

City of Hattiesburg, MS

*200 Forrest St.
P.O. Box 1898
Hattiesburg, MS 39401*



Meeting Agenda

Tuesday, December 20, 2016

5:00 PM

Council Chambers

City Council

I. Call to Order**II. Call to Prayer and Pledge of Allegiance****III. Agenda Order****IV. PRESENTATION AGENDA****V. POLICY AGENDA**

- V.1. 2016-120** APPROVE or DENY a petition filed by Leonard Busby, III, Capturion Network, LLC, Applicant, on behalf of Mississippi Oil, LLC , Owner, to request a variance from Article 5, Section 95.10(3.1)(3) E which states spacing between Digital Billboards (Primary Structure) and Static Billboards are a minimum radius of 1,250 feet and instead allow a distance of one thousand, one hundred and fifty one (1,151) feet for a variance of ninety-nine (99) feet located on Hwy 98 for a proposed Digital Billboard located on a certain property located at 4041 Old Hwy 11 (Latitude/Longitude: 31.314740, -89.411141) (Parcel 055D-16-035.000, PPIN 18771, Ward 3). The Planning Commission recommended to DENY on November 2, 2016.

1. November PC Minutes
2. Staff Summary - 4041 Old Hwy 11 (Use Permit & Variance)
3. Image Sheet- 4041 Old Hwy (Use Permit & Variance)
4. Applicant Sheet - Variance
5. 4041 Hwy 11 - Distance Survey 9-4-16

- V.2. 2016-121** APPROVE or DENY a petition filed by Leonard Busby, III, Capturion Network, LLC, Applicant, on behalf of Mississippi Oil, LLC, Owner, remanded by the City Council on September 20, 2016, to request a Use Permit Upon Review for a "Digital Billboard" as provided in Article 5, Section 95.10(3.1)(3) for certain property located at 4041 Old Hwy 11 (Latitude/Longitude: 31.314740, -89.411141) (Parcel 055D-16-035.000, PPIN 18771, Ward 3). The Planning Commission recommended to DENY on November 2, 2016.

1. November PC Minutes
2. Staff Summary - 4041 Old Hwy 11 (Use Permit & Variance)
3. Image Sheet- 4041 Old Hwy (Use Permit & Variance)
4. Applicant Sheets - Use Permit

- V.3. 2016-119** APPROVE or DENY a petition filed by Phillip Perkins, Architect, on behalf of Doug Jones, COO, Forrest General Hospital, Owner, as required in the Midtown Form-Based Code, to request a variance from Article 3, Section 3.5.2.E. which states a Build-to Zone on a primary street shall be a maximum of 20' from the property line and instead allow a setback of five hundred and fifty five (555) feet for a variance of five hundred and thirty five (535) feet for certain property located at 6051 Highway 49 South (Parcel 028N-08-288.0, PPIN 16700, Ward 3). The Planning Commission recommended to APPROVE on December 7, 2016.

1. December PC Minutes (draft)
2. Image Sheet- Midtown - 301 S 28th Ave
3. Staff Summary - Midtown- FGH Emergency Services
4. Applicant sheet - FGH Variance
5. FGH Variance map (provided at HPC)
6. 2016 Midtown Development Review Committee Minutes

- V.4. 2016-113** Adopt a Resolution authorizing Requisition No. 61 from the Project Fund Construction Account in connection with certain loan agreement, dated as of December 19, 2013, by and between the Mississippi Development Bank and the City of Hattiesburg.

1. 2013 Bond Resolution No. 61

- V.5. 2016-107** Approve the purchase of property located at 601 East Pine Street(Forrest County Tax Parcel 2-029I-10-061.00, PPIN 15594 and Vacant Land as described in attached land appraisal) from Great Southern National Bank, owner for \$70,000.00; Authorize the issuance of a manual check for closing of transaction.

1. Appraisal of Church
2. Appraisal of Vacant Land
3. Photos of Land
4. Contact for purchase of real estate

- V.6. 2016-114** Approve and authorize Mayor to execute, in quadruplicate, Supplemental Agreement No. 1 with Casablanca Construction, Inc. for additional construction services related to the Warehouse at Water Plant No. 2 project for an increased cost of \$ 4,392.14.

1. Supplemental Agreement No. 1

- V.7. 2016-109** Authorize Mayor to execute Professional Services Agreement with Richard Consulting Services for development of a Financial Plan as part of funds received from the National League of Cities (NLC) Financial Inclusions Grant.
1. Agreement- Richard Consulting
- V.8. 2016-117** Authorize the Mayor to execute a HOME Program Downpayment Assistance Award in the amount of \$4,851.00 to Albert Leon Pugh; Approve and authorize issuance of a manual check for the same, per attached memorandum. {Entitlement}
1. Memorandum - DPA for Albert Leon Pugh
 2. DPA for Albert Leon Pugh
 3. Homeowners Contract for Albert Leon Pugh
- V.9. 2016-106** Approve Interim Assistance Agreement with Breakthrough Community Services and authorize Mayor to execute in triplicate.
1. Interim Assistance Agreement
- V.10. 2016-99** Approve a Tenant Based Rental Assistance Contract with John Carter - Dr. Touch-Up in the amount of \$975.00 (on behalf of Keanna Mark) and authorize the Mayor to execute in triplicate for same. Authorize and approve issuance of a manual check for the same, per the attached memorandum. {Entitlement HOME}
1. John Carter - Dr. Touch-Up TBRA Contract 12.20.16
- V.11. 2016-104** Acknowledge receipt of Mississippi Landmark permit from the Mississippi Department of Archives and History to the City of Hattiesburg for the rehabilitation of Eureka School, a Mississippi Landmark as defined by Section 39-7-11 of the Mississippi Code of 1972, as amended.
1. Ms Landmark Permit
- V.12. 2016-100** Ratify and confirm the Mayor's appointment of Chris Robinson (W4) (replaces Warren Dale) to the Housing Authority Board of the City of Hattiesburg for a term (6/16/2015-6/15/2020) beginning December 20, 2016 and ending June 15, 2020.
1. Data Sheet-Robinson
 2. Letter from Housing Authority
 3. Robinson-Resume

VI. ROUTINE AGENDA

- VI.1. 2016-110** Acknowledge receipt of monthly budget report for the month ending November 30, 2016.
1. Expenditure 11-2016
 2. Revenue 11-2016
- VI.2. 2016-116** Acknowledge receipt of letter dated December 5, 2016 from the Mississippi Department of Transportation (MDOT) for the 4th Street Roadway Improvements-Phase II Project No. HPP 7191-00(003) LPA 105845-801000 and reject all bids due to the irregularity being waivable by the LPA. ; Authorize the Mayor to execute bid rejection letter to MDOT.
1. MDOT Letter
 2. Bid Rejection Letter
 3. Checklist
- VI.3. 2016-103** Authorize publication of Notice to Bidders for Municipal Depositories for the (2) year period beginning January 12, 2017 through December 31, 2018.
1. NTB-Depositories
 2. Designation of Depositories
 3. Depositories Codes
- VI.4. 2016-108** Authorize and approve publication of a Request for Proposals for Community Housing Development Organization(CHDO) funds in connection with the City of Hattiesburg's HOME investment Partnership Program(HOME)..
1. RFP for CHDO Set-Aside funds
- VI.5. 2016-115** Approve plans and specifications for the Gordon's Creek-Depot District Buschman Street to River Avenue Project; Authorize advertisement for bids for same.
1. Bid Advertisement
 2. Plans
 3. Specifications
- VI.6. 2016-101** Approve the sale of grave spaces, per attached memo.
1. Deeds (12-20-16)
 2. Receipts (12-20-16)

- VI.7. 2016-112** Approve and authorize issuance of manual checks for HOME Program Claims per attached memorandum.(Entitlement)
1. Community Connections Construction Payment Request #4
 2. Community Connections Construction Payment Request \$5
 3. Community Connections Developer's Fee Payment Request #1
 4. Memorandum for HOME Program Payment 12-20-2016
- VI.8. 2016-105** Approve and authorize issuance of manual check for CDBG Program Claim per the attached memorandum. {Entitlement CDBG}
1. MEMORANDUM-Manual Checks CDBG Havard Pest Control 12.9.16
- VI.9. 2016-122** Approve claims docket for the period ending December 16, 2016.
1. Approve claims docket for the period ending December 16, 2016