.00	.00	.0%
001560 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.00	.0%
001560 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.00	.0%
001560 630500 ELECTRICITY	15,000	15,000	3,200.40	1,116.67	.00	11,799.60	21.3%	
001560 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.00	.0%
001560 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.00	.0%
001560 635700 PLUMBING EQUIPMENT R	100	100	.00	.00	.00	100.00	.00	.0%
001560 636500 OFFICE EQUIPMENT R&M	500	500	.00	.00	.00	500.00	.00	.0%
001560 638000 FIXED EQUIPMENT R&M	7,000	7,000	.00	.00	.00	7,000.00	.00	.0%
001560 638400 MOTOR VEHICLE EQ. R&	500	500	.00	.00	.00	500.00	.00	.0%
001560 639600 SIGN PAINTING	150	150	.00	.00	.00	150.00	.00	.0%
001560 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.00	.0%
001560 639900 OTHER REPAIRS AND MA	6,000	6,000	.00	.00	.00	6,000.00	.00	.0%
001560 640200 PARKING GARAGE/LOT R	25,000	25,000	6,634.56	2,186.52	.00	18,365.44	26.5%	
001560 644900 OTHER RENT	100	100	.00	.00	.00	100.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001560 700000 LAND	0	0	.00	.00	.00	.00	.0%
001560 702000 LEASEHOLDS	0	0	.00	.00	.00	.00	.0%
001560 721200 FENCES/RAILINGS	0	0	.00	.00	.00	.00	.0%
001560 722701 PARKING LOTS-GENERAL	0	0	.00	.00	.00	.00	.0%
001560 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
001560 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
TOTAL General Fund	55,061,348	61,880,348	12,747,091.56	4,467,915.17	1,985,464.33	47,147,791.86	23.8%
TOTAL EXPENSES	55,061,348	61,880,348	12,747,091.56	4,467,915.17	1,985,464.33	47,147,791.86	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002300 400000 REGULAR WAGES	954,872	954,872	214,715.24	94,365.10	.00	740,156.76	22.5%	
002300 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
002300 430000 OVERTIME	40,000	40,000	16,085.48	5,476.41	.00	23,914.52	40.2%	
002300 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
002300 460000 STATE RETIREMENT	173,110	173,110	40,217.28	17,391.72	.00	132,892.72	23.2%	
002300 470000 F.I.C.A. TAXES	76,110	76,110	17,210.74	7,489.36	.00	58,899.26	22.6%	
002300 480000 HOSPITALIZATION INS.	268,800	268,800	48,600.00	16,800.00	.00	220,200.00	18.1%	
002300 490000 UNEMPLOYMENT BENEFIT	6,000	6,000	-805.71	.00	.00	6,805.71	-13.4%	
002300 491000 WORKMAN'S COMPENSATI	33,000	33,000	.00	.00	.00	33,000.00	.0%	
002300 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
002300 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
002300 501000 OTHER EXPENDABLE OFF	2,300	2,300	1,722.09	681.60	100.00	477.91	79.2%	
002300 502000 MINOR OFFICE EQUIP/F	3,000	3,000	.00	.00	.00	3,000.00	.0%	
002300 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
002300 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002300 510000 CLEANING/JANITORIAL	16,000	16,000	3,726.94	.00	2,153.53	10,119.17	36.8%	
002300 511100 SUPPLIES - COVID 19	5,000	5,000	1,700.90	1,360.80	.00	3,299.10	34.0%	
002300 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002300 513000 CHEMICALS	18,000	18,000	8,308.78	6,002.50	2,261.01	7,430.21	58.7%	
002300 525000 GAS AND OIL	56,000	56,000	16,379.37	.00	.00	39,620.63	29.2%	
002300 525500 LUBRICANTS	6,000	6,000	827.99	382.43	516.48	4,655.49	22.4%	
002300 525700 DIESEL FUEL	1,000	1,000	.00	.00	.00	1,000.00	.0%	
002300 535500 WEARING APPAREL	3,000	3,000	645.62	143.92	2,047.54	306.84	89.8%	
002300 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
002300 540500 CONCRETE, CEMENT, ET	1,000	1,000	.00	.00	.00	1,000.00	.0%	
002300 541500 SAND,CLAY,GRVL,FILL	13,000	13,000	.00	.00	.00	13,000.00	.0%	
002300 544000 HORT./LANDSCAPING SP	47,000	47,000	23,374.24	1,083.00	-170.04	23,795.76	49.4%	
002300 545000 HAND TOOLS	3,500	3,500	.00	.00	.00	3,500.00	.0%	
002300 546000 MINOR EQUIPMENT	5,300	5,300	1,951.31	1,545.60	.00	3,348.69	36.8%	
002300 551000 RECREATIONAL SUPPLIE	30,000	30,000	10,013.64	4,000.00	1,858.57	18,128.04	39.6%	
002300 559000 OTHER OPERATING MATL	6,000	6,000	291.76	.00	.00	5,708.24	4.9%	
002300 560000 BUILDING MATERIALS &	16,000	16,000	816.63	204.95	1,440.25	13,743.12	14.1%	
002300 560500 ELECTRICAL SUPPLIES	21,000	21,000	4,784.55	3,787.55	870.95	15,344.50	26.9%	
002300 561000 PLUMBING SUPPLIES	7,000	7,000	412.94	.00	89.85	6,496.91	7.2%	
002300 562000 STRUCTURAL STEEL & I	500	500	.00	.00	.00	500.00	.0%	
002300 565000 PAINT AND PAINTING S	20,000	20,000	6,733.30	.00	1,353.05	11,913.15	40.4%	
002300 570000 MTR VEHICLE REP. PTS	21,000	21,000	7,720.26	4,935.22	261.40	13,018.79	38.0%	
002300 575000 COMMUNICATION REPAIR	1,700	1,700	194.45	.00	.00	1,505.55	11.4%	
002300 575500 AGRICLTRL REPAIR PTS	38,000	38,000	7,319.24	4,010.24	934.37	29,746.65	21.7%	
002300 599000 OTHER REPAIR/MAINT.	1,500	1,500	.00	.00	.00	1,500.00	.0%	
002300 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
002300 602000 CONSULTANT SERV/SURV	21,904	21,904	4,069.74	1,336.23	7,243.97	10,590.26	51.7%	
002300 604900 OTHER PROFESSIONAL S	26,947	26,947	2,735.00	720.00	.00	24,212.00	10.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002300 606000 TELEPHONE AND TELEGR	5,000	5,000	.00	.00	.00	5,000.00	.0%	
002300 607000 POSTAGE	100	100	.00	.00	.00	100.00	.0%	
002300 611000 TRAVEL EXPENSE	450	450	396.00	.00	.00	54.00	88.0%	
002300 612000 FREIGHT	7,778	7,778	1,503.58	784.15	148.00	6,126.42	21.2%	
002300 615000 ADVERTISING	750	750	.00	.00	.00	750.00	.0%	
002300 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
002300 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
002300 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
002300 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
002300 630000 GAS	0	0	.00	.00	.00	.00	.0%	
002300 630500 ELECTRICITY	13,800	13,800	2,839.62	1,002.48	.00	10,960.38	20.6%	
002300 635000 BUILDING R&M	5,000	5,000	.00	.00	.00	5,000.00	.0%	
002300 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%	
002300 635500 ELECTRICAL R&M	25,000	25,000	9,469.96	.00	.00	15,530.04	37.9%	
002300 635700 PLUMBING EQUIPMENT R	12,000	12,000	349.50	109.50	.00	11,650.50	2.9%	
002300 636000 STREETS & STRUCTURES	20,000	20,000	.00	.00	.00	20,000.00	.0%	
002300 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002300 638000 FIXED EQUIPMENT R&M	21,000	21,000	1,635.94	.00	.00	19,364.06	7.8%	
002300 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002300 638400 MOTOR VEHICLE EQ. R&	9,000	9,000	2,055.25	839.75	39.95	6,904.80	23.3%	
002300 638700 AGRICULTURAL EQ. R&M	18,500	18,500	6,668.68	894.52	169.84	11,661.68	37.0%	
002300 639000 COMMUNICATION EQ. R&	1,500	1,500	78.00	78.00	.00	1,422.00	5.2%	
002300 639400 DISINFECT./EXTERMINA	1,800	1,800	120.04	120.04	.00	1,679.96	6.7%	
002300 639600 SIGN PAINTING	9,500	9,500	93.00	.00	.00	9,407.00	1.0%	
002300 639800 TOW IN CHARGES	1,250	1,250	.00	.00	.00	1,250.00	.0%	
002300 639900 OTHER REPAIRS AND MA	1,500	1,500	.00	.00	.00	1,500.00	.0%	
002300 642000 MACHINERY RENT	7,850	7,850	.00	.00	.00	7,850.00	.0%	
002300 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%	
002300 643000 UNIFORM RENT	8,000	8,000	2,502.14	1,180.06	.00	5,497.86	31.3%	
002300 644900 OTHER RENT	28,000	33,000	10,436.32	2,019.64	22,265.00	299.13	99.1%	
002300 684000 DUES AND MEMBERSHIPS	650	650	.00	.00	.00	650.00	.0%	
002300 684500 REGISTRATION FEE/TUI	1,800	1,800	.00	.00	.00	1,800.00	.0%	
002300 687000 CUSTODIAL SERVICE	3,000	3,000	760.00	380.00	3,800.00	-1,560.00	152.0%	
002300 699900 SERVICES NOT SPECIFI	225,000	225,000	23,304.44	4,130.00	9,049.00	192,646.56	14.4%	
002300 700000 LAND	0	0	.00	.00	.00	.00	.0%	
002300 710010 TATUM PARK	0	0	.00	.00	.00	.00	.0%	
002300 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.0%	
002300 724000 PARK & PLAYGROUND LI	0	0	.00	.00	.00	.00	.0%	
002300 725201 DAHMER POOL	0	0	.00	.00	.00	.00	.0%	
002300 725202 REC CENTER POOL	0	0	.00	.00	.00	.00	.0%	
002300 725203 5TH STREET POOL	0	0	.00	.00	.00	.00	.0%	
002300 725205 BEN MCNAIR POOL	0	0	.00	.00	.00	.00	.0%	
002300 725601 TATUM PARK	0	0	.00	.00	.00	.00	.0%	
002300 725603 PEOPLE'S PARK-PALMER	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002300 729503 KAMPER PK TENNIS/WLK	0	0	.00	.00	.00	.00	.0%	
002300 729513 TIMBERTON IMPROVEMEN	0	0	.00	.00	.00	.00	.0%	
002300 729515 PLAYGROUND IMPROVEME	0	0	.00	.00	.00	.00	.0%	
002300 729518 DAHMER PARK	0	0	.00	.00	.00	.00	.0%	
002300 729519 CAMERON FIELD	0	0	.00	.00	.00	.00	.0%	
002300 729549 TATUM PARK/DIXIE YOU	75,000	57,200	.00	.00	.00	57,200.00	.0%	
002300 729599 MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
002300 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
002300 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
002300 733500 AGRICULTURAL EQUIPME	10,000	25,000	791.98	.00	1,250.00	22,958.00	8.2%	
002300 735000 RECREATIONAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
002300 735500 COMMUNICATION EQUIPM	0	2,800	.00	.00	2,800.00	.00	100.0%	
002300 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002300 741000 BUSES	0	0	.00	.00	.00	.00	.0%	
002300 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
002300 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
002315 400000 REGULAR WAGES	389,433	389,433	61,644.10	26,255.07	.00	327,788.90	15.8%	
002315 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
002315 430000 OVERTIME	6,000	6,000	.00	.00	.00	6,000.00	.0%	
002315 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
002315 460000 STATE RETIREMENT	38,810	38,810	10,978.11	4,578.00	.00	27,831.89	28.3%	
002315 470000 F.I.C.A. TAXES	30,260	30,260	4,615.17	1,975.00	.00	25,644.83	15.3%	
002315 480000 HOSPITALIZATION INS.	50,400	50,400	9,000.00	3,000.00	.00	41,400.00	17.9%	
002315 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.31	.00	.00	999.69	.0%	
002315 491000 WORKMAN'S COMPENSATI	16,000	16,000	.00	.00	.00	16,000.00	.0%	
002315 500300 PAPER	500	500	63.46	.00	.00	436.54	12.7%	
002315 500500 PRINTED FORMS	350	350	.00	.00	.00	350.00	.0%	
002315 501000 OTHER EXPENDABLE OFF	1,250	1,250	111.46	88.24	350.00	788.97	36.9%	
002315 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%	
002315 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
002315 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
002315 508000 COMPUTER SUPPLIES	1,500	1,500	.00	.00	.00	1,500.00	.0%	
002315 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
002315 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002315 511500 FOOD	500	500	.00	.00	.00	500.00	.0%	
002315 512000 MEDICAL SUPPLIES	200	200	.00	.00	.00	200.00	.0%	
002315 513000 CHEMICALS	12,500	12,500	.00	.00	.00	12,500.00	.0%	
002315 515500 SERVE-SAFE SUPPLIES	200	200	.00	.00	.00	200.00	.0%	
002315 525000 GAS AND OIL	3,000	3,000	200.04	.00	.00	2,799.96	6.7%	
002315 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
002315 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%	
002315 535500 WEARING APPAREL	900	900	.00	.00	.00	900.00	.0%	
002315 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
002315 541500 SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002315 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
002315 546000 MINOR EQUIPMENT	700	700	.00	.00	.00	700.00	.0%	
002315 551000 RECREATIONAL SUPPLIE	50,000	50,000	6,223.02	2,053.96	2,059.68	41,717.62	16.6%	
002315 551001 RECREATIONAL SUPP-AR	5,000	5,000	776.78	.00	.00	4,223.22	15.5%	
002315 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
002315 560000 BUILDING MATERIALS &	300	300	.00	.00	.00	300.00	.0%	
002315 560001 BLDG MATERIALS & SPL	6,660	6,660	.00	.00	600.48	6,060.00	9.0%	
002315 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002315 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002315 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
002315 565000 PAINT AND PAINTING S	400	400	.00	.00	.00	400.00	.0%	
002315 570000 MTR VEHICLE REP. PTS	3,000	3,000	1,460.22	651.94	.00	1,539.54	48.7%	
002315 576500 RECREATIONAL EQ. REP	0	0	.00	.00	.00	.00	.0%	
002315 601200 ARCHITECTURAL	0	0	.00	.00	.00	.00	.0%	
002315 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
002315 603200 CONTRACTUAL PROGRAMS	1,000	1,000	.00	.00	.00	1,000.00	.0%	
002315 603400 OFFICIALS	54,519	54,519	2,790.00	720.00	.00	51,729.00	5.1%	
002315 604900 OTHER PROFESSIONAL S	166,748	166,748	61,407.00	56,999.00	.00	105,341.00	36.8%	
002315 604919 OTH PROF SERV-ART CE	10,000	10,000	150.00	.00	.00	9,850.00	1.5%	
002315 604920 OTH PROF SERV-HHS TH	10,000	10,000	.00	.00	.00	10,000.00	.0%	
002315 606000 TELEPHONE AND TELEGR	2,000	2,000	1,524.39	507.21	.00	475.61	76.2%	
002315 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
002315 611000 TRAVEL EXPENSE	2,000	2,700	2,217.00	.00	.00	483.00	82.1%	
002315 611500 CONTRACT TRAVEL	600	600	.00	.00	.00	600.00	.0%	
002315 612000 FREIGHT	500	500	5.92	.00	88.95	405.13	19.0%	
002315 613000 MESSENGER/EXPRESS SE	500	500	.00	.00	.00	500.00	.0%	
002315 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
002315 615200 ADVERTISING-SPEC. EV	1,000	1,000	.00	.00	.00	1,000.00	.0%	
002315 615400 ADVERTISING-SENIOR F	1,500	1,500	.00	.00	.00	1,500.00	.0%	
002315 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
002315 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
002315 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
002315 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
002315 630000 GAS	4,000	4,000	578.71	538.71	.00	3,421.29	14.5%	
002315 630500 ELECTRICITY	175,000	175,000	54,325.22	14,764.67	.00	120,674.78	31.0%	
002315 635000 BUILDING R&M	1,000	1,000	.00	.00	.00	1,000.00	.0%	
002315 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
002315 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
002315 636500 OFFICE EQUIPMENT R&M	1,200	1,200	.00	.00	.00	1,200.00	.0%	
002315 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002315 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002315 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002315 638400 MOTOR VEHICLE EQ. R&	0	1,000	91.72	.00	.00	908.28	9.2%	
002315 638800 RECREATIONAL EQ. R&M	2,000	2,000	.00	.00	.00	2,000.00	.0%	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002315 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
002315 639400 DISINFECT./EXTERMINA	2,000	2,000	705.01	117.01	.00	1,294.99	35.3%	
002315 639600 SIGN PAINTING	400	400	.00	.00	.00	400.00	.0%	
002315 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
002315 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
002315 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%	
002315 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
002315 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%	
002315 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%	
002315 644900 OTHER RENT	500	500	.00	.00	.00	500.00	.0%	
002315 683000 PROP.TAX COLL. FEES	7,000	7,000	948.93	301.13	.00	6,051.07	13.6%	
002315 683100 PROP.TAX COLL. FEES.	8,000	8,000	131.04	89.47	.00	7,868.96	1.6%	
002315 683200 BANK SERV/TRF FEE	325	325	.00	.00	.00	325.00	.0%	
002315 684000 DUES AND MEMBERSHIPS	2,000	1,600	.00	.00	.00	1,600.00	.0%	
002315 684500 REGISTRATION FEE/TUI	1,500	1,200	475.00	475.00	.00	725.00	39.6%	
002315 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
002315 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.0%	
002315 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
002315 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
002315 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
002315 735000 RECREATIONAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
002315 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
002315 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
002341 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.0%	
002341 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
002341 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%	
002341 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
002341 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.0%	
002341 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.0%	
002341 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.0%	
002341 490000 UNEMPLOYMENT BENEFIT	0	0	.00	.00	.00	.00	.0%	
002341 491000 WORKMAN'S COMPENSATI	0	0	.00	.00	.00	.00	.0%	
002341 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
002341 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
002341 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
002341 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%	
002341 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
002341 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
002341 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%	
002341 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002341 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002341 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
002341 515000 FEED FOR ANIMALS	0	0	.00	.00	.00	.00	.0%	
002341 516000 ANIMAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002341 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.0%	
002341 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
002341 525700 DIESEL FUEL	0	0	.00	.00	.00	.00	.0%	
002341 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%	
002341 535500 WEARING APPAREL	0	0	.00	.00	.00	.00	.0%	
002341 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
002341 541500 SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%	
002341 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
002341 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
002341 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002341 551000 RECREATIONAL SUPPLIE	0	0	.00	.00	.00	.00	.0%	
002341 554500 TRAFFIC SIGNS	0	0	.00	.00	.00	.00	.0%	
002341 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
002341 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
002341 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002341 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%	
002341 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
002341 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%	
002341 570000 MTR VEHICLE REP. PTS	0	0	.00	.00	.00	.00	.0%	
002341 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
002341 575500 AGRICLTRL REPAIR PTS	0	0	.00	.00	.00	.00	.0%	
002341 576500 RECREATIONAL EQ. REP	0	0	.00	.00	.00	.00	.0%	
002341 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%	
002341 603000 VETERINARIAN	0	0	.00	.00	.00	.00	.0%	
002341 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
002341 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
002341 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
002341 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
002341 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
002341 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
002341 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
002341 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
002341 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
002341 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
002341 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
002341 630000 GAS	0	0	.00	.00	.00	.00	.0%	
002341 630500 ELECTRICITY	0	0	.00	.00	.00	.00	.0%	
002341 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
002341 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
002341 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
002341 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002341 637000 HOUSEHOLD EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002341 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
002341 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	

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FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002341 638400 MOTOR VEHICLE EQ. R&	0	0	.00	.00	.00	.00	.0%	
002341 638700 AGRICULTURAL EQ. R&M	0	0	.00	.00	.00	.00	.0%	
002341 638800 RECREATIONAL EQ. R&M	0	0	.00	.00	.00	.00	.0%	
002341 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
002341 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.0%	
002341 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%	
002341 639800 TOW IN CHARGES	0	0	.00	.00	.00	.00	.0%	
002341 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
002341 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%	
002341 640500 BUILDING RENT	0	0	.00	.00	.00	.00	.0%	
002341 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
002341 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%	
002341 643000 UNIFORM RENT	0	0	.00	.00	.00	.00	.0%	
002341 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%	
002341 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
002341 681800 THEFT LOSS	0	0	.00	.00	.00	.00	.0%	
002341 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%	
002341 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%	
002341 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
002341 710012 REHAB. EXISTING BLDG	0	0	.00	.00	.00	.00	.0%	
002341 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.0%	
002341 723000 STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.0%	
002341 724000 PARK & PLAYGROUND LI	0	0	.00	.00	.00	.00	.0%	
002341 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.0%	
002341 729514 TIGER/LION EXHIBIT	0	0	.00	.00	.00	.00	.0%	
002341 729517 ZEBRA EXHIBIT	0	0	.00	.00	.00	.00	.0%	
002341 729599 MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
002341 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%	
002341 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
002341 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
002341 735000 RECREATIONAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
002341 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
002341 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002341 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
002341 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
TOTAL PARKS & RECREATION FUND	3,530,926	3,536,927	723,178.84	296,369.18	63,581.83	2,750,166.64	22.2%	
TOTAL EXPENSES	3,530,926	3,536,927	723,178.84	296,369.18	63,581.83	2,750,166.64		

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ACCOUNTS FOR: 004	LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
004369 683000	PROP.TAX COLL. FEES	0	0	926.22	293.93	.00	-926.22	100.0%
004369 683100	PROP.TAX COLL. FEES.	0	0	127.91	87.34	.00	-127.91	100.0%
TOTAL LIBRARY FUND		0	0	1,054.13	381.27	.00	-1,054.13	100.0%
TOTAL EXPENSES		0	0	1,054.13	381.27	.00	-1,054.13	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
005 HATT.MUNICIPAL FIRE PROTECTION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
005160 502000 MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.00	.0%
005160 503200 PUBLIC EDUCATION MAT	0	0	.00	.00	.00	.00	.00	.0%
005160 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.00	.0%
005160 535500 WEARING APPAREL	55,000	55,000	.00	.00	4,273.00	50,727.00	7.8%	
005160 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
005160 546200 MINOR FIRE FIGHTING	5,000	5,000	.00	.00	.00	5,000.00	.00	.0%
005160 546600 HAZ.MAT SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
005160 547000 FIRE HOSE	0	0	.00	.00	.00	.00	.00	.0%
005160 553500 SFTY/FIRE P/MATL CON	0	0	.00	.00	.00	.00	.00	.0%
005160 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
005160 570000 MTR VEHICLE REP. PTS	6,000	6,000	.00	.00	.00	6,000.00	.00	.0%
005160 575000 COMMUNICATION REPAIR	3,500	3,500	.00	.00	.00	3,500.00	.00	.0%
005160 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.00	.0%
005160 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.00	.0%
005160 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.00	.0%
005160 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.00	.0%
005160 638400 MOTOR VEHICLE EQ. R&	50,000	50,000	.00	.00	.00	50,000.00	.00	.0%
005160 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.00	.0%
005160 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.00	.0%
005160 684500 REGISTRATION FEE/TUI	5,000	5,000	.00	.00	.00	5,000.00	.00	.0%
005160 700000 LAND	0	0	.00	.00	.00	.00	.00	.0%
005160 710002 FIRE DRILL TOWER	0	0	.00	.00	.00	.00	.00	.0%
005160 710020 FIRE STATIONS	10,000	10,000	.00	.00	.00	10,000.00	.00	.0%
005160 722700 PARKING LOT/DRIVEWAY	0	0	.00	.00	.00	.00	.00	.0%
005160 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.00	.0%
005160 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.00	.0%
005160 729700 OTHER IMPROVEMENTS-U	0	0	.00	.00	.00	.00	.00	.0%
005160 731500 FIRE FIGHTING	50,000	50,000	.00	.00	.00	50,000.00	.00	.0%
005160 732000 HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.00	.0%
005160 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.00	.0%
005160 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.00	.0%
005160 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.00	.0%
005160 735500 COMMUNICATION EQUIPM	15,000	15,000	.00	.00	.00	15,000.00	.00	.0%
005160 735600 COMMUNICATION EQ-USM	0	0	.00	.00	.00	.00	.00	.0%
005160 736500 HYDRANTS & METERS	0	0	.00	.00	.00	.00	.00	.0%
005160 739800 OTHER EQUIP-ALCOHOL	0	0	.00	.00	.00	.00	.00	.0%
005160 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
005160 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.00	.0%
005160 740500 MOTORCYCLES	0	0	.00	.00	.00	.00	.00	.0%
005160 741000 BUSES	0	0	.00	.00	.00	.00	.00	.0%
005160 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.00	.0%
005160 743000 HEAVY TRUCKS	0	0	.00	.00	.00	.00	.00	.0%
005160 743500 FIRE TRUCKS	0	0	.00	.00	.00	.00	.00	.0%

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ACCOUNTS FOR: 005	HATT.MUNICIPAL FIRE PROTECTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
005460	851500 BUILDING LEASE	0	0	.00	.00	.00	.00	.0%
005460	852700 FIRE TRUCKS LEASE-A'	0	0	.00	.00	.00	.00	.0%
005460	852800 FIRE TRUCKS LEASE-'1	64,120	64,120	21,122.30	10,586.03	.00	42,997.70	32.9%
005460	852900 FIRE TRUCKS LEASE-'1	0	0	.00	.00	.00	.00	.0%
005460	853000 FIRE PROT.EQUIP.LEAS	0	0	.00	.00	.00	.00	.0%
005460	853200 FIRE TRUCKS LEASE-'1	0	0	.00	.00	.00	.00	.0%
005460	861500 BUILDING LEASE	0	0	.00	.00	.00	.00	.0%
005460	862800 FIRE TRUCKS LEASE-'1	5,919	5,919	2,223.98	1,087.11	.00	3,695.02	37.6%
005460	862900 FIRE TRUCKS LEASE-'1	0	0	.00	.00	.00	.00	.0%
005460	863000 FIRE PROT.EQUIP.LEAS	0	0	.00	.00	.00	.00	.0%
TOTAL HATT.MUNICIPAL FIRE PROTECT		269,539	269,539	23,346.28	11,673.14	4,273.00	241,919.72	10.2%
TOTAL EXPENSES		269,539	269,539	23,346.28	11,673.14	4,273.00	241,919.72	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
008 SPECIAL STREET IMPR.FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
008201 513000 CHEMICALS	0	0	.00	.00	.00	.00	.00	.0%
008201 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.00	.0%
008201 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.00	.0%
008201 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.00	.0%
008201 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.00	.0%
008201 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.00	.0%
008201 541000 BRICK, STONE, MORTAR, E	0	0	.00	.00	.00	.00	.00	.0%
008201 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.00	.0%
008201 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.00	.0%
008201 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.00	.0%
008201 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
008201 554000 TRAFFIC CONTROL EQ.	0	0	.00	.00	.00	.00	.00	.0%
008201 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.00	.0%
008201 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
008201 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.00	.0%
008201 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.00	.0%
008201 636000 STREETS & STRUCTURES	249,000	247,000	.00	.00	.00	247,000.00	.00	.0%
008201 700000 LAND	0	0	.00	.00	.00	.00	.00	.0%
008201 701000 EASEMENTS	0	0	.00	.00	.00	.00	.00	.0%
TOTAL SPECIAL STREET IMPR.FUND	249,000	247,000	.00	.00	.00	247,000.00	.00	.0%
TOTAL EXPENSES	249,000	247,000	.00	.00	.00	247,000.00		

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ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET				BUDGET	USED
009660 400000 REGULAR WAGES	541,000	541,000	141,836.67	61,465.51	.00	399,163.33	26.2%
009660 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
009660 430000 OVERTIME	6,000	6,000	2,160.17	1,032.68	.00	3,839.83	36.0%
009660 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
009660 460000 STATE RETIREMENT	95,180	95,180	25,084.38	10,884.34	.00	70,095.62	26.4%
009660 470000 F.I.C.A. TAXES	41,850	41,850	10,722.17	4,681.55	.00	31,127.83	25.6%
009660 480000 HOSPITALIZATION INS.	126,000	126,000	25,800.00	9,000.00	.00	100,200.00	20.5%
009660 490000 UNEMPLOYMENT BENEFIT	1,200	1,200	.00	.00	.00	1,200.00	.0%
009660 491000 WORKMAN'S COMPENSATI	4,120	4,120	.00	.00	.00	4,120.00	.0%
009660 500300 PAPER	3,000	3,000	.00	.00	.00	3,000.00	.0%
009660 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
009660 501000 OTHER EXPENDABLE OFF	6,000	6,000	964.82	.00	237.34	4,798.20	20.0%
009660 502000 MINOR OFFICE EQUIP/F	35,000	35,000	1,333.88	.00	.00	33,666.00	3.8%
009660 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
009660 510000 CLEANING/JANITORIAL	1,500	1,500	.00	.00	.00	1,500.00	.0%
009660 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
009660 525000 GAS AND OIL	18,000	18,000	2,313.21	.00	.00	15,686.79	12.9%
009660 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
009660 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%
009660 545000 HAND TOOLS	3,000	3,000	.00	.00	107.74	2,891.81	3.6%
009660 546000 MINOR EQUIPMENT	4,000	4,000	.00	.00	.00	4,000.00	.0%
009660 546700 METER LOCKS	5,000	5,000	865.00	.00	.00	4,135.00	17.3%
009660 559000 OTHER OPERATING MATL	1,500	1,500	624.94	.00	.00	875.31	41.7%
009660 560500 ELECTRICAL SUPPLIES	800	800	.00	.00	.00	800.00	.0%
009660 570000 MTR VEHICLE REP. PTS	5,000	5,000	1,642.74	.00	1,993.43	1,363.83	72.7%
009660 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%
009660 599000 OTHER REPAIR/MAINT.	500	500	.00	.00	.00	500.00	.0%
009660 601000 AUDITING AND ACCOUNT	25,000	25,000	.00	.00	.00	25,000.00	.0%
009660 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%
009660 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
009660 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%
009660 604900 OTHER PROFESSIONAL S	295,000	295,000	22,621.66	6,722.57	3,983.82	268,394.52	9.0%
009660 606000 TELEPHONE AND TELEGR	12,000	12,000	1,834.16	590.86	.00	10,165.84	15.3%
009660 607000 POSTAGE	94,000	94,000	10,957.24	4,442.00	.00	83,042.76	11.7%
009660 612000 FREIGHT	500	500	19.47	.00	.00	480.53	3.9%
009660 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
009660 620000 PRINTING	30,000	30,000	10,718.31	2,226.16	.00	19,281.69	35.7%
009660 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
009660 630000 GAS	1,200	1,200	190.11	133.91	.00	1,009.89	15.8%
009660 630500 ELECTRICITY	6,000	6,000	2,157.00	432.17	.00	3,843.00	36.0%
009660 635000 BUILDING R&M	2,000	2,000	32.95	.00	.00	1,967.05	1.6%
009660 636500 OFFICE EQUIPMENT R&M	2,500	2,500	.00	.00	.00	2,500.00	.0%
009660 638000 FIXED EQUIPMENT R&M	800	800	.00	.00	.00	800.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 009	WATER & SEWER OPERATION/MAINT.	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
009660 638400	MOTOR VEHICLE EQ. R&	11,000	11,000	6,909.20	4,410.00	3,673.95	416.85	96.2%
009660 639000	COMMUNICATION EQ. R&	1,000	1,000	.00	.00	.00	1,000.00	.0%
009660 639400	DISINFECT./EXTERMINA	900	900	.00	.00	.00	900.00	.0%
009660 639900	OTHER REPAIRS AND MA	300	300	.00	.00	.00	300.00	.0%
009660 640500	BUILDING RENT	0	0	.00	.00	.00	.00	.0%
009660 641000	OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%
009660 643000	UNIFORM RENT	3,000	3,000	1,336.92	354.42	.00	1,663.08	44.6%
009660 643500	MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%
009660 644900	OTHER RENT	0	0	.00	.00	.00	.00	.0%
009660 681900	CASH OVERAGE/SHORTAG	0	0	.00	.00	.00	.00	.0%
009660 683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
009660 6835WT	WATER RELATED REFUND	0	0	.00	.00	.00	.00	.0%
009660 683600	NSF CHECKS	0	0	.00	.00	.00	.00	.0%
009660 684000	DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
009660 684500	REGISTRATION FEE/TUI	1,100	1,100	.00	.00	.00	1,100.00	.0%
009660 687000	CUSTODIAL SERVICE	6,600	7,850	1,650.00	550.00	5,600.00	600.00	92.4%
009660 699900	SERVICES NOT SPECIFI	5,000	3,750	.00	.00	.00	3,750.00	.0%
009660 732500	OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
009660 732700	DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
009660 732900	WATER UTILITY SOFTWA	0	0	.00	.00	.00	.00	.0%
009660 734500	CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%
009660 735500	COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
009660 739900	OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
009660 740000	AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
009660 742000	PICK UP TRUCKS	25,000	48,500	.00	.00	23,472.35	25,028.00	48.4%
009660 745000	SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%
009672 400000	REGULAR WAGES	656,000	656,000	172,146.19	75,692.33	.00	483,853.81	26.2%
009672 401000	DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
009672 430000	OVERTIME	45,000	45,000	8,375.62	4,234.42	.00	36,624.38	18.6%
009672 431000	DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
009672 460000	STATE RETIREMENT	121,980	121,980	31,550.64	13,950.68	.00	90,429.36	25.9%
009672 470000	F.I.C.A. TAXES	53,630	53,630	13,810.23	6,125.43	.00	39,819.77	25.8%
009672 480000	HOSPITALIZATION INS.	142,800	142,800	28,200.00	9,000.00	.00	114,600.00	19.7%
009672 490000	UNEMPLOYMENT BENEFIT	4,000	4,000	.00	.00	.00	4,000.00	.0%
009672 491000	WORKMAN'S COMPENSATI	16,170	16,170	.00	.00	.00	16,170.00	.0%
009672 500300	PAPER	0	0	.00	.00	.00	.00	.0%
009672 500500	PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
009672 501000	OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%
009672 502000	MINOR OFFICE EQUIP/F	0	0	.00	.00	.00	.00	.0%
009672 505000	SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
009672 510000	CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
009672 511100	SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
009672 512000	MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
009672 513000	CHEMICALS	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
009672 525000 GAS AND OIL	45,000	45,000	9,837.12	.00	.00	35,162.88	21.9%	
009672 525200 NATURAL GAS FUEL	0	0	.00	.00	.00	.00	.0%	
009672 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
009672 525700 DIESEL FUEL	4,000	4,000	162.59	.00	.00	3,837.41	4.1%	
009672 535500 WEARING APPAREL	5,000	5,000	.00	.00	.00	5,000.00	.0%	
009672 540000 ASPHALT & ASPHALT PR	20,000	20,000	623.02	623.02	1,581.25	17,795.98	11.0%	
009672 540500 CONCRETE, CEMENT, ET	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009672 541000 BRICK, STONE, MORTAR, E	1,000	1,000	.00	.00	.00	1,000.00	.0%	
009672 541500 SAND, CLAY, GRVL, FILL	10,000	10,000	.00	.00	203.30	9,797.00	2.0%	
009672 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
009672 545000 HAND TOOLS	7,000	7,000	264.15	165.50	116.75	6,619.10	5.4%	
009672 546000 MINOR EQUIPMENT	3,000	3,000	193.91	.00	550.00	2,256.09	24.8%	
009672 548000 HYDRANT PARTS	0	0	.00	.00	.00	.00	.0%	
009672 548500 METER PARTS	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009672 549000 VALVE PARTS	0	0	.00	.00	.00	.00	.0%	
009672 549500 PUMPING EQUIPMENT PA	0	0	.00	.00	.00	.00	.0%	
009672 559000 OTHER OPERATING MATL	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009672 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
009672 560500 ELECTRICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%	
009672 561000 PLUMBING SUPPLIES	180,000	180,000	72,411.31	19,838.98	104,135.12	3,453.17	98.1%	
009672 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
009672 565000 PAINT AND PAINTING S	1,500	1,500	.00	.00	.00	1,500.00	.0%	
009672 570000 MTR VEHICLE REP. PTS	30,000	30,000	10,194.12	2,321.54	188.81	19,617.07	34.6%	
009672 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%	
009672 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%	
009672 599000 OTHER REPAIR/MAINT.	8,000	8,000	4,223.60	4,223.60	.00	3,776.00	52.8%	
009672 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
009672 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
009672 602300 ABSTRACTING & RECORD	0	0	.00	.00	.00	.00	.0%	
009672 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%	
009672 604900 OTHER PROFESSIONAL S	50,000	50,000	1,955.00	1,800.00	.00	48,045.00	3.9%	
009672 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
009672 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
009672 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
009672 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
009672 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
009672 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
009672 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	
009672 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
009672 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%	
009672 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%	
009672 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
009672 636000 STREETS & STRUCTURES	1,800,000	1,800,000	636,053.03	234,600.49	.00	1,163,946.97	35.3%	
009672 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET				BUDGET	USED
009672 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
009672 638400 MOTOR VEHICLE EQ. R&	15,000	15,000	4,633.40	1,917.50	.00	10,366.60	30.9%
009672 638600 CONSTRUCTION EQUIP R	10,000	10,000	7,566.36	6,879.29	.00	2,433.64	75.7%
009672 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%
009672 639800 TOW IN CHARGES	1,000	1,000	.00	.00	.00	1,000.00	.0%
009672 639900 OTHER REPAIRS AND MA	1,800	1,800	.00	.00	.00	1,800.00	.0%
009672 642000 MACHINERY RENT	1,500	1,500	.00	.00	.00	1,500.00	.0%
009672 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%
009672 643000 UNIFORM RENT	5,000	5,000	3,302.10	1,032.52	.00	1,697.90	66.0%
009672 644900 OTHER RENT	3,000	3,000	.00	.00	.00	3,000.00	.0%
009672 670000 SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%
009672 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
009672 684500 REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
009672 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
009672 702000 LEASEHOLDS	0	0	.00	.00	.00	.00	.0%
009672 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
009672 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
009672 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%
009672 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
009672 736500 HYDRANTS & METERS	0	0	.00	.00	.00	.00	.0%
009672 737000 PIPE	0	0	.00	.00	.00	.00	.0%
009672 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
009672 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
009672 742000 PICK UP TRUCKS	160,000	217,312	.00	.00	57,312.00	160,000.00	26.4%
009672 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%
009673 400000 REGULAR WAGES	366,600	366,600	89,862.04	38,582.01	.00	276,737.96	24.5%
009673 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
009673 430000 OVERTIME	35,000	35,000	10,375.75	4,969.37	.00	24,624.25	29.6%
009673 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
009673 460000 STATE RETIREMENT	69,900	69,900	17,441.38	7,577.93	.00	52,458.62	25.0%
009673 470000 F.I.C.A. TAXES	30,730	30,730	7,539.25	3,288.71	.00	23,190.75	24.5%
009673 480000 HOSPITALIZATION INS.	92,400	92,400	18,000.00	6,000.00	.00	74,400.00	19.5%
009673 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	-454.59	.00	.00	1,454.59	-45.5%
009673 491000 WORKMAN'S COMPENSATI	8,490	8,490	.00	.00	.00	8,490.00	.0%
009673 500300 PAPER	300	300	.00	.00	.00	300.00	.0%
009673 500500 PRINTED FORMS	2,500	2,500	.00	.00	.00	2,500.00	.0%
009673 501000 OTHER EXPENDABLE OFF	3,000	3,000	645.47	645.47	.00	2,354.52	21.5%
009673 502000 MINOR OFFICE EQUIP/F	100	100	.00	.00	.00	100.00	.0%
009673 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%
009673 507000 BOOKS	0	0	.00	.00	.00	.00	.0%
009673 508000 COMPUTER SUPPLIES	500	500	.00	.00	.00	500.00	.0%
009673 510000 CLEANING/JANITORIAL	2,500	2,500	.00	.00	.00	2,500.00	.0%
009673 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
009673 511500 FOOD	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
009673 512000 MEDICAL SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009673 513000 CHEMICALS	50,000	50,000	14,389.40	4,666.12	10,090.75	25,519.93	49.0%	
009673 525000 GAS AND OIL	7,000	7,000	1,457.81	.00	.00	5,542.19	20.8%	
009673 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%	
009673 525700 DIESEL FUEL	7,000	7,000	530.45	.00	.00	6,469.55	7.6%	
009673 526000 OTHER FUEL	500	500	.00	.00	.00	500.00	.0%	
009673 535500 WEARING APPAREL	100	100	.00	.00	.00	100.00	.0%	
009673 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
009673 541500 SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%	
009673 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.0%	
009673 544000 HORT./LANDSCAPING SP	0	0	.00	.00	.00	.00	.0%	
009673 545000 HAND TOOLS	500	500	.00	.00	.00	500.00	.0%	
009673 546000 MINOR EQUIPMENT	2,000	2,000	119.99	.00	.00	1,880.01	6.0%	
009673 548500 METER PARTS	0	0	.00	.00	.00	.00	.0%	
009673 549000 VALVE PARTS	0	0	.00	.00	.00	.00	.0%	
009673 549500 PUMPING EQUIPMENT PA	15,000	15,000	.00	.00	.00	15,000.00	.0%	
009673 559000 OTHER OPERATING MATL	5,000	5,000	.00	.00	.00	5,000.00	.0%	
009673 560000 BUILDING MATERIALS &	5,000	5,000	.00	.00	.00	5,000.00	.0%	
009673 560500 ELECTRICAL SUPPLIES	7,000	7,000	.00	.00	.00	7,000.00	.0%	
009673 561000 PLUMBING SUPPLIES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009673 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
009673 565000 PAINT AND PAINTING S	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009673 570000 MTR VEHICLE REP. PTS	10,000	10,000	839.15	244.93	1,362.15	7,798.97	22.0%	
009673 570500 GENERATOR REP. PTS/S	7,000	7,000	.00	.00	.00	7,000.00	.0%	
009673 575000 COMMUNICATION REPAIR	3,000	3,000	.00	.00	.00	3,000.00	.0%	
009673 575500 AGRICLTRL REPAIR PTS	0	0	.00	.00	.00	.00	.0%	
009673 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.0%	
009673 599000 OTHER REPAIR/MAINT.	8,000	8,000	.00	.00	.00	8,000.00	.0%	
009673 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%	
009673 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
009673 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
009673 604900 OTHER PROFESSIONAL S	485,000	485,000	169,042.38	35,178.79	8,257.80	307,699.82	36.6%	
009673 606000 TELEPHONE AND TELEGR	3,000	3,000	.00	.00	.00	3,000.00	.0%	
009673 607000 POSTAGE	2,500	2,500	.00	.00	.00	2,500.00	.0%	
009673 611000 TRAVEL EXPENSE	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009673 612000 FREIGHT	1,000	1,000	208.03	79.99	30.00	762.00	23.8%	
009673 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
009673 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
009673 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
009673 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
009673 627000 SURETY AND FORGERY B	0	0	.00	.00	.00	.00	.0%	
009673 630000 GAS	4,000	4,000	59.84	.00	.00	3,940.16	1.5%	
009673 630500 ELECTRICITY	710,000	710,000	217,891.76	65,218.84	.00	492,108.24	30.7%	
009673 635000 BUILDING R&M	80,000	80,000	.00	.00	1,900.00	78,100.00	2.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET				BUDGET	USED
009673 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%
009673 635500 ELECTRICAL R&M	35,000	35,000	.00	.00	.00	35,000.00	.0%
009673 635700 PLUMBING EQUIPMENT R	1,000	1,000	.00	.00	.00	1,000.00	.0%
009673 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
009673 638000 FIXED EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
009673 638200 MINOR EQUIPMENT R&M	4,000	4,000	2,402.00	2,402.00	.00	1,598.00	60.1%
009673 638300 GENERATOR R&M	75,000	75,000	26,320.00	2,190.00	825.00	47,855.00	36.2%
009673 638400 MOTOR VEHICLE EQ. R&	5,000	5,000	.00	.00	434.45	4,566.00	8.7%
009673 638600 CONSTRUCTION EQUIP R	0	0	.00	.00	.00	.00	.0%
009673 638700 AGRICULTURAL EQ. R&M	1,000	9,240	8,239.38	.00	.00	1,001.00	89.2%
009673 639000 COMMUNICATION EQ. R&	1,000	1,000	.00	.00	.00	1,000.00	.0%
009673 639400 DISINFECT./EXTERMINA	1,000	1,000	148.00	.00	.00	852.00	14.8%
009673 639900 OTHER REPAIRS AND MA	11,000	11,000	4,960.00	.00	.00	6,040.00	45.1%
009673 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%
009673 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%
009673 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%
009673 643000 UNIFORM RENT	3,000	3,000	.00	.00	.00	3,000.00	.0%
009673 643500 MOP-MAT-RAG RENT	1,000	1,000	287.43	88.44	.00	712.57	28.7%
009673 644900 OTHER RENT	6,000	6,000	.00	.00	.00	6,000.00	.0%
009673 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
009673 684000 DUES AND MEMBERSHIPS	1,000	1,000	.00	.00	.00	1,000.00	.0%
009673 684500 REGISTRATION FEE/TUI	2,000	2,000	.00	.00	.00	2,000.00	.0%
009673 687000 CUSTODIAL SERVICE	5,500	5,500	760.00	380.00	3,800.00	940.00	82.9%
009673 699500 PROPERTY TAXES	0	0	.00	.00	.00	.00	.0%
009673 699900 SERVICES NOT SPECIFI	2,000	2,000	.00	.00	.00	2,000.00	.0%
009673 721200 FENCES/RAILINGS	0	0	.00	.00	.00	.00	.0%
009673 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.0%
009673 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
009673 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
009673 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
009673 732900 WATER UTILITY SOFTWA	0	0	.00	.00	.00	.00	.0%
009673 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%
009673 734000 PLANT EQUIPMENT	0	0	.00	.00	.00	.00	.0%
009673 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
009673 736500 HYDRANTS & METERS	0	0	.00	.00	.00	.00	.0%
009673 739900 OTHER EQUIPMENT	150,000	150,000	.00	.00	.00	150,000.00	.0%
009673 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
009673 742000 PICK UP TRUCKS	0	23,500	.00	.00	23,472.35	28.00	99.9%
009676 400000 REGULAR WAGES	259,880	259,880	59,745.90	26,367.10	.00	200,134.10	23.0%
009676 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
009676 430000 OVERTIME	30,000	30,000	7,761.75	3,340.33	.00	22,238.25	25.9%
009676 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
009676 460000 STATE RETIREMENT	50,440	50,440	11,746.33	5,169.09	.00	38,693.67	23.3%
009676 470000 F.I.C.A. TAXES	22,180	22,180	5,153.63	2,290.77	.00	17,026.37	23.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED				AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
009676 480000 HOSPITALIZATION INS.	67,200	67,200	12,887.50	6,877.50	.00	54,312.50	19.2%
009676 490000 UNEMPLOYMENT BENEFIT	2,000	2,000	.00	.00	.00	2,000.00	.0%
009676 491000 WORKMAN'S COMPENSATI	15,900	15,900	.00	.00	.00	15,900.00	.0%
009676 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
009676 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%
009676 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
009676 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
009676 513000 CHEMICALS	165,000	165,000	52,679.05	36,963.20	.00	112,320.95	31.9%
009676 525000 GAS AND OIL	10,000	10,000	1,506.72	.00	.00	8,493.28	15.1%
009676 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
009676 525700 DIESEL FUEL	15,000	15,000	860.70	.00	.00	14,139.30	5.7%
009676 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%
009676 535500 WEARING APPAREL	3,000	3,000	.00	.00	.00	3,000.00	.0%
009676 540000 ASPHALT & ASPHALT PR	20,000	20,000	.00	.00	.00	20,000.00	.0%
009676 540500 CONCRETE, CEMENT, ET	1,000	1,000	.00	.00	.00	1,000.00	.0%
009676 541000 BRICK,STONE,MORTAR,E	0	0	.00	.00	.00	.00	.0%
009676 541500 SAND,CLAY,GRVL,FILL	20,000	20,000	.00	.00	.00	20,000.00	.0%
009676 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.0%
009676 544000 HORT./LANDSCAPING SP	500	500	130.00	.00	.00	370.00	26.0%
009676 545000 HAND TOOLS	6,500	6,500	174.55	.00	.00	6,325.45	2.7%
009676 546000 MINOR EQUIPMENT	5,000	5,000	307.90	268.00	794.98	3,897.10	22.1%
009676 549500 PUMPING EQUIPMENT PA	100	100	.00	.00	.00	100.00	.0%
009676 559000 OTHER OPERATING MATL	7,000	7,000	130.00	.00	329.00	6,541.00	6.6%
009676 560000 BUILDING MATERIALS &	2,000	2,000	.00	.00	.00	2,000.00	.0%
009676 560500 ELECTRICAL SUPPLIES	2,500	2,500	.00	.00	.00	2,500.00	.0%
009676 561000 PLUMBING SUPPLIES	30,000	30,000	5,390.40	1,012.80	22,000.00	2,609.20	91.3%
009676 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%
009676 565000 PAINT AND PAINTING S	500	500	.00	.00	.00	500.00	.0%
009676 570000 MTR VEHICLE REP. PTS	25,000	25,000	6,610.17	3,644.06	664.70	17,724.80	29.1%
009676 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%
009676 575500 AGRICLTR REPAIR PTS	0	0	.00	.00	.00	.00	.0%
009676 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%
009676 599000 OTHER REPAIR/MAINT.	2,000	2,000	.00	.00	39.00	1,961.00	2.0%
009676 599500 DISASTER REPAIR SUPP	15,000	15,000	.00	.00	.00	15,000.00	.0%
009676 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
009676 604900 OTHER PROFESSIONAL S	32,000	32,000	8,705.80	.00	22,760.02	534.18	98.3%
009676 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
009676 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%
009676 611000 TRAVEL EXPENSE	1,200	1,200	.00	.00	.00	1,200.00	.0%
009676 612000 FREIGHT	600	600	200.00	.00	29.14	371.00	38.2%
009676 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
009676 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
009676 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%
009676 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%

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FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
009676 630000 GAS	200	200	.00	.00	.00	200.00	.0%	
009676 630500 ELECTRICITY	100,000	100,000	33,549.95	8,782.96	.00	66,450.05	33.5%	
009676 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%	
009676 635500 ELECTRICAL R&M	5,000	5,000	.00	.00	.00	5,000.00	.0%	
009676 635700 PLUMBING EQUIPMENT R	0	0	.00	.00	.00	.00	.0%	
009676 636000 STREETS & STRUCTURES	2,345,000	2,345,000	865,723.05	81,920.72	.00	1,479,276.95	36.9%	
009676 638000 FIXED EQUIPMENT R&M	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009676 638200 MINOR EQUIPMENT R&M	2,500	2,500	287.01	.00	743.00	1,469.99	41.2%	
009676 638400 MOTOR VEHICLE EQ. R&	35,000	35,000	6,882.32	4,665.57	185.00	27,933.16	20.2%	
009676 638600 CONSTRUCTION EQUIP R	20,000	20,000	43.28	.00	1,859.87	18,096.86	9.5%	
009676 638700 AGRICULTURAL EQ. R&M	0	0	.00	.00	.00	.00	.0%	
009676 639000 COMMUNICATION EQ. R&	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009676 639800 TOW IN CHARGES	2,000	2,000	55.00	.00	.00	1,945.00	2.8%	
009676 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
009676 641500 AUTOMOTIVE EQ. RENT	0	0	.00	.00	.00	.00	.0%	
009676 642000 MACHINERY RENT	7,500	7,500	.00	.00	.00	7,500.00	.0%	
009676 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%	
009676 643000 UNIFORM RENT	3,500	3,500	.00	.00	.00	3,500.00	.0%	
009676 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
009676 684500 REGISTRATION FEE/TUI	1,000	1,000	.00	.00	.00	1,000.00	.0%	
009676 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
009676 721000 BRIDGES	0	0	.00	.00	.00	.00	.0%	
009676 721200 FENCES/RAILINGS	0	0	.00	.00	.00	.00	.0%	
009676 721500 DRAINS	0	0	.00	.00	.00	.00	.0%	
009676 722000 SEWERS	0	0	.00	.00	.00	.00	.0%	
009676 723000 STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.0%	
009676 730500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
009676 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
009676 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
009676 734000 PLANT EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
009676 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%	
009676 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
009676 737000 PIPE	0	0	.00	.00	.00	.00	.0%	
009676 739900 OTHER EQUIPMENT	70,000	70,000	.00	.00	.00	70,000.00	.0%	
009676 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
009676 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
009676 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%	
009676 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
009677 400000 REGULAR WAGES	199,910	199,910	53,548.41	23,001.96	.00	146,361.59	26.8%	
009677 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
009677 430000 OVERTIME	25,000	25,000	6,820.55	2,787.50	.00	18,179.45	27.3%	
009677 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
009677 460000 STATE RETIREMENT	39,140	39,140	10,504.21	4,487.37	.00	28,635.79	26.8%	
009677 470000 F.I.C.A. TAXES	17,210	17,210	4,500.96	1,933.82	.00	12,709.04	26.2%	

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ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET				BUDGET	USED
009677 480000 HOSPITALIZATION INS.	50,400	50,400	10,800.00	3,600.00	.00	39,600.00	21.4%
009677 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%
009677 491000 WORKMAN'S COMPENSATI	5,870	5,870	.00	.00	.00	5,870.00	.0%
009677 510000 CLEANING/JANITORIAL	0	0	.00	.00	.00	.00	.0%
009677 511100 SUPPLIES - COVID 19	0	0	.00	.00	.00	.00	.0%
009677 512000 MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
009677 513000 CHEMICALS	160,000	160,000	27,111.60	13,898.65	.00	132,888.40	16.9%
009677 525000 GAS AND OIL	10,000	10,000	474.00	.00	.00	9,526.00	4.7%
009677 525500 LUBRICANTS	4,000	4,000	.00	.00	.00	4,000.00	.0%
009677 525700 DIESEL FUEL	5,000	5,000	2,446.09	.00	.00	2,553.91	48.9%
009677 526000 OTHER FUEL	0	0	.00	.00	.00	.00	.0%
009677 535500 WEARING APPAREL	500	500	.00	.00	.00	500.00	.0%
009677 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%
009677 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.0%
009677 545000 HAND TOOLS	1,000	1,000	.00	.00	.00	1,000.00	.0%
009677 546000 MINOR EQUIPMENT	65,000	65,000	1,992.00	1,992.00	.00	63,008.00	3.1%
009677 548500 METER PARTS	0	0	.00	.00	.00	.00	.0%
009677 549000 VALVE PARTS	0	0	.00	.00	.00	.00	.0%
009677 549500 PUMPING EQUIPMENT PA	80,000	80,000	.00	.00	.00	80,000.00	.0%
009677 559000 OTHER OPERATING MATL	4,000	4,000	.00	.00	.00	4,000.00	.0%
009677 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%
009677 560500 ELECTRICAL SUPPLIES	25,000	25,000	.00	.00	.00	25,000.00	.0%
009677 561000 PLUMBING SUPPLIES	16,720	16,720	.00	.00	.00	16,720.00	.0%
009677 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%
009677 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
009677 570000 MTR VEHICLE REP. PTS	6,000	6,000	715.08	.00	183.00	5,101.92	15.0%
009677 575000 COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%
009677 577000 EXPENDABLE WELDING S	0	0	.00	.00	.00	.00	.0%
009677 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.0%
009677 599500 DISASTER REPAIR SUPP	0	0	.00	.00	.00	.00	.0%
009677 602000 CONSULTANT SERV/SURV	13,000	13,000	.00	.00	.00	13,000.00	.0%
009677 602500 LEGAL	187,000	187,000	.00	.00	.00	187,000.00	.0%
009677 602700 MEDICAL	0	0	.00	.00	.00	.00	.0%
009677 604900 OTHER PROFESSIONAL S	85,000	85,000	9,270.66	2,390.08	42,169.52	33,559.82	60.5%
009677 611000 TRAVEL EXPENSE	2,000	2,000	.00	.00	.00	2,000.00	.0%
009677 612000 FREIGHT	500	500	34.28	.00	.00	465.72	6.9%
009677 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%
009677 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%
009677 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%
009677 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%
009677 630500 ELECTRICITY	770,000	770,000	219,077.02	59,367.37	.00	550,922.98	28.5%
009677 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%
009677 635100 DISASTER REPAIRS	0	0	.00	.00	.00	.00	.0%
009677 635500 ELECTRICAL R&M	24,000	24,000	.00	.00	.00	24,000.00	.0%

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
009677 638000 FIXED EQUIPMENT R&M	1,270,000	1,270,000	321,590.71	71,668.15	.00	948,409.29	25.3%	
009677 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
009677 638400 MOTOR VEHICLE EQ. R&	4,000	4,000	.00	.00	.00	4,000.00	.0%	
009677 638600 CONSTRUCTION EQUIP R	0	0	.00	.00	.00	.00	.0%	
009677 639000 COMMUNICATION EQ. R&	0	0	.00	.00	.00	.00	.0%	
009677 639400 DISINFECT./EXTERMINA	600	600	120.00	.00	.00	480.00	20.0%	
009677 639800 TOW IN CHARGES	300	300	.00	.00	.00	300.00	.0%	
009677 639900 OTHER REPAIRS AND MA	1,000	1,000	.00	.00	.00	1,000.00	.0%	
009677 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
009677 643000 UNIFORM RENT	2,000	2,000	.00	.00	.00	2,000.00	.0%	
009677 670000 SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%	
009677 684000 DUES AND MEMBERSHIPS	1,000	1,000	.00	.00	.00	1,000.00	.0%	
009677 684500 REGISTRATION FEE/TUI	1,000	1,000	.00	.00	.00	1,000.00	.0%	
009677 699900 SERVICES NOT SPECIFI	13,000	13,000	.00	.00	.00	13,000.00	.0%	
009677 723000 STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.0%	
009677 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
009677 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
009677 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
009677 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%	
009677 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
009677 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
009677 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
009677 851700 ENERGY IMPR LEASE	0	0	.00	.00	.00	.00	.0%	
009677 861700 ENERGY IMPR LEASE	0	0	.00	.00	.00	.00	.0%	
TOTAL WATER & SEWER OPERATION/MAI	13,664,400	13,776,954	3,617,878.89	1,027,273.07	345,085.59	9,813,989.09	28.8%	
TOTAL EXPENSES	13,664,400	13,776,954	3,617,878.89	1,027,273.07	345,085.59	9,813,989.09		

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FOR 2022 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
010	WATER & SEWER B & I		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
010451	602000	CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
010451	602500	LEGAL	0	0	.00	.00	.00	.00	.0%
010451	604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
010451	800000	GENERAL ISSUES-PRINC	815,000	815,000	654,975.00	654,975.00	.00	160,025.00	80.4%
010451	801000	REVENUE ISSUES-PRINC	10,095,000	10,095,000	570,000.00	.00	.00	9,525,000.00	5.6%
010451	802100	5 YEAR NOTE PRINCIPA	0	0	.00	.00	.00	.00	.0%
010451	810000	GENERAL ISSUES-INTER	101,360	101,360	.00	.00	.00	101,360.00	.0%
010451	811000	REVENUE ISSUES-INTER	2,116,986	2,116,986	452,208.88	.00	.00	1,664,777.12	21.4%
010451	812100	5 YEAR NOTE INTEREST	0	0	.00	.00	.00	.00	.0%
010451	840000	GENERAL ISSUES	9,000	9,000	.00	.00	.00	9,000.00	.0%
010451	841000	REVENUE ISSUES	6,000	6,000	1,000.00	1,000.00	.00	5,000.00	16.7%
010500	900065	T/T W & S RFDG.BONDS	0	0	.00	.00	.00	.00	.0%
010500	900075	T/T W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%
TOTAL WATER & SEWER B & I			13,143,346	13,143,346	1,678,183.88	655,975.00	.00	11,465,162.12	12.8%
TOTAL EXPENSES			13,143,346	13,143,346	1,678,183.88	655,975.00	.00	11,465,162.12	

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ACCOUNTS FOR:			ORIGINAL	REVISED	YTD EXPENDED		MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
011	WATER & SEWER FUND		APPROP	BUDGET					BUDGET	USED
011451	841000	REVENUE ISSUES	10,000	10,000	2,800.00		2,800.00	.00	7,200.00	28.0%
011451	851400	BACKHOE LEASE '11	0	0	.00		.00	.00	.00	.0%
011451	861400	BACKHOE LEASE '11	0	0	.00		.00	.00	.00	.0%
011500	900001	T/T GENERAL FUND	824,000	824,000	.00		.00	.00	824,000.00	.0%
011500	900009	T/T WATER & SEWER O&	13,000,000	13,000,000	3,249,999.00		1,083,333.00	.00	9,750,001.00	25.0%
011500	900010	T/T WATER & SEWER B&	0	0	.00		.00	.00	.00	.0%
011500	900015	T/T W&SB&I-USA YEAST	0	0	.00		.00	.00	.00	.0%
011500	900017	T/T WATER & SEWER CO	50,000	50,000	.00		.00	.00	50,000.00	.0%
011500	900018	T/T WATER & SEWER B&	500,000	500,000	.00		.00	.00	500,000.00	.0%
011500	90001C	T/T WATER & SEWER B&	1,500,000	1,500,000	.00		.00	.00	1,500,000.00	.0%
011500	90001D	T/T WATER & SEWER B&	2,500,000	2,500,000	.00		.00	.00	2,500,000.00	.0%
011500	900021	T/T 21 REFUNDING	2,050,000	2,050,000	.00		.00	.00	2,050,000.00	.0%
011500	900075	T/T W & S CONSTRUCTI	2,276,470	2,276,470	600,919.23		401,985.00	.00	1,675,550.77	26.4%
011500	900099	T/T 2010 W&S GO BOND	0	0	.00		.00	.00	.00	.0%
011500	9000A	T/T WATER & SEWER B&I	0	0	.00		.00	.00	.00	.0%
011500	9000GO	T/T 2010 W&S GO BOND	300,000	300,000	75,000.00		25,000.00	.00	225,000.00	25.0%
011500	9000M	T/T W&SB&I (METER GO)	700,000	700,000	174,999.00		58,333.00	.00	525,001.00	25.0%
011500	9000RF	T/T 2016 W&S REF BON	0	0	.00		.00	.00	.00	.0%
011660	620000	PRINTING	0	0	.00		.00	.00	.00	.0%
011660	641000	OFFICE EQUIPMENT REN	2,000	2,000	.00		.00	.00	2,000.00	.0%
011660	681900	CASH OVERAGE/SHORTAG	0	0	.00		.00	.00	.00	.0%
011660	683200	BANK SERV/TRF FEE	3,000	3,000	964.97		241.27	.00	2,035.03	32.2%
011660	6835WT	WATER RELATED REFUND	60,000	60,000	7,220.30		5,395.92	.00	52,779.70	12.0%
011660	683600	NSF CHECKS	0	0	.00		.00	.00	.00	.0%
011660	683700	BAD DEBT EXPENSE	0	0	.00		.00	.00	.00	.0%
011660	683800	BANK NSF FEES	1,500	1,500	.00		.00	.00	1,500.00	.0%
011660	683900	OTHER INCOME EXPENSE	5,000	5,000	.00		.00	.00	5,000.00	.0%
TOTAL WATER & SEWER FUND			23,781,970	23,781,970	4,111,902.50		1,577,088.19	.00	19,670,067.50	17.3%
TOTAL EXPENSES			23,781,970	23,781,970	4,111,902.50		1,577,088.19	.00	19,670,067.50	

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ACCOUNTS FOR: 012 2019 TIF B&I-PLANET FITNESS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
012452 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
012452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
012452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
012452 683200 BANK SERV/TRF FEE	100	100	.00	.00	.00	100.00	.0%
012452 802000 IND/ECON DEV ISSUES-	19,000	19,000	.00	.00	.00	19,000.00	.0%
012452 812000 IND/ECON DEV ISSUES-	44,000	44,000	.00	.00	.00	44,000.00	.0%
012452 842000 IND/ECON DEV ISSUES	0	0	.00	.00	.00	.00	.0%
012500 900001 T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%
TOTAL 2019 TIF B&I-PLANET FITNESS	63,100	63,100	.00	.00	.00	63,100.00	.0%
TOTAL EXPENSES	63,100	63,100	.00	.00	.00	63,100.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 013 CITY B & I	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
013450 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
013450 602500 LEGAL	0	0	.00	.00	.00	.00	.0%
013450 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
013450 683000 PROP.TAX COLL. FEES	14,000	14,000	2,194.13	744.74	.00	11,805.87	15.7%
013450 683100 PROP.TAX COLL. FEES.	18,000	18,000	312.28	218.55	.00	17,687.72	1.7%
013450 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
013450 800000 GENERAL ISSUES-PRINC	845,000	845,000	845,000.00	.00	.00	.00	100.0%
013450 802000 IND/ECON DEV ISSUES-	0	0	.00	.00	.00	.00	.0%
013450 802100 5 YEAR NOTE PRINCIPA	795,420	795,420	795,420.00	.00	.00	.00	100.0%
013450 810000 GENERAL ISSUES-INTER	1,993,056	1,993,056	709,840.63	697,165.63	.00	1,283,215.37	35.6%
013450 812000 IND/ECON DEV ISSUES-	0	0	.00	.00	.00	.00	.0%
013450 812100 5 YEAR NOTE INTEREST	53,327	53,327	30,365.45	.00	.00	22,961.55	56.9%
013450 840000 GENERAL ISSUES	20,000	20,000	2,500.00	.00	.00	17,500.00	12.5%
013450 842000 IND/ECON DEV ISSUES	0	0	.00	.00	.00	.00	.0%
013500 901001 PAYMENT TO BOND ESCR	0	0	.00	.00	.00	.00	.0%
TOTAL CITY B & I	3,738,803	3,738,803	2,385,632.49	698,128.92	.00	1,353,170.51	63.8%
TOTAL EXPENSES	3,738,803	3,738,803	2,385,632.49	698,128.92	.00	1,353,170.51	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 014 SCHOOL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014599 683000 PROP.TAX COLL. FEES	0	0	21,835.00	6,933.51	.00	-21,835.00	100.0%
014599 683100 PROP.TAX COLL. FEES.	0	0	3,365.08	2,153.79	.00	-3,365.08	100.0%
TOTAL SCHOOL FUND	0	0	25,200.08	9,087.30	.00	-25,200.08	100.0%
TOTAL EXPENSES	0	0	25,200.08	9,087.30	.00	-25,200.08	

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ACCOUNTS FOR:	SUPP.	ENVIRONMENTAL PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
017695	540000	ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%
017695	601500	ENGINEERING	0	0	.00	.00	.00	.00	.0%
017695	601501	ENGINEERING-I&I STUD	0	0	.00	.00	.00	.00	.0%
017695	602500	LEGAL	0	0	.00	.00	.00	.00	.0%
017695	604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
017695	636000	STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%
017695	670000	SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%
017695	683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
017695	699900	SERVICES NOT SPECIFI	100,000	100,000	.00	.00	.00	100,000.00	.0%
017695	700000	LAND	0	0	.00	.00	.00	.00	.0%
017695	701000	EASEMENTS	0	0	.00	.00	.00	.00	.0%
017695	721200	FENCES/RAILINGS	0	0	.00	.00	.00	.00	.0%
017695	722004	MISC.SEWER SYSTEMS I	0	0	.00	.00	.00	.00	.0%
017695	722028	MID TOWN INFRASTRUCT	0	0	.00	.00	.00	.00	.0%
017695	722065	S 31st AVE DRAINAGE	0	0	.00	.00	.00	.00	.0%
017695	722067	LAMAR BLVD-REGIONS	0	0	.00	.00	.00	.00	.0%
017695	722099	PROGRAMMED SEWER PRO	0	0	.00	.00	.00	.00	.0%
017695	723001	W&S-PAVING	0	0	.00	.00	.00	.00	.0%
017695	724512	N 39TH & 40TH IMPROV	0	0	.00	.00	.00	.00	.0%
017695	724515	AUDUBON-WESTWOOD IMP	0	0	.00	.00	.00	.00	.0%
017695	724518	COUNTRY CLUB WATER	0	0	.00	.00	.00	.00	.0%
017695	724529	EAST JERUSALEM AREA	0	0	.00	.00	.00	.00	.0%
017695	724530	LAMAR BLVD WATER	0	0	.00	.00	.00	.00	.0%
017695	724561	2017 WATER IMPROVEME	0	0	.00	.00	.00	.00	.0%
017695	724599	PROGRAMMED WATER PRO	0	0	.00	.00	.00	.00	.0%
017695	729598	TANK PAINTING/MAINT	0	0	.00	.00	.00	.00	.0%
017695	732500	OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
017695	737000	PIPE	0	0	.00	.00	.00	.00	.0%
017695	739900	OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
TOTAL SUPP. ENVIRONMENTAL PROJECT			100,000	100,000	.00	.00	.00	100,000.00	.0%
TOTAL EXPENSES			100,000	100,000	.00	.00	.00	100,000.00	

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ACCOUNTS FOR: 018	POLICE & FIREMAN DIS. & RELIEF	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
018701 601000	AUDITING AND ACCOUNT	0	0	.00	.00	.00	.00	.0%
018701 604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
018701 682500	PENSION EXPENSE	0	0	34,186.04	9,009.72	.00	-34,186.04	100.0%
018701 683000	PROP.TAX COLL. FEES	0	0	1,353.92	430.40	.00	-1,353.92	100.0%
018701 683100	PROP.TAX COLL. FEES.	0	0	186.71	127.73	.00	-186.71	100.0%
TOTAL POLICE & FIREMAN DIS. & REL		0	0	35,726.67	9,567.85	.00	-35,726.67	100.0%
TOTAL EXPENSES		0	0	35,726.67	9,567.85	.00	-35,726.67	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS	FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
019	POLICE	FORFEITURES FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
019100	501000	OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%
019100	511500	FOOD	0	0	.00	.00	.00	.00	.0%
019100	525000	GAS AND OIL	0	0	.00	.00	.00	.00	.0%
019100	535000	UNIFORMS, BADGES, ET	0	2,020	2,016.00	.00	.00	4.00	99.8%
019100	535500	WEARING APPAREL	0	0	.00	.00	.00	.00	.0%
019100	535600	WEARING APPAREL-FIRE	0	0	.00	.00	.00	.00	.0%
019100	546000	MINOR EQUIPMENT	0	1,726	.00	.00	.00	1,726.00	.0%
019100	546800	DISPATCHER TRNG.MATE	0	0	.00	.00	.00	.00	.0%
019100	547100	MINOR EQ-HURR.RELIEF	0	0	.00	.00	.00	.00	.0%
019100	559000	OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%
019100	559100	OTHER OPER.MATLS-FUL	0	700	450.00	.00	.00	249.99	64.3%
019100	559200	OTHER OPER.MATLS-D.A	0	18,985	565.26	565.26	2,347.44	16,072.30	15.3%
019100	559500	OTHER OPER-NON-SWORN	0	0	.00	.00	.00	.00	.0%
019100	565000	PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
019100	575000	COMMUNICATION REPAIR	0	0	.00	.00	.00	.00	.0%
019100	580000	MINOR COMPUTER EQUIP	0	11,836	.00	.00	.00	11,836.00	.0%
019100	603900	METRO CRIME STOPPERS	0	10,000	.00	.00	.00	10,000.00	.0%
019100	604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
019100	606000	TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%
019100	611000	TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%
019100	611200	TRVL EXP-VICTIM'S AD	0	0	.00	.00	.00	.00	.0%
019100	611300	TRAVEL EXP-K-9 TRAIN	0	0	.00	.00	.00	.00	.0%
019100	611400	TRAVEL EXP-TELECOMMU	0	0	.00	.00	.00	.00	.0%
019100	612000	FREIGHT	0	0	.00	.00	.00	.00	.0%
019100	615000	ADVERTISING	0	0	.00	.00	.00	.00	.0%
019100	620000	PRINTING	0	0	.00	.00	.00	.00	.0%
019100	681700	EVIDENCE BUY MONEY	0	10,000	.00	.00	.00	10,000.00	.0%
019100	6835GR	GRANT RELATED REFUND	0	0	.00	.00	.00	.00	.0%
019100	684000	DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
019100	684500	REGISTRATION FEE/TUI	0	0	.00	.00	.00	.00	.0%
019100	700000	LAND	0	0	.00	.00	.00	.00	.0%
019100	732500	OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
019100	732700	DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
019100	735500	COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
019100	737600	EQUIP-HURR.RELIEF	0	0	.00	.00	.00	.00	.0%
019100	739900	OTHER EQUIPMENT	0	26,000	10,080.00	.00	15,000.00	920.00	96.5%
019100	740000	AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
019100	740001	D.A.R.E. AUTOMOBILES	0	11,685	11,040.00	11,040.00	.00	645.00	94.5%
019100	740500	MOTORCYCLES	0	0	.00	.00	.00	.00	.0%
019500	900001	T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%
TOTAL POLICE FORFEITURES FUND			0	92,952	24,151.26	11,605.26	17,347.44	51,453.29	44.6%
TOTAL EXPENSES			0	92,952	24,151.26	11,605.26	17,347.44	51,453.29	

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ACCOUNTS FOR: 020 2002 TIF B&I-SOUTHERN POINTE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
020452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
020452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
020452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
020452 802000 IND/ECON DEV ISSUES-	170,000	170,000	.00	.00	.00	170,000.00	.0%
020452 812000 IND/ECON DEV ISSUES-	73,963	73,963	.00	.00	.00	73,963.00	.0%
020452 842000 IND/ECON DEV ISSUES	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL 2002 TIF B&I-SOUTHERN POINT	245,963	245,963	.00	.00	.00	245,963.00	.0%
TOTAL EXPENSES	245,963	245,963	.00	.00	.00	245,963.00	

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ACCOUNTS FOR: 021	2004 TIF B&I-HOME DEPOT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
021500 900001	T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%
	TOTAL 2004 TIF B&I-HOME DEPOT	0	0	.00	.00	.00	.00	.0%

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ACCOUNTS FOR: 022 2003	TIF B&I-CHAUVET SQUARE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
022452 683000	PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
022452 683100	PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
022452 683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
022452 802000	IND/ECON DEV ISSUES-	145,000	145,000	.00	.00	.00	145,000.00	.0%
022452 812000	IND/ECON DEV ISSUES-	45,995	45,995	.00	.00	.00	45,995.00	.0%
022452 842000	IND/ECON DEV ISSUES	2,500	2,500	.00	.00	.00	2,500.00	.0%
022500 900001	T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%
TOTAL 2003 TIF B&I-CHAUVET SQUARE		193,495	193,495	.00	.00	.00	193,495.00	.0%
TOTAL EXPENSES		193,495	193,495	.00	.00	.00	193,495.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 023 2006 TIF B&I-TURTLE CROSSING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
023452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
023452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
023452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
023452 802000 IND/ECON DEV ISSUES-	100,000	100,000	75,000.00	75,000.00	.00	25,000.00	75.0%
023452 812000 IND/ECON DEV ISSUES-	39,230	39,230	33,550.00	33,550.00	.00	5,680.00	85.5%
023452 842000 IND/ECON DEV ISSUES	4,000	4,000	.00	.00	.00	4,000.00	.0%
TOTAL 2006 TIF B&I-TURTLE CROSSIN	143,230	143,230	108,550.00	108,550.00	.00	34,680.00	75.8%
TOTAL EXPENSES	143,230	143,230	108,550.00	108,550.00	.00	34,680.00	

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ACCOUNTS FOR: 024 2008 TIF B&I-LINCOLN CENTER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
024452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
024452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
024452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
024452 802000 IND/ECON DEV ISSUES-	50,000	50,000	.00	.00	.00	50,000.00	.0%
024452 812000 IND/ECON DEV ISSUES-	4,000	4,000	.00	.00	.00	4,000.00	.0%
024452 842000 IND/ECON DEV ISSUES	1,000	1,000	.00	.00	.00	1,000.00	.0%
TOTAL 2008 TIF B&I-LINCOLN CENTER	55,000	55,000	.00	.00	.00	55,000.00	.0%
TOTAL EXPENSES	55,000	55,000	.00	.00	.00	55,000.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
025 2011 TIF B&I-KOHL'S	APPROP	BUDGET	YTD	EXPENDED	MTD	EXPENDED	BUDGET	USED
025452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.00	.0%
025452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.00	.0%
025452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.00	.0%
025452 802000 IND/ECON DEV ISSUES-	0	0	.00	.00	.00	.00	.00	.0%
025452 812000 IND/ECON DEV ISSUES-	0	0	.00	.00	.00	.00	.00	.0%
025452 842000 IND/ECON DEV ISSUES	0	0	.00	.00	.00	.00	.00	.0%
025500 900001 T/T GENERAL FUND	0	500	.00	.00	.00	.00	500.00	.0%
TOTAL 2011 TIF B&I-KOHL'S	0	500	.00	.00	.00	.00	500.00	.0%
TOTAL EXPENSES	0	500	.00	.00	.00	.00	500.00	

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ACCOUNTS FOR: 026	2016	TIF B&I-WHISPERING PINES	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
026452	683000	PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
026452	683100	PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
026452	683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
026452	802000	IND/ECON DEV ISSUES-	182,000	182,000	.00	.00	.00	182,000.00	.0%
026452	812000	IND/ECON DEV ISSUES-	97,383	97,383	48,691.25	48,691.25	.00	48,691.75	50.0%
026452	842000	IND/ECON DEV ISSUES	2,000	2,000	.00	.00	.00	2,000.00	.0%
TOTAL 2016 TIF B&I-WHISPERING PIN			281,383	281,383	48,691.25	48,691.25	.00	232,691.75	17.3%
TOTAL EXPENSES			281,383	281,383	48,691.25	48,691.25	.00	232,691.75	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	TAX COLLECTOR'S FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
027								
027500	900001	T/T GENERAL FUND	0	0	828,939.66	448,483.30	.00	-828,939.66 100.0%
027500	900002	T/T PARKS & RECREATI	0	0	40,283.36	21,909.42	.00	-40,283.36 100.0%
027500	900004	T/T LIBRARY	0	0	39,319.16	21,385.02	.00	-39,319.16 100.0%
027500	900012	T/T PLANET FITNESS T	0	0	.00	.00	.00	.00
027500	900013	T/T CITY B & I	0	0	95,221.55	54,082.85	.00	-95,221.55 100.0%
027500	900014	T/T SCHOOL FUND	0	0	930,572.71	496,923.00	.00	-930,572.71 100.0%
027500	900018	T/T POL/FIRE DIS./RE	0	0	57,468.10	31,309.28	.00	-57,468.10 100.0%
027500	900020	T/T 2002 TIF B&I-S/P	0	0	.00	.00	.00	.00
027500	900021	T/T 2002 TIF B&I-H/D	0	0	.00	.00	.00	.00
027500	900022	T/T 2003 TIF B&I-CHA	0	0	.00	.00	.00	.00
027500	900023	T/T 2007 TIF B&I-T/C	0	0	.00	.00	.00	.00
027500	900024	T/T 2008 TIF B&I-LIN	0	0	.00	.00	.00	.00
027500	900025	T/T KOHLS TIF B&I	0	0	.00	.00	.00	.00
027500	900026	T/T '16 TIF B&I-WHIS	0	0	.00	.00	.00	.00
027500	900028	T/T 2016 TIF B&I-HBU	0	0	.00	.00	.00	.00
027500	900050	T/T RIDGE AT TURTLE	0	0	.00	.00	.00	.00
027500	900051	T/T MIDTOWN MARKET	0	0	.00	.00	.00	.00
027500	900052	T/T 2019 TIF B&I-ELA	0	0	.00	.00	.00	.00
027500	900073	T/T MASS TRANSIT OPE	0	0	10,134.21	5,527.67	.00	-10,134.21 100.0%
027500	900090	T/T 2008 TIF CONSTR-	0	0	.00	.00	.00	.00
027500	9000EB	T/T GENERAL FD-EXCES	0	0	174,404.94	.00	.00	-174,404.94 100.0%
027500	9000IN	T/T GENERAL FD-CHKG	0	0	.00	.00	.00	.00
027500	9000IP	T/T GENERAL FD-INT/P	0	0	40,557.79	10,985.77	.00	-40,557.79 100.0%
027500	9000SB	T/T SCHOOL-1988 SCH.	0	0	124,219.29	66,646.03	.00	-124,219.29 100.0%
027703	681900	CASH OVERAGE/SHORTAG	0	0	.00	.00	.00	.00
TOTAL TAX COLLECTOR'S FUND		0	0	2,341,120.77	1,157,252.34	.00	-2,341,120.77	100.0%
TOTAL EXPENSES		0	0	2,341,120.77	1,157,252.34	.00	-2,341,120.77	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 028	2016	TIF B&I-HBRG CLINIC MIDTN	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
028452	683000	PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.0%
028452	683100	PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.0%
028452	683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
028452	802000	IND/ECON DEV ISSUES-	51,000	51,000	.00	.00	.00	51,000.00	.0%
028452	812000	IND/ECON DEV ISSUES-	24,645	24,645	.00	.00	.00	24,645.00	.0%
028452	842000	IND/ECON DEV ISSUES	0	0	.00	.00	.00	.00	.0%
TOTAL 2016 TIF B&I-HBRG CLINIC MI			75,645	75,645	.00	.00	.00	75,645.00	.0%
TOTAL EXPENSES			75,645	75,645	.00	.00	.00	75,645.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
039 AIRPORT IMPROVEMENT FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
039551 400000 REGULAR WAGES	0	0	.00	.00	.00	.00	.00	.0%
039551 430000 OVERTIME	0	0	.00	.00	.00	.00	.00	.0%
039551 460000 STATE RETIREMENT	0	0	.00	.00	.00	.00	.00	.0%
039551 470000 F.I.C.A. TAXES	0	0	.00	.00	.00	.00	.00	.0%
039551 480000 HOSPITALIZATION INS.	0	0	.00	.00	.00	.00	.00	.0%
039551 525000 GAS AND OIL	0	0	.00	.00	.00	.00	.00	.0%
039551 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
039551 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
039551 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.00	.0%
039551 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.00	.0%
039551 599000 OTHER REPAIR/MAINT.	0	0	.00	.00	.00	.00	.00	.0%
039551 601500 ENGINEERING	50,000	50,000	.00	.00	.00	50,000.00	.00	.0%
039551 602500 LEGAL	0	0	.00	.00	.00	.00	.00	.0%
039551 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.00	.0%
039551 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.00	.0%
039551 639400 DISINFECT./EXTERMINA	0	0	.00	.00	.00	.00	.00	.0%
039551 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.00	.0%
039551 641500 AUTOMOTIVE EQ. RENT	0	0	.00	.00	.00	.00	.00	.0%
039551 644900 OTHER RENT	0	0	.00	.00	.00	.00	.00	.0%
039551 723000 STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.00	.0%
039551 729502 AIRPORT IMP-FAA	1,348,179	1,294,578	340,154.10	91,843.11	.00	954,423.90	26.3%	
039551 729599 MISC.OTHER IMPROVEME	30,000	30,000	.00	.00	.00	30,000.00	.00	.0%
039551 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.00	.0%
039551 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.00	.0%
039551 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.00	.0%
039551 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
TOTAL AIRPORT IMPROVEMENT FUND	1,428,179	1,374,578	340,154.10	91,843.11	.00	1,034,423.90	24.7%	
TOTAL EXPENSES	1,428,179	1,374,578	340,154.10	91,843.11	.00	1,034,423.90		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
050 2015A TIF B&I-RIDGE/TURTLE CRK	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
050452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.00	.0%
050452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.00	.0%
050452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.00	.0%
050452 802000 IND/ECON DEV ISSUES-	71,000	71,000	71,000.00	.00	.00	.00	.00	100.0%
050452 812000 IND/ECON DEV ISSUES-	48,430	48,430	25,190.00	.00	.00	23,240.00	52.0%	
050452 842000 IND/ECON DEV ISSUES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
050602 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%	
050602 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
050602 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
050602 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
050602 800000 GENERAL ISSUES-PRINC	0	0	.00	.00	.00	.00	.0%	
050602 810000 GENERAL ISSUES-INTER	0	0	.00	.00	.00	.00	.0%	
050602 840000 GENERAL ISSUES	0	0	.00	.00	.00	.00	.0%	
TOTAL 2015A TIF B&I-RIDGE/TURTLE	121,430	121,430	96,190.00	.00	.00	25,240.00	79.2%	
TOTAL EXPENSES	121,430	121,430	96,190.00	.00	.00	25,240.00		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
051 2015B TIF B&I-MIDTOWN MARKET	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
051452 683000 PROP.TAX COLL. FEES	0	0	.00	.00	.00	.00	.00	.0%
051452 683100 PROP.TAX COLL. FEES.	0	0	.00	.00	.00	.00	.00	.0%
051452 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.00	.0%
051452 802000 IND/ECON DEV ISSUES-	12,000	12,000	12,000.00	.00	.00	.00	.00	100.0%
051452 812000 IND/ECON DEV ISSUES-	8,360	8,360	4,345.00	.00	.00	4,015.00	52.0%	
051452 842000 IND/ECON DEV ISSUES	2,000	2,000	.00	.00	.00	2,000.00	.0%	
TOTAL 2015B TIF B&I-MIDTOWN MARKE	22,360	22,360	16,345.00	.00	.00	6,015.00	73.1%	
TOTAL EXPENSES	22,360	22,360	16,345.00	.00	.00	6,015.00		

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ACCOUNTS FOR:	052	2019	TIF	B&I-ELAM	ARMS	MIDTOWN	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
052452	683000	PROP.TAX	COLL.	FEES			0	0	.00	.00	.00	.00	.0%
052452	683100	PROP.TAX	COLL.	FEES.			0	0	.00	.00	.00	.00	.0%
052452	683200	BANK SERV/TRF	FEE				0	0	.00	.00	.00	.00	.0%
052452	802000	IND/ECON	DEV	ISSUES-			166,000	166,000	166,000.00	.00	.00	.00	100.0%
052452	812000	IND/ECON	DEV	ISSUES-			126,824	126,824	126,824.00	.00	.00	.00	100.0%
052452	842000	IND/ECON	DEV	ISSUES			2,500	2,500	2,000.00	.00	.00	500.00	80.0%
TOTAL 2019 TIF B&I-ELAM ARMS MIDT							295,324	295,324	294,824.00	.00	.00	500.00	99.8%
TOTAL EXPENSES							295,324	295,324	294,824.00	.00	.00	500.00	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
072 MUNICIPAL ROAD & BRIDGE	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
072201 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
072201 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
072201 540500 CONCRETE, CEMENT, ET	0	0	.00	.00	.00	.00	.0%	
072201 541000 BRICK, STONE, MORTAR, E	0	0	.00	.00	.00	.00	.0%	
072201 541500 SAND, CLAY, GRVL, FILL	0	0	.00	.00	.00	.00	.0%	
072201 542000 DRAINAGE PIPE & CULV	0	0	.00	.00	.00	.00	.0%	
072201 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
072201 555000 STREET MARKING SUPPL	0	0	.00	.00	.00	.00	.0%	
072201 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%	
072201 561000 PLUMBING SUPPLIES	0	0	.00	.00	.00	.00	.0%	
072201 562000 STRUCTURAL STEEL & I	0	0	.00	.00	.00	.00	.0%	
072201 601500 ENGINEERING	400,000	400,000	71,160.64	69,163.14	.00	328,839.36	17.8%	
072201 601501 ENGINEERING-I&I STUD	136,288	136,288	7,171.51	5,464.00	.00	129,116.49	5.3%	
072201 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%	
072201 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
072201 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
072201 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
072201 636000 STREETS & STRUCTURES	1,240,000	912,000	30,116.77	.00	92,048.30	789,834.58	13.4%	
072201 638200 MINOR EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
072201 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
072201 642000 MACHINERY RENT	0	0	.00	.00	.00	.00	.0%	
072201 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%	
072201 700000 LAND	0	0	.00	.00	.00	.00	.0%	
072201 700001 LAND - CE ROY PATHWA	0	0	.00	.00	.00	.00	.0%	
072201 700002 LAND - HEGWOOD RD	0	0	.00	.00	.00	.00	.0%	
072201 700003 LAND - OAK GROVE RD	0	0	.00	.00	.00	.00	.0%	
072201 701000 EASEMENTS	0	0	.00	.00	.00	.00	.0%	
072201 721002 28TH AVENUE BRIDGE	0	0	.00	.00	.00	.00	.0%	
072201 721003 12TH AVENUE BRIDGE	0	0	.00	.00	.00	.00	.0%	
072201 721004 BARKLEY ROAD BRIDGE	0	0	.00	.00	.00	.00	.0%	
072201 721005 S. LAGOON BRIDGE REP	0	0	.00	.00	.00	.00	.0%	
072201 721007 COUNTRY CLUB PEDESTRA	0	0	.00	.00	.00	.00	.0%	
072201 722501 SIDEWALKS-NON SPECIF	0	0	.00	.00	676.67	-677.00	*****%	
072201 722507 MDOT-LLT DEPOT TO CH	0	0	.00	.00	.00	.00	.0%	
072201 722508 MDOT-J ED TURNER BIK	0	0	.00	.00	.00	.00	.0%	
072201 722509 EDWARDS ST PATHWAY	0	0	.00	.00	.00	.00	.0%	
072201 722510 CAMP ST WALKING TRAI	0	0	.00	.00	31,640.00	-31,640.00	100.0%	
072201 722512 38TH AVE SIDEWALKS	0	0	.00	.00	.00	.00	.0%	
072201 722513 CLASSIC DRIVE BIKE T	0	0	.00	.00	.00	.00	.0%	
072201 722514 LLT TO AFRICAN AMER	0	0	.00	.00	.00	.00	.0%	
072201 722515 31ST AVE SIDEWALKS	0	0	.00	.00	.00	.00	.0%	
072201 722516 N. 31st & HARDY CROS	0	0	.00	.00	.00	.00	.0%	
072201 722517 CONCART ST/ZOO ENTRA	10,000	19,500	19,326.29	19,326.29	.00	173.71	99.1%	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
072 MUNICIPAL ROAD & BRIDGE	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
072201 722518 LAMAR BLVD/REGIONS	300,000	290,500	.00	.00	.00	290,500.00	.0%	
072201 722522 GORDONS CREEK COMMON	280,000	280,000	.00	.00	.00	280,000.00	.0%	
072201 723002 INDUSTRIAL PARK ROAD	0	0	.00	.00	12,532.30	-12,532.00	*****%	
072201 723010 MDOT-FUTURE PROJECT	0	0	.00	.00	.00	.00	.0%	
072201 723014 LAMAR BLVD-REGIONS	2,157,672	2,146,776	249,948.27	40,930.00	.00	1,896,827.63	11.6%	
072201 723016 HARDY ST-MCLEOD TO 2	0	0	.00	.00	.00	.00	.0%	
072201 723020 OAK GROVE ROUNDABOUT	0	0	.00	.00	.00	.00	.0%	
072201 723021 LAKEVIEW BRIDGE NORT	0	0	.00	.00	.00	.00	.0%	
072201 723022 LAKEVIEW BRIDGE SOUT	0	0	.00	.00	.00	.00	.0%	
072201 723024 FORREST STREET BRIDG	0	0	.00	.00	.00	.00	.0%	
072201 723025 CTRY.CLUB RD. INTERS	1,715,656	1,715,656	2,454.01	1,301.51	.00	1,713,201.99	.1%	
072201 723029 HARDY ST ROUNDABOUT	840,505	840,505	159,297.76	84,909.22	.00	681,207.24	19.0%	
072201 723043 MDOT-MARTIN LUTHER K	100,000	100,000	11,860.00	1,605.00	.00	88,140.00	11.9%	
072201 723051 MDOT-LLT-US 49 TO MA	0	0	.00	.00	.00	.00	.0%	
072201 723056 GORDON'S CREEK COMMO	0	0	.00	.00	.00	.00	.0%	
072201 723082 38TH AVE IMPR/BP FUN	0	0	.00	.00	.00	.00	.0%	
072201 723083 HARDY/49-W PINE/BP F	0	0	.00	.00	.00	.00	.0%	
072201 723099 OTHER STREET IMPR.	0	0	47,309.49	.00	49,624.51	-96,934.00	100.0%	
072201 729502 AIRPORT IMP-FAA	0	0	.00	.00	17,327.15	-17,327.00	%	
072201 729510 ELAINE CIRCLE RETAIN	0	0	.00	.00	.00	.00	.0%	
072201 729576 ST ANNE'S CULVERT RE	225,974	236,870	236,870.10	19,982.88	.00	.00	100.0%	
072201 733500 AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%	
072201 734500 CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%	
072201 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
072201 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
072201 744000 DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%	
072201 745000 SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%	
072460 851200 TRACTOR LEASE '11	0	0	.00	.00	.00	.00	.0%	
072460 851400 BACKHOE LEASE '11	0	0	.00	.00	.00	.00	.0%	
072460 861200 TRACTOR LEASE '11	0	0	.00	.00	.00	.00	.0%	
072460 861400 BACKHOE LEASE '11	0	0	.00	.00	.00	.00	.0%	
072500 900001 T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
072500 900008 T/T SPECIAL STREET	0	0	.00	.00	.00	.00	.0%	
072500 900082 T/T COMMUNITY DEVELO	0	0	.00	.00	.00	.00	.0%	
TOTAL MUNICIPAL ROAD & BRIDGE	7,406,095	7,078,095	835,514.84	242,682.04	203,848.93	6,038,731.00	14.7%	
TOTAL EXPENSES	7,406,095	7,078,095	835,514.84	242,682.04	203,848.93	6,038,731.00		

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ACCOUNTS FOR: 073	MASS TRANSIT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
073570 400000	REGULAR WAGES	794,221	794,221	157,067.28	63,666.39	.00	637,153.72	19.8%
073570 401000	DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%
073570 430000	OVERTIME	65,000	65,000	22,421.95	10,829.58	.00	42,578.05	34.5%
073570 431000	DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%
073570 460000	STATE RETIREMENT	149,600	149,600	31,231.17	12,962.34	.00	118,368.83	20.9%
073570 470000	F.I.C.A. TAXES	65,800	65,800	13,294.69	5,555.60	.00	52,505.31	20.2%
073570 480000	HOSPITALIZATION INS.	201,600	201,600	26,419.24	7,200.00	.00	175,180.76	13.1%
073570 490000	UNEMPLOYMENT BENEFIT	6,500	6,500	.00	.00	.00	6,500.00	.0%
073570 491000	WORKMAN'S COMPENSATI	18,000	18,000	.00	.00	.00	18,000.00	.0%
073570 500300	PAPER	500	500	.00	.00	462.77	37.00	92.6%
073570 500500	PRINTED FORMS	100	100	.00	.00	.00	100.00	.0%
073570 501000	OTHER EXPENDABLE OFF	1,500	1,500	531.29	.00	35.74	933.21	37.8%
073570 502000	MINOR OFFICE EQUIP/F	5,000	5,000	293.67	.00	55.06	4,650.99	7.0%
073570 505000	SUBSCRIPTIONS,MAGS,M	200	200	.00	.00	.00	200.00	.0%
073570 507000	BOOKS	0	0	.00	.00	.00	.00	.0%
073570 508000	COMPUTER SUPPLIES	2,500	2,500	366.94	192.07	.00	2,132.93	14.7%
073570 510000	CLEANING/JANITORIAL	3,000	3,000	124.68	.00	.00	2,875.00	4.2%
073570 511100	SUPPLIES - COVID 19	5,710	5,710	.00	.00	.00	5,710.00	.0%
073570 511500	FOOD	200	200	.00	.00	.00	200.00	.0%
073570 512000	MEDICAL SUPPLIES	0	0	.00	.00	.00	.00	.0%
073570 513000	CHEMICALS	100	100	35.88	.00	.00	64.00	35.9%
073570 525000	GAS AND OIL	13,000	13,000	2,055.04	.00	.00	10,944.72	15.8%
073570 525500	LUBRICANTS	1,000	1,000	.00	.00	.00	1,000.00	.0%
073570 525700	DIESEL FUEL	114,000	114,000	19,976.14	.00	.00	94,023.86	17.5%
073570 526000	OTHER FUEL	300	300	.00	.00	.00	300.00	.0%
073570 535500	WEARING APPAREL	2,000	2,000	.00	.00	.00	2,000.00	.0%
073570 540500	CONCRETE, CEMENT, ET	100	100	.00	.00	.00	100.00	.0%
073570 541500	SAND,CLAY,GRVL,FILL	0	0	.00	.00	.00	.00	.0%
073570 545000	HAND TOOLS	6,000	6,000	46.49	.00	.00	5,954.00	.8%
073570 546000	MINOR EQUIPMENT	6,000	6,000	.00	.00	.00	6,000.00	.0%
073570 559000	OTHER OPERATING MATL	700	700	.00	.00	.00	700.00	.0%
073570 560000	BUILDING MATERIALS &	1,000	1,000	.00	.00	43.90	956.00	4.4%
073570 560500	ELECTRICAL SUPPLIES	500	500	.00	.00	.00	500.00	.0%
073570 561000	PLUMBING SUPPLIES	500	500	.00	.00	.00	500.00	.0%
073570 565000	PAINT AND PAINTING S	500	500	.00	.00	.00	500.00	.0%
073570 570000	MTR VEHICLE REP. PTS	2,500	2,500	70.68	.00	.00	2,429.32	2.8%
073570 571000	REPAIR PARTS - BUSES	0	0	.00	.00	.00	.00	.0%
073570 571001	REPAIR PARTS - FIXED	60,000	60,000	7,775.34	4,262.58	2,433.49	49,791.31	17.0%
073570 571002	REPAIR PARTS - PARAT	15,000	15,000	2,075.56	153.99	116.29	12,808.20	14.6%
073570 575000	COMMUNICATION REPAIR	1,500	1,500	.00	.00	.00	1,500.00	.0%
073570 575500	AGRICLTRL REPAIR PTS	0	0	.00	.00	.00	.00	.0%
073570 599000	OTHER REPAIR/MAINT.	3,000	3,000	97.98	.00	35.00	2,867.00	4.4%
073570 601000	AUDITING AND ACCOUNT	0	0	.00	.00	.00	.00	.0%

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ACCOUNTS	FOR:		ORIGINAL	REVISED						AVAILABLE	PCT
073	MASS	TRANSIT FUND	APPROP	BUDGET	YTD	EXPENDED	MTD	EXPENDED	ENCUMBRANCES	BUDGET	USED
073570	601200	ARCHITECTURAL	0	0		.00		.00	.00	.00	.0%
073570	602000	CONSULTANT SERV/SURV	45,375	137,375	59,727	.50		.00	33,210.00	44,437.00	67.7%
073570	602100	BUILDING SECURITY	1,000	1,000		.00		.00	.00	1,000.00	.0%
073570	602700	MEDICAL	0	0		.00		.00	.00	.00	.0%
073570	604900	OTHER PROFESSIONAL S	5,000	5,000		.00		.00	843.95	4,156.05	16.9%
073570	606000	TELEPHONE AND TELEGR	6,500	6,500	1,549	.42	420	.98	.00	4,950.58	23.8%
073570	607000	POSTAGE	200	200		.00		.00	.00	200.00	.0%
073570	609900	OTHER COMMUNICATION	10,600	10,600		.00		.00	.00	10,600.00	.0%
073570	611000	TRAVEL EXPENSE	4,000	4,000		.00		.00	.00	4,000.00	.0%
073570	612000	FREIGHT	1,000	1,000		.00		.00	319.95	680.05	32.0%
073570	613000	MESSENGER/EXPRESS SE	0	0		.00		.00	.00	.00	.0%
073570	615000	ADVERTISING	7,000	6,375		.00		.00	.00	6,375.00	.0%
073570	620000	PRINTING	3,000	3,000		.00		.00	.00	3,000.00	.0%
073570	625500	PUBLIC LIAB/PROPERTY	61,000	61,625	61,625	.00		.00	.00	.00	100.0%
073570	626500	AUTOMOBILE INSURANCE	0	0		.00		.00	.00	.00	.0%
073570	627000	SURETY AND FORGERY B	0	0		.00		.00	.00	.00	.0%
073570	630500	ELECTRICITY	19,000	19,000	4,584	.22	1,852	.87	.00	14,415.78	24.1%
073570	635000	BUILDING R&M	1,500	1,500		.00		.00	.00	1,500.00	.0%
073570	635500	ELECTRICAL R&M	1,500	1,500		.00		.00	.00	1,500.00	.0%
073570	635700	PLUMBING EQUIPMENT R	0	0		.00		.00	.00	.00	.0%
073570	636500	OFFICE EQUIPMENT R&M	500	500		.00		.00	.00	500.00	.0%
073570	638000	FIXED EQUIPMENT R&M	0	0		.00		.00	.00	.00	.0%
073570	638200	MINOR EQUIPMENT R&M	0	0		.00		.00	.00	.00	.0%
073570	638400	MOTOR VEHICLE EQ. R&	2,000	2,000	1,615	.90		812.65	.00	384.10	80.8%
073570	638501	BUS EQUIP R&M-FIXED	90,000	90,000	9,689	.88	4,483	.97	33,309.15	47,000.90	47.8%
073570	638502	BUS EQUIP R&M-PARATR	30,000	30,000	6,736	.64	6,736	.64	2,245.74	21,017.99	29.9%
073570	639000	COMMUNICATION EQ. R&	2,500	2,500		.00		.00	.00	2,500.00	.0%
073570	639400	DISINFECT./EXTERMINA	250	250	48	.00		.00	.00	202.00	19.2%
073570	639600	SIGN PAINTING	1,200	1,200		.00		.00	.00	1,200.00	.0%
073570	639800	TOW IN CHARGES	2,000	2,350	1,050	.00	350	.00	.00	1,300.00	44.7%
073570	639900	OTHER REPAIRS AND MA	2,500	1,765	64	.95		.00	.00	1,700.00	3.7%
073570	640500	BUILDING RENT	0	0		.00		.00	.00	.00	.0%
073570	642500	CYLINDER RENT	0	0		.00		.00	.00	.00	.0%
073570	643000	UNIFORM RENT	11,500	11,500	1,571	.45		.00	.00	9,928.55	13.7%
073570	644900	OTHER RENT	500	500		.00		.00	.00	500.00	.0%
073570	683000	PROP.TAX COLL. FEES	750	750	238	.57		76.00	.00	511.43	31.8%
073570	683100	PROP.TAX COLL. FEES.	1,500	1,500	32	.99		22.55	.00	1,467.01	2.2%
073570	684000	DUES AND MEMBERSHIPS	700	700		.00		.00	.00	700.00	.0%
073570	684500	REGISTRATION FEE/TUI	200	200	105	.00		.00	.00	95.00	52.5%
073570	685000	LAUNDRY	0	0		.00		.00	.00	.00	.0%
073570	686800	JARC-OPERATIONS	120,000	120,000	33,615	.50	9,168	.50	.00	86,384.50	28.0%
073570	687000	CUSTODIAL SERVICE	4,500	4,885	900	.00	300	.00	4,000.00	-15.00	100.3%
073570	699900	SERVICES NOT SPECIFI	0	0		.00		.00	.00	.00	.0%
073570	710024	BUS SHELTERS	261,078	261,078		.00		.00	29,875.00	231,203.00	11.4%

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ACCOUNTS FOR: 073	MASS TRANSIT FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
073570 710027	MASS TRANSIT FACILIT	355,344	355,344	.00	.00	.00	355,344.00	.0%
073570 710029	TRANSIT FACILITY ARC	115,838	115,838	.00	.00	8,550.00	107,288.00	7.4%
073570 729553	BUS SHELTER INFRAS-5	1,000,000	900,000	20,396.58	20,396.58	.00	879,603.42	2.3%
073570 729599	MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%
073570 732500	OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
073570 732700	DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%
073570 732800	FINANCIAL SOFTWARE	0	0	.00	.00	.00	.00	.0%
073570 733400	FAREBOX MEDIA EQUIPM	276,000	176,000	.00	.00	.00	176,000.00	.0%
073570 733500	AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%
073570 733600	SURVEILANCE/SECURITY	44,030	44,030	.00	.00	.00	44,030.00	.0%
073570 735500	COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
073570 735600	COMMUNICATION EQ-USM	0	0	.00	.00	.00	.00	.0%
073570 735700	ARRA-GPS EQUIPMENT	0	0	.00	.00	.00	.00	.0%
073570 739000	MAJOR EQUIP. IMPROVE	0	0	.00	.00	.00	.00	.0%
073570 739900	OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
073570 740000	AUTOMOBILES	29,044	29,044	.00	.00	.00	29,044.00	.0%
073570 741000	BUSES	716,490	654,490	.00	.00	358,760.00	295,730.00	54.8%
073570 741500	TROLLEYS	0	0	.00	.00	.00	.00	.0%
073570 745000	SPECIAL TRUCKS	0	0	.00	.00	.00	.00	.0%
TOTAL MASS TRANSIT FUND		4,782,230	4,612,229	487,435.62	149,443.29	474,296.04	3,650,497.57	20.9%
TOTAL EXPENSES		4,782,230	4,612,229	487,435.62	149,443.29	474,296.04	3,650,497.57	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
075 WATER&SEWER CONSTRUCTION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
075500 900001 T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
075500 900009 T/T GROUP INSURANCE	0	0	.00	.00	.00	.00	.0%	
075500 900010 T/T WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%	
075500 900072 T/T MUN.ROAD & BRIDG	0	0	.00	.00	.00	.00	.0%	
075695 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
075695 601500 ENGINEERING	500,000	500,000	149,605.41	77,527.15	.00	350,394.59	29.9%	
075695 601501 ENGINEERING-I&I STUD	140,000	140,000	.00	.00	.00	140,000.00	.0%	
075695 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
075695 604900 OTHER PROFESSIONAL S	10,000	10,000	.00	.00	.00	10,000.00	.0%	
075695 636000 STREETS & STRUCTURES	4,500	4,500	.00	.00	.00	4,500.00	.0%	
075695 670000 SETTLEMENT OF DAMAGE C	0	0	.00	.00	.00	.00	.0%	
075695 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%	
075695 699900 SERVICES NOT SPECIFI	0	2,167	.00	.00	2,167.00	.00	100.0%	
075695 700000 LAND	0	0	.00	.00	.00	.00	.0%	
075695 701000 EASEMENTS	0	0	.00	.00	.00	.00	.0%	
075695 721005 S. LAGOON BRIDGE REP	0	0	.00	.00	.00	.00	.0%	
075695 721200 FENCES/RAILINGS	0	0	.00	.00	.00	.00	.0%	
075695 722001 HALL AVENUE SEWER	1,000,000	1,000,000	170.00	170.00	.00	999,830.00	.0%	
075695 722002 LONGLEAF HEIGHTS NOR	2,273,000	2,233,703	512,401.06	370,833.93	.00	1,721,301.69	22.9%	
075695 722003 PRCC SEWER	300,000	300,000	.00	.00	.00	300,000.00	.0%	
075695 722004 MISC.SEWER SYSTEMS I	0	0	.00	.00	.00	.00	.0%	
075695 722028 MID TOWN INFRASTRUCT	0	0	.00	.00	.00	.00	.0%	
075695 722065 S 31st AVE DRAINAGE	0	0	.00	.00	.00	.00	.0%	
075695 722067 LAMAR BLVD-REGIONS	0	0	.00	.00	.00	.00	.0%	
075695 722099 PROGRAMMED SEWER PRO	0	25,000	9,544.50	.00	.00	15,455.50	38.2%	
075695 723001 W&S-PAVING	0	300	.00	.00	256.47	44.00	85.4%	
075695 724512 N 39TH & 40TH IMPROV	0	0	.00	.00	.00	.00	.0%	
075695 724515 AUDUBON-WESTWOOD IMP	209,000	209,000	2,012.50	510.00	.00	206,987.50	1.0%	
075695 724518 COUNTRY CLUB WATER	0	0	.00	.00	.00	.00	.0%	
075695 724529 EAST JERUSALEM AREA	420,000	420,000	2,582.50	1,532.50	.00	417,417.50	.6%	
075695 724530 LAMAR BLVD WATER	0	14,297	14,297.20	.00	.00	.05	100.0%	
075695 724561 2017 WATER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
075695 724599 PROGRAMMED WATER PRO	0	5,000	.00	.00	4,985.00	15.00	99.7%	
075695 729598 TANK PAINTING/MAINT	0	0	.00	.00	.00	.00	.0%	
075695 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
075695 737000 PIPE	0	0	.00	.00	.00	.00	.0%	
075695 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
TOTAL WATER&SEWER CONSTRUCTION FU	4,856,500	4,863,967	690,613.17	450,573.58	7,408.47	4,165,945.83	14.4%	
TOTAL EXPENSES	4,856,500	4,863,967	690,613.17	450,573.58	7,408.47	4,165,945.83		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
077 COMMUNITY CENTERS' FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
077650 400000 REGULAR WAGES	386,130	392,370	103,199.35	45,282.99	.00	289,170.65	26.3%	
077650 401000 DISASTER RECOVERY WA	0	0	.00	.00	.00	.00	.0%	
077650 430000 OVERTIME	11,000	11,000	2,623.35	905.14	.00	8,376.65	23.8%	
077650 431000 DISASTER RECOVERY OV	0	0	.00	.00	.00	.00	.0%	
077650 460000 STATE RETIREMENT	69,110	70,210	18,442.05	8,046.36	.00	51,767.95	26.3%	
077650 470000 F.I.C.A. TAXES	30,400	30,900	7,917.13	3,472.71	.00	22,982.87	25.6%	
077650 480000 HOSPITALIZATION INS.	109,200	109,200	22,800.00	7,800.00	.00	86,400.00	20.9%	
077650 490000 UNEMPLOYMENT BENEFIT	1,000	1,000	.00	.00	.00	1,000.00	.0%	
077650 491000 WORKMAN'S COMPENSATI	13,500	13,500	.00	.00	.00	13,500.00	.0%	
077650 500300 PAPER	0	0	.00	.00	.00	.00	.0%	
077650 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%	
077650 501000 OTHER EXPENDABLE OFF	1,500	1,500	.00	.00	.00	1,500.00	.0%	
077650 502000 MINOR OFFICE EQUIP/F	500	500	.00	.00	.00	500.00	.0%	
077650 505000 SUBSCRIPTIONS,MAGS,M	0	0	.00	.00	.00	.00	.0%	
077650 507000 BOOKS	0	0	.00	.00	.00	.00	.0%	
077650 510000 CLEANING/JANITORIAL	11,000	11,000	1,628.75	818.27	1,124.26	8,246.99	25.0%	
077650 511000 HOUSEHOLD SUPPLIES	0	0	.00	.00	.00	.00	.0%	
077650 511500 FOOD	0	0	.00	.00	.00	.00	.0%	
077650 512000 MEDICAL SUPPLIES	250	250	.00	.00	.00	250.00	.0%	
077650 513000 CHEMICALS	0	0	.00	.00	.00	.00	.0%	
077650 525000 GAS AND OIL	3,500	3,500	304.01	.00	.00	3,195.99	8.7%	
077650 535500 WEARING APPAREL	400	400	.00	.00	.00	400.00	.0%	
077650 544000 HORT./LANDSCAPING SP	2,250	2,250	1,041.50	729.00	.00	1,208.50	46.3%	
077650 545000 HAND TOOLS	0	0	.00	.00	.00	.00	.0%	
077650 546000 MINOR EQUIPMENT	4,500	4,500	962.71	212.93	248.85	3,288.44	26.9%	
077650 559000 OTHER OPERATING MATL	2,000	2,000	.00	.00	.00	2,000.00	.0%	
077650 560000 BUILDING MATERIALS &	3,000	3,000	387.07	68.00	600.00	2,012.93	32.9%	
077650 560500 ELECTRICAL SUPPLIES	5,000	5,000	.00	.00	189.85	4,810.15	3.8%	
077650 561000 PLUMBING SUPPLIES	3,500	3,500	515.60	216.45	758.98	2,225.42	36.4%	
077650 565000 PAINT AND PAINTING S	800	800	.00	.00	.00	800.00	.0%	
077650 570000 MTR VEHICLE REP. PTS	2,500	2,500	.00	.00	319.90	2,180.10	12.8%	
077650 599000 OTHER REPAIR/MAINT.	1,000	1,000	.00	.00	.00	1,000.00	.0%	
077650 600100 PROF SERVICES - COVI	17,400	17,400	192.68	.00	.00	17,207.32	1.1%	
077650 603300 ENTERTAINMENT	0	0	.00	.00	.00	.00	.0%	
077650 604900 OTHER PROFESSIONAL S	11,400	11,400	9,822.88	5,510.50	.00	1,577.12	86.2%	
077650 606000 TELEPHONE AND TELEGR	2,300	2,300	184.54	61.36	.00	2,115.46	8.0%	
077650 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
077650 611000 TRAVEL EXPENSE	500	500	.00	.00	.00	500.00	.0%	
077650 612000 FREIGHT	0	0	.00	.00	.00	.00	.0%	
077650 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
077650 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
077650 626000 BOILER MACHINERY	0	0	.00	.00	.00	.00	.0%	
077650 626500 AUTOMOBILE INSURANCE	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
077 COMMUNITY CENTERS' FUND	APPROP	BUDGET				BUDGET	USED
077650 630000 GAS	14,000	14,000	1,226.50	724.96	.00	12,773.50	8.8%
077650 630500 ELECTRICITY	74,000	74,000	16,608.63	3,833.91	.00	57,391.37	22.4%
077650 635000 BUILDING R&M	20,000	20,000	.00	.00	.00	20,000.00	.0%
077650 635500 ELECTRICAL R&M	0	0	.00	.00	.00	.00	.0%
077650 635700 PLUMBING EQUIPMENT R	2,000	2,000	751.50	751.50	.00	1,248.50	37.6%
077650 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%
077650 637000 HOUSEHOLD EQUIPMENT	9,000	9,000	445.75	445.75	.00	8,554.25	5.0%
077650 638000 FIXED EQUIPMENT R&M	13,150	13,150	9,757.37	197.60	.00	3,392.63	74.2%
077650 638200 MINOR EQUIPMENT R&M	1,500	1,500	.00	.00	.00	1,500.00	.0%
077650 638400 MOTOR VEHICLE EQ. R&	3,500	3,500	.00	.00	.00	3,500.00	.0%
077650 639200 CLEANING AND PAINTIN	8,000	8,000	4,865.00	4,865.00	.00	3,135.00	60.8%
077650 639400 DISINFECT./EXTERMINA	6,000	6,000	1,513.50	.00	.00	4,486.50	25.2%
077650 639800 TOW IN CHARGES	250	250	.00	.00	.00	250.00	.0%
077650 639900 OTHER REPAIRS AND MA	5,000	5,000	1,188.55	.00	420.00	3,391.45	32.2%
077650 641000 OFFICE EQUIPMENT REN	0	0	.00	.00	.00	.00	.0%
077650 642500 CYLINDER RENT	0	0	.00	.00	.00	.00	.0%
077650 643000 UNIFORM RENT	6,000	6,000	2,410.11	935.50	.00	3,589.89	40.2%
077650 643500 MOP-MAT-RAG RENT	0	0	.00	.00	.00	.00	.0%
077650 644900 OTHER RENT	500	500	.00	.00	.00	500.00	.0%
077650 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
077650 684000 DUES AND MEMBERSHIPS	0	0	.00	.00	.00	.00	.0%
077650 684500 REGISTRATION FEE/TUI	800	800	.00	.00	.00	800.00	.0%
077650 699900 SERVICES NOT SPECIFI	1,000	1,000	.00	.00	.00	1,000.00	.0%
077650 715001 H'BURG MUSEUM	0	0	.00	.00	.00	.00	.0%
077650 715010 REC CENTER OLD YMCA	20,000	20,000	.00	.00	.00	20,000.00	.0%
077650 715014 CULTURAL CENTER	0	0	.00	.00	.00	.00	.0%
077650 715019 JDS COM CTR(CEILING/	10,000	10,000	.00	.00	.00	10,000.00	.0%
077650 715021 CE ROY/5TH STREET	7,500	7,500	.00	.00	.00	7,500.00	.0%
077650 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
077650 732000 HOUSEHOLD FURN/EQUIP	5,000	5,000	.00	.00	.00	5,000.00	.0%
077650 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%
077650 735500 COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
077650 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.0%
077650 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
077650 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
TOTAL COMMUNITY CENTERS' FUND	900,840	908,680	208,788.53	84,877.93	3,661.84	696,229.63	23.4%
TOTAL EXPENSES	900,840	908,680	208,788.53	84,877.93	3,661.84	696,229.63	

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ACCOUNTS FOR: 079	COVID FISCAL RECOVERY FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
079500 900001	T/T GENERAL FUND	1,000,000	0	.00	.00	.00	.00	.0%
079605 790000	CAPITAL PROJECTS-GRA	11,875,000	10,475,000	.00	.00	.00	10,475,000.00	.0%
TOTAL COVID FISCAL RECOVERY FUNDS		12,875,000	10,475,000	.00	.00	.00	10,475,000.00	.0%
TOTAL EXPENSES		12,875,000	10,475,000	.00	.00	.00	10,475,000.00	

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ACCOUNTS FOR:	ORIGINAL	REVISED	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
082 COMMUNITY DEVELOP. BLOCK GRANT	APPROP	BUDGET				BUDGET	USED
082001 861900 ENERGY PERFORMANCE I	0	0	.00	.00	.00	.00	.0%
082285 400000 REGULAR WAGES	182,050	192,970	38,387.38	16,557.13	.00	154,582.62	19.9%
082285 430000 OVERTIME	0	0	.00	.00	.00	.00	.0%
082285 460000 STATE RETIREMENT	31,700	33,600	6,679.45	2,880.97	.00	26,920.55	19.9%
082285 470000 F.I.C.A. TAXES	14,000	14,845	2,927.85	1,280.77	.00	11,917.15	19.7%
082285 480000 HOSPITALIZATION INS.	42,000	42,000	5,400.00	1,800.00	.00	36,600.00	12.9%
082285 490000 UNEMPLOYMENT BENEFIT	500	500	.00	.00	.00	500.00	.0%
082285 491000 WORKMAN'S COMPENSATI	3,800	3,800	.00	.00	.00	3,800.00	.0%
082285 500300 PAPER	500	500	.00	.00	.00	500.00	.0%
082285 500500 PRINTED FORMS	0	0	.00	.00	.00	.00	.0%
082285 501000 OTHER EXPENDABLE OFF	1,500	1,500	316.91	63.27	.00	1,183.25	21.1%
082285 502000 MINOR OFFICE EQUIP/F	1,100	850	.00	.00	.00	850.00	.0%
082285 505000 SUBSCRIPTIONS,MAGS,M	250	250	.00	.00	192.00	58.00	76.8%
082285 507000 BOOKS	300	300	262.00	.00	.00	38.00	87.3%
082285 508000 COMPUTER SUPPLIES	0	0	.00	.00	.00	.00	.0%
082285 511500 FOOD	0	0	.00	.00	.00	.00	.0%
082285 525000 GAS AND OIL	1,200	1,200	418.59	.00	.00	781.41	34.9%
082285 525500 LUBRICANTS	0	0	.00	.00	.00	.00	.0%
082285 535500 WEARING APPAREL	0	250	.00	.00	232.00	18.00	92.8%
082285 546000 MINOR EQUIPMENT	300	300	.00	.00	28.98	271.02	9.7%
082285 559000 OTHER OPERATING MATL	300	300	.00	.00	.00	300.00	.0%
082285 559100 OTHER OPER.MATLS-FUL	100	100	.00	.00	.00	100.00	.0%
082285 559200 OTHER OPER.MATLS-D.A	100	100	.00	.00	.00	100.00	.0%
082285 560000 BUILDING MATERIALS &	0	0	.00	.00	.00	.00	.0%
082285 565000 PAINT AND PAINTING S	0	0	.00	.00	.00	.00	.0%
082285 570000 MTR VEHICLE REP. PTS	2,600	2,600	38.09	38.09	.00	2,561.91	1.5%
082285 580000 MINOR COMPUTER EQUIP	0	0	.00	.00	.00	.00	.0%
082285 601000 AUDITING AND ACCOUNT	0	0	.00	.00	.00	.00	.0%
082285 601301 DEMOLITION-TARGET AR	0	0	.00	.00	.00	.00	.0%
082285 601302 ASBESTOS REMOVAL-TAR	0	0	.00	.00	.00	.00	.0%
082285 601303 LOT CLEARING-TARGET	0	0	.00	.00	.00	.00	.0%
082285 602000 CONSULTANT SERV/SURV	0	0	.00	.00	.00	.00	.0%
082285 604901 CDBG CARES	691,454	691,454	.00	.00	.00	691,454.00	.0%
082285 604903 COMM.HOUSING DEV. OR	189,196	189,196	13,050.00	13,050.00	.00	176,146.00	6.9%
082285 604904 DOWNTOWN LIGHTING	0	0	.00	.00	.00	.00	.0%
082285 604906 RECORDING FEES	300	300	27.00	.00	.00	273.00	9.0%
082285 604907 ADP LOAN PROGRAM	0	0	.00	.00	.00	.00	.0%
082285 604908 ENVIRONMENTAL STUDY	0	0	.00	.00	.00	.00	.0%
082285 604909 CAPITAL IMPROVEMENT	0	0	.00	.00	.00	.00	.0%
082285 604910 PUB.SERV.GRANT EXPEN	50,000	50,000	.00	.00	.00	50,000.00	.0%
082285 604911 NEIGHBORHOOD GRANT E	0	0	.00	.00	.00	.00	.0%
082285 604912 ENGR-DRAINAGE CDBG	0	0	.00	.00	.00	.00	.0%
082285 604913 DEMOLITION 1999-2007	0	0	.00	.00	.00	.00	.0%

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
082 COMMUNITY DEVELOP. BLOCK GRANT	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
082285 604914 FACADE IMPR.PROGRAM	30,000	30,000	.00	.00	.00	30,000.00	.0%	
082285 604915 PLANNING	0	0	.00	.00	.00	.00	.0%	
082285 604916 HABITAT PROGRAM	0	0	.00	.00	.00	.00	.0%	
082285 604917 PRVO EXPENDITURE	0	0	.00	.00	.00	.00	.0%	
082285 604918 EATON SCHOOL	0	0	.00	.00	.00	.00	.0%	
082285 604999 OTHER	2,000	2,000	.00	.00	.00	2,000.00	.0%	
082285 606000 TELEPHONE AND TELEGR	900	900	.00	.00	.00	900.00	.0%	
082285 611000 TRAVEL EXPENSE	3,200	3,200	1,302.96	876.00	300.00	1,597.04	50.1%	
082285 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
082285 615000 ADVERTISING	1,000	900	57.60	.00	.00	842.40	6.4%	
082285 620200 PRINTING-GRANT RELAT	0	100	71.07	71.07	.00	28.93	71.1%	
082285 636500 OFFICE EQUIPMENT R&M	0	0	.00	.00	.00	.00	.0%	
082285 638400 MOTOR VEHICLE EQ. R&	1,000	1,000	49.95	49.95	.00	950.05	5.0%	
082285 641000 OFFICE EQUIPMENT REN	2,500	2,500	1,502.22	378.94	.00	997.78	60.1%	
082285 644900 OTHER RENT	0	0	.00	.00	.00	.00	.0%	
082285 650002 DISABILITY AWARENESS	0	0	.00	.00	.00	.00	.0%	
082285 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%	
082285 684000 DUES AND MEMBERSHIPS	400	400	.00	.00	.00	400.00	.0%	
082285 684500 REGISTRATION FEE/TUI	2,000	2,000	500.00	500.00	650.00	850.00	57.5%	
082285 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
082285 715001 H'BURG MUSEUM	0	0	.00	.00	.00	.00	.0%	
082285 721501 FACILITIES IMPROVEME	592,355	592,355	12,700.00	.00	.00	579,655.00	2.1%	
082285 722000 SEWERS	0	0	.00	.00	.00	.00	.0%	
082285 723099 OTHER STREET IMPR.	0	0	.00	.00	.00	.00	.0%	
082285 725401 CDBG FULL REHAB	493,330	336,830	53,984.00	23,040.00	.00	282,846.00	16.0%	
082285 725402 CDBG HOUSING REPR	150,000	150,000	.00	.00	.00	150,000.00	.0%	
082285 725403 HOME FULL REHAB	537,161	537,161	.00	.00	.00	537,161.00	.0%	
082285 725404 HOME DOWNPAYMENT ASS	84,110	84,110	.00	.00	.00	84,110.00	.0%	
082285 725413 MICROENTERPRISE PROG	30,000	30,000	.00	.00	.00	30,000.00	.0%	
082285 725414 CDBG CARES-ECONOMIC	0	0	.00	.00	.00	.00	.0%	
082285 729500 OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%	
082285 732500 OFFICE FURN/EQUIP.	0	0	.00	.00	.00	.00	.0%	
082285 732700 DATA PROCESSING EQUI	0	0	.00	.00	.00	.00	.0%	
082285 740000 AUTOMOBILES	0	0	.00	.00	.00	.00	.0%	
082285 742000 PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%	
082500 900075 T/T W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%	
TOTAL COMMUNITY DEVELOP. BLOCK GR	3,143,206	3,000,371	137,675.07	60,586.19	1,402.98	2,861,293.11	4.6%	
TOTAL EXPENSES	3,143,206	3,000,371	137,675.07	60,586.19	1,402.98	2,861,293.11		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
086 SPEC SALES TAX-P&R/UNIV IMPROV	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
086300 400000 REGULAR WAGES	40,000	40,000	10,769.22	4,615.38	.00	29,230.78	26.9%	
086300 460000 STATE RETIREMENT	6,960	6,960	1,873.83	803.07	.00	5,086.17	26.9%	
086300 470000 F.I.C.A. TAXES	3,060	3,060	823.84	353.07	.00	2,236.16	26.9%	
086300 491000 WORKMAN'S COMPENSATI	1,000	1,000	.00	.00	.00	1,000.00	.0%	
086300 729504 SULLIVAN PARK SPLASH	0	0	.00	.00	.00	.00	.0%	
086300 729505 OSCEOLA PARK PLAYGRO	0	5,907	.00	.00	5,907.33	.00	100.0%	
086300 729506 HBURG AMERICAN ARTS	0	0	-2,355.30	.00	.00	2,355.30	100.0%	
086300 729507 TATUM TENNIS RENOVAT	0	0	.00	.00	.00	.00	.0%	
086300 729508 MIDTOWN PARK	0	0	.00	.00	.00	.00	.0%	
086300 729513 DUNCAN LAKE ARCHWAY	0	0	.00	.00	.00	.00	.0%	
086300 729516 EAST 8TH ST PARK	0	0	.00	.00	.00	.00	.0%	
086300 729518 DAHMER PARK	0	0	.00	.00	.00	.00	.0%	
086300 729520 DAHMER PARK PLAYGROU	0	0	.00	.00	.00	.00	.0%	
086300 729522 KAMPER PARK PROJECT	0	10,459	2,479.47	.00	7,980.00	.00	100.0%	
086300 729542 DUNCAN LAKE TRAIL EX	0	0	.00	.00	.00	.00	.0%	
086300 729544 TATUM PARK LIGHTS-FI	0	490	59,776.59	.00	490.27	-59,776.59	*****%	
086300 729550 TATUM PARK MASTER PL	0	0	.00	.00	.00	.00	.0%	
086300 729571 HBURG HIGH SOFTBALL	0	0	.00	.00	.00	.00	.0%	
086300 729572 GORDON CREEK TRAIL L	0	0	.00	.00	.00	.00	.0%	
086300 729573 CHAIN PARK AMPHITHEA	0	5,426	2,021.85	.00	.00	3,403.76	37.3%	
086300 729574 TATUM PARK PAVILION	0	10,000	3,500.00	.00	.00	6,500.00	35.0%	
086300 729599 MISC.OTHER IMPROVEME	2,845,480	2,551,616	.00	.00	.00	2,551,615.89	.0%	
086300 7295PR CAPITAL PROJECTS	0	11,828	9,542.29	9,542.29	.00	2,285.21	80.7%	
086300 900001 T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
086500 900013 T/T CITY B & I	0	0	.00	.00	.00	.00	.0%	
086602 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
086602 604901 UNIVERSITY OF SOUTHE	1,496,500	1,496,500	425,349.72	143,155.01	.00	1,071,150.28	28.4%	
086602 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
086602 682037 H'BURG DOWNTOWN ASSN	0	0	.00	.00	.00	.00	.0%	
086602 683200 BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%	
TOTAL SPEC SALES TAX-P&R/UNIV IMP	4,393,000	4,143,246	513,781.51	158,468.82	14,377.60	3,615,086.96	12.7%	
TOTAL EXPENSES	4,393,000	4,143,246	513,781.51	158,468.82	14,377.60	3,615,086.96		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
087 INDUSTRIAL PARK DEVELOPMENT	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
087500 900001 T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
087500 900013 T/T CITY B & I	0	0	.00	.00	.00	.00	.0%	
087500 900072 T/T MUN.ROAD & BRIDG	0	0	.00	.00	.00	.00	.0%	
087500 900075 T/T W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%	
087601 500100 MISCELLANEOUS	0	0	.00	.00	.00	.00	.0%	
087601 501000 OTHER EXPENDABLE OFF	0	0	.00	.00	.00	.00	.0%	
087601 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
087601 546000 MINOR EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
087601 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.0%	
087601 600500 ADMINISTRATIVE FEE	0	0	875.00	875.00	.00	-875.00	100.0%	
087601 601000 AUDITING AND ACCOUNT	0	0	.00	.00	.00	.00	.0%	
087601 601200 ARCHITECTURAL	0	0	.00	.00	.00	.00	.0%	
087601 601500 ENGINEERING	0	0	23,072.50	12,857.50	.00	-23,072.50	100.0%	
087601 601600 TITLE OPINIONS	0	0	.00	.00	.00	.00	.0%	
087601 601700 APPRAISAL	0	0	.00	.00	.00	.00	.0%	
087601 602001 ECONOMIC DEVELOPMENT	0	0	117,500.00	.00	.00	-117,500.00	100.0%	
087601 602003 OTHER	0	0	.00	.00	.00	.00	.0%	
087601 602004 IND.PK.MASTER PLAN	0	0	.00	.00	.00	.00	.0%	
087601 602500 LEGAL	0	0	937.50	250.00	.00	-937.50	100.0%	
087601 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
087601 606000 TELEPHONE AND TELEGR	0	0	.00	.00	.00	.00	.0%	
087601 607000 POSTAGE	0	0	.00	.00	.00	.00	.0%	
087601 611000 TRAVEL EXPENSE	0	0	.00	.00	.00	.00	.0%	
087601 613000 MESSENGER/EXPRESS SE	0	0	.00	.00	.00	.00	.0%	
087601 615000 ADVERTISING	0	0	.00	.00	.00	.00	.0%	
087601 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
087601 625000 FIRE & EXTENDED COVE	0	0	.00	.00	.00	.00	.0%	
087601 625500 PUBLIC LIAB/PROPERTY	0	0	.00	.00	.00	.00	.0%	
087601 629900 OTHER INSURANCE	0	0	.00	.00	.00	.00	.0%	
087601 630000 GAS	0	0	.00	.00	.00	.00	.0%	
087601 630500 ELECTRICITY	0	0	.00	.00	.00	.00	.0%	
087601 631500 WATER	0	0	.00	.00	.00	.00	.0%	
087601 635000 BUILDING R&M	0	0	.00	.00	.00	.00	.0%	
087601 639600 SIGN PAINTING	0	0	.00	.00	.00	.00	.0%	
087601 639900 OTHER REPAIRS AND MA	0	0	.00	.00	.00	.00	.0%	
087601 639901 LANDSCAPE MAINTENANC	0	0	240.00	.00	.00	-240.00	100.0%	
087601 639902 RAIL SPURS MAINTENAN	0	0	4,280.00	.00	.00	-4,280.00	100.0%	
087601 640000 LAND RENT	0	0	.00	.00	.00	.00	.0%	
087601 699500 PROPERTY TAXES	0	0	.00	.00	.00	.00	.0%	
087601 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
087601 700000 LAND	0	0	.00	.00	.00	.00	.0%	
087601 702000 LEASEHOLDS	0	0	.00	.00	.00	.00	.0%	
087601 723000 STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.0%	

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ACCOUNTS FOR: 087	INDUSTRIAL PARK DEVELOPMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
087601 729509	RAIL SPUR IMPROVEMEN	0	0	.00	.00	.00	.00	.0%
087601 802000	IND/ECON DEV ISSUES-	0	0	.00	.00	.00	.00	.0%
087601 833500	OTHER NOTES	0	0	.00	.00	.00	.00	.0%
087630 601500	ENGINEERING	0	0	.00	.00	.00	.00	.0%
087630 602500	LEGAL	0	0	.00	.00	.00	.00	.0%
087630 604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
087630 700000	LAND	0	0	.00	.00	.00	.00	.0%
087630 704000	SITE PREPARATION	0	0	.00	.00	.00	.00	.0%
087630 704500	SITE IMPROVEMENT	0	0	.00	.00	.00	.00	.0%
087630 723000	STREETS & ROADWAYS	0	0	.00	.00	.00	.00	.0%
087630 729500	OTHER IMPROVEMENTS	0	0	.00	.00	.00	.00	.0%
TOTAL INDUSTRIAL PARK DEVELOPMENT		0	0	146,905.00	13,982.50	.00	-146,905.00	100.0%
TOTAL EXPENSES		0	0	146,905.00	13,982.50	.00	-146,905.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 088	PUBLIC SAFETY/REC CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
088500 900008	T/T SPECIAL STREET	0	0	.00	.00	.00	.00	.0%
088500 900013	T/T CITY B & I	0	0	.00	.00	.00	.00	.0%
088500 900020	T/T 2002 TIF B&I-S/P	0	0	.00	.00	.00	.00	.0%
088602 601300	DEMOLITION	0	0	.00	.00	.00	.00	.0%
088602 602500	LEGAL	0	0	.00	.00	.00	.00	.0%
088602 604900	OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
088602 620000	PRINTING	0	0	.00	.00	.00	.00	.0%
088602 683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
088602 699900	SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
088603 710012	REHAB. EXISTING BLDG	0	0	.00	.00	.00	.00	.0%
088603 710014	RECREATION ADMIN BLD	0	0	.00	.00	.00	.00	.0%
088603 710015	MUNICIPAL COURT BLDG	0	0	.00	.00	.00	.00	.0%
088603 710022	POLICE DEPARTMENT	5,900,000	5,141,564	1,788,816.75	797,934.23	411,543.45	2,941,204.19	42.8%
088603 729501	HALL AVENUE OVERPASS	15,900,000	15,900,000	158,889.82	123,797.74	.00	15,741,110.18	1.0%
088603 729575	GORDONS CRK BANK STA	300,000	300,000	.00	.00	.00	300,000.00	.0%
TOTAL PUBLIC SAFETY/REC CONSTRUCT		22,100,000	21,341,564	1,947,706.57	921,731.97	411,543.45	18,982,314.37	11.1%
TOTAL EXPENSES		22,100,000	21,341,564	1,947,706.57	921,731.97	411,543.45	18,982,314.37	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
091 TIF CONSTRUCTION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
091500 900001 T/T GENERAL FUND	0	821	.00	.00	.00	821.00	.0%	
091500 900020 T/T 2002 TIF B&I-S/P	0	0	.00	.00	.00	.00	.0%	
091500 900023 T/T 2007 TIF B&I-T/C	0	0	.00	.00	.00	.00	.0%	
091500 900025 T/T KOHLS TIF B&I	0	0	.00	.00	.00	.00	.0%	
091500 900026 T/T '16 TIF B&I-WHIS	0	0	.00	.00	.00	.00	.0%	
091500 900050 T/T RIDGE AT TURTLE	0	0	.00	.00	.00	.00	.0%	
091500 900051 T/T MIDTOWN MARKET	0	0	.00	.00	.00	.00	.0%	
091500 900052 T/T 2019 TIF B&I-ELA	0	0	.00	.00	.00	.00	.0%	
091602 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
091602 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
091602 604901 TOURISM COMMISSION	0	0	.00	.00	.00	.00	.0%	
091602 604902 CONVENTION COMMISSIO	0	0	.00	.00	.00	.00	.0%	
091602 604903 COMM.HOUSING DEV. OR	0	0	.00	.00	.00	.00	.0%	
091602 604904 DOWNTOWN LIGHTING	0	0	.00	.00	.00	.00	.0%	
091602 604905 PROF SERVICES-'19 TU	0	0	.00	.00	.00	.00	.0%	
091602 604906 RECORDING FEES	0	0	.00	.00	.00	.00	.0%	
091602 620000 PRINTING	0	0	.00	.00	.00	.00	.0%	
091602 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
091603 729512 MS HABITAT EXHIBIT	0	0	.00	.00	.00	.00	.0%	
TOTAL TIF CONSTRUCTION	0	821	.00	.00	.00	821.00	.0%	
TOTAL EXPENSES	0	821	.00	.00	.00	821.00		

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ACCOUNTS FOR:	2016 W&S SYSTEM PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
093500	900010 T/T WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%
093602	602500 LEGAL	0	0	.00	.00	.00	.00	.0%
093602	604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
093602	699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
093695	540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%
093695	601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%
093695	602500 LEGAL	0	0	.00	.00	.00	.00	.0%
093695	604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%
093695	636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%
093695	699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%
093695	721005 S. LAGOON BRIDGE REP	0	0	.00	.00	.00	.00	.0%
093695	722054 SEWER PHASE V	0	0	.00	.00	.00	.00	.0%
093695	722068 SEWER TUSCAN AVE	0	0	.00	.00	.00	.00	.0%
093695	722069 CAMP STREET SEWER	0	0	.00	.00	.00	.00	.0%
093695	722070 SEWER PHASE VIII	0	0	.00	.00	.00	.00	.0%
093695	722071 SEWER PHASE IX	0	0	.00	.00	.00	.00	.0%
093695	722072 SEWER PHASE X	0	0	.00	.00	.00	.00	.0%
093695	722073 SEWER PHASE XI	0	0	.00	.00	.00	.00	.0%
093695	722074 SEWER PHASE XII	0	0	.00	.00	.00	.00	.0%
093695	722075 CIPP SEWER VARIOUS L	0	0	72,374.72	72,374.72	.00	-72,374.72	100.0%
093695	722096 CCTV SEWER INSPECTIO	0	0	.00	.00	.00	.00	.0%
093695	724512 N 39TH & 40TH IMPROV	0	0	.00	.00	.00	.00	.0%
093695	724513 KATIE & ARLEDGE INFR	0	0	.00	.00	.00	.00	.0%
093695	724518 COUNTRY CLUB WATER	0	0	.00	.00	.00	.00	.0%
093695	724551 WATER PHASE II	0	0	995.00	995.00	.00	-995.00	100.0%
093695	724562 WATER PHASE V	0	0	.00	.00	.00	.00	.0%
093695	729598 TANK PAINTING/MAINT	0	0	.00	.00	.00	.00	.0%
093695	729599 MISC.OTHER IMPROVEME	2,000,000	2,123,150	.00	.00	.00	2,123,150.00	.0%
TOTAL 2016 W&S SYSTEM PROJECT		2,000,000	2,123,150	73,369.72	73,369.72	.00	2,049,780.28	3.5%
TOTAL EXPENSES		2,000,000	2,123,150	73,369.72	73,369.72	.00	2,049,780.28	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
094 2012 W&S REVENUE BOND CONST	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
094500 900010 T/T WATER & SEWER B&	64	64	.00	.00	.00	64.00	.0%	
094602 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
094602 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
094602 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
094695 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
094695 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
094695 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
094695 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
094695 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%	
094695 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
094695 722096 CCTV SEWER INSPECTIO	0	0	.00	.00	.00	.00	.0%	
094695 724518 COUNTRY CLUB WATER	0	0	.00	.00	.00	.00	.0%	
094695 729599 MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
TOTAL 2012 W&S REVENUE BOND CONST	64	64	.00	.00	.00	64.00	.0%	
TOTAL EXPENSES	64	64	.00	.00	.00	64.00		

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ACCOUNTS FOR: 095	2019	FIRE STATION CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
095500	900001	T/T GENERAL FUND	0	0	.00	.00	.00	.00	.0%
095500	900013	T/T CITY B & I	0	0	.00	.00	.00	.00	.0%
095602	602500	LEGAL	0	0	.00	.00	.00	.00	.0%
095602	620000	PRINTING	0	0	.00	.00	.00	.00	.0%
095602	683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
095635	715002	FIRE STATION #2	920,000	943,109	.00	.00	.00	943,109.00	.0%
095635	715009	FIRE STATION 9	0	0	.00	.00	.00	.00	.0%
095635	715019	JDS COM CTR(CEILING/	0	0	.00	.00	.00	.00	.0%
095635	725202	REC CENTER POOL	0	0	.00	.00	.00	.00	.0%
095635	725601	TATUM PARK	0	0	.00	.00	.00	.00	.0%
095635	732000	HOUSEHOLD FURN/EQUIP	0	0	.00	.00	.00	.00	.0%
095635	733500	AGRICULTURAL EQUIPME	0	0	.00	.00	.00	.00	.0%
095635	735500	COMMUNICATION EQUIPM	0	0	.00	.00	.00	.00	.0%
095635	740000	AUTOMOBILES	0	0	.00	.00	.00	.00	.0%
095635	742000	PICK UP TRUCKS	0	0	.00	.00	.00	.00	.0%
095635	744000	DUMP TRUCKS	0	18,000	.00	.00	18,000.00	.00	100.0%
TOTAL 2019 FIRE STATION CONSTRUCT			920,000	961,109	.00	.00	18,000.00	943,109.00	1.9%
TOTAL EXPENSES			920,000	961,109	.00	.00	18,000.00	943,109.00	

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ACCOUNTS FOR:	097	INFRA IMPROVE-INTRNT SALES TAX	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
097201 721001		HUTCHINSON AVE BRIDG	0	0	.00	.00	.00	.00	.0%
097201 721002		CAMPBELL LOOP BRIDGE	200,000	200,000	21,770.98	2,360.00	.00	178,229.02	10.9%
097201 721007		COUNTRY CLUB PEDESTR	200,000	200,000	.00	.00	.00	200,000.00	.0%
097201 723030		HARDY ST PAVING	1,160,932	1,160,932	66,921.29	.00	.00	1,094,010.71	5.8%
097201 723055		WEATHERSBY ROAD OVER	0	0	.00	.00	.00	.00	.0%
097201 723079		HWY 49/ADELINE REALI	0	0	.00	.00	.00	.00	.0%
097201 723099		OTHER STREET IMPR.	1,339,068	1,455,628	.00	.00	13,303.76	1,442,323.94	.9%
097201 734500		CONSTRUCTION EQUIPME	0	0	.00	.00	.00	.00	.0%
097201 744000		DUMP TRUCKS	0	0	.00	.00	.00	.00	.0%
097621 725601		TATUM PARK	0	0	.00	.00	.00	.00	.0%
097621 725603		PEOPLE'S PARK-PALMER	0	0	.00	.00	.00	.00	.0%
097621 729599		MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%
TOTAL INFRA IMPROVE-INTRNT SALES			2,900,000	3,016,560	88,692.27	2,360.00	13,303.76	2,914,563.67	3.4%
TOTAL EXPENSES			2,900,000	3,016,560	88,692.27	2,360.00	13,303.76	2,914,563.67	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
098 K.P.ZOO CAPITAL IMPROVEMENT	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
098300 722600 KAB/LANDSCAPING	0	0	.00	.00	.00	.00	.00	.0%
098341 559000 OTHER OPERATING MATL	0	0	.00	.00	.00	.00	.00	.0%
098341 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.00	.0%
098341 729514 TIGER/LION EXHIBIT	0	0	.00	.00	.00	.00	.00	.0%
098341 729517 ZEBRA EXHIBIT	0	0	.00	.00	.00	.00	.00	.0%
098341 729599 MISC.OTHER IMPROVEME	2,325	2,350	.00	.00	.00	2,350.00	.00	.0%
098341 739900 OTHER EQUIPMENT	0	0	.00	.00	.00	.00	.00	.0%
098553 725000 LANDSCAPING	0	0	.00	.00	.00	.00	.00	.0%
TOTAL K.P.ZOO CAPITAL IMPROVEMENT	2,325	2,350	.00	.00	.00	2,350.00	.00	.0%
TOTAL EXPENSES	2,325	2,350	.00	.00	.00	2,350.00	.00	.0%

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
105 2013 W&S BOND CONSTRUCTION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
105500 900010 T/T WATER & SEWER B&	571	572	.00	.00	.00	572.00	.0%	
105602 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
105602 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
105602 660000 BOND DISCOUNT	0	0	.00	.00	.00	.00	.0%	
105602 660500 BOND INSURANCE	0	0	.00	.00	.00	.00	.0%	
105602 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
105695 540000 ASPHALT & ASPHALT PR	0	0	.00	.00	.00	.00	.0%	
105695 601500 ENGINEERING	0	0	.00	.00	.00	.00	.0%	
105695 602500 LEGAL	0	0	.00	.00	.00	.00	.0%	
105695 604900 OTHER PROFESSIONAL S	0	0	.00	.00	.00	.00	.0%	
105695 636000 STREETS & STRUCTURES	0	0	.00	.00	.00	.00	.0%	
105695 699900 SERVICES NOT SPECIFI	0	0	.00	.00	.00	.00	.0%	
105695 722054 SEWER PHASE V	0	0	.00	.00	.00	.00	.0%	
105695 722067 LAMAR BLVD-REGIONS	0	0	.00	.00	.00	.00	.0%	
105695 722099 PROGRAMMED SEWER PRO	0	0	.00	.00	.00	.00	.0%	
105695 724518 COUNTRY CLUB WATER	0	0	.00	.00	.00	.00	.0%	
105695 724561 2017 WATER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
105695 724599 PROGRAMMED WATER PRO	0	0	.00	.00	.00	.00	.0%	
105695 729599 MISC.OTHER IMPROVEME	0	0	.00	.00	.00	.00	.0%	
TOTAL 2013 W&S BOND CONSTRUCTION	571	572	.00	.00	.00	572.00	.0%	
TOTAL EXPENSES	571	572	.00	.00	.00	572.00		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 107	SPECIAL SALES TAX-T&A	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
107706 604901	TOURISM COMMISSION	0	0	298,778.82	106,583.45	.00	-298,778.82	100.0%
107706 604902	CONVENTION COMMISSIO	0	0	1,601,556.54	532,905.11	.00	-1,601,556.54	100.0%
TOTAL SPECIAL SALES TAX-T&A		0	0	1,900,335.36	639,488.56	.00	-1,900,335.36	100.0%
TOTAL EXPENSES		0	0	1,900,335.36	639,488.56	.00	-1,900,335.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 109	GROUP	INSURANCE TRUST FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
109704	683200	BANK SERV/TRF FEE	0	0	.00	.00	.00	.00	.0%
109704	683300	ADMIN PAID	0	0	82,671.50	.00	.00	-82,671.50	100.0%
109704	683400	CLAIMS PAID	0	0	1,256,559.96	378,312.01	.00	-1,256,559.96	100.0%
TOTAL GROUP INSURANCE TRUST FUND			0	0	1,339,231.46	378,312.01	.00	-1,339,231.46	100.0%
TOTAL EXPENSES			0	0	1,339,231.46	378,312.01	.00	-1,339,231.46	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	182,744,272	185,967,625	36,989,270.82	13,347,277.66	3,563,595.26	145,414,759.33	21.8%

** END OF REPORT - Generated by LISA HANSON **

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001001 206500 HOUSING AUTHORITY	-21,000	-21,000	-14,830.53	-14,830.53	.00	-6,169.47	70.6%	
001001 206600 MERCHANTS COMPANY	0	0	.00	.00	.00	.00	.0%	
001001 207000 COLLECTIONS-P/Y EXCE	0	0	.00	.00	.00	.00	.0%	
001001 220000 PRIVILEGE LICENSES	-140,000	-140,000	-38,455.10	-8,964.97	.00	-101,544.90	27.5%	
001001 220100 GAS RETAIL LICENSE F	0	0	-20.00	.00	.00	20.00	100.0%	
001001 221100 ELECTRICAL FRANCHISE	-3,030,000	-3,030,000	-761,547.32	-2,968.24	.00	-2,268,452.68	25.1%	
001001 221200 SOLID WASTE OPER/FRA	-154,000	-154,000	-34,730.13	-14,505.57	.00	-119,269.87	22.6%	
001001 221300 AT&T UVERSE VIDEO/FR	0	0	.00	.00	.00	.00	.0%	
001001 221400 FIBER INFRASTRUCTURE	0	0	-2,521.33	.00	.00	2,521.33	100.0%	
001001 221500 GAS FRANCHISE	-160,000	-160,000	-27,805.23	.00	.00	-132,194.77	17.4%	
001001 221800 CSPIRE FIBER-TELEPAK	-1,000	-1,000	-863.17	.00	.00	-136.83	86.3%	
001001 221900 CABLE T.V. FRANCHISE	-390,000	-390,000	-85,680.87	.00	.00	-304,319.13	22.0%	
001001 222100 BUILDING PERMIT/INSP	-340,000	-340,000	-103,511.00	-35,674.00	.00	-236,489.00	30.4%	
001001 222200 FIRE INSPECTION	0	0	.00	.00	.00	.00	.0%	
001001 222300 SIGN PERMIT	-18,000	-18,000	-3,904.00	-2,456.00	.00	-14,096.00	21.7%	
001001 222400 LAND CODE ENFORCEMEN	-15,000	-15,000	-2,565.00	-875.00	.00	-12,435.00	17.1%	
001001 222500 GAS & PLUMBING	-12,000	-12,000	-3,900.00	-1,450.00	.00	-8,100.00	32.5%	
001001 222600 ELECTRICAL INSPECTIO	-14,000	-14,000	-2,048.00	-450.00	.00	-11,952.00	14.6%	
001001 222700 DEMOLITION PERMIT	-2,000	-2,000	-400.00	-100.00	.00	-1,600.00	20.0%	
001001 222800 HOUSE MOVING	-1,000	-1,000	-350.00	-200.00	.00	-650.00	35.0%	
001001 223300 PUBLIC RECORDS ACCES	0	0	.00	.00	.00	.00	.0%	
001001 223400 PROPERTY CLEAN-UP CO	-155,008	-155,008	-8,464.01	-8,464.01	.00	-146,543.99	5.5%	
001001 223500 TAXI BADGE PERMIT	0	0	.00	.00	.00	.00	.0%	
001001 223600 WRECKER REGISTRATION	-500	-500	-50.00	.00	.00	-450.00	10.0%	
001001 223700 BURN OR MISC FIRE PE	-2,100	-2,100	-425.00	-100.00	.00	-1,675.00	20.2%	
001001 223800 AMBULANCE PERMIT	0	0	.00	.00	.00	.00	.0%	
001001 223900 TRANSIENT VENDOR FEE	0	0	.00	.00	.00	.00	.0%	
001001 224000 ZONING PETITION FEE	0	0	.00	.00	.00	.00	.0%	
001001 224500 ZONING CERTIFICATE F	-10,000	-10,000	-4,025.00	-1,275.00	.00	-5,975.00	40.3%	
001001 224800 TITLE PLEDGE LICENSE	0	0	.00	.00	.00	.00	.0%	
001001 225000 EXAMINATION FEE	0	0	.00	.00	.00	.00	.0%	
001001 225500 CONTRACTOR LICENSE F	0	0	-100.00	.00	.00	100.00	100.0%	
001001 226000 ORDINANCE SALES	0	0	.00	.00	.00	.00	.0%	
001001 226500 ORDINANCE VIOLATION	0	0	.00	.00	.00	.00	.0%	
001001 228000 DATA PROCESSING FEES	0	0	.00	.00	.00	.00	.0%	
001001 229000 NSF CHECK FEE	-200	-200	.00	.00	.00	-200.00	.0%	
001001 229900 MISC. PERMITS & FEES	-40,000	-40,000	-18,987.00	-7,116.00	.00	-21,013.00	47.5%	
001001 230100 HHS.-SAMHSA GRANT	0	0	-40,894.40	-40,894.40	.00	40,894.40	100.0%	
001001 230500 JUST./USM-POLICE COR	0	0	.00	.00	.00	.00	.0%	
001001 230600 JUST.-TREAS(ATF)	0	0	.00	.00	.00	.00	.0%	
001001 230700 JUST.-OTHER	-15,600	-15,600	-3,235.96	.00	.00	-12,364.04	20.7%	
001001 231000 JUST.-JAIL DIVERSION	-385,230	-385,230	.00	.00	.00	-385,230.00	.0%	
001001 231100 JUST.-BYRNE GRANTS	-36,808	-36,808	.00	.00	.00	-36,808.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001001 231200 JUST-OHS DOMESTIC PR	0	0	.00	.00	.00	.00	.00	.0%
001001 231400 JUST.-DOMESTIC PREPA	0	0	.00	.00	.00	.00	.00	.0%
001001 231600 JUST.-COPS HIRING RE	0	0	.00	.00	.00	.00	.00	.0%
001001 231700 JUST.-UNIVERSAL COPS	-65,979	-65,979	.00	.00	.00	-65,979.00	.00	.0%
001001 231800 JUST.-COPS TECHNOLOG	0	0	.00	.00	.00	.00	.00	.0%
001001 232100 HHS-HIDTA NARCOTICS	-27,580	-27,580	-5,797.23	.00	.00	-21,782.77	21.0%	.0%
001001 232200 NRCS-USDA STORM RELA	0	0	.00	.00	.00	.00	.00	.0%
001001 232300 FHWA-STORM RELATED	0	0	.00	.00	.00	.00	.00	.0%
001001 232400 FEMA-EMER. WARNING S	0	0	.00	.00	.00	.00	.00	.0%
001001 232600 FIREFIGHTERS GRANT	0	0	.00	.00	.00	.00	.00	.0%
001001 233500 CARES ACT-MEMA/DEPT	0	0	.00	.00	.00	.00	.00	.0%
001001 233700 FEMA RELIEF	-700,000	-700,000	-27,612.80	.00	.00	-672,387.20	3.9%	.0%
001001 233800 EDA GRANT-OWENS/ILL	0	0	.00	.00	.00	.00	.00	.0%
001001 233900 MISC FEDERAL GRANTS	0	-176,375	.00	.00	.00	-176,375.00	.00	.0%
001001 234900 FEMA RELIEF ADMIN.	0	0	.00	.00	.00	.00	.00	.0%
001001 235000 DEPT.OF DEFENSE-CAMP	0	0	.00	.00	.00	.00	.00	.0%
001001 236000 HUD-MIDTOWN STUDY	0	0	.00	.00	.00	.00	.00	.0%
001001 236100 HUD/MDA HUB CITY LOF	0	0	.00	.00	.00	.00	.00	.0%
001001 250300 MISCELLANEOUS STATE	0	-58,420	.00	.00	.00	-58,420.00	.00	.0%
001001 250400 MOSQUITO CONTROL GRA	0	0	.00	.00	.00	.00	.00	.0%
001001 250500 ARCHIVES & HISTORY	-102,400	-102,400	.00	.00	.00	-102,400.00	.00	.0%
001001 251500 POLICE ACADEMY REIMB	0	0	.00	.00	.00	.00	.00	.0%
001001 251800 SOLID WASTE GRANT	-75,000	-75,000	-75,000.00	.00	.00	.00	100.0%	.0%
001001 251900 URBAN YOUTH CORPS MD	0	0	.00	.00	.00	.00	.00	.0%
001001 252000 DEQ GRANTS(SO.LAGOON	0	0	.00	.00	.00	.00	.00	.0%
001001 252100 ARTS COMMISSION GRAN	0	0	.00	.00	.00	.00	.00	.0%
001001 252200 BEAUTIFICATION-VARIO	0	0	.00	.00	.00	.00	.00	.0%
001001 252300 MS CITY CORPS COUNCI	0	0	.00	.00	.00	.00	.00	.0%
001001 252400 TRAFFIC GRANT	0	0	.00	.00	.00	.00	.00	.0%
001001 252600 STOP VIOLENCE GRANT	-34,850	-34,850	-4,900.75	.00	.00	-29,949.25	14.1%	.0%
001001 252700 ALCOHOL INCENTIVE	-85,900	-85,900	-15,202.06	.00	.00	-70,697.94	17.7%	.0%
001001 252800 JUSTICE ASSISTANCE	0	0	.00	.00	.00	.00	.00	.0%
001001 252900 TORNADO RECOVERY-MDA	0	0	.00	.00	.00	.00	.00	.0%
001001 254500 DISASTER RELIEF	0	0	-25.00	-25.00	.00	25.00	100.0%	.0%
001001 254900 MEMA REGIONAL RESPON	0	0	.00	.00	.00	.00	.00	.0%
001001 255000 MEMA-DOMESTIC PREPAR	0	0	.00	.00	.00	.00	.00	.0%
001001 255100 MEMA-SAFE ROOMS	0	0	.00	.00	.00	.00	.00	.0%
001001 255600 MDOT GRANT-DEPOT PRO	0	0	.00	.00	.00	.00	.00	.0%
001001 255700 MDOT GRANT-VISITOR'S	0	0	.00	.00	.00	.00	.00	.0%
001001 255800 MDOT GRANT-TRAFFIC S	0	0	.00	.00	.00	.00	.00	.0%
001001 260000 GENERAL SALES TAX	-23,500,000	-23,500,000	-6,744,297.53	-2,385,757.98	.00	-16,755,702.47	28.7%	.0%
001001 260100 CITY UTILITY TAX	-8,000	-8,000	-7,282.08	-2,511.81	.00	-717.92	91.0%	.0%
001001 261000 ALCOHOLIC BEV. LICEN	-140,000	-140,000	-42,905.07	-9,600.00	.00	-97,094.93	30.6%	.0%
001001 263500 MOTOR VEH.PRIVILEGE	0	0	.00	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 001 General Fund	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001001 266500 PAT HARRISON WATERWA	0	0	.00	.00	.00	.00	.0%
001001 267000 MPO-METROPOLITAN PLA	-373,063	-373,063	-41,968.06	-41,968.06	.00	-331,094.94	11.2%
001001 270501 FORREST CTY CAMP SHE	0	0	.00	.00	.00	.00	.0%
001001 270502 FORREST CTY GORDON C	0	0	.00	.00	.00	.00	.0%
001001 270600 FORREST GENERAL CTY	0	0	.00	.00	.00	.00	.0%
001001 270700 FORREST-INFRASTR. IMPR	0	0	.00	.00	.00	.00	.0%
001001 270800 LAMAR CTY	0	0	.00	.00	.00	.00	.0%
001001 270900 LAMAR/FORREST-HAZ. WA	0	0	-2,718.21	.00	.00	2,718.21	100.0%
001001 271800 PETAL/F-CO FLOOD INU	0	0	.00	.00	.00	.00	.0%
001001 271900 FORREST CTY-TWIN FOR	0	0	.00	.00	.00	.00	.0%
001001 272500 AIRPORT ASSIST-FORRE	0	0	.00	.00	.00	.00	.0%
001001 273900 MEMA/HAZARD MITIG/GE	0	0	.00	.00	.00	.00	.0%
001001 274005 PARTNERSHP HLTHY MS-	0	0	.00	.00	.00	.00	.0%
001001 274006 K-9 GRANT - ASBURY F	0	0	.00	.00	.00	.00	.0%
001001 274099 OTHER	0	0	.00	.00	.00	.00	.0%
001001 285500 CRIME SCENE UNIT CON	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%
001001 286000 FIRE DPT.SERV FOR OT	0	0	.00	.00	.00	.00	.0%
001001 286500 800 MHZ RADIO ACCESS	0	0	.00	.00	.00	.00	.0%
001001 287000 POLICE/FIRE-SPECIAL	-380,000	-380,000	-46,220.00	-15,402.75	.00	-333,780.00	12.2%
001001 288000 P&F LATERAL TRNG REI	0	0	.00	.00	.00	.00	.0%
001001 288100 DRUG ENF.AGENCY O/T	0	0	.00	.00	.00	.00	.0%
001001 288200 HOMELAND SECURITY O/	0	0	.00	.00	.00	.00	.0%
001001 288300 US MARSHALL O/T REIM	-12,000	-12,000	-3,744.23	-3,744.23	.00	-8,255.77	31.2%
001001 288400 FED BUREAU INVEST O/	-3,000	-3,000	.00	.00	.00	-3,000.00	.0%
001001 289500 METRO CRIME SCENE FE	0	0	.00	.00	.00	.00	.0%
001001 289600 TROLLEY RECEIPTS	0	0	.00	.00	.00	.00	.0%
001001 290100 STREET WORK	0	0	.00	.00	.00	.00	.0%
001001 291000 PARKING METERS	0	0	-263.30	-85.55	.00	263.30	100.0%
001001 291500 PARKING FINES	0	0	.00	.00	.00	.00	.0%
001001 292000 CROSSING LIGHT FEES	0	0	.00	.00	.00	.00	.0%
001001 293000 LOT CLEAN-UP/HEAVY T	0	0	.00	.00	.00	.00	.0%
001001 293100 CDBG LOT CLEAN-UP/DE	0	0	.00	.00	.00	.00	.0%
001001 295100 RECYCLING PICK UP	-115,000	-115,000	-18,919.79	.00	.00	-96,080.21	16.5%
001001 296000 TRASH HAULING	-140,000	-140,000	-31,717.64	-10,407.62	.00	-108,282.36	22.7%
001001 296500 RESIDENTL WASTE COLL	-2,035,000	-2,035,000	-489,407.04	-163,976.19	.00	-1,545,592.96	24.0%
001001 297000 SANITA-REFUND & RECO	0	0	.00	.00	.00	.00	.0%
001001 331000 MUNICIPAL COURT COLL	0	0	-456.33	.00	.00	456.33	100.0%
001001 332000 POLICE FINES	-650,000	-650,000	-34,553.05	663.76	.00	-615,446.95	5.3%
001001 332100 CITY COURT COSTS	-98,000	-98,000	-16,909.70	-5,137.05	.00	-81,090.30	17.3%
001001 332200 CCC-JAIL REIMB.	-100	-100	-30.00	.00	.00	-70.00	30.0%
001001 332700 ANIMAL CONTROL	0	0	-42.21	-4.49	.00	42.21	100.0%
001001 332800 COURT TECHNOLOGY FEE	-130,000	-481,624	-37,495.73	-11,646.20	.00	-444,128.27	7.8%
001001 332900 FORF-FED(FBI)	0	0	.00	.00	.00	.00	.0%
001001 333000 ENVIRONMENTAL COURT	-10,000	-10,000	-924.11	-746.05	.00	-9,075.89	9.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001001 340300 OTHER INTEREST-CD'S	0	0	.00	.00	.00	.00	.00	.0%
001001 340500 CHECKING ACCOUNT INT	-120,000	-120,000	-9,391.86	-3,139.05	.00	-110,608.14	7.8%	
001001 340600 INTEREST-GRANT MONIE	0	0	.00	.00	.00	.00	.0%	
001001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%	
001001 341105 LAMAR OUTDOOR ADVERT	0	0	.00	.00	.00	.00	.0%	
001001 341110 ALWEST ADVERTISING	0	0	.00	.00	.00	.00	.0%	
001001 341111 MS.POWER-HWY.42	0	0	.00	.00	.00	.00	.0%	
001001 341112 TRITELL COMMUNICATIO	0	0	.00	.00	.00	.00	.0%	
001001 341201 TRAIN DEPOT FACILITY	-10,000	-10,000	-5,016.25	-625.00	.00	-4,983.75	50.2%	
001001 341202 P&F ACADEMY RENTALS	0	0	.00	.00	.00	.00	.0%	
001001 341203 PBMH-COURTESY FORD B	-24,000	-24,000	-3,000.00	-2,000.00	.00	-21,000.00	12.5%	
001001 341205 SEXUAL ASSAULT CRISI	0	0	.00	.00	.00	.00	.0%	
001001 341207 MERCHANTS	-2,400	-2,400	-600.00	-200.00	.00	-1,800.00	25.0%	
001001 341208 DEPOT - AMTRAK	0	0	.00	.00	.00	.00	.0%	
001001 341241 USM CELLULAR ONE REN	0	0	.00	.00	.00	.00	.0%	
001001 341245 MISC CELL TOWER REVE	0	0	.00	.00	.00	.00	.0%	
001001 341262 HUBSOUTH/WATER TOWER	0	0	.00	.00	.00	.00	.0%	
001001 341299 OTHER BLDG. RENT	0	0	.00	.00	.00	.00	.0%	
001001 341500 PARKING GARAGE-CIVIC	-24,150	-24,150	-2,760.00	.00	.00	-21,390.00	11.4%	
001001 341600 PARKING GARAGE-PINE	-15,000	-15,000	-2,490.00	-720.00	.00	-12,510.00	16.6%	
001001 341701 MAIN STREET PARKING	-7,000	-7,000	-1,285.00	-705.00	.00	-5,715.00	18.4%	
001001 341702 CHURCH PARKING LOT	0	0	.00	.00	.00	.00	.0%	
001001 341703 RAILROAD PARKING LOT	0	0	.00	.00	.00	.00	.0%	
001001 341704 MOBILE ST. PKG.LOT #	-480	-480	.00	.00	.00	-480.00	.0%	
001001 341705 MOBILE ST. PKG.LOT #	0	0	.00	.00	.00	.00	.0%	
001001 341706 BATSON STREET PKG. L	0	0	.00	.00	.00	.00	.0%	
001001 341707 HEMPHILL PKG. LOT	-1,500	-1,500	-450.00	.00	.00	-1,050.00	30.0%	
001001 341708 EAST PINE PKG.LOT	-600	-600	.00	.00	.00	-600.00	.0%	
001001 341709 PARKING-MISC	0	0	.00	.00	.00	.00	.0%	
001001 341710 REGIONS BANK STREET	-400	-400	.00	.00	.00	-400.00	.0%	
001001 341900 EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
001001 342000 CEMETERY FEES	-40,000	-40,000	-9,730.00	-5,675.00	.00	-30,270.00	24.3%	
001001 345001 CONTRIB-GORDONS CRK	0	0	.00	.00	.00	.00	.0%	
001001 345002 CONTRIB-REV 911 MINU	0	0	.00	.00	.00	.00	.0%	
001001 345003 CONTRIB-TRAIN DAY (	0	0	.00	.00	.00	.00	.0%	
001001 345004 CONTRIB-FRST CTY ART	0	0	.00	.00	.00	.00	.0%	
001001 345501 CONTR-HISTORIC HBRG	-30,000	-30,000	-30,000.00	.00	.00	.00	100.0%	
001001 345502 CONTR-FRST CTY MUN C	0	0	.00	.00	.00	.00	.0%	
001001 345503 CNTR-HPFL-MPO PAVEME	0	0	.00	.00	.00	.00	.0%	
001001 345800 CONTRIBUTIONS-PRVEPA	0	0	.00	.00	.00	.00	.0%	
001001 345900 CONTRIBUTIONS-OTHER	0	0	.00	.00	.00	.00	.0%	
001001 346001 CONTRIB-RAILROAD PRO	0	0	.00	.00	.00	.00	.0%	
001001 346100 CONTRIB-POLICEMAN'S	0	0	.00	.00	.00	.00	.0%	
001001 346200 CONTRIB-NCBM-BROWNFI	0	0	.00	.00	.00	.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001001 346300 CONTRIB-SENIOR FARE	0	0	.00	.00	.00	.00	.00	.0%
001001 346400 CONTRIB-MAYOR'S YOUT	0	0	.00	.00	.00	.00	.00	.0%
001001 346500 CONTRIB-H'BURG. CONV	0	0	.00	.00	.00	.00	.00	.0%
001001 346600 CONTRIB-NIGHT OUT AG	0	0	.00	.00	.00	.00	.00	.0%
001001 346700 CONTRIB-CEMETERY PRO	0	0	.00	.00	.00	.00	.00	.0%
001001 346800 CONTRIB-PKS/REC. PRO	0	0	.00	.00	.00	.00	.00	.0%
001001 346900 CONTRIB-OTHER	-4,000	-4,000	.00	.00	.00	-4,000.00	.00	.0%
001001 347000 P&FD&R EMPLOYEE CONT	0	0	.00	.00	.00	.00	.00	.0%
001001 347100 CONTRIB-NLC HEALTH I	0	0	.00	.00	.00	.00	.00	.0%
001001 347200 CONTRIB-NLC FISCL	0	0	.00	.00	.00	.00	.00	.0%
001001 347300 CONTRIB-KEEP AMERICA	0	0	.00	.00	.00	.00	.00	.0%
001001 347400 CONTRIB-PBMH CIT TRA	0	0	.00	.00	.00	.00	.00	.0%
001001 347500 CONTRIB-COMMUNITY DE	0	0	.00	.00	.00	.00	.00	.0%
001001 359000 POLICE DEPT-MISC CHA	-30,000	-30,000	-100,219.48	-44,507.46	.00	70,219.48	334.1%	
001001 359901 MS POWER ENRGY EFFIC	0	0	.00	.00	.00	.00	.00	.0%
001001 380011 T/F WATER & SEWER	-824,000	-824,000	-9,696.57	-9,696.57	.00	-814,303.43	1.2%	
001001 380012 T/F '99 TIF B&I CONS	0	0	.00	.00	.00	.00	.00	.0%
001001 380019 T/F POL.FORFEITURES	0	0	.00	.00	.00	.00	.00	.0%
001001 380021 T/F '02 TIF B&I HOME	0	0	.00	.00	.00	.00	.00	.0%
001001 380022 T/F '03 TIF B&I CHAU	0	0	.00	.00	.00	.00	.00	.0%
001001 380025 T/F '11 TIF B&I KOH	0	-500	.00	.00	.00	-500.00	.00	.0%
001001 380027 T/F TAX COLLECTORS-G	-19,260,000	-19,260,000	-828,939.66	-448,483.30	.00	-18,431,060.34	4.3%	
001001 380075 T/F W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.00	.0%
001001 380079 T/F COVID FISCAL REC	0	0	.00	.00	.00	.00	.00	.0%
001001 380082 T/F COM.DEV.BLK.GRAN	0	0	.00	.00	.00	.00	.00	.0%
001001 380087 T/F IND.PARK (KOHLEH)	0	0	.00	.00	.00	.00	.00	.0%
001001 380091 T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.00	.0%
001001 380095 T/F 2001 STREETS,SWR	0	0	.00	.00	.00	.00	.00	.0%
001001 3800EB T/F TAX COLL-EXCESS	-160,000	-160,000	-174,404.94	.00	.00	14,404.94	109.0%	
001001 3800IP T/F TAX COLL-INT/PEN	-200,000	-200,000	-40,557.79	-10,985.77	.00	-159,442.21	20.3%	
001001 3800M T/F WTR/SWR(METER GO)	0	0	.00	.00	.00	.00	.00	.0%
001001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.00	.0%
001001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.00	.0%
001001 392000 SALE OF REAL ESTATE	-91,500	-91,500	.00	.00	.00	-91,500.00	.00	.0%
001001 392300 SALE OF TIMBER	0	0	.00	.00	.00	.00	.00	.0%
001001 392500 SALE OF EASEMENTS	0	0	-41,535.00	-41,535.00	.00	41,535.00	100.0%	
001001 393000 SALE OF CEMETERY LOT	-50,000	-50,000	-17,537.50	-5,900.00	.00	-32,462.50	35.1%	
001001 394000 SALE OF EQUIPMENT	-270,000	-270,000	.00	.00	.00	-270,000.00	.00	.0%
001001 394300 SALE OF SCRAP MATERI	-2,000	-2,000	-2,138.40	-2,138.40	.00	138.40	106.9%	
001001 394500 SALE OF MISC. ITEMS	0	0	.00	.00	.00	.00	.00	.0%
001001 394700 SALE OF MAPS/PUBLICA	0	0	.00	.00	.00	.00	.00	.0%
001001 394800 SALE OF RECYCLABLE I	0	0	.00	.00	.00	.00	.00	.0%
001001 395000 MDB LOAN PYMT-HUB CI	0	0	.00	.00	.00	.00	.00	.0%
001001 395900 COPIES/RECORDS REQUE	0	0	-25.00	.00	.00	25.00	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
001 General Fund	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
001001 396100 MS TANK PROJECT	0	0	.00	.00	.00	.00	.00	.0%
001001 396200 INSURANCE REIMB-STOR	0	0	.00	.00	.00	.00	.00	.0%
001001 396400 VENDING COMM./REFUND	0	0	.00	.00	.00	.00	.00	.0%
001001 396500 REFUND & RECOVERY	-25,000	-25,000	-4,841.06	-2,781.18	.00	-20,158.94	19.4%	
001001 396700 RECOVERY OF DAMAGE C	0	0	.00	.00	.00	.00	.00	.0%
001001 396800 REFUND/RECOVERY-INFO	0	0	.00	.00	.00	.00	.00	.0%
001001 396900 RECOVERY-PERS SERV/E	0	0	.00	.00	.00	.00	.00	.0%
001001 397000 CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.00	.0%
001001 397100 TIF DEPOSIT/PROCEEDS	0	0	.00	.00	.00	.00	.00	.0%
001001 397503 FIRE/POLICE STATION	0	0	.00	.00	.00	.00	.00	.0%
001001 397507 CHURCH PROJ (MDB)	0	0	.00	.00	.00	.00	.00	.0%
001001 397508 POLICE COMPLEX ARCHI	0	0	.00	.00	.00	.00	.00	.0%
001001 399900 APPROPRIABLE FUND BA	-12,500,000	-14,472,933	.00	.00	.00	-14,472,933.00	.00	.0%
TOTAL General Fund	-67,361,348	-69,921,200	-10,092,323.48	-3,369,764.67	.00	-59,828,876.52	14.4%	
TOTAL REVENUES	-67,361,348	-69,921,200	-10,092,323.48	-3,369,764.67	.00	-59,828,876.52		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002001 229000 NSF CHECK FEE	0	0	.00	.00	.00	.00	.00	.0%
002001 233700 FEMA RELIEF	0	0	.00	.00	.00	.00	.00	.0%
002001 233900 MISC FEDERAL GRANTS	-1,000	-1,000	.00	.00	.00	-1,000.00	.00	.0%
002001 235100 NATL PARK SER/LAND W	0	0	.00	.00	.00	.00	.00	.0%
002001 250300 MISCELLANEOUS STATE	-6,660	-6,660	-6,660.00	.00	.00	.00	100.0%	.0%
002001 250800 MDOT-INTERCHANGE ENH	0	0	.00	.00	.00	.00	.00	.0%
002001 254500 DISASTER RELIEF	0	0	.00	.00	.00	.00	.00	.0%
002001 274001 PEOPLES PARK	0	0	.00	.00	.00	.00	.00	.0%
002001 274002 THAMES SCHOOL	0	0	.00	.00	.00	.00	.00	.0%
002001 274003 SUMMER DAY CAMP	0	0	.00	.00	.00	.00	.00	.0%
002001 274099 OTHER	0	0	.00	.00	.00	.00	.00	.0%
002001 289200 NON-SWORN TRNG FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 311000 SWIM FEES-C.E. ROY/5	-200	-200	.00	.00	.00	-200.00	.00	.0%
002001 311200 SWIM FEES-DAHMER PAR	-300	-300	.00	.00	.00	-300.00	.00	.0%
002001 311500 SWIM FEES-REC. CTR.	0	0	.00	.00	.00	.00	.00	.0%
002001 311600 URBAN LINE DANCING	0	0	.00	.00	.00	.00	.00	.0%
002001 311700 ADULT GOLF FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 311800 TENNIS FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 311900 FENCING FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 312000 PLAYGROUND FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 312100 CHEER PROGRAM	0	0	.00	.00	.00	.00	.00	.0%
002001 312200 SUMMER DAY CAMP	-4,000	-4,000	.00	.00	.00	-4,000.00	.00	.0%
002001 313800 TATUM PK PAVILION US	0	0	40.00	.00	.00	-40.00	100.0%	.0%
002001 313900 EASTSIDE PK PAVILION	-400	-400	-80.00	-40.00	.00	-320.00	20.0%	.0%
002001 314000 MCNAIR REC CTR USE F	0	0	.00	.00	.00	.00	.00	.0%
002001 314700 DAHMER PAVILION USE	-400	-400	-120.00	.00	.00	-280.00	30.0%	.0%
002001 315000 BALLFIELD USE FEES	-2,000	-2,000	-75.00	.00	.00	-1,925.00	3.8%	.0%
002001 315100 PARKS-MISC USE FEES	-1,000	-1,000	-945.00	.00	.00	-55.00	94.5%	.0%
002001 316001 FLAG FOOTBALL	0	0	.00	.00	.00	.00	.00	.0%
002001 316002 LITTLE TIGERS BASKET	-5,000	-5,000	-405.00	-405.00	.00	-4,595.00	8.1%	.0%
002001 316003 JUNIOR GOLF FEES	0	0	.00	.00	.00	.00	.00	.0%
002001 316004 YOUTH TRACK & FIELD	-1,500	-1,500	.00	.00	.00	-1,500.00	.00	.0%
002001 316005 T-BALL	0	0	.00	.00	.00	.00	.00	.0%
002001 316006 GIRLS' SOFTBALL	0	0	.00	.00	.00	.00	.00	.0%
002001 316007 BOYS' SOFTBALL	0	0	.00	.00	.00	.00	.00	.0%
002001 316010 GIRLS FASTPITCH	0	0	.00	.00	.00	.00	.00	.0%
002001 316011 BOYS FASTPITCH	0	0	.00	.00	.00	.00	.00	.0%
002001 316015 TACKLE FOOTBALL	0	0	-1,395.00	.00	.00	1,395.00	100.0%	.0%
002001 316020 CHEER LEADING	0	0	.00	.00	.00	.00	.00	.0%
002001 316201 CHURCH LEAGUE BASKET	0	0	.00	.00	.00	.00	.00	.0%
002001 316202 ADULT BASKETBALL	-4,000	-4,000	.00	.00	.00	-4,000.00	.00	.0%
002001 316203 ADULT CO-ED SOFTBALL	-6,000	-6,000	.00	.00	.00	-6,000.00	.00	.0%
002001 316204 ADULT MEN'S SOFTBALL	-6,000	-6,000	.00	.00	.00	-6,000.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
002 PARKS & RECREATION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
002001 316205 ADULT WOMEN'S SOFTBA	0	0	.00	.00	.00	.00	.0%	
002001 316206 ADULT FOOTBALL	0	0	.00	.00	.00	.00	.0%	
002001 316207 ADULT SOFTBALL-CHURC	0	0	.00	.00	.00	.00	.0%	
002001 316208 ADULT SOCCER	0	0	.00	.00	.00	.00	.0%	
002001 316209 ADULT FLAG FOOTBALL	-1,000	-1,000	-1,000.00	.00	.00	.00	100.0%	
002001 316210 ADULT DODGEBALL	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%	
002001 316211 ADULT KICKBALL	0	0	.00	.00	.00	.00	.0%	
002001 316212 ADULT PICKLEBALL	0	0	.00	.00	.00	.00	.0%	
002001 316213 ADULT LINE DANCING	0	0	.00	.00	.00	.00	.0%	
002001 316214 SWING DANCE CLASS	0	0	.00	.00	.00	.00	.0%	
002001 316215 ADULT VOLLEY BALL	-1,000	-1,000	.00	.00	.00	-1,000.00	.0%	
002001 316216 OUTDOOR ADVENTURES	0	0	.00	.00	.00	.00	.0%	
002001 316217 ADULT SAND VOLLEY BA	0	0	.00	.00	.00	.00	.0%	
002001 317000 CERAMICS CLASS FEES	0	0	.00	.00	.00	.00	.0%	
002001 317100 HATTIESBARKER DOG TR	0	0	.00	.00	.00	.00	.0%	
002001 317800 DRAMA,ART,DANCE LESS	0	0	-9,246.75	-3,425.00	.00	9,246.75	100.0%	
002001 319000 OTHER	0	0	.00	.00	.00	.00	.0%	
002001 340500 CHECKING ACCOUNT INT	-4,000	-4,000	-631.30	-203.58	.00	-3,368.70	15.8%	
002001 345500 CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%	
002001 346100 CONTRIB-POLICEMAN'S	0	0	.00	.00	.00	.00	.0%	
002001 346200 CONTRIB-NCBM-BROWNFI	0	0	.00	.00	.00	.00	.0%	
002001 346300 CONTRIB-SENIOR FARE	0	0	.00	.00	.00	.00	.0%	
002001 346400 CONTRIB-MAYOR'S YOUT	0	0	.00	.00	.00	.00	.0%	
002001 346800 CONTRIB-PKS/REC. PRO	0	0	.00	.00	.00	.00	.0%	
002001 346900 CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%	
002001 380001 T/F GENERAL FUND	-1,495,000	-1,745,000	-455,000.00	.00	.00	-1,290,000.00	26.1%	
002001 380010 T/F WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%	
002001 380027 T/F TAX COLLECTORS-G	-979,000	-979,000	-40,283.36	-21,909.42	.00	-938,716.64	4.1%	
002001 380087 T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%	
002001 394000 SALE OF EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
002001 394500 SALE OF MISC. ITEMS	0	0	.00	.00	.00	.00	.0%	
002001 396200 INSURANCE REIMB-STOR	0	0	.00	.00	.00	.00	.0%	
002001 396400 VENDING COMM./REFUND	0	0	.00	.00	.00	.00	.0%	
002001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
002001 396700 RECOVERY OF DAMAGE C	0	0	.00	.00	.00	.00	.0%	
002001 399900 APPROPRIABLE FUND BA	-1,300,000	-811,236	.00	.00	.00	-811,236.00	.0%	
TOTAL PARKS & RECREATION FUND	-3,819,460	-3,580,696	-515,801.41	-25,983.00	.00	-3,064,894.59	14.4%	
TOTAL REVENUES	-3,819,460	-3,580,696	-515,801.41	-25,983.00	.00	-3,064,894.59		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 004	LIBRARY FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
004001	380027 T/F TAX COLLECTORS-G	0	0	-39,319.16	-21,385.02	.00	39,319.16	100.0%
	TOTAL LIBRARY FUND	0	0	-39,319.16	-21,385.02	.00	39,319.16	100.0%
	TOTAL REVENUES	0	0	-39,319.16	-21,385.02	.00	39,319.16	

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ACCOUNTS FOR:		ORIGINAL	REVISED				AVAILABLE	PCT
005	HATT.MUNICIPAL FIRE PROTECTION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
005001 262000	PRO-RATA FIRE INS. P	-264,000	-264,000	-292,930.81	.00	.00	28,930.81	111.0%
005001 262500	FIRE INS REBATE/CODE	-7,500	-7,500	-8,141.70	-8,141.70	.00	641.70	108.6%
005001 286200	FIRE PROT.SHARE-USM	-95,652	-95,652	.00	.00	.00	-95,652.00	.0%
005001 288500	HAZ.MAT.TRAINING FEE	0	0	.00	.00	.00	.00	.0%
005001 332500	FIRE CODE VIOLATIONS	0	0	.00	.00	.00	.00	.0%
005001 340500	CHECKING ACCOUNT INT	-2,400	-2,400	-561.67	-232.85	.00	-1,838.33	23.4%
005001 346900	CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%
005001 380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
005001 380087	T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%
005001 392000	SALE OF REAL ESTATE	0	0	.00	.00	.00	.00	.0%
005001 394000	SALE OF EQUIPMENT	0	0	.00	.00	.00	.00	.0%
005001 396200	INSURANCE REIMB-STOR	0	0	.00	.00	.00	.00	.0%
005001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
005001 397000	CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.0%
005001 397503	FIRE/POLICE STATION	0	0	.00	.00	.00	.00	.0%
005001 399900	APPROPRIABLE FUND BA	-625,000	-314,342	.00	.00	.00	-314,342.00	.0%
TOTAL HATT.MUNICIPAL FIRE PROTECT		-994,552	-683,894	-301,634.18	-8,374.55	.00	-382,259.82	44.1%
TOTAL REVENUES		-994,552	-683,894	-301,634.18	-8,374.55	.00	-382,259.82	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
008 SPECIAL STREET IMPR.FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
008001 265000 MUNICIPAL AID	-60,000	-60,000	-22,896.35	.00	.00	-37,103.65	38.2%	
008001 340500 CHECKING ACCOUNT INT	-500	-500	-309.51	-102.94	.00	-190.49	61.9%	
008001 345200 CONTRIB-USM	0	0	.00	.00	.00	.00	.0%	
008001 345500 CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%	
008001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
008001 380072 T/F MUN.ROAD & BRIDG	0	0	.00	.00	.00	.00	.0%	
008001 380087 T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%	
008001 380097 T/F '92 PARKS,REC,ST	0	0	.00	.00	.00	.00	.0%	
008001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
008001 397100 TIF DEPOSIT/PROCEEDS	0	0	.00	.00	.00	.00	.0%	
008001 399900 APPROPRIABLE FUND BA	-189,000	-187,069	.00	.00	.00	-187,069.00	.0%	
TOTAL SPECIAL STREET IMPR.FUND	-249,500	-247,569	-23,205.86	-102.94	.00	-224,363.14	9.4%	
TOTAL REVENUES	-249,500	-247,569	-23,205.86	-102.94	.00	-224,363.14		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
009 WATER & SEWER OPERATION/MAINT.	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
009001 295500 LAGOON DUMPING	-40,000	-40,000	-12,510.00	-5,240.00	.00	-27,490.00	31.3%	
009001 340500 CHECKING ACCOUNT INT	-3,500	-3,500	-1,391.67	-313.45	.00	-2,108.33	39.8%	
009001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%	
009001 341900 EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
009001 361000 TAPS	0	0	.00	.00	.00	.00	.0%	
009001 372000 SEWERAGE TREATMENT	0	0	.00	.00	.00	.00	.0%	
009001 373000 METER RELOCATION	0	0	.00	.00	.00	.00	.0%	
009001 379000 MISCELLANEOUS	0	0	.00	.00	.00	.00	.0%	
009001 380010 T/F WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%	
009001 380011 T/F WATER & SEWER	-13,000,000	-13,000,000	-3,249,999.00	-1,083,333.00	.00	-9,750,001.00	25.0%	
009001 380024 T/F CUSTOMER METER	0	0	.00	.00	.00	.00	.0%	
009001 380075 T/F W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%	
009001 380087 T/F IND.PARK (KOHLE	0	0	.00	.00	.00	.00	.0%	
009001 394000 SALE OF EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
009001 394300 SALE OF SCRAP MATERI	-3,000	-3,000	.00	.00	.00	-3,000.00	.0%	
009001 394500 SALE OF MISC. ITEMS	0	0	.00	.00	.00	.00	.0%	
009001 396200 INSURANCE REIMB-STOR	0	0	.00	.00	.00	.00	.0%	
009001 396500 REFUND & RECOVERY	0	0	-24.13	-22.44	.00	24.13	100.0%	
009001 396700 RECOVERY OF DAMAGE C	0	0	.00	.00	.00	.00	.0%	
009001 397000 CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.0%	
009001 399900 APPROPRIABLE FUND BA	-2,000,000	-1,811,765	.00	.00	.00	-1,811,765.00	.0%	
TOTAL WATER & SEWER OPERATION/MAI	-15,046,500	-14,858,265	-3,263,924.80	-1,088,908.89	.00	-11,594,340.20	22.0%	
TOTAL REVENUES	-15,046,500	-14,858,265	-3,263,924.80	-1,088,908.89	.00	-11,594,340.20		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
010 WATER & SEWER B & I	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
010001 340500 CHECKING ACCOUNT INT	-75,000	-75,000	-3,457.60	-1,162.11	.00	-71,542.40	4.6%	
010001 340700 OTHER INTEREST	0	0	-35.40	.00	.00	35.40	100.0%	
010001 380011 T/F WATER & SEWER	0	0	.00	.00	.00	.00	.0%	
010001 380015 T/F W&S B&I USA YEAS	0	0	.00	.00	.00	.00	.0%	
010001 380017 T/F W & S CONTINGENC	0	0	.00	.00	.00	.00	.0%	
010001 380021 T/F 21 REFUNDING	-2,050,000	-2,050,000	.00	.00	.00	-2,050,000.00	.0%	
010001 380075 T/F W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%	
010001 380078 T/F WATER METER PROJ	0	0	.00	.00	.00	.00	.0%	
010001 380087 T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%	
010001 380094 T/F '12 W&S REV BOND	0	0	.00	.00	.00	.00	.0%	
010001 380099 T/F '10 W&S GO BONDS	0	0	.00	.00	.00	.00	.0%	
010001 3800B T/F WATER & SEWER '12	-500,000	-500,000	-125,001.00	-41,667.00	.00	-374,999.00	25.0%	
010001 3800C T/F WATER & SEWER '13	-1,500,000	-1,500,000	-329,037.87	-125,000.00	.00	-1,170,962.13	21.9%	
010001 3800D T/F WATER & SEWER '16	-2,500,000	-2,500,000	-624,999.00	-208,333.00	.00	-1,875,001.00	25.0%	
010001 3800GO T/F '10 W&S GO BONDS	-300,000	-300,000	-75,000.00	-25,000.00	.00	-225,000.00	25.0%	
010001 3800M T/F WTR/SWR(METER GO)	-700,000	-700,000	-174,999.00	-58,333.00	.00	-525,001.00	25.0%	
010001 3800RF T/F W&S '16 REF BOND	0	0	.00	.00	.00	.00	.0%	
010001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.0%	
010001 391300 BOND PREMIUM	0	0	.00	.00	.00	.00	.0%	
010001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%	
010001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
010001 399900 APPROPRIABLE FUND BA	-36,400,000	-36,801,935	.00	.00	.00	-36,801,935.00	.0%	
TOTAL WATER & SEWER B & I	-44,025,000	-44,426,935	-1,332,529.87	-459,495.11	.00	-43,094,405.13	3.0%	
TOTAL REVENUES	-44,025,000	-44,426,935	-1,332,529.87	-459,495.11	.00	-43,094,405.13		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
011 WATER & SEWER FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
011001 229000 NSF CHECK FEE	-2,500	-2,500	-320.00	-200.00	.00	-2,180.00	12.8%	
011001 340500 CHECKING ACCOUNT INT	-40,000	-40,000	-2,284.75	-874.46	.00	-37,715.25	5.7%	
011001 360000 METERED WATER SALES	0	0	.00	.00	.00	.00	.0%	
011001 360001 RESIDENTIAL WATER-NO	-7,400,000	-7,400,000	-1,631,717.01	-576,154.29	.00	-5,768,282.99	22.1%	
011001 360002 TAXABLE WATER SALES	-3,020,000	-3,020,000	-764,722.65	-293,171.18	.00	-2,255,277.35	25.3%	
011001 360003 TAXABLE WATER-USA YE	-110,000	-110,000	-59,173.20	-36,594.00	.00	-50,826.80	53.8%	
011001 360011 NON-RESIDENTIAL WATE	-1,354,670	-1,354,670	-305,407.14	-87,057.21	.00	-1,049,262.86	22.5%	
011001 361000 TAPS	-150,000	-150,000	-66,027.81	-46,926.83	.00	-83,972.19	44.0%	
011001 362000 WATER TURN-ON FEE	-60,000	-60,000	-13,850.00	-3,520.00	.00	-46,150.00	23.1%	
011001 362500 SEWER TAPS	-50,000	-50,000	-4,500.00	.00	.00	-45,500.00	9.0%	
011001 363000 SEWER CHARGES	0	0	.00	.00	.00	.00	.0%	
011001 363001 NON-RESIDENTIAL SEWE	-3,895,000	-3,895,000	-882,799.93	-314,647.37	.00	-3,012,200.07	22.7%	
011001 363002 RESIDENTIAL SEWER	-6,395,000	-6,395,000	-1,456,182.85	-513,677.91	.00	-4,938,817.15	22.8%	
011001 363003 LAMAR PARK SEWER	-80,000	-80,000	.00	.00	.00	-80,000.00	.0%	
011001 363004 MARSHALL DURBIN SEWE	-410,000	-410,000	-88,254.12	-42,017.44	.00	-321,745.88	21.5%	
011001 363005 PETAL SEWER	-420,000	-420,000	-118,378.43	-32,592.45	.00	-301,621.57	28.2%	
011001 363006 HERCULES	0	0	.00	.00	.00	.00	.0%	
011001 363007 PBRSWMA-LEACHATE	-4,800	-4,800	-1,967.31	-1,259.90	.00	-2,832.69	41.0%	
011001 363008 ZEON CHEMICALS	-29,000	-29,000	-2,702.30	.00	.00	-26,297.70	9.3%	
011001 363009 USA YEAST SEWER	-186,000	-186,000	-97,207.72	-64,377.12	.00	-88,792.28	52.3%	
011001 363010 DAIRY FRESH SEWER	-175,000	-175,000	-34,831.66	-18,138.11	.00	-140,168.34	19.9%	
011001 363011 OTHER SPEC SWR CONTR	0	0	.00	.00	.00	.00	.0%	
011001 372000 SEWERAGE TREATMENT	0	0	.00	.00	.00	.00	.0%	
011001 380087 T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%	
011001 396500 REFUND & RECOVERY	0	0	-15.13	-15.13	.00	15.13	100.0%	
011001 396900 RECOVERY-PERS SERV/E	0	0	.00	.00	.00	.00	.0%	
011001 399900 APPROPRIABLE FUND BA	0	0	.00	.00	.00	.00	.0%	
TOTAL WATER & SEWER FUND	-23,781,970	-23,781,970	-5,530,342.01	-2,031,223.40	.00	-18,251,627.99	23.3%	
TOTAL REVENUES	-23,781,970	-23,781,970	-5,530,342.01	-2,031,223.40	.00	-18,251,627.99		

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 012 2019	TIF B&I-PLANET FITNESS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
012001 270500	FORREST CTY	-33,579	-33,579	.00	.00	.00	-33,579.00	.0%
012001 340500	CHECKING ACCOUNT INT	0	0	-97.67	-28.77	.00	97.67	100.0%
012001 340700	OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
012001 380027	T/F TAX COLLECTORS-G	-27,667	-27,667	.00	.00	.00	-27,667.00	.0%
012001 380087	T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%
012001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
012001 399900	APPROPRIABLE FUND BA	-134,000	-134,536	.00	.00	.00	-134,536.00	.0%
TOTAL 2019 TIF B&I-PLANET FITNESS		-195,246	-195,782	-97.67	-28.77	.00	-195,684.33	.0%
TOTAL REVENUES		-195,246	-195,782	-97.67	-28.77	.00	-195,684.33	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 013 CITY B & I	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
013001 273000 KOHLER DEBT.SER-FORR	0	0	.00	.00	.00	.00	.0%
013001 340500 CHECKING ACCOUNT INT	-75,000	-75,000	-3,614.12	-1,018.94	.00	-71,385.88	4.8%
013001 340700 OTHER INTEREST	-5,000	-5,000	-.21	.00	.00	-4,999.79	.0%
013001 341217 KOHLER	0	0	.00	.00	.00	.00	.0%
013001 341219 ABILITYWORKS INC(ALL	0	0	.00	.00	.00	.00	.0%
013001 341299 OTHER BLDG. RENT	0	0	.00	.00	.00	.00	.0%
013001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
013001 380027 T/F TAX COLLECTORS-G	-2,390,000	-2,390,000	-95,221.55	-54,082.85	.00	-2,294,778.45	4.0%
013001 380087 T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%
013001 380088 T/F '02 TIF CONSTR-S	0	0	.00	.00	.00	.00	.0%
013001 380090 T/F 2003 TIF CONST-C	0	0	.00	.00	.00	.00	.0%
013001 380095 T/F 2001 STREETS,SWR	0	0	.00	.00	.00	.00	.0%
013001 380096 T/F MDB CAPITAL PROJ	0	0	.00	.00	.00	.00	.0%
013001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.0%
013001 391300 BOND PREMIUM	0	0	.00	.00	.00	.00	.0%
013001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%
013001 392000 SALE OF REAL ESTATE	0	0	.00	.00	.00	.00	.0%
013001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
013001 399900 APPROPRIABLE FUND BA	-5,600,000	-6,189,799	.00	.00	.00	-6,189,799.00	.0%
TOTAL CITY B & I	-8,070,000	-8,659,799	-98,835.88	-55,101.79	.00	-8,560,963.12	1.1%
TOTAL REVENUES	-8,070,000	-8,659,799	-98,835.88	-55,101.79	.00	-8,560,963.12	

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ACCOUNTS FOR: 014 SCHOOL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014001 380027 T/F TAX COLLECTORS-G	0	0	-930,572.71	-496,923.00	.00	930,572.71	100.0%
014001 3800SB T/F TAX COLLECTOR-GP	0	0	-124,219.29	-66,646.03	.00	124,219.29	100.0%
TOTAL SCHOOL FUND	0	0	-1,054,792.00	-563,569.03	.00	1,054,792.00	100.0%
TOTAL REVENUES	0	0	-1,054,792.00	-563,569.03	.00	1,054,792.00	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	SUPP.	ENVIRONMENTAL PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
017001	233700	FEMA RELIEF	0	0	.00	.00	.00	.00	.0%
017001	233800	EDA GRANT-OWENS/ILL	0	0	.00	.00	.00	.00	.0%
017001	233900	MISC FEDERAL GRANTS	0	0	.00	.00	.00	.00	.0%
017001	235201	MDA DIP DEWS WTR LIN	0	0	.00	.00	.00	.00	.0%
017001	235202	MDA DIP LAMAR BLVD	0	0	.00	.00	.00	.00	.0%
017001	235400	US CORPS OF ENGR PRO	0	0	.00	.00	.00	.00	.0%
017001	235800	COUNTRY CLUB WATER-E	0	0	.00	.00	.00	.00	.0%
017001	251200	NRCS EROSION CONTROL	0	0	.00	.00	.00	.00	.0%
017001	270500	FORREST CTY	0	0	.00	.00	.00	.00	.0%
017001	273700	PETAL	0	0	.00	.00	.00	.00	.0%
017001	273800	LAMAR PARK	0	0	.00	.00	.00	.00	.0%
017001	340500	CHECKING ACCOUNT INT	0	0	.00	.00	.00	.00	.0%
017001	340700	OTHER INTEREST	0	0	-.46	.00	.00	.46	100.0%
017001	341112	TRITELL COMMUNICATIO	0	0	.00	.00	.00	.00	.0%
017001	341113	AT&T/CINGULAR(WTR WO	0	0	.00	.00	.00	.00	.0%
017001	341114	SBA STRUCTURES (WM C	0	0	.00	.00	.00	.00	.0%
017001	341115	CCATT HOLDINGS-WATER	0	0	.00	.00	.00	.00	.0%
017001	341116	AP WIRELESS INVESTME	0	0	.00	.00	.00	.00	.0%
017001	341241	USM CELLULAR ONE REN	0	0	.00	.00	.00	.00	.0%
017001	341242	TH INC MANAGEMENT(US	0	0	.00	.00	.00	.00	.0%
017001	341243	VERIZON-USM WATER TA	0	0	.00	.00	.00	.00	.0%
017001	341244	CELLULAR SOUTH(MULTI	0	0	.00	.00	.00	.00	.0%
017001	346100	CONTRIB-POLICEMAN'S	0	0	.00	.00	.00	.00	.0%
017001	380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
017001	380009	T/F WATER & SEWER O	0	0	.00	.00	.00	.00	.0%
017001	380010	T/F WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%
017001	380011	T/F WATER & SEWER	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
017001	380017	T/F W & S CONTINGENC	0	0	.00	.00	.00	.00	.0%
017001	380082	T/F COM.DEV.BLK.GRAN	0	0	.00	.00	.00	.00	.0%
017001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
017001	397000	CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.0%
017001	397500	NOTE PROCEEDS	0	0	.00	.00	.00	.00	.0%
017001	399900	APPROPRIABLE FUND BA	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
TOTAL SUPP. ENVIRONMENTAL PROJECT			-100,000	-100,000	-.46	.00	.00	-99,999.54	.0%
TOTAL REVENUES			-100,000	-100,000	-.46	.00	.00	-99,999.54	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 018	POLICE & FIREMAN DIS. & RELIEF	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
018001 340500	CHECKING ACCOUNT INT	0	0	.00	.00	.00	.00	.0%
018001 347000	P&FD&R EMPLOYEE CONT	0	0	.00	.00	.00	.00	.0%
018001 380027	T/F TAX COLLECTORS-G	0	0	-57,468.10	-31,309.28	.00	57,468.10	100.0%
018001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
018001 399900	APPROPRIABLE FUND BA	0	0	.00	.00	.00	.00	.0%
TOTAL POLICE & FIREMAN DIS. & REL		0	0	-57,468.10	-31,309.28	.00	57,468.10	100.0%
TOTAL REVENUES		0	0	-57,468.10	-31,309.28	.00	57,468.10	

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ACCOUNTS FOR:	ORIGINAL	REVISED								
019 POLICE FORFEITURES FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED			
019001 230600 JUST.-TREAS(ATF)	0	0	.00	.00	.00	.00	.0%			
019001 230800 JUST.-HURRICANE RELI	0	0	.00	.00	.00	.00	.0%			
019001 251600 CRIME PREVENTION PRO	0	0	.00	.00	.00	.00	.0%			
019001 251700 PR VOTECH TRAINING	0	0	.00	.00	.00	.00	.0%			
019001 287200 K-9 TRAINING	0	0	.00	.00	.00	.00	.0%			
019001 287500 BAD CHECK PROC. FEES	0	0	.00	.00	.00	.00	.0%			
019001 289000 DISPATCHER TRNG. FEE	0	0	.00	.00	.00	.00	.0%			
019001 289100 SWORN TRNG FEES	0	0	.00	.00	.00	.00	.0%			
019001 289200 NON-SWORN TRNG FEES	0	0	.00	.00	.00	.00	.0%			
019001 289500 METRO CRIME SCENE FE	0	0	.00	.00	.00	.00	.0%			
019001 289501 METRO CRIME SCENE-LA	0	0	.00	.00	.00	.00	.0%			
019001 289502 METRO CRIME SCENE-PE	0	0	.00	.00	.00	.00	.0%			
019001 289503 METRO CRIME SCENE-FO	0	0	.00	.00	.00	.00	.0%			
019001 289504 METRO CRIME SCENE-PE	0	0	.00	.00	.00	.00	.0%			
019001 332100 CITY COURT COSTS - D	0	-1,102	-1,102.44	.00	.00	.44	100.0%			
019001 332300 NARC.FORFEITURES-POL	0	-1,726	-2,566.60	-150.00	.00	840.60	148.7%			
019001 332400 FORF-FED(TREAS/IRS/A	0	0	.00	.00	.00	.00	.0%			
019001 332600 FORF-FED(JUSTICE/DEA	0	0	.00	.00	.00	.00	.0%			
019001 332900 FORF-FED(FBI)	0	0	.00	.00	.00	.00	.0%			
019001 340500 CHECKING ACCOUNT INT	0	0	-9.02	-2.95	.00	9.02	100.0%			
019001 345100 CONTRIB-LAMAR CNTY	0	0	.00	.00	.00	.00	.0%			
019001 345200 CONTRIB-USM	0	0	.00	.00	.00	.00	.0%			
019001 345300 CONTRIB-PETAL	0	0	.00	.00	.00	.00	.0%			
019001 345400 CONTRIB-METRO CRIME	0	0	.00	.00	.00	.00	.0%			
019001 345500 CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%			
019001 345900 CONTRIBUTIONS-OTHER	0	0	.00	.00	.00	.00	.0%			
019001 346100 CONTRIB-POLICEMAN'S	0	0	.00	.00	.00	.00	.0%			
019001 346900 CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%			
019001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%			
019001 394000 SALE OF EQUIPMENT	0	0	.00	.00	.00	.00	.0%			
019001 394600 SALE OF CANINES	0	0	.00	.00	.00	.00	.0%			
019001 396200 INSURANCE REIMB-STOR	0	0	.00	.00	.00	.00	.0%			
019001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%			
019001 399900 APPROPRIABLE FUND BA	-100,000	-90,124	.00	.00	.00	-90,124.00	.0%			
TOTAL POLICE FORFEITURES FUND	-100,000	-92,952	-3,678.06	-152.95	.00	-89,273.94	4.0%			
TOTAL REVENUES	-100,000	-92,952	-3,678.06	-152.95	.00	-89,273.94				

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ACCOUNTS FOR: 020 2002 TIF B&I-SOUTHERN POINTE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
020001 270500 FORREST CTY	-141,401	-141,401	.00	.00	.00	-141,401.00	.0%
020001 340500 CHECKING ACCOUNT INT	0	0	-213.09	-70.27	.00	213.09	100.0%
020001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
020001 380027 T/F TAX COLLECTORS-G	-138,876	-138,876	.00	.00	.00	-138,876.00	.0%
020001 380088 T/F '02 TIF CONSTR-S	0	0	.00	.00	.00	.00	.0%
020001 380091 T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
020001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
020001 399900 APPROPRIABLE FUND BA	-360,000	-328,648	.00	.00	.00	-328,648.00	.0%
TOTAL 2002 TIF B&I-SOUTHERN POINT	-640,277	-608,925	-213.09	-70.27	.00	-608,711.91	.0%
TOTAL REVENUES	-640,277	-608,925	-213.09	-70.27	.00	-608,711.91	

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ACCOUNTS FOR: 022 2003 TIF B&I-CHAUVET SQUARE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
022001 340500 CHECKING ACCOUNT INT	-2,000	-2,000	-135.55	-44.70	.00	-1,864.45	6.8%
022001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
022001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
022001 380027 T/F TAX COLLECTORS-G	-200,000	-200,000	.00	.00	.00	-200,000.00	.0%
022001 380090 T/F 2003 TIF CONST-C	0	0	.00	.00	.00	.00	.0%
022001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
022001 399900 APPROPRIABLE FUND BA	-209,253	-209,070	.00	.00	.00	-209,070.00	.0%
TOTAL 2003 TIF B&I-CHAUVET SQUARE	-411,253	-411,070	-135.55	-44.70	.00	-410,934.45	.0%
TOTAL REVENUES	-411,253	-411,070	-135.55	-44.70	.00	-410,934.45	

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ACCOUNTS FOR: 023 2006 TIF B&I-TURTLE CROSSING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
023001 270800 LAMAR CTY	-61,945	-61,945	.00	.00	.00	-61,945.00	.0%
023001 340500 CHECKING ACCOUNT INT	-2,000	-2,000	-135.20	-44.58	.00	-1,864.80	6.8%
023001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
023001 380027 T/F TAX COLLECTORS-G	-115,000	-115,000	.00	.00	.00	-115,000.00	.0%
023001 380091 T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
023001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
023001 399900 APPROPRIABLE FUND BA	-200,000	-208,518	.00	.00	.00	-208,518.00	.0%
TOTAL 2006 TIF B&I-TURTLE CROSSIN	-378,945	-387,463	-135.20	-44.58	.00	-387,327.80	.0%
TOTAL REVENUES	-378,945	-387,463	-135.20	-44.58	.00	-387,327.80	

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ACCOUNTS FOR: 024 2008 TIF B&I-LINCOLN CENTER	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
024001 270800 LAMAR CTY	0	0	.00	.00	.00	.00	.0%
024001 340500 CHECKING ACCOUNT INT	-600	-600	-11.08	-3.65	.00	-588.92	1.8%
024001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
024001 380027 T/F TAX COLLECTORS-G	-40,000	-40,000	.00	.00	.00	-40,000.00	.0%
024001 380090 T/F 2003 TIF CONST-C	0	0	.00	.00	.00	.00	.0%
024001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
024001 399900 APPROPRIABLE FUND BA	-74,815	-75,087	.00	.00	.00	-75,087.00	.0%
TOTAL 2008 TIF B&I-LINCOLN CENTER	-115,415	-115,687	-11.08	-3.65	.00	-115,675.92	.0%
TOTAL REVENUES	-115,415	-115,687	-11.08	-3.65	.00	-115,675.92	

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ACCOUNTS FOR:	2011 TIF B&I-KOHL'S	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
025001 270800	LAMAR CTY	0	0	.00	.00	.00	.00	.0%
025001 340500	CHECKING ACCOUNT INT	0	-10	-.32	-.11	.00	-9.68	3.2%
025001 340700	OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
025001 380027	T/F TAX COLLECTORS-G	0	0	.00	.00	.00	.00	.0%
025001 380091	T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
025001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
025001 399900	APPROPRIABLE FUND BA	-553	-490	.00	.00	.00	-490.00	.0%
TOTAL 2011 TIF B&I-KOHL'S		-553	-500	-.32	-.11	.00	-499.68	.1%
TOTAL REVENUES		-553	-500	-.32	-.11	.00	-499.68	

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ACCOUNTS FOR: 026 2016	TIF B&I-WHISPERING PINES	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
026001 270500	FORREST CTY	-205,773	-205,773	.00	.00	.00	-205,773.00	.0%
026001 270800	LAMAR CTY	0	0	.00	.00	.00	.00	.0%
026001 340500	CHECKING ACCOUNT INT	-3,000	-3,000	-330.99	-109.14	.00	-2,669.01	11.0%
026001 340700	OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
026001 380027	T/F TAX COLLECTORS-G	-167,296	-167,296	.00	.00	.00	-167,296.00	.0%
026001 380091	T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
026001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
026001 399900	APPROPRIABLE FUND BA	-505,250	-510,502	.00	.00	.00	-510,502.00	.0%
TOTAL 2016 TIF B&I-WHISPERING PIN		-881,319	-886,571	-330.99	-109.14	.00	-886,240.01	.0%
TOTAL REVENUES		-881,319	-886,571	-330.99	-109.14	.00	-886,240.01	

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ACCOUNTS FOR:	TAX COLLECTOR'S FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
027000	2020SC PERSONALTY-SCHOOL	0	0	-122,323.83	.00	.00	122,323.83	100.0%
027001	2001CI REALTY-CITY	0	0	-309,119.52	-305,971.13	.00	309,119.52	100.0%
027001	2001SC REALTY-SCHOOL	0	0	-350,401.98	-345,034.84	.00	350,401.98	100.0%
027001	200500 HOMESTEAD LOSS	0	0	4,020.00	4,320.00	.00	-4,020.00	100.0%
027001	200600 EXEMPT-TAX LOSS REIM	0	0	.00	.00	.00	.00	.0%
027001	2010CI PRSNLT AUTO-CITY	0	0	-295,057.11	-141,267.74	.00	295,057.11	100.0%
027001	2010SC PRSNLT AUTO-SCHOOL	0	0	-372,899.89	-121,099.52	.00	372,899.89	100.0%
027001	2020CI PERSONALTY-CITY	0	0	-182,695.42	-55,780.58	.00	182,695.42	100.0%
027001	2020SC PERSONALTY-SCHOOL	0	0	-118,485.15	-69,335.71	.00	118,485.15	100.0%
027001	202600 RENTAL VEHICLES	0	0	.00	.00	.00	.00	.0%
027001	2026GE RENTAL VEHICLES-GENE	0	0	.00	.00	.00	.00	.0%
027001	203100 NON-EXEMPT REALTY P/	0	0	-33,354.75	-23,921.87	.00	33,354.75	100.0%
027001	203500 EXEMPT REALTY P/Y	0	0	-11,780.07	-267.83	.00	11,780.07	100.0%
027001	204000 PERSONALTY-AUTO P/Y	0	0	-273,493.10	-36,479.43	.00	273,493.10	100.0%
027001	204500 PERSONALTY-RAIL CAR	0	0	.00	.00	.00	.00	.0%
027001	205000 PERSONALTY P/Y	0	0	-61,701.46	-51,427.92	.00	61,701.46	100.0%
027001	210000 INT/PENALTY ON DEL.	0	0	-40,557.79	-10,985.77	.00	40,557.79	100.0%
027001	211000 EXCESS BID-PROP. TAX	0	0	-174,404.94	.00	.00	174,404.94	100.0%
027001	223200 CITY CLERK FEES	0	0	.00	.00	.00	.00	.0%
027001	340500 CHECKING ACCOUNT INT	0	0	-99.08	-27.81	.00	99.08	100.0%
027001	396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
TOTAL TAX COLLECTOR'S FUND		0	0	-2,342,354.09	-1,157,280.15	.00	2,342,354.09	100.0%
TOTAL REVENUES		0	0	-2,342,354.09	-1,157,280.15	.00	2,342,354.09	

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ACCOUNTS FOR: 028 2016	TIF B&I-HBRG CLINIC MIDTN	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
028001 270500	FORREST CTY	-41,605	-41,605	.00	.00	.00	-41,605.00	.0%
028001 270800	LAMAR CTY	0	0	.00	.00	.00	.00	.0%
028001 340500	CHECKING ACCOUNT INT	-500	-500	-81.47	-25.83	.00	-418.53	16.3%
028001 340700	OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
028001 380027	T/F TAX COLLECTORS-G	-34,040	-34,040	.00	.00	.00	-34,040.00	.0%
028001 380091	T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
028001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
028001 399900	APPROPRIABLE FUND BA	-54,260	-54,303	.00	.00	.00	-54,303.00	.0%
TOTAL 2016 TIF B&I-HBRG CLINIC MI		-130,405	-130,448	-81.47	-25.83	.00	-130,366.53	.1%
TOTAL REVENUES		-130,405	-130,448	-81.47	-25.83	.00	-130,366.53	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
039 AIRPORT IMPROVEMENT FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
039001 229500 FLOWAGE FEE	0	0	.00	.00	.00	.00	.00	.0%
039001 233000 FEDERAL AVIATION ADM	0	0	.00	.00	.00	.00	.00	.0%
039001 233001 FEDERAL AVIATION ADM	-1,213,361	-1,213,361	.00	.00	.00	-1,213,361.00	.00	.0%
039001 233002 FAA-CARES ACT GRANT	-23,000	-23,000	.00	.00	.00	-23,000.00	.00	.0%
039001 250900 MDOT-MULTIMODAL GRAN	0	0	.00	.00	.00	.00	.00	.0%
039001 254000 AIRPORT GRANT	-67,409	-67,409	.00	.00	.00	-67,409.00	.00	.0%
039001 265500 AIRPLANE REGISTRATIO	0	0	.00	.00	.00	.00	.00	.0%
039001 272500 AIRPORT ASSIST-FORRE	0	0	.00	.00	.00	.00	.00	.0%
039001 340500 CHECKING ACCOUNT INT	0	0	-543.42	-173.34	.00	543.42	100.0%	.0%
039001 341212 YORK INT/JOHNSON CON	0	0	.00	.00	.00	.00	.00	.0%
039001 341213 LORESCO INC	0	0	.00	.00	.00	.00	.00	.0%
039001 341214 COCA COLA (1906 COMP	0	0	.00	.00	.00	.00	.00	.0%
039001 341218 H'BURG HANGER ASSN.	0	0	.00	.00	.00	.00	.00	.0%
039001 341221 SOUTHEAST AVIATION S	-40,000	-40,000	-5,504.19	-1,857.93	.00	-34,495.81	13.8%	.0%
039001 341222 SE AVIATION BLDG LAN	0	0	.00	.00	.00	.00	.00	.0%
039001 341299 OTHER BLDG. RENT	0	0	.00	.00	.00	.00	.00	.0%
039001 380001 T/F GENERAL FUND	-250,000	-250,000	-250,000.00	.00	.00	.00	100.0%	.0%
039001 392000 SALE OF REAL ESTATE	0	0	.00	.00	.00	.00	.00	.0%
039001 392300 SALE OF TIMBER	0	0	.00	.00	.00	.00	.00	.0%
039001 399900 APPROPRIABLE FUND BA	0	219,192	.00	.00	.00	219,192.00	.00	.0%
TOTAL AIRPORT IMPROVEMENT FUND	-1,593,770	-1,374,578	-256,047.61	-2,031.27	.00	-1,118,530.39	18.6%	
TOTAL REVENUES	-1,593,770	-1,374,578	-256,047.61	-2,031.27	.00	-1,118,530.39		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
050 2015A TIF B&I-RIDGE/TURTLE CRK	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
050001 270800 LAMAR CTY	-29,857	-29,857	.00	.00	.00	-29,857.00	.0%	
050001 340500 CHECKING ACCOUNT INT	-700	-700	-79.55	-25.77	.00	-620.45	11.4%	
050001 380027 T/F TAX COLLECTORS-G	-89,571	-89,571	.00	.00	.00	-89,571.00	.0%	
050001 380091 T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%	
050001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.0%	
050001 391300 BOND PREMIUM	0	0	.00	.00	.00	.00	.0%	
050001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%	
050001 399900 APPROPRIABLE FUND BA	-121,460	-123,760	.00	.00	.00	-123,760.00	.0%	
TOTAL 2015A TIF B&I-RIDGE/TURTLE	-241,588	-243,888	-79.55	-25.77	.00	-243,808.45	.0%	
TOTAL REVENUES	-241,588	-243,888	-79.55	-25.77	.00	-243,808.45		

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
051 2015B TIF B&I-MIDTOWN MARKET	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
051001 270500 FORREST CTY	-11,380	-11,380	.00	.00	.00	-11,380.00	.0%	
051001 340500 CHECKING ACCOUNT INT	-50	-50	-12.50	-4.05	.00	-37.50	25.0%	
051001 380027 T/F TAX COLLECTORS-G	-10,707	-10,707	.00	.00	.00	-10,707.00	.0%	
051001 380091 T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%	
051001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.0%	
051001 391300 BOND PREMIUM	0	0	.00	.00	.00	.00	.0%	
051001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%	
051001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
051001 399900 APPROPRIABLE FUND BA	-12,420	-12,550	.00	.00	.00	-12,550.00	.0%	
TOTAL 2015B TIF B&I-MIDTOWN MARKE	-34,557	-34,687	-12.50	-4.05	.00	-34,674.50	.0%	
TOTAL REVENUES	-34,557	-34,687	-12.50	-4.05	.00	-34,674.50		

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ACCOUNTS FOR: 052	2019	TIF B&I-ELAM ARMS MIDTOWN	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
052001	270500	FORREST CTY	-164,379	-164,379	.00	.00	.00	-164,379.00	.0%
052001	340500	CHECKING ACCOUNT INT	-1,500	-1,500	-228.46	-48.85	.00	-1,271.54	15.2%
052001	340700	OTHER INTEREST	0	0	.00	.00	.00	.00	.0%
052001	380001	T/F GENERAL FUND	-66,526	-66,407	.00	.00	.00	-66,407.00	.0%
052001	380027	T/F TAX COLLECTORS-G	-133,642	-133,642	.00	.00	.00	-133,642.00	.0%
052001	380091	T/F 2007 TIF CONST-T	0	0	.00	.00	.00	.00	.0%
052001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
052001	399900	APPROPRIABLE FUND BA	-714,850	-738,787	.00	.00	.00	-738,787.00	.0%
TOTAL 2019 TIF B&I-ELAM ARMS MIDT			-1,080,897	-1,104,715	-228.46	-48.85	.00	-1,104,486.54	.0%
TOTAL REVENUES			-1,080,897	-1,104,715	-228.46	-48.85	.00	-1,104,486.54	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
072 MUNICIPAL ROAD & BRIDGE	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
072001 232300 FHWA-STORM RELATED	0	0	.00	.00	.00	.00	.0%	
072001 233300 EDA GRANT-LAMAR BLVD	-1,700,000	-1,700,000	.00	.00	.00	-1,700,000.00	.0%	
072001 233700 FEMA RELIEF	-225,974	-225,974	.00	.00	.00	-225,974.00	.0%	
072001 250101 STATE BOND FDS/GORDO	0	0	.00	.00	.00	.00	.0%	
072001 250102 STATE BOND FDS/GORDO	0	0	.00	.00	.00	.00	.0%	
072001 250103 STATE BOND FDS/LLT E	0	0	.00	.00	.00	.00	.0%	
072001 250200 GORDON CRK PATH/PAT	0	0	.00	.00	.00	.00	.0%	
072001 250300 MISCELLANEOUS STATE	0	0	-10,570.43	-10,570.43	.00	10,570.43	100.0%	
072001 250400 MOSQUITO CONTROL GRA	0	0	.00	.00	.00	.00	.0%	
072001 250500 ARCHIVES & HISTORY	0	0	.00	.00	.00	.00	.0%	
072001 253000 MDIP-HBRG CLINIC ACC	0	0	.00	.00	.00	.00	.0%	
072001 253100 MDIP-LAMAR BLVD	-643,976	-643,976	.00	.00	.00	-643,976.00	.0%	
072001 253300 WEATHERSBY ROAD	0	0	.00	.00	.00	.00	.0%	
072001 255501 MDOT-BONHOMIE/TATUM	0	0	.00	.00	.00	.00	.0%	
072001 255502 MDOT-TRAFFIC SIGNALS	0	0	.00	.00	.00	.00	.0%	
072001 255503 MDOT-NEW TARGET	0	0	.00	.00	.00	.00	.0%	
072001 255504 MDOT-#1 HARDY ST WID	0	0	.00	.00	.00	.00	.0%	
072001 255505 MDOT-LLT-US 49 TO MA	0	0	.00	.00	.00	.00	.0%	
072001 255506 MDOT-#2 HARDY ST WID	0	0	.00	.00	.00	.00	.0%	
072001 255507 MDOT-TRAF SIGNAL-SO.	0	0	.00	.00	.00	.00	.0%	
072001 255508 MDOT-ARRA-PINE B'WAY	0	0	.00	.00	.00	.00	.0%	
072001 255509 MDOT-SIDEWALKS-SCHOO	0	0	.00	.00	.00	.00	.0%	
072001 255510 MDOT-WESTERN BELTWAY	0	0	.00	.00	.00	.00	.0%	
072001 255511 MDOT-RAILROAD CROSSI	0	0	.00	.00	.00	.00	.0%	
072001 255512 MDOT-FUTURE PROJECT	0	0	.00	.00	.00	.00	.0%	
072001 255513 MDOT-B'WAY,MOBILE TE	0	0	.00	.00	.00	.00	.0%	
072001 255514 MDOT-34TH AVE TE	0	0	.00	.00	.00	.00	.0%	
072001 255515 MDOT-4TH ST PHASE I	0	0	.00	.00	.00	.00	.0%	
072001 255516 MDOT-4TH ST PHASE II	0	0	.00	.00	.00	.00	.0%	
072001 255517 MDOT-MARTIN LUTHER K	0	0	.00	.00	.00	.00	.0%	
072001 255518 MDOT-SIDEWALKS-HAWKI	0	0	.00	.00	.00	.00	.0%	
072001 255519 MDOT-SIDEWALKS-TUSCA	0	0	.00	.00	.00	.00	.0%	
072001 255520 MDOT-LLT DEPOT TO CH	0	0	.00	.00	.00	.00	.0%	
072001 255521 MDOT-J ED TURNER BIK	0	0	.00	.00	.00	.00	.0%	
072001 255522 MDOT-COUNTRY CLUB RD	-1,472,000	-1,472,000	.00	.00	.00	-1,472,000.00	.0%	
072001 255523 MDOT-38TH AVE IMPR	0	0	.00	.00	.00	.00	.0%	
072001 255524 MDOT-INNSWOOD	0	0	.00	.00	.00	.00	.0%	
072001 255525 MDOT-HARDY/GREEN ROU	-840,505	-840,505	.00	.00	.00	-840,505.00	.0%	
072001 255526 MDOT-LINCOLN ROAD ST	-109,030	-109,030	.00	.00	.00	-109,030.00	.0%	
072001 255527 MDOT-GORDONS CREEK C	-224,000	-224,000	.00	.00	.00	-224,000.00	.0%	
072001 270700 FORREST-INFRASTR.IMPR	0	0	.00	.00	.00	.00	.0%	
072001 271000 PRO-RATA CTY RD TAX-	-920,000	-920,000	-43,571.66	-25,900.03	.00	-876,428.34	4.7%	
072001 271500 PRO-RATA CTY RD TAX-	-900,000	-900,000	-4,891.47	.00	.00	-895,108.53	.5%	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 072	MUNICIPAL ROAD & BRIDGE	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
072001 274000	MISCELLANEOUS GRANTS	0	0	.00	.00	.00	.00	.0%
072001 340500	CHECKING ACCOUNT INT	0	0	-2.35	-.70	.00	2.35	100.0%
072001 3405FB	SAVINGS ACCOUNT/MMA	0	0	.00	.00	.00	.00	.0%
072001 3405TB	SAVINGS ACCOUNT/MMA	0	0	.00	.00	.00	.00	.0%
072001 345005	CONTRIB-LLT TO MUSEU	0	0	.00	.00	.00	.00	.0%
072001 345500	CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%
072001 345700	CONTRIBUTIONS-ADP	0	0	.00	.00	.00	.00	.0%
072001 346001	CONTRIB-RAILROAD PRO	0	0	.00	.00	.00	.00	.0%
072001 346002	CONTRIB-FGH	0	0	.00	.00	.00	.00	.0%
072001 346003	CONTRIB-H'BURG CLINI	0	0	.00	.00	.00	.00	.0%
072001 346004	CONTRIB-H'BURG AREA	0	0	.00	.00	.00	.00	.0%
072001 346500	CONTRIB-H'BURG. CONV	0	0	.00	.00	.00	.00	.0%
072001 346900	CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%
072001 380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
072001 380075	T/F W & S CONSTRUCTI	0	0	.00	.00	.00	.00	.0%
072001 380087	T/F INDUSTRIAL PARK	0	0	.00	.00	.00	.00	.0%
072001 392300	SALE OF TIMBER	0	0	.00	.00	.00	.00	.0%
072001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
072001 396900	RECOVERY-PERS SERV/E	0	0	.00	.00	.00	.00	.0%
072001 397000	CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.0%
072001 399900	APPROPRIABLE FUND BA	-400,000	-72,336	.00	.00	.00	-72,336.00	.0%
TOTAL MUNICIPAL ROAD & BRIDGE		-7,435,485	-7,107,821	-59,035.91	-36,471.16	.00	-7,048,785.09	.8%
TOTAL REVENUES		-7,435,485	-7,107,821	-59,035.91	-36,471.16	.00	-7,048,785.09	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS	FOR:		ORIGINAL	REVISED					AVAILABLE	PCT
073	MASS	TRANSIT FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES		BUDGET	USED
073001	234000	UMTA-MASS TRANS-OPER	-1,160,420	-1,160,420	-411,270.00	-223,878.00	.00	-749,150.00	35.4%	
073001	234100	UMTA-MASS TRANS-CAPT	-1,602,451	-1,602,451	-768.00	.00	.00	-1,601,683.00	.0%	
073001	234200	UMTA-MASS TRANS-PLAN	-45,375	-45,375	-70,178.00	-59,728.00	.00	24,803.00	154.7%	
073001	234300	UMTA-MASS TRANS-P/Y	0	0	.00	.00	.00	.00	.0%	
073001	234400	UMTA-MASS TRANS-PREV	-270,312	-270,312	-71,955.00	-21,522.00	.00	-198,357.00	26.6%	
073001	234500	ARRA-MASS TRANS	0	0	.00	.00	.00	.00	.0%	
073001	234600	JARC-MASS TRANS	0	0	-36,892.00	-24,447.00	.00	36,892.00	100.0%	
073001	234701	TRANSIT FACILITY REN	-58,780	-58,780	.00	.00	.00	-58,780.00	.0%	
073001	234702	TRANSIT FACILITY REN	-318,165	-318,165	.00	.00	.00	-318,165.00	.0%	
073001	234800	BUS SHELTER INFR & C	-208,862	-208,862	.00	.00	.00	-208,862.00	.0%	
073001	255500	MDOT GRANT(PLANNING/	-100,000	-100,000	.00	.00	.00	-100,000.00	.0%	
073001	340500	CHECKING ACCOUNT INT	-3,000	-3,000	-154.86	-105.46	.00	-2,845.14	5.2%	
073001	346900	CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%	
073001	352500	BUS FARES-FIXED ROUT	-20,000	-20,000	-4,399.80	-1,537.83	.00	-15,600.20	22.0%	
073001	352700	BUS FARES-DEMAND RES	-700	-700	-304.75	-102.75	.00	-395.25	43.5%	
073001	353000	BUS FARES-USM ROUTE	-121,000	-121,000	.00	.00	.00	-121,000.00	.0%	
073001	353500	ADVERTISING	-1,000	-1,000	-165.23	.00	.00	-834.77	16.5%	
073001	354000	MISC. CHARGES & FEES	0	0	.00	.00	.00	.00	.0%	
073001	380001	T/F GENERAL FUND	-300,000	-400,000	-300,000.00	.00	.00	-100,000.00	75.0%	
073001	380027	T/F TAX COLLECTORS-G	-244,000	-244,000	-10,134.21	-5,527.67	.00	-233,865.79	4.2%	
073001	394000	SALE OF EQUIPMENT	0	0	.00	.00	.00	.00	.0%	
073001	394300	SALE OF SCRAP MATERI	0	0	.00	.00	.00	.00	.0%	
073001	396400	VENDING COMM./REFUND	0	0	.00	.00	.00	.00	.0%	
073001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
073001	396700	RECOVERY OF DAMAGE C	0	0	.00	.00	.00	.00	.0%	
073001	399900	APPROPRIABLE FUND BA	-380,000	-117,829	.00	.00	.00	-117,829.00	.0%	
TOTAL MASS TRANSIT FUND			-4,834,065	-4,671,894	-906,221.85	-336,848.71	.00	-3,765,672.15	19.4%	
TOTAL REVENUES			-4,834,065	-4,671,894	-906,221.85	-336,848.71	.00	-3,765,672.15		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
075 WATER&SEWER CONSTRUCTION FUND	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
075001 233700 FEMA RELIEF	0	0	.00	.00	.00	.00	.0%	
075001 233800 EDA GRANT-OWENS/ILL	0	0	.00	.00	.00	.00	.0%	
075001 233900 MISC FEDERAL GRANTS	0	0	.00	.00	.00	.00	.0%	
075001 235201 MDA DIP DEWS WTR LIN	0	0	.00	.00	.00	.00	.0%	
075001 235202 MDA DIP LAMAR BLVD	0	0	.00	.00	.00	.00	.0%	
075001 235203 MDA MIDTOWN INFRASTR	0	0	-1,000,000.00	-1,000,000.00	.00	1,000,000.00	100.0%	
075001 235400 US CORPS OF ENGR PRO	0	0	.00	.00	.00	.00	.0%	
075001 235800 COUNTRY CLUB WATER-E	0	0	.00	.00	.00	.00	.0%	
075001 251200 NRCS EROSION CONTROL	0	0	.00	.00	.00	.00	.0%	
075001 270500 FORREST CTY	0	0	.00	.00	.00	.00	.0%	
075001 273700 PETAL	0	0	.00	.00	.00	.00	.0%	
075001 273800 LAMAR PARK	0	0	.00	.00	.00	.00	.0%	
075001 340500 CHECKING ACCOUNT INT	-42,000	-42,000	-3,570.16	-1,107.17	.00	-38,429.84	8.5%	
075001 341112 TRITELL COMMUNICATIO	0	0	.00	.00	.00	.00	.0%	
075001 341113 AT&T/CINGULAR(WTR WO	0	0	.00	.00	.00	.00	.0%	
075001 341114 SBA STRUCTURES (WM C	-16,000	-16,000	-4,814.16	-1,604.72	.00	-11,185.84	30.1%	
075001 341115 CCATT HOLDINGS-WATER	-29,000	-29,000	-1,984.24	-992.12	.00	-27,015.76	6.8%	
075001 341116 AP WIRELESS INVESTME	0	0	.00	.00	.00	.00	.0%	
075001 341241 USM CELLULAR ONE REN	0	0	.00	.00	.00	.00	.0%	
075001 341242 TH INC MANAGEMENT(US	0	0	.00	.00	.00	.00	.0%	
075001 341243 VERIZON-USM WATER TA	0	0	.00	.00	.00	.00	.0%	
075001 341244 CELLULAR SOUTH(MULTI	0	0	.00	.00	.00	.00	.0%	
075001 346100 CONTRIB-POLICEMAN'S	0	0	.00	.00	.00	.00	.0%	
075001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
075001 380009 T/F WATER & SEWER O	0	0	.00	.00	.00	.00	.0%	
075001 380010 T/F WATER & SEWER B&	0	0	.00	.00	.00	.00	.0%	
075001 380011 T/F WATER & SEWER	-2,276,470	-2,276,470	-600,919.23	-401,985.00	.00	-1,675,550.77	26.4%	
075001 380017 T/F W & S CONTINGENC	0	0	.00	.00	.00	.00	.0%	
075001 380082 T/F COM.DEV.BLK.GRAN	0	0	.00	.00	.00	.00	.0%	
075001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
075001 397000 CAPITAL LEASE PROCEE	0	0	.00	.00	.00	.00	.0%	
075001 397500 NOTE PROCEEDS	0	0	.00	.00	.00	.00	.0%	
075001 399900 APPROPRIABLE FUND BA	-3,500,000	-4,010,170	.00	.00	.00	-4,010,170.00	.0%	
TOTAL WATER&SEWER CONSTRUCTION FU	-5,863,470	-6,373,640	-1,611,287.79	-1,405,689.01	.00	-4,762,352.21	25.3%	
TOTAL REVENUES	-5,863,470	-6,373,640	-1,611,287.79	-1,405,689.01	.00	-4,762,352.21		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:			ORIGINAL	REVISED				AVAILABLE	PCT
077	COMMUNITY CENTERS' FUND		APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED
077001	314000	MCNAIR REC CTR USE F	0	0	.00	.00	.00	.00	.0%
077001	314100	SIGLER CENTER USE FE	-4,000	-4,000	-200.00	-150.00	.00	-3,800.00	5.0%
077001	314200	C.E.ROY/5TH ST.C.C.U	-2,000	-2,000	.00	.00	.00	-2,000.00	.0%
077001	314300	JDS C.C. USE FEE	-10,000	-10,000	-1,940.00	-100.00	.00	-8,060.00	19.4%
077001	314600	CULTURAL CTR USE FEE	-4,000	-4,000	-1,722.00	-575.00	.00	-2,278.00	43.1%
077001	314800	N R BURGER/6TH ST CC	0	0	.00	.00	.00	.00	.0%
077001	340500	CHECKING ACCOUNT INT	-3,500	-3,500	-115.99	-51.25	.00	-3,384.01	3.3%
077001	341900	EQUIPMENT	0	0	.00	.00	.00	.00	.0%
077001	345500	CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%
077001	380001	T/F GENERAL FUND	-650,000	-850,000	-350,000.00	.00	.00	-500,000.00	41.2%
077001	380087	T/F IND.PARK (KOHLER	0	0	.00	.00	.00	.00	.0%
077001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
077001	396700	RECOVERY OF DAMAGE C	0	0	.00	.00	.00	.00	.0%
077001	399900	APPROPRIABLE FUND BA	-230,000	-91,336	.00	.00	.00	-91,336.00	.0%
TOTAL COMMUNITY CENTERS' FUND			-903,500	-964,836	-353,977.99	-876.25	.00	-610,858.01	36.7%
TOTAL REVENUES			-903,500	-964,836	-353,977.99	-876.25	.00	-610,858.01	

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 079	COVID FISCAL RECOVERY FUNDS	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
079001 240000	US TREASURY GRANTS	-6,437,500	-6,437,500	.00	.00	.00	-6,437,500.00	.0%
079001 340500	CHECKING ACCOUNT INT	0	0	.00	.00	.00	.00	.0%
079001 380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
079001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
079001 399900	APPROPRIABLE FUND BA	-6,437,500	-6,437,911	.00	.00	.00	-6,437,911.00	.0%
TOTAL COVID FISCAL RECOVERY FUNDS		-12,875,000	-12,875,411	.00	.00	.00	-12,875,411.00	.0%
TOTAL REVENUES		-12,875,000	-12,875,411	.00	.00	.00	-12,875,411.00	

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ACCOUNTS FOR:	COMMUNITY DEVELOP. BLOCK GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
082001 233800	EDA GRANT-OWENS/ILL	0	0	.00	.00	.00	.00	.0%
082001 2387DA	HOME ENTIT-DOWN PYMN	0	0	.00	.00	.00	.00	.0%
082001 2387FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.00	.0%
082001 2387SA	HOME ENTIT-CHDO SET-	-30,171	-30,171	-13,050.00	-13,050.00	.00	-17,121.00	43.3%
082001 2389FR	HOME ENTIT-FULL REHA	-12,374	-12,374	.00	.00	.00	-12,374.00	.0%
082001 2389SA	HOME ENTIT-CHDO SET-	-11,154	-11,154	.00	.00	.00	-11,154.00	.0%
082001 2391ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001 2391FR	CDBG-ENT.-FULL REHAB	-117,965	-117,965	.00	.00	.00	-117,965.00	.0%
082001 2391HP	CDBG-ENT.-HOUSING PR	0	0	.00	.00	.00	.00	.0%
082001 2393CS	HOME ENTIT-CHDO SETA	-16,175	-16,175	.00	.00	.00	-16,175.00	.0%
082001 2393DA	HOME ENTIT-DWNPYMNT	0	0	.00	.00	.00	.00	.0%
082001 2393FR	HOME ENTIT-FULL REHA	-15,704	-15,704	.00	.00	.00	-15,704.00	.0%
082001 2393HP	HOME ENTIT-HOUSING P	0	0	.00	.00	.00	.00	.0%
082001 2395ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001 2395FR	CDBG-ENT.-FULL REHAB	-145,467	-145,467	-43,084.00	-22,140.00	.00	-102,383.00	29.6%
082001 2395HP	CDBG-ENT.-HOUSING PR	0	0	.00	.00	.00	.00	.0%
082001 2395NG	CDBG-ENT.-NEIGHBORHD	0	0	.00	.00	.00	.00	.0%
082001 2395PD	CDBG-ENT.-PROJECT DE	0	0	.00	.00	.00	.00	.0%
082001 2395PF	CDBG-ENT.-PUBLIC FAC	-109,175	-109,175	.00	.00	.00	-109,175.00	.0%
082001 2395PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.00	.0%
082001 2395PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001 2397AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%
082001 2397CA	HOME ENTIT-CHDO ADMI	0	0	.00	.00	.00	.00	.0%
082001 2397DA	HOME ENTIT-DOWNPAYME	-34,110	-34,110	.00	.00	.00	-34,110.00	.0%
082001 2397FR	HOME ENTIT-FULL REHA	-113,873	-113,873	.00	.00	.00	-113,873.00	.0%
082001 2397HP	HOME ENTIT-HOUSING P	0	0	.00	.00	.00	.00	.0%
082001 2397SA	HOME ENTIT-CHDO SET-	-42,645	-42,645	.00	.00	.00	-42,645.00	.0%
082001 2399CR	CDBG-ENT.-CARES ACT	-691,453	-691,453	.00	.00	.00	-691,453.00	.0%
082001 2399ER	CDBG-ENT.-EMER.REHAB	-150,000	-150,000	-10,000.00	.00	.00	-140,000.00	6.7%
082001 2399FC	CDBG-ENT.-FACADE IMP	-30,000	-30,000	.00	.00	.00	-30,000.00	.0%
082001 2399FR	CDBG-ENT.-FULL REHAB	-163,500	-163,500	-900.00	-900.00	.00	-162,600.00	.6%
082001 2399HP	CDBG-ENT.-HOUSING PR	0	0	.00	.00	.00	.00	.0%
082001 2399ME	CDBG-ENT.-MICRO ENTE	-30,000	-30,000	.00	.00	.00	-30,000.00	.0%
082001 2399NG	CDBG-ENT.-NEIGHBORHD	0	0	.00	.00	.00	.00	.0%
082001 2399PD	CDBG-ENT.-PROJECT DE	0	0	.00	.00	.00	.00	.0%
082001 2399PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.00	.0%
082001 2399PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001 2401AD	CDBG-ENT.-ADMINISTRA	0	0	.00	.00	.00	.00	.0%
082001 2401ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001 2401FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.00	.0%
082001 2401HP	CDBG-ENT.-HOUSING PR	-66,400	-66,400	.00	.00	.00	-66,400.00	.0%
082001 2401NG	CDBG-ENT.-NEIGHBORHD	0	0	.00	.00	.00	.00	.0%
082001 2401PD	CDBG-ENT.-PROJECT DEL	0	0	.00	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR:	COMMUNITY DEVELOP. BLOCK GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED	
082									
082001	2401PF	CDBG-ENT.-PUBLIC FAC	-275,000	-275,000	.00	.00	.00	-275,000.00	.0%
082001	2401PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001	2402AD	HOME ENTIT-ADMINISTR	0	0	.00	.00	.00	.00	.0%
082001	2402AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%
082001	2402CS	HOME ENTIT-CHDO SETA	-44,497	-44,497	.00	.00	.00	-44,497.00	.0%
082001	2402DA	HOME ENTIT-DOWNPAYME	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
082001	2402FR	HOME ENTIT-FULL REHA	-172,439	-172,439	.00	.00	.00	-172,439.00	.0%
082001	2402HP	HOME ENTIT-HOUSING P	0	0	.00	.00	.00	.00	.0%
082001	2402PD	CDGB-HOME-PROJECT DE	0	0	.00	.00	.00	.00	.0%
082001	2403AD	CDBG-ENT.-ADMINISTRA	0	0	.00	.00	.00	.00	.0%
082001	2403ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001	2403FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.00	.0%
082001	2403PD	CDBG-ENT.PROJECT DEL	0	0	.00	.00	.00	.00	.0%
082001	2403PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.00	.0%
082001	2403PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001	2404AD	HOME ENTIT-ADMINISTR	0	0	.00	.00	.00	.00	.0%
082001	2404AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%
082001	2404DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.00	.0%
082001	2404FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.00	.0%
082001	2404PD	HOME ENTIT-PROJECT D	0	0	.00	.00	.00	.00	.0%
082001	2406AD	HOME ENTIT-ADMINISTR	-29,703	-29,703	.00	.00	.00	-29,703.00	.0%
082001	2406AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%
082001	2406CH	HOME ENT-CHDO	-44,555	-44,555	.00	.00	.00	-44,555.00	.0%
082001	2406DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.00	.0%
082001	2406FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.00	.0%
082001	2406HE	HOME ENTIT	0	0	.00	.00	.00	.00	.0%
082001	2406HS	HOME ENTIT-HOUSING	-222,771	-222,771	.00	.00	.00	-222,771.00	.0%
082001	2407AD	CDBG-ENT.-ADMINISTRA	-107,656	-107,656	.00	.00	.00	-107,656.00	.0%
082001	2407ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001	2407FA	CDBG ENT-FACILITIES	-254,370	-254,370	.00	.00	.00	-254,370.00	.0%
082001	2407FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.00	.0%
082001	2407HS	CDBG ENT-HOUSING	0	0	.00	.00	.00	.00	.0%
082001	2407PD	CDBG ENT-PROJECT DEL	-126,254	-126,254	.00	.00	.00	-126,254.00	.0%
082001	2407PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.00	.0%
082001	2407PS	CDBG-ENT.-PUBLIC SER	-50,000	-50,000	.00	.00	.00	-50,000.00	.0%
082001	2408AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%
082001	2408DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.00	.0%
082001	2408FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.00	.0%
082001	2409ER	CDBG-ENT.-EMER.REHAB	0	0	.00	.00	.00	.00	.0%
082001	2409FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.00	.0%
082001	2409PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.00	.0%
082001	2409PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001	2409WC	CDBG-ENT.-WORLD CHAN	0	0	.00	.00	.00	.00	.0%
082001	2410AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.00	.0%

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ACCOUNTS FOR:	COMMUNITY DEVELOP. BLOCK GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
082								
082001	2410DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.0%
082001	2410FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.0%
082001	2411EP	CDBG-ENT.-ENGINEERIN	0	0	.00	.00	.00	.0%
082001	2411FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.0%
082001	2411HR	CDBG-ENT.-HOUSING RE	0	0	.00	.00	.00	.0%
082001	2411PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.0%
082001	2411WC	CDBG-ENT.-WORLD CHAN	0	0	.00	.00	.00	.0%
082001	2412AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.0%
082001	2412DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.0%
082001	2412FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.0%
082001	2412HR	HOME ENTIT-HOUSING R	0	0	.00	.00	.00	.0%
082001	2413EP	CDBG-ENT.-ENGINEERIN	0	0	.00	.00	.00	.0%
082001	2413FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.0%
082001	2413HR	CDBG-ENT.-HOUSING RE	0	0	.00	.00	.00	.0%
082001	2413PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.0%
082001	2413PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.0%
082001	2413WC	CDBG-ENT.-WORLD CHAN	0	0	.00	.00	.00	.0%
082001	2414AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.0%
082001	2414DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.0%
082001	2414HR	HOME ENTIT-HOUSING R	0	0	.00	.00	.00	.0%
082001	2415EP	CDBG-ENT.-ENGINEERIN	0	0	.00	.00	.00	.0%
082001	2415FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.0%
082001	2415HR	CDBG-ENT.-HOUSING RE	0	0	.00	.00	.00	.0%
082001	2415PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.0%
082001	2415PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.0%
082001	2415WC	CDBG-ENT.-WORLD CHAN	0	0	.00	.00	.00	.0%
082001	2416AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.0%
082001	2416DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.0%
082001	2416FR	HOME ENTIT-FULL REHA	0	0	.00	.00	.00	.0%
082001	2416HR	HOME ENTIT-HOUSING R	0	0	.00	.00	.00	.0%
082001	2416PL	HOME ENTIT-PLANNING	0	0	.00	.00	.00	.0%
082001	2417EP	CDBG-ENT.-ENGINEERIN	0	0	.00	.00	.00	.0%
082001	2417FR	CDBG-ENT.-FULL REHAB	0	0	.00	.00	.00	.0%
082001	2417HR	CDBG-ENT.-HOUSING RE	0	0	.00	.00	.00	.0%
082001	2417IS	CDBG-ENT.-INFRASTRUC	0	0	.00	.00	.00	.0%
082001	2417PL	CDBG-ENT.-PLANNING	0	0	.00	.00	.00	.0%
082001	2417PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.0%
082001	2417WC	CDBG-ENT.-WORLD CHAN	0	0	.00	.00	.00	.0%
082001	2418AH	HOME ENTIT-AFFORD.HO	0	0	.00	.00	.00	.0%
082001	2418DA	HOME ENTIT-DOWNPAYME	0	0	.00	.00	.00	.0%
082001	2418HR	HOME ENTIT-HOUSING R	0	0	.00	.00	.00	.0%
082001	2419BR	CDBG-ENT.-BLUE ROOFS	0	0	.00	.00	.00	.0%
082001	2419DL	CDBG-ENT.-DOWNTOWN L	0	0	.00	.00	.00	.0%
082001	2419EP	CDBG-ENT.-ENGINEERIN	0	0	.00	.00	.00	.0%

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ACCOUNTS FOR:	COMMUNITY DEVELOP.	BLOCK GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
082									
082001 2419FR	CDBG-ENT.-FULL REHAB		0	0	.00	.00	.00	.00	.0%
082001 2419HR	CDBG-ENT.-HOUSING RE		0	0	.00	.00	.00	.00	.0%
082001 2419IS	CDBG-ENT.-INFRASTRUC		0	0	.00	.00	.00	.00	.0%
082001 2419PL	CDBG-ENT.-PLANNING		0	0	.00	.00	.00	.00	.0%
082001 2419PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2419WC	CDBG-ENT.-WORLD CHAN		0	0	.00	.00	.00	.00	.0%
082001 2420AH	HOME ENTIT-AFFORD.HO		0	0	.00	.00	.00	.00	.0%
082001 2420DA	HOME ENTIT-DOWNPAYME		0	0	.00	.00	.00	.00	.0%
082001 2420HR	HOME ENTIT-HOUSING R		0	0	.00	.00	.00	.00	.0%
082001 2421DL	CDBG-ENT.-DOWNTOWN L		0	0	.00	.00	.00	.00	.0%
082001 2421EP	CDBG-ENT.-ENGINEERIN		0	0	.00	.00	.00	.00	.0%
082001 2421FC	CDBG-ENT.-FACADE PRO		0	0	.00	.00	.00	.00	.0%
082001 2421FR	CDBG-ENT.-FULL REHAB		0	0	.00	.00	.00	.00	.0%
082001 2421HR	CDBG-ENT.-HOUSING RE		0	0	.00	.00	.00	.00	.0%
082001 2421IS	CDBG-ENT.-INFRASTRUC		0	0	.00	.00	.00	.00	.0%
082001 2421PL	CDBG-ENT.-PLANNING		0	0	.00	.00	.00	.00	.0%
082001 2421PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2421WC	CDBG-ENT.-WORLD CHAN		0	0	.00	.00	.00	.00	.0%
082001 2422DA	HOME ENTIT-DWNPYMNT		0	0	.00	.00	.00	.00	.0%
082001 2422FR	HOME ENTIT-FULL REHA		0	0	.00	.00	.00	.00	.0%
082001 2423HR	CDBG-ENT.-HOUSING RE		0	0	.00	.00	.00	.00	.0%
082001 2423IS	CDBG-ENT.-INFRASTRUC		0	0	.00	.00	.00	.00	.0%
082001 2423PD	CDBG-ENT.-PROJECT DE		0	0	.00	.00	.00	.00	.0%
082001 2423PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2424HP	HOME ENTIT-HOUSING P		0	0	.00	.00	.00	.00	.0%
082001 2425HR	CDBG-ENT.-HOUSING RE		0	0	.00	.00	.00	.00	.0%
082001 2425IS	CDBG-ENT.-INFRASTRUC		0	0	.00	.00	.00	.00	.0%
082001 2425MA	CDBG-ENT.-MICROENT P		0	0	.00	.00	.00	.00	.0%
082001 2425PD	CDBG-ENT.-PROJ DELIV		0	0	.00	.00	.00	.00	.0%
082001 2425PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2426HP	HOME ENTIT-HOUSING P		0	0	.00	.00	.00	.00	.0%
082001 2427HP	CDBG-ENT.-HOUSING PR		0	0	.00	.00	.00	.00	.0%
082001 2427MA	CDBG-ENT.-MICROENT P		0	0	.00	.00	.00	.00	.0%
082001 2427PD	CDBG-ENT.-PROJECT DE		0	0	.00	.00	.00	.00	.0%
082001 2427PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2428DA	HOME ENTIT-DWNPYMNT		0	0	.00	.00	.00	.00	.0%
082001 2428HP	HOME ENTIT-HOUSING P		0	0	.00	.00	.00	.00	.0%
082001 2429HP	CDBG-ENT.-HOUSING PR		0	0	.00	.00	.00	.00	.0%
082001 2429MA	CDBG-ENT.-MICROENT P		0	0	.00	.00	.00	.00	.0%
082001 2429PD	CDBG-ENT.-PROJECT DE		0	0	.00	.00	.00	.00	.0%
082001 2429PS	CDBG-ENT.-PUBLIC SER		0	0	.00	.00	.00	.00	.0%
082001 2430DA	HOME ENTIT-DOWNPAYME		0	0	.00	.00	.00	.00	.0%
082001 2430HP	HOME ENTIT-HOUSING P		0	0	.00	.00	.00	.00	.0%
082001 2431HP	CDBG-ENT.-HOUSING PR		0	0	.00	.00	.00	.00	.0%

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ACCOUNTS FOR: 082	COMMUNITY DEVELOP. BLOCK GRANT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
082001 2431PD	CDBG-ENT.-PROJECT DE	0	0	.00	.00	.00	.00	.0%
082001 2431PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001 2432DA	HOME ENTIT-DWNPYMT	0	0	.00	.00	.00	.00	.0%
082001 2432HP	HOME ENTIT-HOUSING P	0	0	.00	.00	.00	.00	.0%
082001 2433HP	CDBG-ENT.-HOUSING PR	0	0	.00	.00	.00	.00	.0%
082001 2433ME	CDBG-ENT.-MICRO ENTE	0	0	.00	.00	.00	.00	.0%
082001 2433PD	CDBG-ENT.-PROJECT DE	0	0	.00	.00	.00	.00	.0%
082001 2433PS	CDBG-ENT.-PUBLIC SER	0	0	.00	.00	.00	.00	.0%
082001 249500	HOME REVOLVING LOANS	0	0	.00	.00	.00	.00	.0%
082001 274004	SALVATION ARMY	0	0	.00	.00	.00	.00	.0%
082001 340500	CHECKING ACCOUNT INT	0	0	-154.53	-45.99	.00	154.53	100.0%
082001 380001	T/F GENERAL FUND	-35,795	-35,795	-35,795.00	.00	.00	.00	100.0%
082001 380009	T/F WATER & SEWER O	0	0	.00	.00	.00	.00	.0%
082001 380072	T/F MUN.ROAD & BRIDG	0	0	.00	.00	.00	.00	.0%
082001 396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
082001 399900	APPROPRIABLE FUND BA	0	142,780	.00	.00	.00	142,780.00	.0%
TOTAL COMMUNITY DEVELOP. BLOCK GR		-3,193,206	-3,050,426	-102,983.53	-36,135.99	.00	-2,947,442.47	3.4%
TOTAL REVENUES		-3,193,206	-3,050,426	-102,983.53	-36,135.99	.00	-2,947,442.47	

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ACCOUNTS FOR: 086	SPEC	SALES TAX-P&R/UNIV IMPROV	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
086001 235100		NATL PARK SER/LAND W	0	0	.00	.00	.00	.00	.0%
086001 250200		GORDON CRK PATH/PAT	0	0	.00	.00	.00	.00	.0%
086001 260500		SALES TAX-MOTEL	-354,000	-354,000	-134,783.22	-42,673.36	.00	-219,216.78	38.1%
086001 260700		SALES TAX-FOOD & BEV	-2,639,000	-2,639,000	-715,916.20	-243,636.65	.00	-1,923,083.80	27.1%
086001 340500		CHECKING ACCOUNT INT	0	0	-31.98	-11.62	.00	31.98	100.0%
086001 341000		MISCELLANEOUS RENTS	0	0	-1,650.00	-500.00	.00	1,650.00	100.0%
086001 345004		CONTRIB-FRST CTY ART	0	0	.00	.00	.00	.00	.0%
086001 345500		CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%
086001 346900		CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%
086001 399900		APPROPRIABLE FUND BA	-1,400,000	-1,150,246	.00	.00	.00	-1,150,246.00	.0%
TOTAL SPEC SALES TAX-P&R/UNIV IMP			-4,393,000	-4,143,246	-852,381.40	-286,821.63	.00	-3,290,864.60	20.6%
TOTAL REVENUES			-4,393,000	-4,143,246	-852,381.40	-286,821.63	.00	-3,290,864.60	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
087 INDUSTRIAL PARK DEVELOPMENT	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
087001 229900 MISC. PERMITS & FEES	0	0	.00	.00	.00	.00	.00	.0%
087001 233800 EDA GRANT-OWENS/ILL	0	0	.00	.00	.00	.00	.00	.0%
087001 254100 OWENS/ILL PROJ-RR SP	0	0	.00	.00	.00	.00	.00	.0%
087001 254200 USA YEAST PROJ-RR SP	0	0	.00	.00	.00	.00	.00	.0%
087001 340500 CHECKING ACCOUNT INT	0	0	-248.31	-72.93	.00	248.31	100.0%	
087001 341105 LAMAR OUTDOOR ADVERT	0	0	.00	.00	.00	.00	.00	.0%
087001 341209 RAIL SPUR MAINTENANC	0	0	.00	.00	.00	.00	.00	.0%
087001 341210 BROWN BOTTLING (PEPS	0	0	.00	.00	.00	.00	.00	.0%
087001 341217 KOHLER	0	0	.00	.00	.00	.00	.00	.0%
087001 341220 JPM OF MS., INC.	0	0	.00	.00	.00	.00	.00	.0%
087001 341223 SUNBEAM/OSTER	0	0	.00	.00	.00	.00	.00	.0%
087001 345500 CONTRIBUTIONS-FORRES	0	0	-60,000.00	.00	.00	60,000.00	100.0%	
087001 345600 CONTRIBUTIONS-CITY	0	0	-58,750.00	-58,750.00	.00	58,750.00	100.0%	
087001 345700 CONTRIBUTIONS-ADP	0	0	.00	.00	.00	.00	.00	.0%
087001 345800 CONTRIBUTIONS-PRVEPA	0	0	.00	.00	.00	.00	.00	.0%
087001 391200 BOND PROCEEDS	0	0	.00	.00	.00	.00	.00	.0%
087001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.00	.0%
087001 392000 SALE OF REAL ESTATE	0	0	.00	.00	.00	.00	.00	.0%
087001 392300 SALE OF TIMBER	0	0	.00	.00	.00	.00	.00	.0%
087001 392500 SALE OF EASEMENTS	0	0	.00	.00	.00	.00	.00	.0%
087001 394500 SALE OF MISC. ITEMS	0	0	.00	.00	.00	.00	.00	.0%
087001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.00	.0%
087001 399900 APPROPRIABLE FUND BA	0	0	.00	.00	.00	.00	.00	.0%
TOTAL INDUSTRIAL PARK DEVELOPMENT	0	0	-118,998.31	-58,822.93	.00	118,998.31	100.0%	
TOTAL REVENUES	0	0	-118,998.31	-58,822.93	.00	118,998.31		

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ACCOUNTS FOR: 088	PUBLIC SAFETY/REC CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
088001 250102	STATE BOND FDS/GORDO	0	0	.00	.00	.00	.00	.0%
088001 340500	CHECKING ACCOUNT INT	0	0	-18,195.63	-5,891.13	.00	18,195.63	100.0%
088001 3405TB	SAVINGS ACCOUNT/MMA	0	0	.00	.00	.00	.00	.0%
088001 340700	OTHER INTEREST	0	0	-10.47	.00	.00	10.47	100.0%
088001 391300	BOND PREMIUM	0	0	.00	.00	.00	.00	.0%
088001 391500	ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%
088001 399900	APPROPRIABLE FUND BA	-22,100,000	-21,341,564	.00	.00	.00	-21,341,564.00	.0%
TOTAL PUBLIC SAFETY/REC CONSTRUCT		-22,100,000	-21,341,564	-18,206.10	-5,891.13	.00	-21,323,357.90	.1%
TOTAL REVENUES		-22,100,000	-21,341,564	-18,206.10	-5,891.13	.00	-21,323,357.90	

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ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
091 TIF CONSTRUCTION	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
091001 340500 CHECKING ACCOUNT INT	0	0	-.53	-.17	.00	.53	100.0%	
091001 391201 BOND PROCEEDS-RIDGE/	0	0	.00	.00	.00	.00	.0%	
091001 391202 BOND PROCEEDS-MIDTOW	0	0	.00	.00	.00	.00	.0%	
091001 391203 BOND PROCEEDS-WHISPE	0	0	.00	.00	.00	.00	.0%	
091001 391204 BOND PROCEEDS-HBURG	0	0	.00	.00	.00	.00	.0%	
091001 391205 BOND PROCEEDS-'19 TU	0	0	.00	.00	.00	.00	.0%	
091001 391206 BOND PROCEEDS-'19 EL	0	0	.00	.00	.00	.00	.0%	
091001 391212 BOND PROCEEDS-PLANET	0	0	.00	.00	.00	.00	.0%	
091001 391500 ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%	
091001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
091001 399900 APPROPRIABLE FUND BA	0	-821	.00	.00	.00	-821.00	.0%	
TOTAL TIF CONSTRUCTION	0	-821	-.53	-.17	.00	-820.47	.1%	
TOTAL REVENUES	0	-821	-.53	-.17	.00	-820.47		

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ACCOUNTS FOR:	2016 W&S SYSTEM PROJECT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
093								
093001 340500	CHECKING ACCOUNT INT	0	0	-53.57	-18.03	.00	53.57	100.0%
093001 399900	APPROPRIABLE FUND BA	-2,000,000	-2,123,150	.00	.00	.00	-2,123,150.00	.0%
	TOTAL 2016 W&S SYSTEM PROJECT	-2,000,000	-2,123,150	-53.57	-18.03	.00	-2,123,096.43	.0%
	TOTAL REVENUES	-2,000,000	-2,123,150	-53.57	-18.03	.00	-2,123,096.43	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	2012 W&S REVENUE BOND CONST	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
094								
094001 340500	CHECKING ACCOUNT INT	0	0	.00	.00	.00	.00	.0%
094001 399900	APPROPRIABLE FUND BA	-64	-64	.00	.00	.00	-64.00	.0%
TOTAL 2012 W&S REVENUE BOND CONST		-64	-64	.00	.00	.00	-64.00	.0%
TOTAL REVENUES		-64	-64	.00	.00	.00	-64.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 095	2019	FIRE STATION CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
095001	340500	CHECKING ACCOUNT INT	0	0	-838.92	-276.65	.00	838.92	100.0%
095001	345500	CONTRIBUTIONS-FORRES	0	0	.00	.00	.00	.00	.0%
095001	346500	CONTRIB-H'BURG. CONV	0	0	.00	.00	.00	.00	.0%
095001	346900	CONTRIB-OTHER	0	0	.00	.00	.00	.00	.0%
095001	380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
095001	391200	BOND PROCEEDS	0	0	.00	.00	.00	.00	.0%
095001	391500	ACCRUED INTEREST	0	0	.00	.00	.00	.00	.0%
095001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
095001	397501	DEPOT PROJECT	0	0	.00	.00	.00	.00	.0%
095001	399900	APPROPRIABLE FUND BA	-920,000	-961,109	.00	.00	.00	-961,109.00	.0%
TOTAL 2019 FIRE STATION CONSTRUCT			-920,000	-961,109	-838.92	-276.65	.00	-960,270.08	.1%
TOTAL REVENUES			-920,000	-961,109	-838.92	-276.65	.00	-960,270.08	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR:	ORIGINAL	REVISED					AVAILABLE	PCT
097 INFRA IMPROVE-INTRNT SALES TAX	APPROP	BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	BUDGET	USED	
097001 260800 SALES TAX-INTERNET	-2,500,000	-2,500,000	.00	.00	.00	-2,500,000.00	.0%	
097001 340500 CHECKING ACCOUNT INT	0	0	-106.37	.00	.00	106.37	100.0%	
097001 340700 OTHER INTEREST	0	0	.00	.00	.00	.00	.0%	
097001 346002 CONTRIB-FGH	0	0	.00	.00	.00	.00	.0%	
097001 380001 T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%	
097001 394500 SALE OF MISC. ITEMS	0	0	.00	.00	.00	.00	.0%	
097001 396500 REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%	
097001 399900 APPROPRIABLE FUND BA	-400,000	-516,560	.00	.00	.00	-516,560.00	.0%	
TOTAL INFRA IMPROVE-INTRNT SALES	-2,900,000	-3,016,560	-106.37	.00	.00	-3,016,453.63	.0%	
TOTAL REVENUES	-2,900,000	-3,016,560	-106.37	.00	.00	-3,016,453.63		

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 098	K.P.ZOO CAPITAL IMPROVEMENT	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
098001 340500	CHECKING ACCOUNT INT	0	0	-2.01	-.63	.00	2.01	100.0%
098001 399900	APPROPRIABLE FUND BA	-2,325	-2,350	.00	.00	.00	-2,350.00	.0%
TOTAL K.P.ZOO CAPITAL IMPROVEMENT		-2,325	-2,350	-2.01	-.63	.00	-2,347.99	.1%
TOTAL REVENUES		-2,325	-2,350	-2.01	-.63	.00	-2,347.99	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 105	2013 W&S BOND CONSTRUCTION	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
105001 340500	CHECKING ACCOUNT INT	0	0	-.10	.00	.00	.10	100.0%
105001 399900	APPROPRIABLE FUND BA	-571	-572	.00	.00	.00	-572.00	.0%
TOTAL 2013 W&S BOND CONSTRUCTION		-571	-572	-.10	.00	.00	-571.90	.0%
TOTAL REVENUES		-571	-572	-.10	.00	.00	-571.90	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 107	SPECIAL SALES TAX-T&A	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
107001 260500	SALES TAX-MOTEL	0	0	-298,778.82	-106,553.45	.00	298,778.82	100.0%
107001 260700	SALES TAX-FOOD & BEV	0	0	-1,601,556.54	-532,905.11	.00	1,601,556.54	100.0%
	TOTAL SPECIAL SALES TAX-T&A	0	0	-1,900,335.36	-639,458.56	.00	1,900,335.36	100.0%
	TOTAL REVENUES	0	0	-1,900,335.36	-639,458.56	.00	1,900,335.36	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

ACCOUNTS FOR: 109	GROUP	INSURANCE TRUST FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
109001	340500	CHECKING ACCOUNT INT	0	0	-719.33	-203.63	.00	719.33	100.0%
109001	380001	T/F GENERAL FUND	0	0	.00	.00	.00	.00	.0%
109001	396500	REFUND & RECOVERY	0	0	.00	.00	.00	.00	.0%
109001	396600	HOSP.INS.-P/R DISTRI	0	0	-828,875.57	.00	.00	828,875.57	100.0%
109001	396601	HOSP.INS.-COBRA	0	0	-2,366.27	.00	.00	2,366.27	100.0%
109001	396602	HOSP.INS.-UH PHARMAC	0	0	-37,875.30	.00	.00	37,875.30	100.0%
TOTAL GROUP INSURANCE TRUST FUND			0	0	-869,836.47	-203.63	.00	869,836.47	100.0%
TOTAL REVENUES			0	0	-869,836.47	-203.63	.00	869,836.47	

YEAR-TO-DATE BUDGET REPORT

FOR 2022 03

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	-236,673,241	-238,481,058	-31,707,849.06	-11,622,602.25		.00-206,773,208.94	13.3%

** END OF REPORT - Generated by LISA HANSON **



Memorandum

To: Mayor Toby Barker and Members of City Council

From: Ann Jones, Chief Administrative Officer

cc: Wiley Quinn, Code Enforcement Division Manager

Date: Tuesday, January 18, 2022

Re: Acknowledge receipt of bids for demolition of 100 Plantation Place Drive, 122 Ellis Drive, and 124-B Plantation Place Drive on December 30th, 2021 and accept the bid from Barnett Concrete Work, LLC. as the contractor in the amount of \$28,500.
File Number: 2022-5
Minute Book #

Summary

Acknowledge receipt of bids for demolition of 100 Plantation Place Drive, 122 Ellis Drive, and 124-B Plantation Place Drive on December 30th, 2021 and accept the bid from Barnett Concrete Work, LLC. as the contractor in the amount of \$28,500.

Recommendation Statement

I recommend the award of the term bids for Plantation Place demolition to Barnett Concrete Work, LLC. for the Code Enforcement Division.

Please place this on the January 18, 2022 City Council meeting for consideration.

CODE ENFORCEMENT
DEMOLITION DECEMBER 2021
BID FORM

NAME OF COMPANY Barnett Concrete Work LLC
STREET/P.O. BOX ADDRESS PO Box 16964
CITY/STATE & ZIP CODE Hattiesburg, MS 39424
PHONE NUMBER (DAY AND NIGHT) _____
FAX NUMBER _____
DATE OF BID 12-29-21
COMPANY OFFICIAL'S NAME & TITLE _____
SOCIAL SECURITY OR EMPLOYER ID NUMBER 64-0908104
Bidders are to provide the cost of demolition and debris removal of each individual property below, **and** provide the sum of all properties on the "Grand Total" line.
1) 100 Plantation Place Drive \$ 9,500.00
2) 122 Ellis Drive \$ 9,500.00
3) 124-B Plantation Place Drive \$ 9,500.00
GRAND TOTAL \$ 28,500.00

Does the company claim Emerging Business Enterprise status pursuant to Resolution 2020-326

Yes or No (circle one)

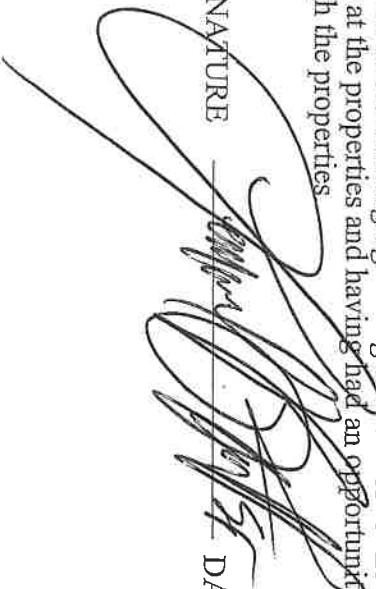
Will the bidder commit to subcontracting any portion of the contract to an Emerging Business Enterprise?

Yes or No (circle one)

If yes, quantify the amount of commitment \$ _____

By signature below, the submitter is acknowledging having had access to the reports related to Asbestos Containing Materials at the properties and having had an opportunity at the scheduled pre-bid meeting to walk through the properties.

COMPANY OFFICIAL'S SIGNATURE



DATE 12-29-21



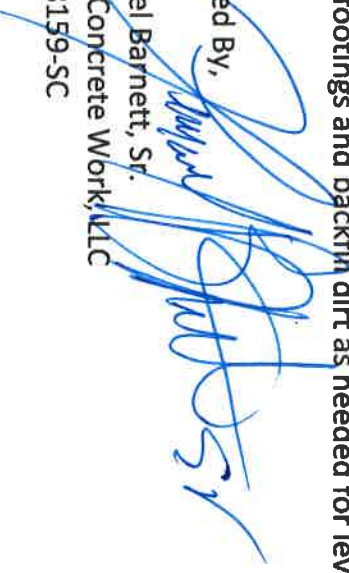
BARNETT CONCRETE WORK, LLC
PO BOX 16964
Hattiesburg, MS. 39404

5 January 2022

Department of Urban Development,
City of Hattiesburg

The bids submitted for the demolition of the buildings at 100 Plantation Place Drive, 122 Ellis Drive, and 124-B Plantation Place Drive at a cost of \$9,500.00 for each building includes the demolition of the structure, the removal of the concrete slab and footers/footings and backfill dirt as needed for leveling the site.

Submitted By,


Lemmanuel Barnett, Sr.
Barnett Concrete Work, LLC
COR #18159-SC

State of Mississippi

BOARD OF CONTRACTORS

ACTIVE

BARNETT CONCRETE WORK, LLC
P.O. BOX 16964
HATTIESBURG, MS 39404

is duly registered and entitled to perform

- 1) ASBESTOS ABATEMENT OR REMOVAL
- 2) CONCRETE
- 3) REMODELING



We have hereunto set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 29 day of Jul., 2021

CERTIFICATE OF RESPONSIBILITY
No. 18159-SC
Expires Jul. 29, 2022

Joel Q. Carroll
CHAIRMAN OF THE BOARD



CERTIFICATE OF LIABILITY INSURANCE

BARNCON-03

DFLOYD

DATE (MM/DD/YYYY)
4/23/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

CONTACT NAME Dale Floyd

PHONE (AC, No. Ex): (601) 544-2122

FAX (AC, Not)

E-MAIL: dale.floyd@southgroup.net

NAIC #

PRODUCER
SouthGroup Jackson 2
5760 I-55 N., Suite 200
Jackson, MS 39211

INSURER(S) AFFORDING COVERAGE

INSURER A: Builders Mutual Insurance Co

INSURED

Barnett Concrete Work LLC
137 Red Roan Rd
Hattiesburg, MS 39402

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

REVISION NUMBER:

CERTIFICATE NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	TYPE OF INSURANCE	ACORD SUBR	POLICY NUMBER	POLICY EFF	POLICY EXP	LIMITS
A X	COMMERCIAL GENERAL LIABILITY		X X CPP0083763-02	4/1/2021	4/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	GEN. AGGREGATE LIMIT APPLIES PER: POLICY _____ PER _____ LOC _____					
	OTHER _____					COMBINED SINGLE LIMIT \$ _____ (EA accident)
	AUTOMOBILE LIABILITY ANY AUTO _____ SCHEDULED OWNED AUTOS _____ AUTOS HIRED AUTOS ONLY _____ NON-OWNED AUTOS ONLY _____ AUTOS ONLY					BODILY INJURY (Per accident) \$ _____ PROPERTY DAMAGE (Per accident) \$ _____ \$ _____
	UMBRELLA LIAB					EACH OCCURRENCE \$ _____ AGGREGATE \$ _____
	EXCESS LIAB					
	DED RETENTION S					
A	WORKERS COMPENSATION AND EMPLOYERS LIABILITY	Y/N	WCP1064818-02	4/1/2021	4/1/2022	X PER \$ 500,000 EL EACH ACCIDENT \$ 500,000 EL DISEASE - EA EMPLOYER \$ 500,000 EL DISEASE - POLICY LIMIT \$ 500,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in MN)	N/A				
	If yes, describe under DESCRIPTION OF OPERATIONS below.					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

City of Hattiesburg
Office of the City Clerk
200 Forrest Street
Hattiesburg, MS 39402

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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**CODE ENFORCEMENT
DEMOLITION DECEMBER 2021
BID FORM**

NAME OF COMPANY MSP Enterprises
STREET/P.O. BOX ADDRESS 6833 Ry Lindley Road
CITY/STATE & ZIP CODE Mosselle, Ms 39456
PHONE NUMBER (DAY AND NIGHT) 601-270-3702
FAX NUMBER 601-544-5149
DATE OF BID 12/29/2021
COMPANY OFFICIAL'S NAME & TITLE Mike Patterson, Owner
SOCIAL SECURITY OR EMPLOYER ID NUMBER 46-1073063

Bidders are to provide the cost of demolition and debris removal of each individual property below, **and** provide the sum of all properties on the "Grand Total" line.

- 1) 100 Plantation Place Drive \$ 14,000⁰²
2) 122 Ellis Drive \$ 14,000⁰²
3) 124-B Plantation Place Drive \$ 14,000⁻

GRAND TOTAL

Does not include slab or footers.
\$ 42,000⁰³

Does the company claim Emerging Business Enterprise status pursuant to Resolution 2020-326

Yes or No (circle one)

Will the bidder commit to subcontracting any portion of the contract to an Emerging Business Enterprise?

Yes or No (circle one)

If yes, quantify the amount of commitment \$ 10,000 per unit

By signature below, the submitter is acknowledging having had access to the reports related to Asbestos Containing Materials at the properties and having had an opportunity at the scheduled pre-bid meeting to walk through the properties.

COMPANY OFFICIAL'S SIGNATURE

Mike Patterson DATE 12/29/2021
Lynnda Janner

State of Mississippi

BOARD OF CONTRACTORS

ACTIVE

MSP ENTERPRISES LLC

683 R V LINDLEY RD

MOSELE, MS 39459

is duly registered and entitled to perform

BUILDING CONSTRUCTION

We have hereunto set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 22 day of Sep. 2021



CERTIFICATE OF RESPONSIBILITY

No. 23400-MC

Expires Sep. 22, 2022

Joel A. Canall

CHAIRMAN OF THE BOARD

STATE OF MISSISSIPPI
PROFESSIONAL SERVICES LICENSE

DEPARTMENT OF AGRICULTURE AND COMMERCE
BUREAU OF PLANT INDUSTRY
MISSISSIPPI STATE, MISSISSIPPI 39762

ID No. - 36184

Company Location No. - 372101

Date Issued - July 15, 2013

LYNDA JARRELL
90 L J FARM ROAD
PETAL, MS 39465-

The above named individual has complied with the provisions of § 69-19-1 – 69-19-15, Mississippi Code 1972, and is entitled to engage in professional services for TERRY'S BACKHOE & TREE SERVICE, LLC in the license categories TSL,LSL,



J. Campbell

John G. Campbell, Director

**STATE OF MISSISSIPPI
LICENSE**
**DEPARTMENT OF AGRICULTURE AND COMMERCE
BUREAU OF PLANT INDUSTRY**
MISSISSIPPI STATE, MISSISSIPPI 39762

No. LT 794

September 16, 2010

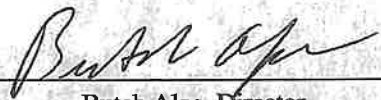
Name **Lynda Jarrell D/B/A Terry's Tree Service**
Address **401 J Farm Road Petal, MS 39465-**

The above named individual or firm has complied with the provisions of Section 69-19-1 through 69-19-11, Mississippi Code 1972, and is entitled under this license to engage in the following professional services in Mississippi:

Landscape Gardening



This Is Not A Recommendation But An Official Record


Butch Alpe, Director

BONDED

State of Mississippi

Certificate of Formation

Acting under the authority vested in me as Secretary of State by the Constitution and Laws of this State,
I do hereby certify the following has satisfied all conditions precedent for formation in this State.

Jose's Mowing LLC



Given this the 9th day of December, Two Thousand
and Twenty-One, in the Capital City of Jackson,
Mississippi under my Hand and Seal,

Michael Watson



MSPENTE-01

SBROWN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Fisher Brown Bottrell Insurance, Inc. P. O. Box 1490 Jackson, MS 39215	
INSURED	MSP Enterprises, LLC Mike Patterson 683 RV Lindley Road Moselle, MS 39459	
CONTACT NAME:		INSURER(S) AFFORDING COVERAGE
PHONE (A/C, No, Ext): (601) 960-8200		INSURER A: Builders Mutual
FAX (A/C, No): (601) 208-7484		INSURER B: Liberty Insurance Corporation
E-MAIL ADDRESS:		INSURER C:
		INSURER D:
		INSURER E:
		INSURER F:
		NAIC #
		10844
		42404

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	X COMMERCIAL GENERAL LIABILITY		CPP0059593	7/12/2021	7/12/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY ☐ PROJECT ☐ LOC ☐					
	OTHER:					
	AUTOMOBILE LIABILITY					
	ANY AUTO OWNED AUTOS ONLY					
	HIRE AUTOS ONLY					
	SCHEDULED AUTOS					
	NON-OWNED AUTOS ONLY					
	UMBRELLA LIAB					
	EXCESS LIAB					
	OCCUR CLAIMS-MADE					
	DED RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y / N ☐	WC535547670011	7/17/2021	7/17/2022	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE (Mandatory in NH)	N / A ☐				
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
All coverage is subject to policy terms, conditions and exclusions.

MS BENEFITS

CERTIFICATE HOLDER

CANCELLATION

MACO Construction, Inc
111 North Main St.
Clarkton, MO 63837

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jerry Veazey, Jr.
Jerry Veazey, Jr.

ACORD 25 (2016/03)

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CODE ENFORCEMENT
DEMOLITION DECEMBER 2021
BID FORM

NAME OF COMPANY NSP Enterprises
STREET/P.O. BOX ADDRESS 683 Bx Lindley Road
CITY/STATE & ZIP CODE Mosselle, Ms 39456
PHONE NUMBER (DAY AND NIGHT) 601-270-3702
FAX NUMBER 601-544-5149
DATE OF BID 12/29/2021
COMPANY OFFICIAL'S NAME & TITLE Mike Patterson, Owner
SOCIAL SECURITY OR EMPLOYER ID NUMBER 46-1073063

Bidders are to provide the cost of demolition and debris removal of each individual property below, and provide the sum of all properties on the "Grand Total" line.

1) 100 Plantation Place Drive	\$ <u>18,500⁰⁰</u>
2) 122 Ellis Drive	\$ <u>18,500⁰⁰</u>
3) 124-B Plantation Place Drive	\$ <u>18,500⁰⁰</u>
GRAND TOTAL	\$ <u>55,500⁰⁰</u>

Includes Slabs, footers

Does the company claim Emerging Business Enterprise status pursuant to Resolution 2020-326

Yes or No (circle one)

Will the bidder commit to subcontracting any portion of the contract to an Emerging Business Enterprise?

Yes or No (circle one)

If yes, quantify the amount of commitment \$ 10,000 per unit

By signature below, the submitter is acknowledging having had access to the reports related to Asbestos Containing Materials at the properties and having had an opportunity at the scheduled pre-bid meeting to walk through the properties.

COMPANY OFFICIAL'S SIGNATURE

Mike Patterson DATE 12/29/2021
Lynda Janner

State of Mississippi

BOARD OF CONTRACTORS

ACTIVE

MSP ENTERPRISES LLC

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BUILDING CONSTRUCTION

We have hereto set our hands and caused the Seal of the Mississippi Board of Contractors to be affixed this 22 day of Sep. 2021



CERTIFICATE OF RESPONSIBILITY

No. 23400-MC

Expires Sep. 22, 2022

Joel A. Canell

CHAIRMAN OF THE BOARD

STATE OF MISSISSIPPI
PROFESSIONAL SERVICES LICENSE

DEPARTMENT OF AGRICULTURE AND COMMERCE
BUREAU OF PLANT INDUSTRY
MISSISSIPPI STATE, MISSISSIPPI 39762

ID No. - 36184

Company Location No. - 372101

Date Issued - July 15, 2013

LYNDA JARRELL
90 L J FARM ROAD
PETAL, MS 39465-

The above named individual has complied with the provisions of § 69-19-1 – 69-19-15, Mississippi Code 1972, and is entitled to engage in professional services for TERRY'S BACKHOE & TREE SERVICE, LLC in the license categories TSL,LSL,




John G. Campbell, Director

STATE OF MISSISSIPPI LICENSE

DEPARTMENT OF AGRICULTURE AND COMMERCE
BUREAU OF PLANT INDUSTRY
MISSISSIPPI STATE, MISSISSIPPI 39762

No. LT 794

September 16, 2010

Name **Lynda Jarrell D/B/A Terry's Tree Service**

Address **401 J Farm Road Petal, MS 39465-**

The above named individual or firm has complied with the provisions of Section 69-19-1 through 69-19-11, Mississippi Code 1972, and is entitled under this license to engage in the following professional services in Mississippi:

Landscape Gardening



This Is Not A Recommendation But An Official Record

BONDED

A handwritten signature in dark ink, appearing to read "Butch Alpe", written over a horizontal line.

Butch Alpe, Director

State of Mississippi

Certificate of Formation

Acting under the authority vested in me as Secretary of State by the Constitution and Laws of this State,
I do hereby certify the following has satisfied all conditions precedent for formation in this State.

Jose's Mowing LLC



Given this the 9th day of December, Two Thousand
and Twenty-One, in the Capital City of Jackson,
Mississippi under my Hand and Seal,

Michael Watson



MSPENTE-01

SBROWN

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/13/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Fisher Brown Bottrell Insurance, Inc.
P. O. Box 1490
Jackson, MS 39215

CONTACT NAME:

PHONE (A/C, No, Ext):

FAX (A/C, No):

E-MAIL ADDRESS:

(601) 960-8200

(601) 208-7484

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Builders Mutual

10844

INSURER B: Liberty Insurance Corporation

42404

INSURER C:

INSURER D:

INSURER E:

INSURER F:

MSP Enterprises, LLC
Mike Patterson
683 RV Lindley Road
Moselle, MS 39459

INSURED

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY		CPP0059593	7/12/2021	7/12/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/POP AGG \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO ☐ LOC					
	OTHER:					
	AUTOMOBILE LIABILITY					
	ANY AUTO OWNED AUTOS ONLY					
	HIRE NON-OWNED AUTOS ONLY					
	UMBRELLA LIAB					
	EXCESS LIAB					
	DED					
	RETENTION \$					
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		WC535S47670011	7/17/2021	7/17/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/ MEMBER EXCLUDED? (Mandatory in NH)	Y/N				
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
MS BENEFITS

CERTIFICATE HOLDER

CANCELLATION

MACO Construction, Inc
111 North Main St
Clarkton, MO 63837

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jerry Veazey Jr. Jerry Veazey, Jr.

ACORD 25 (2016/03)

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Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Acknowledge bids received on January 10, 2022 for one (1) or more Chassis Mounted 24 Yard Automated Side loading Refuse Collection Truck and accept the bid of Sansom Equipment Corporation in the amount of \$269,000.00.
File Number: 2022-25
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

Title:	ONE OR MORE CHASSIS MOUNTED 24 YD AUTOMATED SIDE LOADING REFUSE COLLECTION TRUCK
Agency:	Mississippi > City of Hattiesburg
Start date:	10-Jan-2022 10:30:00 AM
End date:	10-Jan-2022 11:00:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
64022	MSSALES	269000.0000	10-Jan-2022 10:45:08 AM	Dustin	Jones	Sansom Equipment Company	dustinjones@secequip.com	6019661266
64021	EMPIREMISSISSIPPI	270000.0000	10-Jan-2022 10:44:14 AM	Tanner	Malone	Empire Truck Sales	tanner.malone@empiretruck.com	6019687004
64020	MSSALES	270250.0000	10-Jan-2022 10:43:33 AM	Dustin	Jones	Sansom Equipment Company	dustinjones@secequip.com	6019661266
64019	EMPIREMISSISSIPPI	270500.0000	10-Jan-2022 10:40:43 AM	Tanner	Malone	Empire Truck Sales	tanner.malone@empiretruck.com	6019687004
64018	MSSALES	271000.0000	10-Jan-2022 10:39:54 AM	Dustin	Jones	Sansom Equipment Company	dustinjones@secequip.com	6019661266
64017	EMPIREMISSISSIPPI	272000.0000	10-Jan-2022 10:39:10 AM	Tanner	Malone	Empire Truck Sales	tanner.malone@empiretruck.com	6019687004
64016	MSSALES	273000.0000	10-Jan-2022 10:36:19 AM	Dustin	Jones	Sansom Equipment Company	dustinjones@secequip.com	6019661266
64015	EMPIREMISSISSIPPI	274600.0000	10-Jan-2022 10:35:45 AM	Tanner	Malone	Empire Truck Sales	tanner.malone@empiretruck.com	6019687004



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Cecilia Jones
cc: Kermas Eaton, City Clerk
Date: Tuesday, January 18, 2022
Re: Acknowledge Proof of Publications for Hub City Spokes for the month of December 2021.
File Number: 2022-4
Minute Book #

Summary

Acknowledge Proof of Publications for Hub City Spokes for the month of December 2021.

Recommendation Statement

Acknowledge acceptance of Proof of Publications for Hub City Spokes for the month of December 2021.

Please place this on the January 18, 2022 City Council meeting for consideration.

HUB CITY SPOKES

A PUBLISHING COMPANY

NEWSPAPERS | MAGAZINES | DIGITAL

525 N. Main St. Suite C - Hattiesburg, MS

Mailing: P.O. Box 1110 - Hattiesburg, MS 39403

Bill To:

City of Hattiesburg
ATTN: Cecilia Jones
P.O. Box 1898
Hattiesburg, MS 39403-1898

Month Ending

Invoice #

12/31/2021

99114

SIGNATURE
MAGAZINE



THE
Pine Belt NEWS

ATTENTION: We have a new address for submitting payments.

**Beginning immediately, please remit payments to:
HubCitySPOKES: P.O. Box 1110 - Hattiesburg, MS 39403-1110**

Due Date

P.O. No.

1/10/2022

Sales Rep

Tearsheets

H

Date	Description	Size of Ad	Total Inches	Rate	Publication	Amount
12/2/2021	Legal Notices - HBurg Transit Master Plan	377 words		120.64		120.64
12/2/2021	Proof of Publication Fee			3.00		3.00
12/2/2021	Legal Notices - Lot Cleaning 2021	214 words		47.08		47.08
12/2/2021	Proof of Publication Fee			3.00		3.00
12/2/2021	Legal Notices - Demolition 2021	218 words		47.96		47.96
12/2/2021	Proof of Publication Fee			3.00		3.00
12/9/2021	Legal Notices - Public Notice RFP Master Plan	237 words		28.44		28.44
12/9/2021	Proof of Publication Fee			3.00		3.00
12/30/2021	Legal Notices - NTB 24 yd automated side loader	303 words		66.66		66.66
12/30/2021	Proof of Publication Fee			3.00		3.00
12/16/2021	Legal Notices - NTB Demolitions	445 words		97.90		97.90
12/16/2021	Proof of Publication Fee			3.00		3.00
12/16/2021	Legal Notices - Public Notice HPC Jan 2022	2552 words		306.24		306.24
12/16/2021	Proof of Publication Fee			3.00		3.00
12/16/2021	Legal Notices - M Long Public Hearing	401 words		48.12		48.12
12/16/2021	Proof of Publication Fee			3.00		3.00
12/16/2021	Legal Notices - PN BOA Jan 2022	234 words		28.08		28.08
12/16/2021	Proof of Publication Fee			3.00		3.00
12/16/2021	Legal Notices - Notice TIP Application	461 words		55.32		55.32
12/16/2021	Local Display	6x8		480.00		480.00

Did you know we now offer a variety of HELP WANTED solutions?
Call us today at (601) 268-2331 for more details.

Total

\$873.44 ~~\$1,353.44~~

Payments/Credits

\$0.00

Phone #

Fax #

Questions? E-Mail:

(601) 268-2331

601-268-2965

accounting@HubCitySPOKES.com

Outstanding balances will incur a 1.5% service charge monthly, calculated from due date of invoice.

not
Clerk's
Sept.

Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 377 Published 3 times

Date 1st Published: Nov 18 Amt: 45.24

Date 2nd Published: Nov 24 Amt: 37.70

Date 3rd Published: Dec 2 Amt: 37.70

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 120.64

Proof of Publication Fee: 3.00

TOTAL: 123.64

(signed) Meghan Patta
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 2nd
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - Hattiesburg Transit Master Plan Open House _____
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____

DECEMBER 1 – PUBLIC NOTICE NOTICE OF OPEN HOUSE AND PUBLIC COMMENT PERIOD FOR DRAFT HUB CITY TRANSIT MASTER PLAN

The City of Hattiesburg and Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization (HPFL-MPO) invite public review and comments on the draft Hub City Transit Master Plan. Comments will be received from Dec. 1, 2021 to Dec. 31, 2021, and an open house is scheduled for Thursday, Dec. 9, from 4:00 – 6:00 pm in the Community Room at

the Hattiesburg Train Depot, 308 Newman Street, Hattiesburg, MS. All comments received during this period will be considered prior to plan adoption.

The Hub City Transit Master Plan will serve as a roadmap for improving public transit in the Hattiesburg Urbanized area over the next five to 10 years. This includes Hattiesburg, Petal and surrounding portions of Forrest and Lamar counties.

The public is encouraged to participate in the development of the plan by reviewing the draft recommendations and providing comments. They may do this by attending the open house and making verbal or written comments to the draft; reviewing the draft recommendations and commenting online; or reviewing a hard copy of the recommendations at the HPFL-MPO office and providing written comments in person or by mail.

Review and Comment Period:
Dec. 1, 2021 to Dec. 31, 2021

Open House

Thursday, Dec. 9, 2021

Drop in anytime between 4:00 pm and 6:00 pm

Community Room at the Hattiesburg Train Depot, 308 Newman St, Hattiesburg, MS 39401

View the draft plan recommendations by:

Attending the open house; or
Visiting www.hubcitytransit.com; or
Visiting the HPFL-MPO office in-person at 200 Forrest St, Hattiesburg, MS 39403 to review a hard copy of the information.

To provide comments:

Attend the open house; or
Complete the online survey at www.hubcitytransit.com; or
Provide written comments by mail to HPFL-MPO at P.O. Box 1898, 200 Forrest St, Hattiesburg, MS 39403 or in-person at the HPFL-MPO office at 200 Forrest St, Hattiesburg, MS 39403

SPECIAL ACCOMMODATIONS

Anyone who may require auxiliary aids or special accommodations (including Spanish or other language assistance) to participate should advise the HPFL-MPO by calling 601-545-6259 or emailing aesters@hattiesburgms.com by Dec 2., 2021 for assistance participating in the open house or by Dec. 23, 2021 for assistance participating online or by mail.

Published November 18, 24,
December 2, 2021



Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 214 Published 2 times

Date 1st Published: Nov 24 Amt: 25.68

Date 2nd Published: Dec 2 Amt: 21.40

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 47.08

Proof of Publication Fee: 3.00

TOTAL: 50.08

(signed) Meghan Patten
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 2nd
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H Bullock

NOTICE TO BIDDERS

NOTICE is hereby given that the Mayor and Council of the City of Hattiesburg, Mississippi, will receive sealed bids until December 16, 2021 at 10:00 a.m. in the City Clerk's Office, in the City Hall of said City, for furnishing the City's requirements for the following supplies, to-wit:

ITEM: LOT CLEARING FOR THE CITY OF HATTIESBURG

The above shall be bid upon and delivered as per detailed specifications on file in the Office of the City Clerk, 200 Forrest Street, Hattiesburg, Mississippi, 39403, (601) 545-4552, which may be obtained upon request.

SEALED BIDS:

Sealed bids must be received in a sealed envelope which is marked in the lower left-hand corner with the word BID and the LOT CLEARING on which bid is being made and the DATE OF BID OPENING.

The lowest and best bid received will be accepted, subject to the provisions of Section 31-7-13 of the Mississippi Code of 1972, Annotated as Amended, and other applicable State law; but the Council reserves the right to reject any or all bids received and to waive formalities.

PUBLISHED by Order of the Council on this, the 16th day of November 2021.

CITY OF HATTIESBURG, MISSISSIPPI

/s/ Kermas Eaton
CITY CLERK
(SEAL)

Published November 24,
December 2, 2021

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - Lot Clearing 2021
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____



Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 218 Published 2 times

Date 1st Published: Nov 24 Amt: 26.16

Date 2nd Published: Dec 2 Amt: 21.80

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 47.96

Proof of Publication Fee: 3.00

TOTAL: 50.96

(signed) Meghan Patton
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 2nd
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - Demolition 2021
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____

NOTICE TO BIDDERS

NOTICE is hereby given that the Mayor and Council of the City of Hattiesburg, Mississippi, will receive sealed bids until December 16, 2021 at 10:00 a.m. in the City Clerk's Office, in the City Hall of said City, for furnishing the City's requirements for the following supplies, to-wit:

ITEM: DEMOLITION AND RELATED SERVICES FOR THE CITY OF HATTIESBURG

The above shall be bid upon and delivered as per detailed specifications on file in the Office of the City Clerk, 200 Forrest Street, Hattiesburg, Mississippi, 39403, (601) 545-4552, which may be obtained upon request.

SEALED BIDS:

Sealed bids must be received in a sealed envelope which is marked in the lower left-hand corner with the word BID and the DEMOLITION AND RELATED SERVICES on which bid is being made and the DATE OF BID OPENING.

The lowest and best bid received will be accepted, subject to the provisions of Section 31-7-13 of the Mississippi Code of 1972, Annotated as Amended, and other applicable State law; but the Council reserves the right to reject any or all bids received and to waive formalities.

PUBLISHED by Order of the Council on this, the 16th day of November 2021.

CITY OF HATTIESBURG, MISSISSIPPI
/s/ Kemas Eaton
CITY CLERK
(SEAL)

Published November 24,
December 2, 2021



Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, repre-
senting The PineBelt NEWS, a weekly newspapers published in
Lamar County and Forrest County, Mississippi, who, being duly
sworn, says that the notice, a true copy of which is hereto an-
nexed, appeared in the issues of said newspapers as follows:

Total # of Words: 237 Published 1 times

Date 1st Published: Dec 9 Amt: 28.44

Date 2nd Published: _____ Amt: _____

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 28.44

Proof of Publication Fee: 3.00

TOTAL: 31.44

(signed) Meghan Patton
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 9th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - Public Notice RFP Master Plan
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____



PUBLIC NOTICE REQUEST FOR PROPOSALS

The City of Hattiesburg is issuing a Request
for Proposals for a Master Plan from planners,
architects, engineers and other related profes-

sionals for an area bound (generally) by Hardy
Street, N 25th Ave, the Longleaf Trace, and N
26th Avenue. The goal of this Master Plan is
to further guide the future development from
both the public infrastructure and private invest-
ment perspectives. Considerations include but
are not limited to: existing conditions; feasibility
of walkable, functional neighborhoods and
mixed-use districts; redevelopment opportuni-
ties that support an economically viable and
sustainable community; character and history;
design guidelines; implementation language
and robust public participation. The intended
outcome of the project is to adopt the Master
Plan as a component/appendix of the City's
Comprehensive Plan.

Proposals are due no later than 10:00 a.m.,
Thursday, January 13, 2022. Any proposals re-
ceived after this deadline may be returned to
the offeror unopened. The City reserves the
right to reject any and all proposals, and/or di-
vide any project into sections. The full RFP can
be found on the City of Hattiesburg's website at
www.hattiesburgms.com/planning.

Inquiries and requests for proposal packets
should be addressed to:

Dept. of Urban Development
City of Hattiesburg
P.O. Box 1898/200 Forrest Street
Hattiesburg, MS 39403-1898
601-545-4599

planning@hattiesburgms.com

PUBLISHED by the Order of the Council on
the 7th day of December, 2021.

CITY OF HATTIESBURG, MISSISSIPPI

BY: /s/ Kermas Eaton

CITY CLERK

(SEAL)

Published December 9, 2021

Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, repre-
senting The PineBelt NEWS, a weekly newspapers published in
Lamar County and Forrest County, Mississippi, who, being duly
sworn, says that the notice, a true copy of which is hereto an-
nexed, appeared in the issues of said newspapers as follows:

Total # of Words: 303 Published 2 times

Date 1st Published: Dec 23 Amt: 36.36

Date 2nd Published: Dec 30 Amt: 30.30

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 66.66

Proof of Publication Fee: 3.00

TOTAL: 69.66

(signed) Meghan Patton
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 30th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH NTB- 24 yd automated side loader
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____

NOTICE TO BIDDERS

NOTICE is hereby given that the
Mayor and Council of the City of Hat-
tiesburg, Mississippi will receive bids
in the following manner:

Proposals will be accepted until
10:00a.m. On Thursday, January 3,
2022, by electronic bid submission or
in sealed envelopes at the Office of
the City Clerk, 200 Forrest Street,
Hattiesburg, MS 39401. Vendors must
supply prices with their proposal. The
bid form should be filled out and up-
loaded by the date and time stated
above.

Specifications and procedures can
be downloaded from Central Bidding
at www.centralbidding.com. All bids
must comply with the specifications
provided. The City of Hattiesburg re-
serves the right to amend the speci-
fications, as necessary.

Submissions will be evaluated and
vendors submitting acceptable offers
will be invited to submit priced bids via
reverse auction. Electronic bids
and/or reverse auction bids can be
submitted at www.centralbidding.com.
For any questions relating to the elec-
tronic process, please call Central
Bidding at (225)810-4814.

Qualified bidders will be invited to
participate in a reverse auction, which
will take place on January 10, 2022,
at 10:30a.m.

ONE OR MORE CHASSIS
MOUNTED 24 YD AUTOMATED
SIDE LOADING REFUSE COLLEC-
TION TRUCK.

The above shall bid upon and de-
livered as per detailed specifications
on file in the Office of the City Clerk,
P. O. Box 1898, 200 Forrest Street,
Hattiesburg, Mississippi, 39403-1898,
(601) 545-4552, which may be ob-
tained upon request.

The lowest and best bid received
will be accepted, subject to the provi-
sions of Section 31-7-13 of the Mis-
sissippi Code of 1972, Annotated as
Amended, and other applicable State
Law; but the Council reserves the right
to reject any or all bids received and
to waive informalities.

PUBLISHED by Order of the Coun-
cil on this, the 21st day of December
2021.

CITY OF HATTIESBURG,
MISSISSIPPI
BY: /s/ Kermas Eaton
CITY CLERK
Published December 23, 30, 2021



Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, repre-
senting The PineBelt NEWS, a weekly newspapers published in
Lamar County and Forrest County, Mississippi, who, being duly
sworn, says that the notice, a true copy of which is hereto an-
nexed, appeared in the issues of said newspapers as follows:

Total # of Words: 445 Published 2 times

Date 1st Published: Dec 9 Amt: 53.40

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Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 97.90

Proof of Publication Fee: 3.00

TOTAL: 100.90

(signed) Meghan Pullan
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 16th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH NOTICE TO BIDDERS - Demolitions
- ☐ Invoice #: _____
- ☐ Inv. Crd/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____



NOTICE TO BIDDERS

NOTICE is hereby given that the Mayor and Council of the City of Hattiesburg, Mississippi, will receive sealed bids until 10:00 a.m. on December 30, 2021, in the City Clerk's Office, in the City Hall of said City, for furnishing the City's requirements for the following services, to-wit:

ITEM: DEMOLITION DECEMBER 2021

Each individual property will be bid upon for the cost of demolition and the cost of cleaning the real property of garbage, rubbish, debris, and vegetative overgrowth and minor dirt work to leave each property in a condition that is reasonably level for the purpose of ongoing maintenance. Per property pricing shall be specified for each property; the contractor will be responsible for all required permitting, though the permitting cost shall be waived; the contractor shall be responsible for scheduling all utility disconnections; contractor shall be responsible for disposal of all structural debris at a landfill approved by the Mississippi Department of Environmental Quality (MDEQ). The City of Hattiesburg has sampled and tested for Asbestos Containing Material (ACM) in the subject properties and has contracted or will contract separately for abatement prior to any order to commence demolition. As each designated structure will be bid upon individually, the City reserves the right to withdraw any specific structure(s) up until the commencement of demolition services, without the inclusion of another structure to replace the said structures withdrawn by the City. The contractor shall have ninety (90) days from the date of the Order to Commence by the City to complete all work. As the demolition/cleaning of each specific property is complete and inspected by the Director of Urban Development or designee, the contractor may provide invoices for completed properties to receive payment.

SEALED BIDS:

Sealed bids must be received in a sealed envelope which is marked in the lower left-hand corner with the words BID: DEMOLITION December 2021 and the DATE OF THE BID OPENING, which is December 30, 2021.

Pursuant to City of Hattiesburg Resolution 2020-326, bidders are encouraged to include in their bid whether they are an Emerging Business Enterprise (EBE) or if they intend to utilize EBE's as described in Resolution 2020-326, and if so, the extent of such participation proposed by EBEs.

The lowest and best bid received will be accepted, subject to the provisions of Section 31-7-13 of the Mississippi Code of 1972, Annotated as Amended, and other applicable State law; but the Council reserves the right to reject any or all bids received and to waive formalities.

PUBLISHED by Order of the Council on this, the 7th of December 2021.

CITY OF HATTIESBURG, MISSISSIPPI
/s/ Kermas Eaton
City Clerk
(SEAL)

Published December 9, 16, 2021

Hattiesburg Publishing, Inc.

525 North Main Street, Suite C • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY

Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 401 Published 1 times

Date 1st Published: Dec 16 Amt: 48.12

Date 2nd Published: _____ Amt: _____

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 48.12

Proof of Publication Fee: 3.00

TOTAL: 51.12

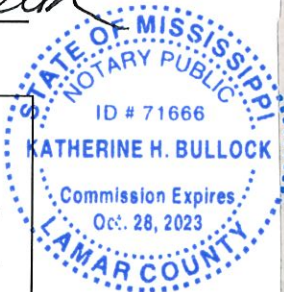
(signed) Meghan Patterson
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 16th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - M Long PUBLIC HEARING
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____



PUBLIC HEARING

NOTICE is hereby given that a petition has been filed by Michael Long, Applicant, and Floyd Gray, Owner, as required in the Land Development Code, Ord. No. 3209, to change the zoning classification for a certain property located on Classic Drive (Parcel 2-025M-35-033.00, PPIN 9550, Ward 1) from Section 4.5.1 A-1 (Agricultural) District to Section 4.5.3, R-1A (Single-Family Residential) District. Said property being more particularly described as follows, to-wit:

A part of the E 1/2 of SW 3/4 of Section 35, Township 5 North, Range 14 West, Forrest County, Mississippi, being the South five acres of the NE 1/4 of SW 1/4 and the North five acres of the SE 1/4 of SW 1/4, all in said Section, Township and Range, and being more definitely and particularly described as follows: Beginning at the Northeast corner of said SE 1/4 of SW 1/4 of said Section, Township and Range, run thence North along the East boundary line of said NE 1/4 of SW 1/4 a distance of 165 feet to a concrete monument, run thence at right angles West a distance of 1320 feet to a concrete monument located on the West boundary line of said NE 1/4 of SW 1/4, run thence at right angles South along the West boundary lines of the NE 1/4 of SW 1/4 and the SE 1/4 of SW 1/4 a distance of 330 feet to a concrete monument, run thence at right angles East a distance of 1320 feet to a concrete monument located on the East boundary line of the SE 1/4 of SW 1/4, and run thence North along said East boundary line of said SE 1/4 of SW 1/4 a distance of 165 feet to the point of beginning; said parcel of land comprising, in the aggregate, ten (10) acres.

A PUBLIC HEARING in relation to the above-described petition will be held at 1:00 p.m., January 5, 2022 in the Jackie Dole Sherrill Community Center, First Floor, Hattiesburg, Mississippi, before the Planning Commission of said City, at which time and at which hearing all parties of interest and citizens shall have an opportunity to be heard. Contact City Hall Planning Division for remote attendance options.

WITNESS my signature and the official seal of said City on this, the 9th day of December 2021.

CITY OF HATTIESBURG,
MISSISSIPPI
BY: /s/ Kemas Eaton
CITY CLERK
(SEAL)

Published December 16, 2021

Hattiesburg Publishing, Inc.

525 North Main Street, Suite C. • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 234 Published 1 times

Date 1st Published: Dec 16 Amt: 28.08

Date 2nd Published: _____ Amt: _____

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 28.08

Proof of Publication Fee: 3.00

TOTAL: 31.08

(signed) Meghan Patton
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 16th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - Publice Notice BOA JAN 2022
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____



PUBLIC HEARING

NOTICE is hereby given that a petition has been filed by Robert G Smith and Gary W Adams, Owners, as required in the Land Development Code, Ord. No. 3209, to request a variance from section 6, Table 6.1 "Minimum Side Setback" for R-1A, "10 feet", and instead allow a setback of 0 feet for a variance of 10 feet for a proposed accessory building at 2505 Arcadia Street (Parcel 2-039B-17-136.00, PPIN 24511, Ward 4). Said property being more particularly described as follows, to-wit:

Lot 3, Block A of Villa Verde Addition in the City of Hattiesburg, County of Forrest, State of Mississippi as per the official map and plat thereof on file in the Office of the Chancery Clerk of Forrest County, Mississippi; together with all improvements thereon and appurtenances thereunto belonging.

A PUBLIC HEARING in relation to the above-described petition will be held at 3:30 p.m., Wednesday, January 5, 2022 in the Jackie Dole Sherrill Community Center, First Floor, Hattiesburg, Mississippi, before the Board of Adjustment of said City, at which time and at which hearing all parties of interest and citizens shall have an opportunity to be heard. Contact City Hall Planning Division for remote attendance options.

WITNESS my signature and the official seal of said City on this, the 9th day of December 2021.

CITY OF HATTIESBURG,
MISSISSIPPI

BY: /s/ Kemas Eaton
CITY CLERK
(SEAL)

Published December 16, 2021

Hattiesburg Publishing, Inc.

525 North Main Street, Suite C • Hattiesburg, MS 39403
(601) 268-2331 tel • (601) 268-2965 fax

Proof of Publication

THE STATE OF MISSISSIPPI, LAMAR COUNTY, FORREST COUNTY
Personally appeared before me, the undersigned person, representing The PineBelt NEWS, a weekly newspapers published in Lamar County and Forrest County, Mississippi, who, being duly sworn, says that the notice, a true copy of which is hereto annexed, appeared in the issues of said newspapers as follows:

Total # of Words: 461 Published 1 times

Date 1st Published: Dec 16 Amt: 55.32

Date 2nd Published: _____ Amt: _____

Date 3rd Published: _____ Amt: _____

Date 4th Published: _____ Amt: _____

Date 5th Published: _____ Amt: _____

Subtotal Printer's Fee: 55.32

Proof of Publication Fee: 3.00

TOTAL: 58.32

(signed) Meghan Patten
The PineBelt NEWS

Sworn to and subscribed before me in my Presence, this 16th
day of December, 2021, a Notary Public in
and for the County of Lamar, State of Mississippi:

(signed) Katherine H. Bullock

FOR OFFICE USE ONLY:

- ☐ Em P: _____
- ☐ App: _____
- ☐ File Name: COH - NOTICE TIP Application
- ☐ Invoice #: _____
- ☐ Inv. Crt/Mld: _____
- ☐ Pymt Rec.d: _____
- ☐ POP sent: _____

PUBLIC NOTICE PUBLIC COMMENT PERIOD

Hattiesburg-Petal-Forrest-Lamar
Metropolitan Planning Organization
FY 2021-2024 TRANSPORTATION
IMPROVEMENT PLAN (TIP)

The Hattiesburg-Petal-Forrest-Lamar Metropolitan Planning Organization (HPFL-MPO) will hold a 10-day public comment period beginning Thursday, December 16, 2021 for the public to review and provide comments regarding the proposed new project and the proposed amendments to the current FY 2021-2024 Transportation Improvement Plan (TIP). This process is being conducted in accordance with State and Federal guidelines and the HPFL-MPO Public Participation Plan procedures. The HPFL-MPO TIP for the Hattiesburg Urbanized Area is a part of the Statewide Transportation Improvement Program (STIP) document.

The proposed amendments include the following projects:

Project Amendment, #415, Old Hwy 11-Lamar County

Increase in the total project cost for Right of Way (R.O.W.) acquisition

Project Amendment, #419, Oak Grove Rd/Weathersby Rd.-Lamar County

Increase in Federal Share STBG and increase in local match for the project

New estimated Total Project Cost is \$3,718,057.00 (STBG \$1,749,057.00/Local \$1,372,000.00)

Project Amendment, #421, Oak Grove Rd/Hegwood Rd/Lincoln Rd.-Lamar County

Decrease in Federal Share STBG of \$687,000.00

Increase in local match for the project.

New and decreased estimated Total Project Cost of \$485,422.50 (STBG \$50,938.00/Local \$434,484.50)

Project Amendment, #115, Martin Luther King Avenue Extension-City of Hattiesburg

Total project cost increase of \$100,000.00 in Local Match funding for the

Right of Way (R.O.W.) acquisition phase. Changes to the project schedule.

Increased local match for the project.

New estimated Total Project Cost is \$2,657,500.00 (STBG \$2,046,000.00/Local \$611,500.00)

New Project, Edwards Street-City of Hattiesburg

Construction of an 8-foot multi-use pathway along Edwards Street with median islands in the middle of the roadway to provide access for pedestrians and cyclist.

Estimated Total Project Cost:

\$2,700,000.00 Federal share
\$2,000,000.00 and \$700,000.00 Local Match.

Project Amendment, #122, Lincoln Rd. Decrease in Federal Share STBG of \$2,311,175.00

Total project cost increase for R.O.W. acquisition.

Total Project Cost is \$4,983,715.00 (STBG \$676,910.00/Local \$4,306,805.00)

Project Amendment, #126, 4th St Phase III (38th Ave to Thornhill)

Renamed from 38th Continuation to 4th St Phase III (38th Ave and Thornhill are the termini)

Total Project Cost to be amended for funding from project #125 38th Ave. Pedestrian Improvements

Definition: STBG (Surface Transportation Block Grant)

The proposed amendments and the proposed new project will be available for review at www.hattiesburgms.com/mpo. A hard copy of the documents can be requested by contacting the MPO Office at 601.545.6259. The official review and comment period will be held from December 16, 2021 – December 27, 2021.

Written comments regarding the proposed FY 2021-2024 TIP amendments should be emailed to mpo@hattiesburgms.com or mailed to:

Metropolitan Planning Organization (MPO)

P.O. Box 1898

Hattiesburg, MS 39403-1898

Anyone who may require auxiliary aids or special accommodations to participate in this comment period should advise the HPFL-MPO by calling 601.545.6259 or emailing aesters@hattiesburgms.com for assistance.

Published December 16, 2021





Memorandum

To: Mayor Toby Barker and Members of City Council
From: Lamar Rutland
cc:
Date: Tuesday, January 18, 2022
Re: Approve plans and specifications for the Highway 42 Overlay project and
Authorize advertisement for bids.
File Number: 2022-13
Minute Book #

Summary

Approve plans and specifications for the Highway 42 Overlay project and Authorize advertisement for bids.

Recommendation Statement

I recommend approval of this item.

Please place this on the January 18, 2022 City Council meeting for consideration.

ADVERTISEMENT FOR BIDS:

NOTICE is hereby given that the City Clerk of the City of Hattiesburg, MISSISSIPPI, will receive sealed bids until 10:00 AM on February 24, 2022 in the City Council Chambers at City Hall, 200 Forrest Street, Hattiesburg, MS 39401, and then at said location opened and read aloud for furnishing the City's requirements for the following:

**HWY 42 OVERLAY
HATTIESBURG, MISSISSIPPI**

Official bid documents can be downloaded from www.sd-wprojects.com. Electronic bids can be submitted at www.sd-wprojects.com. For any questions relating to the electronic bidding process, please call Plan House at 662-407-0193. All bids must be accompanied by bid security equal to 5% of the amount of the bid, in the form of a certified check, cashier's check or a bid bond written by a company properly licensed in Mississippi.

Each BID must be received sealed and marked EXACTLY as follows:

**BID:
HWY 42 OVERLAY
HATTIESBURG, MISSISSIPPI**

No bid may be withdrawn for a period of sixty (60) days. The lowest and best proposal received will be accepted, subject to the provisions of Section 31-7-13 of the Mississippi Code of 1972, Annotated and Amended, and other applicable State law; but the Council reserves the right to reject any or all proposals received and to waive informalities.

PUBLISHED by Order of the Council on the 18th day of January, 2022.

CITY OF HATTIESBURG, MISSISSIPPI

BY: _____
Kermas Eaton, City Clerk

Publish on January 26, 2022 and February 2, 2022
City of Hattiesburg
Return PROOF to SDW, Inc.
301 Second Avenue
Hattiesburg, MS 39401

PUBLIC UTILITIES

CABLE
COMCAST
2100 LINCOLN RD
HATTIESBURG, MS 39402
(601) 264-1188

POWER
MISSISSIPPI POWER, CO.
6356 U.S. HIGHWAY 49
HATTIESBURG, MS 39401
(601) 544-6511

TELECOMM
AT&T
P.O. BOX 1191
HATTIESBURG, MS 39401
(601) 545-6424

GAS
WILMUT GAS
P.O. BOX 1649
HATTIESBURG, MS 39403
(601) 544-6001

SEWER
CITY OF HATTIESBURG
WATER & SEWER DEPT.
900 JAMES ST
HATTIESBURG, MS 39403
(601) 545-4530

WATER
CITY OF HATTIESBURG
WATER & SEWER DEPT.
900 JAMES ST
HATTIESBURG, MS 39403
(601) 545-4530

TRAFFIC
CITY OF HATTIESBURG
TRAFFIC DEPT.
125 WALNUT ST
HATTIESBURG, MS 39401
(601) 545-4626

CONSTRUCTION PLANS

FOR

OLD HIGHWAY 42 OVERLAY

FOR THE

CITY OF HATTIESBURG

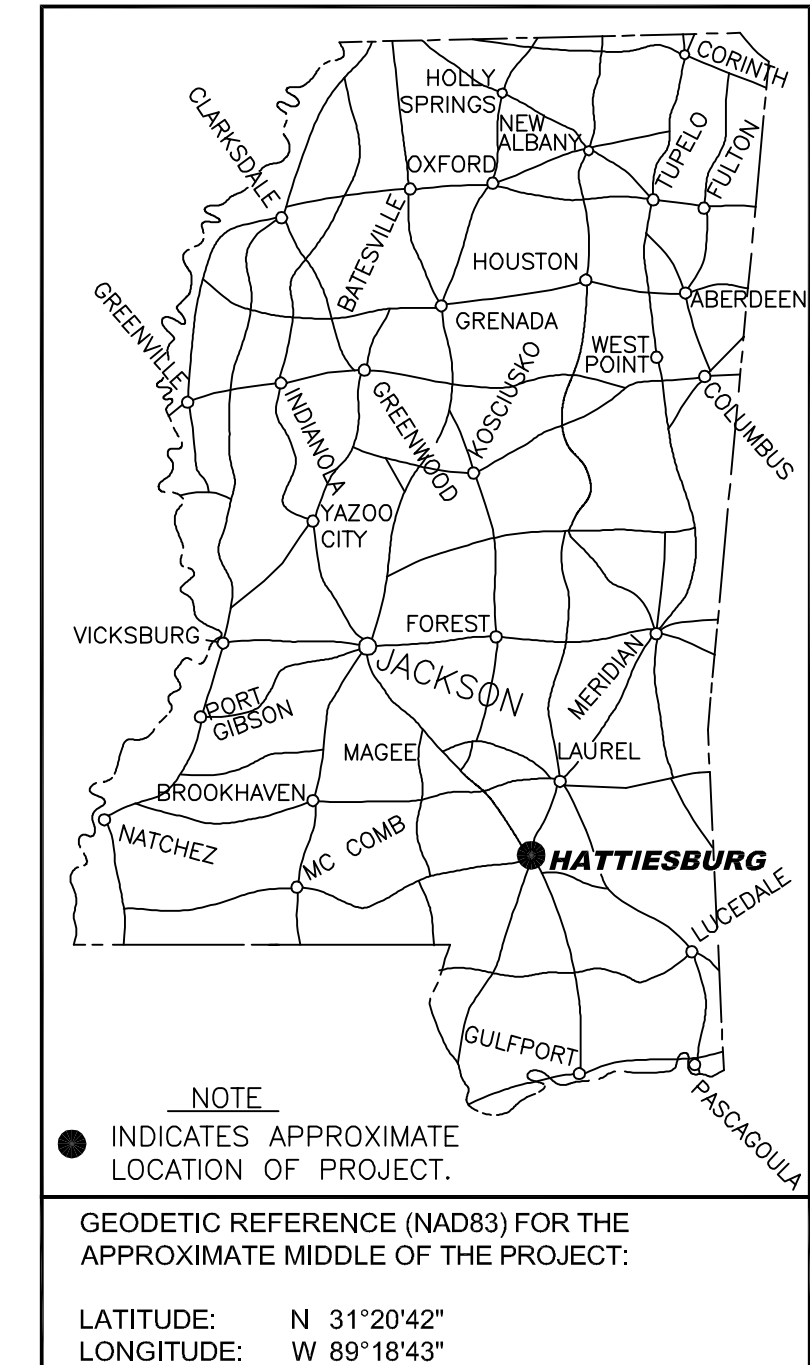
FORREST COUNTY MISSISSIPPI



Know what's below.
Call before you dig.

SPECIAL UTILITY NOTES:

1. UTILITY LOCATION REQUESTS WERE SUBMITTED TO MISSISSIPPI 811 (FORMERLY MISSISSIPPI ONE CALL) DURING THE FIELD DATA COLLECTION PHASE FOR THE DESIGN OF THIS PROJECT. ALL UTILITIES THAT LOCATED DURING THE FIELD DATA COLLECTION ARE SHOWN ON THESE PLANS. ALL CONFLICTS WITH EXISTING UTILITIES ENCOUNTERED DURING CONSTRUCTION SHALL BE COORDINATED WITH THE UTILITY OWNER, THE ENGINEER AND THE PROJECT OWNER PRIOR TO INSTALLATION OF THE PROPOSED WATER SYSTEM. (NO SEPARATE PAY FOR COORDINATION)
2. THE CONTRACTOR SHALL DOCUMENT THE EXISTENCE OF ANY MISSING AND/OR OVERLAPPING UNDERGROUND UTILITIES AND STORM DRAINAGE NOT SHOWN ON THESE CONSTRUCTION DRAWINGS.



DETAILED INDEX	
SHEET No.	DESCRIPTION
1	COVER SHEET
2	VICINITY MAP
3	GENERAL NOTES
4	TYPICAL SECTION
5	ASPHALT OVERLAY LAYOUT
6	ASPHALT OVERLAY LAYOUT
7	ASPHALT OVERLAY LAYOUT
8	PAVING AND MARKING PLAN
9	PAVING AND MARKING PLAN
10	INTERSECTION DETAILS
11	INTERSECTION DETAILS
12	INTERSECTION DETAILS
13	INTERSECTION DETAILS
14	INTERSECTION DETAILS
15	INTERSECTION DETAILS
16	TRAFFIC CONTROL PLAN
6052	PAVEMENT MARKING DETAILS FOR 3-LANE 4-LANE AND 5-LANE UNDIVIDED ROADWAYS
6056	PAVEMENT MARKING DETAILS LEGEND DETAILS
6057	TYPICAL PLACEMENT OF WARNING SIGNS AND PAVEMENT MARKINGS AT RAILROAD HIGHWAY GRADE CROSSINGS
6351	TRAFFIC CONTROL PLAN WITH FLAGGER (ONE-LANE CLOSURE OF TWO-WAY TRAFFIC)
6358	HIGHWAY SIGN AND BARRICADE DETAILS FOR CONSTRUCTION PROJECTS

MAYOR

Toby Barker

COUNCIL PERSONS

Carter Carroll, President

Jeffrey George, Vice President

Deborah Denard Delgado

Nicholas Brown

Dave Ware

DIRECTOR OF ENGINEERING

Lamar Rutland, PE

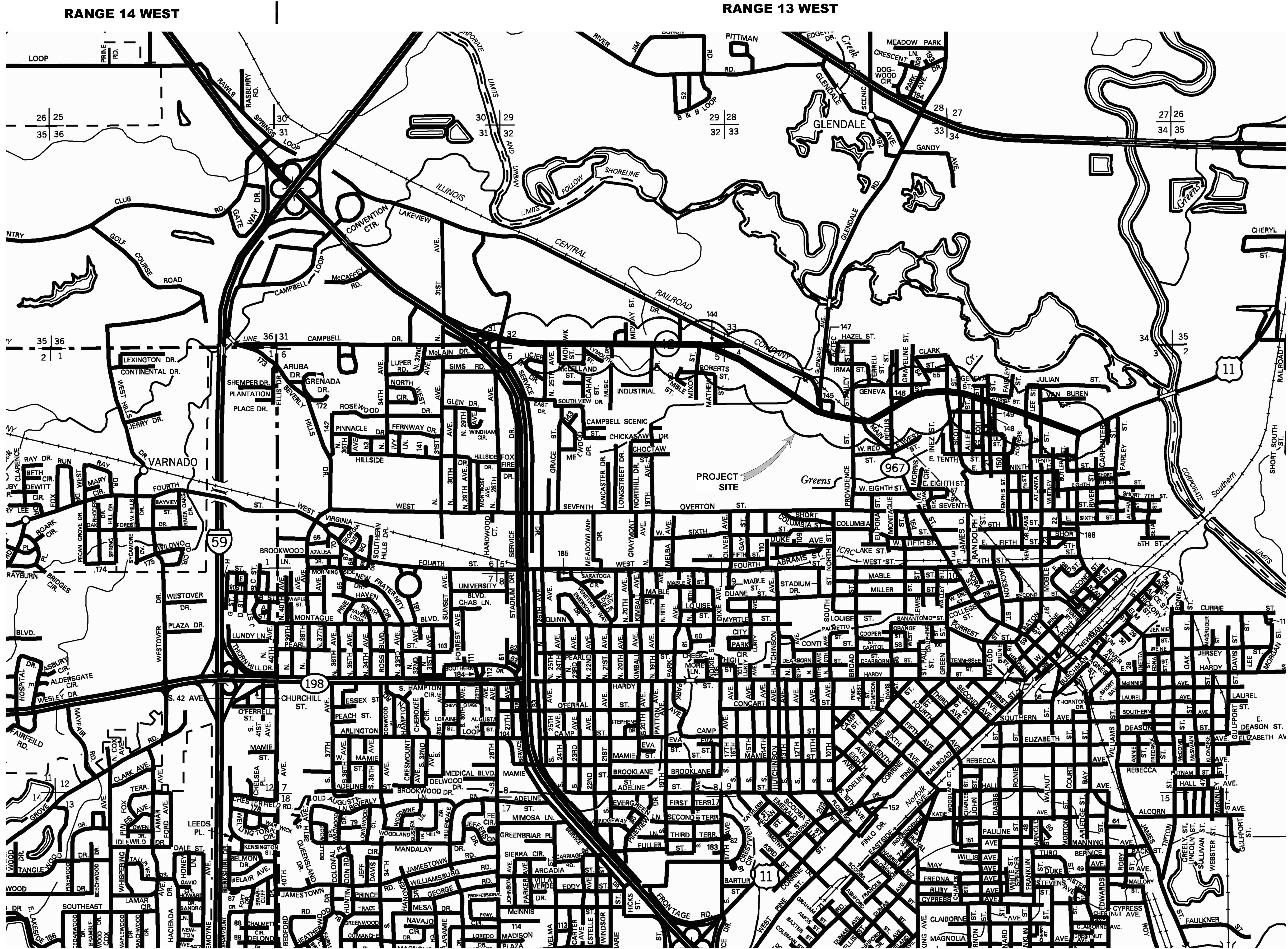
PREPARED BY:

sdw
Engineering Progress

301 Second Ave, | Hattiesburg, MS 39401 | (p) 601.544.1821 | sd-w.com

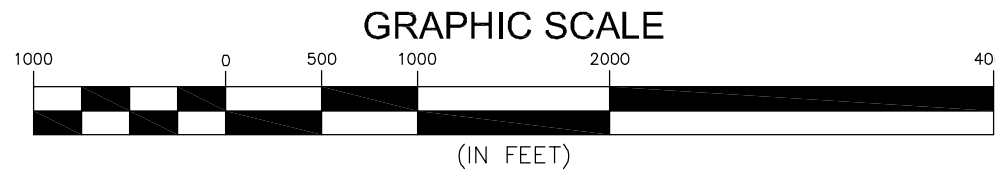
Sheet No. 1
Drawing No.: 12226

G:\PROJECTS\Hattiesburg_City_of_12226_Hwy_42_Overlay_4_Design\12226-CAD-Files\12226-CNV-VN-GNDwg-3.17.2022-9:32:59 AM



TOWNSHIP 5 NORTH

TOWNSHIP 4 NORTH



VICINITY MAP			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw			
Engineering Progress			
301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS	Checked by: JTW		
Date: 01-07-2022	Scale: 1" = 1000'		
Drawing No.: 12226	Sheet No.: 2		

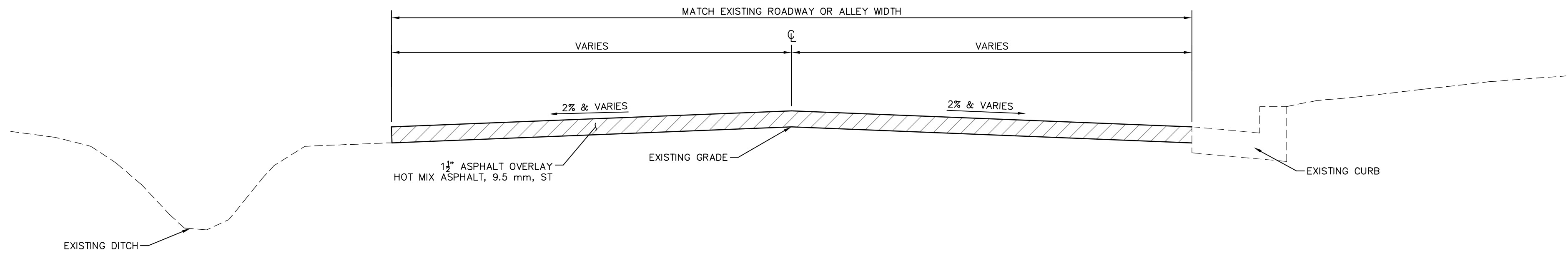
GENERAL NOTES

1. THE APPROVED AND EXECUTED MDEQ AND ANY CITY OF HATTIESBURG PERMITS SHALL BE CONSIDERED A PART OF THESE PLANS AND SPECIFICATIONS.
2. ALL WORK SHALL BE PERFORMED IN ACCORDANCE WITH ALL LOCAL, STATE AND FEDERAL CODES.
3. THIS PROJECT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE "MISSISSIPPI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, 2017 EDITION", OR LATEST EDITION (PAY ITEM NUMBERS SHALL BE DEFINED IN THE PROPOSAL).
4. THE CONTRACTOR SHALL KEEP A SET PRINTS OF THE PROJECT ON THE JOB SITE SHOWING THE ACCURATE MEASUREMENTS AND ELEVATIONS OF THE "AS-BUILT" SYSTEM. THIS DATA WILL BE COLLECTED AND PUT ON THE DRAWINGS DAILY.
5. DEVIATIONS FROM THESE PLANS AND NOTES WITHOUT PRIOR WRITTEN CONSENT OF THE OWNER, HIS REPRESENTATIVE OR THE ENGINEER/ARCHITECT MAY CAUSE THE WORK TO BE UNACCEPTABLE.
6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLETING THE ENTIRE PROJECT.
7. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CITY OF HATTIESBURG AND/OR FORREST COUNTY FEES AND PERMITS ASSOCIATED WITH CONSTRUCTION.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL CONSTRUCTION STAKING AND THE LOCATION OF THE PROJECT.
9. THE CONTRACTOR SHALL VERIFY AND/OR REESTABLISH ALL CENTERLINES AS DEFINED ON THESE PLANS AND SPECIFICATIONS.
10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR HIS OWN SUB-SURFACE SOIL INVESTIGATIONS.
11. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL MATERIAL TESTING BY AN INDEPENDENT LABORATORY APPROVED BY THE ENGINEER/ARCHITECT.
12. THE CONTRACTOR IS RESPONSIBLE FOR THE LOCATION AND PROTECTION OF ALL UTILITIES WITHIN THE WORK AREA.
13. CONTRACTOR SHALL BEAR FULL RESPONSIBILITY FOR FINISHING THE CONSTRUCTION PLAN.
14. UTILITIES SHALL BE RELOCATED BY THE UTILITY OWNERS, WHERE CONFLICT WITH CONSTRUCTION OCCURS, UNLESS NOTED OTHERWISE. CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION WITH, APPLICATIONS, PERMITS AND FEES THAT MAY BE REQUIRED BY THE UTILITY OWNERS.
15. CONTRACTOR SHALL BE RESPONSIBLE FOR THE VERIFICATION OF ALL EXISTING TOPOGRAPHIC DATA, LOCATION AND PROTECTION OF ALL EXISTING UTILITIES WITHIN THE WORK AREA AND ALL OTHER SITE CONDITIONS PRIOR TO THE BEGINNING OF CONSTRUCTION. ANY CONFLICT SHALL BE COORDINATED WITH THE CONTRACTOR, OWNER AND ENGINEER. THE ENGINEER CANNOT AND DOES NOT WARRANT THAT THIS INFORMATION IS COMPLETE OR ACCURATE.
16. CONTRACTOR SHALL BE FAMILIAR WITH THE EXTENT OF THE CLEARING AND GRUBBING PRIOR TO BIDDING.
17. THE CONTRACTOR SHALL TAKE CARE NOT TO DAMAGE THE EXISTING STORM DRAINAGE STRUCTURES DURING THE CONSTRUCTION PROCESS. ANY DAMAGE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
18. PROPER MAINTENANCE OF STREETS, INCLUDING DUST CONTROL, SHALL BE STRICTLY ADHERED TO.
19. MAINTENANCE OF TRAFFIC SHALL BE IN ACCORDANCE WITH THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (LATEST EDITION).
20. ALL EXISTING STREET SIGNAGE CONFLICTING WITH CONSTRUCTION SHALL BE REMOVED DURING CONSTRUCTION, REPLACED AFTER CONSTRUCTION AND SHALL BE CONSIDERED PART OF MAINTENANCE OF TRAFFIC (NOT A SEPARATE PAY ITEM).
21. THE CONTRACTOR SHALL PROVIDE PROPER TRAFFIC CONTROL SIGNS AND FLAGGERS TO MAINTAIN ONE LANE TRAFFIC DURING CONSTRUCTION, WHERE LANE CLOSURES ARE NEEDED, UNLESS OTHERWISE DIRECTED BY THE ENGINEER. SEE SHEET No. 6250 & 6251 FOR TYPICAL LANE CLOSURE DETAILS.
22. FLUORESCENT ORANGE SHEETING SHALL BE USED ON ALL CONSTRUCTION AND TRAFFIC SIGNS.
23. CONES SHALL BE NARROW PROFILE WITH A MINIMUM HEIGHT OF 28 INCHES AND A MINIMUM WEIGHT OF TEN (10) POUNDS. CONES USED IN SPEED ZONES EQUAL TO OR GREATER THAN 45 MPH SHALL BE NARROW PROFILE WITH A MINIMUM HEIGHT OF 28 INCHES AND A MINIMUM WEIGHT OF FIFTEEN (15) POUNDS. ALL CONES SHALL BE APPROVED BY THE ENGINEER PRIOR TO USE.
24. ALL EXISTING MAILBOXES, STREET SIGNS, FENCES, AND OTHER STRUCTURES LOCATED WITHIN THE CONSTRUCTION LIMITS SHALL BE REMOVED AND RESET AS DICTATED BY CONSTRUCTION ACTIVITIES. (NO SEPARATE PAY, UNLESS OTHERWISE NOTED OR DIRECTED BY THE ENGINEER).
25. CONTRACTOR SHALL PROVIDE ACCESS TO ALL BUSINESSES AND RESIDENCES AT ALL TIMES DURING CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE ALL DRIVEWAY CUTS AND EXCAVATION WITH THE OWNERS OF SAID DRIVEWAYS.
26. ANY DAMAGE TO PAVED ROADS OR DRIVEWAYS, WHICH ARE OUTSIDE OF THE PROJECT LIMITS, SHALL BE REPAIRED IN KIND, AT THE CONTRACTOR'S EXPENSE.
27. THE CONTRACTOR SHALL REMOVE EXISTING PAVEMENTS, STRUCTURES, SOIL AND OTHER ITEMS AS INDICATED ON THE PLANS AND AS REQUIRED FOR PROJECT CONSTRUCTION AND SHALL BE DISPOSED OF OFF SITE AT THE CONTRACTOR'S EXPENSE.
28. PRIOR TO THE BEGINNING OF ANY EXCAVATION, ALL EXISTING PAVEMENT SHALL BE SCORED OR SAW CUT TO A DEPTH SUCH THAT A STRAIGHT AND UNIFORM VERTICAL EDGE IS ESTABLISHED PRIOR TO REMOVAL OF SAID PAVEMENT FROM THE PROJECT. IF VERTICAL EDGE IS DISTURBED, THEN A SECOND CUT SHALL BE REQUIRED PRIOR TO ASPHALT OR CONCRETE PATCHING. ALL ASPHALT OR CONCRETE SHALL BE REMOVED FROM THE PROJECT SITE PRIOR TO EXCAVATION PROCEDURES. (NO SEPARATE PAY FOR SAW CUTTING, DEBRIS REMOVAL, PAVEMENT REMOVAL AND DISPOSAL)
29. ASPHALT MIX DESIGN SHALL BE SUBMITTED FOR THE ENGINEER'S APPROVAL.
30. ALL MATERIALS FOR THE PROJECT SHALL BE A PRODUCT OF THE USA.
31. THE CONTRACTOR SHALL HAVE A COMPETENT AND EXPERIENCED SUPERINTENDENT ON SITE AT ALL TIMES. THE SUPERINTENDENT SHALL NOT OPERATE EQUIPMENT WHILE ON THE PROJECT SITE. WORK ON THE PROJECT SHALL STOP IF THE ASSIGNED PROJECT SUPERINTENDENT IS NOT ON SITE.

SPECIAL NOTES

1. THE CONTRACTOR SHALL SUBMIT A COMPLETE "PHASES OF CONSTRUCTION" TO THE ENGINEER AND THE OWNER FOR WRITTEN APPROVAL PRIOR TO THE BEGINNING OF THE PROJECT. PHASES OF CONSTRUCTION SHALL INCLUDE A DETAILED BREAKDOWN OF THE ENTIRE CONSTRUCTION PROJECT AND THE INTENDED TRAFFIC CONTROL PLAN FOR MAJOR PHASE OF THE PROJECT. ALL TRAFFIC CONTROL PLAN PHASES SHALL USE THE TRAFFIC CONTROL PLAN (TCP-1, SHT No. 16) INCLUDED IN THESE PLANS AS STARTING POINT.
2. ALL ROAD CLOSURES SHALL BE SUBMITTED TO THE ENGINEER AND OWNER FOR APPROVAL AT LEAST 7 DAYS PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR COORDINATION WITH ALL EMERGENCY AGENCIES (CITY AND COUNTY).
3. THE CONTRACTOR SHALL PROVIDE ACCESS TO ALL BUSINESSES THROUGHOUT THE ENTIRE LENGTH OF THE PROJECT.

NO.	DATE	DESCRIPTION	BY
GENERAL NOTES			
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: NONE	
Drawing No.: 12226		Sheet No. <u>3</u>	

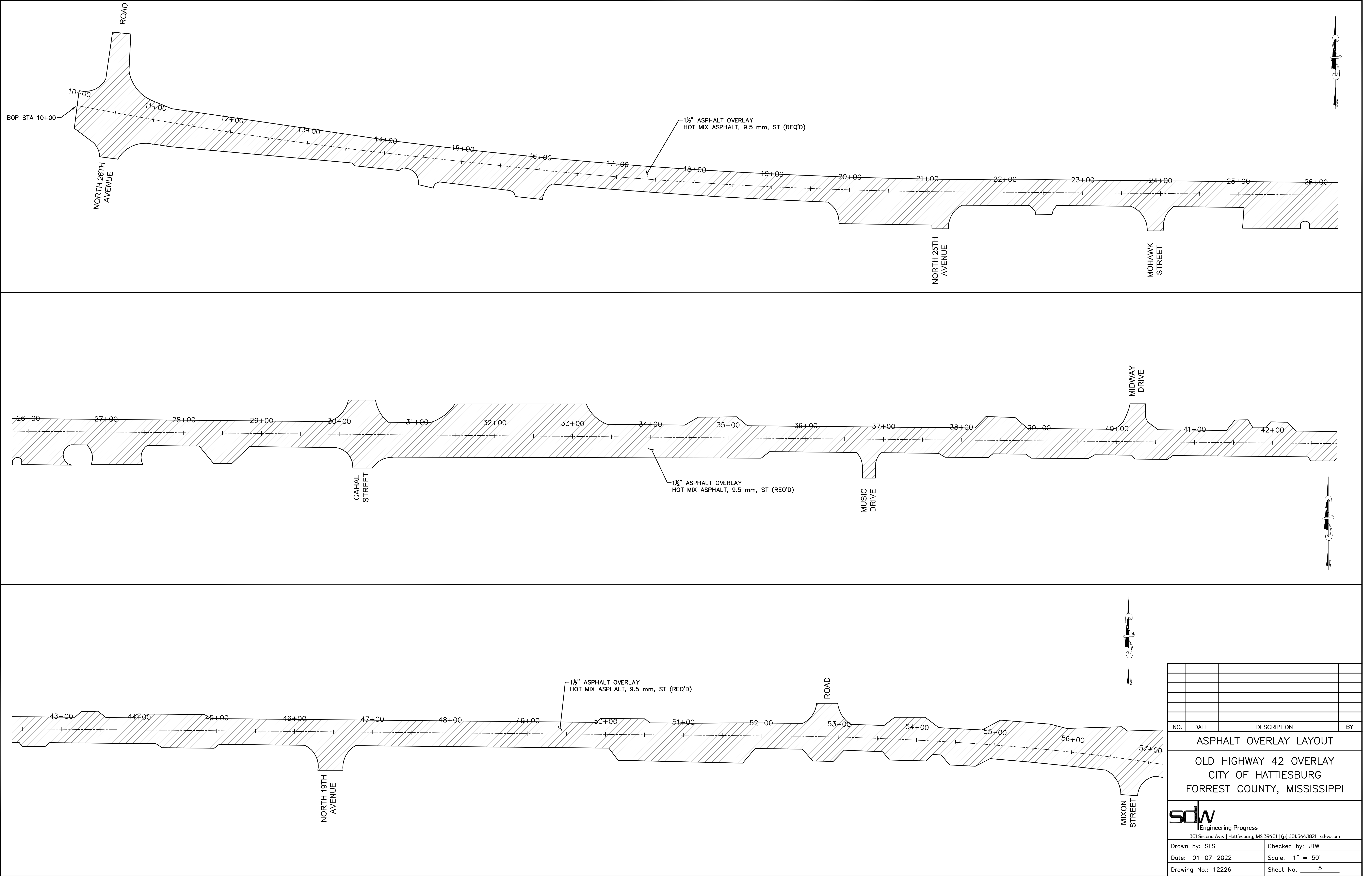


1/2 SECTION WITHOUT CURB

1/2 SECTION WITH CURB

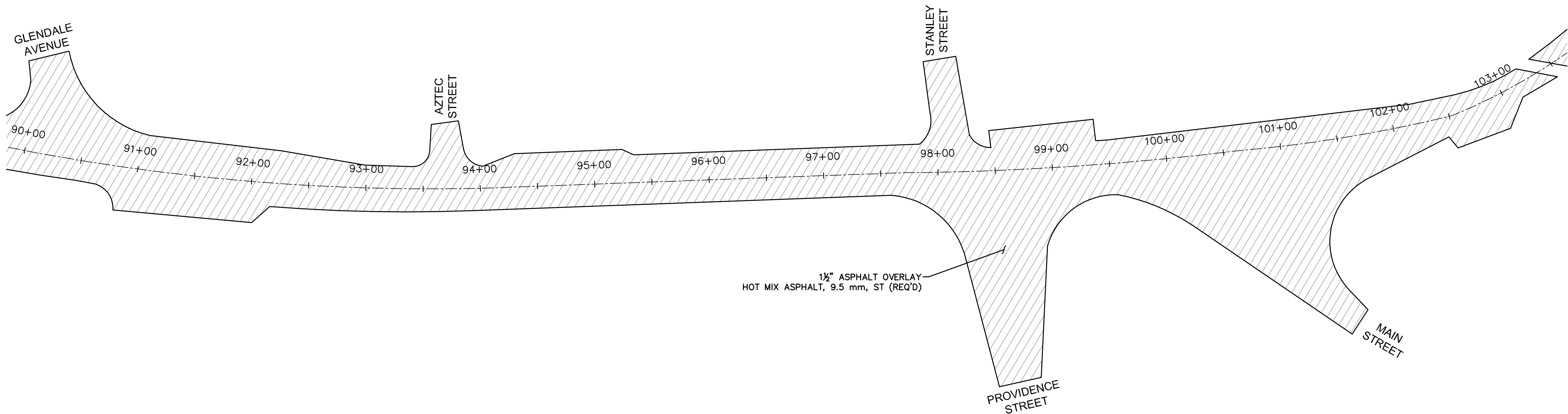
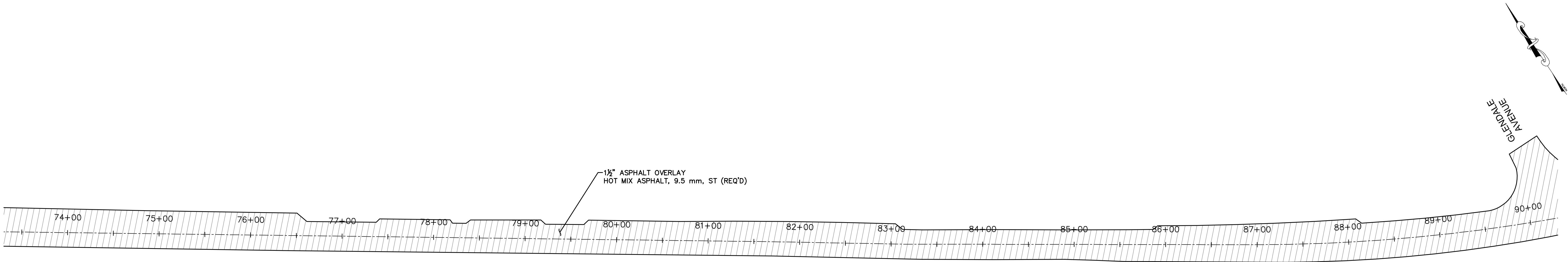
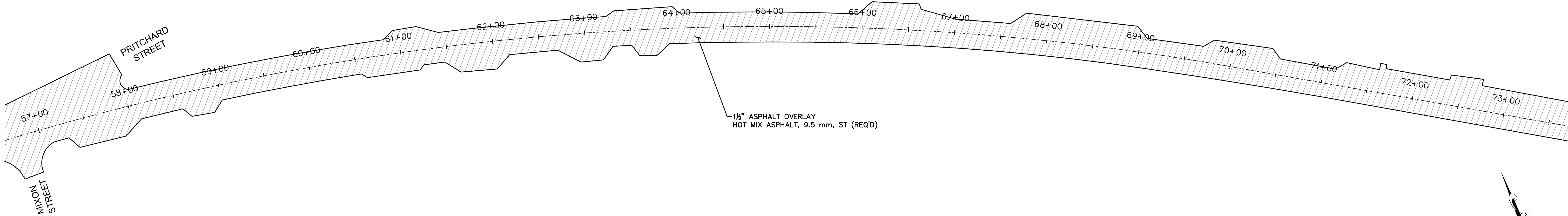
TYPICAL ROADWAY SECTION

NO.	DATE	DESCRIPTION	BY
TYPICAL SECTION			
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave., Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: NONE	
Drawing No.: 12226		Sheet No. 4	

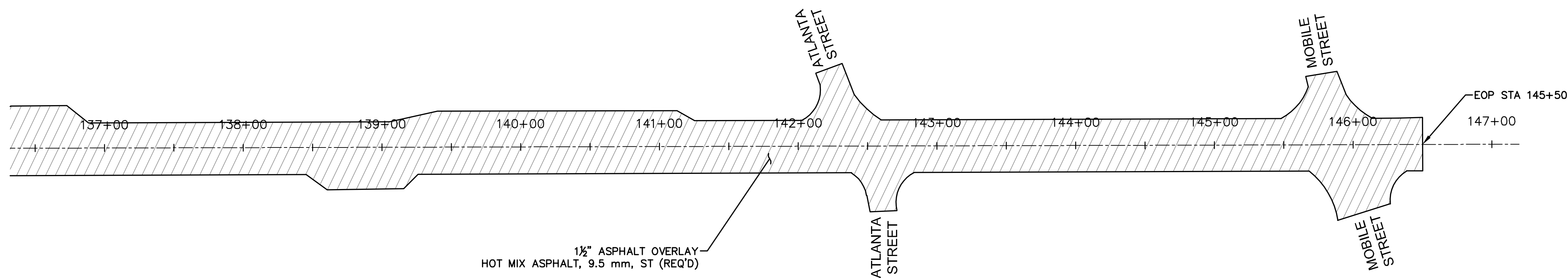
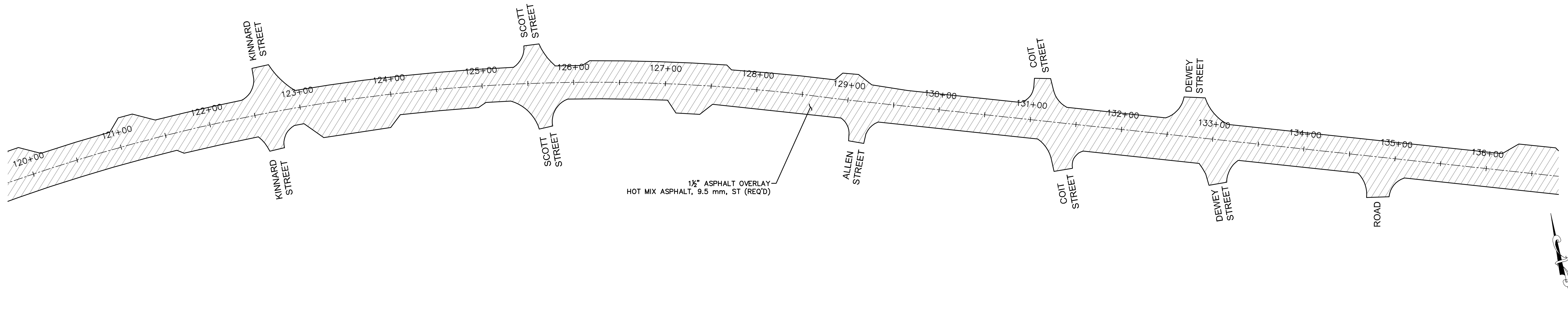
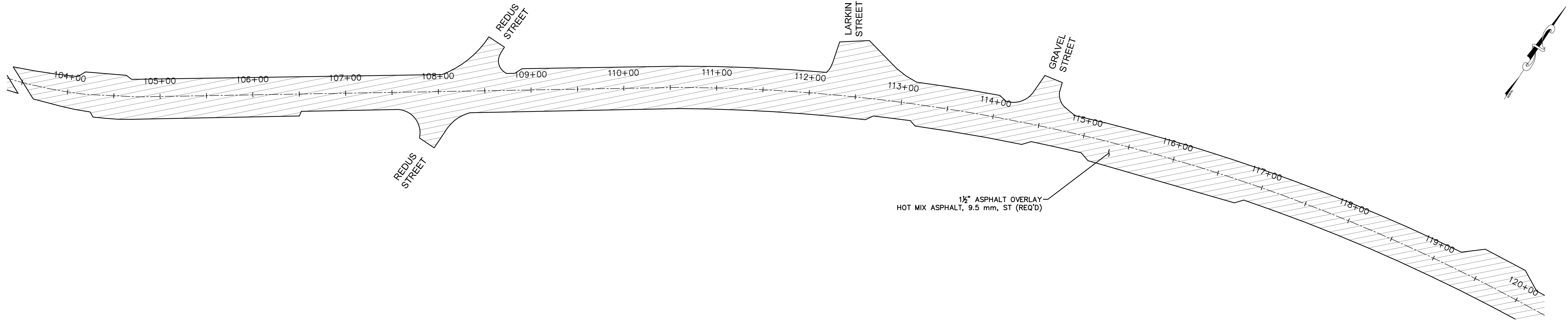


NO.	DATE	DESCRIPTION	BY
ASPHALT OVERLAY LAYOUT			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 50'	
Drawing No.: 12226		Sheet No. 5	

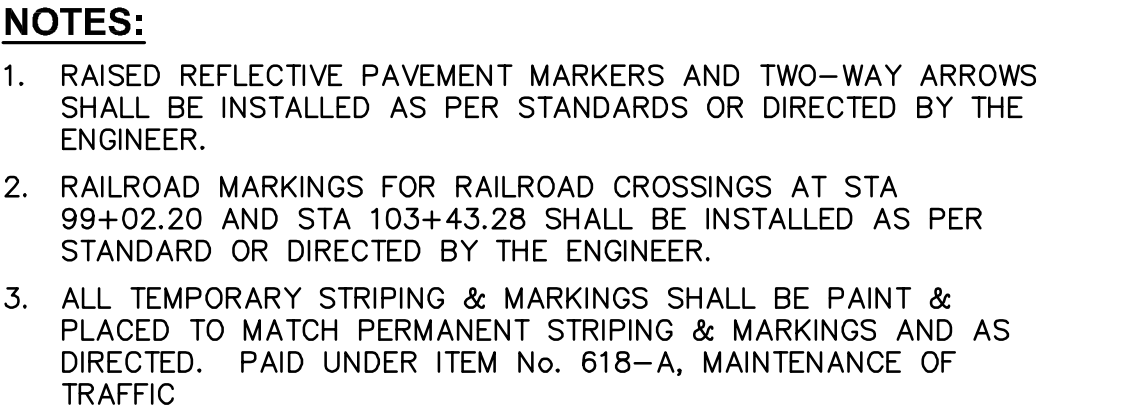
G:\PROJECTS\Hattiesburg_City of 12226 - Hwy 42 Overlay\4_Design\12226 CAD Files\12226_Aerial.dwg, 6/17/2022 9:34:38 AM



NO.	DATE	DESCRIPTION	BY
ASPHALT OVERLAY LAYOUT			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 6	

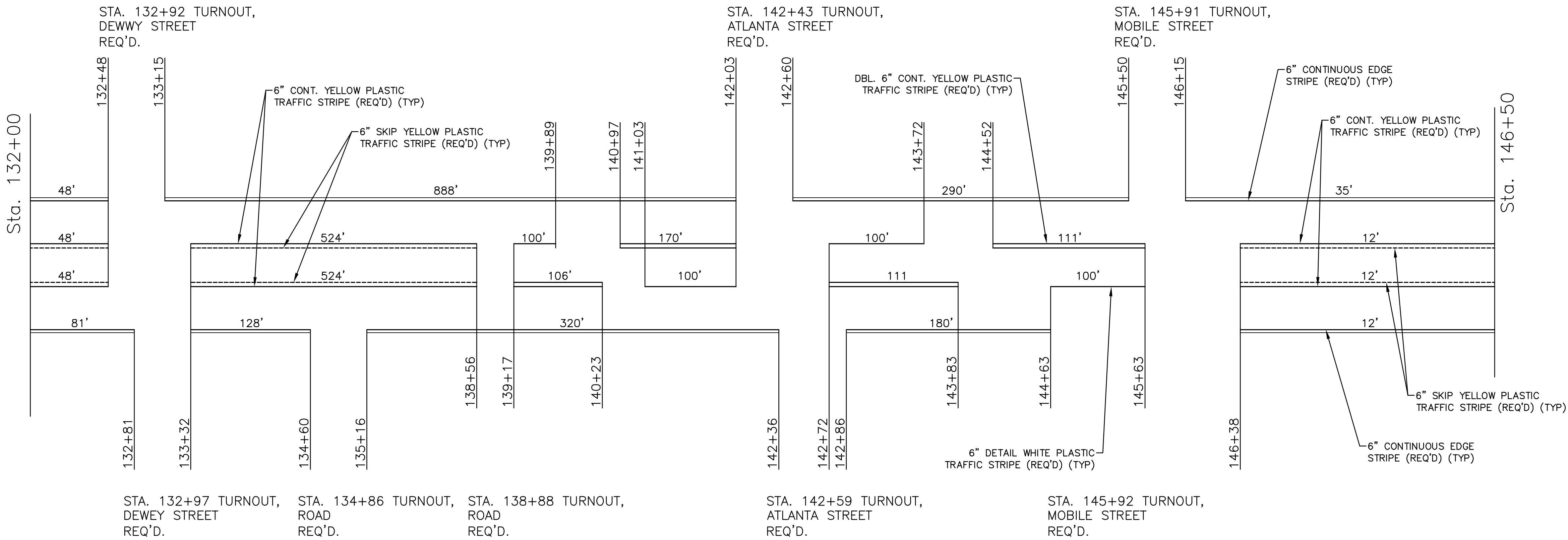
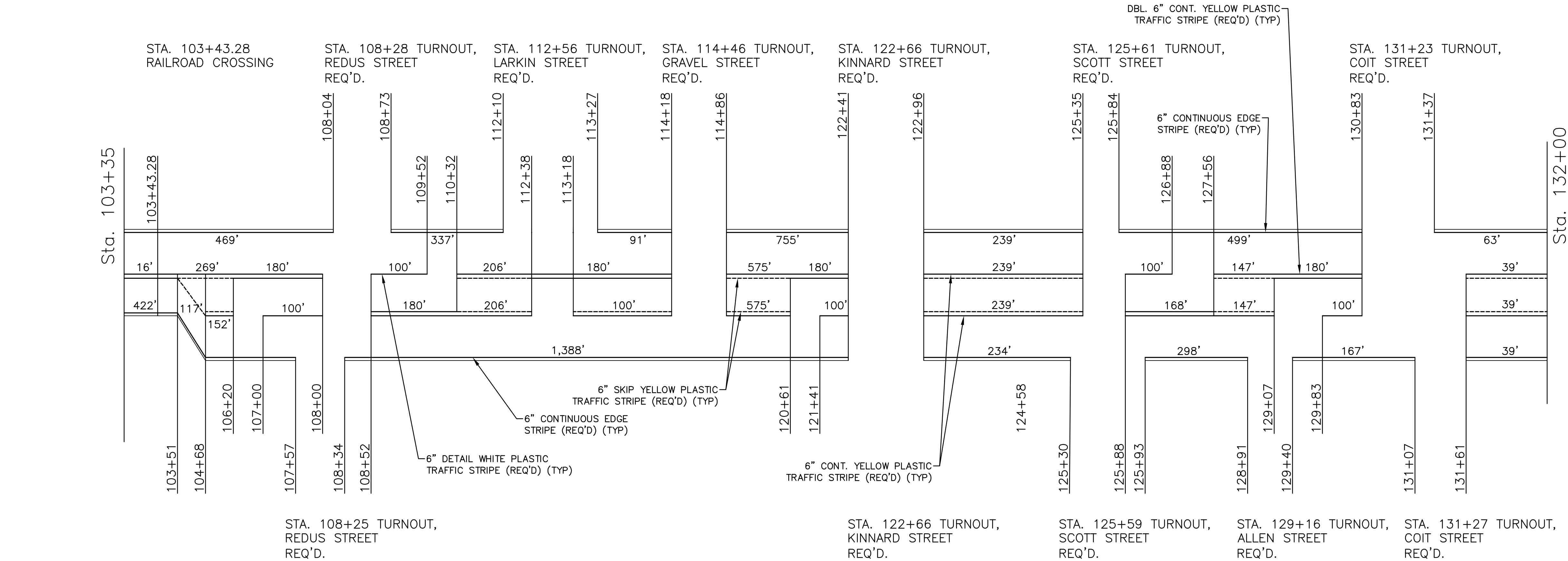


NO.	DATE	DESCRIPTION	BY
ASPHALT OVERLAY LAYOUT			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 7	



NO.	DATE	DESCRIPTION			BY
PAVEMENT MARKING					
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI					
 Engineering Progress 301 Second Ave., Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com					
Drawn by: SLS		Checked by: JTW			
Date: 01-07-2022		Scale: NONE			
Drawing No.: 12226		Sheet No. <u>8</u>			

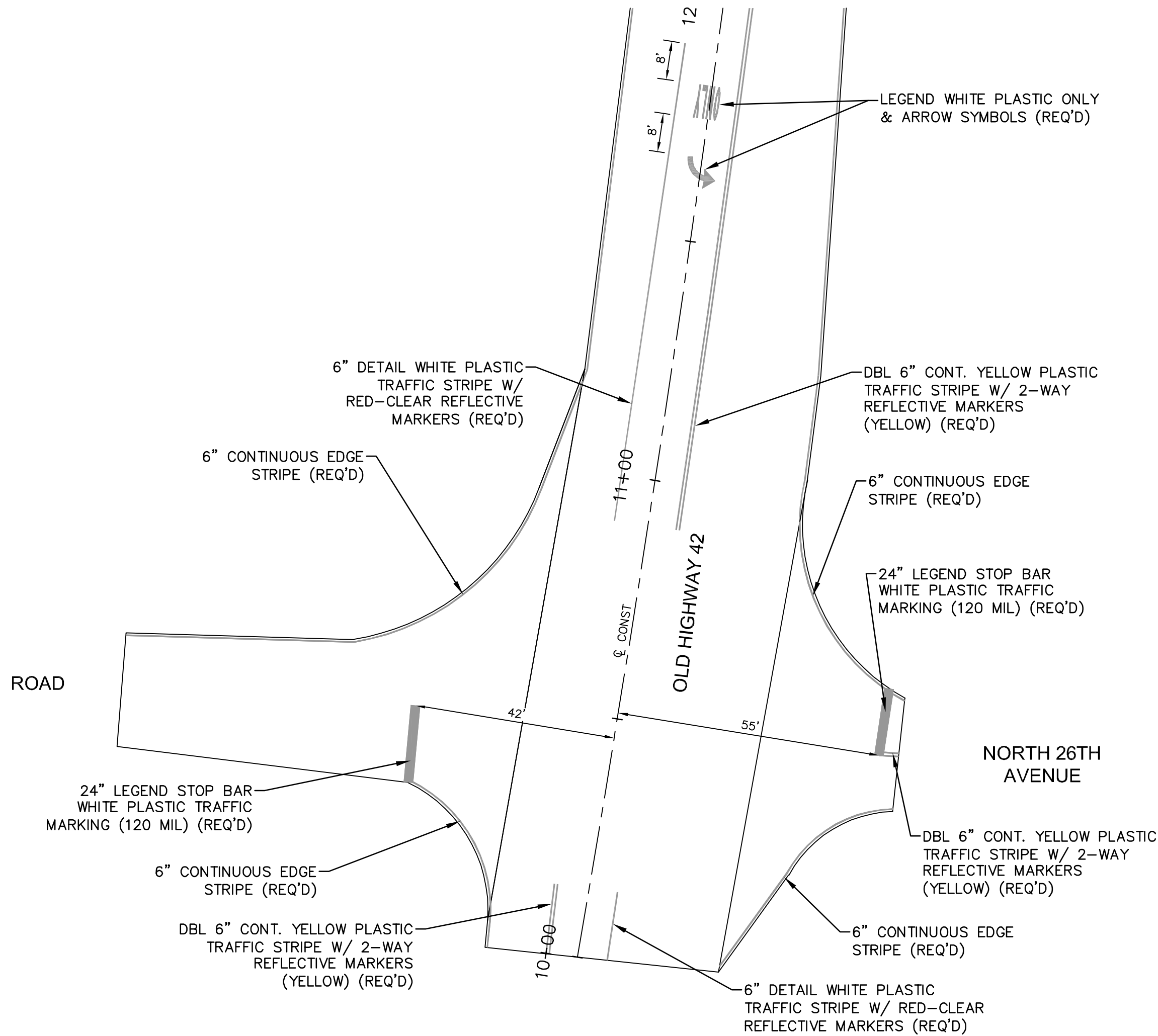
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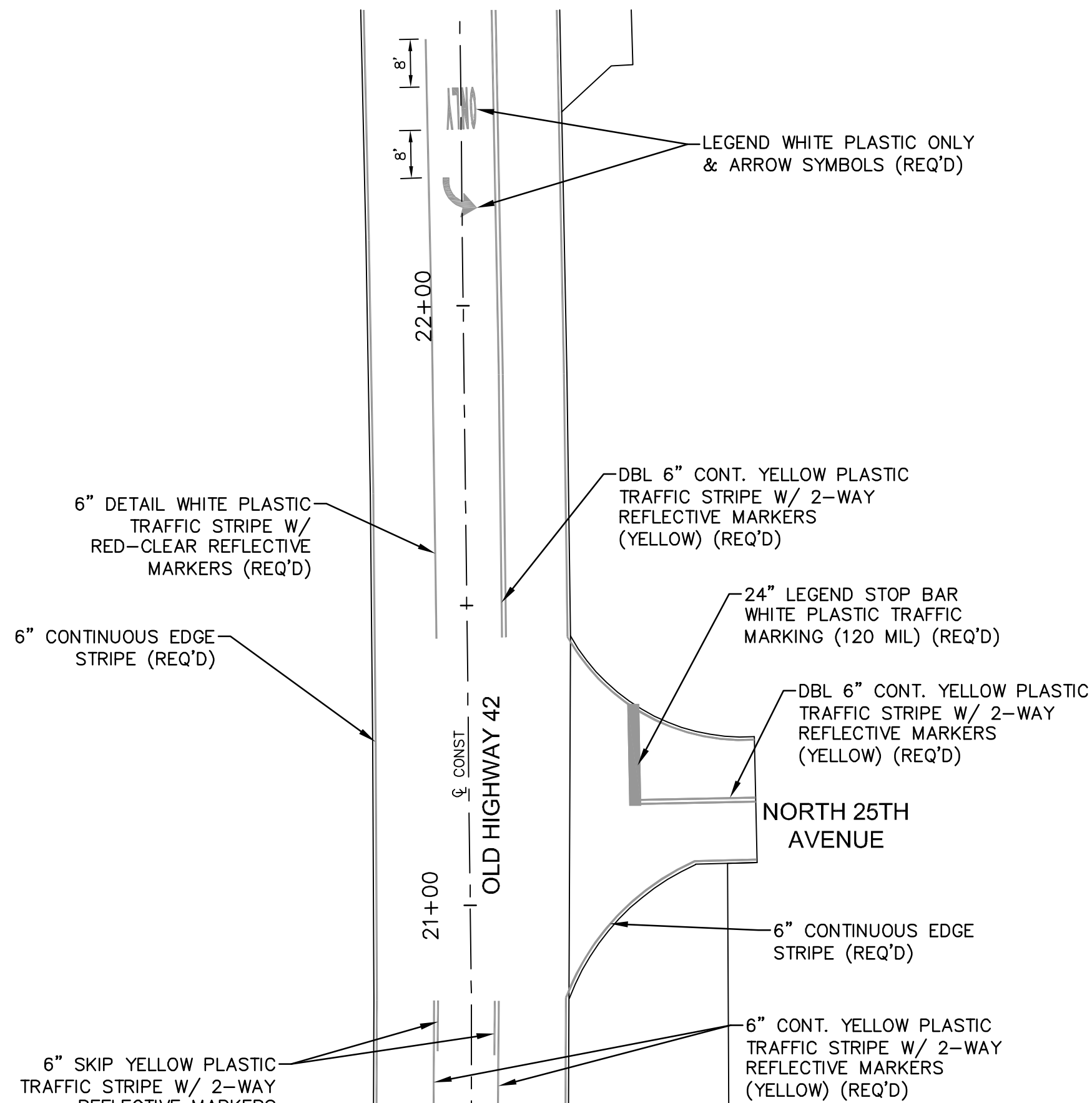
- NOTES:**
1. RAISED REFLECTIVE PAVEMENT MARKERS AND TWO-WAY ARROWS SHALL BE INSTALLED AS PER STANDARDS OR DIRECTED BY THE ENGINEER.
 2. RAILROAD MARKINGS FOR RAILROAD CROSSINGS AT STA 99+02.20 AND STA 103+43.28 SHALL BE INSTALLED AS PER STANDARD OR DIRECTED BY THE ENGINEER.
 3. ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC

NO.	DATE	DESCRIPTION	BY
PAVEMENT MARKING			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave., Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: NONE	
Drawing No.: 12226		Sheet No. 9	

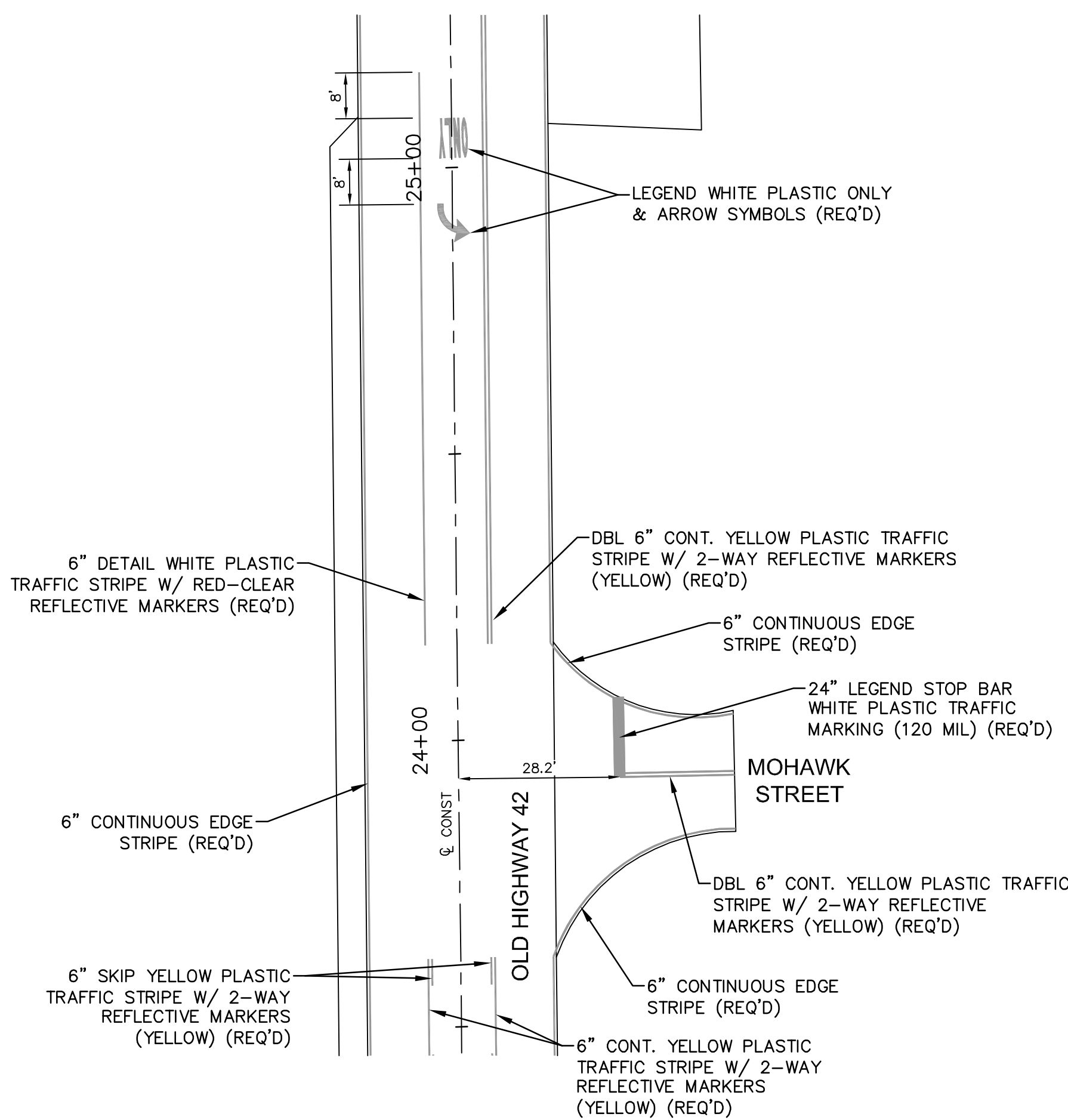
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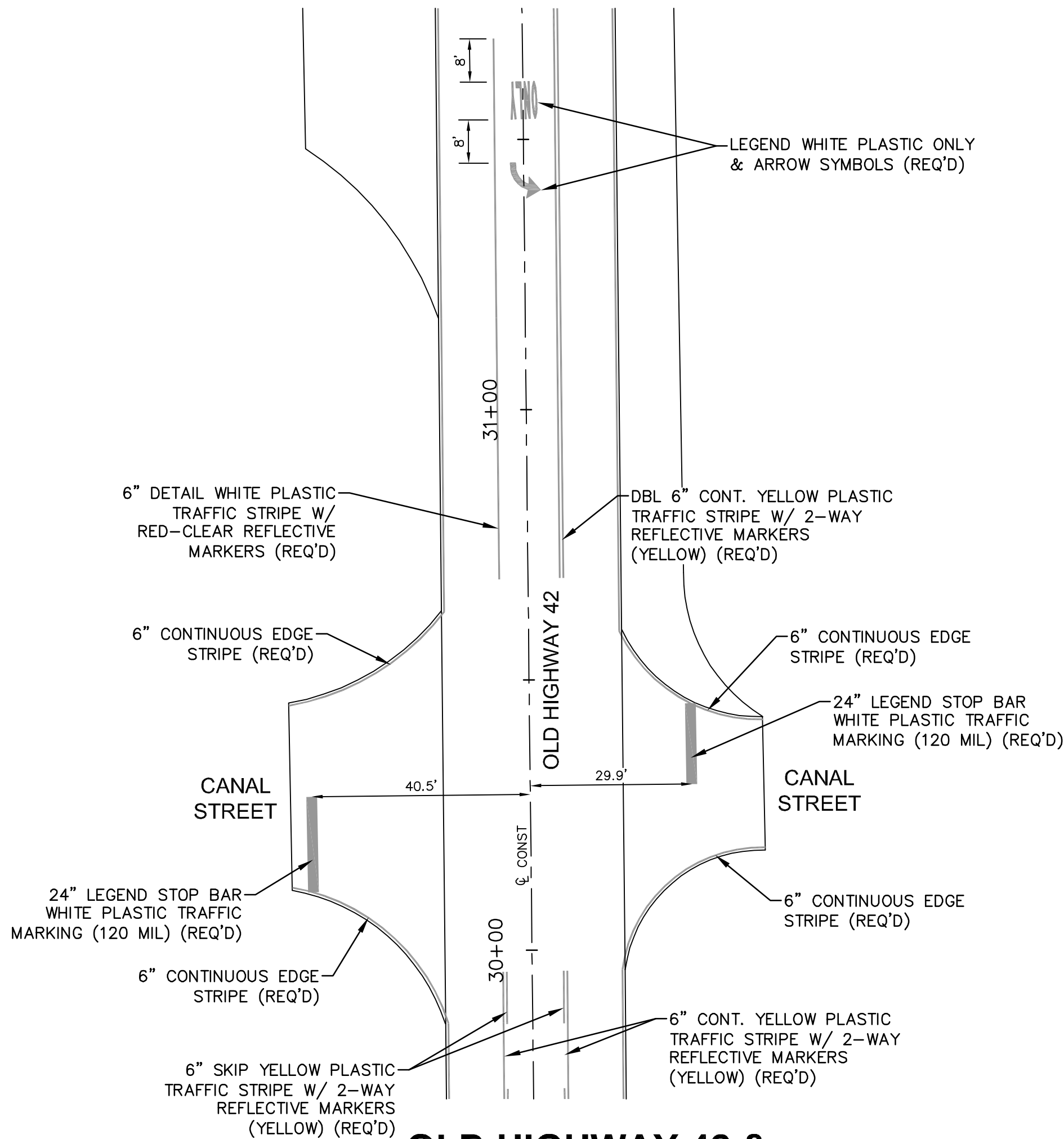
OLD HIGHWAY 42 & NORTH 26TH AVENUE



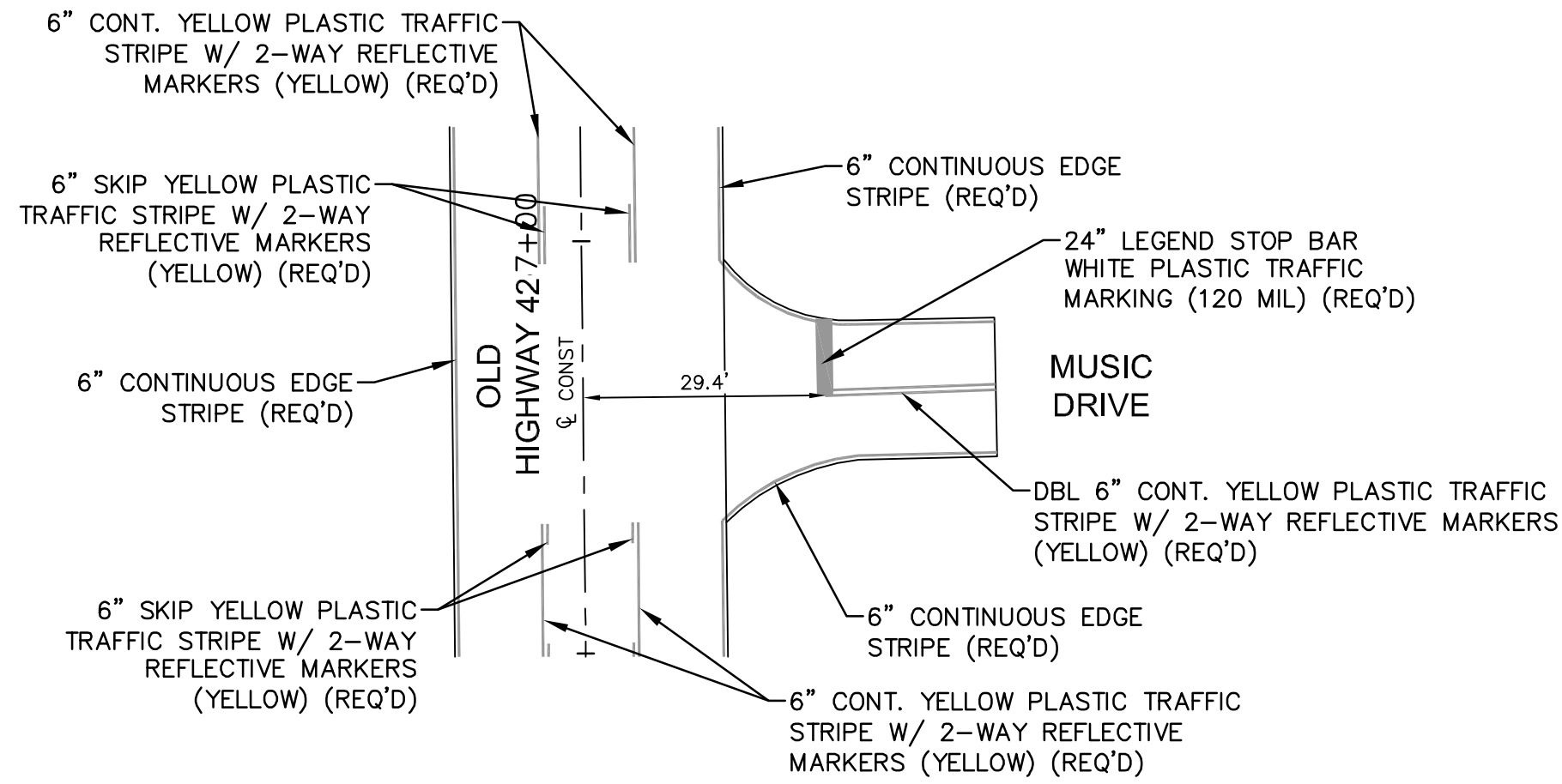
OLD HIGHWAY 42 & NORTH 25TH AVENUE



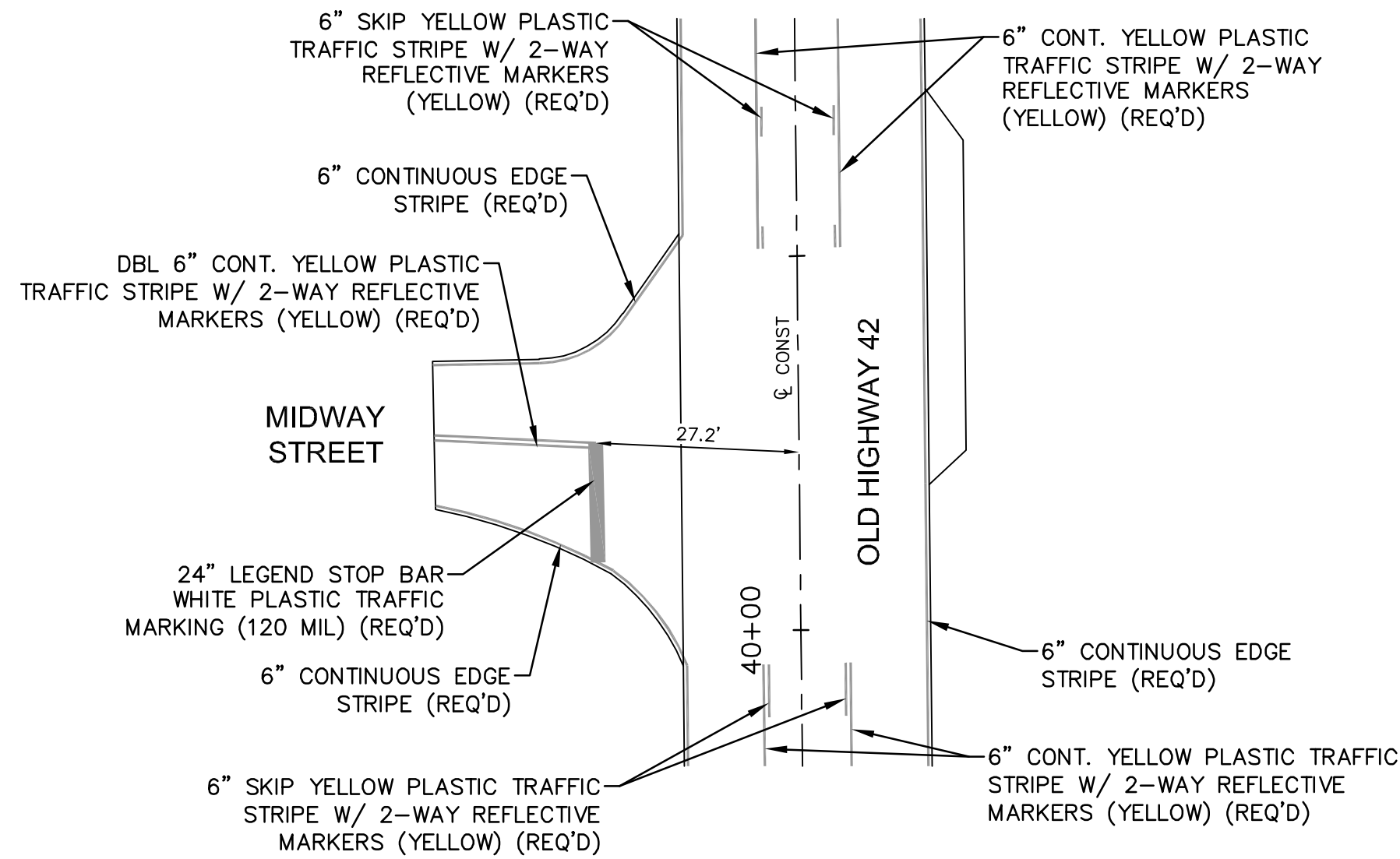
OLD HIGHWAY 42 & MOHAWK STREET



OLD HIGHWAY 42 & CAHAL STREET



OLD HIGHWAY 42 & MUSIC DRIVE



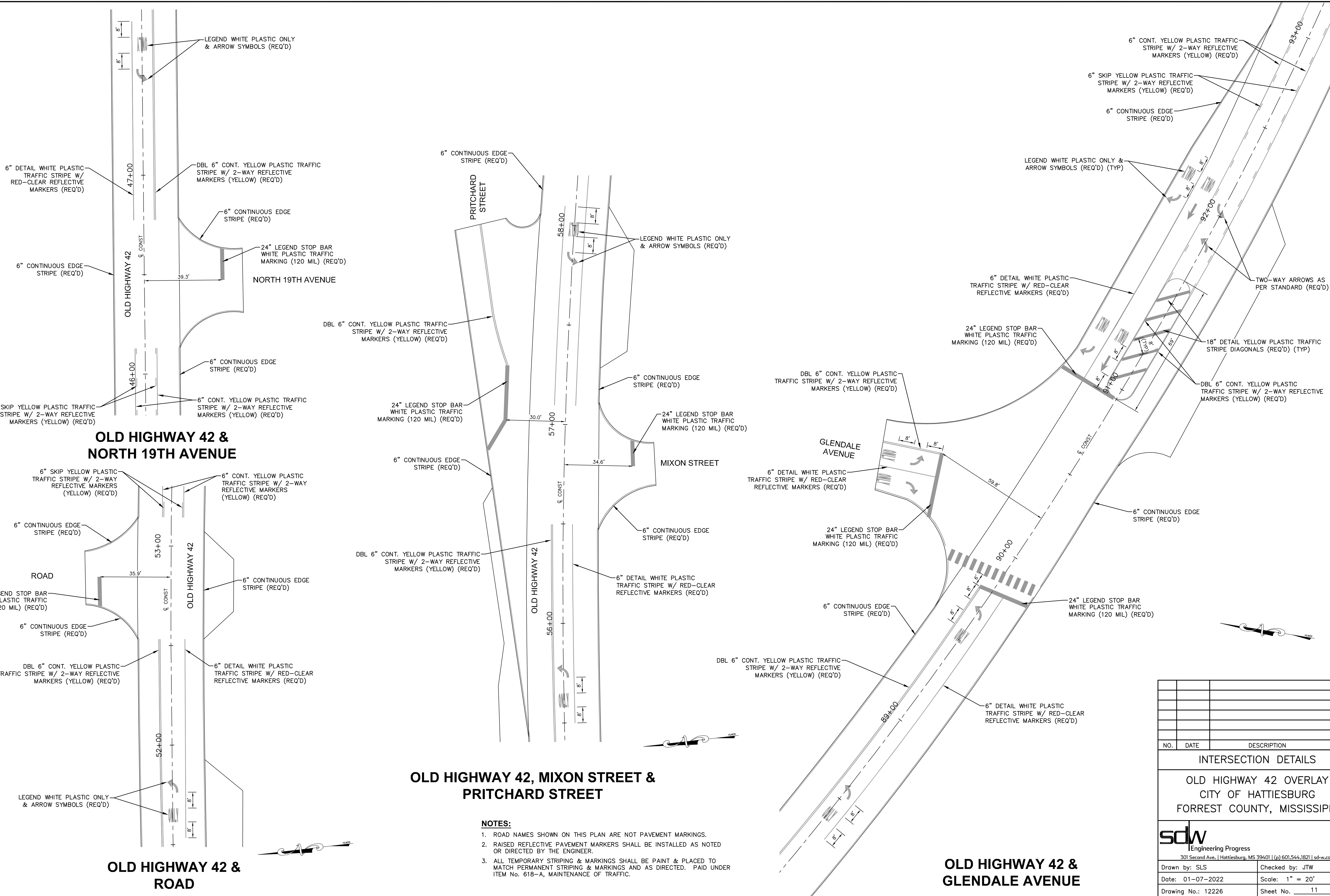
OLD HIGHWAY 42 & MIDWAY STREET

NOTES:

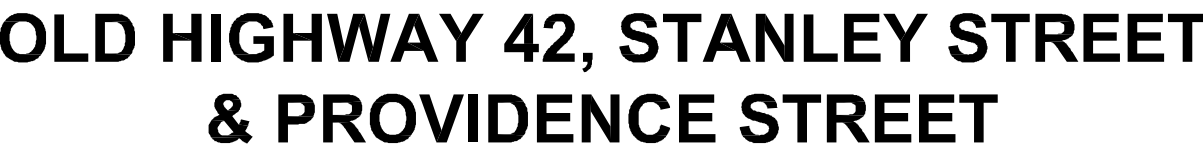
- ROAD NAMES SHOWN ON THIS PLAN ARE NOT PAVEMENT MARKINGS.
- RAISED REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS PER STANDARD OR DIRECTED BY THE ENGINEER.
- ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC.

NO.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
			
301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 10	

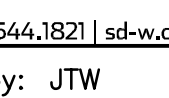
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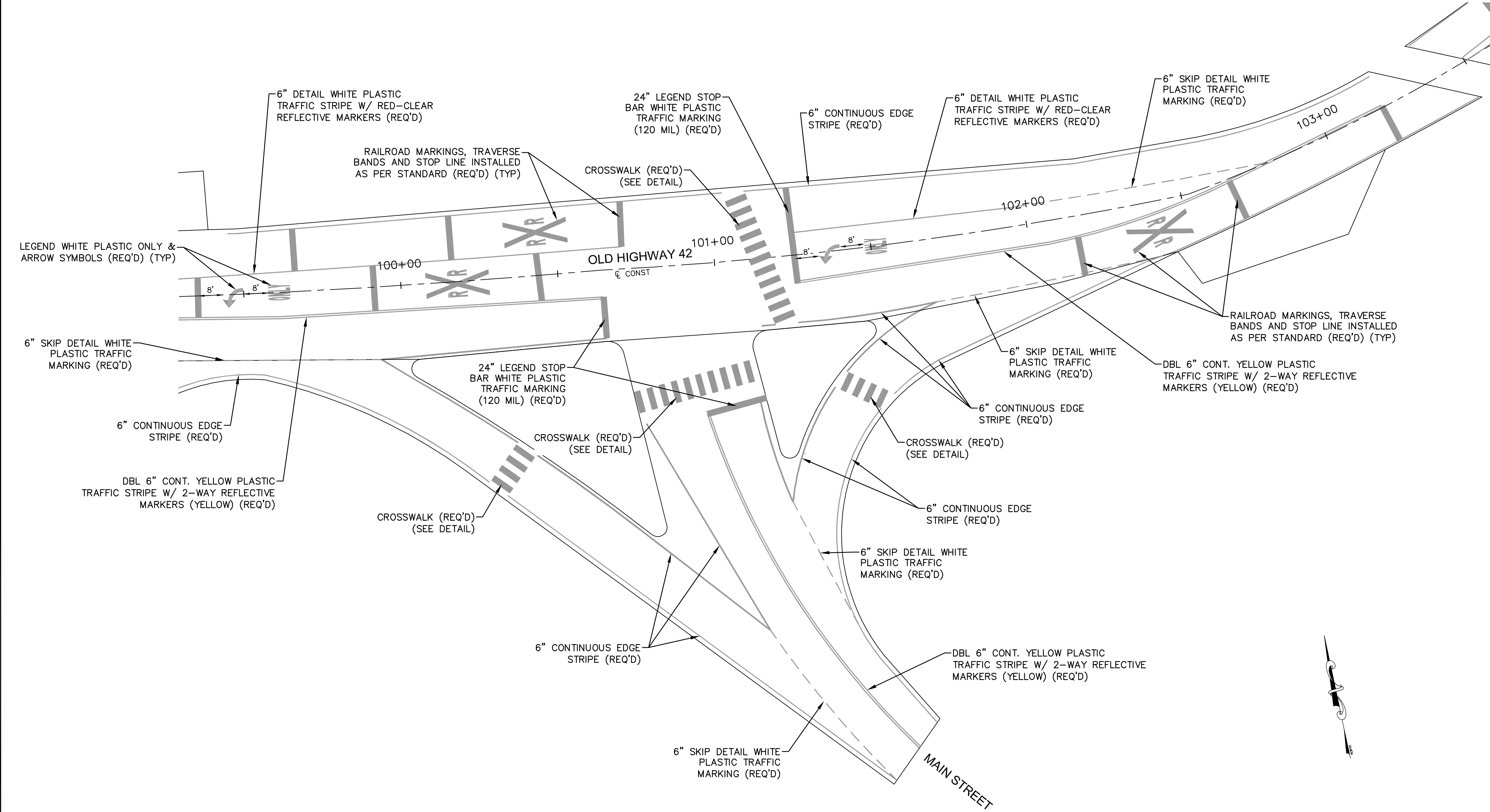
NO.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 11	



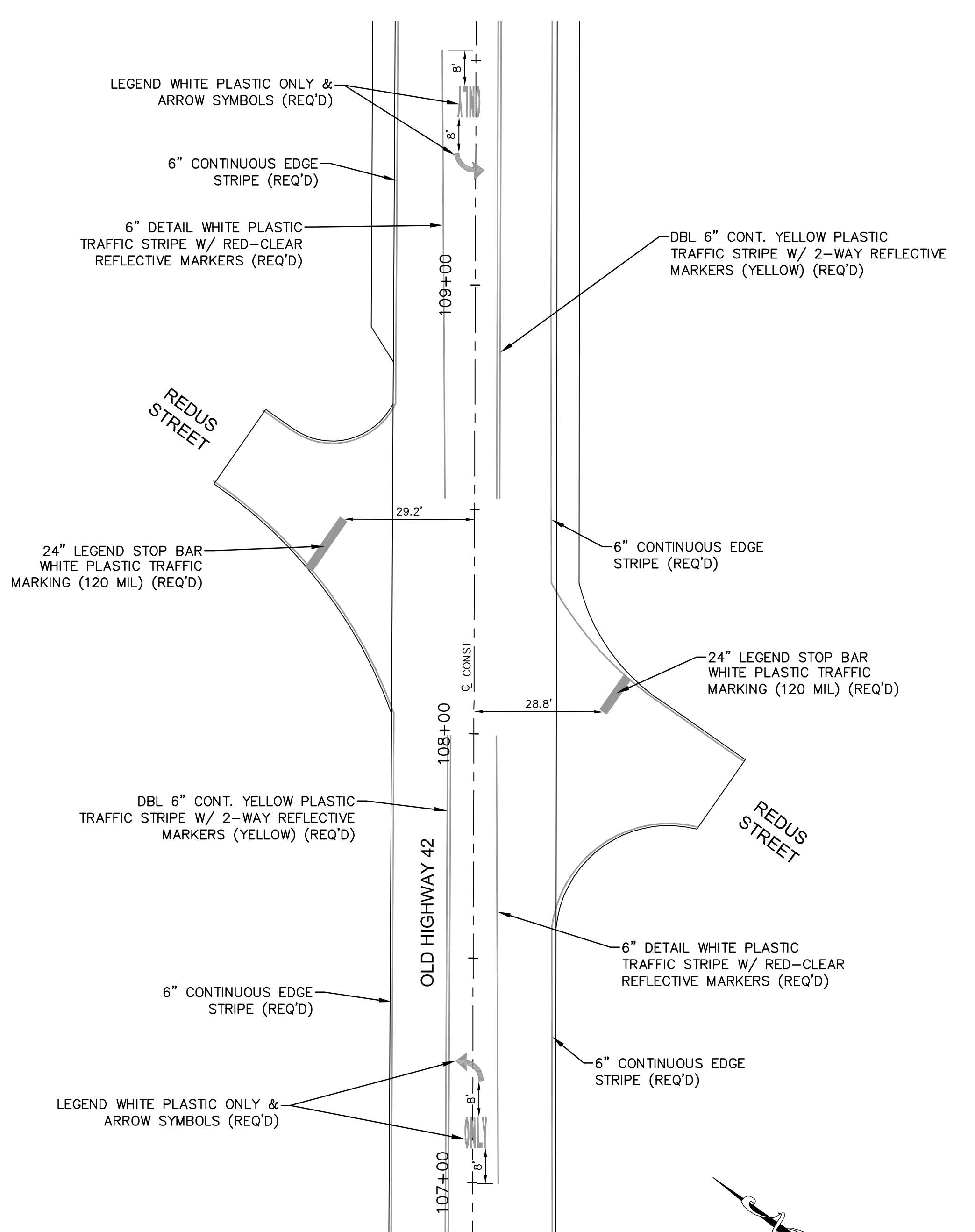
- NOTES:**
1. ROAD NAMES SHOWN ON THIS PLAN ARE NOT PAVEMENT MARKINGS.
 2. RAISED REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS NOTED OR DIRECTED BY THE ENGINEER
 3. RAILROAD MARKINGS FOR RAILROAD CROSSINGS AT STA 99+02.20 AND STA 103+43.28 SHALL BE INSTALLED AS PER STANDARD OR DIRECTED BY THE ENGINEER.
 4. ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC.

No.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI			
 Engineering Progress 301 Second Ave., Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. <u> 12 </u>	

G:\PROJECTS\Hattiesburg_City of 12226 - Hwy 42 Overlay\4_Design\12226\CAD Files\12226_Aerial.dwg, 13, 1/7/2022 9:35:57 AM



OLD HIGHWAY 42 & MAIN STREET

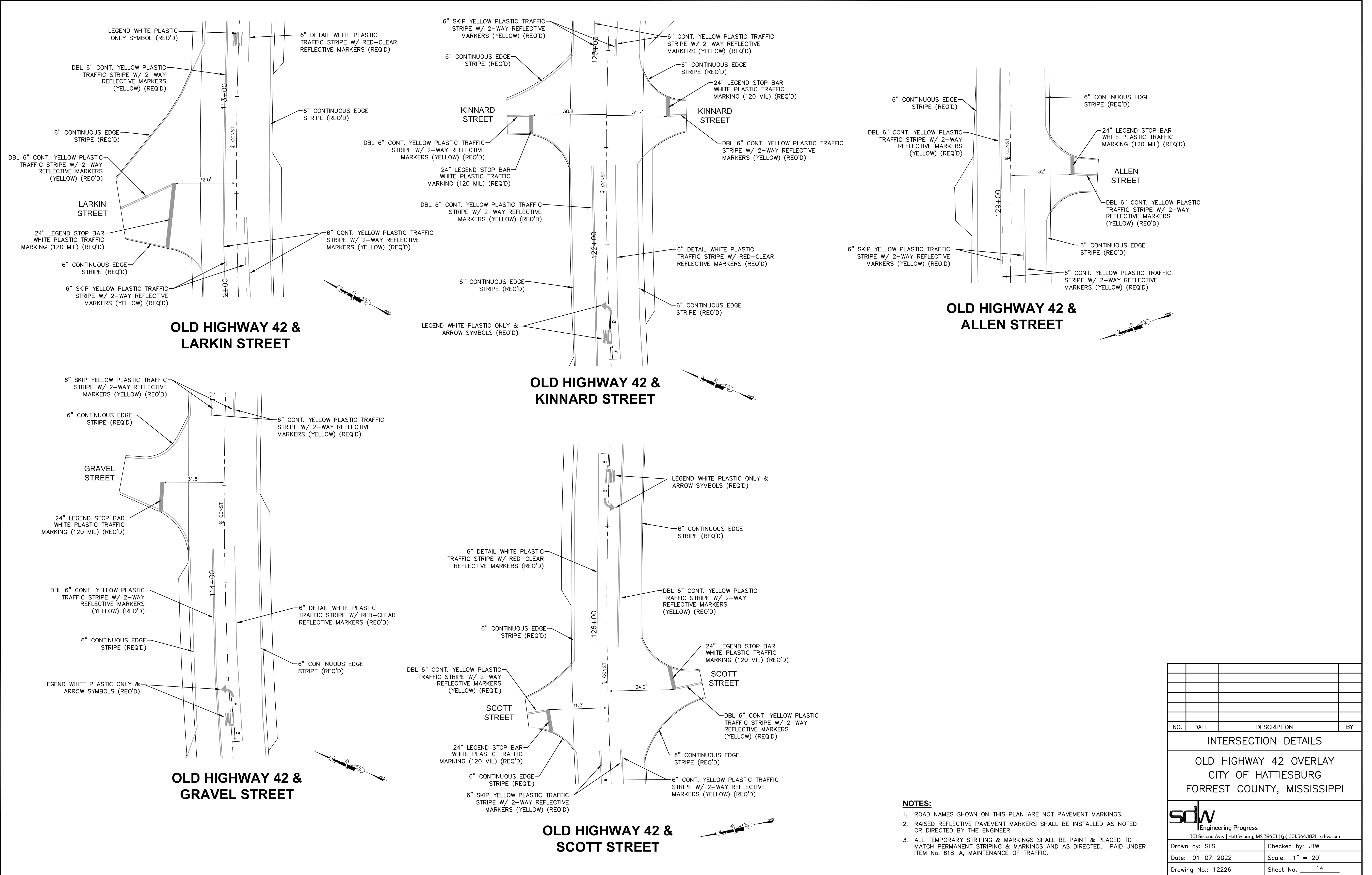


OLD HIGHWAY 42 &
REDUS STREET

- NOTES:**
- ROAD NAMES SHOWN ON THIS PLAN ARE NOT PAVEMENT MARKINGS.
 - RAISED REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS NOTED OR DIRECTED BY THE ENGINEER.
 - RAILROAD MARKINGS FOR RAILROAD CROSSINGS AT STA 99+02.20 AND STA 103+43.28 SHALL BE INSTALLED AS PER STANDARD OR DIRECTED BY THE ENGINEER.
 - ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC.

NO.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 10'	
Drawing No.: 12226		Sheet No. 13	

G:\PROJECTS\Hattiesburg_City of 12226 - Hwy 42 Overlay\4. Design\12226\CAD Files\12226_Aerial.dwg, 14, 17/2022 9:35:38 AM



- NOTES:**
- ROAD NAMES SHOWN ON THIS PLAN ARE NOT PAVEMENT MARKINGS.
 - RAISED REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS NOTED OR DIRECTED BY THE ENGINEER.
 - ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC.

NO.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY			
CITY OF HATTIESBURG			
FORREST COUNTY, MISSISSIPPI			
sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 14	



1. ROAD NAMES SHOWN ON THIS PLAN ARE NOT PAVEMENT MARKINGS.
2. RAISED REFLECTIVE PAVEMENT MARKERS SHALL BE INSTALLED AS NOTED OR DIRECTED BY THE ENGINEER.
3. ALL TEMPORARY STRIPING & MARKINGS SHALL BE PAINT & PLACED TO MATCH PERMANENT STRIPING & MARKINGS AND AS DIRECTED. PAID UNDER ITEM No. 618-A, MAINTENANCE OF TRAFFIC.

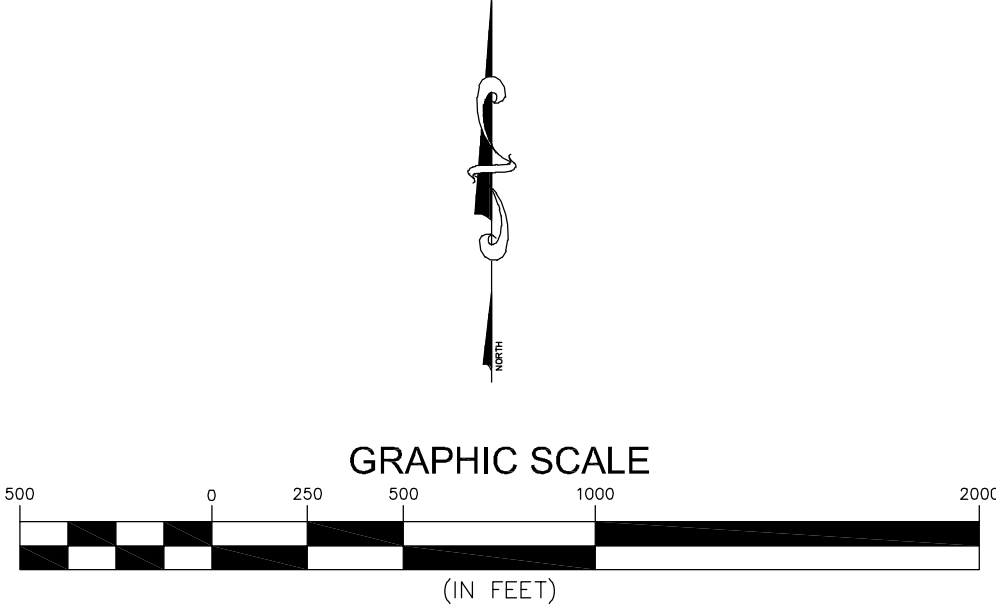
NO.	DATE	DESCRIPTION	BY
INTERSECTION DETAILS			
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI			
 sdw Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: 1" = 20'	
Drawing No.: 12226		Sheet No. 15	

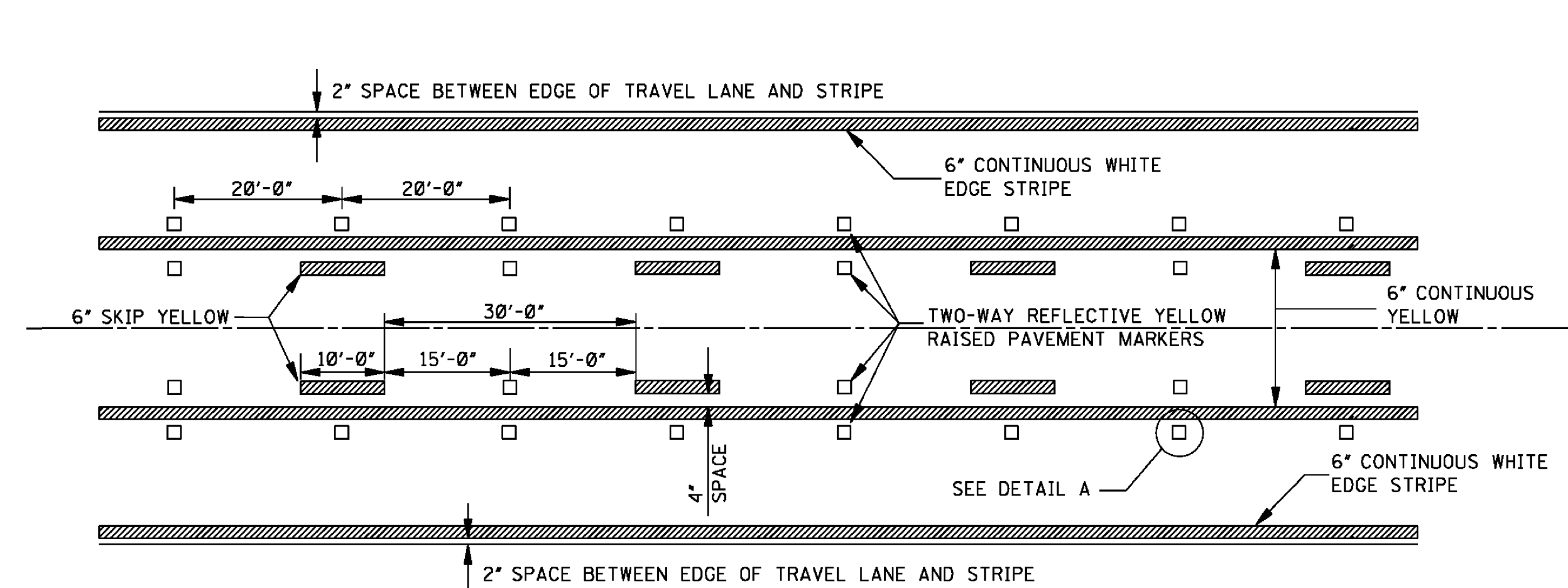
SIGN SCHEDULE			
NOTE	SIZE	SIGN No.	REMARKS
1	60"x36"	G20-1	BEGIN ROAD WORK
2	60"x24"	G20-2A	END ROAD WORK
3	36"x36"	W20-1	ADVANCED ROAD WORK AHEAD

BEGINNING OF PROJECT
STA 10+00.00

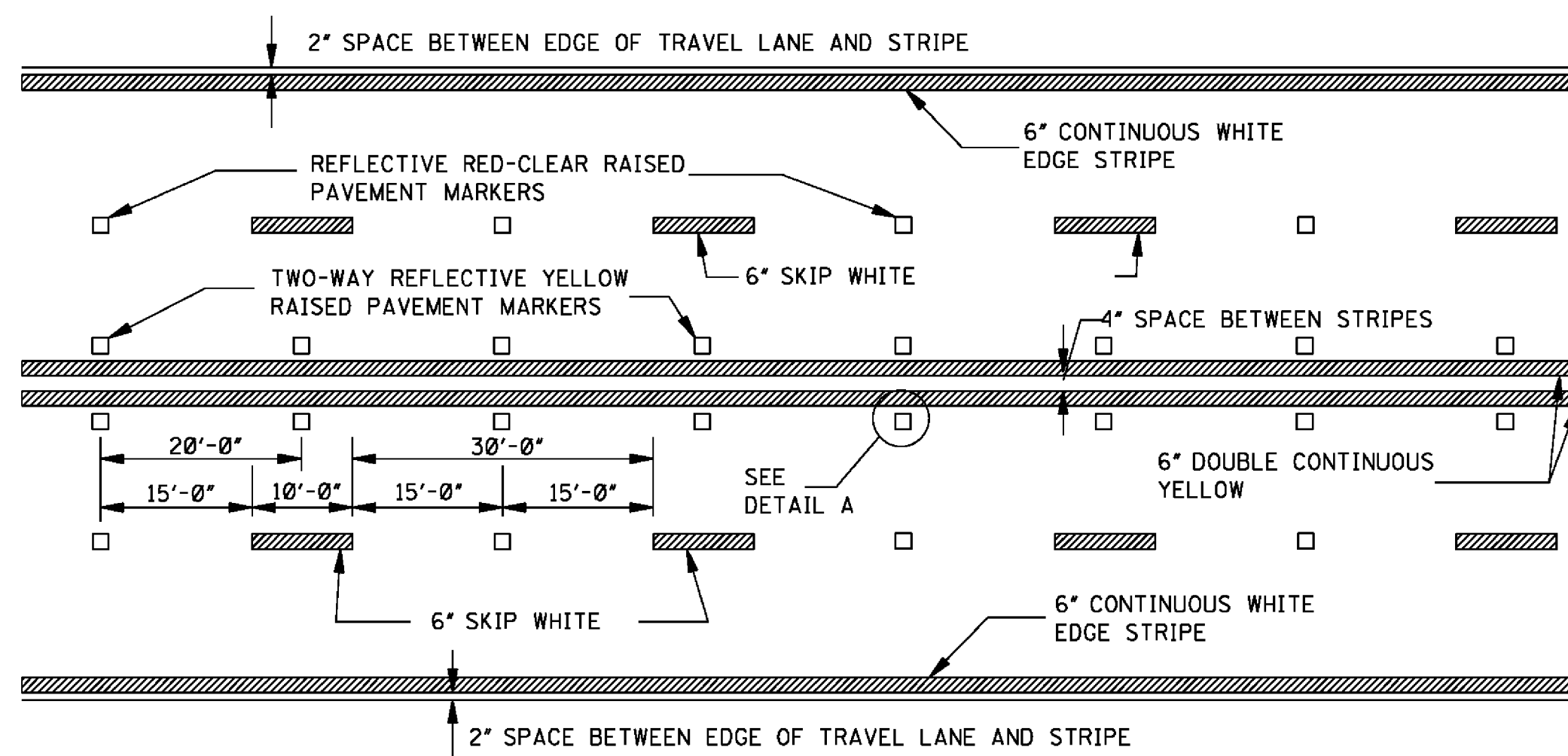
END OF PROJECT
STA 146+50.00

NO.	DATE	DESCRIPTION	BY
TRAFFIC CONTROL PLAN			
OLD HIGHWAY 42 OVERLAY CITY OF HATTIESBURG FORREST COUNTY, MISSISSIPPI			
 Engineering Progress 301 Second Ave. Hattiesburg, MS 39401 (p) 601.544.1821 sd-w.com			
Drawn by: SLS		Checked by: JTW	
Date: 01-07-2022		Scale: AS NOTED	
Drawing No.: 12226		Sheet No. 16	

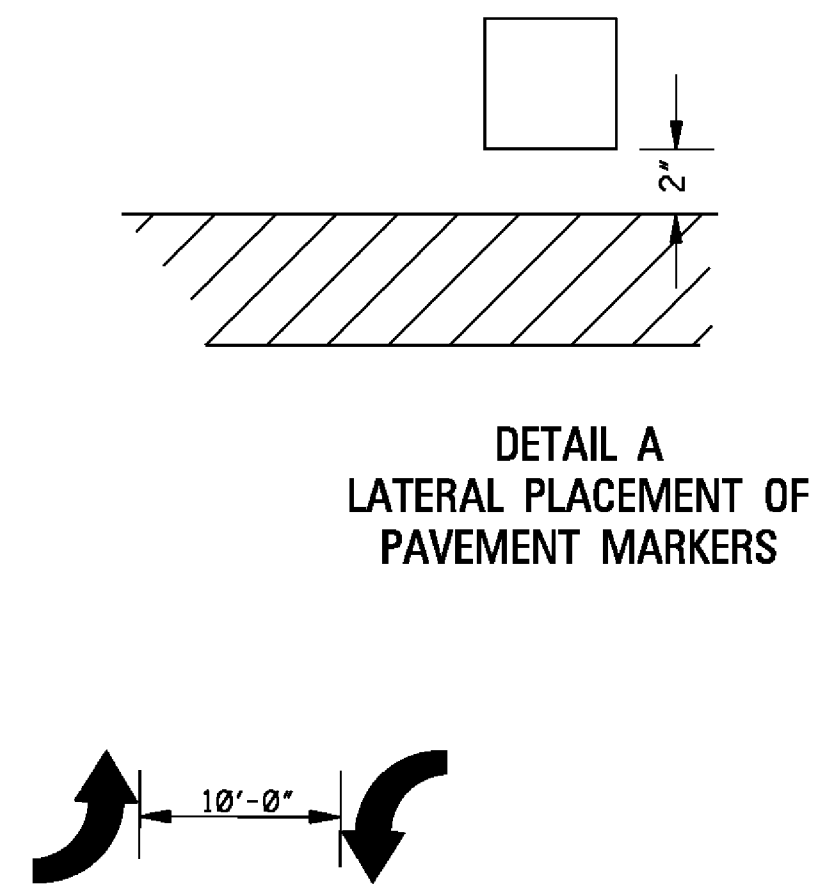




TYPICAL STRIPING AND RAISED PAVEMENT MARKERS FOR 3-LANE SECTION



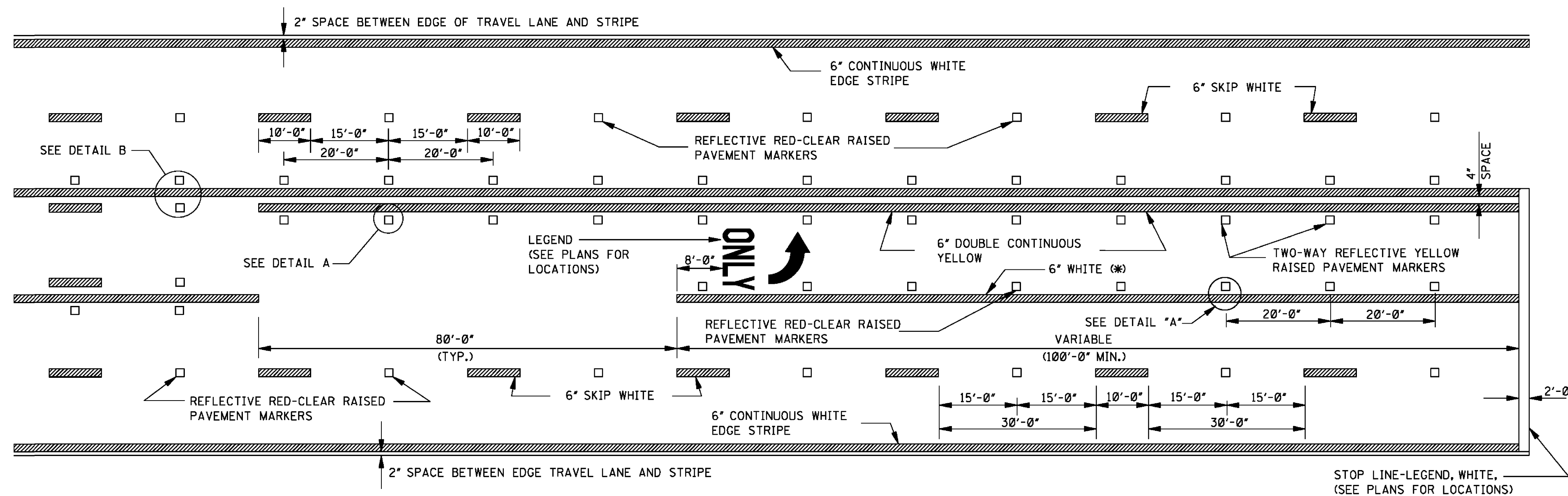
TYPICAL STRIPING AND RAISED PAVEMENT MARKERS FOR 4-LANE SECTION



DETAIL A
LATERAL PLACEMENT OF PAVEMENT MARKERS

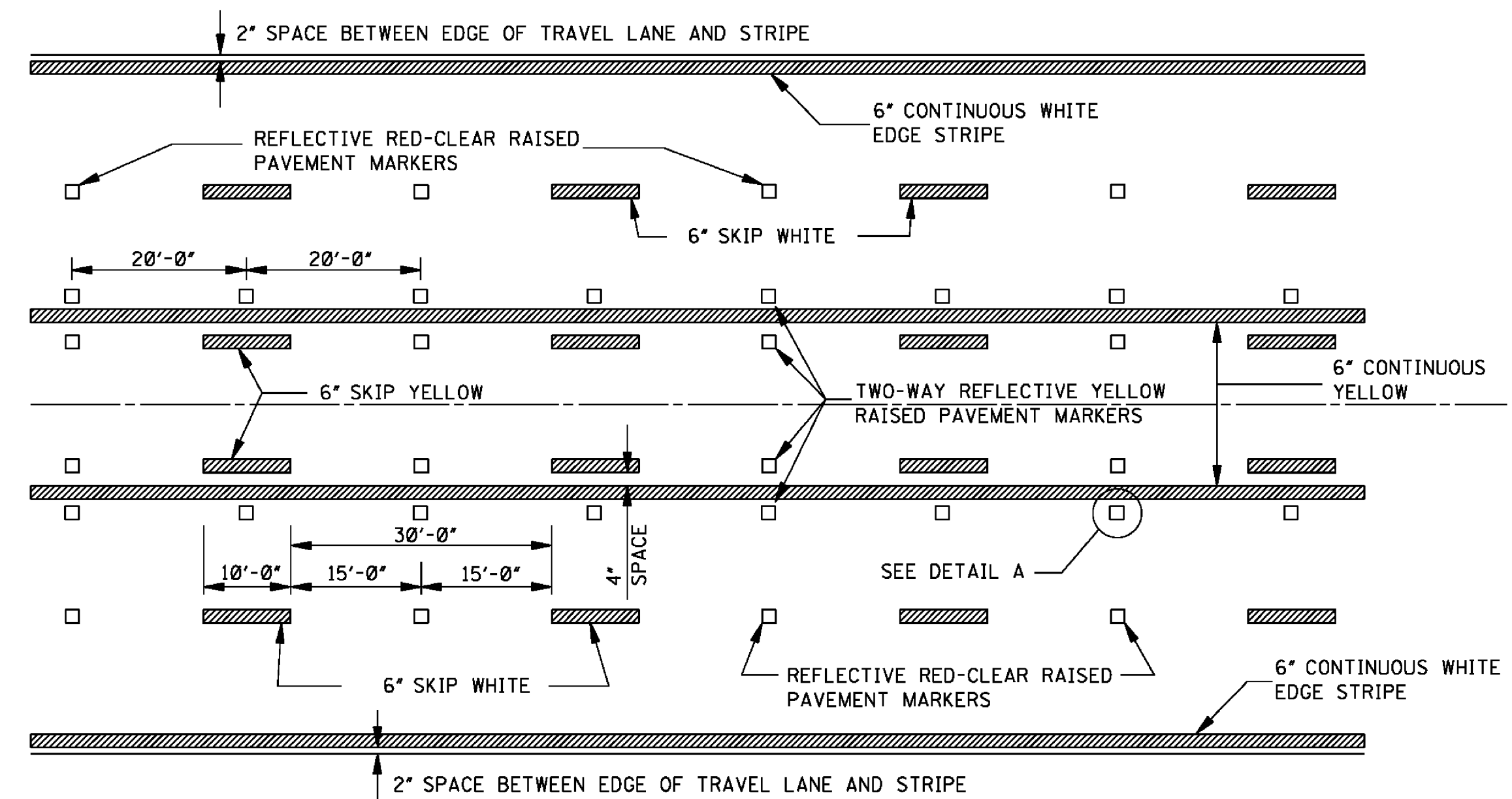
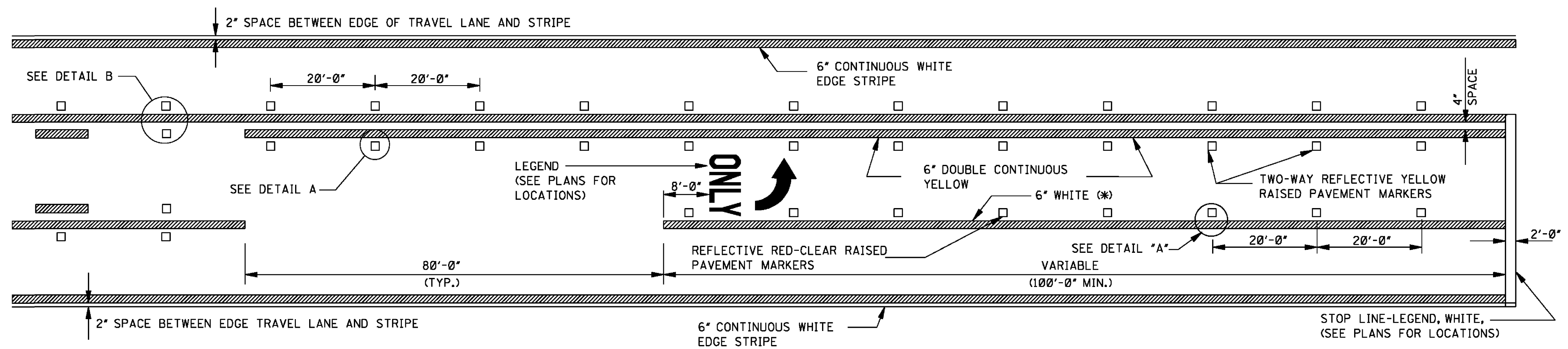
TYPICAL TWO-WAY ARROW INSTALLATION

- NOTES: 1. CONSIDER EACH SEGMENT OF CONTINUOUS TWO-WAY LEFT TURN LANE SEPARATELY.
2. IF SEGMENT IS LESS THAN 350', PLACE ONE SET OF ARROWS IN CENTER OF SEGMENT.
3. IF SEGMENT IS GREATER THAN 350', PLACE FIRST SET OF ARROWS 50' TO 100' FROM BEGINNING AND/OR END OF SEGMENT AND SPACE ADDITIONAL SETS OF ARROWS (250' O.C.).

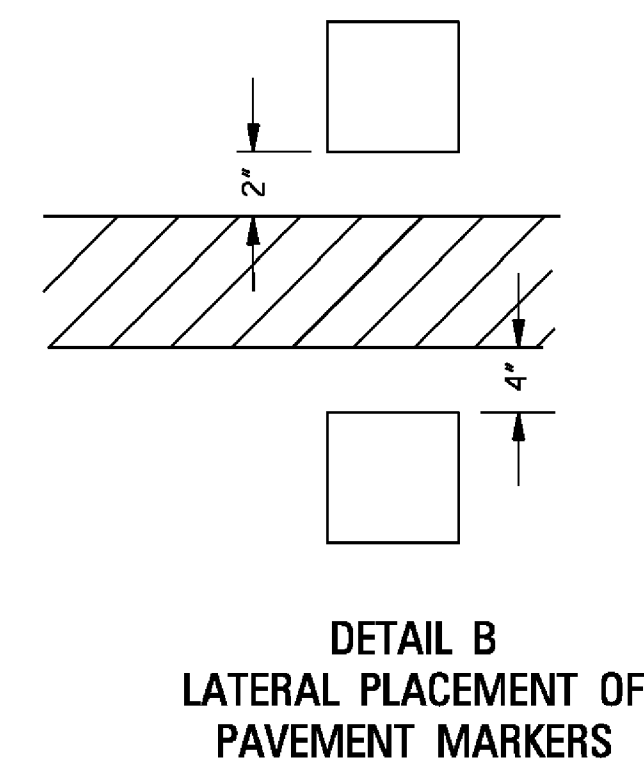


TYPICAL STRIPING AND RAISED PAVEMENT MARKERS AT LEFT TURN LANES

- NOTE: USE DETAIL STRIPING IF LENGTH < 150' AT THIS LOCATION, OTHERWISE USE CONTINUOUS STRIPING.



TYPICAL STRIPING AND RAISED PAVEMENT MARKERS FOR 5-LANE SECTION

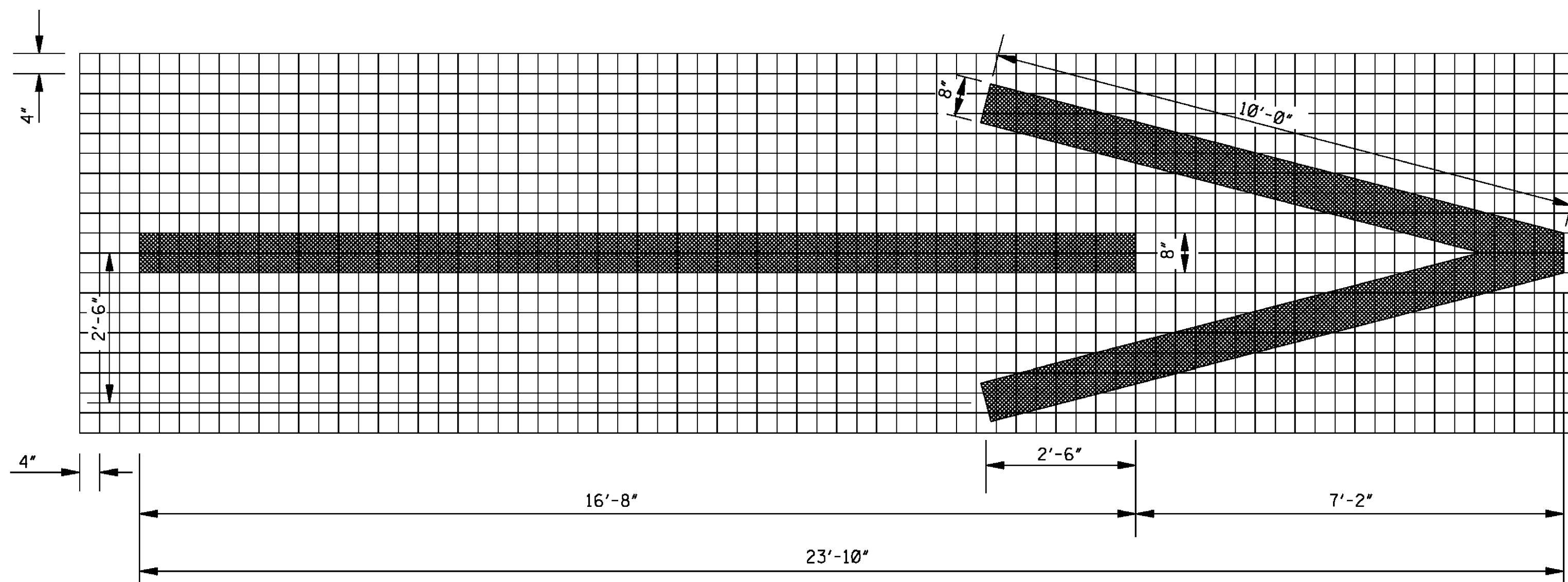
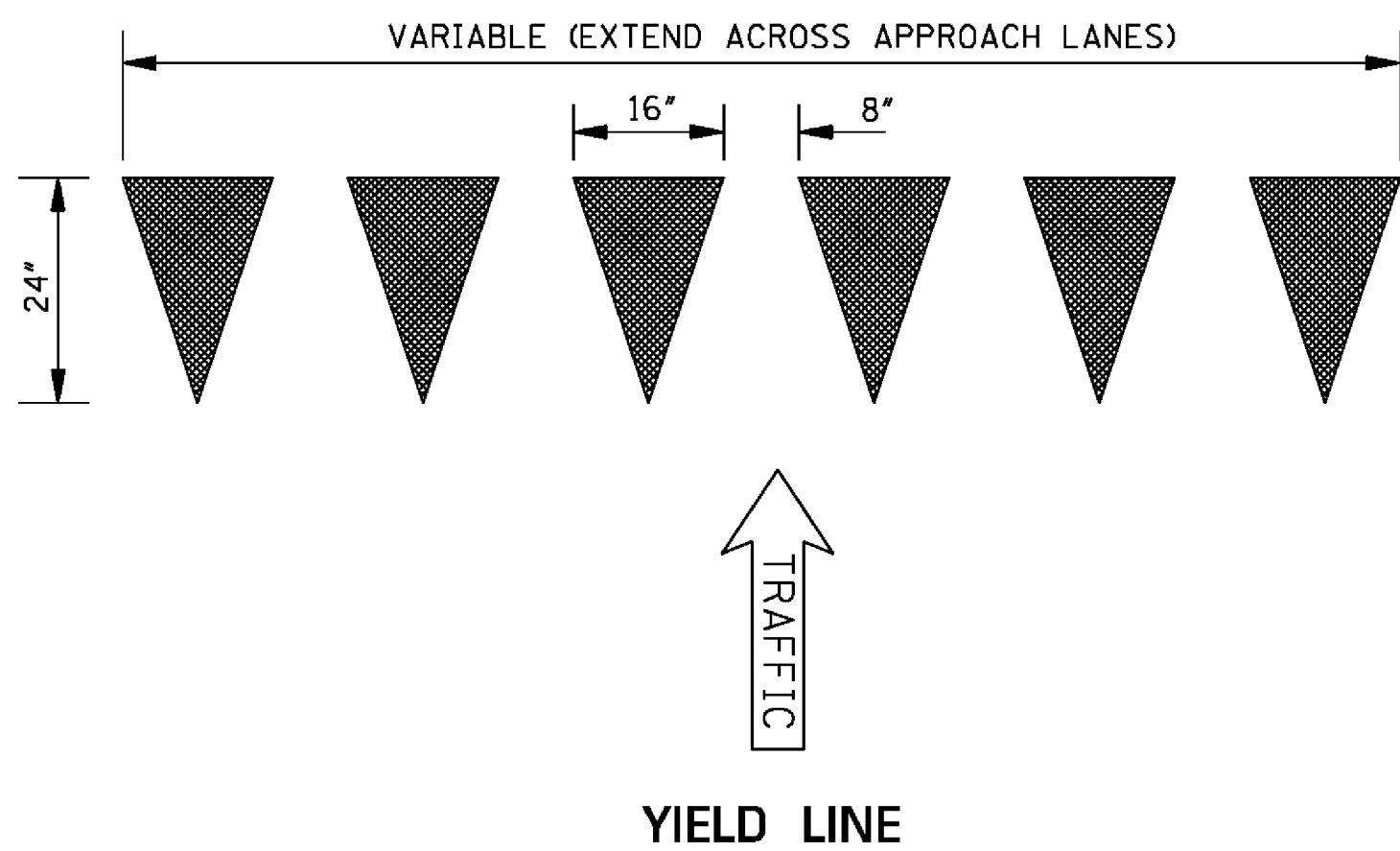
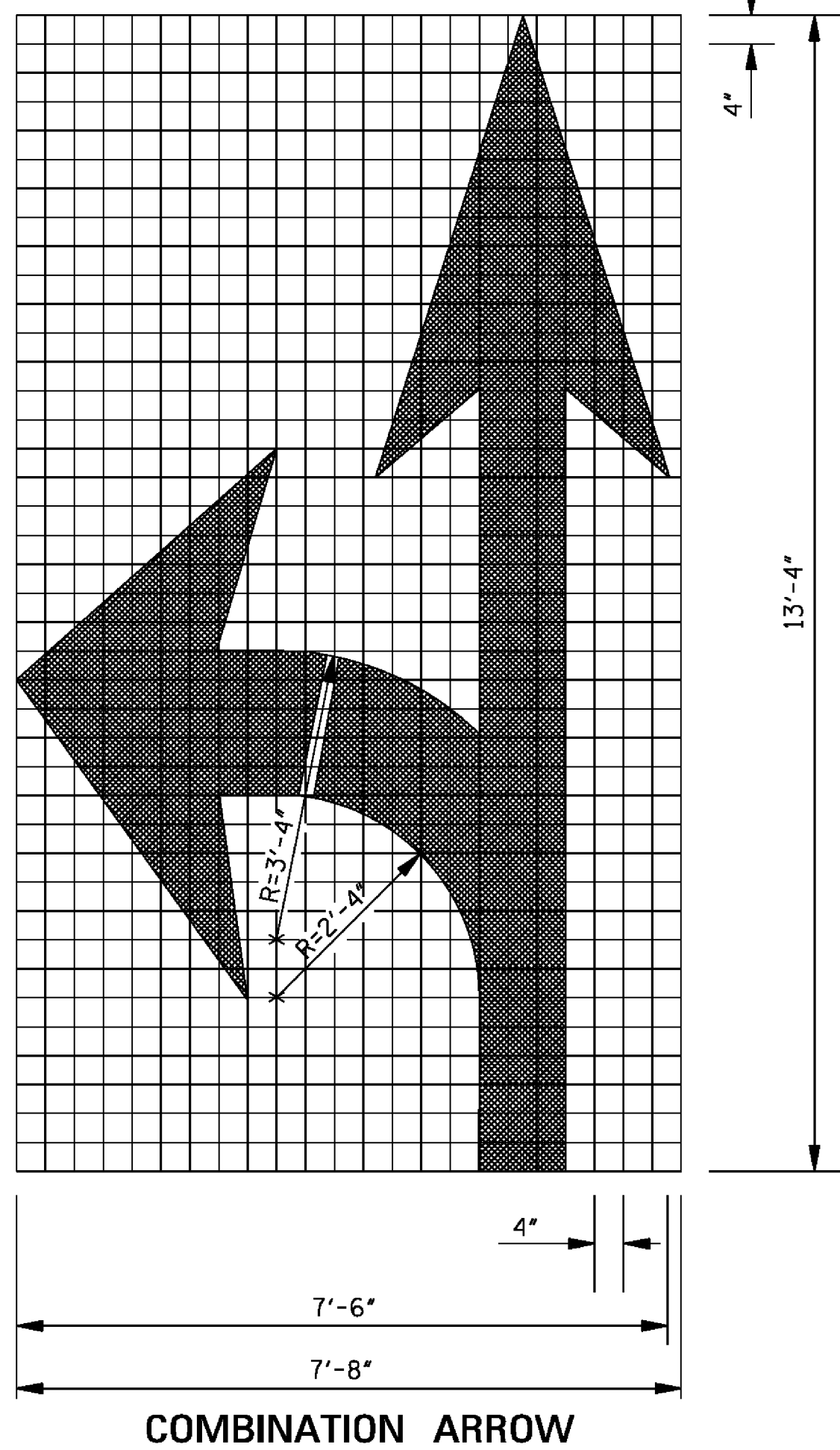
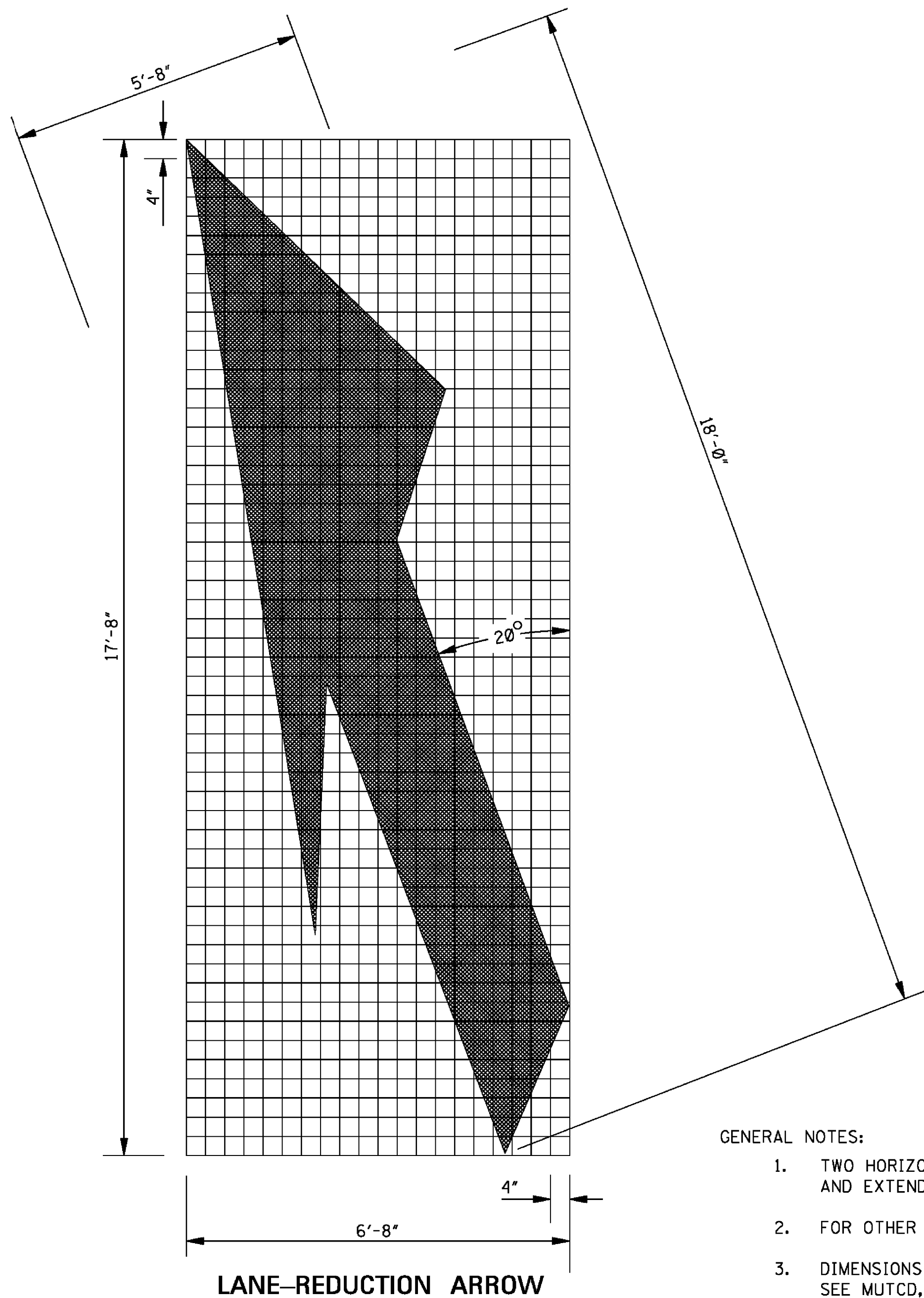
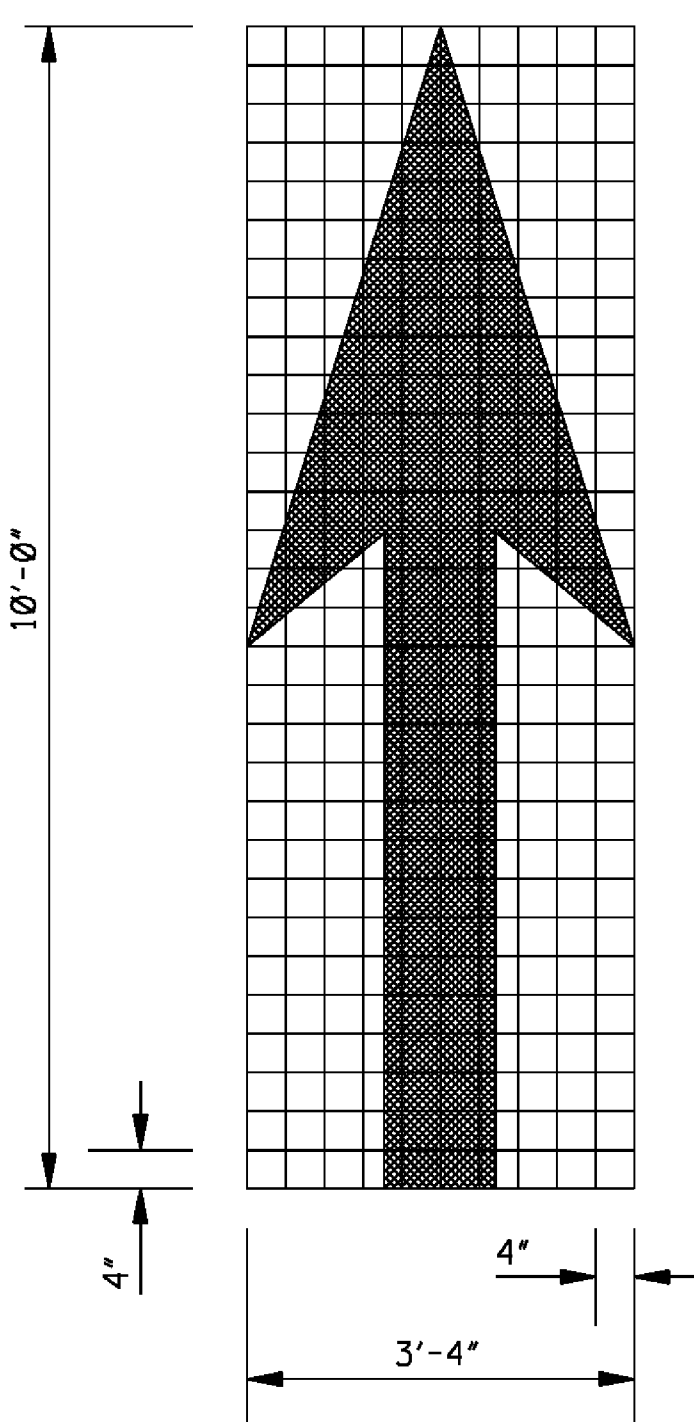
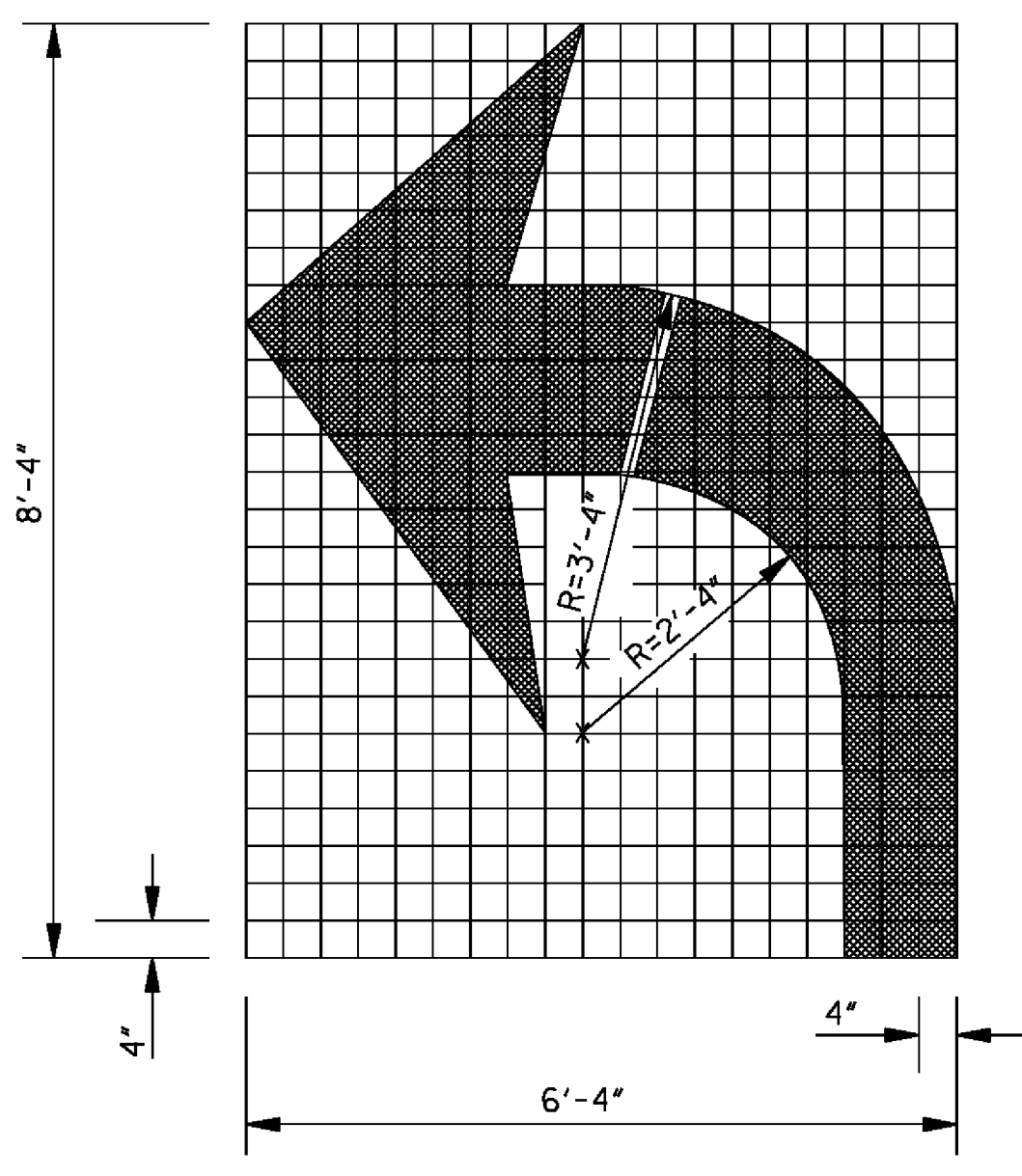
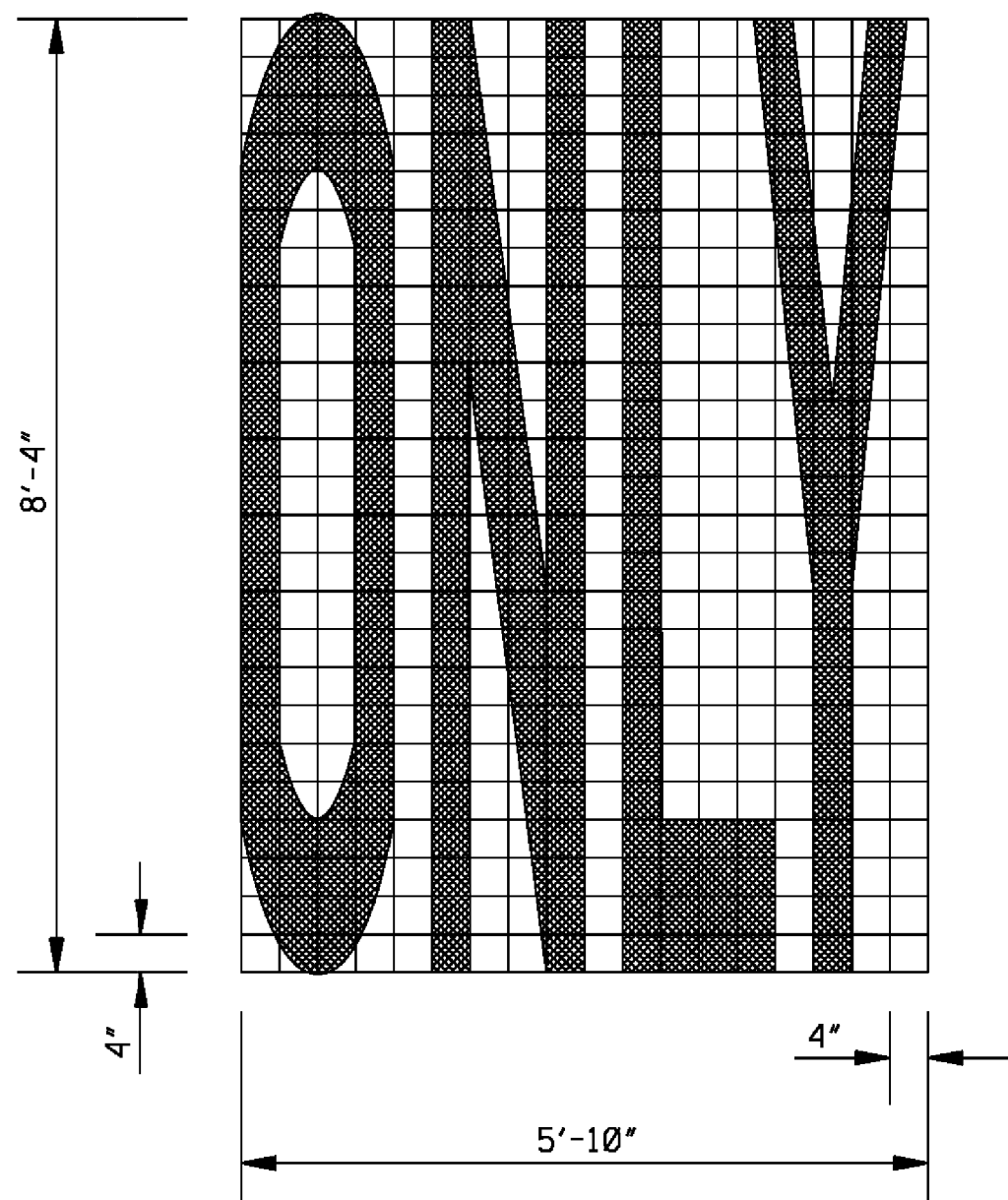


DETAIL B
LATERAL PLACEMENT OF PAVEMENT MARKERS

GENERAL NOTE:

1. PAVEMENT MARKERS SHALL BE HIGH PERFORMANCE RAISED PAVEMENT MARKERS AS LISTED IN THE MDOT "APPROVED SOURCES OF MATERIALS".

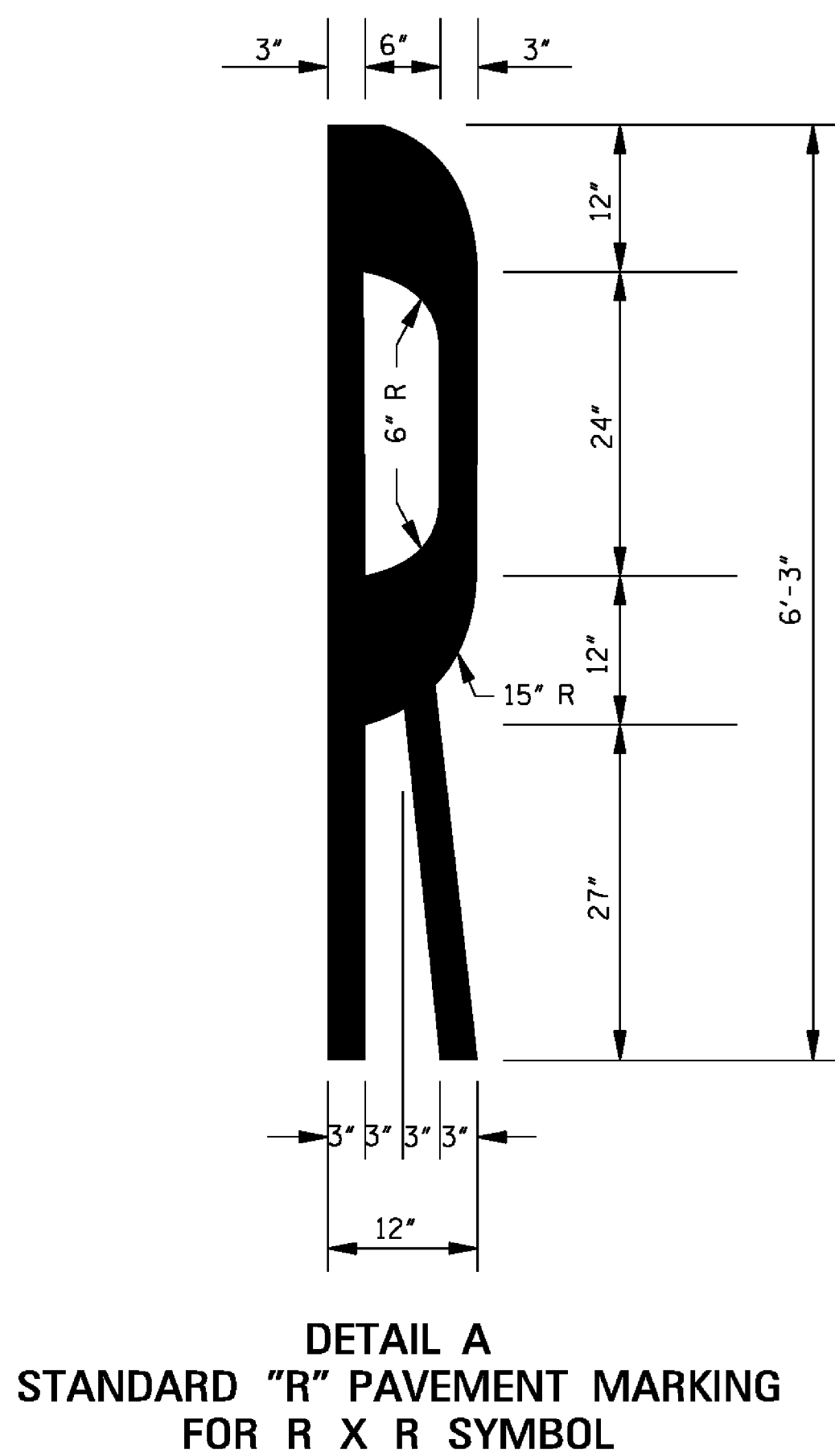
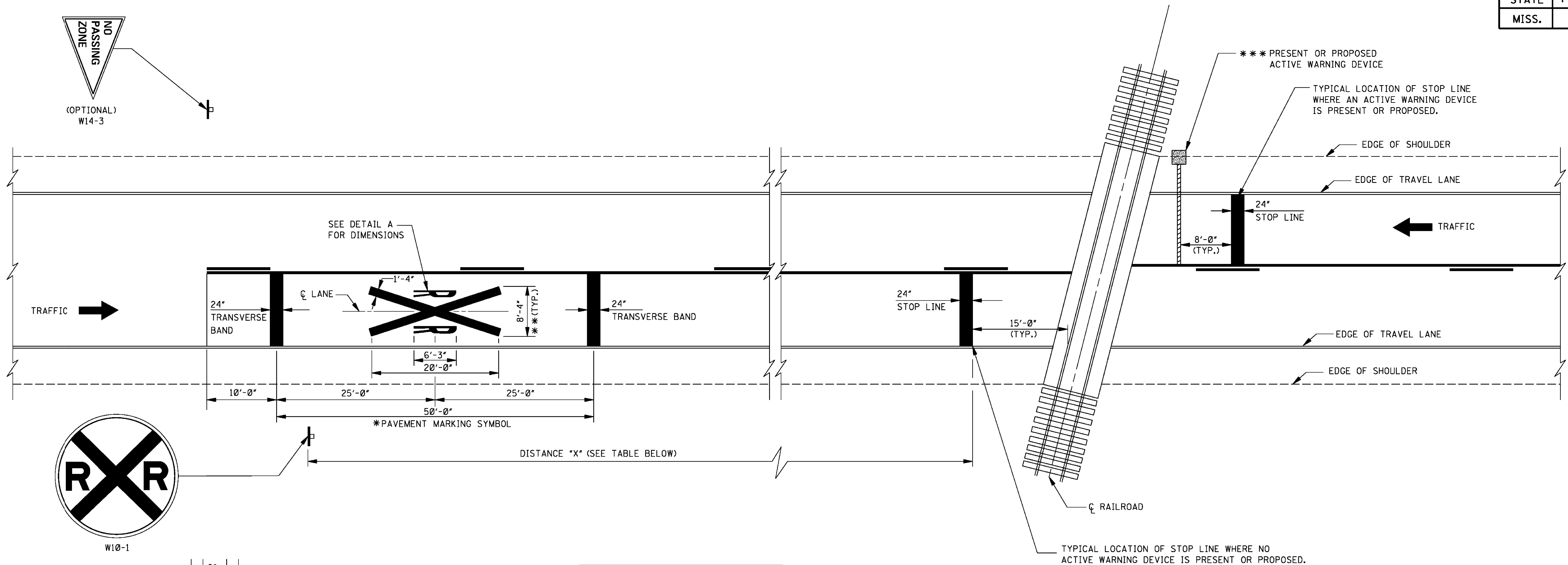
				MISSISSIPPI DEPARTMENT OF TRANSPORTATION ROADWAY DESIGN DIVISION STANDARD PLAN			
				PAVEMENT MARKING DETAILS FOR 3-LANE 4-LANE AND 5-LANE UNDIVIDED ROADWAYS			
							
				WORKING NUMBER PM-2			
				SHEET NUMBER 6052			
				ISSUE DATE: AUGUST 01, 2017			



- GENERAL NOTES:
1. TWO HORIZONTAL GAPS (CAUSED BY TEMPLATE CONNECTORS) OF 1/2" OR LESS AND EXTENDING THE FULL WIDTH ARE PERMITTED IN EACH LETTER.
 2. FOR OTHER DETAILS, SEE THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES.
 3. DIMENSIONS OF THE YIELD LINE MAY VARY WITH APPROVAL OF THE ENGINEER. SEE MUTCD, LATEST EDITION, FOR ALLOWABLE DIMENSIONS.
 4. PAY QUANTITIES FOR PAVEMENT MARKING LEGENDS ARE AS FOLLOWS:

PAY QUANTITIES	
LEGEND/SYMBOL	AREA (ft ²)
ONLY	22.0
TURN ARROW	16.4
THRU ARROW	12.3
COMB. ARROW	27.5
1-WAY ARROW	24.3
LANE REDUCTION ARROW	40.0

BY	MISSISSIPPI DEPARTMENT OF TRANSPORTATION
REVISION	ROADWAY DESIGN DIVISION
DATE	STANDARD PLAN
	PAVEMENT MARKING LEGEND DETAILS
	
	WORKING NUMBER PM-6
	SHEET NUMBER 6056
	ISSUE DATE: AUGUST 01, 2017

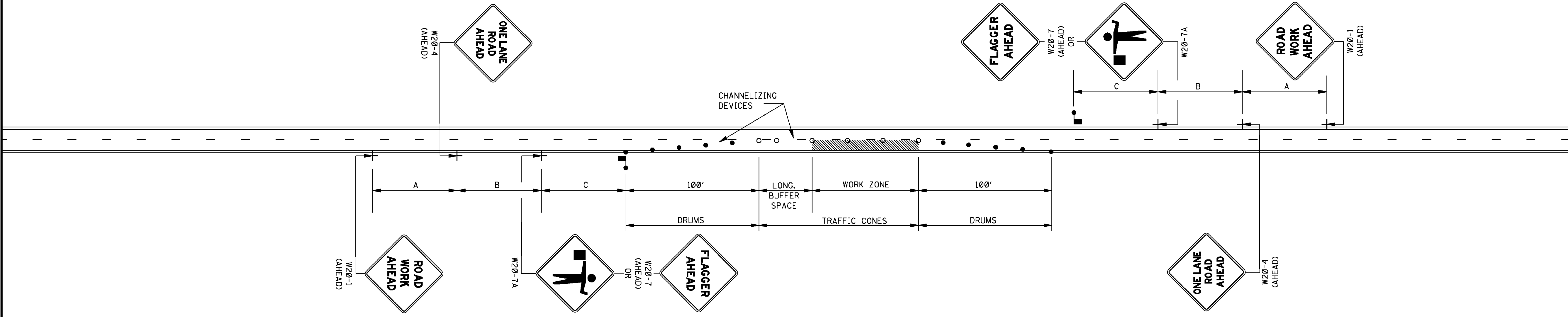


ADVANCE WARNING SIGN PLACEMENT DISTANCE	
POSTED SPEED (mph)	① DISTANCE "X" (ft)
20	100
25	100
30	100
35	100
40	125
45	175
50	250
55	325
60	400
65	475

NOTE:
① DISTANCE "X" MAY BE ADJUSTED IF PROHIBITIVE PHYSICAL CONDITIONS EXIST AT THE DESIGNATED DISTANCE.

- GENERAL NOTES:
- * 1. A PORTION OF THE PAVEMENT MARKING SYMBOL SHOULD BE DIRECTLY OPPOSITE THE ADVANCE WARNING SIGN (W10-1).
 - * 2. WIDTH OF R X R SYMBOL MAY VARY ACCORDING TO LANE WIDTH. HOWEVER, ON MULTI-LANE ROADS, THE TRANSVERSE BANDS AND STOP LINE SHOULD EXTEND ACROSS ALL APPROACH LANES, AND INDIVIDUAL R X R SYMBOLS SHOULD BE USED IN EACH APPROACH LANE.
 3. R X R SYMBOL (63.0 ft²), TRANSVERSE BANDS AND STOP LINE SHALL BE PAID FOR AS LEGEND, WHITE.
 - *** 4. REFER TO THE "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" FOR LOCATION OF PROPOSED WARNING DEVICES AT RAILROAD-HIGHWAY GRADE CROSSINGS.

				BY	MISSISSIPPI DEPARTMENT OF TRANSPORTATION ROADWAY DESIGN DIVISION STANDARD PLAN	
				REVISION	TYPICAL PLACEMENT OF WARNING SIGNS AND PAVEMENT MARKINGS AT RAILROAD HIGHWAY GRADE CROSSINGS	
				DATE	ISSUE DATE: AUGUST 01, 2017	WORKING NUMBER PM-7
						SHEET NUMBER 6057



GENERAL NOTES:

1. THE LOCATION OF CHANNELIZING DEVICES AND THE WORK AREA LAYOUT SHALL BE BASED ON THE CRITERIA IN THE FOLLOWING TABLE. FLAGGER STATIONS SHALL BE LOCATED SUCH THAT APPROACHING VEHICLES WILL HAVE SUFFICIENT DISTANCE TO STOP. VALUES IN STOPPING SIGHT DISTANCE COLUMN MAY BE USED AS A MINIMUM FOR THIS DISTANCE.

POSTED SPEED AND/OR DESIGN SPEED	MAXIMUM CHANNELIZING DEVICE SPACING (ft)		LONGITUDINAL BUFFER SPACE (ft)	STOPPING SIGHT DISTANCE
	TAPER	ALONG LANE LINE & WORK ZONE		
mph				
25	20	50	55	155
30	20	60	85	200
35	20	70	120	250
40	20	80	170	305
45	20	90	220	360
50	20	100	280	425
55	20	110	335	495
60	20	120	415	570
65	20	130	485	645

† NOTE: BUFFER SPACE MAY BE ADJUSTED AS NEEDED ACCORDING TO ROADWAY GEOMETRY TO MEET SIGHT DISTANCE REQUIREMENTS, AS DIRECTED BY THE ENGINEER.

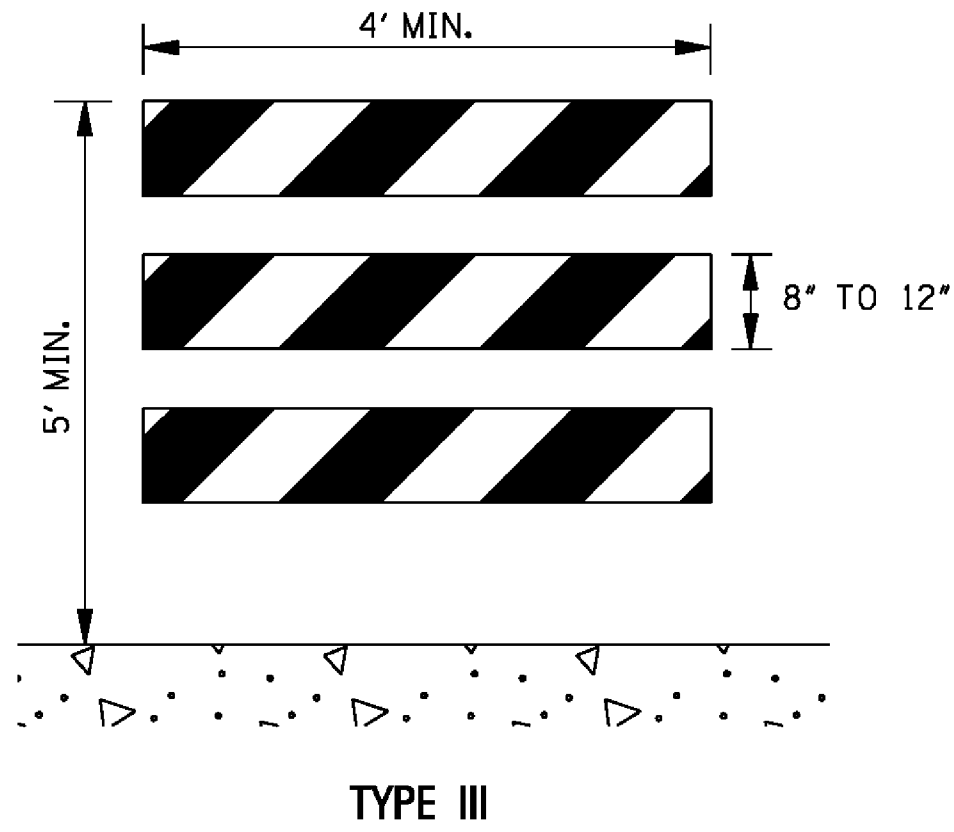
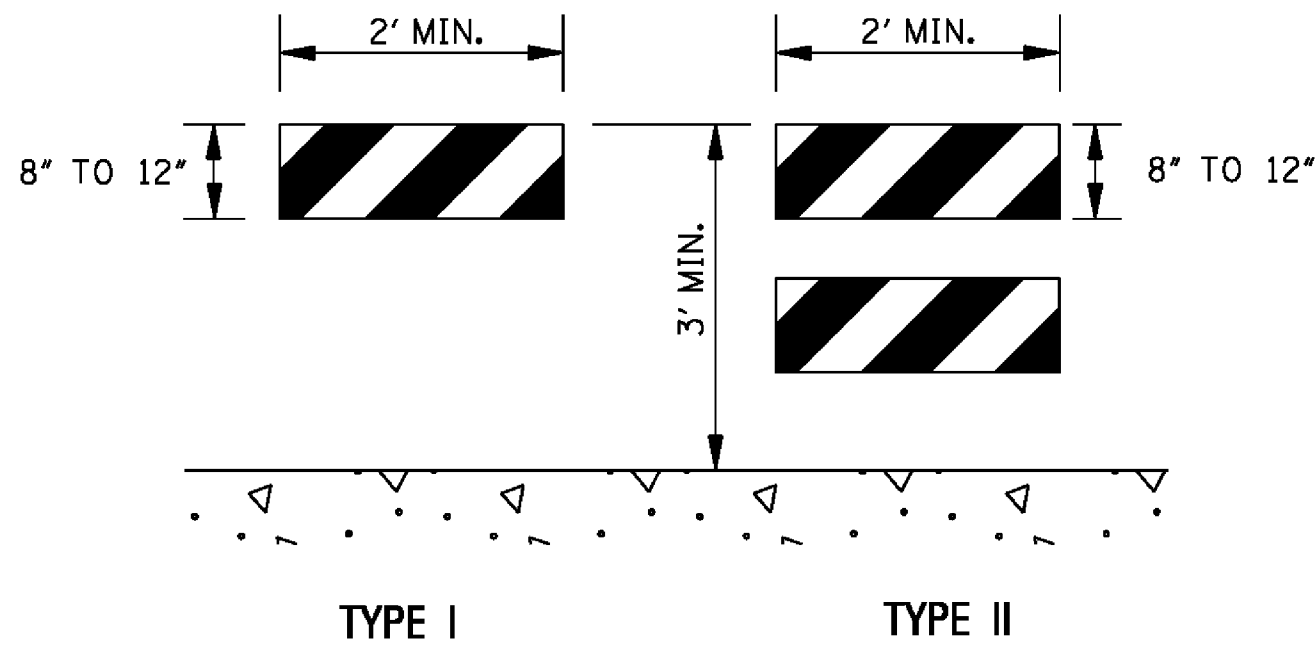
2. ALL CHANNELIZING DEVICES SHALL BE A MINIMUM OF 28" IN HEIGHT.
3. DIAMOND SHAPED TRAFFIC CONTROL SIGNS SHALL BE A MINIMUM OF 36" x 36" AND BLACK COPY ON FLUORESCENT ORANGE SHEETING.
4. WHEN WORK ZONE IS NO LONGER NEEDED, ALL SIGNS SHALL BE COVERED OR REMOVED AND ALL CHANNELIZING DEVICES SHALL BE MOVED TO THE SHOULDER EDGE.
5. ADDITIONAL FLAGGERS MAY BE NEEDED AS DIRECTED BY THE ENGINEER.
6. WHEN WORK IS REQUIRED AT NIGHT, FLAGGER STATIONS SHALL BE ILLUMINATED.
7. CHANNELIZING DEVICE TYPES FOR:
A. APPROACH AND EXIT TAPERS- RETROREFLECTIVE PLASTIC DRUMS
B. ALONG LANE LINE AND WORK ZONE- TRAFFIC CONES (28" HEIGHT)
8. ALL TRAFFIC CONTROL ITEMS SHOWN ON THIS SHEET WILL NOT BE MEASURED FOR SEPARATE PAYMENT. THIS WORK SHALL BE INCLUDED IN THE PRICE BID FOR MAINTENANCE OF TRAFFIC.

LEGEND

- FLAGGER
- RETROREFLECTIVE FREE-STANDING PLASTIC DRUMS
- TRAFFIC CONES (28" HEIGHT MINIMUM)

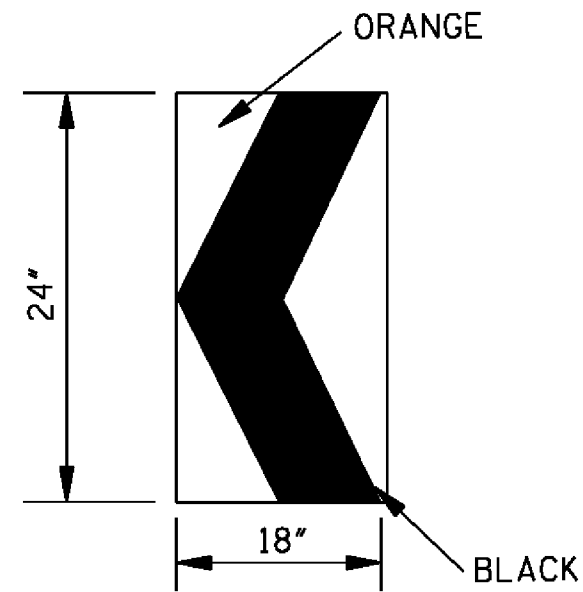
DISTANCE BETWEEN SIGNS			
ROAD TYPE	A	B	C
URBAN (35 MPH OR LESS)	100 FT.	100 FT.	100 FT.
URBAN (40 - 70 MPH)	350 FT.	350 FT.	350 FT.
RURAL	500 FT.	500 FT.	500 FT.
EXPRESSWAY / FREEWAY	1000 FT.	1500 FT.	2640 FT.

				BY	MISSISSIPPI DEPARTMENT OF TRANSPORTATION ROADWAY DESIGN DIVISION STANDARD PLAN
				REVISION	TRAFFIC CONTROL PLAN WITH FLAGGER (ONE-LANE CLOSURE OF TWO-WAY TRAFFIC)
				DATE	ISSUE DATE: AUGUST 01, 2017
					WORKING NUMBER TCP-1
					SHEET NUMBER 6351



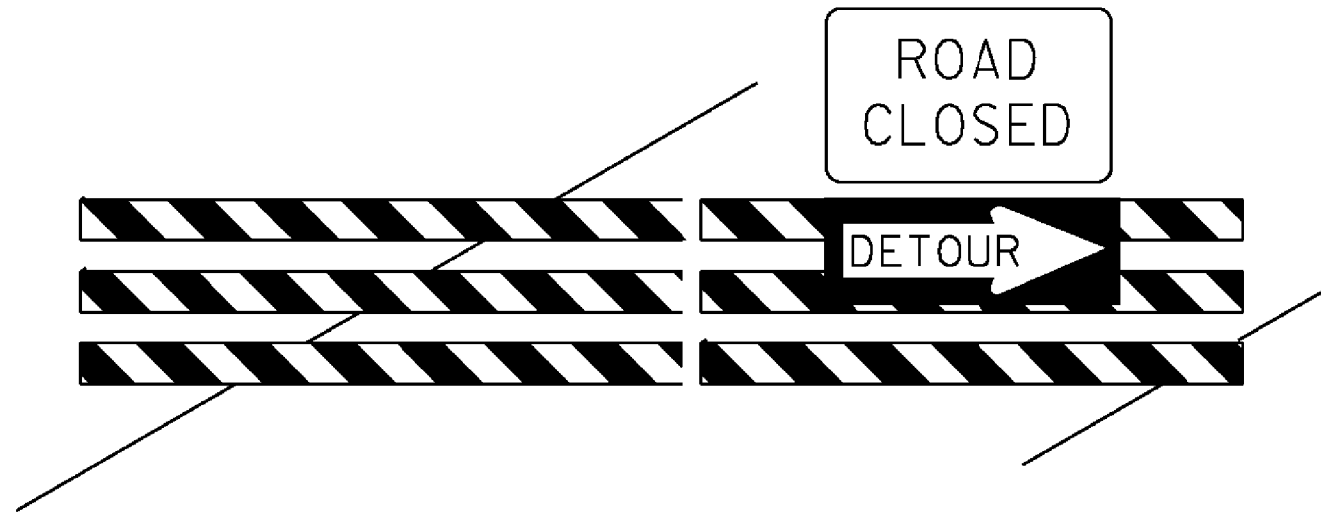
STANDARD BARRICADES

1. THE MARKING FOR BARRICADE RAILS SHALL BE ORANGE AND WHITE (SLOPING DOWNWARD AT AN ANGLE OF 45° IN THE DIRECTION TRAFFIC IS TO PASS).
2. RAIL STRIPE SHOULD BE 6 INCHES, EXCEPT THAT 4-INCH WIDE STRIPES MAY BE USED IF RAIL LENGTHS ARE LESS THAN 36 INCHES.
3. DO NOT PLACE SANDBAGS OR OTHER DEVICES TO PROVIDE MASS ON THE BOTTOM RAIL THAT WILL BLOCK VIEW OR RAIL FACE.
4. FOR ADDITIONAL INFORMATION OR DETAILS, SEE MUTCD, LATEST EDITION.
5. BARRICADES ARE CLASSIFIED BY FHWA AS CATEGORY II WORK ZONE DEVICES WHICH REQUIRE CRASHWORTHINESS ACCEPTANCE LETTERS. TO DATE, 2-IN. THICK TIMBER RAILS HAVE NOT BEEN SUCCESSFULLY CRASH TESTED. A LIST OF CRASHWORTHY BARRICADES AND OTHER CATAGORY II DEVICES CAN BE FOUND ON FHWA'S WEBSITE:
http://safety.fhwa.dot.gov/roadway_dept/policy_guide/road_hardware/cat2.cfm



CHEVRON SIGN DETAIL

1. A CHEVRON SIGN CONSISTS OF A BLACK CHEVRON TYPE MARKING ON AN ORANGE BACKGROUND AND SHALL POINT IN THE DIRECTION OF TRAFFIC FLOW.
2. THE CHEVRON SIGN SHALL BE MOUNTED ON CRASHWORTHY SUPPORT.
3. CHEVRON SIGNS MAY BE USED TO SUPPLEMENT OTHER STANDARD DEVICES WHERE ONE OR MORE LANES ARE CLOSED FOR CONSTRUCTION OR MAINTENANCE. THEY SHOULD BE PLACED APPROXIMATELY 2'-0" BEHIND THE LANE TRANSITION STRIPE.

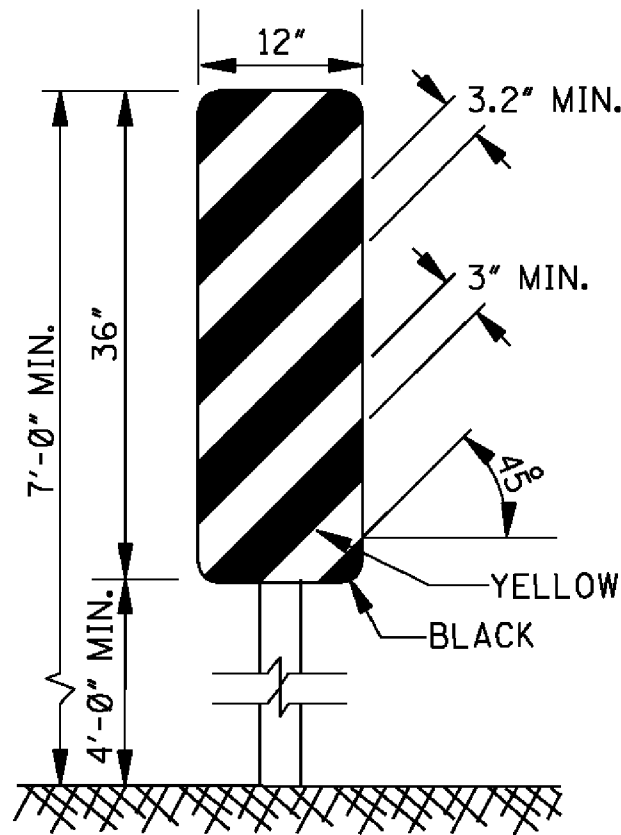


BARRICADE CLOSING A ROAD

BARRICADE CHARACTERISTICS

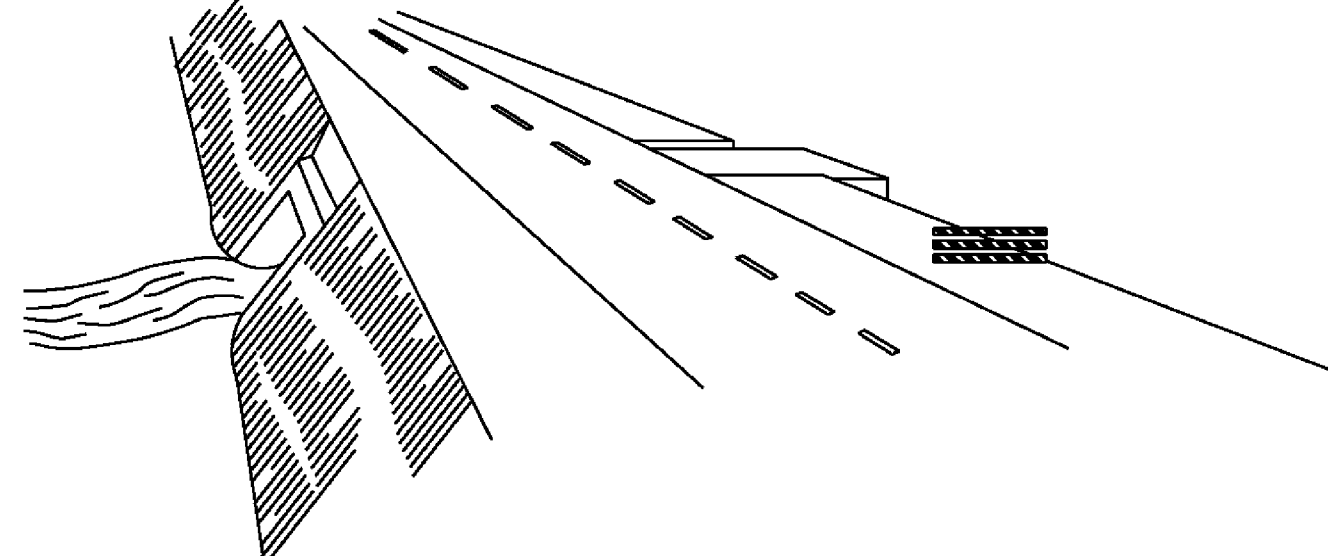
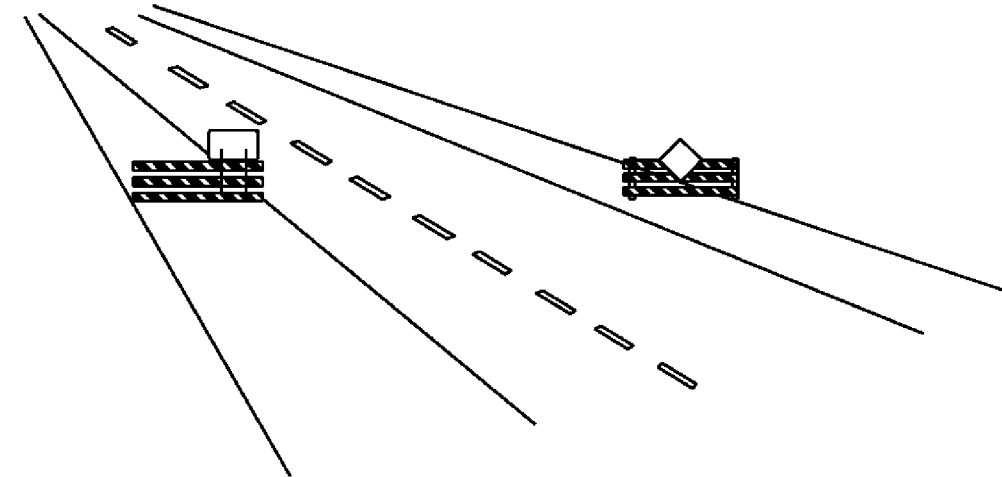
	I	II	III
WIDTH OF RAIL **	8" MIN. - 12" MAX.	8" MIN. - 12" MAX.	8" MIN. - 12" MAX.
LENGTH OF RAIL**	24" MIN.	24" MIN.	48" MIN.
WIDTH OF STRIPE *	6"	6"	6"
HEIGHT	36" MIN.	36" MIN.	60" MIN.
NUMBER OF RETROREFLECTORIZED RAIL FACES	2 (ONE EACH DIRECTION)	4 (TWO EACH DIRECTION)	3 IF FACING TRAFFIC IN ONE DIRECTION 6 IF FACING TRAFFIC IN TWO DIRECTIONS

- * 1. FOR RAILS LESS THAN 36" LONG, 4" WIDE STRIPES MAY BE USED.
- ** 2. BARRICADES INTENDED FOR USE ON EXPRESSWAYS, FREEWAYS AND OTHER HIGH SPEED ROADWAYS, SHALL HAVE A MINIMUM OF 270 in² OF REFLECTIVE AREA FACING TRAFFIC.



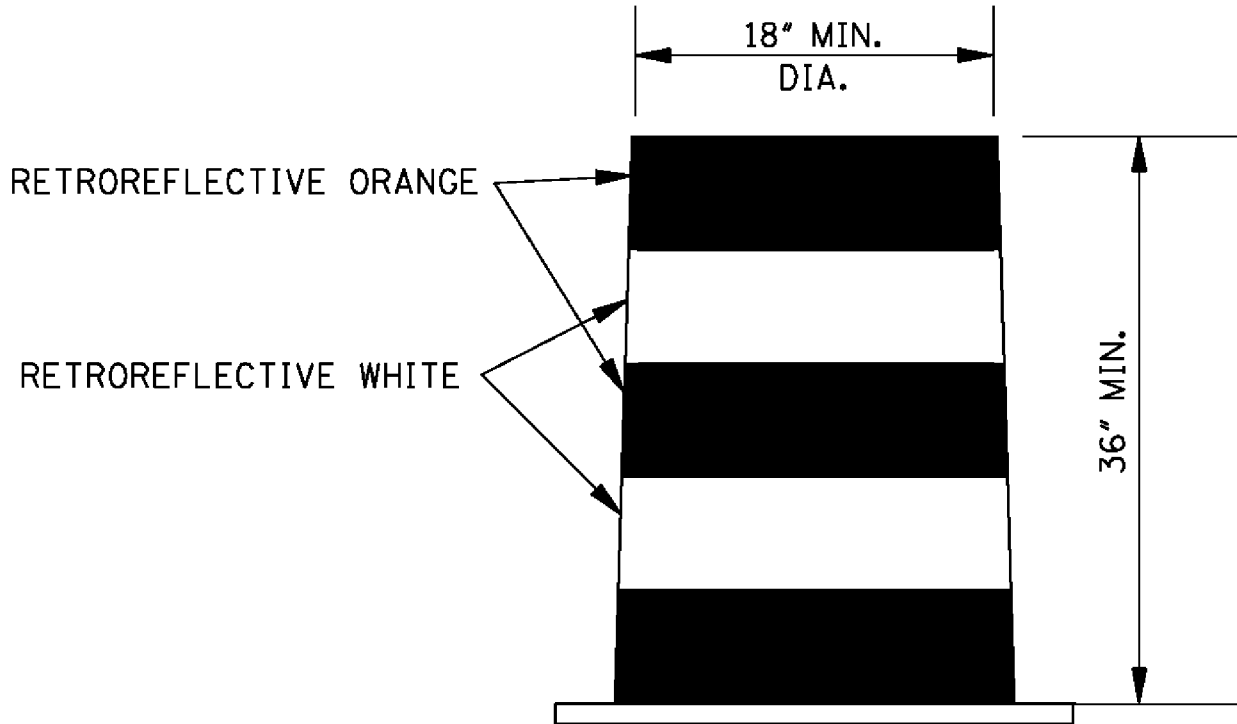
TYPE 3 OBJECT MARKER (OM-3R)

1. TYPE 3 OBJECT MARKERS SHALL BE USED AT ALL EXPOSED BRIDGE ABUTMENTS AND AT OTHER LOCATIONS AS DEEMED NECESSARY BY THE ENGINEER.
2. THE OM-3R IS SHOWN. THE OM-3L IS SIMILAR EXCEPT THE STRIPES SLOPE DOWNWARD FROM THE UPPER LEFT SIDE TO THE LOWER RIGHT SIDE AND SHALL BE PLACED ON THE LEFT SIDE OF THE OBJECT.
3. THE INSIDE EDGE OF THE MARKER SHALL BE IN LINE WITH THE INNER EDGE OF THE OBSTRUCTION.



WING BARRICADES

1. WING BARRICADES ARE TYPE III BARRICADES ERECTED ON THE SHOULDER ON ONE OR BOTH SIDES OF THE PAVEMENT TO GIVE THE SENSATION OF A NARROWING OR RESTRICTED ROADWAY. WING BARRICADES MAY BE USED AS A MOUNTING FOR THE ADVANCE WARNING SIGNS OR FLASHERS.
2. WING BARRICADES SHOULD BE USED:
A. IN ADVANCE OF A CONSTRUCTION PROJECT EVEN WHEN NO PART OF THE ROADWAY IS ACTUALLY CLOSED.
B. IN ADVANCE OF ALL BRIDGE OR CULVERT WIDENING OPERATIONS.



PLASTIC DRUM STRIPING DETAIL

1. PLASTIC DRUMS SHALL BE ON END AND USED AS AN EXPEDIENT METHOD FOR TRAFFIC CHANNELIZATION. THE COLOR AND MARKING OF DRUMS SHALL BE CONSISTENT WITH MARKING STANDARDS FOR BARRICADE. THE PREDOMINANT COLOR ON DRUMS SHALL BE ORANGE WITH FOUR (4) RETROREFLECTIVE, HORIZONTAL, CIRCUMFERENTIAL STRIPES (2 ORANGE & 2 WHITE) 6" WIDE.
2. DRUMS SHOULD NEVER BE PLACED IN THE ROADWAY WITHOUT WARNING SIGNS.
3. WHERE PRACTICAL PLASTIC DRUMS SHOULD BE PLACED NO CLOSER THAN 3'-0" FROM THE EDGE OF TRAVELED LANE.

				BY	MISSISSIPPI DEPARTMENT OF TRANSPORTATION ROADWAY DESIGN DIVISION STANDARD PLAN
				REVISION	
				DATE	
				ISSUE DATE:	AUGUST 01, 2017
				WORKING NUMBER	TCP-8
				SHEET NUMBER	6358

SPECIFICATIONS AND CONTRACT DOCUMENTS

FOR

HWY 42 OVERLAY

FOR THE

CITY OF HATTIESBURG

JANUARY 2022

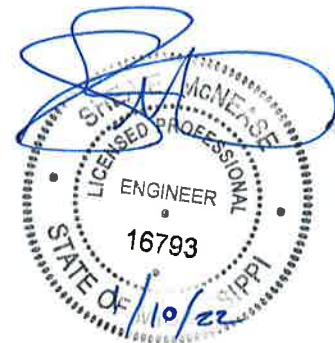
PREPARED BY:

**SHOWS, DEARMAN & WAITS, INC.
CONSULTING ENGINEERS**



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ADVERTISEMENT FOR BIDS:

NOTICE is hereby given that the City Clerk of the City of Hattiesburg, MISSISSIPPI, will receive sealed bids until 10:00 AM on February 24, 2022 in the City Council Chambers at City Hall, 200 Forrest Street, Hattiesburg, MS 39401, and then at said location opened and read aloud for furnishing the City's requirements for the following:

**HWY 42 OVERLAY
HATTIESBURG, MISSISSIPPI**

Official bid documents can be downloaded from www.sd-wprojects.com. Electronic bids can be submitted at www.sd-wprojects.com. For any questions relating to the electronic bidding process, please call Plan House at 662-407-0193. All bids must be accompanied by bid security equal to 5% of the amount of the bid, in the form of a certified check, cashier's check or a bid bond written by a company properly licensed in Mississippi.

Each BID must be received sealed and marked EXACTLY as follows:

**BID:
HWY 42 OVERLAY
HATTIESBURG, MISSISSIPPI**

No bid may be withdrawn for a period of sixty (60) days. The lowest and best proposal received will be accepted, subject to the provisions of Section 31-7-13 of the Mississippi Code of 1972, Annotated and Amended, and other applicable State law; but the Council reserves the right to reject any or all proposals received and to waive informalities.

PUBLISHED by Order of the Council on the 18th day of January, 2022.

CITY OF HATTIESBURG, MISSISSIPPI

BY: _____
Kermas Eaton, City Clerk

Publish on January 26, 2022 and February 2, 2022
City of Hattiesburg
Return PROOF to SDW, Inc.
301 Second Avenue
Hattiesburg, MS 39401

INFORMATION FOR BIDDERS

BIDS will be received by City of Hattiesburg, MS herein called the "OWNER", at City Hall until 10:00 AM on February 24, 2022, and then at said office publicly opened and read aloud.

Each BID must be submitted in sealed envelope, addressed to the City Clerk of said City. Each sealed envelope containing a BID must be plainly marked on the outside as BID for **HWY 42 OVERLAY, Hattiesburg, Mississippi** and the envelope should bear on the outside the BIDDER'S name, address, and license number if applicable. If forwarded by mail, the sealed BID shall be included in a delivery package addressed to the Owner at 200 Forrest Street, Hattiesburg, MS 39401.

All BIDS must be made on the required BID form. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID form must be completed and executed when submitted. Only one copy of the BID form is required.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any BID may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered. No BIDDER may withdraw a BID within 60 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the OWNER and the BIDDER.

BIDDERS must satisfy themselves of the accuracy of the estimated quantities in the BID Schedule by examination of the site and a review of the drawings and specifications including ADDENDA. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done.

The OWNER shall provide to BIDDERS prior to BIDDING, all information which is pertinent to, and delineates and describes, the land owned and rights-of-way acquired or to be acquired.

The CONTRACT DOCUMENTS contain the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the contract.

Each BID must be accompanied by a BID BOND payable to the OWNER for five percent (5%) of the total amount of the BID. As soon as the BID prices have been compared, the OWNER will return the BONDS of all except the three lowest responsive, responsible

BIDDERS upon request of the BIDDER. When the Agreement is executed the BONDS of the two remaining unsuccessful BIDDERS will be returned upon request of the BIDDER. The BID BOND of the successful BIDDER will be retained until the PAYMENT BOND and PERFORMANCE BOND have been executed and approved, after which it will be returned upon request of the BIDDER. A certified check may be used in lieu of a BID BOND.

A PERFORMANCE BOND and a PAYMENT BOND, each in the amount of 100 percent (100%) of the CONTRACT PRICE, with a corporate surety approved by the OWNER, will be required for the faithful performance of the contract.

Attorneys-in-fact who sign BID BONDS or PAYMENT BONDS and PERFORMANCE BONDS must file with each BOND a certified and effective dates copy of their Power of Attorney.

The party to whom the contract is awarded will be required to execute the Agreement and obtain the PERFORMANCE BOND and PAYMENT BOND within ten (10) calendar days from the date when NOTICE OF AWARD shall be accompanied by the necessary Agreement and BOND forms. In case of failure of the BIDDER to execute the Agreement, the OWNER may consider the BIDDER in default, in which case the BID BOND accompanying the proposal shall become the property of the OWNER.

The OWNER within thirty (30) days of receipt of acceptable PERFORMANCE BOND, PAYMENT BOND and Agreement signed by the party to whom the Agreement was awarded, shall sign the Agreement and return to such party an executed duplicate of the Agreement. Should the OWNER not execute the Agreement within such period, the BIDDER may by WRITTEN NOTICE withdraw the signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the OWNER.

The NOTICE TO PROCEED shall be issued within thirty (30) days of the execution of the Agreement by the OWNER. Should there be reasons why the NOTICE TO PROCEED cannot be issued within such period; the time may be extended by mutual agreement between the OWNER and CONTRACTOR. If the NOTICE TO PROCEED has not been issued within the thirty (30) day period or within the period mutually agreed upon, the CONTRACTOR may terminate the Agreement without further liability on the part of either party.

The OWNER may make such investigations as deemed necessary to determine the ability of the BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the Agreement and to complete the WORK contemplated therein.

A conditional or qualified BID will not be accepted.

Award will be made to the lowest and best responsive and responsible BIDDER.

All applicable Laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the contract throughout.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the CONTRACT DOCUMENTS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

FURTHER, the BIDDER agrees to abide by the requirements under Executive Order No. 11246, as amended, including specifically the provisions of the equal opportunity clause.

The BIDDER shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS when required to do so by the OWNER.

The ENGINEER is SHOWS, DEARMAN & WAITS, INC. The address of the ENGINEER is 301 2nd Avenue, HATTIESBURG, MISSISSIPPI.

PROPOSAL FORM

I (we) agree to begin work within (10) calendar days after the issuance of Notice to Proceed, and to complete the work within 45 calendar days thereafter.

It is understood that the quantities of work listed for unit prices bid are approximate and are intended to merely indicate the general scope of the various items entering into the complete work and for comparison of bids. It is further understood and agreed that the Owner may increase or decrease the quantities listed in the Proposal and that no change in the unit prices proposed shall be occasioned thereby.

The undersigned further agrees that the unit and lump sum prices quoted include all items of work required or necessary for the accomplishment of the projected work and that these items include all work indicated on the Plans and Specifications for which no specific pay items have been established.

The undersigned certifies that the bid prices contained herein have been carefully checked and are submitted as correct and final.

If within sixty (60) days the scheduled closing time for receipt of bids, this Proposal is accepted, the undersigned will execute a formal contract within ten (10) days after official notification thereof, will deliver a surety bond for the faithful performance of this contract, and will complete the work within the time specified from the date of execution of the contract.

Respectfully Submitted,

Authorized by:

ADDRESS

PROPOSAL

HWY 42 OVERLAY

Item	Description	Unit	Quantity	Unit Price	Extension
1	Milling of Asphalt Pavement	Sq. Yd.	6,300		
2	9.5 mm Mixture, ST, Asphalt Pavement	Ton	6,350		
3	9.5 mm Mixture, MT, Asphalt Pavement, Leveling	Ton	500		
4	Granular Material, Crushed Stone	Ton	700		
5	Maintenance of Traffic	L.S.	1		
6	Adjustment of Manholes	Each	10		
7	Roadway Striping	L.S.	1		
8	Mobilization	L.S.	1		
			BID TOTAL:		

Base Bid Respectfully Submitted, Name of Firm or Bidder: _____

BID BOND

KNOW ALL MEN BY THESE PRESENTS: that we, the under signed, _____
_____ Principal, and _____
_____ as Surety, are hereby held and firmly bound unto the City of Hattiesburg as Owner in the penal sum of 5% (Five Percent) for payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this _____ day of _____, 20_____.

The Condition of the above obligation is such that whereas the Principal has submitted to a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the following project:

HWY 42 OVERLAY HATTIESBURG, MISSISSIPPI

NOW, THEREFORE,

(a) If said BID shall be rejected, or

(b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year set forth above.

PRINCIPAL

SURETY

BY: _____

IMPORTANT: Surety companies executing BONDS must appear on the Treasure Department's most current line (Circular 570 as amended) and be authorized to transact business in the State where the project is located.

CONTRACT AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 20____ by and between _____ hereinafter called the CONTRACTOR, the City of Hattiesburg hereinafter called the OWNER, Witnesseth that the CONTRACTOR and the OWNER, for the consideration hereafter named and agrees as follows.

ARTICLE 1: SCOPE OF WORK

The CONTRACTOR agrees to furnish all tools, labor, equipment, materials, and supplies required to be furnished, and perform all work required under and in accordance with the plans entitled:

HWY 42 OVERLAY HATTIESBURG, MISSISSIPPI

which are on file at the office of the OWNER, and the Specifications, Proposals, General and Special Conditions, attached hereto and made a part hereof as fully as though copied herein, under the direct supervision and to the entire satisfaction of the OWNER and in accordance with the Laws of the State of Mississippi.

ARTICLE 2: THE CONTRACT SUM

It is further agreed and understood by and between the parties hereunto that the OWNER agrees to pay and the CONTRACTOR agrees to accept full and final compensation for all work done under this agreement, the lump sum amount adjusted for variation of quantities at the unit prices named in the Proposal, which is hereto attached, such payment to be made in lawful money of the United States, at the time and in the manner hereinafter set forth.

ARTICLE 3: TIME OF COMPLETION

The CONTRACTOR agrees, for the consideration above expressed, to begin and complete the work within the time specified in the Proposal. If the CONTRACTOR fails to complete the work in the time specified, he shall pay the OWNER as **liquidated damages**, ascertained and agreed, and not in the nature of a penalty, the sum of **\$750.00** for each day delayed, which shall be deducted from the final amount to be paid under the contract; provided that the extension of time with the waiver of liquidation damages may be granted as provided for in the Specifications. The Contractor and the Contractor's Sureties shall be liable for all liquidated damaged in excess of money due the Contractor.

ARTICLE 4: PROGRESS PAYMENTS

The OWNER agrees to make progress payments during the construction as provided herein as follows:

The CONTRACTOR will on or before the tenth (10th) day of each month make an estimate of the value of the work done, based on contract prices, and submit to the ENGINEER, along with an affidavit by the CONTRACTOR that progress payments theretofore received from OWNER have discharged in full all the CONTRACTOR's obligations stated in prior progress payments. ENGINEER will recommend partial payment to the OWNER within a reasonable time of receipt of CONTRACTOR's estimate based on the ENGINEER's estimated quantities.

The OWNER agrees to pay the CONTRACTOR one hundred percent (100%) of the value of the work done each month, less retainage in accordance with MS Code of 1972 Section 31-5-33 until final acceptance of the work has been made. If defective and/or materials are discovered or reasonable doubt arises to the integrity of any part of the work for which partial payment has been allowed, a deduction from subsequent estimates in the amount equal to the work in question will be made until the defects have been remedied or the cause for doubt removed.

ARTICLE 5: ACCEPTANCE AND FINAL PAYMENT

Upon receipt of written notice that the work is ready for final acceptance and inspection, the ENGINEER shall promptly make such inspection, and when he finds the work acceptable under the contract, and the contract fully performed, he shall promptly issue a final certificate, over his own signature, stating that the work provided for in this Contract has been completed and is accepted by him under the terms and conditions thereof. Then, the entire balance shall be due the CONTRACTOR within forty-five (45) days the date of said final acceptance and receipt of the closeout documents required per the Supplement to General Conditions and recommendation of the same to the OWNER.

Before issuance of final certificate, the CONTRACTOR shall submit evidence satisfactory to the ENGINEER that all payrolls, materials, bills, and other indebtedness connected with the work have been paid.

The making and acceptance of the final payment shall constitute a waiver of all claims by the OWNER, other than those arising from unsettled liens, from faulty work or materials appearing within one (1) year after payment, or claims previously made and still unsettled.

If, after the work has been substantially completed, full completion thereof is materially delayed through no fault of the CONTRACTOR, and the ENGINEER, so certifies, the

OWNER shall, upon certificate of the ENGINEER and without terminating the Contract, make payment of the balance due for that portion of the work fully completed and accepted. Such payment shall be made under the terms and conditions governing final payment, except that it shall not constitute a waiver of claims.

ARTICLE 6: THE PERFORMANCE BOND

The CONTRACTOR agrees to furnish a bond, with an approved surety thereon guaranteeing the performance of this contract, in no less than one hundred percent (100%) of the amount of the Contract. Said Bond shall be conditioned on full and complete performance of the Contract, and for the payment of all labor and materials for a period of one (1) year after completion. The Surety on said Bond shall be a surety company of financial resources satisfactory to the OWNER and authorized to do business in the State of Mississippi.

ARTICLE 7 INSURANCE

The CONTRACTOR agrees to also carry public liability insurance, property damage insurance, and workman's compensation insurance in amounts as required by the specifications.

WITNESSETH: that for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the construction of the project specified herein.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the project described herein.
3. The CONTRACTOR will commence the work required by the "Contract Documents" and complete the project on or before the completion date unless the period for completion is extended otherwise by the "Contract Documents."
4. The CONTRACTOR agrees to perform all of the work described in the "Contract Documents" and comply with the terms therein for the sum as shown in the bid schedule.
5. The term "Contract Documents" means and includes the following:

Advertisement for Bids
Instructions to Bidders
Bid
Bid Bond

Notice of Award
Notice to Proceed
Change Order
General Conditions

Contract Agreement
Payment Bond
Performance Bond
Addenda

Supplemental General Conditions
Technical Specifications
Drawings

6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the "General Conditions" such amounts as required by the "Contract Documents."

7. This "Contract Agreement" shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

OWNERS:

SEAL

City of Hattiesburg

Authorized by:

DATE

ATTEST

(Printed Name & Title)

CONTRACTOR:

SEAL

DATE

ATTEST

IMPORTANT NOTE: Surety companies executing bonds must appear on the US Treasury Department's most current list (Circular 570, as amended) and be authorized to transact business in the state where the project is located.

PAYMENT AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS: THAT WE, the Undersigned _____ (hereinafter called the Principal), a corporation, partnership or individual duly unauthorized by law to do business as a construction contractor in the State of Mississippi, and _____ of _____ (herein called the Surety), a corporation duly authorized to do surety business under the laws of the State of Mississippi, are held and firmly bound unto the City of Hattiesburg, MS (hereinafter called the Obligee), a Municipality existing under the laws of the State of Mississippi, in the penal sum of _____ Dollars (_____) lawful money of the United States, for the payment of which well and truly to be made, the said Principal and the said Surety do hereby bind ourselves, our heirs, executors, administrators and assigns, jointly and severally, by these presents, as follows:

The Condition of this obligation is such that; whereas Principal by an instrument in writing attached hereto and bearing date of _____ has agreed with said Obligee to do all work necessary and to furnish labor, materials, tools, supplies and services to construct **HWY 42 OVERLAY, HATTIESBURG, MISSISSIPPI** as shown on Plans and specified thereby in the Specifications, Proposal and other Contract Documents hereto attached.

NOW THEREFORE, if said Principal shall well and truly in good, sufficient and workmanlike manner, and to the satisfaction of Obligee perform and complete the work required, and shall defend, indemnify and save harmless said Obligee against all damages, claims, demands, expense and charge of every kind (including claims of patent infringement) arising out of injury or damage to persons or property by reason or arising from any act, omission or neglect of said Principal, his agent, servants or employees with relation to said work; and shall pay all cost, charges, rentals and expenses for labor, material, supplies and equipment and deliver the said improvement to Obligee completed and ready for occupancy or operation, and free from all liens, encumbrances or claims for labor, material or otherwise; and shall pay all other expenses lawfully chargeable to Obligee by reason of any default or neglect of the said Principal in the relation of said agreement and said work, then this obligation shall be void, otherwise to remain in full force and effect.

PROVIDED FURTHER, that the said surety for value received hereby stipulates and agrees that no charge, extension of time, alteration or addition to the terms of the Contract, or the work to be performed thereunder, or the Specifications accompanying the same, shall in any way affect its obligation on this bond and does hereby waive notice of any change, extension of time, alteration or addition to the terms of the Contract, or to the work, or to the Specifications.

PROVIDED FURTHER, that if Principal, or his, or its subcontractor or subcontractors fail to duly pay for any labor, materials, team hire, sustenance provisions or any other supplies or materials used or consumed by such Principal or his, their or its subcontractors in performance of the work contracted to be done, the Surety will pay the same in any amount not exceeding the sum specified in the bond, together with interest as provided by law.

IN WITNESS THEREOF: Said Principal and Surety have hereunto set their hands and seals at _____ this _____ day of _____, 20__.

(SEAL)

WITNESSES:

PRINCIPAL

ADDRESS

Name of person executing for Principal

TITLE

SURETY

ADDRESS

WITNESSES:

Name of person executing for Surety

TITLE

GENERAL CONDITIONS

ARTICLE 1 - DEFINITIONS

Wherever used in these General Conditions or in the other Contract Documents, the following terms shall have the meaning indicated which shall be applicable to both the singular and plural thereof.

ACCEPTANCE: By the OWNER of the Work as being fully complete in accordance with the Contract Documents.

AGREEMENT: The written agreement between the OWNER and the CONTRACTOR covering the Work to be performed: The Contract Documents are attached to and made a part of the Agreement. Also designated as the Contract.

ADDENDA: Written or graphic instruments issued prior to the execution of the Agreement which modify or interpret the Contract Documents, Drawings and Specifications, by addition, deletions, clarifications or corrections.

APPLICATION FOR PAYMENT: The form furnished by the ENGINEER which is to be used by the CONTRACTOR in requesting progress payments and an affidavit of the CONTRACTOR that progress payments theretofore received from the OWNER on account of the WORK have been applied by the CONTRACTOR to discharge in full all of the CONTRACTOR'S obligations stated in prior Applications for Payment.

APPROVAL: Accept as satisfactory.

BID: The offer or proposal of the Bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

BIDDER: Any person, firm or corporation submitting a Bid for the Work.

BONDS: Bid, performance and payment bonds and other instruments of security furnished by the CONTRACTOR and his surety in accordance with the Contract Documents and in accordance with the law of the place of the project.

CHANGE ORDER: A written order to the CONTRACTOR signed by the OWNER authorizing an addition, deletion or revision in the Work, or an adjustment in the Contract Price or the Contract Time issued after execution of the Agreement.

CONTRACT DOCUMENTS: The Agreement, Addenda, Instruction's to Bidders, CONTRACTOR'S BID, the Bonds, the Notice of Award, these General Conditions,

the Supplementary conditions, Special Conditions, Technical Conditions, the Specifications, Drawings and Modifications, and Notice to Proceed.

CONTRACT PRICE: The total moneys payable to the CONTRACTOR under the Contract Documents.

CONTRACT TIME: The number of calendar days stated in the Agreement for the completion of the Work.

CONTRACTING OFFICER: The OWNER (Grantee) - The individual who is authorized to sign the contract documents on behalf of the OWNER'S governing body.

CONTRACTOR: The person, firm or corporation with whom the OWNER has executed the Agreement.

DAY: A calendar day of twenty-four hours measured from midnight to the next midnight.

DRAWINGS: The drawings which show the character and scope of the Work to be performed and which have been prepared or approved by the ENGINEER and are referred to in the Contract Documents.

ENGINEER: The person, firm or corporation named as such in the Contract Documents.

FIELD ORDER: A written order issued by the ENGINEER which clarifies or interprets the Contract Documents in accordance with Paragraph 9.3 or orders minor changes in the Work in accordance with paragraph 10.2.

HE, HIS, AND HIM: These are several pronouns that shall represent both male and female genders.

MODIFICATION: (a) A written amendment of the Contract Documents signed by both parties, (b) a Change Order (c) a written clarification or interpretation issued by the ENGINEER in accordance with paragraph 9.3 or (d) a written order for a minor change or alteration in the Work issued by the ENGINEER pursuant to paragraph 10.2. A modification may only be issued after execution of the Agreement.

NOTICE OF AWARD: The written notice by OWNER to the apparent successful Bidder stating that upon compliance with the conditions precedent to be fulfilled by him within the time specified, OWNER will execute and deliver the Agreement to him.

NOTICE TO PROCEED: A written notice given by OWNER to CONTRACTOR (with a copy to ENGINEER) fixing the date on which the Contract Time will commence to run and on which CONTRACTOR shall start to perform his obligations under the Contract Documents.

OWNER: A public body or authority, corporation, association, partnership, or individual for whom the Work is to be performed.

PROJECT: The entire construction to be performed as provided in the Contract Documents.

CONSTRUCTION OBSERVER, RESIDENT INSPECTOR, CONSTRUCTION INSPECTOR, PROJECT REPRESENTATIVE: An authorized representative of the ENGINEER assigned to observe the Work performed and materials furnished by the CONTRACTOR or such other person as may be appointed by the OWNER as his representative. The CONTRACTOR shall be notified in writing of the identity of this representative.

SHOP DRAWINGS: All drawings, diagrams, illustrations, brochures, schedules and other data which are prepared by the CONTRACTOR, a Subcontractor, manufacturer, supplier or distributor and which illustrate the equipment, material or some portion of the Work and as required by the Contract Documents.

SAMPLES: Physical examples which illustrate materials, equipment or workmanship and establish standards by which the Work will be judged.

SPECIFICATIONS: Those portions of the Contract Documents consisting of written technical descriptions of materials, equipment, construction systems, standards and workmanship as applied to the Work.

SUBCONTRACTOR: An individual, firm or corporation having a direct contract with CONTRACTOR or with any other Subcontractor for the performance of a part of the Work at the site.

SUBSTANTIAL COMPLETION: Substantial completion may be granted for all or portions of the work prior to final completion and stopping of contract time. Substantial completion is defined as the date when the construction is sufficiently completed in accordance with the contract documents so that the project or specified part of the project can be utilized for the purpose for which it was intended. The contract provides that the retainer may be reduced for that portion of the work which substantial completion is granted, but the granting of substantial completion will not stop contract time or liquidated damages.

SUPPLEMENTARY GENERAL CONDITIONS: Federal and State conditions in effect at time of submission of Bid in addition to those Supplementary General Conditions attached here to.

SUPPLIER: Any person or organization who supplies materials or equipment for the Work, including that fabricated to a special design, but who does not perform labor at the site.

SPECIAL CONDITIONS: When included as a part of the Contract Documents, Special Conditions refer only to the Work under this Contract.

SURETY: The corporate body which is bound with the CONTRACTOR and which engages to be responsible for the CONTRACTOR and his acceptable performance of the Work.

WORK: Any and all obligations, duties and responsibilities necessary to the successful completion of the Project assigned to or undertaken by CONTRACTOR under the Contract Documents, including all labor, materials, equipment and other incidentals, and the furnishing thereof.

WRITTEN NOTICE: The term "Notice" as used herein shall mean and include all written notices, demands, instructions, claims, approvals, and disapprovals required to obtain compliance with Contract requirements. Written notice shall be deemed to have been duly served if delivered in person to the individual or to a member of the firm or to an officer of the corporation for whom it is intended, or to an authorized representative of such individual, firm or corporation, or if delivered at or sent by registered mail to the last business address known to him who gives the notice. Unless otherwise stated in writing, any notice to or demand upon the OWNER under this Contract shall be delivered to the OWNER through the ENGINEER.

ARTICLE 2 - PRELIMINARY MATTERS:

AWARD: 2.1 The award of the Contract, if it is awarded, will be to the lowest and best responsible, responsive Bidder. No Notice of Award will be given until the OWNER has concluded such investigations as he deems necessary to establish the responsibility, qualifications, and financial ability of the Bidders to do the Work in accordance with the Contract Documents to the satisfaction of the OWNER within the time prescribed. The OWNER reserves the right to reject the BID of any Bidder who does not pass such investigation to the OWNER'S satisfaction. In analyzing Bids, the OWNER may take into consideration alternates and unit prices, if requested by the Bid Form. If the Contract is awarded, the OWNER will issue the NOTICE of AWARD and give the successful Bidder a contract for execution within sixty (60) days after the opening of Bids.

EXECUTION OF AGREEMENT:

2.2 At least three counterparts of the Agreement and such other Contract Documents will be executed and delivered by CONTRACTOR to the ENGINEER within 10 days of receipt from the OWNER.

FORFEITURE OF BID SECURITY:

2.3 Failure of the successful Bidder to execute and deliver the Agreement and deliver the required Bonds as stipulated in paragraph 2.3 shall be just cause for the OWNER to annul the Notice of Award and declare the Bid and any security therefore forfeited.

The quantities appearing in the bid schedule are approximate and have been prepared for comparison of bids. The OWNER does not guarantee or assume any responsibility that quantities shown on the plans will not vary during actual construction of the contract. The CONTRACTOR further acknowledges the possibility of variation of quantities, shall be precluded from claiming in the construction of the project, and the CONTRACTOR shall not claim deception or misunderstanding because of any variation in quantities, location, character of work, or any other condition. Payment will be made only for actual quantities of work performed and accepted.

The OWNER makes no guarantees regarding the character or extent of water levels, soil, rock, utilities, or any other subsurface condition the BIDDER may encounter during work. The OWNER requires BIDDERS to make their own evaluation of subsurface soil conditions and to determine how these conditions may affect methods of construction.

CONTRACTOR'S PRE-BID REPRESENTATIONS:

2.4 CONTRACTOR represents that he has familiarized himself with, and assumes full responsibility for having familiarized himself with, the nature and extent of the Contract Documents, Work, Locality, and local conditions and will obey all federal, state, and local laws, ordinances, rules and regulations that may in any manner affect performance of the Work, and represents that he has correlated his study and observations with the requirements of the Contract Documents. CONTRACTOR also represents that he has studied all surveys and investigation reports of subsurface and latent physical conditions referred to in the Specifications and made such additional surveys and investigations as he deems necessary for the performance of the Work at the Contract Price in accordance with the requirements of the Contract Documents and that he has correlated the results of all such data with the requirements of the Contract Documents.

COMMENCEMENT OF CONTRACT TIME:

2.5 The Contract Time will commence to run in accordance with the Notice to Proceed.

STARTING THE PROJECT:

2.6 CONTRACTOR shall start to perform his obligations under the Contract Documents on the date when the Contract Time commences to run. No Work shall be done at the site prior to the date on which the Contract Time commences to run, except with the written consent of the OWNER.

BEFORE STARTING CONSTRUCTION:

2.7 Before undertaking each part of the Work, CONTRACTOR shall carefully study and compare the Contract Documents and check and verify pertinent figures shown thereon and all applicable field measurements. He shall at once report in writing to ENGINEER any conflict, error or discrepancy which he may discover; however, he shall not be liable to OWNER or ENGINEER for his failure to discover any conflict, error or discrepancy in the Drawings or Specifications. CONTRACTOR shall pot-hole existing utilities to ascertain exact location throughout the entire project. CONTRACTOR shall notify the ENGINEER any such locations of utilities which will prevent the work from being performed as designed, any work performed in which conflicts with an existing utility shall be remedied by the CONTRACTOR at his sole expense.

SCHEDULE OF COMPLETION:

2.8 Within ten (10) days after delivery of the Notice to Proceed by OWNER to CONTRACTOR, CONTRACTOR shall submit to ENGINEER an estimated progress schedule with earnings indicating the starting and completion dates of the various stages of the Work, and a preliminary schedule of Shop Drawing submissions. (See paragraphs 6.22 through 6.26.) The ENGINEER shall review and return this schedule or require revisions thereto within 14 days of its submittal. If there is more than one CONTRACTOR involved in a project, the responsibility for coordinating the Work of all CONTRACTORS shall be as provided in the Special Conditions.

2.9 At a time deemed appropriate by the OWNER to but before starting the Work at the site, a preconstruction conference may be held to review the above schedules, to establish procedures for handling shop drawings and other submissions and for processing Applications for Payment, and to establish a working understanding between the parties as to the project. Present at the conference will be the OWNER or his representative, ENGINEER, Resident Project Representatives, CONTRACTOR and his Superintendent.

QUALIFICATION OF SUBCONTRACTORS MATERIALMEN AND SUPPLIERS:

2.10 Within ten (10) working days after bid opening, the CONTRACTOR will (if required) submit to the OWNER and the ENGINEER, for acceptance, a list of the names of Subcontractors and such other persons and organizations (including those who are to furnish principal items of material or equipment) proposed for those portions of the Work as to which the identity of the Subcontractors and other person and organizations must be submitted as specified in the Contract Documents. Within thirty (30) working days after receiving the list, the ENGINEER will notify the CONTRACTOR in writing if either the OWNER or the ENGINEER, after due investigation, has reasonable objection to any Subcontractor, person or organization on such list. The failure of the OWNER or the ENGINEER to make objection to any Subcontractor, person or organization on the list within thirty days of receipt shall constitute an acceptance of such Subcontractor, person or organization. Acceptance of any such Subcontractor, person or organization shall not constitute a waiver of any right of the OWNER or the ENGINEER to reject defective Work, material or equipment, or Work, material or equipment not in conformance with the requirements of the Contract Documents.

ARTICLE 3 - CORRELATION, INTERPRETATION AND INTENT OF CONTRACT DOCUMENTS:

3.1 It is the intent of the Specifications and Drawings to describe a complete Project to be constructed in accordance with the Contract Documents. The Contract Documents comprise the entire Agreement between the OWNER and the CONTRACTOR. They may be altered only by a Modification.

3.2 The Contract Documents are complementary; what is called for by one is as binding as if called for by all. If CONTRACTOR finds a conflict, error or discrepancy in the Contract Documents, he shall call it to the ENGINEER'S attention in writing at once and before proceeding with the Work affected thereby; however, he shall not be liable to OWNER or ENGINEER for his failure to discover any conflict, error or discrepancy in the Specifications or Drawings. The various Contract Documents shall be given precedence, in case of conflict, error or discrepancy, as follows: Agreement Modifications, Addenda, Special Conditions, and Instruction's to Bidders, General Conditions, Technical Specifications and Drawings. If the requirements of one are more stringent than the other, the more stringent requirements shall apply.

3.3 The words "furnish", "furnish and install", "install", and "provide" or words with similar meaning shall be interpreted, unless otherwise specifically stated, to mean "furnish and install complete in place and ready for service."

3.4 Miscellaneous items and accessories which are not specifically mentioned, but which are essential to produce a complete and properly operating installation, or usable structure or plant providing the indicated function, shall be furnished and installed without change in the Contract Price. Such miscellaneous items and accessories shall be of the same quality standards including material, style, finish, strength, class, weight and other applicable characteristics, as specified for the major component of which the miscellaneous item or accessory is an essential part, and shall be approved by the ENGINEER before installation. The above requirement is not intended to include major components not covered by or inferable from the Drawings and Specifications.

3.5 The Work of all trades under this Contract shall be coordinated by the CONTRACTOR in such a manner as to obtain the best workmanship possible for the entire Project, and all components of Work shall be installed or erected in accordance with the best practices of the particular trade.

3.6 Manufacturer's literature, when referenced, shall be dated and numbered and is intended to establish the minimum requirements acceptable. Whenever reference is given to codes or standard specifications or other data published by regulating agencies or accepted organizations, including but not limited to National Electrical Code, applicable State Building Code, Federal Specifications, ASTM Specifications, various institute specifications, and the like, it shall be understood that such reference is to the latest edition including addenda in effect on the date of Bid.

3.7 Brand names where used in the Technical Specifications, are intended to denote the standard of quality required for the particular material or product. The use of a brand name item is to set a standard of quality and is not intended to restrict the Contractor from offering an equal item from other source(s) of supply. The term "equal" or "equivalent" when used in connection with brand names, shall be interpreted to mean a material or product that is similar and equal in type, quality, size, capacity, composition, finish, color and other applicable characteristics to the material or product specified by trade name, and that is for the same use and capable of performing the same function, in the opinion of the ENGINEER, as the material or product so specified. Proposed equivalent items must be approved by ENGINEER before they are purchased or incorporated in the Work.

ARTICLE 4 - AVAILABILITY OF LANDS; SUBSURFACE CONDITIONS; REFERENCE POINTS:

Availability of Lands

4.1 The OWNER will furnish, as indicated in Contract Documents, the lands upon which the Work is to be done, rights-of-way for access thereto, and such other

lands which are designated for use of the CONTRACTOR. Easements for permanent structures or permanent changes in existing facilities will be obtained and paid for by the OWNER, unless otherwise specified in the Contract Documents. Other access to such lands or rights-of-way for the CONTRACTOR'S convenience shall be the responsibility of the CONTRACTOR. The CONTRACTOR will provide for all additional lands and access thereto that may be required for temporary construction facilities or storage of materials and equipment.

4.2 The OWNER will, upon request, furnish to the BIDDERS copies of all available boundary surveys.

Subsurface Conditions:

4.3 The CONTRACTOR acknowledges that he has investigated prior to bidding and satisfied himself as to the conditions affecting the Work, including but not restricted to those bearing upon transportation, disposal, handling and storage of materials, availability of labor, water, electric power, roads and uncertainties of weather, river stages, tides, water tables or similar physical conditions at the site, the conformation and conditions of the grounds, the character of equipment and facilities needed preliminary to and during prosecution of the Work. The CONTRACTOR further acknowledges that he has satisfied himself as to the character, quality and quantity of surface and subsurface materials or obstacles to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including all exploratory work done on behalf of the OWNER on the site or any contiguous site, as well as from information presented by the Drawings and Specifications made a part of this Contract, or any other information made available to him prior to receipt of Bids. Any failure by the CONTRACTOR to acquaint himself with the available information will not relieve him from responsibility for estimating properly the difficulty or cost of successfully performing the Work. Any additional information necessary to ascertain subsurface soil conditions, including test holes and soil borings, not provided by the OWNER shall be undertaken by the BIDDER prior to bidding at his cost. Such exploration shall be adequate to satisfy the BIDDER of the materials expected to be encountered on the project. The OWNER assumes no responsibility for any conclusions or interpretations made by the CONTRACTOR on the basis of the information made available by the OWNER.

Differing Site Conditions

4.4 (a) The CONTRACTOR shall promptly, and before such conditions are disturbed, notify the OWNER in writing of: (1) subsurface or latent physical conditions at the site differing materially from those indicated in this contract, or (2) unknown physical conditions at the site, of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this contract. The OWNER shall promptly

investigate the conditions, and if he finds that such conditions do materially so differ and cause an increase or decrease in the Contractor's cost of, or the time required for, performance of any part of the work under this contract, whether or not changed as a result of such conditions, an equitable adjustment shall be made and the contract modified in writing accordingly.

(b) No claim of the CONTRACTOR under this clause shall be allowed unless the CONTRACTOR has given the notice required in (a) above.

(c) No claim by the CONTRACTOR for an equitable adjustment hereunder shall be allowed if asserted after final payment under this contract.

ARTICLE 5 - BONDS AND INSURANCE:

Performance and Payment Bonds:

5.1 The contractor's attention is directed to the Information for Bidders and Supplement to General Conditions.

Contractor's Liability Insurance:

5.2 The CONTRACTOR shall provide the OWNER with insurance certificates certifying that all required insurance is in force; and such insurance certificates shall include provisions that the insurance shall not be canceled, allowed to expire or be materially changed without giving the OWNER advance notice by registered mail.

5.3 The CONTRACTOR agrees that if any part of the Work under the contract is sublet, he will require the Subcontractor(s) to carry insurance as required, and that he will require the Subcontractor(s) to furnish to him insurance certificates similar to those required by the OWNER in 5.1 and 5.2 above.

5.4 The CONTRACTOR agrees to add ENGINEER to insurance policy as additional insured.

Owner's Liability Insurance

5.4 The OWNER will be responsible for purchasing and maintaining his own liability insurance and, at his option, may purchase and maintain such insurance as will protect him against claims which may arise from operations under the Contract Documents.

Fire and Extended Coverage Insurance (Builders' Risk):

5.5 The CONTRACTOR shall maintain, as applicable, in an Insurance Company or Insurance Companies acceptable to the OWNER, Fire, Extended Coverage and

Vandalism & Malicious Mischief Insurance on buildings and structures, while in the course of construction, including foundations, additions, attachments and all permanent fixtures belonging to and constituting a part of said buildings or structures. The policy or policies shall also cover machinery, if the cost of machinery is included in the Contract. The amount of insurance should at all times be at least equal to the actual cash value of the insured property. The policy shall be in the name of the OWNER and the CONTRACTOR, as their interests may appear, and shall also cover the interests of all Subcontractors performing work.

5.6 The CONTRACTOR shall provide the OWNER with satisfactory evidence certifying that the foregoing insurance is in force; and such evidence shall include provisions that the insurance shall not be canceled, allowed to expire or be materially changed without giving the OWNER advance notice by registered mail.

Cancellation and Re-Insurance:

5.7 If any insurance should be canceled or changed by the insurance company or should any insurance expire during the period of this Contract, the CONTRACTOR shall be responsible for securing other acceptable insurance to provide the coverage specified in this section to maintain continuous coverage during the life of this Contract.

ARTICLE 6 - CONTRACTOR'S RESPONSIBILITIES:

Supervision and Superintendence:

6.1 The CONTRACTOR will supervise and direct the Work. He will be solely responsible for the means, methods, techniques, safety, sequences and procedures of construction. The CONTRACTOR will employ and maintain on the Work a qualified supervisor or superintendent who shall have been designated in writing by the CONTRACTOR as the CONTRACTOR'S representative at the site. The supervisor shall have full authority to act on behalf of the CONTRACTOR and all communications given to the supervisor shall be as binding as if given to the CONTRACTOR. The supervisor shall be present on the site at all times as required to perform adequate supervision and coordination of the Work. (Copies of written communications given to the Superintendent shall be mailed to the Contractor's home or office.)

Labor, Materials and Equipment:

6.2 The CONTRACTOR will provide competent, suitably qualified personnel to survey and lay out the Work and perform construction as required by the Contract Documents. He will at all times maintain good discipline and order at the site.

6.3 The CONTRACTOR will furnish all materials, equipment, labor, transportation,

construction equipment and machinery, tools, appliances, fuel, power, light, heat, local telephone, water and sanitary facilities and all other facilities and incidentals necessary for the execution, testing, initial operation and completion of the Work.

6.4 All materials and equipment will be new, except as otherwise provided in the Contract Documents. When special makes or grades of material which are normally packaged by the supplier or manufacturer are specified or approved, such materials shall be delivered to the site in their original packages or container with seals unbroken and labels intact.

6.5 All materials and equipment shall be applied, handled, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturer, fabricator or processors and industry standards, except as otherwise provided in the Contract Documents.

Materials, Equipment, Products and Substitutions:

6.6 Materials, equipment and products incorporated in the Work must be approved for use before being purchased by the CONTRACTOR. The CONTRACTOR shall submit to the ENGINEER a list of proposed materials, equipment or products, together with such samples as may be necessary for him to determine their acceptability and obtain his approval, within ninety (90) calendar days after award of Contract. No request for payment for "or equal" equipment will be approved until this list has been received and approved by the ENGINEER.

6.6.1 Whenever a material, article or piece of equipment is identified on the drawings or Specifications by reference to brand names or catalogue number, it shall be understood that this is referenced for the purpose of defining the performance or other salient requirements and that other products of equal capacities, quality and function shall be considered. The CONTRACTOR may recommend the substitution of a material, article, or piece of equipment of equal substance and function for those referred to in the Contract Documents by reference to brand names or catalog number, and if, in the opinion of the ENGINEER, such material, article, or piece of equipment is of equal substance and function to that specified, the ENGINEER may approve its substitution and use by the CONTRACTOR. Incidental charges or extra component parts required to accommodate the substitute will be made by the CONTRACTOR without a change in the Contract Price, or Contract Time.

6.6.2 No substitute shall be ordered or installed without the written approval of the ENGINEER who shall be the judge of equality.

6.6.3 Delay caused by obtaining approvals for substitute materials will not be considered justifiable grounds for an extension of construction time.

6.6.4 Should any work or materials, equipment or products not conform to requirements of the Drawings and Specifications or become damaged during the process of the Work, such Work or materials shall be removed and replaced, together with any work disarranged by such alterations, at any time before completion and acceptance of the Project. All such work shall be done at the expense of the CONTRACTOR. (See paragraph 7.10)

6.6.5 No materials or supplies for the Work shall be purchased by the CONTRACTOR or by any Subcontractor subject to any chattel mortgage or under a conditional sale or other agreement by which an interest is retained by the Seller. The CONTRACTOR warrants that he has good title to all materials and supplies used by him in the Work.

Concerning Subcontractors:

6.7 The CONTRACTOR will not employ any Subcontractor, other person or organization of the types referred to in paragraph 2.10 (whether initially or as a substitute) against whom the OWNER or the ENGINEER may have reasonable objection, nor will the CONTRACTOR be required to employ any Subcontractor against whom he has reasonable objection. The CONTRACTOR will not make any substitution for any Subcontractor who has been accepted by the OWNER and the ENGINEER, unless the ENGINEER determines that there is good cause for doing so.

6.8 The CONTRACTOR shall be fully responsible for all acts and omissions of his Subcontractors and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts any of them may be liable to the same extent that he is responsible for the acts and omissions of persons directly employed by him. Nothing in the Contract Documents shall create any contractual relationship between OWNER or ENGINEER and any Subcontractor or other person or organization having a direct contract with CONTRACTOR, nor shall it create any obligation on the part of OWNER or ENGINEER to pay or to see to the payment of any moneys due any Subcontractor or other person or organization, except as may otherwise be required by law. OWNER or ENGINEER may furnish to any Subcontractor or other person or organization, to the extent practicable, evidence of amounts paid to CONTRACTOR on account of specific Work done in accordance with the schedule of values.

6.9 The divisions and sections of the Specifications and the identifications of any drawings shall not control the CONTRACTOR in dividing the work among Subcontractors or delineating the Work to be performed by any specific trade.

6.10 The CONTRACTOR agrees to bind specifically every Subcontractor to the applicable terms and conditions of the Contract Documents for the benefit of the OWNER.

6.11 All Work performed for the CONTRACTOR by a Subcontractor shall be pursuant to an appropriate agreement between the CONTRACTOR and the Subcontractor.

6.12 The CONTRACTOR shall be responsible for the coordination of the trades, Subcontractors and material men engaged upon his Work.

6.12.1 The CONTRACTOR shall cause appropriate provisions to be inserted in all subcontracts relative to the Work to bind Subcontractors to the CONTRACTOR by the terms of these General Conditions and other Contract Documents insofar as applicable to the Work of Subcontractors, and to give the CONTRACTOR the same power as regards terminating any subcontract that the OWNER may exercise over the CONTRACTOR under any provisions of the Contract Documents.

6.12.2 The OWNER or ENGINEER will not undertake to settle any differences between the CONTRACTOR and his Subcontractors or between Subcontractors.

6.12.3 If in the opinion of the ENGINEER, any Subcontractor on the project proves to be incompetent or otherwise unsatisfactory, he shall be replaced if and when directed in writing.

Patent Fees and Royalties:

6.13 The CONTRACTOR will pay all license fees and royalties and assume all costs incident to the use of any invention, design, process or device which is the subject of patent rights or copyrights held by others. He will indemnify and hold harmless the OWNER and ENGINEER and anyone directly or indirectly employed by either of them from and against all claims, damages, losses, and expenses (including attorneys' fees) arising out of any infringement of such rights during or after completion of the Work and shall defend all such claims in connection with any alleged infringement of such rights.

6.14 The CONTRACTOR shall be responsible for determining the application of patent rights and royalties on materials, appliances, articles or systems prior to bidding. However, he shall not be responsible for such determination on systems which do not involve purchase by him of materials, appliances, and articles.

Permits:

6.15 The CONTRACTOR will secure and pay for all construction permits and licenses and will pay all governmental charges and inspection fees necessary for the prosecution of the Work, which are applicable at the time of his Bid. When such charges are normally made by the OWNER, there will be no charges to the CONTRACTOR. The OWNER shall assist the CONTRACTOR, when necessary, in obtaining such permits and licenses. The CONTRACTOR will also pay all public

utility charges.

Laws and Regulations:

6.16 The CONTRACTOR will give all notices and comply with all laws, ordinances, rules and regulations applicable to the Work. If the CONTRACTOR observes that the Specifications or Drawings are at variance therewith, he will give the ENGINEER prompt written notice thereof, and any necessary changes shall be adjusted by an appropriate Modification. If the CONTRACTOR performs any Work knowing it to be contrary to such laws, ordinances, rules and regulations, and without such notice to the ENGINEER, he will bear all costs arising wherefrom; however, it shall not be his primary responsibility to make certain that the Drawings and Specifications are in accordance with such laws, ordinances, rules and regulations.

Taxes:

6.17 Cost of all sales and other taxes for which the CONTRACTOR is liable under the Contract shall be included in the Contract Price stated by the CONTRACTOR.

Record Drawings:

6.18 The CONTRACTOR will keep one record copy of all Specifications, Drawings, Addenda, Modifications, and Shop Drawings at the site in good order and annotated to show all changes made during the construction process. These shall be available to the Engineer and shall be delivered to him for the OWNER upon completion of the Project. It shall be used for this purpose only.

Safety and Protection:

6.19 The CONTRACTOR will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the Work. He will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to:

6.19.1 All employees on the work and other persons who may be affected thereby.

6.19.2 All the Work and all materials or equipment to be incorporated therein, whether in storage on or off the site.

6.19.3 Other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction.

6.20 The CONTRACTOR will designate a responsible member of his organization at the site whose duty shall be the prevention of accidents. This person shall be the CONTRACTOR'S superintendent unless otherwise designated in writing by the CONTRACTOR to the OWNER.

Emergencies:

6.21 In emergencies affecting the safety of persons or the Work or property at the site or adjacent thereto, the CONTRACTOR, without special instruction or authorization from the ENGINEER or OWNER, is obligated to act, at his discretion, to prevent threatened damage, injury or loss. He will give the ENGINEER prompt written notice of any significant changes in the Work or deviations from the Contract Documents caused thereby, and a Change Order shall be issued covering the changes and deviations involved. If the CONTRACTOR believes that additional work done by him in an emergency which arose from causes beyond his control entitles him to an increase in the Contract Price or an extension of the Contract Time, he may make a claim therefore as provided in Articles 11 & 12.

Shop Drawing and Samples:

6.22 After checking and verifying all field measurements, the CONTRACTOR will submit to the ENGINEER for review, in accordance with the accepted schedule of Shop Drawing submissions (see paragraph 2.9) three (3) copies (or at the ENGINEER'S option, one reproducible copy) of all Shop Drawings, which shall have been checked by and stamped with the approval of the CONTRACTOR. The data shown on the Shop Drawings will be complete with respect to dimensions, design criteria, materials of construction and the like to enable the ENGINEER to review the information as required.

6.23 The CONTRACTOR will also submit to the ENGINEER for review, with such promptness as to cause no delay in Work, all samples required by the Contract Documents. All samples will have been checked by and stamped with the approval of the CONTRACTOR, identified clearly as to material, manufacturer, any pertinent catalog numbers and the use for which intended.

6.24 At the time of each submission, the CONTRACTOR will in writing call the ENGINEER'S attention to any deviations that the Shop Drawings or sample may have from the requirements of the Contract Documents.

6.25 The ENGINEER will review with reasonable promptness Shop Drawings and samples, but his review shall be only for conformance with the design concept of the Project and for compliance with the information given in the Contract Documents. The review of a separate item as such will not indicate review of the assembly in which the item functions. The CONTRACTOR will make any corrections required by the ENGINEER and will return the required number of

corrected copies of Shop Drawings and resubmit new samples until the review is satisfactory to the ENGINEER. The CONTRACTOR shall direct specific attention in writing or on resubmitted Shop Drawings to revisions other than the corrections called for by the ENGINEER on previous submissions. The CONTRACTOR'S stamp of approval on any Shop Drawings or sample shall constitute a representative to the OWNER and the ENGINEER that the CONTRACTOR has either determined and verified all quantities, dimensions, field construction criteria, materials, catalogue numbers and similar data or he assumes full responsibility for doing so, and that he has reviewed or coordinated each Shop Drawings or sample with the requirements of the Work and the Contract Documents.

6.26 No Work requiring a Shop Drawing or sample submission shall be commenced until the submission has been reviewed by the ENGINEER. A copy of each Shop Drawing and each approved sample shall be kept in good order by the CONTRACTOR at the site and shall be available to the ENGINEER.

6.27 The ENGINEER'S review of Shop Drawings or samples shall not relieve the CONTRACTOR from his responsibility for any deviations from the requirements of the Contract Documents unless the CONTRACTOR has in writing called the ENGINEER'S attention to such deviation at the time of submission and the ENGINEER has given written approval to the specific deviation, nor shall any review by the ENGINEER relieve the CONTRACTOR from responsibility for errors or omission in the Shop Drawings.

Cleaning Up:

6.28 The CONTRACTOR shall clean up behind the Work as much as is reasonably possible as the Work progresses. Upon completion of the Work, and before acceptance of and final payment for the Project by the OWNER, the CONTRACTOR shall remove all his surplus and discarded materials excavated material and rubbish from the roadways, sidewalks, parking areas, lawns and all adjacent property; shall clean his portion of Work involved in any building under this Contract, so that no further cleaning by the OWNER is necessary prior to his occupancy; shall restore all property, both public and private, which has been disturbed or damaged during the prosecution of the Work; and shall leave the whole in a neat and presentable condition.

6.29 Clean-up operations shall consistently be carried on by the CONTRACTOR at all times to keep the premises free from accumulation of waste materials and rubbish. Upon completion of the Work he shall remove all rubbish, tools, scaffolding, surplus materials, etc., and shall leave his work "broom clean", or its equivalent, unless more exactly specified elsewhere in the Contract. The CONTRACTOR shall do the cleaning for all trades upon completion of the Work.

6.30 General. In case of dispute, the OWNER may remove the rubbish and charge the cost to the CONTRACTOR as the ENGINEER shall determine to be just.

Public Convenience and Safety:

6.31 The CONTRACTOR shall, at all times, conduct the Work in such a manner as to insure the least practicable obstruction to public travel. The convenience of the general public and of the residents along and adjacent to the area of the Work shall be provided for in a satisfactory manner, consistent with the operation and local conditions. "Street Closed" signs shall be placed immediately adjacent to the Work, in a conspicuous position at such locations as traffic demands in accordance with the MUTCD. At any time that streets are required to be closed, the CONTRACTOR shall notify law enforcement agencies, fire departments, and parties operating emergency vehicles before the street is closed and again as soon as it is opened. Access to fire hydrants and other fire extinguishing equipment shall be provided and maintained at all times. The CONTRACTOR shall keep the portion of the project being used by the public in satisfactory condition. It may become necessary for the CONTRACTOR to sweep the roadway surface to completely remove debris.

Sanitary Provisions:

6.32 The CONTRACTOR shall furnish necessary toilet conveniences, secluded from public observation, for use of all personnel on the Work, whether or not in his employ. They shall be kept in a clean and sanitary condition and shall comply with the requirements and regulations of the Public Authorities having jurisdiction. He shall commit no public nuisance. Temporary sanitary facilities shall be removed upon completion of the Work and the premises shall be left clean.

Indemnification:

6.33 The CONTRACTOR will indemnify and hold harmless the OWNER and the ENGINEER and their agents and employees from and against all claims, damages, losses, and expenses including attorneys' fees arising out of or resulting from the performance of the Work, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than Work itself) including the loss of use resulting wherefrom and (b) is caused in whole or in part by any negligent act or omission of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

6.34 In any and all claims against the OWNER or the ENGINEER or any of their agents or employees, by any employee of the CONTRACTOR, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation under paragraph 6.33 shall

not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the CONTRACTOR or any Subcontractor under workmen's compensation acts, disability benefit acts or other employee benefit acts.

6.35 The obligations of the CONTRACTOR under paragraph 6.33 shall not extend to the liability of the Engineer's negligent acts, errors or omissions or those of his employees or agents.

Responsibility for Connecting to Existing Work:

6.36 It shall be the express responsibility of the CONTRACTOR to connect his Work to each part of the existing work or work previously installed as required by the Drawings and Specifications to provide a complete installation.

Work in Street, Highway and Other Rights-of-Way:

6.37 Excavation, grading, fill, storm drainage, paving and any other construction or installations in rights-of-way of streets, highways, public carrier lines, utility lines (either aerial, surface or subsurface), etc., shall be done in accordance with requirements of the Contract Documents. The CONTRACTOR will be responsible for obtaining all permits necessary for the work. Upon completion of the Work, CONTRACTOR shall present to ENGINEER certificates, in triplicate, from the proper authorities stating that the Work has been done in accordance with their requirements.

6.37.1 The OWNER will cooperate with the CONTRACTOR in obtaining action from any utilities or public authorities involved in the above requirements.

6.37.2 The ENGINEER shall be responsible for obtaining elevations of curbs and gutters, pavement, storm drainage structures, and other such items which must be established by governmental departments as soon as grading operations are begun on the site and, in any case, sufficiently early in the construction period to prevent any adverse effect on the Project.

Cooperation with Governmental Departments, Public Utilities, Etc.:

6.38 The OWNER shall be responsible for making all necessary arrangements with governmental departments, public utilities, public carriers, service companies and corporations owning or controlling roadways, railways, water, sewer, gas, electrical, telephone, and telegraph facilities such as pavements, tracks, piping, wires, cables, conduits, poles, guys, etc., including incidental structure connected therewith, that are encountered in the work in order that such items may be properly shored, supported and protected, or the CONTRACTOR may relocate them if he so desires. The CONTRACTOR shall give all proper notices, shall comply with requirements of

such parties in the performance of his Work, shall permit entrance of such parties on the Project in order that they may perform their necessary work, and shall pay all charges and fees made by such parties for this work.

6.38.1 The CONTRACTOR'S attention is called to the fact that there may be delays on the Project due to work to be done by governmental departments, public utilities, and others in repairing or moving poles, conduits, etc. The CONTRACTOR shall cooperate with the above parties, in every way possible, so that the construction can be completed in the least possible time.

6.38.2 The CONTRACTOR shall have made himself familiar with all codes, laws, ordinances and regulations which in any manner affect those engaged or employed in the Work, or materials and equipment used in or upon the Work, or in any way affect the conduct of the Work, and no plea of misunderstanding will be considered on account of his ignorance thereof.

Use of Premises:

6.39 CONTRACTOR shall confine his apparatus, storage of materials, and operations of his workmen to limits indicated by law, ordinances, permits, and directions of ENGINEER and OWNER, and shall not unnecessarily encumber any part of site.

6.39.1 CONTRACTOR shall not overload or permit any part of any structure to be loaded with such weight as will endanger its safety, nor shall he subject any part of the Work to stresses or pressures that will endanger it.

6.39.2 CONTRACTOR shall enforce OWNER'S instructions in connection with signs, advertisements, fires and smoking.

6.39.3 CONTRACTOR shall arrange and cooperate with OWNER in routing and parking of automobiles of his employees, subcontractors and other personnel and in routing material delivery trucks and other vehicles to the Project Site.

Protection of Existing Property Improvements:

6.40 Any existing surface or subsurface improvements, such as pavements, curbs, sidewalks, pipes or utilities, footings or structures (including portions thereof), trees, and shrubbery not indicated on the Drawings or noted in the Specifications as being removed or altered shall be protected from damage during construction of the Project. Any such improvements damaged during construction of the Project shall be restored to a condition equal to that existing at time of award of Contract.

Temporary Heat:

6.41 The General CONTRACTOR shall provide heat, fuel and services as necessary to protect all work and materials, within all habitable areas of permanent building construction, for all contracts against injury from dampness and cold until final acceptance of all work and materials for the Project, unless building is fully occupied by the OWNER prior to such acceptance, in which case the OWNER shall assume all expenses of heating from date of full occupancy. In areas outside those covered above, each prime contractor shall be responsible for providing such temporary heat, fuel and services as required to protect his work or shall make all necessary arrangements with the General CONTRACTOR for providing such temporary heat, fuel and services. Unless otherwise specifically permitted by Special Conditions, the permanent heating system shall not be used to provide temporary heat. CONTRACTOR'S proposed methods of heating shall be submitted for approval.

ARTICLE 7 - WORK BY OTHERS:

7.1 The OWNER may perform additional work related to the Project by himself, or he may let other direct contracts therefore which shall contain General Conditions similar to these. The CONTRACTOR will afford the other contractors who are parties to such direct contracts (or the OWNER, if he is performing the additional work himself), reasonable opportunity for the introduction and storage of materials and equipment and the execution of work and shall properly connect and coordinate his Work with theirs.

7.2 If any part of the CONTRACTOR'S work depends for proper execution or results upon the work of any such other CONTRACTOR (or the OWNER), the CONTRACTOR will promptly report to the ENGINEER in writing any defects or deficiencies in such work that render it unsuitable for such proper execution and results.

7.3 The CONTRACTOR will do all cutting, fitting, and patching of his Work that may be required to make its several parts come together properly and fit it to receive or be received by such other work. The CONTRACTOR will not endanger any work of others by cutting, excavating or otherwise altering their work and will only cut or alter their work with the written consent of the ENGINEER and of the other contractors whose work will be affected.

7.4 If the performance of additional work by other contractors or the OWNER is not noted in the Contract Documents prior to the execution of the Contract, written notice thereof shall be given to the CONTRACTOR prior to starting any such additional work. If the CONTRACTOR believes that the performance of such additional work by the OWNER or others involves him in additional expense or entitles him to an extension of the Contract Time, he may make a claim therefore as

provide in Articles 11 and 12.

7.5 Where practicable, the CONTRACTOR shall build around the work of other separate contractors or shall leave chases, slots and holes as required to receive and to conceal within the general construction work the work of such other separate contractors as directed by them. Where such chases, slots, etc., are impracticable, the work shall require specific approval of the ENGINEER.

7.6 Necessary chases, slots and holes not built or left by the CONTRACTOR shall be cut by the separate contractor requiring such alterations after approval of the CONTRACTOR. The CONTRACTOR shall do all patching and finishing of his Work where cut by other contractors at the expense of such other contractors.

7.7 Cooperation is required in the use of site facilities and in the detailed execution of the Work. Each contractor shall coordinate his operations with those of the other contractors for the best interest of the Work in order to prevent delay in the execution thereof.

7.8 Each contractor shall keep himself informed of the progress of the work of other contractors. Should lack of progress or defective workmanship on the part of other contractors interfere with his operations, the CONTRACTOR shall notify the ENGINEER immediately. Lack of such notice to the ENGINEER will be construed as acceptance by the CONTRACTOR of the status of the work of other contractors as being satisfactory for proper coordination of his own work.

7.9 Each contractor shall give notices of the progress of his work so as to allow other contractors adequate opportunity to properly direct and coordinate their work. The CONTRACTOR shall give notices of the progress of his Work so that work of other contractors, when required to be concealed, may be placed before the general construction Work. All such notices shall be submitted to the ENGINEER with copies to other prime contractors on the Project sufficiently ahead of job progress to permit adequate time for the other prime contractors to coordinate their work.

7.10 The cost of extra work resulting from lack of notices, untimely notices, failure to respond to notices, defective work or lack of coordination shall be borne by the CONTRACTOR responsible for such lack of notices, etc.

ARTICLE 8 - OWNER'S RESPONSIBILITIES:

8.1 The OWNER will issue all communications to the CONTRACTOR through the ENGINEER.

8.2 In case of termination of the employment of the ENGINEER, the OWNER will appoint an engineer against whom the CONTRACTOR makes no reasonable

objection, whose status under the Contract Documents shall be that of the former ENGINEER. Any dispute in connection with such appointment shall be subject to arbitration, if mutually agreeable.

8.3 The OWNER will furnish the data required of him under the Contract Documents promptly and shall make payments to the CONTRACTOR promptly after they are due as provided in Article 14.

8.4 OWNER'S duties in respect of providing lands and easements and providing engineering surveys to establish reference points are set forth in paragraphs 4.1, 4.4 and the Special Conditions. Paragraphs 4.2 and 4.3 refer to OWNER'S identifying and making available to CONTRACTOR copies of surveys and investigation reports of subsurface and latent physical conditions at the site or otherwise affecting performance of the Work which have been relied upon by ENGINEER in preparing the Drawings and Specifications.

8.5 The OWNER'S responsibilities in respect of liability and property insurance are set forth in paragraph 5.4.

8.6 In addition to his rights to request changes in the Work in accordance with Article 10, the OWNER (especially in certain instances as provided in paragraph 10.4) will be obligated to execute Change Orders.

8.7 In connection with the OWNER'S right to stop Work or suspend Work; see paragraph 15.1. Paragraph 15.3 deals with the OWNER'S right to terminate services of the CONTRACTOR under certain circumstances.

8.8 The OWNER shall have the right to take possession of and use any completed or partially completed portions of the Work, notwithstanding the fact that the time for completing the entire Work or any portion thereof may not have expired; but such taking possession and use shall not be deemed an acceptance of any Work not completed in accordance with the Contract Documents. If such prior use increases the cost of or delays the Work, the CONTRACTOR shall be entitled to such extra compensation or extension of time or both, except by prior agreement, as the ENGINEER may determine. See paragraph 14.11.

ARTICLE 9 - ENGINEER'S STATUS DURING CONSTRUCTION:

Owner's Representative:

9.1 The ENGINEER shall be the OWNER'S representative during the construction period. The duties and responsibilities and the limitations of authority of the ENGINEER as the OWNER'S representative during construction are set forth in Articles 1 through 17 of these General Conditions and shall not be extended without written consent of the OWNER and the ENGINEER.

9.1.1 The ENGINEER'S decision, in matters relating to aesthetics shall be final, if within the terms of the Contract Documents.

9.1.2 Except as may be otherwise provided in this contract all claims, counter-claims, disputes and other matters in question between the OWNER and the CONTRACTOR arising out of or relating to this agreement or the breach thereof will be decided by arbitration if the parties hereto mutually agree, or in a court of competent jurisdiction within the State in which the OWNER is located.

Visits to Site:

9.2 The ENGINEER will make periodic visits to the site to observe the progress and quality of the executed Work and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. He will not be required to make continuous on-site observations to check the quality or quantity of the Work. His efforts will be directed toward ascertaining on behalf of the OWNER that the completed Project will conform to the requirements of the Contract Documents. On the basis of his on-site observations as an experienced and qualified design professional, he will keep the OWNER informed of the progress of the Work and will endeavor to guard the OWNER against defects and deficiencies in the Work of contractors.

Clarifications and Interpretations:

9.3 The ENGINEER will issue with reasonable promptness such written clarification or interpretations of the Contract Documents (in the form of Drawings or otherwise) as he may determine necessary, which shall be consistent with or reasonably inferable from the overall intent of the Contract Documents. If the Contractor believes that a written clarification and interpretation entitles him to an increase in the Contract Price or extension of Contract Time, he may make a claim therefore as provided in Articles 11 and 12.

Measurement of Quantities:

9.4 All Work completed under the Contract will be measured by the CONTRACTOR according to the United States Standard Measures. All linear surface measurements will be made horizontally or vertically as required by the item measured.

Rejecting Defective Work:

9.5 The ENGINEER will have authority to disapprove or reject Work which is "defective" (which term is hereinafter used to describe Work that is unsatisfactory, faulty or defective, or does not meet the requirements of any inspection, test or

approval or has been damaged prior to final acceptance). He will also have authority to require special inspection or testing of the Work whether or not the Work is fabricated, installed or completed.

Shop Drawings, Change Orders and Payments:

9.6 In connection with the ENGINEER'S responsibility as to Shop Drawings and samples, see paragraphs 6.22 through 6.27, inclusive.

9.7 In connection with the ENGINEER'S responsibility for Change Orders; see Articles 10, 11, and 12.

9.8 In connection with the ENGINEER'S responsibilities in respect of Application for Payment, etc., see Article 14.

Resident Project Representative:

9.9 The OWNER or the ENGINEER will provide on-site representation sufficient to guarantee that construction is in general compliance with the construction drawings and the contract specifications.

Decisions on Disagreements:

9.10 The ENGINEER will be the initial interpreter of the terms and conditions of the Contract Documents and the judge of the performance hereunder. In his capacity as interpreter and judge, he will exercise his best efforts to insure faithful performance by both the OWNER and the CONTRACTOR. He will not show partiality to either and shall not be liable for the result of any interpretation or decision rendered in good faith. Claims, disputes and other matters relating to the execution and progress of the Work or the interpretation of or performance under the Contract Documents shall be referred initially to the ENGINEER for decision; which he shall render in writing within a reasonable time.

9.11 Either the OWNER or the CONTRACTOR, if the other agrees, may request legal action with respect to any such claim, dispute or other matter that has been referred to the ENGINEER, except any which have been waived by the making or acceptance of final payment as provided in paragraph 14.11, such legal action to be in accordance with Article 16. However, no request for legal action of any such claim, dispute or other matter shall be made until the earlier of (a) the date on which the ENGINEER has rendered his decision or (b) the tenth day after the parties have presented their evidence to the ENGINEER if he has not rendered his written decision before that date. No request for legal action shall be made later than thirty (30) days after the date on which the ENGINEER rendered his written decision in respect of the claim, dispute or other matter as to which legal action is sought; and the failure to request legal action within said thirty (30) days period shall result in

the ENGINEER'S decision being final and binding upon the OWNER and the CONTRACTOR. If the ENGINEER renders a decision after legal proceedings have been initiated, such decision may be entered as evidence but shall not supersede the legal proceedings, except where the decision is acceptable to the parties concerned.

Limitations on Engineer's Responsibilities:

9.12 Neither the ENGINEER'S authority to act under this Article 9 nor any decision made by him in good faith either to exercise or not exercise such authority shall give rise to any duty or responsibility of the ENGINEER to the CONTRACTOR, any Subcontractor, any of their agents or employees or any other person performing any of the Work.

9.13 The ENGINEER will not be responsible for the construction means, methods, techniques, sequences or procedures, or the safety precautions and programs incident thereto, and he will not be responsible for the CONTRACTOR's failure to perform the Work in accordance with the Contract Documents.

9.14 The ENGINEER will not be responsible for the acts or omissions of the CONTRACTOR, or any Subcontractors, or any of his or their agents or employees, or any other person performing any of the Work.

ARTICLE 10 - CHANGES IN THE WORK:

10.1 Without invalidating the Agreement, the OWNER may, at any time or from time to time, order additions, deletions or revisions in the Work; these will be authorized by Change Orders. Upon receipt of a Change Order, the CONTRACTOR will proceed with the Work involved. All such Work shall be executed under the applicable conditions of the Contract Documents. If any Change Order causes an increase or decrease in the Contract Price or an extension or shortening of the Contract Time, an equitable adjustment will be made as provided in Article 11 or Article 12. A Change Order signed by the CONTRACTOR indicates his agreement therewith.

10.2 The ENGINEER may authorize minor changes or alterations in the Work not involving extra cost and not inconsistent with the overall intent of the Contract Documents. These may be accomplished by a Field Order. If the CONTRACTOR believes that any minor change or alteration authorized by the ENGINEER entitles him to an increase in the Contract Price or extension of Contract Time, he may make a claim therefore as provided in Articles 11 and 12.

10.3 Additional Work performed by the CONTRACTOR without authorization of a Change Order will not entitle him to an increase in the Contract Price or an extension of the Contract Time, except in the case of an emergency as provided in paragraph 6.21 and except as provided in paragraph 10.2.

10.4 The OWNER will execute appropriate Change Orders prepared by the ENGINEER covering changes in the Work to be performed as provided in paragraph 4.4, and Work performed in an emergency as provided in paragraph 6.21 and any other claim of the CONTRACTOR for a change in the Contract Time or the Contract Price which is approved by the ENGINEER.

10.5 It is the CONTRACTOR'S responsibility to notify his surety of any changes affecting the general scope of the Work or change in the Contract Price and the amount of the applicable bonds shall be adjusted accordingly. The CONTRACTOR will furnish proof of such adjustment to the OWNER.

ARTICLE 11 - CHANGE OF CONTRACT PRICE:

11.1 The Contract Price constitutes the total compensation payable to the CONTRACTOR for performing the Work. All duties, responsibilities and obligations assigned to or undertaken by the CONTRACTOR shall be at his expense without changing the Contract Price.

11.2 (a) The OWNER may, at any time, without notice to the sureties, by written order designated or indicated to be a change order, make any change in the Work within the general scope of the contract, including but not limited to changes:

- (1) In the specifications (including drawings and designs);
- (2) In the method or manner of performance of the work;
- (3) In the Owner-furnished facilities, equipment, materials, services, or site; or
- (4) Directing acceleration in the performance of the work.

(b) Any other written order or an oral order (which terms as used in this paragraph (b) shall include direction, instruction, interpretation or determination) from the OWNER, which causes any such change, shall be treated as a change order under this clause, provided that the CONTRACTOR gives the OWNER written notice stating the date, circumstances, and source of the order and that the CONTRACTOR regards the order as a change order.

(c) Except as herein provided, no order, statement, or conduct of the OWNER shall be treated as a change under this clause or entitle the Contractor to an equitable adjustment hereunder.

(d) If any change under this clause causes an increase or decrease in the CONTRACTOR'S cost of, or the time required for, the performance of any part of the work under this contract, whether or not changed by any order, an equitable adjustment shall be made and the contract modified in writing accordingly: PROVIDED, HOWEVER, that except for claims based on defective specifications, no claim for any change under (b) above shall be allowed for any costs incurred more

than 20 days before the CONTRACTOR gives written notice as therein required. And provided further, that in the case of defective specifications for which the OWNER is responsible, the equitable adjustment shall include any increased cost reasonably incurred by the CONTRACTOR in attempting to comply with such defective specifications.

(e) If the CONTRACTOR intends to assert a claim for an equitable adjustment under this clause, he must, within 30 days after receipt of a written change order under (a) above or the furnishing of a written notice under (b) above, submit to the OWNER a written statement setting forth the general nature and monetary extent of such claim, unless this period is extended by the OWNER. The statement of claim hereunder may be included in the notice under (b) above.

(f) No claim by the CONTRACTOR for an equitable adjustment hereunder shall be allowed if asserted after final payment under this contract.

11.3 The value of any Work covered by a Change Order or of any claim for an increase or decrease in the Contract Price shall be determined in one of the following ways:

11.3.1 Where the Work involved is covered by unit prices contained in the Contract Documents by application of unit prices to the quantities of the items involved.

11.3.2 By negotiated lump sum.

11.3.3 The actual cost for labor, direct overhead, materials, supplies, equipment, and other services necessary to complete the work plus a fixed amount to be agreed upon to cover the cost of general overhead and profit to be negotiated.

11.4 The term Cost of the Work means the sum of all costs necessarily incurred and paid by the CONTRACTOR in the proper performance of the Work. Except as otherwise maybe agreed to in writing by OWNER, such costs shall be in amounts no higher than those prevailing in the locality of the Project, shall include only the following items and shall not include any of the costs itemized in paragraph 11.5:

11.4.1 Payroll costs for employees in the direct employ of CONTRACTOR in the performance of the Work under schedules of job classifications agreed upon by OWNER and CONTRACTOR. Payroll costs for employees not employed full time on the Work shall be apportioned on the basis of their time spent on the Work. Payroll costs shall include, but not be limited to salaries and wages plus the costs of fringe benefits which shall include social security contributions, unemployment, excise and payroll taxes, workmen's compensation, health and retirement benefits, bonuses, sick leave, vacation and holiday pay applicable thereto. Such employees shall include superintendents and foremen at the site. The expenses of performing work after regular working hours, on Sunday or legal holidays shall be included in the

above to the extent authorized by OWNER.

11.4.2 Cost of all materials and equipment furnished and incorporated in the Work, including costs of transportation and storage thereof, and manufacturer's field services required in connection therewith. All cash discounts shall accrue to CONTRACTOR unless OWNER deposits funds with CONTRACTOR with which to make payments, in which case the cash discounts shall accrue to OWNER. All trade discounts, rebates and refunds, and all returns from sale of surplus materials and equipment shall accrue to OWNER, and CONTRACTOR shall make provisions so that they may be obtained.

11.4.3 Payments made by CONTRACTOR to the Subcontractors for Work performed by Subcontractors. If required by OWNER, CONTRACTOR shall obtain competitive bids from Subcontractors acceptable to him and shall deliver such Bids to OWNER who will then determine with the advice of ENGINEER, which Bids will be accepted. If a subcontract provides that the Subcontractor is to be paid on the basis of Cost of Work plus a Fee, the cost of the Work shall be determined in accordance with paragraphs 11.4 and 11.5.

11.4.4 Costs of special consultants (including but not limited to, engineers, architects, testing laboratories, surveyors, lawyers and accountants) employed for services specifically related to the Work.

11.4.5 Supplemental costs including the following:

11.4.5.1 The proportion of necessary transportation, travelling and subsistence expenses of CONTRACTOR'S employees incurred in discharge of duties connected with the Work.

11.4.5.2 Cost, including transportation and maintenance, of all materials, supplies, equipment, machinery, appliances, office and temporary facilities at the site and hand tools not owned by the workmen, which are consumed in the performance of the Work, and cost less market value of such items used but not consumed which remain the property of CONTRACTOR.

11.4.5.3 Rentals of all construction equipment and machinery and the parts thereof whether rented from CONTRACTOR or other in accordance with rental agreements approved by OWNER with the advice of ENGINEER, and the cost of transportation, loading, unloading, installation, dismantling and removal thereof--all in accordance with terms of said rental agreements. The rental of any such equipment, machinery or parts shall end when the use thereof is no longer necessary for the Work.

11.4.5.4 Sales, use or similar taxes related to the Work, and for which CONTRACTOR is liable imposed by any governmental authority.

11.4.5.5 Deposits lost for causes other than CONTRACTOR'S negligence, royalty payments and fees for permits and licenses. Costs for permits and licenses must be shown as a separate item.

11.4.5.6 Losses, damages and expenses, not compensated by insurance or otherwise, sustained by CONTRACTOR in connection with the execution of, and to, the Work, provided they have resulted from causes other than the negligence of CONTRACTOR, any Subcontractors, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable. Such losses shall include settlements made with the written consent and approval of OWNER. No such losses, damages and expenses shall be included in the Cost of Work for the purpose of determining CONTRACTOR'S fee. If, however, any such loss or damage requires reconstruction and CONTRACTOR is placed in charge thereof, he shall be paid for his services a fee proportionate to that stated in paragraph 11.6.2.

11.4.5.7 The cost of utilities, fuel and sanitary facilities at the site.

11.4.5.8 Minor expenses such as telegrams, long distance telephone calls, telephone service at the site, expressage and similar petty cash items in connection with the Work.

11.4.5.9 Cost of premiums for additional Bonds and Insurance required because of changes in the Work.

11.5 The term cost of the Work shall not include any of the following:

11.5.1 Payroll costs and other compensation of CONTRACTOR'S officers, executives, principals, (of partnership and sole proprietorships), general managers, engineers, architects, estimators, lawyers, auditors, accountants, purchasing and contracting agents, expeditors, timekeepers, clerks and other personnel employed by CONTRACTOR whether at the site or in his principal or a branch office for general administration of the Work and not specifically included in the schedule referred to in subparagraph 11.4.1 -- all of which are to be considered administrative costs covered by the CONTRACTOR'S Fee.

11.5.2 Expenses of CONTRACTOR'S principal and branch offices other than his office at the site.

11.5.3 Any part of CONTRACTOR'S capital expenses, including interest on CONTRACTOR'S capital employed for the Work and charges against CONTRACTOR'S for delinquent payments.

11.5.4 Cost of premiums for all bonds and for all insurance policies whether or not CONTRACTOR is required by the Contract Documents to purchase and maintain the same (except as otherwise provide in subparagraph 11.4.5.9.)

11.5.5 Costs due to the negligence of CONTRACTOR, any Subcontractors, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable including but not limited to, the correction of defective work, disposal of materials or equipment wrongly supplied and making good any damage to property.

11.5.6 Other overhead or general expense costs of any kind and the costs of any item not specifically and expressly included in paragraph 11.4.

11.6 The CONTRACTOR'S Fee which shall be allowed to CONTRACTOR for his overhead and profit shall be determined as follows;

11.6.1 A mutually acceptable firm fixed price; or if none can be agreed upon,

11.6.2 A mutually acceptable fixed fee based on the estimate of the various portions of the Cost of the Work.

11.7 The amount of credit to be allowed by CONTRACTOR to OWNER for any such change which results in a net decrease in cost will be the amount of the actual net decrease. When both additions and credits are involved in any one change, the net shall be computed to include overhead and profit, identified separately, for both additions and credits.

11.8 Whenever the cost of any Work is to be determined pursuant to paragraphs 11.4 and 11.5, CONTRACTOR will submit in form prescribed by ENGINEER an itemized cost breakdown together with supporting data.

11.9 Allowances: It is understood that the CONTRACTOR has included in the Contract Price all allowances so named in the Contract Documents and shall cause the Work so covered to be done by such material men, suppliers, or Subcontractors and for such sums within the limit of the allowances as the ENGINEER may approve. Upon final payment, the Contract Price shall be adjusted as required and an appropriate Change Order issued. The CONTRACTOR agrees that the original Contract Price includes such sums as he deems proper for costs and profit on account of cash allowances. No demand for additional cost or profit in connection therewith will be allowed.

11.9.1 These allowances shall cover the cost to the CONTRACTOR less any applicable trade discount, of the materials and equipment required by the allowance delivered at the site, and all applicable taxes.

11.9.2 The CONTRACTOR'S costs for unloading and handling on site, labor,

installation costs, overhead, profit and other expenses contemplated for the original allowance shall be included in the Contract Price and not in the allowance.

11.9.3 Whenever the cost, as described in 11.9.1 above, is more than or less than the allowance, the Contract Price shall be adjusted accordingly by Change Order. The amount of the Change Order will recognize changes, if any, in handling costs on the site, labor, installation costs, overhead, profit and other expenses, except that whenever unit price allowances are stipulated for brick, the Change Order will not include any cost as described in 11.5 above.

ARTICLE 12 - CHANGE OF THE CONTRACT TIME:

12.1 The Contract Time may only be changed by a Change Order. Any claim for an extension in the Contract Time shall be based on written notice delivered to OWNER and ENGINEER within ten days of the occurrence of the event giving rise to the claim. Notice of the extent of the claim with supporting data shall be delivered within forty-five days of such occurrence unless ENGINEER allows an additional period of time to ascertain more accurate data. All claims for adjustment in the Contract Time shall be determined by ENGINEER if OWNER and CONTRACTOR cannot otherwise agree. Any change in the Contract Time resulting from any such claim shall be incorporated in a Change Order.

12.2 The Contract Time will be extended in an amount equal to time lost due to delays beyond the control of CONTRACTOR if he makes a claim therefore as provided in paragraph 12.1. Such delays shall include, but not be restricted to, acts or neglect by any separate contractor employed by OWNER, fires, floods, labor disputes, epidemics, or acts of God.

12.3 All time limits stated in the Contract Documents are of the essence of the Agreement. The provisions of the Article 12 shall not exclude recovery for damages (including compensation for additional professional services) for delay by either party.

12.4 No claim for delay shall be allowed because of failure to furnish Drawings until two weeks after demand for such drawings and not then unless such claim be reasonable.

12.5 This article does not exclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

ARTICLE 13 - GUARANTY:

13.1 The CONTRACTOR shall guarantee all materials and equipment furnished and Work performed for a period of one (1) year from the date of SUBSTANTIAL COMPLETION. The CONTRACTOR warrants and guarantees for a period of one (1)

year from the date of SUBSTANTIAL COMPLETION of the system that the completed system is free from all defects due to faulty materials or workmanship and the CONTRACTOR shall promptly make such corrections as may be necessary by reason of such defects including the repairs of any damage to other parts of the system resulting from such defects. The OWNER will give notice of observed defects with reasonable promptness. In the event that the CONTRACTOR should fail to make such repairs or adjustments, in the Work that may be made necessary by such defects, the OWNER may do so and charge the CONTRACTOR the cost thereby incurred. The Performance Bond shall remain in full force and effect through the guarantee period.

ARTICLE 14 - PAYMENTS AND COMPLETION:

Payments to Contractors:

14.1 At least ten (10) days before each progress payment falls due (but not more often than once a month), the CONTRACTOR will submit to the ENGINEER a partial payment estimate filled out and signed by the CONTRACTOR covering the WORK performed during the period covered by the partial payment estimate and supported by such data as the ENGINEER may reasonably require. If payment is requested on the basis of materials and equipment not incorporated in the Work but delivered and suitably stored at or near the site, the partial payment estimate shall also be accompanied by such supporting data, satisfactory to the OWNER. The ENGINEER will, within ten (10) days after receipt of each partial payment estimate, either indicate in writing his approval of payment and present the partial payment estimate to the OWNER or revise the partial payment estimate provides the same to the CONTRACTOR indicating in writing his reasons for refusing or revising payment. In the latter case, the CONTRACTOR may make the necessary corrections and resubmit the partial payment estimate. The OWNER will, within forty-five (45) days of presentation to him of an approved partial payment estimate, pay the CONTRACTOR a progress payment on the basis of the approved partial payment estimate. The OWNER may retain a portion of the amount otherwise due the CONTRACTOR. Except as State law otherwise provides, the amount the OWNER retains shall be limited to the following:

14.1.1 Withholding of not more than 5 percent of the payment claimed until work is 50 percent complete;

14.1.2 When Work is 50 percent complete, reduction of the withholding to 2.5 percent of the dollar value of all Work satisfactorily completed to date, provided that the CONTRACTOR is making satisfactory progress and there is no specific cause for greater withholding and the same is requested by the CONTRACTOR in writing;

14.1.3 When the Work is substantially complete (operational or beneficial

occupancy), the withheld amount shall be further reduced below 5 percent to only that amount necessary to assure completion.

14.1.4 The OWNER may reinstate up to 5 percent withholding if the OWNER determines, at its discretion, that the CONTRACTOR is not making satisfactory progress or there is other specific cause for such withholding.

Contractor's Warranty of Title:

14.2 The CONTRACTOR warrants and guarantees that title to all work, materials and equipment covered by an Application for Payment, whether incorporated in the Project or not, will have passed to the OWNER prior to the making of the Application for payment, free and clear of all liens, claims, security interests and encumbrances (hereafter in these General Conditions referred to as "Liens") and that no work, materials or equipment covered by an Application for Payment will have been acquired by the CONTRACTOR or by any other person performing the Work at the Site or furnishing materials and equipment for the Project, subject to an agreement under which an interest therein or encumbrance thereon is retained by the seller or otherwise imposed by the CONTRACTOR or such other person.

Approval of Payments:

14.3 The ENGINEER'S approval of any payment requested in an Application for Payment shall constitute a representation by him to the OWNER, based on the ENGINEER'S on-site observations of the Work in progress as an experienced and qualified design professional and on his review of the Application of Payment and the supporting data, that the Work has progressed to the point indicated; That, to the best of his knowledge, information and belief, the quality of the Work is in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning Project upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and any qualifications stated in his approval), and that the CONTRACTOR is entitled to payment of the amount approved. However, by approving any such payment, the ENGINEER shall not thereby be deemed to have represented that he made exhaustive or continuous on-site observations to check the quality or the quantity of the Work, or that he has reviewed the means, methods, techniques, sequences, and procedures of construction or that he has made any examination to ascertain how or for what purpose the CONTRACTOR has used the moneys paid or to be paid to him on account of the Contract Price, or that title to any Work, materials, or equipment has passed to the OWNER free and clear of any Liens.

14.4 The CONTRACTOR shall make the following certification on each request for payment:

"I hereby certify that the labor and materials listed on this request for payment has been used in the construction of this work or that all materials included in this

request for payment and not yet incorporated into the construction are now on the site or stored at an approved location; and payment received from the last request for payment has been used to make payments to all first-tier subcontractors and suppliers except as listed below."

14.5 The ENGINEER'S approval of final payment shall constitute an additional representation by him to the OWNER that the conditions precedent to the CONTRACTOR'S being entitled to final payment as set forth in paragraph 14.11 have been fulfilled.

14.6 The ENGINEER may refuse to approve the whole or any part of any payment if, in his opinion, he is unable to make such representations to the OWNER. He may also refuse to approve any such payment, because of subsequently discovered evidence or the results of subsequent inspections or tests nullify any such payment previously approved, to such extent as may be necessary in his opinion to protect the OWNER from loss because:

14.6.1 The Work is defective, reasonable doubt exists to the integrity, or completed Work has been damaged requiring correction or replacement,

14.6.2 The Work for which payment is request cannot be verified,

14.6.3 Claims or Liens have been filed or there is reasonable evidence indicating the probable filing thereof,

14.6.4 The Contract Price has been reduced because of Modifications,

14.6.5 The OWNER has been required to correct defective Work or complete the Work in accordance with paragraph 13.1,

14.6.6. Of unsatisfactory prosecution of the Work, including failure to clean up as required by paragraphs 6.29 and 6.30,

14.6.7. Of persistent failure to cooperate with other contractors on the Project and persistent failure to carry out the Work in accordance with the Contract Documents,

14.6.8. Of liquidated damages payable by the CONTRACTOR or,

14.6.9. Of any other violation of, or failure to comply with, the provisions of the Contract Documents.

14.7 Prior to Substantial Completion, the OWNER, with the approval of the ENGINEER and with the concurrence of the CONTRACTOR, may use any completed or substantially completed portions of the Work. Such use shall not constitute and acceptance of such portions of the Work.

14.8 The OWNER shall have the right to enter the premises for the purpose of doing work not covered by the Contract Documents. This provision shall not be construed as relieving the CONTRACTOR of the sole responsibility for the care and protection of the Work, or restoration of any damaged Work, except such as may be caused by agents or employees of the OWNER.

14.9 Upon completion and acceptance of the Work, the ENGINEER shall issue a certificate attached to the final payment request that the Work has been accepted by him under the conditions of the Contract Documents. The entire balance found to be due the CONTRACTOR, including the retained percentages, but except such sums as may be lawfully retained by the OWNER, shall be paid to the CONTRACTOR within forty-five (45) days of completion and acceptance of the Work.

14.10 The CONTRACTOR will indemnify and save the OWNER or the OWNER'S agents harmless from all claims growing out of the lawful demands of Subcontractors, laborers, workmen, mechanics, material men, and furnishers of machinery and parts thereof, equipment, tools, and all supplies, incurred in the furtherance of the performance of the Work. The CONTRACTOR shall, at the OWNER'S request, furnish satisfactory evidence that all obligations of nature designated above have been paid, discharged, or waived. If the CONTRACTOR fails to do so the OWNER may, after having notified the CONTRACTOR, either pay unpaid bills or withhold from the CONTRACTOR'S unpaid compensation a sum of money deemed reasonably sufficient to pay any and all such lawful claims until satisfactory evidence is furnished that all liabilities have been fully discharged whereupon payment to the CONTRACTOR shall be resumed, in accordance with the terms of the Contract Documents, but in no event shall the provisions of this sentence be construed to impose any obligations upon the OWNER to either the CONTRACTOR, any payment so made by the OWNER shall be considered as a payment made under the Contract Documents by the OWNER to the CONTRACTOR and the OWNER shall not be liable to the CONTRACTOR for any such payments made in good faith.

Acceptance of Final Payment as Release:

14.11 When all items of work are completed to the satisfaction of the ENGINEER and the ENGINEER has been advised by the CONTRACTOR that a final inspection is desired, time will be suspended until final inspection is conducted and for an additional 14 calendar days after the CONTRACTOR has been notified in writing of the results of the inspection. If after the end of the 14-day suspension all necessary items of work have not been completed, time changes will resume. If the specified completion date had not been reached at the time the CONTRACTOR called for a final inspection, the calendar day difference between the specified completion date and the date the CONTRACTOR called for a final inspection will be added after the

14-day period before starting liquidated damages. If a project is on liquidated damages at the time a final inspection is scheduled, liquidated damages will be suspended until the final inspection is conducted and for seven (7) calendar days after the CONTRACTOR has been notified in writing of the results of the inspection. If after the end of the 7-day suspension all necessary items of work have not been completed, liquidated damages will resume. When final inspection has been made by the ENGINEER and all items of work have been completed, the daily time charge will cease.

14.12 The acceptance by the CONTRACTOR of final payment shall be and shall operate as a release to the OWNER of all claims and liability to the CONTRACTOR other than claims in stated amounts as may be specifically excepted by the CONTRACTOR for all things done or furnished in connection with this Work and for every act and neglect of the OWNER and others relating to or arising out of this Work. Any payment however, final or otherwise, shall not release the CONTRACTOR or his sureties from any obligations under the Contract Documents or the Performance Bond and Payment Bonds.

ARTICLE 15 - SUSPENSION OF WORK AND TERMINATION:

Owner May Suspend Work:

15.1 The OWNER may, at any time and without cause, suspend the Work or any portion thereof for a period of not more than ninety days by notice in writing to the CONTRACTOR and the ENGINEER which shall fix the date on which Work shall be resumed. The CONTRACTOR will be allowed an increase in the Contract Price or an extension of the Contract Time, or both, directly attributable to any suspension if he makes a claim therefore as provided in Articles 11 and 12.

Work During Inclement Weather:

15.2 No Work shall be done under these Specifications except by permission of the OWNER when the weather is unfitting for good and careful work to be performed. Should the severity of the weather continue, the CONTRACTOR, upon the direction of the OWNER, shall suspend all work until instructed to resume operations by the OWNER and the Contract Time shall be extended to cover the duration of the order. Work damaged during periods of suspension due to inclement weather shall be repaired and/or replaced by the CONTRACTOR. Any compensation for repairs or replacements shall be subject to approval of the OWNER.

Owner May Terminate:

15.3 If the CONTRACTOR is adjudged bankrupt or insolvent, or if he makes a general assignment for the benefit of his creditors, or if a trustee or receiver is appointed for the CONTRACTOR or for any of his property; or if he files a petition

to take advantage of any debtor's act, or to reorganize under the bankruptcy or similar laws, or if he repeatedly fails to supply sufficient skilled workmen or suitable materials or equipment, or if he repeatedly fails to make prompt payments to Subcontractors or for labor, materials or equipment or he disregards laws, ordinances, rules regulations or orders of any public body having jurisdiction, or if he disregards the authority of the ENGINEER, or if he otherwise violates any provision of the Contract Documents, then the OWNER may without prejudice to any other right or remedy and after giving the CONTRACTOR and his surety seven days written notice, terminate the services of the CONTRACTOR and take possession of the Project and of all materials, equipment, tools, construction equipment and machinery thereon owned by the CONTRACTOR, and finish the Work by whatever method he may deem expedient. In such case the CONTRACTOR shall not be entitled to receive any further payment until the Work is finished. If the unpaid balance of the Contract Price exceeds the direct and indirect costs of completing the Project, including compensation for additional professional services, such excess shall be paid to the CONTRACTOR. If such costs exceed such unpaid balance, the CONTRACTOR or the Surety will pay the difference to the OWNER. Such costs incurred by the OWNER will be determined by the ENGINEER and incorporated in a Change Order.

15.4 Where the CONTRACTOR'S services have been so terminated by the OWNER, said terminations shall not affect any rights of the OWNER against the CONTRACTOR then existing or which may thereafter accrue. Any retention or payment of moneys by the OWNER due the CONTRACTOR will not release the CONTRACTOR from liability.

15.5 Upon seven days written notice to the CONTRACTOR and the ENGINEER, the OWNER may, without cause and without prejudice to any other right or remedy, elect to abandon the Project and terminate the Agreement. In such case, the CONTRACTOR shall be paid for all Work executed and any expense sustained plus a reasonable profit.

Removal of Equipment:

15.6 In the case of termination of this Contract before completion, for any cause whatever, the CONTRACTOR if notified to do so by the OWNER, shall promptly remove any part or all of his equipment and supplies from the property of the OWNER. Should the CONTRACTOR not remove such equipment and supplies, the OWNER shall have the right to remove them at the expense of the CONTRACTOR. Equipment and supplies shall not be construed to include such items for which the CONTRACTOR has been paid in whole or in part.

Contractor May Stop Work or Terminate:

15.7 If, through no act or fault of the CONTRACTOR, the Work is suspended for a period of more than ninety (90) days by the OWNER or under an order of court or other public authority, or the ENGINEER fails to act on any Application for Payment within sixty (60) days after it is submitted, or the OWNER fails to pay the CONTRACTOR any sum approved by the ENGINEER or awarded by court ruling within forty-five (45) days of its approval and presentation, then the CONTRACTOR may, upon seven (7) days written notice to the OWNER and the ENGINEER, and if the OWNER or ENGINEER fails to reasonable respond in writing, terminate the Agreement and recover from the OWNER payment for all Work executed and any expense sustained plus a reasonable profit. In addition, and in lieu of terminating the Agreement, if the ENGINEER has failed to act on an Application for Payment or the OWNER has failed to make any payment as aforesaid, the CONTRACTOR may upon seven (7) days' notice to the OWNER and the ENGINEER stop the Work until he has been paid all amounts then due.

Owner Furnished Equipment:

15.8 In case the OWNER furnishes equipment to the CONTRACTOR to install but fails to deliver it to the CONTRACTOR as required and in case such failure causes the CONTRACTOR additional expense or need for extension of time, the CONTRACTOR may make such claims upon the OWNER and obtain adjustments as provided herein.

Liquidated Damages:

15.9 If the CONTRACTOR shall fail to complete the work within the contract time, or extension of time granted by the OWNER, then the CONTRACTOR will pay to the OWNER the amount for liquidated damages as specified in the Contract Documents for each calendar day that the CONTRACTOR shall be in default after the time stipulated in the Contract Documents.

ARTICLE 16 - DISPUTE SETTLEMENT:

16.1 All claims, disputes and other matters in question arising out of, or relating to, this Agreement or the breach thereof except for claims which have been waived by the making or acceptance of final payment as provided by paragraph 14.11, shall be decided in a court of competent jurisdiction.

ARTICLE 17 - MISCELLANEOUS:

17.1 Whenever any provision of the Contract Documents requires the giving of written notice it shall be deemed to have been validly given if delivered in person to the individual or to a member of the firm or to an officer of the corporation for

whom it is intended, or if delivered at or sent by registered or certified mail, postage prepaid, to the last business address known to him who gives the notice.

17.2 If the OWNER fails to make payment forty-five (45) days after payment is due, in addition to other remedies available to the CONTRACTOR, there shall be added to each such progress payment, interest at 1% per month commencing on the first day after said payment is due and continuing until the payment is received by the CONTRACTOR.

17.3 All Specifications, Drawings and copies thereof furnished by the ENGINEER shall remain his property. They shall not be used on another Project, and, with the exception of those sets which have been signed in connection with the execution of the Agreement, shall be returned to him on request upon completion of the Project.

17.4 The duties and obligations imposed by these General Conditions, and the rights and remedies available hereunder, and, in particular but without limitation, the warranties, guarantees and obligations imposed upon CONTRACTOR by paragraphs 6.36 and 14.3 and the rights and remedies available to OWNER and ENGINEER there under, shall be in addition to, and shall not be construed in any way as a limitation of, any rights and remedies available by law, by special guarantee or by other provisions of the CONTRACT DOCUMENTS.

17.5 Should the OWNER or the CONTRACTOR suffer injury or damage to its person or property because of any error, omission or act of the other or of any of his employee or agents or others for whose acts he is legally liable, claim shall be made in writing to the other party within a reasonable time of the first observance of such injury or damage.

17.6 The CONTRACT DOCUMENTS shall be governed by the law of the place of the Project.

Progress Charts and Requirements for Overtime Work

17.7 The CONTRACTOR shall within 5 days or within such time as determined by the OWNER after date of commencement of work prepare and submit to the OWNER for approval a practicable schedule, showing the order in which, the CONTRACTOR proposes to carry on the work, the date on which he will start the several salient features (including procurement of materials, plans and equipment) and the contemplated dates for completing the same. The schedule shall be in the form of a progress chart of suitable scale to indicate appropriately the percentage of work scheduled for completion at any time. The CONTRACTOR shall enter on the chart the actual progress at such intervals as directed by the OWNER and shall immediately deliver to the OWNER three (3) copies thereof. If the CONTRACTOR fails to submit a progress schedule within the time herein prescribed, the owner may withhold approval of progress payment estimates until such time as the

CONTRACTOR submits the required progress schedule.

17.8 If, in the opinion of the OWNER, the CONTRACTOR falls behind the progress schedule, the CONTRACTOR shall take such steps as may be necessary to improve his progress and the OWNER may require him to increase the number of shifts, or overtime operations, days of work, or the amount of construction plant, or update the progress schedule to reflect increased production for meeting the completion date, or all of them, and to submit for approval such supplementary schedule or schedules in chart form as may be deemed necessary to demonstrate the manner in which the agreed rate of progress will be regained, all without additional cost to the OWNER.

17.9 Failure of the CONTRACTOR to comply with the requirements of the OWNER under this provision shall be grounds for determination by the OWNER that the CONTRACTOR is not prosecuting the work with such diligence as will insure completion within the time specified. Upon such determination the OWNER may terminate the CONTRACTOR'S right to proceed with the work or any separable part thereof in accordance with the clause of the contract entitled, "Termination for Default-Damages for Delay - Time Extensions.

17.10 Should the Contractor fail to complete the work within the specified time, or within any extra time allowed under these specifications, a sum of money, determined by the following schedule, shall be deducted from any funds due the Contractor, the Owner shall have the right recover the said sum or sums from the Contractor or from the surety, or from both. The amounts of these deductions are to cover the liquidated damages to the Owner incurred by additional or other expenses due to the failure of the Contractor to complete the work or any part of the work within the time specified, and such deductions are not to be considered penalties.

17.11 The damages indicated above shall be considered as liquidated damages for the loss to the OWNER on account of the expense due to the employment of Engineers and their assistants and to any others expenses incurred after the expiration of the Contract time as determined by the ENGINEER in section 14.11

17.12 Work requiring the presence or services of the ENGINEER, based-solely on the opinion of the ENGINEER, will not be permitted on Sunday or holidays observed by the State unless the ENGINEER determines that an emergency or necessity exists. Work on these days solely to complete the project within the contract time will not be considered a necessity or emergency.

17.13 The ENGINEER will prepare and submit to the CONTRACTOR one (1) preliminary punch list of items that do not meet the contract requirements after the final inspection and one (1) final punch list immediately before final completion and final payment.

SUPPLEMENTAL GENERAL CONDITIONS

ARTICLE 1 - SPECIAL CONDITIONS

SCOPE AND INTENT

Special conditions shall prevail over General Conditions in case of conflict. The Contractor shall furnish all labor, materials, equipment (including fuel), tools, appliances, transportation and perform all operations in connection with the construction of, alterations to, or repair of, the building, including utilities, complete, in strict accordance with the specifications and the plans governing the construction of, alterations to, or repair of, the project.

EXAMINATION OF PREMISES

Before submitting a proposal for his work, each bidder shall be held responsible to have examined the site and satisfied himself as to the conditions under which work is to be performed.

PERMITS, TAXES, AND ORDINANCES

The Contractor shall pay for all required permits, give legal notices, and pay taxes and assessments levied in connection with this contract. Building regulations shall be strictly adhered to and the contractor shall be responsible for knowledge thereof.

INSURANCES, ETC.

In addition to the requirements of the General Conditions, insurance coverage specified herein constitutes the minimum requirements and said requirements shall in no way lessen or limit the liability of the **CONTRACTOR** under the terms of the Contract. The **CONTRACTOR** shall procure and maintain at his own expense any additional kinds and amounts of insurance that, in his own judgment, may be necessary for his proper protection in the prosecution of the Work.

The **CONTRACTOR** shall carry insurance as prescribed herein and all policies shall be with companies satisfactory to the **OWNER**.

If a part of this Contract is sublet, the **CONTRACTOR** shall require each Subcontractor to carry insurance of the same kinds and in like amounts as carried by the **CONTRACTOR**. Certificates of insurance shall state that 30 days written notice will be given to the **OWNER** before the policy is canceled or changed. No **CONTRACTOR** or Subcontractor will be allowed to start any construction work on this Contract until certificates of all insurance required herein are filed and approved by the **OWNER**. The certificates shall show the type, amount, class of operations covered, effective dates and the dates of expiration of policies.

The **CONTRACTOR** shall secure and maintain in effect for the period of the Contract and pay all premiums for the following kinds and amounts of insurance.

A. **Workers' Compensation and Employer's Liability Insurance**

This insurance shall protect the **CONTRACTOR** against all claims under applicable State Worker's Compensation Laws. The **CONTRACTOR** shall also be protected and shall cause each Subcontractor to be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a Worker's Compensation Law. The liability limits shall not be less than the required statutory limits for Worker's Compensation and Employer's Liability or the amount of ONE HUNDRED THOUSAND DOLLARS (\$100,000.00) for each person whichever is more. This policy shall include an all states endorsement.

B. **CONTRACTOR'S Comprehensive Public Liability and Property Damage Insurance**, covering all operations in connection with the performance of this Contract in amounts not less than the following:

Bodily injury liability in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for each person and ONE MILLION DOLLARS (\$1,000,000) for each accident and property damage liability in the amount of TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000) for all damages arising out of the injury or destruction of property in any one accident and subject to that limit per accident a total for aggregate limit of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for all damages arising out of injury to or destruction of property during the policy period.

The Comprehensive Public Liability and Property Damage policies carried by both the **CONTRACTOR** and the Subcontractors shall contain an endorsement to include the coverage of the following hazards:

- a. Explosion, collapse, and underground property damage to include any damage or destruction of property below the surface of the ground, such as wires, conduits, pipes, mains, sewers, etc., caused by the **CONTRACTOR'S** operations.
- b. The collapse of and structural injury to any building, structure or property on or adjacent to the **OWNER'S** premises or right-of-way caused by the **CONTRACTOR'S** operations in the removal of other buildings, structures, or supports, or by excavation below the surface of the ground.
- c. Contractual Liability Coverage for the Hold Harmless segments of the Contract Documents.

C. **CONTRACTOR'S Contingent or Protective Liability and Property Damage:**

In case part of this Contract is sublet, the **CONTRACTOR** shall secure

contingent or protective liability and property damage insurance to protect him from any and all claims arising from the operation of his Subcontractors in the execution of Work included in the Contract. In no case shall the amount of such protection be less than the limits of \$500,000/\$1,000,000 for Public Liability Insurance and \$500,000/\$1,000,000 for Property Damage Insurance. The coverage in each case shall be acceptable to the **OWNER**.

D. Automotive Public Liability and Property Damage

The **CONTRACTOR** shall maintain automobile public liability insurance in the amount of not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for injury to one person and ONE MILLION DOLLARS (\$1,000,000) for one accident; and automobile property damage insurance in the amount of not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for one accident to protect him from any and all claims arising from the use of the following:

- a. **CONTRACTOR'S** own automobiles and trucks.
- b. Hired automobiles and trucks.
- c. Automobiles and trucks owned by Subcontractors.

The aforementioned is to cover use of automobiles and trucks on and off the site of the Project.

E. OWNER'S Protective Liability Policy

The **CONTRACTOR** shall maintain **OWNER'S** Protective Liability Insurance with the **OWNER** as the named insured, and the **ENGINEER**, and their servants, agents and employees as additional insureds in amounts not less than the following:

- a. Bodily Injury in the amount of ONE MILLION DOLLARS (\$1,000,000) for each person and ONE MILLION DOLLARS (\$1,000,000) for each accident and property damage liability in the amount of FIVE HUNDRED THOUSAND DOLLARS (\$500,000) for all damages arising out of an injury or destruction of property in any one accident and subject to that limit per accident a total (or aggregate) limit of ONE MILLION DOLLARS (\$1,000,000) for all damages arising out of injury to or destruction of property during the policy period.

CLEANING UP

The CONTRACTOR shall, at all times, keep the premises free from accumulations of waste materials and at the completion of the work, be shall remove all his rubbish, tools, temporary buildings, etc. from and about the site and shall leave his work “broom” clean unless more exactly specified elsewhere. All glass shall be washed and left free from stains of any nature.

SPECIAL INSTRUCTIONS

LIMITATIONS

During construction, care is to be taken to prevent damage to the work in place. As soon as work is completed, all work is to be thoroughly cleaned. Before completion, all damaged work is to be repaired and left in perfect condition. The CONTRACTOR will be responsible for all clean up of the premises. All trash, etc. will be hauled away from the site, and the site left in a clean and neat condition. Alcoholic beverages of any type will not be permitted on job site.

PRODUCT/MATERIALS SUBSTITUTION

CONTRACTOR will submit prior to starting work on project any changes to materials specified. CONTRACTOR will submit all specification data, company name, and supplier of material that he wishes to substitute. All material will be evaluated. CONTRACTOR will be given approval/disapproval by OWNER. No substitutes will be taken into consideration after work has begun, no substitutes will be allowed if CONTRACTOR does not submit specification data within time allowed.

INSPECTION

All work covered by these specifications shall be subject to inspection by OWNER or his authorized representative. CONTRACTOR will coordinate with OWNER for inspections as required during construction and furnish to the OWNER in writing a project schedule prior to mobilization of work at the job site.

SPECIFICATIONS AND DRAWINGS ARE RECIPROCAL

The specifications and drawings are intended mutually to explain each other and anything which is referred to in the specifications and not shown on the drawings shall be considered as being shown and mentioned and referred to in both of these documents. Such work shall be done and performed accordingly. Any drawing attached to this specification form is an integral part thereof and where such drawings, if any, differ from these specifications, the specifications shall govern.

AS-BUILT DRAWINGS

Occasionally, during the course of construction, modifications and changes may occur due to site conditions, unforeseen circumstances and problems encountered. This may result in a modification of construction as originally depicted on drawings. Contractor will furnish the OWNER a marked-up set of prints in red line of all changes and/or modifications that pertain to this contract. Drawings will be labeled. "AS-BUILT DRAWINGS".

GUARANTEES, WARRANTIES AND BONDS

1. All work will be guaranteed by the CONTRACTOR for a period of one (1) year from the date of substantial completion.
2. Wording for the notarized guarantee shall be as follows:
"We hereby guarantee all work performed by us on the above captioned project to be free from defective materials and workmanship for a period of one (1) year, or such longer period of time as may be called for in the Contract Documents for such portions of the work."
3. Guarantee Compliance:
Except as otherwise specified, all work shall be guaranteed by the CONTRACTOR and through him each sub-contractor against defects resulting from the use of inferior materials, equipment or workmanship for one (1) year from the date of substantial completion of the Contract. In case of work performed by his sub-contractors, the CONTRACTOR shall secure warranties from said sub-contractors and deliver copies of the same to the OWNER upon completion of the work. If, within any guarantee period, repairs or changes are required in connection with guaranteed work which, in the OWNER'S opinion, are rendered necessary as the result of use of materials, equipment or workmanship which are inferior, defective or not in accordance with terms of the Contract: CONTRACTOR shall promptly upon receipt of OWNER'S written notice, and without expense of the OWNER;
 - a. Place in satisfactory condition in every particular all such guaranteed work, correct all defects therein.
 - b. Make good all damage to the building, site, equipment or building contents which in the OWNER'S opinion is the result of the use of materials, equipment or workmanship which are inferior, defective, or not in accordance with terms of the Contract.
 - c. Make good any work or material or the equipment and contents of building or site disturbed in fulfilling such guarantee.In any case where fulfilling the requirements of the Contract, or any guarantee embraced in or required thereby, the CONTRACTOR disturbs any work guaranteed under another's Contract, he shall restore such disturbed work to condition satisfactory to the OWNER and guarantee such restored work to the same extent as it was guaranteed under such other contract. If the CONTRACTOR, after notice, fails to proceed promptly to comply with terms of the

guarantee, the OWNER may have the defects corrected and the CONTRACTOR and his surety shall be liable for all expense incurred. All special guarantees applicable to definite parts of the work that may be stipulated in the specification or other Contract Documents shall be subject to the terms of this Specification Section during the first year of the life of such special guarantees. All guarantees and warranties shall be obtained in the OWNER'S name and evidence thereof shall be promptly delivered to the OWNER'S Representative for transfer to the OWNER.

CLOSE-OUT DOCUMENTS

In general documents for close out, to be submitted by the CONTRACTOR to the OWNER, prior to final payment, shall be; but not limited to the following:

1. APPLICATION FOR PAYMENT: AIA Document G-702
2. CERTIFICATE OF SUBSTANTIAL COMPLETION: AIA Document G-704
3. CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS:
AIA Documents G-706 and G-706A: The Contractor shall furnish these AIA Documents complete with attached notarized full release of liens, damages, and a guarantee that all materials and labor are paid in accordance with Contract Documents with the following wording:
"WE HEREBY CERTIFY THAT ALL BILLS FOR LABOR AND MATERIALS INCORPORATED INTO THE ABOVE CAPTIONED PROJECT UNDER OUR CONTRACT HAVE BEEN PAID AND THAT THE OWNER IS RELEASED FROM ANY AND ALL CLAIMS AND/OR DAMAGES UNDER THIS CONTRACT."
4. CONSENT OF SURETY COMPANY TO FINAL PAYMENT: AIA Document G-707
To be completed in full by the Bonding Company.
5. CONTRACTOR'S NOTARIZED STATEMENT:
Notarized statement that project has been constructed in accordance with Contract Documents.
6. CONTRACTOR'S NOTARIZED STATEMENT OF GUARANTEE/S:
All work will be guaranteed by the Contractor for a period of one (1) year from the date of substantial completion. Wording will be as follows:
"WE HEREBY GUARANTEE ALL WORK PERFORMED BY US ON ABOVE CAPTIONED PROJECT TO BE FREE FROM DEFECTIVE MATERIALS AND WORKMANSHIP FOR A PERIOD OF ONE (1) YEAR, OR SUCH LONGER PERIOD OF TIME AS MAY BE CALLED FOR IN THE CONTRACT DOCUMENTS FOR SUCH PORTIONS OF THE WORK."
In the case of work performed by his sub-contractors, the Contractor shall secure warranties from said sub-contractors and deliver copies of same to the Owner upon completion of work.
7. OPERATING AND MAINTENANCE MANUALS:
All manufacturer's operating instructions and maintenance manuals will be compiled in a tabbed and labeled 3-ring binder. (Furnish Owner with two (2) sets).
8. FORM W-9, PAYER'S REQUEST FOR TAXPAYER IDENTIFICATION NUMBER AND CERTIFICATION (IRS):
Form W-9 is to be completed by non-corporation contractors. Non-applicable if Contractor's firm is Incorporated.
9. FINAL CLEANING:
At close out time clean and re-clean entire work to normal level for "FIRST CLASS" maintenance/cleaning.

TECHNICAL SPECIFICATIONS

1. Applicable Specifications

The Technical Specifications entitled Mississippi Standard Specifications for Road and Bridge Construction, 2017 Edition shall be the specifications applicable to this project except as for herein specified. Any testing required by those specifications for material submittal approval shall be the responsibility of the Contractor. The testing laboratory used by the Contractor shall be a laboratory certified by the Mississippi Department of Transportation and shall be approved by the Engineer. Any reference to Unit Item for pay shall be modified and paid based on the Pay Items included in the proposal of the specifications.

2. References Amended to mean Engineer

Any reference in the above-mentioned specifications to Commission, Director, Chief Engineer, Testing Engineer, or Project Engineer shall be amended in these specifications to mean the Engineer, or his duly authorized representative, of the City of Hattiesburg.



Memorandum

To: Mayor Toby Barker and Members of City Council
From: Chris McGee, Director of Parks and Recreation
cc:
Date: Tuesday, January 18, 2022
Re: Approve the sale of grave spaces per attached Memo's, Receipts, and Deeds.
File Number: 2022-6
Minute Book #

Summary

Approve the sale of grave spaces per attached Memo's, Receipts, and Deeds.

Recommendation Statement

I am recommending approval of the sale of grave spaces.

Please place this on the January 18, 2022 City Council meeting for consideration.

To: CITY COUNCIL

From: Deborah Bourne, Division Manager of Cemeteries

Date: December 28, 2021

Darlene Williams

(1) Space \$ 150.00

East Half (E ½) of the Northwest Quarter (NW ¼)

Lot 117, Section 1, South Hill

Carl Helton, Jr

(1) Space \$ 175.00

South Half (S ½) of the Southwest Quarter (SW ¼)

Lot 78, Section 39, Highland Cemetery

Carl Helton, III

(2) Spaces \$ 350.00

Northwest Quarter (NW ¼)

Lot 85, Section 39, Highland Cemetery

Gregory Duckworth

(1) Space \$ 175.00

South Half (S ½) of the Southwest Quarter (SW ¼)

Lot 79, Section 34, Highland Cemetery

Kimberly Bradley

(2) Spaces \$ 350.00

Southeast Quarter (SE ¼)

Lot 122, Section 39, Highland Cemetery

To: CITY COUNCIL

From: Deborah Bourne, Division Manager of Cemeteries

Date: January 03, 2022

Evia Evans

(2) Spaces \$ 350.00

Southeast Quarter (SE ¼)

Lot 14, Section 35, Highland Cemetery

Cedric Jerome Hill (Dantzler)

(1) Space \$ 175.00

South Half (S ½) of the Northwest Quarter (NW ¼)

Lot 66, Section 34, Highland Cemetery

Walter Hathorn, Sr

(2) Spaces \$ 350.00

Northwest Quarter (NW ¼)

Lot 99, Section 38, Highland Cemetery

Walter Hathorn, Sr

(1) Space \$ 175.00

South Half (S ½) of the Southwest Quarter (SW ¼)

Lot 99, Section 38, Highland Cemetery

Walter Hathorn, Sr

(2) Spaces \$ 350.00

Northeast Quarter (NE ¼)

Lot 99, Section 38, Highland Cemetery

To: CITY COUNCIL

From: Deborah Bourne, Division Manager of Cemeteries

Date: January 7, 2022

Kalani Stevens (Infant)

(1) Space \$ 45.00

Baby Space# 60

Lot 2, Section 3, Highland Cemetery

Voncile Rankin

(1) Space \$ 175.00

South Half (S ½) of the Southwest Quarter (SW ¼)

Lot 105, Section 37, Highland Cemetery

Christopher J. Hathorn

(1) Space \$ 175.00

North Half (N ½) of the Southwest Quarter (SW ¼)

Lot 99, Section 38, Highland Cemetery

Minnie Thompson

(1) Space \$ 175.00

North Half (N ½) of the Southwest Quarter (SW ¼)

Lot 122, Section 39, Highland Cemetery

Earnestine Anderson

(1) Space \$ 175.00

North Half (N ½) of the Southwest Quarter (SW ¼)

Lot 79, Section 39, Highland Cemetery

Lillie Belle Council

(1) Space \$ 175.00

West Half (W ½) of the Northwest Quarter (NW ¼)

Lot 162, Section 22, Highland Cemetery

John Clay

(1) Space \$ 150.00

West Half (W ½) of the Northeast Quarter (NE ¼)

Lot 15, Section 1, South Hill Cemetery

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 12/22/2021

SOLD TO:

Mr. Mrs. Miss

Darlene Williams

ADDRESS

186 Old Airport Rd, Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

E 1/2 NW 1/4 Lot No. 117

Section No. 1

in South Hill Cemetery

Number of grave spaces 1

Price per grave space \$ 150.00

Price Received \$

150.00

CITY OF HATTIESBURG, MISSISSIPPI

By

Deborah Brumie

Supt. of City Cemeteries

Debit Card

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 12-27-2021

SOLD TO:

Mr. Mrs. Miss

Gregory Duckworth

ADDRESS

202 Ruby Ave Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

S 1/2 SW 1/4 Lot No. 79

Section No. 34

in Highland Cemetery

Number of grave spaces 1

Price per grave space \$ 175.00

Price Received \$

175.00

CITY OF HATTIESBURG, MISSISSIPPI

By

[Signature]

Supt. of City Cemeteries

cash

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 12-27- 2021

SOLD TO:

Mr. Mrs. Miss Carl Helton Jr.

ADDRESS 98 Beverly Hills Loop Petal, MS 39465

desires to purchase the grave space described below, subject to Cemetery regulations.

S 1/2 SW 1/4 Lot No. 78 Section No. 39 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.⁰⁰

Price Received \$ 175.⁰⁰

ced

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 12-27- 2021

SOLD TO:

Mr. Mrs. Miss Carl Helton III

ADDRESS 98 Beverly Hills Loop Petal, MS 39465

desires to purchase the grave space described below, subject to Cemetery regulations.

1/2 NW 1/4 Lot No. 85 Section No. 39 in Highland Cemetery

Number of grave spaces 2 Price per grave space \$ 175.⁰⁰

Price Received \$ 350.⁰⁰

ced

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES

Hattiesburg, Miss., 12-29 2021

SOLD TO:

Mr. Mrs. Miss Kimberly Bradley

ADDRESS 500 J.C. Killingsworth Dr. Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

1/2 SE 122 Lot No. 39 Section No. 39 in Highland Cemetery

Number of grave spaces 2 Price per grave space \$ 175.00

Price Received \$ 350.00

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

Coord

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01/03/2022

SOLD TO:

Mr. Mrs. Miss Cedric Jerome Hill Dartzler

ADDRESS 3609 Pinnacle DR. Hattiesburg, MS. 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

S 1/2 NW 1/4 Lot No. 66 Section No. 34 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.00

Price Received \$ 175.00

Debit card

CITY OF HATTIESBURG, MISSISSIPPI

By Deborah Birne
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01-03-2022

SOLD TO:

Mr. Mrs. Miss Walter Hathon Sr.

ADDRESS 114 East 8th St. Hattiesburg, MS. 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

1/2 NW 1/4 Lot No. 99 Section No. 38 in Highland Cemetery

Number of grave spaces 2 Price per grave space \$ 175.00

Price Received \$ 350.00

Card

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES

Hattiesburg, Miss., 01-03- 2022

SOLD TO:

Mr. Mrs. Miss Walter Hathorn Sr.

ADDRESS 114 East 8th St. Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

S 1/2 SW 1/4 Lot No. 99 Section No. 38 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.00

Price Received \$ 175.00

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES

Hattiesburg, Miss., 01-03- 2022

SOLD TO:

Mr. Mrs. Miss Walter Hathorn Sr.

ADDRESS 114 East 8th St. Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

1/2 NE 1/4 Lot No. 99 Section No. 38 in Highland Cemetery

Number of grave spaces 2 Price per grave space \$ 175.00

Price Received \$ 350.00

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES

Hattiesburg, Miss., 12/28/ 2021

SOLD TO:

Mr. Mrs. Miss Eva Evans

ADDRESS 1502 E. Tumbleweed Way, Propper, UT 84020

desires to purchase the grave space described below, subject to Cemetery regulations.

1/2 SE 1/4 Lot No. 14 Section No. 35 in Highland Cemetery

Number of grave spaces 2 Price per grave space \$ 175.00

Price Received \$ 350.00

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01/06/ 20 22

SOLD TO:

Mr. Mrs. Miss Kalani Stevens

ADDRESS P.O. Box 16147, Hattiesburg, MS 39404

desires to purchase the grave space described below, subject to Cemetery regulations.

Baby Space #60 1/4 Lot No. 2 Section No. 3 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 45.00

Price Received \$ 45.00

Ck# 5188
(Forest)

CITY OF HATTIESBURG, MISSISSIPPI

By Deborah Bowne
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01/06/ 20 22

SOLD TO:

Mr. Mrs. Miss Christopher J. Hathorn

ADDRESS 2 Vintage Dr. Hattiesburg, MS 39402

desires to purchase the grave space described below, subject to Cemetery regulations.

N 1/2 SW 1/4 Lot No. 99 Section No. 38 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.00

Price Received \$ 175.00

Ck# 5188
(Forest)

CITY OF HATTIESBURG, MISSISSIPPI

By Deborah Bowne
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01/06/ 20 22

SOLD TO:

Mr. Mrs. Miss Minnie Thompson

ADDRESS P.O. Box 16482, Hattiesburg, MS 39404

desires to purchase the grave space described below, subject to Cemetery regulations.

N 1/2 SW 1/4 Lot No. 122 Section No. 39 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.00

Price Received \$ 175.00

Ck# 5188

CITY OF HATTIESBURG, MISSISSIPPI

By Deborah Bowne

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01-04- 2022

SOLD TO:

Mr. Mrs. Miss

John Clay

ADDRESS

826 Cortus St. Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

W $\frac{1}{2}$ NE $\frac{1}{4}$ Lot No. 15 Section No. 1 in South Hill Cemetery

Number of grave spaces

1

Price per grave space \$ 150.⁰⁰

Price Received \$

150.⁰⁰

CITY OF HATTIESBURG, MISSISSIPPI

By

[Signature]
Supt. of City Cemeteries.

Cash

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01-04- 2022

SOLD TO:

Mr. Mrs. Miss

Ernestine Anderson

ADDRESS

2804 Hillside Dr. Hattiesburg, MS 39401

desires to purchase the grave space described below, subject to Cemetery regulations.

N $\frac{1}{2}$ W $\frac{1}{4}$ Lot No. 79 Section No. 39 in Highland Cemetery

Number of grave spaces

1

Price per grave space \$

175.⁰⁰

Price Received \$

175.⁰⁰

CITY OF HATTIESBURG, MISSISSIPPI

By

[Signature]
Supt. of City Cemeteries

Cash

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01-05- 2022

SOLD TO:

Mr. Mrs. Miss Vencie Rankin

ADDRESS 11 Shenandoah Dr Apt #4 Hattiesburg, MS 39402

desires to purchase the grave space described below, subject to Cemetery regulations.

S $\frac{1}{2}$ SW $\frac{1}{4}$ Lot No. 105 Section No. 37 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.⁰⁰

Price Received \$ 175.⁰⁰

cash

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

**CITY OF HATTIESBURG
PURCHASE OF CEMETERY GRAVE SPACES**

Hattiesburg, Miss., 01-05- 2022

SOLD TO:

Mr. Mrs. Miss Lillie Belle Cance

ADDRESS 307 Lakewood Loop Hattiesburg, MS 39402

desires to purchase the grave space described below, subject to Cemetery regulations.

W $\frac{1}{2}$ NW $\frac{1}{4}$ Lot No. 162 Section No. 22 in Highland Cemetery

Number of grave spaces 1 Price per grave space \$ 175.⁰⁰

Price Received \$ 175.⁰⁰

cash

CITY OF HATTIESBURG, MISSISSIPPI

By [Signature]
Supt. of City Cemeteries

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Carl Helton, Jr., subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

South Half (S½) of the Southwest Quarter (SW¼)

Lot 78 Section 39

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of THREE HUNDRED FIFTY AND NO/100 Dollars (\$350.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto, Carl Helton, III, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

Northwest Quarter (NW¼)

Lot Number 85 Section Number 39

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

Two Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
SOUTH HILL CEMETERY**

For and in consideration of the sum of ONE HUNDRED FIFTY AND NO/100 Dollars (\$150.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Darlene Williams, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

East Half (E½) of the Northwest Quarter (NW¼)

Lot Number: 117 Section Number: 1

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as South Hill Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK
(S E A L)

MAYOR

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and Deputy City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Gregory Duckworth, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

South Half (S½) of the Southwest Quarter (SW¼)

Lot 79 Section 34

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of THREE HUNDRED FIFTY AND NO/100 Dollars (\$350.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto, Kimberly Bradley, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

Southeast Quarter (SE¼)

Lot Number 122 Section Number 39

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

Two Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Cedric Jerome Hill (Dantzler), subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

South Half (S½) of the Northwest Quarter (NW¼)

Lot 66 Section 34

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Walter Hathorn, Sr., subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

South Half (S½) of the Southwest Quarter (SW¼)

Lot 99 Section 38

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of THREE HUNDRED FIFTY AND NO/100 Dollars (\$350.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto, Walter Hathorn, Sr., subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

Northwest Quarter (NW¼)

Lot Number 99 Section Number 38

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

Two Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of THREE HUNDRED FIFTY AND NO/100 Dollars (\$350.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto, Walter Hathorn, Sr., subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

Northeast Quarter (NE¹/₄)

Lot Number 99 Section Number 38

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

Two Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022

My Commission Expires:

NOTARY PUBLIC

NOTARY PUBLIC

DEED TO CEMETERY LOT HIGHLAND CEMETERY

Baby Space #60

Lot Number: 2

Section Number: 3

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

MAYOR

(SEAL)

Given under my hand and official seal of office on this, the 18th day of January, 2022

NOTARY PUBLIC

.....

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Voncile Rankin, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

South Half (S½) of the Southwest Quarter (SW¼)

Lot 105 Section 37

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Christopher J. Hathorn, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

North Half (N½) of the Southwest Quarter (SW¼)

Lot 99 Section 38

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Minnie Thompson, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

North Half (N½) of the Southwest Quarter (SW¼)

Lot 122 Section 39

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Earnestine Anderson, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

North Half (N½) of the Southwest Quarter (SW¼)

Lot 79 Section 39

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
HIGHLAND CEMETERY**

For and in consideration of the sum of ONE HUNDRED SEVENTY-FIVE AND NO/100 Dollars (\$175.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto Lillie Belle Council, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

West Half (W½) of the Northwest Quarter (NW¼)

Lot 162 Section 22

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as Highland Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK

MAYOR

(S E A L)

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR
CITY OF HATTIESBURG
HATTIESBURG, MS

**DEED TO CEMETERY LOT
SOUTH HILL CEMETERY**

For and in consideration of the sum of ONE HUNDRED FIFTY AND NO/100 Dollars (\$150.00), cash in hand paid to the City of Hattiesburg, Mississippi, the City of Hattiesburg, Mississippi acting by and through its duly authorized Mayor and City Clerk does hereby bargain, sell and convey unto John Clay, subject to the reservations and restrictions hereinafter set out and subject to rules and regulations now or hereafter adopted, the following described grave spaces:

West Half (W½) of the Northeast Quarter (NE¼)

Lot Number: 15 Section Number: 1

according to the Cemetery Survey of the City of Hattiesburg, Mississippi known as South Hill Cemetery, and containing

One (1) Grave space (s).

SAID Lot shall be used for burial purposes only and all graves therein must be checked and laid out by the Cemetery sexton before the same is dug and must be at least 4 feet deep and shall be, when completed, level with the ground. No shrubbery, vines or trees shall be planted in the Cemetery Lot and there shall be nothing left above the ground except markers which may be erected to meet all City regulations and requirements. All burials in the grave space(s) herein conveyed shall comply with applicable State and Federal laws governing human burial and with City rules and regulations pertaining thereto. If boxes or vaults are used they shall be at least 10 inches below the ground level.

GRANTEE herein shall not sell or convey this lot without a written permit from the Mayor and Council of the City of Hattiesburg, Mississippi.

WITNESS the signature and seal of the City of Hattiesburg, Mississippi, a Municipal Corporation, acting, by and through its duly authorized Mayor and City Clerk, on this, the 18th day of January, 2022.

ATTEST:

CITY OF HATTIESBURG, MISSISSIPPI

CITY CLERK
(SEAL)

MAYOR

STATE OF MISSISSIPPI
COUNTY OF FORREST/LAMAR

Personally, appeared before me, the undersigned authority in and for said County and State, Toby Barker and Kermas Eaton, Mayor and Deputy City Clerk, respectively, of the City of Hattiesburg, Mississippi, a municipal corporation, each of whom acknowledged before me that they signed, executed and delivered the above and foregoing Cemetery Deed on the day and year therein mentioned as the act and deed of the City of Hattiesburg after having first been authorized so to do.

Given under my hand and official seal of office on this, the 18th day of January, 2022.

My Commission Expires:

NOTARY PUBLIC



Memorandum

To: Mayor Toby Barker and Members of City Council

From:

cc:

Date: Tuesday, January 18, 2022

Re: Approve claims docket for the period ending January 14, 2022.
File Number: 2022-19
Minute Book #

Summary

Recommendation Statement

Please place this on the January 18, 2022 City Council meeting for consideration.

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4											
ACCOUNT/VENDOR			INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
001000					BALANCE SHEET						
001000 0520EM						D/F	EMER.MGMT.DISTRICT				
002158	AT&T	M8183270010594	1/22	0		2022	4	INV P	2,999.34	011422	288506 LONG DISTANCE SERVI
ACCOUNT TOTAL									2,999.34		
001000 0520LB						D/F	LIBRARY				
002158	AT&T	M8183270010594	1/22	0		2022	4	INV P	238.48	011422	288506 LONG DISTANCE SERVI
ACCOUNT TOTAL									238.48		
001000 060100						GAS/LUBRICANT-CITY BARN					
003918	PINE BELT OIL COMPAN	10730926			226250	2022	4	INV P	18,959.52	011422	288655 GAS AND DIESEL FOR
003918	PINE BELT OIL COMPAN	10734431			226155	2022	4	INV P	9,031.51	011422	288655 GAS AND DIESEL FOR
003918	PINE BELT OIL COMPAN	10737029			226069	2022	4	INV P	5,904.70	011422	288655 DIESEL FUEL FOR FUE
003918	PINE BELT OIL COMPAN	10737036			226155	2022	4	INV P	5,244.58	011422	288655 GAS AND DIESEL FOR
									39,140.31		
ACCOUNT TOTAL									39,140.31		
ORG 001000 TOTAL									42,378.13		
001003					CITY COUNCIL						
001003 611002						TRAVEL EXP-WARD 2					
002645	DELGADO, DEBORAH DEN	OT#9176			0	2022	4	INV P	358.30	011422	288551
ACCOUNT TOTAL									358.30		
001003 6110DC						TRAVEL EXP-DEPCLERK					
004017	REGIONS CARDHOLDER S	1346 - 12-31-2021			0	2022	4	INV P	373.26	011422	288669 1346 -12-31-2021 CR
ACCOUNT TOTAL									373.26		
001003 684501						REG FEE/TUITION-WARD 1					
003694	MS MUNICIPAL LEAGUE	33853			0	2022	4	INV P	185.00	011422	288634 COUNCIL - JGEORGE'S
ACCOUNT TOTAL									185.00		
ORG 001003 TOTAL									916.56		
001015					CITY COURT						
001015 546000						MINOR EQUIPMENT					
004050	RICOH CORP	1088293474			0	2022	4	INV P	41.00	011422	288671 MB# 2018-183-184 CO
ACCOUNT TOTAL									41.00		
001015 604900						OTHER PROFESSIONAL SERV.					
002564	COURT PROGRAMS INC	88			0	2022	4	INV P	4,154.00	011422	288545 COURT MONTHLY ANKLE
ACCOUNT TOTAL									4,154.00		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION	
001015	604901			OTHER PROF-TECHNOLOGY						
004050	RICOH CORP	35659119	0	2022	4	INV P	287.51	011422	288671	MB#2018-183-184 COU
004050	RICOH CORP	5063537123	0	2022	4	INV P	69.26	011422	288671	MB# 2018-183-184 CO
004050	RICOH CORP	5091924233	0	2022	4	INV P	144.10	011422	288671	MB# 2018-183-184 CO
							500.87			
004057	RJ YOUNG COMPANY	INV4565100	0	2022	4	INV P	188.25	011422	288672	MB#2017-96 COURT RJ
004482	TYLER TECHNOLOGIES IN	025-354056	0	2022	4	INV P	4,290.00	011422	288702	MB# 2020-29 COURT T
004482	TYLER TECHNOLOGIES IN	025-355538	0	2022	4	INV P	6,580.00	011422	288702	MB# 2020-29 CRT TYL
							10,870.00			
ACCOUNT TOTAL							11,559.12			
001015	630000			GAS						
004321	SPIRE	G2021 1/5	0	2022	4	INV P	21.06	011422	288691	SPIRE(WILLMUT GAS)
ACCOUNT TOTAL							21.06			
001015	635000			BUILDING R&M						
002136	ANOINTED HANDS SERVI	7104	0	2022	4	INV P	684.43	011422	288503	MB# 2020-95 COURT M
ACCOUNT TOTAL							684.43			
ORG 001015 TOTAL							16,459.61			
001020	MAYOR/ADMIN.									
001020	604900			OTHER PROFESSIONAL SERV.						
002035	AAMCO TRANSMISSION (	I143802	221810	2022	4	INV P	517.50	011422	288489	MAYOR VEHICLE REPAI
047041	HUB CITY VIDEO LLC	1033	0	2022	4	INV P	715.10	011422	288593	FIELD PRODUCTION NY
ACCOUNT TOTAL							1,232.60			
001020	611000			TRAVEL EXPENSE						
002196	BARKER, THOMAS	T9148	0	2022	4	INV P	153.00	011422	288512	TRAVEL REIMBURSEMEN
002196	BARKER, THOMAS	T9194	0	2022	4	INV P	138.00	011422	288512	REIMBURSEMENT FOOD
002196	BARKER, THOMAS	T9195	0	2022	4	INV P	112.00	011422	288512	REIMBURSEMENT TRAVE
							403.00			
003274	JONES, ANN	T9147	0	2022	4	INV P	153.00	011422	288607	TRAVEL ARBITRATION
003944	POPE & POPE, PA	T9146	0	2022	4	INV P	153.00	011422	288657	TRAVEL ARBITRATION
004017	REGIONS CARDHOLDER S	1286 - 12-31-2021	0	2022	4	INV P	657.48	011422	288669	1286 -12-31-2021 CR
004017	REGIONS CARDHOLDER S	4524 - 12-31-2021	0	2022	4	INV P	981.35	011422	288669	4524 12-31-2021 CRE
004017	REGIONS CARDHOLDER S	9492 - 12-31-2021	0	2022	4	INV P	559.89	011422	288669	9492 - 12-31-2021 C
							2,198.72			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL				2,907.72		
001020	615000					ADVERTISING					
003031	HATTIESBURG ALLIANCE 2021PAC			0	2022	4	INV	P	10,000.00	011422	288583 MB# 2021-1456 PUBLI
003064	H'BURG TOURISM COMMI 12222021			0	2022	4	INV	P	5,000.00	011422	288580 2021 MHSAA FOOTBALL
004017	REGIONS CARDHOLDER S 4524 - 12-31-2021			0	2022	4	INV	P	148.36	011422	288669 4524 12-31-2021 CRE
					ACCOUNT TOTAL				15,148.36		
001020	615200					ADVERTISING-SPEC. EVENTS					
003141	HUB CITY SPOKES 99114			0	2022	4	INV	P	480.00	011422	288592 LOCAL DISPLAY MIDNI
					ACCOUNT TOTAL				480.00		
001020	638400					MOTOR VEHICLE EQ. R&M					
002035	AAMCO TRANSMISSION (I143802			221810	2022	4	INV	P	749.24	011422	288489 MAYOR VEHICLE REPAI
					ACCOUNT TOTAL				749.24		
001020	641000					OFFICE EQUIPMENT RENT					
003825	OWENS BUSINESS MACHI 433685			0	2022	4	INV	P	187.00	011422	288645 MB# 2015-2349 CONRA
003825	OWENS BUSINESS MACHI 433686			0	2022	4	INV	P	55.82	011422	288645 CONTRACT OVERCHARGE
									242.82		
					ACCOUNT TOTAL				242.82		
001020	684000					DUES AND MEMBERSHIPS					
004485	U S CONFERENCE OF MA INV002207			0	2022	4	INV	P	3,489.00	011422	288703 CALENDAR YEAR MEMBE
					ACCOUNT TOTAL				3,489.00		
001020	699900					SERVICES NOT SPECIFIED					
002714	ECONOMY SUPPLY CO 66736			225818	2022	4	INV	P	132.95	011422	288555 NEW YEARS NUMBERS;
					ACCOUNT TOTAL				132.95		
					ORG 001020 TOTAL				24,382.69		
001040						MUNICIPAL CLERK					
001040	615000					ADVERTISING					
003141	HUB CITY SPOKES INV99114			0	2022	4	INV	P	590.44	011422	288592 CITY WIDE ADS & NOT
					ACCOUNT TOTAL				590.44		
					ORG 001040 TOTAL				590.44		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR					INVOICE	PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
ACCOUNTING DIV.												
001042	501000					OTHER EXPENDABLE			OFF.SPL			
003810	OFFICE PRODUCTS PLUS	965845-0	226079	2022	3	INV	P	60.28	011422	288643	ENVELOPES	
003810	OFFICE PRODUCTS PLUS	965853-0	226079	2022	3	INV	P	60.28	011422	288643	ENVELOPES	
								120.56				
ACCOUNT TOTAL								120.56				
ORG 001042 TOTAL								120.56				
PURCHASING DIV.												
001045	501000					OTHER EXPENDABLE			OFF.SPL			
004327	STANDARD OFFICE SUPP	5208092-0	226207	2022	4	INV	P	26.36	011422	288692	OFFICE SUPPLIES/PUR	
004327	STANDARD OFFICE SUPP	5208093-0	226207	2022	4	INV	P	43.78	011422	288692	OFFICE SUPPLIES/PUR	
								70.14				
ACCOUNT TOTAL								70.14				
ORG 001045 TOTAL								70.14				
URBAN DEVELOPMT												
001090	684000					DUES AND MEMBERSHIPS						
004017	REGIONS CARDHOLDER S	1346 - 12-31-2021	0	2022	4	INV	P	380.00	011422	288669	1346 -12-31-2021 CR	
ACCOUNT TOTAL								380.00				
ORG 001090 TOTAL								380.00				
GEN.GOV'T.BLDG												
001092	513000					CHEMICALS						
002459	CHEM-AQUA	7622658	0	2022	4	INV	P	583.33	011422	288532	WATER TRMNT PGR FOR	
ACCOUNT TOTAL								583.33				
HORT./LANDSCAPING SPLY.												
001092	544000					HORT./LANDSCAPING SPLY.						
004017	REGIONS CARDHOLDER S	4524 - 12-31-2021	0	2022	4	INV	P	80.25	011422	288669	4524 12-31-2021 CRE	
ACCOUNT TOTAL								80.25				
ELECTRICAL SUPPLIES												
001092	560500					ELECTRICAL SUPPLIES						
003916	PINE BELT INDUSTRIAL	4196144-0001-04	0	2022	4	INV	P	37.00	011422	288654	SERVICE CALL TO TRA	
004256	SOLAR SUPPLY INC	3447992	226039	2022	4	INV	P	240.00	011422	288685	FILTERS FOR CITY HA	
ACCOUNT TOTAL								277.00				
GAS												
001092	630000					GAS						
004321	SPIRE	G2021 1/5	0	2022	4	INV	P	562.02	011422	288691	SPIRE(WILLMUT GAS)	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
						ACCOUNT TOTAL			562.02			
001092	639400					DISINFECT./EXTERMINATION						
003040	HAVARD	PEST CONTROL	1854943	0	2022	4	INV	P	45.00	011422	288584 HAVARD PEST CONTROL	
003040	HAVARD	PEST CONTROL	1880913	0	2022	4	INV	P	65.00	011422	288584 HAVARD PEST CONTROL	
									110.00			
						ACCOUNT TOTAL			110.00			
001092	644900					OTHER RENT						
002720	EDWARDS	PROPERTY MGM	2/2022	0	2022	4	INV	P	1,100.00	011422	288557 DL RENEWAL STATION	
						ACCOUNT TOTAL			1,100.00			
						ORG 001092 TOTAL			2,712.60			
001094				METRPLTN PLANG.								
001094	511500					FOOD						
047828	GRIN	COFFEE	5396	225178	2022	4	INV	P	44.00	011422	288575 COFFEE FOR MPO PUBL	
047828	GRIN	COFFEE	5637	225307	2022	4	INV	P	22.00	011422	288575 COFFEE FOR MPO POLI	
									66.00			
						ACCOUNT TOTAL			66.00			
001094	615000					ADVERTISING						
003141	HUB CITY SPOKES	INV99114		0	2022	4	INV	P	181.96	011422	288592 CITY WIDE ADS & NOT	
						ACCOUNT TOTAL			181.96			
						ORG 001094 TOTAL			247.96			
001095				G/G INS.OTH SER								
001095	602500					LEGAL						
002085	ALLEN ENGINEERING AN	00210888		0	2022	4	INV	P	264.50	011422	288498 PHASE 1 GRANT PREPA	
003090	HICKS LAW FIRM, LLC	10291		0	2022	4	INV	P	960.00	011422	288588 ELECTION COMMISSION	
003090	HICKS LAW FIRM, LLC	10292		0	2022	4	INV	P	520.00	011422	288588 GENERAL FILE	
									1,480.00			
						ACCOUNT TOTAL			1,744.50			
001095	602701					MEDICAL ANALYSIS-EMP CLINIC						
002037	AB SUPPORT SERVICES	010107		225007	2022	4	INV	P	380.00	011422	288490 MB# 2021-1274 JANIT	
003576	MEDICAL ANALYSIS-GHV	10744		0	2022	4	INV	P	35,618.90	011422	288628 EMPLOYEE CLINIC FEE	
004017	REGIONS CARDHOLDER S	1708 - 12-31-2021		0	2022	4	INV	P	555.60	011422	288669 1708 - 12-31-2021 C	
						ACCOUNT TOTAL			36,554.50			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
001095	604900			OTHER PROFESSIONAL SERV.						
003256	JOHNSON CONTROLS, IN	00073824893	223168	2022	4	INV P	11,842.25	011422	288606	JCI PLANNED SERVICE
ACCOUNT TOTAL							11,842.25			
001095	606000			TELEPHONE AND TELEGRAPH						
002158	AT&T	L2021-0104	0	2022	4	INV P	148.50	011422	288505	AT&T BL LONG DISTAN
002158	AT&T	L2021-12/13	0	2022	3	CRM P	-122.30	011422	288505	BLUE LIGHTS LONG DI
002158	AT&T	L2021-12/21	0	2022	4	INV P	49.50	011422	288505	AT&T BL/LONG DISTAN
002158	AT&T	L2021-12/28	0	2022	4	INV P	224.63	011422	288505	AT&T LD ON THE TRAC
002158	AT&T	M8183270010594 1/22	0	2022	4	INV P	7,597.59	011422	288506	LONG DISTANCE SERVI
							7,897.92			
002159	AT&T LONG DISTANCE S	0275844833	0	2022	4	INV P	36.37	011422	288507	GEN GOVT-ONE NET
047050	C SPIRE (IP)	L2022 1/01	0	2022	4	INV P	4,650.80	011422	288527	CSPIRE MSGOV CITY P
ACCOUNT TOTAL							12,585.09			
ORG 001095 TOTAL							62,726.34			
001100				POLICE/PUB.SFTY						
001100	505000			SUBSCRIPTIONS,MAGS,MAPS						
002568	COVERT TRACK GROUP,	47616	226114	2022	4	INV P	1,215.00	011422	288548	ANNUAL TRACKING DEV
ACCOUNT TOTAL							1,215.00			
001100	535000			UNIFORMS, BADGES, ETC.						
003698	MS POLICE SUPPLY CO	I-4965	225991	2022	3	INV P	4,498.50	011422	288635	HOLSTERS FOR STOCK-
ACCOUNT TOTAL							4,498.50			
001100	535500			WEARING APPAREL						
004017	REGIONS CARDHOLDER S	1708 - 12-31-2021	0	2022	4	INV P	421.49	011422	288669	1708 - 12-31-2021 C
004017	REGIONS CARDHOLDER S	2080 - 12-31-2021	0	2022	4	INV P	683.95	011422	288669	2080 - 12-31-2021 C
004017	REGIONS CARDHOLDER S	9492 - 12-31-2021	0	2022	4	INV P	623.22	011422	288669	9492 - 12-31-2021 C
							1,728.66			
ACCOUNT TOTAL							1,728.66			
001100	546000			MINOR EQUIPMENT						
002120	ANDERSON RETAIL INC	164342	226211	2022	4	INV P	31.99	011422	288502	REPAIR PARTS FOR CH
002714	ECONOMY SUPPLY CO	068522	226212	2022	4	INV P	220.10	011422	288555	REPAIR PARTS FOR SE
002764	EVIDENT INC	186165A	225927	2022	3	INV P	829.78	011422	288563	SUPPLIES FOR CRIME
003809	OFFICE DEPOT INC	213728882001	225843	2022	4	INV P	4,830.00	011422	288642	CHAIRS-HPD

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4													
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
003937	PLAY IT AGAIN SPORTS			01-07-22	226149	2022	4	INV	P	2,519.72	011422	288656 EQUIPMENT FOR NEW B	
004158	SETCOM CORPORATION			48087	225850	2022	4	INV	P	1,143.00	011422	288678 REPAIRS TO COMS-HPD	
ACCOUNT TOTAL										9,574.59			
001100	559000			OTHER OPERATING MATL/SPLY									
003583	METRIX SOLUTIONS			M73614	0	2022	4	INV	P	1,721.78	011422	288629 BASIC OV RENEWAL-2	
ACCOUNT TOTAL										1,721.78			
001100	570000			MTR VEHICLE REP. PTS/SPL									
002060	ADVANCE AUTO PARTS			5604135672324	226056	2022	3	INV	P	2,374.35	011422	288494 REPAIR PARTS FOR VA	
002160	AT&T MOBILITY			287308925627X0105202	0	2022	4	INV	P	4,981.78	011422	288508 MB2106-287/PD TRACK	
002160	AT&T MOBILITY			287308925627X1205202	0	2022	4	INV	P	4,845.66	011422	288508 MB2016-287/PD TRACK	
										9,827.44			
ACCOUNT TOTAL										12,201.79			
001100	603000			VETERINARIAN									
003106	HOLLAND VETERINARY H			53853	0	2022	3	INV	P	271.90	011422	288590 K9 VET VISIT FOR IV	
003106	HOLLAND VETERINARY H			53937	0	2022	3	INV	P	163.50	011422	288590 VET VISIT FOR K9 IV	
										435.40			
ACCOUNT TOTAL										435.40			
001100	604900			OTHER PROFESSIONAL SERV.									
003825	OWENS BUSINESS MACHI			431477	225538	2022	3	INV	P	150.00	011422	288645 COPIER REPAIR IN RE	
004453	TRANSUNION RISK AND			362606-202112-1	0	2022	4	INV	P	327.50	011422	288698 ONLINE INVESTIGATIO	
ACCOUNT TOTAL										477.50			
001100	606000			TELEPHONE AND TELEGRAPH									
002158	AT&T			L2021-28 DEC	0	2022	4	INV	P	202.00	011422	288505 AT&T	
002158	AT&T			12022	0	2022	4	INV	P	413.50	011422	288505 AT&T DEPT OF PUBLIC	
										615.50			
ACCOUNT TOTAL										615.50			
001100	611000			TRAVEL EXPENSE									
004141	SEALY, PEGGY			01.10.22-01.09.22	0	2022	3	INV	P	1,346.00	011422	288677 TRAVEL AD. 2022 NEW	
ACCOUNT TOTAL										1,346.00			
001100	612000			FREIGHT									
002764	EVIDENT INC			186165A	225927	2022	3	INV	P	217.99	011422	288563 SUPPLIES FOR CRIME	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR			INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION
004158	SETCOM CORPORATION	48087			225850	2022	4	INV P	28.51	011422	288678	REPAIRS TO COMS-HPD
004505	UNITED PARCEL SERVIC	00008E1Y015012			0	2022	4	INV P	16.85	011422	288707	SHIPPING FEE-HPD
004505	UNITED PARCEL SERVIC	00008E1Y15521			0	2022	4	INV P	1.44	011422	288707	SHIPPING FEES
									18.29			
ACCOUNT TOTAL									264.79			
001100	638400				MOTOR VEHICLE EQ. R&M							
003074	HELLFIGHTERS USA	21075			225454	2022	4	INV P	445.76	011422	288587	TIRE REPLACEMENT FO
ACCOUNT TOTAL									445.76			
001100	639800				TOW IN CHARGES							
003389	LARRY'S WRECKER SERV	8931			0	2022	3	INV P	55.00	011422	288616	TOWING OF UNIT#1665
003389	LARRY'S WRECKER SERV	9150			0	2022	3	INV P	55.00	011422	288616	TOWING OF UNIT#1970
003389	LARRY'S WRECKER SERV	9193			0	2022	3	INV P	55.00	011422	288616	TOWING UF UNIT#1832
003389	LARRY'S WRECKER SERV	9197			0	2022	3	INV P	55.00	011422	288616	TOWING OF UNIT#2113
003389	LARRY'S WRECKER SERV	9262			0	2022	3	INV P	55.00	011422	288616	TOWING OF UNIT#1831
003389	LARRY'S WRECKER SERV	9267			0	2022	4	INV P	55.00	011422	288616	TOWING OF UNIT#1820
003389	LARRY'S WRECKER SERV	9303			0	2022	3	INV P	135.00	011422	288616	TOWING OF UNIT#2042
003389	LARRY'S WRECKER SERV	9313			0	2022	4	INV P	55.00	011422	288616	TOWING OF UNIT#1787
									520.00			
ACCOUNT TOTAL									520.00			
001100	641000				OFFICE EQUIPMENT RENT							
004057	RJ YOUNG COMPANY	INV4562519			0	2022	4	INV P	487.60	011422	288672	MB#2020-678 DET. CO
ACCOUNT TOTAL									487.60			
ORG 001100 TOTAL									35,532.87			
001131					JOINT P&F TRNG.							
001131	501000				OTHER EXPENDABLE OFF.SPL							
002527	COMMERCIAL STATIONER	453947-0			226163	2022	4	INV P	2.74	011422	288542	P/F SUPPLIES
ACCOUNT TOTAL									2.74			
001131	510000				CLEANING/JANITORIAL SPLY							
002527	COMMERCIAL STATIONER	453947-0			226163	2022	4	INV P	453.21	011422	288542	P/F SUPPLIES
ACCOUNT TOTAL									453.21			
001131	535600				WEARING APPAREL-FIRE							
002879	GALL'S LLC	019957998			225708	2022	4	INV P	421.92	011422	288571	P/F CLOTHING
ACCOUNT TOTAL									421.92			
001131	545000				HAND TOOLS							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
003457	LOWE'S OF HATTIESBUR	956688	225093	2022	4	INV	P		174.80	011422	288622 P/F HAND TOOLS
				ACCOUNT TOTAL					174.80		
001131	5460PO			MINOR EQUIPMENT-POLICE							
003963	PRECISION DELTA CORP	22179	225642	2022	4	INV	P		2,389.30	011422	288661 P/F AMMUNITION
				ACCOUNT TOTAL					2,389.30		
001131	559000			OTHER OPERATING MATL/SPLY							
003963	PRECISION DELTA CORP	22180	226159	2022	4	INV	P		1,336.76	011422	288661 P/F AMMUNITION
				ACCOUNT TOTAL					1,336.76		
001131	612000			FREIGHT							
002879	GALL'S LLC	019957998	225708	2022	4	INV	P		7.64	011422	288571 P/F CLOTHING
				ACCOUNT TOTAL					7.64		
001131	630000			GAS							
004321	SPIRE	G2021 1/5	0	2022	4	INV	P		352.43	011422	288691 SPIRE(WILLMUT GAS)
				ACCOUNT TOTAL					352.43		
				ORG 001131 TOTAL					5,138.80		
001160				FIRE DIVISION							
001160	535000			UNIFORMS, BADGES, ETC.							
004445	TOP NOTCH EMBROIDERY	1474	225488	2022	4	INV	P		4,287.98	011422	288697 HFD UNIFORMS FOR AL
				ACCOUNT TOTAL					4,287.98		
001160	545000			HAND TOOLS							
003746	NAPA AUTO PARTS	5930-642243	225968	2022	4	INV	P		31.30	011422	288639 HFD PISTON RING TOO
				ACCOUNT TOTAL					31.30		
001160	565000			PAINT AND PAINTING SPLY.							
002357	BUMPER TO BUMPER #23	02300153695	226082	2022	4	INV	P		358.09	011422	288525 HFD PAINT SUPPLIES
				ACCOUNT TOTAL					358.09		
001160	570000			MTR VEHICLE REP. PTS/SPL							
002738	EMPIRE TRUCK SALES (	CE006188837:01	225921	2022	4	INV	P		115.14	011422	288561 HFD UNIT # 13932 CO
002738	EMPIRE TRUCK SALES (	CE006189706:01	226203	2022	4	INV	P		160.62	011422	288561 HFD UNIT # 13932 RE
									275.76		
003339	KNOX COMPANY	INV-KA-49837	225755	2022	4	INV	P		4,926.00	011422	288610 HFD KNOX KEYSECURE
003615	MISSISSIPPI AG COMPA	P72449	226240	2022	4	INV	P		159.26	011422	288632 HFD STATION 5 LAWN

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION
003746	NAPA AUTO PARTS	5930-642824	226202	2022	4	INV P	57.60	011422	288639	HFD MECHANIC SHOP S
004465	TRUCKPRO LLC	039-0700069	225576	2022	4	INV P	292.05	011422	288700	HFD STOCK FILTERS F
004597	WATERS INTERNATIONAL	08P821068	226121	2022	4	INV P	295.19	011422	288716	HFD UNIT # 18099 RE
ACCOUNT TOTAL							6,005.86			
001160	606000				TELEPHONE AND TELEGRAPH					
002160	AT&T MOBILITY	287290217384x0105202	0	2022	4	INV P	1,893.74	011422	288508	MB2016-287/WIRELESS
ACCOUNT TOTAL							1,893.74			
001160	611000				TRAVEL EXPENSE					
004017	REGIONS CARDHOLDER S	1346 - 12-31-2021	0	2022	4	INV P	261.80	011422	288669	1346 -12-31-2021 CR
ACCOUNT TOTAL							261.80			
001160	612000				FREIGHT					
002738	EMPIRE TRUCK SALES (	CE006188837:01	225921	2022	4	INV P	30.00	011422	288561	HFD UNIT # 13932 CO
003339	KNOX COMPANY	INV-KA-49837	225755	2022	4	INV P	53.00	011422	288610	HFD KNOX KEYSECURE
ACCOUNT TOTAL							83.00			
001160	630000				GAS					
004321	SPIRE	G2021 1/5	0	2022	4	INV P	585.56	011422	288691	SPIRE(WILLMUT GAS)
004321	SPIRE	G2021 12/28	0	2022	4	INV P	871.22	011422	288691	SPIRE (WILLMUT GAS)
							1,456.78			
ACCOUNT TOTAL							1,456.78			
001160	630500				ELECTRICITY					
003873	PEARL RIVER VALLEY E	3873	0	2022	4	INV P	580.72	011422	288649	PREAL RIVER VALLEY
004282	SOUTHERN PINE ELECTR	E2022 1/4/22	0	2022	4	INV P	775.41	011422	288687	SOUTHERN PINE ELECT
ACCOUNT TOTAL							1,356.13			
001160	635000				BUILDING R&M					
003824	OVERHEAD DOOR CO OF	201113	221997	2022	4	INV P	875.00	011422	288644	HFD STATION 3 BAY D
003824	OVERHEAD DOOR CO OF	201264	221997	2022	4	INV P	402.00	011422	288644	HFD STATION 3 BAY D
003824	OVERHEAD DOOR CO OF	201315	225580	2022	4	INV P	4,231.12	011422	288644	HFD STATION ONE BAY
							5,508.12			
ACCOUNT TOTAL							5,508.12			
001160	638000				FIXED EQUIPMENT R&M					
002567	COURTNEY'S RESTAURAN	14437	226094	2022	4	INV P	1,971.97	011422	288547	HFD STATION 6 ICE M

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4											
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION	
ACCOUNT TOTAL								1,971.97			
001160	638400				MOTOR VEHICLE EQ. R&M						
002169	AUTOMOTIVE GLASS SPE	W247929	226080	2022	4	INV	P	225.00	011422	288510	HFD WINDSHIELD REPL
003915	PINE BELT CDJR, INC	517067	225875	2022	4	INV	P	130.00	011422	288653	HFD UNIT # 14701 DI
004139	SCOTTS HYDRAULIC SER	48690	0	2022	4	INV	P	1,517.49	011422	288676	HFD UNIT # 15064 LA
004597	WATERS INTERNATIONAL	08S826832	0	2022	4	INV	P	1,542.30	011422	288715	HFD UNIT # 13560 LA
ACCOUNT TOTAL								3,414.79			
001160	639400				DISINFECT./EXTERMINATION						
003040	HAVARD PEST CONTROL	1880902	0	2022	4	INV	P	50.00	011422	288584	HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880903	0	2022	4	INV	P	48.00	011422	288584	HAVARD PEST CONTROL
								98.00			
ACCOUNT TOTAL								98.00			
001160	641000				OFFICE EQUIPMENT RENT						
004050	RICOH CORP	35659144	0	2022	4	INV	P	192.00	011422	288671	HFD ADMIN & PREV CO
004050	RICOH CORP	5063537059	0	2022	4	INV	P	37.43	011422	288671	HFD ADMIN & PREV CO
								229.43			
ACCOUNT TOTAL								229.43			
001160	642500				CYLINDER RENT						
002071	AIRGAS USA LLC (NORD	9985161009	0	2022	4	INV	P	36.43	011422	288495	HFD RENTAL FOR CYL
004273	SOUTHERN GAS & SUPPL	36694389	0	2022	4	INV	P	91.11	011422	288686	HFD RENTAL FOR MEDI
ACCOUNT TOTAL								127.54			
ORG 001160 TOTAL								27,084.53			
001180	601300				LAND DEVEL.ADM.						
001180	601300				DEMOLITION						
047238	COHENS, ARTHUR	639818	0	2022	4	INV	P	800.00	011422	288540	SUNSHINE 1820 LOTT
ACCOUNT TOTAL								800.00			
001180	601800				LOT CLEARING						
002201	BARNETT CONCRETE WOR	BARNETT 715 MCKINLEY	0	2022	4	INV	P	3,500.00	011422	288513	DEMO 715 MCKINLEY S
047238	COHENS, ARTHUR	SUNSHINE 100 CLAIBOR	0	2022	4	INV	P	906.00	011422	288539	LOT CLEARING 100 CL
047238	COHENS, ARTHUR	SUNSHINE 3002 RAPHEA	0	2022	4	INV	P	3,025.00	011422	288539	LOT CLEARING 3002 R
047238	COHENS, ARTHUR	SUNSHINE 86 CANAL DR	0	2022	4	INV	P	1,188.00	011422	288539	LOT CLEARING 86 CAN
								5,119.00			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL								8,619.00		
001180 615000			ADVERTISING							
003141 HUB CITY SPOKES	INV99114	0	2022 4 INV P					101.04 011422	288592	CITY WIDE ADS & NOT
ACCOUNT TOTAL								101.04		
001180 684000			DUES AND MEMBERSHIPS							
004017 REGIONS CARDHOLDER S 1346 - 12-31-2021		0	2022 4 INV P					95.00 011422	288669	1346 -12-31-2021 CR
ACCOUNT TOTAL								95.00		
ORG 001180 TOTAL								9,615.04		
001190			P/S CONTRAC.SER							
001190 602700			MEDICAL							
002960 GULF GUARANTY EMPLOY 211223162648		0	2022 4 INV P					635.95 011422	288577	INMATES MEDICAL BIL
ACCOUNT TOTAL								635.95		
001190 686500			EMERGENCY MGMT.CONTRIB.							
002734 EMERGENCY MANAGEMENT QE 3/31/21		0	2022 3 INV P					31,500.00 011422	288560	COH CONTRB QE 12/31
ACCOUNT TOTAL								31,500.00		
ORG 001190 TOTAL								32,135.95		
001191			TRAFFIC MAINT.							
001191 546000			MINOR EQUIPMENT							
002714 ECONOMY SUPPLY CO 068579		226228	2022 4 INV P					304.08 011422	288555	TRAFFIC TREATED WOO
ACCOUNT TOTAL								304.08		
001191 554500			TRAFFIC SIGNS							
004205 SIGNS FIRST H-78645		0	2022 4 INV P					205.80 011422	288683	STREET SIGN - TRAFF
ACCOUNT TOTAL								205.80		
001191 555000			STREET MARKING SUPPLIES							
004316 SPEEDY PRINTING & SI 29778		226007	2022 4 INV P					72.00 011422	288690	STREET MARKERS
ACCOUNT TOTAL								72.00		
001191 570000			MTR VEHICLE REP. PTS/SPL							
002034 AAMCO TRANSMISSION (I112123		226084	2022 4 INV P					374.95 011422	288488	TRAFFIC UNIT 17528
002413 CARQUEST AUTO PARTS 14758-6114		226136	2022 4 INV P					81.38 011422	288529	BRAKE PADS FOR UNIT
ACCOUNT TOTAL								456.33		
001191 637500			TRAFFIC CONTROL EQ. R&M							

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION	
004205 SIGNS FIRST				H-78914		0	2022	4 INV P	3,000.00	011422	288683	INSTALL WAYFINDING
ACCOUNT TOTAL									3,000.00			
001191 643000							UNIFORM RENT					
002471 CINTAS CORPORATION # 4106398930						0	2022	4 INV P	25.00	011422	288534	TRAFFIC UNIFORM SC
002471 CINTAS CORPORATION # 4107084908						0	2022	4 INV P	25.00	011422	288534	TRAFFIC SC/8200044
									50.00			
ACCOUNT TOTAL									50.00			
001191 643500							MOP-MAT-RAG RENT					
002471 CINTAS CORPORATION # 4106398583						0	2022	4 INV P	7.26	011422	288535	TRAFFIC MATS SC/8
002471 CINTAS CORPORATION # 4107084519						0	2022	4 INV P	7.26	011422	288535	TRAFFIC SC/8200044
									14.52			
ACCOUNT TOTAL									14.52			
001191 687000							CUSTODIAL SERVICE					
002037 AB SUPPORT SERVICES 010106						0	2022	4 INV P	325.00	011422	288490	MB# 2020-95 JANITOR
ACCOUNT TOTAL									325.00			
ORG 001191 TOTAL									4,427.73			
001201				STREET DIV.								
001201 559000							OTHER OPERATING MATL/SPLY					
004256 SOLAR SUPPLY INC 3448235						226154	2022	4 INV P	442.06	011422	288685	PART FOR A/C IN FUE
004327 STANDARD OFFICE SUPP 5207645-0						225679	2022	4 INV P	132.75	011422	288692	INK CARTRIDGE/M.SUT
004327 STANDARD OFFICE SUPP 5207647-0						225679	2022	4 INV P	148.65	011422	288692	INK CARTRIDGE/M.SUT
									281.40			
ACCOUNT TOTAL									723.46			
001201 570000							MTR VEHICLE REP. PTS/SPL					
002738 EMPIRE TRUCK SALES (CE006178978:01						221907	2022	4 INV P	175.10	011422	288561	SNESOR PRESSURE & C
004297 SOUTHERN TIRE MART (2520082613						226223	2022	4 INV P	3,210.08	011422	288688	TIRES/VARIOUS VEHIC
ACCOUNT TOTAL									3,385.18			
001201 575500							AGRICLTRL REPAIR PTS/SPL					
003986 PUCKETT MACHINERY CO P05C5729679						226112	2022	4 INV P	1,249.51	011422	288663	PARTS/UNIT #14956
004467 TRUCKWORX-JACKSON 0530602739						226111	2022	4 INV P	795.17	011422	288701	PARTS/12956
ACCOUNT TOTAL									2,044.68			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4				ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001201	604900							OTHER PROFESSIONAL SERV.					
	047034	BUGZ LAWN CARE		008	0	2022	4	INV	P		1,200.00	011422	288524 LANDSCAPE MAINTENAN
	047034	BUGZ LAWN CARE		010	0	2022	4	INV	P		1,200.00	011422	288524 LANDSCAPE MAINTENAN
											2,400.00		
ACCOUNT TOTAL											2,400.00		
001201	636099							LONG RANGE PAVING PLAN					
	047056	WARREN PAVING INC		225367.1	225367	2022	4	INV	P		143,445.30	011422	288713 PAVE J ED TURNER DR
	047056	WARREN PAVING INC		225368.1	225368	2022	4	INV	P		200,744.61	011422	288713 PAVE CROSS CREEK PA
	047056	WARREN PAVING INC		226131.1	226131	2022	4	INV	P		13,030.08	011422	288713 PAVING WSF TATUM BL
											357,219.99		
ACCOUNT TOTAL											357,219.99		
001201	638400							MOTOR VEHICLE EQ. R&M					
	002169	AUTOMOTIVE GLASS SPE	I247740		225931	2022	4	INV	P		470.00	011422	288510 WINDOW UNIT #17018
	002565	COURTESY MOTORS INC	297089		225914	2022	4	INV	P		1,918.90	011422	288546 REPAIRS ON UNIT 204
	004139	SCOTTS HYDRAULIC SER	48537		226013	2022	4	INV	P		600.00	011422	288676 REPAIRS/UNIT #16083
	047021	HINTON, ANTHONY	000026		0	2022	4	INV	P		1,350.60	011422	288589 REPAIRS/UNIT 12956
ACCOUNT TOTAL											4,339.50		
001201	638700							AGRICULTURAL EQ. R&M					
	002252	BIG IRON DIESEL REPA	R04767		226127	2022	4	INV	P		1,804.05	011422	288517 REPAIRS/UNIT 15084
ACCOUNT TOTAL											1,804.05		
001201	643000							UNIFORM RENT					
	002471	CINTAS CORPORATION #	4105066641		0	2022	4	INV	P		61.78	011422	288534 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4105066693		0	2022	4	INV	P		42.10	011422	288534 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4105066811		0	2022	4	INV	P		56.38	011422	288534 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4105066815		0	2022	4	INV	P		99.77	011422	288533 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4105066863		0	2022	4	INV	P		14.52	011422	288535 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4105750160		0	2022	4	INV	P		52.26	011422	288534 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4105750247		0	2022	4	INV	P		61.78	011422	288534 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4105750296		0	2022	4	INV	P		99.77	011422	288533 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4106398759		0	2022	4	INV	P		61.78	011422	288534 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4106398773		0	2022	4	INV	P		43.30	011422	288534 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4106398849		0	2022	4	INV	P		99.77	011422	288533 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4106398921		0	2022	4	INV	P		14.52	011422	288535 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4106399035		0	2022	4	INV	P		118.26	011422	288533 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4107084679		0	2022	4	INV	P		61.78	011422	288534 UNIFORM SC 82000447
	002471	CINTAS CORPORATION #	4107084757		0	2022	4	INV	P		43.30	011422	288534 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4107084886		0	2022	4	INV	P		130.75	011422	288533 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4107084953		0	2022	4	INV	P		19.16	011422	288535 UNIFORMS SC 8200044
	002471	CINTAS CORPORATION #	4107084983		0	2022	4	INV	P		56.38	011422	288534 UNIFORM SC 82000447

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
										1,137.36		
ACCOUNT TOTAL										1,137.36		
ORG 001201 TOTAL										373,054.22		
001202 STREET LIGHTS												
001202 630500 ELECTRICITY												
003873	PEARL RIVER VALLEY	E	2022	12/22/21	0	2022	4	INV	P	1,233.34	011422	288649 PEARL RIVER VALLEY
003873	PEARL RIVER VALLEY	E	2022	12/29	0	2022	4	INV	P	310.68	011422	288649 PEARL RIVER VALLEY
003873	PEARL RIVER VALLEY	E	2022	12/30	0	2022	4	INV	P	396.00	011422	288649 PEARL RIVER VALLEY
003873	PEARL RIVER VALLEY	E	3873		0	2022	4	INV	P	2,617.72	011422	288649 PREAL RIVER VALLEY
										4,557.74		
004282 SOUTHERN PINE ELECTR E2022 1/4/22 0 2022 4 INV P 1,308.26 011422 288687 SOUTHERN PINE ELECT												
ACCOUNT TOTAL										5,866.00		
ORG 001202 TOTAL										5,866.00		
001203 ENGR/PUBLIC SER												
001203 501000 OTHER EXPENDABLE OFF.SPL												
003772	NEWELL PAPER COMPANY	4122877	226065	2022	4	INV	P	185.16	011422	288640	PAPER PRODUCTS - EN	
ACCOUNT TOTAL										185.16		
001203 570000 MTR VEHICLE REP. PTS/SPL												
004514	UNIVERSITY TIRE & SE	INV188248	226222	2022	4	INV	P	102.14	011422	288708	TIRE FOR UNIT #1750	
ACCOUNT TOTAL										102.14		
001203 602300 ABSTRACTING & RECORDING												
002847	FORREST COUNTY CHANC	085	0	2022	3	INV	P	104.00	011422	288569	RECORDING DOCUMENTS	
ACCOUNT TOTAL										104.00		
001203 607000 POSTAGE												
002798	FEDERAL EXPRESS	7-620-30975	0	2022	4	INV	P	25.90	011422	288565	FEDERAL EXPRESS INV	
004493	U S POSTMASTER-POSTA	STORMWATER MAILOUT	0	2022	4	INV	P	248.57	011422	288704	REIMBURSE PERMIT #2	
ACCOUNT TOTAL										274.47		
001203 630000 GAS												
004321	SPIRE	G2021 1/5	0	2022	4	INV	P	128.03	011422	288691	SPIRE(WILLMUT GAS)	
ACCOUNT TOTAL										128.03		
001203 687000 CUSTODIAL SERVICE												
002037	AB SUPPORT SERVICES	010106	0	2022	4	INV	P	425.00	011422	288490	MB# 2020-95 JANITOR	

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4											
ACCOUNT/VENDOR				INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
					ACCOUNT TOTAL				425.00		
					ORG 001203 TOTAL				1,218.80		
001204 SHOP DIVISION											
001204	570000				MTR	VEHICLE	REP.	PTS/SPL			
002413	CARQUEST AUTO PARTS	14758-6119	226133	2022	4	INV	P		132.97	011422	288529 SHOP SUPPPLIES/PW S
002413	CARQUEST AUTO PARTS	14758-6154	226185	2022	4	INV	P		152.36	011422	288529 GEAR OIL/PW SHOP
									285.33		
002738	EMPIRE TRUCK SALES (	CE006189717:01	226225	2022	4	INV	P		31.24	011422	288561 CAP-SURGE TANK 15 P
					ACCOUNT TOTAL				316.57		
001204	577000				EXPENDABLE	WELDING	SPLY.				
002539	CONNECTOR SPECIALIST	01056453	225943	2022	4	INV	P		486.86	011422	288543 BLADE FOR WELDING/P
					ACCOUNT TOTAL				486.86		
001204	630000				GAS						
004321	SPIRE	G2021 1/5	0	2022	4	INV	P		1,510.15	011422	288691 SPIRE(WILLMUT GAS)
					ACCOUNT TOTAL				1,510.15		
001204	639400				DISINFECT./EXTERMINATION						
003040	HAVARD PEST CONTROL	1862832	0	2022	4	INV	P		315.65	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880901	0	2022	4	INV	P		40.00	011422	288585 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880910	0	2022	4	INV	P		50.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880921	0	2022	4	INV	P		55.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880925	0	2022	4	INV	P		85.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880928	0	2022	4	INV	P		45.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880929	0	2022	4	INV	P		45.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880930	0	2022	4	INV	P		48.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880938	0	2022	4	INV	P		40.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880940	0	2022	4	INV	P		48.00	011422	288584 HAVARD PEST CONTROL
									771.65		
					ACCOUNT TOTAL				771.65		
001204	643000				UNIFORM RENT						
002471	CINTAS CORPORATION #	4106398943	0	2022	4	INV	P		62.98	011422	288533 UNIFORM RENTAL/PW S
002471	CINTAS CORPORATION #	4107084913	0	2022	4	INV	P		62.98	011422	288533 UNIFORM RENTAL/PW S
									125.96		
					ACCOUNT TOTAL				125.96		
					ORG 001204 TOTAL				3,211.19		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4										
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
001205	G O & F S DIV.									
001205	501000									
003177	INDOFF INC	3525748	225516	2022	4	INV P	233.30	011422	288595	COMBINE STANDARD SP
ACCOUNT TOTAL							233.30			
001205	606000									
002160	AT&T MOBILITY	287290252011X0105202 0		2022	4	INV P	1,530.75	011422	288508	MB2016-287/WIRELESS
ACCOUNT TOTAL							1,530.75			
ORG 001205 TOTAL							1,764.05			
001207	CONSTRUCTION									
001207	546000									
003456	LOWE'S HOME IMPROVEM	967336HZOEVA	225794	2022	4	INV P	94.96	011422	288621	WELDED TREE STAND 5
ACCOUNT TOTAL							94.96			
001207	559000									
002714	ECONOMY SUPPLY CO	068327	226129	2022	4	INV P	230.00	011422	288555	COMMERCIAL LOCKS/CO
002714	ECONOMY SUPPLY CO	068383	226191	2022	4	INV P	46.00	011422	288555	COMMERCIAL LOCK ENT
002714	ECONOMY SUPPLY CO	068716	226273	2022	4	INV P	4.95	011422	288555	MATERIAL FOR TRAILER
							280.95			
003457	LOWE'S OF HATTIESBUR	93087	226078	2022	4	INV P	292.76	011422	288622	DRILL & COUPLER/CON
003543	MCELHANEY PLUMBING I	290843	226174	2022	4	INV P	39.95	011422	288627	BIT SET/CONST DEPT
003809	OFFICE DEPOT INC	2544975301	226076	2022	4	INV P	200.08	011422	288642	OFFICE SUPPLIES/CON
004256	SOLAR SUPPLY INC	3448474	226260	2022	4	INV P	365.43	011422	288685	DUCTWORK MATERIAL F
004327	STANDARD OFFICE SUPP	5207863-0	225679	2022	4	INV P	35.80	011422	288692	INK CARTRIDGE/M.SUT
ACCOUNT TOTAL							1,214.97			
001207	560000									
002714	ECONOMY SUPPLY CO	068065	226063	2022	3	INV P	66.00	011422	288555	PLYWOOD TREATED
003457	LOWE'S OF HATTIESBUR	978471-HPNKF1	223837	2022	4	INV P	32.59	011422	288622	MATERIAL FOR USM FL
ACCOUNT TOTAL							98.59			
001207	560500									
002901	GILKEY ELECTRIC SUPP	349139	226126	2022	4	INV P	137.50	011422	288572	PHOTO CELL LIGHTS F
002905	GILLILANDS ELECTRONI	6910	226096	2022	4	INV P	177.89	011422	288573	CABLES FOR MONITOR
003742	N & H ELECTRONIC DIS	110186	226175	2022	4	INV P	38.64	011422	288638	FUSES FOR LIFE CENT

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4											
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S		WARRANT	CHECK	DESCRIPTION
						ACCOUNT TOTAL		354.03			
001207	570000					MTR	VEHICLE	REP.	PTS/SPL		
002413	CARQUEST	AUTO PARTS	14758-5931	226132	2022	4	INV	P	414.55	011422	288529 BRAKES FOR UNIT#186
002413	CARQUEST	AUTO PARTS	14758-6153	226183	2022	4	INV	P	56.88	011422	288529 PRESSURE HOSE/CONST
002413	CARQUEST	AUTO PARTS	14758-6154	226185	2022	4	INV	P	13.37	011422	288529 GEAR OIL/PW SHOP
									484.80		
003380	LANCASTER'S MACHINE		25083	226122	2022	4	INV	P	215.00	011422	288614 DRIVE SHAFT FOR BUS
						ACCOUNT TOTAL		699.80			
001207	604900					OTHER PROFESSIONAL SERV.					
002523	COMCAST	CABLEVISION	A#8396410730734155	0	2022	4	INV	P	6.26	011422	288541 CABLE CONST DEPT/AC
003191	INTERFACE	SECURITY S	20138233	0	2022	4	INV	P	46.99	011422	288597 SECURITY SYSTEM/TWI
						ACCOUNT TOTAL		53.25			
001207	639800					TOW IN CHARGES					
002282	BODY TECH	INC	9210	226205	2022	4	INV	P	292.50	011422	288520 TOWING UNIT#9804
						ACCOUNT TOTAL		292.50			
001207	642500					CYLINDER RENT					
002071	AIRGAS	USA LLC (NORD	9985161008	0	2022	4	INV	P	160.78	011422	288495 CYLINDER RENTAL/CON
						ACCOUNT TOTAL		160.78			
001207	643000					UNIFORM RENT					
002471	CINTAS	CORPORATION #	4106398862	0	2022	4	INV	P	67.85	011422	288533 UNIFORM RENTAL/CONS
002471	CINTAS	CORPORATION #	4107084739	0	2022	4	INV	P	62.85	011422	288534 UNIFORM RENTAL/CONS
									130.70		
						ACCOUNT TOTAL		130.70			
						ORG 001207 TOTAL		3,099.58			
001220	SANITATION DIV.										
001220	501000					OTHER EXPENDABLE OFF.SPL					
004017	REGIONS	CARDHOLDER S	1286 - 12-31-2021	0	2022	4	INV	P	144.10	011422	288669 1286 -12-31-2021 CR
						ACCOUNT TOTAL		144.10			
001220	570000					MTR	VEHICLE	REP.	PTS/SPL		
002738	EMPIRE	TRUCK SALES (	CE006184586:01	0	2022	4	INV	P	574.94	011422	288561 UNIT 20069 DEF-LINE
002738	EMPIRE	TRUCK SALES (	CE006186141:01	223906	2022	4	INV	P	98.64	011422	288561 VENT FILTERS FOR AL
002738	EMPIRE	TRUCK SALES (	RE006034905:02	223330	2022	4	INV	P	2,225.94	011422	288561 UNIT 20072 TURBO AC
002738	EMPIRE	TRUCK SALES (	RE006034905:04	0	2022	4	INV	P	1,426.80	011422	288561 UNIT 20072 TURBO AC

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002738	EMPIRE TRUCK SALES (	RE006035330:02	226045	2022	4	INV	P		818.00	011422	288561 UNIT 19887 SENSOR T
									5,144.32		
				ACCOUNT TOTAL					5,144.32		
001220	604900			OTHER PROFESSIONAL SERV.							
002523	COMCAST CABLEVISION	A8396410730898612	0	2022	4	INV	P		2.16	011422	288541 COMCAST CABLE 12.22
				ACCOUNT TOTAL					2.16		
001220	638400			MOTOR VEHICLE EQ. R&M							
002738	EMPIRE TRUCK SALES (	CE006189056:01	226027	2022	4	INV	P		267.03	011422	288561 UNITS 20070,20089,2
004297	SOUTHERN TIRE MART (	2520080195	226162	2022	4	INV	P		172.00	011422	288688 SERVICE CALL/UNIT 2
				ACCOUNT TOTAL					439.03		
001220	643000			UNIFORM RENT							
002471	CINTAS CORPORATION #	4105067063	0	2022	4	INV	P		202.33	011422	288533 UNIFORMS SC 8200044
002471	CINTAS CORPORATION #	4106399178	0	2022	4	INV	P		201.94	011422	288533 UNIFORMS SC 8200044
002471	CINTAS CORPORATION #	4107085267	0	2022	4	INV	P		254.01	011422	288533 UNIFORMS SC 8200044
									658.28		
				ACCOUNT TOTAL					658.28		
001220	643500			MOP-MAT-RAG RENT							
002471	CINTAS CORPORATION #	4105066562	0	2022	4	INV	P		32.19	011422	288534 MOPS SC 200044758 S
002471	CINTAS CORPORATION #	4106398647	0	2022	4	INV	P		32.19	011422	288534 MOPS SC 8200044758
002471	CINTAS CORPORATION #	4107084558	0	2022	4	INV	P		32.19	011422	288534 MOPS SC 8200044758
									96.57		
				ACCOUNT TOTAL					96.57		
				ORG 001220 TOTAL					6,484.46		
001250				HEALTH DIVISION							
001250	575500			AGRICLTR REPAIR PTS/SPL							
002083	ALLBRITTON CHAIN SAW	87983	226173	2022	4	INV	P		827.18	011422	288497 EDGERS
003219	JACK FERRILL'S HEAVY	141239-01	225106	2022	4	INV	P		2,100.00	011422	288598 PARTS/UNIT 16076
				ACCOUNT TOTAL					2,927.18		
				ORG 001250 TOTAL					2,927.18		
001402				ECONOMIC DEV.							
001402	682001			FCIPC/AREA DEV. PRTRSHIP							
001034	CITY OF HATTIESBURG	087001.3456 TRF	0	2022	4	INV	P		58,750.00	011422	288537 COH TRF FOR QE 3/31

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
						ACCOUNT TOTAL			58,750.00			
						MECHANICAL SYSTEM CONTROLS						
001402	7150MC											
047025	POWERS OF MISSISSIPP	HPSC MECHANICALS #10	202187	2022	4	INV	P	5,795.00	011422	288660	PUBLIC SAFETY COMPL	
047025	POWERS OF MISSISSIPP	HPSC MECHANICALS #9	202187	2022	4	INV	P	8,811.25	011422	288660	PUBLIC SAFETY COMPL	
									14,606.25			
						ACCOUNT TOTAL			14,606.25			
						SERVICE ELEVATOR						
001402	7150SE											
003341	KONE INC	915173090	0	2022	4	INV	P	2,340.00	011422	288611	MB 2020-62 HPSC SER	
						ACCOUNT TOTAL			2,340.00			
						QUINN ST SPEED TABLES						
001402	7150ST											
047003	GULF SOUTH CONS	QUINN ST #5	0	2022	4	INV	P	39,563.89	011422	288578	MB 2021-127 QUINN S	
						ACCOUNT TOTAL			39,563.89			
						ORG 001402 TOTAL			115,260.14			
						AIRPORT DIV.						
001551	630000											
001551	SPIRE	G2021 1/5	0	2022	4	INV	P	36.95	011422	288691	SPIRE(WILLMUT GAS)	
						ACCOUNT TOTAL			36.95			
						ORG 001551 TOTAL			36.95			
						CEMETERY DIV						
001553	525000											
001553	UNDERWOOD OUTDOOR PO	107653	225958	2022	4	INV	P	262.84	011422	288705	CHAINSAW OIL AND 2-	
						ACCOUNT TOTAL			262.84			
						WEARING APPAREL						
001553	535500											
002846	FORESTRY SUPPLIERS I	161255-00	226124	2022	4	INV	P	55.32	011422	288568	TREE CREW SAFETY SU	
						ACCOUNT TOTAL			55.32			
						HORT./LANDSCAPING SPLY.						
001553	544000											
002846	FORESTRY SUPPLIERS I	161255-00	226124	2022	4	INV	P	42.37	011422	288568	TREE CREW SAFETY SU	
						ACCOUNT TOTAL			42.37			
						MINOR EQUIPMENT						
001553	546000											
002846	FORESTRY SUPPLIERS I	161255-00	226124	2022	4	INV	P	17.94	011422	288568	TREE CREW SAFETY SU	
003797	NORTHERN TOOL & EQUI	49471857	226088	2022	4	INV	P	253.99	011422	288641	FUEL TRANSFER PUMP	
						ACCOUNT TOTAL			271.93			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
001553	559000								
002413	CARQUEST AUTO PARTS	14758-5853	226067	2022	3	INV P	7.56 011422	288529	ANTIFREEZE, TRUCK P
							7.56		
							ACCOUNT TOTAL		
001553	570000								
002413	CARQUEST AUTO PARTS	14758-5853	226067	2022	3	INV P	188.45 011422	288529	ANTIFREEZE, TRUCK P
							188.45		
							ACCOUNT TOTAL		
001553	575500								
003961	POWER HOUSE TOOLS &	937	226180	2022	4	INV P	194.87 011422	288659	07-256 FUEL LINE OR
							194.87		
							ACCOUNT TOTAL		
001553	604900								
003634	MOLLY MAID	01-2022	0	2022	4	INV P	245.00 011422	288633	MB#2002-2/267-CLEAN
							245.00		
							ACCOUNT TOTAL		
001553	612000								
002846	FORESTRY SUPPLIERS I	161255-00	226124	2022	4	INV P	14.15 011422	288568	TREE CREW SAFETY SU
							14.15		
							ACCOUNT TOTAL		
001553	630000								
004321	SPIRE	G2021 1/5	0	2022	4	INV P	85.66 011422	288691	SPIRE(WILLMUT GAS)
							85.66		
							ACCOUNT TOTAL		
001553	630500								
003873	PEARL RIVER VALLEY E	3873	0	2022	4	INV P	43.78 011422	288649	PREAL RIVER VALLEY
							43.78		
							ACCOUNT TOTAL		
001553	684500								
003976	PROFESSIONAL ARBORTI	1001-2022	226219	2022	4	INV P	375.00 011422	288662	REGISTRATION FOR FO
							375.00		
							ACCOUNT TOTAL		
001553	725000								
002049	ADAMS NURSERY	015384	225902	2022	4	INV P	2,100.00 011422	288492	TREES FOR ANNUAL TR
							2,100.00		
							ACCOUNT TOTAL		
							ORG 001553 TOTAL		
							3,886.93		
001560									
001560	640200								
004530	V F W OF THE US	012022	0	2022	3	INV P	75.00 011422	288710	PARKING LEASE AT TH

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
			ACCOUNT	TOTAL		75.00			
		ORG 001560	TOTAL			75.00			
FUND 001	REVENUES		TOTAL:			781,804.45			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002300											PKS/REC-RECREATION MAINT. DIV.
002300	525000										GAS AND OIL
001002	CITY OF HATTIESBURG	011422	0	2022	4	INV	P	6,239.33	011422	288536	11/1-11/30/21 FUEL
001002	CITY OF HATTIESBURG	12/21	0	2022	4	INV	P	5,179.19	011422	288536	FUEL ALLOCATION 12/
								11,418.52			
								ACCOUNT TOTAL		11,418.52	
002300	525500										LUBRICANTS
002413	CARQUEST AUTO PARTS	14758-6238	223901	2022	4	INV	P	384.96	011422	288529	P&R GRNDS LUBRICANT
								ACCOUNT TOTAL		384.96	
002300	525700										DIESEL FUEL
001002	CITY OF HATTIESBURG	011422	0	2022	4	INV	P	194.55	011422	288536	11/1-11/30/21 FUEL
								ACCOUNT TOTAL		194.55	
002300	544000										HORT./LANDSCAPING SPLY.
002049	ADAMS NURSERY	015381	226230	2022	4	INV	P	436.92	011422	288492	P&R CITY HALL/DOWNT
								ACCOUNT TOTAL		436.92	
002300	546000										MINOR EQUIPMENT
002239	BENNETT'S LOCK & KEY	067610	0	2022	4	INV	P	62.15	011422	288516	P&R GRNDS MAINT-REP
002492	CLEMTS HARDWARE	127478	226233	2022	4	INV	P	85.98	011422	288538	P&R GRNDS MAINT-MIN
								ACCOUNT TOTAL		148.13	
002300	551000										RECREATIONAL SUPPLIES
002832	FLOWERS BY MARIAM	012758	225649	2022	4	INV	P	1,100.00	011422	288567	P&R TSP- CHRISTMAS
004504	UNITED FENCE COMPANY	21480	226206	2022	4	INV	P	284.70	011422	288706	P&R LONG LEAF TRACE
004575	WALMART STORES INC	356247164	225865	2022	4	INV	P	139.86	011422	288711	P&R TATUM REC OFFIC
								ACCOUNT TOTAL		1,524.56	
002300	560000										BUILDING MATERIALS & SPLY
002714	ECONOMY SUPPLY CO	064779	225402	2022	4	INV	P	1,242.00	011422	288555	P&R ARTS CENTER-BLD
002714	ECONOMY SUPPLY CO	068155	226004	2022	4	INV	P	118.90	011422	288555	P&R GRNDS MAINT-REP
002714	ECONOMY SUPPLY CO	068382	226000	2022	4	INV	P	66.75	011422	288555	P&R EASTSIDE PARK-B
								1,427.65			
								ACCOUNT TOTAL		1,427.65	
002300	560500										ELECTRICAL SUPPLIES
002901	GILKEY ELECTRIC SUPP	348852	226044	2022	4	INV	P	74.45	011422	288572	P&R GRNDS MAINT SHO

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002901	GILKEY ELECTRIC SUPP	349373	226208	2022	4	INV	P			76.00	011422	288572 P&R KAMPER PARK-REP
										150.45		
										ACCOUNT TOTAL		150.45
002300	570000											
002166	AUTO ARMATURE SERVIC	26897	226049	2022	4	INV	P			179.95	011422	288509 P&R TRK UNIT 18559-
003246	JERRY'S AUTOMOTIVE R	21505	226189	2022	4	INV	P			234.85	011422	288604 P&R TRK UNIT 18559-
										ACCOUNT TOTAL		414.80
002300	575500											
002304	BRACKMAN MOWER WAREH	17488	226148	2022	4	INV	P			54.47	011422	288522 P&R MOWER 21597-SER
002304	BRACKMAN MOWER WAREH	17489	226143	2022	4	INV	P			1,048.76	011422	288522 P&R MOWER 20234-SER
002304	BRACKMAN MOWER WAREH	17496	226142	2022	4	INV	P			1,082.94	011422	288522 P&R MOWER 20822-SER
										2,186.17		
004528	UWOOD CO INC	20549	225598	2022	4	INV	P			65.55	011422	288709 P&R TRAILER 16176-R
										ACCOUNT TOTAL		2,251.72
002300	604900											
002275	BLUE DOLPHIN POOLS	44753	0									
										OTHER PROFESSIONAL SERV.		
										2022	4	INV P
										720.00	011422	288518 P&R VET/CITYHALL/CU
										ACCOUNT TOTAL		720.00
002300	635700											
003905	PIERCE PLUMBING INC	607167	226190	2022	4	INV	P			358.01	011422	288652 P&R TATUM SB-PLUMBI
004596	WATER FLOW PRODUCTIO	11877	0	2022	4	INV	P			4,886.50	011422	288714 P&R TATUM PARK-IRRI
										ACCOUNT TOTAL		5,244.51
002300	638400											
003246	JERRY'S AUTOMOTIVE R	21505	226189	2022	4	INV	P			163.35	011422	288604 P&R TRK UNIT 18559-
										ACCOUNT TOTAL		163.35
002300	638700											
002304	BRACKMAN MOWER WAREH	17488	226148	2022	4	INV	P			84.03	011422	288522 P&R MOWER 21597-SER
002304	BRACKMAN MOWER WAREH	17489	226143	2022	4	INV	P			260.00	011422	288522 P&R MOWER 20234-SER
002304	BRACKMAN MOWER WAREH	17496	226142	2022	4	INV	P			265.00	011422	288522 P&R MOWER 20822-SER
										609.03		
										ACCOUNT TOTAL		609.03
002300	639800											
003869	PEANUTS TOWING SERVI	097249	0									
										TOW IN CHARGES		
										2022	4	INV P
										85.00	011422	288648 P&R TRK UNIT 18559-

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
003869	PEANUTS	TOWING	SERVI	097250	0	2022	4	INV	P	85.00	011422	288648 P&R TRK UNIT 11212-
003869	PEANUTS	TOWING	SERVI	098855	0	2022	4	INV	P	85.00	011422	288648 P&R TRK UNIT 11214-
										255.00		
ACCOUNT TOTAL										255.00		
002300	643000					UNIFORM RENT						
002471	CINTAS	CORPORATION	#	4105586225	0	2022	4	INV	P	159.53	011422	288533 P&R REC MAINT UNIFO
002471	CINTAS	CORPORATION	#	4106225143	0	2022	4	INV	P	163.22	011422	288533 P&R REC MAINT UNIFO
002471	CINTAS	CORPORATION	#	4106835799	0	2022	4	INV	P	163.22	011422	288533 P&R GRNDS MAINT UNI
										485.97		
ACCOUNT TOTAL										485.97		
002300	644900					OTHER RENT						
002071	AIRGAS	USA LLC (NORD		9985161010	0	2022	4	INV	P	67.87	011422	288495 P&R REC MAINT CYLIN
002471	CINTAS	CORPORATION	#	4105585931	0	2022	4	INV	P	33.66	011422	288534 P&R GRNDS MAINT-MAT
002471	CINTAS	CORPORATION	#	4106224613	0	2022	4	INV	P	33.66	011422	288534 P&R REC MAINT MAT R
002471	CINTAS	CORPORATION	#	4106835450	0	2022	4	INV	P	33.66	011422	288534 P&R GRNDS MAINT MAT
										100.98		
047043	PORTABLE	TOILETS		85630	226119	2022	4	INV	P	1,305.00	011422	288658 PR-NYE EVENT-RENTAL
047043	PORTABLE	TOILETS		85642	225799	2022	4	INV	P	1,885.00	011422	288658 P&R TSP-TWO QUOTE P
										3,190.00		
ACCOUNT TOTAL										3,358.85		
002300	687000					CUSTODIAL SERVICE						
002037	AB	SUPPORT	SERVICES	010107	225007	2022	4	INV	P	380.00	011422	288490 MB# 2021-1274 JANIT
ACCOUNT TOTAL										380.00		
002300	699900					SERVICES NOT SPECIFIED						
002206	BARR, SAMMY	L		152022	226041	2022	4	INV	P	3,000.00	011422	288514 AV LIGHTING SERVICE
002777	FAGAN	TREE AND	SPRAY	3716	225710	2022	4	INV	P	4,999.00	011422	288564 P&R ALL BALLFIELDS-
047187	FOUR SEASONS	LAWN		11728	0	2022	4	INV	P	350.00	011422	288570 P&R 38TH AVE-LAWN M
ACCOUNT TOTAL										8,349.00		
ORG 002300 TOTAL										37,917.97		
002315	PKS/REC-REC.ADMIN/COM.REL.											
002315	525000					GAS AND OIL						
001002	CITY OF	HATTIESBURG		011422	0	2022	4	INV	P	53.34	011422	288536 11/1-11/30/21 FUEL
001002	CITY OF	HATTIESBURG		12/21	0	2022	4	INV	P	54.08	011422	288536 FUEL ALLOCATION 12/

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4				ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
										107.42		
ACCOUNT TOTAL										107.42		
002315	551000					RECREATIONAL SUPPLIES						
004441	TITLE BOXING	000241901	225473	2022	4	INV	P	1,559.68	011422	288696	P&R UNETTA GYM PROG	
ACCOUNT TOTAL										1,559.68		
002315	604900					OTHER PROFESSIONAL SERV.						
002965	GUTHRIE, JONI S	1/7/22	0	2022	4	INV	P	90.00	011422	288579	HPR CONTRACT LABOR	
003508	MARTIN, MAGDALINE	1/7/22	0	2022	4	INV	P	48.00	011422	288626	HPR CONTRACT LABOR	
048422	RAY NANCY REBEKAH	1/7/22	0	2022	4	INV	P	75.00	011422	288667	HPR CONTRACT LABOR	
ACCOUNT TOTAL										213.00		
002315	612000					FREIGHT						
004441	TITLE BOXING	000241901	225473	2022	4	INV	P	88.95	011422	288696	P&R UNETTA GYM PROG	
ACCOUNT TOTAL										88.95		
002315	630000					GAS						
004321	SPIRE	G2021 1/5	0	2022	4	INV	P	36.95	011422	288691	SPIRE(WILLMUT GAS)	
ACCOUNT TOTAL										36.95		
002315	639400					DISINFECT./EXTERMINATION						
003040	HAVARD PEST CONTROL	1880916	0	2022	4	INV	P	48.00	011422	288584	HAVARD PEST CONTROL	
ACCOUNT TOTAL										48.00		
ORG 002315 TOTAL								2,054.00				
FUND 002 PARKS & RECREATION FUND								TOTAL:	39,971.97			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
009660				W&S O&M-CUSTOMER ACCT. DIV.							
009660	525000			GAS AND OIL							
001002	CITY OF HATTIESBURG	11/21	FUEL USAGE9	0	2022	4	INV	P	918.75	011422	288536 11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG	12/21	FUELUSAGE9	0	2022	4	INV	P	1,133.95	011422	288536 12/1-12/31/21 FUEL
									2,052.70		
				ACCOUNT TOTAL					2,052.70		
009660	570000			MTR VEHICLE REP. PTS/SPL							
003861	PATTERSON AUTO ELECT	81174		226097	2022	4	INV	P	478.84	011422	288647 REPAIR TO UNIT 1870
003861	PATTERSON AUTO ELECT	81277		226106	2022	4	INV	P	455.78	011422	288647 REPAIRS TO UNIT 187
									934.62		
003891	PETRO AUTOMOTIVE GRO	5085140		225899	2022	4	INV	P	210.10	011422	288650 PARTS FOR UNIT 2141
004514	UNIVERSITY TIRE & SE	INV188103		226157	2022	4	INV	P	529.92	011422	288708 REPAIR TO UNIT 2141
				ACCOUNT TOTAL					1,674.64		
009660	604900			OTHER PROFESSIONAL SERV.							
002181	BADGER METER INC	80089277		0	2022	4	INV	P	1,151.10	011422	288511 M/B 2018-832 BEACON
002665	DIXIE COMMUNITY UTIL	01062022		0	2022	4	INV	P	420.00	011422	288552 SEWER READS DECEMBE
002665	DIXIE COMMUNITY UTIL	12012021		0	2022	4	INV	P	420.00	011422	288552 SEWER READS NOVEMBE
002665	DIXIE COMMUNITY UTIL	DX01062022		0	2022	4	INV	P	107.00	011422	288552 PAYMENT FOR SEWER A
									947.00		
003861	PATTERSON AUTO ELECT	81277		226106	2022	4	INV	P	425.00	011422	288647 REPAIRS TO UNIT 187
004003	RAWLS SPRINGS UTILIT	11192021		0	2022	4	INV	P	202.00	011422	288666 SEWER READS NOVEMBE
004003	RAWLS SPRINGS UTILIT	12202021		0	2022	4	INV	P	204.00	011422	288666 SEWER READS DECEMBE
									406.00		
				ACCOUNT TOTAL					2,929.10		
009660	607000			POSTAGE							
047562	ENCO UTILITY	20155		0	2022	4	INV	P	2,049.37	011422	288562 MB 2020-835 RT 3 BI
047562	ENCO UTILITY	20391		0	2022	4	INV	P	2,913.17	011422	288562 MB 2020-835 RT 1 BI
									4,962.54		
				ACCOUNT TOTAL					4,962.54		
009660	620000			PRINTING							
047562	ENCO UTILITY	20155		0	2022	4	INV	P	763.53	011422	288562 MB 2020-835 RT 3 BI
047562	ENCO UTILITY	20391		0	2022	4	INV	P	1,081.18	011422	288562 MB 2020-835 RT 1 BI

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
									1,844.71		
ACCOUNT TOTAL									1,844.71		
009660	638400	MOTOR VEHICLE EQ. R&M									
003861	PATTERSON AUTO ELECT	81174	226097	2022	4	INV	P		561.00	011422	288647 REPAIR TO UNIT 1870
004514	UNIVERSITY TIRE & SE	INV188103	226157	2022	4	INV	P		166.95	011422	288708 REPAIR TO UNIT 2141
ACCOUNT TOTAL									727.95		
009660	639400	DISINFECT./EXTERMINATION									
003040	HAVARD PEST CONTROL	1880914	0	2022	4	INV	P		41.62	011422	288584 HAVARD PEST CONTROL
ACCOUNT TOTAL									41.62		
009660	643000	UNIFORM RENT									
002471	CINTAS CORPORATION #	4106400622	0	2022	4	INV	P		66.68	011422	288533 UNIFORMS WATER BILL
ACCOUNT TOTAL									66.68		
009660	687000	CUSTODIAL SERVICE									
002037	AB SUPPORT SERVICES	010106	0	2022	4	INV	P		550.00	011422	288490 MB# 2020-95 JANITOR
ACCOUNT TOTAL									550.00		
ORG 009660 TOTAL									14,849.94		
009672	525000	W&S O&M-WATER TRANSMISSION DIV									
009672	525000	GAS AND OIL									
001002	CITY OF HATTIESBURG	11/21FUEL USAGE9	0	2022	4	INV	P		4,461.46	011422	288536 11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG	12/21FUELUSAGE9	0	2022	4	INV	P		5,177.44	011422	288536 12/1-12/31/21 FUEL
									9,638.90		
ACCOUNT TOTAL									9,638.90		
009672	525700	DIESEL FUEL									
001002	CITY OF HATTIESBURG	11/21FUEL USAGE9	0	2022	4	INV	P		60.00	011422	288536 11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG	12/21FUELUSAGE9	0	2022	4	INV	P		90.00	011422	288536 12/1-12/31/21 FUEL
									150.00		
ACCOUNT TOTAL									150.00		
009672	545000	HAND TOOLS									
003543	MCELHANEY PLUMBING I	290749	226108	2022	3	INV	P		165.50	011422	288627 PIPE WRENCHES FOR W
ACCOUNT TOTAL									165.50		
009672	546000	MINOR EQUIPMENT									

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
002083	ALLBRITTON CHAIN SAW	88034	226247	2022	4	INV	P		1,988.78	011422	288497 CHOPSAWS FOR WATER
ACCOUNT TOTAL									1,988.78		
009672	561000			PLUMBING SUPPLIES							
002442	CENTRAL PIPE SUPPLY	S100277141-005	225725	2022	4	INV	P		36.42	011422	288530 WAREHOUSE STOCK FOR
002442	CENTRAL PIPE SUPPLY	S100281777-001	226115	2022	4	INV	P		1,697.30	011422	288530 BADGER METERS FOR W
									1,733.72		
002559	CORE & MAIN (HD SUPP	Q014085	225741	2022	3	INV	P		3,710.40	011422	288544 WAREHOUSE STOCK FOR
004300	SOUTHERN WATERWORKS	89738	226102	2022	4	INV	P		116.00	011422	288689 WAREHOUSE STOCK FOR
ACCOUNT TOTAL									5,560.12		
009672	570000			MTR VEHICLE REP. PTS/SPL							
002166	AUTO ARMATURE SERVIC	26888	226032	2022	4	INV	P		164.95	011422	288509 BATTERY FOR UNIT #
002413	CARQUEST AUTO PARTS	14758-3197	225141	2022	4	INV	P		23.86	011422	288529 REPAIR PARTS FOR #1
003861	PATTERSON AUTO ELECT	81258	226266	2022	4	INV	P		107.99	011422	288647 REPAIR PARTS FOR #
003861	PATTERSON AUTO ELECT	81276	226117	2022	3	INV	P		341.48	011422	288647 REPAIRS FOR UNIT #
									449.47		
ACCOUNT TOTAL									638.28		
009672	638400			MOTOR VEHICLE EQ. R&M							
003861	PATTERSON AUTO ELECT	81258	226266	2022	4	INV	P		340.00	011422	288647 REPAIR PARTS FOR #
003861	PATTERSON AUTO ELECT	81276	226117	2022	3	INV	P		637.50	011422	288647 REPAIRS FOR UNIT #
									977.50		
ACCOUNT TOTAL									977.50		
009672	638600			CONSTRUCTION EQUIP R&M							
003987	PUCKETT RENTS	864168	225724	2022	3	INV	P		311.08	011422	288664 REPAIRS TO WACKER P
ACCOUNT TOTAL									311.08		
009672	643000			UNIFORM RENT							
002471	CINTAS CORPORATION #	4106401061	0	2022	4	INV	P		246.98	011422	288533 SC#8200044758- UNIF
ACCOUNT TOTAL									246.98		
ORG 009672 TOTAL									19,677.14		
009673	513000			W&S O&M-WATER PLANT DIVISION							
002094	ALLIED UNIVERSAL COR	I2751084	225930	2022	4	INV	P		2,935.75	011422	288499 CHLORINE FOR WATER
002094	ALLIED UNIVERSAL COR	I2751085	225930	2022	4	INV	P		2,348.60	011422	288499 CHLORINE FOR WATER

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
002094	ALLIED UNIVERSAL COR	I2751622		226037	2022	3	INV P	732.00	011422	288499	150LB CHLORINE	CYLI
002094	ALLIED UNIVERSAL COR	I2751648		226037	2022	3	INV P	732.00	011422	288499	150LB CHLORINE	CYLI
								6,748.35				
003179	INDUSTRIAL CHEMICALS	503073		225687	2022	4	INV P	4,594.39	011422	288596	55.12 LB BAGS OF	SO
ACCOUNT TOTAL								11,342.74				
009673	525000			GAS AND OIL								
001002	CITY OF HATTIESBURG	11/21FUEL USAGE9		0	2022	4	INV P	636.27	011422	288536	11/1-11/30 FUEL	ALL
001002	CITY OF HATTIESBURG	12/21FUELUSAGE9		0	2022	4	INV P	417.20	011422	288536	12/1-12/31/21 FUEL	
								1,053.47				
ACCOUNT TOTAL								1,053.47				
009673	525700			DIESEL FUEL								
001002	CITY OF HATTIESBURG	11/21FUEL USAGE9		0	2022	4	INV P	248.59	011422	288536	11/1-11/30 FUEL	ALL
001002	CITY OF HATTIESBURG	12/21FUELUSAGE9		0	2022	4	INV P	324.25	011422	288536	12/1-12/31/21 FUEL	
								572.84				
ACCOUNT TOTAL								572.84				
009673	570000			MTR VEHICLE REP. PTS/SPL								
002413	CARQUEST AUTO PARTS	14758-5721		226034	2022	4	INV P	71.88	011422	288529	REPAIR PARTS FOR UN	
ACCOUNT TOTAL								71.88				
009673	604900			OTHER PROFESSIONAL SERV.								
002100	AMERICAN AIR SPECIAL	112593		0	2022	4	INV P	356.08	011422	288500	DEC.14,2021 SERVICE	
048434	AMERICAN TANK	01012022		0	2022	4	INV P	86,737.56	011422	288501	QUARTERLY TANKS INS	
ACCOUNT TOTAL								87,093.64				
009673	630000			GAS								
004321	SPIRE	G2021 12/28		0	2022	4	INV P	20.83	011422	288691	SPIRE (WILLMUT GAS)	
ACCOUNT TOTAL								20.83				
009673	630500			ELECTRICITY								
003700	MS POWER COMPANY	E2021-21 DEC		0	2022	4	INV P	16.52	011422	288636	MISSISSIPPI POWER-V	
003873	PEARL RIVER VALLEY E	2022 12/29		0	2022	4	INV P	54.65	011422	288649	PEARL RIVER VALLEY	
003873	PEARL RIVER VALLEY E	2022 12/30		0	2022	4	INV P	5,455.43	011422	288649	PEARL RIVER VALLEY	
003873	PEARL RIVER VALLEY E	3873		0	2022	4	INV P	77.94	011422	288649	PREAL RIVER VALLEY	
								5,588.02				
ACCOUNT TOTAL								5,604.54				

YEAR/PERIOD: 2022/3 TO 2022/4		INVOICE		PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
009673	643500				MOP-MAT-RAG	RENT				
002471	CINTAS CORPORATION # 4106400694	0	2022	4	INV	P	22.11	011422	288534	SC#8200044758-MOPS
002471	CINTAS CORPORATION # 4107086650	0	2022	4	INV	P	22.11	011422	288535	SC#8200044758-- MOP
							44.22			
					ACCOUNT TOTAL		44.22			
009673	687000				CUSTODIAL SERVICE					
002037	AB SUPPORT SERVICES 010107	225007	2022	4	INV	P	380.00	011422	288490	MB# 2021-1274 JANIT
					ACCOUNT TOTAL		380.00			
					ORG 009673 TOTAL		106,184.16			
009676					W&S O&M-SEWER DIVISION					
009676	525000				GAS AND OIL					
001002	CITY OF HATTIESBURG 11/21FUEL USAGE9	0	2022	4	INV	P	746.00	011422	288536	11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG 12/21FUELUSAGE9	0	2022	4	INV	P	919.11	011422	288536	12/1-12/31/21 FUEL
							1,665.11			
					ACCOUNT TOTAL		1,665.11			
009676	525700				DIESEL FUEL					
001002	CITY OF HATTIESBURG 11/21FUEL USAGE9	0	2022	4	INV	P	159.81	011422	288536	11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG 12/21FUELUSAGE9	0	2022	4	INV	P	466.21	011422	288536	12/1-12/31/21 FUEL
							626.02			
					ACCOUNT TOTAL		626.02			
009676	570000				MTR VEHICLE REP. PTS/SPL					
002413	CARQUEST AUTO PARTS 14758-4371	225586	2022	4	INV	P	36.73	011422	288529	REPAIR PARTS FOR #1
002413	CARQUEST AUTO PARTS 14758-6106	226151	2022	4	INV	P	74.84	011422	288529	REPAIR PARTS FOR UN
							111.57			
003861	PATTERSON AUTO ELECT 81255	226227	2022	4	INV	P	1,491.15	011422	288647	REPAIRS TO UNIT # 1
					ACCOUNT TOTAL		1,602.72			
009676	599000				OTHER REPAIR/MAINT. SPL.					
004499	UNDERWOOD OUTDOOR PO 105442	223729	2022	4	INV	P	39.00	011422	288705	REPAIR PARTS FOR GR
					ACCOUNT TOTAL		39.00			
009676	630500				ELECTRICITY					
004282	SOUTHERN PINE ELECTR E2022 1/4/22	0	2022	4	INV	P	1,387.44	011422	288687	SOUTHERN PINE ELECT
					ACCOUNT TOTAL		1,387.44			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
009676	636000										
004058	RJM MCQUEEN CONTRACT 2552				0	2022	4	INV P	4,722.00	011422	288673 MB2020-179:SEWER RE
STREETS & STRUCTURES R&M											
ACCOUNT TOTAL									4,722.00		
009676	638200										
002083	ALLBRITTON CHAIN SAW 12119				225896	2022	4	INV P	37.50	011422	288497 REPAIR FOR STIHL TS
003861	PATTERSON AUTO ELECT 81245				225801	2022	4	INV P	705.50	011422	288647 REPAIRS FOR KUBOTA
MINOR EQUIPMENT R&M											
ACCOUNT TOTAL									743.00		
009676	638400										
003861	PATTERSON AUTO ELECT 81255				226227	2022	4	INV P	1,453.50	011422	288647 REPAIRS TO UNIT # 1
MOTOR VEHICLE EQ. R&M											
ACCOUNT TOTAL									1,453.50		
009676	638600										
002083	ALLBRITTON CHAIN SAW 11470				223322	2022	4	INV P	68.01	011422	288497 REPAIR ASSET # 2164
002083	ALLBRITTON CHAIN SAW 11810				225085	2022	4	INV P	1,791.86	011422	288497 RADIATOR FOR SCAG M
CONSTRUCTION EQUIP R&M											
									1,859.87		
ACCOUNT TOTAL									1,859.87		
ORG 009676 TOTAL									14,098.66		
009677	513000										
002094	ALLIED UNIVERSAL COR I2751620				226036	2022	3	INV P	5,138.60	011422	288499 CHLORINE & SULFUR D
W&S O&M-SEWER LAGOON DIV. CHEMICALS											
ACCOUNT TOTAL									5,138.60		
009677	525000										
001002	CITY OF HATTIESBURG 11/21FUEL USAGE9				0	2022	4	INV P	311.89	011422	288536 11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG 12/21FUELUSAGE9				0	2022	4	INV P	311.89	011422	288536 12/1-12/31/21 FUEL
GAS AND OIL											
									623.78		
ACCOUNT TOTAL									623.78		
009677	525700										
001002	CITY OF HATTIESBURG 11/21FUEL USAGE9				0	2022	4	INV P	295.24	011422	288536 11/1-11/30 FUEL ALL
001002	CITY OF HATTIESBURG 12/21FUELUSAGE9				0	2022	4	INV P	28.97	011422	288536 12/1-12/31/21 FUEL
DIESEL FUEL											
									324.21		
ACCOUNT TOTAL									324.21		
009677	604900										
002288	BONNER ANALYTICAL TE 75824				0	2022	4	INV P	3,077.83	011422	288521 NPDES MONITORING, L
OTHER PROFESSIONAL SERV.											

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4													
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR		TYP	S	WARRANT	CHECK	DESCRIPTION
003614 MISSION COMMUNICATIO				1058768		0	2022	4	INV	P	922.80	011422	288631 ANNUAL SERVICE: TUR
ACCOUNT TOTAL											4,000.63		
009677 630500				ELECTRICITY									
003873 PEARL RIVER VALLEY E				2022	12/22/21	0	2022	4	INV	P	364.39	011422	288649 PEARL RIVER VALLEY
003873 PEARL RIVER VALLEY E				2022	12/29	0	2022	4	INV	P	48.00	011422	288649 PEARL RIVER VALLEY
003873 PEARL RIVER VALLEY E				2022	12/30	0	2022	4	INV	P	2,033.13	011422	288649 PEARL RIVER VALLEY
003873 PEARL RIVER VALLEY E				3873		0	2022	4	INV	P	752.82	011422	288649 PREAL RIVER VALLEY
											3,198.34		
ACCOUNT TOTAL											3,198.34		
009677 638000				FIXED EQUIPMENT R&M									
003348 L & A CONTRACTING CO				483-204		0	2022	4	INV	P	30,582.54	011422	288612 MB2016-64: LAGOONS
003348 L & A CONTRACTING CO				483-205		0	2022	4	INV	P	30,390.00	011422	288612 MB2016-64:LAGOONS A
											60,972.54		
ACCOUNT TOTAL											60,972.54		
ORG 009677 TOTAL											74,258.10		
FUND 009 WATER & SEWER OPERATION/MAINT.													
TOTAL:											229,068.00		

YEAR/PERIOD: 2022/3 TO 2022/4																			
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION						
011000 WATER & SEWER						BALANCE SHEET													
011000 1020RF						D/T W&SB&I '16 REF BONDS													
048377 CYNTHIA RAYBORN						102417	70233	0	2022	4	INV	P	18.00	011422	288549	MTR	DEP	REF	70233
										ACCOUNT TOTAL		18.00							
011000 114000						METER SECURITY DEPOSITS													
048368 PAPAPOSTOLOU, MARIAN						117789	84270	0	2022	4	INV	P	75.00	011422	288646	MTR	DEP	REF	84270
048369 GONZALEZ, DEMI						118411	84883	0	2022	4	INV	P	18.00	011422	288574	MTR	DEP	REF	84883
048370 SILVEY AZARIZ						114496	81145	0	2022	4	INV	P	18.00	011422	288684	MTR	DEP	REF	81145
048371 KNIGHT DAVID						102432	70244	0	2022	4	INV	P	18.00	011422	288609	MTR	DEP	REF	70244
048372 HATTIE MCNAIR						96398	64837	0	2022	4	INV	P	18.00	011422	288582	MTR	DEP	REF	64837
048373 SHARON MCCRARY						59531	31739	0	2022	4	INV	P	3.00	011422	288679	MTR	DEP	REF	31739
048374 LOUISE C BLAND						30137	12719	0	2022	4	INV	P	3.00	011422	288620	MTR	DEP	REF	12719
048375 MAGNOLIA APARTMENTS						69802	41147	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41147
048375 MAGNOLIA APARTMENTS						69813	41157	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41157
048375 MAGNOLIA APARTMENTS						69814	41158	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41158
048375 MAGNOLIA APARTMENTS						69844	41189	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41189
048375 MAGNOLIA APARTMENTS						69845	41190	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41190
048375 MAGNOLIA APARTMENTS						69860	41204	0	2022	4	INV	P	120.00	011422	288623	METER	DEP	REF	41204
048375 MAGNOLIA APARTMENTS						69861	41205	0	2022	4	INV	P	120.00	011422	288623	MTR	DEP	REF	41205
										840.00									
048376 RAVEN GEORGIA						100577	68581	0	2022	4	INV	P	31.36	011422	288665	MTR	DEP	REF	68581
048378 JEFFREY WILSON						103962	71600	0	2022	4	INV	P	18.00	011422	288603	MTR	DEP	REF	71600
048379 HEATHER COCHRAN						112797	79592	0	2022	4	INV	P	20.96	011422	288586	MTR	DEP	REF	79592
048381 JACOB PITTMAN						110250	77327	0	2022	4	INV	P	18.00	011422	288599	MTR	DEP	REF	77327
048382 MICHAEL DEVON ABNER						114663	81301	0	2022	4	INV	P	18.00	011422	288630	MTR	DEP	REF	81301
048383 T B & S INVESTMENT G						116245	82780	0	2022	4	INV	P	18.00	011422	288693	MTR	DEP	REF	48383
048384 DAISY SEVILLA						116608	83117	0	2022	4	INV	P	18.00	011422	288550	MTR	DEP	REF	83117
048385 CAMARDELLE HOLDINGS						118544	85011	0	2022	4	INV	P	18.00	011422	288528	MTR	DEP	REF	85011
048386 WILKES PROPERTIES						118685	85146	0	2022	4	INV	P	18.00	011422	288717	MTR	DEP	REF	85146
048387 SHOEMAKER PROPERTY						118663	85126	0	2022	4	INV	P	18.00	011422	288682	MTR	DEP	REF	85126

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4												
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR	TYP	S	WARRANT		CHECK	DESCRIPTION	
048388	HALLMAN PROPERTY MGM	110100	85016	0	2022	4	INV	P	75.00	011422	288581	MTR DEP REF 85016
048389	C AND T VENTURES	118712	85171	0	2022	4	INV	P	18.00	011422	288526	MTR DEP REF 85171
048391	KENNETH COOLEY	118431	84904	0	2022	4	INV	P	8.60	011422	288608	MTR DEP REF 84904
048392	LORI PERKINS	118398	84870	0	2022	4	INV	P	75.00	011422	288619	MTR DEP REF 84870
048393	MARK HEIL	118380	84852	0	2022	4	INV	P	75.00	011422	288625	MTR DEP REF 84852
048394	LONDON & STETELMAN	118237	84711	0	2022	4	INV	P	18.00	011422	288618	MTR DEP REF 84711
048395	E63 INVESTMENTS	118408	84880	0	2022	4	INV	P	18.00	011422	288554	MTR DER REF 84880
048396	ELIZABETH SELLERS	118143	84617	0	2022	4	INV	P	18.00	011422	288558	MTR DEP REF 84617
048397	FENDRY VERA	116987	83482	0	2022	4	INV	P	75.00	011422	288566	MTRDEPREF 83482
048398	MAPP CONSTRUCTION	116732	83236	0	2022	4	INV	P	108.60	011422	288624	MTR DEP REF 3236
048399	BRETT TORTORICH	116538	83048	0	2022	4	INV	P	75.00	011422	288523	MTR DEP REF 83048
048400	HUB CITY CONSTRUCTIO	116469	82986	0	2022	4	INV	P	18.00	011422	288591	MTR DEP REF 82986
048401	LAQUANA COLEMAN	116402	82923	0	2022	4	INV	P	75.00	011422	288615	MTR DEP REF 82923
048402	CHELSEY LIDDEL	116389	82911	0	2022	4	INV	P	18.00	011422	288531	MTR DEP REF 82911
048403	SHARON WITKOWSKI	116206	82743	0	2022	4	INV	P	18.00	011422	288680	MTR DEP REF 82743
048404	JAMES BAIRD	116255	82790	0	2022	4	INV	P	75.00	011422	288600	MTR DEP REF 82790
048405	ADAM JUSTIN JOHNSON	115913	82478	0	2022	4	INV	P	33.60	011422	288491	MTR DEP REF 82478
048406	TAWNY MARSHALL	114980	81595	0	2022	4	INV	P	9.76	011422	288694	MTR DER REF 81596
048407	LISA REALINI	113243	80018	0	2022	4	INV	P	75.00	011422	288617	MRE DEP REF 80015
048408	SARAH DAUTERIVE	112979	79761	0	2022	4	INV	P	75.00	011422	288675	MTR DEP REF 79761
048409	JAMES WESTLEY	112733	79530	0	2022	4	INV	P	20.96	011422	288601	MTR DEP REF 79530
048410	PHO SAI GON	111933	78830	0	2022	4	INV	P	11.73	011422	288651	MTR DEP REF 78830
048411	TREVOR JENNINGS	111442	78415	0	2022	4	INV	P	18.00	011422	288699	MTR DEP REF 78415
048412	SHAW SINGLETON	110086	77171	0	2022	4	INV	P	75.00	011422	288681	MTR DEP REF 77171
048413	ALAN HOWE	109276	76401	0	2022	4	INV	P	12.00	011422	288496	MTR DEP REF 76401
048414	SANDRA PRICE	108037	75265	0	2022	4	INV	P	20.96	011422	288674	MTR DEP REF 75265

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4													
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S				WARRANT		CHECK	DESCRIPTION	
048415	RICHARD HALL	108327	75529	0	2022	4	INV	P	20.96	011422	288670	MTR DEP REF	75529
048416	DONALD BLIZARD	107888	75124	0	2022	4	INV	P	75.00	011422	288553	MTR DEP REF	75124
048417	EDDIE YOUNG	116062	83766	0	2022	4	INV	P	18.00	011422	288556	MTR DEP REF	83766
048418	RAYMOND LEWIS	103658	71333	0	2022	4	INV	P	75.00	011422	288668	MTR DEP REF	71333
048419	JAMIE GRANGER	110043	77136	0	2022	4	INV	P	12.00	011422	288602	MTR DEP REF	77136
ACCOUNT TOTAL									2,510.49				
011000	115000												
002058	ADELA INC	040201490000	11/30	0	COLLECTION FEES 2022 4 INV P				908.60	011422	288493	11/21 WATER COLLECT	
ACCOUNT TOTAL									908.60				
ORG 011000 TOTAL									3,437.09				
FUND 011 WATER & SEWER FUND					TOTAL:				3,437.09				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4														
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION		
072201						MUN.ROAD&BRIDGE-STREET DIV								
072201 723014						LAMAR BLVD-REGIONS								
004579		WALTERS	CONSTRUCTION	LAMAR BLVD #8	0	2022	4	INV	P	76,252.59	011422	288712	MB 2020-113 LAMAR B	
ACCOUNT TOTAL										76,252.59				
ORG 072201 TOTAL										76,252.59				
FUND 072 MUNICIPAL ROAD & BRIDGE							TOTAL:		76,252.59					

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4		ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
073570				MASS TRANSIT-TRANSPORTATION							
073570	525000			GAS AND OIL							
001002	CITY OF HATTIESBURG	11/21	FUEL	USAGE73	0	2022	4	INV P	786.66	011422	288536 11/1-11/30/21 FUEL
001002	CITY OF HATTIESBURG	12/21	FUEL	USAGE73	0	2022	4	INV P	596.13	011422	288536 FUEL ALLOCATION 12/
									1,382.79		
				ACCOUNT TOTAL					1,382.79		
073570	525700			DIESEL FUEL							
001002	CITY OF HATTIESBURG	11/21	FUEL	USAGE73	0	2022	4	INV P	8,077.09	011422	288536 11/1-11/30/21 FUEL
001002	CITY OF HATTIESBURG	12/21	FUEL	USAGE73	0	2022	4	INV P	8,991.80	011422	288536 FUEL ALLOCATION 12/
									17,068.89		
				ACCOUNT TOTAL					17,068.89		
073570	571001			REPAIR PARTS - FIXED ROUTE							
002169	AUTOMOTIVE GLASS SPE	W247590			226074	2022	3	INV P	235.00	011422	288510 DOOR WINDOW SAFETY
002413	CARQUEST AUTO PARTS	14758-4661			225621	2022	3	INV P	144.20	011422	288529 OLD FORD BRAKES PAD
002413	CARQUEST AUTO PARTS	14758-4681			225647	2022	3	INV P	307.98	011422	288529 BATTERIES FOR BUSES
002413	CARQUEST AUTO PARTS	14758-5901			226089	2022	3	INV P	975.30	011422	288529 BATTERIES FOR ALL B
002413	CARQUEST AUTO PARTS	14758-5902			226087	2022	3	INV P	152.38	011422	288529 BRAKE CALIPERS FOR
002413	CARQUEST AUTO PARTS	14758-6134			226113	2022	4	INV P	281.78	011422	288529 FORD BRAKES PADS FO
									1,861.64		
002565	COURTESY MOTORS INC	529608			225628	2022	3	INV P	45.96	011422	288546 BUS NEED ENGINE COO
003915	PINE BELT CDJR, INC	64168			226077	2022	3	INV P	220.00	011422	288653 HEATER HOSE FOR VAN
004514	UNIVERSITY TIRE & SE	INV187776			226109	2022	3	INV P	2,181.76	011422	288708 TIRES FOR ALL FORDS
				ACCOUNT TOTAL					4,544.36		
073570	571002			REPAIR PARTS - PARATRANSIT							
002413	CARQUEST AUTO PARTS	14758-4681			225647	2022	3	INV P	153.99	011422	288529 BATTERIES FOR BUSES
				ACCOUNT TOTAL					153.99		
073570	620000			PRINTING							
002527	COMMERCIAL STATIONER	454055-0			226181	2022	4	INV P	68.50	011422	288542 HCT BUS PASSES FOR
				ACCOUNT TOTAL					68.50		
073570	638400			MOTOR VEHICLE EQ. R&M							
003246	JERRY'S AUTOMOTIVE R	21490			226072	2022	3	INV P	812.65	011422	288604 TUNE UP-AIR & FUEL
				ACCOUNT TOTAL					812.65		

YEAR/PERIOD: 2022/3 TO 2022/4		INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION
073570	638501				BUS	EQUIP	R&M-FIXED ROUTE			
002281	BOBBY'S MUFFLER & BR	82693		226184	2022	4	INV P	100.00	011422	288519 REPAIR MUFFLER BUS
002565	COURTESY MOTORS INC	290083		223598	2022	3	INV P	4,483.97	011422	288546 BUS NEED REPAIR -WO
ACCOUNT TOTAL								4,583.97		
073570	638502				BUS	EQUIP	R&M-PARATRANSIT			
048167	MUNN WILLIAM JUSTICE	1079		225540	2022	3	INV P	6,736.64	011422	288637 TEAR DOWN & REPAIRS
ACCOUNT TOTAL								6,736.64		
073570	639400				DISINFECT./EXTERMINATION					
003040	HAVARD PEST CONTROL	1880937		0	2022	4	INV P	48.00	011422	288584 HAVARD PEST CONTROL
ACCOUNT TOTAL								48.00		
073570	639800				TOW	IN CHARGES				
003253	JOHNNY'S WRECKER SER	42766		226075	2022	3	INV P	350.00	011422	288605 TOW BUS #19552-IDLI
ACCOUNT TOTAL								350.00		
073570	686800				JARC-OPERATIONS					
002956	GROVE TRANSIT	JARC12.19.21-01.01.2	0		2022	4	INV P	4,081.00	011422	288576
002956	GROVE TRANSIT	JARC12/5-12/18/21	0		2022	4	INV P	4,671.00	011422	288576 JARC RIDES 12.5-12.
								8,752.00		
ACCOUNT TOTAL								8,752.00		
073570	687000				CUSTODIAL SERVICE					
002037	AB SUPPORT SERVICES	010106		0	2022	4	INV P	300.00	011422	288490 MB# 2020-95 JANITOR
ACCOUNT TOTAL								300.00		
ORG 073570 TOTAL								44,801.79		
FUND 073 MASS TRANSIT FUND					TOTAL:			44,801.79		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4									
ACCOUNT/VENDOR	INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION	
075695								W&S CONSTR.-CAPITAL PROJECTS	
075695	722099							PROGRAMMED SEWER PROJ.	
003373	LAMAR PARK WATER & S	0	2022	4	INV P	3,442.00	011422	288613	HWY 98 SEWER USAGE
						ACCOUNT TOTAL			3,442.00
						ORG 075695	TOTAL		3,442.00
FUND 075 WATER&SEWER CONSTRUCTION FUND						TOTAL:			3,442.00

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
077650	COMMUNITY CTR-ADMIN/GENERAL								
077650	501000	OTHER EXPENDABLE OFF.SPL							
003809	OFFICE DEPOT INC	V2VTAAPP63Q5XMBMR	226195	2022	4	INV P	266.95	011422	288642 OFFICE SUPPLIES FOR
ACCOUNT TOTAL							266.95		
077650	510000	CLEANING/JANITORIAL SPLY							
002729	ELKINS WHOLESALE INC	468726 00 00	225466	2022	4	INV P	1,153.28	011422	288559 JANITORIAL SUPPLIES
ACCOUNT TOTAL							1,153.28		
077650	525000	GAS AND OIL							
001002	CITY OF HATTIESBURG	11/21FUELUSAGE77	0	2022	4	INV P	106.44	011422	288536 11/1-11/30/21 FUEL
001002	CITY OF HATTIESBURG	12/21FUELUSAGE77	0	2022	4	INV P	154.91	011422	288536 12/1-12/31/21 FUEL
							261.35		
ACCOUNT TOTAL							261.35		
077650	546000	MINOR EQUIPMENT							
002714	ECONOMY SUPPLY CO	066186	225705	2022	4	INV P	105.00	011422	288555 COMMUNITY CENTER AC
003543	MCELHANEY PLUMBING I	290601	225781	2022	4	INV P	38.85	011422	288627 INSECT REPELLENTS F
004017	REGIONS CARDHOLDER S	H2905-102186	225385	2022	4	INV P	199.00	011422	288669 REGIONS-BLWR FAN AI
ACCOUNT TOTAL							342.85		
077650	560500	ELECTRICAL SUPPLIES							
002215	BATTERIES PLUS BULBS	P47774937	226246	2022	4	INV P	1,080.09	011422	288515 BATTERY AND BULBS
002901	GILKEY ELECTRIC SUPP	347679	225751	2022	4	INV P	133.75	011422	288572 JACKIE DOLE BOILER
002901	GILKEY ELECTRIC SUPP	348023	225854	2022	4	INV P	56.10	011422	288572 MATERIA,L FOR JACKI
002901	GILKEY ELECTRIC SUPP	349222	226156	2022	4	INV P	218.85	011422	288572 FUSES FORE JACKIE D
							408.70		
004256	SOLAR SUPPLY INC	3448430	226252	2022	4	INV P	33.65	011422	288685 AC UNIT AT CULTURAL
ACCOUNT TOTAL							1,522.44		
077650	561000	PLUMBING SUPPLIES							
003152	HUGHES SUPPLY	S163657635.001	226107	2022	4	INV P	758.98	011422	288594 REFRIGERANT FOR CUL
ACCOUNT TOTAL							758.98		
077650	570000	MTR VEHICLE REP. PTS/SPL							
002166	AUTO ARMATURE SERVIC	22692	225773	2022	4	INV P	159.95	011422	288509 BATTERIES FOR COMMU
002166	AUTO ARMATURE SERVIC	26693	225773	2022	4	INV P	159.95	011422	288509 BATTERIES FOR COMMU
							319.90		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4									
ACCOUNT/VENDOR		INVOICE	PO	YEAR/PR	TYP	S	WARRANT	CHECK	DESCRIPTION
ACCOUNT TOTAL							319.90		
077650	630000			GAS					
004321	SPIRE	G2021 1/5	0	2022	4	INV P	557.78	011422	288691 SPIRE(WILLMUT GAS)
ACCOUNT TOTAL							557.78		
077650	637000			HOUSEHOLD EQUIPMENT R&M					
047316	THE SERVICE COMPANY	82592-A	0	2022	4	INV P	3,587.96	011422	288695 REPAIR TO AC UNITS
ACCOUNT TOTAL							3,587.96		
077650	638000			FIXED EQUIPMENT R&M					
047316	THE SERVICE COMPANY	82592-B	0	2022	4	INV P	2,150.78	011422	288695 REBUILT DUCT AND IN
ACCOUNT TOTAL							2,150.78		
077650	639400			DISINFECT./EXTERMINATION					
003040	HAVARD PEST CONTROL	1880917	0	2022	4	INV P	115.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880920	0	2022	4	INV P	48.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880923	0	2022	4	INV P	48.00	011422	288584 HAVARD PEST CONTROL
003040	HAVARD PEST CONTROL	1880924	0	2022	4	INV P	48.00	011422	288584 HAVARD PEST CONTROL
							259.00		
ACCOUNT TOTAL							259.00		
077650	639900			OTHER REPAIRS AND MAINT.					
003380	LANCASTER'S MACHINE	25073	226104	2022	4	INV P	420.00	011422	288614 SERVICE CALL TO REP
ACCOUNT TOTAL							420.00		
077650	643000			UNIFORM RENT					
002471	CINTAS CORPORATION #	4103708109	0	2022	4	INV P	186.15	011422	288533 UNIFORM RENTAL COMM
002471	CINTAS CORPORATION #	4104378349	0	2022	4	INV P	194.52	011422	288533 UNIFORM RENTAL FOR
002471	CINTAS CORPORATION #	4105069529	0	2022	4	INV P	193.23	011422	288533 UNIFORM RENTAL FOR
002471	CINTAS CORPORATION #	4105753658	0	2022	4	INV P	194.52	011422	288533 UNIFORM RENTAL FOR
							768.42		
ACCOUNT TOTAL							768.42		
ORG 077650 TOTAL							12,369.69		
FUND 077 COMMUNITY CENTERS' FUND							TOTAL: 12,369.69		

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4															
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION		
082285 CDBG-ENTITLEMENTS															
082285 525000 GAS AND OIL															
001002		CITY OF HATTIESBURG		11/21FUELUSAGE82		0	2022	4	INV	P	174.97 011422		288536	11/1-11/30/21 FUEL	
001002		CITY OF HATTIESBURG		12/21FUELUSAGE82		0	2022	4	INV	P	137.87 011422		288536	12/1-12/31/21 FUEL	
											312.84				
ACCOUNT TOTAL											312.84				
ORG 082285							TOTAL			312.84					
FUND 082				COMMUNITY DEVELOP. BLOCK GRANT				TOTAL:			312.84				

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4													
ACCOUNT/VENDOR		INVOICE		PO	YEAR/PR TYP S			WARRANT		CHECK	DESCRIPTION		
086300				SPEC SALES TAX/RECREATION MAIN									
086300 729544				TATUM PARK LIGHTS-FIELDS 13/15									
004205 SIGNS FIRST		H-78051		223825	2022	4	INV P	490.27	011422		288683	TATUM PARK SOCCER L	
ACCOUNT TOTAL								490.27					
ORG 086300 TOTAL								490.27					
FUND 086 SPEC SALES TAX P&R/UNIV IMPROV								TOTAL:		490.27			

INVOICE LIST BY GL ACCOUNT

YEAR/PERIOD: 2022/3 TO 2022/4															
ACCOUNT/VENDOR				INVOICE		PO	YEAR/PR TYP S			WARRANT	CHECK	DESCRIPTION			
087601						INDUSTRIAL PK-G.O.ACQUISITIONS									
087601 602001						ECONOMIC DEVELOPMENT CONSULTIN									
002143		AREA DEVELOPMENT		PAR	QE	3/31/22	0	2022	4	INV	P	117,500.00	011422	288504	OPER BUDGET CONT JA
										ACCOUNT TOTAL		117,500.00			
										ORG 087601 TOTAL		117,500.00			
FUND 087 INDUSTRIAL PARK DEVELOPMENT										TOTAL:		117,500.00			

** END OF REPORT - Generated by Sherry Jackson **

01/13/2022 11:38
6050sjackson

City of Hattiesburg, MS
A/P CASH DISBURSEMENTS JOURNAL

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apcshdsb

JOURNAL ENTRIES TO BE CREATED

FUND	DUE TO	DUE FR
001 General Fund		781,804.45
002 PARKS & RECREATION FUND		39,971.97
009 WATER & SEWER OPERATION/MAINT.		229,068.00
011 WATER & SEWER FUND		3,437.09
072 MUNICIPAL ROAD & BRIDGE		76,252.59
073 MASS TRANSIT FUND		44,801.79
075 WATER&SEWER CONSTRUCTION FUND		3,442.00
077 COMMUNITY CENTERS' FUND		12,369.69
082 COMMUNITY DEVELOP. BLOCK GRANT		312.84
086 SPEC SALES TAX-P&R/UNIV IMPROV		490.27
087 INDUSTRIAL PARK DEVELOPMENT		117,500.00
801 CLAIMS FUND		
	1,309,450.69	
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TOTAL	1,309,450.69	1,309,450.69

** END OF REPORT - Generated by Sherry Jackson **